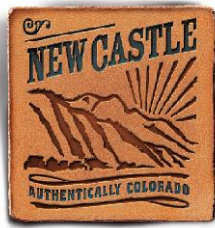


Posted: _____

Remove: _____



Town of New Castle

450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department

Phone: (970) 984-2311

Fax: (970) 984-2716

www.newcastlecolorado.org

Agenda

New Castle Town Council Regular Meeting

Tuesday, December 06, 2022, 7:00 PM

Starting times on the agenda are approximate and intended as a guide for Council.
The starting times are subject to change by Council, as is the order of items on the agenda.

Virtual Meetings are subject to internet and technical capabilities.

[To join by computer, smart phone or tablet click HERE](#)

If you prefer to telephone in:

Please call: 1-346-248-7799

Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your
phone to mute until called on

The Council Packet is available [HERE](#)

Call to Order

Pledge of Allegiance

Roll Call

Meeting Notice

Conflicts of Interest

Agenda Changes

Citizen Comments on Items not on the Agenda

-Comments are limited to three minutes-

Consultant Reports

Consultant Attorney

Consultant Engineer

Items for Consideration

A. Discussion: Rolling Fork Food Truck

B. Consider Grants to Outside Agencies

C. Consider Ordinance TC 2022-13 - An Ordinance of the Town of New Castle, Colorado summarizing additional expenditures for the Utility Fund, Conservation Trust Fund and Cemetery Fund, and adopting a supplemental budget for the Town of New Castle, Colorado, for the calendar year beginning on the first day of January, 2022 and ending on the last day of December,

2022 (1st reading) (This item will be removed from the agenda because a supplemental budget was not necessary for the budget year 2022)

- D. Consider Resolution TC 2022-29 - A Resolution of the Town Council of the Town of New Castle Adopting a Budget for the Town of New Castle, Colorado, for the Fiscal Year Beginning on January 1, 2023 and Ending on December 31, 2023, Appropriating the Amounts Specified in the Budget as Expenditures from the Funds Indicated, Levying the Property Tax Proposed in the Budget, and Reserving and Designating Certain Amounts in Each Fund.**
- E. Climate Environment Commission update & Discussion of EV Charging Station**
- F. Consider Resolution TC 2022-30 - A Resolution of the Town Council of the Town of New Castle Adopting a Directory of Fees and Charges for the Town**
- G. Consider Ordinance TC 2022-12 - an Ordinance of the New Castle Town Council Amending Chapters 16.04 and 16.28 of the Municipal Code Concerning Street and Other Standards (2nd reading)**
- H. Consider Approval of a Prosecutor Service Agreement**
- I. Consider Approval of a Contract for the Purchase of Police Body Cameras**
- J. Consider a Motion to Begin the December 20, 2022 Town Council Meeting at 5:30 p.m.**

Consent Agenda

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

[November](#) Bills of \$ 556,311.40

[Tapatios](#) Hotel & Restaurant Liquor License Renewal

Staff Reports

Town Administrator

Town Clerk

Town Treasurer

Town Planner

Public Works Director

Commission Reports

Planning & Zoning Commission

Historic Preservation Commission

Climate and Environment Commission

Senior Program

RFTA

AGNC

GCE

EAB

Council Comments

Adjourn



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Office of the Town Administrator
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Memorandum

To: Mayor and Council

Subject: Agenda Item – Discussion regarding Food Truck Vendors on Main Street

From: David Reynolds

Date: 12/06/22

The purpose of this agenda item is to discuss direction regarding the possibility of allowing limited access to *Food Truck* operations in the downtown area. In past years, Town Council has considered the question of allowing food truck vendors to set up and operate from locations along Main Street. Council has taken a cautious and limited approach to allowing these operations. Expressing a desire to limit food truck access as a show of support to our brick-and-mortar businesses, Town Council has limited the use of the downtown area to a very small number of food truck owners who could demonstrate that their business could add value without harming existing businesses. These food trucks were required to submit a plan that complied with agreeable days and hours of operation, and were also required to purchase a special event permit for their specific operations.

Aaron Shockley, owner of “Rolling Fork” food truck, would like the opportunity to seek Council approval for limited access to the downtown area. Aaron has worked with the Town in the past, as Council has allowed him to operate on a handful of Sunday afternoons in the Burning Mountain Park area. Based on Aaron’s success, he feels that there remains room for limited operations of food trucks in Downtown and would like to introduce his plan in order to gain Council approval for expanded operations.

Memo

To: Town Council
From: Rochelle Firth/Dave Reynolds
Date: 12/6/22
Re: 2022 Grant funding to area non-profits Round 2

Background:

Each year the Town of New Castle distributes Town funds to local organizations for the purpose of providing opportunities to enhance community services, programs, and support to the residents of New Castle.

For the year 2022 the Town Council has budgeted \$20,000 toward these outgoing grants. The first grant cycle awarded \$9,800 leaving \$10,200 in remaining funds to distribute during this second grant cycle.

In studying the grant applications that were received we looked at how the funds would directly meet the needs of the community. While all the applicants may provide a much-needed service, the task is to take what funds we have and disperse them in a way that will best support our community needs.

In total, for this second 2022 outgoing grant cycle, staff is recommending full expenditures of \$10,200. Full applications are available in a binder located in Town Hall.

List of Potential Grant Awards:

Access Afterschool

Access Afterschool is organized and created primarily to promote, support, and enhance education by partnering with local schools to administer after school programs, including providing financial support to allow lower income students to participate in these programs.

In 2021, Access SecondShift program served 649 local youth, face to face in afterschool programs at Riverside Middle School.

Funding Sources: Federal, State, County and Local Government, School Districts In-Kind, Foundations/Workplace Giving Campaigns, Business & Corporate & Individuals

Grant Request: \$5000 to pay teachers, provide scholarships to low-income families and to purchase course materials

Staff Recommendation: \$2,350

Highwater Farm – NEW APPLICANT

Highwater Farm teaches youth how to grow fresh food for the community and for themselves. It is important to them that local food is made accessible for all.

Highwater Farm was founded in 2020 and holds a 25-year 5-acre lease with the Town of Silt at the Silt River Preserve. This year they grew 35,000 pounds of food on 1.5 acres and continue to expand each year. Highwater Farms routes 15% of their produce to the local food pantry system, accept SNAP benefits, and host a 70-member community-supported agriculture (CSA) program.

WIC (Women Infant Children) is a special supplemental nutrition program that is free for all families that qualify. WIC members are a big part of this program. There are five WIC families who have become engrained in the CSA program and in the farm. They would like to return in 2023, but County Health Department policies do not allow funding the same WIC families every year, to make sure that other families who are in need, get sponsored.

Over the course of the growing season, Highwater staff and members have built rapport with the WIC share families from New Castle. For this reason, they are asking for money to fully fund two of the families or partially fund all five.

Funding Sources: Local, Community Supported Agriculture (CSA) Memberships, Foundations

Grant Request: \$2000 partially fund the 5 families or fully fund two of them for 2023

Staff Recommendation: Applicant was four days late \$1,500

Journey Home Animal Care Center

Journey Home Animal Care Center's mission is to provide shelter and care for homeless animals, encourage responsible pet care and be a community resource for animal welfare.

Funding Sources: Federal, State, County, Local, Private and Fundraising

Grant Request: \$2500 to pay for vaccines for shelter animals

Staff Recommendation: \$2,500

Liberty Classical Academy

LCA provides classical education for Pk-12 students. Their mission is to cultivate classically trained Christian Leaders.

They are requesting \$550 for the purchase of an octogen mat for gymnastics and martial arts for their community room. The community room is open to the public to rent. They have been wanting to expand the variety of fitness classes to the community.

Funding Sources: Tuition, Private, Businesses, Corporations

Grant Request: \$550.00 mats for gym floor

Staff Recommends: \$550

Lift-Up

LIFT-UP is the leader in providing equitable food security for individuals and families: educating, building understanding, and support to end hunger from Parachute to Aspen.

They believe access to fresh, healthy, and sustainable food provides hope and empowerment, strengthening the health of our community while supporting Colorado agriculture and reducing our carbon footprint.

Funding Sources: National, State, County, Local Government, Fundraisers, Private Donations

Grant Request: \$5,000 for food pantry, mobile pantries (coming soon!), Meal Monkey

Staff Recommends: \$2,300

Literacy Outreach

Their mission is to teach essential literacy skills to adults. Their goal is to give every adult in Garfield County the chance to become functionally literate.

Funding to be used for operating expenses to maintain their active tutors, recruit new ones and conduct tutor in-service workshops that support current tutoring efforts in the Town of New Castle.

Funding Sources: County, Local Government, Foundations

Grant Request: \$ 1,000 for operating expenses in the Town of New Castle

Staff Recommendation: \$500

West Elk Trails, Inc.

Our mission is to mark, maintain and promote non-motorized trails in the White River National Forest, specifically in the West Elk area, off Buford Road. Focusing on multi-use recreational activities, we groom and maintain around 10 miles of trails for crosscountry skiing and snowshoeing in winter and mountain biking and horse riding in the summer.

Funding Sources: County, Local, Memberships

Grant Request: \$500 for their winter trail grooming program

Staff recommendation: \$500

**2022 Outgoing Grants
Round 1
Remaning Balance: \$20,000**

Organization	Requested Round 1 2022	Amount reccommended by Staff	Amount Awarded in Round 1 2022	Follow-up report 1.31..2022	Notes/Funding:
Access AfterSchool	\$ 5,000.00	\$ -	0	No	
Advocate Safehouse	\$750.00	\$750.00	\$500.00	n/a	Thank You!
Ambleside	\$2,375.00	\$500.00	\$500.00	No	
CASA of the Ninth District	\$800.00	\$800.00	\$800.00	n/a	
Lift-Up	\$5,000.00	\$2,200.00	\$2,200.00	yes	
River Bridge	\$2,000.00	\$2,000.00	\$2,000.00	n/a	
West Elk Trails	\$300.00	\$300.00	\$300.00	yes	Thank You!
Western Slope Veterans Coal.	\$2,000.00	\$750.00	\$750.00	yes	
YouthZone	\$2,500.00	\$2,500.00	\$2,500.00	yes	
Total	\$20,725.00	\$ 9,800.00			

**2022 Outgoing Grants
Round 2
Remaning Balance: \$10,200**

Organization	Requested Round 2 2022	Amount reccommended by Staff	Amount Awarded in Round 2 2022	Follow-up Report Round 1?	Notes/Funding:
Access AfterSchool	\$ 5,000.00	\$ 2,350.00		N/A	
Highwater Farm	\$ 2,000.00	\$ 1,500.00		N/A	
Journey Home Animal Care	\$2,500.00	\$2,500.00		N/A	
Liberty Classical Academy	\$550.00	\$550.00		N/A	
Lift-Up	\$5,000.00	\$2,300.00		Yes	Thank You!
Literacy Outreach	\$1,000.00	\$500.00		N/A	
West Elk Trails	\$500.00	\$500.00		Yes	Thank You!
Total	\$16,550.00	\$ 10,200.00			

**TOWN OF NEW CASTLE
RESOLUTION NO. TC-2021-16**

A Resolution of the Town Council of the Town of New Castle Adopting a Budget for the Town of New Castle, Colorado, for the Fiscal Year Beginning on January 1, 2022 and Ending on December 31, 2022, Appropriating the Amounts Specified in the Budget as Expenditures from the Funds Indicated, Levying the Property Tax Proposed in the Budget, and Reserving and Designating Certain Amounts in Each Fund.

WHEREAS, pursuant to the Home Rule Charter of the Town of New Castle, on October 5, 2021, the Town Administrator and the Town Treasurer submitted to the Town Council a proposed budget for the fiscal year beginning on January 1, 2022 and ending on December 31, 2022; and

WHEREAS, on December 7, 2021, the Council held a public hearing on the proposed budget, after publication in accordance with the Charter of notice of such public hearing and notice that the proposed budget was on file for public inspection in the office of the Town Clerk; and

WHEREAS, after the public hearing, the Council gave due consideration to the input of the public and any issues raised at the hearing; and

WHEREAS, the Council desires to adopt the budget, as amended in accordance with discussion at the public hearing; and

WHEREAS, the Charter provides that adoption of the budget by the Council shall constitute appropriations of the amounts specified in the budget as expenditures from the funds indicated and shall constitute a levy of the property tax proposed in the budget; and

WHEREAS, the Council desires to reserve and designate funds as required by law and for other beneficial purposes.

NOW, THEREFORE, Be it Resolved by the Town Council of the Town of New Castle, Colorado:

1. The Town Council adopts the above recitals as findings of fact and determinations of the Town Council.
2. The Council estimates the following amounts as revenues and expenditures for each Town fund for the fiscal year beginning January 1, 2021 and ending December 31, 2021:

GENERAL FUND

Revenues

From the general property tax levy	\$528,656
From other sources	<u>\$5,425,641</u>

Total General Fund Revenues	\$5,954,297
Total General Fund Expenditures	\$5,951,390

UTILITY FUND

<u>Revenues</u>	
From reserved and designated amounts	\$ -0-
From other sources	<u>\$3,686,066</u>
Total Utility Fund Revenues	\$3,686,066
Total Utility Fund Expenditures	\$3,562,188

CONSERVATION TRUST FUND

<u>Revenues</u>	
From reserved and designated amounts	\$ -0-
From other sources	<u>\$52,072</u>
Total Conservation Trust Fund Revenues	\$52,072
Total Conservation Trust Fund Expenditures	\$46,500

CEMETERY FUND

<u>Revenues</u>	
From Reserved/Designated	\$ -0-
From other sources	<u>\$15,008</u>
Total Cemetery Fund Revenues	\$15,008
Total Cemetery Fund Expenditures	\$2,500

3. The Council approves and adopts the budget as submitted, amended, and summarized in this resolution by fund, as the budget for the Town of New Castle for the year stated above.

4. The Council appropriates the amounts specified above as expenditures from the funds indicated.

5. For the purpose of meeting all general operating expenses of the Town of New Castle during the 2022 fiscal year, the Council hereby levies a tax of 8.551 mills upon

each dollar of the total valuation for assessment of all taxable property within the Town for the year 2021.

6. The Town Clerk is authorized and directed to certify immediately to the County Commissioners of Garfield County, Colorado, the mill levy for the Town of New Castle as determined and set in this resolution.

7. The Council reserves the following amounts in each Town fund:

GENERAL FUND

Burning Mountain I Reserve	\$5,494, committed pursuant to Amendment to Subdivision Improvements Agreement for Burning Mountain PUD, Phase I
Emergency Reserve	Three percent of "fiscal year spending", as defined in Colorado Constitution, Article X, Section 20(2)(e) ("Taxpayer's Bill of Rights")
Municipal Parks & Trees Reserve	\$8,250, committed pursuant to Town Ordinance No. 315
Police Training Reserve	Balance of court citation surcharges committed for police training pursuant to Town Ordinance No. 383 not expended as of December 31, 2021
Recreation, Parks, Trails, and Open Space Reserve	Balance of 1/2% sales tax reserved for recreation, parks, trails, and open space purposes pursuant to Town Ordinance No. 2000-19 not expended as of December 31, 2021
Recreational Facilities Development	Balance of fees reserved for recreational facilities development pursuant to Town Ordinance No. 98-11 not expended as of December 31, 2021

Solar PV Equipment Purchase Reserve	\$52,000 shall be assigned to purchase the solar photovoltaic equipment installed at the public works facility
Street Reserves	Balance of 1% sales tax reserved for streets pursuant to Town Ordinance No. 314 not expended as of December 31, 2021 Balance of County Road and Bridge funds reserved for streets pursuant to C.R.S. §43-2-202(4) not expended as of December 31, 2021 Balance of 3/4% county sales tax reserved for streets pursuant to Garfield County Resolution No. 96-54 not expended as of December 31, 2021 Balance of Highway Users tax reserved for streets pursuant to C.R.S. §43-4-208(1) not expended as of December 31, 2021 Balance of Motor Vehicle Special Assessment funds reserved for streets pursuant to C.R.S. §42-3-139(5) not expended as of December 31, 2021 Balance of Traffic Impact Fees committed pursuant to Town Ordinance No. 2002-17.
Miscellaneous Reserves	Balance of the Lodging Tax proceeds pursuant to Town Ordinance No. 03-17 not expended as of December 31, 2021 \$280,000 assigned to streets and sidewalk maintenance. \$30,000 assigned to trail development. \$173,033 assigned to future capital projects to be assigned. \$200,000 assigned to a long term capital reserve fund for future needs.

UTILITY FUND

Capital Improvements

Balance of water and sewer tap fees not expended on capital improvements as of December 31, 2021

CEMETERY FUND

Perpetual Care Reserve

\$10,000, reserved pursuant to condition attached to donation

8. The Council designates the following amounts for the following purposes in each Town Fund:

CONSERVATION TRUST FUND

Capital Improvements

Amount of surplus in the Conservation Trust Fund on December 31, 2021

CEMETERY FUND

Capital Improvements

Amount of surplus in the Cemetery Fund on December 31, 2021

Introduced, Read and Adopted at a Regular Meeting of the Town Council of the Town of New Castle, Colorado, on December 7, 2021.

TOWN OF NEW CASTLE

Mayor Arthur B. Riddile

ATTEST:

Town Clerk Melody Harrison, CMC

Town of New Castle 2023 Approved Budget



December 6, 2022

2023 APPROVED BUDGET

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TOWN OF NEW CASTLE, COLORADO





Town Administrator's Budget Message for 2023

December 6, 2022

To the Honorable Mayor Art Riddle, Town Council and New Castle Residents,

For the past four months Town Council and Town Staff have worked together during publicly held workshops and Council sessions to review our actual revenues and expenses for fiscal year 2022, and establish budgeting projections for 2023. Based on Council's input and guidance, along with staff projections and recommendations, we are now pleased to present the budget for fiscal year 2023.

Historical Perspective

As a Chartered Home Rule Town, which was originally incorporated in 1888, New Castle is governed by a Mayor and a six member Town Council. The Town Council is empowered to annually adopt and administer a budget in order to finance the government services listed below. The budget is organized on the basis of three types of funds.

The three types of funds in this budget format are:

Proprietary funds which include the Town's *Utility Fund* (Enterprise Fund). The purpose of this fund is to account for operations that are financed and operated in a manner similar to a private business enterprise. The intent of the New Castle *Utility Fund* is that the costs and expenses of providing goods or services to the general public on a continued basis will be financed or recovered primarily through user charges. The *Utility Fund* includes services such as water, sewer, and trash services which are billed directly to the user on a monthly basis.

Fiduciary funds which include the Town's Trust Funds and consist of the *Conservation Trust Fund* and the *Cemetery Trust Fund*. These funds account for assets held by the Town in a trustee capacity. The *Conservation Trust Fund* is funded by lottery proceeds and is designated for parks and recreational uses. The *Cemetery Fund* is funded by the proceeds of Cemetery Plot sales. This fund is used for the maintenance and operation of Highland Cemetery.

Governmental funds types which include New Castle's *General Fund*. The purpose of the General Fund is to account for all financial resources which are not accounted for in the Fiduciary and Proprietary Funds. These financial resources service the Town's obligations in areas of Public Safety, Streets, Maintenance, Economic Development, Health and Welfare, Parks and Recreation, Town Maintenance, Building and Planning, Finance, Municipal Court, Town sponsored events, Town Clerk and Recording, and Town Administration.

Message

Following a year of economic uncertainty in the national economy, New Castle remained largely on track for matching our budgeted revenue and expense targets. As the nation experienced large increases in home mortgage rates, drops in the stock market, record inflation, and employment struggles for a wide range of employers, New Castle weathered the changing economy as well as could be expected. Struggles still remain in

filling vacant staff positions as qualified and interested job candidates remain hard to find. Large scale town projects continued in 2022 but were slowed due to lingering contractor labor shortages and supply chain delays. While staffing and labor shortages persisted throughout 2022, the Town was able to meet and exceed our revenue projections due to stronger than forecast sales tax income. Town staff, along with partner groups and generous sponsors, continued the tradition of providing numerous events and activities for our residents throughout 2022.

In the General Fund, Town Council once again worked to improve the Town's cash reserve position by increasing our targeted cash reserves to meet the Colorado Department of Local Affairs (DOLA) recommendation of five months of budgeted expenses. This action has increased our cash reserve balance from \$1.7 million in 2022 to \$1.9 million for 2023.

While retail sales tax revenues remained healthier than forecast for 2022, national predictions for a slowing economy in early 2023 have the town using a modest 3% sales tax revenue growth target for 2023. The town also remains cautious regarding other revenue sources such as Mineral Lease Distribution, Severance Tax, and Police Training Grants which remain difficult to forecast due to the uncertain economic forecasts. Tobacco tax revenues continue to show signs of slowing in 2022 and are expected to continue to decline in 2023, therefore the town has lowered its expectations for Tobacco Tax income for the upcoming year. In the area of property tax revenues, the value of homes in our area has seen a large increase in the past few years, but is now showing signs of slowing and perhaps leveling off. The town has seen an increase of approximately twenty new homes in 2022 that will add to the tax base for 2023. Despite the small increase in the total number of homes, and due to offsets caused by new state property taxing regulations (SB 22 -238), property tax revenues are budgeted to remain flat in 2023 and will be reassessed as rates and valuations are adjusted in 2024.

The 2022 budget accounted for sizable spending on capital projects which included major reconstruction of solid surface trails, large scale paving projects, significant street repairs (crack and chip seal), rebuilding of the Community Center kitchen, updated equipment, park maintenance, additional soft trails, and more. The 2023 budget continues the approach of investment in town assets and infrastructure as much as possible. The town will also continue its policy of pursuing grant funding to help offset direct project costs where possible.

In the Utility Fund, the Town continues its dedication to properly funding quality services to our community. In 2022 the town worked to improve operational efficiencies and control rising costs by partnering financially with the Federal Mineral Leasing District (FMLD) to construct a Bio-Solids Drying Facility. This facility is expected to reduce the amount of bio-solid waste produced at our Waste Water Treatment Plant, thereby helping to control costs and aid in our continued compliance with state regulations. In 2023 the Town will once again benefit from a partnership with Garfield County FMLD grant funding in order to rebuild our Digester Blower Facility. This project is designed to address operational inefficiencies in dated equipment and controls, and is expected to yield overall savings in ongoing operational costs.

Looking Forward

Indications are that New Castle will continue to experience growth of residential housing in 2023. For 2023, staff has estimated the addition of approximately 22 new homes to be built on existing vacant lots. Staff is also working with developers who wish to pursue the development of larger tracks of private development property near the Lakota and Castle Valley Ranch neighborhoods. Staff is also forecasting the development of Mixed-use Zoned property in Lakota, which over the next several years, could lead to the development of commercial building in this area. It is important to note that interest rates, and market conditions, along with labor and materials availability may have a large impact on the timing of these projects.

2023 will once again be an active year for capital projects. The town has already secured \$225,000 in FMLD grant funding to assist with the above mentioned project at the Waste Water Treatment Plant, along with a project that will help improve security at various town owned facilities. Staff is working with Garfield County

on a DOLA grant funded project that will be the first step in providing improved highspeed internet options to residents throughout town. Staff will also be targeting street improvement projects, utility planning projects, and capital projects that are part of our overall *Capital Improvements Priority List*.

Town Council and staff remain committed in 2023 to supporting the livability, charm, and character of New Castle by providing excellent services, a variety of activities and events, attention to public safety and security, and ongoing monitoring of our financial position, forecasts, and goals.

Conclusion

While uncertainty concerning the state of the economy in 2023 remains high nationwide, New Castle stands committed to seeing that our community remains fiscally responsible, forward thinking, and protective of our strong community values. We are cognizant of why residents choose to call New Castle their home and stand determined to manage town finances and resources in the best interest of those that we serve.

