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**Town of New Castle**  
450 W. Main Street  
PO Box 90  
New Castle, CO 81647

**Administration Department**  
**Phone:** (970) 984-2311  
**Fax:** (970) 984-2716  
[www.newcastlecolorado.org](http://www.newcastlecolorado.org)

## **Agenda**

### **New Castle Town Council Regular Meeting Tuesday, November 03, 2020, 7:00 PM**

Starting times on the agenda are approximate and intended as a guide for Council. The starting times are subject to change by Council, as is the order of items on the agenda.

**Due to concerns related to COVID-19, this meeting will be open to the public as a virtual meeting only.**

**[To join by computer, smart phone or tablet click HERE](#)**

**If you prefer to telephone in:**

**Please call: 1-346-248-7799**

**Meeting ID: 709 658 8400**

**Follow the prompts as directed. Be sure to set your phone to mute until called on.**

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

**Meeting Notice**

**Conflicts of Interest**

**Agenda Changes**

**Citizen Comments on Items not on the Agenda**

-Comments are limited to three minutes-

**Consultant Reports**

Consultant Attorney

Consultant Engineer

**Items for Consideration**

**A. Garfield Clean Energy and CLEER Presentation - Erica Sparhawk (7:05 p.m.)**

**B. Review: Proposed 2021 Budget (7:30 p.m.)**

**C. Consider Ordinance TC 2020-7, an Ordinance of the Town Council of the Town of New Castle, Colorado Amending the Municipal Code to Add Chapter 17.74, Wireless Communication Facilities and Equipment (1st reading) (8:00 p.m.)**

**D. Consider a Motion to Approve Business Assistance Grants (8:30 p.m.)**

**E. CARES Act Financial Review (8:50 p.m.)**

**Consent Agenda (9:10 p.m.)**

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

[Resolution](#) TC 2020-30 - Approving an Amended MOU with Garfield County for Senior Programs  
[October](#) Bills of \$389,824.88

**Staff Reports (9:15 p.m.)**

Town Administrator  
Town Clerk  
Town Treasurer  
Town Planner  
Public Works Director

**Commission Reports (9:25 p.m.)**

Planning & Zoning Commission  
Historic Preservation Commission  
Climate and Environment Commission  
Senior Program  
RFTA  
AGNC  
GCE  
EAB

**Council Comments (9:35 p.m.)**

**Adjourn (9:45 p.m.)**



Town of Parachute | City of Rifle | Town of Silt  
Town of New Castle | City of Glenwood Springs  
Town of Carbondale | Garfield County  
Roaring Fork Transportation Authority  
Colorado Mountain College

To: Mayor Riddile and Town of New Castle Board of Trustees  
From: Garfield Clean Energy Collaborative Board and CLEER staff  
Date: October 27, 2020  
Re: **GCE update request for input on 2021 programs**

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**Thank you, Town of New Castle** elected officials and staff, for your ongoing participation in the Garfield Clean Energy Collaborative. Town of New Castle elected leaders and town staff have been an essential partner in the development of Garfield Clean Energy and the cumulative results GCE has delivered to date.

Garfield Clean Energy has created a way for our rural region to make significant, measurable progress on energy efficiency, renewable energy, and clean energy transportation targets while creating economic benefits. Since 2009 GCE's programs and services have stimulated demand for over 360 service contractors and an average of \$3.5 million in clean energy investments each year.

2020 has posed unique challenges for continuing these ongoing results. Along with everyone else, the GCE staff had to pivot programs and service delivery during the early months of the pandemic. Staff had no idea what to expect and whether households or businesses would be moving projects forward. Despite the unusual circumstances of 2020, GCE has continued to provide the programs and services needed to help local governments, households and businesses save energy and reduce their utility bills. Here are 2020 program highlights - please also see the attached Quarterly Report.

### **Residential and Commercial Energy Efficiency Program Highlights**

- 1) Many homeowners and businesses took advantage of closures and the lockdown to complete projects - home visits and commercial walk-through assessments were put on hold and all coaching was over the phone or via email.
- 2) GCE focused on how to help households especially impacted by pandemic, including distributing flyers about the CARE program (energy assistance for low-income households) in the Lift-Up food bags. 33 more families applied for the program directly from outreach through Lift-Up.

3) GCE assisted Lift-Up with a cooling system upgrade by enrolling them in program with Energy Outreach Colorado (EOC). EOC ended up paying for 100% of the \$20,000 upgrade. <http://garfieldcleanenergy.org/2020/10/09/lift-up-beats-the-heat/>

4) Staff provided timely information in the form an eblast sent to Garfield residents and guidelines for how to keep homes cool while also dealing with smoke. <http://garfieldcleanenergy.org/2020/08/17/smoke-cooling-tips/>

5) Staff shifted educational workshops into webinar formats to continue to deliver important information about programs and technologies. (see list in Quarterly Report)

6) Launched Re-Energize Garfield County: GCE Board approved using Department of Energy loan funds that had been repurposed to support programs to use for rebates to help homeowners and businesses. Commercial rebates are designed to support our local businesses that have been hard hit by the coronavirus, particularly restaurants, retailers and lodges. <http://garfieldcleanenergy.org/reenergize/> (see attached flyer)

### **Renewable Energy**

7) Developing the Three-County Solar and Storage Master Plan (DOLA grant), a regional project funded with local matching funds from Garfield, Eagle, and Pitkin Counties, and being developed by GCE, CLEER, CORE and Walking Mountains. The purpose of this project is to:

- Create a **vision** of how solar and storage in our three-county region can accelerate our progress to a clean energy future.
- Provide practical information to **empower** communities, residents, organizations, and businesses to play an active role in helping our state reach 100% renewable energy goal in ways that maximize overall **resilience** and regional **economic benefits**.
- **Identify** barriers, actions steps and policy recommendations to realize the vision.
- Develop a **replicable process** for Colorado communities to determine their capacity to support the state clean energy target.

This Solar and Storage Master Planning process is a major project and milestone for regional/ 3-county collaboration and will lay the groundwork for significant progress on reaching clean energy goals.

### **Greening Government**

8) Staff assisted government partners in reviewing and negotiating Power Purchase Agreements buy-back opportunities.

9) Staff worked closely with CMC and Holy Cross Energy to add solar to the Spring Valley Campus in a way that brings value to the utility, CMC and the community.

<https://www.postindependent.com/news/holy-cross-expanding-solar-holdings-including-plans-for-new-photovoltaic-array-at-cmc-spring-valley-campus/>

10) GCE convened a webinar for facility managers discussing best practices for safeguarding health and safety, mitigating system degradation and avoiding unnecessary operating and energy costs. Over 60 people attended.

### **Transportation**

11) Continued with the EV Sales Event even though it launched the week before lockdown began and held additional educational webinars to help spur adoption of EVs.

12) GCE partners installed seven Level II charging stations so far in 2020, grant funding was secured in 2019 with the assistance of staff. GCE staff are now assisting five private entities with grant applications for Level II charging stations. If all are successful, eight more will be added in the County.

### **Outlook and planning for 2021**

The GCE Board holds an annual strategic planning session to update the overall strategic plan that guides GCE programs for the upcoming year. Due to COVID and the various resulting impacts on local governments and requirements that all meetings be held remotely, this strategic planning session has not been held and likely will not be able to be held in 2020. In lieu of the board strategic planning session, we are collecting input on 2021 programs and priorities through this annual reporting to GCE member boards and staff will be evaluating cumulative program results, and suggest a draft plan to the GCE board for 2021.

**To continue this 10-year track record of regional collaboration and success**, GCE is requesting that its nine member governments include funding for the Garfield Clean Energy Collaborative in their 2021 budgets. Thank you for your continued participation, support and consideration of this 2021 request.

Attached to this brief memo are the following reports and documents:

- a) Third Quarter Report - 2020
- b) Re-Energize Flyer
- c) Solar and Storage Master Plan slides



9 local government partners  
 joining together in a shared mission  
 to make Garfield County  
 the most energy efficient county in the U.S.

## Garfield Clean Energy 3rd Quarter 2020 Report

April, 29th 2020 • Prepared by CLEER: Clean Energy Economy for the Region  
 (970) 704-9200 • www.GarfieldCleanEnergy.org

Residential activity summary	Q1	Q2	Q3
Residential upgrades completed	6	4	10
Total project costs	\$47,485	\$59,111	\$177,412
Estimated annual energy savings	\$4,263	\$4,323	\$7,700
Coaching clients	28	17	35
E-mails/calls	112	75	118

CARE outreach strategies:

- Partnered with Lift-Up to put 400 CARE flyers inside of food bags;
- There are 47 approved applications in Garfield County.

Commercial walk-throughs	Community	Date	Project status
<b>Q1 walk-throughs: 4</b>			
Little Blue Pre-School	Carbondale	1/30/2020	Moving forward
All-Phase Electric	Glenwood Springs	2/6/2020	Moving forward
Glenwood Caverns Adventure Park	Glenwood Springs	2/6/2020	Moving forward
Garfield County CSU Extension Office	Rifle	1/2/2020	Moving forward
<b>Q3 walk-throughs: 4</b>			
Ziska Childs Design	Carbondale	9/27/2020	Moving forward
Marble Distilling Company	Carbondale	9/27/2020	Moving forward
Mountain Valley Developmental Services	Glenwood Springs	9/30/2020	Moving forward
Sunlight Mountain Inn	Glenwood Springs	9/30/2020	Moving forward

Commercial activity summary	Q1	Q2	Q3
Commercial upgrades completed	5	12	8
Total project costs	\$68,376	\$111,534	\$203,158
Estimated annual energy savings	\$24,161	\$26,581	\$62,538
Coaching clients	12	5	17
Emails/calls	65	40	56
Energy Coach building walk-throughs	4	-	4

## Media Stories

2/13/2020 – Glenwood Springs Post Independent

New Garfield County Education Center planned

<https://www.postindependent.com/news/new-garfield-county-education-center-planned/>

3/10/2020 – The Grand Junction Daily Sentinel

EV Riders: Road show lets drivers experience gas-free vehicles

[https://www.gjsentinel.com/news/western\\_colorado/ev-show-gets-people-driving-gas-free/article\\_2e7b5958-621f-11ea-8754-97dacc80949c.html](https://www.gjsentinel.com/news/western_colorado/ev-show-gets-people-driving-gas-free/article_2e7b5958-621f-11ea-8754-97dacc80949c.html)

6/4/2020 – The Grand Junction Daily Sentinel

Local briefs: Brownson Fund taking grant applications

[https://www.gjsentinel.com/news/briefs/local-briefs-brownson-fund-taking-grant-applications/article\\_e429980e-a4e2-11ea-b2a2-57394b1f4809.html](https://www.gjsentinel.com/news/briefs/local-briefs-brownson-fund-taking-grant-applications/article_e429980e-a4e2-11ea-b2a2-57394b1f4809.html)

7/8/2020 – Glenwood Springs Post Independent

In the Western Slope, drivers are charging ahead with electric vehicles

<https://docs.google.com/spreadsheets/d/1EzQx3R-DlcwwKC8kslqwexlKH9l77xuF03ycRhkZZM/edit#gid=1575362641>

7/20/2020 – The Aspen Times

Business Monday Briefs: EV sale extended

<https://www.aspentimes.com/news/business-monday-briefs-ev-sale-extended-aspen-architect-recognized-new-dentist-in-carbondale/>

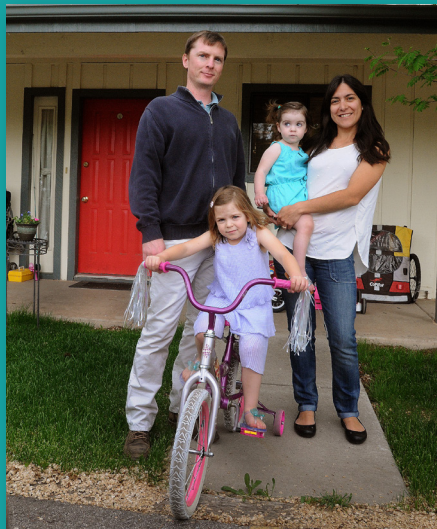
7/29/2020 – Glenwood Springs Post Independent

Officials, state rep tout solar's power to diversify economy

<https://www.postindependent.com/news/officials-state-rep-tout-solars-power-to-diversify-economy/>

Garfield Clean Energy events and trainings 2020			
Event / Webinar name	Date	Location	Participants
Experience Electric Roadshow	3/9/2020	Grand Junction	60+

SoSmart: Streamlining Permitting Processes for Cost Efficiency	5/14/2020	Zoom webinar	25
Movie Night: Electric Greg	5/19/2020	Buttermilk Movie Drive In	90+
Experience Electric Webinar	6/4/2020	Zoom webinar	37
Carbondale Residential Efficient Building Code	7/1/2020	Zoom webinar	45
Grant Funding for Hybrid and All-Electric Bucket Trucks	8/17/2020	Zoom webinar	28
EV 101: Electric Cars in Colorado	9/30/2020	Zoom webinar	50
Virtual EV Ride and Drive	10/3/2020	Zoom webinar	30
Reducing Airborne Diseases in Buildings with HVAC System Best Practices	10/22/2020	Zoom webinar	78



LIMITED-TIME OFFER

Garfield Clean Energy helps you save money by saving energy – and our new ReEnergize program offers extra help in hard times.

- ✓ Discounted home energy audits
- ✓ Get a free starter kit of LED bulbs & portable solar charger – a \$100 value
- ✓ FREE upgrades for income-qualified families
- ✓ Improve your comfort & save on utility bills for years to come!

## GET STARTED TODAY!

ActNow@GarfieldCleanEnergy.org  
(970) 704-9200





OFERTA POR  
TIEMPO LIMITADO

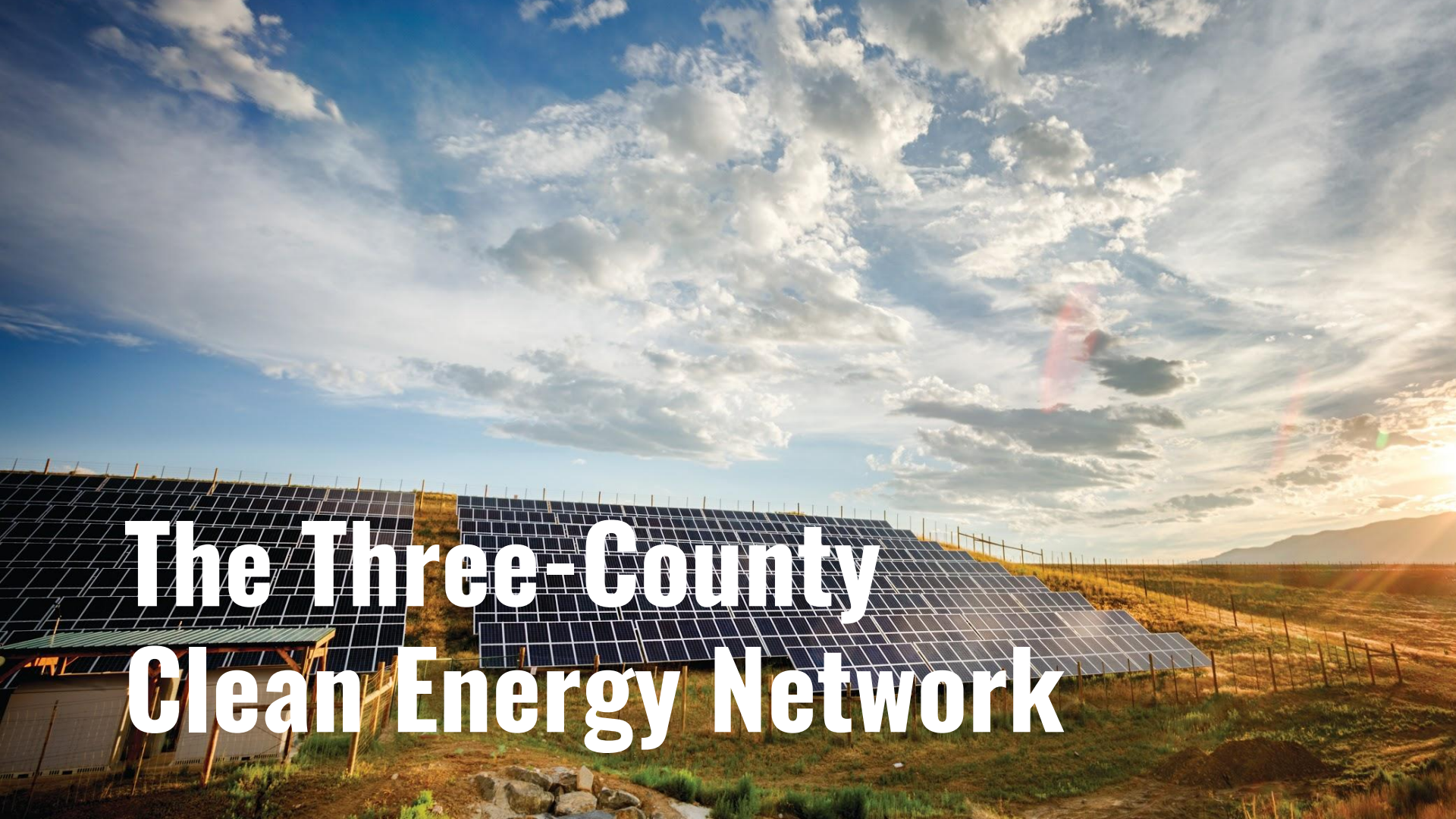
Garfield Clean Energy ayuda familias a ahorrar dinero al ahorrar energía, y nuestros nuevos fondos ofrecen ayuda adicional en tiempos difíciles.

- ✓ Descuentos para auditorías energéticas residenciales;
- ✓ Obtenga un kit gratuito de bombillas LED y un cargador solar – un valor de \$100;
- ✓ Actualizaciones gratuitas para familias de ingreso calificado;
- ✓ Mejore la comodidad de su hogar y ahorre en facturas de servicios públicos!

## EMPIEZA HOY!

[ActNow@GarfieldCleanEnergy.org](mailto:ActNow@GarfieldCleanEnergy.org)  
(970) 704-9200





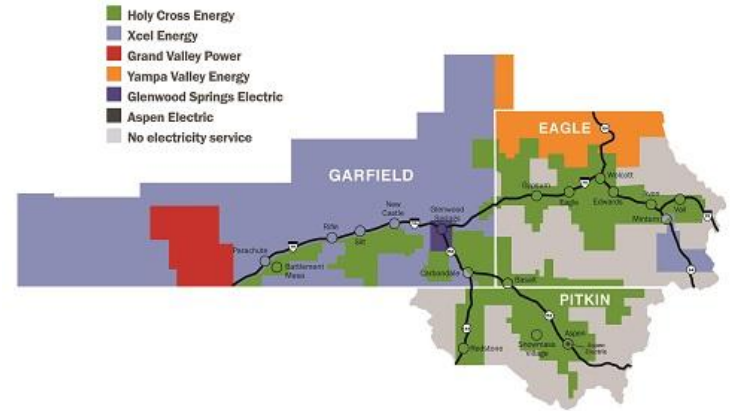
# The Three-County Clean Energy Network

# The Network

- Initial three-county collaboration
- Pitkin, Eagle, Garfield
- DOLA funded for Renewable Energy Planning

## Benefits of Collaboration:

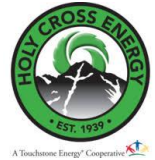
- Economies of scale in programs and projects to accelerate progress toward state 100% renewable energy target
- Working in coordinated fashion throughout utility service territory
- Building on region's interdependence relating to workforce, transportation and the economy



# Regional Solar Energy Planning: Collaboration



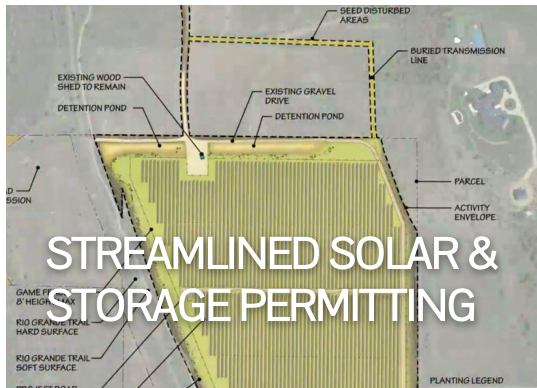
**SOLAR ENERGY  
INNOVATION  
NETWORK**  
U.S. DEPARTMENT OF ENERGY



A Touchstone Energy Cooperative



# Grant Project Components



# Regional Solar + Storage Master Plan

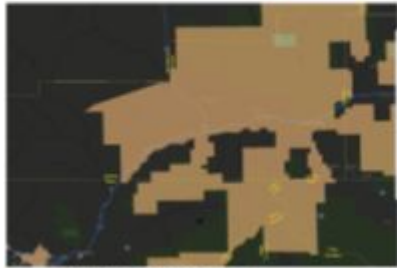
A Master Plan is a document and policy guide designed to help communities create a vision of what they want to look like in the future (American Planning Association)

- Create a **vision** of how solar and storage in our three-county region can accelerate our progress to a clean energy future.
- Provide practical information to **empower** communities, residents, organizations, and businesses to play an active role in helping our state reach 100% renewable energy goal in ways that maximize overall **resilience** and regional **economic benefits**.
- **Identify** barriers, actions steps and policy recommendations to realize the vision.
- Develop a **replicable process** for Colorado communities to determine their capacity to support the state clean energy target.

# Solar Mapping

- Pre-qualifying and mapping sites
- Producing an inventory and educating landowners

## Service Territory Maps



Xcel Service Territory



Cooperative Service Territories

## Environmental

*Wetlands, Flood Plains, Critical Habitats*



# Regional Energy Inventory

- Will be used to advise the Solar Master Plan
- Understand total energy needs of 3-county region
- Jurisdiction-specific energy use data for electricity and natural gas for 2019
- We will understand the potential RE contribution from the 3-county area toward the state's carbon emissions reductions goals.

# Solar Development Tool Box

The web-based toolbox will contain resources that facilitate solar development in the 3-county region.

Resources for developers	<ul style="list-style-type: none"><li>- Map of “pre-qualified” sites</li><li>- Utility program information</li><li>- Grid capacity</li><li>- Interconnection policies</li><li>- RFPs</li></ul>
Resources for landowners	<ul style="list-style-type: none"><li>- Land leases (why lease for solar?)</li><li>- What to expect in process</li><li>- Typical contract terms</li><li>- What impacts PV pricing</li></ul>

# Streamlined Solar & Storage Permitting

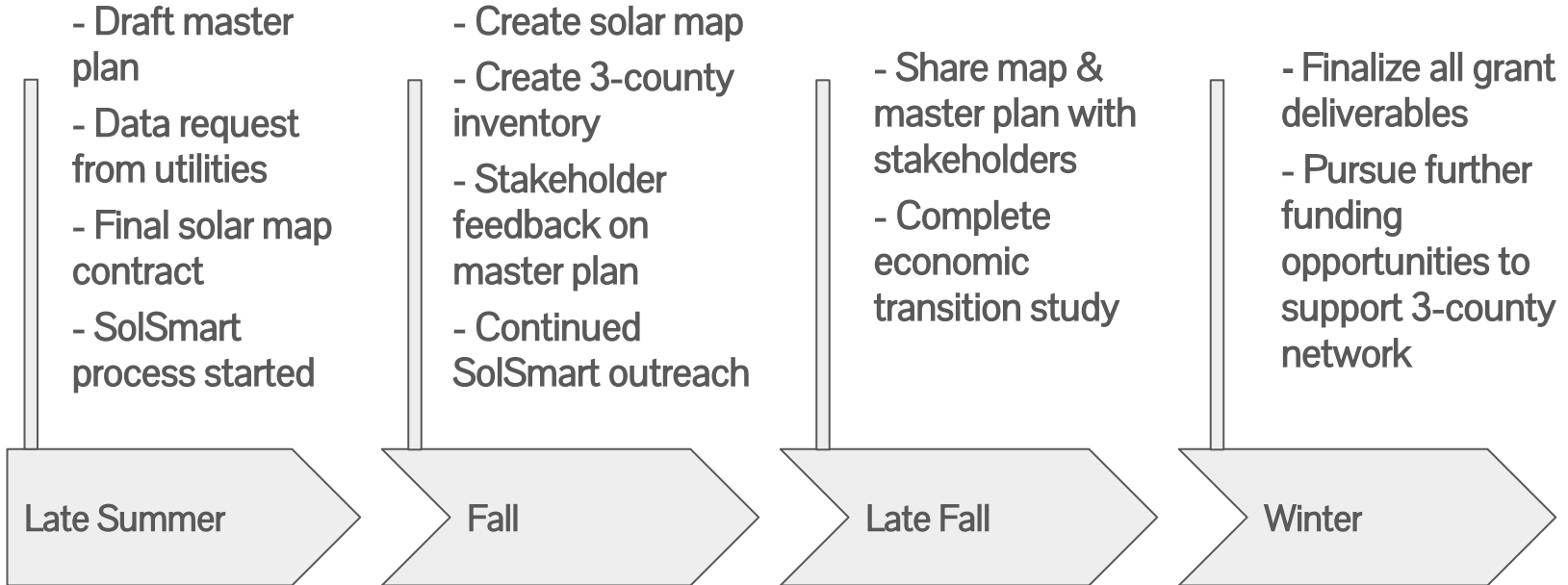
- Best practices in permitting and zoning for solar and storage
- Increase transparency and reduce barriers
- Goal: 10 jurisdictions in the 3-county area become SolSmart designated to establish the region being pro-solar development



# Economic Transition Study

- Current role of fossil fuels in supporting public revenues and jobs in region-proportion of contributions
- Strategies for transitioning economy away from fossil-fuel production
- Review of new economic opportunities

# Timeline 2020



2021 Proposed Budget  
November 3, 2020



Town of New Castle

**TOWN OF NEW CASTLE, COLORADO**

**2021 PROPOSED BUDGET**

**November 3, 2020**

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**TOWN OF NEW CASTLE, COLORADO**

**GENERAL FUND**

**Combined Statement of Revenues, Expenses  
and Changes in Fund Balances - Budget and Actual  
Budget Year Ending December 31, 2021**

	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Actual 2019</u>	<u>Budget 2020</u>	<u>Projected 2020</u>	<u>Budget 2021</u>
<b>BEGINNING FUND BALANCE</b>	<b>1,367,539</b>	<b>1,324,608</b>	<b>1,324,607</b>	<b>1,714,241</b>	<b>2,136,419</b>	<b>2,354,652</b>
Restricted - Tabor	161,000	185,000	185,000	185,000	185,000	185,000
Restricted - Prepaid-Non Spendable	4,896	0	0	0	0	0
Committed - Burning Mtn Ave.		5,494	5,494	5,494	5,494	5,494
Committed - Economic Development						
Committed - PS Training/Mahan Fund	1,976	1,976	1,976	1,976	1,976	1,976
Committed - Police Training		0	0	0	0	0
Committed - Traffic Impact	321,487	328,526	324,938	350,054	328,528	335,995
Committed - Ambulance/Trees	8,250	8,250	8,250	8,250	8,250	8,250
Assigned - Solar Purchase	52,000	52,000	52,000	52,000	52,000	52,000
Assigned - Vehicle Replacement	10,000	10,000	10,000	10,000	10,000	10,000
Assigned-Future Capital Projects TBD	0	0	0	247,879	247,859	555,937
<b>Unassigned</b>	<b>807,930</b>	<b>733,362</b>	<b>736,949</b>	<b>853,588</b>	<b>1,297,312</b>	<b>1,200,000</b>
<b>REVENUES</b>						
Other Revenues (Administration)	1,722,410	2,115,258	2,142,725	2,303,549	1,876,220	3,759,206
Building/Planning Department	80,675	129,304	120,603	94,650	105,301	103,852
Municipal Court	20,266	16,242	17,004	15,000	11,425	13,000
Parks /Trails Capital	353,475	217,377	233,628	243,071	281,594	274,717
Park/Trails Maintenance	127,546	116,690	134,913	119,936	127,896	132,358
Public Safety Department	47,221	37,052	35,748	10,650	15,602	40,300
Recreation Department	143,866	186,838	194,732	163,825	77,399	127,200
Street Maintenance	981,511	859,157	906,131	803,209	1,025,738	869,948
<b>Total Revenues</b>	<b>3,476,970</b>	<b>3,677,918</b>	<b>3,785,484</b>	<b>3,753,890</b>	<b>3,521,175</b>	<b>5,320,581</b>
<b>Expenditures</b>						
Administration Department	562,755	610,915	514,480	1,165,074	465,871	2,236,613
Building/Planning Department	197,189	184,311	172,766	196,185	172,119	212,421
Health and Welfare	27,459	25,721	23,584	30,000	30,000	30,500
Municipal Court	23,137	25,908	23,840	28,750	24,650	28,100
Parks/Trails Capital	212,954	113,275	68,911	63,556	97,762	98,856
Parks/Trails Maintenance	355,084	326,203	306,187	315,355	385,625	374,715
Public Safety Department	1,001,014	981,177	895,495	981,005	938,005	1,137,584
Recreation Department	336,153	415,720	402,251	399,620	327,665	403,533
Street Maintenance	768,855	613,224	537,905	544,245	835,711	659,023
Town Maintenance	35,302	31,671	28,253	26,994	25,534	33,348
<b>TOTAL EXPENDITURES</b>	<b>3,519,902</b>	<b>3,328,125</b>	<b>2,973,672</b>	<b>3,750,784</b>	<b>3,302,942</b>	<b>5,214,693</b>
<b>ENDING FUND BALANCE</b>	<b>1,324,607</b>	<b>1,674,401</b>	<b>2,136,419</b>	<b>1,717,347</b>	<b>2,354,652</b>	<b>2,460,540</b>
	(42,932)	349,793	811,812	3,106	218,233	105,888

TOWN OF NEW CASTLE, COLORADO

Continued:

	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Actual 2019</u>	<u>Budget 2020</u>	<u>Projected 2020</u>	<u>Budget 2021</u>
<b>ENDING FUND BALANCE</b>	<b>1,324,607</b>	<b>1,674,401</b>	<b>2,136,419</b>	<b>1,717,347</b>	<b>2,354,652</b>	<b>2,460,540</b>
<b>Assigned Amounts:</b>						
Restricted - TABOR	161,000	185,000	185,000	185,000	185,000	185,000
Restricted - Prepaid-Non Spendable	7,300	11,107	4,027	0	0	0
Committed Burning Mountain I	5,494	5,494	5,494	5,494	5,494	5,494
Committed - PS Training/Mahan Fund	1,976	2,072	2,072	2,072	2,072	2,072
Committed - Traffic Impact	321,487	328,526	324,938	350,054	328,528	335,995
Committed - Ambulance	8,250	8,250	8,250	8,250	8,250	8,250
Assigned - Solar Purchase	52,000	52,000	52,000	52,000	52,000	52,000
Assigned - Veh-Equip Replacement	10,000	10,000	10,000	10,000	10,000	10,000
Assigned-Future Capital Projects TBD				247,879	247,859	555,937
<b>Unassigned</b>	<b>757,100</b>	<b>1,071,952</b>	<b>1,544,638</b>	<b>1,104,477</b>	<b>1,763,308</b>	<b>1,861,729</b>

Account Number	Account Title	2018-18 Prior year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
<b>General Fund</b>								
<b>Revenues</b>								
10-4010-001	General Property Tax	358,035	360,641	361,542	435,889	433,898	435,889	491,850
10-4010-002	Property tax-Contr Obligations	96,460	90,935	89,643	45,001	44,150	45,001	.00
10-4010-020	Specific Ownership	27,105	27,156	27,419	25,000	23,169	30,000	27,000
10-4010-030	Interest / Penalties	367	338	406	350	714	800	400
10-4010-040	Sales 1 3/4 %	695,077	736,782	794,490	760,969	676,516	910,685	942,559
10-4010-080	Use Tax	31,197	29,724	27,583	43,200	28,164	47,650	51,766
10-4010-095	Lodging Tax	17,153	17,671	18,335	17,000	8,803	10,000	12,000
10-4010-100	Tobacco Tax	3,353	3,364	4,583	7,000	55,446	55,446	180,000
10-4010-120	Franchise Tax	124,964	126,810	126,969	125,000	87,014	122,000	122,000
10-4010-140	Occupation Tax	5,804	3,568	3,505	3,600	1,691	2,000	2,000
10-4010-191	Finance Charges	.00	.00	10,000	.00	.00	.00	.00
10-4010-220	Animal Permits	2,003	2,000	1,402	2,000	954	1,500	1,700
10-4010-260	Liquor Licenses	3,333	2,500	2,433	2,500	4,381	4,900	2,500
10-4010-280	Business Licenses	100	7,100	7,777	7,100	4,175	7,000	7,000
10-4010-289	Trail Grant Revenue	43,022	.00	.00	.00	.00	.00	1,185,000
10-4010-390	Mineral Lease Distribution	109,776	182,749	182,749	110,000	45,919	45,918	40,000
10-4010-391	Severance Tax	44,460	95,745	95,745	45,000	50,898	50,898	45,000
Total Revenues:		1,562,209	1,687,083	1,754,580	1,629,609	1,465,893	1,769,687	3,110,775
<b>Revenues</b>								
10-4020-001	AD Charges for Services	7	20	7	.00	.00	.00	.00
10-4020-020	Ad Rent Income	15,376	2,100	2,101	.00	.00	.00	.00
10-4020-021	SNAP Revenue	1,011	971	951	.00	.00	.00	.00
10-4020-022	Kamm Bldg Rent Income	4,800	6,942	7,596	7,440	5,660	7,610	8,150
10-4020-040	AD Sale of Assets	.00	248,928	248,928	.00	.00	.00	.00
10-4020-051	Burn. Mtn. Festival Rev.	17,346	17,675	17,883	15,000	63	.00	.00
10-4020-060	AD Miscellaneous	10,724	32,667	34,673	.00	5,398	4,373	.00
10-4020-066	Retirement Forfeiture	6,961	10,000	8,487	.00	.00	.00	.00
10-4020-084	Comm. Garden Revenue	100	100	.00	.00	.00	.00	.00
10-4020-085	Trail Grant Revenue	80,500	81,600	38,480	.00	.00	46,000	6,917
10-4020-104	Trails Development Grant	.00	.00	.00	625,000	.00	.00	625,000
10-4020-200	Tap Fee Agreement Rev.	233	.00	.00	.00	.00	.00	.00
10-4020-286	Downtown Revitalization Grant	.00	.00	.00	.00	.00	33,200	.00
10-4020-505	Tap Fee Interest	105	12	180	.00	.00	.00	.00
10-4020-540	AD CT Interest	13,677	13,271	12,786	12,000	3,841	4,300	2,160
10-4020-570	First Bank Interest	765	300	459	.00	.00	.00	.00
10-4020-580	AD C-SAFE Interest	8,510	13,553	15,922	14,500	9,442	11,050	6,204
10-4020-590	2010 Bond Revenue	86	36	51	.00	.00	.00	.00
Total Revenues:		160,201	428,175	388,144	673,940	24,404	106,533	648,431
<b>Administration</b>								
10-5040-010	Council Salaries	16,805	16,140	16,531	16,700	10,760	16,140	16,140
10-5040-020	Salaries	133,331	132,700	132,941	200,000	100,159	135,000	170,600
10-5040-023	Overtime Pay	.00	.00	25	150	23	150	150
10-5040-025	Salary - Temps	.00	3,000	.00	4,500	.00	.00	.00
10-5040-030	Payroll Tax Exp - Social Sec	9,309	9,383	8,853	13,700	6,540	9,500	11,587
10-5040-031	Payroll Tax Exp - Medicare	2,178	2,184	2,071	3,300	1,530	2,300	2,710
10-5040-032	Payroll Tax Exp - St Unemplmnt	143	454	430	700	348	500	600
10-5040-041	CRA Retirement Exp	5,697	5,000	5,210	5,400	3,991	5,500	6,850
10-5040-042	Health Insurance Exp	33,507	32,000	31,321	33,000	23,839	33,500	43,653
10-5040-043	Cafeteria Plan Expense	6,234	1,220	738	1,000	1,108	1,400	300
10-5040-050	Employee Support	2,198	4,500	4,740	1,500	769	5,000	5,000
10-5040-051	Employee Wellness Program	.00	1,188	408	1,188	.00	1,200	1,200

