Posted: _____

Remove:

Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Agenda

New Castle Town Council Regular Meeting

Tuesday, April 7, 2020, 7:00 PM

Starting times on the agenda are approximate and intended as a guide for Council.
The starting times are subject to change by Council, as is the order of items on the agenda.

Due to concerns related to COVID-19, this meeting will be held as a virtual meeting only. The public is invited to attend by telephone.

Please call: 1-346-248-7799
Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your phone to mute until called on.

Call to Order

Pledge of Allegiance

Roll Call

Meeting Notice

Conflicts of Interest

Agenda Changes

Citizen Comments on Items not on the Agenda
-Comments are limited to three minutes-

Consultant Reports
Consultant Attorney
Consultant Engineer

Items for Consideration

A. Consider Resolution TC 2020-12, A Resolution of the New Castle Town Council Approving an Memorandum of Understanding with UC Denver and the Department of Local Affairs for Design Services for Frank Breslin Memorial Park (7:05 p.m.)

B. **Consider Resolution TC 2020-13, A Resolution of the New Castle Town Council Approving a Conditional Use Permit for Property Located in the Industrial Zone District (7:20 p.m.)**

C. **Public Health Update (7:40 p.m.)**

Consent Agenda ((8:00 p.m.)
Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.
March 17, 2020 Minutes
March Bills of $526,396.61
Hong's Garden Hotel & Restaurant Liquor License Renewal
Resolution TC 2020-11 - Declaring a Public Emergency
Resolution TC 2020-14 - A Resolution of the New Castle Town Council Ratifying the Approval of a Memorandum of Understanding with Garfield County Municipalities

Staff Reports (8:05 p.m.)
Town Administrator
Town Clerk
Town Planner
Public Works Director

Commission Reports (8:15 p.m.)
Planning & Zoning Commission
Historic Preservation Commission
Climate Action Advisory Committee
Senior Program
RFTA
AGNC
GCE
EAB

Council Comments (8:25 p.m.)

Adjourn (8:45 p.m.)

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Memorandum

To: Mayor & Council

From: David Reynolds

Re: Agenda Item – University Technical Assistance Program

Date: 4-7-20

Purpose:

The purpose of this agenda item is to consider a Memorandum of Understanding (MOU) between the Town of New Castle, the Department of Local Affairs (DOLA) and the University of Colorado Denver, Colorado Center for Community Development.

Through a program known as the *University Technical Assistance Program*, the University of Colorado Denver and DOLA have partnered to provide technical planning assistance to communities who have experienced social and economic impacts resulting from the development of energy and mineral resources. Planning projects which meet the criteria for this program may include park planning, capital improvement planning, infrastructure planning, etc. Projects can range in size and scope, but all have the common goal of improving the community as a place to live, work, and play.

Staff has been working for the past few months with Christopher Endreson from the Technical Assistance Program and Kimberly Bullen from DOLA in order to study the feasibility of creating a project that would involve a redesign of Frank Breslin Memorial Park along the Colorado River. This park, while currently utilized by the portions of the public, holds great potential to be a premier regional river front attraction.

At this time, staff is proud to report that the program director has reviewed this proposed project and has invited the Town to participate in the program. The total cost of this design project is estimated to be $6, 025. The total cost to the Town is estimated to be $3,615, leaving the balance to be covered by DOLA.

The completion of this project by the *University Technical Assistance Program* will provide the Town with drawings and plans which will help guide the path for future redevelopment of this very important river front park.

TOWN OF NEW CASTLE, COLORADO
RESOLUTION NO. TC 2020-12

A RESOLUTION OF THE NEW CASTLE TOWN COUNCIL APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE COLORADO DEPARTMENT OF LOCAL AFFAIRS AND UNIVERSITY OF COLORADO DENVER.

WHEREAS, the Colorado Department of Local Affairs ("DOLA") and the University of Colorado Denver ("UCD"), collectively, provide technical assistance to local governments throughout Colorado; and

WHEREAS, the Town of New Castle ("Town") is in need of and will benefit from such technical assistance in connection with the design and redesign of the Frank Breslin Memorial Park; and

WHEREAS, the Town Council finds that entering into the Memorandum of Understanding ("MOU") attached hereto as Exhibit "A" will further the Town's goals and is in the Town's best interest.

