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Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Agenda

New Castle Town Council Work Session

Tuesday, November 01, 2022, 6:30 PM

Virtual Meetings are subject to internet and technical capabilities.

[To join by computer, smart phone or tablet click HERE](#)

If you prefer to telephone in:

Please call: 1-346-248-7799

Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your phone to mute until called on

The Council Packet is available [HERE](#)

[a.](#) 2023 Budget



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

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Memorandum

To: Mayor and Council
Subject: Council Workshop – 2023 Budget Discussion
From: David Reynolds & Loni Burk
Date: 11/01/22

The purpose of this Council workshop is to review the latest version of the 2023 New Castle budget, and to make changes where appropriate. Town Finance Director Loni Burk will provide Council with an up-to-date budget for 2023 as well as projections for how we anticipate finishing 2022. This workshop will be the last available regular review of the budget so it is important that all suggested changes be finalized at this workshop.

Town of New Castle 2023 Proposed Budget



Council Work Session
November 1, 2022

Town of New Castle

Proposed 2023 Budget Changes from 10/04/2022

Personnel

1. Added 1.0 FTE for Finance help beginning October 2023 – total salary & benefits estimated to be \$11.6k (General fund-\$9.3k, Utility Fund-\$2.3k)
2. Adjusted salaries in PD department for Chuck's new position as Police Chief, promotion of an officer to Sergeant to replace Chuck and to make salaries among officers more equitable with longevity in the dept. Also includes a stipend for a cadet in academy for 4 months, then a regular salary for 8 months. Net affect on budget = savings of \$26k, mainly because the former police chief salary is essentially replaced by an entry level officer.
3. Budgeted FTE now totals 42 – this is a 20% increase (7 FTE) since 2018.

Sales Tax

1. Increased budget by \$7k based on latest collections (this is split between Admin, Parks & Streets). 2023 budget assumes 3% increase over 2022 projected revenues.

Utilities Expense – all departments

1. As the cost of utilities has far exceeded the budget this year, it became clear that we needed to increase our estimates for next year. Current projections for added increases in 2023 are all over the board. The 2023 budget includes a 15% increase of the increased projected 2022 costs instead of the 12% previously budgeted. Total budget affect is \$5,600 increase to the GF and \$9,900 increase to the UF.

Gas & Oil – all departments

1. Our fuel costs to date in 2022 are 47% higher than 2021. As with utilities, the projections for fuel prices vary greatly depending on the source. The 2023 budget assumes a 4% increase over the revised 2022 projected costs. The increase from the last budget figures are \$7,400 in the GF and \$1,900 in the UF.

GENERAL FUND

Admin – p. 4-6

1. We were awarded the Fall FMLD Mini-Grant for the security systems in Town buildings. Increased revenue by \$25k (10-4020-300) and expenses by \$33k (10-5040-294) for a net reduction of \$8k to the bottom line.
2. Increased Dues & Subscriptions (10-5040-160) by \$2,300 based on current year projections.
3. Added \$5k to Legal Expense for rewrite of Nuisance Code. (10-5040-200).

Town of New Castle

Proposed 2023 Budget Changes from 10/04/2022 (continued)

Health & Welfare – p.8

1. Added separate line item for Youth Zone with a \$4,000 budget. (10-5080-516). Our contribution to them was formerly included in the Outgoing Grants line (10-5080-500) but since they make a Council meeting presentation to us every year we wanted to relieve them of going through the Outgoing Grants process.

Public Safety – p. 13-14

1. Added \$10k to recruitment expense - \$5,000 to cover the cost of academy for a cadet and \$5,000 for general recruitment of the other officer open position. (10-5050-049)

Recreation Department – p. 15-17

1. Increased Tobacco Tax revenue by \$5k (from \$313k to \$318k) based on latest collections (10-4010-101).
2. Adjusted revenues and expenses slightly based on how programs are performing this year – net affect = \$3k reduction to bottom line.

UTILITY FUND

Water Operating – p. 22-23

1. Added \$10k to utilities expense in the event we need to turn on the river pumps in an emergency. (20-6050-120)

CONSERVATION TRUST FUND – P.29

1. Added \$50K for construction of Dog Park to Parks, Trails Dev (30-8040-617) and moved the \$30k for New Castle Trails from Equipment (30-8070-394) to Parks, Trails Dev (30-8040-617).

Town of New Castle

Budget Work Session 11.01.2022

Notes & other considerations:

- A. The Town was awarded \$1.3 million for the American Rescue Plan Act (ARPA). These funds are in a Deferred Revenue account until a decision has been made on how to spend them.
- B. Bids for the the FMLD LoVa Trail Meet-Me-in-the-Middle Grant were due on Oct. 27th. It is on the FLMD agenda for November 9th at which time bid results will be discussed and a decision will (hopefully) be made as to the future of this project. We have \$15,000 budgeted for our contribution to the project, so if the project goes away, it will add \$15k to the General Fund bottom line.
- C. The Town was not awarded the \$1.75 million Congressional Direct Spending Grant for raw water irrigation improvements. Staff will research other possible grant opportunities for that project.
- D. Other requests not currently included in this budget include:
 - General Fund
 - 1. Equipment for meetings at the Community Center - \$6k
 - 2. Updated Parks Master Plan consulting fees - \$40k
 - 3. EV Charging Stations grants
 - 4. Boat ramp & Burning Mountain Park renovations
 - 5. Purchase land west of Public Works (\$400k-\$575k)
 - 6. SGM traffic study for traffic light at 7th & Main Sts
- E. Recap of costs budgeted to outside interests that are not a part of day-to-day Town operations:
 - 1. The River Center \$15,000
 - 2. Seniors Program \$4,000
 - 3. GarCo Detox Center \$10,000
 - 4. Youth Zone \$4,000
 - 5. Other Outgoing Grants \$16,000
 - 6. HPC \$12,000
 - 7. Climate & Environ Commission \$2,000
 - 8. Chamber of Commerce \$7,000
 - 9. DownTown Group \$3,000
 - 10. AGNC \$500
 - 11. New Castle Trails \$60,000
 - 12. Garfield Clean Energy \$7,500 – they requested \$16,500 – do we want to increase this? (UF)
 - 13. Middle CO Watershed - \$2,500 (UF)

2023 PROPOSED BUDGET

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TOWN OF NEW CASTLE, COLORADO



TOWN OF NEW CASTLE, COLORADO

GENERAL FUND

**Combined Statement of Revenues, Expenses
and Changes in Fund Balances - Budget and Actual
Budget Year Ending December 31, 2023**

	2021	2022	2022	2023
	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Budget</u>
BEGINNING FUND BALANCE	2,628,805	3,006,341	3,176,696	3,233,779
Restricted - Tabor	185,000	185,000	185,000	225,000
Committed - Burning Mtn Ave.	5,494	5,494	5,494	5,494
Committed - PS Training/Mahan Fund	1,976	1,976	1,976	1,976
Committed - Traffic Impact	341,593	368,688	376,893	397,593
Committed - Ambulance/Trees	8,250	8,250	8,250	8,250
Long Term Capital Reserve	-	200,000	200,000	400,000
Assigned - Solar Purchase	52,000	52,000	-	-
Assigned - Streets Maintenance	-	200,000	-	-
Assigned - Sidewalk Maintenance	-	80,000	-	-
Assigned - New Castle Trails	-	30,000	-	-
Assigned - Streets Truck & Plow	-	-	-	58,000
Assigned - Police Body Cameras	-	-	-	40,000
Assigned - Future Capital Projects TBD	-	174,933	-	197,866
Unassigned	2,034,492	1,700,000	2,399,083	1,899,600
REVENUES				
Other Revenues (Administration)	2,450,500	3,750,941	2,452,940	3,442,250
Building/Planning Department	132,885	142,449	187,600	162,500
Municipal Court	12,678	10,500	10,000	9,300
Parks /Trails Capital	308,046	317,459	392,500	405,000
Park/Trails Maintenance	157,364	156,479	172,500	179,500
Public Safety Department	42,795	14,150	10,800	12,600
Recreation Department	133,607	505,700	525,800	448,500
Street Maintenance	1,096,520	1,056,619	1,222,970	1,108,700
Total Revenues	4,334,395	5,954,297	4,975,110	5,768,350
EXPENDITURES				
Administration Department	459,076	2,403,551	692,127	1,942,560
Building/Planning Department	168,176	214,834	197,300	228,950
Health and Welfare	36,595	39,000	39,000	49,000
Municipal Court	28,006	48,152	50,450	53,000
Parks/Trails Capital	101,775	91,556	125,400	149,600
Parks/Trails Maintenance	357,266	388,349	418,000	475,500
Public Safety Department	1,237,833	1,365,952	1,416,000	1,448,200
Recreation Department	349,478	488,382	484,600	483,300
Street Maintenance	1,011,730	857,701	1,362,950	852,900
Town Maintenance	36,569	53,913	132,200	86,500
TOTAL EXPENDITURES	3,786,504	5,951,390	4,918,027	5,769,510
ENDING FUND BALANCE	3,176,696	3,009,248	3,233,779	3,232,619
	547,891	2,907	57,083	(1,160)

