



**Town of New Castle**  
450 W. Main Street  
PO Box 90  
New Castle, CO 81647

**Administration Department**  
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## **Agenda**

### **New Castle Town Council Regular Meeting- Tuesday, October 15, 2024, 7:00 PM**

Virtual Meetings are subject to internet and technical capabilities.

To join by computer, smart phone or tablet:

<https://us02web.zoom.us/j/7096588400>

If you prefer to telephone in:

Please call: 1-346-248-7799

Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your phone to mute until called on

#### **Call to Order**

#### **Pledge of Allegiance**

#### **Roll Call**

#### **Meeting Notice**

#### **Conflicts of Interest**

#### **Agenda Changes**

#### **Citizen Comments on Items not on the Agenda**

-Comments are limited to three minutes-

#### **Consultant Reports**

Consultant Attorney

Consultant Engineer

#### **Items for Consideration**

**A. Consider Grants to Outside Agencies**

**B. Update – New Castle Chamber**

**C. Discussion - 2025 Budget**

**D. Consider approval Resolution TC2024-21 – Accepting the Public Improvements Related to Eagles Ridge Ranch Phase 1, Lakota Canyon Ranch PUD**

Recess the Town Council Meeting, Convene as the Board of Zoning Adjustment

**E. Consider Inclusion of Self Storage as a Permitted Use in the Industrial Zone District**

Adjourn the Board of Zoning Adjustment, Reconvene the Town Council Meeting

**F. Executive Session for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under CRS Section 24-6-402(4)(b) regarding pending CVR Investors, Inc. litigation.**

**Consent Agenda**

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

[October](#) 1, 2024, minutes

**Staff Reports**

Town Administrator  
Town Clerk  
Town Treasurer  
Town Planner  
Public Works Director

**Commission Reports**

Planning & Zoning Commission  
Historic Preservation Commission  
Climate and Environment Commission  
Senior Program  
RFTA  
AGNC  
GCE  
EAB  
Detox

**Council Comments**

**Items for Future Council Agenda**

**Adjourn**

# Memo

**To:** Town Council  
**From:** Rochelle Firth/Dave Reynolds  
**Date:** 10/15/24  
**Re:** 2024 Grant Funding to Area Non-Profits Round 2

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## **Background:**

Each year the Town of New Castle distributes Town funds to local organizations for the purpose of providing opportunities to enhance community services, programs, and support to the residents of New Castle.

For the year 2024 the Town Council has budgeted \$16,000 towards two rounds of outgoing grants. In total, for this second 2024 outgoing grant cycle, staff is recommending full expenditures of \$7,000.

In studying the grant applications that were received we looked at how the funds would directly meet the needs of the community. While all the applicants may provide a much-needed service, the task is to take what funds we have and disperse them in a way that will best support our community needs. Full applications are available in a binder located in Town Hall.

## **List of Potential Grant Awards:**

### ***Access Afterschool***

Access Afterschool is organized and created primarily to promote, support, and enhance education by partnering with local schools to administer after school programs, including providing financial support to allow lower income students to participate in these programs.

Funding from New Castle is being requested to help offset the costs to offer programs at Elk Creek Elementary and Riverside Middle School.

***Grant Request: \$5,000***

***Staff Recommends: \$1,750***

## **Alpine Legal Services**

Alpine Legal provides consultations, legal guidance, and direct representation to the most vulnerable members of our community in cases that significantly impact their lives: evictions, protection orders, custody and child support cases, and guardianships. They represent seniors, survivors of domestic abuse, and low-income individuals who need to access their legal system to uphold their rights.

Funds from New Castle will be used to support general operating expenses for free civil legal aid from Parachute to Aspen. Their services impacted over 1,000 residents and employees from New Castle in 2023, an estimated value of over \$50,000 in free legal aid.

***Grant Request: \$2,500***

***Staff Recommends: \$1,000***

## **A Way Out**

A Way Out helps individuals struggling with substance use obtain rapid access to recovery resources, regardless of the ability to pay. An inpatient admission followed by a year of step-down support is critical for lasting sobriety and A Way Out ensures all residents have access to quality treatment.

In 2023 over \$63,000 in scholarships were granted to 34 New Castle residents to obtain care. The funds requested will be used to meet the increasing need for these services.

***Grant Request: \$10,000***

***Staff Recommends: \$0 - Explanation***

## **Great Expectations**

The Mission of Great Expectations is to strengthen & empower families, foster optimum development of children, and prevent child abuse & neglect.

They do this by offering free services to new or expecting parents through trained home visitors.

Great Expectations is seeking \$4,000 in funding to support their Healthy Families America program, their signature home visitor program.

***Grant Request: \$4,000***

***Staff Recommends: \$500***

### ***High Country Volunteers***

High Country Volunteers provides free programs to the community including volunteer placement services, tax assistance and Medicare counseling programs. They are requesting \$2,500 for these signature programs to continue to serve the residents of New Castle.

Volunteer Placement Services: 204 volunteers from New Castle have been placed in volunteer positions. Town staff is included in these numbers!

Medicare Counseling: 52 individuals from New Castle were served

Tax Assistance Program: 72 clients served.

***Grant Request: \$2,500***

***Staff Recommends: \$1,000***

### ***Lift-Up***

LIFT-UP is seeking grant funding of \$5,000 to support their general operating expenses, specifically to purchase and distribute food to the New Castle food pantry and drive-thru distribution site.

The organization has experienced a significant increase in demand for services. The surge in demand is primarily attributed to the loss of expanded SNAP benefits on March 1, 2023, and the escalating costs of housing, food, fuel, utilities, and childcare.

The financial strain on individuals and families has intensified, underscoring the critical need for our services. The grant funding they are requesting will directly contribute to their ability to address this heightened need by ensuring a stable supply of food for the New Castle pantry and distribution site.

***Grant Request: \$5,000***

***Staff Recommends: \$0 – Council has fully funded the request for the 2024 cycle.***

### ***Literacy Outreach***

Literacy Outreach teaches essential literacy skills for all adults in Garfield County so that they can achieve basic reading, writing, math and oral communication skills.

They are requesting \$1,000 for general operating costs to support tutors and workshops.

***Grant Request: \$1,000***

***Staff Recommends: \$750***

### ***River Bridge***

RBRC is a nationally accredited child advocacy center (CAC), providing collaborative services to child abuse victims, their families, and the community in a supportive environment utilizing a child-centered approach. We strive to build a community where children are safe, families are strong, and where all abused children are believed, supported and able to heal. RBRC has been operating and providing services to child abuse victims and their non-offending family members since 2007.

River Bridge is requesting \$3,000 for general operating expenses. 10 children from New Castle were referred to River Bridge for their services in 2024.

***Grant Request: \$3,000***

***Staff Recommends: \$2,000***

### ***West Elk Trails***

West Elk Trail's primary goal is to provide opportunities for outdoor recreation, free of charge, to residents of New Castle and Garfield County. They mark, maintain and promote non-motorized trails in the White River National Forest, specifically in the West Elk area off Buford Road.

The funds requested will be used for the Winter Trail Grooming Program, help fund new snow tires for grooming, equipment, truck, and windshield repairs.

***Grant Request: \$1,500***

***Staff Recommends: \$1,500 – Explanation***

**2024 Outgoing Grants  
Round 1  
Remaning Balance: \$16,000**

Organization	Amount Requested Round 1 2024	Amount reccommended by Staff	Amount Awarded	Follow-Up Report: Due Sept. 3, 2024	Thank You!	Notes/Funding:
Advocate Safehouse	\$1,000.00	\$1,000.00	\$2,000.00	No	No	
Journey Home Animal Care	\$2,500.00	\$2,500.00	\$2,000.00	No	No	
Lift-Up	\$4,000.00	\$2,500.00	\$5,000.00	Yes	Yes	
<b>Total</b>	<b>\$7,500.00</b>	<b>\$6,000.00</b>	<b>\$9,000.00</b>			

**2024 Outgoing Grants  
Round 2  
Remaning Balance: \$7,000**

Organization	Amount Requested Round 2 2024	Amount reccommended by Staff	Amount Awarded	Follow-Up Report: Due February 7, 2025	Thank You!	Notes/Funding:
Access AfterSchool	\$ 5,000.00	\$1,750.00				
Alpine Legal Services	\$2,500.00	\$1,000.00				
A Way Out	\$10,000.00	\$0.00				
Great Expectations	\$2,500.00	\$500.00				
High Country Volunteers	\$2,500.00	\$1,000.00				
Literacy Outreach	\$ 1,000.00	\$750.00				
Lift-Up	\$ 5,000.00	\$0.00				
River Bridge	\$ 3,000.00	\$2,000.00				
West Elk Trails	\$ 1,500.00	\$1,500.00				
<b>Total</b>	<b>\$ 33,000.00</b>	<b>\$8,500.00</b>				



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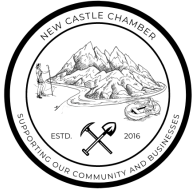
### Memorandum

**To:** Mayor & Council  
**From:** David Reynolds  
**Re:** Council Agenda: Update from the New Castle Chamber of Commerce  
**Date:** 10/15/24

**Purpose:**

The purpose of this agenda item is to allow time for the New Castle Chamber of Commerce to update the Town Council their activities in 2024 as well as provide their vision for 2025. The Chamber would like to keep Town Council up to date on their successes and activities while also letting Town Council know what their budget and upcoming financial needs might be.

The New Castle Chamber of Commerce is a key partner in driving the town's economic growth. It supports local businesses through networking, marketing, and advocacy, ensuring that New Castle remains a vibrant place to live, work, and do business.



## New Castle Chamber of Commerce Update Fall 2024

2024 has been an exciting year of growth for the Chamber. We now have 85 paid Members, well above our goal of 75 by year-end. Our events-Bingo, Business After Hours and Summer Block Party-are thriving, the Welcome Totes are now being delivered regularly, and we have a strong Ambassador Program in place. None of this would be possible without the support of the Town of New Castle! Our ability to support our members is a direct result of our partnership.

### **Successful Ambassador Program**

Board member Ed Atkinson heads up this program, which started in April of this year. We now have 8 ambassadors. The Ambassador volunteer position is designed to help the Chamber Board and provides training to become a Board Member. They meet the second Wednesday of each month, then do 3 ribbon cuttings afterwards. Ribbon cuttings are free to Chamber members, and include a brief ceremony, a plaque, photos and a video for promotion. Ambassadors are the "Welcome" committee, along with Board Members, at Business After Hours and deliver New Resident Welcome Tote Bags every 60 days. The response from new residents is very positive. Ambassadors also help with Bingo, Community Market and the Summer Block Party.

### **Growing Administrative Position**

The Chamber Administrative Position has grown incrementally as the number of members and events have increased. In addition to managing both, the Administrator supports our Treasurer by invoicing and following up on Member dues, taking over most Facebook duties, communicating with new and prospective Members, and handling the money at, ordering supplies for and doing quarterly reports for Bingo. She also researched and managed production of a new pop-up Member Logo Banner that's displayed at all events, and created comprehensive Member Database and Event Sign-up Sheets in Google Docs that Board Members and Ambassadors can access.

### **Bingo**

This has become increasingly popular with 60-70 attendees. We have used the proceeds to purchase a new machine with up-to-date technology and to upgrade our games and supplies. In addition to residents, it's bringing people from other cities to New Castle, many of whom are supporting Main Street businesses.

### **Summer Block Party**

This free concert is now going into its 3rd year and is successfully gaining recognition and attendance. Members are invited to set up booths at no costs and have reported that they appreciate the opportunity to interact with so many people. Feedback from attendees, including those from the Glenwood Springs Chamber of Commerce, was incredibly positive.

### **Business After Hours**

These continue to gain momentum as well with increased attendance of 20-40 attendees. Members are eager to sign up and put a lot of effort into the events. More than half feature a co-host, giving two of our members the chance to showcase their businesses at each one. With the refreshments, giveaways and most having music, they are becoming quite the networking social event each month.

### **What Does 2025 Look Like?**

Our event calendar will look the same as 2024 with increased attendance. We anticipate continued growth in membership as applications are still coming in for this year. We are seeing more and more Members coming from Glenwood, Silt, Rifle and even Parachute.

