Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Agenda
New Castle Town Council Regular Meeting
Tuesday, April 15, 2025, 7:00 PM

Virtual Meetings are subject to internet and technical capabilities.
To join by computer, smart phone or tablet:
https://us02web.zoom.us/j/7096588400
If you prefer to telephone in:
Please call: 1-346-248-7799
Meeting ID: 709 658 8400
Follow the prompts as directed. Be sure to set your phone to mute until called on

Call to Order

Pledge of Allegiance

Roll Call

Meeting Notice

Conflicts of Interest

Agenda Changes

Citizen Comments on Items not on the Agenda
-Comments are limited to three minutes-

Consultant Reports
Consultant Attorney
Consultant Engineer

Items for Consideration

A. Consider Approval of Resolution TC2025-10 Approving Dissolution of the River Park Metropolitan District

B. Proclamation Recognizing Parkinson's Awareness Month – Karen Langhorst

C. Arbor Day Proclamation

D. Consider Approval of Resolution TC2025-11 Approving an Intergovernmental Agreement to Support a Regional Planning Commission for Transportation Planning in the Intermountain Transportation Planning Region

E. Discussion on use of E-bikes on BLM Trails

Consent Agenda
Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

April 1, 2025 minutes

Staff Reports
Town Administrator
Town Clerk
Town Treasurer
Town Planner
Public Works Director

Commission Reports
Planning & Zoning Commission
Historic Preservation Commission
Climate and Environment Commission
Senior Program
RFTA
AGNC
GCE
EAB
POSTR

Council Comments

Adjourn

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Memorandum

To: Mayor & Council

From: David Reynolds

Re: Agenda Item: Consider Council Resolution TC 2025-10

Date: 04/15/2025

Purpose:

The purpose of this agenda item is to consider **Resolution TC 2025-10**, a resolution granting consent for the Board of Directors of the **River Park Metropolitan District** (the District) to formally dissolve the District in accordance with the approved District Service Plan.

The River Park Metropolitan District was established in 2004 to finance and construct public infrastructure for the River Park Planned Unit Development (PUD). The District's Board of Directors has confirmed that all obligations outlined in the Service Plan have been met, including:

1. The transfer of all public improvements to the Town; and
2. The fulfillment of all bond obligations in accordance with the Service Plan.

With these requirements completed, the District now seeks final approval from the Town Council to proceed with dissolution. The Town's legal counsel has reviewed the matter and verified that all obligations have been satisfied.

TOWN OF NEW CASTLE, COLORADO
RESOLUTION NO. TC 2025-10

A RESOLUTION OF THE TOWN OF NEW CASTLE TOWN COUNCIL APPROVING DISSOLUTION OF THE RIVER PARK METROPOLITAN DISTRICT

WHEREAS, River Park Metropolitan District (the "District") is a special district duly organized under state law and operating entirely within the Town of New Castle, Colorado; and

WHEREAS, the District has completed its purposes of financing, acquiring, and constructing public infrastructure and improvements; and

WHEREAS, the District has resolved to dissolve itself; and

WHEREAS, the District needs approval from the Town to do so under Section I.A.3 of the District's Service Plan; and

WHEREAS, the Town desires to approve the dissolution of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO:

1. Recitals. The foregoing recitals are incorporated herein as findings of the Town Council.

2. Adoption of District Resolution. Recitals of the District Resolution calling for the dissolution of the River Park Metropolitan District are incorporated herein as findings of the Town of New Castle. A true and accurate copy of this resolution is attached hereto as **Exhibit A.**

3. Approval of Dissolution. The Town Council of the Town of New Castle, Colorado hereby approves the dissolution of the River Park Metropolitan District.

4. Further Action. The Town Clerk and Town Administrator are authorized to take such actions and execute such additional documents as may be reasonably necessary to carry out the intent of this Resolution..

5. Effective Date. This Resolution shall take effect upon adoption hereof.

INTRODUCED, READ, AND ADOPTED at a regular meeting of the Town of New Castle Town Council held on April 15 2025.

TOWN COUNCIL OF THE TOWN OF
NEW CASTLE, COLORADO

By:______________________________
Art Riddile, Mayor

ATTEST:

____
Mindy Andis, Town Clerk

EXHIBIT A

RESOLUTION CALLING FOR THE DISSOLUTION OF RIVER PARK METROPOLITAN DISTRICT

WHEREAS, River Park Metropolitan District (the "**District**") is a quasi-municipal corporation and political subdivision of the State of Colorado and a duly organized and existing special district pursuant to Title 32, Article 1, Colorado Revised Statutes ("**C.R.S.**") (the "**Act**"); and

WHEREAS, the District encompasses territory located entirely within the Town of New Castle, Garfield County, Colorado (the "**Town**"); and

WHEREAS, the District was formed for the purpose of financing, acquiring, and constructing public infrastructure and improvements (the "**Improvements**") within its boundaries; and

WHEREAS, the District has successfully fulfilled the purposes for which it was organized, including, without limitation, the financing and completion of the Improvements within its boundaries, and therefore, the District is now eligible for dissolution in accordance with the provisions of the Act and the District's Service Plan; and