TOWN OF NEW CASTLE, COLORADO

Continued:

	<u>2021</u> <u>Actual</u>	<u>2022</u> <u>Budget</u>	<u>2022</u> <u>Projected</u>	<u>2023</u> <u>Budget</u>
ENDING FUND BALANCE	3,176,696	3,009,248	3,233,779	3,232,619
Assigned Amounts:				
Restricted - TABOR	185,000	185,000	185,000	225,000
Committed Burning Mountain Ave	5,494	5,494	5,494	5,494
Committed - PS Training/Mahan Fund	2,072	2,072	2,072	2,072
Committed - Traffic Impact	341,593	390,112	376,893	397,593
Committed - Ambulance	8,250	8,250	8,250	8,250
Assigned - Long Term Capital Reserve	-	200,000	200,000	400,000
Assigned - Solar Purchase	52,000	52,000	-	-
Assigned - Streets Maintenance	-	200,000	-	-
Assigned - Sidewalk Maintenance	-	80,000	-	-
Assigned - New Castle Trails	-	30,000	-	-
Assigned-Future Capital Projects TBD	-	156,320	-	294,210
Unassigned	2,582,287	1,700,000	2,456,070	1,900,000

TOWN OF NEW CASTLE, COLORADO

GENERAL FUND

Revenues and Expenses - Budget and Actual
Budget Year Ending December 31, 2023

	<u>Actual</u> <u>2021</u>	<u>Budget</u> <u>2022</u>	<u>Projected</u> <u>2022</u>	<u>Budget</u> <u>2023</u>
Admin				
Revenues	2,450,500	3,750,941	2,452,940	3,442,250
Expenses	459,075	2,403,550	692,127	1,942,560
Net	1,991,425	1,347,391	1,760,813	1,499,690
Building & Planning				
Revenues	132,885	142,449	187,600	162,500
Expenses	168,173	214,835	197,300	228,950
Net	(35,288)	(72,386)	(9,700)	(66,450)
Municipal Court				
Revenues	12,677	10,500	10,000	9,300
Expenses	28,006	48,152	50,450	53,000
Net	(15,329)	(37,652)	(40,450)	(43,700)
Parks/Trails Capital				
Revenues	308,046	317,459	392,500	405,000
Expenses	101,775	91,556	125,400	149,600
Net	206,271	225,903	267,100	255,400
Parks/Trails Maintenance				
Revenues	157,364	156,479	172,500	179,500
Expenses	357,264	388,349	418,000	475,500
Net	(199,900)	(231,870)	(245,500)	(296,000)
Public Safety				
Revenues	42,794	14,150	10,800	12,600
Expenses	1,237,833	1,365,952	1,416,000	1,448,200
Net	(1,195,039)	(1,351,802)	(1,405,200)	(1,435,600)
Recreation				
Revenues	133,607	505,700	525,800	448,500
Expenses	349,476	488,382	484,600	483,300
Net	(215,869)	17,318	41,200	(34,800)
Street Maintenance				
Revenues	1,096,519	1,056,619	1,222,970	1,108,700
Expenses	1,011,726	857,701	1,362,950	852,900
Net	84,793	198,918	(139,980)	255,800
Health & Welfare				
Expenses	36,595	39,000	39,000	49,000
Net	(36,595)	(39,000)	(39,000)	(49,000)
Town Maintenance				
Expenses	36,568	53,913	132,200	86,500
Net	(36,568)	(53,913)	(132,200)	(86,500)
Total General Fund				
Revenues	4,334,392	5,954,297	4,975,110	5,768,350
Expenses	3,786,491	5,951,390	4,918,027	5,769,510
Net	547,901	2,907	57,083	(1,160)

**Town of New Castle
Administration Department
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Revenues					
10-4010-001	General Property Tax	491,817	528,656	528,656	526,200
10-4010-002	Property tax-Contr Obligations	4	-	-	-
10-4010-020	Specific Ownership	36,425	38,433	37,000	38,000
10-4010-030	Interest / Penalties	326	140	100	700
10-4010-040	Sales 1 3/4 %	1,081,605	1,078,424	1,195,000	1,231,000
10-4010-080	Use Tax	72,074	73,461	94,000	75,000
10-4010-095	Lodging Tax	22,670	23,176	15,500	25,000
10-4010-100	Tobacco Tax	375,162	-	-	-
10-4010-120	Franchise Tax	130,294	142,385	161,000	180,000
10-4010-140	Occupation Tax	2,057	2,000	2,000	2,000
10-4010-220	Animal Permits	1,680	1,700	1,600	1,600
10-4010-260	Liquor Licenses	1,458	2,500	3,750	2,500
10-4010-280	Business Licenses	7,255	7,000	6,500	6,500
10-4010-289	Trail Grant Revenue (MIM)	-	1,185,000	-	1,185,000
10-4010-390	Mineral Lease Distribution	147,960	40,000	252,193	75,000
10-4010-391	Severance Tax	2,164	45,000	114,096	50,000
10-4020-001	AD Charges for Services	50	-	-	-
10-4020-020	Ad Rent Income	1	-	-	-
10-4020-022	Kamm Bldg Rent Income	7,575	8,750	8,750	3,750
10-4020-060	AD Miscellaneous	26,728	-	2,338	15,000
10-4020-066	Retirement Forfeiture	3,961	-	5,457	-
10-4020-085	Trail Grant Revenue	687	-	-	-
10-4020-104	Trails Developement Grant	12,053	572,066	-	-
10-4020-300	FMLD Grant	25,000	-	25,000	25,000
10-4020-540	AD CT Interest	53	500	-	-
10-4020-580	AD C-SAFE Interest	1,441	1,750	-	-
	Total Revenues	2,450,500	3,750,941	2,452,940	3,442,250
Expenses					
10-5040-010	Council Salaries	16,540	19,820	19,820	21,660
10-5040-020	Salaries	155,548	277,049	255,000	312,000
10-5040-023	Overtime Pay	140	150	7	-
10-5040-030	Payroll Tax Exp - Social Sec	10,202	18,415	17,000	20,700
10-5040-031	Payroll Tax Exp - Medicare	2,387	4,307	4,000	4,900
10-5040-032	Payroll Tax Exp - St Unemplmnt	(414)	1,485	800	1,000
10-5040-041	CRA Retirement Exp	6,224	11,088	11,200	12,500
10-5040-042	Health Insurance Exp	40,192	64,228	55,500	66,000
10-5040-049	Recruitment Expense	250	5,000	8,000	5,000
10-5040-050	Employee Support	3,047	5,000	6,000	6,000
10-5040-051	Employee Wellness Program	370	1,529	800	1,600
10-5040-100	Office Supplies	5,882	5,000	5,000	5,200
10-5040-101	Office Op. Supply & Furniture	2,625	1,000	1,000	1,000
10-5040-102	Postage Expense	923	1,500	1,500	1,500

