



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Agenda

New Castle Town Council Regular Meeting

Tuesday, March 19, 2024, 7:00 PM

Starting times on the agenda are approximate and intended as a guide for Council.
The starting times are subject to change by Council, as is the order of items on the agenda.

Virtual Meetings are subject to internet and technical capabilities.

To join by computer, smart phone or tablet click [HERE](#)

If you prefer to telephone in:

Please call: 1-346-248-7799

Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your
phone to mute until called on

Call to Order

Pledge of Allegiance

Roll Call

Meeting Notice

Conflicts of Interest

Agenda Changes

Citizen Comments on Items not on the Agenda

-Comments are limited to three minutes-

Consultant Reports

Consultant Attorney

Consultant Engineer

Items for Consideration

- [A.](#) **Presentation from Canyon Creek Residences**
- [B.](#) **Presentation from Mid Colorado Watershed**
- [C.](#) **Consider Approving Resolution TC2024-10 – A Resolution Appointing a Municipal Judge and an Assistant Municipal Judge Pursuant to Section 8.3 of the Town Charter and Section 2.08.040 of the New Castle Municipal Code.**
- [D.](#) **Executive Session for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under CRS Section 24-6-402(4)(b) regarding pending litigation against CVR Investors, Inc.**

E. Executive Session (1) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S Section 24-6-402(4)(e) concerning the 6th Street Lot

Consent Agenda

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

[February](#) 20, 2024 Minutes

March 5, 2024 Minutes

Staff Reports

Town Administrator

Town Clerk

Town Treasurer

Town Planner

Public Works Director

Commission Reports

Planning & Zoning Commission

Historic Preservation Commission

Climate and Environment Commission

Senior Program

RFTA

AGNC

GCE

EAB

Detox

Council Comments

Items for Future Council Agenda

Adjourn

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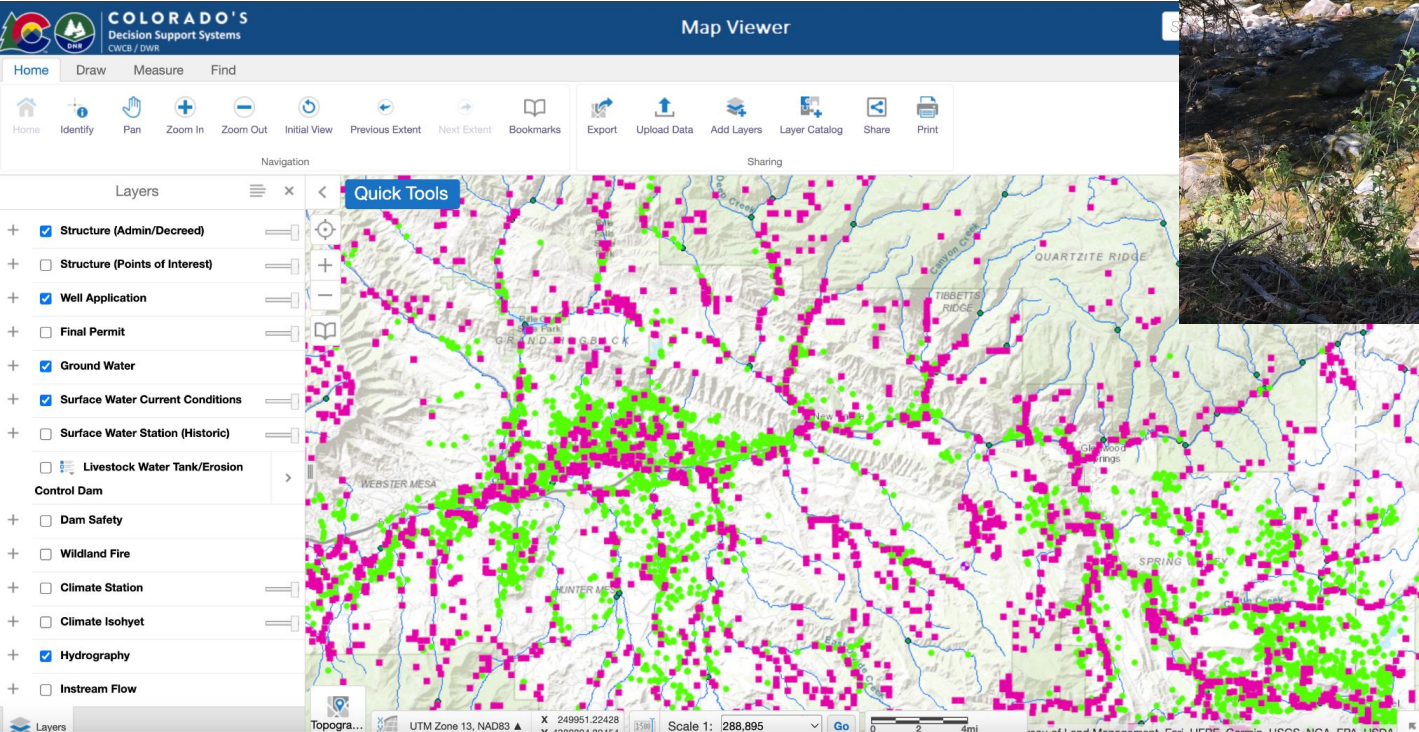
Memorandum

To: Mayor & Council
From: David Reynolds
Re: Agenda Item: Presentation by Canyon Creek Residents
Date: 03/19/24

Purpose:

The purpose of this agenda item is to allow time for residents of the Canyon Creek area to address Town Council regarding their concerns over the future development of properties south of the Colorado River. Canyon Creek residents would like to share their thoughts regarding how water that might be diverted from Canyon Creek to serve the agricultural uses on the south side of the river might affect current and future water use on the north side of the river.

Town Of New Castle Presentation Friends of Canyon Creek Water Wellness Committee March 19, 2024

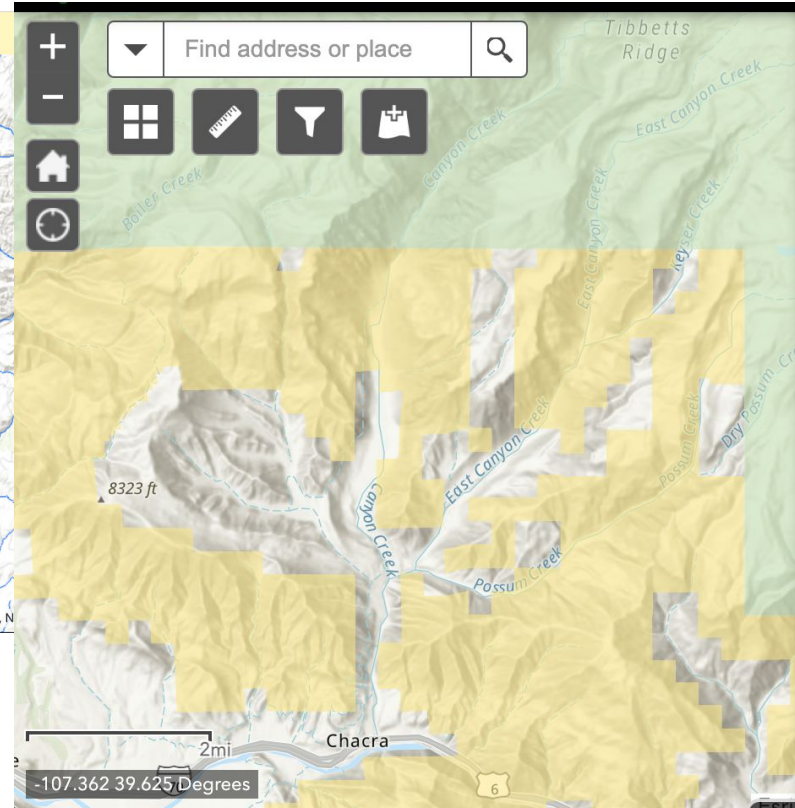
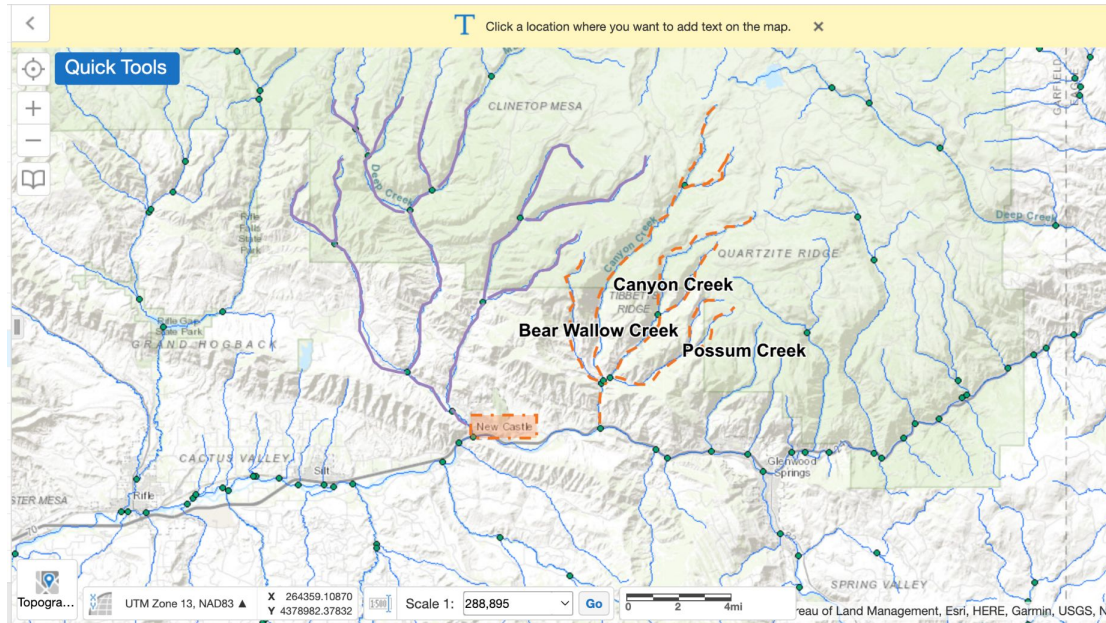


Our Mission

“Without coordination and communication, best intentions can enact and result in irreversible consequences.”

Through Education, Information and Advocacy,
We commit to Protect and Ensure the Viability and
Wellness of the Canyon Creek Watershed and its Natural
Environment from Headwaters to Confluence.

The Importance of Place and Time



Historic Importance of 175 years

1850- Original Ute/Nuche Territory

1868- Treaty

1873-Treaty-First Prospectors

1879-Meeker- 40,000 into Leadville Western Slope

1880s- Fort Defiance and Carbonate - First Water Rights Filed in 1883

1883- GWS Becomes County Seat

Most Access was from Carbonate and the Flat Tops - First Water Tunnels to Bear Wallow from Canyon Creek

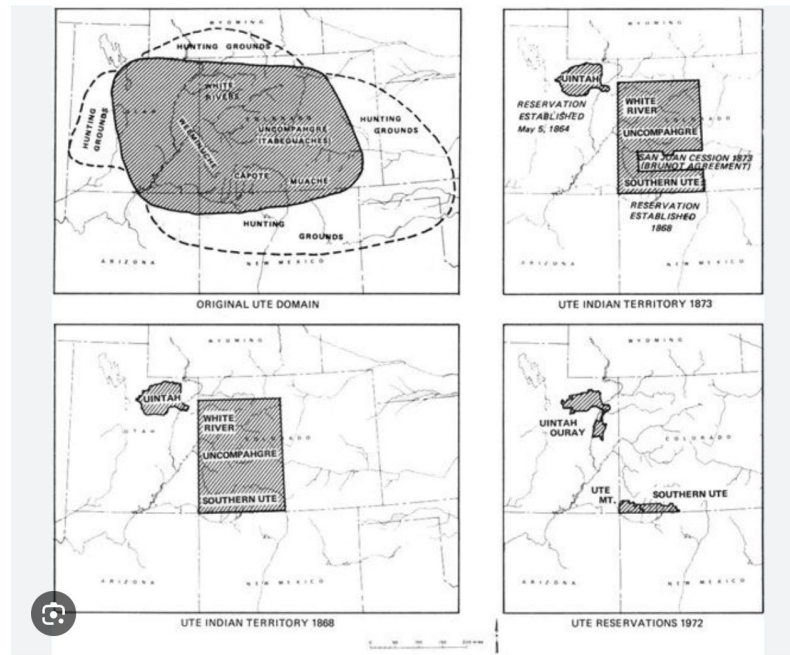
1922-Colorado Compact

1923- Chepita at Hotel Colorado

1940s- Rockin Pines

1950s - Bear Wallow

Continual Ditches and Diversions



History of Canon Creek by Way of Carbonate Trail By Lena M. Urquhart
1959

First Hand Account of the early settlers- Included in your packet.
1879 was the earliest recorded dissension into (Black) Canon Creek from Dotsero and Carbonate. (1883-2024 =141 years)

Development and Expansion of Water Flow in 140 years

[Colorado Division of Water Resources](#) Interactive Map

New Castle Location

“Current Impact on Water Resources”