WHEREAS, the Improvements have all been conveyed to the Town or other parties for maintenance and operation and the District has no real or personal property, investments, or other assets other than its accounts to service the Outstanding Debt (as defined below) and to maintain the District's existence in compliance with the Act and other Colorado laws; and

WHEREAS, the District provides no facilities or services to property within or without its boundaries; and

WHEREAS, in 2024, the District issued its General Obligation Refunding Bonds, Series 2024, in the aggregate principal amount of $1,720,000 (the "**Outstanding Debt**") for the purpose of refunding its previously issued bonds, which were originally incurred to finance the construction and completion of the Improvements; and

WHEREAS, the Outstanding Debt is anticipated to fully mature by December 1, 2044; and

WHEREAS, the District's Board of Directors (the "**Board**") intends for the District to be dissolved for all purposes except as required to fulfill the District's Plan for Dissolution, as defined and set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the River Park Metropolitan District as follows:

1. In compliance with Section 32-1-701(1), C.R.S., the Board hereby declares that it is in the best interest of the District, its residents, and taxpayers, that the District be dissolved in accordance with Part 7 of the Act. In particular, the Board finds that dissolution pursuant to this

Resolution will reduce the costs of operating the District until the Outstanding Debt is paid in full, thus reducing the District's mill levy rate.

2. Section I.A.3 of the Service Plan provides:

> **<u>Dissolution of District</u>**. The District will not be dissolved as long as it is discharging its obligations in accordance with the provisions of the Service Plan. After all public improvements have been transferred to the Town or other applicable entity for operation and maintenance, and all bonds or other obligations of the District have been paid or payment has been provided for, the District will be dissolved pursuant to the Act, unless the Town directs otherwise. The District may not be dissolved, however, without the approval of the Town.

3. District's general counsel, Cockrel Ela Glesne Greher & Ruhland, P.C., is hereby directed to obtain Town approval of dissolution in accordance with Section I.A.3 of the Service Plan and also to prepare a Petition for Dissolution pursuant to Section 32-1-702(1), C.R.S., and to file such Petition with the District Court in and for the County of Garfield, Colorado. Counsel shall also prepare all other necessary documents and take any additional actions required to effectuate the dissolution of the District in full compliance with applicable Colorado law. Such actions shall include, without limitation, conducting an election to obtain the required approval of the District's eligible electors regarding the proposed dissolution.

4. The Chair and any officer of the Board shall have the power and authority to execute all documents deemed necessary to effectuate the District's dissolution, and the Secretary of the Board shall have the power and authority to attest to such execution without any further formal approvals.

5. **Plan for Dissolution**.

(a) The District shall be dissolved for all purposes except as required to repay the District's Outstanding Debt, which as of March 28, 2025, totals $1,685,000.

(b) The Board shall have the authority to refund the Outstanding Debt only if such refunding would result in a net present value savings to the taxpayers of at least 6% or, alternatively, a reduction in the District's debt service mill levy without extending the final maturity.

(c) The Board shall carry out the following actions annually or as needed to fulfill this Plan for Dissolution:

(i) Hold at least one public meeting each year, scheduled within the timeframe necessary to certify the annual debt service mill levy by December 15, for the purpose of certifying the mill levy required to repay the Outstanding Debt, in accordance with the terms set forth in the District's resolution dated April 22, 2024, authorizing the issuance of the Outstanding Debt;

(ii) Annually, but no later than December 15 each year, certify the required debt service mill levy necessary to repay the Outstanding Debt in the amount required by the District's resolution dated April 22, 2024, authorizing the issuance of the Outstanding Debt;

(iii) Authorize payment of consultants and professionals assisting with administration and repayment of the Outstanding Debt;

(iv) Conduct annual financial audits, if required by law; and

(v) Prepare and file annual budgets and meet all applicable statutory requirements related to the administration and repayment of the Outstanding Debt.

6. The Board shall remain in office solely for the purpose of implementing the Plan for Dissolution and overseeing repayment and administration of the Outstanding Debt until such obligations are fully satisfied.

7. If any part, section, subsection, sentence or clause of this Resolution is for any reason held by a Court with legal authority to be invalid, such invalidity shall not affect the validity of the remaining provisions of this Resolution.

8. This Resolution shall take effect and be applied and enforced immediately upon its approval by the Board.

ADOPTED this 27th day of March, 2025.

RIVER PARK METROPOLITAN DISTRICT

Signed by:

By: Jeff Spanel

26F35411DD0A4BA...

Chair

Attest:

DocuSigned by:

Elizabeth Spanel

179EFA2F76F74E7...