**Town of New Castle
Administration Department
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
10-5040-103	Computer Hardware/Software	3,808	3,500	8,000	7,700
10-5040-104	Printing & Copies	935	1,200	4,200	1,500
10-5040-107	Computer Services	4,554	8,256	7,900	8,200
10-5040-110	Ordinance Codification	2,433	4,000	4,000	4,500
10-5040-120	Utilities	1,484	1,625	1,600	2,000
10-5040-140	Telephone Expense	5,165	5,500	4,200	4,400
10-5040-145	Internet Svc/Web Page	5,221	5,500	1,200	5,500
10-5040-146	Newsletter Expenses	8,494	8,000	7,000	7,000
10-5040-150	Mileage Expense	-	-	400	500
10-5040-160	Dues, Subscriptions	3,275	3,300	6,000	7,000
10-5040-170	Training & Meetings	2,132	12,500	9,000	12,500
10-5040-175	Meals, Lodging	3,016	8,000	8,000	8,000
10-5040-180	Publication of Notices	1,211	2,000	1,500	2,000
10-5040-200	Legal Services	21,981	25,000	80,000	65,000
10-5040-210	Technical Support	2,501	2,400	2,300	2,400
10-5040-220	Other Prof Services	660	4,200	2,500	4,200
10-5040-240	Audit Expense	1,530	1,700	1,700	1,700
10-5040-250	Economic Dev./Enhancement	11,585	15,000	15,000	15,300
10-5040-254	Chamber of Commerce	7,593	7,000	7,000	7,000
10-5040-255	DownTown Group Exp	-	3,000	-	3,000
10-5040-256	AGNC Expense	-	500	-	500
10-5040-257	Branding-Marketing Exp.	5,019	4,000	-	2,000
10-5040-260	Insurance Expense	7,467	8,918	9,200	9,900
10-5040-279	Council Expenses	2,653	5,000	4,300	4,000
10-5040-280	Miscellaneous Expense	381	2,500	1,500	1,500
10-5040-281	Good Neighbor Policy	-	5,000	5,000	5,000
10-5040-284	LoVa Meet in Middle Grant	-	1,185,000	500	1,200,000
10-5040-287	Trail Development	3,314	3,000	1,500	1,500
10-5040-288	LoVa Trail West (constr grant)	35,406	598,981	25,000	-
10-5040-289	LOVA Operations	-	2,500	-	-
10-5040-290	Special Events	995	-	1,000	1,000
10-5040-292	FMLD-Town Hall Improvements	34,542	-	30,500	33,000
10-5040-293	Town Hall Roof Repairs	17,500	-	-	-
10-5040-294	Rides & Reggae	-	20,000	20,000	20,000
10-5040-320	Veh Exp-08 Toyota	74	500	500	500
10-5040-321	Veh Exp - Traverse	5	500	500	500
10-5040-340	Gas & Oil	1,491	1,400	3,000	3,200
10-5040-360	County Treasurer Fees	9,894	11,000	11,000	11,000
10-5040-400	COVID-19 Expenses	674	-	-	-
10-5040-460	Planning & Zoning	48	-	-	-
10-5040-480	Engineering & Survey	2,713	500	5,000	2,500
10-5040-520	Election Expense	-	10,000	11,000	4,000
10-5040-609	Historic Property Designation	-	-	2,000	6,000
10-5040-610	HPC Expenses	3,448	5,000	1,500	6,000

**Town of New Castle
Administration Department
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
10-5040-620	Climate & Environ Commission	1,958	2,000	2,000	2,000
	Total Expenses	459,076	2,403,551	692,127	1,942,560

**Town of New Castle
Building & Planning Department
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Revenues					
10-4010-170	Land Use Application Fees	1,300	1,000	8,500	2,400
10-4010-180	Building Permits	117,101	101,349	141,000	120,000
10-4010-190	Developers Reimbursement	13,671	40,000	38,000	40,000
10-4010-300	Sign Permits	813	100	100	100
	Total Revenues	132,885	142,449	187,600	162,500
Expenses					
10-5030-020	Salaries	86,127	103,831	95,500	120,000
10-5030-023	Overtime Pay	80	-	-	-
10-5030-030	Payroll Tax Exp - Social Sec	5,117	6,438	6,000	7,400
10-5030-031	Payroll Tax Exp - Medicare	1,197	1,506	1,400	1,800
10-5030-032	Payroll Tax Exp - St Unemplmnt	224	519	300	400
10-5030-041	CRA Retirement Exp	3,445	4,153	3,800	4,800
10-5030-042	Health Insurance Exp	20,477	23,067	14,300	20,000
10-5030-051	Employee Wellness Program	160	311	300	400
10-5030-100	Office Supplies	2,571	1,000	1,500	1,500
10-5030-101	Office Op. Supply & Furniture	555	500	-	-
10-5030-102	Postage Expense	321	500	400	400
10-5030-103	Computer Hardware/Software	3,064	200	-	200
10-5030-104	Printing & Copies	912	500	1,000	1,000
10-5030-107	Computer Services	3,677	6,820	4,900	5,800
10-5030-140	Telephone Expense	608	650	700	700
10-5030-160	Dues, Subscriptions	419	500	400	500
10-5030-161	Bldg Code Library	-	250	-	250
10-5030-170	Training & Prof Dues	219	1,250	-	1,000
10-5030-175	Meals, Lodging	-	750	-	-
10-5030-190	Developers Costs	17,269	40,000	38,000	40,000
10-5030-200	Legal Services	3,500	5,000	5,300	5,000
10-5030-210	Technical Support (Caselle)	2,595	2,300	2,300	2,500
10-5030-220	Building Plan Review/Insp/Cons	2,076	5,000	12,000	5,000
10-5030-230	Engineering Consultation	5,568	2,000	3,500	3,000
10-5030-235	Planning Consultation	3,518	2,000	-	1,000
10-5030-240	Audit Expense	255	595	600	600
10-5030-260	Insurance Expense	3,842	4,694	4,600	5,200
10-5030-320	Vehicle Expense	380	500	500	500
	Total Expenses	168,176	214,834	197,300	228,950

**Town of New Castle
Health & Welfare
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Expenses					
10-5080-500	Outgoing Grants	20,000	20,000	20,000	16,000
10-5080-502	H & W-CMC Seniors Program	1,595	4,000	4,000	4,000
10-5080-504	H & W-River Center	15,000	15,000	15,000	15,000
10-5080-506	H & W-GarCo Detox Center	-	-	-	10,000
10-5080-516	H&W-Youth Zone	-	-	-	4,000
Total Expenses		36,595	39,000	39,000	49,000

**Town of New Castle
Municipal Court
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Revenues					
10-4010-400	Misc. Court Revenue	1,583	5,000	800	1,000
10-4010-420	Traffic Fines	5,055	1,000	5,000	4,000
10-4010-421	Parking Tickets	550	500	200	500
10-4010-440	Other Fines	3,902	2,500	2,000	2,000
10-4010-460	Court Costs	890	1,000	1,300	1,000
10-4010-480	PS Citation Serv Charges	698	500	700	800
	Total Revenues	12,678	10,500	10,000	9,300
Expenses					
10-5055-020	Salaries	10,500	28,421	28,000	29,700
10-5055-030	Payroll Tax Exp - Social Sec	-	1,018	500	1,100
10-5055-031	Payroll Tax Exp - Medicare	-	238	200	300
10-5055-032	Payroll Tax Exp - St Unemplmnt	-	82	50	100
10-5055-041	CRA Retirement Exp	-	657	500	700
10-5055-042	Health Insurance Exp	-	2,902	2,900	3,000
10-5055-051	Employee Wellness Program	-	54	100	100
10-5055-100	Office Supplies	135	200	400	200
10-5055-102	Postage Exp.	162	150	300	200
10-5055-105	Office - Misc. (tech support)	1,046	1,200	1,100	1,100
10-5055-160	Judge Exp (Dues, Taxes)	-	-	100	-
10-5055-220	Attorney Fees - Court	15,328	12,000	15,000	15,000
10-5055-260	Insurance Expense	813	1,030	1,100	1,300
10-5055-340	Municipal Court Expense	22	200	200	200
	Total Expenses	28,006	48,152	50,450	53,000

**Town of New Castle
Parks Capital
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
<u>Revenues</u>					
10-4040-030	Sales Tax 1/2% (new 2001)	296,506	301,959	335,000	345,000
10-4040-090	Recreational Dev Fee	11,500	12,500	57,500	60,000
10-4040-100	Donations-Park Capital	40	-	-	-
10-4040-394	Sale of Parks Assets	-	3,000	-	-
Total Revenues		308,046	317,459	392,500	405,000
<u>Expenses</u>					
10-5075-480	Engineering & Survey	219	-	3,700	-
10-5075-421	Veh/Equip - Lease/Purchase	-	-	-	58,000
10-5075-600	Parks Interest Expense	16,181	14,308	14,400	12,200
10-5075-650	VIX Loan Principal	45,375	47,248	47,300	49,400
10-5075-704	Capital - NC Trails	40,000	30,000	60,000	30,000
Total Expenses		101,775	91,556	125,400	149,600