Sincerely,

David Reynolds

David Reynolds

Town Administrator

New Castle, Colorado

TOWN OF NEW CASTLE, COLORADO

GENERAL FUND

Combined Statement of Revenues, Expenses and Changes in Fund Balances - Budget and Actual Budget Year Ending December 31, 2023

	2021 <u>Actual</u>	2022 <u>Budget</u>	2022 <u>Projected</u>	2023 <u>Budget</u>
BEGINNING FUND BALANCE	2,628,805	3,006,341	3,176,696	3,309,198
Restricted - Tabor	185,000	185,000	185,000	225,000
Committed - Burning Mtn Ave.	5,494	5,494	5,494	5,494
Committed - PS Training/Mahan Fund	1,976	1,976	1,976	1,976
Committed - Traffic Impact	341,593	368,688	376,893	397,593
Committed - Ambulance/Trees	8,250	8,250	8,250	8,250
Long Term Capital Reserve	-	200,000	200,000	400,000
Assigned - Solar Purchase	52,000	52,000	-	-
Assigned - Streets Maintenance	-	200,000	-	-
Assigned - Sidewalk Maintenance	-	80,000	-	-
Assigned - New Castle Trails	-	30,000	-	-
Assigned - Streets Truck & Plow	-	-	-	58,000
Assigned - Police Body Cameras	-	-	-	54,500
Assigned - Future Capital Projects TBD	-	174,933	-	258,385
Unassigned	2,034,492	1,700,000	2,399,083	1,900,000
REVENUES				
Other Revenues (Administration)	2,450,500	3,750,941	2,507,144	3,529,075
Building/Planning Department	132,885	142,449	184,607	162,500
Municipal Court	12,678	10,500	11,600	9,300
Parks /Trails Capital	308,046	317,459	387,500	411,000
Park/Trails Maintenance	157,364	156,479	179,685	182,000
Public Safety Department	42,795	14,150	9,876	12,600
Recreation Department	133,607	505,700	548,637	453,500
Street Maintenance	1,096,520	1,056,619	1,239,040	1,144,700
Total Revenues	4,334,395	5,954,297	5,068,089	5,904,675
EXPENDITURES				
Administration Department	459,076	2,403,551	678,320	2,052,260
Building/Planning Department	168,176	214,834	199,400	234,050
Health and Welfare	36,595	39,000	42,581	53,000
Municipal Court	28,006	48,152	51,550	53,400
Parks/Trails Capital	101,775	91,556	125,400	149,600
Parks/Trails Maintenance	357,266	388,349	421,400	481,000
Public Safety Department	1,237,833	1,365,952	1,420,906	1,458,900
Recreation Department	349,478	488,382	488,580	483,800
Street Maintenance	1,011,730	857,701	1,374,050	860,000
Town Maintenance	36,569	53,913	133,400	73,000
TOTAL EXPENDITURES	3,786,504	5,951,390	4,935,587	5,899,010
ENDING FUND BALANCE	3,176,696	3,009,248	3,309,198	3,314,863
	547,891	2,907	132,502	5,665

TOWN OF NEW CASTLE, COLORADO
Continued:

	<u>2021</u> <u>Actual</u>	<u>2022</u> <u>Budget</u>	<u>2022</u> <u>Projected</u>	<u>2023</u> <u>Budget</u>
ENDING FUND BALANCE	3,176,696	3,009,248	3,309,198	3,314,863
Assigned Amounts:				
Restricted - TABOR	185,000	185,000	185,000	225,000
Committed Burning Mountain Ave	5,494	5,494	5,494	5,494
Committed - PS Training/Mahan Fund	2,072	2,072	2,072	2,072
Committed - Traffic Impact	341,593	390,112	376,893	397,593
Committed - Ambulance	8,250	8,250	8,250	8,250
Assigned - Long Term Capital Reserve	-	200,000	200,000	400,000
Assigned - Solar Purchase	52,000	52,000	-	-
Assigned - Streets Maintenance	-	200,000	-	-
Assigned - Sidewalk Maintenance	-	80,000	-	-
Assigned - New Castle Trails	-	30,000	-	-
Assigned-Future Capital Projects TBD	-	156,320	-	376,454
Unassigned	2,582,287	1,700,000	2,531,489	1,900,000

TOWN OF NEW CASTLE, COLORADO

GENERAL FUND

Revenues and Expenses - Budget and Actual Budget Year Ending December 31, 2023

	<u>Actual</u> <u>2021</u>	<u>Budget</u> <u>2022</u>	<u>Projected</u> <u>2022</u>	<u>Budget</u> <u>2023</u>
Admin				
Revenues	2,450,500	3,750,941	2,507,144	3,529,075
Expenses	459,075	2,403,550	678,320	2,052,260
Net	1,991,425	1,347,391	1,828,824	1,476,815
Building & Planning				
Revenues	132,885	142,449	184,607	162,500
Expenses	168,173	214,835	199,400	234,050
Net	(35,288)	(72,386)	(14,793)	(71,550)
Municipal Court				
Revenues	12,677	10,500	11,600	9,300
Expenses	28,006	48,152	51,550	53,400
Net	(15,329)	(37,652)	(39,950)	(44,100)
Parks/Trails Capital				
Revenues	308,046	317,459	387,500	411,000
Expenses	101,775	91,556	125,400	149,600
Net	206,271	225,903	262,100	261,400
Parks/Trails Maintenance				
Revenues	157,364	156,479	179,685	182,000
Expenses	357,264	388,349	421,400	481,000
Net	(199,900)	(231,870)	(241,715)	(299,000)
Public Safety				
Revenues	42,794	14,150	9,876	12,600
Expenses	1,237,833	1,365,952	1,420,906	1,458,900
Net	(1,195,039)	(1,351,802)	(1,411,030)	(1,446,300)
Recreation				
Revenues	133,607	505,700	548,637	453,500
Expenses	349,476	488,382	488,580	483,800
Net	(215,869)	17,318	60,057	(30,300)
Street Maintenance				
Revenues	1,096,519	1,056,619	1,239,040	1,144,700
Expenses	1,011,726	857,701	1,374,050	860,000
Net	84,793	198,918	(135,010)	284,700
Health & Welfare				
Expenses	36,595	39,000	42,581	53,000
Net	(36,595)	(39,000)	(42,581)	(53,000)
Town Maintenance				
Expenses	36,568	53,913	133,400	73,000
Net	(36,568)	(53,913)	(133,400)	(73,000)
Total General Fund				
Revenues	4,334,392	5,954,297	5,068,089	5,904,675
Expenses	3,786,491	5,951,390	4,935,587	5,899,010
Net	547,901	2,907	132,502	5,665

Town of New Castle
Administration Department
2023 Approved Budget

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
<u>Revenues</u>					
10-4010-001	General Property Tax	491,817	528,656	528,656	523,425
10-4010-002	Property tax-Contr Obligations	4	-	-	-
10-4010-020	Specific Ownership	36,425	38,433	38,000	39,000
10-4010-030	Interest / Penalties	326	140	500	700
10-4010-040	Sales 1 3/4 %	1,081,605	1,078,424	1,217,000	1,254,000
10-4010-080	Use Tax	72,074	73,461	94,000	75,000
10-4010-095	Lodging Tax	22,670	23,176	15,500	30,000
10-4010-100	Tobacco Tax	375,162	-	-	-
10-4010-120	Franchise Tax	130,294	142,385	162,000	180,000
10-4010-140	Occupation Tax	2,057	2,000	2,500	2,500
10-4010-220	Animal Permits	1,680	1,700	1,300	1,600
10-4010-260	Liquor Licenses	1,458	2,500	5,405	2,500
10-4010-280	Business Licenses	7,255	7,000	6,400	6,500
10-4010-289	Trail Grant Revenue (MIM)	-	1,185,000	-	1,185,000
10-4010-390	Mineral Lease Distribution	147,960	40,000	252,193	75,000
10-4010-391	Severance Tax	2,164	45,000	114,096	50,000
10-4020-001	AD Charges for Services	50	-	-	-
10-4020-022	Kamm Bldg Rent Income	7,575	8,750	8,750	3,750
10-4020-060	AD Miscellaneous	26,728	-	9,887	15,000
10-4020-066	Retirement Forfeiture	3,961	-	5,457	-
10-4020-085	Trail Grant Revenue	687	-	-	-
10-4020-104	Trails Development Grant	12,053	572,066	-	-
10-4020-300	FMLD Grant	25,000	-	3,700	46,300
10-4020-540	AD CT Interest	53	500	9,000	8,800
10-4020-580	AD C-SAFE Interest	1,441	1,750	32,800	30,000
	Total Revenues	2,450,500	3,750,941	2,507,144	3,529,075
<u>Expenses</u>					
10-5040-010	Council Salaries	16,540	19,820	19,820	21,660
10-5040-020	Salaries	155,548	277,049	255,000	312,000
10-5040-023	Overtime Pay	140	150	500	1,000
10-5040-030	Payroll Tax Exp - Social Sec	10,202	18,415	17,000	20,700
10-5040-031	Payroll Tax Exp - Medicare	2,387	4,307	4,000	4,900
10-5040-032	Payroll Tax Exp - St Unemplmnt	(414)	1,485	800	1,000
10-5040-041	CRA Retirement Exp	6,224	11,088	11,200	12,500
10-5040-042	Health Insurance Exp	40,192	64,228	55,500	66,000
10-5040-049	Recruitment Expense	250	5,000	8,000	5,000
10-5040-050	Employee Support	3,047	5,000	8,000	12,000
10-5040-051	Employee Wellness Program	370	1,529	800	1,600
10-5040-100	Office Supplies	5,882	5,000	7,600	8,500
10-5040-101	Office Op. Supply & Furniture	2,625	1,000	1,000	1,000
10-5040-102	Postage Expense	923	1,500	1,500	1,500
10-5040-103	Computer Hardware/Software	3,808	3,500	8,000	7,700
10-5040-104	Printing & Copies	935	1,200	4,400	5,000

Town of New Castle
Administration Department
2023 Approved Budget

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
10-5040-107	Computer Services	4,554	8,256	7,900	8,200
10-5040-110	Ordinance Codification	2,433	4,000	4,000	4,500
10-5040-120	Utilities	1,484	1,625	1,600	2,000
10-5040-140	Telephone Expense	5,165	5,500	4,200	4,400
10-5040-145	Internet Svc/Web Page	5,221	5,500	5,500	11,000
10-5040-146	Newsletter Expenses	8,494	8,000	7,000	7,000
10-5040-150	Mileage Expense	-	-	400	500
10-5040-160	Dues, Subscriptions	3,275	3,300	6,000	7,000
10-5040-170	Training & Meetings	2,132	12,500	9,000	12,500
10-5040-175	Meals, Lodging	3,016	8,000	8,000	8,000
10-5040-180	Publication of Notices	1,211	2,000	1,500	2,000
10-5040-200	Legal Services	21,981	25,000	80,000	125,000
10-5040-210	Technical Support	2,501	2,400	2,300	2,400
10-5040-220	Other Prof Services	660	4,200	2,500	4,200
10-5040-240	Audit Expense	1,530	1,700	1,700	1,700
10-5040-250	Economic Dev./Enhancement	11,585	15,000	15,000	15,300
10-5040-254	Chamber of Commerce	7,593	7,000	7,000	7,000
10-5040-255	DownTown Group Exp	-	3,000	-	3,000
10-5040-256	AGNC Expense	-	500	-	500
10-5040-257	Branding-Marketing Exp.	5,019	4,000	-	2,000
10-5040-260	Insurance Expense	7,467	8,918	9,200	9,900
10-5040-279	Council Expenses	2,653	5,000	4,300	6,000
10-5040-280	Miscellaneous Expense	381	2,500	1,500	1,500
10-5040-281	Good Neighbor Policy	-	5,000	5,000	5,000
10-5040-284	LoVa Meet in Middle Grant	-	1,185,000	500	1,200,000
10-5040-287	Trail Development	3,314	3,000	1,500	1,500
10-5040-288	LoVa Trail West (constr grant)	35,406	598,981	25,000	-
10-5040-289	LOVA Operations	-	2,500	-	-
10-5040-290	Special Events	995	-	1,000	1,000
10-5040-292	FMLD-Town Hall Improvements	34,542	-	4,600	58,900
10-5040-293	Town Hall Roof Repairs	17,500	-	-	-
10-5040-294	Rides & Reggae	-	20,000	20,000	20,000
10-5040-320	Veh Exp-08 Toyota	74	500	500	500
10-5040-321	Veh Exp - Traverse	5	500	500	500
10-5040-340	Gas & Oil	1,491	1,400	3,000	3,200
10-5040-360	County Treasurer Fees	9,894	11,000	11,000	11,000
10-5040-400	COVID-19 Expenses	674	-	-	-
10-5040-460	Planning & Zoning	48	-	-	-
10-5040-480	Engineering & Survey	2,713	500	6,000	5,000
10-5040-520	Election Expense	-	10,000	11,000	4,000
10-5040-609	Historic Property Designation	-	-	2,000	6,000
10-5040-610	HPC Expenses	3,448	5,000	3,000	6,000
10-5040-620	Climate & Environ Commission	1,958	2,000	2,000	2,000
	Total Expenses	459,076	2,403,551	678,320	2,052,260

Town of New Castle
Building & Planning Department
2023 Approved Budget

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Revenues					
10-4010-170	Land Use Application Fees	1,300	1,000	8,500	2,400
10-4010-180	Building Permits	117,101	101,349	141,000	120,000
10-4010-190	Developers Reimbursement	13,671	40,000	35,000	40,000
10-4010-300	Sign Permits	813	100	107	100
	Total Revenues	132,885	142,449	184,607	162,500
Expenses					
10-5030-020	Salaries	86,127	103,831	95,500	120,000
10-5030-023	Overtime Pay	80	-	300	500
10-5030-030	Payroll Tax Exp - Social Sec	5,117	6,438	6,000	7,500
10-5030-031	Payroll Tax Exp - Medicare	1,197	1,506	1,400	1,800
10-5030-032	Payroll Tax Exp - St Unemplmnt	224	519	300	400
10-5030-041	CRA Retirement Exp	3,445	4,153	3,800	4,800
10-5030-042	Health Insurance Exp	20,477	23,067	14,300	20,000
10-5030-051	Employee Wellness Program	160	311	300	400
10-5030-100	Office Supplies	2,571	1,000	2,400	1,500
10-5030-101	Office Op. Supply & Furniture	555	500	-	-
10-5030-102	Postage Expense	321	500	500	400
10-5030-103	Computer Hardware/Software	3,064	200	-	200
10-5030-104	Printing & Copies	912	500	1,000	1,000
10-5030-107	Computer Services	3,677	6,820	4,900	5,800
10-5030-140	Telephone Expense	608	650	800	700
10-5030-160	Dues, Subscriptions	419	500	400	500
10-5030-161	Bldg Code Library	-	250	-	250
10-5030-170	Training & Prof Dues	219	1,250	-	1,000
10-5030-175	Meals, Lodging	-	750	-	-
10-5030-190	Developers Costs	17,269	40,000	38,000	40,000
10-5030-200	Legal Services	3,500	5,000	6,000	5,000
10-5030-210	Technical Support (Caselle)	2,595	2,300	2,300	2,500
10-5030-220	Building Plan Review/Insp/Cons	2,076	5,000	12,000	7,500
10-5030-230	Engineering Consultation	5,568	2,000	3,500	5,000
10-5030-235	Planning Consultation	3,518	2,000	-	1,000
10-5030-240	Audit Expense	255	595	600	600
10-5030-260	Insurance Expense	3,842	4,694	4,600	5,200
10-5030-320	Vehicle Expense	380	500	500	500
	Total Expenses	168,176	214,834	199,400	234,050

**Town of New Castle
Health & Welfare
2023 Approved Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
<u>Expenses</u>					
10-5080-500	Outgoing Grants	20,000	20,000	20,000	16,000
10-5080-502	H & W-CMC Seniors Program	1,595	4,000	7,581	8,000
10-5080-504	H & W-River Center	15,000	15,000	15,000	15,000
10-5080-506	H & W-GarCo Detox Center	-	-	-	10,000
10-5080-516	H&W-Youth Zone	-	-	-	4,000
Total Expenses		36,595	39,000	42,581	53,000

**Town of New Castle
Municipal Court
2023 Approved Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
<u>Revenues</u>					
10-4010-400	Misc. Court Revenue	1,583	5,000	950	1,000
10-4010-420	Traffic Fines	5,055	1,000	5,450	4,000
10-4010-421	Parking Tickets	550	500	200	500
10-4010-440	Other Fines	3,902	2,500	2,600	2,000
10-4010-460	Court Costs	890	1,000	1,600	1,000
10-4010-480	PS Citation Serv Charges	698	500	800	800
	Total Revenues	12,678	10,500	11,600	9,300
<u>Expenses</u>					
10-5055-020	Salaries	10,500	28,421	28,000	29,700
10-5055-023	Overtime	-	-	200	400
10-5055-030	Payroll Tax Exp - Social Sec	-	1,018	1,100	1,100
10-5055-031	Payroll Tax Exp - Medicare	-	238	300	300
10-5055-032	Payroll Tax Exp - St Unemplmnt	-	82	50	100
10-5055-041	CRA Retirement Exp	-	657	700	700
10-5055-042	Health Insurance Exp	-	2,902	2,900	3,000
10-5055-051	Employee Wellness Program	-	54	100	100
10-5055-100	Office Supplies	135	200	400	200
10-5055-102	Postage Exp.	162	150	300	200
10-5055-105	Office - Misc. (tech support)	1,046	1,200	1,100	1,100
10-5055-160	Judge Exp (Dues, Taxes)	-	-	100	-
10-5055-220	Attorney Fees - Court	15,328	12,000	15,000	15,000
10-5055-260	Insurance Expense	813	1,030	1,100	1,300
10-5055-340	Municipal Court Expense	22	200	200	200
	Total Expenses	28,006	48,152	51,550	53,400

**Town of New Castle
Parks Capital
2023 Approved Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
<u>Revenues</u>					
10-4040-030	Sales Tax 1/2% (new 2001)	296,506	301,959	341,000	351,000
10-4040-090	Recreational Dev Fee	11,500	12,500	46,500	60,000
10-4040-100	Donations-Park Capital	40	-	-	-
10-4040-394	Sale of Parks Assets	-	3,000	-	-
	Total Revenues	308,046	317,459	387,500	411,000
<u>Expenses</u>					
10-5075-480	Engineering & Survey	219	-	3,700	-
10-5075-421	Veh/Equip - Lease/Purchase	-	-	-	58,000
10-5075-600	Parks Interest Expense	16,181	14,308	14,400	12,200
10-5075-650	VIX Loan Principal	45,375	47,248	47,300	49,400
10-5075-704	Capital - NC Trails	40,000	30,000	60,000	30,000
	Total Expenses	101,775	91,556	125,400	149,600

**Town of New Castle
Parks Maintenance
2023 Approved Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
<u>Revenues</u>					
10-4040-020	Sales Tax 1/4 %	148,253	150,979	170,500	175,500
10-4040-040	Park Use Revenue	9,105	5,500	9,185	6,500
10-4040-120	Miscellaneous	6	-	-	-
	Total Revenues	157,364	156,479	179,685	182,000
<u>Expenses</u>					
10-5075-020	Salaries	147,902	178,030	197,000	225,000
10-5075-022	Call Out Pay	1,021	600	1,200	1,500
10-5075-023	Overtime Pay	1,522	1,300	4,000	6,000
10-5075-025	Salary-Summer Temps	28,515	35,000	23,000	35,000
10-5075-030	Payroll Tax Exp - Social Sec	10,277	13,326	14,000	17,000
10-5075-031	Payroll Tax Exp - Medicare	2,403	3,116	3,300	3,900
10-5075-032	Payroll Tax Exp - St Unemplmnt	474	1,075	700	800
10-5075-041	CRA Retirement Exp	5,710	7,197	8,000	9,300
10-5075-042	Health Insurance Exp	35,789	50,240	51,600	63,000
10-5075-050	Employee Support	1,302	1,500	1,000	1,500
10-5075-051	Employee Wellness Program	447	562	650	700
10-5075-100	Office Supplies	-	500	300	500
10-5075-101	Office Op. Supply & Furniture	2,975	-	200	500
10-5075-103	Computer Hardware/Software	265	1,000	1,000	1,000
10-5075-107	Computer Services	3,677	6,820	4,900	5,800
10-5075-120	Utilities	5,114	4,500	5,000	6,000
10-5075-140	Telephone Expense	2,180	2,000	2,500	2,600
10-5075-160	Dues, Subscriptions	15	300	300	300
10-5075-170	Training	-	1,100	800	1,100
10-5075-175	Meals, Lodging	709	500	1,000	1,000
10-5075-180	Publication of Notices	1,049	200	1,000	1,000
10-5075-200	Legal Services	-	150	-	-
10-5075-210	Technical Support	1,648	1,800	1,700	1,800
10-5075-220	Other Prof Services/Inspection	-	200	-	200
10-5075-230	Other Prof. Svcs. - CIP	-	155	200	200
10-5075-240	Audit Expense	425	595	600	600
10-5075-260	Insurance Expense	7,873	9,433	6,800	9,800
10-5075-280	Miscellaneous Expense	555	500	100	200
10-5075-300	Tools	1,519	1,500	1,500	2,600
10-5075-320	Vehicle Expense	-	100	1,400	1,400
10-5075-328	Veh Exp-09 Chevy 3500(P5)	98	600	1,600	300
10-5075-329	Vh Exp-00 GMC(P12)	-	-	300	800
10-5075-340	Gas & Oil	11,015	10,000	16,000	16,700
10-5075-380	Equipment Maintenance	4,811	4,500	5,000	4,000
10-5075-383	Eq. Maint. Jacobsen Mower	962	1,200	250	500
10-5075-389	Irrigation M & O	11,681	9,000	15,000	13,000
10-5075-390	M & O	18,252	11,400	14,000	11,400

**Town of New Castle
Parks Maintenance
2023 Approved Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
10-5075-391	Equipment Rental	756	1,250	2,000	2,000
10-5075-392	Fertilizer	-	4,800	3,200	4,800
10-5075-393	Weed management	270	1,800	1,200	4,300
10-5075-394	Mosquito Control	6,150	6,200	6,300	6,800
10-5075-397	Gardens Expense	2,752	2,500	3,200	2,800
10-5075-399	Trail Signs	1,305	2,000	5,000	2,000
10-5075-400	Rides & Reggae	10,106	-	-	-
10-5075-403	Holiday Lights Expense	8	2,000	2,000	2,000
10-5075-481	Safety	789	800	800	800
10-5075-499	PWF Maintenance	3,963	2,000	4,800	3,000
10-5075-500	Tree Maintenance - Parks	20,982	5,000	7,000	5,500
Total Expenses		357,266	388,349	421,400	481,000

Town of New Castle
Public Safety
2023 Approved Budget

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
<u>Revenues</u>					
10-4010-500	PS Charges for Services	2,455	2,000	1,650	3,000
10-4010-510	PS-VIN Inspect.	1,902	2,400	1,050	1,400
10-4010-520	PS Dog Impound Fees	720	1,000	-	-
10-4010-560	PS Donation to Bike Rodeo	100	250	700	700
10-4010-565	PS Training Reimbursement	7,411	5,500	5,500	5,500
10-4010-580	PS Vehicle Sale	1,240	1,000	-	-
10-4010-585	Veh. Impound Fees	3,323	2,000	1,460	2,000
10-4010-636	Mahan Scholarship Fund	44	-	116	-
10-4010-638	FMLD Grant	25,000	-	-	-
10-4010-640	PS Bail Bonds	600	-	(600)	-
Total Revenues		42,795	14,150	9,876	12,600
<u>Expenses</u>					
10-5050-020	Salaries	623,345	788,728	781,000	870,000
10-5050-022	Call Out Pay	526	500	300	500
10-5050-023	Overtime Pay	3,226	4,000	8,500	10,000
10-5050-030	Payroll Tax Exp - Social Sec	37,032	49,180	50,000	57,000
10-5050-031	Payroll Tax Exp - Medicare	8,661	11,502	11,500	13,500
10-5050-032	Payroll Tax Exp - St Unemplmnt	1,780	3,966	2,400	2,800
10-5050-041	CRA Retirement Exp	25,084	31,729	32,000	37,000
10-5050-042	Health Insurance Exp	180,809	197,282	209,000	234,000
10-5050-049	Recruitment Expense	-	5,000	-	10,000
10-5050-050	Employee Assistance Program	-	5,200	100	-
10-5050-051	Employee Wellness Program	1,570	2,560	2,000	2,800
10-5050-100	Office Supplies	1,787	2,000	3,000	2,000
10-5050-101	Office Op. Supply & Furniture	877	2,500	200	2,000
10-5050-102	Postage Expense	399	800	600	800
10-5050-103	Computer Hardware/Software	2,863	12,000	1,500	5,700
10-5050-104	Printing & Copies	1,870	3,500	3,500	3,500
10-5050-120	Utilities	55	-	1,500	1,200
10-5050-140	Telephone Expense	9,180	10,000	9,800	10,000
10-5050-145	Internet Svc/Web Page	1,051	1,080	1,200	1,300
10-5050-150	Mileage Expense	81	-	-	-
10-5050-160	Dues & Subscriptions	13,322	19,200	24,000	28,000
10-5050-175	Meals, Lodging	6,637	8,000	6,000	8,000
10-5050-180	Publication of Notices	-	250	-	300
10-5050-190	Refund	-	150	50	200
10-5050-200	Legal & Professional Svcs.	3,481	6,000	3,500	6,000
10-5050-240	Audit Expense	850	850	850	900
10-5050-260	Insurance Expense	26,249	30,119	30,000	31,500
10-5050-280	Miscellaneous Expense	2,705	2,000	500	2,500
10-5050-290	Special Events Exp.	1,370	1,600	1,000	1,600
10-5050-300	Uniform Allowance	4,450	5,000	4,000	5,000
10-5050-301	Officer's Equipment	13,150	13,800	13,800	13,800