NOW, THEREFORE, BE IT RESOLVED BY THE NEW CASTLE TOWN COUNCIL AS FOLLOWS:

1. Recitals. The foregoing recitals are incorporated by reference as findings and determinations of the Town Council.

2. Adoption. Pursuant to Section 14.4 of the Town Charter, the MOU attached hereto as Exhibit A is hereby adopted by the Town Council, and the Mayor is authorized to execute the same.

INTRODUCED, PASSED, AND ADOPTED by a vote of __ to __ at a regular meeting of the New Castle Town Council held on April 6, 2020.

TOWN COUNCIL OF TOWN OF
NEW CASTLE, COLORADO

_____
Art Riddile, Mayor

ATTEST:

_____
Melody Harrison, Town Clerk

MEMORANDUM OF UNDERSTANDING
Between
Colorado Department of Local Affairs – University of Colorado Denver,
Colorado Center for Community Development
And
New Castle, Colorado

WHEREAS, the Colorado Department of Local Affairs, hereinafter DOLA, has contracted with the University of Colorado Denver Colorado Center for Community Development, hereinafter CU Denver, to provide technical assistance in a 64 county area of Colorado, and

WHEREAS, **New Castle, Colorado**, hereinafter the **Town, (450 W Main St., PO Box 90, New Castle, CO 81647)**, has requested assistance through this program to assist in **preliminary design and planning for redesign of Frank Breslin Memorial Park to enhance and upgrade features and amenities of the river park,** and

WHEREAS, the DOLA and CU Denver desire to assist local governments and political subdivisions of the State that are experiencing social and economic impacts resulting from the development of energy/mineral resource industries in Colorado, and,

WHEREAS, it is necessary and desirable to specify these services, the desired end products, and the responsibilities of both the DOLA, CU Denver, and the **Town** in completing this project,

NOW, THEREFORE, it is hereby agreed that:

I. SCOPE OF WORK

CU Denver shall provide the services to the **Town** as detailed in Attachment A-Scope of Services Dated (**March 2020**).

II. COST ESTIMATE

Work will be billed to the **Town** at completion of the final work task. It is estimated that work on this project will be **$6,025** and the **Town** is requested to contribute or match a not to exceed amount of **$3,615** of the project costs to cover the time, travel, expenses, follow-up review and preparation of the final documents.

III. PAYMENTS

CU Denver shall submit an invoice to **Town** upon completion of services for the **Town** contribution of **$3,615**. Invoices will be sent to the following:

Town of New Castle
ATTN: David Reynolds
Town Administrator
450 W Main Street, P.O. Box 90
New Castle CO 81647
e. dreynolds@newcastlecolorado.org p. 970.984.2311

Payments, identifying a CU Denver invoice number, will be sent within 30 days of invoice to:

University of Colorado Denver
ATTN: Michelle Haynes
Manager of Grants and Contracts
Campus Box 126, P.O. Box 173364
Denver CO 80217-3364

IV. Department and Community Responsibilities

CU Denver will provide the personnel and administrative oversight to accomplish the objectives as described. Student Employees of CU Denver may do some necessary research, plans, and prepare documents in accordance with the scope of work. Supervision of the students and their work tasks rests with **Chris Endreson**, Community Development Specialist for CU Denver. **Kimberly Bullen**, Regional Manager will monitor the Project on behalf of DOLA.

V. Period of Performance

This agreement will be deemed valid by the authorized signatures and it is anticipated that work can begin when fully executed and completed by **02/15/2021**.

VI. Changes and Termination

The CU Denver Technical Assistance Program, the Colorado Department of Local Affairs, or the **Town** may, from time to time require changes in the Scope of Services of this agreement. In the event changes are required they must be made with the agreement of all parties. Either party may terminate this agreement by giving written notice of such termination and specifying the effective date thereof, at least thirty (30) days before the proposed date of termination.