**Town of New Castle
Parks Maintenance
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Revenues					
10-4040-020	Sales Tax 1/4 %	148,253	150,979	167,000	173,000
10-4040-040	Park Use Revenue	9,105	5,500	5,500	6,500
10-4040-120	Miscellaneous	6	-	-	-
	Total Revenues	157,364	156,479	172,500	179,500
Expenses					
10-5075-020	Salaries	147,902	178,030	197,000	225,000
10-5075-022	Call Out Pay	1,021	600	1,200	1,500
10-5075-023	Overtime Pay	1,522	1,300	2,900	1,300
10-5075-025	Salary-Summer Temps	28,515	35,000	23,000	35,000
10-5075-030	Payroll Tax Exp - Social Sec	10,277	13,326	14,000	16,500
10-5075-031	Payroll Tax Exp - Medicare	2,403	3,116	3,300	3,800
10-5075-032	Payroll Tax Exp - St Unemplmnt	474	1,075	700	800
10-5075-041	CRA Retirement Exp	5,710	7,197	8,000	9,100
10-5075-042	Health Insurance Exp	35,789	50,240	51,600	63,000
10-5075-050	Employee Support	1,302	1,500	1,000	1,500
10-5075-051	Employee Wellness Program	447	562	650	700
10-5075-100	Office Supplies	-	500	300	500
10-5075-101	Office Op. Supply & Furniture	2,975	-	200	500
10-5075-103	Computer Hardware/Software	265	1,000	1,000	1,000
10-5075-107	Computer Services	3,677	6,820	4,900	5,800
10-5075-120	Utilities	5,114	4,500	5,000	6,000
10-5075-140	Telephone Expense	2,180	2,000	2,500	2,600
10-5075-160	Dues, Subscriptions	15	300	300	300
10-5075-170	Training	-	1,100	800	1,100
10-5075-175	Meals, Lodging	709	500	1,000	1,000
10-5075-180	Publication of Notices	1,049	200	1,000	1,000
10-5075-200	Legal Services	-	150	-	-
10-5075-210	Technical Support	1,648	1,800	1,700	1,800
10-5075-220	Other Prof Services/Inspection	-	200	-	200
10-5075-230	Other Prof. Svcs. - CIP	-	155	200	200
10-5075-240	Audit Expense	425	595	600	600
10-5075-260	Insurance Expense	7,873	9,433	6,800	9,800
10-5075-280	Miscellaneous Expense	555	500	100	200
10-5075-300	Tools	1,519	1,500	1,500	2,600
10-5075-320	Vehicle Expense	-	100	1,400	1,400
10-5075-328	Veh Exp-09 Chevy 3500(P5)	98	600	1,000	300
10-5075-329	Vh Exp-00 GMC(P12)	-	-	300	800
10-5075-340	Gas & Oil	11,015	10,000	16,000	16,700
10-5075-380	Equipment Maintenance	4,811	4,500	4,000	4,000
10-5075-383	Eq. Maint. Jacobsen Mower	962	1,200	250	500
10-5075-389	Irrigation M & O	11,681	9,000	15,000	13,000
10-5075-390	M & O	18,252	11,400	14,000	11,400
10-5075-391	Equipment Rental	756	1,250	1,300	2,000

**Town of New Castle
Parks Maintenance
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
10-5075-392	Fertilizer	-	4,800	3,200	4,800
10-5075-393	Weed management	270	1,800	1,200	4,300
10-5075-394	Mosquito Control	6,150	6,200	6,300	6,800
10-5075-397	Gardens Expense	2,752	2,500	3,200	2,800
10-5075-399	Trail Signs	1,305	2,000	5,000	2,000
10-5075-400	Rides & Reggae	10,106	-	-	-
10-5075-403	Holiday Lights Expense	8	2,000	2,000	2,000
10-5075-481	Safety	789	800	800	800
10-5075-499	PWF Maintenance	3,963	2,000	4,800	3,000
10-5075-500	Tree Maintenance - Parks	20,982	5,000	7,000	5,500
Total Expenses		357,266	388,349	418,000	475,500

**Town of New Castle
Public Safety
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Revenues					
10-4010-500	PS Charges for Services	2,455	2,000	2,000	3,000
10-4010-510	PS-VIN Inspect.	1,902	2,400	1,200	1,400
10-4010-520	PS Dog Impound Fees	720	1,000	-	-
10-4010-560	PS Donation to Bike Rodeo	100	250	600	700
10-4010-565	PS Training Reimbursement	7,411	5,500	5,500	5,500
10-4010-580	PS Vehicle Sale	1,240	1,000	-	-
10-4010-585	Veh. Impound Fees	3,323	2,000	1,500	2,000
10-4010-636	Mahan Scholarship Fund	44	-	-	-
10-4010-638	FMLD Grant	25,000	-	-	-
10-4010-640	PS Bail Bonds	600	-	-	-
Total Revenues		42,795	14,150	10,800	12,600
Expenses					
10-5050-020	Salaries	623,345	788,728	781,000	870,000
10-5050-022	Call Out Pay	526	500	300	500
10-5050-023	Overtime Pay	3,226	4,000	14,000	4,000
10-5050-030	Payroll Tax Exp - Social Sec	37,032	49,180	50,000	55,000
10-5050-031	Payroll Tax Exp - Medicare	8,661	11,502	11,500	13,000
10-5050-032	Payroll Tax Exp - St Unemplmnt	1,780	3,966	2,400	2,600
10-5050-041	CRA Retirement Exp	25,084	31,729	32,000	35,000
10-5050-042	Health Insurance Exp	180,809	197,282	209,000	234,000
10-5050-049	Recruitment Expense	-	5,000	-	10,000
10-5050-050	Employee Assistance Program	-	5,200	100	-
10-5050-051	Employee Wellness Program	1,570	2,560	2,000	2,800
10-5050-100	Office Supplies	1,787	2,000	2,400	2,000
10-5050-101	Office Op. Supply & Furniture	877	2,500	2,000	2,000
10-5050-102	Postage Expense	399	800	500	800
10-5050-103	Computer Hardware/Software	2,863	12,000	1,500	5,700
10-5050-104	Printing & Copies	1,870	3,500	3,500	3,500
10-5050-120	Utilities	55	-	1,500	1,200
10-5050-140	Telephone Expense	9,180	10,000	9,800	10,000
10-5050-145	Internet Svc/Web Page	1,051	1,080	1,200	1,300
10-5050-150	Mileage Expense	81	-	-	-
10-5050-160	Dues & Subscriptions	13,322	19,200	24,000	28,000
10-5050-175	Meals, Lodging	6,637	8,000	6,000	8,000
10-5050-180	Publication of Notices	-	250	-	300
10-5050-190	Refund	-	150	50	200
10-5050-200	Legal & Professional Svcs.	3,481	6,000	3,500	6,000
10-5050-240	Audit Expense	850	850	850	900
10-5050-260	Insurance Expense	26,249	30,119	30,000	31,500
10-5050-280	Miscellaneous Expense	2,705	2,000	500	2,500
10-5050-290	Special Events Exp.	1,370	1,600	1,000	1,600
10-5050-300	Uniform Allowance	4,450	5,000	4,000	5,000

