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Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Agenda

New Castle Town Council Regular Meeting Tuesday, February 21, 2023, 7:00 PM

Starting times on the agenda are approximate and intended as a guide for Council.
The starting times are subject to change by Council, as is the order of items on the agenda.

Virtual Meetings are subject to internet and technical capabilities.

[To join by computer, smart phone or tablet click HERE](#)

If you prefer to telephone in:

Please call: 1-346-248-7799

Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your
phone to mute until called on

The Council Packet is available [HERE](#)

Call to Order

Pledge of Allegiance

Roll Call

Meeting Notice

Conflicts of Interest

Agenda Changes

Citizen Comments on Items not on the Agenda

-Comments are limited to three minutes-

Consultant Reports

Consultant Attorney

Consultant Engineer

Items for Consideration

A. Presentation: Aviation Economic Growth - Evan Zislis, Aspen Institute

B. Discussion: Model Traffic Code Update and Moving Driving Under Restraint / Inoperable Vehicle Infractions to Municipal Court

Consent Agenda

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

- [February 7, 2023 minutes](#)
- [Resolution](#) TC 2023-04 - A Resolution of the New Castle Town Council Supporting the Application for a Grant from the Garfield County Mineral Lease District for the Construction of a Dog Park
- [Resolution](#) TC 2023-5 - A Resolution of the New Castle Town Council Supporting the Application for a Grant from the Garfield County Federal Mineral Lease District for the Streets Capital Maintenance Project

Staff Reports

Town Administrator
Town Clerk
Town Treasurer
Town Planner
Public Works Director

Commission Reports

Planning & Zoning Commission
Historic Preservation Commission
Climate and Environment Commission
Senior Program
RFTA
AGNC
GCE
EAB

Council Comments

Adjourn



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Memorandum

To: Mayor & Council
From: David Reynolds
Re: Agenda Item – Presentation and Survey – Evan Zislis – Growing an Aviation Economy
Date: 02/7/2023

Purpose:

The purpose of this agenda item is to allow time for Evan Zislis from the Aspen Institute to present ideas and concepts on how to grow economic opportunities in the Colorado River Valley. Evan has been working with a group of valley leaders and managers to help plant the seeds for the *Colorado River Valley Economic Development Partnership* whose interest is to explore ideas in order to grow and diversify the local economic base and create good paying and sustainable jobs for the workforce of this valley.

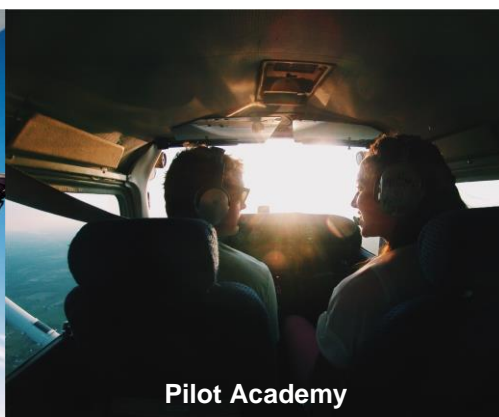
Specific to this presentation, Evan has been exploring the idea of using existing valley assets to attract new businesses to our area. Evan's work to date has led to the concept of utilizing the existing airport, local terrain, existing shops, hotels, restaurants, workforce, and many other assets in order to build and grow an aviation-based leg of our local economy. Evan will explain areas of this concept which include military training, wildland firefighter training, aviation firefighter training, air sport tourism, pilot academy, and more.

Attached please find a copy of Evan's presentation for your review. In order to gain clear feedback from each town council throughout the valley, Evan will be asking council members to complete a survey following his presentation.

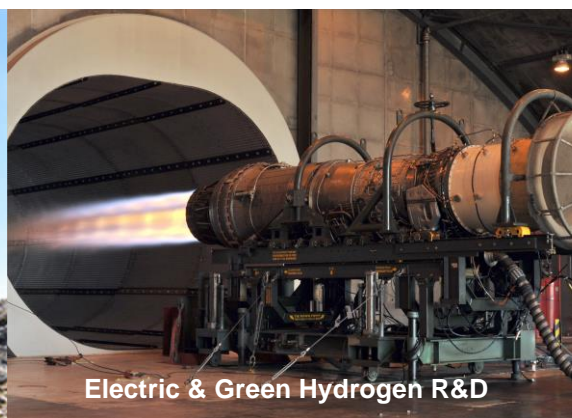
FOCUS 1: PROFESSIONAL RESCUER TRAINING (Leveraging Existing Regional Assets, Priorities & Relationships)