Hydrology

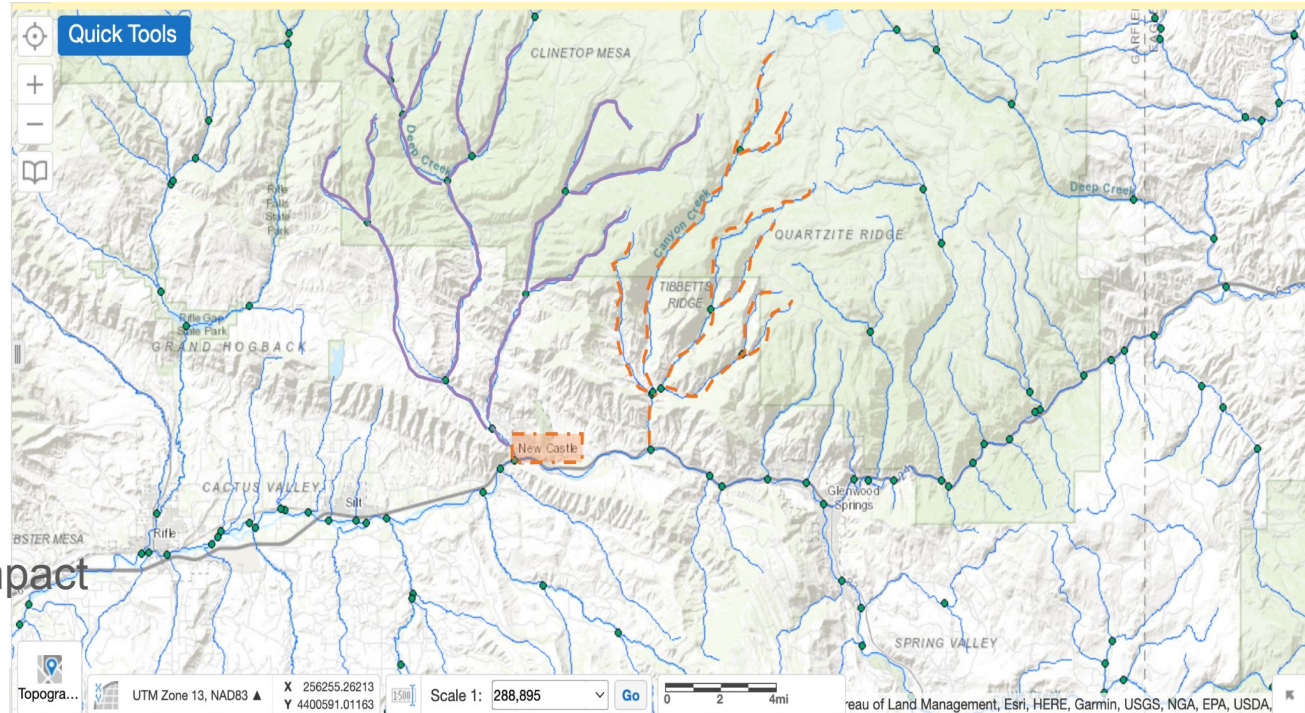
Structures

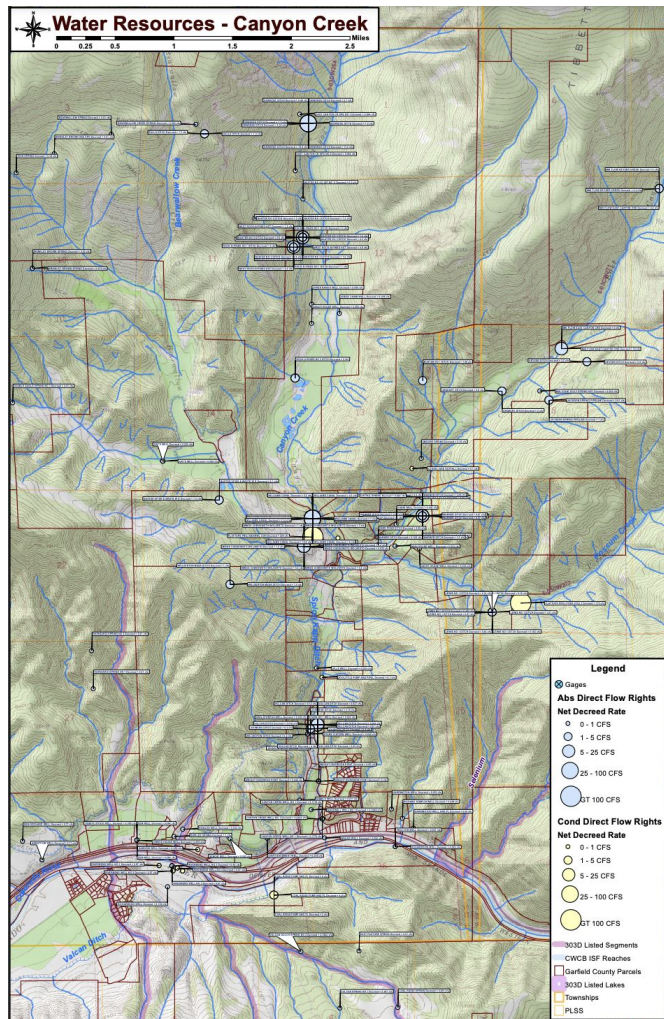
Wells

CoGCC

Water Scarcity and Co. Compact

Climate Change





Focus: Canyon Creek

Enlargeable Decreed Water CFS Map for CC

River District Map in PDF

(Natural Flow) is variable and has not been recorded.

Historic Gauges: None have been Consistent.

Total Decreed Water CFS From Canyon Creek At Minimum
with Additional Invisible and Additional Water Table South
Side Draws,

145.5914 cfs

APPROXIMATE Decreed CFS Water Use on Canyon Creek

From South to North - water decrees on Canyon Creek

South of Colorado River	CFS
Coal Ridge spring	0.001
Vulcan spring #1	0.007
East pasture spring	0.01
Vulcan Gulch spring #2	0.0022

(Pumphouse)	
Coal Ridge Pump and Pipeline	2
Coal Ridge Pump and Pipeline	4
Coal Ridge Pump and Pipeline	6

Richardson Well	0.165
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Riverbend Wells

Riverbend well #1	.67
Riverbend well #2	.67
Riverbend well #3	.44
Riverbend well #4	.67

Richardson well	.022
Proctor well	.067

North of Colorado River East to West

Harrington well and pipeline	.04
Richard Templin well	.044
Harrington well	.033

North on Canyon Creek - creek bed

Wailes well	.055
Canyon Creek well #1	.1778*
Canyon Creek well #1*	.1178
Canyon Creek well #1	.2222 *
Goodsell well	.0066
Temple well	.011
Wright Diversion point	0
Wright Diversion point	.044
Wright Diversion point	.25

North on Canyon Creek - creek bed continued

Johnson ditch	2.1
Johnson ditch	.4
Johnson ditch	.5
Johnson ditch	.16
Wolverton ditch	.4
Vulcan ditch	4
Vulcan ditch	.02
Vulcan ditch	.01
Vulcan ditch	.243
Vulcan ditch	.018
Vulcan ditch	.027
Vulcan ditch	.13

Stark Cistern well	.022
King-Strepka	.033
Stark	.033

Zoolittle	.1
Jill's Well	.055

Possum Creek

Lewis ditch #1	2.14
Lewis ditch#1	.16
Lewis ditch#	.243
Lewis ditch #1	.27
Lewis ditch #1	1.01
Lewis ditch#1	.44
Lewis ditch#1	.162
Flattops Project possible collection	175 cfs

East Canyon Creek

Guest House well	.033
Main house well	.033
Warner ditch	.125
Warner ditch	1.5
Warner ditch	.13
Warner ditch	2cfs ?
Warner ditch	.67
Warner ditch	.07
Warner ditch	2.65

Lewis ditch #2	.162
Lewis ditch#2	.04
Deer Pond ditch	.25

Cabin well	.033
Cattail spring	.022
Cattail spring	.5?
Lodge Lake outfall	.1
Smoores spring	.15
Buster #1 ditch	1.48

Right side of East Canyon Creek

Urquhart ditch	2
Urquhart ditch	.8
Jackson spring pipeline	1
Jackson spring pipeline	.01
Malcom Jolley spring #1	.002
Keyser ditch	3.2
Keyser ditch	9
minimum flow East Canyon Creek	12 cfs
minimum flow East Canyon Creek	4.2
minimum flow East Canyon Creek	2.4
minimum flow Keyser	.0

Upper Canyon Creek

Mings Chenowith Wolverton ditch	4.4
Mings Chen Wolv ditch	.6
Mings Chen Wolv ditch	.033
Mings Chen Wolv ditch	1.5
Mings Chen Wolv ditch	5.2
Mings Chen Wolv ditch	3
Mings Chen Wolv ditch	1

Williams canal	19.8
Williams canal	6
Williams canal	11.2
Williams canal	7
Williams canal	4.3
Williams canal	5.5
plus 4 more we can't see	

Wolverton mesa ditch	1
wolverton mesa ditch	1.4

Rock-n-Pines #2 ditch	2
Ranch house well	.055
Creek Cabin well	.055
Upper ranch well	.055
Rock-n- Pines #1 ditch	7cfs
Rock-n-Pines #1 ditch	3
Rock-n-Pines #1 ditch	4

West Rock-n-Pines hgt	6.4
West Rock-n-Pines hgt	1.2
West Rock-n-Pines hgt	.8
Baxter #3 ditch	1.6
Baxter #3 ditch	.4
Baxter #3 ditch	1.2
Baxter #4 ditch	.5
Baxter #4 ditch	there are 4 we can't read
Baxter #5 ditch	3
Baxter #5	.6
Baxter #5	1.4
Baxter #5	2.4

Top of Canyon Creek Proper

East Canyon Creek spring #2	.004
East Canyon Creek spring #1	.004
Deweese ditch	19.8
Deweese ditch	11.2
Deweese ditch	7.8
Deweese ditch	5.34
Deweese ditch	1.3
Deweese ditch	2.7
Deweese ditch	6.66

Bearwallow Creek

Baxter spring br & wasteW	1.5
Baxter spring br & waste W	.1
Kay's well	.066
Kays well	.022
Double Eagle spring	.01

Brinkley Brown spring	.033
Brinkley Brown spring	.02

Bearwallow Creek west side

Iron spring	.02
Brinkley Brown reservoir spring	.01
Bearwallow spring	.01

Upper Bearwallow Creek east side

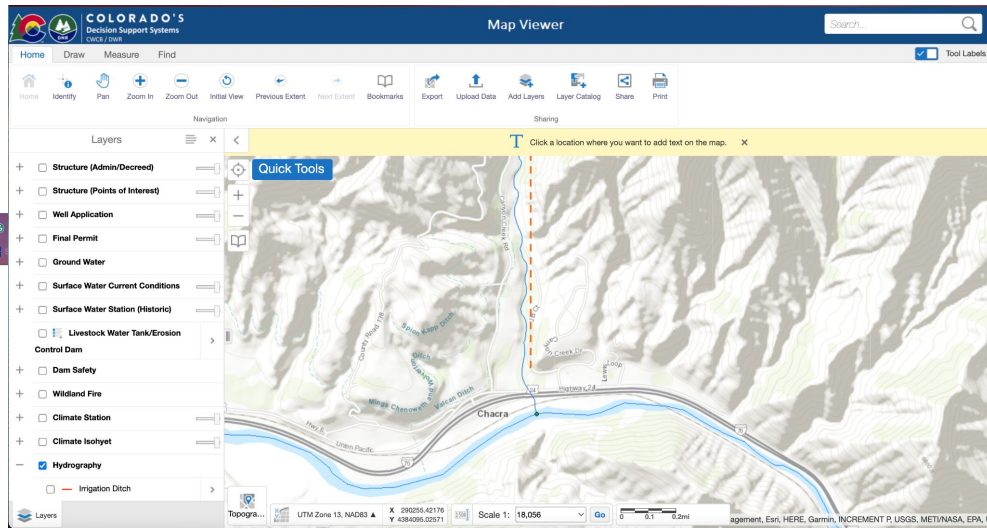
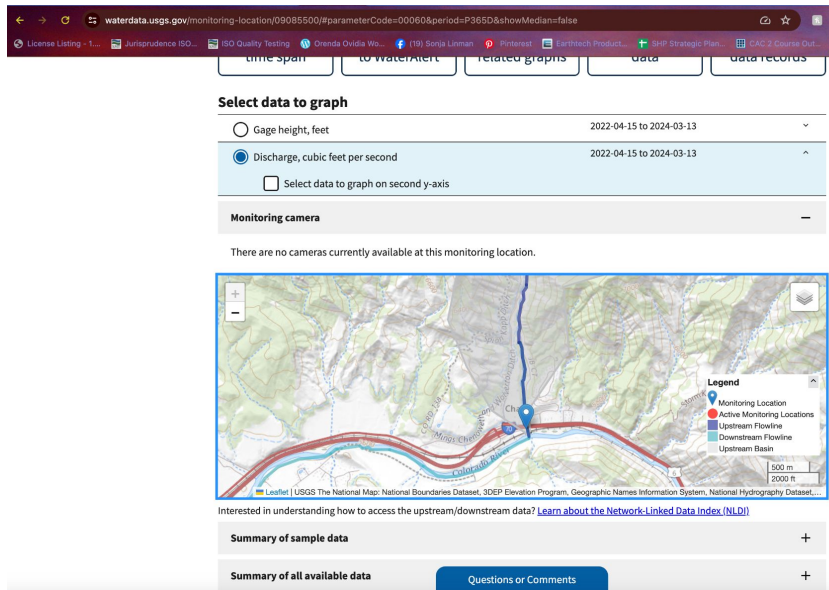
Dali's ditch	1.7
Dali's ditch	1.3
Bearwallow Creek spring	.022