**Town of New Castle
Public Safety
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
10-5050-301	Officer's Equipment	13,150	13,800	13,800	13,800
10-5050-316	Veh Exp-534-2016 Tahoe	1,955	1,500	1,500	1,500
10-5050-317	Veh Exp-533-2016 Tahoe	2,777	1,500	1,300	1,500
10-5050-320	Veh Exp-255-2010 Charger	443	-	-	1,000
10-5050-321	Veh Exp-2009 Chevy Tahoe	1,507	-	-	-
10-5050-324	Veh Exp-407-2010 Explorer	714	2,000	500	1,000
10-5050-325	Veh Exp-671-2018 Tahoe	814	1,500	1,300	1,500
10-5050-327	Veh Exp-2009 Tahoe	407	-	-	-
10-5050-328	Veh Exp-807-2021 Tahoe	164	1,500	1,400	1,500
10-5050-329	Veh Exp-808-2021 Tahoe	1,080	1,500	1,100	1,500
10-5050-330	Veh Exp-672-2018 Tahoe	1,954	1,500	800	1,500
10-5050-335	Veh Exp-809-2021 Tahoe	526	1,500	1,000	1,500
10-5050-338	Veh Exp-820-2017 Tahoe	883	1,500	1,500	1,500
10-5050-339	Veh Exp-821-2017 Tahoe	1,328	1,500	3,200	1,500
10-5050-340	Gas & Oil	23,419	20,000	31,000	32,300
10-5050-360	Abandon Vehicle	2,768	4,000	2,600	4,000
10-5050-380	Equipment Maintenance	1,790	2,800	2,600	2,800
10-5050-384	Tires - New	1,815	2,500	1,850	2,500
10-5050-420	Training & Certification	1,332	5,000	3,500	5,000
10-5050-421	Vehicle Lease/Purchase	185,684	62,000	124,000	-
10-5050-500	Bike Rodeo	1,304	1,200	1,300	1,300
10-5050-540	Community Policing	293	650	700	700
10-5050-560	Capital - Evidence Storage	23,750	-	-	-
10-5050-580	Capital Equipment	-	11,000	8,000	5,000
10-5050-600	Animal Control	520	500	300	500
10-5050-601	Kennel Expenses	-	500	-	-
10-5050-603	Cleaning & Supplies	225	2,500	2,200	2,500
10-5050-620	Emergency Preparedness	561	750	700	800
10-5050-642	Computer Services	3,967	7,356	5,400	6,500
10-5050-643	Training Library	365	600	300	600
10-5050-644	Hiring Expense	658	1,500	250	1,500
10-5050-645	Ammunition Expense	1,328	4,000	4,300	5,000
10-5050-646	Laboratory Fees	-	2,000	1,000	2,000
10-5050-647	Printing Expense	575	1,000	-	1,000
10-5050-651	Evidence Equip. & Supplies	517	600	3,000	6,000
10-5050-652	Evid. Collection/Analysis	-	1,500	1,000	1,500
Total Expenses		1,237,833	1,365,952	1,416,000	1,448,200

**Town of New Castle
Recreation Department
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Revenues					
10-4010-101	Tobacco Tax	-	340,000	373,000	318,000
10-4010-700	Baseball	5,668	7,000	6,200	7,000
10-4010-720	Youth Basketball	11,361	8,000	9,000	8,000
10-4010-730	Competitive Basketbal	5,225	11,000	11,400	11,400
10-4010-740	Softball	2,040	2,500	2,800	2,800
10-4010-770	Junior Golf	775	1,500	-	-
10-4010-771	Adult Golf	150	1,500	-	-
10-4010-780	Flag Football	1,625	2,000	900	1,200
10-4010-790	Adult Fitness	10,432	8,500	2,700	4,000
10-4010-820	Adult Basketball	-	4,000	4,900	5,000
10-4010-841	Micro Soccer	7,910	8,000	9,000	8,000
10-4010-843	Adult Soccer	2,445	2,000	1,600	2,000
10-4010-850	Adult Volleyball	-	1,000	-	-
10-4010-851	Youth Volleyball	4,000	5,000	6,800	5,000
10-4010-859	Arts & Enrichment	18,269	15,000	16,000	16,000
10-4010-870	After-School Programs	-	3,500	900	1,100
10-4010-885	Special Events Donations	20	1,500	-	-
10-4010-887	Scholarships	-	500	-	-
10-4010-901	FMLD Grants	-	25,000	25,000	-
10-4010-910	Community Center Rentals	24,750	20,000	19,000	20,000
10-4010-970	Special Events	3,095	2,000	2,000	2,000
10-4010-972	Dirty Hog Dash	14,636	15,000	16,200	16,000
10-4010-974	Burning Mountain Festival	9,931	13,000	10,000	13,000
10-4010-976	Community Market	5,225	4,000	5,400	5,000
10-4010-993	5k Races/Walk	2,270	2,000	-	-
10-4010-994	Youth Fitness	3,780	1,200	3,000	3,000
10-4010-996	Adult Volleyball Tournaments	-	1,000	-	-
	Total Revenues	133,607	505,700	525,800	448,500
Expenses					
10-5070-020	Salaries	134,336	190,511	187,000	213,000
10-5070-023	Overtime Pay	-	-	-	-
10-5070-025	Salary - Temps	27,553	20,000	20,000	20,000
10-5070-030	Payroll Tax Exp - Social Sec	9,051	13,052	13,000	14,500
10-5070-031	Payroll Tax Exp - Medicare	2,117	3,052	3,000	3,400
10-5070-032	Payroll Tax Exp - St Unemplmnt	426	1,053	700	700
10-5070-041	CRA Retirement Exp	5,399	7,620	7,400	8,500
10-5070-042	Health Insurance Exp	49,083	68,906	68,200	75,000
10-5070-050	Employee Support	214	500	500	500
10-5070-051	Employee Wellness Program	430	724	500	800
10-5070-100	Office Supplies	2,627	3,000	3,000	3,000
10-5070-101	Office Op. Supply & Furniture	18	500	500	500
10-5070-102	Postage Expense	413	500	500	500

**Town of New Castle
Recreation Department
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
10-5070-103	Computer Hardware/Software	-	2,000	2,000	2,000
10-5070-104	Printing & Copies	912	1,000	1,000	1,000
10-5070-106	Credit Card Fees	3,152	4,000	4,000	4,000
10-5070-107	Computer Services	5,949	11,369	7,200	8,300
10-5070-120	Promotion & Advertising	25	-	-	-
10-5070-140	Telephone Expense	1,895	2,500	2,200	2,300
10-5070-145	Internet Svc/Web Page	2,102	2,200	2,200	2,200
10-5070-160	Dues, Subscriptions	375	500	500	500
10-5070-170	Training, Meetings	195	700	2,000	700
10-5070-175	Meals, Lodging	-	500	800	500
10-5070-180	Publication of Notices	-	100	100	100
10-5070-210	Technical Support	1,834	2,000	1,700	1,800
10-5070-240	Audit Expense	595	595	600	600
10-5070-260	Insurance Expense	7,218	7,636	7,000	7,800
10-5070-280	Miscellaneous Expense	-	150	-	-
10-5070-290	Veh Exp-09 GMC(R8)	47	250	300	300
10-5070-295	Gas & Oil	357	700	300	400
10-5070-320	Youth Basketball	6,773	3,000	4,000	4,500
10-5070-340	Adult Basketball	-	1,000	500	1,000
10-5070-375	Competitive Basketball	296	1,000	1,200	1,500
10-5070-380	Baseball	2,977	3,500	2,700	3,500
10-5070-400	Softball	298	2,000	3,200	2,500
10-5070-421	Flag Football	504	1,000	800	1,000
10-5070-450	Adult Fitness	9,102	6,000	4,000	4,000
10-5070-462	Micro Soccer	3,267	3,000	3,900	3,000
10-5070-464	Adult Soccer	266	1,000	1,000	1,000
10-5070-470	Adult Volleyball	-	500	100	-
10-5070-471	Youth Volleyball	3,228	3,500	2,700	2,500
10-5070-475	Arts & Enrichment	9,213	7,000	8,000	8,500
10-5070-494	Junior Golf	928	1,000	-	-
10-5070-495	Adult Golf	105	1,000	-	-
10-5070-500	Misc Programs	77	-	-	-
10-5070-505	After School Program	-	1,000	1,000	800
10-5070-520	C.C. - Insurance	-	2,200	-	-
10-5070-530	C.C. - Repairs/Maint.	566	1,200	1,200	1,200
10-5070-531	C.C. - Janitorial	2,465	8,500	10,000	10,000
10-5070-535	C.C. - Supplies	542	3,500	3,500	3,500
10-5070-540	C.C. - Utilities	8,394	9,314	10,000	12,000
10-5070-610	Special Events	5,421	7,600	7,600	7,600
10-5070-640	Field Maintenance	49	650	-	800
10-5070-700	Capital Expenditures	-	41,000	41,000	-
10-5070-972	Dirty Hog Dash	8,716	8,500	13,000	10,000
10-5070-974	Burning Mountain Festival	16,764	18,000	17,000	18,000
10-5070-976	Community Market	4,397	4,500	5,500	5,500

**Town of New Castle
Recreation Department
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
10-5070-992	5K Races/Walk	1,943	1,000	3,200	4,000
10-5070-993	Seniors Programs	-	-	-	-
10-5070-994	GOCO Generation Wild Exp	4,288	-	-	-
10-5070-995	Youth Fitness	2,576	800	3,000	3,000
10-5070-996	Pickleball	-	-	300	1,000
10-5070-997	Adult Volleyball Tournaments	-	500	-	-
Total Expenses		349,478	488,382	484,600	483,300