VII. Agreement

For: **Town of New Castle**

_____ Title: _____
Signature and Date

For: Department of Local Affairs

_____ Title: Regional Manager
Signature and Date

For: University of Colorado Denver, Colorado Center for Community Development

_____ Title: Assistant Dean of Finance and Administration
Signature and Date

For: Community Technical Assistance Program



_____ Title: Community Development Specialist
Signature and Date

ATTACHMENT A – SCOPE OF SERVICES
Between
Colorado Department of Local Affairs / University of Colorado Denver,
Colorado Center for Community Development
And
Town of New Castle, Colorado
3/20/2020

New Castle, CO
Frank Breslin Memorial Park Updates and Enhancements

The University Technical Assistance Program at CCCD has been requested to provide design assistance to the Town of New Castle.

Background:

The Town of New Castle
The Town of New Castle is a Home Rule municipality with a population around 5,000 residents in Garfield County situated along the Colorado River and adjacent to I-70. The town sits at the base of the Grand Hogback and was incorporated in 1890. The town sits at an elevation of around 5,597 feet. Main street in New Castle is state highway 6 and runs parallel to I-70 through the main section of town.


Figure 1: View looking east


Figure 2: Restroom Structure and Parking

Project Scope:

Frank Breslin Memorial Park is located along the southern bank of the Colorado river which is south of the I-70 corridor. The park has a substantial length of frontage that is along the river in a varied typology of riparian conditions. This park is regularly used and occupied year round and the town desires to update it with enhancements that compliment the current programming as well as integration of new features to the land portion of the park as well as features in the river pathway.

Access to the current park is off of county road 335 which parallels the south side of the Colorado River. The park has existing amenities like a designated parking lot, restroom structure, non-motorized boat launch, 18-hole disk golf course, walking trail and green space for sports and other uses. The project will investigate the opportunity to add more recreational opportunities and enhance the features and functions the park can provide to the community.

A primary component of this project is to consider tying this park into a network of river put-ins and outs used by many recreation users. There is another town park to the east at the residential development that this be tied into for short float and family floating opportunities. Also, this park could offer other day-use features along the rivers edge to enhance outdoor recreation opportunities for residents and visitors.

Please see the attached Conceptual Design Overview attachment provided by the Town.



Figure 4:Boat Launch



Figure 3: Custom Bench at disk golf hole



Figure 5: Trail System

Anticipated Project Steps:
This work is to consider a range of key factors to help redesign and enhance the use and function of Frank Breslin Memorial Park.

Design work will follow a project kick-off through alternates gathering feedback to be incorporated into a final design. Coordination is anticipated to be with a design/steering committee of town staff and key stakeholders.

Work tasks will be paced based on upcoming steering group meetings and directed by the findings of site visits, end user surveying and coordination meetings/calls.



Figure 6: Aerial of Park Location and New Castle (boat launch highlighted red)

Work task for this effort will be based on the following:

Task 1: Background Research and Project Kick-Off

- A kick-off meeting at the Town with key stakeholders would occur after the MOU is fully executed to outline needs and potential program outline.

- The UTA team will meet with the stakeholder steering committee to review the site and discuss specific project goals and objectives that relate to the project site.
    - The UTA team will review existing information, if available, such as Town plans, zoning, parking, GIS and other data. Any materials the town can provide for background are helpful.

Task 2: Design Work in Studio

- Existing Site Analysis
    - A site analysis will be completed for the site to determine actual size, constraints, access, code criteria, environmental considerations and other pertinent data.
    - An inventory of select town parks will be conducted to determine what types of parks and amenities are currently offer in the Park system.
    - Precedent studies for similar scale will be explored.
    - Precedents for materials, landscape features and amenities will be explored.
    - Research into Colorado water requirements for recreational activity design.
- Park Program
    - Design Concepts related to the Park program, materials and appropriate enhancements will be created under multiple concepts for review and coordination.
        - The successful concepts will be integrated in the draft plans and the final preferred plan.
        - Plan amenities such as new signage and gateway features can be designed as well as other features desired.
        - Facility enhancements will also be identified, and conceptual plans provided.
    - Public input on park program will be gathered, to be determined, and will be essential in incorporating the design.
- Site Plans and Design
    - Two to three draft plans will be created to be reviewed and will inform the Final Preferred Plan.
    - The Final Preferred Plan will be an illustrative Site Plan and will include additional renderings, details, sections, and resource drawings.
    - A planting plan and materials plan will be created to facilitate the opinion of cost outline.