## NEW CASTLE CHAMBER ASSOCIATION

Income	2025 BUDGET	2024 YTD ACTUAL	2023 ACTUAL
General Donations	\$ 0.00	\$ 0.00	\$ 600.00
Member Showcase	\$ 5,000.00	\$ 3,739.58	\$ 3,816.14
Chamber Member Dues	\$ 17,500.00	\$ 10,375.00	\$ 7,065.00
Bingo Nights	\$ 4,000.00	\$ 3,700.00	\$ 3,768.00
Spirit Walk	\$ 0.00	\$ 0.00	\$ 1,415.71
Member Showcase Sponsorships	\$ 8,000.00	\$ 7,950.00	\$ 0.00
Town Grant	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
<b>TOTAL INCOME</b>	<b>\$ 41,500.00</b>	<b>\$ 32,764.58</b>	<b>\$ 23,664.85</b>
<b>Expense</b>			
Insurance Expense			
General Liability/Work Comp	\$ 1,700.00	\$ 1,342.25	\$ 1,959.50
Accounting	\$ 125.00	\$ 125.00	\$ 125.00
Bank Charges/QB Online payment fees	\$ 300.00	\$ 257.85	\$ 114.42
Bingo Equipment Purchase	\$ 0.00	\$ 2,800.00	\$ 0.00
Computer	\$ 0.00	\$ 0.00	\$ 0.00
Contract Labor	\$ 19,800.00	\$ 10,200.00	\$ 7,150.00
Dues & Subscriptions	\$ 600.00	\$ 595.87	\$ 429.99
Internet and Telephone	\$ 1,000.00	\$ 632.25	\$ 853.73
License\Dues			
License: Bingo	\$ 50.00	\$ 120.00	\$ 50.00
Marketing & Advertising	\$ 2,000.00	\$ 1,899.69	\$ 5,906.71
Meetings/Meals	\$ 200.00	\$ 152.19	\$ 179.56
Miscellaneous	\$ 250.00	\$ 213.91	\$ 88.15
Office Supplies	\$ 350.00	\$ 1,950.27	\$ 135.35
Post Office Box Rental	\$ 80.00	\$ 72.00	\$ 68.00
Postage/Mailing	\$ 50.00	\$ 0.00	\$ 0.00
Storage	\$ 1,000.00	\$ 800.00	\$ 860.00
State Chamber Dues	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL Office Expense	<b>\$ 27,505.00</b>	<b>\$ 21,161.28</b>	<b>\$ 17,920.41</b>
Program Expense			
2023 Member Showcase Exp	\$ 7,000.00	\$ 6,449.34	\$ 2,154.46
Bingo Supplies	\$ 500.00	\$ 532.48	\$ 178.21
Business After Hours	\$ 2,500.00	\$ 1,580.98	\$ 1,702.78
Community Market	\$ 0.00	\$ 57.98	\$ 0.00
Spirit Walk	\$ 0.00	\$ 0.00	\$ 650.00
Sponsorships	\$ 0.00	\$ 300.00	\$ 750.00
Welcome Totes Expense	\$ 250.00	\$ 0.00	\$ 0.00
TOTAL Program/Events	<b>\$ 10,250.00</b>	<b>\$ 8,920.78</b>	<b>\$ 5,435.45</b>
<b>TOTAL EXPENSES</b>	<b>\$ 37,755.00</b>	<b>\$ 30,082.06</b>	<b>\$ 23,355.86</b>
<b>NET INCOME</b>	<b>\$ 3,745.00</b>	<b>\$ 2,682.52</b>	<b>\$ 308.99</b>
CHAMBER MEMBERS	GOAL 100	85	57

## Town of New Castle

### Proposed 2025 Budget Changes from 10/01/2024

#### General Overview

1. General Fund went from (\$54,116) to \$3,606
2. Utility Fund went from surplus of \$120,689 to \$113,521

#### Revenues

1. Increased estimate for Lodging Tax (10-4010-095) by \$4,000 based on the latest collections. 2025 budget assumes 2024 projected revenues.
2. Increased Specific Ownership (10-4010-020) by \$3,000 based on the latest collections. 2025 budget assumes 2024 projected revenues.
3. Increased Motor Vehicle Special Assessment (10-4010-320 Street Maintenance revenues) by \$2,000 based on the latest collections. 2025 budget assumes 2024 projected revenues.

#### Personnel

1. Added estimated cost of sick leave conversion for eligible staff - \$18,000 (GF-\$12,000, UF-\$6,000)

#### Administration – p. 4 - 5

1. Decreased Other Professional Services from \$7,500 to \$2,000 (10-5040-220) by removing \$5,500 originally budgeted for Salary Survey.
2. Decreased Engineering & Survey from \$10,000 to \$7,000 (10-5040-480)
3. Decreased Historic Property Designation from \$2,500 to \$2,000 (10-5040-609)
4. Increased Dues, Subscription from \$11,000 to 12,000 (10-5040-160) for HeyGov Clerks Minutes.

#### Health & Welfare – p. 7

1. Decreased CMC Seniors Program from \$8,000 to \$6,500

#### Public Safety – p. 12 - 13

1. Increased Dues, Subscriptions from \$34,000 to \$34,600 (10-5050-160) for Citizen Contact Services, up until recently it was a free service.

#### Streets – p. 16 - 17

1. Decreased Sidewalk Maintenance from \$40,000 to \$30,000

**Notes & other considerations:**

Capital/Other Items

- Added Assigned Items:
  - a. Added \$2,000 for Electric Trimer and Electric Blower from Streets Maintenance (10-5075-300) to Streets/Parks Equipment, now totaling \$33,500
  - b. Added \$113,103 to Future Capital Projects TBD in order to have “match-money” for anticipated grants.

A. Discretionary expenditures included in the current version of the 2025 budget are:  
General Fund –

Donations to Special Interest Groups & Committees

- Rides & Reggae Event            10-5040-294            \$10,000 – decrease from \$20,000
- Historic Preservation            10-5040-609,610        \$3,500 – decreased from \$4,500
- New Castle Trails                10-5075-704            \$10,000 – decrease from \$30,000  
and expense for Trails Maintenance was moved from GF to CTF.

Utility Fund -

Donations to Special Interest Groups & Committees

- Middle CO Watershed            20-6040,6080-220        \$ 2,500
- Garfield Clean Energy            20-6040,6080-220        \$17,300

# Town of New Castle 2025 Proposed Budget



Council Meeting  
October 15, 2024

# 2025 PROPOSED BUDGET

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### TOWN OF NEW CASTLE, COLORADO



# TOWN OF NEW CASTLE, COLORADO

## GENERAL FUND

### Combined Statement of Revenues, Expenses and Changes in Fund Balances - Budget and Actual Budget Year Ending December 31, 2025

	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2024 Projected</u>	<u>2025 Budget</u>
<b>BEGINNING FUND BALANCE</b>	<b>3,619,156</b>	<b>4,287,644</b>	<b>4,434,538</b>	<b>4,933,439</b>
Restricted - Tabor	260,000	260,000	260,000	260,000
Committed - Burning Mtn Ave.	5,494	5,494	5,494	5,494
Committed - PS Training/Mahan Fund	2,201	2,371	2,381	2,561
Committed - Traffic Impact	399,097	422,787	436,497	459,377
Committed - Ambulance/Trees	8,250	8,250	8,250	8,250
Committed - Long Term Capital Reserve	400,000	600,000	600,000	800,000
Assigned - Shoshone Water Rights	-	-	-	100,000
Assigned - Police Vehicles (2)	-	-	-	135,000
Assigned - Roundabout	-	-	-	90,000
Assigned - Streets/Parks Equipment	-	-	-	33,500
Assigned - Streets Truck & Plow	58,000	-	-	-
Assigned - Police Body Cameras	54,500	-	-	-
Assigned - Future Capital Projects TBD	258,385	498,497	-	113,103
<b>Unassigned</b>	<b>2,173,229</b>	<b>2,490,245</b>	<b>3,121,916</b>	<b>2,926,154</b>
 <b>REVENUES</b>				
Other Revenues (Administration)	3,308,474	2,975,145	3,473,219	2,772,054
Building/Planning Department	87,548	126,234	170,001	135,438
Municipal Court	12,366	10,200	11,700	12,200
Parks /Trails Capital	408,424	424,500	427,487	413,000
Park/Trails Maintenance	183,432	196,000	189,329	191,500
Public Safety Department	16,243	10,570	142,489	19,180
Recreation Department	522,372	482,550	469,864	430,500
Street Maintenance	1,312,813	1,293,120	1,247,901	1,894,228
<b>Total Revenues</b>	<b>5,851,672</b>	<b>5,518,319</b>	<b>6,131,990</b>	<b>5,868,100</b>
 <b>Expenditures</b>				
Administration Department	1,136,440	839,068	1,110,774	774,721
Building/Planning Department	203,641	290,829	254,994	255,959
Health and Welfare	40,911	58,000	58,000	53,500
Municipal Court	43,851	46,560	36,134	43,625
Parks/Trails Capital	180,554	140,750	150,936	81,600
Parks/Trails Maintenance	454,775	534,062	507,618	542,450
Public Safety Department	1,351,155	1,882,019	1,688,755	1,836,390
Recreation Department	449,955	494,071	526,007	517,958
Street Maintenance	1,098,839	1,139,027	1,223,866	1,673,534
Town Maintenance	76,169	81,873	76,005	84,757
<b>TOTAL EXPENDITURES</b>	<b>5,036,290</b>	<b>5,506,259</b>	<b>5,633,089</b>	<b>5,864,495</b>
 <b>ENDING FUND BALANCE</b>	<b>4,434,538</b>	<b>4,299,704</b>	<b>4,933,439</b>	<b>4,937,045</b>
	815,382	12,060	498,901	3,606

TOWN OF NEW CASTLE, COLORADO  
Continued:

	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2024 Projected</u>	<u>2025 Budget</u>
<b>ENDING FUND BALANCE</b>	<b>4,434,538</b>	<b>4,299,704</b>	<b>4,933,439</b>	<b>4,937,045</b>
<b>Assigned Amounts:</b>				
Restricted - TABOR	260,000	260,000	260,000	260,000
Committed - Burning Mtn Ave.	5,494	5,494	5,494	5,494
Committed - PS Training/Mahan Fund	2,201	2,371	2,381	2,561
Committed - Traffic Impact	399,097	422,787	436,497	459,377
Committed - Ambulance/Trees	8,250	8,250	8,250	8,250
Committed - Long Term Capital Reserve	400,000	600,000	600,000	800,000
Assigned - Shoshone Water Rights	-	-	-	100,000
Assigned - Police Vehicles (2)	-	-	-	135,000
Assigned - Roundabout	-	-	-	90,000
Assigned - Streets/Parks Equipment	-	-	-	31,500
Assigned - Streets Truck & Plow	58,000	-	-	-
Assigned - Police Body Cameras	54,500	-	-	-
Assigned - Future Capital Projects TBD	258,385	498,497	-	113,103
<b>Unassigned</b>	<b>2,988,611</b>	<b>2,502,305</b>	<b>3,620,817</b>	<b>2,931,760</b>

TOWN OF NEW CASTLE, COLORADO

GENERAL FUND

Revenues and Expenses - Budget and Actual  
Budget Year Ending December 31, 2025

	<u>2023</u> <u>Actual</u>	<u>2024</u> <u>Budget</u>	<u>2024</u> <u>Projected</u>	<u>2025</u> <u>Budget</u>
<b>Admin</b>				
Revenues	3,308,474	2,975,145	3,473,219	2,772,054
Expenses	1,136,440	839,068	1,110,774	774,721
<b>Net</b>	<b>2,172,034</b>	<b>2,136,077</b>	<b>2,362,445</b>	<b>1,997,333</b>
<b>Building &amp; Planning</b>				
Revenues	87,548	126,234	170,001	135,438
Expenses	203,641	290,829	254,994	255,959
<b>Net</b>	<b>(116,093)</b>	<b>(164,595)</b>	<b>(84,993)</b>	<b>(120,521)</b>
<b>Municipal Court</b>				
Revenues	12,366	10,200	11,700	12,200
Expenses	43,851	46,560	36,134	43,625
<b>Net</b>	<b>(31,485)</b>	<b>(36,360)</b>	<b>(24,434)</b>	<b>(31,425)</b>
<b>Parks/Trails Capital</b>				
Revenues	408,424	424,500	427,487	413,000
Expenses	180,554	140,750	150,936	81,600
<b>Net</b>	<b>227,870</b>	<b>283,750</b>	<b>276,551</b>	<b>331,400</b>
<b>Parks/Trails Maintenance</b>				
Revenues	183,432	196,000	189,329	191,500
Expenses	454,775	534,062	507,618	542,450
<b>Net</b>	<b>(271,343)</b>	<b>(338,062)</b>	<b>(318,289)</b>	<b>(350,950)</b>
<b>Public Safety</b>				
Revenues	16,243	10,570	142,489	19,180
Expenses	1,351,155	1,882,019	1,688,755	1,836,390
<b>Net</b>	<b>(1,334,912)</b>	<b>(1,871,449)</b>	<b>(1,546,266)</b>	<b>(1,817,210)</b>
<b>Recreation</b>				
Revenues	522,372	482,550	469,864	430,500
Expenses	449,955	494,071	526,007	517,958
<b>Net</b>	<b>72,417</b>	<b>(11,521)</b>	<b>(56,143)</b>	<b>(87,458)</b>
<b>Street Maintenance</b>				
Revenues	1,312,813	1,293,120	1,247,901	1,894,228
Expenses	1,098,839	1,139,027	1,223,866	1,673,534
<b>Net</b>	<b>213,974</b>	<b>154,093</b>	<b>24,035</b>	<b>220,694</b>
<b>Health &amp; Welfare</b>				
Expenses	40,911	58,000	58,000	53,500
<b>Net</b>	<b>(40,911)</b>	<b>(58,000)</b>	<b>(58,000)</b>	<b>(53,500)</b>
<b>Town Maintenance</b>				
Expenses	76,169	81,873	76,005	84,757
<b>Net</b>	<b>(76,169)</b>	<b>(81,873)</b>	<b>(76,005)</b>	<b>(84,757)</b>
<b>Total General Fund</b>				
Revenues	5,851,672	5,518,319	6,131,990	5,868,100
Expenses	5,036,290	5,506,259	5,633,089	5,864,495
<b>Net</b>	<b>815,382</b>	<b>12,060</b>	<b>498,901</b>	<b>3,606</b>