**Town of New Castle
Streets Department
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Revenues					
10-4010-060	Sales Street 1%	614,191	625,486	693,000	714,000
10-4010-070	County Sales Tax 3/4%	214,467	222,461	197,000	211,000
10-4010-320	M/V Special Assessment	20,703	21,206	20,000	18,000
10-4010-360	Highway Use Tax	152,518	140,975	142,440	142,000
10-4010-370	Traffic Impact Fee	14,860	23,291	35,300	20,700
10-4010-371	Permits-St Maint.	270	-	230	-
10-4010-394	Sale of Assets	-	19,000	-	-
10-4010-395	Misc. Street Revenue	2,582	4,200	3,000	3,000
10-4010-396	Misc. Public Works Grants	57,994	-	-	-
10-4010-397	FMLD Grant	18,935	-	132,000	-
	Total Revenues	1,096,520	1,056,619	1,222,970	1,108,700
Expenses					
10-5090-020	Salaries	210,754	216,181	200,000	240,000
10-5090-022	Call Out Pay	1,434	2,000	2,000	2,200
10-5090-023	Overtime Pay	665	1,000	2,000	1,000
10-5090-025	Salary - Temps	28,451	35,000	23,000	35,000
10-5090-030	Payroll Tax Exp - Social Sec	14,330	15,759	14,000	17,000
10-5090-031	Payroll Tax Exp - Medicare	3,352	3,686	3,300	4,000
10-5090-032	Payroll Tax Exp - St Unemplmnt	670	1,271	700	900
10-5090-041	CRA Retirement Exp	8,396	8,767	8,200	9,700
10-5090-042	Health Insurance Exp	45,190	54,570	47,000	65,000
10-5090-050	Employee Support	1,760	1,500	1,500	1,500
10-5090-051	Employee Wellness Program	399	585	650	700
10-5090-100	Office Supplies	100	300	300	300
10-5090-101	Office Op. Supply & Furniture	2,975	-	-	600
10-5090-102	Postage Expense	428	300	400	300
10-5090-103	Computer Hardware/Software	215	1,000	500	1,000
10-5090-107	Computer Services	4,463	8,276	5,800	6,900
10-5090-120	Utilities	8,127	5,715	10,500	12,500
10-5090-140	Telephone Expense	2,357	2,900	2,500	2,400
10-5090-160	Dues, Subscriptions	-	500	500	500
10-5090-170	Training	-	1,200	1,200	1,200
10-5090-175	Meals, Lodging	171	900	900	900
10-5090-180	Publication of Notices	1,054	200	1,800	1,200
10-5090-200	Legal Services	122	550	600	600
10-5090-210	Technical Support	2,041	2,500	2,300	2,400
10-5090-220	Other Prof Services	-	500	300	500
10-5090-240	Audit Expense	510	595	600	600
10-5090-260	Insurance Expense	10,122	11,572	12,000	11,000
10-5090-280	Miscellaneous Expense	250	-	-	-
10-5090-300	Machinery, Equipment, Tools	2,520	1,500	3,000	2,000
10-5090-320	Vehicle Expense	151	400	400	400

**Town of New Castle
Streets Department
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
10-5090-322	Veh Exp-2009 Hook Truck	507	1,500	15,000	5,000
10-5090-329	Veh Exp-09 chevy 2500(M6)	-	-	-	-
10-5090-331	Veh Exp-17 Chevy (M-7)	-	250	300	800
10-5090-332	Veh Exp-2017 Chevy (A-2)	820	250	300	800
10-5090-340	Gas & Oil	10,039	8,500	19,000	19,800
10-5090-360	Co. Treas. Fees-Prop. Tax	4,670	3,200	4,000	3,200
10-5090-376	Eq. Maint-Cat MiniEx	404	500	500	500
10-5090-377	Eq. Maint - Snow Plows	334	3,500	3,500	3,500
10-5090-379	Eq. Maint. Bobcat Skidsteer	-	1,700	1,000	1,500
10-5090-380	Equipment Maintenance	1,072	1,500	1,500	2,000
10-5090-381	Eq. Maint. Cat Backhoe	373	-	1,800	600
10-5090-382	Eq. Maint. Street Sweeper	487	500	500	500
10-5090-383	Eq. Maint. J.D. Tractor	43	300	100	200
10-5090-384	Tires - New	-	1,200	900	1,200
10-5090-390	Maintenance/Operations	5,849	9,500	8,000	9,700
10-5090-391	Equipment Rental	-	2,000	800	1,500
10-5090-392	Road Base/Cinders/Patching Mtl	8,992	10,500	5,000	10,500
10-5090-394	Crack Seal Exp.	50,000	80,000	86,000	80,000
10-5090-395	Sidewalk Maintenance	-	40,000	15,000	40,000
10-5090-396	St. Signs	2,620	2,000	2,000	2,000
10-5090-397	Painting - St./Crosswalks	11,978	9,000	12,000	12,500
10-5090-398	Street Chip & Seal	50,000	80,000	135,000	80,000
10-5090-400	Street Lights	57,882	76,924	52,000	60,000
10-5090-403	EV Charge Station operations	819	650	1,300	1,300
10-5090-421	Equip Lease/Purchase	157,642	52,000	-	-
10-5090-481	Safety	840	1,000	2,000	1,500
10-5090-499	PWF Maintenance	2,536	2,000	1,500	2,000
10-5090-500	Tree Maintenance	12,698	10,000	10,000	10,000
10-5090-550	Street Asphalt Overlay	159,701	80,000	425,000	80,000
10-5090-560	Capital Improvements	120,417	-	213,000	-
Total Expenses		1,011,730	857,701	1,362,950	852,900

**Town of New Castle
Town Maintenance
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Expenses					
10-5060-020	Salaries	10,748	18,625	26,000	34,300
10-5060-023	Overtime Pay	-	-	100	-
10-5060-030	Payroll Tax Exp - Social Sec	648	1,155	1,600	2,200
10-5060-031	Payroll Tax Exp - Medicare	152	270	400	500
10-5060-032	Payroll Tax Exp - St Unemplmnt	32	9	100	100
10-5060-041	CRA Retirement Exp	430	745	1,100	1,400
10-5060-042	Health Insurance Exp	1,943	4,148	5,400	8,900
10-5060-051	Employee Wellness Program	20	43	100	100
10-5060-100	Office Supplies	2,621	2,000	800	800
10-5060-145	Internet svc	2,627	2,700	2,700	2,700
10-5060-260	Insurance Expense	4,724	5,818	4,700	5,400
10-5060-280	Miscellaneous Expense	49	-	100	100
10-5060-320	Vehicle Exp 111D Ford 1988	-	-	100	-
10-5060-580	Capital Equipment	-	-	69,000	16,000
10-5060-600	Town M & O	1,790	2,000	5,000	2,000
10-5060-601	T/H Cleaning & Supplies	4,514	5,400	4,000	4,000
10-5060-603	MOC Cleaning & Supplies	140	-	-	-
10-5060-604	Rent Expense	6,000	6,000	6,000	6,000
10-5060-611	Museum Expense	-	5,000	5,000	2,000
10-5060-720	Capital Improvements/Shop	131	-	-	-
Total Expenses		36,569	53,913	132,200	86,500

TOWN OF NEW CASTLE, COLORADO

UTILITY FUND

**Combined Statement of Revenues, Expenditures
and Changes in Fund Balances - Budget and Actual
Budget Year Ending December 31, 2023**

	<u>Actual 2021</u>	<u>Budget 2022</u>	<u>2022 Proj Budget</u>	<u>2023 Beg Budget</u>
Beginning - Retained Earnings	1,411,159	1,807,950	2,017,031	1,895,379
Water				
Operating Revenues	1,182,420	1,171,497	1,166,600	1,198,300
Operating Expenses	<u>996,008</u>	<u>986,117</u>	<u>955,900</u>	<u>1,038,800</u>
Operating Revenues ***	186,412	185,380	210,700	159,500
Capital Revenues	154,800	169,000	187,000	194,000
Capital Expenses	<u>84,550</u>	<u>160,404</u>	<u>186,404</u>	<u>44,000</u>
Capital Revenues ***	70,250	8,596	596	150,000
Wastewater				
Operating Revenues	1,510,089	1,529,464	1,514,930	1,559,420
Operating Expenses	<u>779,464</u>	<u>984,103</u>	<u>935,200</u>	<u>1,026,400</u>
Operating Revenues ***	730,625	545,361	579,730	533,020
Capital Revenues	178,028	239,165	257,772	394,000
Capital Expenses	<u>575,680</u>	<u>858,527</u>	<u>1,181,700</u>	<u>948,000</u>
Capital Revenues ***	(397,652)	(619,362)	(923,928)	(554,000)
Trash Service				
Operating Revenues	534,839	576,940	577,000	605,000
Operating Expenses	<u>518,602</u>	<u>573,040</u>	<u>565,750</u>	<u>593,800</u>
Operating Revenues ***	16,237	3,900	11,250	11,200
Ending Retained Earnings	<u>2,017,031</u>	<u>1,931,825</u>	<u>1,895,379</u>	<u>2,195,099</u>
Net Surplus (Deficit)	605,872	123,875	(121,652)	299,720

