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Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Agenda

**New Castle Historic Preservation Commission Virtual Meeting
Monday, June 21, 2021, 6:30 PM**

The public is invited to attend virtually.

[To join by computer, smart phone or tablet click HERE](#)

**If you prefer to telephone in:
Please call: 1-346-248-7799
Meeting ID: 709 658 8400**

**Follow the prompts as directed. Be sure to set your
phone to mute until called on.**

Call to Order

Roll Call

Meeting Notice

Conflicts of Interest

Citizen Comments on Items NOT on the Agenda

Items for Consideration

- A. Elect a Chairperson**
- B. Elect a Vice Chairperson**
- C. Discussion: Museum Improvement Costs and Grant Options**
- D. Trainings List**
- E. Review: March Minutes for Approval**

Adjourn



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Memorandum

To: Historic Preservation Commission
From: Remi Bordelon
Re: Agenda Item: HPC Training List
Date: 6-21-21

Purpose:

The purpose of this agenda item is to provide the commission with a training opportunities list in order to sustain a Certified Local Government status through the State Historic Preservation Office. A list of training courses may be found below along with the weblinks. There are also several CLG recorded webinars available and listed below as well.

<https://sites.google.com/state.co.us/clg-training-portal/home>

History Colorado CLG Training Portal	
Wednesday, July 14	
12:00pm	Workshop: Diversity, Equity, Accessibility, and Inclusion W
Wednesday, July 21	
12:00pm	Webinar - African American Travel and Green Books Sites
Wednesday, August 11	
12:00pm	Webinar - Evaluating Integrity in Historic Districts
Wednesday, August 25	
12:00pm	Integrity Workshop
Wednesday, September 15	
12:00pm	Webinar - Cell Towers
Wednesday, September 22	
12:00pm	Design Review Critique - Infill
Wednesday, October 13, 2021	
12:00pm	Design Review Critique - Solar Panels
Wednesday, October 20, 2021	
12:00pm	Webinar - Conservation Easements
Wednesday, November 17, 2021	
1:00pm	Webinar - DIY Design Guidelines: Development and Impl

CLG Recorded Training Webinars

- [Local Preservation 101](#)
- [HPCs & the Public Process](#)
- [Incentives & Economic Benefits](#)
- [Surveys & Survey Plans](#)
- [CLG Grants](#)
- [Researching Historic Properties](#)
- [Local Designation](#)
- [State Historical Fund](#)
- [Lead & Asbestos](#)
- [Sustainability & Historic Preservation](#)
- [Tax Credits](#)
- [Secretary of the Interior's Standards for Rehabilitation](#)
- [Preservation Plans](#)
- [Heritage Interpretation](#)
- [Evaluating Integrity for Individual Properties](#)
- [Oral Histories](#)
- [Evaluating Economic Hardships](#)
- [Archaeology for Local Governments](#)
- [Compass for CLGs](#)
- [Main Street and CLG Training](#)
- [Cultural Landscapes](#)
- [Women's Suffrage in Colorado](#)

Upcoming Training Opportunities for HPC.

*Please let Remi know what trainings you will be attending for tracking and reporting purposes.