Account Number	Account Title	2018-18	2019-19	2019-19	2020-20	09/20	2020-20	2021-21
		Prior year 2 Actual	Prior Year Budget	Prior Year Actual	Curr Year Budget	Curr YTD Actual	Curr Year Proj Budget	Beginning Budget
10-5040-100	Office Supplies	4,719	4,500	4,649	3,500	3,245	4,000	4,000
10-5040-101	Office Op. Supply & Furniture	616	500	438	1,000	1,797	1,800	1,000
10-5040-102	Postage Expense	1,045	1,100	391	1,500	609	1,000	1,500
10-5040-103	Computer Hardware/Software	1,191	12,000	11,808	4,250	1,308	2,000	3,500
10-5040-104	Printing & Copies	1,018	1,425	1,001	1,500	746	1,000	1,200
10-5040-106	Credit Card Fees	300	300	.00	300	16	50	50
10-5040-107	Computer Services	5,761	6,500	6,477	4,000	4,311	5,300	5,000
10-5040-110	Ordinance Codification	3,402	3,000	1,824	3,000	1,253	3,000	3,000
10-5040-120	Utilities	1,816	2,500	1,283	2,900	971	1,500	2,000
10-5040-140	Telephone Expense	4,024	4,080	4,131	4,080	3,571	5,000	5,000
10-5040-145	Internet Svc/Web Page	6,272	9,000	8,945	5,500	3,400	5,500	5,500
10-5040-146	Newsletter Expenses	5,000	7,000	6,963	7,000	6,168	8,000	8,000
10-5040-150	Mileage Expense	1,424	2,000	1,220	1,500	31	100	800
10-5040-160	Dues, Subscriptions	2,415	3,000	2,893	3,000	2,778	3,000	3,000
10-5040-170	Training & Meetings	15	2,000	1,650	6,100	2,271	5,000	7,500
10-5040-175	Meals, Lodging	3,134	1,500	1,763	4,200	699	2,200	3,000
10-5040-180	Publication of Notices	758	400	873	500	1,113	3,500	2,000
10-5040-200	Legal Services	22,538	35,000	20,075	30,000	13,345	25,000	33,000
10-5040-210	Technical Support	2,220	3,000	2,425	3,000	1,688	2,400	2,400
10-5040-220	Other Prof Services	1,121	1,000	868	1,200	955	1,400	1,200
10-5040-240	Audit Expense	1,650	1,700	1,550	1,700	1,700	1,700	1,700
10-5040-250	Economic Dev./Enhancement	16,450	18,000	16,225	18,000	5,684	10,000	20,000
10-5040-252	Outdoor Rec. Marketing	2,107	.00	.00	.00	.00	.00	2,000
10-5040-254	Chamber of Commerce	7,000	7,000	7,000	7,000	7,000	7,000	7,000
10-5040-255	DownTown Group Exp	5,901	6,000	4,442	6,000	.00	.00	6,000
10-5040-256	AGNC Expense	.00	500	53	500	.00	.00	500
10-5040-257	Branding-Marketing Exp.	633	.00	160	.00	.00	.00	5,000
10-5040-260	Insurance Expense	8,173	7,135	7,111	7,485	7,057	9,200	9,200
10-5040-279	Council Expenses	1,515	5,200	5,031	5,000	1,128	5,000	5,000
10-5040-280	Miscellaneous Expense	2,615	2,500	1,748	2,500	871	1,700	2,500
10-5040-283	Community Garden Exp.	285	200	.00	300	.00	.00	.00
10-5040-284	LoVa Meet in Middle Grant	.00	.00	.00	.00	.00	.00	1,185,000
10-5040-285	Community Market	2,500	6,500	6,317	6,500	565	1,350	6,500
10-5040-287	Trail Development	103,849	88,244	44,280	10,000	22,804	27,500	.00
10-5040-288	LoVa Trail West (constr grant)	56	27,000	10,865	628,000	37,784	50,000	572,704
10-5040-289	LOVA Operations	.00	2,500	.00	12,500	.00	.00	.00
10-5040-290	Special Events	26,368	3,000	4,087	3,000	214	3,000	.00
10-5040-291	Burning Mtn Festival Exp.	.00	21,000	20,605	15,000	62	62	.00
10-5040-292	FMLD-Town Hall Improvements	.00	.00	.00	.00	.00	.00	41,069
10-5040-320	Veh Exp-08 Toyota	135	900	1,122	750	128	200	500
10-5040-321	Veh Exp - Traverse	14	700	20	700	154	250	400
10-5040-340	Gas & Oil	1,497	2,000	1,793	1,500	862	1,200	1,400
10-5040-360	County Treasurer Fees	7,170	9,074	8,905	10,500	9,620	9,850	10,000
10-5040-361	Treasurer Fees - Capital Exp	1,792	100	41	2,100	.00	100	100
10-5040-362	Bank Charges	.00	60	60	60	40	100	100
10-5040-476	SNAP Expense	934	700	777	500	.00	.00	.00
10-5040-477	DNU-Comm. Market	.00	.00	.00	.00	.00	.00	.00
10-5040-480	Engineering & Survey	853	500	.00	500	.00	500	500
10-5040-520	Election Expense	6,188	4,000	2,835	9,400	58	58	4,000
10-5040-600	Loan Interest	9,629	5,578	5,578	1,161	1,161	1,161	.00
10-5040-610	HPC Expenses	.00	2,000	.00	2,000	.00	2,000	2,000
10-5040-620	Climate & Environ Commission	.00	.00	.00	.00	.00	.00	2,000
10-5040-630	2010 Bond Costs	250	250	250	250	.00	.00	.00
10-5040-650	Loan Principal	77,000	81,000	81,000	43,000	43,000	43,000	.00
Total Administration:		562,754	610,915	514,480	1,165,074	339,232	465,871	2,236,613
General Fund Revenue Total:		1,722,410	2,115,258	2,142,724	2,303,549	1,490,297	1,876,220	3,759,206

Account Number	Account Title	2018-18 Prior year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
	General Fund Expenditure Total:	562,754	610,915	514,480	1,165,074	339,232	465,871	2,236,613
	Net Total General Fund:	1,159,656	1,504,343	1,628,244	1,138,475	1,151,065	1,410,349	1,522,593
	Net Grand Totals:	1,159,656	1,504,343	1,628,244	1,138,475	1,151,065	1,410,349	1,522,593

Account Number	Account Title	2018-18 Prior year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
<b>General Fund</b>								
<b>Revenues</b>								
10-4010-170	Land Use Application Fees	800	3,535	3,810	1,500	1,805	1,500	1,500
10-4010-180	Building Permits	59,869	55,459	59,544	63,000	52,826	77,801	72,352
10-4010-190	Developers Reimbursement	15,375	60,000	57,014	30,000	32,845	26,000	30,000
10-4010-240	Contractor Licenses	4,375	150	75	.00	25	.00	.00
10-4010-245	Misc. Building Dept Revenue	206	10,000	.00	.00	.00	.00	.00
10-4010-300	Sign Permits	50	160	160	150	.00	.00	.00
Total Revenues:		80,675	129,304	120,604	94,650	87,501	105,301	103,852
<b>Building &amp; Planning</b>								
10-5030-020	Salaries	100,475	64,716	63,666	72,800	49,131	68,000	115,615
10-5030-023	Overtime Pay	.00	.00	1	150	12	50	150
10-5030-025	Salary-Summer Temps	.00	.00	.00	.00	4,029	4,029	.00
10-5030-030	Payroll Tax Exp - Social Sec	6,230	4,013	3,831	4,550	3,195	4,400	7,200
10-5030-031	Payroll Tax Exp - Medicare	1,457	939	896	1,100	747	1,200	1,700
10-5030-032	Payroll Tax Exp - St Unemplmnt	270	195	186	250	185	300	350
10-5030-041	CRA Retirement Exp	4,136	2,589	2,547	3,000	1,960	2,800	4,650
10-5030-042	Health Insurance Exp	21,976	12,000	11,917	12,000	9,053	12,300	13,511
10-5030-043	Cafeteria Plan Expense	5,388	100	.00	.00	.00	.00	.00
10-5030-050	Employee Support	545	101	172	.00	14	50	50
10-5030-051	Employee Wellness Program	.00	205	159	205	.00	200	200
10-5030-100	Office Supplies	1,281	1,200	1,044	100	692	1,000	1,000
10-5030-101	Office Op. Supply & Furniture	.00	250	.00	200	327	327	200
10-5030-102	Postage Expense	101	300	307	300	365	515	500
10-5030-103	Computer Hardware/Software	35	1,200	1,186	.00	8	50	200
10-5030-104	Printing & Copies	1,018	1,000	916	500	696	500	500
10-5030-106	Credit Card Fees	300	300	.00	.00	.00	.00	.00
10-5030-107	Computer Services	5,625	3,925	4,037	2,900	2,715	3,600	3,800
10-5030-140	Telephone Expense	1,116	635	635	650	475	650	650
10-5030-150	Mileage Expense	.00	150	.00	350	.00	.00	.00
10-5030-160	Dues, Subscriptions	135	135	135	135	635	680	1,000
10-5030-161	Bldg Code Library	106	1,500	.00	250	.00	.00	250
10-5030-170	Training & Prof Dues	.00	2,200	125	1,200	.00	.00	1,500
10-5030-175	Meals, Lodging	32	82	32	1,000	.00	.00	1,500
10-5030-180	Publication of Notices	465	500	.00	250	.00	.00	500
10-5030-190	Developers Costs	14,206	60,000	57,795	30,000	32,173	34,173	30,000
10-5030-195	Developers Bad Debt	.00	500	.00	.00	.00	.00	.00
10-5030-200	Legal Services	7,613	4,500	4,391	7,000	7,765	13,000	7,700
10-5030-210	Technical Support	4,591	2,300	2,425	2,300	1,688	2,300	2,300
10-5030-220	Plan Review/Inspection	15,484	11,525	8,940	50,000	13,626	15,000	10,000
10-5030-230	Other Prof. Svcs.	.00	2,000	2,773	.00	1,750	1,000	1,000
10-5030-235	B & P Consulting Fees	.00	500	.00	.00	810	1,000	1,000
10-5030-240	Audit Expense	510	612	612	595	595	595	595
10-5030-260	Insurance Expense	3,964	4,039	4,038	4,300	3,222	4,200	4,300
10-5030-280	Miscellaneous Expense	131	100	.00	100	.00	.00	.00
10-5030-320	Vehicle Expense	.00	.00	.00	.00	130	200	500
Total Building & Planning:		197,189	184,311	172,766	196,185	135,998	172,119	212,421
General Fund Revenue Total:		80,675	129,304	120,604	94,650	87,501	105,301	103,852
General Fund Expenditure Total:		197,189	184,311	172,766	196,185	135,998	172,119	212,421
Net Total General Fund:		116,514-	55,007-	52,162-	101,535-	48,497-	66,818-	108,569-

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Account Number	Account Title	2018-18 Prior year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
Net Grand Totals:		<u>116,514-</u>	<u>55,007-</u>	<u>52,162-</u>	<u>101,535-</u>	<u>48,497-</u>	<u>66,818-</u>	<u>108,569-</u>

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Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
<b>General Fund</b>								
<b>Health &amp; Welfare</b>								
10-5080-500	Outgoing Grants	25,722	22,000	20,500	26,000	23,050	26,000	26,000
10-5080-502	H & W-CMC Seniors Program	1,736	3,721	3,084	4,000	1,940	4,000	4,500
	Total Health & Welfare:	27,459	25,721	23,584	30,000	24,990	30,000	30,500
	General Fund Revenue Total:	.00	.00	.00	.00	.00	0	0
	General Fund Expenditure Total:	27,459	25,721	23,584	30,000	24,990	30,000	30,500
	Net Total General Fund:	27,459-	25,721-	23,584-	30,000-	24,990-	30,000-	30,500-
	Net Grand Totals:	27,459-	25,721-	23,584-	30,000-	24,990-	30,000-	30,500-

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
<b>General Fund</b>								
<b>Revenues</b>								
10-4010-400	Misc. Court Revenue	150	1,500	1,462	500	632	6,000	6,500
10-4010-420	Traffic Fines	9,794	6,700	7,059	7,000	3,782	125	200
10-4010-421	Parking Tickets	822	875	875	600	300	2,500	3,000
10-4010-440	Other Fines	5,937	3,802	3,972	4,000	1,860	1,200	1,500
10-4010-460	Court Costs	1,858	2,052	2,267	1,700	1,081	800	1,000
10-4010-480	PS Citation Serv Charges	1,705	1,313	1,369	1,200	587	800	850
Total Revenues:		20,266	16,242	17,004	15,000	8,242	11,425	13,050
<b>Municipal Court</b>								
10-5055-020	Salaries	9,600	10,400	10,400	10,400	6,900	10,000	13,000
10-5055-100	Office Supplies	80	100	77	200	128	200	200
10-5055-102	Postage Exp.	.00	100	145	100	151	200	150
10-5055-105	Office - Misc.	1,032	1,000	1,127	800	785	1,100	1,000
10-5055-106	Credit Card Fees	200	200	.00	200	.00	200	200
10-5055-160	Judge Exp (Dues, Taxes)	.00	300	.00	300	.00	.00	300
10-5055-175	Meals, Lodging	.00	300	.00	200	.00	.00	200
10-5055-220	Attorney Fees - Court	10,929	12,000	11,285	15,000	7,198	12,000	12,000
10-5055-260	Insurance Expense	1,002	808	806	850	613	850	850
10-5055-340	Municipal Court Expense	294	200	.00	200	20	100	200
10-5055-420	Training	.00	500	.00	500	.00	.00	.00
Total Municipal Court:		23,137	25,908	23,840	28,750	15,794	24,650	28,100
General Fund Revenue Total:		20,266	16,242	17,004	15,000	8,242	11,425	13,050
General Fund Expenditure Total:		23,137	25,908	23,840	28,750	15,794	24,650	28,100
Net Total General Fund:		2,871-	9,666-	6,836-	13,750-	7,552-	13,225-	15,050-
Net Grand Totals:		2,871-	9,666-	6,836-	13,750-	7,552-	13,225-	15,050-

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
<b>General Fund</b>								
<b>Park Revenue</b>								
10-4040-030	Sales Tax 1/2% (new 2001)	194,065	205,303	221,554	213,071	187,717	254,992	263,917
10-4040-090	Recreational Dev Fee	8,500	5,500	5,500	9,000	3,500	8,500	9,500
10-4040-111	FMLD Grant	150,910	6,574	6,574	.00	.00	.00	.00
10-4040-394	Sale of Parks Assets	.00	.00	.00	21,000	18,102	18,102	1,300
Total Park Revenue:		353,475	217,377	233,628	243,071	209,319	281,594	274,717
<b>Park Expenses</b>								
10-5075-421	Veh/Equip - Lease/Purchase	7,355	47,356	7,356	.00	36,199	36,199	.00
10-5075-600	Parks Interest Expense	21,741	24,710	19,909	18,363	13,625	18,363	13,654
10-5075-650	VIX Loan Principal	39,814	41,209	41,646	45,193	32,542	43,200	45,202
10-5075-700	Capital - Park Development	144,004	.00	.00	.00	.00	.00	.00
10-5075-701	Capital Park Improvements	41	.00	.00	.00	.00	.00	.00
10-5075-702	Capital Equipment	.00	.00	.00	.00	.00	.00	.00
10-5075-703	Capital Park Planning	.00	.00	.00	.00	.00	.00	.00
10-5075-704	Capital - NC Trails	.00	.00	.00	.00	.00	.00	40,000
Total Park Expenses:		212,954	113,275	68,911	63,556	82,366	97,762	98,856
General Fund Revenue Total:		353,475	217,377	233,628	243,071	209,319	281,594	274,717
General Fund Expenditure Total:		212,954	113,275	68,911	63,556	82,366	97,762	98,856
Net Total General Fund:		140,521	104,102	164,717	179,515	126,953	183,832	175,861
Net Grand Totals:		140,521	104,102	164,717	179,515	126,953	183,832	175,861

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
<b>General Fund</b>								
<b>Park Revenue</b>								
10-4040-020	Sales Tax 1/4 %	97,033	102,682	110,777	106,536	93,859	127,496	131,958
10-4040-040	Park Use Revenue	405	1,061	675	600	225	400	400
10-4040-050	Dirty Hog Dash Rev.	8,353	12,922	12,972	12,800	25-	.00	.00
10-4040-080	Donations	4,000	.00	4,000	.00	.00	.00	.00
10-4040-082	Donations - Trails	15,000	.00	.00	.00	.00	.00	.00
10-4040-120	Miscellaneous	2,754	25	6,489	.00	.00	.00	.00
Total Park Revenue:		127,546	116,690	134,914	119,936	94,059	127,896	132,358
<b>Park Expenses</b>								
10-5075-020	Salaries	134,418	125,000	118,447	122,000	129,120	170,000	170,000
10-5075-023	Overtime Pay	.00	.00	284	1,300	200	1,300	1,300
10-5075-025	Salary-Summer Temps	35,275	26,500	25,055	27,500	8,929	13,000	27,500
10-5075-030	Payroll Tax Exp - Social Sec	10,521	10,900	8,573	9,400	8,362	12,000	12,500
10-5075-031	Payroll Tax Exp - Medicare	2,461	2,600	2,005	2,200	1,956	2,800	2,900
10-5075-032	Payroll Tax Exp - St Unemplmnt	475	600	415	460	436	600	600
10-5075-041	CRA Retirement Exp	5,637	6,000	4,738	5,000	5,168	7,000	6,850
10-5075-042	Health Insurance Exp	35,309	30,000	29,748	32,000	30,371	39,000	46,350
10-5075-043	Cafeteria Plan Expense	7,175	100	.00	.00	.00	.00	.00
10-5075-050	Employee Support	1,036	1,200	529	1,350	886	1,350	1,500
10-5075-051	Employee Wellness Program	.00	545	355	400	90	600	600
10-5075-100	Office Supplies	300	250	158	500	164	300	500
10-5075-101	Office Op. Supply & Furniture	.00	100	.00	300	.00	100	300
10-5075-103	Computer Hardware/Software	82	885	695	1,000	175	1,000	1,000
10-5075-106	Credit Card Fees	27	.00	.00	.00	.00	.00	.00
10-5075-107	Computer Services	4,846	4,000	3,991	3,800	2,685	3,800	3,800
10-5075-120	Utilities	2,823	3,500	3,684	4,000	2,620	4,000	4,000
10-5075-125	Porta-Jon Svc.	12,411	13,000	12,785	.00	.00	.00	.00
10-5075-140	Telephone Expense	2,256	2,200	1,944	2,200	1,345	2,000	2,000
10-5075-160	Dues, Subscriptions	.00	300	.00	300	.00	300	300
10-5075-170	Training	20	800	117	1,100	.00	.00	1,100
10-5075-175	Meals, Lodging	263	250	67	400	.00	.00	400
10-5075-180	Publication of Notices	334	100	15	200	703	800	200
10-5075-200	Legal Services	91	150	98	150	.00	100	165
10-5075-210	Technical Support	1,626	1,800	1,639	1,800	1,236	1,800	1,800
10-5075-220	Other Prof Services/Inspection	200	200	.00	200	.00	200	200
10-5075-230	Other Prof. Svcs. - CIP	.00	155	155	.00	.00	155	155
10-5075-240	Audit Expense	500	600	600	595	595	595	595
10-5075-260	Insurance Expense	10,192	8,400	8,352	8,800	6,352	8,300	8,300
10-5075-280	Miscellaneous Expense	.00	50	45	50	223	225	.00
10-5075-300	Tools	1,250	3,300	3,695	6,700	632	1,200	4,100
10-5075-320	Vehicle Expense	21	18	18	100	12	100	100
10-5075-326	Veh Exp-08 Chevy Colo(P9)	518	250	170	250	.00	250	.00
10-5075-328	Veh Exp-09 Chevy 3500(P5)	841	250	430	800	1,149	2,000	1,000
10-5075-329	Veh Exp-00 GMC(P12)	574	.00	12	.00	.00	.00	.00
10-5075-340	Gas & Oil	9,747	10,000	8,453	8,000	6,554	10,000	10,000
10-5075-380	Equipment Maintenance	2,773	2,500	2,132	4,000	2,439	4,000	4,500
10-5075-383	Eq. Maint. Jacobsen Mower	2,584	2,000	1,848	.00	728	1,200	1,200
10-5075-389	Irrigation M & O	10,387	8,500	7,880	7,500	6,214	7,800	9,000
10-5075-390	M & O	9,009	10,000	9,776	12,000	6,256	9,000	11,400
10-5075-391	Equipment Rental	771	750	690	750	331	750	750
10-5075-392	Fertilizer	1,392	2,500	2,383	2,500	2,560	2,700	3,000
10-5075-393	Weed management	969	1,800	1,194	1,800	1,236	1,800	1,800
10-5075-394	Mosquito Control	5,700	5,840	5,840	6,200	6,000	6,000	6,150
10-5075-396	Trail Maintenance	200	100	.00	.00	.00	.00	.00

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
10-5075-397	Gardens Expense	2,293	2,200	1,728	2,200	1,936	2,200	2,500
10-5075-399	Trail Signs	.00	200	178	2,000	.00	2,000	2,000
10-5075-400	Rides & Reggae	25,682	20,000	20,000	20,000	51,500	51,500	10,000
10-5075-401	Dirty Hog Dash Exp.	8,608	11,000	10,733	9,500	.00	.00	.00
10-5075-403	Holiday Lights Expense	.00	.00	.00	.00	.00	.00	2,000
10-5075-480	Engineering & Survey	.00	10	5	250	.00	.00	.00
10-5075-481	Safety	375	300	429	300	1,235	1,300	300
10-5075-499	PWF Maintenance	520	500	193	500	2,419	3,000	2,000
10-5075-500	Tree Maintenance - Parks	2,591	4,000	3,905	3,000	6,308	7,500	8,000
Total Park Expenses:		355,084	326,203	306,187	315,355	299,125	385,625	374,715
General Fund Revenue Total:		127,546	116,690	134,914	119,936	94,059	127,896	132,358
General Fund Expenditure Total:		355,084	326,203	306,187	315,355	299,125	385,625	374,715
Net Total General Fund:		227,538-	209,513-	171,273-	195,419-	205,066-	257,729-	242,357-
Net Grand Totals:		227,538-	209,513-	171,273-	195,419-	205,066-	257,729-	242,357-

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
<b>General Fund</b>								
<b>Revenues</b>								
10-4010-500	PS Charges for Services	1,211	850	730	1,000	633	800	850
10-4010-510	PS-VIN Inspect.	1,285	900	1,040	900	790	900	800
10-4010-520	PS Dog Impound Fees	168	140	370	100	430	600	600
10-4010-560	PS Donation to Bike Rodeo	1,800	650	650	650	.00	.00	250
10-4010-565	PS Training Reimbursement	28,175	7,000	5,486	6,500	7,981	9,500	6,000
10-4010-580	PS Vehicle Sale	8,174	2,057	2,057	300	287	400	4,000
10-4010-585	Veh. Impound Fees	4,584	500	920	400	1,775	2,500	2,000
10-4010-636	Mahan Scholarship Fund	311	207	229	200	52	52	.00
10-4010-638	FMLD Grant	.00	23,238	23,184	.00	.00	.00	25,000
10-4010-640	PS Bail Bonds	1,224	100	222	100	.00	.00	.00
10-4010-645	Jail Restitution	.00	110	110	.00	.00	.00	.00
10-4010-661	PS - Donations	.00	300	.00	.00	1,000	.00	.00
10-4010-670	PS Miscellaneous Revenue	288	1,000	751	500	1,579	850	800
Total Revenues:		47,221	37,052	35,748	10,650	14,527	15,602	40,300
<b>Public Safety</b>								
10-5050-020	Salaries	533,012	535,000	528,907	563,000	408,408	570,000	630,500
10-5050-022	Call Out Pay	1,398	1,500	1,416	1,500	737	1,400	1,500
10-5050-023	Overtime Pay	.00	1,000	203	5,100	1,188	2,500	4,500
10-5050-030	Payroll Tax Exp - Social Sec	33,134	32,000	31,618	35,500	24,460	35,500	39,464
10-5050-031	Payroll Tax Exp - Medicare	7,749	7,500	7,394	8,300	5,720	8,300	9,300
10-5050-032	Payroll Tax Exp - St Unemplmnt	1,587	1,500	1,550	1,800	1,199	1,800	1,910
10-5050-041	CRA Retirement Exp	22,343	21,500	21,226	23,000	16,410	23,000	25,461
10-5050-042	Health Insurance Exp	146,235	136,000	135,427	149,000	107,782	149,000	204,219
10-5050-043	Cafeteria Plan Expense	27,884	24	24	.00	.00	.00	.00
10-5050-049	Recruitment Expense	.00	150	.00	500	.00	.00	500
10-5050-050	Employee Assistance Program	1,240	200	661	1,200	42	1,200	5,200
10-5050-051	Employee Wellness Program	.00	1,912	1,380	2,200	350	2,550	2,400
10-5050-100	Office Supplies	2,322	1,800	1,970	2,000	1,158	1,700	2,000
10-5050-101	Office Op. Supply & Furniture	610	1,000	731	1,000	230	400	1,500
10-5050-102	Postage Expense	305	400	316	800	318	550	800
10-5050-103	Computer Hardware/Software	2,109	11,500	11,752	2,200	679	1,500	3,000
10-5050-104	Printing & Copies	2,191	2,700	2,559	3,300	1,825	2,500	3,500
10-5050-106	Credit Card Fees	62	155	.00	155	.00	.00	.00
10-5050-140	Telephone Expense	8,593	8,800	8,329	9,500	6,318	8,500	10,000
10-5050-145	Internet Svc/Web Page	644	1,080	990	1,080	810	1,080	1,080
10-5050-150	Mileage Expense	.00	255	173	.00	.00	.00	.00
10-5050-160	Dues & Subscriptions	3,483	7,300	7,206	9,000	7,735	9,000	17,000
10-5050-175	Meals, Lodging	7,753	6,000	5,743	7,500	2,645	5,500	8,000
10-5050-180	Publication of Notices	.00	255	.00	250	.00	.00	250
10-5050-190	Refund	20	150	.00	150	.00	75	150
10-5050-200	Legal & Professional Svcs.	91	5,600	.00	5,600	1,547	3,000	6,000
10-5050-240	Audit Expense	640	468	468	850	850	850	850
10-5050-260	Insurance Expense	21,008	28,337	27,837	28,900	21,075	27,500	27,100
10-5050-280	Miscellaneous Expense	427	750	913	1,000	1,791	3,000	2,000
10-5050-290	Special Events Exp.	519	350	193	1,600	50	250	1,600
10-5050-300	Uniform Allowance	3,742	5,000	5,567	5,000	1,787	4,500	5,000
10-5050-301	Officer's Equipment	7,627	33,238	31,288	10,000	10,599	12,000	12,000
10-5050-315	Veh Exp-014-2009 Dod. Chg.	.00	.00	.00	.00	.00	.00	.00
10-5050-316	Veh Exp-534-16 Tahoe	1,289	1,600	1,558	1,500	2,186	2,500	1,500
10-5050-317	Veh Exp-533 - 16 Chevy Tahoe	1,415	1,000	864	1,200	755	1,200	1,500
10-5050-318	Veh Exp-068 - 04 Crown Vic	.00	.00	.00	.00	.00	.00	.00
10-5050-320	Veh Exp-#255-2010 Charger	1,541	800	415	2,000	312	1,000	2,000
10-5050-321	Veh Exp-2009 Chevy Tahoe	2,474	2,100	1,899	2,500	1,198	2,000	2,500

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
10-5050-323	Veh Exp- 028 - 2009 Explorer	606	1,500	1,511	500	.00	.00	.00
10-5050-324	Veh Exp-407-2010 Explorer	2,215	500	807	2,000	.00	.00	2,000
10-5050-325	Veh Exp-18 Tahoe	.00	1,000	697	1,200	849	1,200	1,500
10-5050-327	Veh Exp-09 Tahoe	2,424	3,300	3,272	2,500	1,005	1,500	2,500
10-5050-328	Veh Exp-568-08 Ford F-150	1,566	529	529	.00	528	600	.00
10-5050-329	Veh Exp-337-08 Ford F-150	601	1,900	1,251	2,500	304	.00	.00
10-5050-330	Veh Exp- 18 Tahoe	.00	500	275	1,200	6	2,000	2,500
10-5050-335	Equip. Expense-Radar Trlr	.00	450	.00	.00	.00	1,200	1,500
10-5050-338	Veh Exp-820/17 Tahoe	1,183	2,900	2,598	1,200	906	1,000	1,500
10-5050-339	Veh Exp-821/17 Tahoe	737	1,900	1,637	1,200	531	1,000	1,500
10-5050-340	Gas & Oil	21,982	20,000	19,362	20,000	12,348	18,000	20,000
10-5050-360	Abandon Vehicle	3,004	2,800	1,648	3,500	2,851	4,000	4,000
10-5050-380	Equipment Maintenance	2,314	2,000	2,895	2,400	2,077	2,400	2,800
10-5050-384	Tires - New	1,873	2,400	1,951	2,400	.00	2,400	2,500
10-5050-419	Mahan Fund/Training Exp.	.00	50	.00	.00	.00	.00	.00
10-5050-420	Training & Certification	20,034	2,000	1,438	5,000	3,358	4,500	5,000
10-5050-421	Vehicle Lease/Purchase	75,673	58,000	.00	28,000	.00	.00	.00
10-5050-460	Jail	.00	250	.00	250	.00	250	250
10-5050-480	Public Relations	.00	204	.00	.00	.00	.00	.00
10-5050-482	Shop W/Cop Exp.	949	612	.00	.00	.00	.00	.00
10-5050-500	Bike Rodeo	1,251	650	647	1,020	.00	1,000	1,000
10-5050-520	D.A.R.E. Expenses	23	.00	.00	.00	.00	.00	.00
10-5050-540	Community Policing	1,284	1,000	702	600	.00	600	600
10-5050-560	Capital - Evidence Storage	.00	.00	.00	.00	198	200	36,600
10-5050-580	Capital Equipment	.00	.00	.00	.00	.00	.00	.00
10-5050-600	Animal Control	.00	250	.00	500	.00	300	500
10-5050-601	Kennel Expenses	650	1,300	1,067	1,100	310	600	1,100
10-5050-620	Emergency Preparedness	244	450	645	750	.00	500	750
10-5050-642	Computer Services	12,866	6,000	5,660	4,000	2,984	4,000	4,000
10-5050-643	Training Library	451	408	.00	400	507	600	600
10-5050-644	Hiring Expense	1,467	2,200	2,035	1,500	219	300	1,500
10-5050-645	Ammunition Expense	3,229	3,500	3,166	4,000	817	3,600	4,000
10-5050-646	Laboratory Fees	650	1,000	296	2,000	.00	1,000	2,000
10-5050-647	Printing Expense	234	700	302	1,000	.00	.00	1,000
10-5050-651	Evidence Equip. & Supplies	29	500	106	600	727	400	600
10-5050-652	Evid. Collection/Analysis	28	1,500	423	1,500	500	1,000	1,500
Total Public Safety:		1,001,014	981,177	895,495	981,005	661,191	938,005	1,137,584
General Fund Revenue Total:		47,221	37,052	35,748	10,650	14,527	15,602	40,300
General Fund Expenditure Total:		1,001,014	981,177	895,495	981,005	661,191	938,005	1,137,584
Net Total General Fund:		953,793-	944,125-	859,747-	970,355-	646,664-	922,403-	1,097,284
Net Grand Totals:		953,793-	944,125-	859,747-	970,355-	646,664-	922,403-	1,097,284

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
<b>General Fund</b>								
<b>Revenues</b>								
10-4010-680	REC Wrestling	1,995	1,800	1,800	1,800	.00	750	.00
10-4010-700	REC Baseball	2,750	2,925	2,935	2,700	694	4,670	.00
10-4010-720	REC Basketball	1,930	6,200	7,940	6,200	4,670	800	1,300
10-4010-725	REC Beginning Basketball	2,155	2,600	3,690	2,600	645	11,625	11,000
10-4010-730	Advanced/Competitive Basketbal	7,200	5,500	5,500	6,000	11,625	129	1,000
10-4010-740	REC Softball	645	1,708	1,723	2,000	.00	300	3,200
10-4010-760	REC Beginning Baseball	2,886	3,210	3,210	3,200	240	.00	1,500
10-4010-770	REC Junior Golf	1,200	1,100	.00	.00	.00	.00	1,500
10-4010-771	REC Adult Golf	.00	500	.00	.00	.00	500	2,000
10-4010-780	Flag Football	2,795	1,825	1,825	2,300	4,240	.00	.00
10-4010-790	REC Fitness Activities	3,376	5,500	5,542	4,000	4,393	4,000	4,000
10-4010-795	REC Pickleball	1,470	1,000	1,025	1,700	115	115	.00
10-4010-820	REC Adult Basketball	261	2,530	2,530	2,500	3,035	3,035	.00
10-4010-840	DNU-REC Soccer	.00	100	100	.00	.00	.00	.00
10-4010-841	Beginning Soccer	7,640	7,800	7,676	8,200	3,267	2,000	8,200
10-4010-843	Rec. Adult Soccer	2,360	3,000	2,180	4,000	.00	.00	2,000
10-4010-845	REC Competitive Soccer	52,920	68,263	68,373	68,000	36,985	22,000	34,000
10-4010-847	REC MLS Soccer Camp	409	250	.00	.00	.00	.00	500
10-4010-850	REC Volleyball	.00	170	.00	500	.00	500	500
10-4010-851	Youth Volleyball	2,849	3,700	3,700	3,500	3,653	2,500	3,500
10-4010-859	Arts & Enrichment	7,315	16,500	18,925	12,000	8,342	10,000	12,000
10-4010-860	REC Miscellaneous Program	5	15	15	500	.00	.00	.00
10-4010-870	REC After-School Programs	.00	5,500	7,925	4,000	4,369	5,000	2,000
10-4010-880	REC Donations	.00	2,321	2,321	3,000	.00	500	1,000
10-4010-885	Special Events Donations	1,110	500	.00	500	.00	500	500
10-4010-887	Rec. Scholarship Donations	173	300	273	1,000	33	250	500
10-4010-900	REC Grants	1,625	3,250	3,250	2,925	2,925	2,925	.00
10-4010-901	Rec FMLD Grant	26,500	23,717	23,717	.00	.00	.00	.00
10-4010-910	Comm Center Rental/Fees	11,667	12,000	16,578	12,000	4,601	4,000	8,000
10-4010-940	REC Miscellaneous	50	169	169	200	.00	.00	.00
10-4010-970	REC Special Events Revenue	75	500	475	5,000	.00	.00	3,800
10-4010-972	Dirty Hog Dash Revenue	.00	.00	.00	.00	.00	.00	9,500
10-4010-974	Burning Mtn Festival Revenue	.00	.00	.00	.00	.00	.00	13,000
10-4010-990	REC Team Sponsorships	.00	.00	250	.00	.00	.00	.00
10-4010-992	Youth Trips	.00	.00	.00	.00	.00	800	1,200
10-4010-993	5k Races/Walk	25	1,085	1,085	2,500	50	500	500
10-4010-994	Youth Fitness	.00	.00	.00	.00	250	.00	500
10-4010-995	Adult Pickleball Tournaments	480	800	.00	500	.00	.00	500
10-4010-996	Adult Volleyball Tournaments	.00	500	.00	500	40-	.00	.00
10-4010-997	Seniors Programs	.00	.00	.00	.00	40	.00	.00
<b>Total Revenues:</b>		<b>143,866</b>	<b>186,838</b>	<b>194,732</b>	<b>163,825</b>	<b>94,132</b>	<b>77,399</b>	<b>127,200</b>