**Town of New Castle
Water Operating
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Revenues					
20-4030-020	Water Revenues	750,308	771,835	778,000	800,000
20-4030-025	Water Svc Chg-Over 12,000 Gal.	181,893	188,185	160,000	166,000
20-4030-050	Water Service Charge	133,916	137,915	139,000	143,000
20-4030-080	Delinquent User Charge	16,909	17,058	15,000	15,000
20-4030-100	Administration Fees	2,576	2,571	2,100	2,200
20-4030-110	Raw Water revenue	14,286	14,708	11,000	11,300
20-4030-120	Bulk Water Revenues	34,677	32,725	54,000	55,000
20-4030-200	Water Meters/Accessory	5,995	6,500	7,500	5,800
20-4030-240	Miscellaneous	40,898	-	-	-
20-4030-245	Rent Income	962	-	-	-
Total Revenues		1,182,420	1,171,497	1,166,600	1,198,300
Expenses					
20-6040-010	Council Salaries	8,270	9,910	10,000	11,000
20-6040-020	Salaries	420,715	351,504	360,000	391,000
20-6040-022	Call Out Pay	9,135	11,000	11,000	11,000
20-6040-023	Overtime Pay	1,989	3,700	3,700	3,700
20-6040-030	Payroll Tax Exp - Social Sec	26,237	23,319	24,000	26,000
20-6040-031	Payroll Tax Exp - Medicare	6,156	5,454	5,600	6,000
20-6040-032	Payroll Tax Exp - St Unemplmnt	1,299	1,881	1,200	1,300
20-6040-041	CRA Retirement Exp	17,280	14,648	15,000	16,300
20-6040-042	Health Insurance Exp	101,094	82,067	83,000	95,200
20-6040-049	Recruitment Expense	-	2,500	500	2,500
20-6040-050	Employee Support	992	1,350	500	1,400
20-6040-051	Employee Wellness Program	1,181	1,441	1,200	1,500
20-6040-100	Office Supplies	1,088	2,500	1,500	2,500
20-6040-101	Office Op. Supply & Furniture	-	600	300	600
20-6040-102	Postage Expense	1,324	1,600	1,600	1,600
20-6040-103	Computer Hardware/Software	488	5,000	2,500	6,500
20-6040-104	Printing & Copies	1,932	1,000	2,500	2,500
20-6040-106	Credit Card Fees	10,439	9,000	11,500	11,000
20-6040-107	Computer Services	8,512	15,786	11,700	14,500
20-6040-110	Utility Billing Expense	3,860	5,000	5,000	5,000
20-6040-120	Town Hall Utilities	1,484	1,637	17,000	2,000
20-6040-140	Telephone Expense	8,202	8,200	8,300	8,500
20-6040-145	Internet Svc/Web Page	-	4,000	4,000	4,000
20-6040-146	Newsletter Expense	-	1,750	-	-
20-6040-160	Dues, Meetings, Subscriptions	3,053	2,500	2,500	2,500
20-6040-170	Training	30	1,000	500	1,000
20-6040-175	Meals, Lodging	340	1,000	300	1,000
20-6040-180	Publication of Notices	-	1,000	1,000	1,000
20-6040-190	Refund	756	1,600	800	1,600
20-6040-200	Legal Services	5,559	11,000	14,000	14,000

**Town of New Castle
Water Operating
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
20-6040-210	Technical Support	9,666	8,500	10,000	10,400
20-6040-220	Other Prof Services	3,780	8,000	4,000	7,300
20-6040-240	Audit Expense	2,635	2,125	2,200	2,200
20-6040-260	Insurance Expense	39,817	48,936	42,000	48,000
20-6040-280	Miscellaneous Expense	220	1,000	300	1,000
20-6040-281	Good Neighbor Policy Exp.	5,370	1,000	1,000	1,000
20-6040-480	Engineering & Survey	13,140	10,000	8,000	8,000
20-6050-120	Utilities	70,632	84,876	72,000	90,000
20-6050-122	Utilities-Raw Water	19,405	25,813	22,100	26,000
20-6050-200	Chemicals	34,697	45,000	40,000	45,000
20-6050-220	M & O - Plant	24,596	28,000	10,000	25,000
20-6050-240	M & O - Distribution	91,085	65,000	65,000	65,000
20-6050-241	M & O Raw Water System	1,279	6,300	30,000	10,000
20-6050-245	M & O-Red Rocks Ditch	3,598	8,000	9,000	9,000
20-6050-250	Source Water Protection	458	500	300	300
20-6050-260	Lab Tests	5,538	7,800	5,500	7,500
20-6050-300	Machinery & Equipment	1,147	2,500	2,000	2,500
20-6050-323	Veh Exp-04 Ford Ranger(W10)	121	250	300	-
20-6050-325	Veh Exp-09 Chevy Colo(w11)	43	250	500	300
20-6050-326	Veh Exp-13 Chevy P.U.(W14)	949	-	300	800
20-6050-327	Veh Exp-17 Chevy (W-15)	35	250	-	-
20-6050-328	Veh Exp-17 Chevy (W-16)	575	250	300	300
20-6050-329	Veh Exp-15 Chevy (P-3)	205	250	300	800
20-6050-340	Gas & Oil	5,666	5,500	7,700	8,100
20-6050-380	Equipment Maintenance	-	1,000	500	1,000
20-6050-391	Equipment Rental	-	750	800	800
20-6050-420	Training	557	500	500	500
20-6050-481	Safety	775	500	500	500
20-6050-500	Water Meter/Accessories	8,697	7,500	7,500	7,500
20-6050-580	Equipment & Tool-Distribute	2,164	2,000	1,800	2,000
20-6050-581	Lab Equip. & Supplies	4,400	4,000	5,000	5,000
20-6050-590	Equipment & Tool-Plant	402	1,000	1,000	1,000
20-6050-700	Permits	1,445	1,500	1,500	1,500
20-6050-710	W/H Ditch Fees	220	220	300	300
20-6050-721	Water Lease	-	500	-	500
20-6050-740	Ruedi Water Contract	1,276	23,600	3,000	3,000
Total Expenses		996,008	986,117	955,900	1,038,800

**Town of New Castle
Water Capital
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Revenues					
20-4030-270	FMLD Grant	-	-	-	-
20-4030-300	Cap Water Tap Fees	148,800	150,000	187,000	194,000
20-4030-340	Water Rights Dedication	6,000	-	-	-
20-4030-394	Sale of Assets	-	19,000	-	-
	Total Revenues	154,800	169,000	187,000	194,000
Expenses					
20-6050-521	Note Principal - CWCB	22,428	23,437	23,437	25,000
20-6050-541	Note Interest - CWCB	20,976	19,967	19,967	19,000
20-6059-110	Capital Replace/Water Plant	41,044	-	-	-
20-6059-176	Raw Water System-Capital	-	-	-	-
20-6059-421	Veh/Equip-Lease/Purchase	-	42,000	38,000	-
20-6059-580	Other Capital-Water	102	75,000	105,000	-
	Total Expenses	84,550	160,404	186,404	44,000