Task 3: Final Report

- On-going coordination with the student interns will help define the final plan and can be accomplished via meetings, email and phone conferences.
    - As the draft designs are reviewed, a final report will be prepared for the town's use. This report will capture the design intent, process, plans and input received.
- Final Design and Layout
    - Plans, sections, and illustrations will be created for the final design.
    - With the final input, the design will be finalized wand illustrations presented.
    - Final products will include graphics boards for public display, and a report that captures the project for future use.
    - An Opinion of Probable Cost will be generated for the final plan with the intent of its use to inform the town for potential grants and funding of the next phases of the project.
    - Project electronic files and graphic PDF's will be assembled and provided to the town at the completion of work.

Work will focus on the development and assistance of:

- Existing conditions mapping of the park.
- Implementation and master planning of amenities and features relative to added function.
- Access and pedestrian circulation through around the park.
- Design concepts to enhance the parks year-round use.
- Preliminary cost / cost magnitude.

The general goals of the project include:

- Explore the potential uses of the park and identify needs / gaps.
- Create programs for improvements that fill the needs gap.
- Create a plan for a unified and updated design.
- Realize the opportunities to highlight connections and enhanced uses.
- Explore sustainability concepts.
- Have a thoughtful set of preliminary assessment and programmatic documents to strengthen grant applications and other funding opportunities.

Requested Documents

- As-Built Drawings of site, if available (digital or hard copy)
- Plat and easement information pertaining to parcel (if available)
- Other plans or documents that would assist in the evaluation and design.

Timeline:

It is estimated that work can begin with the kick-off meetings upon execution of the MOU, with monthly or so spacing of the remaining meetings per steering committee coordination. Work will be developed over the following months. Presentation materials, budgets and other deliverables are to be coordinated with the steering committee for coordination with the other phases of concept development. More solid dates will be offered as the project begins. It is anticipated that the project completion date would be no later than February 2021. Depending on start date, some deliverables will be available for further grant applications and outreach ventures.

Project Disclaimers:

All design work and reports will be assembled and provided to the town/city in electronic format for later use and local reproduction.

Work is intended to be conceptual or Master Plan in nature and provides the community with direction for future design and construction phases. It is not intended to provide construction or bid plan documents. No architectural, structural or other hard engineering work is implied or intended under this scope of work. Later phases with more detailed mapping, engineering and professional services will bring these ideas to a more complete stage.

Work Scope Cost Estimate:

The Work will be billed to the TOWN at completion of the final work task. It is estimated that the Work will require $6,025 to cover the student intern work, design supervision, expenses, follow-up review and preparation of the final documents. Student interns performing the Work described hereunder are employees of the University/CCCD and not agents or employees of

the local government. Student interns are compensated by the University/CCCD through the grant which funds the UTA program and are subject to the employment terms and conditions of the University/CCCD.

The TOWN will match CCCD-DOLA funds in the following breakdown dictated by the DOLA regional manager:

Park Designs		$5,175
Operating/Materials		$ 850
Total Project Cost	**(100%)**	**$6,025**
Town Project match	**(60%)**	**$3,615**
CCCD-DOLA Matching Funds	(40%)	$2,410

End of Attachment A

Town of New Castle
Frank Breslin Memorial Park
Conceptual Design Overview

River Recreational Use:
The Town owns a large parcel of land with several thousand feet of river frontage. Our hope is to expand river recreational opportunities for residents and visitors. We hope to develop a whitewater park for all skill levels, accommodating kayakers, paddle boarders, and recreational tubers. We visualize multiple access points along the length of the property with a connecting trail system. We are also open to any other possible river recreational opportunities and look forward to recommendations from the University Technical Assistance team.