**Town of New Castle  
Administration Department  
2025 Proposed Budget**

Account Number	Account Title	2023 Actual	2024 Budget	2024 Projected	2025 Budget
<b><u>REVENUES</u></b>					
10-4010-001	General Property Tax	524,458	679,710	682,000	658,173
10-4010-020	Specific Ownership	34,120	32,000	34,360	34,000
10-4010-030	Interest / Penalties	571	100	450	100
10-4010-040	Sales 1 3/4 %	1,303,956	1,379,000	1,326,740	1,347,000
10-4010-080	Use Tax	26,428	55,735	75,054	64,332
10-4010-095	Lodging Tax	36,054	36,000	39,505	39,000
10-4010-120	Franchise Tax	171,951	197,000	162,841	165,000
10-4010-140	Occupation Tax	2,039	2,400	1,450	1,500
10-4010-220	Animal Permits	1,345	1,500	2,240	2,000
10-4010-260	Liquor Licenses	3,538	2,500	2,000	3,000
10-4010-280	Business Licenses	7,225	6,500	9,550	8,500
10-4010-289	Trail Grant Revenue	350,000	-	350,000	-
10-4010-390	Mineral Lease Distribution	354,603	285,000	136,454	150,000
10-4010-391	Severance Tax	110,036	85,000	50,982	65,000
10-4020-001	AD Charges for Services	170	-	-	-
10-4020-020	Ad Rent Income	-	-	-	-
10-4020-022	Kamm Bldg Rent Income	8,650	12,000	12,000	12,000
10-4020-040	AD Sale of Assets	-	-	298,401	-
10-4020-060	AD Miscellaneous	48,452	-	13,500	1,750
10-4020-066	Retirement Forfeiture	9,325	-	4,591	-
10-4020-300	FMLD Grant	49,164	-	-	-
10-4020-520	AD Alpine Capital Impr Acc Int	-	-	-	-
10-4020-540	AD CT Interest	70,583	60,000	70,000	65,000
10-4020-580	AD C-SAFE Interest	194,980	140,000	200,000	155,000
10-4030-540	Ad St Scape Interest	826	700	1,100	700
<b>Total Revenues</b>		<b>3,308,474</b>	<b>2,975,145</b>	<b>3,473,219</b>	<b>2,772,054</b>
<b><u>EXPENSES</u></b>					
10-5040-010	Council Salaries	21,660	23,220	23,220	24,000
10-5040-020	Salaries	284,658	343,052	294,109	352,251
10-5040-023	Overtime Pay	1,391	1,000	1,000	1,000
10-5040-030	Payroll Tax Exp - Social Sec	18,507	22,771	19,779	23,390
10-5040-031	Payroll Tax Exp - Medicare	4,329	5,325	4,626	5,470
10-5040-032	Payroll Tax Exp - St Unemplmnt	691	1,102	638	1,132
10-5040-041	CRA Retirement Exp	11,442	20,643	16,942	21,195
10-5040-042	Health Insurance Exp	58,735	77,324	57,724	77,420
10-5040-049	Recruitment Expense	3,058	5,000	2,500	5,000
10-5040-050	Employee Support	9,491	12,000	12,000	12,000
10-5040-051	Employee Wellness Program	882	890	890	890
10-5040-100	Office Supplies	7,375	5,000	3,000	3,500
10-5040-101	Office Op. Supply & Furniture	2,367	1,000	500	1,000
10-5040-102	Postage Expense	762	1,500	1,200	1,500
10-5040-103	Computer Hardware/Software	23,086	18,000	9,000	12,000
10-5040-104	Printing & Copies	2,078	3,000	1,000	2,000
10-5040-107	Computer Services	10,871	8,800	8,445	9,100
10-5040-110	Ordinance Codification	129	2,000	2,000	2,000
10-5040-120	Utilities	1,464	2,100	2,100	2,200
10-5040-140	Telephone Expense	5,796	6,000	5,800	6,000
10-5040-145	Internet Svc/Web Page	2,859	5,000	8,000	8,000
10-5040-146	Newsletter Expenses	6,587	8,000	3,000	5,000

10-5040-150	Mileage Expense	-	500	-	500
10-5040-160	Dues, Subscriptions	6,348	7,000	10,500	12,000
10-5040-170	Training & Meetings	5,467	8,000	4,000	8,000
10-5040-175	Meals, Lodging	10,161	8,000	3,000	7,000
10-5040-180	Publication of Notices	50	2,000	500	2,000
10-5040-200	Legal Services	88,598	80,000	57,000	60,000
10-5040-210	Technical Support	4,552	2,500	2,347	2,500
10-5040-220	Other Prof Services	7,205	8,000	7,000	2,000
10-5040-240	Audit Expense	1,700	3,000	3,000	3,000
10-5040-250	Economic Dev./Enhancement	6,221	34,500	37,500	15,000
10-5040-254	Chamber of Commerce	7,000	7,000	10,500	7,000
10-5040-255	DownTown Group Exp	-	3,000	3,000	-
10-5040-256	AGNC Expense	-	500	500	500
10-5040-257	Branding-Marketing Exp.	-	2,000	2,000	1,000
10-5040-260	Insurance Expense	10,355	12,441	12,842	13,374
10-5040-279	Council Expenses	4,989	6,000	6,000	6,000
10-5040-280	Miscellaneous Expense	2,362	3,500	4,500	3,500
10-5040-281	Good Neighbor Policy	1,123	5,000	0	5,000
10-5040-284	LoVa Meet in Middle Grant	365,000	0	350,000	-
10-5040-287	Trail Development	-	-	-	-
10-5040-288	LoVa Trail West (constr grant)	-	-	-	-
10-5040-290	Special Events	1,419	1,200	1,000	1,200
10-5040-292	FMLD - Town Hall Improvements	61,639	0	64,000	-
10-5040-294	Rides & Reggae	20,000	20,000	20,000	10,000
10-5040-320	Veh Exp-08 Toyota	798	500	500	500
10-5040-321	Veh Exp - Traverse	911	500	1,000	1,000
10-5040-340	Gas & Oil	3,048	3,100	2,767	3,000
10-5040-360	County Treasurer Fees	10,543	11,000	17,000	13,000
10-5040-362	Bank Charges	-	-	-	-
10-5040-420	Capital Outlay	4,106	-	-	-
10-5040-460	Planning & Zoning	33	100	100	100
10-5040-480	Engineering & Survey	11,045	10,000	10,000	7,000
10-5040-520	Election Expense	-	15,000	245	10,000
10-5040-609	Historic Property Designation	-	8,000	-	2,000
10-5040-610	HPC Expenses	23,041	2,000	500	1,500
10-5040-620	Climate & Environ Commission	508	2,000	2,000	1,000
<b>Total Expenses</b>		<b>1,136,440</b>	<b>839,068</b>	<b>1,110,774</b>	<b>774,721</b>

**Town of New Castle  
Building & Planning  
2025 Proposed Budget**

Account Number	Account Title	2023 Actual	2024 Budget	2024 Projected	2025 Budget
<b>Revenues</b>					
10-4010-170	Land Use Application Fees	1,950	1,100	3,475	3,000
10-4010-180	Building Permits	55,857	85,134	126,526	92,438
10-4010-190	Developers Reimbursement	29,601	40,000	40,000	40,000
10-4010-240	Contractor Licenses	25	-	-	-
10-4010-245	Misc. Building Dept Revenue	-	-	-	-
10-4010-300	Sign Permits	115	-	-	-
	<b>Total Revenue</b>	<b>87,548</b>	<b>126,234</b>	<b>170,001</b>	<b>135,438</b>
<b>Expenses</b>					
10-5030-020	Salaries	114,834	134,583	116,256	138,000
10-5030-023	Overtime Pay	365	100	100	100
10-5030-030	Payroll Tax Exp - Social Sec	7,074	8,344	7,137	8,556
10-5030-031	Payroll Tax Exp - Medicare	1,654	1,951	1,670	2,001
10-5030-032	Payroll Tax Exp - St Unemplmnt	240	404	230	414
10-5030-041	CRA Retirement Exp	4,608	8,075	6,780	8,280
10-5030-042	Health Insurance Exp	17,935	22,056	17,095	23,798
10-5030-051	Employee Wellness Program	250	330	330	330
10-5030-100	Office Supplies	1,312	1,500	1,000	1,500
10-5030-101	Office Op. Supply & Furniture	-	-	-	-
10-5030-102	Postage Expense	508	400	300	300
10-5030-103	Computer Hardware/Software	24	2,500	217	500
10-5030-104	Printing & Copies	1,143	1,000	1,000	1,000
10-5030-107	Computer Services	7,834	7,400	7,587	7,600
10-5030-140	Telephone Expense	1,033	1,300	1,100	1,300
10-5030-160	Dues, Subscriptions	380	500	184	500
10-5030-161	Bldg Code Library	807	1,200	1,500	500
10-5030-170	Training & Prof Dues	230	2,000	500	2,000
10-5030-175	Meals, Lodging	-	2,000	115	500
10-5030-180	Publication of Notices	4	-	-	-
10-5030-190	Developers Costs	28,023	40,000	40,000	40,000
10-5030-200	Legal Services	4,487	5,000	2,000	3,000
10-5030-210	Technical Support	2,319	2,500	2,347	2,500
10-5030-220	Building Plan Review/Insp/Cons	1,972	1,500	2,000	3,000
10-5030-230	Engineering Consultation	243	2,500	500	1,500
10-5030-235	Planning Consultation	-	500	-	-
10-5030-240	Audit Expense	595	1,050	1,050	1,050
10-5030-260	Insurance Expense	5,252	6,636	6,881	7,230
10-5030-320	Vehicle Expense	515	500	300	500
10-5030-421	Vehicle Lease/Purchase	-	35,000	36,815	-
	<b>Total Expenses</b>	<b>203,641</b>	<b>290,829</b>	<b>254,994</b>	<b>255,959</b>

**Town of New Castle  
Health & Welfare  
2025 Proposed Budget**

Account Number	Account Title	2023 Actual	2024 Budget	2024 Projected	2025 Budget
<b><u>Expenses</u></b>					
10-5080-500	Outgoing Grants	16,000	18,000	18,000	15,000
10-5080-502	H & W-CMC Seniors Program	5,911	8,000	8,000	6,500
10-5080-504	H & W-River Center	15,000	18,000	18,000	18,000
10-5080-506	H & W-Garfield Cty Detox Ctr	0	10,000	10,000	10,000
10-5080-516	H & W-Youth Zone	4,000	4,000	4,000	4,000
	<b>Total Expenses</b>	<b>40,911</b>	<b>58,000</b>	<b>58,000</b>	<b>53,500</b>

**Town of New Castle  
Municipal Court  
2025 Proposed Budget**

Account Number	Account Title	2023 Actual	2024 Budget	2024 Projected	2025 Budget
<b>Revenues</b>					
10-4010-400	Misc. Court Revenue	-	1,000	-	1,000
10-4010-420	Traffic Fines	6,104	4,500	6,000	5,000
10-4010-421	Parking Tickets	652	500	300	500
10-4010-440	Other Fines	2,985	2,000	3,000	3,000
10-4010-460	Court Costs	1,213	1,100	1,000	1,200
10-4010-480	PS Citation Serv Charges	1,412	1,100	1,400	1,500
<b>Total Revenues</b>		<b>12,366</b>	<b>10,200</b>	<b>11,700</b>	<b>12,200</b>
<b>Expenses</b>					
10-5055-020	Salaries	29,060	28,203	19,525	25,698
10-5055-023	Overtime	374	-	52	-
10-5055-030	Payroll Tax Exp - Social Sec	1,074	856	774	849
10-5055-031	Payroll Tax Exp - Medicare	251	200	181	199
10-5055-032	Payroll Tax Exp - St Unemplmnt	35	41	25	41
10-5055-041	CRA Retirement Exp	697	828	600	822
10-5055-042	Health Insurance Exp	2,714	2,965	1,845	2,375
10-5055-051	Employee Wellness Program	14	45	45	45
10-5055-100	Office Supplies	118	200	150	200
10-5055-102	Postage Exp.	213	200	100	200
10-5055-105	Office - Misc.	1,098	1,200	1,200	1,250
10-5055-160	Judge Exp (Dues, Taxes)	52	100	-	100
10-5055-220	Attorney Fees - Court	6,895	10,000	10,000	10,000
10-5055-260	Insurance Expense	1,256	1,522	1,537	1,647
10-5055-340	Municipal Court Expense	-	200	100	200
<b>Total Expenses</b>		<b>43,851</b>	<b>46,560</b>	<b>36,134</b>	<b>43,625</b>

**Town of New Castle  
Parks Capital  
2025 Proposed Budget**

Account Number	Account Title	2023 Actual	2024 Budget	2024 Projected	2025 Budget
<b>Revenues</b>					
10-4040-030	Sales Tax 1/2% (new 2001)	362,424	386,000	371,487	377,000
10-4040-090	Recreational Dev Fee	15,000	36,000	51,000	36,000
10-4040-112	DOLA Grant	5,000	-	-	-
10-4040-114	AGNC Grant	-	-	5,000	-
10-4040-394	Sale of Parks Assets	26,000	2,500	-	-
<b>Total Revenues</b>		<b>408,424</b>	<b>424,500</b>	<b>427,487</b>	<b>413,000</b>
<b>Expenses</b>					
10-5075-421	Veh/Equip - Lease/Purchase	55,181	19,150	19,150	-
10-5075-480	Engineering & Survey	14,169	25,000	25,000	20,000
10-5075-600	Parks Interest Expense	11,941	12,200	12,200	7,600
10-5075-650	VIX Loan Principal	49,614	49,400	49,400	54,000
10-5075-700	Capital - Park Development	7,958	-	-	-
10-5075-701	Capital Park Improvements	11,691	-	15,186	-
10-5075-704	Capital - NC Trails	30,000	35,000	30,000	-
<b>Total Expenses</b>		<b>180,554</b>	<b>140,750</b>	<b>150,936</b>	<b>81,600</b>

**Town of New Castle  
Parks Maintenance  
2025 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>2024 Projected</b>	<b>2025 Budget</b>
<b>Revenues</b>					
10-4040-020	Sales Tax 1/4 %	181,212	193,000	185,744	188,000
10-4040-040	Park Use Revenue	2,220	3,000	3,585	3,500
10-4040-120	Miscellaneous	-	-	-	-
<b>Total Revenues</b>		<b>183,432</b>	<b>196,000</b>	<b>189,329</b>	<b>191,500</b>
<b>Expenses</b>					
10-5075-020	Salaries	229,947	264,530	256,000	271,029
10-5075-022	Call Out Pay	2,716	2,500	2,500	3,000
10-5075-023	Overtime Pay	3,188	2,500	2,500	2,500
10-5075-025	Salary-Summer Temps	20,995	32,000	28,479	36,480
10-5075-030	Payroll Tax Exp - Social Sec	15,455	18,695	17,268	19,407
10-5075-031	Payroll Tax Exp - Medicare	3,615	4,372	4,039	4,539
10-5075-032	Payroll Tax Exp - St Unemplmnt	518	905	557	939
10-5075-041	CRA Retirement Exp	9,421	18,092	13,646	18,781
10-5075-042	Health Insurance Exp	55,684	61,830	58,206	69,791
10-5075-050	Employee Support	1,146	758	758	800
10-5075-051	Employee Wellness Program	688	760	760	760
10-5075-100	Office Supplies	317	500	250	500
10-5075-101	Office Op. Supply & Furniture	-	500	250	500
10-5075-103	Computer Hardware/Software	193	800	2,479	800
10-5075-107	Computer Services	7,874	7,400	7,091	7,600
10-5075-120	Utilities	3,325	4,200	4,400	4,400
10-5075-140	Telephone Expense	2,945	3,000	3,640	3,000
10-5075-160	Dues, Subscriptions	260	400	400	400
10-5075-170	Training	100	1,100	1,100	1,100
10-5075-175	Meals, Lodging	546	1,000	1,500	1,400
10-5075-176	Work Crew Meal Exp	52	200	200	-
10-5075-180	Publication of Notices	1,452	1,000	500	1,000
10-5075-210	Technical Support	1,699	1,800	1,684	1,800
10-5075-220	Other Prof Services/Inspection	-	-	-	-
10-5075-230	Other Prof. Svcs. - CIP	-	-	-	-
10-5075-240	Audit Expense	595	1,050	1,050	1,050
10-5075-260	Insurance Expense	11,131	12,420	12,210	13,126
10-5075-280	Miscellaneous Expense	-	200	-	200
10-5075-300	Tools	5,017	2,300	2,300	300
10-5075-320	Vehicle Expense	1,860	1,200	600	1,200
10-5075-321	Veh Exp-23 Silverado (P-65)	-	300	-	-
10-5075-328	Veh Exp-09 Chevy 3500 (P5)	78	-	-	-
10-5075-330	Veh Exp-24 Chevy 2500 (P	-	-	-	250
10-5075-340	Gas & Oil	16,139	16,800	17,301	18,500
10-5075-380	Equipment Maintenance	5,843	6,500	5,000	6,000
10-5075-383	Eq. Maint. Jacobsen Mower	160	500	250	500
10-5075-388	Irrigation Winterization	-	-	-	-
10-5075-389	Irrigation M & O	11,589	13,000	12,000	13,000
10-5075-390	M & O	16,355	17,500	17,500	4,000
10-5075-391	Equipment Rental	705	2,750	2,500	2,750
10-5075-392	Fertilizer	2,102	4,800	4,800	4,800