Secretary

docusign

Certificate Of Completion

Envelope Id: 0C7D10A8-6F51-42DD-A390-AF9783EFB68F		Status: Completed
Subject: Complete with Docusign: River Park MD Resolution re Dissolution of RMD		
Source Envelope:		
Document Pages: 3	Signatures: 2	Envelope Originator:
Certificate Pages: 5	Initials: 0	Sarah Luetjen
AutoNav: Enabled		44 Cook Street, Suite 620
EnvelopeId Stamping: Enabled		Denver, CO 80206
Time Zone: (UTC-08:00) Pacific Time (US & Canada)		sluetjen@cegrlaw.com
		IP Address: 172.58.56.23

Record Tracking

Status: Original 3/27/2025 10:34:54 AM	Holder: Sarah Luetjen sluetjen@cegrlaw.com	Location: DocuSign

Signer Events	Signature	Timestamp
Elizabeth Spanel lspanel@inter-mtn.net Security Level: Email, Account Authentication (None)	DocuSigned by: Elizabeth Spanel 179EFA2F76F74E7... Signature Adoption: Pre-selected Style Using IP Address: 96.66.74.94	Sent: 3/27/2025 10:39:04 AM Viewed: 3/27/2025 2:35:55 PM Signed: 3/27/2025 2:36:04 PM

Electronic Record and Signature Disclosure:
Accepted: 3/27/2025 2:35:55 PM
ID: 5b36c9d8-f86f-4afc-afbc-137ab757b14e

Signer Events	Signature	Timestamp
Jeff Spanel jspanel@inter-mtn.net Project manager Security Level: Email, Account Authentication (None)	Signed by: Jeff Spanel 26F35411DD0A4BA... Signature Adoption: Pre-selected Style Using IP Address: 96.66.74.94	Sent: 3/27/2025 10:39:03 AM Viewed: 3/28/2025 10:41:52 AM Signed: 3/28/2025 10:46:30 AM

Electronic Record and Signature Disclosure:
Accepted: 3/28/2025 10:41:52 AM
ID: b566c367-af7b-42b5-9191-d8b2de733b9e

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/27/2025 10:39:04 AM
Certified Delivered	Security Checked	3/28/2025 10:41:52 AM

Envelope Summary Events	Status	Timestamps
Signing Complete	Security Checked	3/28/2025 10:46:30 AM
Completed	Security Checked	3/28/2025 10:46:30 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Cockrel Ela Glesne Greher & Ruhland PC (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Cockrel Ela Glesne Greher & Ruhland PC:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: sluetjen@cegrlaw.com

To advise Cockrel Ela Glesne Greher & Ruhland PC of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at sluetjen@cegrlaw.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Cockrel Ela Glesne Greher & Ruhland PC

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to sluetjen@cegrlaw.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Cockrel Ela Glesne Greher & Ruhland PC

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to sluetjen@cegrlaw.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Cockrel Ela Glesne Greher & Ruhland PC as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Cockrel Ela Glesne Greher & Ruhland PC during the course of your relationship with Cockrel Ela Glesne Greher & Ruhland PC.

Town of New Castle

Proclamation

WHEREAS, Parkinson's disease is a chronic, progressive, neurological disease and the second most common neurodegenerative disease in the United States; and

WHEREAS, Parkinson's disease is estimated to affect approximately one million people in the United States, where it is the 14th leading cause of death; and

WHEREAS, it is estimated that the economic burden of Parkinson's disease is at least $52 billion annually, including both direct and indirect costs; and

WHEREAS, research suggests that the cause of Parkinson's disease is a combination of genetic and environmental factors, though its exact cause is unknown; there is currently no test, biomarker or cure; and

WHEREAS, the symptoms of Parkinson's disease vary from person to person and can include tremors; slowness of movement and rigidity; difficulty with balance, swallowing, chewing, and speaking; cognitive impairment and dementia; mood disorders; and a variety of other non-motor symptoms; and

WHEREAS, volunteers, researchers, caregivers, and medical professionals are working to improve the quality of life of persons living with Parkinson's disease and their families; and

WHEREAS, increased research, education, and community support services, such as those provided by the Parkinson's Foundation and other organizations, are needed to advance treatments and access to quality care;

NOW, THEREFORE, I, Art Riddile, Mayor of the Town of New Castle, Colorado, do hereby proclaim the month of April, 2025 as

PARKINSON'S AWARENESS MONTH

Let this proclamation be entered into the records of the Town.

ATTEST:

Mindy Andis, Town Clerk

Art Riddile, Mayor

Town of New Castle, State of Colorado

Proclamation

WHEREAS, in 1872, Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and beautifying our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, the Town of New Castle is a Tree City and celebrates Arbor Day each year; and

WHEREAS, New Castle wishes to permanently record the commemoration of Arbor Day and affirm the importance of trees to our town,

NOW, THEREFORE, I, Art Riddile, Mayor of New Castle, do hereby proclaim April 26, 2025 as Arbor Day in the Town of New Castle, and order that it be so designated and celebrated.

FURTHERMORE, all citizens are urged to celebrate Arbor Day, to support efforts to protect our trees and woodlands, and to plant trees to gladden the heart and promote the well-being of this and future generations.

Let this Proclamation be entered into the officials of the Town.

____
Art Riddile, Mayor

ATTEST:

____
Mindy Andis, Town Clerk

Town of New Castle
450 W. Main Street
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New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
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Memorandum

To: Mayor & Council

From: David Reynolds

Re: Agenda Item: Consider Council Resolution TC 2025-11

Date: 04/15/2025

Purpose:

The purpose of this agenda item is to consider **Resolution TC 2025-11**, a resolution of the New Castle Town Council authorizing the mayor to sign a Certificate of Participation which confirms the Town's continued commitment and participation in the Intermountain Transportation Planning Region.