Town of New Castle
Public Safety
2023 Approved Budget

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
10-5050-316	Veh Exp-534-2016 Tahoe	1,955	1,500	1,500	1,500
10-5050-317	Veh Exp-533-2016 Tahoe	2,777	1,500	1,300	1,500
10-5050-320	Veh Exp-255-2010 Charger	443	-	-	1,000
10-5050-321	Veh Exp-2009 Chevy Tahoe	1,507	-	-	-
10-5050-324	Veh Exp-407-2010 Explorer	714	2,000	500	1,000
10-5050-325	Veh Exp-671-2018 Tahoe	814	1,500	1,300	1,500
10-5050-327	Veh Exp-2009 Tahoe	407	-	-	-
10-5050-328	Veh Exp-807-2021 Tahoe	164	1,500	1,400	1,500
10-5050-329	Veh Exp-808-2021 Tahoe	1,080	1,500	1,100	1,500
10-5050-330	Veh Exp-672-2018 Tahoe	1,954	1,500	800	1,500
10-5050-335	Veh Exp-809-2021 Tahoe	526	1,500	1,000	1,500
10-5050-338	Veh Exp-820-2017 Tahoe	883	1,500	3,500	1,500
10-5050-339	Veh Exp-821-2017 Tahoe	1,328	1,500	3,500	1,500
10-5050-340	Gas & Oil	23,419	20,000	31,000	32,300
10-5050-360	Abandon Vehicle	2,768	4,000	2,600	4,000
10-5050-380	Equipment Maintenance	1,790	2,800	3,000	2,800
10-5050-384	Tires - New	1,815	2,500	1,850	2,500
10-5050-420	Training & Certification	1,332	5,000	5,000	5,000
10-5050-421	Vehicle Lease/Purchase	185,684	62,000	128,000	-
10-5050-500	Bike Rodeo	1,304	1,200	1,306	1,300
10-5050-540	Community Policing	293	650	700	700
10-5050-560	Capital - Evidence Storage	23,750	-	-	-
10-5050-580	Capital Equipment	-	11,000	8,000	5,000
10-5050-600	Animal Control	520	500	300	500
10-5050-601	Kennel Expenses	-	500	3,300	-
10-5050-603	Cleaning & Supplies	225	2,500	2,200	2,500
10-5050-620	Emergency Preparedness	561	750	700	800
10-5050-642	Computer Services	3,967	7,356	5,400	6,500
10-5050-643	Training Library	365	600	300	600
10-5050-644	Hiring Expense	658	1,500	250	1,500
10-5050-645	Ammunition Expense	1,328	4,000	4,300	5,000
10-5050-646	Laboratory Fees	-	2,000	1,000	2,000
10-5050-647	Printing Expense	575	1,000	-	1,000
10-5050-651	Evidence Equip. & Supplies	517	600	3,000	6,000
10-5050-652	Evid. Collection/Analysis	-	1,500	1,000	1,500
Total Expenses		1,237,833	1,365,952	1,420,906	1,458,900

**Town of New Castle
Recreation Department
2023 Approved Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
<u>Revenues</u>					
10-4010-101	Tobacco Tax	-	340,000	381,000	323,000
10-4010-700	Baseball	5,668	7,000	6,200	7,000
10-4010-720	Youth Basketball	11,361	8,000	9,000	8,000
10-4010-730	Competitive Basketbal	5,225	11,000	11,400	11,400
10-4010-740	Softball	2,040	2,500	2,730	2,800
10-4010-770	Junior Golf	775	1,500	-	-
10-4010-771	Adult Golf	150	1,500	-	-
10-4010-780	Flag Football	1,625	2,000	920	1,200
10-4010-790	Adult Fitness	10,432	8,500	2,900	4,000
10-4010-795	Pickleball	-	-	385	-
10-4010-820	Adult Basketball	-	4,000	4,900	5,000
10-4010-841	Micro Soccer	7,910	8,000	9,162	8,000
10-4010-843	Adult Soccer	2,445	2,000	1,450	2,000
10-4010-850	Adult Volleyball	-	1,000	-	-
10-4010-851	Youth Volleyball	4,000	5,000	6,615	5,000
10-4010-859	Arts & Enrichment	18,269	15,000	18,500	16,000
10-4010-870	After-School Programs	-	3,500	920	1,100
10-4010-885	Special Events Donations	20	1,500	1,400	-
10-4010-887	Scholarships	-	500	-	-
10-4010-901	FMLD Grants	-	25,000	25,000	-
10-4010-910	Community Center Rentals	24,750	20,000	20,000	20,000
10-4010-970	Special Events	3,095	2,000	2,000	2,000
10-4010-972	Dirty Hog Dash	14,636	15,000	16,688	16,000
10-4010-974	Burning Mountain Festival	9,931	13,000	15,600	13,000
10-4010-976	Community Market	5,225	4,000	5,662	5,000
10-4010-993	5k Races/Walk	2,270	2,000	2,383	-
10-4010-994	Youth Fitness	3,780	1,200	3,822	3,000
10-4010-996	Adult Volleyball Tournaments	-	1,000	-	-
Total Revenues		133,607	505,700	548,637	453,500
<u>Expenses</u>					
10-5070-020	Salaries	134,336	190,511	187,000	213,000
10-5070-023	Overtime Pay	-	-	300	500
10-5070-025	Salary - Temps	27,553	20,000	20,000	20,000
10-5070-030	Payroll Tax Exp - Social Sec	9,051	13,052	13,000	14,500
10-5070-031	Payroll Tax Exp - Medicare	2,117	3,052	3,000	3,400
10-5070-032	Payroll Tax Exp - St Unemplmnt	426	1,053	700	700
10-5070-041	CRA Retirement Exp	5,399	7,620	7,400	8,500
10-5070-042	Health Insurance Exp	49,083	68,906	68,200	75,000
10-5070-050	Employee Support	214	500	500	500
10-5070-051	Employee Wellness Program	430	724	500	800
10-5070-100	Office Supplies	2,627	3,000	3,000	3,000
10-5070-101	Office Op. Supply & Furniture	18	500	500	500

**Town of New Castle
Recreation Department
2023 Approved Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
10-5070-102	Postage Expense	413	500	500	500
10-5070-103	Computer Hardware/Software	-	2,000	2,000	2,000
10-5070-104	Printing & Copies	912	1,000	1,000	1,000
10-5070-106	Credit Card Fees	3,152	4,000	4,000	4,000
10-5070-107	Computer Services	5,949	11,369	7,200	8,300
10-5070-120	Promotion & Advertising	25	-	-	-
10-5070-140	Telephone Expense	1,895	2,500	2,200	2,300
10-5070-145	Internet Svc/Web Page	2,102	2,200	2,200	2,200
10-5070-160	Dues, Subscriptions	375	500	500	500
10-5070-170	Training, Meetings	195	700	2,000	700
10-5070-175	Meals, Lodging	-	500	800	500
10-5070-180	Publication of Notices	-	100	100	100
10-5070-210	Technical Support	1,834	2,000	1,700	1,800
10-5070-240	Audit Expense	595	595	600	600
10-5070-260	Insurance Expense	7,218	7,636	7,000	7,800
10-5070-280	Miscellaneous Expense	-	150	-	-
10-5070-290	Veh Exp-09 GMC(R8)	47	250	300	300
10-5070-295	Gas & Oil	357	700	300	400
10-5070-320	Youth Basketball	6,773	3,000	4,600	4,500
10-5070-340	Adult Basketball	-	1,000	500	1,000
10-5070-375	Competitive Basketball	296	1,000	1,200	1,500
10-5070-380	Baseball	2,977	3,500	2,700	3,500
10-5070-400	Softball	298	2,000	3,200	2,500
10-5070-421	Flag Football	504	1,000	830	1,000
10-5070-450	Adult Fitness	9,102	6,000	4,000	4,000
10-5070-462	Micro Soccer	3,267	3,000	4,000	3,000
10-5070-464	Adult Soccer	266	1,000	1,000	1,000
10-5070-470	Adult Volleyball	-	500	100	-
10-5070-471	Youth Volleyball	3,228	3,500	2,750	2,500
10-5070-475	Arts & Enrichment	9,213	7,000	9,500	8,500
10-5070-494	Junior Golf	928	1,000	-	-
10-5070-495	Adult Golf	105	1,000	-	-
10-5070-500	Misc Programs	77	-	-	-
10-5070-505	After School Program	-	1,000	1,000	800
10-5070-520	C.C. - Insurance	-	2,200	-	-
10-5070-530	C.C. - Repairs/Maint.	566	1,200	1,700	1,200
10-5070-531	C.C. - Janitorial	2,465	8,500	10,000	10,000
10-5070-535	C.C. - Supplies	542	3,500	3,500	3,500
10-5070-540	C.C. - Utilities	8,394	9,314	10,000	12,000
10-5070-610	Special Events	5,421	7,600	7,600	7,600
10-5070-640	Field Maintenance	49	650	-	800
10-5070-642	Facilities Maintenance	-	-	700	-
10-5070-700	Capital Expenditures	-	41,000	41,000	-
10-5070-972	Dirty Hog Dash	8,716	8,500	13,000	10,000

**Town of New Castle
Recreation Department
2023 Approved Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
10-5070-974	Burning Mountain Festival	16,764	18,000	17,000	18,000
10-5070-976	Community Market	4,397	4,500	5,500	5,500
10-5070-992	5K Races/Walk	1,943	1,000	3,200	4,000
10-5070-993	Seniors Programs	-	-	-	-
10-5070-994	GOCO Generation Wild Exp	4,288	-	-	-
10-5070-995	Youth Fitness	2,576	800	3,000	3,000
10-5070-996	Pickleball	-	-	500	1,000
10-5070-997	Adult Volleyball Tournaments	-	500	-	-
Total Expenses		349,478	488,382	488,580	483,800

**Town of New Castle
Streets Department
2023 Approved Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
<u>Revenues</u>					
10-4010-060	Sales Street 1%	614,191	625,486	706,000	727,000
10-4010-070	County Sales Tax 3/4%	214,467	222,461	202,000	234,000
10-4010-320	M/V Special Assessment	20,703	21,206	20,000	18,000
10-4010-360	Highway Use Tax	152,518	140,975	142,440	142,000
10-4010-370	Traffic Impact Fee	14,860	23,291	33,300	20,700
10-4010-371	Permits-St Maint.	270	-	300	-
10-4010-394	Sale of Assets	-	19,000	-	-
10-4010-395	Misc. Street Revenue	2,582	4,200	3,000	3,000
10-4010-396	Misc. Public Works Grants	57,994	-	-	-
10-4010-397	FMLD Grant	18,935	-	132,000	-
	Total Revenues	1,096,520	1,056,619	1,239,040	1,144,700
<u>Expenses</u>					
10-5090-020	Salaries	210,754	216,181	200,000	240,000
10-5090-022	Call Out Pay	1,434	2,000	2,000	2,200
10-5090-023	Overtime Pay	665	1,000	4,000	6,000
10-5090-025	Salary - Temps	28,451	35,000	23,000	35,000
10-5090-030	Payroll Tax Exp - Social Sec	14,330	15,759	14,000	17,500
10-5090-031	Payroll Tax Exp - Medicare	3,352	3,686	3,300	4,100
10-5090-032	Payroll Tax Exp - St Unemplmnt	670	1,271	700	900
10-5090-041	CRA Retirement Exp	8,396	8,767	8,200	9,900
10-5090-042	Health Insurance Exp	45,190	54,570	47,000	65,000
10-5090-050	Employee Support	1,760	1,500	1,500	1,500
10-5090-051	Employee Wellness Program	399	585	650	700
10-5090-100	Office Supplies	100	300	300	300
10-5090-101	Office Op. Supply & Furniture	2,975	-	-	600
10-5090-102	Postage Expense	428	300	400	300
10-5090-103	Computer Hardware/Software	215	1,000	500	1,000
10-5090-107	Computer Services	4,463	8,276	5,800	6,900
10-5090-120	Utilities	8,127	5,715	12,000	12,500
10-5090-140	Telephone Expense	2,357	2,900	2,500	2,400
10-5090-160	Dues, Subscriptions	-	500	500	500
10-5090-170	Training	-	1,200	1,200	1,200
10-5090-175	Meals, Lodging	171	900	900	900
10-5090-180	Publication of Notices	1,054	200	1,800	1,200
10-5090-200	Legal Services	122	550	600	600
10-5090-210	Technical Support	2,041	2,500	2,300	2,400
10-5090-220	Other Prof Services	-	500	300	500
10-5090-240	Audit Expense	510	595	600	600
10-5090-260	Insurance Expense	10,122	11,572	12,000	11,000
10-5090-280	Miscellaneous Expense	250	-	-	-
10-5090-300	Machinery, Equipment, Tools	2,520	1,500	3,000	2,000
10-5090-320	Vehicle Expense	151	400	400	400
10-5090-322	Veh Exp-2009 Hook Truck	507	1,500	15,000	5,000
10-5090-329	Veh Exp-09 chevy 2500(M6)	-	-	-	-

**Town of New Castle
Streets Department
2023 Approved Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
10-5090-331	Veh Exp-17 Chevy (M-7)	-	250	1,000	800
10-5090-332	Veh Exp-2017 Chevy (A-2)	820	250	300	800
10-5090-340	Gas & Oil	10,039	8,500	19,000	19,800
10-5090-360	Co. Treas. Fees-Prop. Tax	4,670	3,200	4,400	4,500
10-5090-376	Eq. Maint-Cat MiniEx	404	500	500	500
10-5090-377	Eq. Maint - Snow Plows	334	3,500	3,500	3,500
10-5090-379	Eq. Maint. Bobcat Skidsteer	-	1,700	1,000	1,500
10-5090-380	Equipment Maintenance	1,072	1,500	1,500	2,000
10-5090-381	Eq. Maint. Cat Backhoe	373	-	1,800	600
10-5090-382	Eq. Maint. Street Sweeper	487	500	500	500
10-5090-383	Eq. Maint. J.D. Tractor	43	300	100	200
10-5090-384	Tires - New	-	1,200	900	1,200
10-5090-390	Maintenance/Operations	5,849	9,500	9,500	9,700
10-5090-391	Equipment Rental	-	2,000	800	1,500
10-5090-392	Road Base/Cinders/Patching Mtl	8,992	10,500	10,000	10,500
10-5090-394	Crack Seal Exp.	50,000	80,000	86,000	80,000
10-5090-395	Sidewalk Maintenance	-	40,000	15,000	40,000
10-5090-396	St. Signs	2,620	2,000	2,000	2,000
10-5090-397	Painting - St./Crosswalks	11,978	9,000	12,000	12,500
10-5090-398	Street Chip & Seal	50,000	80,000	135,000	80,000
10-5090-400	Street Lights	57,882	76,924	52,000	60,000
10-5090-403	EV Charge Station operations	819	650	1,300	1,300
10-5090-421	Equip Lease/Purchase	157,642	52,000	-	-
10-5090-481	Safety	840	1,000	2,000	1,500
10-5090-499	PWF Maintenance	2,536	2,000	1,500	2,000
10-5090-500	Tree Maintenance	12,698	10,000	10,000	10,000
10-5090-550	Street Asphalt Overlay	159,701	80,000	425,000	80,000
10-5090-560	Capital Improvements	120,417	-	213,000	-
Total Expenses		1,011,730	857,701	1,374,050	860,000

Town of New Castle
Town Maintenance
2023 Approved Budget

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
<u>Expenses</u>					
10-5060-020	Salaries	10,748	18,625	26,000	34,300
10-5060-023	Overtime Pay	-	-	300	500
10-5060-030	Payroll Tax Exp - Social Sec	648	1,155	1,600	2,200
10-5060-031	Payroll Tax Exp - Medicare	152	270	400	500
10-5060-032	Payroll Tax Exp - St Unemplmnt	32	9	100	100
10-5060-041	CRA Retirement Exp	430	745	1,100	1,400
10-5060-042	Health Insurance Exp	1,943	4,148	5,400	8,900
10-5060-051	Employee Wellness Program	20	43	100	100
10-5060-100	Office Supplies	2,621	2,000	800	800
10-5060-145	Internet svc	2,627	2,700	2,700	2,700
10-5060-260	Insurance Expense	4,724	5,818	4,700	5,400
10-5060-280	Miscellaneous Expense	49	-	100	100
10-5060-320	Vehicle Exp 111D Ford 1988	-	-	100	-
10-5060-580	Capital Equipment	-	-	69,000	-
10-5060-600	Town M & O	1,790	2,000	6,000	4,000
10-5060-601	T/H Cleaning & Supplies	4,514	5,400	4,000	4,000
10-5060-603	MOC Cleaning & Supplies	140	-	-	-
10-5060-604	Rent Expense	6,000	6,000	6,000	6,000
10-5060-611	Museum Expense	-	5,000	5,000	2,000
10-5060-720	Capital Improvements/Shop	131	-	-	-
Total Expenses		36,569	53,913	133,400	73,000

TOWN OF NEW CASTLE, COLORADO

UTILITY FUND

Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual *Budget Year Ending December 31, 2023*

	<u>Actual</u> <u>2021</u>	<u>Budget</u> <u>2022</u>	<u>2022</u> <u>Projected</u>	<u>2023</u> <u>Budget</u>
Beginning -				
Retained Earnings	1,411,159	1,807,950	2,017,031	2,321,379
Water				
Operating Revenues	1,182,420	1,171,497	1,166,600	1,203,300
Operating Expenses	<u>996,008</u>	<u>986,117</u>	<u>910,600</u>	<u>1,028,800</u>
Operating Revenues ***	186,412	185,380	256,000	174,500
Capital Revenues	154,800	169,000	323,600	194,000
Capital Expenses	<u>84,550</u>	<u>160,404</u>	<u>106,404</u>	<u>124,000</u>
Capital Revenues ***	70,250	8,596	217,196	70,000
Wastewater				
Operating Revenues	1,510,089	1,529,464	1,515,130	1,560,620
Operating Expenses	<u>779,464</u>	<u>984,103</u>	<u>903,400</u>	<u>1,026,400</u>
Operating Revenues ***	730,625	545,361	611,730	534,220
Capital Revenues	178,028	239,165	257,772	394,000
Capital Expenses	<u>575,680</u>	<u>858,527</u>	<u>1,048,600</u>	<u>1,082,100</u>
Capital Revenues ***	(397,652)	(619,362)	(790,828)	(688,100)
Trash Service				
Operating Revenues	534,839	576,940	577,000	605,000
Operating Expenses	<u>518,602</u>	<u>573,040</u>	<u>566,750</u>	<u>593,800</u>
Operating Revenues ***	16,237	3,900	10,250	11,200
Ending Retained Earnings	<u>2,017,031</u>	<u>1,931,825</u>	<u>2,321,379</u>	<u>2,423,199</u>
***over (under) Expenses				
Net Surplus (Deficit)	605,872	123,875	304,348	101,820

Town of New Castle
Water Operating
2023 Approved Budget

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
<u>Revenues</u>					
20-4030-020	Water Revenues	750,308	771,835	778,000	801,000
20-4030-025	Water Svc Chg-Over 12,000 Gal.	181,893	188,185	160,000	169,000
20-4030-050	Water Service Charge	133,916	137,915	139,000	143,000
20-4030-080	Delinquent User Charge	16,909	17,058	15,000	15,000
20-4030-100	Administration Fees	2,576	2,571	2,100	2,200
20-4030-110	Raw Water revenue	14,286	14,708	11,000	11,300
20-4030-120	Bulk Water Revenues	34,677	32,725	54,000	56,000
20-4030-200	Water Meters/Accessory	5,995	6,500	7,500	5,800
20-4030-240	Miscellaneous	40,898	-	-	-
20-4030-245	Rent Income	962	-	-	-
Total Revenues		1,182,420	1,171,497	1,166,600	1,203,300
<u>Expenses</u>					
20-6040-010	Council Salaries	8,270	9,910	10,000	11,000
20-6040-020	Salaries	420,715	351,504	360,000	391,000
20-6040-022	Call Out Pay	9,135	11,000	11,000	11,000
20-6040-023	Overtime Pay	1,989	3,700	3,700	3,700
20-6040-030	Payroll Tax Exp - Social Sec	26,237	23,319	24,000	26,000
20-6040-031	Payroll Tax Exp - Medicare	6,156	5,454	5,600	6,000
20-6040-032	Payroll Tax Exp - St Unemplmnt	1,299	1,881	1,200	1,300
20-6040-041	CRA Retirement Exp	17,280	14,648	15,000	16,300
20-6040-042	Health Insurance Exp	101,094	82,067	83,000	95,200
20-6040-049	Recruitment Expense	-	2,500	500	2,500
20-6040-050	Employee Support	992	1,350	500	1,400
20-6040-051	Employee Wellness Program	1,181	1,441	1,200	1,500
20-6040-100	Office Supplies	1,088	2,500	1,500	2,500
20-6040-101	Office Op. Supply & Furniture	-	600	300	600
20-6040-102	Postage Expense	1,324	1,600	1,600	1,600
20-6040-103	Computer Hardware/Software	488	5,000	2,500	6,500
20-6040-104	Printing & Copies	1,932	1,000	2,500	2,500
20-6040-106	Credit Card Fees	10,439	9,000	11,500	11,000
20-6040-107	Computer Services	8,512	15,786	11,700	14,500
20-6040-110	Utility Billing Expense	3,860	5,000	5,000	5,000
20-6040-120	Town Hall Utilities	1,484	1,637	1,700	2,000
20-6040-140	Telephone Expense	8,202	8,200	8,300	8,500
20-6040-145	Internet Svc/Web Page	-	4,000	4,000	4,000
20-6040-146	Newsletter Expense	-	1,750	-	-
20-6040-160	Dues, Meetings, Subscriptions	3,053	2,500	2,500	2,500
20-6040-170	Training	30	1,000	500	1,000
20-6040-175	Meals, Lodging	340	1,000	300	1,000
20-6040-180	Publication of Notices	-	1,000	1,000	1,000
20-6040-190	Refund	756	1,600	800	1,600
20-6040-200	Legal Services	5,559	11,000	14,000	14,000
20-6040-210	Technical Support	9,666	8,500	10,000	10,400

Town of New Castle
Water Operating
2023 Approved Budget

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
20-6040-220	Other Prof Services	3,780	8,000	4,000	7,300
20-6040-240	Audit Expense	2,635	2,125	2,200	2,200
20-6040-260	Insurance Expense	39,817	48,936	42,000	48,000
20-6040-280	Miscellaneous Expense	220	1,000	300	1,000
20-6040-281	Good Neighbor Policy Exp.	5,370	1,000	1,000	1,000
20-6040-480	Engineering & Survey	13,140	10,000	8,000	8,000
20-6050-120	Utilities	70,632	84,876	72,000	80,000
20-6050-122	Utilities-Raw Water	19,405	25,813	22,100	26,000
20-6050-200	Chemicals	34,697	45,000	35,000	45,000
20-6050-220	M & O - Plant	24,596	28,000	10,000	25,000
20-6050-240	M & O - Distribution	91,085	65,000	40,000	65,000
20-6050-241	M & O Raw Water System	1,279	6,300	30,000	10,000
20-6050-245	M & O-Red Rocks Ditch	3,598	8,000	9,000	9,000
20-6050-250	Source Water Protection	458	500	300	300
20-6050-260	Lab Tests	5,538	7,800	5,500	7,500
20-6050-300	Machinery & Equipment	1,147	2,500	2,000	2,500
20-6050-323	Veh Exp-04 Ford Ranger(W10)	121	250	300	-
20-6050-325	Veh Exp-09 Chevy Colo(w11)	43	250	500	300
20-6050-326	Veh Exp-13 Chevy P.U.(W14)	949	-	300	800
20-6050-327	Veh Exp-17 Chevy (W-15)	35	250	-	-
20-6050-328	Veh Exp-17 Chevy (W-16)	575	250	300	300
20-6050-329	Veh Exp-15 Chevy (P-3)	205	250	300	800
20-6050-340	Gas & Oil	5,666	5,500	7,700	8,100
20-6050-380	Equipment Maintenance	-	1,000	500	1,000
20-6050-391	Equipment Rental	-	750	800	800
20-6050-420	Training	557	500	500	500
20-6050-481	Safety	775	500	500	500
20-6050-500	Water Meter/Accessories	8,697	7,500	7,500	7,500
20-6050-580	Equipment & Tool-Distribute	2,164	2,000	1,800	2,000
20-6050-581	Lab Equip. & Supplies	4,400	4,000	5,000	5,000
20-6050-590	Equipment & Tool-Plant	402	1,000	1,000	1,000
20-6050-700	Permits	1,445	1,500	1,500	1,500
20-6050-710	W/H Ditch Fees	220	220	300	300
20-6050-721	Water Lease	-	500	-	500
20-6050-740	Ruedi Water Contract	1,276	23,600	3,000	3,000
Total Expenses		996,008	986,117	910,600	1,028,800

Town of New Castle
Water Capital
2023 Approved Budget

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Revenues					
20-4030-300	Cap Water Tap Fees	148,800	150,000	167,600	194,000
20-4030-340	Water Rights Dedication	6,000	-	156,000	-
20-4030-394	Sale of Assets	-	19,000	-	-
	Total Revenues	154,800	169,000	323,600	194,000
Expenses					
20-6050-521	Note Principal - CWCB	22,428	23,437	23,437	25,000
20-6050-541	Note Interest - CWCB	20,976	19,967	19,967	19,000
20-6059-110	Capital Replace/Water Plant	41,044	-	-	-
20-6059-176	Raw Water System-Capital	-	-	-	-
20-6059-421	Veh/Equip-Lease/Purchase	-	42,000	38,000	-
20-6059-580	Other Capital-Water	102	75,000	25,000	80,000
	Total Expenses	84,550	160,404	106,404	124,000