10-5075-393	Weed management	765	2,000	1,000	1,500
10-5075-394	Mosquito Control	6,750	7,100	7,100	7,450
10-5075-397	Gardens Expense	2,500	3,500	3,000	3,000
10-5075-399	Trail Signs	-	2,000	2,000	-
10-5075-403	Holiday Lights Expense	2,903	2,000	1,500	2,000
10-5075-481	Safety	843	800	800	800
10-5075-499	PWF Maintenance	2,259	3,000	3,000	3,000
10-5075-500	Tree Maintenance - Parks	5,045	5,500	5,500	8,500
<b>Total Expenses</b>		<b>454,775</b>	<b>534,062</b>	<b>507,618</b>	<b>542,450</b>

**Town of New Castle  
Public Safety  
2025 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>2024 Proj Budget</b>	<b>2025 Budget</b>
<b>Revenues</b>					
10-4010-500	PS Charges for Services	1,322	2,000	1,000	1,200
10-4010-510	PS-VIN Inspect.	1,350	1,400	1,800	1,800
10-4010-520	PS Dog Impound Fees	150	-	-	-
10-4010-560	PS Donation to Bike Rodeo	2,000	1,500	750	1,200
10-4010-565	PS Training Reimbursement/Grants	8,196	5,500	137,275	11,800
10-4010-580	PS Vehicle Sale	2,500	-	-	2,500
10-4010-585	Veh. Impound Fees	-	-	-	-
10-4010-636	Mahan Scholarship Fund	225	170	180	180
10-4010-640	PS Bail Bonds	-	-	500	-
10-4010-645	Jail Restitution	-	-	484	-
10-4010-661	PS - Donations	500	-	500	500
<b>Total Revenues</b>		<b>16,243</b>	<b>10,570</b>	<b>142,489</b>	<b>19,180</b>
<b>Expenses</b>					
10-5050-020	Salaries	778,974	1,098,399	1,022,688	1,131,069
10-5050-022	Call Out Pay	4,634	500	24,550	10,000
10-5050-023	Overtime Pay	31,081	15,000	9,544	10,000
10-5050-030	Payroll Tax Exp - Social Sec	49,161	69,062	65,109	71,366
10-5050-031	Payroll Tax Exp - Medicare	11,497	16,152	15,227	16,691
10-5050-032	Payroll Tax Exp - St Unemplmnt	1,598	3,342	2,101	3,453
10-5050-041	CRA Retirement Exp	32,588	66,834	51,329	69,064
10-5050-042	Health Insurance Exp	168,064	270,973	185,135	269,642
10-5050-049	Recruitment Expense	7,278	21,000	8,000	7,200
10-5050-050	Employee Assistance Program	-	-	-	-
10-5050-051	Employee Wellness Program	1,780	2,990	2,990	2,985
10-5050-100	Office Supplies	2,080	2,200	2,400	2,200
10-5050-101	Office Op. Supply & Furniture	881	2,000	1,000	1,200
10-5050-102	Postage Expense	699	1,000	700	800
10-5050-103	Computer Hardware/Software	-	75,000	75,000	6,000
10-5050-104	Printing & Copies	2,237	3,500	3,500	3,500
10-5050-120	Utilities	1,304	1,800	1,200	1,890
10-5050-140	Telephone Expense	8,540	8,900	8,500	8,900
10-5050-145	Internet Svc/Web Page	1,091	1,400	1,200	1,200
10-5050-160	Dues & Subscriptions	20,796	32,000	32,000	34,600
10-5050-175	Meals, Lodging	5,606	8,500	6,000	7,000
10-5050-180	Publication of Notices	-	-	-	-
10-5050-190	Refund	-	-	-	-
10-5050-200	Legal & Professional Svcs.	4,854	4,000	2,300	2,800
10-5050-240	Audit Expense	850	1,500	1,500	1,500
10-5050-260	Insurance Expense	32,661	40,667	43,806	44,230
10-5050-280	Miscellaneous Expense	2,627	3,000	6,000	6,000
10-5050-290	Special Events Exp.	4,974	2,800	2,800	3,200
10-5050-300	Uniform Allowance	6,257	6,000	6,000	4,500
10-5050-301	Officer's Equipment	15,124	14,800	14,800	12,000
10-5050-316	Veh Exp-534-2016 Tahoe	3,003	2,000	2,000	2,500
10-5050-317	Veh Exp-533-2016 Tahoe	444	2,000	2,000	-
10-5050-320	Veh Exp-255-2010 Charger	174	-	-	-
10-5050-324	Veh Exp-407-2010 Explorer	398	1,000	1,800	1,000
10-5050-325	Veh Exp-671-2018 Tahoe	171	2,000	2,000	2,500

10-5050-327	Veh Exp-2009 Tahoe	-	1,000	1,000	1,000
10-5050-328	Veh Exp-807-2021 Tahoe	1,432	2,000	2,000	2,500
10-5050-329	Veh Exp-808-2021 Tahoe	2,251	2,000	2,000	2,500
10-5050-330	Veh Exp-672-2018 Tahoe	1,717	2,000	2,000	2,500
10-5050-331	Veh Exp-784-2023 Tahoe	2,978	2,000	2,000	2,500
10-5050-332	Veh Exp-783-2023 Tahoe	1,178	2,000	2,000	2,500
10-5050-335	Veh Exp-809-2021 Tahoe	1,580	2,000	2,000	2,500
10-5050-338	Veh Exp-820-2017 Tahoe	200	2,000	2,000	2,500
10-5050-339	Veh Exp-821-2017 Tahoe	134	2,000	2,000	2,500
10-5050-340	Gas & Oil	27,893	32,000	28,479	30,000
10-5050-360	Abandon Vehicle	60	1,000	500	500
10-5050-380	Equipment Maintenance	381	2,400	600	500
10-5050-384	Tires - New	-	3,200	3,200	6,000
10-5050-420	Training & Certification	2,035	5,000	5,000	7,000
10-5050-421	Vehicle Lease/Purchase	25,072	-	-	-
10-5050-500	Bike Rodeo	195	1,300	1,561	1,600
10-5050-540	Community Policing	473	1,400	1,400	1,600
10-5050-580	Capital Equipment	51,855	5,000	5,000	4,000
10-5050-600	Animal Control	150	-	-	-
10-5050-601	Kennel Expenses	10,950	10,000	1,745	500
10-5050-603	Cleaning & Supplies	2,385	2,600	2,600	2,800
10-5050-620	Emergency Preparedness	-	800	-	-
10-5050-642	Computer Services	8,780	8,000	8,174	8,800
10-5050-643	Training Library	381	500	500	-
10-5050-644	Hiring Expense	1,085	2,000	1,200	1,200
10-5050-645	Ammunition Expense	5,344	5,000	5,000	7,500
10-5050-646	Laboratory Fees	-	1,000	17	-
10-5050-647	Printing Expense	-	-	-	-
10-5050-651	Evidence Equip. & Supplies	1,214	2,000	2,000	2,000
10-5050-652	Evid. Collection/Analysis	6	1,500	1,600	2,400
<b>Total Expenses</b>		<b>1,351,155</b>	<b>1,882,019</b>	<b>1,688,755</b>	<b>1,836,390</b>

**Town of New Castle  
Recreation  
2025 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>2024 Projected</b>	<b>2025 Budget</b>
<b>Revenues</b>					
10-4010-101	Tobacco Tax	360,072	342,000	327,258	295,000
10-4010-700	Baseball	5,313	6,000	5,025	5,500
10-4010-720	Youth Basketball	8,771	5,500	8,600	6,000
10-4010-730	Competitive Basketbal	14,700	10,800	9,480	4,000
10-4010-740	Softball	1,955	2,200	1,365	1,500
10-4010-780	Flag Football	840	1,200	1,200	1,200
10-4010-790	Adult Fitness	5,949	5,000	5,000	5,000
10-4010-795	Pickleball	1,236	650	3,500	3,500
10-4010-820	Adult Basketball	4,400	5,000	4,380	4,500
10-4010-841	Micro Soccer	10,967	8,000	8,500	8,500
10-4010-843	Adult Soccer	-	-	500	500
10-4010-850	Adult Volleyball	2,500	2,000	6,000	6,000
10-4010-851	Youth Volleyball	5,115	5,000	1,750	2,000
10-4010-859	Arts & Enrichment	26,186	20,000	20,700	20,500
10-4010-860	REC Miscellaneous Program	100	-	500	-
10-4010-870	After-School Programs	1,015	1,100	1,100	1,100
10-4010-880	Sponsorships	-	1,000	-	-
10-4010-885	Special Events Donations	-	-	250	-
10-4010-901	FMLD Grants	-	-	-	-
10-4010-910	Community Center Rentals	18,364	20,000	20,000	20,000
10-4010-970	Special Events	8,301	4,500	4,500	4,500
10-4010-972	Dirty Hog Dash	9,028	15,000	8,000	9,000
10-4010-974	Burning Mountain Festival	16,435	14,000	14,000	14,000
10-4010-976	Community Market	9,360	7,500	7,500	7,500
10-4010-993	5k Races/Walk	3,320	2,100	3,756	3,700
10-4010-994	Youth Fitness	8,445	4,000	7,000	7,000
<b>Total Revenues</b>		<b>522,372</b>	<b>482,550</b>	<b>469,864</b>	<b>430,500</b>
<b>Expenses</b>					
10-5070-020	Salaries	205,725	216,351	257,346	223,427
10-5070-023	Overtime Pay	39	1,000	1,000	1,000
10-5070-025	Salary - Temps	17,392	22,000	15,000	12,000
10-5070-030	Payroll Tax Exp - Social Sec	12,822	14,840	15,321	14,658
10-5070-031	Payroll Tax Exp - Medicare	2,999	3,471	3,584	3,428
10-5070-032	Payroll Tax Exp - St Unemplmnt	449	718	494	709
10-5070-041	CRA Retirement Exp	8,235	14,361	11,225	14,186
10-5070-042	Health Insurance Exp	64,111	63,443	69,149	70,236
10-5070-050	Employee Support	465	-	300	600
10-5070-051	Employee Wellness Program	690	735	735	735
10-5070-100	Office Supplies	3,167	3,000	3,000	3,000
10-5070-101	Office Op. Supply & Furniture	919	500	400	500
10-5070-102	Postage Expense	535	500	500	500
10-5070-103	Computer Hardware/Software	1,265	6,000	5,000	1,200
10-5070-104	Printing & Copies	1,141	1,000	2,000	2,000
10-5070-106	Credit Card Fees	3,389	4,000	4,000	4,000

10-5070-107	Computer Services	8,784	8,400	8,047	8,700
10-5070-120	Promotion & Advertising	129	-	-	500
10-5070-140	Telephone Expense	2,381	2,600	2,300	2,600
10-5070-145	Internet Svc/Web Page	4,021	2,200	3,200	3,500
10-5070-160	Dues, Subscriptions	210	500	500	500
10-5070-170	Training, Meetings	292	1,200	800	1,200
10-5070-175	Meals, Lodging	-	500	300	500
10-5070-180	Publication of Notices	-	100	100	100
10-5070-210	Technical Support	1,699	1,800	1,684	1,800
10-5070-240	Audit Expense	595	1,050	1,050	1,050
10-5070-260	Insurance Expense	7,621	9,402	9,179	10,004
10-5070-280	Miscellaneous Expense	-	-	-	300
10-5070-290	Veh Exp-09 GMC(R8)	145	300	300	300
10-5070-295	Gas & Oil	260	250	554	600
10-5070-320	Youth Basketball	4,329	4,500	6,200	4,000
10-5070-340	Adult Basketball	85	1,000	200	500
10-5070-375	Competitive Basketball	475	1,500	1,000	1,000
10-5070-380	Baseball	2,512	3,500	3,500	4,000
10-5070-400	Softball	1,668	2,500	2,000	25,000
10-5070-421	Flag Football	1,397	1,000	1,150	1,150
10-5070-450	Adult Fitness	5,307	5,000	5,000	5,000
10-5070-460	Soccer	-	-	-	-
10-5070-462	Micro Soccer	5,052	4,000	4,839	4,000
10-5070-464	Adult Soccer	73	-	-	-
10-5070-470	Adult Volleyball	357	1,500	2,800	2,800
10-5070-471	Youth Volleyball	2,876	2,500	600	1,200
10-5070-475	Arts & Enrichment	9,327	12,000	9,000	10,000
10-5070-500	Misc Programs	-	-	400	500
10-5070-505	After School Program	2,685	1,600	1,600	1,600
10-5070-530	C.C. - Repairs/Maint.	1,200	1,500	1,200	6,000
10-5070-531	C.C. - Janitorial	6,184	8,000	7,000	7,000
10-5070-535	C.C. - Supplies	1,125	3,000	2,000	3,050
10-5070-540	C.C. - Utilities	8,161	11,500	10,000	12,075
10-5070-610	Special Events	2,847	6,500	6,500	6,500
10-5070-640	Field Maintenance	839	1,200	1,200	1,200
10-5070-642	Facilities Maintenance	-	-	-	-
10-5070-700	Capital Expenditures	-	-	-	-
10-5070-900	Town Special Events	-	-	-	-
10-5070-972	Dirty Hog Dash	8,979	10,000	6,500	6,500
10-5070-974	Burning Mountain Festival	19,264	18,500	18,500	18,500
10-5070-976	Community Market	5,803	5,500	5,500	5,500
10-5070-992	5K Races/Walk	2,474	3,000	1,700	2,500
10-5070-993	Seniors Programs	-	-	-	-
10-5070-995	Youth Fitness	6,662	4,000	10,000	4,000
10-5070-996	Pickleball	794	550	550	550
<b>Total Expenses</b>		<b>449,955</b>	<b>494,071</b>	<b>526,007</b>	<b>517,958</b>