<p>July 14, 2021</p>	<p>Workshop: Diversity, Equity, Accessibility, and Inclusion Workshop: Part 3</p> <p>Description: More details to come!</p> <p>Presenter: Dr. Marissa Volpe, Chief of Equity and Engagement History Colorado</p> <p>Register: https://zoom.us/meeting/register/tJ0uceCsrzsiGtbJ5tC7-Mc8IbP8sAL42-uj</p> <p>When Wed Jul 14, 2021 12pm – 1:30pm -06:00</p> <p>Where https://zoom.us/meeting/register/tJ0uceCsrzsiGtbJ5tC7-Mc8IbP8sAL42-uj</p>
<p>July 21, 2021</p>	<p>Webinar - African American Travel and Green Books Sites</p> <p>Description: Do you know the full history of your community? Learn about the work that the Colorado Historical Foundation is doing to identify sites around the state that tell the story of diversity. The ultimate goal of the project is to round out and “fill-in” the historical record and help to connect people to the historic places of diversity in their area. During this presentation, you will learn about the methodologies used to identify sites associated with African American Travel and the Green Books, understand the context and filters developed to identify the sites, discuss potential heritage resources within your area and brain-storm what you might do to recognize them.</p> <p>Presenter: Cindy Nasky</p> <p>Register: https://zoom.us/meeting/register/tJwrc-ihqj4qH9SVA3cDNsbjH4tDJ-remucD</p> <p>When Wed Jul 21, 2021 12pm – 1pm -06:00</p> <p>Where https://zoom.us/meeting/register/tJwrc-ihqj4qH9SVA3cDNsbjH4tDJ-remucD</p>
<p>Aug. 11, 2021</p>	<p>Webinar - Evaluating Integrity in Historic Districts</p> <p>Description: Learn about evaluating integrity in historic districts from History Colorado staff. Evaluation of new historic districts as well as existing districts will be discussed.</p> <p>Presenters: Jason O'Brien and Jennifer Deichman</p> <p>Register: https://zoom.us/meeting/register/tJAlfuGoqTojE9ZQmPskbi3hLE5GsVzIcH1z</p> <p>When Wed Aug 11, 2021 12pm – 1pm -06:00</p> <p>Where https://zoom.us/meeting/register/tJAlfuGoqTojE9ZQmPskbi3hLE5GsVzIcH1z</p>
<p>Aug. 25, 2021</p>	<p>Integrity Workshop</p> <p>Description: Join your fellow CLGs and History Colorado staff to discuss a real project from Colorado. We will focus on determining the eligibility of a property based on its significance and the seven aspects of integrity. Please register in advance for this training so we can send you information on the project to review.</p> <p>Register: https://zoom.us/meeting/register/tJlvfu-tpzwwEtljTzCpnsHooRu6L6uhxJrQ</p> <p>When Wed Aug 25, 2021 12pm – 1pm -06:00</p> <p>Where https://zoom.us/meeting/register/tJlvfu-tpzwwEtljTzCpnsHooRu6L6uhxJrQ</p>

<p>Sept. 15, 2021</p>	<p>Webinar - Cell Towers</p> <p>Description: Learn about federal regulations for wireless installations and how your community can have a voice in the process. A discussion of best practices will follow so please bring examples from your community!</p> <p>Presenter: Joseph Saldibar</p> <p>Register: https://zoom.us/meeting/register/tJYocuCurzsoHtIW_abVdrDPBnw4XNRhW1tm When Wed Sep 15, 2021 12pm – 1pm -06:00 Where https://zoom.us/meeting/register/tJYocuCurzsoHtIW_abVdrDPBnw4XNRhW1tm</p>
<p>Sept. 22, 2021</p>	<p>Design Review Critique – Infill</p> <p>Description: Join your fellow CLGs and History Colorado staff to discuss a real infill project from Colorado. We will focus on applying the Secretary of the Interior's Standards for the Treatment of Historic Properties to reach consensus. Please register in advance for this training so we can send you information on the project to review.</p> <p>Register: https://zoom.us/meeting/register/tJ0vd-ytrTMiG9GW5CSSTMrzpMsFXatEvt-Y When Wed Sep 22, 2021 12pm – 1pm -06:00 Where https://zoom.us/meeting/register/tJ0vd-ytrTMiG9GW5CSSTMrzpMsFXatEvt-Y</p>
<p>Oct. 13, 2021</p>	<p>Design Review Critique - Solar Panels</p> <p>Description: Join your fellow CLGs and History Colorado staff to discuss a real project from Colorado. We will focus on applying the Secretary of the Interior's Standards for Rehabilitation to reach consensus. Please register in advance for this training so we can send you information on the project to review.</p> <p>Register: https://zoom.us/meeting/register/tJwudOisqijG9M5hAS2aZpIBT96r4P4oIK When Wed Oct 13, 2021 12pm – 1pm -06:00 Where https://zoom.us/meeting/register/tJwudOisqijG9M5hAS2aZpIBT96r4P4oIK</p>
<p>Oct. 20, 2021</p>	<p>Webinar - Conservation Easements</p> <p>Description: Join us as we explore the importance of education and outreach to historic preservation programs, and some effective methods for planning education programs and engaging community members. The Cities of Loveland, Greeley, and Fort Collins will share successful examples and strategies ranging from how to develop strong in-person events (for post-COVID), to supporting K-12 friendly education options, to virtual, COVID-era programs.</p> <p>Presenters: Cindy Nasky</p> <p>Register: https://zoom.us/meeting/register/tJMtd-yrrTMtGNMI6DhnhHGo3Pfk_xjUNkmd When Wed Oct 20, 2021 12pm – 1pm -06:00 Where https://zoom.us/meeting/register/tJMtd-yrrTMtGNMI6DhnhHGo3Pfk_xjUNkmd</p>
<p>Nov. 17, 2021</p>	<p>Webinar - DIY Design Guidelines: Development and Implementation Lessons Learned</p> <p>Description: Members of Buena Vista's Historic Preservation Commission will present lessons learned from the drafting and adoption of their new Architectural Design Guidelines. This process was conducted and completed in-house by the members of the HPC in concert with the town's board of trustees and History Colorado. This presentation will be especially informative for towns and preservationists who are just beginning the journey to developing their own guidelines.</p> <p>Presenters: Dan Courtright, John O'Brien</p> <p>Register: https://zoom.us/meeting/register/tJAlce6gpj8tE9H3i7ZvY0T3NTi7XfG_MrV5 When Wed Nov 17, 2021 1pm – 2pm -06:00 Where https://zoom.us/meeting/register/tJAlce6gpj8tE9H3i7ZvY0T3NTi7XfG_MrV5</p>