North of Colorado River and west of Canyon Creek

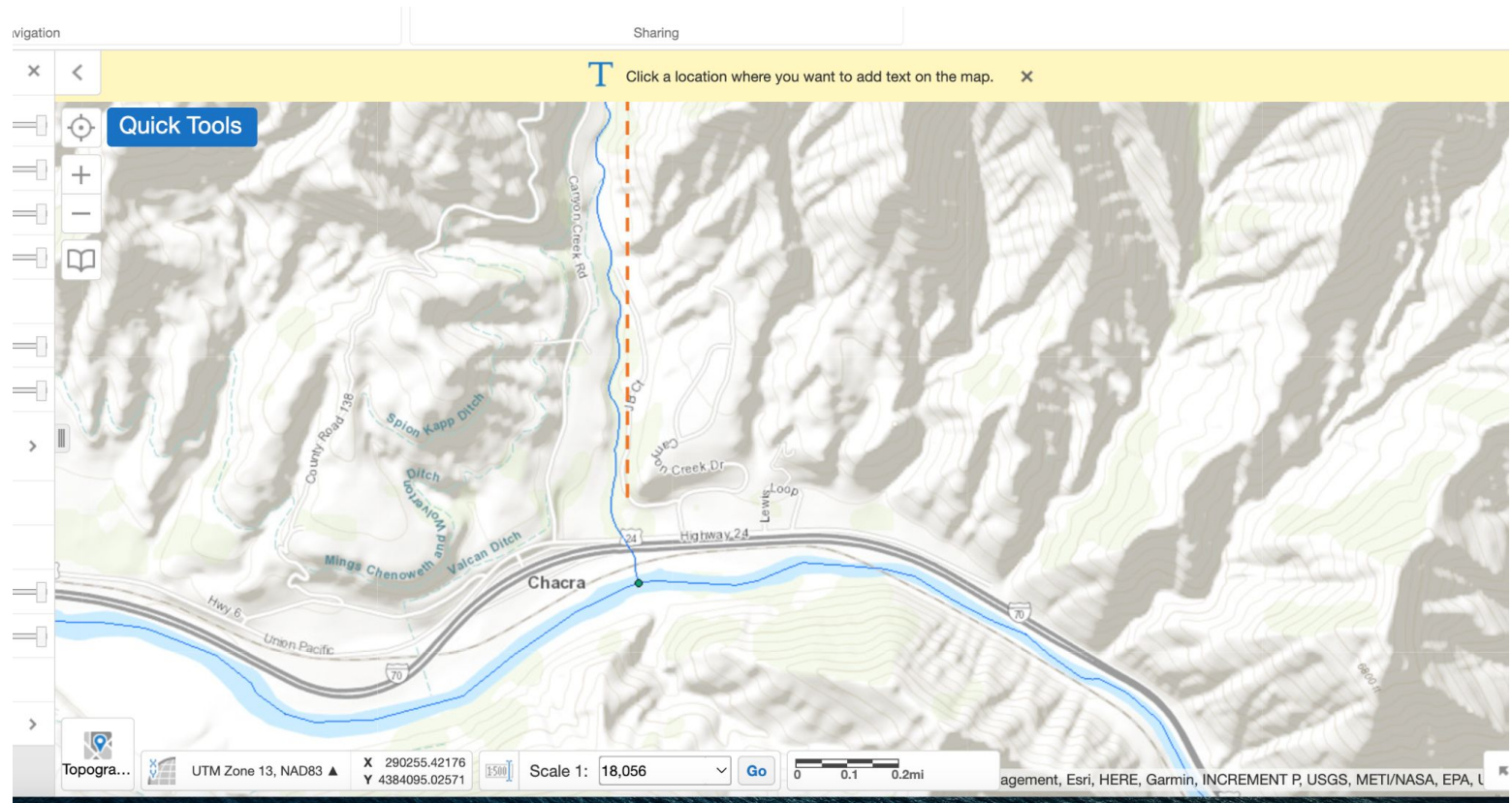
Dairy basement well	.055
Senoir well	.055
Gabossi well	.056
Bowles spring	1
Bowles well	.033
Den well	.286
Den well	.044
Tibbetts house well	.055
Tibbetts stock well	.055
Abbattoir well	.11
Den- orchard well	.11

What Provides Accurate Accounting?

Resources Are Inconsistent- USGS and CDSS/DWR



Note Discrepancies -



If Support Maps Are Incorrect, Decreed V Actual, How Do People Make Decisions?

Nutrient Farm

September 2020

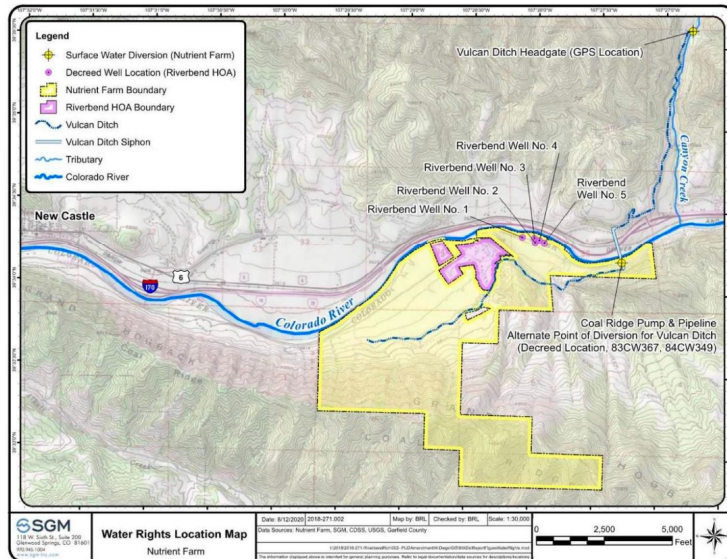


Figure 2-1: Nutrient Farm Water Rights Location Map



Private, Public Partnerships ?

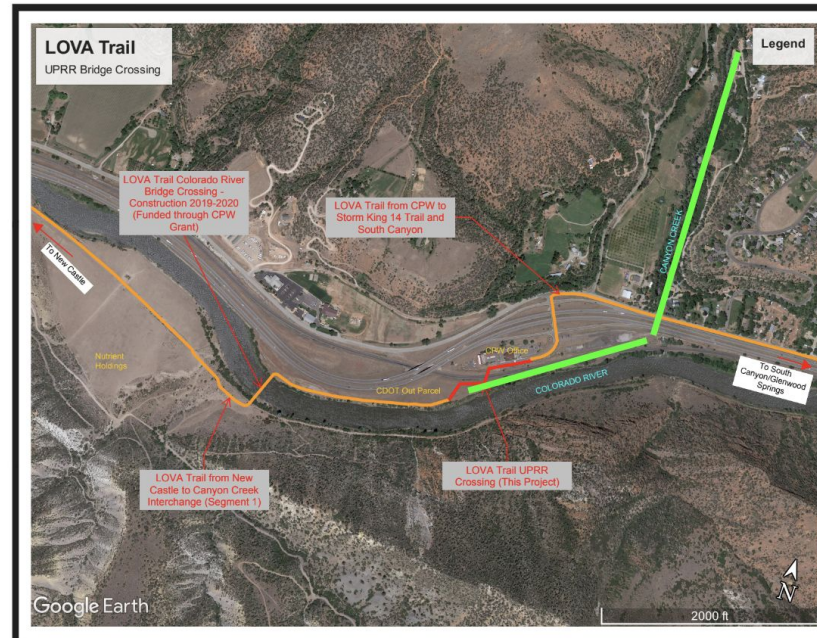
Friends of Canyon Creek Request to LOVA - April 2023

Presentation to
LOVA

Board Of Directors

May 8, 2023

Thank you for your
time.



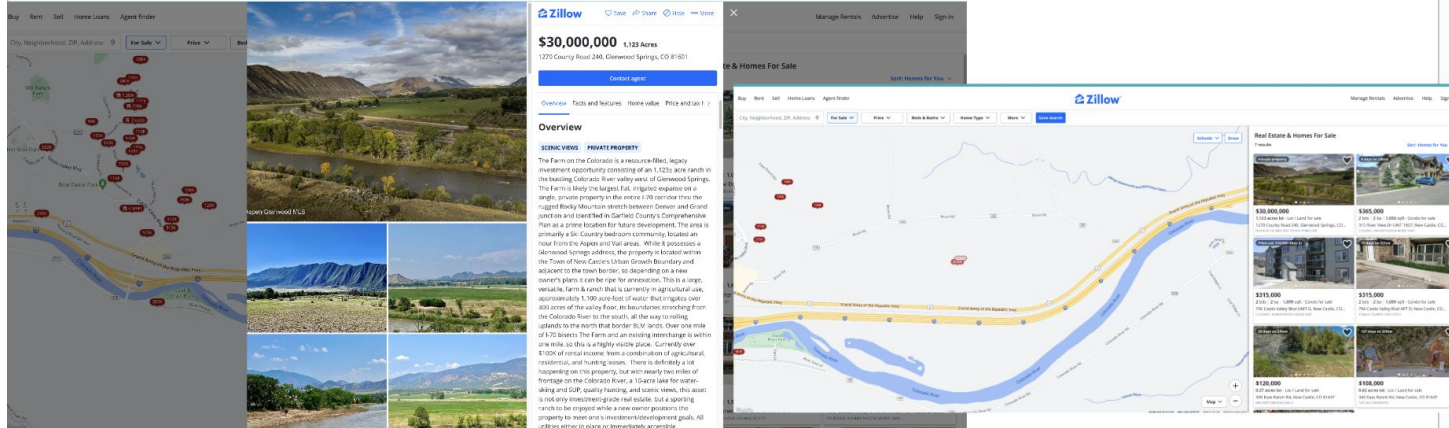
Future Efforts Should Be Slowed and Evaluated Clearly.

Development to Watch.

New Castle - Lakota and 300 proposed additional residential use PUD.

Properties connected to the Mings Chenoweth and Wolverton Ditch

Properties connected to the Spion Kapp Ditch



The screenshot shows the qPublic.net web application interface for Garfield County, CO. The top navigation bar includes links for Layers, Map, Search, Results, Advanced Search, Advanced Results, Property Record Card, Sales Search, Sales List, Sales Result, and Home. The left sidebar contains a Layer List, Legend, Quick Links, and a Layers panel with checkboxes for various map features like Parcels, Roads, and County Subdivisions. The main map area displays an aerial view of the Colorado River and surrounding land parcels, with labels for roads (I-70, US 6, Bruce Rd, Slaughterhouse Rd, Riverbend Dr, etc.) and parcel owners (Nutrient Holdings LLC, Goodsell, etc.). A scale bar at the bottom left indicates 660 feet.

10,000 Foot / Eagle View?

Colorado Compact- 1922 - 2026

Federal and International Interests

Multi-State

Regional

State

County

Municipalities

Private /Public and...

10 Tribe “The Ten Tribes Partnership is a coalition of Upper and Lower Basin Tribes that have come together to claim their seat at the table and raise their voices in the management of the Colorado River as water challenges persist.” UTE /Nuche Included

Efforts Underway Including Mindful Planning and Partnerships

Wildlife and Riparian

Fish Passage

AVLT

IN-Stream Flow

GarCO Land Use Fire Mitigation

Existing Senior Water Rights to the Confluence

It's The Right Thing To Do.

Meetings and Presentations

Friends of Canyon Creek Wellness - Land Owners

Colorado Water Resources- Commissioners

Johnson Wolverton Ditch Company

AVLT

LOVA

Garfield County - Submission Provided for NF PUD

Attorney/Client

Final Words- It's Easy to Forget During Times of Abundance, How Things Are When We are at Risk.



High Water 2017



Algae Bloom- Low Water Summer 2018

Thank you for serving with Wisdom and Deliberate Intention
as you look to the future. Our Children will depend on it.

Q&A





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Memorandum

To: Mayor & Council
From: David Reynolds
Re: Agenda Item: Presentation by Paula Stepp and the Middle Colorado Water Shed (MCWC)
Date: 03/19/24

Purpose:

The purpose of this agenda item is to allow time for Paula Stepp, Executive Director of the Middle Colorado Water Shed Council, to present an update on recent work that is being done by the MCWC. Among other projects, Paula and her team have been working to establish and build the Colorado River Wildfire Collaborative. Members from area fire agencies and local municipalities have formally come together under Paula's guidance to join the Wildfire Collaborative with the goal identifying regional areas of concern related to wildfire risk, identification of at-risk resources, pre and post fire best practices and policy, and fire mitigation efforts.

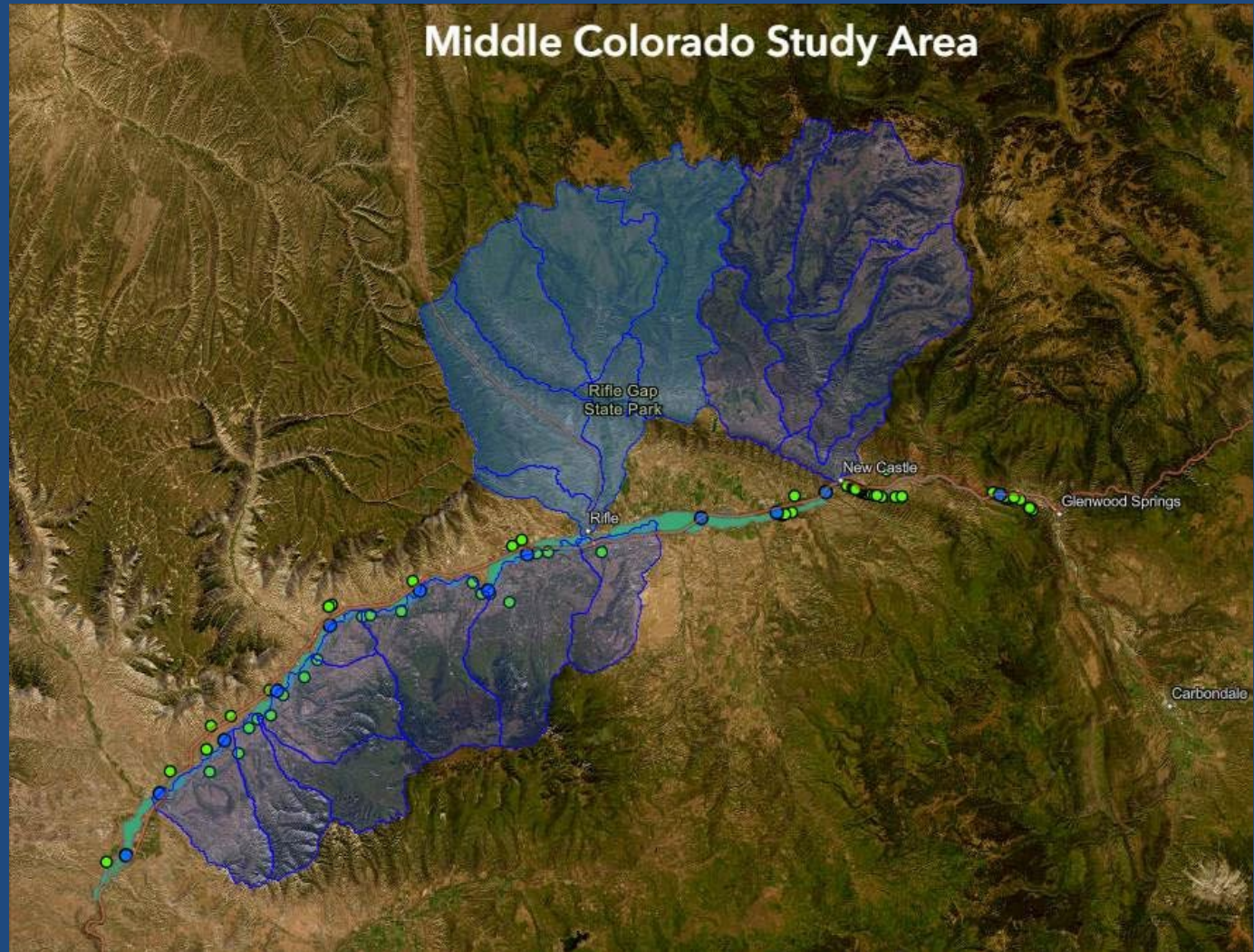
With the Colorado River Wildfire Collaborative MOU now in place, well over a dozen agencies have committed to supporting the need to work toward better fire resiliency in our region. While individual work by each agency continues, the collaborative holds the possibility of opening the door to funding opportunities that might not exist for single organizations trying to accomplish similar work.