**Town of New Castle
Waste Water Operating
2023 Approved Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
<u>Revenues</u>					
20-4040-040	Monthly Wastewater Svc. Chg	1,284,133	1,321,820	1,331,000	1,370,900
20-4040-045	Sewer Chg-Over 6,000 Gal.	106,397	84,695	62,000	64,000
20-4040-050	Sewer Svc. Chg.	105,370	108,330	108,000	111,000
20-4040-055	South Svc Chg	14,184	14,609	14,000	14,600
20-4040-540	ColoTrust Int(DOLA)-Wastewater	5	10	130	120
Total Revenues		1,510,089	1,529,464	1,515,130	1,560,620
<u>Expenses</u>					
20-6080-010	Council Salaries	8,270	9,910	10,000	11,000
20-6080-020	Salaries	334,861	358,235	361,000	400,000
20-6080-022	Call Out Pay	11,362	12,000	12,000	12,500
20-6080-023	Overtime Pay	1,755	2,150	2,200	2,400
20-6080-030	Payroll Tax Exp - Social Sec	20,834	23,702	24,000	27,000
20-6080-031	Payroll Tax Exp - Medicare	4,871	5,543	5,600	6,200
20-6080-032	Payroll Tax Exp - St Unemplmnt	947	1,911	1,200	1,300
20-6080-041	CRA Retirement Exp	13,638	14,895	15,000	16,600
20-6080-042	Health Insurance Exp	84,758	87,177	88,000	100,200
20-6080-049	Recruitment Expense	-	2,500	-	2,500
20-6080-050	Employee Support	1,650	1,850	1,900	1,900
20-6080-051	Employee Wellness Program	984	1,441	1,000	1,600
20-6080-100	Office Supplies	669	1,200	1,600	1,200
20-6080-101	Office Op. Supply & Furniture	-	600	600	600
20-6080-102	Postage Expense	797	1,000	800	1,000
20-6080-103	Computer Hardware/Software	394	2,500	1,200	6,700
20-6080-104	Printing & Copies	912	900	1,000	900
20-6080-106	Credit Card Fees	9,261	8,800	9,000	8,800
20-6080-107	Computer Services	8,470	15,709	13,000	13,500
20-6080-110	Utility Billing Expense	3,859	5,000	4,500	5,000
20-6080-120	Town Hall Utilities	1,484	1,625	1,400	1,700
20-6080-125	Porta Jon Svc	11,466	12,000	12,000	12,000
20-6080-140	Telephone Expense	3,836	4,500	4,000	4,100
20-6080-145	Internet Svc/Web Page	525	540	600	600
20-6080-146	Newsletter Expense	-	1,750	-	-
20-6080-160	Dues, Meetings, Subscriptions	1,784	1,400	1,400	1,800
20-6080-170	Training	201	3,000	500	3,000
20-6080-175	Meals, Lodging	200	1,000	1,000	1,000
20-6080-180	Publication of Notices	-	1,300	1,300	1,300
20-6080-190	Refund	741	1,500	800	1,500
20-6080-200	Legal Services	792	2,200	2,200	2,200
20-6080-210	Technical Support (Caselle)	7,865	5,500	8,200	8,500
20-6080-220	Other Prof Services/Inspection	7,861	20,000	5,000	8,000
20-6080-240	Audit Expense	1,700	1,445	1,500	1,500
20-6080-260	Insurance Expense	29,326	35,918	32,000	36,000
20-6080-280	Miscellaneous Expense	100	1,000	100	1,000

**Town of New Castle
Waste Water Operating
2023 Approved Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
20-6080-281	Good Neighbor Policy Exp	-	5,000	4,000	5,000
20-6080-480	Engineering & Survey	-	81,000	20,000	21,000
20-6090-120	Utilities	98,140	107,777	105,000	122,000
20-6090-125	South Utilities	2,003	2,200	2,300	2,700
20-6090-200	Chemicals	7,027	16,000	16,000	16,000
20-6090-220	M & O Plant - WWTP	55,782	68,000	50,000	75,000
20-6090-221	Sludge Hauling	8,359	10,000	15,000	10,000
20-6090-225	M&O - Centrifuge	2,288	6,000	6,000	6,000
20-6090-240	M & O - Collections	821	5,000	20,000	7,000
20-6090-245	M & O South Collections	1,578	2,500	1,500	2,500
20-6090-260	Lab Tests	3,266	3,000	11,500	15,000
20-6090-328	Veh Exp-13 Chevy PU(W12)	31	250	500	800
20-6090-329	Veh Exp-17 Chevy (W-15)	541	200	1,000	200
20-6090-340	Gas & Oil	4,760	5,000	6,500	6,800
20-6090-391	Equipment Rental	115	1,000	500	1,000
20-6090-420	Training	1,493	750	1,500	1,500
20-6090-481	Safety	2,584	1,000	1,000	1,000
20-6090-580	Equip. & Tools - Plant	850	3,000	1,500	3,000
20-6090-581	Lab Equip. & Supplies	12,032	10,000	10,000	15,000
20-6090-590	Equipment & Tool - Collection	446	1,500	1,000	6,500
20-6090-700	Permits	1,175	1,500	1,200	1,500
20-6090-740	Sludge Site Application Fee	-	225	300	300
20-6090-760	Sludge Site	-	1,500	1,500	1,500
Total Expenses		779,464	984,103	903,400	1,026,400

**Town of New Castle
Waste Water Capital
2023 Approved Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
<u>Revenues</u>					
20-4040-320	Cap Sewer Tap Fees	148,800	150,000	187,000	194,000
20-4040-394	Sale of Assets	-	19,000	-	-
20-4040-621	Misc. Grant Revenue	29,228	70,165	70,772	200,000
	Total Revenues	178,028	239,165	257,772	394,000
<u>Expenses</u>					
20-6080-561	Note Princ. - 08 WWTP Loan	375,119	385,992	386,000	392,000
20-6080-580	Note Int.-CWR&PDA	867	-	-	-
20-6080-581	Note Int. - 08 WWTP Loan	118,938	110,635	110,700	106,000
20-6095-101	Capital - Collections Other	80,756	199,900	501,000	-
20-6095-110	Capital Replacement-WW Plant	-	-	-	450,000
20-6095-421	Veh/Equip-Lease/Purchase	-	42,000	35,000	-
20-6095-800	Capital-Equipment	-	120,000	15,900	134,100
	Total Expenses	575,680	858,527	1,048,600	1,082,100

**Town of New Castle
Trash Service
2023 Approved Budget**

Account Number	Account Title	2021 Actual	2022 Budget	2022 Projected	2023 Budget
<u>Revenues</u>					
20-4030-060	Trash Revenues	534,839	576,940	577,000	605,000
	Total Revenues	534,839	576,940	577,000	605,000
<u>Expenses</u>					
20-6070-110	Utility Billing Expense	1,273	1,200	1,200	1,200
20-6070-180	Publication of Notices	622	-	-	-
20-6070-200	Legal Services	21	550	550	600
20-6070-500	Trash Service	509,507	562,290	555,000	580,000
20-6070-600	Chgs-Cleanup Weeks	7,179	9,000	10,000	12,000
	Total Expenses	518,602	573,040	566,750	593,800

TOWN OF NEW CASTLE, COLORADO

CONSERVATION TRUST FUND

**Combined Statement of Revenues, Expenditures
and Changes in Fund Balances - Budget and Actual
*Budget Year Ending December 31, 2023***

		2021 Actual	2022 Budget	2022 Projected	2023 Budget
BEGINNING FUND BALANCE		120,795	121,073	122,976	148,026
<u>REVENUES</u>	<u>Acct #</u>				
State Lottery	30-4040-040	63,132	52,022	62,000	55,000
Alpine Checking Interest	30-4040-520	59	50	50	50
Total Revenues:		63,191	52,072	62,050	55,050
<u>EXPENDITURES</u>					
Equipment	30-8040-390	61,010	37,000	37,000	50,000
Capital Improvements	30-8040-400	-	9,500	-	-
Parks, Trails Dev	30-8040-617	-	-	-	80,000
Total Expenditures:		61,010	46,500	37,000	130,000
ENDING FUND BALANCE		122,976	126,645	148,026	73,076

TOWN OF NEW CASTLE, COLORADO

CEMETERY FUND

**Combined Statement of Revenues, Expenditures
and Changes in Fund Balances - Budget and Actual
Budget Year Ending December 31, 2023**

		2021 Actual	2022 Budget	2022 Projected	2023 Budget
BEGINNING RETAINED EARNINGS		\$53,326	\$66,719	\$63,208	\$71,378
Reserved - Perpetual Care		(10,000)	(10,000)	(10,000)	(10,000)
Unreserved/Undesignated		43,326	56,719	53,208	61,378
REVENUES	Acct. #				
Sale of Plots	40-4060-020	10,100	15,000	10,500	12,500
ColoTrust Interest	40-4060-540	7	8	170	170
Total Revenues:		10,107	15,008	10,670	12,670
EXPENDITURES					
Maintenance & Operations	40-9040-380	225	2,500	2,500	12,500
Total Expenditures:		225	2,500	2,500	12,500
ENDING RETAINED EARNINGS		63,208	79,227	71,378	71,548
Reserved - Perpetual Care		(10,000)	(10,000)	(10,000)	(10,000)
Unreserved/Undesignated		\$53,208	\$69,227	\$61,378	\$61,548

To Mayor and Council

From Denise Scheberle, Chair Climate and Environment Commission

December 6, 2022

Dear Mayor and Council,

The CEC has two matters for the Council to consider. The first is the Garfield Clean Energy (GCE) Energy Action Plan. The plan is an update of the a plan initiated by Xcel and CLEER five years ago. The update was developed, like the original plan, over a series of three meetings with GCE members, energy companies, municipal officials and interested residents.

At its October meeting the GCE board adopted the plan as their guiding document and asked that all member entities endorse it. At its November meeting the CEC reviewed the plan and recommended that it be forwarded to the Council. We understand that endorsement of the Plan does not commit the town to act on any or all the elements, only that we see them as appropriate goals for GCE and as desirable directions for the town. GCE recommended that the town select one or two of the focus areas. CEC identified Goal 1, “energy savings in the built environment,” particularly Focus Area 1 (residential energy efficiency) and Goal 2, titled “carbon free electricity,” particularly Focus Area 2 (residential solar, including participation in the Solarize program) as areas for continued effort.

Second, CEC commissioners met with Martín Bonzi, Clean Energy Programs Coordinator for Clean Energy Economy for the Region (CLEER) to learn more about state grant opportunities for installing EV charging stations. Our thought was perhaps to participate in the February grant call. Since that time, Councilman Leland has explored the idea with Administrator Reynolds, among others. While the CEC feels that charging stations should be part of the New Castle infrastructure, in concert with state and national initiatives, as an advisory commission we seek the Council’s input and direction.

On behalf of all CEC commissioners, thank you for the opportunity to serve the town.

9-27 version with comments and input from 3rd Workshop

Garfield Energy Action Plan

Vision:

Garfield Clean Energy Collaborative (GCE) will be an innovative leader in advancing energy efficiency, renewable energy, and clean transportation to protect the environment and build a strong, resilient and diverse economy.

Mission:

The mission of the Garfield Clean Energy Collaborative is to provide energy efficiency solutions, alternative and renewable energy opportunities, advance clean transportation options, and energy education to individuals and organizations, in order to protect the environment and build a stronger, more resilient economy benefiting the residents of Garfield County.

Goal 1: Energy Savings in the Built Environment

Achieve energy efficiency and conservation savings resulting in at least 12% total energy savings by 2030 over a 2019 baseline, which will require an average of at least a 1.5% total annual energy use reduction from 2023 through 2030. As technology and funding improves, work towards increasing total savings.

Energy efficiency and conservation is a central component of creating energy cost savings for residents, businesses and public institutions and triggers multiple economic benefits and opportunities.

Focus Area 1: Residential Sector (responsible for about 50% of 2019 built environment energy use)

Strategies:

- 1.1 Expand, continue, and advance robust, sustained residential energy efficiency programs for homes, with ample funding for rebates, grants, financing, and training to help Garfield residents maximize energy cost savings and grow economic opportunities.
 - Achieve a total of 3,000 participants in residential energy efficiency programs; increase the number of participants by 25% per year by 2030.
 - Or, achieve over 30,000 MMBtu annual reduction in residential energy use through energy efficiency program participation and other conservation efforts.
 - Increase access to energy savings for all households, with particular emphasis on low to moderate income households, and translation services for rebates and programs, to reduce the energy burden on Garfield County residents.

- 1.2 Provide ongoing support, education, and technical assistance to advance best practice energy-saving design for new construction; update codes and implement advanced energy/green codes where possible.
- 1.3 Advance incentives, programs and policies that encourage and support property owners to implement efficiency improvements before or after purchase.

Focus Area 2: Commercial/Agricultural/Industrial Sector (responsible for about 50% of 2019 built environment energy use)

Strategies:

- 1.4 Expand, continue, and advance robust commercial energy efficiency and energy management programs for businesses, with ample funding for rebates, grants, financing, and training to help Garfield businesses maximize energy cost savings.
 - Achieve a total of 300 participants in commercial energy efficiency programs by 2030; increase the number of participants by approximately 15% per year.
 - Or, achieve over 30,000 MMBtu annual reduction in commercial energy use through energy efficiency program participation and other conservation efforts.
 - Maximize access to any state or federal resources to help the Garfield region achieve goals.
- 1.5 Work with state partners, state and federal resources and utilities to create and offer incentives, technical assistance and training to create energy savings and increase energy efficiency for energy intensive industries in the county.
- 1.6 Expand and advance access to utility bill tracking and advanced energy management programs for large buildings.
- 1.7 Provide ongoing support, training and technical assistance to encourage best practice energy-saving design; secure funding to incentivize upfront energy-saving construction and design.
- 1.8 Work with state partners to expand access to incentives, funding, technical assistance and training to increase energy savings within Agricultural operations.

Focus Area 3: Public Institutions

Strategies:

- 1.9 Expand and continue countywide energy tracking and advanced energy management programs for public facilities.
 - Achieve at least 10% energy cost savings in GCE partner facilities by 2030 through energy tracking and data-driven advanced energy management.

- 1.10 Create and tap innovative funding sources for government entities to cover upfront costs of facility improvements to reach local adopted targets; encourage government entities to incorporate energy savings into decision making, planning and budgeting.
 - Maximize access to any state or federal resources to help public institutions in Garfield County achieve goals.
- 1.11 Provide ongoing support, training and technical assistance to encourage best practice energy-saving design for new construction.

Goal 2: Carbon-Free Electricity

Garfield County electricity will be 100% carbon-free by 2030 through grid-supplied resources and local renewable installations, as a means to a stronger, more resilient, and energy-secure economy and region.

Please note: This goal acknowledges questions and concerns raised about the “100% carbon-free” terminology during the planning process and over time will continue to seek to address these questions and concerns. Due to Xcel Energy and many other utilities using the term “100% carbon-free electricity” in their utility planning processes and sustainability goals, the plan is using this terminology while working to get a better understanding of whether there are more accurate terms to describe this goal. Please see the [Carbon Reduction Plan | Xcel Energy](#) which envisions a future powered by renewable and zero-carbon 24/7 energy technologies.

Focus Area 1: On-site Solar

Strategies:

- 2.1 Expand / continue Solarize Garfield County including support for an energy storage component, with ample funding and with special consideration for equitable access to the program.
- 2.2 Provide support and funding sources for all public entities to maximize on-site renewable energy for greater resilience and cost savings.
- 2.3 Work with all businesses in the region that are part of national corporations with net-zero and sustainability goals, to encourage local implementation of on-site renewable energy.
- 2.4 Work on the electricity grid, wholesale suppliers and infrastructure issues to address barriers to expanded renewable energy.

Focus Area 2: Community-scale Solar

Strategies:

- 2.5 Support efforts to install more community-scale renewable generation and storage, using the 3-County Solar+Storage plan as a guide.
- 2.6 Work on electricity grid and infrastructure issues to address barriers to expanded renewable energy.
- 2.7 Create and utilize innovative financing sources to maximize the local value of solar.

Focus Area 3: Carbon-free Grid

Strategies:

- 2.8 Promote enrollment to utility based renewable programs that increase access to carbon-free energy offered by the utilities.
- 2.9 Promote participation in community solar gardens and make community solar gardens more accessible.
- 2.10 Work with utilities to eliminate financial barriers for low-income and underserved communities in accessing carbon-free energy programs.
 - Increase translation services for these opportunities, thus reducing language barriers to participation.

Focus Area 4: Other locally-based renewable energy sources

Strategies:

- 2.11 Continue to increase regional awareness, exploration, development and implementation of other renewable energy sources including micro-hydro and geothermal.
- 2.12 Tap state and federal resources to accelerate use of geothermal energy and increase use of renewable energy for heating and cooling.

Goal 3: Clean Mobility

Transition at least 15% of all registered vehicles to zero-emissions electric by 2030; support alternative fuels where electric is not yet feasible or where alternative fuels are desirable; and help increase modeshare for biking, walking and transit.

Focus Area 1: Transportation electrification

Strategies:

- 3.1 Provide access to incentives, funding, and information that will make it easier for people to purchase Electric Vehicles (EV), which include BEV (battery-electric vehicles) and

PHEV (plug-in hybrid electric vehicles). Remove barriers to purchase and ensure equitable access to electric vehicles.

- 3.2 Provide technical assistance, access to incentives, information and support to encourage conversion of fleets to electric or plug-in hybrids.
- Provide coaching and technical assistance to educate school districts on the details of, and how to apply for, the available funding from federal and state sources to transition school bus fleets to electric school buses.
 - Provide coaching and technical assistance to all fleet owners to encourage use of available incentives.
- 3.3 Continue to improve access to, improve, and maintain electric vehicle charging infrastructure.
- Create a more detailed plan for expanding electric vehicle charging infrastructure in the region to be prepared for state and federal funding. Address charging infrastructure gaps, such as in multi family residences, to ensure all residents have access to EV charging infrastructure at home.
 - Provide targeted coaching and technical assistance to multifamily housing property managers and owners.
 - Connect residents, businesses, and municipalities to available incentives and programs for charging infrastructure.
- 3.4 Support efforts to electrify the public transit fleet.
- 3.5 Provide assistance to local governments related to the adoption of codes and policies that support EV adoption and multimodal transportation.

Focus Area 2: Increase biking, walking, transit mode share

Strategies:

- 3.6 Support local policies and conduct programs that encourage biking, walking and transit such as regional Bike to Work promotions and School biking/ walking programs.
- 3.7 Support community bike programs and increase access to bikes for all populations.
- 3.8 Increase access to electric bike rebates where biking can be used to replace vehicle trips.
- 3.9 Support opportunities to improve first-and last-mile connectivity:
- Support and promote Community Based Transit and App-based on-demand ride share.
- 3.10 Support local policies and programs that encourage alternative transportation.
- Provide assistance to local governments related to the adoption of codes and policies that support EV adoption and multimodal transportation.

- Support access to smart design to make it easier for biking and walking.

Goal 4: Greenhouse Gas Emissions

Note: The Garfield Partners In Energy Planning citizen team recommended that the 2022 update include a Greenhouse Gas Reduction Goal, acknowledging that all energy savings, renewable energy and clean mobility goals have a co-benefit of reducing carbon. However, there are additional strategies that reduce carbon emissions that are not specifically included in the three areas (efficiency, renewables, and transportation); these additional strategies are listed in this section.

The Garfield County region will reduce greenhouse gas emissions related to energy supply by 30% by 2030.

- Reduce greenhouse gas emissions related to the electric supply by 100% by 2030.
- Reduce greenhouse gas emissions related to natural gas usage as well as related to utilities' commitment to cleaner delivery and supply by 10% by 2030.

Focus Area: Building Electrification

Strategies:

- 4.1 Create, fund and promote a countywide building electrification program.
- 4.2 Provide technical support for community institutions and developers to implement new construction efficiency and building electrification technologies.
 - Provide new construction design assistance to support the integration of efficiency measures and renewable generation from the start.
 - Promote and increase participation in new construction efficiency and electrification incentives.
 - Work with community institutions to lead by example.
 - E.g., opportunities to engage with Rifle Eco-Dwellings development.
- 4.3 Provide support to local government staff and elected officials around energy code updates relating to beneficial electrification.
 - Implementation and enforcement of electrification codes and energy efficiency, renewable energy ready, EV-ready etc.
 - Align local building codes with 2022 Statewide legislation.
- 4.4 Provide education and outreach to residents, businesses and beneficial electrification opportunities.
 - Build comfort with new technologies.
 - Raise awareness of existing incentives and programs.

- Bulk purchase program for heat pumps

Goal 5: Clean Energy Economic Development and Jobs

Accelerate and harness the economic benefits of energy efficiency, clean energy, and clean mobility for the benefit of the residents and communities of Garfield County, and find ways to address any economic impacts of transitioning to clean energy.

Focus area 1: Mobilizing funding, incentives and investment

Strategies:

- 5.1 Develop and offer multiple funding and financing options to overcome any upfront cost barriers associated with the above strategies and to ensure equitable access to new technologies, clean energy and energy savings. Work to tap any state, federal or other resources to catalyze innovation and implement the vision, mission and goals of this plan.
- 5.2 Identify and secure sustained funding sources for strategies to avoid “boom-bust” approaches to program implementation and achieve sustained benefits for growing the clean energy economy.

Focus area 2: Education, training, capacity building

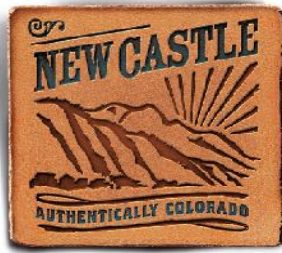
Strategies:

- 5.3 Develop and promote workforce development programs that support all the above strategies to increase localized employment opportunities and business development.
 - Identify gap areas and work with state and other partners to create training and incentives to fill gaps.
- 5.4 Work with educational institutions to provide energy education opportunities and training for multiple age groups. Work with educational institutions to create paid internships.
- 5.5 Provide ongoing outreach and training to build countywide knowledge, capacity, energy literacy, leadership, and technical expertise to support maximum local and regional economic benefits associated with achieving goals.

Focus area 3: Policy and innovation

Strategies:

- 5.6 Pursue policies and funding that address the fiscal impacts of transitioning to a clean energy economy and assisting the region with maintaining a strong economy and resources for public services in the face of changing national energy conditions.
- 5.7 Pursue partnerships and innovation to create maximum opportunities from implementation of strategies and harness benefits locally.



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Memorandum

To: Mayor & Council
From: Melody Harrison
Re: Agenda Item: Consider Resolution TC 2022-30
Date: 12.6.22

Purpose:

The purpose of this agenda item is to consider Resolution TC 2022-30, adopting changes to the Town's Directory of Fees and Charges. Each year staff presents Council with proposed changes and updates to the Town's Directory of Fees and Charges. This year staff would like to recommend additions and updates to the list of Fees and Charges which include:

p.2 Section 2 B:	Impound Fees, dogs only	(cost removed)
	Impound fees are paid directly to the animal shelter and are subject to change	
p.4 Section 3 E:	~~Basement Finish (plan review)~~	(removed)
p.8 Section 7 B:	Conditional/special review use permit	\$500.00
	Conditional/Special review deposit	\$500.00
p.8 Section 7 L:	Variance	\$500.00
	Variance deposit	\$500.00
p.13 Section 10 F:	Animal Impound Fee	(cost removed)
	Impound fees are paid directly to the animal shelter and are subject to change	
p.13 Section 10 G 3:	Towing Fee	(cost removed)
	Towing Fees are Charged by the Towing Company and are Subject to Change	
p.13 Section 10 H	911 Tape Recordings	\$30.00
p. 19 – 22 Section 16 A-G:	Water, sewer, bulk water and affiliated services	3% increase
p. 22 Section 16 J:	Trash Removal Service	4% increase

Please see the attached Directory of Fees and Charges which has been redlined in the areas of proposed updates.

These new fees, if approved, will be effective January 1, 2023.

Melody L Harrison, CMC

**TOWN OF NEW CASTLE
RESOLUTION NO. TC-2022-30**

A Resolution of the Town Council of the Town of New Castle Adopting a Directory of Fees and Charges for the Town.

WHEREAS, Town of New Castle Ordinance 2007-11 adopted a schedule of fees for Town services; and

WHEREAS, due to changing circumstances, certain fees in the current fee schedule are not necessarily reflective of current conditions; and

WHEREAS, the Town Council wishes to adopt fees that reflect current conditions.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of New Castle, Colorado:

1. The Town Council adopts the foregoing recitals as findings of fact and determinations of the Council.

2. The Directory of Fees and Charges attached to this resolution as Exhibit A is effective January 1, 2023 and is adopted until such time as it is altered by resolution.