**Town of New Castle  
Street Maintenance  
2025 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>2024 Projected</b>	<b>2025 Budget</b>
<b>Revenues</b>					
10-4010-060	Sales Street 1%	750,736	800,000	769,509	780,000
10-4010-070	County Sales Tax 3/4%	234,899	255,000	242,696	255,000
10-4010-320	M/V Special Assessment	18,693	17,000	19,347	19,000
10-4010-360	Highway Use Tax	146,132	146,315	151,448	147,348
10-4010-370	Traffic Impact Fee	6,346	25,805	37,400	22,880
10-4010-371	Permits-St Maint.	3,125	-	-	-
10-4010-394	Sale of Assets	-	46,000	19,500	20,000
10-4010-395	Misc. Street Revenue	2,882	3,000	8,000	-
10-4010-396	Misc. Public Works Grants	-	-	-	250,000
10-4010-397	FMLD Grant	150,000	-	-	400,000
	<b>Total Revenues</b>	<b>1,312,813</b>	<b>1,293,120</b>	<b>1,247,901</b>	<b>1,894,228</b>
<b>Expenses</b>					
10-5090-020	Salaries	252,172	327,411	312,501	331,772
10-5090-022	Call Out Pay	5,114	3,500	5,800	5,800
10-5090-023	Overtime Pay	2,688	4,000	4,000	3,000
10-5090-025	Salary - Temps	20,779	32,000	28,448	36,480
10-5090-030	Payroll Tax Exp - Social Sec	17,066	22,748	20,996	23,377
10-5090-031	Payroll Tax Exp - Medicare	3,991	5,320	4,911	5,467
10-5090-032	Payroll Tax Exp - St Unemplmnt	563	1,101	678	1,131
10-5090-041	CRA Retirement Exp	10,386	22,015	17,334	22,623
10-5090-042	Health Insurance Exp	52,547	66,800	60,015	72,354
10-5090-050	Employee Support	1,077	1,500	1,500	1,500
10-5090-051	Employee Wellness Program	750	877	877	877
10-5090-100	Office Supplies	68	300	150	300
10-5090-101	Office Op. Supply & Furniture	-	600	300	600
10-5090-102	Postage Expense	553	425	425	425
10-5090-103	Computer Hardware/Software	193	1,000	2,700	1,000
10-5090-107	Computer Services	9,315	9,000	8,605	9,300
10-5090-120	Utilities	4,455	11,500	11,500	12,075
10-5090-140	Telephone Expense	2,484	2,500	2,600	2,500
10-5090-160	Dues, Subscriptions	573	600	500	500
10-5090-170	Training	363	1,500	750	1,500
10-5090-175	Meals, Lodging	1,263	1,200	500	1,200
10-5090-180	Publication of Notices	-	1,200	-	800
10-5090-200	Legal Services	100	600	300	300
10-5090-210	Technical Support	2,294	2,400	2,336	2,500
10-5090-220	Other Prof Services	-	500	1,300	500
10-5090-240	Audit Expense	595	1,050	1,050	1,050
10-5090-260	Insurance Expense	12,488	14,680	14,908	15,527
10-5090-300	Machinery, Equipment, Tools	2,802	7,500	25,000	-
10-5090-320	Vehicle Expense	1,072	600	500	500
10-5090-322	Veh Exp-2009 Hook Truck	1,019	3,000	12,000	3,000
10-5090-331	Veh Exp-17 Chevy (M-7)	-	300	1,700	300
10-5090-332	Veh Exp-2017 Chevy (A-2)	301	800	717	-
10-5090-333	Veh Exp-2020 Chevy 2500 (M-13)	-	800	300	300
10-5090-334	Veh Exp-2023 Chevy 2500 (M-88)	-	300	300	800
10-5090-335	Veh Exp-2024 Chevy (A-5)	-	-	-	300
10-5090-340	Gas & Oil	13,934	19,700	11,809	12,500

10-5090-360	Co. Treas. Fees-Prop. Tax	5,135	4,500	4,500	4,500
10-5090-376	Eq. Maint-Cat MiniEx	619	500	1,700	500
10-5090-377	Eq. Maint - Snow Plows	4,241	3,500	3,500	3,500
10-5090-378	Eq. Maint. - JD MiniEx	-	-	-	-
10-5090-379	Eq. Maint. Bobcat Skidsteer	676	3,600	3,600	1,000
10-5090-380	Equipment Maintenance	588	2,000	1,500	1,500
10-5090-381	Eq. Maint. Cat Backhoe	1,470	1,000	400	2,000
10-5090-382	Eq. Maint. Street Sweeper	439	1,500	800	1,000
10-5090-383	Eq. Maint. J.D. Tractor	-	200	200	200
10-5090-384	Tires - New	1,369	1,200	800	1,000
10-5090-390	Maintenance/Operations	9,368	9,800	9,800	9,800
10-5090-391	Equipment Rental	-	1,500	500	1,000
10-5090-392	Road Base/Cinders/Patching Mtl	11,097	10,500	10,500	11,000
10-5090-394	Crack Seal Exp.	79,431	100,000	-	100,000
10-5090-395	Sidewalk Maintenance	4,352	40,000	43,000	30,000
10-5090-396	St. Signs	2,736	2,400	2,400	2,400
10-5090-397	Painting - St./Crosswalks	12,680	13,000	15,000	15,000
10-5090-398	Street Chip & Seal	-	100,000	-	100,000
10-5090-400	Street Lights	37,358	49,500	49,500	51,975
10-5090-403	EV Charge Station operations	1,525	1,500	1,500	1,500
10-5090-421	Equip Lease/Purchase	55,181	110,000	114,256	-
10-5090-481	Safety	1,102	1,500	1,500	1,500
10-5090-499	PWF Maintenance	2,880	2,000	1,600	2,000
10-5090-500	Tree Maintenance	10,000	10,000	10,000	10,000
10-5090-550	Street Asphalt Overlay	435,587	100,000	385,000	100,000
10-5090-560	Capital Improvements	-	-	5,000	650,000
	<b>Total Expenses</b>	<b>1,098,839</b>	<b>1,139,027</b>	<b>1,223,866</b>	<b>1,673,534</b>

**Town of New Castle  
Town Maintenance  
2025 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>2024 Proj Budget</b>	<b>2025 Budget</b>
<b>Expenses</b>					
10-5060-020	Salaries	30,470	40,825	37,008	41,808
10-5060-023	Overtime Pay	218	-	200	200
10-5060-030	Payroll Tax Exp - Social Sec	1,862	2,531	2,262	2,592
10-5060-031	Payroll Tax Exp - Medicare	436	592	529	606
10-5060-032	Payroll Tax Exp - St Unemplmnt	60	122	73	125
10-5060-041	CRA Retirement Exp	1,228	2,450	2,057	2,509
10-5060-042	Health Insurance Exp	5,986	7,874	6,380	8,888
10-5060-051	Employee Wellness Program	80	100	100	100
10-5060-100	Office Supplies	986	1,000	1,000	1,000
10-5060-145	Internet svc	2,700	3,200	3,200	3,200
10-5060-260	Insurance Expense	5,574	7,179	7,196	7,728
10-5060-280	Miscellaneous Expense	-	-	-	-
10-5060-320	Vehicle Expense#111D Ford 1988	56	-	-	-
10-5060-580	Capital Equipment	-	-	-	-
10-5060-600	Town M & O	5,875	4,000	4,000	4,000
10-5060-601	T/H Cleaning & Supplies	3,712	4,000	4,000	4,000
10-5060-603	MOC Cleaning & Supplies	684	500	500	500
10-5060-604	Rent Expense	6,000	6,000	6,000	6,000
10-5060-611	Museum Expense	10,242	1,500	1,500	1,500
<b>Total Expenses</b>		<b>76,169</b>	<b>81,873</b>	<b>76,005</b>	<b>84,757</b>

**TOWN OF NEW CASTLE, COLORADO**

**UTILITY FUND**

**Combined Statement of Revenues, Expenditures  
and Changes in Fund Balances - Budget and Actual  
Budget Year Ending December 31, 2025**

	<b><u>2023</u></b>	<b><u>2024</u></b>	<b><u>2024</u></b>	<b><u>2025</u></b>
	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Projected</u></b>	<b><u>Beg Budget</u></b>
<b>Beginning -</b>				
<b>Retained Earnings</b>	\$ 2,453,489	2,570,938	2,710,803	3,182,099
<b>Water</b>				
Operating Revenues	\$ 1,230,137	1,264,348	1,266,279	1,327,053
Operating Expenses	\$ <u>1,000,532</u>	<u>1,210,753</u>	<u>1,069,064</u>	<u>1,127,104</u>
<b>Operating Revenues ***</b>	\$ 229,605	53,595	197,215	199,949
Capital Revenues	\$ 423,097	847,040	366,425	281,400
Capital Expenses	\$ <u>446,300</u>	<u>795,045</u>	<u>255,504</u>	<u>574,405</u>
<b>Capital Revenues ***</b>	\$ (23,203)	51,995	110,921	(293,005)
<b>Wastewater</b>				
Operating Revenues	\$ 1,597,484	1,652,396	1,612,394	1,693,014
Operating Expenses	\$ <u>842,841</u>	<u>1,114,878</u>	<u>943,027</u>	<u>1,105,524</u>
<b>Operating Revenues ***</b>	\$ 754,643	537,518	669,367	587,490
Capital Revenues	\$ 54,850	309,400	364,900	846,400
Capital Expenses	\$ <u>772,017</u>	<u>931,890</u>	<u>931,889</u>	<u>1,254,054</u>
<b>Capital Revenues ***</b>	\$ (717,167)	(622,490)	(566,989)	(407,654)
<b>Trash Service</b>				
Operating Revenues	\$ 606,488	635,089	641,573	673,652
Operating Expenses	\$ <u>593,052</u>	<u>620,164</u>	<u>580,791</u>	<u>646,911</u>
<b>Operating Revenues ***</b>	\$ 13,436	14,925	60,782	26,741
<b>Ending Retained Earnings</b>	\$ <u>2,710,803</u>	<u>2,606,481</u>	<u>3,182,099</u>	<u>3,295,620</u>
***over (under) Expenses				
Net Surplus (Deficit)	257,314	35,543	471,296	113,521

**Town of New Castle  
Water Operating  
2025 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>2024 Projected</b>	<b>2025 Budget</b>
<b>Revenues</b>					
20-4030-020	Water Revenues	806,018	829,754	830,863	872,406
20-4030-025	Water Svc Chg-Over 12,000 Gal.	174,275	182,134	172,982	181,631
20-4030-050	Water Service Charge	143,820	148,002	148,652	156,084
20-4030-080	Delinquent User Charge	13,233	12,406	11,837	12,429
20-4030-100	Administration Fees	1,195	1,277	1,894	1,989
20-4030-110	Raw Water revenue	18,519	19,062	11,699	12,284
20-4030-120	Bulk Water Revenues	66,272	68,209	83,388	86,726
20-4030-200	Water Meters/Accessory	6,805	3,504	4,964	3,504
<b>Total Revenues</b>		<b>1,230,137</b>	<b>1,264,348</b>	<b>1,266,279</b>	<b>1,327,053</b>
<b>Expenses</b>					
20-6040-010	Council Salaries	10,830	11,610	11,610	12,000
20-6040-020	Salaries	411,799	515,244	458,587	458,639
20-6040-022	Call Out Pay	11,731	11,000	14,745	15,000
20-6040-023	Overtime Pay	3,519	3,700	3,700	3,700
20-6040-030	Payroll Tax Exp - Social Sec	25,988	33,576	30,154	29,595
20-6040-031	Payroll Tax Exp - Medicare	6,078	7,853	7,052	6,921
20-6040-032	Payroll Tax Exp - St Unemplmnt	866	1,625	973	1,432
20-6040-041	CRA Retirement Exp	16,941	31,797	28,108	27,920
20-6040-042	Health Insurance Exp	99,913	117,978	103,152	116,122
20-6040-049	Recruitment Expense	-	2,500	-	500
20-6040-050	Employee Support	1,955	1,400	1,400	1,400
20-6040-051	Employee Wellness Program	1,252	1,275	1,275	1,275
20-6040-100	Office Supplies	2,156	2,000	1,600	2,000
20-6040-101	Office Op. Supply & Furniture	241	600	100	300
20-6040-102	Postage Expense	1,790	1,500	1,500	1,500
20-6040-103	Computer Hardware/Software	3,870	6,500	6,500	4,000
20-6040-104	Printing & Copies	1,096	2,500	2,000	2,500
20-6040-106	Credit Card Fees	12,709	13,000	14,000	14,300
20-6040-107	Computer Services	19,295	17,100	17,100	17,600
20-6040-110	Utility Billing Expense	3,790	5,000	5,000	5,000
20-6040-120	Town Hall Utilities	1,464	2,100	2,100	2,205
20-6040-140	Telephone Expense	8,513	7,500	7,600	7,500
20-6040-145	Internet Svc/Web Page	782	2,000	2,000	2,000
20-6040-160	Dues, Meetings, Subscriptions	4,382	2,500	2,500	2,500
20-6040-170	Training	85	1,000	-	1,000
20-6040-175	Meals, Lodging	-	1,000	-	1,000
20-6040-180	Publication of Notices	1,667	1,800	1,800	1,800
20-6040-190	Refund	268	1,600	1,600	1,600
20-6040-200	Legal Services	2,545	14,000	7,000	12,000
20-6040-210	Technical Support	8,242	10,800	10,800	10,800
20-6040-220	Other Prof Services	9,587	9,900	9,940	9,900
20-6040-240	Audit Expense	2,125	3,750	3,750	3,750
20-6040-260	Insurance Expense	50,235	63,445	64,375	67,170
20-6040-280	Miscellaneous Expense	23	1,000	1,300	1,000
20-6040-281	Good Neighbor Policy Exp.	1,606	2,000	1,000	2,000
20-6040-480	Engineering & Survey	2,523	8,000	8,000	8,000