Attached please find Paula's presentation materials as well as a copy of the Colorado River Wildfire Collaborative MOU.



MCWC

Middle Colorado
Watershed Council



March 2024

New Castle Town Council

Post Wildfire Water Quality Monitoring to Protect Water Treatment Plants

*Two New Water Quality Monitoring Sites on the Colorado River:

1. Silt

Sediment

Temperature

2. Rulison

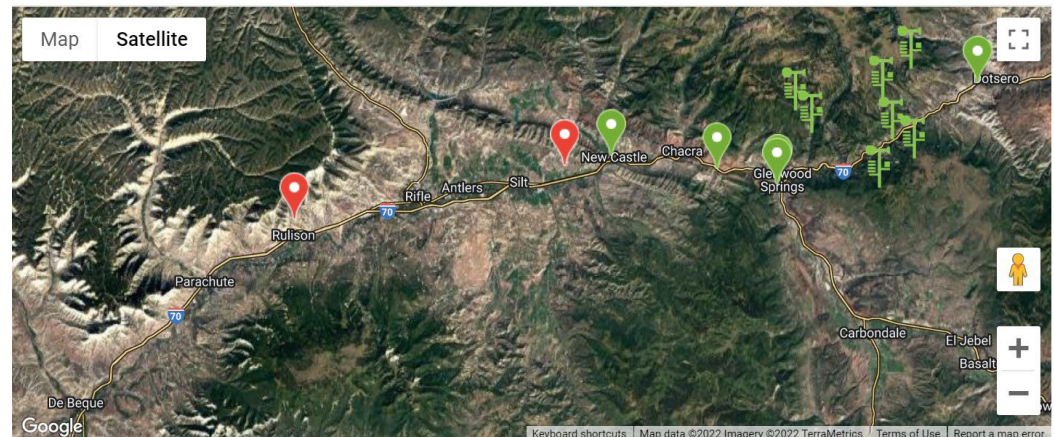
5P Sonde and

ISCO Auto Sampler



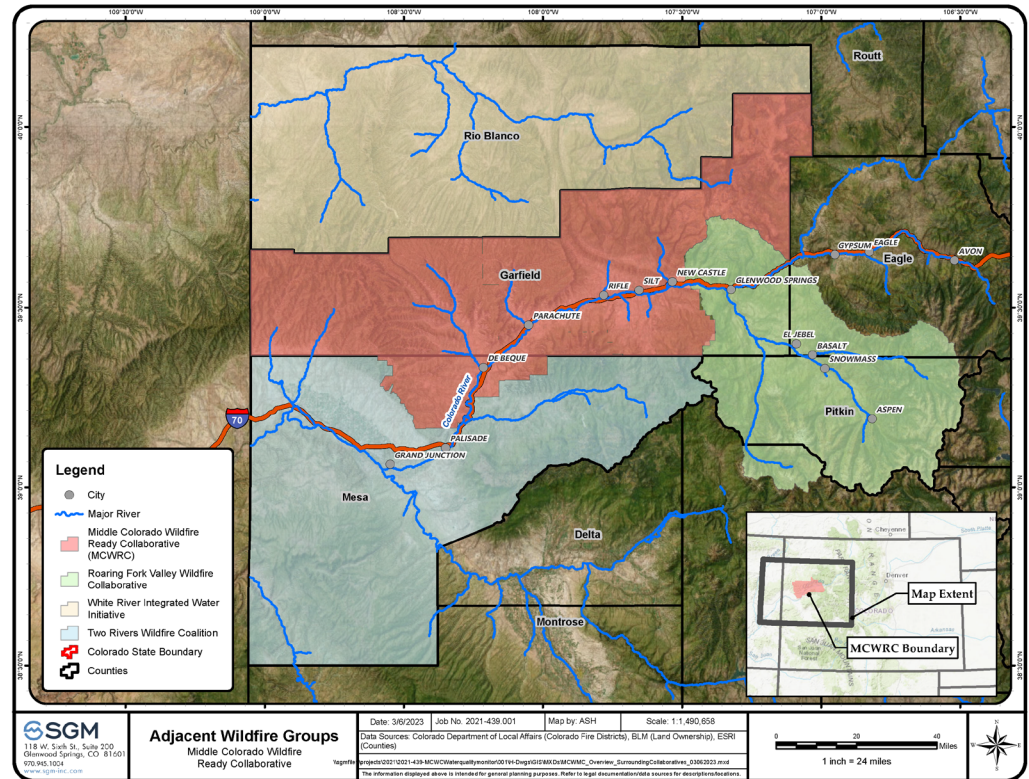
*Customized Data Dashboard For New Castle

*Discussion on needs after 2024: water quality, new monitoring sites and data dashboard

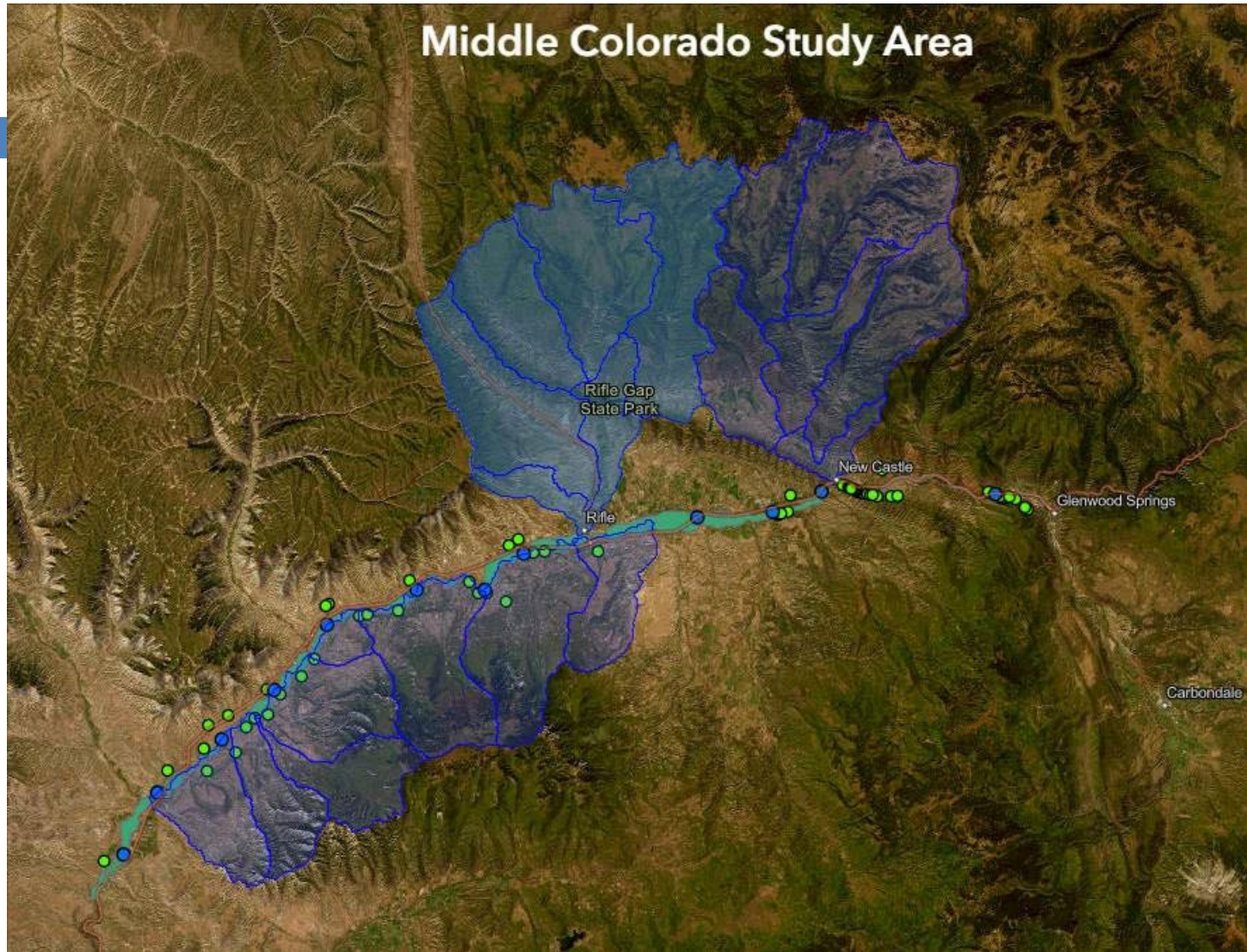


Colorado River Wildfire Collaborative

- Next steps for collaborative planning and projects to reduce wildfire impacts and post-fire challenges.
- Scheduling monthly meetings to coordinate projects and mitigation efforts.
- Hiring a coordinator for the collaborative
- Grant funding through state and federal resources for mitigation projects



WRAP – Wildfire Ready Risk Assessment



MCWC acquired CWCB funding for the Colorado River Wildfire Collaborative to do a post wildfire risk assessment for communities on the Colorado River. Because of \$2,000 in matching funds from the town of New Castle in 2023, the Elk Creek drainage was one of the areas selected for assessment.

MCWC Watershed Projects

- ❑ Non-native fish transport signage for public and private lakes and ponds
- ❑ Landowner outreach best practices private ponds
- ❑ River Watch: Citizen Science Water Quality Monitoring
- ❑ Nuisance species app for private citizen reporting
- ❑ Best practices gravel pit restoration



COLORADO PARKS & WILDLIFE

WARNING! DO NOT TRANSPLANT FISH
ADVISÓ! NO TRANSPLANTE PESCADOS

The unauthorized transplanting or stocking of any fish into any body of water is illegal. This includes live bait or aquarium fish! It causes severe damage to public fisheries, it causes severe damage to the environment and is highly unethical.

Reporting Hotline
877-265-6648

Transplantando peces sin autorización dentro cualquier cuerpo de agua es ilegal. Esto incluye cebo vivo o peces de acuario! Resulta en grave daño a pesqueros públicos, daño a el entorno y es muy antiético.

THE PENALTIES INCLUDE

- ❖ Significant fines, up to \$5,000
- ❖ Permanent loss of your hunting and fishing privileges
- ❖ Paying up to hundreds of thousands of dollars to reclaim the body of water

Las sanciones incluyen

- ❖ Multas significativas, de hasta \$5,000
- ❖ Permanente pérdida de su privilegios de caza y pesca
- ❖ Pagando hasta cientos de miles de dólares para recuperar el cuerpo de agua

Help Us Protect Your Streams, Rivers and Lakes

Report Illegal Activity Anonymously
You Could be Eligible For a Reward

Ayúdanos Proteger Sus Arroyos, Ríos y Lagos

Reporte Actividad ilegal Anónimamente Puede Ser
Eligible Para Una Recompensa

COLORADO PARKS & WILDLIFE 6060 BROADWAY, DENVER CO 80216 (303) 297-1192 WWW.CPW.STATE.CO.US

Sign Sponsored By:

Middle Colorado Watershed Council

COLORADO
Colorado Water
Conservation Board
Department of Natural Resources

Community Events

11:34

survey123.arcgis.com

Non-native Species Info

What type of non-native species would you like to report?

☒ Vertebrate (fish)

☐ Invertebrate (mussels, clams, snails)

☐ Plant

Non-native Species

Click on the photos to see an enlarged picture.

Northern Pike

[Here is a link to a picture of the species](#)

Description

Northern Pike have a long snout filled with teeth and an elongated body with whitish irregular chain markings on a dark body. This species looks similar to tiger muskie, but tiger muskie have dark striped sides and light body. If this species is caught in moving or flowing water, do not return the fish to the water.