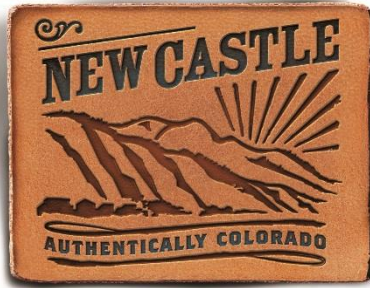
Introduced, Read and Adopted at a Regular Meeting of the Town Council of the Town of New Castle, Colorado, on December 6, 2022.

TOWN OF NEW CASTLE

Mayor Art Riddile

ATTEST:

Town Clerk Melody L Harrison, CMC



Town of New Castle

Directory of Town Fees and Charges

September 6, 2022

Directory of Town Fees and Charges

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Section 1: Administrative Services

A. Photocopying

1. Customer documents
 - a. Black and white copies \$0.25 per page
 - b) Color copies..... \$0.50 per page
2. Town documents – see Section 14: Town Records

B. Fax

1. Send to local phone number..... \$0.25 per page
2. Send to long distance phone number \$0.50 per page
3. Receive \$0.25 per page

C. Notary Public

1. For Town residents no charge
2. For non-residents \$2.00 per document

D. Administrative Staff Time \$45.00/hr

Section 2: Animals

A. Dog Licenses

1. Unneutered male or unspayed female \$25.00 per year
2. Neutered male or spayed female \$10.00 per year

B. Impound Fees

1. Dog **\$~~40.00~~

Impound fees are charged by Journey Home Shelter and are subject to change

Section 3: Building Permits

A. Valuation of Structures

Valuation of Structures. Pursuant to Municipal Code Section 15.08.020, the building valuation for new construction within the scope of the IBC that is used to calculate permit fees shall be based exclusively on the valuation schedule set forth in the most current edition of the Building Safety Journal ("BSJ") published by the International Code Council.

Pursuant to Municipal Code Section 15.10.020, the building valuation for new construction within the scope of the IRC that is used to calculate permit fees shall be the valuation most representative of the work based on either the applicant's estimate or the valuation schedule set forth in the most current version of the BSJ, as determined by the Building Official.

B. Building Permit Fees

<i>Total Valuation</i>	<i>Fee</i>
\$1 to \$500	\$24.00
\$501 to \$2,000	\$24.00 for the first \$500 plus \$3.00 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 to \$40,000	\$69.00 for the first \$2,000 plus \$11.00 for each additional \$1,000, or fraction thereof, to and including \$40,000
\$40,001 to \$100,000	\$487.00 for the first \$40,000 plus \$9.00 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$1,027.00 for the first \$100,000 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,827.00 for the first \$500,000 plus \$5.00 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$6,327.00 for the first \$1,000,000 plus \$3.00 for each additional \$1,000.00, or fraction thereof, to and including \$5,000,000
\$5,000,001 and up	\$18,327.00 for the first \$5,000,000 plus \$1.00 for each additional \$1,000.00, or fraction thereof

C. Plan Review Fee 65% of building permit fee

D. Other Fees

<i>Other Inspections and Fees</i>	<i>Fee</i>
Inspections outside of normal business hours (minimum charge 2 hours)	\$65.00/hr*
Re-inspection fees (minimum charge 1 hour)	\$65.00/hr*
Inspections for which no fee is specifically indicated (minimum charge ½ hr)	\$65.00/hr*
Additional plan review required by changes, additions or revisions to plans	
For use of outside consultants for plan checking and inspections, or both	Actual cost**
*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
**Actual costs include administrative and overhead costs.	
Basement finish on existing structure	\$450.00
Re-roofing of one building or structure	\$95.00
Backflow Preventer	\$50.00
Fence	\$25.00
HUD Manufactured Home Installation Permit	\$375.00
HUD Manufactured Home Plan Review	\$275.00
Installation of mechanical appliances	\$70.00
Mechanical systems: addition, alteration or remodel (includes 2 inspections)	\$70.00
Mechanical systems: new construction residential or commercial	\$70.00
Water heater installation and inspection	\$70.00
Plumbing systems: new construction residential or commercial	\$70.00
Plumbing systems: addition, alteration or remodel (includes 2 inspections)	\$70.00

E. Deposits – Plan Review Fees

~~Basement Finish (Plan Review)~~	~~\$150.00~~
Manufactured Home	\$275.00
New Home or New Commercial Project:	
Value up to \$500,000	\$500.00
Value \$501,000 or more	\$1,000.00

Remodels or Additions:

Value up to \$2,000 to \$25,000	\$100.00
Value \$25,001 to \$100,000	\$250.00
Value \$100,001.00 to \$500,000	\$500.00
Value \$500,001 +	\$1,000.00

Section 4: Business and Contractor Licensing

A. Business Licenses

1. General Business License.....\$25.00

2. Special Business Licenses

a. Adult Entertainment Establishment Licenses

Adult Entertainment Establishment License - Initial	\$1,200.00
Adult Entertainment Establishment Employee Permit - Initial	\$75.00
Adult Entertainment Establishment License - Renewal	\$600.00 per year
Adult Entertainment Establishment Employee Permit - Renewal	\$50.00 per year
Adult Entertainment Establishment License - Transfer	Non-Transferable

b. Arborist License..... \$25.00 per year

c. Special Event Business License \$5.00

e. Contractor Business License.....\$25.00

d. Tobacco Retailer License\$25.00

Section 5: Cemetery

A. Burial Plots

1. For Town residents \$800.00 per plot
2. For non-residents \$1600.00 per plot

Section 6: Historic Preservation

- A. Fee to Appeal Historic Preservation Commission
Decision Regarding Acceptability of Application
for Building or Demolition Permit.....\$45.00

Section 7: Land Development

A. Annexation

<i>Acreage</i>	<i>Fee</i>	<i>Deposit</i>
Less than 5 acres	\$625.00	\$3,000.00
5 to 35 acres	\$2,250.00	\$3,000.00
Over 35 acres to 100 acres	\$3,550.00	\$3,000.00
Over 100 acres	\$6,500.00	\$3,000.00

B. Conditional Use/Special Review Use Permit

~~\$275.00~~ 500.00	~~\$275.00~~ 500.00
\$275.00	\$275.00
\$150.00	\$150.00
\$125.00	\$125.00
\$175.00	\$175.00
\$275.00	\$275.00
\$275.00	\$275.00

- C. Condominium
- D. Floodplain Development Permit
- E. Grading Permit
- F. Lot Line Adjustment/ Dissolution.
- G. Lot Split.
- H. Mobile Home Park Permit.

I. Planned Unit Development*

<i>Application</i>	<i>Fee</i>	<i>Deposit</i>
1. Sketch Plan	\$600.00	\$3,000.00
2. Preliminary or Master Plan	\$750.00	\$6,000.00
3. Final Plan	\$350.00	\$6,000.00

J. Site Specific Development Plan (vested property rights).

\$500.00	\$3,000.00
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K. Subdivision*

<i>Application</i>	<i>Fee</i>	<i>Deposit</i>
1. Sketch Plan	\$600.00	\$3,000.00
2. Preliminary Plat	\$750.00	\$6,000.00
3. Final Plat	\$350.00	\$6,000.00
4. Amended Plat	\$300.00	\$800.00
5. Minor Subdivision	\$285.00	\$800.00

L. Variance

~~\$250.00~~ 500.00	~~\$250.00~~ 500.00
\$275.00	\$800.00
\$275.00	\$800.00
1.5% per month	
\$120,000.00 per acre	
\$175.00	

- M. Zoning Amendment.
- N. Zoning/Rezoning
- O. Interest on Delinquent Land Use Application Costs
- P. Cash Payment in Lieu of Parkland Dedication . . .
- Q. Fee to Appeal to Board of Zoning Adjustment

*In the case of combined PUD/subdivision applications, only one fee shall be required.

R. Review of Wireless Communication Facilities: base stations, alternative tower structures, alternative tower structures in the ROW, small cell facilities and eligible facilities.	\$275.00
S. Review of Applications for Wireless Communications Towers.	\$660.00
T. Building Permit for the Installation of Each Wireless Communication Facility.	\$50.00

Section 8: Liquor Licensing

A. Application Fees

1. New License.....	\$1000.00
2. New License with concurrent review by state	\$1000.00
3. Transfer of Ownership	\$750.00
4. Annual Renewal.....	\$100.00

B. Annual License Fees

1. Art License.....	\$41.25
2. Beer & Wine License	\$48.75
3. Brew-Pub License	\$75.00
4. Distillery Pub	\$75.00
5. Club License	\$41.25
6. Hotel & Restaurant License	\$75.00
7. Hotel & Restaurant License with optional premises.....	\$75.00
8. Liquor Licensed Drugstore	\$22.50
9. Lodging & Entertainment License	\$75.00
10. Optional Premises License.....	\$75.00
11. Racetrack License	\$75.00
12. Retail Gaming Tavern	\$75.00
13. Resort Complex License	\$75.00
14. Fermented Malt Beverage On Premises.....	\$3.75
15. Fermented Malt Beverage Off Premises.....	\$3.75
16. Fermented Malt Beverage On/Off Premises	\$3.75
17. Retail Liquor Store License	\$22.50
18. Tavern License	\$75.00
19. Vintner's Restaurant.....	\$75.00

C. Special Event Liquor Permits and Other Permits

1. Alcohol Beverage Tasting Permit.....	\$25.00
2. Art Gallery Permit.....	\$3.75
3. Art Gallery Renewal Application	\$100.00
4. Bed & Breakfast Permit	\$3.75
5. Each Resort-Complex-Related Facility Permit	\$15.00
6. Mini Bar Permit with Hotel/Restaurant license	\$48.75
7. Special Events Permit (Liquor)	\$50.00
8. Special Events Permit (3.2%).....	\$50.00
9. Temporary Permit.....	\$100.00
10. Private Party Alcoholic Beverage Permit	\$50.00

D. Other Liquor-Related Applications

1. Addition of related facility permits to
existing Resort Complex License \$100.00
2. Change of Location \$750.00
3. Corporate/LLC Change \$100.00 per person
4. Hotel/Tavern Manager's Registration \$75.00
5. Late Renewal Application \$500.00

Section 9: Parks, Open Space, and Trails

A. Recreational Facilities Development Fee \$3000.00

B. Private Encroachment Permit

1. Application Fee..... \$150.00

2. Fee to maintain property
encroached upon..... To be set by Town Administrator

C. Special Event Permit Fee

- Event of 25 to less than 40 people: \$25.00 *per day*
- Event of 40 to less than 100 people: \$25.00 *per day*
- Event of 100 to less than 500 people: \$50.00 *per day*
- Event of more than 500 people: \$100.00 *per day*

D. Park Amenity Memorial Fees To be set by Town Council

Section 10: Police Department Fees

A. Vehicle Identification Number Inspection

1. For Town residents\$20.00
2. For non-residents\$30.00

B. Fingerprints

1. For Town residents\$20.00
2. For non-residents\$30.00

C. Police Reports

NOTE: Criminal Histories are referred to CBI – www.cbirecordscheck.com

1. Application for Police Reports (inc. first 2 pages) \$5.00
2. For each page following first 2 pages \$.25
3. Records Check\$15.00
4. Crime Report (copies) \$.25 per page
5. Research – Intensive Check (1st hr. free) \$30.00 per hour
6. Accident Report \$5.00
7. Photographs (digital) \$30.00 per CD
8. Application for Sex Offender List..... \$5.00

D. Fire/Fireworks Ban Exemption Permit\$25.00

E. Sex Offender Registration

1. Initial Registration\$35.00
2. Renewal, Information updates, etc.\$15.00

F. Animal Impound Fees

1. Dog **\$~~40.00~~

****Impound fees are charged the Animal Shelter and are subject to change****

G. Vehicle Tow & Impound Fee

1. Impound Fee.....\$40.00
2. Storage Fee Per Day \$40.00
3. Towing Fee **\$~~205.00~~

****Towing Fees are Charged by the Towing Company and are Subject to Change****

H. Other Services

1. Breath Test (Portable Breath Tester Only) \$5.00

I. 911 Tape Recordings\$30.00

Section 11: Public Works

A. Fees for Use of Town Equipment

1. Light Truck\$30.00 per hour
2. Heavy Truck/Equipment\$120.00 per hour
3. Light Equipment/Tools.....\$50.00 per hour

B. Fees for Use of Town Labor

1. Maintenance Worker\$35.00 per hour
2. Supervisor\$45.00 per hour

Section 12: Sign Permits

A. \$35.00 base fee, plus \$2.50 for each square foot of sign area

Section 13: Recreation Fees

- A. Park Shelter Fee.....\$30.00 per 2 hours
- B. Athletic Field Fee\$60.00 per 2 hours
- C. Community Center Rental Fees:
 - Non-Profit/Govn't. Rate.....\$25.00/hr. Small Room
 - Non-Profit/Govn't. Rate.....\$35.00/hr. Large Room
 - Private Parties/General Public\$30.00/hr. Small Room
 - Private Parties/General Public\$50.00/hr. Large Room
- D. Community Center Deposit Fees:
 - Monday thru Thursday Rentals..... \$200.00
 - Friday, Saturday, Sunday Rentals \$350.00

Section 14: Streets and Rights-of-Way

A. Right-of-Way Excavation Permits

1. Permit.....\$10.00 per square yard of right-of-way
2. Deposit\$90.00 per square yard of right-of-way

Section 15: Town Records

A. Duplication

1. Records in 8½ x 11 inch format..... \$0.25 per page, plus
Research & Retrieval Costs
2. Records in other formats Actual reproduction cost, plus
Research & Retrieval Costs

B. Certification\$1.00 for each certificate and seal

C. Research and Retrieval Costs ...\$33.58 per hour (1st hour free per statute)

Section 16: Water, Sewer, and Trash Removal Services

A. Utility Account Administration

1. Administrative charge for ownership change (transfer fee).....\$15.00
2. Administrative charge for adding tenant to account..... \$5.00
3. Utility hookup charge estimated costs of labor, materials, and other expenses incident to the installation of corporation stop, curb stop, curb box, meter, remote readout, and appurtenances, plus a 10 percent administration charge
4. Short check fee\$25.00
5. Administrative charge for processing shutoff notice\$30.00
6. Delinquency charge on unpaid utility charges 1%
7. Disconnect charge for delinquent accounts.....\$75.00
8. Reconnect charge for delinquent accounts\$75.00
9. Charge to certify delinquent utility charges to County Treasurer 10%
10. Lien Filing Fee \$100.00
11. Disconnect charge for vacancy request\$15.00
12. Reconnect charge for vacancy request.....\$15.00
13. Reduced water charges for vacancy period.....per month: ~~\$19.71~~20.94
plus charge for water maintenance and operations per EQR: ~~\$5.42~~5.58
14. Reduced sewer charges for vacancy period.....per month: ~~\$35.65~~37.88
plus charge for sewer maintenance and operations per EQR: ~~\$4.54~~4.68
15. Administrative charge for inactive water tap.....per year: \$25.00
16. Administrative charge for inactive sewer tap per year: \$25.00
17. Reconnect fee after disconnect for watering restriction violation: ... \$50.00

B. Water Meters

1. Water meter and accessories (3/4-inch) \$292.00
2. Water meter and accessories (1-inch) \$388.00
3. Deposit for removal/testing of meter.....\$75.00
4. Fee to reinstall water meter amount charged by licensed plumber pursuant to plumber's contract with Town
5. Service charge for water meter by-passing, tampering or unauthorized metering \$1,000.00

C. Raw Water Service

1. For raw water diverted from East Elk Creek via Red Rock Ditch for 2,500 sf or part thereof of irrigated lawn/garden per month: \$6.45
2. For raw water diverted from Colorado River via CO. River Pump Station for 2,500sf or part thereof of irrigated lawn/garden per month: \$9.39

- D. Bulk Water per thousand gallons:~~\$12.58~~12.96

E. Water Rates

Water Usage (gallons per month per EQR)	Monthly Water Service Charges	
	Users within Town Limits	Users outside Town Limits
Minimum monthly charge Includes up to 12,000 gallons of water usage	~~\$31.28~~ 32.22	~~\$48.01~~ 49.45
Each additional 1,000 gallons (or part thereof) over 12,000 gallons, up to 20,000 gallons	~~\$2.98~~ 3.07	~~\$4.32~~ 4.45
Each additional 1,000 gallons (or part thereof) over 20,000 gallons, up to 30,000 gallons	~~\$4.65~~ 4.79	~~\$6.97~~ 7.08
Each additional 1,000 gallons (or part thereof) over 30,000 gallons, up to 40,000 gallons	~~\$9.29~~ 9.57	~~\$13.28~~ 13.68
Each additional 1,000 gallons (or part thereof) over 40,000 gallons	~~\$10.55~~ 10.87	~~\$16.61~~ 17.11

Monthly water service charges for the following “special users” only shall be computed as follows:

Category of Special User	Monthly Water Service Charges
<u>Senior:</u> Users <i>within</i> Town limits in where the owner (or primary tenant who is a co-signer on the account) is 65 or older, has applied for and been approved for a senior discounted rate	The minimum monthly charge, including up to 12,000 gallons of water usage per EQR, shall be ~~\$21.52~~ per EQR.22.17 Charges for each additional 1,000 gallons (or part thereof) of water usage per EQR over 12,000 gallons shall be computed according to the in-Town rate schedule set forth in Subsection above.
<u>Senior:</u> Users <i>outside</i> Town limits where the owner (or primary tenant who is a co-signer on the account) is 65 or older, has applied for and been approved for a senior discounted rate	The minimum monthly charge, including up to 12,000 gallons of water usage per EQR, shall be ~~\$32.67~~ per EQR.33.65 Charges for each additional 1,000 gallons (or part thereof) of water usage per EQR over 12,000 gallons shall be computed according to the out-of-Town rate schedule set forth in the water usage table above.
Schools	The minimum monthly charge, including up to 12,000 gallons of water usage per EQR, shall be ~~\$26.30~~ per EQR.27.09 Charges for each additional 1,000 gallons (or part thereof) of water usage per EQR over 12,000 gallons shall be computed according to

	the in-Town rate schedule set forth in the water usage above.
Vacant Property qualifying under municipal code §13.16.050(A)	63% of applicable monthly charges

F. Fees for No Meter and Broken Meters

Period	Surcharge Fee
For first month (or part thereof) without water meter	\$ ~~128.95~~ per EQR per month 132.82
For second consecutive month (or part thereof) without water meter	\$ ~~257.88~~ per EQR per month 265.62
For third consecutive month (or part thereof) without water meter	\$ ~~515.76~~ per EQR per month 531.23
For fourth consecutive month (or part thereof) and each subsequent month (or part thereof) without water meter	\$ ~~644.71~~ per EQR per month 664.05

G. Sewer Rates

Category of User	Monthly Sewer Service Charges	
Users within Town Limits	<u>Senior</u> : Owner (or primary tenant who is a co-signer on the account) is 65 or older, has applied for and been approved for a senior discounted rate	The minimum monthly charge for up to 6,000 gallons of water usage per EQR shall be \$ ~~49.40~~ per EQR. 50.88 Charges for water usage over 6,000 gallons per EQR shall be \$ ~~6.76~~ per EQR for each 6.96 additional 1,000 gallons (or part thereof).
	All other users	The minimum monthly charge for up to 6,000 gallons of water usage per EQR shall be \$ ~~56.57~~ per EQR. 58.27 Charges for water usage over 6,000 gallons per EQR shall be \$ ~~7.96~~ per EQR for each 8.20 additional 1,000 gallons (or part thereof).
Users outside Town limits	<u>Senior</u> : Owner (or primary tenant who is a co-signer on the account) is 65 or older, has applied for and been approved for a senior discounted rate	The minimum monthly charge for up to 6,000 gallons of water usage per EQR shall be \$ ~~66.27~~ per EQR. 67.26 Charges for water usage over 6,000 gallons per EQR shall be \$ ~~8.40~~ per EQR for each 8.66 additional 1,000 gallons (or part thereof).
	All other users	The minimum monthly charge for up to 6,000 gallons of water usage per EQR shall be \$ ~~67.50~~ per EQR. 69.53

		Charges for water usage over 6,000 gallons per EQR shall be ~~\$9.89~~ per EQR for each 10.19 additional 1,000 gallons (or part thereof).
Vacant Property qualifying under municipal code §13.16.050(A)	63% of applicable monthly charges	

H. Fee in Lieu of Water Rights Dedication..... \$6,000.00
per Equivalent Residential Unit

I. Watershed Protection District Permit

1. Activity to take place on single-family residential property
 - a. Application fee \$150.00
 - b. Deposit \$500.00
2. All other activity
 - a. Application fee \$500.00
 - b. Deposit \$1,500.00

J. Trash Removal Service

1. Users in owner-occupied residences occupied by one or more senior citizens..... ~~\$29.37~~ 30.55per month
2. All other users..... ~~\$33.21~~ 34.57per month

K. Industrial Wastewater Surcharges

1. BOD discharges in excess of 250mg/L.....\$0.8230 per pound
2. TSS discharges in excess of 250 mg/L.....\$0.4073 per pound
3. Sampling and analysis charge\$100.00 per sampling

TOWN OF NEW CASTLE, COLORADO
ORDINANCE TC 2022-12

AN ORDINANCE OF THE NEW CASTLE TOWN COUNCIL
AMENDING CHAPTERS 16.04 AND 16.28 OF THE TOWN MUNICIPAL
CODE CONCERNING STREET AND OTHER DESIGN STANDARDS.

WHEREAS, Title 16 of the Municipal Code of the Town of New Castle (“Town”) contains the Town’s subdivision regulations; and

WHEREAS, among the subdivision regulations are design standards for newly-constructed streets and other utilities and infrastructure; and

WHEREAS, the Town Public Works Department has incorporated street and infrastructure design standards into the current version of its Public Works Manual that was recently approved by Town Council; and

WHEREAS, to avoid conflicts between the subdivision regulations set forth in the Municipal Code and those in the Public Works Manual, staff has recommended that the street and infrastructure design standards be removed from the Municipal Code; and

WHEREAS, the Town Council now desires to amend Chapters 16.04 and 16.28 of the New Castle Municipal Code as recommended by Town staff.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO:

1. Recitals. The foregoing recitals are incorporated herein as findings and determinations of the New Castle Town Council.

2. Amendment of Chapter 16.04. The Town Council hereby amends Section 16.04.020 of the New Castle Municipal Code as follows, with added language in **bold** and underlined and removed language ~~stricken~~.

2.08.070 - Definitions.

...

“Street” means a right-of-way reserved or dedicated for public use that provides principal vehicular and pedestrian access to adjacent properties. It may also be used for utility access. Streets **shall be designed according to the requirements and specifications set forth in the most current version of the Town’s Public Works Manual.** ~~will be classified according to the following categories:~~

- ~~1. Expressway streets: those whose primary purpose is to facilitate traffic flow through the town rather than to or from the town. All state highways within the town limits shall be defined as expressways.~~

- ~~2. Arterial streets: those designed for high volume, moderate speed circulation of traffic between separate areas of the town with a minimum of hindrance to traffic flow.~~
- ~~3. Collector streets: those with low to medium traffic volume, whose purpose is to provide access to residential areas and to channel traffic from residential areas to arterial streets.~~
- ~~4. Local residential streets: those with low volume, low speed traffic that are intended to provide access to adjacent residential lots.~~

3. Amendment of Chapter 16.28. The Town Council hereby repeals in their entirety Sections 16.28.050 – 16.28.150 of the Town Municipal Code. Further, Town Council hereby reenacts Section 16.28.050 of the Town Municipal Code to read as follows:

16.28.050 – Street and Utility Design

The design and acceptance of all newly constructed or repaired streets, sidewalks, water or sanitary sewer infrastructure, or any other utility infrastructure shall conform to the requirements and specifications set forth in the most current version of the Town's Public Works Manual.

4. Effect. Those provisions of the Municipal Code not expressly amended by this Ordinance shall remain unchanged and in full force and effect.

5. Effective Date. This Ordinance shall be effective fourteen days after final publication pursuant to Section 4.3 of the Town Charter.

6. Severability. Each section of this Ordinance is an independent section and a holding of any section or part thereof to be unconstitutional, void, or ineffective for any cause or reason shall not be deemed to affect the validity or constitutionality of any other section or part thereof, the intent being that the provisions hereof are severable.

INTRODUCED on November 15, 2022, at which time copies were available to the Council and to those persons in attendance at the meeting, read by title, passed on first reading, and ordered published in full and posted in at least two public places within the Town as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the Town of New Castle, Colorado on December 6, 2022, read by title and number, passed without amendment, approved, and ordered published as required by the Charter.

TOWN OF NEW CASTLE, COLORADO,
TOWN COUNCIL

By: _____
Art Riddile, Mayor

ATTEST:

Melody Harrison, Town Clerk



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Office of the Town Administrator
Phone: (970) 984-2311
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www.newcastlecolorado.org

Memorandum

To: Mayor and Council

Subject: Agenda Item – Consider Prosecuting Attorney Professional Services Agreement

From: David Reynolds

Date: 12/06/22

The purpose of this agenda item is to consider the approval of a *Professional Services Agreement* concerning the hiring of Attorney Tim Graves to act as the Town's *Prosecuting Attorney*.