<b>Recreation</b>								
10-5070-020	Salaries	105,180	128,000	124,748	164,000	96,715	130,000	150,433
10-5070-023	Overtime Pay	.00	.00	.00	1,000	.00	300	1,000
10-5070-025	Salary - Temps	28,121	58,000	56,479	40,000	30,932	40,000	43,000
10-5070-030	Payroll Tax Exp - Social Sec	8,265	11,000	10,541	13,000	7,269	9,500	12,100
10-5070-031	Payroll Tax Exp - Medicare	1,933	2,600	2,465	3,000	1,700	2,500	2,900
10-5070-032	Payroll Tax Exp - St Unemplmnt	386	600	534	625	367	600	600
10-5070-041	CRA Retirement Exp	4,631	5,500	5,299	6,600	3,853	5,200	6,100
10-5070-042	Health Insurance Exp	33,690	38,000	37,508	49,000	32,260	43,000	47,350
10-5070-043	Cafeteria Plan Expense	11,879	100	.00	.00	.00	.00	.00
10-5070-050	Employee Support	614	400	727	500	187	500	500
10-5070-051	Employee Wellness Program	.00	850	830	700	.00	700	830

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
10-5070-100	Office Supplies	1,225	1,000	916	1,000	167	500	1,000
10-5070-101	Office Op. Supply & Furniture	649	500	491	500	.00	.00	500
10-5070-102	Postage Expense	4	300	328	100	345	500	500
10-5070-103	Computer Hardware/Software	1,776	6,500	5,740	2,000	430	500	2,000
10-5070-104	Printing & Copies	1,020	800	921	1,000	696	1,000	1,000
10-5070-105	Office - Misc.	.00	.00	40	.00	.00	.00	.00
10-5070-106	Credit Card Fees	2,970	4,000	3,881	3,000	1,973	3,000	3,200
10-5070-107	Computer Services	5,405	5,800	5,914	4,000	4,823	5,800	6,000
10-5070-120	Promotion & Advertising	719	700	593	500	.00	.00	500
10-5070-140	Telephone Expense	2,169	2,500	2,100	2,500	1,588	2,300	2,500
10-5070-145	Internet Svc/Web Page	900	2,600	2,366	2,600	1,620	2,200	2,200
10-5070-150	Mileage Expense	85	85	.00	.00	.00	.00	.00
10-5070-160	Dues, Subscriptions	565	500	350	500	370	500	500
10-5070-170	Training, Meetings	759	700	415	700	110	400	700
10-5070-175	Meals, Lodging	64	500	67	500	.00	.00	500
10-5070-180	Publication of Notices	5	600	.00	600	.00	.00	100
10-5070-200	Legal Services	17	.00	.00	.00	.00	.00	.00
10-5070-210	Technical Support	1,735	2,000	1,953	2,000	1,236	2,000	2,000
10-5070-220	Other Prof Services	349	1,000	.00	.00	.00	.00	.00
10-5070-240	Audit Expense	300	250	250	595	595	595	595
10-5070-260	Insurance Expense	5,026	6,466	6,390	6,600	8,404	10,300	8,500
10-5070-280	Miscellaneous Expense	504	110	154	200	.00	.00	200
10-5070-290	Veh Exp-09 GMC(R8)	.00	250	159	250	.00	.00	250
10-5070-295	Gas & Oil	386	350	290	350	96	120	350
10-5070-300	Wrestling	1,032	1,500	1,500	1,000	18	20	.00
10-5070-320	Rec Basketball	2,281	3,000	2,983	2,500	2,585	2,585	.00
10-5070-340	Men's Basketball	.00	500	268	750	276	400	.00
10-5070-360	Beginning Basketball	562	1,000	928	1,000	71	.00	.00
10-5070-375	Slam Competitive Basketbal	1,686	364	364	750	486	486	750
10-5070-380	Baseball	1,473	1,721	1,732	1,800	266	300	.00
10-5070-385	Beginning Baseball	2,264	1,114	1,114	1,200	266	300	800
10-5070-400	Softball	1,022	830	830	1,000	20	20	.00
10-5070-421	Flag Football	1,953	700	561	1,000	933	1,000	1,000
10-5070-450	Fitness Activities Exp.	1,911	3,800	3,649	2,500	2,354	3,000	3,000
10-5070-460	Soccer	239	100	70	.00	.00	.00	.00
10-5070-462	Micro Soccer	3,314	2,000	2,021	1,500	119	500	2,500
10-5070-464	Adult Soccer	504	500	237	800	.00	.00	400
10-5070-465	Competitive Soccer	44,832	66,000	65,984	56,000	29,228	30,000	27,200
10-5070-470	Volleyball	745	700	694	700	.00	.00	.00
10-5070-471	Youth Volleyball	1,787	1,100	1,001	900	228	500	1,000
10-5070-475	Arts & Enrichment	3,300	5,200	6,962	3,000	5,021	6,000	6,000
10-5070-490	Lacrosse	.00	.00	.00	.00	.00	.00	1,125
10-5070-494	Junior Golf	1,215	1,075	.00	.00	.00	.00	1,125
10-5070-495	Adult Golf	.00	500	.00	.00	.00	.00	1,125
10-5070-500	Misc Programs	1,051	750	.00	.00	372	400	200
10-5070-505	After School Program	.00	1,200	1,526	.00	2,426	3,000	750
10-5070-520	C.C. - Insurance	.00	.00	.00	.00	.00	1,200	2,200
10-5070-530	C.C. - Repairs/Maint.	1,360	2,000	2,320	1,500	1,240	1,500	1,200
10-5070-531	C.C. - Janitorial	1,799	2,800	2,901	2,200	1,124	1,500	2,200
10-5070-535	C.C. - Supplies	1,135	1,000	507	1,000	1,046	1,400	1,000
10-5070-540	C.C. - Utilities	7,023	6,000	6,062	7,000	4,781	7,000	7,000
10-5070-550	C.C - Rental Refund	.00	.00	.00	.00	.00	195	.00
10-5070-610	Rec Dept Special Events	1,130	1,000	73	.00	141	200	1,000
10-5070-640	Field Maintenance	1,039	1,000	669	1,000	.00	200	1,000
10-5070-642	Facilities Maintenance	33	.00	.00	.00	532	1,000	1,000
10-5070-700	Capital Expenditures	29,732	23,717	23,717	.00	.00	.00	.00
10-5070-900	Town Special Events	.00	.00	.00	.00	.00	.00	6,000
10-5070-972	Dirty Hog Dash Expense	.00	.00	.00	.00	.00	.00	9,500

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
10-5070-974	Burning Mtn Festival Expense	.00	.00	.00	.00	.00	.00	22,000
10-5070-992	5K Races/Walk	.00	788	788	1,300	.00	500	800
10-5070-993	Seniors Programs	.00	.00	.00	.00	272	272	.00
10-5070-994	GOCO Generation Wild Exp	.00	200	203	.00	1,472	1,472	3,000
10-5070-995	Youth Fitness	.00	.00	.00	.00	590	700	250
10-5070-996	Adult Pickleball Tournaments	400	500	140	800	.00	.00	250
10-5070-997	Adult Volleyball Tournaments	.00	500	.00	500	.00	.00	250
Total Recreation:		336,153	415,720	402,251	399,620	251,604	327,665	403,533
General Fund Revenue Total:		143,866	186,838	194,732	163,825	94,132	77,399	127,200
General Fund Expenditure Total:		336,153	415,720	402,251	399,620	251,604	327,665	403,533
Net Total General Fund:		192,287-	228,882-	207,519-	235,795-	157,472-	250,266-	276,333-
Net Grand Totals:		192,287-	228,882-	207,519-	235,795-	157,472-	250,266-	276,333-

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
<b>General Fund</b>								
<b>Revenues</b>								
10-4010-060	Sales Street 1%	401,998	425,528	458,934	441,362	388,843	528,198	546,684
10-4010-070	County Sales Tax 3/4%	152,838	145,190	150,040	151,578	117,424	150,000	145,000
10-4010-320	M/V Special Assessment	19,075	19,540	19,976	18,000	14,093	18,000	16,000
10-4010-340	County Road & Bridge	33,570	33,570	33,570	33,570	.00	.00	.00
10-4010-360	Highway Use Tax	167,046	158,710	166,987	133,483	91,513	122,000	126,297
10-4010-370	Traffic Impact Fee	8,296	7,039	3,451	25,116	.00	3,590	7,467
10-4010-371	Permits-St Maint.	.00	390	390	.00	.00	.00	.00
10-4010-394	Sale of Assets	.00	.00	.00	.00	.00	3,400	3,000
10-4010-395	Misc. Street Revenue	3,187	190	3,783	100	3,827	.00	.00
10-4010-396	Misc. Public Works Grants	10,000	9,000	9,000	.00	.00	200,000	25,000
10-4010-397	FMLD Grant	185,500	60,000	60,000	.00	200,000	550	500
Total Revenues:		981,511	859,157	906,131	803,209	815,700	1,025,738	869,948
<b>Street Maintenance</b>								
10-5090-020	Salaries	198,572	195,000	193,248	200,000	147,912	203,000	223,000
10-5090-022	Call Out Pay	.00	200	858	.00	1,570	2,500	2,500
10-5090-023	Overtime Pay	.00	1,200	353	1,000	216	1,000	1,000
10-5090-025	Salary - Temps	25,896	25,000	24,895	28,400	8,929	15,000	28,400
10-5090-030	Payroll Tax Exp - Social Sec	13,917	14,500	13,191	14,200	9,513	13,500	15,800
10-5090-031	Payroll Tax Exp - Medicare	3,255	3,500	3,085	3,400	2,225	3,200	3,700
10-5090-032	Payroll Tax Exp - St Unemplmnt	640	700	641	700	491	725	765
10-5090-041	CRA Retirement Exp	8,470	8,200	7,767	8,000	5,978	8,250	9,100
10-5090-042	Health Insurance Exp	49,846	43,000	42,618	47,000	32,845	45,000	47,013
10-5090-043	Cafeteria Plan Expense	8,052	100	.00	.00	.00	.00	.00
10-5090-050	Employee Support	1,404	500	757	1,000	426	1,000	1,000
10-5090-051	Employee Wellness Program	.00	626	509	600	90	600	600
10-5090-100	Office Supplies	72	700	689	300	106	300	300
10-5090-101	Office Op. Supply & Furniture	.00	150	.00	150	.00	100	150
10-5090-102	Postage Expense	.00	300	396	100	320	400	300
10-5090-103	Computer Hardware/Software	257	1,700	1,503	.00	175	500	1,000
10-5090-107	Computer Services	5,849	4,500	4,843	3,200	3,259	4,200	4,200
10-5090-120	Utilities	9,842	4,000	212	9,200	2,073	4,200	4,500
10-5090-140	Telephone Expense	2,772	2,800	2,290	2,800	1,912	2,700	2,900
10-5090-160	Dues, Subscriptions	430	400	255	500	350	500	500
10-5090-170	Training	335	1,000	.00	1,200	.00	800	1,200
10-5090-175	Meals, Lodging	399	600	52	900	.00	300	900
10-5090-180	Publication of Notices	89	300	.00	300	.00	.00	200
10-5090-200	Legal Services	896	200	.00	500	.00	.00	550
10-5090-210	Technical Support	2,196	2,500	2,399	2,500	1,670	2,300	2,500
10-5090-220	Other Prof Services	81	100	.00	500	.00	.00	500
10-5090-240	Audit Expense	1,300	700	700	595	595	595	595
10-5090-260	Insurance Expense	11,385	10,500	10,326	12,500	7,832	11,000	11,000
10-5090-280	Miscellaneous Expense	.00	100	.00	.00	.00	.00	.00
10-5090-300	Machinery, Equipment, Tools	2,900	2,500	2,308	5,500	1,973	5,500	4,000
10-5090-320	Vehicle Expense	347	400	.00	400	42	400	400
10-5090-322	Veh Exp-2009 Hook Truck	189	3,000	2,840	600	1,813	2,000	1,500
10-5090-329	Veh Exp-09 chevy 2500(M6)	182	800	711	250	74	74	.00
10-5090-330	Veh Exp-09 Canyon(A1)	18	.00	.00	.00	.00	.00	.00
10-5090-331	Veh Exp-17 Chevy (M-7)	703	250	122	800	.00	800	250
10-5090-332	Veh Exp-2017 Chevy (A-2)	.00	500	599	250	5	800	250
10-5090-340	Gas & Oil	6,739	7,000	5,909	8,500	7,241	8,500	8,500
10-5090-360	Co. Treas. Fees-Prop. Tax	3,057	3,000	3,207	2,500	2,093	3,000	2,500
10-5090-376	Eq. Maint-Cat MiniEx	.00	.00	.00	500	203	400	500
10-5090-377	Eq. Maint - Snow Plows	1,180	3,000	3,729	3,000	2,585	3,500	3,500

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
10-5090-378	Eq. Maint. - JD MiniEx	.00	.00	.00	.00	.00	.00	.00
10-5090-379	Eq. Maint. Bobcat Skidsteer	83	500	840	1,200	567	1,200	1,200
10-5090-380	Equipment Maintenance	807	1,700	1,499	1,200	430	1,200	1,500
10-5090-381	Eq. Maint. Cat Backhoe	1,449	800	719	1,000	126	400	600
10-5090-382	Eq. Maint. Street Sweeper	826	2,200	956	3,000	1,551	3,000	3,000
10-5090-383	Eq. Maint. J.D. Tractor	.00	300	57	300	.00	100	300
10-5090-384	Tires - New	868	600	.00	1,200	.00	1,200	1,200
10-5090-390	Maintenance/Operations	7,677	7,000	7,275	8,500	5,064	8,500	9,500
10-5090-391	Equipment Rental	1,630	1,500	720	2,000	469	2,000	2,000
10-5090-392	Road Base/Cinders/Patching Mtl	8,241	9,200	7,150	9,500	6,815	9,500	10,500
10-5090-394	Crack Seal Exp.	.00	10,000	.00	30,000	22,746	30,000	50,000
10-5090-395	Sidewalk Maintenance	.00	1,200	1,132	2,000	.00	1,000	2,000
10-5090-396	St. Signs	2,324	2,200	2,032	2,000	536	2,000	2,000
10-5090-397	Painting - St./Crosswalks	5,225	7,000	6,274	7,000	7,969	8,000	7,000
10-5090-398	Street Chip & Seal	.00	10,000	.00	20,000	.00	20,000	50,000
10-5090-400	Street Lights	49,956	57,000	50,907	57,000	39,441	57,000	57,000
10-5090-401	Pedestrian Safety	.00	500	.00	.00	.00	.00	.00
10-5090-402	Main Street Enhancement	20,431	.00	.00	.00	.00	.00	.00
10-5090-403	EV Charge Station operations	.00	.00	2	.00	430	650	650
10-5090-421	Equip Lease/Purchase	7,697	50,698	7,698	.00	66,701	67,000	14,000
10-5090-480	Engineering & Survey	4,166	800	240	.00	233	250	.00
10-5090-481	Safety	557	1,000	471	1,000	1,220	1,500	1,000
10-5090-499	PWF Maintenance	439	500	650	500	3,525	4,000	2,000
10-5090-500	Tree Maintenance	.00	1,000	3,900	5,000	3,906	6,000	8,000
10-5090-550	Street Asphalt Overlay	.00	80,000	87,883	30,000	262,706	262,707	50,000
10-5090-560	Capital Improvements	295,209	24,000	26,490	.00	1,860	1,860	.00
Total Street Maintenance:		768,855	613,224	537,905	544,245	670,812	835,711	659,023
General Fund Revenue Total:		981,511	859,157	906,131	803,209	815,700	1,025,738	869,948
General Fund Expenditure Total:		768,855	613,224	537,905	544,245	670,812	835,711	659,023
Net Total General Fund:		212,656	245,933	368,226	258,964	144,888	190,027	210,925
Net Grand Totals:		212,656	245,933	368,226	258,964	144,888	190,027	210,925

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
<b>General Fund</b>								
<b>Town Maintenance</b>								
10-5060-020	Salaries	10,190	9,807	9,593	9,600	7,483	10,300	10,450
10-5060-030	Payroll Tax Exp - Social Sec	632	608	578	600	451	650	650
10-5060-031	Payroll Tax Exp - Medicare	148	143	135	150	105	150	175
10-5060-032	Payroll Tax Exp - St Unemplmnt	31	30	28	30	22	30	35
10-5060-041	CRA Retirement Exp	420	393	384	400	299	400	425
10-5060-042	Health Insurance Exp	2,025	1,800	1,775	1,900	1,387	1,900	1,943
10-5060-043	Cafeteria Plan Expense	799	100	.00	.00	.00	.00	.00
10-5060-050	Employee Support	43	100	.00	100	.00	.00	.00
10-5060-051	Employee Wellness Program	.00	22	20	22	.00	20	20
10-5060-100	Office Supplies	379	350	336	350	113	350	350
10-5060-104	Printing & Copies	.00	.00	.00	.00	.00	.00	.00
10-5060-107	Computer Services	.00	.00	440	.00	34	34	.00
10-5060-145	Internet svc	90	1,600	1,539	2,592	2,025	2,700	2,700
10-5060-160	Dues, Subscriptions	.00	.00	.00	.00	.00	.00	.00
10-5060-175	Meals, Lodging	13-	.00	.00	.00	.00	.00	.00
10-5060-180	Publication of Notices	.00	.00	.00	.00	.00	.00	.00
10-5060-260	Insurance Expense	3,755	3,976	3,882	4,200	2,942	4,000	4,100
10-5060-280	Miscellaneous Expense	.00	50	.00	50	.00	.00	.00
10-5060-560	Capital Replacement - T/H	.00	.00	.00	.00	.00	.00	.00
10-5060-600	Town M & O	2,881	2,000	1,255	2,000	2,591	3,800	4,000
10-5060-601	T/H Cleaning & Supplies	3,327	2,000	621	2,000	77	200	1,000
10-5060-602	M & O - Shop Use	.00	192	192	.00	.00	.00	.00
10-5060-603	MOC Cleaning & Supplies	3,660	2,500	2,022	2,500	260	1,000	1,500
10-5060-604	Rent Expense	.00	.00	.00	.00	.00	.00	6,000
10-5060-610	Town Apt. Expenses	6,892	5,500	5,453	.00	.00	.00	.00
10-5060-611	Museum Expense	45	500	.00	500	.00	.00	.00
Total Town Maintenance:		35,302	31,671	28,253	26,994	17,790	25,534	33,348
General Fund Revenue Total:		.00	.00	.00	.00	.00	.00	.00
General Fund Expenditure Total:		35,302	31,671	28,253	26,994	17,790	25,534	33,348
Net Total General Fund:		35,302-	31,671-	28,253-	26,994-	17,790-	25,534-	33,348-
Net Grand Totals:		35,302-	31,671-	28,253-	26,994-	17,790-	25,534-	33,348-

TOWN OF NEW CASTLE, COLORADO

UTILITY FUND

Combined Statement of Revenues, Expenditures  
and Changes in Fund Balances - Budget and Actual  
*Budget Year Ending December 31, 2021*

11/03/2020

	<u>Actual 2018</u>	<u>2019 Budget</u>	<u>Actual 2019</u>	<u>Budget 2020</u>	<u>2020 Proj Budget</u>	<u>2021 Beg Budget</u>
<b>Beginning - Retained Earnings</b>	\$ 1,067,478	1,143,336	874,888	1,307,345	1,150,106	1,253,804
<b>Water</b>						
Operating Revenues	\$ 933,918	978,458	986,489	1,027,909	1,091,355	1,101,169
Operating Expenses	\$ <u>995,029</u>	<u>975,803</u>	<u>882,934</u>	<u>1,025,987</u>	<u>979,345</u>	<u>1,057,147</u>
<b>Operating Revenues ***</b>	\$ (61,111)	2,655	103,555	1,922	112,010	44,022
Capital Revenues	\$ 94,500	94,714	68,028	174,872	153,850	103,490
Capital Expenses	\$ <u>71,614</u>	<u>90,729</u>	<u>45,729</u>	<u>152,214</u>	<u>295,966</u>	<u>86,905</u>
<b>Capital Revenues ***</b>	\$ 22,886	3,985	22,299	22,658	(142,116)	16,585
<b>Wastewater</b>						
Operating Revenues	\$ 1,166,918	1,385,392	1,376,264	1,435,043	1,429,423	1,472,304
Operating Expenses	\$ <u>790,081</u>	<u>771,081</u>	<u>729,799</u>	<u>840,832</u>	<u>778,060</u>	<u>867,754</u>
<b>Operating Revenues ***</b>	\$ 376,837	614,311	646,465	594,211	651,363	604,550
Capital Revenues	\$ 150,121	187,800	175,424	108,000	68,050	203,490
Capital Expenses	\$ <u>673,945</u>	<u>724,710</u>	<u>711,844</u>	<u>610,433</u>	<u>580,334</u>	<u>787,193</u>
<b>Capital Revenues ***</b>	\$ (523,824)	(536,910)	(536,420)	(502,433)	(512,284)	(583,703)
<b>Trash Service</b>						
Operating Revenues	\$ 305,202	377,353	378,087	519,294	515,625	531,904
Operating Expenses	\$ <u>312,580</u>	<u>340,500</u>	<u>338,768</u>	<u>514,969</u>	<u>520,900</u>	<u>532,993</u>
<b>Operating Revenues ***</b>	\$ (7,378)	36,853	39,319	4,325	(5,275)	(1,089)
<b>Ending Retained Earnings</b>	\$ <u>874,888</u>	<u>1,264,230</u>	<u>1,150,106</u>	<u>1,428,028</u>	<u>1,253,804</u>	<u>1,334,169</u>
<b>***over (under) Expenses</b>						
Net Surplus (Deficit)	(192,590)	120,894	275,218	120,683	103,698	80,365

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
<b>Utility Fund</b>								
<b>Water Revenue</b>								
20-4030-020	Water Revenues	583,444	695,938	698,686	716,816	543,422	724,266	745,994
20-4030-025	Water Svc Chg-Over 12,000 Gal.	214,824	128,500	127,487	154,500	212,217	202,215	175,000
20-4030-050	Water Service Charge	103,006	121,000	124,346	127,885	97,198	129,568	133,455
20-4030-080	Delinquent User Charge	9,933	14,843	16,983	7,400	11,212	12,144	10,000
20-4030-100	Administration Fees	1,044	2,400	2,625	700	1,623	2,100	1,500
20-4030-110	Raw Water revenue	7,897	10,285	10,294	4,908	10,394	12,382	8,000
20-4030-120	Bulk Water Revenues	241	220	610	10,000	2,550	3,000	20,000
20-4030-200	Water Meters/Accessory	10,458	3,245	3,245	3,500	2,083	3,400	4,940
20-4030-240	Miscellaneous	921	.00	.00	.00	.00	.00	.00
20-4030-245	Rent Income	2,149	2,027	2,214	2,200	1,710	2,280	2,280
Total Water Revenue:		933,918	978,458	986,489	1,027,909	882,409	1,091,355	1,101,169
<b>Water Administration</b>								
20-6040-010	Council Salaries	8,403	8,070	8,265	8,312	5,380	8,070	8,070
20-6040-020	Salaries	369,311	395,000	393,348	413,000	290,786	400,000	427,000
20-6040-022	Call Out Pay	1,357	5,000	5,457	12,000	5,899	11,000	12,000
20-6040-023	Overtime Pay	.00	200	424	3,300	1,093	2,000	3,700
20-6040-025	Salary - Temps	19,168	23,500	.00	.00	.00	.00	.00
20-6040-030	Payroll Tax Exp - Social Sec	24,691	25,000	24,392	27,000	18,168	27,000	28,000
20-6040-031	Payroll Tax Exp - Medicare	5,775	5,800	5,705	6,300	4,249	6,300	6,600
20-6040-032	Payroll Tax Exp - St Unemplmnt	1,035	1,308	1,187	1,300	956	1,300	1,355
20-6040-041	CRA Retirement Exp	16,044	16,171	15,967	16,800	11,897	16,800	17,800
20-6040-042	Health Insurance Exp	95,122	88,000	86,716	90,000	65,588	90,000	96,722
20-6040-043	Cafeteria Plan Expense	13,831	100	98-	.00	.00	.00	.00
20-6040-050	Employee Support	1,962	1,000	725	1,350	608	1,350	1,350
20-6040-051	Employee Wellness Program	.00	1,753	1,131	1,800	90	1,800	1,800
20-6040-100	Office Supplies	4,972	2,500	928	2,500	972	2,000	2,500
20-6040-101	Office Op. Supply & Furniture	235	300	.00	600	.00	200	600
20-6040-102	Postage Expense	1,746	1,600	1,363	1,600	1,190	1,600	1,600
20-6040-103	Computer Hardware/Software	19,414	8,500	7,988	5,000	2,363	12,000	5,000
20-6040-104	Printing & Copies	1,036	1,200	1,052	1,000	756	1,000	1,000
20-6040-105	Office - Misc.	.00	10	7	.00	.00	.00	.00
20-6040-106	Credit Card Fees	6,349	7,900	7,852	6,800	5,800	6,800	8,400
20-6040-107	Computer Services	22,239	10,000	9,855	11,000	6,228	9,000	11,000
20-6040-110	Utility Billing Expense	4,306	4,500	4,935	5,000	2,460	5,000	5,000
20-6040-120	Town Hall Utilities	1,266	1,300	1,279	1,500	971	1,500	1,500
20-6040-140	Telephone Expense	7,414	7,000	6,829	7,400	5,753	7,400	7,400
20-6040-145	Internet Svc/Web Page	4,281	2,000	1,123	4,000	.00	4,000	4,000
20-6040-146	Newsletter Expense	1,282	1,750	.00	1,750	.00	1,750	1,750
20-6040-150	Mileage Expense	457	50	.00	50	.00	.00	.00
20-6040-160	Dues, Meetings, Subscriptions	1,788	2,400	1,563	2,400	1,998	2,400	2,400
20-6040-170	Training	1,045	1,000	100	2,000	.00	1,000	1,000
20-6040-175	Meals, Lodging	1,949	500	285	2,000	474	500	1,000
20-6040-180	Publication of Notices	377	500	11	1,000	504	1,000	1,000
20-6040-190	Refund	2,124	1,000	426	1,500	445	1,500	1,500
20-6040-200	Legal Services	13,059	12,000	10,033	10,000	2,346	10,000	11,000
20-6040-210	Technical Support	5,430	10,000	10,094	8,500	4,129	8,500	8,500
20-6040-220	Other Prof Services	25,881	8,500	8,556	8,000	9,832	11,000	8,000
20-6040-240	Audit Expense	2,200	2,640	2,685	2,125	2,125	2,125	2,125
20-6040-260	Insurance Expense	46,755	40,512	40,367	42,000	31,066	42,000	42,000
20-6040-279	Council Expenses	772	2,000	.00	.00	.00	.00	.00
20-6040-280	Miscellaneous Expense	8,559	50	68	1,000	.00	.00	1,000
20-6040-281	Good Neighbor Policy Exp.	3,065	500	.00	1,000	.00	1,000	1,000
20-6040-480	Engineering & Survey	12,814	15,000	10,534	8,000	4,919	8,000	8,000

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
Total Water Administration:		757,515	716,114	671,152	718,887	489,044	706,895	742,672
<b>Water Dept. - Operating</b>								
20-6050-120	Utilities	60,531	60,500	55,601	60,500	50,729	68,000	68,500
20-6050-122	Utilities-Raw Water	18,517	20,000	17,265	15,000	19,216	25,000	25,000
20-6050-200	Chemicals	18,313	40,000	36,877	45,000	21,600	35,000	45,000
20-6050-220	M & O - Plant	30,702	20,000	20,701	30,000	23,387	30,000	35,000
20-6050-230	M & O - Pretreat & Trans	.00	2,500	112	2,500	.00	.00	.00
20-6050-240	M & O - Distribution	32,884	40,000	13,954	65,000	23,792	45,000	65,000
20-6050-241	M & O Raw Water System	428	4,500	6,148	5,500	3,108	4,000	5,500
20-6050-245	M & O-Red Rocks Ditch	4,871	3,500	3,242	9,000	4,277	8,000	9,000
20-6050-250	Source Water Protection	.00	500	.00	500	.00	500	500
20-6050-260	Lab Tests	4,233	8,000	7,222	6,500	5,603	6,500	7,500
20-6050-300	Machinery & Equipment	2,357	2,500	312	6,000	.00	6,000	2,500
20-6050-320	Vehicle Expense	.00	500	.00	.00	.00	.00	.00
20-6050-323	Veh Exp-04 Ford Ranger(W10)	680	400	465	800	.00	200	250
20-6050-325	Veh Exp-09 Chevy Colo(w11)	445	8	37	.00	537	800	250
20-6050-326	Veh Exp-13 Chevy P.U.(W14)	398	200	149	800	33	100	.00
20-6050-327	Veh Exp-17 Chevy (W-15)	.00	600	577	250	169	250	250
20-6050-328	Veh Exp-17 Chevy (W-16)	250	200	29	800	.00	250	800
20-6050-329	Veh Exp-15 Chevy (P-3)	330	600	112	250	.00	250	250
20-6050-340	Gas & Oil	5,253	4,500	4,338	6,000	2,916	4,200	5,500
20-6050-380	Equipment Maintenance	354	600	.00	1,000	386	1,000	1,000
20-6050-391	Equipment Rental	104	1,000	.00	750	.00	750	750
20-6050-420	Training	3,184	250	85	1,000	100	250	500
20-6050-481	Safety	318	500	.00	500	.00	500	500
20-6050-500	Water Meter/Accessories	12,158	6,800	5,489	6,800	.00	3,500	6,800
20-6050-580	Equipment & Tool-Distribute	2,702	1,800	646	2,300	933	2,300	1,000
20-6050-581	Lab Equip. & Supplies	9,979	13,000	12,705	13,000	2,730	3,500	6,000
20-6050-590	Equipment & Tool-Plant	3,181	750	432	1,500	.00	750	1,500
20-6050-700	Permits	1,445	1,500	1,445	1,500	580	1,500	1,500
20-6050-710	W/H Ditch Fees	183	400	259	250	170	250	25
20-6050-721	Water Lease	500	500	.00	500	500	500	500
20-6050-740	Ruedi Water Contract	23,215	23,581	23,581	23,600	1,212	23,600	23,600
Total Water Dept. - Operating:		237,514	259,689	211,782	307,100	161,979	272,450	314,475
Utility Fund Revenue Total:		933,918	978,458	986,489	1,027,909	882,409	1,091,355	1,101,169
Utility Fund Expenditure Total:		995,029	975,803	882,934	1,025,987	651,024	979,345	1,057,147
Net Total Utility Fund:		61,112-	2,655	103,555	1,922	231,386	112,010	44,022
Net Grand Totals:		61,112-	2,655	103,555	1,922	231,386	112,010	44,022

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
<b>Utility Fund</b>								
<b>Water Revenue</b>								
20-4030-270	FMLD Grant	.00	14,850	.00	66,872	.00	81,000	.00
20-4030-300	Cap Water Tap Fees	91,500	73,000	61,164	108,000	40,800	48,000	103,490
20-4030-340	Water Rights Dedication	3,000	6,864	6,864	.00	4,800	4,800	.00
20-4030-394	Sale of Assets	.00	.00	.00	.00	20,050	20,050	.00
Total Water Revenue:		94,500	94,714	68,028	174,872	65,650	153,850	103,490
<b>Water Dept. - Operating</b>								
20-6050-521	Note Principal - CWCB	19,653	21,462	20,538	22,428	21,462	21,462	22,428
20-6050-541	Note Interest - CWCB	23,751	21,942	22,866	20,976	21,942	21,942	20,977
Total Water Dept. - Operating:		43,404	43,404	43,404	43,404	43,404	43,404	43,405
<b>Capital Expenses / Water</b>								
20-6059-100	Capital Replace/Water Lines	.00	15,000	.00	.00	.00	.00	.00
20-6059-110	Capital Replace/Water Plant	.00	2,325	2,325	.00	.00	.00	35,000
20-6059-176	Raw Water System-Capital	.00	7,500	.00	7,500	187	200	8,500
20-6059-421	Veh/Equip-Lease/Purchase	28,210	.00	.00	.00	80,222	80,362	.00
20-6059-580	Other Capital-Bulk Water Plant	.00	22,500	.00	101,310	167,453	172,000	.00
Total Capital Expenses / Water:		28,210	47,325	2,325	108,810	247,863	252,562	43,500
Utility Fund Revenue Total:		94,500	94,714	68,028	174,872	65,650	153,850	103,490
Utility Fund Expenditure Total:		71,614	90,729	45,729	152,214	291,266	295,966	86,905
Net Total Utility Fund:		22,886	3,985	22,299	22,658	225,616-	142,116-	16,585
Net Grand Totals:		22,886	3,985	22,299	22,658	225,616-	142,116-	16,585

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
<b>Utility Fund</b>								
<b>Wastewater Revenue</b>								
20-4040-040	Monthly Wastewater Svc. Chg	983,773	1,184,159	1,188,091	1,219,684	929,212	1,232,388	1,269,360
20-4040-045	Sewer Chg-Over 6,000 Gal.	86,579	84,176	76,727	92,700	74,507	81,591	84,039
20-4040-050	Sewer Svc. Chg.	80,904	95,000	97,547	100,274	76,353	101,605	104,653
20-4040-055	South Svc Chg	9,403	13,000	13,682	14,085	10,323	13,764	14,177
20-4040-080	Delinquent Chgs-Wastewater	5,529	8,225	.00	7,400	.00	.00	.00
20-4040-100	Administrative Fees-Wastewater	541	610	.00	700	.00	.00	.00
20-4040-540	ColoTrust Int(DOLA)-Wastewater	189	222	217	200	65	75	75
Total Wastewater Revenue:		1,166,918	1,385,392	1,376,264	1,435,043	1,090,459	1,429,423	1,472,304