*Speaker Series event at Colorado Drifters with David Graf, US Fish and Wildlife in February

*Annual Wild and Scenic Film Fest in Rifle and Glenwood Springs

*Family fun fishing day with District 16 and RE-2 at the River Stop

REQUEST: 2024 Support of the Middle Colorado Watershed Council



- **Listing on the Donor Board at River Stop at the Rifle Rest Area**
- **Highlighted on the donor page of MCWC website**
- **Feature in MCWC social media posts**
- **Feature in a 2024 newsletter**

**Annual New Castle
Support Request:
\$2,500**

Contact Information

Middle Colorado Watershed Council

Paula Stepp/Executive Director

pstepp@midcowatershed.org, 970-404-0162

Doug Winter, MCWC Board of Directors President

Please visit our website: www.midcowatershed.org

Follow us on social media: @midcowatershed

Colorado River Wildfire Collaborative

MEMORANDUM OF UNDERSTANDING

**USDI, BUREAU OF LAND MANAGEMENT, COLORADO RIVER VALLEY
FIELD OFFICE, UPPER COLORADO RIVER DISTRICT**

AND

**USDI, BUREAU OF LAND MANAGEMENT, GRAND JUNCTION FIELD
OFFICE - tbd**

AND

**USDA, FOREST SERVICE, WHITE RIVER NATIONAL FOREST, RIFLE
RANGER DISTRICT**

AND

USFS, GMUG (Grand Mesa, Uncompahgre and Gunnison National Forests) tbd

AND

COLORADO STATE FOREST SERVICE

AND

COLORADO PARKS AND WILDLIFE

AND

COLORADO RIVER FIRE RESCUE

AND

**DE BEQUE FIRE PROTECTION
DISTRICT**

AND

**GRAND VALLEY FIRE PROTECTION
DISTRICT**

AND

LOWER VALLEY FIRE DISTRICT

AND

PLATEAU VALLEY FIRE DISTRICT

AND

GLENWOOD SPRINGS RURAL FIRE PROTECTION DISTRICT

AND

METRO DISTRICT OF BATTLEMENT MESA

AND

GARFIELD COUNTY

AND

MESA COUNTY

AND

TOWN OF SILT

AND

CITY OF RIFLE

AND

TOWN OF NEWCASTLE

AND

CITY OF GLENWOOD SPRINGS

AND

Colorado River Wildfire Collaborative
METRO DISTRICT OF BATTLEMENT MESA/BMSA (SERVICE
ASSOCIATION)
AND
TOWN OF PARACHUTE
AND
TOWN OF DE BEQUE
AND
TOWN OF COLLBRAN



Colorado River Wildfire Collaborative

This MEMORANDUM OF UNDERSTANDING (MOU) is hereby made and entered into by and between Garfield County, Mesa County, The City of Rifle, The Town of New Castle, The Town of Silt, The Town of Parachute, The City of Glenwood Springs, Town of De Beque, Town of Collbran, Metro District of Battlement Mesa, Colorado River Fire Rescue, Grand Valley Fire Protection District, De Beque Fire Protection District, Glenwood Springs Rural Fire Protection District, Colorado State Forest Service, Colorado Parks and Wildlife, and The Bureau of Land Management Colorado River Field Office and the BLM Grand Junction Field Office, hereinafter referred to as Parties, Members, or Cooperators, and the United States Department of Agriculture (USDA), Forest Service, White River National Forest, Rifle Ranger District, and the Grand Mesa, Uncompahgre and Gunnison (GMUG) National Forests.

Background: The Colorado River Wildfire Collaborative works to empower all people to take action to reduce risk in their communities to protect people, property, and places from wildfire loss. The Parties recognize, accept, and respect the differences in missions, goals, and objectives of each other. However, wildfire does not recognize or respect jurisdictional boundaries. The Parties therefore will work collaboratively and in a coordinated fashion to achieve the shared goals of the MOU.

Title: Colorado River Wildfire Collaborative (CRWC)

- I. PURPOSE:** The purpose of this MOU is to document the cooperation between the parties to establish the Collaborative as an informal, unincorporated collaborative organization, in which the members set mutual goals and priorities, utilize existing forest management tools and legal authorities, and align their decisions on where to make the investments needed to achieve the purpose and goals set forth for the Colorado River Wildfire Collaborative and in accordance with the following provisions.

II. STATEMENT OF MUTUAL BENEFIT AND INTERESTS:

The Colorado River Wildfire Collaborative works to reduce wildfire risk by identifying, prioritizing, and implementing strategic cross-boundary plans and projects aimed at creating fire resilient landscapes and fire-adapted communities while focusing on community engagement, education, and inclusion.

In entering into this MOU, the Cooperators and the U.S. Forest Service recognize that the parties share certain common interests and goals, which include the following:

- Meaningful and ongoing engagement of stakeholders located in the forest and downstream in the development of strategies to achieve outcomes and foster support for the implementation of those strategies.
- A regional network of resilient forests and communities that are better able to absorb and recover from current and future stressors and disturbances.
- A collaboratively developed and supported fire management strategy

Colorado River Wildfire Collaborative

(wildland and prescribed) so that wildfires are safely and effectively extinguished when and where needed, but also in the right circumstances.

- Resilient landscapes and infrastructure that support water quality and quantity needs, habitat for robust and healthy flora and fauna, livestock grazing, as well as recreation opportunities for residents and visitors to enjoy now and in the future.
- Active management to enhance forest health and reduce wildfire risk based on the best available data and contemporary science to inform the development and application of on-the-ground activities including landscape scale and cross boundary projects where needed. This includes the use of the best available science that will help stakeholders understand how a changing climate will impact our landscapes and ecosystems, while also looking for opportunities to improve understanding through local research.
- Promoting the personal responsibility of residents who live in wildfire risk areas to prepare as follows:
 - *homes are built or improved to best resist wildfire;
 - *defensible space around homes is created and maintained;
 - * insurance policies are regularly updated;
 - *emergency alerts are receivable and acted upon;
 - *evacuation plans are learned and understood;
 - *community mitigation initiatives are engaged in and are sought.
- Develop and implement risk assessment and strategies to evaluate critical infrastructure and increase overall resiliency to wildfire and to lessen the long-term effects that wildfires have on our stream corridors, water infrastructure, and community assets.

To accomplish the above goals, each party commits to:

- Work within their own statutory and regulatory authorities, including planning and decision-making requirements where applicable.
- Collaborate and coordinate to implement this MOU to achieve the purpose and goals expressed herein.

In consideration of the above premises, the parties agree as follows:

III. THE COOPERATORS SHALL:

- A. Provide a liaison to link the parties of this MOU together.
- B. Coordinate with the U.S. Forest Service, non-profit organizations, for-profit organizations, institutions of higher education, federal, state, local, and Native American tribe governments, and individuals.

IV. THE COOPERATORS SHALL:

(For Non-Profits and Non-Governmental Organizations Only)

- A. Provide a liaison to link the parties of this MOU together.

Colorado River Wildfire Collaborative

- B. Coordinate with the U.S. Forest Service, non-profit organizations, for-profit organizations, institutions of higher education, federal, state, local, and Native American tribe governments, and individuals.
- C. ASSURANCE REGARDING FELONY CONVICTION OR TAX DELINQUENT STATUS FOR CORPORATE ENTITIES. This agreement is subject to the provisions contained in the Department of Interior, Environment, and Related Agencies Appropriations Act, 2012, P.L. No. 112-74, Division E, Section 433 and 434 regarding corporate felony convictions and corporate federal tax delinquencies. Accordingly, by entering into this agreement Cooperators acknowledges that it: 1) does not have a tax delinquency, meaning that it is not subject to any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, and (2) has not been convicted (or had an officer or agent acting on its behalf convicted) of a felony criminal violation under any Federal law within 24 months preceding the agreement, unless a suspending and debarring official of the USDA has considered suspension or debarment is not necessary to protect the interests of the Government. If Cooperators fail to comply with these provisions, the U.S. Forest Service will annul this agreement and may recover any funds Cooperators has expended in violation of sections 433 and 434.

V. THE U.S. FOREST SERVICE SHALL:

- A. Provide a liaison to link the parties of this MOU together.
- B. Ensure that all planning and site-based data collection activities comply with forest plans, National Environmental Policy Act (NEPA) documents, and all applicable laws and regulations.
- C. Coordinate with the Parties to this MOU, non-profit organizations, for-profit organizations, institutions of higher education, federal, state, local, and Native American tribe governments, and individuals.
- D. Execute necessary instrument(s) to allow Cooperator(s) to complete mutually agreed to activities and projects on National Forest System lands, which includes but is not limited to, providing Cooperator(s) and its agents access to federal lands to perform project implementation, maintenance, and monitoring activities at project sites.
- E. Following completion of project implementation and the achievement of all required performance standards for given sites, act as the long-term steward of project sites, conducting any required maintenance.

Colorado River Wildfire Collaborative

VI. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

- A. The Parties recognize, accept, and respect the differences in missions, goals, and objectives of each other. However, wildfire does not recognize or respect jurisdictional boundaries. The Parties therefore agree to work collaboratively and in a coordinated fashion to achieve the purpose and goals sought and described in this MOU.
- B. The Parties acknowledge that any Party to this MOU may participate in local activities or implement decisions related to forestry management as part of their site-specific obligations, responsibilities, and authorities. This MOU is not meant to supplant any Party's discretionary authority to make decisions about forest management or wildfire response associated with their individual jurisdictions.
- C. This MOU is non-binding and does not obligate any funds of the Parties. As funding and resources are available and authorized (as determined in each Party's sole discretion), the Parties will provide technical, human, and/or financial support to the Partnership under an appropriate authority, as applicable, and by separate instrument(s).
- D. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

Garfield County Program Contact	Garfield County Administrative Contact
John Martin, Chairman Garfield County Board of County Commissioners 108 8th St, Glenwood Springs CO 81601 970-945-5004 jmartin@garfield-county.com	Chris Bornholdt Commander, Garfield County Emergency Operations 107 8th St, Glenwood Springs CO 81601 970-945-0453 x 1012 cbornholdt@garcosheriff.com

Mesa County Program Contact	Mesa County Administrative Contact
Andy Martsof Mesa County Emergency Management 215 Rice St., Grand Junction CO 81501 970-244-1800 andrew.martsof@mesacounty.us	Andy Martsof Mesa County Emergency Management 215 Rice St., Grand Junction CO 81501 970-244-1800 andrew.martsof@mesacounty.us

Colorado River Wildfire Collaborative

City of Rifle Program Contact	City of Rifle Administrative Contact
Tommy Klein City Manager 970-989-3149 tklein@rifleco.org	Tommy Klein City Manager 970-989-3149 tklein@rifleco.org

Town of New Castle Program Contact	Town of New Castle Admin. Contact
David Reynolds Town Administrator Town of New Castle 450 W. Main Street New Castle, CO 81647 970-984-2311 dreynolds@newcastlecolorado.org	Rochelle Firth Assistant to the Town Administrator, PIO Town of New Castle 450 W. Main Street New Castle, CO 81647 970-984-2311 rfirth@newcastlecolorado.org

Town of Silt Program Contact	Town of Silt Administrative Contact
Trey Fonner (970) 876-2353 Ext. 106 231 N. 7th Street PO Box 70 Silt, CO 81652 trey@townofsilt.org	Amie Tucker (970) 876-2353 Ext. 104 231 N. 7th Street PO Box 70 Silt, CO 81652 atucker@townofsilt.org

Town of Parachute Program Contact	Town of Parachute Administrative Contact
Travis Elliott Town Manager Town of Parachute 222 Grand Valley Way Parachute, CO 81635 970-665-1147 telliott@parachutecolorado.com	Teresa Beecraft Finance Director Town of Parachute 222 Grand Valley Way Parachute, CO 81635 970-665-1145 tbeecraft@parachutecolorado.com

Colorado River Wildfire Collaborative

Town of De Beque Program Contact	Town of De Beque Administrative Contact
<p>Care' McInnis Town Manager cmcinnis@debeque.org 970-270-3290 PO Box 60, 381 Mintur Ave, De Beque, CO 81630</p>	<p>Care' McInnis Town Manager cmcinnis@debeque.org 970-270-3290 Evelyn Giertz Administrative Assistant egiertz@debeque.org (970) 283-5475 ext 108 PO Box 60 381 Mintur Ave, De Beque, CO 81630</p>

Metro District Battlement Mesa Program Contact	Metro District Battlement Mesa Admin. Contact
<p>Vinnie Tomasulo vtomasulo@bmmetro.com 970-285-9050 401 Arroyo Drive Battlement Mesa, CO 81635</p>	<p>Vinnie Tomasulo vtomasulo@bmmetro.com 970-285-9050 401 Arroyo Drive Battlement Mesa, CO 81635</p>

Town of Collbran Program Contact	Town of Collbran Administrative Contact
<p>Melonie Matarozzo Town Administrator Town of Collbran 1010 High Street Collbran, Co 81624 970-487-3751 townmanager@townofcollbran.us</p>	<p>Melonie Matarozzo Town Administrator Town of Collbran 1010 High Street Collbran, Co 81624 970-487-3751 townmanager@townofcollbran.us</p>

City of Glenwood Springs Program Contact	City of Glenwood Springs Administrative Contact
<p>Steve Boyd 970-384-6422 101 West 8th Street Glenwood Springs, CO 81601 steve.boyd@cogs.us</p>	<p>Steve Boyd 970-384-6422 101 West 8th Street Glenwood Springs, CO 81601 steve.boyd@cogs.us</p>

Colorado River Wildfire Collaborative

Colorado River Fire Protection District Program Contact	Colorado River Fire Protection District Administrative Contact
Zach Pigati Division Chief of Operations and Wildland 1850 Railroad Ave Rifle, CO 81650 970-319-8787 zach.pigati@crfr.us	PJ Tillman Administrative Director 1850 Railroad Ave Rifle, CO 81650 970-625-1243 pj.tillman@crfr.us

Grand Valley Fire Protection District Program Contact	Grand Valley Fire Protection District Administrative Contact
Chris Jackson Deputy Fire Chief 0124 Stone Quarry Road Parachute, CO 81635 970-285-9119 opschief@gvfpd.org	Kim Reeves Administrative Specialist 0124 Stone Quarry Road Parachute, CO 81635 970-285-9119 admin@gvfpd.org

De Beque Fire Protection District Program Contact	De Beque Fire Protection District Administrative Contact
Forest Matis Fire Chief 4580 I-70 Frontage Rd, De Beque, CO 81630 970-201-4088 forest.matis@debequefire.org	Jason Lee Captain 4580 I-70 Frontage Rd, De Beque, CO 81630 970-283-8632 jason.lee@debequefire.org

Lower Valley Fire Protection District Program Contact	Lower Valley Fire Protection District Administrative Contact
Travis Holder Fire Marshal 970-296-4258 tholder@lvfdfire.org 168 N Mesa St., Fruita CO 81521	Frank Cavaliere Fire Chief 970-858-3133 fcavaliere@lvfdfire.org 168 N Mesa St., Fruita CO 81521

Colorado River Wildfire Collaborative

Plateau Valley Fire Protection District Program Contact	Plateau Valley Fire Protection District Administrative Contact
Karl Belden 49084 Ke ½ Rd, Mesa CO 81643 970-261-9773 k.beldenjr@pvfiredept.org	Eric Bruton Acting Fire Chief 49084 Ke ½ Rd., Mesa CO 81643 970-261-9773 e.bruton@pvfiredept.org