During a regular Town Council meeting held on Nov. 1, 2022, Town Council had the opportunity to meet Mr. Graves and review his qualifications for the position of Town Prosecutor. Following Mr. Graves introduction, Town Council directed staff to formalize a *Professional Service Agreement* for Council consideration at an upcoming Town Council meeting.

Attached please find a copy of the proposed agreement for Council consideration.

PROSECUTING ATTORNEY PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is entered by and between the Town of New Castle, Colorado, hereinafter referred to as “the Town” and Timothy L. Graves of LeMoine & Graves, P.C., hereinafter referred to as “Prosecuting Attorney”, this ____ day of _____, 2022.

WITNESSETH:

WHEREAS, the Town requires personal services of a legal nature, as more fully set forth below; and

WHEREAS, Timothy L. Graves, of LeMoine & Graves P.C., is fully qualified, through experience and education, and where required by state or local law, is duly licensed to perform such services, and is ready, willing and able to help the Town in carrying out such services personally as set forth herein; and

WHEREAS, the Town has reviewed and evaluated the Prosecuting Attorney’s qualifications and deems that the Prosecuting Attorney is qualified to perform the services set forth herein; and

WHEREAS, the Town desires to contract with the firm of LeMoine & Graves, P.C., for performance of services, with Timothy L. Graves being designated as the lead municipal prosecutor.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained and subject to the terms and conditions hereinafter stated, it is hereby understood and agreed by the parties hereto as follows:

AGREEMENT:

1. **Contractor.** The Town hereby agrees to engage and compensate the Prosecuting Attorney, and the Prosecuting Attorney agrees to personally perform the services hereinafter described subject to the conditions hereinafter set forth.
2. **Scope of Services.** The Prosecuting Attorney agrees to perform and carry out satisfactorily and in a proper manner, those duties and work toward the specific needs of the Town Council as agreed upon by the Prosecuting Attorney and the Town Council. The Prosecuting Attorney agrees to devote his best efforts in the performance of services provided hereunder (the “Services”), which Services are expected to average 8 – 10 hours per month.
 - a. The Prosecuting Attorney shall prosecute ordinance violations before the Town’s Municipal Court.

- b. The Prosecuting Attorney shall attend all arraignments and trials, as set by the Municipal Judge and Court Clerk.
 - c. The Prosecuting Attorney shall advise the New Castle Police personnel of legal matters relating to enforcement of ordinances by the department.
 - d. The Prosecuting Attorney shall perform such other duties as may be prescribed for him by the Town Council or the Town Administrator.
 - e. Except as provided in Section 2(f), below, the Prosecuting Attorney shall engage an alternate attorney at no additional expense to the Town Council in the event he is unable to perform the agreed upon duties.
 - f. In the event of a Municipal Court Order or the Prosecuting Attorney finds it necessary to retain a Special Prosecutor because Prosecuting Attorney has a conflict of interest on a matter, compensation to the Special Prosecutor will be paid under the same terms as the Prosecuting Attorney provided for below, and the Special Prosecutor shall bill the Town directly for his or her services.
 - g. The Prosecuting Attorney is hired as special counsel for municipal prosecution pursuant to Article VIII, Section 8.1, of the New Castle Charter.
3. **Term.** The term of this agreement shall be two (2) years from the effective date, and thereafter shall automatically renew for additional two (2) year periods, unless the Prosecuting Attorney provides notice to terminate sixty (60) days prior to the expiration of the then current term.
 4. **Termination.** Except as provided in Section 3 hereof, the Prosecuting Attorney may terminate this agreement upon thirty days written notice to the Town. Pursuant to Article VIII, Section 8.1, of the Town Charter, the Town Council may remove the Prosecuting Attorney at any time with or without cause. Such termination shall in no way prejudice the payment due the Prosecuting Attorney for Services rendered through the date of termination, nor prejudice the Town's right to receive Services through the date of termination if desired by the Town. The Prosecuting Attorney hereby waives those rights that may be afforded to him by C.R.S. § 31-4-307 with regard to the termination of this Agreement provided, nothing herein shall be deemed an admission that such statute applies.
 5. **Agreement Subject to Appropriations.** Notwithstanding any provision to the contrary, any payments to the Prosecuting Attorney beyond the fiscal year in which this Agreement is signed shall be subject to annual budgeting and appropriation as required by the Colorado Constitution. If the Town fails to make or maintain sufficient appropriations to pay any costs incurred under this Agreement, then the Agreement shall be terminated immediately. No provision of this Agreement shall be construed or interpreted: i) to directly or indirectly obligate Town to make any payment in any year in excess of amounts appropriated for such year; ii) as creating a debt or multiple fiscal year direct or indirect debt or other financial obligation whatsoever within the meaning of Article X, Section 6 or Article X, Section 20 of the Colorado Constitution or any other constitutional or statutory limitation or provision; or

iii) as a donation or grant by Town to or in aid of any person, company or corporation within the meaning Colorado law.

6. **Compensation.**

a. The Prosecuting Attorney will be paid at the rate of 175.00 per hour for all attorney time, plus customary costs including telephone and mailing charges and costs for the preparation of photographic and video evidence. The hourly rate for all legal assistant time shall be \$75.00 per hour.

b. The Prosecuting Attorney shall provide monthly billing statements to the Town.

7. **Miscellaneous.** This instrument embodies the whole agreement of the parties. There are no promises, terms, conditions, or obligations other than those contained herein; and this Agreement shall supersede all previous communications, representations, or agreements, either verbal or written, between the parties hereto. Except as provided herein, there shall be no modifications of this Agreement except in writing, executed with the same formalities as this instrument. Subject to the conditions precedent herein, this Agreement may be enforced in the courts located in Garfield County, Colorado, and the parties consent to the jurisdiction and venue of such courts. The Parties hereto understand and agree that the Town is relying on and does not waive or intend to waive by this Agreement or any provision hereof, the monetary limitations and any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 et seq. as amended from time to time or otherwise available to the Town.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement this ____ day of _____, 2022.

TOWN OF NEW CASTLE

LeMOINE & GRAVES, P.C.

Mayor Art Riddile

Timothy L. Graves

ATTEST:

Town Clerk Melody Harrison, C.M.C.



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

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Memorandum

To: Mayor and Council

Subject: Agenda Item – Consider the purchase of new Police Body Cameras

From: David Reynolds

Date: 12/06/22

The purpose of this agenda item is to consider approval for the purchase of new *police body cameras*.

In June of 2020, the State of Colorado passed SB 20-217 mandating that by June of 2023 all Colorado Police Departments must complete the purchase of Police worn body cameras, and begin to implement their use on all calls that our officers might respond to. In addition, Police Departments must store the video footage and make redacted versions available upon request through the open records act.

In order to place ourselves in a good position to meet the deadlines imposed by SB 20-217 the town purchased the required equipment and began implementation of our body camera program in September of 2020. Now, just over two years later, our Police Department is experiencing poor results and failing equipment resulting in the need to replace our system in order to remain compliant.

With replacement parts and software updates no longer available for our current equipment, staff has gathered comparative pricing from industry leaders and seeks Council approval to move forward with an agreement for equipment purchase in 2023.

TOWN OF NEW CASTLE - BILLS ALLOWED SUMMARY - November 2022

11/2022 INVOICES PAID	\$331,318.81
VIX PARK LOAN PAYMENT	5,129.61
NET PAYROLL (2)	139,140.35
FED & STATE EMPLOYMENT TAXES (2)	55,193.85
RETIREMENT PLAN PAYMENTS (2)	23,934.80
CREDIT CARD FEES	<u>1,593.98</u>
11/2022 TOTAL PAYMENTS	<u>\$ 556,311.40</u>

LESS CAPITAL EXPENDITURES *	(70,846.52)
LESS CHARGE-BACKS **	(4,714.13)
LOAN PAYMENTS	-
REC CENTER DEPOSIT REFUNDS	<u>(610.00)</u>

11/2022 OPERATING EXPENSES:

\$480,140.75

*** CAPITAL:**

Fitness Equip for Police Dept	3,098.97
Bio-solid Drying Station	67,747.55
Total	<u><u>70,846.52</u></u>

****CHARGE-BACKS:**

Developer costs	<u>4,714.13</u>
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Report Criteria:

Detail report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
89	A-1 Collection Agency, LLC	11042022-JR	Case No. 2022C030017-11	11/04/2022	359.00	.00	359.00	54701	11/10/2022
		11182022-JR	Case No. 2022C030017-11	11/18/2022	371.89	.00	371.89	54784	11/23/2022
Total 89:					730.89	.00	730.89		
97	A-1 Traffic Control & Barric	42969	traffic control-105 overpass	10/19/2022	135.00	.00	135.00	54702	11/10/2022
		42995	traffic control rental for 105	10/28/2022	195.00	.00	195.00	54702	11/10/2022
Total 97:					330.00	.00	330.00		
165	Action Shop Services, Inc.	SI129149	oil for chainsaws-pks	11/09/2022	21.99	.00	21.99	54703	11/10/2022
Total 165:					21.99	.00	21.99		
190	Adriana's Cleaning Service	1116	comm ctr cleaning 10.16.1	10/25/2022	300.00	.00	300.00	54704	11/10/2022
		1134	comm ctr cleaning 10.30.2	11/04/2022	150.00	.00	150.00	54704	11/10/2022
		1144	comm ctr cleaning 11.06.20	11/10/2022	150.00	.00	150.00	54785	11/23/2022
Total 190:					600.00	.00	600.00		
213	AFLAC	597956	11/2022 premium	11/11/2022	366.42	.00	366.42	54705	11/10/2022
Total 213:					366.42	.00	366.42		
325	All State Communications,I	35472	vehicle 672 lights repair-ps	10/17/2022	560.00	.00	560.00	54706	11/10/2022
Total 325:					560.00	.00	560.00		
377	Alpine Bank	0280 11/2022	Rieger Motors-vehicle main	11/10/2022	212.21	.00	212.21	54786	11/23/2022
		0280 11/2022	Rieger Motors-vehicle main	11/10/2022	636.91	.00	636.91	54786	11/23/2022
		0280 11/2022	Amazon-fitness equipment-	11/10/2022	399.99	.00	399.99	54786	11/23/2022
		0298 11/2022	USPS-certified ltr-b&p	11/10/2022	7.85	.00	7.85	54786	11/23/2022
		0298 11/2022	USPS-box shipped-finance	11/10/2022	17.05	.00	17.05	54786	11/23/2022
		0298 11/2022	Amazon-museum storage r	11/10/2022	29.00-	.00	29.00-	54786	11/23/2022
		0298 11/2022	Amazon-museum storage r	11/10/2022	36.99-	.00	36.99-	54786	11/23/2022
		0306 11/2022	GoDaddy-domain hosting-	11/10/2022	21.17	.00	21.17	54786	11/23/2022
		0306 11/2022	Zoom-subscription-admin	11/10/2022	14.99	.00	14.99	54786	11/23/2022
		0306 11/2022	Chilis-conference meal-cler	11/10/2022	33.09	.00	33.09	54786	11/23/2022
		0306 11/2022	Fremont Provisions-confer	11/10/2022	57.11	.00	57.11	54786	11/23/2022
		0306 11/2022	Quality Inn-conference lod	11/10/2022	448.80	.00	448.80	54786	11/23/2022
		0306 11/2022	Sorelle Deli-conference me	11/10/2022	26.17	.00	26.17	54786	11/23/2022
		0306 11/2022	Amazon-hand stamps for s	11/10/2022	35.98	.00	35.98	54786	11/23/2022
		0306 11/2022	Faxpipe-fax services-ps	11/10/2022	10.95	.00	10.95	54786	11/23/2022
		0306 11/2022	Office Depot-copy paper-to	11/10/2022	74.72	.00	74.72	54786	11/23/2022
		0306 11/2022	City Mkt-cleaning supplies f	11/10/2022	39.92	.00	39.92	54786	11/23/2022
		0306 11/2022	Office Depot-copy paper-wt	11/10/2022	105.98	.00	105.98	54786	11/23/2022
		0306 11/2022	Office Depot-copy paper-w/	11/10/2022	105.98	.00	105.98	54786	11/23/2022
		0314 11/2022	Walmart-suuplies for swear	11/10/2022	60.29	.00	60.29	54786	11/23/2022
		0314 11/2022	Walmart-Halloween supplie	11/10/2022	205.28	.00	205.28	54786	11/23/2022
		0314 11/2022	Walmart-Halloween supplie	11/10/2022	77.92	.00	77.92	54786	11/23/2022
		0314 11/2022	Amazon-bathroom supplies	11/10/2022	55.09	.00	55.09	54786	11/23/2022
		0322 11/2022	Adobe-subscription-admin	11/10/2022	14.99	.00	14.99	54786	11/23/2022
		0330 11/2022	Kum n Go-fuel-wtp	11/10/2022	80.00	.00	80.00	54786	11/23/2022
		0348 11/2022	Stop n Save-water for offic	11/10/2022	8.02	.00	8.02	54786	11/23/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		0348 11/2022	Hogback Pizza-food for wa	11/10/2022	109.82	.00	109.82	54786	11/23/2022
		0355 11/2022	Pitney Bowes-postage mac	11/10/2022	21.25	.00	21.25	54786	11/23/2022
		0355 11/2022	Amazon-office supplies-fin	11/10/2022	89.52	.00	89.52	54786	11/23/2022
		0355 11/2022	Office Depot-copy paper-a	11/10/2022	143.34	.00	143.34	54786	11/23/2022
		0355 11/2022	Pitney Bowes-postage mac	11/10/2022	21.23	.00	21.23	54786	11/23/2022
		0355 11/2022	Pitney Bowes-postage mac	11/10/2022	21.25	.00	21.25	54786	11/23/2022
		0355 11/2022	Pitney Bowes-postage mac	11/10/2022	21.25	.00	21.25	54786	11/23/2022
		0355 11/2022	Office Depot-copy paper-re	11/10/2022	143.34	.00	143.34	54786	11/23/2022
		0355 11/2022	Pitney Bowes-postage mac	11/10/2022	21.25	.00	21.25	54786	11/23/2022
		0355 11/2022	Pitney Bowes-postage mac	11/10/2022	21.25	.00	21.25	54786	11/23/2022
		0355 11/2022	Pitney Bowes-postage mac	11/10/2022	21.25	.00	21.25	54786	11/23/2022
		0355 11/2022	Pitney Bowes-postage mac	11/10/2022	21.25	.00	21.25	54786	11/23/2022
		0363 11/2022	Keen-boots for Kim-wtr	11/10/2022	136.86	.00	136.86	54786	11/23/2022
		0363 11/2022	Adobe-subscription-wtr	11/10/2022	14.99	.00	14.99	54786	11/23/2022
		0363 11/2022	HP Instant Ink-printer ink-w	11/10/2022	12.97	.00	12.97	54786	11/23/2022
		0363 11/2022	OSM-shipping-wtr	11/10/2022	60.00	.00	60.00	54786	11/23/2022
		0363 11/2022	FedEx-shipping-wtr	11/10/2022	46.30	.00	46.30	54786	11/23/2022
		0363 11/2022	Amazon-ascorbic acid for b	11/10/2022	555.08	.00	555.08	54786	11/23/2022
		0363 11/2022	Lowe's-misc supplies-wtp	11/10/2022	54.74	.00	54.74	54786	11/23/2022
		0363 11/2022	Tractor Supply-air compres	11/10/2022	132.97	.00	132.97	54786	11/23/2022
		0371 11/2022	88 Grill-staff lunch-admin	11/10/2022	867.48	.00	867.48	54786	11/23/2022
		0371 11/2022	88 Grill-Check & Dave mtg-	11/10/2022	44.46	.00	44.46	54786	11/23/2022
		0397 11/2022	Amazon-arts & enrichment	11/10/2022	50.97	.00	50.97	54786	11/23/2022
		0397 11/2022	Amazon-arts & enrichment	11/10/2022	16.99	.00	16.99	54786	11/23/2022
		0397 11/2022	Amazon-arts & enrichment	11/10/2022	59.08	.00	59.08	54786	11/23/2022
		0397 11/2022	Amazon-arts & enrichment	11/10/2022	43.75	.00	43.75	54786	11/23/2022
		0397 11/2022	Amazon-arts & enrichment	11/10/2022	32.99	.00	32.99	54786	11/23/2022
		0397 11/2022	Amazon-arts & enrichment	11/10/2022	32.99	.00	32.99	54786	11/23/2022
		0397 11/2022	Walmart-arts & enrichment	11/10/2022	143.38	.00	143.38	54786	11/23/2022
		0397 11/2022	Amazon-chili cook off suppl	11/10/2022	38.77	.00	38.77	54786	11/23/2022
		0397 11/2022	Amazon-Chili Cook Off sup	11/10/2022	8.99	.00	8.99	54786	11/23/2022
		0397 11/2022	Amazon-Chili Cook Off sup	11/10/2022	6.59	.00	6.59	54786	11/23/2022
		0397 11/2022	Amazon-Chili Cook Off sup	11/10/2022	14.49	.00	14.49	54786	11/23/2022
		0397 11/2022	Amazon-Chili Cook Off sup	11/10/2022	134.89	.00	134.89	54786	11/23/2022
		0405 11/2022	Tractor Supply-return pants	11/10/2022	21.71-	.00	21.71-	54786	11/23/2022
		0405 11/2022	Tractor Supply-rain pants-B	11/10/2022	43.43	.00	43.43	54786	11/23/2022
		0405 11/2022	Tractor Supply-rain pants e	11/10/2022	21.72-	.00	21.72-	54786	11/23/2022
		0405 11/2022	Tractor Supply-rain coat &	11/10/2022	70.57	.00	70.57	54786	11/23/2022
		0405 11/2022	Winwater-distribution m&o-	11/10/2022	197.85	.00	197.85	54786	11/23/2022
		0413 11/2022	Amazon-PLC battery-wwtp	11/10/2022	25.90	.00	25.90	54786	11/23/2022
		0413 11/2022	Automation Direct-warning	11/10/2022	251.50	.00	251.50	54786	11/23/2022
		0421 11/2022	FedEx-shipping-ps	11/10/2022	77.62	.00	77.62	54786	11/23/2022
		0421 11/2022	1st Judicial DA's Office-trai	11/10/2022	125.00	.00	125.00	54786	11/23/2022
		0447 11/2022	Rieger Motors-vehicle main	11/10/2022	212.21	.00	212.21	54786	11/23/2022
		0447 11/2022	Grant Writing USA-training	11/10/2022	495.00	.00	495.00	54786	11/23/2022
		0447 11/2022	Amazon-fitness equipment-	11/10/2022	1,419.99	.00	1,419.99	54786	11/23/2022
		0447 11/2022	Modern Office-fitness equip	11/10/2022	1,199.00	.00	1,199.00	54786	11/23/2022
		0447 11/2022	Amazon-fitness equipment-	11/10/2022	79.99	.00	79.99	54786	11/23/2022
		0454 11/2022	Stop n Save-training meal-	11/10/2022	12.49	.00	12.49	54786	11/23/2022
		0454 11/2022	Smokin Oak-training meal-	11/10/2022	23.52	.00	23.52	54786	11/23/2022
		0454 11/2022	Dougs Diner-training meal-	11/10/2022	16.97	.00	16.97	54786	11/23/2022
		0454 11/2022	King Soopers-training meal	11/10/2022	82.40	.00	82.40	54786	11/23/2022
		0454 11/2022	Murphys-training meal-ps	11/10/2022	28.36	.00	28.36	54786	11/23/2022
		0454 11/2022	Twin Peaks-training meal-p	11/10/2022	19.53	.00	19.53	54786	11/23/2022
		0454 11/2022	Panera-training meal-ps	11/10/2022	20.68	.00	20.68	54786	11/23/2022
		0454 11/2022	Murphys-training meal-ps	11/10/2022	27.36	.00	27.36	54786	11/23/2022
		0454 11/2022	Rieger Motors-vehicle main	11/10/2022	160.59	.00	160.59	54786	11/23/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		0454 11/2022	CO Sec of State-notary trai	11/10/2022	10.00	.00	10.00	54786	11/23/2022
		0462 11/2022	Rieger Motors-vehicle main	11/10/2022	650.00	.00	650.00	54786	11/23/2022
		0462 11/2022	CO Sec of State-notary trai	11/10/2022	10.00	.00	10.00	54786	11/23/2022
		0470 11/2022	Amazon-hatch hinge for au	11/10/2022	9.99	.00	9.99	54786	11/23/2022
		0470 11/2022	Amazon-hatch hinge for au	11/10/2022	9.99	.00	9.99	54786	11/23/2022
		0470 11/2022	Factory Outdoor-walkie-tal	11/10/2022	179.96	.00	179.96	54786	11/23/2022
		0470 11/2022	Delta Rigging-SS cable for	11/10/2022	274.71	.00	274.71	54786	11/23/2022
		0488 11/2022	Blue Shield Tactical Syste	11/10/2022	99.90	.00	99.90	54786	11/23/2022
		0496 11/2022	Epic Sports-basketball unif	11/10/2022	564.54	.00	564.54	54786	11/23/2022
		0496 11/2022	Amazon-cleaning supplies-	11/10/2022	17.55	.00	17.55	54786	11/23/2022
		0496 11/2022	Webstaurant Store-work ta	11/10/2022	216.13	.00	216.13	54786	11/23/2022
		0496 11/2022	Lifetime-tables & chairs-co	11/10/2022	1,618.11	.00	1,618.11	54786	11/23/2022
		0504 11/2022	Adobe-subscripton-b&p	11/10/2022	19.99	.00	19.99	54786	11/23/2022
		0512 11/2022	DoubleTree-training lodgin	11/10/2022	198.72	.00	198.72	54786	11/23/2022
		0512 11/2022	DoubleTree-training lodgin	11/10/2022	185.28	.00	185.28	54786	11/23/2022
		0512 11/2022	CPPA-liability insurance-ps	11/10/2022	225.00	.00	225.00	54786	11/23/2022
		0512 11/2022	City Mkt-water for office-ps	11/10/2022	4.04	.00	4.04	54786	11/23/2022
		0520 11/2022	Pho Bay-training meal-ps	11/10/2022	39.32	.00	39.32	54786	11/23/2022
		0520 11/2022	City Mkt-training meal-ps	11/10/2022	39.77	.00	39.77	54786	11/23/2022
		0520 11/2022	Monach Resort-training lod	11/10/2022	29.00	.00	29.00	54786	11/23/2022
		0520 11/2022	Fireside Kitchen-training m	11/10/2022	30.73	.00	30.73	54786	11/23/2022
		0538 11/2022	City Mkt-employee support	11/10/2022	4.99	.00	4.99	54786	11/23/2022
		0538 11/2022	Walmart-cards, employee s	11/10/2022	21.86	.00	21.86	54786	11/23/2022
		0538 11/2022	City Mkt-boss's day-admin	11/10/2022	73.93	.00	73.93	54786	11/23/2022
		0538 11/2022	Walmart-Boss's Day-admin	11/10/2022	20.96	.00	20.96	54786	11/23/2022
		0538 11/2022	City Mkt-drinks for boss's d	11/10/2022	6.91	.00	6.91	54786	11/23/2022
		0538 11/2022	Hogback Pizza-lunch boss'	11/10/2022	113.85	.00	113.85	54786	11/23/2022
		0538 11/2022	City Mkt-employee support	11/10/2022	3.99	.00	3.99	54786	11/23/2022
		0538 11/2022	Walmart-frame & treats for	11/10/2022	14.71	.00	14.71	54786	11/23/2022
		0538 11/2022	Walmart-office supplies-ad	11/10/2022	18.58	.00	18.58	54786	11/23/2022
		0538 11/2022	Walmart-office supplies-ad	11/10/2022	28.34	.00	28.34	54786	11/23/2022
		0538 11/2022	IPrint Technologies-ink for	11/10/2022	642.27	.00	642.27	54786	11/23/2022
		0538 11/2022	IPrint Technologies-ink for	11/10/2022	111.00	.00	111.00	54786	11/23/2022
		0538 11/2022	Old Mtn Pack & Ship-shippi	11/10/2022	29.76	.00	29.76	54786	11/23/2022
		0538 11/2022	City Mkt-supplies for PIO m	11/10/2022	20.46	.00	20.46	54786	11/23/2022
		0538 11/2022	Wrap & Roll-breakfast for P	11/10/2022	91.50	.00	91.50	54786	11/23/2022
		0538 11/2022	Target-supplies for Middle	11/10/2022	30.14	.00	30.14	54786	11/23/2022
		0538 11/2022	City MKt-MCWS mtg coffee	11/10/2022	16.38	.00	16.38	54786	11/23/2022
		0538 11/2022	Walmart-Halloween supplie	11/10/2022	49.50	.00	49.50	54786	11/23/2022
		0538 11/2022	Walmart-Halloween supplie	11/10/2022	46.10	.00	46.10	54786	11/23/2022
		0538 11/2022	Costco-Halloween candy &	11/10/2022	212.44	.00	212.44	54786	11/23/2022
		0546 11/2022	Teriyaki Grill-conference m	11/10/2022	15.13	.00	15.13	54786	11/23/2022
		0546 11/2022	Marriott-conference meal-fi	11/10/2022	15.05	.00	15.05	54786	11/23/2022
		0546 11/2022	Blue Iguana-conference m	11/10/2022	23.00	.00	23.00	54786	11/23/2022
		0546 11/2022	Subway-conference meal-fi	11/10/2022	10.05	.00	10.05	54786	11/23/2022
		0546 11/2022	Marriott-conference lodging	11/10/2022	418.00	.00	418.00	54786	11/23/2022
		0546 11/2022	Shell-fuel for conference-fi	11/10/2022	22.00	.00	22.00	54786	11/23/2022
		0546 11/2022	Millers Wellington-fuel for c	11/10/2022	58.00	.00	58.00	54786	11/23/2022
		0546 11/2022	Exxon-fuel for conference-f	11/10/2022	47.00	.00	47.00	54786	11/23/2022
		0546 11/2022	Walmart-fuel for conferenc	11/10/2022	38.00	.00	38.00	54786	11/23/2022
		0553 11/2022	Potestio Bros-oil & filter for	11/10/2022	77.23	.00	77.23	54786	11/23/2022
		0553 11/2022	Walmart-RV antifreeze to w	11/10/2022	29.40	.00	29.40	54786	11/23/2022
		0553 11/2022	Action Shop Svcs-tools-sts	11/10/2022	5.29	.00	5.29	54786	11/23/2022
		0579 11/2022	USPS-return of street signs	11/10/2022	10.20	.00	10.20	54786	11/23/2022
		0579 11/2022	Green Zone Recycling-refri	11/10/2022	420.00	.00	420.00	54786	11/23/2022
		0587 11/2022	CO DMV-duplicate title for	11/10/2022	8.20	.00	8.20	54786	11/23/2022
		0587 11/2022	City Mkt-training meals-flag	11/10/2022	47.76	.00	47.76	54786	11/23/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		0595 11/2022	Walmart-coffee for office-pk	11/10/2022	27.96	.00	27.96	54786	11/23/2022
		0595 11/2022	Bobcat of Rockies-oil, air fil	11/10/2022	136.83	.00	136.83	54786	11/23/2022
		12022022 C	12.02.2022 Chili Cook-off p	11/03/2022	150.00	.00	150.00	54829	11/23/2022
		6543 11/202	Order Up-meals-ps	11/10/2022	52.26	.00	52.26	54786	11/23/2022
		6543 11/202	Breckenridge Brewery-train	11/10/2022	32.55	.00	32.55	54786	11/23/2022
		6543 11/202	Pho on Main-trainnig meal-	11/10/2022	33.84	.00	33.84	54786	11/23/2022
		6543 11/202	Rita's-training meal-ps	11/10/2022	21.20	.00	21.20	54786	11/23/2022
		6543 11/202	Burger King-training meal-	11/10/2022	13.32	.00	13.32	54786	11/23/2022
		6543 11/202	DoubleTree-training meal-p	11/10/2022	17.64	.00	17.64	54786	11/23/2022
		6543 11/202	New York Pizza-training m	11/10/2022	16.26	.00	16.26	54786	11/23/2022
		6543 11/202	City MKt-Halloween suppli	11/10/2022	36.60	.00	36.60	54786	11/23/2022
		6543 11/202	NAPA-vehicle maint-ps	11/10/2022	44.57	.00	44.57	54786	11/23/2022
Total 377:					18,214.47	.00	18,214.47		
475	American Fidelity Assuranc	D521161	11/2022 supp ins premium	11/01/2022	1,372.46	.00	1,372.46	54788	11/23/2022
Total 475:					1,372.46	.00	1,372.46		
476	American Fidelity Assuranc	2166294	11.2022 flex payment	11/01/2022	1,685.80	.00	1,685.80	54708	11/10/2022
		2166297A	flex spending - Dec 2022	11/17/2022	1,685.80	.00	1,685.80	54789	11/23/2022
Total 476:					3,371.60	.00	3,371.60		
485	American Leak Detection	22102501	tested leak for Town water	10/25/2022	535.00	.00	535.00	54709	11/10/2022
Total 485:					535.00	.00	535.00		
497	AlSCO, Inc	LGRA269709	mats, mops cleaned-comm	11/03/2022	80.89	.00	80.89	54707	11/10/2022
		LGRA270166	mops, mats-c.c	11/17/2022	80.89	.00	80.89	54787	11/23/2022
Total 497:					161.78	.00	161.78		
549	Anderson, Barry	MVDS MUSI	musical leader for MVDS-r	05/05/2022	75.00	.00	.00	53926	Multiple
		MVDS MUSI	musical leader for MVDS-r	05/05/2022	75.00-				
Total 549:					.00	.00	.00		
1544	Bruggeman, Joanna	REFUND	utility overpayment 235 Bu	11/02/2022	50.09	.00	50.09	54711	11/10/2022
		REFUND	utility overpayment 235 Bu	11/02/2022	50.10	.00	50.10	54711	11/10/2022
Total 1544:					100.19	.00	100.19		
1688	Butler, Bonita	YOGA FLOW	Yoga Flow instructor 10/29-	11/10/2022	33.60	.00	33.60	54712	11/10/2022
Total 1688:					33.60	.00	33.60		
1819	Canyon Creek Estates HO	DEP REFUN	damage deposit refund-co	11/02/2022	200.00	.00	200.00	54713	11/10/2022
Total 1819:					200.00	.00	200.00		
1829	Canyon Systems, Inc.	15753	check valve repair kits -dec	11/02/2022	1,011.43	.00	1,011.43	54714	11/10/2022
Total 1829:					1,011.43	.00	1,011.43		
1897	Caselle, Inc.	120602	11/22 software support-b&p	11/01/2022	193.25	.00	193.25	54715	11/10/2022
		120602	11/22 softwre support-admi	11/01/2022	193.25	.00	193.25	54715	11/10/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		120602	11/22 software support-cou	11/01/2022	89.83	.00	89.83	54715	11/10/2022
		120602	11/22 software support-rec	11/01/2022	141.55	.00	141.55	54715	11/10/2022
		120602	11/22 software support-pks	11/01/2022	141.55	.00	141.55	54715	11/10/2022
		120602	11/22 software suppoort-sts	11/01/2022	191.17	.00	191.17	54715	11/10/2022
		120602	11/22 software support-wat	11/01/2022	472.70	.00	472.70	54715	11/10/2022
		120602	11/22 software support-w/w	11/01/2022	472.70	.00	472.70	54715	11/10/2022
Total 1897:					1,896.00	.00	1,896.00		
1961	CEBT	INV 0051891	12/22 health ins premium	11/09/2022	59,893.50	.00	59,893.50	54716	11/10/2022
Total 1961:					59,893.50	.00	59,893.50		
1965	Cedar Networks	338052	11/2022 internet-town hall	11/01/2022	180.00	.00	180.00	54717	11/10/2022
		338053	11/2022 internet-comm ctr	11/01/2022	180.00	.00	180.00	54717	11/10/2022
		338057	11/2022 internet-ps	11/01/2022	90.00	.00	90.00	54717	11/10/2022
		338057	11/2022 internet-town hall	11/01/2022	45.00	.00	45.00	54717	11/10/2022
		338057	11/2022 internet-w/wtr	11/01/2022	45.00	.00	45.00	54717	11/10/2022
		338258	11/2022 internet-musem	11/01/2022	90.00	.00	90.00	54717	11/10/2022
Total 1965:					630.00	.00	630.00		
1993	CenturyLink	0558 774B 1	10.2022 fax lines-wwtp	10/19/2022	152.55	.00	152.55	54718	11/10/2022
		9807 957B 1	10/2022 fax lines-ps	10/19/2022	80.65	.00	80.65	54718	11/10/2022
Total 1993:					233.20	.00	233.20		
2077	Chelewski Pipe	168784	parts for valve repair @ Rio	11/09/2022	5.29	.00	5.29	54719	11/10/2022
Total 2077:					5.29	.00	5.29		
2165	CivicPlus, LLC	246929	Online Code Hosting 01.01	11/01/2022	950.00	.00	950.00	54790	11/23/2022
Total 2165:					950.00	.00	950.00		
2497	Colorado Analytical Lab	221013071	lab tests-TTHM,HAA5-wtr	10/28/2022	455.00	.00	455.00	54720	11/10/2022
		221013092	lab tests-wtr	10/20/2022	105.00	.00	105.00	54720	11/10/2022
		221013093	lab tests-wtr	10/20/2022	31.00	.00	31.00	54720	11/10/2022
Total 2497:					591.00	.00	591.00		
2561	Colorado Mtn. News Media	11.25.2022 N	Notice of supp budget - ad	11/14/2022	35.57	.00	35.57	54791	11/23/2022
Total 2561:					35.57	.00	35.57		
2653	Comcast	0203153 10/	3 mos internet-Dec 2022-F	10/26/2022	260.70	.00	260.70	54721	11/10/2022
Total 2653:					260.70	.00	260.70		
2663	Commercial Tire Service, I	66142	tires-pks	10/24/2022	731.00	.00	731.00	54722	11/10/2022
		66142	tires-sts	10/24/2022	730.99	.00	730.99	54722	11/10/2022
		66142	tires-sts	10/24/2022	260.00	.00	260.00	54722	11/10/2022
		66142	tires-wtr	10/24/2022	730.99	.00	730.99	54722	11/10/2022
Total 2663:					2,452.98	.00	2,452.98		
2729	Conoco Fleet	84864564	10/2022 fuel-admin	10/31/2022	127.75	.00	127.75	54723	11/10/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		84864564	10/2022 fuel-ps	10/31/2022	2,609.34	.00	2,609.34	54723	11/10/2022
		84864564	10/2022 fuel-parks	10/31/2022	1,262.21	.00	1,262.21	54723	11/10/2022
		84864564	10/2022 fuel-sts	10/31/2022	1,629.69	.00	1,629.69	54723	11/10/2022
		84864564	10/2022 fuel-wtr	10/31/2022	695.44	.00	695.44	54723	11/10/2022
		84864564	10/2022 fuel-w/wtr	10/31/2022	632.74	.00	632.74	54723	11/10/2022
Total 2729:					6,957.17	.00	6,957.17		
2749	Consolidated Electrical Dist	4983-103263	street signs - cross walk - s	11/08/2022	347.74	.00	347.74	54792	11/23/2022
		4983-103294	electrical splice kit for Burni	10/26/2022	61.35	.00	61.35	54724	11/10/2022
		4983-103415	electrical parts to fix Paul's	11/14/2022	34.99	.00	34.99	54792	11/23/2022
Total 2749:					444.08	.00	444.08		
2816	Core & Main, Inc.	261352	8"x10" DR-11 spool 40' lon	10/27/2022	2,659.02	.00	2,659.02	54725	11/10/2022
		R727128	pipe fittings-bio-solids stn F	10/26/2022	2,347.20	.00	2,347.20	54725	11/10/2022
		R753113	universal transition coupler	10/27/2022	993.52	.00	993.52	54725	11/10/2022
		R841988	10" alpha connector for 10	10/27/2022	1,089.22	.00	1,089.22	54725	11/10/2022
		R874917	freight-wtr	11/02/2022	24.26	.00	24.26	54725	11/10/2022
		R900594	pipe fittings-bio-solids stn F	11/07/2022	50.27	.00	50.27	54725	11/10/2022
		R932908	freight-wtr	11/11/2022	329.11	.00	329.11	54793	11/23/2022
Total 2816:					7,492.60	.00	7,492.60		
2881	Cox, Kelley	FRIDA MED	frida medals for frida art ch	11/17/2022	100.00	.00	100.00	54794	11/23/2022
		ROS HATCH	aprons by Ros Hatch for ki	11/17/2022	30.00	.00	30.00	54794	11/23/2022
		WALMART 1	corn flour - rec	11/01/2022	3.22	.00	3.22	54794	11/23/2022
Total 2881:					133.22	.00	133.22		
2947	Critical Tool	006597485	work gloves - safety - PW	11/11/2022	592.71	.00	592.71	54795	11/23/2022
Total 2947:					592.71	.00	592.71		
3113	Dahl Plumbing	S018377016.	parts for Comm Ctr Kitchen	11/08/2022	12.05	.00	12.05	54726	11/10/2022
Total 3113:					12.05	.00	12.05		
3125	Dana Kepner Company, In	1569193-00	new water meters & parts-	10/25/2022	2,991.44	.00	2,991.44	54727	11/10/2022
Total 3125:					2,991.44	.00	2,991.44		
3529	DPC Industries, Inc.	DE73000862	demurrage-water	11/01/2022	100.00	.00	100.00	54796	11/23/2022
Total 3529:					100.00	.00	100.00		
3665	Earth-Wise Horticultural, In	93638	tree fertilization-pks	10/25/2022	95.00	.00	95.00	54728	11/10/2022
Total 3665:					95.00	.00	95.00		
3820	Enviro-Chem Analytical, In	14170449	lab tests-wwtp	10/25/2022	1,195.43	.00	1,195.43	54729	11/10/2022
		14170510	lab tests-wwtp	11/06/2022	2,632.43	.00	2,632.43	54729	11/10/2022
Total 3820:					3,827.86	.00	3,827.86		
3929	Express Toll	2076700668	SRO training - Caleb Jones	11/02/2022	4.20	.00	4.20	54797	11/23/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 3929:					4.20	.00	4.20		
3953	Family Support Registry	11042022-AR	Remittance ID 15120108 R	11/04/2022	142.61	.00	142.61	54730	11/10/2022
		11182022-AR	Remittance ID 15120108 R	11/18/2022	142.61	.00	142.61	54798	11/23/2022
Total 3953:					285.22	.00	285.22		
3991	Fastenal Company	CORIF12791	concrete bolts-bio-solids st	10/25/2022	119.35	.00	119.35	54731	11/10/2022
Total 3991:					119.35	.00	119.35		
4253	Freedom Mailing Service, I	44028	10/22 newsletter-admin	10/31/2022	24.75	.00	24.75	54732	11/10/2022
		44028	10/22 util bills-water	10/31/2022	307.81	.00	307.81	54732	11/10/2022
		44028	10/22 util bills-trash	10/31/2022	83.00	.00	83.00	54732	11/10/2022
		44028	10/2022 util bills-w/water	10/31/2022	307.82	.00	307.82	54732	11/10/2022
Total 4253:					723.38	.00	723.38		
4258	Freese, Samantha	CRAFT CLU	after school craft club-Nov	11/07/2022	80.00	.00	80.00	54733	11/10/2022
		CRAFT CLU	craft club 11.30.2022	11/21/2022	40.00	.00	40.00	54799	11/23/2022
Total 4258:					120.00	.00	120.00		
4273	Frontier Paving Inc.	38318	asphalt for 105 overpass re	10/31/2022	863.10	.00	863.10	54734	11/10/2022
Total 4273:					863.10	.00	863.10		
4323	Gallegos, Maria D	10172022	Town hall cleaning 10.01,1	10/17/2022	100.00	.00	100.00	54735	11/10/2022
		10172022	Town hall cleaning 09.24,1	10/17/2022	280.00	.00	280.00	54735	11/10/2022
		11172022	cleaning PD 10.29, 10.12.2	11/17/2022	100.00	.00	100.00	54800	11/23/2022
		11172022	cleaning TH 10.22, 10.29, 1	11/17/2022	280.00	.00	280.00	54800	11/23/2022
Total 4323:					760.00	.00	760.00		
4341	Galls, LLC	022581500	uniform-ps	11/03/2022	22.48	.00	22.48	54736	11/10/2022
		022623352	Uniform pants - ps	11/08/2022	70.14	.00	70.14	54801	11/23/2022
Total 4341:					92.62	.00	92.62		
4377	Garcia, Samuel & Leticia	DEC 2022	12/2022 parking lot rent	11/17/2022	500.00	.00	500.00	54802	11/23/2022
Total 4377:					500.00	.00	500.00		
4405	Garfield & Hecht, P.C.	234175	09/2022 legal fees-general	09/30/2022	1,133.62	.00	1,133.62	54737	11/10/2022
		234176	09/2022 legal fees-police d	09/30/2022	1,268.00	.00	1,268.00	54737	11/10/2022
		234177	09/2022 legal fees-liquor c	09/30/2022	69.00	.00	69.00	54737	11/10/2022
		234178	09/2022 legal fees-misc pla	09/30/2022	298.75	.00	298.75	54737	11/10/2022
		234179	09/2022 legasl fees-River	09/30/2022	44.00	.00	44.00	54737	11/10/2022
		234180	09/2022 legal fees-Xcel po	09/30/2022	23.00	.00	23.00	54737	11/10/2022
		234181	09/2022 legal fees-Filling 1	09/30/2022	10,867.75	.00	10,867.75	54737	11/10/2022
		234182	09/2022 legal fees-Walters	09/30/2022	338.00	.00	338.00	54737	11/10/2022
		234183	09/2022 legal fees- Livery	09/30/2022	238.50	.00	238.50	54737	11/10/2022
		234184	09/2022 legal fees-CVR PA	09/30/2022	1,019.00	.00	1,019.00	54737	11/10/2022
		234185	09/2022 legal fees-Filing 6	09/30/2022	503.50	.00	503.50	54737	11/10/2022
		234186	09/2022 legal fees-Eagles	09/30/2022	1,316.63	.00	1,316.63	54737	11/10/2022
		234187	09/2022 legal fees-general	09/30/2022	198.00	.00	198.00	54737	11/10/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		234188	09/2022 legal fees-Longvie	09/30/2022	1,636.50	.00	1,636.50	54737	11/10/2022
	Total 4405:				18,954.25	.00	18,954.25		
4465	Garfield County Treasurer	252518	dump days-trash	10/10/2022	1,323.00	.00	1,323.00	54738	11/10/2022
		253933	dump days-trash	10/26/2022	52.50	.00	52.50	54738	11/10/2022
		253934	dump days-trash	10/26/2022	213.50	.00	213.50	54738	11/10/2022
	Total 4465:				1,589.00	.00	1,589.00		
4469	Garfield County-Human Se	SRPROG-20	2022 senior meals	11/07/2022	7,580.89	.00	7,580.89	54803	11/23/2022
	Total 4469:				7,580.89	.00	7,580.89		
4493	Garfield Steel & Mach. Inc	00111962	plow blades-sts	10/18/2022	553.90	.00	553.90	54739	11/10/2022
	Total 4493:				553.90	.00	553.90		
4861	Grainger	9496679854	heater & mounting bracket-	10/31/2022	972.48	.00	972.48	54740	11/10/2022
	Total 4861:				972.48	.00	972.48		
4877	Grand Junction Pipe	1382137	RSR rings for 105 overpas	10/27/2022	445.61	.00	445.61	54741	11/10/2022
		1386972	pipe adapter - ww	11/15/2022	117.04	.00	117.04	54804	11/23/2022
	Total 4877:				562.65	.00	562.65		
5035	Pierce, Christine	11.14.2022 A	11.14.2022 adult hip-hop-re	11/14/2022	126.00	.00	126.00	54813	11/23/2022
	Total 5035:				126.00	.00	126.00		
5196	Haughton, Keisha	BAIL BOND	bail bond refund	11/01/2022	358.00	.00	358.00	54742	11/10/2022
	Total 5196:				358.00	.00	358.00		
5229	Redneck Excavating, LLC	16468	road base hauling - wtr ope	11/14/2022	450.00	.00	450.00	54815	11/23/2022
		16469	sanding material - str	11/14/2022	350.00	.00	350.00	54815	11/23/2022
	Total 5229:				800.00	.00	800.00		
5633	Impressions of Aspen Inc.	35892.1	offic supplies-admin	10/13/2022	142.42	.00	142.42	54744	11/10/2022
		36006	office supplies-admin	10/13/2022	64.47	.00	64.47	54744	11/10/2022
		36006	office supplies-court	10/13/2022	52.76	.00	52.76	54744	11/10/2022
		36009	office supplies-admin	10/13/2022	9.32	.00	9.32	54744	11/10/2022
		36030	notary stamp-Lerma-ps	10/20/2022	38.95	.00	38.95	54744	11/10/2022
		36033	notary supplies-Davis-ps	10/25/2022	49.03	.00	49.03	54744	11/10/2022
		36068	offic supplies-admin	11/01/2022	200.83	.00	200.83	54744	11/10/2022
		36070	office supplies-admin	11/01/2022	130.48	.00	130.48	54744	11/10/2022
		36070	office supplies-ps	11/01/2022	144.89	.00	144.89	54744	11/10/2022
		36070	office supplies-town maint	11/01/2022	249.62	.00	249.62	54744	11/10/2022
		36070	office supplies-rec	11/01/2022	22.98	.00	22.98	54744	11/10/2022
		36094	office supplies-town maint	11/09/2022	67.84	.00	67.84	54805	11/23/2022
		36095	notary supplies-Caleb Jone	11/09/2022	49.03	.00	49.03	54805	11/23/2022
		36221	office supplies-admin	11/16/2022	79.83	.00	79.83	54805	11/23/2022
		36221	office supplies-admin-wtr	11/16/2022	39.91	.00	39.91	54805	11/23/2022
		36221	office supplies-admin-wwtr	11/16/2022	39.92	.00	39.92	54805	11/23/2022
		36239	offic supplies-admin	11/16/2022	36.98	.00	36.98	54805	11/23/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 5633:					1,419.26	.00	1,419.26		
6037	Karp, Neu, Hanlon, P.C.	37740	10.2022 water oper legal	11/03/2022	864.50	.00	864.50	54806	11/23/2022
Total 6037:					864.50	.00	864.50		
6063	Keller, Rachel	NOV 2022 F	Nov 2022 Fun Fall Activitie	11/21/2022	60.00	.00	60.00	54807	11/23/2022
Total 6063:					60.00	.00	60.00		
6253	Kuersten Construction, LL	PAY APP 4	bio-solids station FMLD gra	10/31/2022	59,787.00	.00	59,787.00	54745	11/10/2022
Total 6253:					59,787.00	.00	59,787.00		
6500	LeMoine & Graves, P.C.	7190	prosecutor-Oct muni court	10/31/2022	1,207.50	.00	1,207.50	54746	11/10/2022
Total 6500:					1,207.50	.00	1,207.50		
6999	Mauldin, Ashley	NC13838	restitution-NC13838-muni c	10/11/2022	485.00	.00	485.00	54747	11/10/2022
Total 6999:					485.00	.00	485.00		
7009	Maurer Miller , Amanda	164	10/22 judge fee-court	10/17/2022	1,000.00	.00	1,000.00	54748	11/10/2022
		165	11.2022 judge fee - court	11/14/2022	1,000.00	.00	1,000.00	54808	11/23/2022
Total 7009:					2,000.00	.00	2,000.00		
7109	MCPH Regional Lab	3021-22	bac-t test-water	11/02/2022	22.00	.00	22.00	54749	11/10/2022
		3061-22	bac-t test-water	11/02/2022	20.00	.00	20.00	54749	11/10/2022
		3062-22	bac-t test-water	11/02/2022	20.00	.00	20.00	54749	11/10/2022
		3063-22	bac-t test-water	11/02/2022	20.00	.00	20.00	54749	11/10/2022
		3117-22	water lab test-water	11/08/2022	20.00	.00	20.00	54809	11/23/2022
		3118-22	water lab test-water	11/08/2022	20.00	.00	20.00	54809	11/23/2022
		3119-22	water lab test-water	11/08/2022	20.00	.00	20.00	54809	11/23/2022
Total 7109:					142.00	.00	142.00		
7345	Micro Plastics	142476	plaque - John Wenzel 15 yr	11/11/2022	92.90	.00	92.90	54810	11/23/2022
Total 7345:					92.90	.00	92.90		
7410	Miller, Robin	10.11.2022 B	10.14.2022 blood kit posta	11/01/2022	4.80	.00	4.80	54811	11/23/2022
Total 7410:					4.80	.00	4.80		
7593	Mountain Chevrolet LLC	6063526	vehicle repair brakes-ps	11/01/2022	1,867.83	.00	1,867.83	54812	11/23/2022
Total 7593:					1,867.83	.00	1,867.83		
7637	Mountain Waste & Recyclin	5107821V32	receptacles for dump days-	10/31/2022	5,964.64	.00	5,964.64	54750	11/10/2022
		5110611	10/2022 residential trash s	10/31/2022	46,348.21	.00	46,348.21	54750	11/10/2022
		5112256V32	10/2022 trash-Town Hall	10/31/2022	32.55	.00	32.55	54750	11/10/2022
		5112256V32	10/2022 trash-comm ctr	10/31/2022	135.25	.00	135.25	54750	11/10/2022
		5112256V32	10/2022 trash-pwf	10/31/2022	297.68	.00	297.68	54750	11/10/2022
		5112256V32	10/2022 porta jons-wwtr	10/31/2022	975.49	.00	975.49	54750	11/10/2022
		5112256V32	10/2022-trash w/wtr	10/31/2022	110.24	.00	110.24	54750	11/10/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 7637:					53,864.06	.00	53,864.06		
7781	Nalco Company	6601547276	coagulant-wtp	10/17/2022	6,124.36	.00	6,124.36	54751	11/10/2022
Total 7781:					6,124.36	.00	6,124.36		
7850	NCSI SportsEngine, Inc	27452	background check-rec	11/01/2022	17.50	.00	17.50	54752	11/10/2022
Total 7850:					17.50	.00	17.50		
8050	Nichols, Kathryn A	POTTERY O	Paint Your Own Pottery cla	11/07/2022	42.00	.00	42.00	54753	11/10/2022
Total 8050:					42.00	.00	42.00		
8148	Novak, Debbie	UTILITY RE	refund of utility overpayme	11/02/2022	58.35	.00	58.35	54754	11/10/2022
		UTILITY RE	refund of utility overpayme	11/02/2022	58.35	.00	58.35	54754	11/10/2022
Total 8148:					116.70	.00	116.70		
8357	Paper Wise	000151-R-00	paper shredding-admin	11/01/2022	60.00	.00	60.00	54755	11/10/2022
Total 8357:					60.00	.00	60.00		
8641	Pitney Bowes - Purchase P	1021581295	ink for postage machine -a	09/19/2022	169.98	.00	.00	10152022	Multiple
		1021581295	ink for postage machine -a	09/19/2022	169.98				
		11082022	postage-b&p	11/08/2022	13.11	.00	13.11	11302022	11/10/2022
		11082022	postage-admin	11/08/2022	39.01	.00	39.01	11302022	11/10/2022
		11082022	postage-ps	11/08/2022	31.17	.00	31.17	11302022	11/10/2022
		11082022	postage-muni ct	11/08/2022	1.71	.00	1.71	11302022	11/10/2022
		11082022	postage-rec ctr	11/08/2022	4.33	.00	4.33	11302022	11/10/2022
		11082022	postage-sts	11/08/2022	4.33	.00	4.33	11302022	11/10/2022
		11082022	postage-wtr	11/08/2022	28.17	.00	28.17	11302022	11/10/2022
		11082022	postage-w/water	11/08/2022	28.17	.00	28.17	11302022	11/10/2022
Total 8641:					150.00	.00	150.00		
8646	SunCentral	C1600B7C	09/22 solar-admin	09/30/2022	53.67	.00	53.67	54763	11/10/2022
		C1600B7C	09/22 solar-rec	09/30/2022	175.37	.00	175.37	54763	11/10/2022
		C1600B7C	09/22 solar-parks	09/30/2022	40.99	.00	40.99	54763	11/10/2022
		C1600B7C	09/22 solar-sts	09/30/2022	68.88	.00	68.88	54763	11/10/2022
		C1600B7C	09/22 solar-street lights	09/30/2022	202.77	.00	202.77	54763	11/10/2022
		C1600B7C	09/22 solar-town hall	09/30/2022	53.66	.00	53.66	54763	11/10/2022
		C1600B7C	09/22 solar-wtp	09/30/2022	2,199.63	.00	2,199.63	54763	11/10/2022
		C1600B7C	09/22 solar-raw water	09/30/2022	598.43	.00	598.43	54763	11/10/2022
		C1600B7C	09/22 solar-town hall	09/30/2022	53.66	.00	53.66	54763	11/10/2022
		C1600B7C	09/22 solar-south util	09/30/2022	4,709.59	.00	4,709.59	54763	11/10/2022
		C1600B7C	09/22 solar-south util	09/30/2022	51.55	.00	51.55	54763	11/10/2022
Total 8646:					8,208.20	.00	8,208.20		
8889	PSI Crane & Rigging Inc.	4348	crane service for moving c	10/31/2022	3,773.60	.00	3,773.60	54756	11/10/2022
Total 8889:					3,773.60	.00	3,773.60		
9113	Redi Services, LLC	194250	waste disposal from decant	11/15/2022	550.00	.00	550.00	54814	11/23/2022
		194252	BM lift station repair-wwtr o	11/15/2022	1,220.00	.00	1,220.00	54814	11/23/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 9113:					1,770.00	.00	1,770.00		
9477	Roaring Fork Rentals, Inc.	290467	lift rental for Christmas Tre	11/02/2022	230.00	.00	230.00	54757	11/10/2022
		290648	wood chipper rental-parks	11/10/2022	700.00	.00	700.00	54816	11/23/2022
Total 9477:					930.00	.00	930.00		
9583	Roco Investment, LLC	UTILTIY REF	utiltiy overpayment-181 N 3	11/02/2022	17.68	.00	17.68	54758	11/10/2022
		UTILTIY REF	utiltiy overpayment-181 N 3	11/02/2022	17.68	.00	17.68	54758	11/10/2022
Total 9583:					35.36	.00	35.36		
9875	Sanchez, Rosa	REFUND NO	deposit refund-Oct 29-com	11/01/2022	350.00	.00	350.00	54759	11/10/2022
		REFUND NO	refund for unavailable kitch	11/01/2022	60.00	.00	60.00	54759	11/10/2022
Total 9875:					410.00	.00	410.00		
9924	Scheberle, Denise	EARTHWISE	reimburse for CEC bag pur	11/02/2022	306.08	.00	306.08	54760	11/10/2022
Total 9924:					306.08	.00	306.08		
9945	Schmueser, Gordon, Meyer	93128A-349	10.31.2022 LCR6B-1 inspe	11/01/2022	1,277.65	.00	1,277.65	54817	11/23/2022
		93128A-349	10.31.2022 zone maps edit	11/01/2022	450.00	.00	450.00	54817	11/23/2022
		93128A-349	10.31.2022 engineering - a	11/01/2022	381.25	.00	381.25	54817	11/23/2022
		93128A-349	10.31.2022 engineering - a	11/01/2022	697.50	.00	697.50	54817	11/23/2022
		93128A-349	10.31.2022 engineering - a	11/01/2022	1,240.00	.00	1,240.00	54817	11/23/2022
		93128A-349	10.31.2022 CDOT traffic cir	11/01/2022	310.00	.00	310.00	54817	11/23/2022
		93128A-349	10.31.2022 digester blowe	11/01/2022	697.50	.00	697.50	54817	11/23/2022
		93128A-349	10.31.2022 engineering s.s	11/01/2022	465.00	.00	465.00	54817	11/23/2022
Total 9945:					5,518.90	.00	5,518.90		
10139	Sijaric, Jessica	SOUND BAT	Sound Bath/Tao Blessing cl	11/07/2022	210.00	.00	210.00	54761	11/10/2022
Total 10139:					210.00	.00	210.00		
10359	Sophia Diamond LLC	11162022	TNC council meeting - inter	11/16/2022	81.25	.00	81.25	54819	11/23/2022
Total 10359:					81.25	.00	81.25		
10382	Source Office & Technolog	PINV071069	office supplies-rec	11/03/2022	54.58	.00	54.58	54762	11/10/2022
		PINV071181	office supplies-rec	11/09/2022	37.04	.00	37.04	54820	11/23/2022
Total 10382:					91.62	.00	91.62		
10423	Speedy, Julia K.	NOV 2022 A	Nov 16 2022 After School	11/21/2022	40.00	.00	40.00	54821	11/23/2022
Total 10423:					40.00	.00	40.00		
10879	Texas Life Insurance Comp	SM0F2R202	12/2022 premium - supp lif	11/14/2022	11.95	.00	11.95	54822	11/23/2022
Total 10879:					11.95	.00	11.95		
10981	Timber Line Elect. & Contr	7231	PCL programming-wwtp	10/26/2022	447.50	.00	447.50	54764	11/10/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 10981:					447.50	.00	447.50		
11141	Tri County Locksmith Servi	A23435	door lock replacement-tow	09/09/2022	850.00	.00	850.00	54765	11/10/2022
		A23435	door lock replacement-com	09/09/2022	850.00	.00	850.00	54765	11/10/2022
Total 11141:					1,700.00	.00	1,700.00		
11285	Upper Case Printing, Ink	18824	office supplies-b&p	10/11/2022	53.03	.00	53.03	54766	11/10/2022
		18824	office supplies-admin	10/11/2022	53.02	.00	53.02	54766	11/10/2022
		18824	office supplies-wtr	10/11/2022	53.03	.00	53.03	54766	11/10/2022
		18824	office supplies-w/wtr	10/11/2022	53.03	.00	53.03	54766	11/10/2022
		18909	11/2022 newsletter-admin	11/01/2022	602.70	.00	602.70	54766	11/10/2022
		18915	2023 utility rates-wtr	11/03/2022	209.23	.00	209.23	54766	11/10/2022
		18915	2023 utility rates-w/wtr	11/03/2022	209.23	.00	209.23	54766	11/10/2022
Total 11285:					1,233.27	.00	1,233.27		
11321	USA Bluebook	143031	marking paint-wwtp	10/13/2022	133.50	.00	133.50	54767	11/10/2022
		166393	lab supplies-wtp	11/03/2022	97.44	.00	97.44	54823	11/23/2022
Total 11321:					230.94	.00	230.94		
11345	Utility Notification Center-C	222101001	10/2022 locates-wtr	10/31/2022	21.45	.00	21.45	54768	11/10/2022
		222101001	10/2022 locates-w/wtr	10/31/2022	21.45	.00	21.45	54768	11/10/2022
Total 11345:					42.90	.00	42.90		
11385	Valley Lumber Company	2206-201475	bolt for repair on Red Rock	06/13/2022	.63	.00	.00	54119	Multiple
		2206-201475	bolt for repair on Red Rock	06/13/2022	.63-				
Total 11385:					.00	.00	.00		
11393	Valley Towing	1213	abandon veh case#22-049	11/13/2022	230.00	.00	230.00	54824	11/23/2022
		1432	abandon veh case#22-293	11/17/2022	240.00	.00	240.00	54824	11/23/2022
Total 11393:					470.00	.00	470.00		
11493	Verizon Wireless	9919693631	11/2022 cell phones-b&p	11/03/2022	101.42	.00	101.42	54769	11/10/2022
		9919693631	11/2022 cell phones-admin	11/03/2022	101.42	.00	101.42	54769	11/10/2022
		9919693631	11/2022 cell phones-ps	11/03/2022	557.81	.00	557.81	54769	11/10/2022
		9919693631	11/2022 cell phones-rec	11/03/2022	90.72	.00	90.72	54769	11/10/2022
		9919693631	11/2022 cell phones-parks	11/03/2022	152.13	.00	152.13	54769	11/10/2022
		9919693631	11/2022 cell phones-sts	11/03/2022	152.13	.00	152.13	54769	11/10/2022
		9919693631	11/2022 cell phones-water	11/03/2022	261.77	.00	261.77	54769	11/10/2022
		9919693631	11/2022 cell phones-w/wtr	11/03/2022	50.71	.00	50.71	54769	11/10/2022
Total 11493:					1,468.11	.00	1,468.11		
11630	Watkins, Rachel	SOUND BAT	Sound Bath/Tao Blessing cl	11/07/2022	210.00	.00	210.00	54771	11/10/2022
Total 11630:					210.00	.00	210.00		
11701	Wash-By U, Inc.	OCT 2022	10/2022 car washes-ps	10/31/2022	35.45	.00	35.45	54770	11/10/2022
Total 11701:					35.45	.00	35.45		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
11817	West Canyon Nurseries, In	3161	Liberty Park pollinators-CE	10/19/2022	74.08	.00	74.08	54772	11/10/2022
Total 11817:					74.08	.00	74.08		
11917	Western Slope Materials, L	59618	sanding material-snow-sts	11/12/2022	2,547.90	.00	2,547.90	54825	11/23/2022
Total 11917:					2,547.90	.00	2,547.90		
12034	Williams Tribe	233	jerseys-basketball-rec	10/27/2022	140.00	.00	140.00	54773	11/10/2022
		233	jerseys-flag football-rec	10/27/2022	128.00	.00	128.00	54773	11/10/2022
		233	jerseys-micro soccer-rec	10/27/2022	128.00	.00	128.00	54773	11/10/2022
		233	jerseys-volleyball-rec	10/27/2022	128.00	.00	128.00	54773	11/10/2022
Total 12034:					524.00	.00	524.00		
12185	XCel Energy	801831874	10/2022 utilities - admin	10/26/2022	46.28	.00	46.28	54774	11/10/2022
		801831874	10/2022 utilities - rec	10/26/2022	262.37	.00	262.37	54774	11/10/2022
		801831874	10/2022 utilities - pks	10/26/2022	162.03	.00	162.03	54774	11/10/2022
		801831874	10/2022 utilities - sts	10/26/2022	118.34	.00	118.34	54774	11/10/2022
		801831874	10/2022 utilities - street ligh	10/26/2022	3,549.55	.00	3,549.55	54774	11/10/2022
		801831874	10/2022 utilities - town hall	10/26/2022	46.28	.00	46.28	54774	11/10/2022
		801831874	10/2022 utilities - wtp	10/26/2022	3,344.00	.00	3,344.00	54774	11/10/2022
		801831874	10/2022 utilities - raw water	10/26/2022	1,585.87	.00	1,585.87	54774	11/10/2022
		801831874	10/2022 utilities - town hall	10/26/2022	46.28	.00	46.28	54774	11/10/2022
		801831874	10/2022 utilities - wwtp	10/26/2022	2,987.00	.00	2,987.00	54774	11/10/2022
		801831874	10/2022 utilities - south utili	10/26/2022	116.77	.00	116.77	54774	11/10/2022
		804579582	11/2022 utilities - NC Histor	11/15/2022	22.48	.00	22.48	54826	11/23/2022
		804729116	11/2022 utilities - Evidence	11/15/2022	137.45	.00	137.45	54826	11/23/2022
		804761315	11/2022 utilities - EV chargi	11/15/2022	94.04	.00	94.04	54826	11/23/2022
Total 12185:					12,518.74	.00	12,518.74		
12193	Xpress Bill Pay	69083	10/2022 cc fees-water	10/31/2022	349.06	.00	349.06	11052022	11/10/2022
		69083	10/2022 cc fees-w/water	10/31/2022	349.06	.00	349.06	11052022	11/10/2022
Total 12193:					698.12	.00	698.12		
12213	Broadvoice	358954	11/22 phone svc-admin	11/01/2022	358.92	.00	358.92	54710	11/10/2022
		358954	11/22 phone svc-ps	11/01/2022	142.30	.00	142.30	54710	11/10/2022
		358954	11/22 phone svc-rec	11/01/2022	87.57	.00	87.57	54710	11/10/2022
		358954	11/22 phone svc-pks	11/01/2022	65.68	.00	65.68	54710	11/10/2022
		358954	11/22 phone svc-sts	11/01/2022	65.68	.00	65.68	54710	11/10/2022
		358954	11/22 phone svc-water	11/01/2022	269.00	.00	269.00	54710	11/10/2022
		358954	11/22 phone svc-w/water	11/01/2022	269.00	.00	269.00	54710	11/10/2022
Total 12213:					1,258.15	.00	1,258.15		
12233	Your Parts Haus	672950	return veh maint - ps	11/01/2022	16.43-	.00	16.43-	54828	11/23/2022
		681555	parts for 2015 Silverado-st	10/27/2022	133.80	.00	133.80	54775	11/10/2022
		681571	light bulb for Traverse-admi	10/27/2022	19.99	.00	19.99	54775	11/10/2022
		683169	1/2" coupler - town maint -	11/09/2022	30.59	.00	30.59	54828	11/23/2022
		683356	street signs - sts	11/10/2022	249.18	.00	249.18	54828	11/23/2022
Total 12233:					417.13	.00	417.13		
12374	ProVelocity	36994	IT support svcs-b&p	11/01/2022	416.73	.00	416.73	11152022	11/10/2022
		36994	IT support svcs-admin	11/01/2022	496.33	.00	496.33	11152022	11/10/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		36994	IT support svcs-ps	11/01/2022	449.51	.00	449.51	11152022	11/10/2022
		36994	IT support svcs-rec	11/01/2022	472.92	.00	472.92	11152022	11/10/2022
		36994	IT support svcs-pks	11/01/2022	416.73	.00	416.73	11152022	11/10/2022
		36994	IT support svcs-sts	11/01/2022	505.70	.00	505.70	11152022	11/10/2022
		36994	IT support svcs-wtr	11/01/2022	964.57	.00	964.57	11152022	11/10/2022
		36994	IT support svcs-w/wtr	11/01/2022	959.91	.00	959.91	11152022	11/10/2022
Total 12374:					4,682.40	.00	4,682.40		
12449	Holton, Jennifer	TAI CHI OCT	tai chi thru 11.03.2022-rec	11/07/2022	124.50	.00	124.50	54743	11/10/2022
Total 12449:					124.50	.00	124.50		
12794	Xerox Financial Services	3604630	copier lease & prints-b&p	11/10/2022	97.61	.00	97.61	54827	11/23/2022
		3604630	copier lease & prints-admin	11/10/2022	97.61	.00	97.61	54827	11/23/2022
		3604630	copier lease & prints-rec	11/10/2022	97.61	.00	97.61	54827	11/23/2022
		3604630	copier lease & prints-water	11/10/2022	97.61	.00	97.61	54827	11/23/2022
		3604630	copier lease & prints-w/wat	11/10/2022	97.63	.00	97.63	54827	11/23/2022
		3604631	copier lease & prints-ps	11/10/2022	165.94	.00	165.94	54827	11/23/2022
Total 12794:					654.01	.00	654.01		
12854	Shaw, Candice	NOV 2022 F	Nov Fall Fun Activity Days-	11/21/2022	120.00	.00	120.00	54818	11/23/2022
Total 12854:					120.00	.00	120.00		
Grand Totals:					331,318.81	.00	331,318.81		