**Town of New Castle
Waste Water Operating
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Revenues					
20-4040-040	Monthly Wastewater Svc. Chg	1,284,133	1,321,820	1,330,800	1,370,700
20-4040-045	Sewer Chg-Over 6,000 Gal.	106,397	84,695	62,000	63,000
20-4040-050	Sewer Svc. Chg.	105,370	108,330	108,000	111,000
20-4040-055	South Svc Chg	14,184	14,609	14,000	14,600
20-4040-540	ColoTrust Int(DOLA)-Wastewater	5	10	130	120
	Total Revenues	1,510,089	1,529,464	1,514,930	1,559,420
Expenses					
20-6080-010	Council Salaries	8,270	9,910	10,000	11,000
20-6080-020	Salaries	334,861	358,235	361,000	400,000
20-6080-022	Call Out Pay	11,362	12,000	12,000	12,500
20-6080-023	Overtime Pay	1,755	2,150	2,200	2,400
20-6080-030	Payroll Tax Exp - Social Sec	20,834	23,702	24,000	27,000
20-6080-031	Payroll Tax Exp - Medicare	4,871	5,543	5,600	6,200
20-6080-032	Payroll Tax Exp - St Unemplmnt	947	1,911	1,200	1,300
20-6080-041	CRA Retirement Exp	13,638	14,895	15,000	16,600
20-6080-042	Health Insurance Exp	84,758	87,177	88,000	100,200
20-6080-049	Recruitment Expense	-	2,500	-	2,500
20-6080-050	Employee Support	1,650	1,850	1,900	1,900
20-6080-051	Employee Wellness Program	984	1,441	1,000	1,600
20-6080-100	Office Supplies	669	1,200	1,200	1,200
20-6080-101	Office Op. Supply & Furniture	-	600	600	600
20-6080-102	Postage Expense	797	1,000	800	1,000
20-6080-103	Computer Hardware/Software	394	2,500	1,200	6,700
20-6080-104	Printing & Copies	912	900	1,000	900
20-6080-106	Credit Card Fees	9,261	8,800	9,000	8,800
20-6080-107	Computer Services	8,470	15,709	13,000	13,500
20-6080-110	Utility Billing Expense	3,859	5,000	4,500	5,000
20-6080-120	Town Hall Utilities	1,484	1,625	1,400	1,700
20-6080-125	Porta Jon Svc	11,466	12,000	12,000	12,000
20-6080-140	Telephone Expense	3,836	4,500	4,000	4,100
20-6080-145	Internet Svc/Web Page	525	540	600	600
20-6080-146	Newsletter Expense	-	1,750	-	-
20-6080-160	Dues, Meetings, Subscriptions	1,784	1,400	1,400	1,800
20-6080-170	Training	201	3,000	500	3,000
20-6080-175	Meals, Lodging	200	1,000	1,000	1,000
20-6080-180	Publication of Notices	-	1,300	1,300	1,300
20-6080-190	Refund	741	1,500	800	1,500
20-6080-200	Legal Services	792	2,200	2,200	2,200
20-6080-210	Technical Support (Caselle)	7,865	5,500	8,200	8,500
20-6080-220	Other Prof Services/Inspection	7,861	20,000	5,000	8,000
20-6080-240	Audit Expense	1,700	1,445	1,500	1,500
20-6080-260	Insurance Expense	29,326	35,918	32,000	36,000

**Town of New Castle
Waste Water Operating
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
20-6080-280	Miscellaneous Expense	100	1,000	100	1,000
20-6080-281	Good Neighbor Policy Exp	-	5,000	4,000	5,000
20-6080-480	Engineering & Survey	-	81,000	66,000	21,000
20-6090-120	Utilities	98,140	107,777	105,000	122,000
20-6090-125	South Utilities	2,003	2,200	2,300	2,700
20-6090-200	Chemicals	7,027	16,000	16,000	16,000
20-6090-220	M & O Plant - WWTP	55,782	68,000	50,000	75,000
20-6090-221	Sludge Hauling	8,359	10,000	15,000	10,000
20-6090-225	M&O - Centrifuge	2,288	6,000	6,000	6,000
20-6090-240	M & O - Collections	821	5,000	10,000	7,000
20-6090-245	M & O South Collections	1,578	2,500	1,500	2,500
20-6090-260	Lab Tests	3,266	3,000	8,500	15,000
20-6090-328	Veh Exp-13 Chevy PU(W12)	31	250	500	800
20-6090-329	Veh Exp-17 Chevy (W-15)	541	200	200	200
20-6090-340	Gas & Oil	4,760	5,000	6,500	6,800
20-6090-391	Equipment Rental	115	1,000	500	1,000
20-6090-420	Training	1,493	750	1,500	1,500
20-6090-481	Safety	2,584	1,000	1,000	1,000
20-6090-580	Equip. & Tools - Plant	850	3,000	1,500	3,000
20-6090-581	Lab Equip. & Supplies	12,032	10,000	10,000	15,000
20-6090-590	Equipment & Tool - Collection	446	1,500	1,000	6,500
20-6090-700	Permits	1,175	1,500	1,200	1,500
20-6090-740	Sludge Site Application Fee	-	225	300	300
20-6090-760	Sludge Site	-	1,500	1,500	1,500
Total Expenses		779,464	984,103	935,200	1,026,400

**Town of New Castle
Waste Water Capital
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
<u>Revenues</u>					
20-4040-320	Cap Sewer Tap Fees	148,800	150,000	187,000	194,000
20-4040-394	Sale of Assets	-	19,000	-	-
20-4040-621	Misc. Grant Revenue	29,228	70,165	70,772	200,000
	Total Revenues	178,028	239,165	257,772	394,000
<u>Expenses</u>					
20-6080-561	Note Princ. - 08 WWTP Loan	375,119	385,992	386,000	392,000
20-6080-580	Note Int.-CWR&PDA	867	-	-	-
20-6080-581	Note Int. - 08 WWTP Loan	118,938	110,635	110,700	106,000
20-6095-101	Capital - Collections Other	80,756	199,900	500,000	-
20-6095-110	Capital Replacement-WW Plant	-	-	-	450,000
20-6095-421	Veh/Equip-Lease/Purchase	-	42,000	35,000	-
20-6095-800	Capital-Equipment	-	120,000	150,000	-
	Total Expenses	575,680	858,527	1,181,700	948,000

**Town of New Castle
Trash Service
2023 Proposed Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
<u>Revenues</u>					
20-4030-060	Trash Revenues	534,839	576,940	577,000	605,000
	Total Revenues	534,839	576,940	577,000	605,000
<u>Expenses</u>					
20-6070-110	Utility Billing Expense	1,273	1,200	1,200	1,200
20-6070-180	Publication of Notices	622	-	-	-
20-6070-200	Legal Services	21	550	550	600
20-6070-500	Trash Service	509,507	562,290	555,000	580,000
20-6070-600	Chgs-Cleanup Weeks	7,179	9,000	9,000	12,000
	Total Expenses	518,602	573,040	565,750	593,800

TOWN OF NEW CASTLE, COLORADO

CONSERVATION TRUST FUND

**Combined Statement of Revenues, Expenditures
and Changes in Fund Balances - Budget and Actual
*Budget Year Ending December 31, 2023***

		2021 Actual	2022 Budget	2022 Projected	2023 Budget
BEGINNING FUND BALANCE		120,795	121,073	122,976	148,026
<u>REVENUES</u>					
	<u>Acct #</u>				
State Lottery	30-4040-040	63,132	52,022	62,000	55,000
Alpine Checking Interest	30-4040-520	59	50	50	50
Total Revenues:		63,191	52,072	62,050	55,050
<u>EXPENDITURES</u>					
Equipment	30-8040-390	61,010	37,000	37,000	50,000
Capital Improvements	30-8040-400	-	9,500	-	-
Parks, Trails Dev	30-8040-617	-	-	-	80,000
Total Expenditures:		61,010	46,500	37,000	130,000
ENDING FUND BALANCE		122,976	126,645	148,026	73,076

TOWN OF NEW CASTLE, COLORADO

CEMETERY FUND

**Combined Statement of Revenues, Expenditures
and Changes in Fund Balances - Budget and Actual
Budget Year Ending December 31, 2023**

		2021 Actual	2022 Budget	2022 Projected	2023 Budget
BEGINNING RETAINED EARNINGS		\$53,326	\$66,719	\$63,208	\$74,878
Reserved - Perpetual Care		(10,000)	(10,000)	(10,000)	(10,000)
Unreserved/Undesignated		43,326	56,719	53,208	64,878
REVENUES		Acct. #			
Sale of Plots	40-4060-020	10,100	15,000	14,000	14,000
ColoTrust Interest	40-4060-540	7	8	170	170
Total Revenues:		10,107	15,008	14,170	14,170
EXPENDITURES					
Maintenance & Operations	40-9040-380	225	2,500	2,500	12,500
Total Expenditures:		225	2,500	2,500	12,500
ENDING RETAINED EARNINGS		63,208	79,227	74,878	76,548
Reserved - Perpetual Care		(10,000)	(10,000)	(10,000)	(10,000)
Unreserved/Undesignated		\$53,208	\$69,227	\$64,878	\$66,548