**Wastewater Department - Admin.**

20-6080-010	Council Salaries	8,403	8,070	8,265	8,312	5,380	8,070	8,070
20-6080-020	Salaries	324,924	318,000	315,260	327,000	226,748	315,000	331,000
20-6080-022	Call Out Pay	175	3,500	3,491	8,000	8,105	12,000	12,000
20-6080-023	Overtime Pay	.00	.00	381	1,950	1,689	2,000	2,150
20-6080-030	Payroll Tax Exp - Social Sec	20,676	20,000	19,661	21,000	14,442	21,000	22,000
20-6080-031	Payroll Tax Exp - Medicare	4,835	4,800	4,597	4,900	3,377	4,900	5,200
20-6080-032	Payroll Tax Exp - St Unemplmnt	839	1,000	964	1,100	775	1,100	1,100
20-6080-041	CRA Retirement Exp	13,337	13,000	12,761	13,100	9,452	13,100	13,800
20-6080-042	Health Insurance Exp	79,202	64,000	68,553	80,000	57,896	78,000	84,474
20-6080-043	Cafeteria Plan Expense	13,850	100	98-	.00	.00	.00	.00
20-6080-050	Employee Support	1,622	1,850	1,480	1,850	591	1,200	1,850
20-6080-051	Employee Wellness Program	.00	1,493	925	1,500	.00	1,500	1,500
20-6080-100	Office Supplies	1,193	1,200	861	1,200	640	1,200	1,200
20-6080-101	Office Op. Supply & Furniture	.00	200	.00	600	.00	200	600
20-6080-102	Postage Expense	692	1,800	611	1,800	621	800	1,000
20-6080-103	Computer Hardware/Software	13,776	7,308	7,321	2,000	2,680	2,700	2,500
20-6080-104	Printing & Copies	1,018	1,200	1,052	800	696	900	900
20-6080-105	Office - Misc.	.00	7	7	.00	.00	.00	.00
20-6080-106	Credit Card Fees	5,977	7,900	7,852	6,800	5,800	8,000	8,800
20-6080-107	Computer Services	15,007	9,900	10,042	8,500	6,185	8,000	8,500
20-6080-110	Utility Billing Expense	4,607	4,500	4,935	5,500	2,741	4,000	5,000
20-6080-120	Town Hall Utilities	1,266	1,400	1,279	1,500	971	1,500	1,500
20-6080-125	Porta Jon Svc	.00	.00	.00	12,600	6,706	11,500	12,000
20-6080-140	Telephone Expense	5,911	6,000	5,428	6,600	3,296	4,300	4,500
20-6080-145	Internet Svc/Web Page	5,538	1,800	1,744	4,000	405	540	540
20-6080-146	Newsletter Expense	734	1,750	.00	1,750	.00	1,750	1,750
20-6080-150	Mileage Expense	296	100	.00	100	.00	.00	.00
20-6080-160	Dues, Meetings, Subscriptions	1,153	1,200	1,163	1,400	1,820	1,330	1,400
20-6080-170	Training	466	1,000	.00	3,000	250	1,200	3,000
20-6080-175	Meals, Lodging	1,459	1,000	67	1,000	.00	300	1,000
20-6080-180	Publication of Notices	377	1,300	1,069	1,300	504	1,300	1,300
20-6080-190	Refund	2,385	1,200	426	1,500	445	500	1,500
20-6080-200	Legal Services	1,501	1,000	.00	2,000	.00	2,000	2,200
20-6080-210	Technical Support	5,430	9,200	9,097	.00	4,129	5,500	5,500
20-6080-220	Other Prof Services/Inspection	15,858	20,000	14,009	32,000	18,148	22,000	32,000
20-6080-240	Audit Expense	1,400	1,680	1,680	1,445	1,445	1,445	1,445
20-6080-260	Insurance Expense	37,734	30,713	30,158	32,000	22,136	30,000	32,000
20-6080-279	Council Expenses	269	1,000	.00	.00	.00	.00	.00
20-6080-280	Miscellaneous Expense	1,705	1,000	78	1,000	.00	500	1,000
20-6080-281	Good Neighbor Policy Exp	6,001	3,000	3,493	5,000	350	2,000	5,000
20-6080-480	Engineering & Survey	2,498	2,000	.00	6,000	2,415	3,000	6,000
Total Wastewater Department - Admin.:		602,114	556,171	538,611	610,107	410,840	574,335	625,279

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
<b>Wastewater - Operating</b>								
20-6090-120	Utilities	86,600	93,000	92,370	89,000	68,166	89,000	96,000
20-6090-125	South Utilities	1,557	1,800	1,605	2,000	1,269	2,000	2,000
20-6090-200	Chemicals	13,392	17,000	14,001	17,000	9,240	14,000	16,000
20-6090-220	M & O Plant - WWTP	46,583	38,000	31,636	48,000	31,142	48,000	68,000
20-6090-221	Sludge Hauling	.00	14,000	8,995	14,000	3,852	8,000	10,000
20-6090-225	M&O - Centrifuge	8,057	9,000	8,441	8,000	4,609	6,000	6,000
20-6090-240	M & O - Collections	4,961	6,500	6,183	8,500	1,523	2,500	5,000
20-6090-245	M & O South Collections	604	2,500	2,368	2,500	7	500	2,500
20-6090-260	Lab Tests	672	1,800	2,914	2,000	1,492	3,000	3,000
20-6090-320	Vehicle Expense	.00	250	.00	.00	.00	.00	.00
20-6090-327	Veh Exp-06 GMC PU(ww13)	118	250	.00	.00	.00	.00	.00
20-6090-328	Veh Exp-13 Chevy PU(W12)	76	600	543	250	680	800	800
20-6090-329	Veh Exp-17 Chevy (W-15)	176	250	.00	.00	.00	200	200
20-6090-340	Gas & Oil	5,931	4,000	3,658	6,000	2,843	4,500	6,000
20-6090-391	Equipment Rental	104	2,500	.00	4,000	.00	4,000	1,000
20-6090-420	Training	2,264	750	684	750	920	1,000	750
20-6090-481	Safety	941	800	390	1,000	230	1,000	1,000
20-6090-580	Equip. & Tools - Plant	4,118	8,500	8,356	8,500	159	4,500	4,000
20-6090-581	Lab Equip. & Supplies	8,366	9,000	6,743	9,000	4,473	7,000	15,500
20-6090-590	Equipment & Tool - Collection	2,184	1,200	826	2,500	299	1,000	1,500
20-6090-700	Permits	1,263	2,000	1,068	2,500	1,209	1,500	1,500
20-6090-740	Sludge Site Application Fee	.00	210	209	225	.00	225	225
20-6090-760	Sludge Site	.00	1,000	198	5,000	2,412	5,000	1,500
<b>Total Wastewater - Operating:</b>		<b>187,967</b>	<b>214,910</b>	<b>191,189</b>	<b>230,725</b>	<b>134,525</b>	<b>203,725</b>	<b>242,475</b>
<b>Utility Fund Revenue Total:</b>		<b>1,166,918</b>	<b>1,385,392</b>	<b>1,376,264</b>	<b>1,435,043</b>	<b>1,090,459</b>	<b>1,429,423</b>	<b>1,472,304</b>
<b>Utility Fund Expenditure Total:</b>		<b>790,081</b>	<b>771,081</b>	<b>729,799</b>	<b>840,832</b>	<b>545,365</b>	<b>778,060</b>	<b>867,754</b>
<b>Net Total Utility Fund:</b>		<b>376,837</b>	<b>614,311</b>	<b>646,465</b>	<b>594,211</b>	<b>545,095</b>	<b>651,363</b>	<b>604,550</b>
<b>Net Grand Totals:</b>		<b>376,837</b>	<b>614,311</b>	<b>646,465</b>	<b>594,211</b>	<b>545,095</b>	<b>651,363</b>	<b>604,550</b>

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
<b>Utility Fund</b>								
<b>Wastewater Revenue</b>								
20-4040-320	Cap Sewer Tap Fees	102,000	67,000	65,664	108,000	40,800	48,000	103,490
20-4040-394	Sale of Assets	.00	.00	.00	.00	20,050	20,050	.00
20-4040-621	Misc. Grant Revenue	48,121	120,800	109,760	.00	.00	.00	100,000
Total Wastewater Revenue:		150,121	187,800	175,424	108,000	60,850	68,050	203,490
<b>Wastewater Department - Admin.</b>								
20-6080-560	Note Princ-CWR&PDA	34,243	17,702	17,702	.00	.00	.00	.00
20-6080-561	Note Princ. - 08 WWTP Loan	353,373	358,809	358,809	369,683	369,682	369,683	345,000
20-6080-580	Note Int.-CWR&PDA	1,957	398	398	.00	.00	.00	.00
20-6080-581	Note Int. - 08 WWTP Loan	183,039	175,501	175,501	164,750	164,749	164,750	157,293
Total Wastewater Department - Admin.:		572,612	552,410	552,410	534,433	534,431	534,433	502,293
<b>Capital Expenses-Wastewater</b>								
20-6095-101	Capital - Collections Other	.00	.00	.00	60,000	.00	.00	284,900
20-6095-110	Capital Replacement-WW Plant	4,378	172,300	159,434	.00	21	21	.00
20-6095-421	Veh/Equip-Lease/Purchase	96,955	.00	.00	.00	33,908	33,908	.00
20-6095-800	Capital-Equipment	.00	.00	.00	16,000	11,972	11,972	.00
Total Capital Expenses-Wastewater:		101,333	172,300	159,434	76,000	45,901	45,901	284,900
Utility Fund Revenue Total:		150,121	187,800	175,424	108,000	60,850	68,050	203,490
Utility Fund Expenditure Total:		673,945	724,710	711,844	610,433	580,332	580,334	787,193
Net Total Utility Fund:		523,824-	536,910-	536,421-	502,433-	519,482-	512,284-	583,703-
Net Grand Totals:		523,824-	536,910-	536,421-	502,433-	519,482-	512,284-	583,703-

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
<b>Utility Fund</b>								
<b>Water Revenue</b>								
20-4030-060	Trash Revenues	305,202	377,353	378,087	519,294	386,703	515,625	531,904
Total Water Revenue:		305,202	377,353	378,087	519,294	386,703	515,625	531,904
<b>Trash Department</b>								
20-6070-110	Utility Billing Expense	126	1,300	1,467	1,200	830	1,200	1,200
20-6070-180	Publication of Notices	215	1,500	761	100	.00	.00	.00
20-6070-200	Legal Services	.00	500	561	500	.00	500	550
20-6070-500	Trash Service	307,780	328,000	326,836	504,169	338,379	510,000	522,043
20-6070-600	Chgs-Cleanup Weeks	4,459	9,200	9,144	9,000	1,500	9,200	9,200
Total Trash Department:		312,580	340,500	338,768	514,969	340,709	520,900	532,993
Utility Fund Revenue Total:		305,202	377,353	378,087	519,294	386,703	515,625	531,904
Utility Fund Expenditure Total:		312,580	340,500	338,768	514,969	340,709	520,900	532,993
Net Total Utility Fund:		7,378-	36,853	39,319	4,325	45,994	5,275-	1,089-
Net Grand Totals:		7,378-	36,853	39,319	4,325	45,994	5,275-	1,089-

**TOWN OF NEW CASTLE, COLORADO**

**Conservation Trust Fund**

**Combined Statement of Revenues, Expenditures  
and Changes in Fund Balances - Budget and Actual  
Budget Year Ending December 31, 2021**

11/03/2020

		<u>Actual 2018</u>	<u>Actual 2019</u>	<u>Budget 2020</u>	<u>Actual 9/30/2020</u>	<u>Projected 2020</u>	<u>Budget 2021</u>
<b>BEGINNING FUND BALANCE</b>	<b>Acct. #</b>	\$ 21,451	\$ 36,980	\$ 81,295	\$ 83,094	\$ 83,094	\$ 108,644
 <b><u>REVENUES</u></b>							
State Lottery	30-4040-040	\$ 48,156	\$ 55,230	\$ 40,000	\$ 38,438	\$ 45,000	\$ 45,000
Alpine Checking Interest	30-4040-520	\$ 23	\$ 47	\$ 40	\$ 44	\$ 50	\$ 50
<b>Total Revenues:</b>		<u>\$ 48,179</u>	<u>\$ 55,277</u>	<u>\$ 40,040</u>	<u>\$ 38,482</u>	<u>\$ 45,050</u>	<u>\$ 45,050</u>
 <b><u>EXPENDITURES</u></b>							
Equipment	30-8040-390	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Capital Improvements	30-8040-400	\$ 32,650	\$ 9,163	\$ 14,000	\$ 9,239	\$ 9,500	\$ 10,000
Parks, Trails Dev	30-8040-617	\$ -	\$ -	\$ -	\$ 4,863	\$ 10,000	\$ 22,500
<b>Total Expenditures:</b>		<u>\$ 32,650</u>	<u>\$ 9,163</u>	<u>\$ 14,000</u>	<u>\$ 14,102</u>	<u>\$ 19,500</u>	<u>\$ 35,500</u>
<b>ENDING FUND BALANCE</b>		<u>\$ 36,980</u>	<u>\$ 83,094</u>	<u>\$ 107,335</u>	<u>\$ 107,474</u>	<u>\$ 108,644</u>	<u>\$ 118,194</u>

**TOWN OF NEW CASTLE, COLORADO**

**Cemetery Fund**

**Combined Statement of Revenues, Expenditures  
and Changes in Fund Balances - Budget and Actual  
Budget Year Ending December 31, 2021**

11/03/2020

	<u>Acct. #</u>	<u>Actual 2018</u>	<u>Actual 2019</u>	<u>Budget 2020</u>	<u>Actual 9/30/2020</u>	<u>Projected 2020</u>	<u>Budget 2021</u>
<b>BEGINNING RETAINED EARNINGS</b>		\$ 26,311	\$ 32,643	\$ 39,660	\$ 39,660	\$ 39,660	\$ 42,870
Reserved - Perpetual Care		(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)
Reserved - Capital Improvements		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Unreserved/Undesignated		<u>\$ 16,311</u>	<u>\$ 22,643</u>	<u>\$ 29,660</u>	<u>\$ 29,660</u>	<u>\$ 29,660</u>	<u>\$ 32,870</u>
 <b>REVENUES</b>							
Sale of Plots	40-4060-020	\$ 6,400	\$ 9,200	\$ 3,000	\$ 5,100	\$ 5,100	\$ 3,000
ColoTrust Interest	40-4060-540	<u>\$ 279</u>	<u>\$ 321</u>	<u>\$ 300</u>	<u>\$ 96</u>	<u>\$ 110</u>	<u>\$ 100</u>
<b>Total Revenues:</b>		<u>\$ 6,679</u>	<u>\$ 9,521</u>	<u>\$ 3,300</u>	<u>\$ 5,196</u>	<u>\$ 5,210</u>	<u>\$ 3,100</u>
 <b>EXPENDITURES</b>							
Maintenance & Operations	40-9040-380	<u>\$ 347</u>	<u>\$ 2,504</u>	<u>\$ 2,000</u>	<u>\$ -</u>	<u>\$ 2,000</u>	<u>\$ 2,500</u>
<b>Total Expenditures:</b>		<u>\$ 347</u>	<u>\$ 2,504</u>	<u>\$ 2,000</u>	<u>\$ -</u>	<u>\$ 2,000</u>	<u>\$ 2,500</u>
 <b>ENDING RETAINED EARNINGS</b>		 <u>\$ 32,643</u>	 <u>\$ 39,660</u>	 <u>\$ 40,960</u>	 <u>\$ 44,856</u>	 <u>\$ 42,870</u>	 <u>\$ 43,470</u>
Reserved - Perpetual Care		(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)
<b>Unreserved/Undesignated</b>		<u>\$ 22,643</u>	<u>\$ 29,660</u>	<u>\$ 30,960</u>	<u>\$ 34,856</u>	<u>\$ 32,870</u>	<u>\$ 33,470</u>



**Town of New Castle**  
450 W. Main Street  
PO Box 90  
New Castle, CO 81647

**Planning Department**  
**Phone:** (970) 984-2311  
**Fax:** (970) 984-2716  
[www.newcastlecolorado.org](http://www.newcastlecolorado.org)

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## Memorandum

**To:** Town Council  
**From:** Paul Smith  
**Re:** Agenda Item – Consideration of Ordinance 2020-07 adding Chapter 17.74 to the Municipal Code for the regulation of wireless communications facilities  
**Date:** 11-3-20

Communities across the country and around the world are facing the next wave of communications technology broadly referred to as “5G” (5<sup>th</sup> Generation mobile network). 5G technology can utilize higher frequencies, or shorter, “millimeter wave” with the capability to accommodate significantly higher data needs than current 4G/LTE technologies. The physical limits of some of the higher frequencies require that the transmitters be installed at a much reduced spacing, and may ultimately be roughly 300 feet, which is similar to the spacing of streetlights or fire hydrants rather than 2+/- mile or greater distances that 4G/LTE technologies accommodate. The result of this physical need is that the public rights-of-way are often the optimal location to install the required equipment. Importantly, the new network has the potential to impact the safety, aesthetic values, and enjoyment of our community in a manner and to a degree that is far more extensive than cellular phones and other types of recent technology.

In September of 2018, the Federal Communications Commission (FCC) adopted the Declaratory Ruling and Third Report and Order, known as FCC 18-133. The Order outlines the extent to which local agencies may or may not regulate the installation of small cell facilities within the public rights-of-way and the use of existing public infrastructure.

In July of 2017, more than a year before the adoption of the FCC Order, House Bill 17-1193, the State of Colorado, Small Cell Facilities Permitting and Installation Act (the Act), became effective. In general, the Act specifies how local authorities throughout Colorado, may regulate the attachment of small cell facilities.

Similar to the advent of the telephone which required extensive wires, switch boxes, poles and other structures to provide these services, small cell communications technology will ultimately require a structure to mount a transmitter approximately every 300 to 600 feet most often with fiber optic cable and power conductor cable connections to each one.

Absent the adoption of standards to assure that installations are context sensitive, service providers would be free to install equipment with no concern for the visual impact that they create. This ordinance seeks to accommodate the implementation of the new technology while assuring that the new infrastructure is installed using context sensitive solutions which limit

interference with safety, aesthetics, and the general wellbeing of the community. (Adapted from City of Aspen Design Guidelines)

Pursuant to section 17.92.030 of the municipal code, the Planning Commission will hold a public hearing to consider Ordinance TC 2020-7 with the procedures set forth in Chapter 16.08. Within 30 days following the hearing the Commission shall either recommend approval, with or without conditions, or denial of the application to Town Council.

Thank you,  
Paul

**TOWN OF NEW CASTLE, COLORADO  
ORDINANCE NO. TC 2020-07**

AN ORDINANCE OF THE NEW CASTLE TOWN COUNCIL AMENDING  
THE TOWN MUNICIPAL CODE TO ADD CHAPTER 17.74, WIRELESS  
COMMUNICATIONS FACILITIES AND EQUIPMENT.

WHEREAS, the Town of New Castle (“Town”) is a home-rule municipality organized pursuant to Article XX of the Colorado Constitution and with the authority of the Home Rule Charter for the Town of New Castle, Colorado; and

WHEREAS, by HB 17-1193 and amendments to C.R.S. §§ 29-27-401 *et seq.* and §§ 38-5.5-101 *et seq.*, the Colorado General Assembly declared the siting of certain classifications of telecommunication facilities to be matters of state-wide concern; and

WHEREAS, the Town desires to accommodate the needs of residents and businesses to locate telecommunication facilities within the Town, including within public rights-of-way, while protecting the public health, safety, and welfare; and

WHEREAS, the Planning Commission (“Commission”) held a public hearing regarding the changes on October 28, 2020 and approved Resolution PZ 2020-10 recommending approval to add Chapter 17.74 to the Municipal Code (“Code”); and

WHEREAS, the New Castle Town Council finds and declares that it is necessary and proper to add Chapter 17.74 to the Code to provide for the reasonable regulation of telecommunication facilities located in the Town pursuant to state and federal law;

NOW, THEREFORE, BE IT ORDAINED BY THE NEW CASTLE TOWN COUNCIL AS FOLLOWS:

**Section 1. Recitals.** The foregoing recitals are incorporated by reference herein as findings and determinations of the Council.

**Section 2. Code Amendment.** Chapter 17.74 is hereby adopted and added to the Town of New Castle Municipal Code as follows:

**17.74.010 Purpose.**

The purpose of this Chapter is to regulate the placement, construction, and modification of towers and wireless communications facilities (WCFs) to protect the health, safety and welfare of the public, provide for managed development, installation, maintenance, modification, and removal of wireless communications infrastructure that is consistent with New Castle's small mountain town character, while at the same time not unreasonably interfering with the development of a competitive wireless communications marketplace in the Town.

#### **17.74.020 Wireless Communications Facilities Design Standards.**

The Design Standards provided in Section 17.74.060 set forth the design parameters to ensure safe and secure installation and minimize negative aesthetic impacts of Wireless Communications Facilities (WCF) installed on private property or in the public right-of-way. The Design standards may be amended, supplemented, or expanded from time to time based on recommendations from Town Staff or the Planning and Zoning Commission.

#### **17.74.030 Applicability.**

All applications for the installation or development of WCFs and/or equipment must receive land use approval, building permits, and/or right-of-way permits, as applicable, prior to installation. Concurrent with the issuance of appropriate building and right-of-way permits, WCFs and/or equipment shall be reviewed for approval by the Town Planner (and when applicable, the Town Engineer) in conformance with the provisions and criteria of this Chapter. WCFs and equipment subject to the provisions and criteria of this Chapter include without limitation, WCFs within the Public Rights of Way, cellular telephone, paging, enhanced specialized mobile radio (ESMR), personal communication services (PCS), commercial mobile radio service (CMRS) and other wireless commercial telecommunication devices and all associated structures and equipment including transmitters, antennas, monopoles, towers, masts and microwave dishes, cabinets and equipment rooms. These provisions and criteria do not apply to noncommercial satellite dish antennae, radio and television transmitters and antennae incidental to residential use. All references made throughout this Chapter, to any of the devices to which this Chapter is applicable, shall be construed to include all other devices to which this Chapter is applicable

#### **17.74.040 Wireless Definitions.**

All words used in this Chapter, except where specifically defined herein, shall carry their customary meanings when not inconsistent with the context. Definitions contained elsewhere in this Code shall apply to this Chapter unless modified herein.

*Accessory Wireless Equipment.* Any equipment serving or being used in conjunction with a WCF, including, but not limited to, utility or transmission equipment, power supplies, generators, batteries, cables, equipment buildings, cabinets and storage sheds, shelters or other structures.

*Alternative Tower Structure.* Man-made trees, clock towers, bell steeples, light poles, traffic signals, buildings, and similar alternative design mounting structures that are intended to be compatible with the natural setting and surrounding structures, and camouflage or concealment design techniques so as to make the presence of antennas or towers compatible with the surrounding area pursuant to this Chapter. This term also includes any antenna or antenna array attached to an Alternative Tower Structure and a Replacement Pole. A stand-alone Monopole in the Public Right-of-Way that accommodates Small Cell Wireless Facilities is considered an Alternative Tower Structure to the extent it meets the camouflage and concealment standards of this Chapter.

*Antenna.* Any device used to transmit and/or receive radio or electromagnetic waves such as, but not limited to panel antennas, reflecting discs, microwave dishes, whip antennas, directional and non-directional antennas consisting of one or more elements, multiple antenna configurations, or other similar devices and configurations. Any exterior apparatus designed for telephone, radio, or television communications through the sending and/or receiving of wireless communications signals.

*Base Station.* A structure or equipment at a fixed location that enables Federal Communications Commission ("FCC") licensed or authorized wireless communications between user equipment and a communications network. The definition of base station does not include or encompass a tower as defined herein or any equipment associated with a tower. Base station includes, without limitation:

(1) Equipment associated with wireless communications services such as private broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul that, at the time the relevant application is filed with the Town pursuant to this chapter has been reviewed and approved under the applicable zoning or siting process, or under another state or local regulatory review process, even if the structure was not built for the sole or primary purpose of providing such support; and

(2) Radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplied, and comparable equipment, regardless of technological configuration (including distributed antenna systems and small-cell networks) that, at the time the relevant application is filed with the Town pursuant to title 16 of the Code has been reviewed and approved under the applicable zoning or siting process, or under another state or local regulatory review process, even if the structure was not built for the sole or primary purpose of providing such support.

The definition of base station does not include any structure that, at the time the application is filed with the Town under this chapter, does not support or house equipment described herein in sub-paragraphs 1 and 2 of this definition.

*Camouflage, Concealment, or Camouflage Design Techniques.* A WCF is camouflaged or utilizes Camouflage Design Techniques when any measures are used in the design and siting of WCFs with the intent to minimize or eliminate the visual impact of such facilities to surrounding uses. A WCF site utilizes Camouflage Design Techniques when it (i) is integrated in an outdoor fixture such as a flagpole, or (ii) uses a design which mimics and is consistent with the nearby natural, or architectural features (such as an artificial tree) or is incorporated into (including, without limitation, being attached to the exterior of such facilities and painted to match it) or is integral within, incorporated on or replaces existing permitted facilities or vertical infrastructure located in the right-of-way (including without limitation, stop signs or other traffic signs or freestanding light standards) so that the presence of the WCF is not readily apparent.

*Collocation.* (1) Mounting or installing a WCF on a pre-existing structure, and/or (2) modifying a structure for the purpose of mounting or installing a WCF on that structure. Provided that, for

purposes of Eligible Facilities Requests, "Collocation" means the mounting or installation of transmission equipment on an Eligible Support Structure for the purpose of transmitting and/or receiving radio frequency signals for communications purposes.

*Eligible Facilities Request.* Any request for modification of an Eligible Support Structure that does not Substantially Change the physical dimensions of such Eligible Support Structure involving: (i) collocation of new Transmission Equipment, (ii) removal of Transmission Equipment, or (iii) replacement and/or addition of Transmission Equipment.

*Eligible Support Structure.* Any Tower or Base Station as defined in this Section, provided that it is existing at the time the relevant application is filed with the Town under this Chapter.

*Existing Tower or Base Station.* A constructed Tower or Base Station is existing for purposes of this Chapter if it has been reviewed and approved under the applicable zoning or siting process, or under another State or local regulatory review process, provided that a tower that has not been reviewed and approved because it was not in a zoned area when it was built, but was lawfully constructed, is existing for purposes of this definition.

*Micro Cell Facility.* A small wireless facility that is no larger than 24 inches in length, 15 inches in width, 12 inches in height, and that has an exterior antenna, if any, that is no more than eleven inches in length.

*Monopole.* A single, freestanding pole-type structure supporting one or more Antennas.

*Public right-of way.* Any public way or public thoroughfare dedicated or devoted to public use, including street, highway, road, alley, lane, court, boulevard, sidewalk, public square, mall or like designation.

*Replacement Pole.* An Alternative Tower structure that is a newly constructed and permitted traffic signal, utility pole, street light, flagpole, electric distribution, or street light poles or other similar structure of proportions and of equal height to a pre-existing pole or structure in order to support a WCF or Small Cell Facility or to accommodate collocation and remove the pre-existing pole or structure.

*Small Cell Facility.* A WCF where each Antenna is located inside an enclosure of no more than three cubic feet in volume or, in the case of an Antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of no more than three cubic feet; and primary equipment enclosures are no larger than seventeen cubic feet in volume. The following associated equipment may be located outside of the primary equipment enclosure and, if so located, is not included in the calculation of equipment volume: electric meter, concealment, telecommunications demarcation box, ground-based enclosure, back-up power systems, grounding equipment, power transfer switch and cut-off switch. Small cells may be attached to Alternate Tower Structures, Replacement Pole, and Base Stations.

*Substantial Change to a WCF.* A modification substantially changes the physical dimensions of an Eligible Support Structure if after the modification, the structure meets any of the following criteria:

- (1) For Towers, other than Alternative Tower Structures or Towers in the Right-of- Way, it increases the height of the Tower by more than ten percent (10%) or by the height of one (1) additional antenna array, with separation from the nearest existing antenna not to exceed twenty feet, whichever is greater; for other Eligible Support Structures, it increases the height of the structure by more than ten percent (10%) or more than ten (10) feet, whichever is greater;
- (2) For Towers, other than Towers in the Right-of-Way, it involves adding an appurtenance to the body of the Tower that would protrude from the Tower more than twenty (20) feet, or more than the width of the Tower Structure at the level of the appurtenance, whichever is greater; for Eligible Support Structures, it involves adding an appurtenance to the body of the structure that would protrude from the side of the structure by more than six (6) feet;
- (3) For any Eligible Support Structure, it involves installation of more than the standard number of new equipment cabinets for the technology involved, but not to exceed four cabinets; or
- (4) For Towers in the Right-of-Way and Base Stations, it involves installation of any new equipment cabinets on the ground if there are no pre-existing ground cabinets associated with the structure, or else involves installation of ground cabinets that are more than ten percent (10%) larger in height or overall volume than any other existing, individual ground cabinets associated with the structure;
- (5) For any Eligible Support Structure, it entails any excavation or deployment outside the current Site;
- (6) For any Eligible Support Structure, it would defeat the concealment elements of the Eligible Support Structure. For purposes of this definition, any change that undermines concealment elements of an eligible support structure shall be interpreted as defeating the concealment elements of that structure; or
- (7) For any Eligible Support Structure, it does not comply with conditions associated with the siting approval of the construction or modification of the Eligible Support Structure equipment, unless the non-compliance is due to an increase in height, increase in width, addition of cabinets, or new excavation that would not exceed the thresholds identified in paragraphs (1), (2), (3) and (4) of this Definition. For purposes of determining whether a Substantial Change exists, changes in height are measured from the original support structure in cases where deployments are or will be separated horizontally, such as on buildings' rooftops; in other circumstances, changes in height are measured from the dimensions of the tower or base station, inclusive of originally approved appurtenances and any modifications that were approved prior to February 22, 2012.

*Tower.* Any structure that is designed and constructed for the sole or primary purpose of supporting one or more any FCC-licensed or authorized Antennas and their associated facilities, including structures that are constructed for wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site. The term includes self-supporting lattice towers, guyed towers, monopole towers, radio and television transmission towers, microwave towers, common carrier towers, cellular telephone towers, Alternative Tower Structures and the like.

*Transmission Equipment.* Equipment that facilitates transmission for any FCC licensed or authorized wireless communication service, including, but not limited to, radio transceivers, antennas, coaxial or fiber-optic cable, and regular and backup power supply. The term includes equipment associated with wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul.

*Wireless Communications Facility or WCF.* A facility used to provide personal wireless services as defined at 47 U.S.C. Section 332 (c)(7)(C); or wireless information services provided to the public or to such classes of users as to be effectively available directly to the public via licensed or unlicensed frequencies; or Smart City, Internet of Things, wireless utility monitoring and control services. A WCF does not include a facility entirely enclosed within a permitted building where the installation does not require a modification of the exterior of the building; nor does it include a device attached to a building, used for serving that building only and that is otherwise permitted under other provisions of the Code. A WCF includes an Antenna or Antennas, including without limitation, direction, omni-directional and parabolic antennas, support equipment, Alternative Tower Structures, and Towers. It does not include the support structure to which the WCF or its components are attached if the use of such structures for WCFs is not the primary use. The term does not include mobile transmitting devices used by wireless service subscribers, such as vehicle or hand-held radios/telephones and their associated transmitting Antennas, nor does it include other facilities specifically excluded from the coverage of this Chapter.

#### **17.74.050 Operational Standards.**

- A. *Federal Requirements.* All WCFs shall meet the current standards and regulations of the FAA, the FCC and any other agency of the federal government with the authority to regulate WCFs, including, without limitation, the requirement that WCFs shall not present a hazard to air navigation under Part 77, Federal Aviation, Federal Aviation Regulations. If such standards and regulations are changed, then the owners of the WCF shall bring such facility into compliance with such revised standards and regulations within the time period mandated by the controlling federal agency. Failure to meet such revised standards and regulations shall constitute grounds for the removal of the WCF at the WCF owner's expense.
- B. *Radio Frequency Standards.* All WCFs shall comply with federal standards for radio frequency emissions. Applicants for WCFs shall submit a letter certifying that all WCFs that are the subject of the application shall comply with federal standards for radio

frequency emissions. The owner or operator of an approved WCF shall also provide the Town with the FCC license for the WCF at the time the license is issued for the facility.

- C. *Signal Interference.* All WCFs shall be designed and sited, consistent with applicable federal regulations, so as not to cause interference with the normal operation of radio, television, telephone and other communication services utilized by adjacent residential and non-residential properties; nor shall any such facilities interfere with any public safety communications. The Applicant shall provide a written statement from a qualified radio frequency engineer, certifying that a technical evaluation of existing and proposed facilities indicates no potential interference problems and shall allow the Town to monitor interference levels with public safety communications during this process. Additionally, the Applicant shall notify the Town at least ten calendar days prior to the introduction of new service or changes in existing service and shall allow the Town to monitor interference levels with public safety communications during the testing process.
- D. *License to Use.* The Applicant may request a license from the Town, granting a non-exclusive license to use the Public Right-of-Way for a WCF. Any such request shall be submitted to and approved by Town Council in its discretion. Attachment of WCFs on an existing traffic signal, streetlight pole, or similar structure shall require written evidence of a license, or other legal right or approval, to use such structure by its owner.
- E. *Operation and Maintenance.* To ensure the structural integrity of WCFs, the owner of a WCF shall ensure that it is maintained in compliance with the standards contained in applicable local building, safety, and engineering codes. If upon inspection, the Town concludes that a WCF fails to comply with such codes and constitutes a danger to persons or property, then, upon written notice being provided to the owner of the WCF, the owner shall have 30 days from the date of notice to bring such WCF into compliance. Upon good cause shown by the owner, the Town's Building Official may extend such compliance period not to exceed 90 days from the date of said notice. If the owner fails to bring such WCF into compliance within said time period, the Town may remove such WCF at the owner's expense.
- F. *Abandonment and Removal.* If a WCF has not been in use for a period of three months, the owner of the WCF shall notify the Town of the non-use and shall indicate whether re-use is expected within the ensuing three months. Alternatively, if the Town becomes aware other than by notice from the owner that a WCF has not been in use for a period of three months or more, the Town may notify the owner of a WCF of such non-use, in which event the owner must respond to such notice to confirm or deny the non-use and to indicate whether re-use of the WCF is expected within the next three months. Any WCF that is not operated for a continuous period of six months shall be considered abandoned. The Town, in its sole discretion, may require an abandoned WCF to be removed. The owner of such WCF shall commence removal of the same within 30 days of receipt of written notice of abandonment from the Town. If such WCF is not removed within said 30 days, the Town may remove it at the owner's expense and any approved permits for the WCF shall be deemed to have expired. Additionally, the Town, in its sole discretion, shall not approve any new WCF application until the Applicant who is also the owner or operator of any such

abandoned WCF has removed such WCF or payment for such removal has been made to the Town.