Report Criteria:

Detail report type printed

Submit to Local Licensing Authority

Fees Due	
Annual Renewal Application Fee	\$ 50.00
Renewal Fee	500.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$ 75
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 625.00

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name Tapatios LLC		Doing Business As Name (DBA) Tapatios	
Liquor License # 03-13939	License Type Hotel and Restaurant		
Sales Tax License Number 944518460000	Expiration Date DEC-31-2023	Due Date	
Business Address 820 Castle Valley Blvd #101		Phone Number 9709840711	
Mailing Address 820 Castle Valley Blvd #101		Email tapatiosnewcastle@gmail.com	
Operating Manager Esmeralda Cornejo	Date of Birth 04-20-90	Home Address 132 Mineral Springs Cir - Parachute, CO.	Phone Number 9286402382
1. Do you have legal possession of the premises at the street address above? ☒ Yes ☐ No Are the premises owned or rented? ☐ Owned ☒ Rented* *If rented, expiration date of lease 05-01-2025			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. ☒ Yes ☐ No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) ☒ Yes ☐ No			
3b. If so, which are you renewing? ☐ Delivery ☒ Takeout ☐ Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ Yes ☒ No			
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ Yes ☒ No			

Tax Check Authorization, Waiver, and Request to Release Information

I, Esmeralda Cornejo am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of TAPATOS LLC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>TAPATOS LLC</u>		Social Security Number/Tax Identification Number <u>851091517</u>	
Address <u>820 Castle Valley Blvd #101</u>			
City <u>New Castle</u>		State <u>Colorado</u>	Zip <u>81635</u>
Home Phone Number <u>928 640 2382</u>		Business/Work Phone Number <u>970 984 0711</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Esmeralda Cornejo</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Esmeralda Cornejo</u>			Date signed <u>11.11.22</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No
8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	<i>Esmeralda Cornejo</i>	Title	<i>owner</i>
Signature	<i>Esmeralda</i>	Date	<i>11.11.22</i>

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For		Date
Signature	Title	Attest

Fees Due	
Initial Application Fee	\$11.00
Renewal Fee	\$11.00

Takeout and Delivery Permit Application & Renewal (On-Premises Applicants Only)

☐ Initial Application		☒ Renewal	
Corporate Business Name TAPATIOS LLC		Trade Name (DBA) Tapatios	
Physical Address of Premises 820 Castle Valley Blvd # 101		Liquor License Number 03-13939	
City New Castle		County Garfield	State CO
Mailing Address (if different than Physical Address) 820 Castle Valley Blvd		Suite/Unit Number 101	
City New Castle		State CO	ZIP Code 81635
Business Phone Number 970 984 0711		Business Email Address tapatios.newcastle@gmail.com	
1. You certify that the delivery of alcohol beverages shall only be made to a person TWENTY-ONE (21) years of age or older at the address specified in the order.			☒ Yes ☐ No
2. You certify that the delivery must be made by the licensee or the licensee's employee who is at least TWENTY-ONE (21) years of age and is using a vehicle owned or leased by the licensee to make the delivery.			☒ Yes ☐ No
3. You certify that the licensee's employee who delivers the alcohol beverages shall note and log at the time of delivery, the name and date of birth of the person the alcohol beverages are delivered to. Under no circumstances shall a person under TWENTY-ONE (21) years of age be permitted to receive a delivery of alcohol beverages.			☒ Yes ☐ No
4. You understand that a licensee must derive no more than FIFTY (50) percent of its gross annual revenues from sales of alcohol beverages that the licensee delivers.			☒ Yes ☐ No
5. Are you using a third party's ordering software to take orders?			☐ Yes ☒ No
If you answered "Yes" to question number five (5) above, upload all documents concerning the agreement between the ordering service and the licensee. Note - While a third party's ordering software may be used, physical delivery can only be accomplished by the licensee or the licensee's employee using a vehicle owned or leased by the licensee.			
6. Have you verified with your local licensing authority that no local permits are required for takeout and delivery?			☒ Yes ☐ No
7. Are you the applicant or an authorized agent of the business?			☒ Yes ☐ No
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.			☒ Yes ☐ No
Name of the applicant or an authorized agent of the business Esmeralda Cornejo		Title of the applicant or an authorized agent of the business Owner	
Signature Esmeralda		Date 11.11.22	

Payment (Please submit Payment in one of the following ways):

Via mail with your application P.O. Box 17087 Denver, CO 80217-0087	Via email to: DOR_liqlicensing@state.co.us An email will be sent to you with directions on how to make a payment via our online payment portal.
--	--

Tom Regan Responsible Vendor Training

This certificate is presented to

Erik Almazan

For passing Responsible Service of Alcohol training

Test name: RSOA SPRING 2022

Score: 29 / 30 96.7%

This certificate is valid for three years from this date: Thu 14th Apr 2022

**Tom Regan
Certified RSOA Instructor**

FLSDLDQSI5-QKHGQHQR-WNZTHBTQNK

Tom Regan Responsible Vendor Training

This certificate is presented to

Anastacio Marquez

For passing Responsible Service of Alcohol training

Test name: RSOA SPRING 2022

Score: 30 / 30 100%

This certificate is valid for three years from this date: Thu 14th Apr 2022

**Tom Regan
Certified RSOA Instructor**

TLKTZTHKGT-TWSPTTPS-RHJKPDRKDH

Tom Regan Responsible Vendor Training

This certificate is presented to

Arturo Jimenez

For passing Responsible Service of Alcohol training

Test name: RSOA SPRING 2022

Score: 15 / 20 75%

This certificate is valid for three years from this date: Mon 4th Apr 2022

**Tom Regan
Certified RSOA Instructor**

FLSWQBJBDD-QKJLFKDH-WNDQKBKHTW

Tom Regan Responsible Vendor Training

This certificate is presented to

Aracely Ascencio

For passing Responsible Service of Alcohol training

Test name: RSOA SPRING 2022

Score: 27 / 30 90%

This certificate is valid for three years from this date: Thu 14th Apr 2022

**Tom Regan
Certified RSOA Instructor**

FLSDLDQPWQ-QKHGQLDG-WNZTHBWKFH

Tom Regan Responsible Vendor Training

This certificate is presented to

Gerardo Rojas Robles

For passing Responsible Service of Alcohol training

Test name: RSOA SPRING 2022

Score: 19 / 20 95%

This certificate is valid for three years from this date: Mon 4th Apr 2022

**Tom Regan
Certified RSOA Instructor**

CLQYNSDPPD-HJTGQZQH-XSPCRTLTX

Tom Regan Responsible Vendor Training

This certificate is presented to

Laura Gutierrez

For passing Responsible Service of Alcohol training

Test name: RSOA SPRING 2022

Score: 19 / 20 95%

This certificate is valid for three years from this date: Mon 4th Apr 2022

**Tom Regan
Certified RSOA Instructor**

TLKDHVQVGS-TWYQRXPQ-RHTLFDHRSR

Tom Regan Responsible Vendor Training

This certificate is presented to

Octavio Diaz

For passing Responsible Service of Alcohol training

Test name: Responsible Service of Alcohol

Score: 29 / 35 82.9%

This certificate is valid for three years from this date: Thu 8th Oct 2020

**Tom Regan
Certified RSOA Instructor**

TLSQGTDVHD-HPMPPXXH-RPPFHTDRJL

Tom Regan Responsible Vendor Training

This certificate is presented to

Esmeralda Cornejo

For passing Responsible Service of Alcohol training

Test name: Responsible Service of Alcohol

Score: 33 / 35 94.3%

This certificate is valid for three years from this date: Thu 8th Oct 2020

**Tom Regan
Certified RSOA Instructor**

CLVDBFYPPF-LVSVVZQK-XHHRSPTRM