TOWN OF NEW CASTLE, COLORADO
RESOLUTION NO. TC 2025-11

A RESOLUTION OF THE NEW CASTLE TOWN COUNCIL APPROVING AN INTERGOVERNMENTAL AGREEMENT TO SUPPORT A REGIONAL PLANNING COMMISSION FOR TRANSPORTATION PLANNING IN THE INTERMOUNTAIN TRANSPORTATION PLANNING REGION.

WHEREAS, the Town of New Castle ("Town") is located within the Intermountain Transportation Planning Region (IMTPR), which includes areas within the counties of Eagle, Garfield, Lake, Pitkin, and Summit; and

WHEREAS, pursuant to Article XIV, Section 18 of the Colorado Constitution and Section 29-1-201, et seq., Colorado Revised Statutes, the Town is authorized to enter into intergovernmental agreements with other governmental entities for the provision of services or the performance of functions they may individually undertake; and

WHEREAS, Section 43-1-1101 et seq., C.R.S., provides the framework for the formation of Regional Planning Commissions (RPCs) to serve as forums for transportation planning at the regional level; and

WHEREAS, the Town desires to participate in the establishment of a Regional Planning Commission for the IMTPR, as outlined in the Intergovernmental Agreement ("IGA") attached hereto as Exhibit "A"; and

WHEREAS, participation in this Regional Planning Commission will allow the Town to cooperate with surrounding jurisdictions to develop and maintain a long-range Regional Transportation Plan and to prioritize and coordinate regional transportation projects; and

WHEREAS, the Town Council finds that entering into the IGA will promote the public welfare and transportation interests of the Town and the broader region.

NOW, THEREFORE, BE IT RESOLVED BY THE NEW CASTLE TOWN COUNCIL:

1. **Recitals.** The foregoing recitals are incorporated by reference as findings and determinations of the Council.
2. **Adoption.** Pursuant to Section 14.4 of the Town Charter, the Town Council hereby approves the Intergovernmental Agreement for a Regional Planning Commission for Transportation Planning, attached hereto as Exhibit A, and authorizes the Mayor to execute the Certificate of Participation and any related documents necessary to effectuate the Town's participation.
3. Any fiscal obligations of the Town are subject to annual budgeting and appropriation by the Town Council pursuant to Colorado law.

INTRODUCED, PASSED, AND ADOPTED by a vote of ___ to ___ at a regular meeting of the New Castle Town Council held on April 18, 2025.

TOWN COUNCIL OF THE TOWN OF
NEW CASTLE, COLORADO

By: ____________________________
Mayor Art Riddile

ATTEST:

____

Town Clerk Mindy Andis, CMC

INTERGOVERNMENTAL AGREEMENT FOR A
REGIONAL PLANNING COMMISSION FOR TRANSPORTATION PLANNING
Intermountain Regional Planning Commission (IMRPC), representing the Intermountain Transportation Planning Region (IMTPR)

THIS AGREEMENT made this eighteenth day of April 2025 by and among the following local governments in the Intermountain Transportation Planning Region:

Eagle County
Town of Avon
Town of Eagle
Town of Gypsum
Town of Minturn
Town of Red Cliff
Town of Vail

Garfield County
Town of Carbondale
City of Glenwood Springs
Town of New Castle
Town of Parachute
City of Rifle
Town of Silt

Lake County
City of Leadville

Pitkin County
City of Aspen
Town of Basalt
Town of Snowmass Village

Summit County
Town of Blue River
Town of Breckenridge
Town of Dillon
Town of Frisco
Town of Keystone
Town of Montezuma
Town of Silverthorne

CORE Transit
Roaring Fork Transportation Authority (RFTA)

Participation in this agreement by each aforementioned party is made only upon execution of a Certificate of Participation.

This Agreement is thereby executed in multiple Certificates of Participation, each of which shall constitute an original, but all of which, taken together, shall constitute the same document.

WHEREAS, the parties to this Agreement have the authority pursuant to Article XIV, Section 18 of the Colorado Constitution and Section 29-1-201, et seq., Colorado Revised Statutes, to enter into intergovernmental agreements for the purpose of providing any service or performing any function which they can perform individually, and;

WHEREAS, Section 43-1-1101 C.R.S. recognizes Regional Planning Commissions as the proper forum for transportation planning, and;

WHEREAS, Section 43-1-1102(5) C.R.S. requires that Regional Planning Commissions formed for the purpose of transportation planning must be formed pursuant to Section 30-28-105 C.R.S., and;

WHEREAS, the parties to this Agreement desire to cooperate in developing and maintaining a long range Regional Transportation Plan, the purpose of which is to identify the mobility needs of the Intermountain Transportation Planning Region, and prepare a plan for addressing the needs, and;

WHEREAS, Section 43-1-1103 C.R.S. requires that any Regional Planning Commission formed for the purpose of transportation planning is responsible for regional transportation planning for said region, and;

WHEREAS, the Intermountain Transportation Planning Region, consisting of the areas within the counties of Eagle, Garfield, Lake, Pitkin, and Summit was designated in the Rules Governing Statewide Transportation Planning Process and Transportation Planning Regions (2 CCR 601-22) as adopted by the Transportation Commission of Colorado and effective April 18, 2025, and;

WHEREAS, the parties to this Agreement are governing bodies or officials having charge of public improvements within their jurisdictions in the Intermountain Transportation Planning Region.