- G. *Hazardous Materials.* No hazardous materials shall be permitted in association with WCFs, except those necessary for the operations of the WCF and only in accordance with all applicable laws governing such materials.
- H. *Collocation.* No WCF owner or operator shall unreasonably exclude a telecommunications competitor from using the same facility or location. Upon request by the Town Planner, the owner or operator shall provide evidence explaining why Collocation is not possible at a particular facility or site.
- I. *Compliance with Applicable Law.* Notwithstanding the approval of an application for new WCFs or Eligible Facilities Request as described herein, all work done pursuant to WCF applications must be completed in accordance with all applicable building, structural, engineering, electrical, and safety requirements as set forth in the New Castle Municipal Code, any codes adopted by reference by the Town, and any other applicable laws or regulations. In addition, all WCF applications shall comply with the following:
  - (1) Comply with any permit or license issued by a local, state, or federal agency with jurisdiction of the WCF;
  - (2) Comply with easements, covenants, conditions and/or restrictions on or applicable to the underlying real property;
  - (3) Be maintained in good working condition and to the standards established at the time of application approval; and
  - (4) Remain free from trash, debris, litter, graffiti, and other forms of vandalism. Any damage shall be repaired as soon as practicable, and in no instance more than ten calendar days from the time of notification by the Town or after discovery by the owner or operator of the Site. Notwithstanding the foregoing, any graffiti on WCFs located in the Public Rights-of-Way or on Public Property may be removed by the Town at its discretion, and the owner and/or operator of the WCF shall pay all costs of such removal within 30 days after receipt of an invoice from the Town.

#### **17.74.060 Design Standards.**

The requirements set forth in this section shall apply to the location and design of all WCFs governed by this section as specified below; provided, however, that the Town may waive these requirements if it determines that the goals of this Chapter are better served thereby. To that end, WCFs shall be designed and located to minimize the impact on the surrounding area and to maintain the character and appearance of the Town, consistent with other provisions of the Code.

- A. *Camouflage/concealment.* All WCFs and any transmission equipment shall, to the greatest extent possible, use camouflage design techniques including, but not limited to the use of materials, colors, textures, screening, undergrounding, landscaping, or other design options

that will blend the WCF to the surrounding natural setting and built environment. Design, materials and colors of WCFs shall be compatible with the surrounding environment. Designs shall be compatible with structures and vegetation on the same parcel and adjacent parcels.

- (1) Camouflage design may be of heightened importance where findings of particular sensitivity are made (e.g. proximity to historic or aesthetically significant structures, views, and/or community features). In such instances where WCFs are located in areas of high visibility, they shall (where possible) be designed (e.g., placed underground, depressed, or located behind earth berms) to minimize their profile.
  - (2) The camouflage design may include the use of alternative tower structures should the Town Planner determine that such design meets the intent of the Code and the community is better served thereby.
  - (3) All WCFs, such as antennas, vaults, equipment rooms, equipment enclosures, and tower structures shall be constructed out of non-reflective materials (visible exterior surfaces only).
- B.* Wall-mounted WCFs shall not extend above the roofline unless mounted to a penthouse.
- C.* Roof-mounted WCFs shall be approved only where an applicant demonstrates a wall-mounted WCF is inadequate to provide service and shall be evaluated for approval based upon the following criteria:
- (1) Roof mounted whip antennas shall extend no more than 12 feet above the parapet of any flat roof or ridge of a sloped roof or penthouse to which they are attached;
  - (2) Roof mounted panel antennas shall extend no more than seven feet above the parapet of a flat roof or ridge of a sloped roof to which they are mounted; and
  - (3) Other roof mounted related accessory equipment shall extend no more than seven feet above any parapet of a flat roof upon which they may be placed, and shall not be permitted on a sloped roof.
- D. Hazardous materials.* No hazardous materials shall be permitted in association with WCFs, except those necessary for the operations of the WCF and only in accordance with all applicable laws governing such materials.
- E. Siting.*
- (1) No portion of any WCF may extend beyond the property line of the lot upon which it is located.
  - (2) *Collocation.* WCFs may be required to be designed and constructed to permit the facility to accommodate WCFs from at least two wireless service providers on the

same WCF unless the City approves an alternative design. No WCF owner or operator shall unfairly exclude a competitor from using the same facility or location.

- (3) WCFs shall be sited in a location that does not reduce the parking for the other principal uses on the parcel less than Code standards.

*F. Lighting.* WCFs shall not be artificially lighted, unless required by the FAA or other applicable governmental authority, or the WCF is mounted on a light pole or other similar structure primarily used for lighting purposes. If lighting is required, the Town may review the available lighting alternatives and approve the design that would cause the least disturbance to the surrounding views. Approved lighting shall be shielded and directed downward to the greatest extent possible so as to minimize the amount of glare and light falling onto nearby properties, particularly residences.

*G. Landscaping and fencing requirements.*

- (1) WCFs shall be sited in a manner that does not reduce the landscaped areas for the other principal uses on the parcel, below Code standards.
- (2) WCFs shall be landscaped with a buffer of plant materials that effectively screen the view of the WCF from adjacent residential property. The standard buffer shall consist of the front, side, and rear landscaped setback on the perimeter of the site.
- (3) In locations where the visual impact of the WCF would be minimal, the landscaping requirement may be reduced or waived altogether by the Town Planner.
- (4) Existing mature tree growth and natural landforms on the site shall be preserved to the maximum extent possible. In some cases, such as WCFs sited on large, wooded lots, natural growth around the site perimeter may be a sufficient buffer.
- (5) No trees larger than four inches in diameter measured at four and one-half feet high on the tree may be removed, unless authorized by the Town Planner. To obtain such authorization the applicant shall show that tree removal is necessary, the applicant's plan minimizes the number of trees to be removed and any trees removed are replaced at a ratio of 2 to 1.

*H. Noise.* Noise generated on the site must not exceed the standards permitted in the Code, except that a WCF owner or operator shall be permitted to exceed Code noise standards for a reasonable period of time during repairs, not to exceed two hours without prior authorization from the Town.

*I.* Additional design requirements shall be applicable to the various types of WCFs as specified below:

(1) *Base stations.* If an antenna is installed on a structure other than a tower, such as a base station (including, but not limited to the antennas and accessory equipment) it shall be of a neutral, non-reflective color that is identical to, or closely compatible with, the color of the supporting structure, or uses other camouflage/concealment design techniques so as to make the antenna and related facilities as visually unobtrusive as possible.

(2) *Alternative tower structures and small cell facilities.*

- a. Shall be designed and constructed to look like a building, a component of a building, a facility, or structure typically found in the area;
- b. Height or size of the proposed alternative tower structure or small cell facility should be minimized as much as possible and shall be subject to the maximum height restrictions of the zoning district in which they are located, with a maximum height limit of 45 feet;
- c. Shall be sited in a manner that is least obtrusive to residential structures and residential district boundaries;
- d. Shall take into consideration the uses on adjacent and nearby properties and the compatibility of the facility to these uses;
- e. Shall be compatible with the surrounding topography, tree coverage, and foliage;
- f. Shall be designed utilizing design characteristics that have the effect of reducing or eliminating visual obtrusiveness; and
- g. Visual impacts of the proposed ingress and egress shall be minimized.

(3) *Alternative tower structures and small cell facilities located in the right-of-way, (requirements in addition to those set forth herein sub-section I.2).*

- a. Shall be no higher than 35 feet.
- b. Shall be no more than 10 feet higher (as measured from the ground to the top of the pole) than any existing utility or traffic signal within 500 feet of the pole or structure.
- c. Any new pole for an alternative tower structure or small cell facility shall be separated from any other existing WCF facility by a distance of at least 600 feet, unless the new pole replaces an existing traffic signal, street light pole, or similar structure as determined by the Town Planner. These separation requirements do not apply to attachments made to existing

alternative tower structures. The Town Planner may exempt an applicant from these separation requirements if:

- i. The applicant demonstrates through technical network documentation that the minimum separation requirement cannot be satisfied for technical reasons, or
  - ii. The Town Planner determines, when considering the surrounding topography, the nature of adjacent uses and nearby properties, and the height of existing structures in the vicinity, that placement of a WCF at a distance less than 600 feet from another small cell facility will meet the intent of reducing visibility and visual clutter of small cell facilities to the greatest extent possible.
- d. Pole-mounted components shall be located on an existing utility pole serving another utility; or be located on a new utility pole where other utility distribution lines are aerial, if there are no reasonable alternatives; and
  - e. Shall be camouflaged/concealed consistent with other existing natural or manmade features in the right-of-way near the location where the alternative tower structure will be located.
  - f. Shall to the greatest extent possible, be consistent with the size and shape of pole-mounted equipment installed by communications companies on utility poles near the alternative tower structure; and
  - g. Shall when located near a residential property, be placed in front of the common side yard property line between adjoining residential properties. In the case of a corner lot, the facility must be placed in front of the common side yard property line adjoining residential properties, or on the corner formed by two intersecting streets.
  - h. Shall be designed such that antenna installations on traffic signals are placed in a manner so that the size, appearance, and function of the signal will not be considerably altered.
  - i. Facility antennas, mast arms, equipment, and other facilities shall be sized to minimize visual clutter.
  - j. Any ground mounted equipment shall be installed in an underground or partially underground equipment vault (projecting not more than 36 inches above grade), or co-located within a traffic cabinet of a design approved by the Town Planner.

- k. Shall not alter vehicular circulation or parking within the right-of-way or impede vehicular, bicycle, or pedestrian access or visibility along the right-of-way. Must comply with the federal Americans with Disabilities Act and all applicable local, state, and federal law and regulations. No alternative tower structure nor small cell facility may be located or maintained in a manner that causes unreasonable interference. Unreasonable interference means any use of the right-of-way that disrupts or interferes with this use by the Town, the general public, or other person authorized to use or be present upon the right-of-way, when there exists an alternative that would result in less disruption or interference. Unreasonable traffic, any interference with public utilities, and any other activity that will present a hazard to public health, safety, or welfare.

(4) *Towers.*

- a. Towers shall either maintain a galvanized steel finish, or, subject to any applicable FAA standards, be painted a neutral color so as to reduce visual obtrusiveness as determined by the Town;
- b. Tower structures should use existing land forms, vegetation, and structures to aid in screening the facility from view or blending in with the surrounding built and natural environment;
- c. Monopole support structures shall taper from the base to the tip;
- d. All towers, excluding towers in right-of-way, shall be enclosed by security fencing or wall at least six feet in height and shall also be equipped with an appropriate anti-climbing device. No security fencing or any portion thereof shall consist of barbed wire or chain link material; and
- e. Towers shall be subject to the maximum height restrictions of the zoning district in which they are located, subject to a maximum height limit of 60 feet. Towers in right-of-ways shall not exceed 35 feet in height and shall meet all of the design requirements of alternative tower structures in the right-of-way;
- f. Towers should be sited in a manner that that is least obtrusive to residential structures and residential district boundaries where feasible;
- g. Towers should take into consideration the uses on adjacent and nearby properties and the compatibility of the tower to these uses;
- h. Towers should be designed utilizing design characteristics that have the effect of reducing or eliminating visual obtrusiveness;
- i. Visual impacts of the proposed ingress and egress shall be minimized;

- j. No new towers shall be permitted unless the applicant demonstrates to the reasonable satisfaction of the Town that no existing WCFs can accommodate the needs that the applicant proposes to address with its tower application. Evidence submitted to demonstrate that no existing WCF can accommodate these needs may consist of the following:
  - (i) No existing WCFs are of sufficient height and are located within the geographic area required to meet the applicant's engineering requirements;
  - (ii) Existing WCFs do not have sufficient structural strength to support applicant's proposed WCF;
  - (iii) The applicant's proposed WCFs would cause electromagnetic interference with the WCFs on the existing WCFs or the existing WCF would cause interference with the applicant's proposed WCF; and
  - (iv) The applicant demonstrates that there are other limiting factors that render existing WCFs unsuitable for colocation.
- k. A tower, located outside of the right-of-way, shall meet the greater of the following minimum setbacks from all property lines:
  - (i) The setback for a principal building within the applicable zoning;
  - (ii) Twenty-five percent of the facility height, including WCFs and transmission equipment; or
  - (iii) The tower height, including antennas, if the tower is in or adjacent to a residential district or residential zoned property.
  - (iv) Towers over 40 feet in height shall not be located within one-quarter mile from any existing tower that is over 40 feet in height, unless the applicant has shown to the satisfaction of the Town that there are no reasonably suitable alternative sites in the required geographic area which can meet the applicant's needs.

(5) *Related accessory equipment.* Accessory equipment for all WCFs shall meet the following requirements:

- a. All buildings, shelter, cabinets, and other accessory components shall be grouped as closely as technically possible;
- b. The total footprint coverage area of the WCF's accessory equipment shall not exceed 350 square feet;

- c. No related accessory equipment or accessory structure shall exceed 12 feet in height;
- d. Accessory equipment, including but not limited too remote radio units, shall be located out of sight whenever possible by locating behind parapet walls or within equipment enclosures. Where such alternate locations are not available, the accessory equipment shall be camouflaged or concealed.

**17.74.070 Application Review Procedures.**

No new WCF shall be constructed and no Collocation or modification to any WCF may occur except after a written request from an applicant, reviewed and approved by the Town in accordance with this Chapter.

- A. *Review Procedures for certain WCFs, including Base Stations, Alternative Tower Structures, and Alternative Tower Structures within Public Rights-of-Way, but excepting Eligible Facilities Requests, and Small Cell Facilities in the Right-of-Way.*

In all zone districts, applications for these WCF facilities shall be reviewed by the Town Planner for conformance to this Chapter. For WCFs in the rights-of-way, except for Small Cell Facilities in the Right-of-Way, that are found to have a significant visual impact (e.g. proximity to historical sites, obstructing views) or be incompatible with the structure or surrounding area, or not meet the intent of these provisions, the Planning Department may refer the application to Planning and Zoning Commission or Historic Preservation Commission, as applicable, for a conditional use review.

- B. *Review Procedures for Towers.*

In all zone districts, Towers, other than those defined or excepted in A above, must apply for conditional use approval. These WCFs shall be reviewed for conformance using the procedures set forth in Chapter 17.84. All applications for Towers shall demonstrate that other alternative design options, such as using Base Stations or Alternative Tower Structures, are not viable options as determined by the Town.

- C. *Review Procedures for Eligible Facilities Requests.*

- (1) In all zone districts, Eligible Facilities Requests shall be considered a permitted use, subject to administrative review. The Town shall prepare, and from time to time revise, and make publicly available, an application form which shall require, among other things, submittal of information necessary for the Town to consider whether an application is an Eligible Facilities Request and payment of the applicable application fee as set forth in the Town's fee schedule. Such required information may include, without limitation, whether the project:

- a. Constitutes a Substantial Change; or

- b. Violates a generally applicable law, regulation, or other rule codifying objective standards reasonably related to public health and safety.

The application shall not require the applicant to demonstrate a need or business case for the proposed modification or Collocation.

- (2) Upon receipt of an application for an Eligible Facilities Request pursuant to this Section, the Town Planner shall review such application to determine whether the application so qualifies.
- (3) Timeframe for Review. Subject to the tolling provisions of subparagraph 4 below, within 60 calendar days of the date on which an applicant submits a complete application seeking approval under this Section, the Town shall approve the application unless it determines that the application is not covered by this Subsection, or is otherwise in non-conformance with applicable codes.
- (4) Tolling of the Timeframe for Review. The 60-day review period begins to run when the application is filed, and may be tolled only by mutual agreement of the Town and the applicant, or in cases where the Town Staff determines that the application is incomplete:
  - a. To toll the timeframe for incompleteness, the Town must provide written notice to the applicant within thirty (30) days of receipt of the application, specifically delineating all missing documents or information required in the application;
  - b. The timeframe for review begins running again the following business day after the applicant makes a supplemental written submission in response to the Town's notice of incompleteness; and
  - c. Following a supplemental submission, the Town will notify the applicant within ten (10) days that if the supplemental submission did not provide the information identified in the original notice delineating missing information. The timeframe is tolled in the case of second or subsequent notices pursuant to the procedures identified in paragraph (a) of this subsection. In the case of a second or subsequent notice of incompleteness, the Town may not specify missing information or documents that were not delineated in the original notice of incompleteness.
- (5) Failure to Act. In the event the Town fails to act on a request seeking approval for an Eligible Facilities Request under this Section within the timeframe for review (accounting for any tolling), the request shall be deemed granted. The request becomes effective when the applicant notifies the Town in writing after the review period has expired (accounting for any tolling) that the application has been deemed granted.

- (6) Interaction with Telecommunications Act Section 332(c)(7). If the Town determines that the applicant's request is not an Eligible Facilities Request as delineated in this Chapter, the presumptively reasonable timeframe under Section 332(c)(7) of the Telecommunication Act, as prescribed by the FCC's Shot Clock order, will begin to run from the issuance of the Town's decision that the application is not a covered request. To the extent such information is necessary, the Town may request additional information from the applicant to evaluate the application under Section 332(c)(7) reviews.

*D. Review Procedures for Small Cell Facilities in the Public Right-of-Way.*

- (1) Small Cell Facilities in the Public Right-of-Way may be approved pursuant to a Master License Agreement or similar form of authorization or individually in accordance with the provisions of this subsection.
- (2) Within ten (10) days of receipt of an application for Small Cell Facilities in the Public Right-of-Way and payment of the applicable application fee set forth in the Town's fee schedule, the Town Planner shall provide written comments to the applicant determining completeness of the application and setting forth any modifications required to complete the application to bring the proposal into full compliance with the requirements of this Chapter.
  - a. The Town Planner shall review the completed application for conformance with the provisions in this Chapter and may approve or deny an application within 90 days of the date the application is submitted for new stand-alone facilities or 60 days for facilities collocated on Town infrastructure.
  - b. To toll the timeframe for incompleteness, the Town must provide written notice to the Applicant within ten (10) days of receipt of the application, specifically delineating all missing documents or information required in the application;
  - c. The timeframe for review resets to zero (0) when the Applicant makes a supplemental written submission in response to the Town's notice of incompleteness; and
  - d. Following a supplemental submission, the Town will notify the Applicant within ten (10) days that the supplemental submission did not provide the information identified in the original notice delineating missing information. The timeframe is tolled in the case of second or subsequent notices pursuant to the procedures identified in paragraph (a) of this subsection. In the case of a second or subsequent notice of incompleteness, the Town may not specify missing information or documents that were not delineated in the original notice of incompleteness.

- (3) Consolidated applications. The Town shall allow a wireless provider to file a consolidated application for multiple small cell facilities and receive a single approval for the consolidated application. The Town's denial of any individual small cell facility is not a basis to deny the application as a whole or any other small cell facility incorporated within the consolidated application.

*E. General.*

Except for applications under subsections C and D above, the applicant shall conduct a pre-application conference with the Town Planner. The Planner shall then prepare a pre-application summary describing the submission requirements and any other pertinent land use material, the fees associated with the reviews and the review process in general. A pre-application conference is not required, but is recommended, for Eligible Facility Requests or Small Cells in the Right-of-Way.

*F. Administrative review.*

Except for applications under subsections C and D above or as otherwise provided in this Chapter, after the pre-application summary is received by the applicant, said applicant shall prepare an application for review and approval by the Town Planner and any necessary Town consultants, including the Town Engineer. In order to proceed with additional land use reviews or obtain a development order, the Town Planner shall find the submitted development application consistent with the provisions, requirements and standards of this Chapter.

*G. Decision.*

Any decision to approve, approve with conditions, or deny an application for a WCF, shall be in writing and supported by substantial evidence in a written record. The applicant shall receive a copy of the decision.

*H. Appeal of Planner's determination.*

The Town Planner may apply reasonable conditions to the approval as deemed necessary to ensure conformance with applicable review criteria. If the Town Planner determines that the proposed WCFs and equipment do not comply with the review criteria and denies the application or the applicant does not agree to the conditions of approval determined by the Town Planner, the applicant may apply for conditional use review (Chapter 17.84) by the Planning and Zoning Commission and such application must be made within fifteen (15) calendar days of the day on which the Town Planner's decision is rendered. All appeals shall require public hearings and shall be noticed by the applicant in accordance with Section 16.08.050 of this Code.

*I. Historic Preservation Commission review.*

With the exception of Eligible Facilities Requests and Small Cell Facilities in the ROW, proposals for the location of WCFs or equipment on any historic site or structure, shall be reviewed by the Historic Preservation Commission (HPC). Review of applications for WCFs and/or equipment by the HPC shall replace the need for review by the Town Planner but shall not replace the need for any conditional use review required under this Chapter. In the event HPC review is required under this Subsection I for an application subject to conditional use review, the HPC will review the application and provide a recommendation regarding the same to the Planning and Zoning Commission. Likewise, if the HPC determines that the proposed WCFs and equipment do not comply with the review criteria and denies the application or the applicant does not agree to the conditions of approval determined by the Historic Preservation Commission, the applicant may appeal the decision to the Town Council, and such appeal must be filed within fifteen (15) calendar days of the day on which the Historic Preservation Commission's decision is rendered. All appeals shall require public hearings and shall be noticed by the applicant in accordance with Section 16.08.050 of this Code.

*J. Building Permit.*

A Building Permit, shall be submitted concurrently with the Land Use Application. Depending on the nature of project, a full Building Permit may be necessary, or, as would be the case for most Eligible Facilities Requests, an Electrical Permit. A contractor for the proposed work must be identified with the submitted application. A Building or Electrical Permit without an identified contractor will be deemed incomplete - and the application will be tolled until the contractor is identified.

*K. Right of Way License.*

For all facilities located or to be located in the public right-of-way, a evidence of a licenses agreement or other permit from the for use of such right-of-way shall be submitted with the application. If the applicant has not previously been granted a right-of-way license or permit, a request for a license from the Town to locate such facilities in the public right-of-way shall be submitted concurrently with the Land Use Application. Any such request shall be reviewed and approved by Town Council in its discretion. A contractor for the proposed work must be identified with the submitted application. Any such application submitted without an identified contractor will be deemed incomplete - and the application will be tolled until the contractor is identified. Additionally, an Electrical Permit shall be required for any installation that involves line voltage.

*L. Conditional Use Review.*

An application requesting a variance from the review standards as set forth in this Chapter or an appeal of a determination made by the Planner, shall be processed as a conditional use review in accordance with the procedures set forth in Chapter 17.84 of the Code. A

request for a variance from the design standards set forth in this Chapter shall be submitted to the Board of Zoning Adjustment and processed according to Chapter 17.12. The conditional use review or design standard variance request shall be considered at a public hearing for which notice has been posted and mailed, pursuant to Section 16.08.050.

**17.74.080 Application Contents.**

An application for approval of new WCFs and modified or additional WCFs, Eligible Facilities Requests, and Small Cell Facilities Requests shall include the required submittal materials specified in the Town of New Castle Wireless Development Application Packet and payment of the applicable application fee as set forth in the Town’s fee schedule. Additionally, depending on their nature, required Building, Electrical, and/or license agreement request shall be submitted concurrent to the Land Use Application.

**17.74.090 Conditions and limitations.**

The Town shall reserve the right to add, modify or delete conditions after the approval of a request in order to advance a legitimate Town interest related to health, safety or welfare. Prior to exercising this right, the Town shall notify the owner and operator in advance and shall not impose a substantial expense or deprive the affected party of a substantial revenue source in the exercising of such right.

**Section 3:** Any scrivener’s errors contained in the code amendments herein, including but not limited to mislabeled subsections or titles, may be corrected administratively following adoption of the Ordinance.

**Section 4: Effect upon Existing Litigation.**

This Ordinance shall not affect any existing litigation and shall not operate as an abatement of any action proceeding now pending under or by virtue of the ordinances repealed or amended as herein provided, and the same shall not be conducted and concluded under such prior ordinances.

**Section 5: Severability**

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional in a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and shall not affect the validity of the remaining portions thereof.

**Section 6: Effective Date.** This Ordinance shall be effective fourteen days after final publication pursuant to section 4.3 of the Town Charter.

INTRODUCED on November 3, 2020, at which time copies were available to the Council and to those persons in attendance at the meeting, read by title, passed on first reading, and ordered published in full and posted in at least two public places within the Town as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the Town of New Castle, Colorado on November 17, 2020, read by title and number, passed without amendment, approved, and ordered published as required by the Charter.

TOWN OF NEW CASTLE, COLORADO

By: \_\_\_\_\_  
Art Riddle, Mayor

ATTEST:

\_\_\_\_\_  
Melody Harrison, Town Clerk

**TOWN OF NEW CASTLE, COLORADO  
RESOLUTION NO. PZ 2020-10**

A RESOLUTION OF THE NEW CASTLE PLANNING AND ZONING  
COMMISSION RECOMMENDING APPROVAL OF AN AMENDMENT TO  
THE NEW CASTLE MUNICIPAL CODE TO ADD CHAPTER 17.74,  
WIRELESS COMMUNICATIONS FACILITIES AND EQUIPMENT.

WHEREAS, by HB 17-1193 and amendments to C.R.S. §§ 29-27-401 *et seq.* and §§ 38-5.5-101 *et seq.*, the Colorado General Assembly declared the siting of certain classifications of telecommunication facilities to be matters of state-wide concern; and

WHEREAS, the Town of New Castle desires to accommodate the needs of residents and businesses to locate telecommunication facilities within the Town, including within public rights-of-way, while protecting the public health, safety, and welfare; and

WHEREAS, Town staff has developed the proposed amendment to the Town Municipal Code set forth in Exhibit A hereto regarding telecommunication facilities to be located within the Town that it believes will help manage the development, installation, maintenance, modification, and removal of such facilities in a manner that is consistent with New Castle's small mountain town character; and

WHEREAS, pursuant to section 17.92.030(B) of the Town Municipal Code, the Planning Commission held a public hearing on October 28, 2020 to consider the proposed Code amendments; and

WHEREAS, based on the testimony and evidence presented at the hearing, the Commission now desires to recommend that Council approve the Code amendments set forth in the draft ordinance attached as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE NEW CASTLE PLANNING AND ZONING COMMISSION AS FOLLOWS:

1. Recitals. The foregoing recitals are incorporated by reference herein as findings and determinations of the Council.
  
2. Recommendation. The Commission approves of the addition of Chapter 17.74 to the Town Municipal Code set forth in Exhibit A to this Resolution and recommends that Town Council adopt the same.

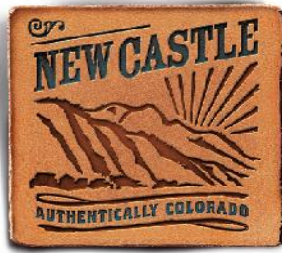
TOWN OF NEW CASTLE, COLORADO,  
PLANNING & ZONING COMMISSION

By: \_\_\_\_\_  
Chuck Apostolik, Chairman

ATTEST:

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Mindy Andis, Deputy Town Clerk



**Town of New Castle**  
450 W. Main Street  
PO Box 90  
New Castle, CO 81647

**Administration Department**  
**Phone:** (970) 984-2311  
**Fax:** (970) 984-2716  
[www.newcastlecolorado.org](http://www.newcastlecolorado.org)

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## Memorandum

**To:** Mayor & Council  
**From:** David Reynolds  
**Re:** Agenda Item: Business Assistance Grants  
**Date:** 11-3-20

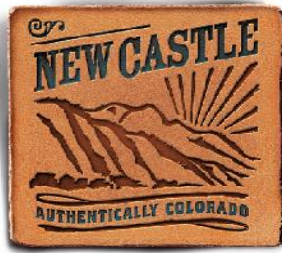
**Purpose:**

The purpose of this agenda item is to finalize and approve the second round of CARES Act Business Assistance Grants. As directed by Council, staff sent out invitations to local owner operated businesses who may be eligible for business assistance through the CARES Act. Staff received 17 grant applications during the two-week application period from interested business owners.

Town staff, along with a two-person Town Council Committee, worked to review the needs of area business owners based on grant applications submitted to the Town. In considering the submitted grant applications, the Committee reviewed the following criteria: CARES Act guidelines on reimbursable business expenses; type of business; stated business losses over a given period of time; other relief funding which may have been available to the business owner; the businesses fixed monthly expenses; amount of grant funding given during the first round of business grants; reductions in hours of operation; reductions in staffing levels; business narratives on the effects of the pandemic on the individual business; the amount of funding that the business is requesting.

After review of the above, the Committee developed a draft outline of grant distributions which they believe meets the guidelines of the CARES Act while also considering the needs of local business owners. The Committee recommends that Town Council consider the total distribution of \$156,719.00 to the 17 applying business owners in amounts that will vary between businesses as illustrated on the attached worksheet.

Final direction from Council on grant distributions to individual businesses will provide immediate aid to local business owners, while also allowing staff and Council to finalize plans for the total distribution of Town allotted CARES Act funding.



**Town of New Castle**  
450 W. Main Street  
PO Box 90  
New Castle, CO 81647

**Administration Department**  
**Phone:** (970) 984-2311  
**Fax:** (970) 984-2716  
[www.newcastlecolorado.org](http://www.newcastlecolorado.org)

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## Memorandum

**To:** Mayor & Council  
**From:** David Reynolds  
**Re:** Agenda Item: CARES Act Discussion  
**Date:** 11-3-20

**Purpose:**

The purpose of this agenda item is to discuss the Town's allotted CARES Act funds and determine the final distribution of the remaining allocated funds.

In total, the Town of New Castle was allotted \$433,682.96 of Federal CARES Act dollars which may be used for the following: reimbursement to the Town for direct COVID related expenses; use in humanitarian assistance related to the COVID pandemic; provide financial assistance to area businesses who have suffered COVID related losses and expenses; provide aid to other area municipalities.

Staff has developed a draft worksheet (CARES Act Funding) which demonstrates the proposed distributions of these funds. Staff would like to obtain Council comments and direction in order to determine final fund distributions.

# CARES ACT FUNDING

<b>Total CARES Act Allocation</b>	<b>\$433,219.00</b>
<b>Town Funding to Non-Profits</b>	
River Center	\$31,500.00
Aspen Community Foundation	\$10,000.00
<b>Total Non-Profit Funding:</b>	<b>\$41,500.00</b>
<b>Town Funding to Local Businesses</b>	
Round 1 Business Grants	\$26,000.00
Round 2 Business Grants	\$156,719.00
<b>Total Business Funding:</b>	<b>\$182,719.00</b>
<b>Town Funding to Garfield County</b>	
Round 1 Donation	\$100,000.00
Round 2 Donation	\$0.00
<b>Total County Funding:</b>	<b>\$100,000.00</b>
<b>Town Reimbursable COVID Expenses</b>	
Round 1 Reimbursement	\$7,047.47
Round 2 Costs to Date	\$5,021.49
Round 3 Estimated Expenses	\$72,895.00
<b>Total Town Expenses:</b>	<b>\$84,963.96</b>
<b>Total of all Expenses to Date:</b>	<b>\$409,182.96</b>
<b>Total Remaining Funds:</b>	<b>\$24,036.04</b>

**TOWN OF NEW CASTLE, COLORADO**  
**RESOLUTION NO. TC 2020-30**

A RESOLUTION OF THE NEW CASTLE TOWN COUNCIL APPROVING A  
MEMORANDUM OF UNDERSTANDING WITH GARFIELD COUNTY SENIOR  
PROGRAMS.

WHEREAS, the Garfield County Senior Program provides transportation (the “Traveler”) and nutrition (congregate meals); and

WHEREAS, the Town of New Castle (“Town”) benefits from said services/program/resources to support New Castle’s senior population; and

WHEREAS, the Town Council finds that entering into the Memorandum of Understanding (“MOU”) attached hereto as Exhibit “A” will further the Town’s goals and is in the Town’s best interest.

NOW, THEREFORE, BE IT RESOLVED BY THE NEW CASTLE TOWN COUNCIL:

1. Recitals. The foregoing recitals are incorporated by reference as findings and determinations of the Council.
2. Adoption. Pursuant to Section 14.4 of the Town Charter, the MOU attached hereto as Exhibit A is hereby adopted by the Council, and the Mayor is authorized to execute the same.

INTRODUCED, PASSED, AND ADOPTED by a vote of \_\_ to \_\_ at a regular meeting of the New Castle Town Council held on November 3, 2020.

TOWN COUNCIL OF TOWN OF  
NEW CASTLE, COLORADO

\_\_\_\_\_  
Mayor Art Riddile

ATTEST:

\_\_\_\_\_  
Town Clerk Melody Harrison, CMC

**FIRST AMENDED 7-PARTY MEMORANDUM OF UNDERSTANDING  
REGARDING GARFIELD COUNTY SENIOR PROGRAMS  
FOR 2020**

This First Amended Memorandum of Understanding is entered into between:

**The Garfield County Board of County Commissioners, (“BOCC”)  
The City of Rifle, Colorado,  
The City of Glenwood Springs, Colorado,  
The Town of Carbondale, Colorado,  
The Town of New Castle, Colorado,  
The Town of Silt, Colorado,  
Roaring Fork Transportation Authority, (“RFTA”)**

(collectively, the “7-Parties”) in order to set forth the terms and conditions of their cooperative provision, administration and funding of a county-wide meal and transportation services for the Garfield County Senior Programs for calendar year 2020 (the “MOU”). This amended MOU is effective as of January 1, 2020, regardless of the dates on which it is signed.

BACKGROUND

- A. Each of the 7-Parties is authorized to make the most efficient and effective use of their governmental powers, responsibilities and monies by cooperating and contracting with other governments. Colo. Const. art. XIV §§ 18(2)(a) and (2)(b); Colorado Revised Statutes § 29-1-201.
- B. In 2009, 9-Parties entered into an Intergovernmental Agreement to set forth the terms and conditions of their cooperative provision, administration and funding of meal and transportation services to senior citizens of Garfield County (“the 9-Party MOU”). This 9-Party MOU is recorded in records of the Garfield County Clerk and Recorder at Reception No. 776142.
- C. In accordance with the 9-Party MOU, in 2009 and each consecutive year thereafter, the now 7 parties have also entered into a Memorandum of Understanding that sets forth each party’s annual commitment to share the administrative and operational costs of the Senior Programs meal and transportation services and determines the methodology by which those costs will be allocated among them.
- D. In 2016, The Town of Parachute withdrew from membership and opted not to participate in the services provided by Garfield County Senior Programs in 2017. In 2017, it was determined that Colorado Mountain College no longer needs to be part of the MOU beginning 2019.

- E. Each of the remaining 7-Parties desires to continue to provide meal and transportation services to eligible Garfield County senior citizens in 2020 in accordance with the original 9-Party MOU.
- F. In March 2020, the unexpected onset of the COVID-19 pandemic, followed by restrictions on travel by the public in general and vulnerable populations in particular, resulted in a reduction in the use of Traveler services. In response to the decline in ridership, RFTA offered to re-evaluate the anticipated costs of providing such services in 2020. This First Amended Memorandum of Understanding (the “Agreement” or “MOU”), reflects the revised calculations and thus the revised obligations of those entities that participate in providing this service.