Glenwood Springs Rural Fire Protection District Contact	Glenwood Springs Rural Fire Protection District Administrative Contact
Gary Tillotson 101 W 8th Street Glenwood Springs, CO 81601 Telephone: 970-384-6480 Email: gary.tillotson@cogs.us	Mina Bolton 101 W 8th Street Glenwood Springs, CO 81601 Telephone: 970-384-6436 Email: mina.bolton@cogs.us

Colorado State Forest Service Program Contact	Colorado State Forest Service Administrative Contact
Ron Cousineau Northwest Area PO Box 69 Granby, CO 80446 Telephone: 970-217-7022 Email: ron.cousineau@colostate.edu	Scott Woods 9769 W 119th Drive, Suite 12 Broomfield, CO 80021 Telephone: 303-404-9057 Email: scott.woods@colostate.edu

Colorado Parks and Wildlife Program Contact	Colorado Parks and Wildlife Administrative Contact (alt contact)
Molly West 711 Independent Ave Grand Junction, CO 81504 Telephone: 970-250-3818 Email: molly.west@state.co.us	Ivan Archer 711 Independent Ave Grand Junction, CO 81504 Telephone: 970-200-4026 Email: ivan.archer@state.co.us

Colorado River Wildfire Collaborative

Bureau of Land Management, Colorado River Valley Field Office Program Contact	Bureau of Land Management, Colorado River Valley Field Office Administrative Contact
Chad Sewell 2300 River Frontage Road Silt, CO 81652 Telephone: 970-876-9030 Email: csewell@blm.gov	Larry Sandoval 2300 River Frontage Road Silt, CO 81652 Telephone: 970-876-9002 Email: lsandoval@blm.gov

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Clark Woolley, Partnership Coordinator 900 Grand Avenue Glenwood Springs, CO Telephone: 970-948-9803 Email: clark.woolley@usda.gov	Alex Specht, Grants Management Specialist 900 Grand Ave Glenwood Springs, CO 81601 Telephone: 605-515-8812 Email: alex.specht@usda.gov

- E. NOTICES. Any communications affecting the operations covered by this agreement given by the U.S. Forest Service or Cooperators is sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the U.S. Forest Service Program Manager, at the address specified in the MOU.

To Cooperators, at Cooperator address shown in the

Colorado River Wildfire Collaborative

MOU or such other address designated within the MOU.

Notices are effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- F. PARTICIPATION IN SIMILAR ACTIVITIES. This MOU in no way restricts the U.S. Forest Service or Cooperators from participating in similar activities with other public or private agencies, organizations, and individuals.
- G. ENDORSEMENT. Any of Cooperator's contributions made under this MOU do not by direct reference or implication convey U.S. Forest Service endorsement of Cooperators' products or activities.
- H. NONBINDING AGREEMENT. This MOU creates no right, benefit, or trust responsibility, substantive or procedural, enforceable by law or equity. The parties shall manage their respective resources and activities in a separate, coordinated and mutually beneficial manner to meet the purpose(s) of this MOU. Nothing in this MOU authorizes any of the parties to obligate or transfer anything of value.

Specific, prospective projects or activities that involve the transfer of funds, services, property, and/or anything of value to a party requires the execution of separate agreements and are contingent upon numerous factors, including, as applicable, but not limited to: agency availability of appropriated funds and other resources; cooperator availability of funds and other resources; agency and cooperator administrative and legal requirements (including agency authorization by statute); etc. This MOU neither provides, nor meets these criteria. If the parties elect to enter into an obligation agreement that involves the transfer of funds, services, property, and/or anything of value to a party, then the applicable criteria must be met. Additionally, under a prospective agreement, each party operates under its own laws, regulations, and/or policies, and any Forest Service obligation is subject to the availability of appropriated funds and other resources. The negotiation, execution, and administration of these prospective agreements must comply with all applicable law.





Nothing in this MOU is intended to alter, limit, or expand the agencies' statutory and regulatory authority.

- I. USE OF U.S. FOREST SERVICE INSIGNIA. In order for Cooperators to use the U.S. Forest Service insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted from the U.S. Forest Service's Office of Communications. A written request must be submitted and approval granted in writing by the Office of Communications (Washington Office) prior to use of the insignia.
- J. MEMBERS OF U.S. CONGRESS. Pursuant to 41 U.S.C. 22, no U.S. member of, or U.S. delegate to, Congress shall be admitted to any share or part of this agreement, or benefits that may arise therefrom, either directly or indirectly.
- K. FREEDOM OF INFORMATION ACT (FOIA). Public access to MOU or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552).
- L. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All cooperators, their employees, volunteers, and contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.
- M. TERMINATION. Any of the parties, in writing, may terminate this MOU in whole, or in part, at any time before the date of expiration.
- N. DEBARMENT AND SUSPENSION. Cooperators shall immediately inform the U.S. Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should Cooperators or any of their principals receive a transmittal letter or other official Federal notice of debarment or suspension, then they shall notify the U.S. Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.
- O. MODIFICATIONS. Modifications within the scope of this MOU must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being

performed. Requests for modification should be made, in writing, at least 30 days prior to implementation of the requested change.

P. COMMENCEMENT/EXPIRATION DATE. This MOU is executed as of the date of the last signature and is effective through *Month Day, Year* at which time it will expire.

Q. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this MOU.

In witness whereof, the parties hereto have executed this MOU as of the last date written below.

John Martin, BOCC Chair Garfield County, Colorado

Date

Chris Bornholdt, Garfield County Emergency Management, Colorado

Date

Andy Martsof, Mesa County Emergency Management, Colorado

Date

Tommy Klein, City Manager, City of Rifle, Colorado

Date

Trey Fonner, Public Works Administrator, Town of Silt

Date

Travis Elliot, Town Manager, Town of Parachute

Date

Care' McInnis, Town Manager, Town of De Beque

Date

Vinnie Tomasulo, Metro District Battlement Mesa

Date

Melonie Matarozzo, Town Administrator, Town of Collbran	Date
Steve Boyd, Acting City Manager, City of Glenwood Springs, Colorado	Date
Zach Pigati, Colorado River Fire Protection District	Date
Forest Matis, De Beque Fire Protection District	Date
Karl Belden, Plateau Valley Fire Protection District	Date
Gary Tillotson, Glenwood Springs Rural Fire Protection District	Date
David Reynolds, Town Administrator, New Castle, Colorado	Date
Chris Jackson, Grand Valley Fire Protection District	Date
Travis Holder, Lower Valley Fire Protection District	Date
Ron Cousineau, Colorado State Forest Service, Northwest Territory	Date
Molly West, Colorado Parks and Wildlife	Date

Chad Sewell, Bureau of Land Management, Colorado River Valley Field Office Date

Clark Woolley, Partnership Coordinator, USFS, White River National Forest Date

TOWN OF NEW CASTLE RESOLUTION TC2024-10
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE
APPOINTING A MUNICIPAL JUDGE AND AN ASSISTANT MUNICIPAL JUDGE
PURSUANT TO SECTION 8.3 OF THE TOWN CHARTER AND SECTION 2.08.040 OF
THE NEW CASTLE MUNICIPAL CODE.

WHEREAS, § 8.3 of the Town Charter and § 2.08.040(A) of the New Castle Municipal Code (the "Code") states that the Town's municipal court shall be presided over by a municipal judge appointed for a term of two years by resolution of the Town Council; and

WHEREAS, Code section 2.08.040(A) grants Town Council the discretion to appoint one or more assistant municipal judges for a term not to exceed two years; and

WHEREAS, Charter § 8.3 and Code § 2.08.040 grants Town Council the discretion to appoint additional substitute judges as circumstances may require in cases of temporary absence, sickness, disqualification, or other inability of the presiding or assistant municipal judges to act; and

WHEREAS, the terms for the current municipal judge, assistant municipal judges, and substitute municipal judges expired April 16, 2024; and

WHEREAS, the Town Council desires to appoint a presiding municipal judge and assistant municipal judge to serve for a term of two years commencing on April 16, 2024 pursuant to the terms and conditions set forth in the Charter and the Code.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of New Castle, Colorado:

1. Recitals. The Town Council adopts the foregoing recitals as findings of fact and determinations of the Council.

2. Appointment of Presiding Municipal Judge. The Town Council hereby appoints _____ to serve as presiding municipal judge for the New Castle Municipal Court for a term of two years commencing on April 16, 2024.

3. Appointment of Assistant Municipal Judge. The Town Council hereby appoints _____ to serve as assistant municipal judge for the New Castle Municipal Court for a term of two years commencing on April 16, 2024.

4. Substitute Judges. The Town Council reserves the right to appoint substitute judges on an ad-hoc basis as circumstances may require in cases of temporary absence, sickness, disqualification, or other inability of the presiding or assistant municipal judges to act.

5. Salary/Review/Limitations. The Town Council approves a salary of \$1000.00 per month as compensation for the position of presiding, assistant, or substitute municipal judge. The Town Council has budgeted \$46,561.00 for municipal court operations for fiscal year 2024. The Town Council will review the salary and budget of the municipal

court on a quarterly basis to see if any adjustments are needed, provided however, that pursuant to Charter § 8.3 the salary will not be increased during the term of the appointment.

6. TABOR. No provision of this Resolution shall be construed or interpreted: i) to directly or indirectly obligate the Town to make any payment in any year in excess of amounts appropriated for such year; ii) as creating a debt or multiple fiscal year direct or indirect debt or other financial obligation whatsoever within the meaning of Article X, Section 6 or Article X, Section 20 of the Colorado Constitution or any other constitutional or statutory limitation or provision; or iii) as a donation or grant by the Town to or in aid of any person, company or corporation within the meaning of Article XI, Section 2 of the Colorado Constitution.

7. Effective Date. This resolution shall be effective immediately upon passage.

Introduced, Read and Adopted at a regular meeting of the Town Council of the Town of New Castle, Colorado, on April 16, 2024.

TOWN OF NEW CASTLE,
COLORADO

By: _____
Grady Hazelton, Mayor Pro

ATTEST:

Mindy Andis, Town Clerk

**New Castle Town Council Regular Meeting
Tuesday, February 20, 2024, 7:00 PM**

Call to Order

Mayor Art Riddile called the meeting to order at 7:10 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Mariscal
	Councilor Carey
	Councilor Hazelton
	Mayor A Riddile
	Councilor Copeland
	Councilor Leland left 10:14
	Councilor G Riddile

Absent	none
--------	------

Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Mindy Andis, Town Treasurer Viktoriya Ehlers, Assistant Town Attorney Haley Carmer, Town Attorney David McConaughy, Public Works Direct John Wenzel, Police Chief Chuck Burrows, Polic Clerk Jessica Hernandez, Lieutenant Stu Curry, and members of the public.

Meeting Notice

Clerk Andis verified that her office gave notice of the meeting in accordance with resolution TC 2024-1.

Conflicts of Interest

Councilor Hazelton stated he would be recusing himself for item F. The update from the Chamber of Commerce.

Councilor G. Riddile and Councilor Carey stated they would be recusing themselves from items K & L. The discussion regarding the sale of the 6th Street lot.

Agenda Changes

Town Clerk Mindy Andis said the Coal Ridge High School Coed Cheer Team were not able to come tonight. Therefore, item A will need to be moved to a later date.

Clerk Andis said Ms. Amy Anglemyer was not able to attend the meeting tonight. Therefore, item C will need to be moved to a later date.

Citizen Comments on Items not on the Agenda

There were no citizens

1 **Consultant Reports**

2 Consultant Attorney –present for agenda items only.
3 Consultant Engineer – present for agenda items only.
4

5 **Items for Consideration**
6

7 **Consider a Letter of Interest from Sharon Morris for Appointment to Seat on**
8 **Climate and Environment Commission**

9 Councilor Leland explained that there have been two vacancies commission for a while on
10 the commission and there will be a commission seat becoming vacant due to the term
11 expiring and the commissioner will not be submitting a letter for reappointment. Ms.
12 Sharon Morris said she is a resident of New Castle and submitted a letter of interest for
13 the commission because she has a great love of nature and the outdoors. She has taken
14 several courses in environmental studies and has sought personally to reduce the use and
15 impact on the environment. She likes what the commission has prioritized and is
16 interested in continuing the work.

17 **MOTION: Councilor Leland made a motion to Appoint Sharon Morrison to the**
18 **Climate and Environment Commission. Councilor G. Riddle seconded the motion**
19 **and it passed unanimously.**

20 **Consider a Letter of Interest from Derek Anglemyer for Appointment to Seat on**
21 **Climate and Environment Commission**

22 Mr. Derek Anglemyer said he is the owner of West Canyon Tree Farm. He said he has four
23 bee hives on the property and 2023 the bees did produce honey. There is someone who
24 does care for the bees on the property.

25 **MOTION: Councilor Leland made a motion to Appoint Derek Anglemyer to the**
26 **Climate and Environment Commission. Councilor Carey seconded the motion and**
27 **it passed unanimously.**
28

29 **Update – Town Engineer and Public Works Director Regarding Southside**
30 **Intercept Sewer Line**

31 Town Administrator Dave Reynolds said Town Engineer Jeff Simonson and Public Works
32 Director John Wenzel will give an update to the council regarding the Southside Intercept
33 Sewer Line. Administrator Reynolds said the Southside Intercept Line is a sewer line which
34 collects wastewater from the southside of Downtown, City Market Plaza, Lakota Canyon
35 Ranch, Shibui, Castle Ridge, and Walters Center. This line is comprised of a combination
36 of gravity and pump systems which deliver wastewater to the Wastewater Treatment
37 Plant at the west end of town. As one of the older wastewater lines in town it is important
38 to understand the condition, capacity, and useful lifespan of this pipe. Engineer Simonson
39 and Director Wenzel will share recent findings and discuss possible future actions related
40 to this section of our wastewater collection system.