20-6050-120	Utilities	61,653	76,500	76,500	80,325
20-6050-122	Utilities-Raw Water	17,183	21,000	21,000	22,050
20-6050-200	Chemicals	30,660	37,000	32,000	35,000
20-6050-220	M & O - Plant	38,585	46,000	38,000	25,000
20-6050-240	M & O - Distribution	58,317	45,000	28,000	50,000
20-6050-241	M & O Raw Water System	2,752	6,000	5,500	6,000
20-6050-245	M & O-Red Rocks Ditch	5,110	9,000	2,000	6,000
20-6050-250	Source Water Protection	-	300	300	300
20-6050-260	Lab Tests	9,267	8,500	8,500	8,500
20-6050-300	Machinery & Equipment	-	2,500	-	2,500
20-6050-323	Veh Exp-04 Ford Ranger(W10)	52	-	-	-
20-6050-325	Veh Exp-09 Chevy Colo(w11)	-	-	-	-
20-6050-326	Veh Exp-13 Chevy P.U.(W14)	1,950	400	250	800
20-6050-327	Veh Exp-17 Chevy (W-15)	364	400	400	400
20-6050-328	Veh Exp-17 Chevy (W-16)	283	400	700	400
20-6050-329	Veh Exp-15 Chevy (P-3)	-	400	250	400
20-6050-340	Gas & Oil	8,507	10,100	8,393	9,500
20-6050-380	Equipment Maintenance	-	1,000	250	1,000
20-6050-391	Equipment Rental	-	800	-	800
20-6050-420	Training	824	1,000	1,500	1,000
20-6050-481	Safety	1,279	1,000	800	1,000
20-6050-500	Water Meter/Accessories	25,440	15,000	5,000	12,000
20-6050-580	Equipment & Tool-Distribute	726	1,000	1,600	1,000
20-6050-581	Lab Equip. & Supplies	5,897	2,000	3,000	3,500
20-6050-590	Equipment & Tool-Plant	164	1,000	500	1,000
20-6050-700	Permits	1,445	1,500	1,500	1,500
20-6050-710	W/H Ditch Fees	208	300	200	200
20-6050-721	Water Lease	-	500	-	-
20-6050-740	Ruedi Water Contract	-	2,000	600	1,000
<b>Total Expenses</b>		<b>1,000,532</b>	<b>1,210,753</b>	<b>1,069,064</b>	<b>1,127,104</b>

**Town of New Castle  
Water Capital  
2025 Proposed Budget**

Account Number	Account Title	2023 Actual	2024 Budget	2024 Projected	2025 Budget
<b>Revenues</b>					
20-4030-260	ARPA Funds-Red Rocks Ditch	338,597	365,640	1,525	-
20-4030-270	FMLD Grant	-	365,000	200,000	165,000
20-4030-300	Cap Water Tap Fees	48,500	116,400	164,900	116,400
20-4030-340	Water Rights Dedication	36,000	-	-	-
20-4030-394	Sale of Assets	-	-	-	-
<b>Total Revenues</b>		<b>423,097</b>	<b>847,040</b>	<b>366,425</b>	<b>281,400</b>
<b>Expenses</b>					
20-6050-521	Note Principal - CWCB	24,492	25,594	25,594	26,746
20-6050-541	Note Interest - CWCB	18,912	17,811	17,810	16,659
20-6059-176	Raw Water System-Capital	338,597	365,640	1,525	-
20-6059-177	Raw Water Irrigation Expansion	1,990	365,000	200,000	531,000
20-6059-421	Veh/Equip-Lease/Purchase	-	-	-	-
20-6059-580	Other Capital-Water	62,309	21,000	10,575	-
<b>Total Expenses</b>		<b>446,300</b>	<b>795,045</b>	<b>255,504</b>	<b>574,405</b>

**Town of New Castle  
WasteWater Operating  
2025 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>2024 Projected</b>	<b>2025 Budget</b>
<b>Revenues</b>					
20-4040-040	Monthly Wastewater Svc. Chg	1,382,904	1,422,952	1,432,451	1,504,075
20-4040-045	Sewer Chg-Over 6,000 Gal.	85,888	97,135	46,488	48,812
20-4040-050	Sewer Svc. Chg.	113,575	116,760	117,847	123,739
20-4040-055	South Svc Chg	14,603	15,042	15,056	15,809
20-4040-540	ColoTrust Int(DOLA)-Wastewater	514	507	552	579
<b>Total Revenues</b>		<b>1,597,484</b>	<b>1,652,396</b>	<b>1,612,394</b>	<b>1,693,014</b>
<b>Expenses</b>					
20-6080-010	Council Salaries	10,830	11,610	11,610	12,000
20-6080-020	Salaries	361,665	458,907	360,458	458,461
20-6080-022	Call Out Pay	9,629	12,500	10,500	12,500
20-6080-023	Overtime Pay	2,572	2,400	2,400	2,400
20-6080-030	Payroll Tax Exp - Social Sec	22,964	30,096	23,528	29,348
20-6080-031	Payroll Tax Exp - Medicare	5,370	7,039	5,502	6,864
20-6080-032	Payroll Tax Exp - St Unemplmnt	764	1,456	759	1,420
20-6080-041	CRA Retirement Exp	14,861	28,428	21,326	27,682
20-6080-042	Health Insurance Exp	81,546	115,438	81,487	112,920
20-6080-049	Recruitment Expense	-	2,500	2,500	2,500
20-6080-050	Employee Support	842	1,900	1,900	1,800
20-6080-051	Employee Wellness Program	798	1,305	1,305	1,305
20-6080-100	Office Supplies	1,649	1,200	1,000	1,200
20-6080-101	Office Op. Supply & Furniture	90	600	-	600
20-6080-102	Postage Expense	589	1,000	1,000	1,000
20-6080-103	Computer Hardware/Software	7,271	3,500	3,500	3,500
20-6080-104	Printing & Copies	1,065	1,000	1,000	1,000
20-6080-106	Credit Card Fees	10,430	9,500	9,500	10,500
20-6080-107	Computer Services	18,156	17,000	17,000	17,500
20-6080-110	Utility Billing Expense	3,790	5,000	5,000	5,000
20-6080-120	Town Hall Utilities	1,464	2,100	2,100	2,205
20-6080-125	Porta Jon Svc	14,847	12,000	14,500	14,500
20-6080-140	Telephone Expense	3,947	5,600	5,600	5,600
20-6080-145	Internet Svc/Web Page	540	600	600	600
20-6080-160	Dues, Meetings, Subscriptions	1,585	2,800	1,800	2,000
20-6080-170	Training	447	3,000	1,000	1,500
20-6080-175	Meals, Lodging	-	1,000	500	1,000
20-6080-180	Publication of Notices	554	1,300	1,300	1,300
20-6080-190	Refund	268	1,500	1,500	1,500
20-6080-200	Legal Services	375	2,200	1,000	2,200
20-6080-210	Technical Support	8,437	8,800	8,800	9,200
20-6080-220	Other Prof Services/Inspection	9,524	9,900	9,900	9,900
20-6080-240	Audit Expense	1,445	2,550	2,550	2,550
20-6080-260	Insurance Expense	37,586	47,349	49,552	50,325
20-6080-280	Miscellaneous Expense	23	1,000	1,300	1,300
20-6080-281	Good Neighbor Policy Exp	-	5,000	2,500	5,000
20-6080-480	Engineering & Survey	8,330	-	-	-
20-6090-120	Utilities	95,054	128,500	110,000	134,925
20-6090-125	South Utilities	1,914	2,400	2,400	2,520
20-6090-200	Chemicals	11,385	15,000	12,000	12,000
20-6090-220	M & O Plant - WWTP	35,900	75,000	75,000	56,500

20-6090-221	Sludge Hauling	9,454	10,000	17,000	12,000
20-6090-225	M&O - Centrifuge	6,098	3,000	9,000	3,000
20-6090-240	M & O - Collections	8,242	7,000	2,000	7,000
20-6090-245	M & O South Collections	128	2,500	1,000	2,500
20-6090-260	Lab Tests	14,710	17,000	17,000	17,000
20-6090-326	Veh Exp-08 Chevy 2500(W3)	12	-	-	-
20-6090-327	Veh Exp-22 Chevy Colorado-WW17	-	300	250	800
20-6090-328	Veh Exp-13 Chevy PU(W12)	354	400	400	400
20-6090-329	Veh Exp-17 Chevy (W-15)	31	-	-	-
20-6090-340	Gas & Oil	7,780	8,900	8,000	8,900
20-6090-391	Equipment Rental	-	1,000	500	1,000
20-6090-420	Training	818	1,500	1,200	1,500
20-6090-481	Safety	385	1,000	1,000	1,000
20-6090-580	Equip. & Tools - Plant	288	4,000	4,000	4,000
20-6090-581	Lab Equip. & Supplies	4,046	12,000	12,000	14,000
20-6090-590	Equipment & Tool - Collection	917	3,000	3,000	3,000
20-6090-700	Permits	1,072	1,500	1,500	1,500
20-6090-740	Sludge Site Application Fee	-	300	-	300
20-6090-760	Sludge Site	-	1,500	-	1,500
<b>Total Expenses</b>		<b>842,841</b>	<b>1,114,878</b>	<b>943,027</b>	<b>1,105,524</b>

**Town of New Castle  
WasteWater Capital  
2025 Proposed Budget**

Account Number	Account Title	2023 Actual	2024 Budget	2024 Projected	2025 Budget
<b><u>Revenues</u></b>					
20-4040-320	Cap Sewer Tap Fees	48,500	116,400	164,900	116,400
20-4040-394	Sale of Assets	6,350	-	-	-
20-4040-620	ARPA Funds	-	60,000	-	730,000
20-4040-621	Misc. Grant Revenue	-	133,000	200,000	-
<b>Total Revenues</b>		<b>54,850</b>	<b>309,400</b>	<b>364,900</b>	<b>846,400</b>
<b><u>Expenses</u></b>					
20-6080-561	Note Princ. - 08 WWTP Loan	391,428	396,865	396,864	407,738
20-6080-580	Note Int.-CWR&PDA	-	-	-	-
20-6080-581	Note Int. - 08 WWTP Loan	105,592	94,025	94,025	86,316
20-6095-100	Capital Replacement/WW Lines	53,580	65,000	65,000	30,000
20-6095-101	Capital - Collections Other	-	-	-	-
20-6095-110	Capital Replacement-WW Plant	110,448	376,000	376,000	730,000
20-6095-421	Veh/Equip-Lease/Purchase	-	-	-	-
20-6095-800	Capital-Equipment	110,969	-	-	-
<b>Total Expenses</b>		<b>772,017</b>	<b>931,890</b>	<b>931,889</b>	<b>1,254,054</b>

**Town of New Castle  
Trash Service  
2025 Proposed Budget**

Account Number	Account Title	2023 Actual	2024 Budget	2024 Projected	2025 Budget
<b><u>Revenues</u></b>					
20-4030-060	Trash Revenues	606,488	635,089	641,573	673,652
	<b>Total Revenues</b>	<b>606,488</b>	<b>635,089</b>	<b>641,573</b>	<b>673,652</b>
<b><u>Expenses</u></b>					
20-6070-110	Utility Billing Expense	1,171	1,200	1,000	1,200
20-6070-180	Publication of Notices	(253)	0	-	-
20-6070-200	Legal Services	0	600	-	600
20-6070-500	Trash Service	581,931	606,364	567,791	633,111
20-6070-600	Chgs-Cleanup Weeks	10,203	12,000	12,000	12,000
	<b>Total Expenses</b>	<b>593,052</b>	<b>620,164</b>	<b>580,791</b>	<b>646,911</b>

**TOWN OF NEW CASTLE, COLORADO**

**CONSERVATION TRUST FUND**

**Combined Statement of Revenues, Expenditures  
and Changes in Fund Balances - Budget and Actual  
*Budget Year Ending December 31, 2025***

		<b>2023</b>	<b>2024</b>	<b>2024</b>	<b>2025</b>
		<b>Actual</b>	<b>Budget</b>	<b>Projection</b>	<b>Budget</b>
<b>BEGINNING FUND BALANCE</b>	<b>Acct. #</b>	<b>\$158,879</b>	<b>\$104,702</b>	<b>\$102,799</b>	<b>\$167,139</b>
<b><u>REVENUES</u></b>					
State Lottery Funds	30-4040-040	69,054	65,749	64,274	63,000
Parks/Open Space/Trails Dev	30-4040-117	10,000	10,000	-	-
Alpine Checking Interest	30-4040-520	67	70	66	70
<b>Total Revenues:</b>		<b>79,121</b>	<b>75,819</b>	<b>64,340</b>	<b>63,070</b>
Equipment	30-8040-390	47,442	-	-	16,550
Capital Improvements	30-8040-400	-	-	-	-
Parks, Trails Dev	30-8040-617	87,759	10,000	-	17,000
<b>Total Expenditures:</b>		<b>135,201</b>	<b>10,000</b>	<b>-</b>	<b>33,550</b>
<b>ENDING FUND BALANCE</b>		<b>\$102,799</b>	<b>\$170,521</b>	<b>\$167,139</b>	<b>\$196,659</b>

**TOWN OF NEW CASTLE, COLORADO**

**CEMETERY FUND**

**Combined Statement of Revenues, Expenditures  
and Changes in Fund Balances - Budget and Actual  
Budget Year Ending December 31, 2025**

		<b>2023 Actual</b>	<b>2024 Budget</b>	<b>2024 Year End Estimate</b>	<b>2025 Budget</b>
<b>BEGINNING RETAINED EARNINGS</b>		<b>\$63,140</b>	<b>\$76,640</b>	<b>\$82,283</b>	<b>\$92,003</b>
Reserved - Perpetual Care		(10,000)	(10,000)	(10,000)	(10,000)
Unreserved/Undesignated		53,140	66,640	72,283	82,003
<b>REVENUES</b>	<b>Acct. #</b>				
Sale of Plots	40-4060-020	19,200	12,000	10,000	10,000
ColoTrust Interest	40-4060-540	762	600	820	820
<b>Total Revenues:</b>		<b>19,962</b>	<b>12,600</b>	<b>10,820</b>	<b>10,820</b>
<b>EXPENDITURES</b>					
Maintenance & Operations	40-9040-380	819	12,500	1,100	2,500
<b>Total Expenditures:</b>		<b>819</b>	<b>12,500</b>	<b>1,100</b>	<b>2,500</b>
<b>ENDING RETAINED EARNINGS</b>		<b>82,283</b>	<b>76,740</b>	<b>92,003</b>	<b>100,323</b>
Reserved - Perpetual Care		(10,000)	(10,000)	(10,000)	(10,000)
<b>Unreserved/Undesignated</b>		<b>\$72,283</b>	<b>\$66,740</b>	<b>\$82,003</b>	<b>\$90,323</b>



**Town of New Castle**  
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**Administration Department**  
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## Memorandum

**To:** Mayor & Council  
**From:** David Reynolds  
**Re:** Agenda Item: Consider TC-2024-21  
**Date:** 10/15/24

**Purpose:**

The purpose of this agenda item is to consider Council Resolution TC-2024-21 releasing a portion of the security funds which are held per the Site Improvement Agreement (SIA) for Public Improvements related to Eagles Ridge Phase 1. Staff has been working with the developer to inspect the Public Improvements and has determined that while not all of the improvements have been completed, a partial release of security funds may be appropriate based on the work completed and that proper security be given for the balance of the agreed to work.