FOCUS 2: TOURISM & CIVILIAN APPLICATIONS (Recruiting New Aviation Professionals & Institutions to the Region)



FOCUS 3: EQUIPMENT MANUFACTURING & RENEWABLE PROPULSION R&D (Developing Job Opportunities)



FOCUS 4: LONG-TERM COMMUNITY DEVELOPMENT (Focus on Quality of Life for Residents & Guests to the Region)



CRVEDP SURVEY Age: 18-25 26-35 36-45 46-55 56-65 66-75 76-85 86-95 96+

Updated: Q1 2023 Race/Ethnicity: White Latino/Latinx/Hispanic African American

Asian/Pacific Islander Native American Other: _____

My permanent **residence** is:

Parachute Battlement Mesa Rifle Silt New Castle Other: _____

I **understand** the proposal to develop the regional economy with a focus on aviation-related industries. Yes No

Overall, I **support** developing an aviation-focused economy in West Garfield County. Yes No

Briefly, why or why not?

I think the **benefits** of developing an aviation-focused economy in West Garfield County could include: (Check all that apply.)

- New Good-Paying Jobs
- Career Advancement in Aviation & Aerospace
- Attract Young Professionals Excited about the Industry
- Community Development with New Services & Amenities
- Other:
- Opportunity to Attract International Business to the Region
- Opportunity to Support US Military Training
- Opportunity to Support Wildland Firefighter Training
- Opportunity to Support Renewable Energy R&D

I think the **challenges** of developing an aviation-focused economy in West Garfield County could include: (Check all that apply.)

- Not Enough Affordable Workforce Housing
- Not Enough Aviation Professionals in the Region Now
- Noise Pollution Associated with Aviation-Related Activity
- Losing the "Rural Integrity" of Our Regional Communities
- Other:
- Too Many People (Sprawl, Congestion, Tourism, etc.)
- Too Many Vehicles -- Regional Traffic & Limited Parking
- Environmental Impacts on Landscape, Watershed & Wildlife
- Increase Risk of Accidents / Hazards Associated with Aviation

With appropriate restrictions and strict industry enforcement, I support **exploration** of regional economic development, including:

- US Military Training
- Wildland Firefighter Training
- Aviation Pilot Firefighter Training
- Smokejumper Firefighter Training
- Pilot Academy (Private/Commercial)
- Aviation-Specific Mechanic School
- Other:
- Sky Diving
- Parasailing
- Paramotor
- Hang-gliding
- Hot Air Ballooning
- Aviation Tours
- Light Manufacturing
- Electric Propulsion Aviation
- Hydrogen Propulsion Aviation
- Expos, Demonstrations & Festivals
- Flight Research & Development
- Next-Generation Aviation Tech
- Workforce Housing
- Rapid Bus System
- Childcare/Preschool
- Regenerative Ag
- "AgTech" Food
- Mixed-Use "Villages"

Additional Comments:



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To: Town Council
From: Melody Byram, Town Clerk
Date: February 21, 2023
Re: Model Traffic Code & Moving Driving Under Restraint / Vehicle Registration
Infractions to Municipal Court

The purpose of this agenda item is to consider two potential municipal code changes that are recommended by Municipal Court Judge Amanda Maurer, Court Clerk Mindy Andis, Police Chief Chuck Burrows and Prosecutor Tim Graves ('staff').

The first is to adopt by reference the most recent version of the Model Traffic Code (MTC) as allowed by C.R.S. 31-16-201. The MTC was updated in 2020, and staff recommends updating the New Castle Municipal Code to reference this newest version.

The second consideration is in regard to 'Driving Under Restraint' infractions, which means to drive while your driver's license is suspended, revoked, denied or restrained, as well as 'Inoperable Vehicle' infractions.

Staff has discussed this at length and determined that it is appropriate to move the above infractions into the municipal court as allowed by C.R.S. Title 42. Currently, these tickets are written into county court. It is the staff's opinion that the county would much prefer municipal courts to handle the tickets, and staff feels the municipal court can easily manage the added workload.

An ordinance will be required to adopt the MTC, and the same ordinance can provide new municipal code sections that place the noted infractions into the municipal court jurisdiction.

Staff respectfully requests direction from the council to bring an ordinance forward to implement the proposed changes.