NOW, THEREFORE, the parties hereby mutually agree as follows:

1. Designation of Regional Planning Commission. The parties to this Agreement shall have one representative each on the Regional Planning Commission for the Intermountain Transportation Planning Region.

2. Responsibilities of Regional Planning Commission. The Regional Planning Commission shall be responsible, in cooperation with the state and other governmental agencies, for carrying out necessary continuing, cooperative, and comprehensive transportation planning for the Intermountain Transportation Planning Region; for creating, amending, and updating Regional Transportation Plans pursuant to all applicable federal and state laws and rules or regulations including public participation provisions; for recommending the priority for any transportation improvements planned for the region; for abiding by the Regional Planning Commission Bylaws and for participating in the State Transportation Improvement Program development process. The Regional Planning Commission shall keep records of its resolutions, transactions, contractual undertakings, findings, and determinations, which shall be public records.

3. Chairperson and Officers. The Regional Planning Commission shall elect its Chairperson and Vice Chairperson, whose terms shall be two years, with eligibility for reelection. The Chairperson, or the Vice Chairperson, shall be the representative of the Intermountain Transportation Planning Region on the State Transportation Advisory Committee (STAC).

4. Contracting. The Regional Planning Commission may, with the consent of the parties to this Agreement, contract the services of other eligible individuals or entities to carry out all or any portion of the responsibilities assumed by the Regional Planning Commission under this Agreement.

5. Distribution of state or federal funds. The Regional Planning Commission may, through contracts or Memoranda of Agreement, receive and expend state or federal funds designated for regional transportation planning.

6. Meetings must be held at least quarterly and shall be open to the public. Notice of the meeting shall be provided to its members and Contact List and posted on the TPR website no less than one week prior to the meeting. If the meeting provides a virtual option, the meeting link will be included in the public notice.

7. Quorum and Voting. Each member is entitled to one vote, either in person or via email. A quorum is required and shall be as determined by the Bylaws of the Commission.

8. Meeting Minutes and Agendas. The Commission is responsible for recording minutes of its meetings and posting them publicly on its website. The Commission's Administrator and Chairperson are responsible for creating the meeting agenda. The meeting agenda shall be posted on the Commission's website and distributed to members and interested parties on its TPR Contact List.

9. Terms of this Agreement. This Agreement shall remain in full force and effect for so long as the parties to this Agreement consider necessary to complete and maintain Regional Transportation Plans for the Intermountain Transportation Planning Region and for periodic updates or amendments as may be required. Any party to this Agreement may, however, terminate its participation in this Agreement 60 days after providing written notice of such termination to the other parties of this Agreement. This Agreement may be terminated at any time by agreement of all parties to this Agreement unless a grant contract is in effect with the State. In this case, the State must approve such termination and arrangements for completing the project.

10. Modification and Changes. The terms of this Agreement may be modified at any time by agreement of all parties to this Agreement.

CERTIFICATE OF PARTICIPATION

IN THE INTERGOVERNMENTAL AGREEMENT FOR
A REGIONAL PLANNING COMMISSION FOR TRANSPORTATION PLANNING

Intermountain Transportation Planning Region (IMTPR)

THIS is to certify that [Town of New Castle]has agreed to participate in this Intergovernmental Agreement for the Intermountain Regional Planning Commission.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day first written above on page 1.

____
Art Riddile, Mayor Town of New Castle

____
ATTESTED:

Date: ______________________________

____
Name, Title

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Date:______________________________

Intermountain Regional Planning Commission (RPC), representing the Intermountain Transportation Planning Region (IMTPR)

Regional Planning Commission Bylaws

April 18, 2025

Article I. Name

The name of this organization shall be the **Intermountain Regional Planning Commission (IMRPC).**

Article II. Organization

The Commission shall be governed by the Intermountain Regional Planning Commission (IMRPC) Intergovernmental Agreement (IGA), the policies and guidelines set forth in these bylaws, and all applicable state and federal laws and regulations. The area served by the Commission is the Intermountain Transportation Planning Region (IMTPR), as designated by the Colorado Department of Transportation (CDOT) in Planning Rules (2 CCR 601-22).

The Intermountain Transportation Planning Region (IMTPR) is the geographic area, which is governed by the Intermountain Regional Planning Council (IMRPC). The IMRPC is made up of various elected/appointed officials and/or staff from each city, town, county, and statutory Regional Transit Authority within the IMTPR.