**TOWN OF NEW CASTLE, COLORADO**  
**RESOLUTION NO. TC 2024-21**

A RESOLUTION OF THE NEW CASTLE TOWN COUNCIL ACCEPTING THE  
PUBLIC IMPROVEMENTS RELATED TO EAGLES RIDGE RANCH PHASE  
1, LAKOTA CANYON RANCH PUD.

WHEREAS, a final PUD development plan for Filing 7 (also known as Eagles Ridge Ranch) of the Lakota Canyon Ranch PUD (“ERR”) was approved by Ordinance No. TC 2019-4, recorded in the Garfield County real property records on November 29, 2021, at Reception No. 967189 (the “Approval Ordinance”).

WHEREAS, the Approval Ordinance allowed for the phased subdivision and development of up to 30 townhome units in six buildings. ERR was later amended to reduce the total number of units to 22 as set forth in Resolution No. PZ 2022-5 (the “Amendment Resolution”).

WHEREAS, pursuant to the Approval Ordinance, the owner of ERR, Malo Development Company, and the ERR developer, Colombo International, Inc. (“Developer”), entered into that certain Subdivision and PUD Development Agreement Eagle’s Ridge Phase 1, Lakota Canyon Ranch, Lot 2B, Phase 7, as amended by the First Amendment thereto dated June 2, 2023 (the “SIA”) concerning Developer’s obligations to build, construct, and otherwise install certain Public Improvements (as that term is defined in the SIA) within and for ERR Phase 1. The SIA was recorded as an exhibit to the Approval Ordinance, and the First Amendment was recorded at Reception No. 986447.

WHEREAS, the construction of the Public Improvements was secured with Performance Bond No. EACX4019955, which remains in effect until the Public Improvements are completed and accepted by the Town.

WHEREAS, during the course of construction of the Public Improvements, a dispute arose between Developer and the Town as to whether certain stormwater and drainage improvements identified on the SIA cost estimate (the “Disputed Improvements”) were intended to be included as part of and necessary for Phase 1. The Disputed Improvements and the cost thereof are listed on Exhibit A to this Resolution.

WHEREAS, the Town Engineer has inspected the as-installed Public Improvements—including the Disputed Improvements—and has determined that the Disputed Improvements are not necessary to support the first phase of development of ERR or to preserve and maintain the undeveloped portions of ERR until the second phase of development commences and can therefore be installed as part of Phase 2.

WHEREAS, one hundred percent (100%) of all undisputed Public Improvements required by the SIA and necessary to support ERR Phase 1 (the “Phase 1 Improvements”) have been certified complete by Developer’s engineer and have been recommended for acceptance by the Town Engineer.

WHEREAS, the Town has received as-built drawings and other relevant documentation required by the Town Engineer related to the Phase 1 Improvements, and the public road within ERR was dedicated to the Town on the ERR final plat recorded at Reception No. 967192, free and clear of all liens and encumbrances as evidenced by the lienholder subordination recorded at Reception No. 967193.

WHEREAS, Town Council finds that 100% of the Phase 1 Improvements have been certified as complete by the Town Engineer and that final acceptance thereof should occur.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO:

1. Recitals. The foregoing recitals are incorporated by reference herein as findings and determinations of the Town Council.

2. Final Acceptance of Improvements. The Phase 1 Improvements are hereby deemed accepted. The effective date of this Resolution shall constitute the “Final Acceptance Date” for purposes of the SIA for the Phase 1 Improvements.

3. Warranty. The two (2) year warranty period outlined in Paragraph 9 of the SIA commences on the effective date of this Resolution. Developer shall provide warranty security for the Phase 1 Improvements in the amount of 15% of the cost estimate attached as Exhibit B to the SIA, less the cost of the Disputed Improvements, for total warranty security in the amount of \$75,977.42. The warranty security will remain in effect for the duration of the warranty period.

4. Conditions. This Resolution is conditioned upon satisfaction of the following:

- a. The Town Attorney shall have received within 30 days of the date of this Resolution a final, executed Bill of Sale for all Phase 1 Improvements in a form approved by the Town Attorney and Town Engineer.
- b. Within 30 days of the date of this Resolution, Developer shall provide the Town with a summary of actual construction costs related to the Phase 1 Improvements.
- c. Within 30 days of the date of this Resolution, Developer shall provide warranty security as provided in Section 3 hereof in a form acceptable to the Town Attorney.
- d. The Disputed Improvements shall be included among the secured public improvements for and installed as part of ERR Phase 2.

5. Release of Bond. The Town Council authorizes either (i) the release of the Performance Bond securing the Public Improvements in the amount of \$534,540.19, issued November 21, 2022, or (ii) reduction of the Performance Bond to the warranty security amount (\$75,977.42) upon determination by the Town Administrator that conditions (a) through (c) in Section 4 of this Resolution have been satisfied.

6. Effective Date. This Resolution shall be effective immediately upon passage, subject to the conditions set forth above.

THIS RESOLUTION was adopted by the New Castle Town Council at its regular meeting held on the 15th day of October, 2024.

NEW CASTLE TOWN COUNCIL

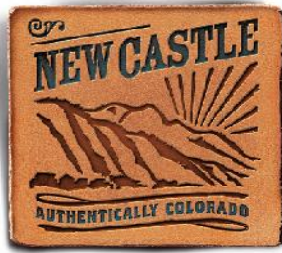
By: \_\_\_\_\_  
Art Riddile, Mayor

ATTEST:

\_\_\_\_\_  
Mindy Andis, Town Clerk

**EXHIBIT A**  
Disputed Improvements

ITEM	QUANTITY		UNIT COST	COST
<b><i>Storm Sewer System (Public)</i></b>				
---price includes trenching and fittings---				
12" Water Tight ADS-N12	80	L.F.	\$180.00	\$14,400.00
12" ADS Flared End Section	2	Each	\$400.00	\$800.00
15" PVC	9	L.F.	\$116.00	\$1,044.00
2' x 3' Combo Inlet	1	Each	\$3,520.00	\$3,520.00
Type 13 Inlet	1	Each	\$3,520.00	\$3,520.00
Inlet Type C	1	Each	\$3,200.00	\$3,200.00
9" Rip Rap	7	C.Y.	\$220.00	\$1,540.00
			<b>SUB TOTAL</b>	<b>\$28,024.00</b>



**Town of New Castle**  
450 W. Main Street  
PO Box 90  
New Castle, CO 81647

**Administration Department**  
**Phone:** (970) 984-2311  
**Fax:** (970) 984-2716  
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### Memorandum

**To:** Mayor & Council

**From:** David Reynolds

**Re:** Board of Zoning Adjustment: Consider Outside Self-storage of Boats, RVs, Campers, Trailers, and other wheeled items as a Permitted Use, Nonpermitted Use, or Conditional Use.

**Date:** 10/15/24

**Purpose:**

This agenda item seeks clarification from the Board of Adjustment on how to define businesses that involve outdoor storage of items like boats, campers, trailers, recreational vehicles, and similar wheeled items within the context of the Industrial Zoning District. The central issue is determining whether this type of business is classified as a permitted, nonpermitted, or conditional use under current zoning regulations.

Municipal Code Section 17.52 provides examples of both permitted and nonpermitted uses regarding storage in the Industrial District. Permitted uses include the storage of petroleum and propane, while nonpermitted uses explicitly list the storage of automobiles, trucks, and concrete. Additionally, while self-storage facilities are listed as permitted, the code does not clarify whether this includes outdoor storage of the mentioned items or is limited to indoor facilities.

When ambiguities arise in the code—such as when a specific use is neither listed as permitted nor nonpermitted—town staff members generally advise applicants to pursue a Conditional Use Permit. This allows the Planning and Zoning Commission and Town Council to review a specific application, consider public comment and decide on the specific use.

Other options for when ambiguities arise are addresses in Chapter 17.12.020(C) of the Municipal Code which authorizes the Board of Adjustment to interpret unlisted uses or combinations of uses and apply them to a broader use group as outlined in other chapters of the Municipal Code. A recent example of this process occurred when the Board determined that a tattoo business should be categorized as a "Personal Service Establishment" under the C-1 Zoning District, placing it in the same category as barber and beauty shops. This type of decision-making will guide the Board in determining whether outdoor storage of wheeled items aligns with permitted uses or should be treated as a Conditional Use in the Industrial District.

1 **New Castle Town Council Regular Meeting**  
2 **Tuesday, October 01, 2024, 7:00 PM**  
3

4 **Call to Order**

5 Mayor Art Riddile called the meeting to order at 7:00 p.m.

6 **Pledge of Allegiance**

7 **Roll Call**

8 Councilor Carey  
9 Councilor Mariscal  
10 Councilor Hazelton  
11 Councilor Copeland  
12 Mayor A. Riddile  
13 Councilor Leland  
14 Councilor G Riddile

15  
16 Absent None

17  
18 Also present at the meeting were Town Clerk Mindy Andis, Administrator Dave Reynolds,  
19 Town Treasurer Viktoriya Ehlers, and members of the public.  
20

21 **Meeting Notice**

22 Clerk Andis verified that her office gave notice of the meeting in accordance with  
23 resolution TC 2024-1.

24 **Conflicts of Interest**

25 There were no conflicts of interest

26 **Agenda Changes**

27 There were no agenda changes

28 **Citizen Comments on Items not on the Agenda**

29 There were no Citizen Comments

30 **Consultant Reports**

31 Consultant Attorney – not present  
32 Consultant Engineer – not present

33 **Items for Consideration**

34  
35 **Presentation – Lift Up – Ivan Jackson, Executive Director**

36 Town Administrator Dave Reynolds introduces Executive Director Ivan Jackson to the  
37 council. Mr. Jackson said Lift-Up is a critical resource for the New Castle community,  
38 addressing food insecurity and providing essential assistance to residents in need. Their  
39 services include food pantries, meal delivery programs, and emergency financial support  
40 for rent, utilities, and medical expenses. They provide Meal Monkey on Fridays, which  
41 ensures that children from low-income families have access to nutritious meals, especially  
42 during the summer months when school-based meal programs are unavailable. By  
43 delivering thousands of meals each year, Lift-Up plays a vital role in ensuring that no

Town Council Meeting  
Tuesday, September 17, 2024

1 family in New Castle goes hungry. Mr. Jackson said due to the increase of individuals  
2 served per year, Lift-Up was able to purchase a Food Distribution Center in Glenwood  
3 Springs at the end of 2023. The center is a 9,000 sq ft warehouse, which has a fixed  
4 pantry for fresh produce, meat and dairy. Lift-Up is currently working with 32 local  
5 farmers, ranchers and small businesses to bring fresh food.

6 The Council thanked Mr. Jackson for his time and work in the community.

7  
8 **Presentation – High Country Volunteers – Mary Moon, Executive Director**

9 Administrator Reynolds introduced Executive Director Mary Moon to the council.

10 Administrator Reynolds said High Country Volunteers play a vital role in the community of  
11 New Castle by connecting residents with meaningful volunteer opportunities. It supports a  
12 range of local organizations, including schools, community programs, and nonprofit  
13 initiatives. From opportunities to assist with town events to providing aid for senior  
14 citizens, High Country Volunteers focuses on civic engagement, helping residents give  
15 back in ways that enhance the town’s quality of life. Their work builds lasting relationships  
16 between volunteers and the community, enriching both the lives of those who serve and  
17 those they support. Ms. Moon said High Country Volunteers has a Tax Assistance Program  
18 that has trained volunteers to help prepare and electronically file state and federal income  
19 taxes at no for individuals. High Country Volunteers as has Medicare Counseling with  
20 trained and certified State Health Insurance Assistance Program (SHIP). The program  
21 helps seniors understand medical bills, identify gaps in coverage and assist with  
22 enrollment. Ms. Moon said High Country Volunteers hosted Red Cross mass care shelter  
23 training and have created systems to be able to quickly mobilize a large-scale volunteer  
24 response. Ms. Moon said they have hosted several service events and projects. Currently  
25 High Country Volunteers has 2,209 individual volunteers.