Melody L Byram, CMC

1 **New Castle Town Council Regular Meeting**
2 **Community Center**
3 **423 W Main Street**
4 **Tuesday, February 07, 2023, 7:00 PM**

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7 **Virtual Meetings are subject to internet and technical capabilities.**

8
9 To join by computer, smart phone or tablet:

10 <https://us02web.zoom.us/j/7096588400>

11 If you prefer to telephone in:

12 **Please call: 1-346-248-7799**

13 **Meeting ID: 709 658 8400**

14
15 **Follow the prompts as directed. Be sure to set your**
16 **phone to mute until called on**

17 The Council Packet is available online by scanning this code:
18 or by going to www.newcastlecolorado.org



19
20 **Call to Order**

21 Mayor A Riddile called the meeting to order at 7:03 p.m.

22
23 **Pledge of Allegiance**

24
25 **Roll Call**

26 Present	Councilor Mariscal
	Councilor Carey
	Councilor Hazelton
	Mayor A Riddile
	Councilor Copeland
	Councilor Leland
	Councilor G Riddile
27 Absent	None

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35 Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody
36 Byram, Town Treasurer Loni Burk, Public Works Director John Wenzel, Assistant Town
37 Treasurer Viktoriya Ehlers, Town Attorney David McConaughy and members of the public.

38
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40 **Meeting Notice**

41 Town Clerk Melody Byram verified that her office gave notice of the meeting in accordance
42 with Resolution TC 2023-1.

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45 **Conflicts of Interest**

46 There were no conflicts of interest.

Town Council Meeting
Tuesday, February 7, 2023

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Agenda Changes

Clerk Byram told the council that because there were still items on the work session agenda to discuss, staff suggested that the regular council agenda items be delayed until the council and the Board of County Commissioners could finish discussing work session topics. The council agreed.

Citizen Comments on Items not on the Agenda

There were no citizen comments.

Consultant Reports

Consultant Attorney – nothing to report.
Consultant Engineer – nothing to report.

Items for Consideration

The Garfield County Board of County Commissioners and the Town Council continued their discussion from the work session for about fifteen minutes.

Presentation: Sara Tymczyszyn - Highwater Farm

Sara Tymczyszyn, Director, Highwater Farm. Director Tymczyszyn greeted the council. She said that she felt privileged to be able to speak to the council and thanked them for the grant funds that had been awarded to Highwater Farm through the town’s grant program. Director Tymczyszyn gave a power point presentation which detailed the farms operations as a sustainable farm that transformed the lives of young people through the summer youth program and increased access to healthy food in Garfield County. The council thanked Director Tymczyszyn for her presentation and congratulated her on her increasingly successful farm.

Bear Discussion

Administrator Reynolds told the council that Councilor Carey had been doing a lot of work with Colorado Parks and Wildlife (CPW), the Bear Coalition and resident groups regarding the bear situation in New Castle. He invited her to talk about her work. Councilor Carey said that she had a great meeting with the CPW Area Wildlife Manager, Kirk Oldham. She said Manager Oldham had a lot of ideas and education ready. Councilor Carey said that they will do three classes in the coming months. The first will be on March 1 which will focus on education about bears. The second meeting will be on March 22 and will focus on prevention: what residents can do to prevent or discourage bears coming onto residential property. She said that it may also include discussion about a trash ordinance. The third meeting will be on April 19 and will focus on what to do in the event of a bear encounter. Councilor Carey said that the meetings will be from 6:00 p.m. to 7:30 p.m. and will be in the large room at the community center.

1 Councilor Carey said there was a new CPW officer that will be assigned to New Castle. He
2 began February 1 and his name is Jake Stanton. Councilor Carey said she wanted to bring
3 Manager Oldham and Officer Stanton to meet the council in the future.

4 Councilor Carey said that if the bear education framework was effective, it could also be
5 used when the grey wolf reintroduction took place. She also said that it may be a good
6 tool for future development.

7 Councilor Carey said that the meetings would not be a lecture time, it will be 'in-the-
8 round' as much as possible to prevent any barriers between the public and CPW. She said
9 there were a lot of misconceptions about what CPW officers could and could not do, what
10 they were required to do and what CPW required law enforcement to do. She felt it would
11 be very beneficial.

12 Councilor Carey and the council briefly discussed the value of a trash ordinance.

13 Councilor Carey said that she hoped that the bear meetings would help the community
14 become very proactive in regard to bears.