Article III. Purpose

The Commission shall promote regional transportation planning, cooperation, and coordination among federal and state government, local or special-purpose governments, and transportation stakeholders within the IMTPR, and will:

A. Provide a forum to identify, study, and recommend solutions to IMTPR transportation concerns.
B. Develop and formalize policies involving IMTPR transportation planning and coordination of federal and state funding assistance.
C. Serve as a vehicle for the collection and exchange of transportation information and expertise.
D. Develop and approve IMTPR transportation plans in accordance with relevant federal, state, and local laws, regulations, and policies.
E. Encourage action and implementation of regional plans and policies for transportation improvement by local, state, and federal agencies.
F. Maintain an IMTPR Contact List that includes IMRPC members, all general and relevant special-purpose local governments, and private or public organizations and individuals with an expressed or implied stakeholder interest in transportation planning.

Article IV. Membership

A. The members of the Commission shall include the Colorado Department of Transportation (as a nonvoting member), each statutory Regional Transit Authority within the IMTPR, and those county and municipal governmental entities located within the IMTPR boundaries that have completed an IGA Certificate of Participation, which include:

a. Town
b. City
c. County

B. The Commission may impose conditions upon such membership as it deems necessary to preserve the structure and integrity of the Commission, including, but not limited to requiring financial support for its continued operation.

C. Any member may withdraw from the Commission upon giving not less than 60 days' advance written notice. Such notice shall be delivered to the Chair of the Commission. No such withdrawal shall serve to excuse the payment of any sums or performance of any obligations agreed to be paid or performed prior to the giving of such notice, or the payment of any sums for services performed during the 60-day period of notice.

Article V. Representation

A. The business of the Commission shall be conducted by representatives of its members, determined as follows:

a. One (1) representative or a designated alternate, respectively, of each county and each municipal member, and each statutory Regional Transit Authority within the IMTPR. The Governing body of any member organization may appoint, at their discretion, voting and alternate voting representatives to the Commission. Members shall appoint representatives from their governing bodies or from staff.
b. The Regional Transportation Director of CDOT Engineering Region 3, or their designee (a nonvoting member).
c. Voting memberships may be granted to state or federal entities at the discretion of the Commission. Such membership shall not be conditioned upon contribution to the Commission and may be terminated by the Commission at its discretion.

B. Non-voting participation may be granted to any public or private entity involved in transportation [or air quality] with conditions for such participation to be determined by the Commission. The Commission may terminate such participation at its discretion.

C. Each representative serving on the Commission shall serve at the direction of the entity the member represents. Vacancies occurring on the Commission shall be filled in the same manner as is provided for in the original designations.

Article VI. Officers

A. The officers of the Commission shall consist of a Chair and a Vice Chair.

B. Each officer shall serve a term of two years. Nominations and elections shall be held at the first meeting of the calendar year on even years. There shall be no terms limits.

C. Vacancies in any office shall be filled by a regular vote of the Commission.

D. The duties of the officers shall be as follows:

a. The Chair shall preside over all meetings of the Commission.
b. The Vice Chair shall serve in the absence of the Chair and shall assist the Chair and perform such other duties as may be assigned by the Commission.
c. The Chair will represent the Commission on the Statewide Transportation Advisory Committee (STAC) to review regional and statewide transportation plans, amendments, and updates, and to advise CDOT on the needs of transportation systems in Colorado. The Commission shall annually designate the Vice Chair to represent the Commission in the event the Chair cannot attend a STAC meeting.

Article VII. Meetings, Voting, and Quorum

A. The Commission shall meet on at least a quarterly basis, at a time and place set forth in the minutes and posted on the IMTPR website, in accordance with The Colorado Open Records Act, (CORA) C.R.S. § 24-72-201 to 206.
B. The Chair may call a special meeting outside of the regular meeting schedule with 72 hours' notice provided to the Commission and the public.
C. All meetings of the Commission and its committees are open to the public. The public is welcome at meetings and may express their opinions at such times as designated by the agenda or when recognized by the Chair. All meetings are subject to the Colorado Open Records Act, (CORA) C.R.S. § 24-72-201 to 206.
D. Each Commission member jurisdiction shall carry one (1) vote, either in person or virtually.
E. 50 percent plus one voting member of the IMRPC membership must be present to constitute a quorum to conduct official business. No proxies are allowed.
F. In a situation where an IMRPC decision is desired on a letter of support, convening of a special meeting, and/or items of a similar action, the decision-making process may be conducted through an email among all voting members determine if there is any opposition to the proposed direction. If there is opposition, the issue must be brought to an advertised meeting for formal consideration. If no opposition by the Commission is communicated within 2 business days, the proposed direction will be deemed approved.

Article VII. Committees

The Commission may establish working committees as necessary and shall provide for the appointment of the membership of said memberships.

Article IX. Administration and Finance

The IMTPR Administrator shall provide administrative support for the Commission's business and its duties as Administrator are as outlined in an MOA executed by the Commission Chair. The Chair and the Commission Administrator shall be responsible for making meeting agendas and meeting minutes available to the public by posting them on the Commission website and making them available to CDOT for posting on CDOT's planning website. The agenda should include a set time to receive public comments. Any public comments made will be recorded and posted on the IMTPR website.

Article X. Conflicts of Interest

Whenever a member has cause to believe that a matter to be voted upon would involve the member in a conflict of interest, the member shall announce the conflict of interest and abstain from voting on such matter.