41 Engineer Simonson reviewed his slideshow presentation with the council. (**Exhibit A**)
42 Attorney David McConaughy said in the Lakota Canyon Ranch Annexation agreement, the

1 town did say the town would take care of the sewer lines.
2 Councilor Carey asked when the pipes do get replace with bigger pipes will the grade be
3 suffice for the replacement. Engineer Simonson said the grades will be suffice and will not
4 need to change.
5 Mayor A. Riddile asked how many years before the town would need to start replacing the
6 sewer lines. Engineer Simonson said from 2008 to 2023 went from 60 percent compacity
7 to 66 percent compacity if the rate of growth stays under a 10 percent a year growth
8 probably five years.
9 Councilor G. Riddile said the town should start working on the project in 2027.
10 Engineer Simonson said the project will be completed in phases and can be planned in
11 phases not as one large project.
12 Councilor G. Riddile asked how long the project would take if it was done as one large
13 project.
14 Engineer Simonson said he would estimate between 6 and 8 months. The time really
15 depends on the contractor.

16 17 **Update – Chamber of Commerce**

18 Administrator Reynolds said the New Castle Chamber of Commerce is here tonight to give
19 an update to the council on their 2024 budget, activities, and organizational structure.
20 Chamber Board Members will review their goals for 2024 as well as forecasted budgetary
21 needs.
22 Chamber President Siobahn Milholm, Mandy Gauldin Marketing and Kevin Hanson
23 presented their 2024 budget to the council (**Exhibit B**). Ms. Milholm said there was a 35
24 percent membership increase in 2023 and is hopeful for an additional 25 percent for 2024.
25 She said the business after hours has been very successful and keeps growing. The block
26 party and showcase and the Spirit Walk both events were successful.
27 Ms. Gauldin said the chamber has launched a new website in January that was
28 professionally developed and is more user friendly and more visibility for the chamber
29 members with an enhanced search engine. Each member has their own page with links to
30 websites, Facebook, Instagram, and Google Maps. For the past year Facebook reach is up
31 140 percent, ads are up 174 percent, content interactions are up 83 percent, link clicks
32 are up 119 percent, visit to the page is up 328 percent, new likes and follows are up 83
33 percent. Ms. Gauldin said the demographics are 79 percent women and 21 percent men.
34 The largest age group is 35-44 followed by 45-54. Currently 31 percent live in New Castle,
35 10 percent live in Silt, 8.7 percent live in Glenwood Springs and 7.7 percent live in Rifle.
36 Ms. Gauldin said she has been handling these duties on a volunteer basis for the past year
37 but can't continue to do so. The Chamber has hired a new administrator who will be
38 taking over the day-to-day tasks of the marketing portion for the chamber.

39 Mayor Art Riddile asked who the new administrator is. Ms. Gauldin said Suzanne Hazelton.
40 Mayor Art Riddile said the town completed the budget for 2024 two months ago, why the
41 ask for more money now and why the contract labor went from \$7,000 to \$20,000. Ms.
42 Gauldin said the new administrator has taken on more duties and the amount also

1 includes an audit, legal fees to update the by-laws and bookkeeping.

2 Mayor Art Riddile said the showcase was a success why is the cost doubled. Ms. Milholm
3 said there were other expenses that came up months after the event. The 2024 budget
4 for the showcase has those other expenses included in the budget. The expectation for
5 the showcase for 2024 will be bigger, therefore there will need to be more security and
6 port a potty.

7 Kevin Hanson said there is planning in place to help with funding. The chamber will be
8 increasing dues, changing BINGO night will help increase revenue. The chamber will be
9 adding games to BINGO and increase the marketing and advertising for chamber events.

10 Ms. Gauldin said the chamber will start to offer sponsorships for events to help offset
11 some of the expenses.

12 Mr. Hanson said the chamber has added an Ambassador Program in 2024 which will be an
13 additional interest to people who want to be involved. He said to help save cost is to have
14 the administrator be remote and that would save office space.

15 Ms. Milholm said the chamber is asking for an additional \$3500 from the town.

16 Mayor Art Riddile suggested seeing how the new BINGO, the sponsorship, and the other
17 events for financing. Come back in August when the town starts budget for 2025 and
18 make a presentation.

19 Ms. Gauldin asked if the town would sponsor the block party since that would be first
20 event of the year. The block party is June 28, 2024.

21 Councilor Leland asked Town Treasurer Viktoriya Ehlers if there is money in the town
22 budget for the request. Treasurer Ehlers said in the Administration General Fund is
23 healthy and would not be problem to have the money come from that account.

24 Councilor Carey said she would like to see the outcome of the events when the chamber
25 does a presentation to the council and show what the extra help has done.

26
27 **MOTION: Councilor Leland made a motion to approve Block Party Sponsorship in**
28 **the amount of \$3500.00. Councilor Mariscal seconded the motion and it passed 5**
29 **to 1. Councilor Copeland: Yes; Mayor A. Riddile: no; Councilor Mariscal: yes;**
30 **Councilor G. Riddile: yes; Councilor Carey: yes; Councilor Leland: yes.**

31 **Consider Approving Resolution TC 2024-7 - A Resolution of the New**
32 **Castle Town Council Supporting the Application for a Mini Grant from**
33 **the Garfield County Federal Mineral Lease District**

34 Administrator Reynolds said staff is submitting a grant application for the
35 replacement of outdated playground equipment. The grant requests is \$25,000
36 for the playground equipment. The playground equipment is in Kay Williams
37 Park which is the oldest equipment. The estimated cost for the replacement is
38 about \$60,000.00.

39 **MOTION: Councilor Leland made a motion to approve Resolution**
40 **TC2024-7 A Resolution of the New Castle Town Council Supporting the**

1 **Application for a Mini Grant from the Garfield County Federal Mineral**
2 **Lease District. Councilor Carey seconded the motion and it passed**
3 **unanimously.**

4 **Consider Approving Resolution TC 2024-8 - A Resolution of the New Castle Town**
5 **Council Supporting the Application for a Traditional Grant from the Garfield**
6 **County Federal Mineral Lease District**

7 Public Works Director John Wenzel said staff is submitting a grant application for the
8 round-about landscape construction. The grant request is \$400,000.00, with a total
9 project cost of \$650,000.00.

10 **MOTION: Councilor Leland made a motion to approve Resolution**
11 **TC2024-8 A Resolution of the New Castle Town Council Supporting the**
12 **Application for a Traditional Grant from the Garfield County Federal**
13 **Mineral Lease District. Councilor Mariscal seconded the motion and it**
14 **passed unanimously.**

15 **Consider Approving Resolution TC 2024-9 - A Resolution of the New**
16 **Castle Town Council Supporting the Application for a Police Department**
17 **Grant.**

18 Chief Burrows said the grant would be awarded by the Colorado Division of
19 Criminal Justice. The grant request is for \$174,860.03 which would be for 11
20 Police Mobile Data Terminals, one Traffic Camera Trailer, and three License
21 Plate Readers. The grant is a 100 percent funding. Chief Burrows reviewed the
22 grant application and information with the council. (**Exhibit C**). He said the
23 mission is to assist the state and local law enforcement efforts to prevent or
24 reduce crime and violence and to improve the administration of criminal justice
25 systems.

26 *Priority Grant Areas

27 *Community Based Violence

28 *Behavioral Health

29 *Activities to prevent auto theft

30 Chief Burrows said grant funding would be concentrating on activities to
31 prevent auto thefts. There are three technology components in the grant
32 submission:

33 *Mobile Data Terminals (MDT) which would be laptops in patrol
34 vehicles. The MDTs would all for officers to run vehicle plates, suspects, pull up
35 mug shots, and allow for the officers more time on patrol. SAFETY-Dispatch can
36 locate patrol vehicles with GPS tracking, allow officers to see where the nearest
37 backup is and where officers or deputy location is.

1 *License Plate Readers (LPR) can identify stolen vehicles and can
2 detect associated warrants, suspects and missing parties entering New Castle.

3 *Mobile surveillance trailer with mounted LPR. The trailer can be
4 staged in problem areas for monitoring as well monitoring special events.
5 Chief Burrows explained the department technology improvement project.
6 He said the New Castle Police Department is applying for the Colorado Division
7 of Criminal Justice, Justice Assistance Grant to greatly improve our community
8 policing strategy. Part of this process is to seek support from our community
9 members to assist in the decision-making process of being awarded the grant
10 and even further enhance the safety and security of the great community.

11 The initiative is to acquire license plate reader cameras, a traffic camera trailer,
12 and mobile data terminals. This will dramatically improve the pro-active
13 approach by leveraging technology to enhance law enforcement capabilities by
14 connecting us with dispatch directly, offering another pair of eyes in problem
15 areas, and grant the ability to prevent motor vehicle theft, locate missing and
16 wanted persons, and providing critical information for responding officers.

17 The implementation of license plate reader cameras will significantly aid in the
18 timely identification of vehicles involved in criminal activities, allowing for swift
19 action, and potentially preventing crimes before they occur. A traffic camera
20 trailer will contribute to monitoring and managing traffic flow in our growing
21 town more effectively, ensuring public safety on our roads. Furthermore, the
22 deployment of Mobile Data Terminals (MOT's) will enable officers to access
23 critical information in real time, whereas historically they have had to rely on
24 delayed information through dispatch.

25 These technological advancements are not just tools for law enforcement; they
26 represent an investment in the well-being and protection of our community. By
27 supporting the New Castle Police Department in securing this grant, you are
28 taking a significant step towards creating a safer environment for all residents
29 and visitors. It will also impact the efficiency of the New Castle Police
30 Department, which in turn improves response time to calls, enhancing our
31 community's security infrastructure, ultimately contributing to a safer and more
32 secure New Castle.

33 The police department will utilize the JAG grant funding efficiently and effectively to
34 achieve the intended outcomes. Our track record of professionalism and dedication to
35 public safety assures us that this project will be implemented with the utmost care and

consideration for the privacy and rights of our citizens.

MOTION: Councilor G. Riddile made a motion to approve Resolution TC2024-9 A Resolution of the New Castle Town Council Supporting the Application for a Police Department Grant. Councilor Copeland seconded the motion and it passed unanimously

Consider Approving Ordinance TC2024-01 – Amendment of Sections 17.04.050, 17.36.040 and 13.20.060 of the Town Municipal Code to add Microbrewery as a Permitted Use in the C-1 Zone District (2nd Reading)

Administrator Reynolds said during a regular town council meeting held on February 6, 2024, town council voted 5 – 2 in favor of adding the limited and defined Micro Brewery operations as a new permitted use in the Downtown C-1 Zoning District. During the first reading of this item, council and staff discussed the proposed definition of “Micro Brewery”, reviewed concerns regarding safe water discharge, and discussed how Micro Brewing businesses might be assessed appropriate water and sewer tap fees.

Administrator Reynolds said in general, the council agreed that adding Micro Breweries as permitted use was an acceptable idea. The council did, however, express concerns about the cost of tap fees and how those fees might affect new businesses. Following the first reading, staff conferred with our town attorney and discussed what flexibility may be available related to tap fees as well as what elements of tap fee charges are not flexible. In response to voiced concerns, staff were suggesting the addition of greater detail in the ordinance to better memorialize the mathematical formulas used to determine the EQR and tap fee basis for Micro Brewing businesses. Staff will explain the suggested changes along with recently learned limitations related to how tap fees must be assessed to each new water user.

Town Attorney David McConaughy said the loan conditions from the water and power authority do not allow for reduction in tap fees.

Administrator Reynolds said between first and second reading language was added to the ordinance to reflect that the town may request periodic production reports following commencement of actual use to confirm usage does not exceed tap fees assessed. Microbreweries allow for 500 barrels of production or fraction thereof for 1 EQR.

MOTION: Mayor A. Riddile made a motion to approve Ordinance TC2024-01 – Amendment of Sections 17.04.050, 17.36.040 and 13.20.060 of the Town Municipal Code to add Microbrewery as a Permitted Use in the C-1 Zone District (2nd Reading) Councilor Carey seconded the motion and it passed 5 to 2.

Discussion: Councilor Graham Riddile stated he would be voting “No” because feels like the code is too restrictive. Councilor Mariscal said she would also be voting “no”.

1 **Councilor G. Riddile: no; Councilor Mariscal: no; Councilor Leland: yes;**
2 **Councilor Carey: yes; Councilor Hazelton: yes; Councilor Copeland; yes;**
3 **Mayor Art Riddile: yes.**

4 **Discussion Regarding Use or Sale of Town Owned Property Located at**
5 **the Corner of 6th and Main Street.**

6 Administrator Reynolds said Aaron Shockley is present to discuss his interest in
7 the vacant property at the corner of 6th and W. Main Street.

8 Attorney McConaughy disclosed that Mr. Shockley is a client of the firms not in
9 prospective this agenda item. A partner of Attorney McConaughy represents Mr.
10 Shockley with other matters.

11 Mr. Shockley said the plan for the property is to continue the catering business,
12 storage for two trailers, commercial kitchen space, and office. He said he wants
13 to open a brick-and-mortar restaurant. He would like to pursue a beer and wine
14 liquor license. He wants to be downtown and has taken in some inspirations in
15 the historic buildings. The goal is by the end of 2025 to have a building. The
16 thought is a two-story building with an event space on the second floor
17 including a balcony.

18 Councilor Leland asked if there would be onsite parking for customers. Mr.
19 Shockley said no the customers would park on Main Street. Administrator
20 Reynolds clarified that the code doesn't require for onsite parking.

21 Mayor A. Riddile asked how many staff members Mr. Shockley would have
22 between 6-8 full-time year-round employees.

23 Councilor Hazelton asked about the RFTA bus stop being on the property. Mr.
24 Shockley said he believes it would be a plus but if it would be possible to move
25 the shelter down a little bit and not right in the middle of the lot.

26 Councilor Copeland asked how often the restaurant would be open. Mr.
27 Shockley said starting out the focus would Friday -Sunday dinner. In the future
28 expanding to lunch and provide a small delivery service.