15
16
17 Recess the Town Council Meeting, Convene as the Local Liquor Licensing Authority

18 **MOTION: Councilor Hazelton made a motion to recess the town council meeting**
19 **and to convene as the local liquor licensing authority. Councilor Copeland**
20 **seconded the motion and it passed unanimously.**

21
22
23 **Consider a Special Events Liquor License from the Town of New Castle for the**
24 **Rides & Reggae Event on August 4 and 5, 2023**

25 Clerk Byram told the council that the application was for a special events liquor license for
26 the Rides & Reggae event on August 4 and 5, 2023. She said that event was the same as
27 in past years, in fact, the mapping and serving plan that were with the application were
28 from 2022.

29 Councilor Leland noted that the serving times noted in the serving plan and the times on
30 the application were different and he felt that they should match, and the council agreed.

31 Councilor G Riddile clarified that the times for alcohol service will be as the application
32 stated, not the serving plan.

33 **MOTION: Councilor Carey made a motion to approve the special events liquor**
34 **license from the Town of New Castle for the Rides & Reggae event on August 4**
35 **and 5, 2023, and that service hours will be as stated in the application. Councilor**
36 **Hazelton seconded the motion and it passed unanimously.**

37 Adjourn the Local Liquor Licensing Authority, Reconvene the Town Council Meeting

38 **MOTION: Councilor G Riddile made a motion to adjourn the local liquor license**
39 **authority and to reconvene as the town council. Councilor Hazelton seconded the**
40 **motion and it passed unanimously.**

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43 **MOTION: Councilor Leland made a motion at 7:55 p.m. to go into Executive**
44 **session for a conference with the Town Attorney for the purpose of receiving**
45 **legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b)**
46 **(land use, tax, and real estate issues); for the purpose of determining positions**
47 **relative to matters that may be subject to negotiations, developing strategy for**

1 **negotiations, and/or instruction negotiators under C.R.S. Section 24-6-**
2 **402(4)(e); and to discuss the purchase, acquisition, lease, transfer, or sale of**
3 **real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a).**
4 **Councilor Hazelton seconded the motion and it passed unanimously.**
5

6 Executive session concluded.

7
8 At the end of the executive session, Mayor A Riddile made the following statement:
9

10 "The time is now 8:52 p.m. and the executive session has been concluded. The participants
11 in the executive session were: Councilors Mariscal and Hazelton; Mayor A Riddile; Councilors
12 Copeland, Leland, Carey and G Riddile; Town Treasurer Burk, Town Administrator Reynolds,
13 Assistant Treasurer Ehlers and Deputy Town Clerk Bordelon. For the record, if any person
14 who participated in the executive session believes that any substantial discussion of any
15 matters not included in the motion to go into the executive session occurred during the
16 executive session, or that any improper action occurred during the executive session in
17 violation of the Open Meetings Law, I would ask that you state your concerns for the record."

18 No concerns were stated.
19

20 Clerk Byram told the council that the attorney for the Dillon Companies (City Market)
21 Modification was present to answer any questions if the council wanted to remove that
22 application from the consent agenda. The council did not feel that was necessary.
23

24 **Consent Agenda**

25 January 3, 2023 minutes

26 January 17, 2023 minutes

27 January Bills of \$765,863.44

28 Dillon Companies (City Market) Fermented Malt Beverage & Wine Cooler Modification
29 Liquor License Application

30 Hogback Pizza Hotel & Restaurant Liquor License Renewal

31 Stop N Save Fermented Malt Beverage & Wine Liquor License Renewal

32 Lazy Bear Restaurant Hotel & Restaurant Liquor License Renewal

33 **MOTION: Mayor A Riddile made a motion to approve the consent agenda.**

34 **Councilor Carey seconded the motion and it passed unanimously.**
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37 **Staff Reports**

38 Town Administrator – Administrator Reynolds told the council that Garfield RE-2 school
39 district will be moving two bus stops on Castle Valley Boulevard. Administrator Reynolds
40 told the council that staff had completed an AGNC technical grant application to move the
41 ice rink into Burning Mountain Park. Administrator Reynolds said that Youth Zone had
42 brought in a thank you goodie basket to the town in thanks for the grant money. He said
43 that Youth Zone was interested in being part of the SRO conversation. Administrator
44 Reynolds said that the snowman contest was still going well and anyone who wanted to