26 The Council thanked Ms. Moon for his time and work in the community.

27  
28 **Discussion – Mountain Waste & Recycling – Bill Cira & Doug Goldsmith**

29 Administrator Reynolds introduced Bill Cira District Manager & Doug Goldsmith to the  
30 council. Mr. Cira explained the proposed new pricing for 2025. He said the pricing is set up  
31 with a base rate plus a fuel charge. The base rate for the 96-gallon tote will be \$35.29  
32 which is about 3.33 percent and for the 64-gallon tote will be \$32.08 which is about 3.33  
33 percent. Mr. Goldsmith said New Castle is at the state average for trash and recycling,  
34 however significantly higher than other communities of New Castle’s size.

35 Mayor A. Riddile asked for an explanation on recycling. Mr. Cira said they take all of the  
36 recycling to Carbondale then it goes to Denver for assorting and processing. By the end of  
37 2025 the goal is to have Mountain Waste and Recycling own center ibn Denver. Mr. Cira  
38 said about 65 percent of recycled materials get recycled. The most needed recycling  
39 material is aluminum and other metals. Paper, cardboard and plastics 1 and 2 are also in  
40 high demand. Glass is a season material and goes up down for being needed.

41 Mayor A. Riddile asked how long the recycling sits on the dock before it gets shipped out.

1 Mr. Cira said the metals, paper, cardboard, plastics 1 and 2 get shipped out right away  
2 and there is a high demand. Plastics 3-7 will sit on the dock until it is needed.  
3 Councilor Hazelton asked about what does and doesn't get picked up. If, he has a  
4 cardboard box that is broken down but is bigger than the recycle bin and placed under the  
5 recycle bin and many times the cardboard box doesn't get picked up. The second is, he  
6 use to be able to put yard waste in a separate container and get picked up, and now that  
7 doesn't get picked up. Councilor Hazelton has seen where there are some homes that  
8 have multiple trash cans at a single-family home that gets picked up each time and they  
9 have a full recycle bin. Mr. Cira said if there are additional trash cans then they are billed  
10 for the extra cans. Mr. Goldsmith said they used to pick up extra outside of the container  
11 and then it became a problem that there was so much extra that was being picked up.  
12 Then, they made a policy that if it wasn't in the can, don't pick it up. Mr. Cira said it might  
13 be time to have the conversation about having full-size recycling bins when the contract  
14 comes up for renewal at the end of 2025.  
15 Councilor Hazelton asked when there is a special event that is outside of the contract how  
16 do you do the pricing. Mr. Cira said it depends on the event and what is being requested.  
17 Mountain Waste and Recycling does have a special event person who handles that.  
18 Councilor Leland said there are so much more cardboard boxes now with all of the  
19 Amazon shipments.  
20 Councilor Carey said there is still a year and two months before there is a new contract. Is  
21 there something that can be done in the meantime. Mr. Cira said there could be an  
22 addendum added to the contract. He said he would look into the issues mentioned.

23  
24 **Presentation – Youth Zone – Ali Naasesh-Shahry**

25 Administrator Reynolds introduced Lyn Williams Director of Ops. Ali Naasesh-Shahry was  
26 not able to make it to the meeting. Mr. Williams said Youth Zone partners with the Town  
27 of New Castle to support local youth by offering mentorship, family counseling, and  
28 educational programs. By working with at-risk youth, Youth Zone provides critical  
29 guidance and resources to help them succeed, promoting a safer and more supportive  
30 environment for the town's young residents. Town Council has been a proud supporter of  
31 Youth Zone for many years. Mr. Williams reviews the case numbers with the council  
32 (exhibit A).

33 Mr. Williams explained that YouthZone provides youth with tools and resources to help  
34 reduce risk and elevate success. They also support the entire family and promote  
35 healthier family relationships. YouthZone also supports mental health through coaching,  
36 counseling, and education. They also intervene with substance use through intervention,  
37 education and counseling. YouthZone heals communities through restorative processes.  
38 Mr. Williams explained all the programs that are available through YouthZone.  
39 Councilor Carey asked what the driver is for the data. Mr. Williams said they use a  
40 program that gathers information from their system. The program allows to have a more  
41 defined numbers depending on what is needed.

1 Councilor G. Riddile asked what the high schools are missing and why they are not being  
2 referred to YouthZone. Mr. Williams said each school has a different policy and some  
3 schools rely on SRO's which would be a ticket not a referral.  
4 The Council thanked Mr. Williams for his time and work in the community.  
5

## 6 **Proposed 2025 Budget Presentation**

7 Administrator Reynolds said following the recent budget work session on September 17,  
8 2024. Staff have made adjustments to the preliminary budget that was presented to the  
9 council. In addition, the council retreat was on September 28, 2024, and more items  
10 discussed, and since that time, other items had changed.  
11 Treasurer Ehlers and Administrator Reynolds reviewed the many changes in the following  
12 report:  
13

14 After council discussion the following changes were made.

### 15 **Proposed 2025 Budget Changes from 9/17/2024**

#### 16 **General Overview**

- 17 1. General Fund went from (\$262,851) to (\$54,116)
- 18 2. Utility Fund is at surplus of \$120,689

#### 19 **Personnel**

- 20 1. 3% COLA is built into 2025 budget for both General Fund and Utility Fund. Each 1%  
21 increase equates to approximately \$40,773 - split \$28k to General Fund and \$12k to  
22 Utility Fund. Total salaries, employer taxes and retirement = \$4,077,347  
23 (down \$28,000 from 2024 budget). General Fund portion = \$3,002,634.  
24 Utility Fund portion = \$1,074,713.  
25  
26  
27

#### 28 **Administration**

- 29 • Increased Animal Permits Revenue from \$1,500 to \$2,000 (10-4010-220)
- 30 • Increased Liquor License Revenue from \$2,000 to \$3,000 (10-4010-260)
- 31 • Increased Business License Revenue from \$7,000 to \$8,500 (10-4010-280)
- 32 • Decreased Computer Hardware/Software from \$15,000 to \$12,000 (10-5040-103)
- 33 • Decreased Internet Svc/Web Page from \$10,000 to \$8,000 (10-5040-145)
- 34 • Decreased Meals/Lodging from \$8,000 to \$7,000 (10-040-175)
- 35 • Increased Legal Services from \$55,000 to \$60,000 (10-5040-200)
- 36 • Decreased Other Professional Services from \$8,000 to \$7,500 (10-5040-220)
- 37 • Increased Economic Dev/Enhancement from \$10,000 to \$15,000 (10-5040-250) to  
38 include \$6,500 for Bill Ray and \$5,000 for CRVEDP.
- 39 • Decreased Branding/Marketing from \$2,000 to \$1,000 (10-5040-257)
- 40 • Decreased Historic Property Designation from \$5,000 to \$2,500 (10-5040-609)

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**Health & Welfare**

- 1. Decreased Outgoing Grants from \$18,000 to \$15,000 (10-5080-500)

**Parks Capital**

- 1. Added \$20,000 for Engineering (10-5075-480)

**Parks Maintenance**

- 1. Moved \$23,550 in parks maintenance and equipment to CTF.

**Recreation**

- 1. Removed \$3,0000 from Adult Volleyball (10-5070-470) for New Net System
- 2. Removed \$3,500 from Dirty Hog Dash (10-5070-972) for Bouncy Castle purchase  
*\*\*\* will attempt to secure both of those items with AGNC grant.*

**Streets**

- 1. Added \$20,000 to Sale of Assets (10-4010-394) – 2015 Chevy 2500 w/ plow

**Utility Fund**

- 1. Assumed rate increase for Water/Wastewater = 5%; each additional 1% rate increase equates to approximately \$27,898 in revenues
- 2. Trash rate increased calculated at 5%.

**Notes & other considerations:**

**Capital/Other Items**

- Added Assigned Items:
  - i. Shoshone Water Rights \$100,000
  - ii. Police Vehicles (2) \$135,000
  - iii. Roundabout commitment shortage \$90,000
  - iv. Streets/Parks Equipment \$31,500 – \$6,000 dump bed attachment, \$17,000 asphalt milling machine, \$5,800 backhoe forks, and \$2,700 for deep cut demo saw
  - v. Increased Long Term Capital reserves to \$600,000
- Roundabout plan set & construction observation - \$20,000
- 12<sup>th</sup> Police Officer - \$109,086 and additional \$26,403 in insurance cost.

A. Discretionary expenditures included in the current version of the 2025 budget are:  
General Fund –

1 Donations to Special Interest Groups & Committees

- 2 • Branding and Marketing 10-5040-257 \$1,000 – decreased from \$2,000
- CRVEDP 10-5040-250 \$5,000 - decreased from \$8,000
- Chamber of Commerce 10-5040-254 \$7,000
- Downtown Group 10-5040-255 \$0.00 – removed from 2025 budget
- Rides & Reggae Event 10-5040-294 ~~\$20,000~~ \$10,000
- Economic Development 10-5040-250 \$10,000
- Historic Preservation 10-5040-609,610 ~~\$4,500~~ \$3500– decreased from \$7,000
- Climate & Environ Comm 10-5040-620 \$1,000 – decreased from \$2,000
- Other Special Events 10-5070-610 \$6,500 (Chili Cook-off, etc)
- Burning Mountain Festival 10-5070-974 \$18,500
- Community Market 10-5070-976 \$5,500
- Outgoing Grants 10-5080-500 \$15,000 – decreased from \$18,000
- River Center Donation 10-5080-504 \$18,000
- 3 • CMC Senior Programs 10-5080-502 ~~\$8,000~~ \$6500
- Garfield Cty Detox Center 10-5080-506 \$10,000
- Youth Zone 10-5080-516 \$4,000
- New Castle Trails 10-5075-704 ~~\$30,000~~ \$10,000
- Wildfire Collaborative 10-5040-280 \$2,000

4 **Utility Fund -**

5 Donations to Special Interest Groups & Committees

- 6 • Middle CO Watershed 20-6040,6080-220 \$ 2,500
- 7 • Garfield Clean Energy 20-6040,6080-220 \$17, 300

9 Discussion:

10 Administrator Reynolds said for the New Castle Trails budget could be taken to trails

11

1 maintenance vs. building new trails. Could have other organizations help with the trails.  
2 Administrator Reynolds said we have heard from Adam Cornely that Ridges and Reggae  
3 had made \$40,000 and believe the funds have not been spent yet. That money should be  
4 going into the trails. Councilor Carey said she had a conversation with RFMBA member,  
5 and they do partner with municipalities for trail maintenance. She said there are several  
6 outdoor volunteer organizations that do this kind of work. The goal would be to get the  
7 trails to a place where there would be minimal maintenance required.  
8 Administrator Reynolds said there could be some money left in the budget for Rides and  
9 Reggae and could be used for different options. Councilor Leland said if the money is  
10 going to be left then, there needs to be a priority to have an organization of the trails and  
11 who will be maintaining the trails. Councilor Hazelton had strongly disagreed with having  
12 a budget for Ridges and Reggae. Councilor Carey said there should be money in the  
13 budget for Ridges and Reggae and if the money is not used for the event, then it could be  
14 used for another event such as the Burning Mountain Festival. Administrator Reynolds  
15 said with Ridges and Reggae the town fronts all the expenses and then donates \$20,000.  
16 The town could still work with the coordinator of Ridges and Reggae next year if the event  
17 does move forward. The town could still front the event because an organization group  
18 may not have the money to front the event. The issue has been that the town doesn't see  
19 the revenue side of the event. Administrator Reynolds said the town commitment would  
20 be the town funds the event and then get reimbursed for the expenses from the revenue  
21 and if there is money left over then it would back into the trails. Councilor Leland asked if  
22 the town has other obligations to Talbott's and BLM other than trail maintenance.  
23 Councilor G. Riddile said no just maintenance. Councilor Leland said Rides and Reggae  
24 intended to raise funds to build new trails, if the town is putting \$10,000 into trail  
25 maintenance, then the town wouldn't need the fund raiser to raise money for new trails  
26 and the event would pay for itself.

27

28 **MOTION: Mayor A. Riddile made a motion to approve the Rides and Reggae**  
29 **Budget of \$10,000. Councilor Copeland seconded the motion and passed with 5**  
30 **yes and 2 no.**

31 **MOTION: Councilor Carey made a motion to approve \$20,000 for New Castle**  
32 **Trails for maintenance with new organizational structure. Councilor Carey**  
33 **withdrew the motion.**

34 Administrator Reynolds said have \$10,000 for New Castle Trails and if Rides and Reggae  
35 doesn't happen then that money could be put into New Castle Trails for maintenance of  
36 the trails. Then, the town could go to RFMBA for maintenance of the bike park and the  
37 downhill bike trails.

38 **MOTION: Councilor Leland made a motion to approve the \$10,000 New Castle**  
39 **Trails budget. Councilor Mariscal seconded the motion and it passed with 6 yes**  
40 **votes and 1 no vote.**

1 Administrator Reynolds said the town utility rates have gone up by 3% each year, would  
2 like to increase the rate to 5% for 2025.

3 **Consent Agenda**

4 Items on the consent agenda are routine and non-controversial and will be approved by  
5 one motion. There will be no separate discussion of these items unless a council member  
6 or citizen requests it, in which case the item will be removed from the consent agenda.  
7

8 September 3, 2024, minutes

9 September 17, 2024, minutes

10 September Bills \$839,589.50

11 Maverik Liquor License Renewal

12 Maverik Liquor License – Change of Manager  
13

14 **MOTION: Mayor A. Riddile made a motion to approve the Consent Agenda.**  
15 **Councilor G. Riddile seconded the motion and it passed unanimously.**  
16

17 **Staff Reports**

18 **Town Administrator** – Administrator Reynolds he will email his report to the council.  
19

20 Rest of Staff reports were continued to next meeting

21 **Commission Reports**

22 Item continued to next meeting

23 **Council Comments**

24 Item continued to next meeting

25 **Items for Future Council Agenda**

26 Item continued to next meeting  
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1 **Adjourn**

2 **MOTION: Mayor A. Riddile made a motion to adjourn. Councilor Mariscal**

3 The meeting adjourned at 9:58p.m.

4

5 Respectfully submitted,

6

7

8

9

10

\_\_\_\_\_  
Mayor Art Riddile

11

12

\_\_\_\_\_  
Town Clerk Mindy Andis, CMC

14

15

DRAFT