**New Castle Historic Preservation Commission Virtual Meeting
Monday, March 15, 2021, 6:30 PM**

Due to concerns related to COVID-19, this meeting was held as a virtual meeting only. The public is invited to attend.

To join by computer, smart phone or tablet:

**If you prefer to telephone in:
Please call: 1-346-248-7799
Meeting ID: 709 658 8400**

Call to Order

Commission Chair Steve Rippy called the meeting to order at 6:31 p.m.

Roll Call

Present	Chair Rippy Commissioner Riddile Commissioner Copeland Commissioner Fletcher
Absent	Commissioner Sass

Meeting Notice

Administrative Assistant Bart Mendoza and Town Clerk Melody Harrison verified that their office gave notice of the meeting in accordance with Resolution TC 2020-1.

Conflicts of Interest

There were no conflicts of interest.

Citizen Comments on Items NOT on the Agenda

There were no citizen comments.

Items for Consideration

Discussion: New Castle Museum Engineer's Report

Commission Chair Steve Rippy reviewed the Museum Engineer's Report from Town Engineer Jeff Simonson and determined a bid document would be the first step with town staff assisting with bid documents, and to look for grants to complete a survey. Chair Rippy acknowledged a program available offering people the opportunity to look for grants

and how to fill out grant applications. He expressed interest in the use of both grant funding and the 2021 town budget for the purpose of a bid document, survey and museum repairs/improvements.

Commissioner Brandy Copeland inquired about grants as well and how to get them from the State Historical Society. She asked Administrative Assistant Mendoza to look them up and forward to the commission.

Chair Rippy mentioned the Trimble Building repairs (on the west side of the building) would be similar to the needed repairs for the museum. He described the poor condition of the interior brick walls of the museum and explained that would be the first repair as long as the exterior wall was not compromised due to moisture. Chair Rippile described the repair process as four-foot section phases to replace the bad bricks. He asked for the name of the company who completed the satisfactory repairs for the Trimble Building.

Discussion: 2021 Budget

Chair Rippy spoke briefly about the 2021 Budget outlining that \$2000.00 was granted for the 2021 HPC budget. He suggested the funds be used towards the museum survey by Engineer Jeff Simonson confirming Commissioner Riddile's question about how the funds would be used for the museum. Chair Rippy stated \$2000.00 would not get far in fixing the museum and asked if there was anything else that the commission thought the 2021 budget needed to go towards. The commission agreed that the museum be top priority. Town Clerk Harrison suggested a fundraiser to get more funding which the commission agreed was a great idea.

Regarding an estimate, Chair Rippy commented on the difficulty in obtaining a true estimate due to the age of the building and that the repairs may need to be done in sections. Nevertheless, a ballpark estimate may be possible this summer.

Information Item: Certified Local Government Annual Report

Chair Rippy asked how often we had to fill out the report. Administrative Assistant Mendoza answered annually and has to be filled out and sent in a by November 2 of every year.

2021 Webinars and Virtual Workshops from History Colorado

Chair Rippy requested dates of each virtual workshop and asked if commission members would like to attend a few of them to get an idea on what is going on in other towns. Commissioner Copeland said she would like to attend the March 17, 2021 workshop. Commissioner Riddile said she would like to attend one as well.

June 15, 2020 minutes

MOTION: Commissioner Copeland made the motion to approve the minutes. Commissioner Riddile seconded the motion after voice vote motion passed unanimously.

MOTION: Chair Rippy motioned to adjourn the meeting.

The meeting adjourned at 6:49 p.m.

DRAFT