NOW, THEREFORE, for and in consideration of mutual covenants and agreements set forth below, the 7-Parties agree as follows:

AGREEMENT

- 1. Incorporation of Recitals. The foregoing Recitals are incorporated as if set forth in full.
- 2. Purpose of this Agreement. The purpose of this MOU is to define the terms and conditions by which the 7-Parties will collectively provide, administer and fund county-wide meal and transportation services for the Garfield County Senior Programs for calendar year 2020.
- 3. Term of Agreement. This Agreement shall have an Effective Date of January 1, 2020 regardless of the dates signed and shall terminate on December 31, 2020.
- 4. Senior Services to be Provided. The BOCC, through its Department of Human Services Senior Programs, will organize and administer the congregate meal and transportation services described in this MOU for eligible senior citizens of Garfield County on behalf of Rifle, Glenwood Springs, Carbondale, New Castle, Silt (collectively, the “Municipalities”). In exchange, the Municipalities will reimburse the BOCC for their proportionate shares of the cost of such services as calculated in accordance with the Cost Methodologies defined in this Agreement.
- 5. Congregate Meal Services. The BOCC and Municipalities agree that Senior Program meals will be provided at seven (7) locations throughout Garfield County on the days and times set forth in **Attachment A** and further agree that the costs to provide such services will be allocated among them as follows:
  - a. Cost Methodology – Nutrition: The BOCC agrees to pay forty percent (40%) of total budgeted cost to provide Congregate Meal Services in 2020.

- b. The Municipalities each agree to pay a proportionate share of the remaining balance, less all anticipated grant and program funding income, based upon the percentage of total meals served between July 2018 and June 19 to the residents of each Municipality. The BOCC agrees to be responsible for all meals served to residents of unaffiliated Garfield County and Battlement Mesa as well as any shortfall in grant and program funding income.
- c. Application of Cost Methodology to the 2020 Budget: As illustrated in **Attachment B**, which is incorporated here for all purposes, the total budgeted cost to provide Congregate Meal Services in 2020 is **\$382,805.00**. The BOCC's 40% share of that amount equals **\$153,122.00**. Anticipated grant and program funding income for 2020 is **\$243.053.00**. The remaining balance is \$0.00

6. Transportation Services. The BOCC, RFTA and Municipalities agree that Senior Program transportation services will be provided to Garfield County residents sixty-five (65) years old and older who have difficulty utilizing public transportation ("Seniors") and citizens under the age of sixty-five (65) with a functional disability affecting the ability to use public transportation on the schedule set forth in **Attachment C**. These services will be provided by RFTA's Traveler bus system and will be wheel chair accessible, curb to curb, driver assisted transportation and will also include the delivery of meals to the meal site locations. Riders must make reservations 48 hours in advance. The cost to provide these transportation services will be shared by the BOCC, RFTA, and the Municipalities in accordance with the following Cost Methodology:

- a. Cost Methodology - Transportation: The BOCC agrees to be responsible for fifty-percent (50%) of the total budgeted cost to provide Senior Transportation Services in 2020. The remaining fifty-percent is paid for by grant and program funding income and allocated payments from the Municipalities based upon the number of rides provided to residents of each Municipality. RFTA agrees to be responsible for the cost of the transportation services provided to the three Municipalities that are current RFTA members: the Town of Carbondale, the City of Glenwood Springs, and the Town of New Castle. The remaining non-RFTA member Municipalities, the City of Rifle, the Town of Silt agree to pay their proportionate share of transportation costs based upon the number of rides provided to the residents of each. The BOCC agrees to be responsible for all rides provided to residents of unaffiliated Garfield County as well as any shortfall in anticipated grant and program funding income.
- b. Application of Cost Methodology to 2020 Budget. As illustrated in **Attachment D**, the total revised budgeted cost to provide Senior Transportation Services in 2020 is **\$679,699.00**. This revised cost represents the updated costs to the BOCC and to RFTA to provide such services in the amounts of **\$44,266.00** and **\$665,433.00** respectively, less the amount of **\$30,000** received by RFTA from other sources who utilize the Traveler bus system pursuant to a contractual

agreement that is unrelated to this MOU. The BOCC's 50% share of this amount equals **\$339,849.50**. Anticipated grant and program funding income for 2020 is **\$84,941.00**. The remaining balance of **\$254,908.50** is distributed among the Municipalities based upon the portion of total rides provided to residents of each Municipality between July 2018 and June 2019, which results in the following amounts due:

<b>Municipality</b>	<b>Number of Rides</b>	<b>Percent of Total</b>	<b>Amount Due</b>
Carbondale*	732	6.09%	\$15,519.67
Glenwood Springs*	5,419	45.07%	\$114,892.55
New Castle*	519	4.32%	\$11,003.70
Silt	145	1.21%	\$3,074.25
Rifle	5,218	3.32%	\$110,418.65
<b>TOTAL</b>	<b>12,023</b>	<b>100%</b>	<b>\$254,908.50</b>

- c. Payment. The BOCC and RFTA have entered into a separate intergovernmental agreement pursuant to which the BOCC agrees to pay RFTA the total revised amount of **\$494,017.41** in twelve (12) equal monthly payments for Senior Transportation Services (the "Traveler IGA"). This amount represents RFTA's revised, estimated cost to provide such services in 2020 less amounts received by RFTA from other sources and less the cost to provide such services to the RFTA Member Municipalities identified with an asterisk above. The non-RFTA member Municipalities agree to pay the respective amounts set forth above upon receipt of an invoice from the BOCC.

7. Appropriation. This MOU is expressly contingent upon appropriation and budgeting for the costs required herein. If any Municipality, including RFTA on behalf of its member jurisdiction Municipalities, fails to appropriate or have available sufficient funds to pay for the costs of the obligations set forth in this Agreement, services to residents of the failing Municipality shall end.

8. Whole Agreement. This MOU sets forth the whole agreement of the Parties. No representation, either verbal or written, shall be considered binding to the extent it is not set forth herein.

9. Amendment and Assignment. This MOU may be amended, altered, or modified solely through a written agreement executed with equal formality. This MOU may not be assigned by any Party without the written agreement of the all.



Glenwood Springs, CO 81601  
(970) 384-4981  
[dblankenship@rfta.com](mailto:dblankenship@rfta.com)

Rifle

Scott Hahn, City Manager  
City of Rifle  
202 Railroad Ave  
P. O. Box 1980  
Rifle, CO 81650  
(970) 625-6266  
[shahn@rifleco.org](mailto:shahn@rifleco.org)

Silt

Jeff Layman, Town Administrator  
Town of Silt  
231 N. 7th Street, PO BOX 70  
Silt, CO 81652  
970-876-2353, ext. 813  
[jlayman@townofsilt.org](mailto:jlayman@townofsilt.org)

IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be executed effective January 1, 2020, regardless of the date signed.

**ATTEST:**

**TOWN OF CARBONDALE, COLORADO**

\_\_\_\_\_

Town Clerk

By: \_\_\_\_\_  
Dan Richardson, Mayor

Date: \_\_\_\_\_

**ATTEST:**

**BOARD OF COUNTY COMMISSIONERS  
GARFIELD COUNTY, COLORADO and  
BOARD OF SOCIAL SERVICES**

\_\_\_\_\_

Clerk to the Board

By: \_\_\_\_\_  
John Martin, Chairman

Date: \_\_\_\_\_

**ATTEST:**

**CITY OF GLENWOOD SPRINGS,  
COLORADO**

\_\_\_\_\_

City Clerk

By: \_\_\_\_\_  
Jonathan Godes, Mayor

Date: \_\_\_\_\_

**ATTEST:**

**TOWN OF NEW CASTLE, COLORADO**

\_\_\_\_\_

Town Clerk

By: \_\_\_\_\_  
Art Riddile, Mayor

Date: \_\_\_\_\_

**ATTEST:**

**ROARING FORK TRANSPORTATION  
AUTHORITY**

\_\_\_\_\_  
Secretary to the Board of Directors

By: \_\_\_\_\_  
\_\_\_\_\_, Chair

Date: \_\_\_\_\_

**ATTEST:**

**CITY OF RIFLE, COLORADO**

\_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Barbara Clifton, Mayor

Date: \_\_\_\_\_

**ATTEST:**

**TOWN OF SILT, COLORADO**

\_\_\_\_\_  
Town Clerk

By: \_\_\_\_\_  
Keith B. Richel, Mayor

Date: \_\_\_\_\_

**ATTACHMENT A**

**2020 CONGREGATE MEAL SCHEDULE**

## 2020 Senior Programs Congregate Meal Schedule

MEAL SITE CONTACT	KITCHEN	MEAL DAY	Meal Site Name/Location
Jeryllyn Nieslanik, Manager Crystal Meadows Senior Housing 1250 Hendrick Drive Carbondale, CO 81623 970-963-9326 <a href="mailto:cga@qwestoffice.net">cga@qwestoffice.net</a>	Valley View Hospital	Wednesday	Roaring Fork & Spoon Crystal Meadows Senior Housing 1250 Hendrick Drive in the Romminger Room
<b>JULIE S. HANSON</b> <i>Purchasing &amp; Contracts Director</i> Colorado Mountain College (CMC) 802 Grand Avenue Glenwood Springs, CO 81601 970.947.8402 / <a href="mailto:jshanson@coloradomtn.edu">jshanson@coloradomtn.edu</a>	Valley View Hospital	Tuesday/Friday	Chat n' Chew 1402 Blake Avenue Glenwood Springs, CO 81601 in Lucy Huntley Senior Center
Jen Schrock, Site Coordinator Sunnyside Retirement Center 601 21st Street #106 Glenwood Springs, CO 81601 970-945-9234 <a href="mailto:sunnyside1@questoffice.net">sunnyside1@questoffice.net</a>	Valley View Hospital	Monday/Thursday	Sunnyside 601 21st Street Glenwood Springs, CO 81601 in the Kitchen
Karla Schultz, Property Manager New Castle Senior Housing 201 Castle Valley Blvd New Castle, CO 81647 (970) 984-0779 <a href="mailto:newcastle@crhdc.org">newcastle@crhdc.org</a>	City of Rifle	Monday	The Gathering 201 Castle Valley Blvd New Castle, CO 81647 In the Community Room
Ken Bachus, Board President Valley Senior Center PO BOX 932 Parachute, CO 81635-0932 (970) 285-6492 <a href="mailto:rcampbell623@gmail.com">rcampbell623@gmail.com</a>	City of Rifle	Wednesday	Valley Senior Center 540 N. Parachute Parachute, CO 81635
Town of Silt for use of the Silt Town Center Jeff Layman, Town Administrator 231 N. 7th Street, PO BOX 70 Silt, CO 81652 970-876-2353 ext. 813 <a href="mailto:jlayman@townofsilt.org">jlayman@townofsilt.org</a>	City of Rifle	Wednesday	Meet n' Eat 600 Home Avenue Silt, CO 81652

Scott Hahn, City Manager  
City of Rifle  
202 Railroad Avenue  
Rifle, CO 81650 Included in the meal contract  
(970) 665-6409 SHahn@rifco.org

City of Rifle

Tuesday, Thursday & Friday

Senior Delight  
Rifle Senior Center  
50 Ute Avenue  
Rifle, CO 81650

**ATTACHMENT B**

**2020 CONGREGATE MEAL BUDGET  
AND COST METHODOLOGY**

Nutrition Budget	Annual
Wages	\$ 133,431.00
Employee Benefits	\$ 66,074.00
Professional - Other	\$ 151,000.00
Prof Oth - County Attorney Contr	\$ 250.00
Rental of Land & Buildings	\$ 1,000.00
Communications	\$ 600.00
Printing and Binding	\$ 300.00
DHS - Destruction of Records	\$ 300.00
Travel	\$ 300.00
Motor Pool Charges	\$ 12,000.00
Professional Affiliations	\$ 100.00
Training	\$ 800.00
Office Supplies	\$ 800.00
Operating Supplies	\$ 9,000.00
Computer Supplies	\$ 250.00
Freight, postage, Delivery	\$ 2,000.00
Copy Machine Usage	\$ 1,600.00
Food - non travel related	\$ 3,000.00

Total 12 Month Budget \$382,805.00

Less AAA Funding	\$ 192,053.00
Less NSIP Incentives	\$ 15,000.00
Less Program Income	\$ 36,000.00
<b>Grant &amp; Program Income Total</b>	<b>\$ 243,053.00</b>
40% County Share of Total Expenses	\$ 153,122.00
<b>Garfield County Share</b>	<b>\$ 153,122.00</b>
Projected Income/County Share	\$ 396,175.00
<b>Income less expenses</b>	<b>-\$13,370.00</b>
<b>Municipal Budget Share for Distribution</b>	<b>-\$13,370.00</b>

Staff: 64% Manager  
72% Program Coordinator  
77% Program Coordinator

NUTRITION BREAKDOWN SUMMARY FOR MUNICIPALITIES	2020		2019		2018		
	Jurisdiction	# of Meals Served	Percent of Total	Municipal Nutrition Contribution	# Meals	Contributions	# Meals
Carbondale	1,342	8.52%	\$0.00	1,241	\$ 1,526.41	1,267	\$ 497.67
Glenwood Springs	4,111	26.11%	\$0.00	3,873	\$ 4,763.72	4,041	\$ 1,587.28
New Castle	719	4.57%	\$0.00	734	\$ 902.81	743	\$ 291.85
Silt	2,418	15.36%	\$0.00	2,477	\$ 3,046.67	2,080	\$ 817.01
Parachute	-	0.00%	\$0.00	-	\$ -	-	\$ -
Rifle	7,157	45.45%	\$0.00	7,918	\$ 9,739.00	8,301	\$ 3,260.59
<b>Municipal Total</b>	<b>15,747</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>16,243</b>	<b>\$ 19,978.60</b>	<b>16,432</b>	<b>\$ 6,454.40</b>
<b>Garfield County Parachute</b>	<b>3,190</b>			<b>3,253</b>		<b>2,966</b>	
<b>Grand Total</b>	<b>18,937</b>			<b>19,496</b>		<b>19,398</b>	
Based on July 2018 - June 2019 Usage				Based on July 2017 - June 2018		Based on July 2016 - June 201	

**ATTACHMENT C**

**2020 SENIOR TRANSPORTATION  
SERVICES SCHEDULE**

## Traveler Transportation Schedule - 2020

COMMUNITY	DAY OF WEEK OR MONTH	SERVICE DESCRIPTION	NORMAL HOURS OF OPERATION	NUMBER OF VEHICLES
<b>Glenwood Springs</b>	Monday- Friday	Customer transportation and/or local shopping	8 a.m. – 5 p.m.	2-4
	Tuesday	Meal transportation	11 a.m. – 2 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Glenwood, New Castle, Silt, New Castle & Rifle	8 a.m. – 5 p.m.	1
	Friday	Meal transportation	11 a.m. – 2 p.m.	1
<b>Carbondale</b>	Monday – Friday	Customer transportation and/or local shopping	8 a.m. – 5 p.m.	1
	Wednesday	Meal transportation and local shopping	11 a.m. – 4 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Glenwood, Silt, New Castle and Rifle	8 a.m. – 5 p.m.	1
	Thursday	Battlement Mesa to Carbondale with stops in Glenwood, Silt, New Castle and Rifle	8 a.m. – 5 p.m.	1
<b>Rifle</b>	Monday	Customer transportation	8 a.m. – 5 p.m.	2
	Tuesday	Customer transportation/Meal transportation	8 a.m. – 5 p.m.	2-3
	Wednesday	Customer transportation/ Shopping	8 a.m. – 5 p.m.	3-4
	Thursday	Customer transportation/Meal transportation	8 a.m. – 5 p.m.	2-3
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Glenwood, Silt and New Castle	8 a.m. – 5 p.m.	2-3

	Thursday	Battlement Mesa to Carbondale with stops in Glenwood, Silt, New Castle and Rifle	8 a.m. – 5 p.m.	1
	Friday	Customer transportation/Meal transportation	8 a.m. – 5 p.m.	2-3
<b>Battlement Mesa</b>	Monday – Friday	On call basis for customers	8 a.m. – 5 p.m.	1
	Tuesday	Shopping day in Rifle	8 a.m. – 5 p.m.	1
	Wednesday	Meal transportation/Local transportation	11 a.m. – 2 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Battlement Mesa to Carbondale with stops in Rifle, Silt, New Castle, and Glenwood Springs	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa	8 a.m. – 5 p.m.	1
<b>Silt</b>	Monday – Friday	On call basis for customers	8 a.m. – 5 p.m.	1
	Wednesday	Meal transportation/shopping	11 a.m. – 4 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Battlement Mesa to Carbondale with stops in Rifle, Silt, New Castle, Glenwood Springs and Carbondale	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Rifle	8 a.m. – 5 p.m.	1
<b>New Castle</b>	Monday – Friday	On call basis for customers	8 a.m. – 5 p.m.	1
	Monday	Meal transportation/shopping	11 a.m. – 4:00 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Battlement Mesa to Carbondale with stops in Glenwood Springs and Carbondale	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Silt, Rifle	8 a.m. – 5 p.m.	1

**ATTACHMENT D**

**2020 TRANSPORTATION BUDGET  
AND COST METHODOLOGY**

Cost Methodology—2020 Revised DB

<b>Transportation Budget</b>	Annual	
Wages	\$ 25,948.00	Staff: 32% Manager
Employee Benefits	\$ 15,318.00	7% Prog Coordinator
Prof Oth - County Attorney Contr	\$ 500.00	
Language Translation	\$ 200.00	
Communication	\$ 600.00	
Printing and Binding	\$ 200.00	
Travel	\$ 500.00	
Training	\$ 200.00	
Office Supplies	\$ 200.00	
Computer Supplies	\$ 200.00	
Freight, Postage, Delivery	\$ 400.00	
<b>Total County Expenses</b>	<b>\$ 44,266.00</b>	

**RFTA** \$ 665,433.00 Projected based on RFTA Actual Expenditures

**MINUS GWS Paratransit** \$ 30,000.00

**Total RFTA Expenses** \$ 635,433.00

**Total Expenses** \$ 679,699.00

Less Program Income \$ 32,000.00

Less CSBG \$ 52,941.00

**Total G/P Income** \$ 84,941.00

Less 50% County Share \$ 339,849.50

**Total County Share** \$ 339,849.50

**Total Revenue** \$ 424,790.50

**Total Expenses** \$ 679,699.00

**Income less expenses** \$ 254,908.50

Municipal Budget Share for Distribution \$ 254,908.50

Jurisdiction	2020		Municipal Transportation Contribution	2019		2018	
	# of Rides Provided	Percent of Total		# Rides	Contributions	# Rides	Contributions
Carbondale*	732	6.09%	\$15,519.67	248	\$7,572.94	186	\$5,384.18
Glenwood Springs*	5,419	45.07%	\$114,892.22	3,827	\$116,861.48	4,321	\$125,080.81
New Castle*	519	4.32%	\$11,003.70	375	\$11,451.02	631	\$18,265.68
Silt	145	1.21%	\$3,074.25	394	\$12,031.21	366	\$10,594.67
Parachute	-	0.00%	-	-	\$0.00	-	\$0.00
Rifle	5,208	43.32%	\$110,418.65	3,865	\$118,021.85	3,765	\$108,986.17
<b>MUNICIPAL TOTAL</b>	<b>12,023</b>	<b>100.00%</b>	<b>\$254,908.50</b>	<b>8,709</b>	<b>\$265,938.50</b>	<b>9,269</b>	<b>\$268,311.50</b>

\* RFTA Members

Rural Garfield County	3,419	3,150	3,272
Mt. Valley	1,861	2,608	2,939
Parachute	-	-	-
<b>Total</b>	<b>17,303</b>	<b>14,467</b>	<b>15,480</b>

**FIRST AMENDED INTERGOVERNMENTAL AGREEMENT  
FOR GARFIELD COUNTY SENIOR PROGRAMS  
TRAVELER SERVICES - 2020**

This First Amended Intergovernmental Agreement is made by and between the **Garfield County Board of County Commissioners, State of Colorado**, a statutory county (“BOCC”), sitting as the BOCC and as the **Board of Social Services**, and the **Roaring Fork Transportation Authority**, a regional transportation authority (“RFTA”), in order to set forth the terms and conditions of county-wide transportation services for the Garfield County Senior Programs for calendar year 2020 (the “IGA” or “Agreement”). This Agreement is effective as of January 1, 2020.

**RECITALS**

- A. The BOCC and RFTA, collectively, the “Parties,” are authorized to make the most efficient and effective use of their governmental powers, responsibilities and monies by cooperating and contracting with other governments. Colo. Const. art. XIV §§ 18(2)(a) and (2)(b); Colorado Revised Statutes § 29-1-201.
- B. In 2009, the BOCC and RFTA, together with seven (7) other governmental entities and local municipalities, entered into an Intergovernmental Agreement to set forth the terms and conditions of their cooperative provision, administration and funding of meal and transportation services to senior citizens and persons with disabilities of Garfield County (“the 9-Party IGA”). This 9-Party IGA is recorded in records of the Garfield County Clerk and Recorder at Reception No. 776142.
- C. In accordance with the 9-Party IGA, in 2009 and each consecutive year thereafter, the nine parties have also entered into a Memorandum of Understanding that sets forth each party’s annual agreement to share administrative and operational costs of the Senior Programs meal and transportation services and the methodology by which those costs will be allocated among them (the “MOU”).
- D. The Town of Parachute, an original signatory to the 9-Party IGA, opted out of the Garfield County Senior Programs for 2017. Colorado Mountain College has opted out of the 9-Party IGA. The remaining seven original signatories have agreed to continue such services and have entered a 7-Party Memorandum of Understanding for 2020. The 2020 MOU is attached to this Agreement as Attachment No. 2 and is incorporated for the purpose of explaining the cost methodology adopted regarding the 2020 transportation services (the “2020 MOU”).
- E. Pursuant to the 9-Party IGA, the BOCC agreed to provide, through its Department of Human Services (“DHS”), the contractual management of transportation services for the Senior Programs. (9-Party IGA, ¶ 6.) The BOCC fulfills this responsibility by, among other things, annually negotiating this Agreement with RFTA and by

ensuring proper allocation of appropriate costs to the other municipalities in accordance with the MOU.

- F. The Colorado Human Services Code and the Colorado Older Americans Act authorize and encourage DHS to provide transportation services, such as the Traveler. The Colorado Older Americans Act encourages “agencies at all levels of government” to cooperate to administer programs and deliver services to the older population.
- G. The transportation services provides ADA based services to the eligible senior citizens and persons with disabilities of Garfield County in accordance with this Agreement are provided by the Traveler bus system operated by RFTA (the “Traveler”). The Traveler also provides services that are not within the scope this IGA.
- H. Both RFTA and the BOCC desire to continue to provide transportation services to eligible Garfield County senior citizens in 2020 in accordance with the 7-Party IGA and appropriate the 2020 MOU.
- I. In March 2020, the unexpected onset of the COVID-19 epidemic, followed by restrictions on travel by the public in general and vulnerable populations in particular, resulted in a reduction in the use of Traveler services. In response to the decline in ridership, RFTA offered to re-evaluate the anticipated costs of providing such services in 2020. This First Amended Agreement (the “Agreement” or “IGA”), reflects the revised calculations and thus the revised obligations of those entities that participate in providing this service.

NOW, THEREFORE, for and in consideration of mutual covenants and agreements set forth below, the Parties agree as follows:

### **AGREEMENT**

1. Incorporation of Recitals. The foregoing Recitals are incorporated as if set forth in full.
2. Purpose of this Agreement. The purpose of this IGA is to define the responsibilities of the respective Parties with respect to the provision of transportation services to the eligible senior citizens, and persons with disabilities, defined below, of Garfield County.
3. Term of Agreement. This Agreement shall have an Effective Date of January 1, 2020 regardless of the date signed and shall terminate on December 31, 2020.
4. Transportation Services Provided. The transportation services funded by this Agreement are wheel chair accessible, curb to curb, driver assisted transportation services to

Garfield County residents sixty-five (65) years old and older who have difficulty utilizing public transportation (“Seniors”). The Traveler also serves citizens under the age of sixty-five (65) with a functional disability affecting the ability to use public transportation. The Traveler provides transportation to destinations throughout Garfield County and to the City of Grand Junction. In order to achieve the stated purpose, the BOCC specifically grants RFTA the authority to operate outside RFTA’s boundaries and within the unincorporated boundaries of Garfield County, consistent with the provisions of C.R.S. § 43-4-605(1)(f) as required to comply with this IGA. Riders must make reservations 48 hours in advance.

5. Contract Amount. The revised amount to be paid by the BOCC to RFTA in 2020 for the provision of the services contemplated by this Agreement, instead of **Five Hundred Fifty-Nine Thousand, Three Hundred Forty-Four Dollars and 17/100 (\$559,344.17)** is **Four Hundred Ninety-Four Thousand, Seventeen Dollars and 41/100 (\$494,017.41)**. This amount is based upon RFTA’s revised estimated cost to provide the services in 2020 less amounts received by RFTA from other sources who utilize the Traveler bus system and less the cost to provide such services to the Town of Carbondale, the City of Glenwood Springs and the Town of New Castle, each of which is a member of RFTA.

- a. RFTA’s Estimated Cost. The Parties recognize that RFTA’s estimate of its costs to provide Traveler services is solely RFTA’s responsibility; the BOCC is not responsible in any way for verifying or assuring the accuracy of RFTA’s calculation. For 2020, RFTA’s revised estimates of what it will cost to provide these services is **\$665,433.00**.
- b. Other Traveler Services. The Parties recognize that RFTA’s operation of the Traveler by means of this IGA does not include funding for ADA complementary paratransit services in the City of Glenwood Springs. Funding for this complementary paratransit service is provided by a separate contract between the City of Glenwood Springs and RFTA, which RFTA represents to be **\$30,000.00** for 2020.
- c. RFTA Member Jurisdictions. The cost to provide senior transportation services to RFTA’s member jurisdictions is calculated by the cost methodology set forth the 2020 MOU as amended, to which both the BOCC and RFTA are parties. For 2020, the revised total transportation cost attributable to these member jurisdictions pursuant to the applicable methodology is **\$141,415.59**.

6. RFTA Responsibilities. In order to accomplish the purposes of this IGA, RFTA agrees to perform the following:

- a. Transportation Services. RFTA shall provide and administer the transportation services described in RFTA’s Scope of Services, attached as Attachment No. 1, and Exhibits A - E thereto, which are incorporated here as if fully set forth, plus

certain special events, which in prior years have included the Garfield County Air Show, Volunteer Appreciation Luncheon and a Holiday show.

- b. Vehicle Inventory. RFTA shall purchase new vehicles as needed to maintain the Traveler Vehicle Inventory. Title to such vehicles will be held in RFTA's name. RFTA will update the Vehicle Inventory as required by the addition and/or removal of vehicles, in accordance with paragraph 6(c).
- c. Vehicle Replacement. In the event that any vehicle included on the Vehicle Inventory reaches the end of its useful life, RFTA shall either: (1) sell the vehicle by means of an advertised sealed bid and remit any proceeds of the sale to the BOCC; or (2) convey title to the vehicle to the BOCC by written agreement, at which time the vehicle shall be removed from the Vehicle Inventory. The Parties recognize the disposition of any vehicle must be in accordance with the rights of lien holders identified on the vehicle title.
- d. Vehicle Transfer. Upon expiration of this IGA, if not extended by future agreements, RFTA shall transfer title to all vehicles listed on the Vehicle Inventory to the BOCC.
- e. Communication System. RFTA shall continue to utilize its communication system for Traveler services.
- f. Donations and Contributions. RFTA shall provide to the BOCC all fees collected and/or donations received for support of the senior transportation programs in accordance with Attachment No. 1, paragraph 4. .
- g. Functional Assessment Assistance. RFTA shall provide all intake and other information received from potential new clients who wish to apply for Traveler services to the BOCC's Senior Programs Manager upon receipt and shall lead in the functional assessment process outlined in Paragraph 7(b) as requested by the Senior Programs Manager.
- h. Monthly Financial Reports. RFTA shall provide the financial and other reports detailed in Attachment No. 1 to DHS on a monthly basis. Such reports shall include, without limitation, a monthly report of all expenses attributed by RFTA to the transportation services made the basis of this Agreement. The Parties agree to identify a mutually acceptable format for performance and fiscal reporting.
- i. Annual Reconciliation Report. In addition to the monthly reports, on or before January 31, 2021, RFTA shall provide a reconciliation report for the operation of the Traveler for the 2020 calendar year. RFTA's obligations to submit a

reconciliation report and return funds or request expenses shall survive termination of this IGA.

- j. Right to Audit. RFTA shall allow the BOCC to audit RFTA's books and records relating to the operation of the Traveler upon reasonable notice at any time during the term of this Agreement and for six (6) months thereafter. The audit shall be at the BOCC's expense except for reasonable RFTA personnel costs. The BOCC shall provide RFTA with a copy of any audit report within thirty (30) days following receipt by the BOCC. In addition, if requested RFTA will provide the BOCC with a copy of its annual audit within thirty (30) days of the BOCC's request.
- k. Claim Notification. RFTA shall immediately notify the BOCC, through the Senior Programs Manager, of any accident involving the Traveler and any claim or lawsuit made against the Traveler or RFTA in writing in accordance with paragraph 15, and shall cooperate with the BOCC in responding to all complaints, claims or suits. Passenger Complaints shall further be handled in accordance with paragraph 6 of Attachment No. 1.
- l. Funding Sources. RFTA and the BOCC shall cooperate with each other to identify and apply for grants, donations, and other funding opportunities for both the purchase of vehicles and operational funding associated with providing senior transportation services.
- m. Cost Methodology. RFTA acknowledges and agrees to the Cost Methodology related to the allocation of senior programs transportation services agreed to in the 2020 MOU as amended.

7. BOCC Responsibilities. In order to accomplish the purposes of this IGA, the BOCC, directly or through DHS, agrees perform the following:

- a. Compensation. For calendar year 2020, the BOCC shall pay RFTA the amount set forth in paragraph 5 (**\$494,017.41**) for the services provided in accordance with this Agreement. Payment will be made in twelve (12) equal monthly payments beginning no later than February 26, 2020 and each 10<sup>th</sup> day of the month thereafter during the 2020 term of this IGA.
- b. Functional Assessment Evaluations. The BOCC agrees to assign a qualified DHS staff member to perform functional assessments of those individuals who wish to apply for Traveler services. The selected staff member may be the Senior Programs Manager identified in paragraph 15 ("Senior Programs Manager") or her designees and must be certified to determine eligibility for service. RFTA and DHS agree to use the same assessment instrument and to utilize the following process:

- (1) RFTA will notify the DHS Manager of every potential new client either presumed to be eligible for transportation services.
- (2) The DHS Manager will send an application to the self-identified potential Traveler client.
- (3) Upon receipt of a completed application, the DHS Manager or designees will schedule and complete the functional assessment.
- (4) RFTA Supervisor and the DHS Manager will participate in scheduling a vehicle for use during the assessment.
- (5) Certified RFTA staff will be available to schedule and complete assessments in conjunction with the DHS Manager.

- c. Training Assistance. The BOCC will make appropriate DHS personnel available to train Traveler staff, drivers, and volunteers with respect to the appropriate skills and sensitivities necessary to serve older and disabled adult passengers.
- d. Funding Sources. RFTA and the BOCC shall cooperate with each other to identify and apply for grants, donations, and other funding opportunities for both the purchase of vehicles and operational funding associated with providing senior transportation services.
- e. Complaint and Claim Cooperation. The BOCC shall cooperate with RFTA to respond to passenger complaints and claims of which the County has been notified by RFTA in accordance with paragraph 6(1).
- f. Bilingual Literature. The BOCC agrees to provide written information regarding the services provide for distribution by the Traveler in both English and Spanish.
- g. Fuel Access. The BOCC agrees to grant access to Traveler vehicles to the BOCC fueling stations by means of the Garfield County's gas fueling system. All fuel costs will be paid by RFTA, the expense for which may be credited to the monthly invoice amount set forth in paragraph 7(a).

8. Termination. Either Party may terminate this IGA upon a minimum of thirty (30) calendar days after the date of written notification by the other Party. Such termination may be with or without cause. Upon such termination, RFTA shall be entitled to compensation for operation of the transportation services provided prior to the date of termination.

Unexpended funds shall be returned to the BOCC and all vehicles and equipment shall be conveyed or assigned to the BOCC, in accordance with paragraph 6(d).

9. Indemnification. To the extent permitted by law, the Parties shall hold harmless, indemnify and defend the other, including the other's employees, officers, agents, and assigns, from any claim, lawsuit or award of damages, to the extent such claim, lawsuit or award arises from the action or inaction of that party's officers, employees and agents. Nothing herein shall be interpreted as a waiver of governmental immunity to which the BOCC or RFTA would otherwise be entitled under C.R.S. § 24-6-101, *et seq.*

10. Appropriation. This IGA is expressly contingent upon appropriation and budgeting for the costs required herein. Should either RFTA or the BOCC fail to appropriate or have available sufficient funds to pay for the costs of the obligations set forth herein, this IGA shall be considered of no force and effect, except to the extent that the BOCC has tendered payment to RFTA as set forth herein.

11. Whole Agreement. This IGA sets forth the whole agreement of the Parties. No representation, either verbal or written, shall be considered binding to the extent it is not set forth herein.

12. Amendment and Assignment. This IGA may be amended, altered, or modified solely through a written agreement signed by both Parties. This IGA may not be assigned without written agreement.

13. Facsimiles and Counterparts. This IGA and all documents required for performance may be signed in counterparts. Facsimile signatures may be substituted for originals on such documents.

14. Notice and Identity of Administrators and Contact Persons. Notices required under this IGA shall be in writing and may be hand-delivered, sent by receipted delivery service or certified mail, return receipt requested, postage prepaid, or delivered electronically to the addresses and authorized representatives, identified below. Any Party by notice so given may change the address to which future notices shall be sent, as well as the identity of the IGA Administrator.

Notice to RFTA:	Dan Blankenship, Chief Executive Officer
Administrator	Roaring Fork Transportation Authority
Contact Person	2307 Wulfsohn Road
	Glenwood Springs, CO 81601
	Phone: (970) 384-4981
	Fax: (970) 945-7386
	E-mail: <a href="mailto:dblankenship@rfta.com">dblankenship@rfta.com</a>

Notice to BOCC: Sharon Longhurst-Pritt, DHS Director  
Administrator 195 West 14<sup>th</sup> Street  
Rifle, CO 81650  
Phone: (970) 625-5282, Ext 3265  
Fax: (970) 625-0927  
E-mail: [spritt@garfield-county.com](mailto:spritt@garfield-county.com)

Contact Person  
For BOCC: Judy Martin, Senior Programs Manager  
195 West 14<sup>th</sup> Street  
Rifle, CO 81650  
Phone: (970) 945-9191, ext. 3061  
Fax: (970) 928-0465  
E-mail: [jumartin@garfield-county.com](mailto:jumartin@garfield-county.com)

15. Authority. Each person signing this IGA represents and warrants that said person is fully authorized to enter into and execute this document and bind the Party represented.