29
30 **Executive Session (1) for the purpose of determining positions relative**
31 **to matters that may be subject to negotiations, developing strategy for**
32 **negotiations, and/or instructing negotiators under C.R.S Section 24-6-**
33 **402(4)(e) concerning the 6th Street Lot**
34

35 **Motion: Councilor Leland made a Motion at 9:31p.m. to go into**
36 **Executive Session for a conference with the Town Attorney for the**

1 **purpose of receiving legal advice on specific legal questions under**
2 **C.R.S. 24-6-402(4)(b) for the purpose of determining positions relative**
3 **to matters that may be subject to negotiations concerning the 6th**
4 **Street Lot. Mayor A. Riddile seconded the motion and it passed**
5 **unanimously.**

6 **Executive Session for a conference with the Town Attorney for the**
7 **purpose of receiving legal advice on specific legal questions under CRS**
8 **Section 24-6-402(4)(b) regarding pending litigation against Castle**
9 **Valley Ranch Investors**

10 **Motion: Councilor Leland made a Motion at 9:31p.m. to go into**
11 **Executive Session for a conference with the Town Attorney for the**
12 **purpose of receiving legal advice on specific legal questions under**
13 **C.R.S. 24-6-402(4)(b) for the purpose of determining positions relative**
14 **to matters that may be subject to negotiations concerning the 6th**
15 **Street Lot. Mayor A. Riddile seconded the motion and it passed**
16 **unanimously.**

17 Councilor G. Riddile and Councilor Carey returned at 9:44p.m.

18 Executive session concluded.

19
20 At the end of the executive session, Mayor Art Riddile made the following statement:

21
22 "The time is now 10:23p.m. and the executive session has been concluded. The
23 participants in the executive sessions were: Councilor Mariscal, Councilor Carey, Councilor
24 Hazelton; Councilors Copeland, G Riddile, Councilor Leland, Town Administrator Reynolds,
25 Town Clerk Andis, Assistant Town Attorney Haley, Town Attorney David McConaughy and
26 Town Treasurer Ehlers. For the record, if any person who participated in the executive
27 session believes that any substantial discussion of any matters not included in the motion
28 to go into the executive session occurred during the executive session, or that any
29 improper action occurred during the executive session in violation of the Open Meetings
30 Law, I would ask that you state your concerns for the record."

31
32 No concerns were stated.

34 **Consent Agenda**

35 February 6, 2024 Minutes

36
37 **MOTION: Mayor A. Riddile made a motion to approve the consent**
38 **agenda. Councilor Hazelton seconded the motion and it passed**

1 **unanimously**

2
3 **Staff Reports** – continued

4 **Commission Reports**

5 **Planning & Zoning Commission** – Councilor Carey said P&Z did meeting on
6 the February 14, 2024, and reviewed a sketch plan for the proposed
7 development just east of elementary school in Castle Valley Ranch. There were
8 many residents that showed up for the meeting. There is a lot of concern
9 regarding the gas station. The developer did appear open to the suggestions
10 from the commission.

11 Rest of agenda items were continued to the next meeting.

12 **MOTION: Mayor A. Riddile made a motion to adjourn. Councilor Hazelton**
13 **seconded the motion and it passed unanimously.**

14
15 The meeting adjourned at 10:27p.m.

16
17 Respectfully submitted,
18
19
20
21

22 _____
23 Mayor Art Riddile
24
25

26 _____
27 Town Clerk Mindy Andis, CMC
28

**New Castle Town Council Regular Meeting
Tuesday, March 5, 2024, 7:00 PM**

Call to Order

Mayor Art Riddile called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Carey
	Councilor Hazelton
	Mayor A Riddile
	Councilor Copeland
	Councilor Leland
	Councilor G Riddile

Absent	Councilor Mariscal
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Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Mindy Andis, Town Treasurer Viktoriya Ehlers, Assistant Town Attorney Haley Carmer, and members of the public.

MOTION: Mayor A. Riddile made a motion to approve Councilor Mariscal absence. Councilor Copeland seconded the motion and it passed unanimously.

Meeting Notice

Clerk Andis verified that her office gave notice of the meeting in accordance with resolution TC 2024-1.

Conflicts of Interest

Councilor G. Riddile and Councilor Carey stated they would be recusing themselves from items K & L. The discussion regarding the sale of the 6th Street lot.

Agenda Changes

There were no agenda changes

Citizen Comments on Items not on the Agenda

Ms. Bronwyn Rittner, New Castle resident voiced her concerns about the traffic on Main Street and 7th Street, 7th Street to Castle Valley Ranch, and Main Street at 7th Street to C Ave, including all the alley in between. She asked the council to consider those streets to be part of the conversation regarding traffic calming devices. There is a lot more traffic on Main Street and 7th Street and is becoming dangerous for pedestrians and child during the morning hours before school and afternoon hours after school.

Consultant Reports

Town Council Meeting
Tuesday, March 5, 2024

1 Consultant Attorney –present for agenda items only.
2 Consultant Engineer – not present
3

4 **Items for Consideration** 5

6 **Update: Capital Committee Report**

7 Administrator Reynolds said on Thursday February 1st Councilor Copeland and Councilor
8 G. Riddile met with staff members Town Treasurer Viktoriya Ehlers, Public Works Director
9 John Wenzel, Police Chief Chuck Burrows, Town Planner Paul Smith, Town Clerk Mindy
10 Andis, Administrative Assistant Rochelle Firth, and Town Administrator Dave Reynolds to
11 discuss this year's updates to the Capital Improvement Plan.

12 During this meeting, the team reviewed the following:

- 13 ✓ Review of completed 2023 projects
- 14 ✓ Status of the targeted projects which were not completed in 2023
- 15 ✓ Total funding available for 2024 projects
- 16 ✓ New projects to be added to our tiered capital projects list
- 17 ✓ Review of projects which can be completed using 2024 budgeted funds
- 18 ✓ Proposed grant strategies for projects which may be partially funded through FMLD
19 grants
- 20 ✓ Review of the workload and staffing needs to complete existing projects as well as
21 2024 proposed projects

22 Based on our Feb. 1st discussions the Committee feels that we have achievable goals for
23 2024 projects, a sensible grant strategy for 2024, and a well-conceived updated *Tiered*
24 *Project List* for the near and more distant future.

25 Administrator Reynolds reviewed the report with the council (**Exhibit A**).

26 Treasurer Ehlers said reviewed the budget for this year with council. She said the general
27 fund currently unassigned fund balance for emergency reserve is at \$2.49 million which
28 equals about 6 months. There is a remaining balance of \$498k in the general fund for
29 future capital projects.

30 Councilor G. Riddile reviewed the utility fund balance and outlook from 2024-2029.

31 Administrator Reynolds said he has been speaking with DOLA regarding possible grant
32 funding. He also met with USDA for low interest loan for either the office project or the
33 southside intercept.

34 Councilor G. Riddile asked about Colorado River Little League was asking for \$3,500. Also,
35 Coal Ridge High School has asked for \$1,000. Administrator Reynolds said there is a
36 group of people who are rebuilding the town's baseball fields at Elk Creek Elementary
37 School. They started the work last year and have approached town to work on the other
38 two fields. The cost of the work is about \$7,000. The group has asked the town to split
39 the cost with them. Staff feels this is a great opportunity to the field professionally done.
40 Administrator Reynolds said Coal Ridge High School has approached the town to be a
41 sponsorship for \$1,000 towards the facility. The school is building a new restroom facility
42 out near their sports field. For being a sponsor would put the name or logo stamped into

1 the concrete.

2
3 **Executive Session (1) for the purpose of determining positions relative to**
4 **matters that may be subject to negotiations, developing strategy for**
5 **negotiations, and/or instructing negotiators under C.R.S Section 24-6-402(4)(e)**
6 **concerning the 6th Street Lot**

7
8 **Motion: Councilor Leland made a Motion at 9:31p.m. to go into Executive Session**
9 **for a conference with the Town Attorney for the purpose of receiving legal advice**
10 **on specific legal questions under C.R.S. 24-6-402(4)(b) for the purpose of**
11 **determining positions relative to matters that may be subject to negotiations**
12 **concerning the 6th Street Lot. Mayor A. Riddile seconded the motion and it**
13 **passed unanimously.**

14 **Executive Session for a conference with the Town Attorney for the**
15 **purpose of receiving legal advice on specific legal questions under CRS**
16 **Section 24-6-402(4)(b) regarding pending litigation against Castle**
17 **Valley Ranch Investors**

18 **Motion: Councilor Leland made a Motion at 9:31p.m. to go into**
19 **Executive Session for a conference with the Town Attorney for the**
20 **purpose of receiving legal advice on specific legal questions under**
21 **C.R.S. 24-6-402(4)(b) for the purpose of determining positions relative**
22 **to matters that may be subject to negotiations concerning the 6th**
23 **Street Lot. Mayor A. Riddile seconded the motion and it passed**
24 **unanimously.**

25 Councilor G. Riddile and Councilor Carey returned at 9:44p.m.

26 Executive session concluded.

27
28 At the end of the executive session, Mayor Art Riddile made the following statement:

29
30 "The time is now 10:23p.m. and the executive session has been concluded. The
31 participants in the executive sessions were: Councilor Mariscal, Councilor Carey, Councilor
32 Hazelton; Councilors Copeland, G Riddile, Councilor Leland, Town Administrator Reynolds,
33 Town Clerk Andis, Assistant Town Attorney Haley, Town Attorney David McConaughy and
34 Town Treasurer Ehlers. For the record, if any person who participated in the executive
35 session believes that any substantial discussion of any matters not included in the motion
36 to go into the executive session occurred during the executive session, or that any
37 improper action occurred during the executive session in violation of the Open Meetings
38 Law, I would ask that you state your concerns for the record."

39
40 No concerns were stated.

Town Council Meeting
Tuesday, March 5, 2024

1
2 **Consent Agenda**

3 February Bills \$1,158,965.06

4 Kum & Go Report of Changes – Change of Manager

5 **MOTION: Councilor G. Riddile made a motion to approve the consent agenda.**

6 **Councilor Carey seconded the motion and it passed unanimously.**
7

8 **Staff Reports**

9 **Town Administrator** – Administrator Reynolds wished Councilor Carey Happy Birthday.
10 He said on Monday, March 11, 2024, The Colorado River Valley Chamber of Commerce will
11 be holding an event at Grand River Hospital. The town has not been invited before, but
12 they do have the town on the agenda as the first speaker. Town staff is putting together a
13 presentation for the event. Administrator Reynolds said Colorado River Valley Economic
14 Development Partnership which the managers of the valley working along with AGNC,
15 CMC, Libraries and many more organizations. There will be a three-day workshop starting
16 tomorrow through Friday. He said the immigration issue conversation has gone in two
17 separate directions. There is a group who wants to form a regional immigration coalition
18 and have the town join the group. The group would tell the towns what can be done if
19 there is an influx of immigrants. The opposing side is towns and counties are now signing
20 resolutions declaring the town or county is a non-sanctuary town or county. Garfield
21 County signed a resolution stating they are a non-sanctuary county. Administrator
22 Reynolds said April 17 & 18, 2024, is the Garfield County Energy Symposium which will be
23 held in New Castle at New Hope Church. He said the town does have one ticket for the
24 event. Administrator Reynolds reminded the council about the CML Conference in June. He
25 reviewed the council agenda for the next meeting. He said that will be full and there will
26 be a work session at 6pm. The work session is to interview two candidates for the
27 municipal judge position. The land use application for TC Midwest is on the agenda for the
28 next meeting. The expectation is there will be a lot of community members coming for the
29 land use application. Councilor G. Riddile suggested calling for a special meeting since the
30 agenda is large and with the land use application it's a lot for one night. The council
31 decided to have the mayor call a special meeting for the following week if TC Midwest will
32 be ready for council on March 19, 2024.

33 **Town Clerk** – Clerk Andis said she has hired someone to fill the open position in her
34 office. Her Professional Assistant started yesterday. Therefore, her office is busy doing
35 training. The public works department put a window in the wall between her office and the
36 front office. She said having the window helps her to be connected to the rest of the office
37 and with her staff.

38 **Town Treasurer** – Treasurer Ehlers said she has also hired an Assistant Treasurer. She is
39 also busy training the new person. She said she has finished the financials for 2023.

40 **Town Planner** – not present

41 **Public Works Director** – not present
42

43 **Commission Reports**

44 **Planning & Zoning Commission** – has not met

45 **Historic Preservation Commission** - has not met

46 **Climate and Environment Commission** – Commissioner Leland said the commission is

1 planning Earth Day. CEC will be buying a couple hundred water bottles with the CEC logo
2 on them and will be passing them out on Earth Day. He had suggested getting rid of the
3 plastic bottled water for council.

4 **Senior Program** - has not met

5 **RFTA** – Mayor A. Riddile said there is a special meeting on Thursday, March 7, 2024,
6 regarding union issues.

7 **AGNC** – Councilor Hazelton said there was discussion regarding the many bills that are
8 being presented in the senate and the house.

9 **GCE** - Commissioner Leland shared the annual report for 2023 (**Exhibit B**)

10 **EAB** - has not met

11 **Detox** - has not met

12 **Council Comments**

13 Councilor Hazelton asked to have a joint meeting with P&Z Commission
14 regarding the protocol for land use applications and how the council and
15 commission conduct ourselves.

16 Councilor Leland said there needs to be some discussion regarding the green
17 bridge at the west end of town. The town needs to do something about the
18 green bridge once the new bridge goes in. Administrator Reynolds said the
19 town staff has pursued a couple of ideas. One idea was using the bridge from
20 the wastewater plant to the public works facility. Another idea was to use the
21 side panels to create the new pedestrian bridge. The clerk's office looked into
22 seeing if the bridge could be designated as historic. Unfortunately, once the
23 bridge is cut up it would not qualify.

24 **Items for Future Council Agenda**

25
26 **MOTION: Mayor A. Riddile made a motion to adjourn. Councilor Carey seconded**
27 **the motion and it passed unanimously.**

28
29 The meeting adjourned at 9:02p.m.

30
31 Respectfully submitted,
32
33
34
35

36 _____
37 Mayor Art Riddile
38
39
40

41 _____
42 Town Clerk Mindy Andis, CMC