1 build one had until the end of the month to enter. Administrator Reynolds said that he
2 had been in conversations with the Silt Town Manager Jeff Layman and an attorney about
3 a recreation district. He said that would be coming to a work session soon.
4 Town Clerk - Clerk Byram told the council that there will be a training class the following
5 morning with Monsido who was the company that the town contracted with regarding ADA
6 compliance on the town website. Clerk Byram said that she had attended the first meeting
7 with the Colorado Municipal Clerks Association Liquor Board which the Director of Liquor
8 Enforcement had attended, and it had been a good meeting. She said she learned about
9 something called MoveIt which was a portal where liquor license applications could be
10 uploaded to liquor enforcement (LE) rather than having to send them through the postal
11 mail. She said that all the licenses on the consent agenda had been uploaded and were in
12 the queue for review by LE. Clerk Byram told the council that she had received updates
13 for the code books and said that anyone who had a code book could bring it to the clerk's
14 office for updating.
15 Town Treasurer - Town Treasurer Loni Burk said that the finance department had been
16 working on getting out tax documents to the employees and vendors. She said they had
17 also gotten the new payroll amounts set up. Treasurer Burk said they had been working
18 on audits and surveys. Treasurer Burk said that Assistant Town Treasurer Viktoriya Burk
19 had been learning a lot and will be attending some Colorado Government Finance Officer
20 (CGFOA) training. Treasurer Burk said they were waiting for the remaining year-end
21 documents to come in so they could get started on work papers for the annual audit which
22 will be the last week of April. Treasurer Burk said that Finance Assistant Michelle Mills had
23 been doing a great job and got the 1099s processed without a problem. Treasurer Burk
24 said the Assistant Mills had done a lot of organizing. Treasurer Burk said that Assistant
25 Mills was learning more duties so Assistant Mills could relieve Asst. Treasurer Ehlers to
26 learn more about being treasurer.
27 Town Planner - not present.
28 Public Works Director - not present.

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31 **Commission Reports**

32 Planning & Zoning Commission - Councilor G Riddile said that P&Z had a work session on
33 the zoning map update and sign code.
34 Historic Preservation Commission - nothing to report.
35 Climate and Environment Commission - nothing to report.
36 Senior Program - Clerk Byram told the council that Senior Programs had reviewed the
37 year end statistics as well as the 2023 MOU, and appointed a board chair and vice chair.
38 RFTA - nothing to report.
39 AGNC - nothing to report.
40 GCE - nothing to report.
41 EAB - nothing to report.

42 43 **Council Comments**

44 Councilor Leland told the council that Colorado Department of Transportation (CDOT) had
45 been keeping the New Castle Plaza businesses updated on their plans. He said that CDOT
46 was interested in installing high-speed EV chargers, but they wanted to put in six of them.
47 Xcel Energy did not have any appropriate power lines for the high-speed chargers. He said

1 it would be a matter of CDOT convincing Xcel Energy to get the power needed to build six
2 stations.

3 Councilor Carey told the council that she had spoken to Carolyn Tucker of Colorado
4 Workforce and the Department of Labor. Councilor Carey said she had some interesting
5 thoughts about workforce housing. Councilor Carey said she had run into Governor Polis
6 as well as Senator Hickenlooper’s staff at the Blue Bird Café in Glenwood Springs, which
7 was exciting.

8 Councilor Copeland said she had gotten a quote for the museum electricity, and she had
9 forwarded it on to see what could be done.

10 Councilor Mariscal said she had been appointed to a seat on the Garfield County
11 Communications Board, and that she will be attending the AGNC meeting with Councilor
12 Hazelton.

13 Councilor Mariscal said that Youth Zone held an event in Carbondale with the Carbondale
14 Police Department that had gone well. She said that she would like to see a similar event
15 in New Castle.

16 Councilor G Riddile said that the Capital Improvement Plan Committee had met and he
17 felt they had figured out what to do with the ARPA funds. He said exciting information was
18 coming to council.

19 Councilor Hazelton noted that some years ago there had been a speed reduction for the
20 trains that travel through New Castle, but the trains ignored it.

21 Mayor A Riddile congratulated Public Works Director John Wenzel and the public works
22 staff for their great work on snow removal.

23 Mayor A Riddile said he had received a call from a resident at senior housing about the
24 parking issues there and she had said that she had not been assigned a parking space like
25 other had and she wanted to understand why. LISTEN

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28 **MOTION: Mayor A Riddile made a motion to adjourn. Councilor Hazelton**
29 **seconded the motion and it passed unanimously.**

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31 The meeting was adjourned at 9:15 p.m.