16. Governing Law. The laws of the State of Colorado shall govern the validity, performance and enforcement of this IGA. Venue for any action pursuant to this IGA shall lie in Garfield County, Colorado.

**IN WITNESS WHEREOF**, the Parties have executed originals of this IGA to be effective on the date of the last signature set forth below.

ATTEST:

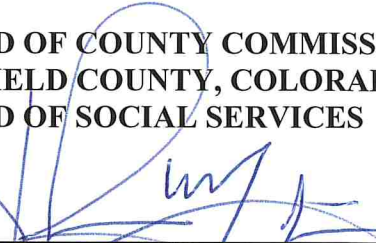
  
Clerk to the Board

ATTEST:

\_\_\_\_\_  
Clerk to the RFTA Board of Directors



**BOARD OF COUNTY COMMISSIONERS  
GARFIELD COUNTY, COLORADO and  
BOARD OF SOCIAL SERVICES**

By:   
John Martin, Chair

**ROARING FORK TRANSPORTATION  
AUTHORITY**

By: \_\_\_\_\_  
\_\_\_\_\_, Chair

Notice to BOCC: Sharon Longhurst-Pritt, DHS Director  
Administrator 195 West 14<sup>th</sup> Street  
Rifle, CO 81650  
Phone: (970) 625-5282, Ext 3265  
Fax: (970) 625-0927  
E-mail: [spritt@garfield-county.com](mailto:spritt@garfield-county.com)

Contact Person  
For BOCC: Judy Martin, Senior Programs Manager  
195 West 14<sup>th</sup> Street  
Rifle, CO 81650  
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ATTEST:

**BOARD OF COUNTY COMMISSIONERS  
GARFIELD COUNTY, COLORADO and  
BOARD OF SOCIAL SERVICES**


\_\_\_\_\_  
Clerk to the Board

By: \_\_\_\_\_  
\_\_\_\_\_, Chair

ATTEST:

**ROARING FORK TRANSPORTATION  
AUTHORITY**

  
\_\_\_\_\_  
Clerk to the RFTA Board of Directors

By:   
\_\_\_\_\_  
Arthur Riddile, Chair

## **INDEX OF ATTACHMENTS**

Attachment No. 1: 2020 RFTA Scope of Services

Exhibit A: 2020 Vehicle Inventory

Exhibit B: 2020 Senior Transportation Schedule

Exhibit C: 2020 County Holidays

Attachment No. 2: 2020 7-Party Memorandum of Understanding

## Attachment No. 1 to Traveler IGA 2020

### RFTA SCOPE OF SERVICES

1. Service Description: The services to be performed by RFTA shall include, but not be limited to, scheduling the most appropriate and cost-effective trips, providing individual transportation services on a pre-arranged and/or scheduled basis for all eligible Garfield County residents. The present 2020 Vehicle Inventory and Current Traveler Schedule are attached as Exhibits A and B, respectively. All of the items specified below shall be documented, updated, and maintained in written form by RFTA and shall be made available to the County upon request.

2. Services Provided. RFTA shall be responsible for day-to-day administration and provision of the Traveler bus services in Garfield County, including:

- a. Provide Garfield County trips to congregate meal sites, medical-related appointments locally, social activities, paid and volunteer employment, and to activities of daily living destinations as agreed to by the County and RFTA and providing at least one trip per month to the City of Grand Junction for medical-related appointments.
- b. Maintain the Traveler schedule including days of the week (currently 5 days a week), excluding Garfield County Holidays (see Exhibit C), number of rides provided by jurisdiction, starting location, destinations, and type of service (i.e., wheelchair accessible, curb to curb, driver assisted transportation).
- c. Deliver meals from the Valley View Hospital kitchen to the East Garfield meal sites, excluding Sunnyside Retirement Center, and from the Rifle Senior Center kitchen to the West Garfield meal sites as identified by Garfield County Senior Programs. Meals shall be transported in a cambro and be properly secured in the vehicles.
- d. Provide all personnel services, including but not limited to recruiting, hiring, performing background checks, training, supervising and monitoring qualified Traveler staff including program managers, drivers, dispatchers, schedulers, and others, according to applicable law, rules and regulations.
- e. Coordinate the training of Traveler staff regarding the special skills and sensitivity needed when serving senior citizens and adults with disabilities utilizing the Traveler.
- f. Coordinate between the Traveler and the RFTA fixed route service to maximize services in Garfield County for senior citizens and adults with disabilities.

- g. Work with the Garfield County Senior Programs Manager and DHS Finance Director toward a mutually agreed upon format for performance and fiscal reporting and on the report submission schedule.
- h. Distribute information on the Traveler provided by the BOCC in English and Spanish, with the assistance of Garfield County Senior Programs, including Traveler usage rules and information on the Garfield County Senior Programs.
- i. Carry out Traveler operations in accordance with applicable federal, state and local rules, regulations, statutes, laws, and policies and procedures.
- j. Discuss any major purchase, e.g. communication equipment or new vehicles, for which funds provided under this IGA will be used, with the Garfield County Senior Programs Manager. Any vehicles and equipment purchased with contract funds shall be conveyed to the BOCC and shall be returned to the possession of the BOCC if RFTA ceases to provide services described herein.
- k. Maintain the confidentiality of all users of the Traveler.
- l. Participate in the Garfield Emergency Operations when necessary.

3. Vehicles: RFTA shall:

- a. Regularly maintain, and keep in a good quality, attractive, and safe condition all vehicles identified on the Vehicle Inventory list attached as Exhibit A and used in providing Traveler transportation services. In the event of mechanical breakdown by a vehicle which results in the removal of a vehicle from service, RFTA shall have a reasonable time during that same day within which to replace the affected vehicle.
- b. License, register and insure all vehicles used in the Traveler identified on Exhibit A and add the BOCC as a “loss payee” or “additional insured,” as appropriate, along with the lien holders identified on the vehicle titles or registrations.
- c. Provide proof of current registration and insurance in accordance with paragraph 3(b) to the DHS Senior Programs Manager for calendar year 2020.
- d. Allow the BOCC to change signage on the Traveler vehicles to reflect program management by Garfield County, RFTA and organizations providing funding.

4. Collection of Revenue: RFTA shall develop a procedure for offering users of the Traveler the opportunity to contribute to the costs of the services, and shall not deny services if a passenger cannot contribute. RFTA shall collect any fares from Traveler passengers and provide such collections to the BOCC through the DHS Senior Programs Manager on a weekly basis.

5. Service Reports and Audit: RFTA shall submit to the BOCC, through the Senior Programs Manager in the Department of Human Services, a monthly report due on the 10<sup>th</sup> of the following month. The report will include the following information:

- the actual route hours and miles incurred
- specific number of one-way rides provided during the prior month by each jurisdiction, indicating type of ride and including whether the ride was ADA, Para-transit, Assisted, Lift Ride or Wheelchair.
- the number of trips denied and the reasons denied
- the use of a waiting list, if a list is required
- variance in the Traveler's user numbers or expenditures. RFTA shall alert the County with possible remedies and adjustments if user figures or dollars expended rise or fall significantly.
- amount of program income received from Traveler ridership
- number of persons with disabilities who are not senior citizens utilizing the Traveler
- completed and updated Rider Information including any re-assessments and new functional assessments completed during the month.

6. Passenger Complaints. Every complaint, concern or suggestion concerning the Traveler shall be responded to as promptly as practicable. RFTA shall maintain a program providing a reasonable opportunity for users of the Traveler to render complaints, suggestions, and comments concerning the Traveler. RFTA shall provide the BOCC, through its Senior Programs Manager, with copies of all communications received by customers on a monthly basis, by the 20th of the month following the month in which they occurred.

7. Traveler Drivers: RFTA shall ensure that all Traveler drivers comply with all local, state and federal laws and regulations applicable to providing transit services. In recognition of the quality and care of services provided by RFTA and the importance of a first impression made on the public, RFTA management shall monitor the following appearance standards for drivers on the Traveler routes:

- a. Drivers shall present a neat, clean, hygienic and professional appearance at all times.
- b. Smoking, chewing tobacco, or reading personal materials shall not be permitted while boarding or transporting passengers.
- c. The cleanliness and appearance of the interior and exterior of each van.

**EXHIBIT "A"**  
**2020 TRAVLER VEHICLE INVENTORY**

	License Plate	Vehicle Number	Common Staging area	Year	Vehicle Make & Model	# Passengers	VIN	Liability	Access Use
1	799JCI	G3	GWS	2004	Ford E450 SD - Startrans	14	1 FDXE45S33HB90587	X	Lift
2	798JCI	G4	GWS	2005	Ford E350 SD - Startrans	14	1 FDWE35S94HB52403	X	Lift
3	795JCI	G5	ADMIN - GWS	2005	Pontiac Montana AWD PV	5	1GMDX33L85D277432	X	
4	794JCI	G7	ADMIN - RIFLE	2006	Tovota Van -Sienna	5	5TDZA23C16S460666	X	
5	796JCI	G8	GWS	2007	Ford E450 -Senator S II	14	1FDXE45S760B15709	X	Lift
6	377VHC	G11	RIFLE	2009	Ford E 450 SD - StarCraft	14	1FDEE45SX9DA61905	X	Lift
7	378VHC	G12	RIFLE	2009	Ford E350 SD - Goshen Pacer	8	1FDEE35L49DA88564	X	Lift
8	528 RUQ	G14	GWS - CNG	2015	Ford E450 SD - Glaval	14 - 2WC	1FDFE4FS9FDA12107	X	Lift - Rear
9	529 RUQ	G15	GWS - CNG	2015	Ford E450 SD - Glaval	14 - 2WC	1FDF4FS6FDA30502	X	Lift - Rear
10	OHK929	G16	RIFLE	2018	Ford E450 SD - Glaval	14 - 2WC	1FDFE4FS0JDC31000	X	Lift - Rear
11	OHK930	G17	RIFLE	2018	Ford E450 SD - Glaval	14 - 2WC	1FDFE4FS2JDC31001	X	Lift - Rear

**EXHIBIT “B”**  
**2020 TRAVELER TRANSPORTATION SCHEDULE**

<b>COMMUNITY</b>	<b>DAY OF WEEK OR MONTH</b>	<b>SERVICE DESCRIPTION</b>	<b>NORMAL HOURS OF OPERATION</b>	<b>NUMBER OF VEHICLES</b>
<b>Glenwood Springs</b>	Monday- Friday	Customer transportation and/or local shopping	8 a.m. – 5 p.m.	2-4
	Tuesday	Meal transportation	11 a.m. – 2 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Glenwood, New Castle, Silt, New Castle & Rifle	8 a.m. – 5 p.m.	1
	Friday	Meal transportation	11 a.m. – 2 p.m.	1
<b>Carbondale</b>	Monday – Friday	Customer transportation and/or local shopping	8 a.m. – 5 p.m.	1
	Wednesday	Meal transportation and local shopping	11 a.m. – 4 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Glenwood, Silt, New Castle and Rifle	8 a.m. – 5 p.m.	1
	Thursday	Battlement Mesa to Carbondale with stops in Glenwood, Silt, New Castle and Rifle	8 a.m. – 5 p.m.	1
<b>Rifle</b>	Monday	Customer transportation	8 a.m. – 5 p.m.	2
	Tuesday	Customer transportation/Meal transportation	8 a.m. – 5 p.m.	2-3
	Wednesday	Customer transportation/ Shopping	8 a.m. – 5 p.m.	3-4
	Thursday	Customer transportation/Meal transportation	8 a.m. – 5 p.m.	2-3
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Glenwood, Silt and New Castle	8 a.m. – 5 p.m.	2-3

COMMUNITY	DAY OF WEEK OR MONTH	SERVICE DESCRIPTION	NORMAL HOURS OF OPERATION	NUMBER OF VEHICLES
	Thursday	Battlement Mesa to Carbondale with stops in Glenwood, Silt, New Castle and Rifle	8 a.m. – 5 p.m.	1
	Friday	Customer transportation/Meal transportation	8 a.m. – 5 p.m.	2-3
<b>Battlement Mesa</b>	Monday – Friday	On call basis for customers	8 a.m. – 5 p.m.	1
	Tuesday	Shopping day in Rifle	8 a.m. – 5 p.m.	1
	Wednesday	Meal transportation/Local transportation	11 a.m. – 2 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Battlement Mesa to Carbondale with stops in Rifle, Silt, New Castle, and Glenwood Springs	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa	8 a.m. – 5 p.m.	1
<b>Silt</b>	Monday – Friday	On call basis for customers	8 a.m. – 5 p.m.	1
	Wednesday	Meal transportation/shopping	11 a.m. – 4 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Battlement Mesa to Carbondale with stops in Rifle, Silt, New Castle, Glenwood Springs and Carbondale	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Rifle	8 a.m. – 5 p.m.	1
<b>New Castle</b>	Monday – Friday	On call basis for customers	8 a.m. – 5 p.m.	1
	Monday	Meal transportation/shopping	11 a.m. – 4:00 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Battlement Mesa to Carbondale with stops in Glenwood Springs and Carbondale	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Silt, Rifle	8 a.m. – 5 p.m.	1

**EXHIBIT “C”**  
**2020 GARFIELD COUNTY HOLIDAY SCHEDULE**

Wednesday, January 1<sup>st</sup> – New Year’s Day  
Monday, February 17<sup>th</sup> – President’s Day  
Monday, May 25<sup>th</sup> – Memorial Day  
Friday, July 3<sup>rd</sup> – Independence Day  
Monday, September 7<sup>th</sup> – Labor Day  
Wednesday, November 11<sup>th</sup> – Veteran’s Day  
Thursday, November 26<sup>th</sup> – Thanksgiving Day  
Friday, November 27<sup>th</sup> – Post Thanksgiving Day  
Thursday, December 24<sup>th</sup> – Christmas Eve Day  
Friday, December 25<sup>th</sup> – Christmas Day

**Attachment No. 2 to Traveler IGA 2020**

**7-Party Memorandum of Understanding 2020**

**TOWN OF NEW CASTLE - BILLS ALLOWED SUMMARY - October 2020**

10/2020 INVOICES PAID	\$201,669.77
VIX PARK LOAN PAYMENT	5,129.61
NET PAYROLL (2)	114,531.99
FED & STATE EMPLOYMENT TAXES (2)	45,948.57
RETIREMENT PLAN PAYMENTS (2)	18,983.70
FLEX SPENDING PAYMENTS (thru 10.30.20)	2,182.51
CREDIT CARD FEES	<u>1,378.73</u>
<b>10/2020 TOTAL PAYMENTS</b>	<b><u>\$ 389,824.88</u></b>

LESS CAPITAL EXPENDITURES *	(15,502.79)
LESS CHARGE-BACKS **	(2,962.00)
LOAN PAYMENTS	-
REC CENTER DEPOSIT REFUNDS	<u>(600.00)</u>

10/2020 OPERATING EXPENSES: **\$370,760.09**

**\* CAPITAL:**

SGM-LoVa Trail Planning Grant	10,995.50
SGM-LoVa Trail Constr Grant	1,519.50
Bulk Water Station-various vendors	<u>2,987.79</u>

**\*\*CHARGE-BACKS:**

Developer costs	2,962.00
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Total 15,502.79

2,962.00

Report Criteria:  
 Detail report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
165	Action Shop Serices, Inc.	SI117933	parts for line trimmers-pks	10/08/2020	26.71	.00	26.71	51642	10/14/2020
Total 165:					26.71	.00	26.71		
213	AFLAC	845679	10/20 premium	10/12/2020	870.53	.00	870.53	51695	10/30/2020
Total 213:					870.53	.00	870.53		
325	All State Communications,l	34807	electrical repair Tahoe-ps	09/10/2020	368.00	.00	368.00	51643	10/14/2020
		34820	vehicle lighting for Tahoe-p	09/23/2020	1,361.00	.00	1,361.00	51643	10/14/2020
Total 325:					1,729.00	.00	1,729.00		
377	Alpine Bank	104337 09-2	Team Sidelines-software u	09/10/2020	39.00	.00	39.00	51638	10/02/2020
		104337 09-2	Amazon-footballs for flag fo	09/10/2020	90.23	.00	90.23	51638	10/02/2020
		104337 09-2	Amazon-footballs for flag fo	09/10/2020	70.24	.00	70.24	51638	10/02/2020
		104337 09-2	Scheels-volleyball equipme	09/10/2020	173.10	.00	173.10	51638	10/02/2020
		104337 10/2	Amazon-wall clocks for co	10/10/2020	32.38	.00	32.38	51696	10/30/2020
		104337 10/2	CO Parks & Rec Assn-conf	10/10/2020	149.00	.00	149.00	51696	10/30/2020
		104337 10/2	Amazon-tape measure-rec	10/10/2020	36.15	.00	36.15	51696	10/30/2020
		104337 10/2	Hogback Pizza-Hogback H	10/10/2020	20.00	.00	20.00	51696	10/30/2020
		108742 09/2	Adobe subscription-bldg &	09/10/2020	14.99	.00	14.99	51638	10/02/2020
		108742 09/2	OSM-shipping-wtr	09/10/2020	25.00	.00	25.00	51638	10/02/2020
		108742 10/2	Adobe subscription-b&p	10/10/2020	14.99	.00	14.99	51696	10/30/2020
		108742 10/2	OSM-shipping-water	10/10/2020	25.00	.00	25.00	51696	10/30/2020
		109260 09/2	City Market-disinfectant su	09/10/2020	40.50	.00	40.50	51638	10/02/2020
		109260 09/2	City Market-hand sanitizer-	09/10/2020	4.65	.00	4.65	51638	10/02/2020
		109260 09/2	City Market-office supplies-	09/10/2020	6.61	.00	6.61	51638	10/02/2020
		109260 09/2	City Market-office supplies-	09/10/2020	10.81	.00	10.81	51638	10/02/2020
		109260 09/2	Vistaprint-business cards-p	09/10/2020	32.66	.00	32.66	51638	10/02/2020
		109260 09/2	Amazon-vacuum cleaner-p	09/10/2020	87.35	.00	87.35	51638	10/02/2020
		109260 09/2	Command Presence Traini	09/10/2020	149.00	.00	149.00	51638	10/02/2020
		109260 09/2	Sirchie-finger printing equip	09/10/2020	94.64	.00	94.64	51638	10/02/2020
		109260 10/2	City Market-Lysol, disinfect	10/10/2020	51.86	.00	51.86	51696	10/30/2020
		109260 10/2	City Market-office supplies-	10/10/2020	4.04	.00	4.04	51696	10/30/2020
		109260 10/2	City Market-office supplies-	10/10/2020	12.42	.00	12.42	51696	10/30/2020
		109260 10/2	Amazon-tech computer-ps	10/10/2020	49.99	.00	49.99	51696	10/30/2020
		109260 10/2	Amazon-computer accesso	10/10/2020	46.75	.00	46.75	51696	10/30/2020
		124269 09/2	trainig meal-ps	09/10/2020	38.31	.00	38.31	51638	10/02/2020
		124269 09/2	Burger King-trainig meal-ps	09/10/2020	13.40	.00	13.40	51638	10/02/2020
		124269 09/2	Eagles Mart-training meal-	09/10/2020	21.65	.00	21.65	51638	10/02/2020
		124269 09/2	The B&C-training meal-ps	09/10/2020	13.94	.00	13.94	51638	10/02/2020
		124269 09/2	Isle Casino Hotel-training l	09/10/2020	96.09	.00	96.09	51638	10/02/2020
		124269 10/2	O'Reilly First Call-equip ma	10/10/2020	230.62	.00	230.62	51696	10/30/2020
		14239 10/20	Hogback Pizza-team meal-	10/10/2020	60.35	.00	60.35	51696	10/30/2020
		18511 10/20	Red Wing-work boots Jack	10/10/2020	159.99	.00	159.99	51696	10/30/2020
		26324 10/20	CO Cert Wtr Prof-training-	10/10/2020	85.00	.00	85.00	51696	10/30/2020
		29094 09/20	Walmart-budget binders, th	09/10/2020	131.75	.00	131.75	51638	10/02/2020
		29094 09/20	LogMeln-annual renewal-w	09/10/2020	419.50	.00	419.50	51638	10/02/2020
		29094 09/20	LogMeln-annual renewal-w	09/10/2020	420.49	.00	420.49	51638	10/02/2020
		32181 09/20	CO Mtn News Media-ad for	09/10/2020	199.50	.00	199.50	51638	10/02/2020
		32181 09/20	Mtn Marketplace-ad for Par	09/10/2020	199.50	.00	199.50	51638	10/02/2020
		32181 10/20	88 Grill-team lunch-sts	10/10/2020	89.50	.00	89.50	51696	10/30/2020
		42362 10/20	Supply House-16 dual che	10/10/2020	747.91	.00	747.91	51696	10/30/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		42362 10/20	RedWing-work boots-Justi	10/10/2020	186.17	.00	186.17	51696	10/30/2020
		43188 09/20	faxpipe.com-2 admin fax lin	09/10/2020	10.95	.00	10.95	51638	10/02/2020
		43188 09/20	CO Municipal Clerks Assn-	09/10/2020	50.00	.00	50.00	51638	10/02/2020
		43188 09/20	Zoom-meetings subscriptio	09/10/2020	16.21	.00	16.21	51638	10/02/2020
		43188 09/20	Walmart-75' ethernet cable	09/10/2020	16.97	.00	16.97	51638	10/02/2020
		43188 09/20	Target-picture frame for Pol	09/10/2020	17.64	.00	17.64	51638	10/02/2020
		43188 09/20	City Market-cleaning suppli	09/10/2020	37.53	.00	37.53	51638	10/02/2020
		43188 09/20	Indeed.com-ad for Parks M	09/10/2020	293.71	.00	293.71	51638	10/02/2020
		43188 101/2	paypal-charge to be disput	10/10/2020	99.00	.00	99.00	51696	10/30/2020
		43188 101/2	faxpipe-2 fax lines-admin	10/10/2020	32.05	.00	32.05	51696	10/30/2020
		43188 101/2	Indeed-job ad for admin as	10/10/2020	14.29	.00	14.29	51696	10/30/2020
		43188 101/2	Zoom-online meetings Sep	10/10/2020	16.21	.00	16.21	51696	10/30/2020
		54490 09/20	Staples-office supplies-ad	09/10/2020	23.77	.00	23.77	51638	10/02/2020
		54490 09/20	Adobe pro subscription-ad	09/10/2020	14.99	.00	14.99	51638	10/02/2020
		54490 10/20	10/2020 adobe subscption	10/10/2020	14.99	.00	14.99	51696	10/30/2020
		62667 09/20	CO Cert Water Prof Exam-t	09/10/2020	100.00	.00	100.00	51638	10/02/2020
		64801 10/20	Rieger Motors-vehicle main	10/10/2020	115.49	.00	115.49	51696	10/30/2020
		65405 09/20	USPS-certified mail-b&p	09/10/2020	6.95	.00	6.95	51638	10/02/2020
		65405 09/20	USPS-certified mail-b&p	09/10/2020	6.95	.00	6.95	51638	10/02/2020
		65405 09/20	Amazon-office supplies-Pu	09/10/2020	36.68	.00	36.68	51638	10/02/2020
		65405 10/20	Staples-toner& paper-b&p	10/10/2020	94.49	.00	94.49	51696	10/30/2020
		65405 10/20	UPSP-certified mail-b&p	10/10/2020	6.95	.00	6.95	51696	10/30/2020
		65405 10/20	Staples-toner & paper-adm	10/10/2020	253.45	.00	253.45	51696	10/30/2020
		65405 10/20	Staples-toner & paper-rec	10/10/2020	15.00	.00	15.00	51696	10/30/2020
		65405 10/20	Staples-toner & paper-pks	10/10/2020	15.00	.00	15.00	51696	10/30/2020
		65405 10/20	Staples-toner & paper-wate	10/10/2020	15.00	.00	15.00	51696	10/30/2020
		65405 10/20	Staples-toner & paper-w/w	10/10/2020	15.00	.00	15.00	51696	10/30/2020
		74233 09/20	City Market-light bulbs for T	09/10/2020	28.11	.00	28.11	51638	10/02/2020
		74233 09/20	City Market-batteries for C	09/10/2020	17.30	.00	17.30	51638	10/02/2020
		74233 09/20	Textrol-Jabobsen mower p	09/10/2020	122.90	.00	122.90	51638	10/02/2020
		74233 09/20	Amazon-air compressor m	09/10/2020	419.99	.00	419.99	51638	10/02/2020
		74233 09/20	OReillys First Call-compres	09/10/2020	49.99	.00	49.99	51638	10/02/2020
		74233 09/20	Lowes-marking paint, glove	09/10/2020	114.49	.00	114.49	51638	10/02/2020
		74233 09/20	O'Reillys First Call-grease-	09/10/2020	13.47	.00	13.47	51638	10/02/2020
		74233 10/20	Lowes-batteries for Town H	10/10/2020	9.94	.00	9.94	51696	10/30/2020
		74233 10/20	Lowes-toilet repair parts-co	10/10/2020	29.64	.00	29.64	51696	10/30/2020
		74233 10/20	parts warehouse-saw repai	10/10/2020	67.73	.00	67.73	51696	10/30/2020
		74233 10/20	O'Reilly First Call-air hose,	10/10/2020	36.51	.00	36.51	51696	10/30/2020
		74233 10/20	Northern Tool & Equip-plow	10/10/2020	107.29	.00	107.29	51696	10/30/2020
		76907 09/20	Office Max-office supplies-	09/10/2020	164.95	.00	164.95	51638	10/02/2020
		76907 09/20	OSM-shipping-wtr	09/10/2020	25.00	.00	25.00	51638	10/02/2020
		76907 09/20	FedEx-shipping-wtr	09/10/2020	13.85	.00	13.85	51638	10/02/2020
		76907 09/20	Amazon-pump for clearwell	09/10/2020	59.98	.00	59.98	51638	10/02/2020
		76907 09/20	Hogback Pizza-food for wa	09/10/2020	51.46	.00	51.46	51638	10/02/2020
		76907 09/20	Amazon-pump for clearwell	09/10/2020	155.71	.00	155.71	51638	10/02/2020
		76907 09/20	FedEx-shipping-w/wtr	09/10/2020	26.56	.00	26.56	51638	10/02/2020
		76907 09/20	Walmart-water and scale-w	09/10/2020	43.68	.00	43.68	51638	10/02/2020
		76907 10/20	Amazon-ratchet straps-wtp	10/10/2020	33.98	.00	33.98	51696	10/30/2020
		76907 10/20	CO Cert Wtr Prog-training-	10/10/2020	85.00	.00	85.00	51696	10/30/2020
		76907 10/20	Hach-repair for HQ4oD mul	10/10/2020	534.50	.00	534.50	51696	10/30/2020
		77442 09/20	Office Depot-office supplies	09/10/2020	32.35	.00	32.35	51638	10/02/2020
		77442 09/20	Lazy Bear Rest-lunch for C	09/10/2020	150.45	.00	150.45	51638	10/02/2020
		77442 10/20	City Mkt-employee support	10/10/2020	37.52	.00	37.52	51696	10/30/2020
		77855 09/20	Amazon-face masks-ps C	09/10/2020	142.67	.00	142.67	51638	10/02/2020
		77855 09/20	Walmart-computer supplies	09/10/2020	100.12	.00	100.12	51638	10/02/2020
		77855 09/20	88 Grill-meeting M.S. meal-	09/10/2020	22.85	.00	22.85	51638	10/02/2020
		77855 09/20	Walmart-office supplies-ps	09/10/2020	33.19	.00	33.19	51638	10/02/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		77855 09/20	OpticsPlanet-gun parts bac	09/10/2020	64.68	.00	64.68	51638	10/02/2020
		77855 10/20	Taco Bell-training meal-ps	10/10/2020	4.01	.00	4.01	51696	10/30/2020
		77855 10/20	Charcoalburger-relay meal-	10/10/2020	29.70	.00	29.70	51696	10/30/2020
		77855 10/20	Advanced Police Concepts	10/10/2020	239.00	.00	239.00	51696	10/30/2020
		80750 09/20	radio ear buds-ps	09/10/2020	26.98	.00	26.98	51638	10/02/2020
		81048 09/20	Walmart-supplies for Arts &	09/10/2020	82.00	.00	82.00	51638	10/02/2020
		81048 09/20	Amazon-supplies for Arts &	09/10/2020	56.75	.00	56.75	51638	10/02/2020
		81048 09/20	Amazon-supplies for Arts &	09/10/2020	34.66	.00	34.66	51638	10/02/2020
		81048 10/20	Exquisite Design-bouquet f	10/10/2020	45.44	.00	45.44	51696	10/30/2020
		81048 10/20	Walart-supplies for piano pr	10/10/2020	162.41	.00	162.41	51696	10/30/2020
		81048 10/20	City Mkt-supplies for arts/e	10/10/2020	5.54	.00	5.54	51696	10/30/2020
		81048 10/20	SarahLukeCreative-supplie	10/10/2020	21.86	.00	21.86	51696	10/30/2020
		81048 10/20	Amazon-supplies for arts/e	10/10/2020	6.48	.00	6.48	51696	10/30/2020
		81048 10/20	Amazon-supplies for arts/e	10/10/2020	32.44	.00	32.44	51696	10/30/2020
		82376 09/20	Amazon-cleaning, disinfect	09/10/2020	25.18	.00	25.18	51638	10/02/2020
		82376 09/20	Amazon-office supplies-rec	09/10/2020	9.99	.00	9.99	51638	10/02/2020
		82376 09/20	Stop n Save-fuel-rec	09/10/2020	33.87	.00	33.87	51638	10/02/2020
		82376 09/20	Amazon-volleyball nets-rec	09/10/2020	55.04	.00	55.04	51638	10/02/2020
		87672 09/20	Adobe subscription-admin	09/10/2020	12.99	.00	12.99	51638	10/02/2020
		87672 09/20	Stop n Save-drinks for lunc	09/10/2020	6.43	.00	6.43	51638	10/02/2020
		87672 09/20	City Market-Council Retrea	09/10/2020	45.41	.00	45.41	51638	10/02/2020
		87672 09/20	Lowes-air purifier for Town	09/10/2020	702.22	.00	702.22	51638	10/02/2020
		87672 09/20	City Market-Town Hall supp	09/10/2020	38.30	.00	38.30	51638	10/02/2020
		87672 10/20	City Market-employee supp	10/10/2020	4.32	.00	4.32	51696	10/30/2020
		87672 10/20	Adobe-monthly subscriptio	10/10/2020	12.99	.00	12.99	51696	10/30/2020
		87672 10/20	City Market-card for Joe Eri	10/10/2020	6.48	.00	6.48	51696	10/30/2020
		87672 10/20	Target-Garden Club gifts-a	10/10/2020	34.75	.00	34.75	51696	10/30/2020
		87672 10/20	Lowes-Garden Club gifts-a	10/10/2020	179.70	.00	179.70	51696	10/30/2020
		87672 10/20	Target-Garden Club gifts-a	10/10/2020	9.49	.00	9.49	51696	10/30/2020
		87672 10/20	Lowes-Garden Club gifts-a	10/10/2020	59.90	.00	59.90	51696	10/30/2020
		87672 10/20	Colo drivers record ck-D. M	10/10/2020	9.97	.00	9.97	51696	10/30/2020
		87953 09/20	Village Inn Sterling-training	09/10/2020	15.78	.00	15.78	51638	10/02/2020
		87953 09/20	J&L Cafe-training meal-ps	09/10/2020	17.95	.00	17.95	51638	10/02/2020
		87953 09/20	The Grill-training meal-ps	09/10/2020	21.91	.00	21.91	51638	10/02/2020
		87953 09/20	Hot Java Express-training	09/10/2020	8.88	.00	8.88	51638	10/02/2020
		87953 09/20	Jimmy Johns-trainig meal-	09/10/2020	19.99	.00	19.99	51638	10/02/2020
		87953 09/20	The Gill-training meal-ps	09/10/2020	27.00	.00	27.00	51638	10/02/2020
		87953 09/20	Hot Java Express-training	09/10/2020	8.88	.00	8.88	51638	10/02/2020
		87953 09/20	Best Western Sundowner-t	09/10/2020	288.00	.00	288.00	51638	10/02/2020
		91187 09/20	Amazon-blades-parks	09/10/2020	23.95	.00	23.95	51638	10/02/2020
		91187 09/20	Amazon-fertilizer,oil-parks	09/10/2020	148.78	.00	148.78	51638	10/02/2020
		91187 10/20	Amazon-printer cartridge-p	10/10/2020	42.89	.00	42.89	51696	10/30/2020
		91187 10/20	Big Johns-tools-parks	10/10/2020	67.97	.00	67.97	51696	10/30/2020
		91187 10/20	Amazon-fertilizer applicator	10/10/2020	24.98	.00	24.98	51696	10/30/2020
		91187 10/20	Big Johns-tarp-parks	10/10/2020	15.99	.00	15.99	51696	10/30/2020
		91187 10/20	Big Johns-mounting hardw	10/10/2020	48.63	.00	48.63	51696	10/30/2020
		92946 09/20	Rieger Motors-oil change-p	09/10/2020	78.74	.00	78.74	51638	10/02/2020
		92946 10/20	Team Logo-hats for PD	10/10/2020	321.64	.00	321.64	51696	10/30/2020
		94488 09/20	Amazon-printer ink-w/wtr	09/10/2020	12.40	.00	12.40	51638	10/02/2020
		94488 09/20	Amazon-oil for sludge pum	09/10/2020	46.69	.00	46.69	51638	10/02/2020
		94488 09/20	Amazon-oil for sludge pum	09/10/2020	53.97	.00	53.97	51638	10/02/2020
		94488 10/20	Amazon-rubber gloves-wwt	10/10/2020	43.98	.00	43.98	51696	10/30/2020
		94488 10/20	Amazon-rubber gloves-wwt	10/10/2020	73.48	.00	73.48	51696	10/30/2020
		94488 10/20	Amazon-rubber gloves-wwt	10/10/2020	65.88	.00	65.88	51696	10/30/2020
Total 377:					12,002.82	.00	12,002.82		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
497	Alsco, Inc	LGRA241901	mats,mops cleaned-c.c.	10/08/2020	74.61	.00	74.61	51697	10/30/2020
		LGRA242389	mat,mops cleaned-comm c	10/22/2020	74.61	.00	74.61	51697	10/30/2020
Total 497:					149.22	.00	149.22		
1897	Caselle, Inc.	104956	10/20 software support-b&	10/01/2020	187.55	.00	187.55	51646	10/14/2020
		104956	10/20 software support-ad	10/01/2020	187.55	.00	187.55	51646	10/14/2020
		104956	10/20 software support-cou	10/01/2020	87.18	.00	87.18	51646	10/14/2020
		104956	10/20 software support-rec	10/01/2020	137.37	.00	137.37	51646	10/14/2020
		104956	10/20 software support-pks	10/01/2020	137.37	.00	137.37	51646	10/14/2020
		104956	10/20 software suppoort-sts	10/01/2020	185.52	.00	185.52	51646	10/14/2020
		104956	10/20 software support-wat	10/01/2020	458.73	.00	458.73	51646	10/14/2020
		104956	10/20 software support-w/	10/01/2020	458.73	.00	458.73	51646	10/14/2020
Total 1897:					1,840.00	.00	1,840.00		
1961	CEBT	INV 0038741	11/20 health ins premium	10/27/2020	46,177.36	.00	46,177.36	51698	10/30/2020
Total 1961:					46,177.36	.00	46,177.36		
1965	Cedar Networks	30296	10/20 internet-ps	10/01/2020	90.00	.00	90.00	51647	10/14/2020
		30296	10/20 internet-town hall	10/01/2020	45.00	.00	45.00	51647	10/14/2020
		30296	10/20 internet-w/wtr	10/01/2020	45.00	.00	45.00	51647	10/14/2020
		309288	10/20 internet-town hall	10/01/2020	180.00	.00	180.00	51647	10/14/2020
		309290	10/20 internet-comm ctr	10/01/2020	180.00	.00	180.00	51647	10/14/2020
Total 1965:					540.00	.00	540.00		
2077	Chelewski Pipe	162123	pvc elbow-pks	09/01/2020	8.41	.00	8.41	51699	10/30/2020
Total 2077:					8.41	.00	8.41		
2465	Colo. Dept. of Public Health	FGD2020038	annual drinking water perm	10/15/2020	865.00	.00	865.00	51700	10/30/2020
Total 2465:					865.00	.00	865.00		
2497	Colorado Analytical Lab	201013050	lab tests-wtp	10/20/2020	25.00	.00	25.00	51701	10/30/2020
		201013052	lab tests-wtp	10/19/2020	85.00	.00	85.00	51701	10/30/2020
		201014003	lab tests-wtp	10/20/2020	57.00	.00	57.00	51701	10/30/2020
Total 2497:					167.00	.00	167.00		
2625	Colorado West Hunter Equi	5665	tire changer & balancer ma	10/27/2020	364.76	.00	364.76	51702	10/30/2020
Total 2625:					364.76	.00	364.76		
2663	Commercial Tire Service, I	56684	tires-2009 Chevy-pks	10/12/2020	599.84	.00	599.84	51648	10/14/2020
		56684	tires-pks	10/12/2020	487.50	.00	487.50	51648	10/14/2020
		56684	tires-2017 Chevy-sts	10/12/2020	659.00	.00	659.00	51648	10/14/2020
		56684	tires-sts	10/12/2020	410.00	.00	410.00	51648	10/14/2020
Total 2663:					2,156.34	.00	2,156.34		
2709	Confluence Architecture	18 CRESTO	18 Crestone Way energy re	10/01/2020	172.50	.00	172.50	51649	10/14/2020
Total 2709:					172.50	.00	172.50		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
2729	Conoco Fleet	67801382	9/20 fuel-b&p	09/30/2020	37.42	.00	37.42	51650	10/14/2020
		67801382	9/20 fuel-admin	09/30/2020	6.94	.00	6.94	51650	10/14/2020
		67801382	9/20 fuel-admin	09/30/2020	113.14	.00	113.14	51650	10/14/2020
		67801382	9/20 fuel-ps	09/30/2020	1,658.39	.00	1,658.39	51650	10/14/2020
		67801382	9/20 fuel-pks	09/30/2020	708.24	.00	708.24	51650	10/14/2020
		67801382	9/20 fuel-sts	09/30/2020	252.84	.00	252.84	51650	10/14/2020
		67801382	9/20 fuel-wtr	09/30/2020	376.59	.00	376.59	51650	10/14/2020
		67801382	9/20 fuel-w/wtr	09/30/2020	314.45	.00	314.45	51650	10/14/2020
Total 2729:					3,468.01	.00	3,468.01		
2749	Consolidated Electrical Dist	4983-657619	wire for Anox minicas-wwtp	10/06/2020	364.32	.00	364.32	51703	10/30/2020
		4983-658342	wshers & electrical parts-st	10/09/2020	45.43	.00	45.43	51703	10/30/2020
Total 2749:					409.75	.00	409.75		
2897	Crabtree Red Canyon Auto	0103313.00	repairs to J. Hernandez ve	10/12/2020	963.69	.00	963.69	51651	10/14/2020
Total 2897:					963.69	.00	963.69		
3009	CT Electric & Automation, L	15553	electric troubleshooting at	10/21/2020	212.50	.00	212.50	51704	10/30/2020
Total 3009:					212.50	.00	212.50		
3425	Dodson Engineered Produ	265704	pipe support-Bulk Water St	09/25/2020	137.40	.00	137.40	51653	10/14/2020
		265705	pipe support-Bulk Water St	09/25/2020	68.70	.00	68.70	51653	10/14/2020
		265751	pipe fittings-bulk water stati	09/28/2020	226.50	.00	226.50	51653	10/14/2020
		265787	freight for pipe fittings-Bulk	09/29/2020	13.70	.00	13.70	51653	10/14/2020
		265891	freight for pipe fittings-Bulk	09/30/2020	41.53	.00	41.53	51653	10/14/2020
		266110	pipe fittings-bulk water stati	10/05/2020	339.41	.00	339.41	51653	10/14/2020
		266113 CM	credit for pipe fittings-bulk	10/05/2020	132.90-	.00	132.90-	51653	10/14/2020
		266114	pipe fittings-bulk water stati	10/05/2020	70.98	.00	70.98	51653	10/14/2020
		266553	freight for pipe fittings-Bulk	10/13/2020	12.68	.00	12.68	51705	10/30/2020
		266733	Asco valve for bulk water st	10/16/2020	272.18	.00	272.18	51705	10/30/2020
		266952	pipe fittings-bulk water stati	10/21/2020	70.98	.00	70.98	51705	10/30/2020
		267143	clear hose-wtr	10/27/2020	101.89	.00	101.89	51705	10/30/2020
Total 3425:					1,223.05	.00	1,223.05		
3509	Down Valley Septic & Drain	11841	tank pumping & wet well cl	09/16/2020	540.00	.00	540.00	51654	10/14/2020
		13389	restroom & handwash stati	09/22/2020	140.00	.00	140.00	51654	10/14/2020
Total 3509:					680.00	.00	680.00		
3529	DPC Industries, Inc.	737004227-2	chlorine-wtp	09/29/2020	763.30	.00	763.30	51655	10/14/2020
		DE73000885	chlorine demurrage-wtr	09/30/2020	90.00	.00	90.00	51706	10/30/2020
Total 3529:					853.30	.00	853.30		
3825	Environmental Process Co	8651	Sept 2020 EPC site visits-	09/30/2020	725.00	.00	725.00	51657	10/14/2020
Total 3825:					725.00	.00	725.00		
3925	Executech Utah, Inc	151573	9/20 firewall-b&p	09/30/2020	33.55	.00	33.55	51658	10/14/2020
		151573	9/20 firewall-admin	09/30/2020	39.96	.00	39.96	51658	10/14/2020
		151573	9/20 firewall-ps	09/30/2020	36.19	.00	36.19	51658	10/14/2020
		151573	9/20 firewall-rec	09/30/2020	38.08	.00	38.08	51658	10/14/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		151573	9/20 firewall-pks	09/30/2020	33.55	.00	33.55	51658	10/14/2020
		151573	9/20 firewall-sts	09/30/2020	40.72	.00	40.72	51658	10/14/2020
		151573	9/20 firewall-wtr	09/30/2020	77.66	.00	77.66	51658	10/14/2020
		151573	9/20 firewall-w/wtr	09/30/2020	77.29	.00	77.29	51658	10/14/2020
		Total 3925:			377.00	.00	377.00		
3953	Family Support Registry	10092020-A	Remittance ID 15120108 R	10/09/2020	142.61	.00	142.61	51660	10/14/2020
		10092020-B	Remittance ID 12733887 M	10/09/2020	213.23	.00	213.23	51660	10/14/2020
		10232020-A	Remittance ID 15120108 R	10/23/2020	142.61	.00	142.61	51707	10/30/2020
		10232020-B	Remittance ID 12733887 M	10/23/2020	213.23	.00	213.23	51707	10/30/2020
		Total 3953:			711.68	.00	711.68		
3991	Fastenal Company	CORIF10966	rubber gloves & bolts-wwtp	09/30/2020	21.46	.00	21.46	51661	10/14/2020
		CORIF10984	safety harness lanyard & gl	10/07/2020	102.67	.00	102.67	51661	10/14/2020
		CORIF10999	rubber gloves-wwtp	10/13/2020	60.86	.00	60.86	51708	10/30/2020
		CORIF11022	rubber gloves-wwtp	10/21/2020	21.92	.00	21.92	51708	10/30/2020
		Total 3991:			206.91	.00	206.91		
4081	Fite, Michelle	FALL 2020 FI	fall 2020 fitness classes-75	10/15/2020	887.25	.00	887.25	51709	10/30/2020
		Total 4081:			887.25	.00	887.25		
4089	Flag Resources Inc.	5860	road base-sts	09/30/2020	699.23	.00	699.23	51710	10/30/2020
		Total 4089:			699.23	.00	699.23		
4253	Freedom Mailing Service, I	39065	9/20 newsletter-admin	09/30/2020	22.57	.00	22.57	51662	10/14/2020
		39065	9/20 utility bills-water	09/30/2020	281.41	.00	281.41	51662	10/14/2020
		39065	9/20 utility bills-trash	09/30/2020	83.00	.00	83.00	51662	10/14/2020
		39065	9/20 utility bills-w/water	09/30/2020	281.40	.00	281.40	51662	10/14/2020
		Total 4253:			668.38	.00	668.38		
4341	Galls,LLC	016455710	uniform exp-ps	09/10/2020	20.08	.00	20.08	51663	10/14/2020
		016459377	uniform exp-ps	09/11/2020	14.10	.00	14.10	51663	10/14/2020
		016773190	gloves for ps	10/22/2020	31.02	.00	31.02	51711	10/30/2020
		016779141	uniforms-ps	10/23/2020	521.24	.00	521.24	51711	10/30/2020
		Total 4341:			586.44	.00	586.44		
4377	Garcia, Samuel & Leticia	OCT 2020	1/20 parking lot rent-eco de	10/01/2020	500.00	.00	500.00	51664	10/14/2020
		Total 4377:			500.00	.00	500.00		
4405	Garfield & Hecht, P.C.	19776	7/20 legal fees-wireless fac	08/31/2020	1,138.50	.00	1,138.50	51665	10/14/2020
		19777	8/20 legal fees-Marquardt	08/31/2020	157.50	.00	157.50	51665	10/14/2020
		197772	8/20 legal fees-general mat	08/31/2020	195.00	.00	195.00	51665	10/14/2020
		197773	8/20 legal fees-police dept	08/31/2020	1,293.20	.00	1,293.20	51665	10/14/2020
		197774	8/20 legal fees-unemploym	08/31/2020	624.50	.00	624.50	51665	10/14/2020
		197775	7/20 legal fees-misc Town l	08/31/2020	1,226.00	.00	1,226.00	51665	10/14/2020
		197778	8/20 legal fees-Filing 11 Ap	08/31/2020	2,502.50	.00	2,502.50	51665	10/14/2020
		197779	8/20 legal fees-Eagle Ridg	08/31/2020	147.00	.00	147.00	51665	10/14/2020
		197780	8/20 legal fees-COVID mat	08/31/2020	292.50	.00	292.50	51665	10/14/2020