Article XI. Amendment

These Bylaws may be amended by an affirmative vote of a two-thirds majority of the representatives present and vote according to the vote system described in Article V at any regular meeting of the Commission, provided at least 30 days' written notice of the proposed amendment has been provided to the members.

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Memorandum

To: Mayor & Council

From: David Reynolds

Re: Agenda Item: Discussion of E-Bike Use on Local Trails

Date: 04/15/2025

Purpose:

The purpose of this agenda item is to initiate a discussion regarding the possible use of Class 1 e-bikes on Town-managed trails. As Town Council may be aware, the Town currently has trail use agreements with the Bureau of Land Management (BLM) as well as private landowners. Under the terms of these agreements, the use of motorized vehicles and e-bikes is currently prohibited.

However, as e-bike technology has rapidly advanced, their popularity has grown significantly among a wide range of users. Many individuals who had previously given up on cycling are now able to ride again, and experienced cyclists are using e-bikes to extend their range and explore new terrain. With this surge in use comes the need to determine how e-bikes best fit into existing trail systems.

A key challenge is determining whether e-bikes should be classified alongside motorized traffic or whether they can safely coexist with traditional bicycles and pedestrian users. To complicate matters further, e-bikes are manufactured in several classes:

- **Class 1:** Pedal-assist only, with no throttle and a maximum assisted speed of 20 mph
- **Class 2:** Pedal-assist or throttle, also limited to 20 mph
- **Class 3:** Pedal-assist and/or throttle, with higher maximum speeds (typically up to 28 mph)

Some agencies now allow Class 1 e-bikes on non-motorized trails and pathways, while others designate specific areas for e-bike use or continue to prohibit all e-bikes as motorized vehicles.

Locally, the BLM is currently evaluating the limited use of Class 1 e-mountain bikes on certain trails. At present, e-bikes are restricted to BLM roads and trails designated for Off-Highway Vehicle (OHV) use. E-bike access to bike-only trails is only permitted if a BLM Manager issues a written decision in accordance with applicable laws and regulations.

With the evolving landscape of e-bike regulations and usage, Town staff would like to begin a discussion and seek direction from Town Council. This conversation will help evaluate how e-bikes may fit within the Town's existing private and BLM trail agreements and shape future policies regarding e-bike use on trails throughout our area.

Possible Discussion Questions:

- Would the Town Council like to hear more on this subject from BLM and RFMBA representatives?
- Does the Council have concerns about potential safety conflicts between e-bike users and traditional cyclists, pedestrians, or equestrians?
- Should the Town consider revising its trail agreements to allow for limited Class 1 e-bike use on Town-managed trails?
- Should Town Council reword our existing Lakota trail agreement to make it contingent on BLM approval of Class 1 e-bikes?

New Castle Town Council Regular Meeting
Tuesday, April 1, 2025, 7:00 PM

Call to Order
Mayor Art Riddile called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Councilor Mariscal (ZOOM)
Councilor Carey (ZOOM)
Councilor Hazelton
Mayor A. Riddile
Councilor Copeland
Councilor Leland
Councilor G Riddile

Absent None

Also present at the meeting were Town Clerk Mindy Andis, Administrator Dave Reynolds, and members of the public.

Meeting Notice
Clerk Andis verified that her office gave notice of the meeting in accordance with resolution TC 2025-1.

Conflicts of Interest
There were no citizen comments

Agenda Changes
There were no agenda changes

Citizen Comments on Items not on the Agenda
There were no citizen comments

Consultant Reports
Consultant Attorney –not present
Consultant Engineer – not present

Items for Consideration

Presentation from Garfield County Libraries – Ana Gaytan
Branch manager of the New Castle Library, Ana Gaytan, presented an update on the changes and renovations at the library. Ms. Gaytan introduced Library Facility Manager, John Medrano, who detailed the scope of work for the renovations of the library. **(See Exhibit A).**

Mayor, A. Riddile asked Mr. Medrano about the cost of the project. Mr. Medrano stated that it would cost $377,000, not including shelving and furniture. Councilor Leland asked about the historical collection and its new location within the library. Councilor Leland emphasized the importance of properly labeling the county's only library history collection. Commissioner Leland also thanked the library's efforts for its involvement in the community events and the Climate and Environment Commission (CEC). Commissioner Copeland suggested that the library donate any historical materials to the museum before purging any photos or documents.

Consider Chamber of Commerce Request for Sponsorship – Block Party

Town Administrator David Reynolds asked the council to consider sponsorship for the New Castle Chamber of Commerce Summer Block Party. Administrator Reynolds said during the council work session held on March 18, 2025, the New Castle Chamber of Commerce presented their 2025 Summer Block Party plans. The Summer Block Party will be on Friday, June 13, 2025, at Burning Mountain Park. The chamber anticipates having two bands, two local food trucks, and creating space for approximately 20 businesses to set up booths and market their businesses. The chamber relies on sponsorship funding to help offset the costs of the event. In 2024 the Town of New Castle was asked to be a sponsor and agreed to donate $3500 toward the event. The chamber is now asking for $3500 toward Summer Block Party Sponsorship.