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34 Respectfully submitted,

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Mayor A Riddile

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Town Clerk Melody Byram, CMC

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**TOWN OF NEW CASTLE, COLORADO
RESOLUTION NO. TC-2023-04**

**A RESOLUTION OF THE TOWN OF NEW CASTLE TOWN COUNCIL
SUPPORTING THE APPLICATION FOR A GRANT FROM THE GARFIELD
COUNTY FEDERAL MINERAL LEASE DISTRICT FOR THE CONSTRUCTION OF A
DOG PARK**

WHEREAS, the Town of New Castle is a political subdivision of the State of Colorado, and therefore an eligible applicant for a grant awarded by the Garfield County Federal Mineral Lease District ("GCFMLD"); and

WHEREAS, the Town of New Castle has submitted a Grant Application for the Construction of a Dog Park, requesting a total award of \$25,000.00; and

WHEREAS, the Town of New Castle supports the completion of the Construction of a Dog Park

NOW, THEREFORE, BE IT RESOLVED BY THE Town of New Castle **THAT:**

1. The above recitals are hereby incorporated as findings by the Town of New Castle.
2. The Town of New Castle strongly supports the Grant Application.
3. If the grant is awarded, the Town of New Castle strongly supports the Construction of a Dog Park
4. The Town of New Castle authorizes the expenditure of funds necessary to meet the terms and obligations of any grant awarded pursuant to a Grant Agreement with the GCFMLD.
5. The proposed building and systems security are owned by the Town of New Castle and will be owned by The Town of New Castle for its foreseeable, useful life. The Town of New Castle will continue to maintain Construction of a Dog Park in a high-quality condition and will appropriate funds for maintenance annually. The estimated annual maintenance cost for Dog Park is \$500.00.
6. If a grant is awarded, the Town of New Castle hereby authorizes the Mayor to sign a Grant Agreement with the GCFMLD.

Introduced, Read and Adopted at a Regular Meeting of the Town Council of the Town of New Castle, Colorado, on February 21, 2023.

TOWN OF NEW CASTLE

ATTEST:

Mayor Art Riddile

Town Clerk Melody Byram, CMC

**TOWN OF NEW CASTLE, COLORADO
RESOLUTION NO. TC-2023-05**

**A RESOLUTION OF THE TOWN OF NEW CASTLE TOWN COUNCIL SUPPORTING
THE APPLICATION FOR A GRANT FROM THE GARFIELD COUNTY FEDERAL
MINERAL LEASE DISTRICT FOR THE STREETS CAPITAL MAINTENENACE
PROJECT**

WHEREAS, the Town of New Castle is a political subdivision of the State of Colorado, and therefore an eligible applicant for a grant awarded by the Garfield County Federal Mineral Lease District ("GCFMLD"); and

WHEREAS, the Town of New Castle has submitted a Grant Application for the 2023 Streets Capital Maintenance Project, requesting a total award of \$206,000, with a total project cost of \$412,000

WHEREAS, the Town of New Castle supports the 2023 Streets Maintenance Project if a grant is awarded by the GCFMLD.

NOW, THEREFORE, BE IT RESOLVED BY THE Town of New Castle **THAT:**

1. The above recitals are hereby incorporated as findings by the Town of New Castle.
2. The Town of New Castle strongly supports the Grant Application.
3. If the grant is awarded, the Town of New Castle strongly supports the 2023 Streets Maintenance Project
4. The Town of New Castle authorizes the expenditure of funds necessary to meet the terms and obligations of any grant awarded pursuant to a Grant Agreement with the GCFMLD.
5. The project property is owned by the Town of New Castle and will be owned by The Town of New Castle for its foreseeable, useful life. The Town of New Castle will continue to maintain the Public Streets in a high-quality condition and will appropriate funds for maintenance annually. The estimated annual maintenance cost of the newly improved Streets will be \$ 2,500.00 annually.
6. If a grant is awarded, the Town of New Castle hereby authorizes the Mayor to sign a Grant Agreement with the GCFMLD.

Introduced, Read and Adopted at a Regular Meeting of the Town Council of the Town of New Castle, Colorado, on February 21, 2023.

TOWN OF NEW CASTLE

ATTEST:

Mayor Art Riddile

Town Clerk Melody Byram, CMC