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Total 4405:					7,576.70	.00	7,576.70		
4465	Garfield County Treasurer	197452	clean up day tire disposal	10/15/2020	150.00	.00	150.00	51712	10/30/2020
		197562	clean up day e-waste	10/16/2020	433.00	.00	433.00	51712	10/30/2020
		197679	cleanup day e-waste	10/17/2020	626.00	.00	626.00	51712	10/30/2020
		197758	clean up day tire disposal	10/19/2020	282.50	.00	282.50	51712	10/30/2020
		197780	clean up day tires & trash	10/19/2020	220.00	.00	220.00	51712	10/30/2020
		197807	clean up day e-waste	10/19/2020	803.00	.00	803.00	51712	10/30/2020
Total 4465:					2,514.50	.00	2,514.50		
4673	Glenwood Springs Auto Pa	571448	brakleen-wtp	10/05/2020	32.28	.00	32.28	51666	10/14/2020
Total 4673:					32.28	.00	32.28		
4697	Glenwood Springs, City of	598800	town clean up to dump	10/20/2020	56.00	.00	56.00	51713	10/30/2020
		598830	town clean up to dump	10/20/2020	33.93	.00	33.93	51713	10/30/2020
Total 4697:					89.93	.00	89.93		
4721	GMCO Corp.	20-2762	sanding material-sts	10/12/2020	2,478.31	.00	2,478.31	51667	10/14/2020
Total 4721:					2,478.31	.00	2,478.31		
5034	Gutierrez, Amy	OCT 2020	cleaning svc 10.15-10.29.2	10/30/2020	137.50	.00	137.50	51714	10/30/2020
		SEPT 2020	cleaning svc 9.3-10.1.20-p	09/30/2020	225.00	.00	225.00	51668	10/14/2020
Total 5034:					362.50	.00	362.50		
5057	Hach Company	12125394	repair for HQ40d multi-met	09/17/2020	534.50	.00	534.50	51669	10/14/2020
Total 5057:					534.50	.00	534.50		
5292	Hemelt, Kyla	OCT 2020 C	Oct 2020 Tues am craft clu	10/12/2020	120.00	.00	120.00	51670	10/14/2020
Total 5292:					120.00	.00	120.00		
5633	Impressions of Aspen Inc.	31342	office supplies-admin	09/24/2020	21.21	.00	21.21	51671	10/14/2020
Total 5633:					21.21	.00	21.21		
5681	Innereountain Dist. Co.	503476	toilet paper-parks	10/05/2020	56.75	.00	56.75	51672	10/14/2020
		503685	supplies-town hall	10/15/2020	58.63	.00	58.63	51717	10/30/2020
		503685	supplies-rec ctr	10/15/2020	58.62	.00	58.62	51717	10/30/2020
		503810	trash bags-pks	10/28/2020	120.70	.00	120.70	51717	10/30/2020
Total 5681:					294.70	.00	294.70		
6037	Karp, Neu, Hanlon, P.C.	26963	09/2020 legal fees - water	10/05/2020	700.00	.00	700.00	51718	10/30/2020
Total 6037:					700.00	.00	700.00		
6693	Lowes Business Acct/GEC	033027 6 10/	bleach for cleaning parks e	10/17/2020	4.26	.00	4.26	51719	10/30/2020
		033027 6 10/	toilets for comm center	10/17/2020	386.22	.00	386.22	51719	10/30/2020
		033027 6 10/	insulation-parks	10/17/2020	23.23	.00	23.23	51719	10/30/2020
		033027 6 10/	irrigation valve box lid-park	10/17/2020	2.98	.00	2.98	51719	10/30/2020

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		033027 6 10/	wood, trimmer line, flowers,	10/17/2020	406.94	.00	406.94	51719	10/30/2020
		033027 6 10/	paint & brushes for benche	10/17/2020	25.56	.00	25.56	51719	10/30/2020
		033027 6 10/	paint & stain-parks	10/17/2020	69.86	.00	69.86	51719	10/30/2020
		033027 6 10/	2x10 board for hook truck-s	10/17/2020	19.36	.00	19.36	51719	10/30/2020
		033027 6 10/	concrete for public works	10/17/2020	153.12	.00	153.12	51719	10/30/2020
		033027 6 10/	parts for wwtp	10/17/2020	179.29	.00	179.29	51719	10/30/2020
		033027 6 10/	parts for wwtp	10/17/2020	210.14	.00	210.14	51719	10/30/2020
		033027 6 10/	bolts for wtp	10/17/2020	6.36	.00	6.36	51719	10/30/2020
		033027 6 10/	parts for wtp	10/17/2020	107.45	.00	107.45	51719	10/30/2020
		033027 6 10/	supplies for bulk water stati	10/17/2020	621.48	.00	621.48	51719	10/30/2020
		033027 6 10/	return supplies for bulk wat	10/17/2020	114.24-	.00	114.24-	51719	10/30/2020
		033027 6 10/	supplies for bulk water stati	10/17/2020	370.12	.00	370.12	51719	10/30/2020
		033027 6 10/	maintenance parts-wwtp	10/17/2020	173.45	.00	173.45	51719	10/30/2020
		033027 6 10/	pipe fittings for bio-rem-ww	10/17/2020	5.55	.00	5.55	51719	10/30/2020
Total 6693:					2,651.13	.00	2,651.13		
7009	Maurer Miller , Amanda	142	10/20 jedge fee-court	10/19/2020	1,000.00	.00	1,000.00	51720	10/30/2020
Total 7009:					1,000.00	.00	1,000.00		
7109	MCPH Regional Lab	2856-20	bac-t test-water	10/06/2020	20.00	.00	20.00	51673	10/14/2020
		2857-20	bac-t test-water	10/06/2020	20.00	.00	20.00	51673	10/14/2020
		2858-20	bac-t test-water	10/06/2020	20.00	.00	20.00	51673	10/14/2020
		2859-20	bac-t test-water	10/06/2020	22.00	.00	22.00	51673	10/14/2020
		3013-20	bac-t test-water	10/21/2020	20.00	.00	20.00	51721	10/30/2020
		3014-20	bac-t test-water	10/21/2020	20.00	.00	20.00	51721	10/30/2020
		3015-20	bac-t test-water	10/21/2020	20.00	.00	20.00	51721	10/30/2020
Total 7109:					142.00	.00	142.00		
7605	Mountain Pest Control	1136257	pest control - town hall	09/23/2020	75.50	.00	75.50	51675	10/14/2020
Total 7605:					75.50	.00	75.50		
7637	Mountain Waste & Recyclin	0002292688	09/2020 trash-Town Hall	09/30/2020	32.55	.00	32.55	51676	10/14/2020
		0002292688	09/2020 trash-ps	09/30/2020	32.55	.00	32.55	51676	10/14/2020
		0002292688	09/2020 trash-comm ctr	09/30/2020	135.25	.00	135.25	51676	10/14/2020
		0002292688	09/2020 trash-pwf	09/30/2020	265.13	.00	265.13	51676	10/14/2020
		0002292688	09/20 porta jons-trash	09/30/2020	837.92	.00	837.92	51676	10/14/2020
		0002292688	09/2020 trash-w/water	09/30/2020	110.25	.00	110.25	51676	10/14/2020
		2299641	09/2020 trash service	09/30/2020	42,544.04	.00	42,544.04	51724	10/30/2020
Total 7637:					43,957.69	.00	43,957.69		
8041	Nichols, Debbie	OCT 2020	10/20 cell phone reimb-ad	10/01/2020	30.00	.00	30.00	51677	10/14/2020
Total 8041:					30.00	.00	30.00		
8357	Paper Wise	742082	doc shredding-admin	10/02/2020	50.00	.00	50.00	51678	10/14/2020
Total 8357:					50.00	.00	50.00		
8641	Pitney Bowes - Purchase P	SEPT 2020	postage-b&p	09/30/2020	32.00	.00	32.00	51679	10/14/2020
		SEPT 2020	postage-admin	09/30/2020	29.50	.00	29.50	51679	10/14/2020
		SEPT 2020	postage-ps	09/30/2020	7.50	.00	7.50	51679	10/14/2020
		SEPT 2020	postage-muni ct	09/30/2020	16.00	.00	16.00	51679	10/14/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		SEPT 2020	postage-rec ctr	09/30/2020	36.00	.00	36.00	51679	10/14/2020
		SEPT 2020	postage-sts	09/30/2020	36.00	.00	36.00	51679	10/14/2020
		SEPT 2020	postage-wtr	09/30/2020	72.26	.00	72.26	51679	10/14/2020
		SEPT 2020	postage-w/wtr	09/30/2020	72.24	.00	72.24	51679	10/14/2020
		Total 8641:			301.50	.00	301.50		
8646	SunCentral	41E9BED0	9/20 solar-admin	09/30/2020	55.64	.00	55.64	51685	10/14/2020
		41E9BED0	9/20 solar-rec	09/30/2020	181.86	.00	181.86	51685	10/14/2020
		41E9BED0	9/20 solar-pks	09/30/2020	42.51	.00	42.51	51685	10/14/2020
		41E9BED0	9/20 solar-sts	09/30/2020	71.45	.00	71.45	51685	10/14/2020
		41E9BED0	9/20 solar-st lights	09/30/2020	210.28	.00	210.28	51685	10/14/2020
		41E9BED0	9/20 solar-town hall	09/30/2020	55.65	.00	55.65	51685	10/14/2020
		41E9BED0	9/20 solar-wtp	09/30/2020	2,286.56	.00	2,286.56	51685	10/14/2020
		41E9BED0	9/20 solar-raw water	09/30/2020	621.37	.00	621.37	51685	10/14/2020
		41E9BED0	9/20 solar-town hall	09/30/2020	55.65	.00	55.65	51685	10/14/2020
		41E9BED0	9/20 solar-wwtp	09/30/2020	4,896.80	.00	4,896.80	51685	10/14/2020
		41E9BED0	9/20 solar-south util	09/30/2020	53.46	.00	53.46	51685	10/14/2020
		Total 8646:			8,531.23	.00	8,531.23		
9145	Reinalt-Thomas Corporatio	1190368	tire repair-ps	10/19/2020	54.50	.00	54.50	51725	10/30/2020
		Total 9145:			54.50	.00	54.50		
9249	Ricoh USA, Inc.	5060545423	copies-ps	10/01/2020	17.30	.00	17.30	51680	10/14/2020
		Total 9249:			17.30	.00	17.30		
9345	Rifle, City of	AUGUST 202	8/20 senior meals	08/31/2020	332.42	.00	332.42	51681	10/14/2020
		Total 9345:			332.42	.00	332.42		
9881	Sandys Office Supply	323510	office supplies-rec	10/08/2020	100.95	.00	100.95	51726	10/30/2020
		323639	wipes, disinfectant-comm c	10/12/2020	107.86	.00	107.86	51726	10/30/2020
		Total 9881:			208.81	.00	208.81		
9945	Schmueser, Gordon, Meyer	91328A-325	10/20 zoning map review &	10/10/2020	950.00	.00	950.00	51727	10/30/2020
		91328A-325	10/20 eng fees-LoVa Trail	10/10/2020	3,223.00	.00	3,223.00	51727	10/30/2020
		91328A-325	10/20 eng fees-LoVa Trail	10/10/2020	66.50	.00	66.50	51727	10/30/2020
		91328A-325	10/20 eng fees-sludge bak	10/10/2020	905.00	.00	905.00	51727	10/30/2020
		91328A-325	10/20 eng fees-wwtp out of	10/10/2020	131.25	.00	131.25	51727	10/30/2020
		93128A-324	8/20 eng fees-Eagle Ridge	09/28/2020	155.00	.00	155.00	51682	10/14/2020
		93128A-324	9/20 eng fees-zoning mzp	09/28/2020	510.00	.00	510.00	51682	10/14/2020
		93128A-324	9/20 eng fees-LoVaTral CC	09/28/2020	7,772.50	.00	7,772.50	51682	10/14/2020
		93128A-324	9/20 eng fees-LoVa Trail N	09/28/2020	1,453.00	.00	1,453.00	51682	10/14/2020
		93128A-324	9/20 eng fees-biosolid engi	09/28/2020	1,825.00	.00	1,825.00	51682	10/14/2020
		93128A-324	9/20 eng fees-wastewater	09/28/2020	280.00	.00	280.00	51682	10/14/2020
		Total 9945:			17,271.25	.00	17,271.25		
10409	Specialty Incentives, Inc.	53318	TONC coffe mugs	10/21/2020	689.56	.00	689.56	51730	10/30/2020
		Total 10409:			689.56	.00	689.56		
10692	Stuver & Lemoine, P.C.	4998	court appointed atty-18-N-2	10/01/2020	75.00	.00	75.00	51684	10/14/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		4999	court appointed atty-19-NO	10/01/2020	75.00	.00	75.00	51684	10/14/2020
	Total 10692:				150.00	.00	150.00		
11193	Two Rivers Productions	20-010	sound system for Sept 202	09/28/2020	1,000.00	.00	1,000.00	51686	10/14/2020
	Total 11193:				1,000.00	.00	1,000.00		
11285	Upper Case Printing, Ink	16288	10.20 newsletter-admin	09/30/2020	554.40	.00	554.40	51687	10/14/2020
	Total 11285:				554.40	.00	554.40		
11321	USA Bluebook	377645	power adapter for gas moni	10/02/2020	22.95	.00	22.95	51688	10/14/2020
		383526	lab supplies-wtp	10/08/2020	113.57	.00	113.57	51732	10/30/2020
		383526	lab supplies-wwtp	10/08/2020	248.76	.00	248.76	51732	10/30/2020
		384811	lab supplies-wwtp	10/09/2020	499.51	.00	499.51	51732	10/30/2020
		386018	4 gas detector-wwtp	10/12/2020	709.59	.00	709.59	51732	10/30/2020
	Total 11321:				1,594.38	.00	1,594.38		
11345	Utility Notification Center-C	220090862	9/20 locates-wtr	09/30/2020	11.92	.00	11.92	51689	10/14/2020
		220090862	9/20 locates-w/wtr	09/30/2020	11.92	.00	11.92	51689	10/14/2020
	Total 11345:				23.84	.00	23.84		
11385	Valley Lumber Company	2010-157915	metal roof-bulk water statio	10/02/2020	809.22	.00	809.22	51690	10/14/2020
		2010-159683	snips, blade-bulk water stat	10/05/2020	70.98	.00	70.98	51690	10/14/2020
		2010-159687	drill bit drivers-bulk water st	10/05/2020	7.18	.00	7.18	51690	10/14/2020
	Total 11385:				887.38	.00	887.38		
11482	Vega, Pamela	OCT 2020 Z	October 2020 Zumba class	10/27/2020	29.40	.00	29.40	51733	10/30/2020
	Total 11482:				29.40	.00	29.40		
11493	Verizon Wireless	9864160983	10/20 cell phones-b&p	10/03/2020	50.57	.00	50.57	51691	10/14/2020
		9864160983	10/20 cell phones-admin	10/03/2020	101.14	.00	101.14	51691	10/14/2020
		9864160983	10/20 cell phones-ps	10/03/2020	505.70	.00	505.70	51691	10/14/2020
		9864160983	10/20 cell phones-rec	10/03/2020	96.30	.00	96.30	51691	10/14/2020
		9864160983	10/20 cell phones-pks	10/03/2020	157.32	.00	157.32	51691	10/14/2020
		9864160983	10/20 cell phones-sts	10/03/2020	151.71	.00	151.71	51691	10/14/2020
		9864160983	10/20 cell phones-wtr	10/03/2020	261.02	.00	261.02	51691	10/14/2020
		9864160983	10/20 cell phones-w/wtr	10/03/2020	50.57	.00	50.57	51691	10/14/2020
	Total 11493:				1,374.33	.00	1,374.33		
11581	Wade, Tom	69	vehicle repair-ps	10/16/2020	390.93	.00	390.93	51734	10/30/2020
	Total 11581:				390.93	.00	390.93		
11701	Wash-By U, Inc.	SEPT 2020	9/20 car washes-ps	09/30/2020	69.08	.00	69.08	51692	10/14/2020
	Total 11701:				69.08	.00	69.08		
11787	Wells Fargo Vendor	104157221	copier lease-ps	09/24/2020	112.69	.00	112.69	51693	10/14/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 11787:					112.69	.00	112.69		
12185	XCel Energy	704972586	10/20 utilites - EV charge s	10/15/2020	68.20	.00	68.20	51735	10/30/2020
		706242149	10/20 utilities-admin	10/27/2020	35.76	.00	35.76	51735	10/30/2020
		706242149	10/20 utilities-comm ctr	10/27/2020	242.31	.00	242.31	51735	10/30/2020
		706242149	10/20 utilities-pks	10/27/2020	126.92	.00	126.92	51735	10/30/2020
		706242149	10/20 utilities-sts	10/27/2020	113.21	.00	113.21	51735	10/30/2020
		706242149	10/20 utilities-street lights	10/27/2020	6,231.15	.00	6,231.15	51735	10/30/2020
		706242149	10/20 utilities-town hall	10/27/2020	35.75	.00	35.75	51735	10/30/2020
		706242149	10/20 utilities-wtp	10/27/2020	2,981.57	.00	2,981.57	51735	10/30/2020
		706242149	10/20 utilities-raw water	10/27/2020	1,463.63	.00	1,463.63	51735	10/30/2020
		706242149	10/20 utilities-town hall	10/27/2020	35.75	.00	35.75	51735	10/30/2020
		706242149	10/20 utilities-wwtp	10/27/2020	1,618.37	.00	1,618.37	51735	10/30/2020
		706242149	10/20 utilities-w/wtr south u	10/27/2020	86.62	.00	86.62	51735	10/30/2020
Total 12185:					13,039.24	.00	13,039.24		
12193	Xpress Bill Pay	51546	9/20 cc fees-wtr	09/30/2020	260.74	.00	260.74	10062020	10/06/2020
		51546	9/20 cc fees-w/wtr	09/30/2020	260.74	.00	260.74	10062020	10/06/2020
Total 12193:					521.48	.00	521.48		
12213	Broadvoice	20501	10/20 phone svc-admin	10/01/2020	284.89	.00	284.89	51645	10/14/2020
		20501	10/20 phone svc-ps	10/01/2020	142.30	.00	142.30	51645	10/14/2020
		20501	10/20 phone svc-rec	10/01/2020	87.57	.00	87.57	51645	10/14/2020
		20501	10/20 phone svc-pks	10/01/2020	65.68	.00	65.68	51645	10/14/2020
		20501	10/20 phone svc-sts	10/01/2020	65.68	.00	65.68	51645	10/14/2020
		20501	10/20 phone svc-wtr	10/01/2020	269.00	.00	269.00	51645	10/14/2020
		20501	10/20 phone svc-w/water	10/01/2020	269.00	.00	269.00	51645	10/14/2020
Total 12213:					1,184.12	.00	1,184.12		
12233	Your Parts Haus	59156	self etching primer-wwtp	09/30/2020	20.18	.00	20.18	51694	10/14/2020
		591569	tailgate handle-wwtp	09/30/2020	54.49	.00	54.49	51694	10/14/2020
		594241	misc auto parts for stock-st	10/22/2020	179.90	.00	179.90	51736	10/30/2020
		594855	vehicle parts-parks	10/27/2020	162.28	.00	162.28	51736	10/30/2020
Total 12233:					416.85	.00	416.85		
12374	ProVelocity	28319	11/20 IT services-b&p	10/01/2020	267.00	.00	267.00	10162020	10/16/2020
		28319	11/20 IT services-admin	10/01/2020	318.00	.00	318.00	10162020	10/16/2020
		28319	11/20 IT services-ps	10/01/2020	288.00	.00	288.00	10162020	10/16/2020
		28319	11/20 IT services-rec	10/01/2020	303.00	.00	303.00	10162020	10/16/2020
		28319	11/20 IT services-pks	10/01/2020	267.00	.00	267.00	10162020	10/16/2020
		28319	11/20 IT services-sts	10/01/2020	324.00	.00	324.00	10162020	10/16/2020
		28319	11/20 IT services-water	10/01/2020	618.00	.00	618.00	10162020	10/16/2020
		28319	11/20 IT services-w/wtr	10/01/2020	615.00	.00	615.00	10162020	10/16/2020
		28356	battery backup-ps	10/07/2020	75.00	.00	75.00	10262020	10/26/2020
		28359	battery backup-ps	10/09/2020	135.00	.00	135.00	10242020	10/24/2020
Total 12374:					3,210.00	.00	3,210.00		
12414	Mendoza, Bartolo	06192019	meals for training - 6/13/19	06/19/2019	11.13	.00	11.13	Multiple	Multiple
		06192019	meals for training - 6.14.19	06/19/2019	17.63	.00	17.63	Multiple	Multiple

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 12414:					28.76	.00	28.76		
12449	Holton, Jennifer	OCT 2020 TA	tai chi October 2020 sessio	10/27/2020	241.50	.00	241.50	51716	10/30/2020
Total 12449:					241.50	.00	241.50		
12669	An Exquisite Design	100005169	flowers for Madeline Reyno	09/18/2020	53.00	.00	53.00	51644	10/14/2020
		100005187	flowers for Joe Erickson-ad	09/23/2020	63.00	.00	63.00	51644	10/14/2020
Total 12669:					116.00	.00	116.00		
12854	Shaw, Candice	ASE OCT 20	Oct 12-Nov 2, 2020 After	10/12/2020	150.00	.00	150.00	51729	10/30/2020
		COOKING O	Oct 2020 Cooking Around t	10/06/2020	231.00	.00	231.00	51683	10/14/2020
		SEPT OCT 2	Sept 21-30, Oct 5-7, 2020	10/12/2020	195.19	.00	195.19	51683	10/14/2020
Total 12854:					576.19	.00	576.19		
12879	Ehlers, Wesley & Gabossi,	607 E FIRST	overpymt of util bill due to c	09/24/2020	7.50	.00	7.50	51656	10/14/2020
		607 E FIRST	overpym of util bill due to cl	09/24/2020	7.50	.00	7.50	51656	10/14/2020
Total 12879:					15.00	.00	15.00		
12884	Montgomery, David	301 DRAGO	overpymt due to closing-wt	10/01/2020	5.00	.00	5.00	51674	10/14/2020
		301 DRAGO	overpymt due to closing-w/	10/01/2020	5.00	.00	5.00	51674	10/14/2020
Total 12884:					10.00	.00	10.00		
12889	Falcon Environmental Corp	8224	rebuild kit for sludge pump-	09/23/2020	4,508.47	.00	4,508.47	51659	10/14/2020
Total 12889:					4,508.47	.00	4,508.47		
12894	DeMent, Lance	PERMIT REF	permit #20-082 refund-use	10/14/2020	81.00	.00	81.00	51652	10/14/2020
		PERMIT REF	permit #20-082 refund-per	10/14/2020	110.40	.00	110.40	51652	10/14/2020
		PERMIT REF	permit #20-082 refund-revi	10/14/2020	71.76	.00	71.76	51652	10/14/2020
Total 12894:					263.16	.00	263.16		
12899	Moore, Charlie	523447	reimburse for safety items f	10/12/2020	165.39	.00	165.39	51723	10/30/2020
		A202214275	reimburse for work boots fr	10/09/2020	212.73	.00	212.73	51723	10/30/2020
Total 12899:					378.12	.00	378.12		
12904	High Country Drywall LLC	COMM CEN	refund of deposit for room r	10/14/2020	200.00	.00	200.00	51715	10/30/2020
		COMM CEN	refund of room rental fees f	10/14/2020	200.00	.00	200.00	51715	10/30/2020
Total 12904:					400.00	.00	400.00		
12909	Serpent	106914	router cable - ps	10/19/2020	123.85	.00	123.85	51728	10/30/2020
Total 12909:					123.85	.00	123.85		
12914	Uribe, Maria	DEP REFUN	deposit refund for room ren	10/26/2020	200.00	.00	200.00	51731	10/30/2020
Total 12914:					200.00	.00	200.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Grand Totals:					201,698.53	.00	201,698.53		
					- ck#49619 voided & reissued	-28.76			
					Net invoices paid October	201,669.77			

Report Criteria:

Detail report type printed