The council agreed to the sponsorship request but asked if the town could get more than just a banner and name recognition. Councilor Leland asked if the sponsorship might include spaces for Climate and Environment Commission (CEC), Historic Preservation Commission (HPC), the Police Department (PD), or a town council table.

Administrator Reynolds discussed the allocation of funds, considering either the economic development line item or outgoing grants as potential sources. Councilor G. Riddile said he supported the use of economic development funds. Administrator Reynolds said he would talk to the Chamber of Commerce about the one-time request in the future.

MOTION: Councilor G. Riddile made a motion to approve Chamber of Commerce request for Sponsorship for the Block Party in the amount of $3,500 using the money from the Economic Development line item. Commissioner Copeland seconded the motion, and it passed on a roll call vote. Councilor Carey: yes; Councilor Copeland: yes; Councilor G. Riddle: yes; Councilor Leland: yes; Councilor Mariscal: yes; Councilor Hazelton: yes; Mayor A. Riddile: yes.

Resolution TC-2025-9, Approving an MOU with the Bureau of Land Management.

Administrator Reynolds reviewed Resolution TC-2025-9, approving a Memorandum of Understanding (MOU) with the Bureau of Land Management (BLM). He explained that the previous agreement from 2016 had expired, and the new MOU is the same as the old one, with only the dates updated. Administrator Reynolds reported that BLM is satisfied with how New Castle has been managing the trails and events. The BLM suggested shifting focus from trail building to trail maintenance including more weed control in certain areas.

MOTION: Councilor Leland made a motion to approve Resolution TC 2025-9, A Resolution approving a MOU with the Bureau of Land Management. Councilor G. Riddile seconded the motion, and it passed unanimously.

Consent Agenda

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

March 18, 2025, minutes

March Bills $692,758.99

MOTION: Mayor A. Riddile made a motion to approve the Consent Agenda. Councilor Leland seconded the motion, and it passed unanimously.

Staff Report

Town Administrator – Administrator Reynolds said Councilor Leland asked about affordable housing. Administrator Reynolds said there are complexities of mandating affordable housing in developments with vested rights, and the potential for tax incentives for developers who voluntarily include affordable housing. Administrator Reynolds said there will be a sketch plan near the roundabout (Walters Center) and a potential development next to River Park Condos Going to P & Z in the near future. Administrator Reynolds gave an update to the council on a resident who is now homeless after a fire and highlighted the extensive community support, she has received alongside the current challenges she faces. Administrator Reynolds said the State of the Community address he and Public Information Officer (PIO), Rochelle Firth, presentation was available on Rifle TV's site. Administrator Reynolds asked the council about the upcoming Parkinson's Awareness proclamation and if it should be rewritten. Councilor Leland asked Clerk Andis to send him the proclamation. Administrator Reynolds said the P & Z meeting scheduled for April 9, 2025, will be a new application from TC Midwest and Castle Valley Ranch PA 12 Filing 14 Sketch Plan. Administrator Reynolds said he has been in touch with Bob Gordon’s family to arrange plans for an upcoming bench dedication and intended to read the proclamation. Administrator Reynolds said the dedication ceremony would coincide with the installation of a commemorative bench plaque. Administrator Reynolds said the River Park Metro District has a desire to dissolve. Administrator

Reynolds said that the Metro District was originally set up to fund infrastructure such as roads and utilities for River Park development. However, with these projects completed, there is ongoing deliberation about the necessity of maintaining the district. Town Attorney, David McConaughey, is reviewing historical agreements to ensure all obligations were fulfilled before the dissolution proceeds.

Town Clerk – Clerk Andis said that there was a vacant position in the clerk's office and had received two applications so far and planned to conduct interviews. Clerk Andis said she is continuing to train Professional Assistant to the Town Clerk, Michelle Huster, on additional office duties.

Town Treasurer – not present

Town Planner – not present

Public Works Director – not present

Commission Reports

Planning & Zoning Commission – have not met

Historic Preservation Commission -nothing to report

Climate and Environment Commission – Commissioner Leland said the commission discussed business grants and using the bag fee money. He asked for clarification on whether these grants should be limited to businesses within the town limits.

Senior Program – Town Clerk Andis said they met with nothing to report.

RFTA – have not met

AGNC – Councilor Hazelton said there were ongoing issues at the state level regarding attempts to redirect severance tax money. He said nuclear energy will be listed as clean energy, which could be significant for the area, especially towards Craig.

GCE – have not met

EAB – have not met

POSTR - have not met

Council Comments – Councilor Carey raised concerns about communication lapses during the gas line break, especially in terms of shelter-in-place orders and the lack of coordination with local schools. Councilor G. Riddile said he was asked to be in the Colorado Valley Economic Development Partnership discussion and asked for clarification on any potential conflicts with current obligations. Councilor G. Riddile said Rifle was awarded a grant for a safe streets study and proposed conducting a similar study in New Castle.

Items for Future Council Agenda

Adjourn

MOTION: Mayor A. Riddile made a motion to adjourn. Councilor Hazelton seconded the motion, and it passed unanimously.

The meeting adjourned at 8:27p.m.

Respectfully submitted,

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Mayor Art Riddile

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Town Clerk Mindy Andis, CMC