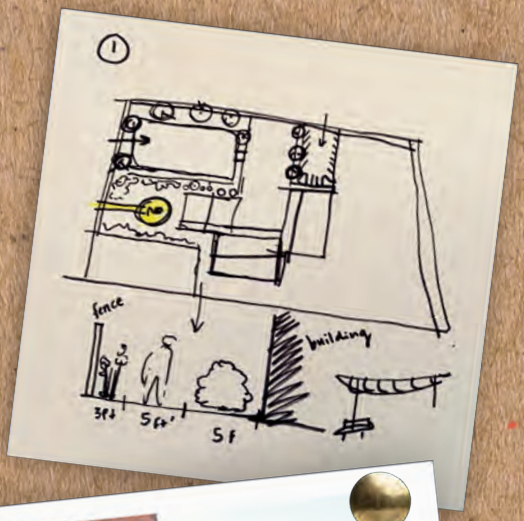
Boat Access:
The existing boat ramp is heavily used by professional fishing guides and amateur fisherman. It is the primary "take out" point for fisherman floating from South Canyon, and the primary "put in" point for fisherman floating to Silt. During the peak season we can expect 40 users per day. This ramp is also used as an alternative "take out" point by commercial rafting companies. We can see an additional 20 users on Saturday and Sunday during the summer months. Conceptual ideas for this park element include, modifying the width, length, and possibly the elevation of the concrete ramp. Provide additional parking areas to accommodate several vehicles with trailers. Consider alternative locations for the ramp, to avoid conflict with future whitewater park users.

18 Hole Disk Golf:
The disk golf course, known as Fire Mountain DGC, has been in place for over 13 years and is one of the more popular disk golf destinations in our area. We regularly host two or three tournaments per year with over 120 participants per event. It was conceived, constructed, and has been mostly maintained by a grass roots volunteer group. Many of the holes have developed a theme/identity. For example, the "boulder hole", the "hanging basket hole", the "tunnel hole", and the "cobble foundation hole". Conceptual ideas for this park element include placing new and unique features at several of the other holes to expand on the theme/identity mojo. There may also be opportunities to extend the length of some of the holes.

Additional Park Amenities:
Conceptual ideas for new park amenities include a large shade structure and/or multiple medium size structures. A nature play themed playground could also be a nice addition.

UNIVERSITY TECHNICAL ASSISTANCE PROGRAM

2019 annual report





UTA in Kersey



Keenesburg Town Hall

Colorado Center for Community Development
COLLEGE OF ARCHITECTURE AND PLANNING
UNIVERSITY OF COLORADO **DENVER**

COLORADO
Department of Local Affairs
Division of Local Government

UTA
UNIVERSITY TECHNICAL ASSISTANCE

DOLA

& THE UNIVERSITY OF COLORADO DENVER

OUR HISTORY

The University Technical Assistance Program is a partnership between the Colorado Department of Local Affairs (DOLA) and University of Colorado Denver – College of Architecture and Planning that provides assistance to the entire state of Colorado's rural areas. Projects from this program have helped numerous communities to set goals, make decisions and create conceptual designs to meet the unique needs of their communities for decades. There have been many types of projects completed by the program, some examples of these are:

we have served
51 out of 57
rural Colorado counties,
with a total population in excess of
2,500,000

Architecture • Landscape Architecture • Urban Design • Research and Planning • Community Buildings and Facilities • Parks, Trails and Landscapes • Downtown & Corridor Design • Technical Assistance • Historical Preservation • Community Surveys • Master Plans • Feasibility Studies

OUR MODEL

The University Technical Assistance program provides high quality design services to rural communities throughout the state, for reasonable fees that acknowledge the budgetary challenges faced by outlying areas. Communities benefit from the lower cost of technical assistance and initial development plans compared to professional assistance. The University Technical Assistance Program employs professional staff and University resources to assist the local governments in Colorado's rural communities. Projects are typically completed on a first come first serve basis; however, priority is given to those communities directly affected by energy development.

There are a number of ways the program provides assistance to the communities it serves. Typically, student interns are hired to work under a field supervisor supervision. The field supervisor visits communities that inquire about services in order to determine cost, size and scope of the proposed project. Once these goals are set, a Memorandum of Understanding (MOU) is drafted. The MOU breaks down project costs, goals and each party's responsibilities.

The field supervisor, the community requesting the project, and the appropriate DOLA manager all must sign the MOU before work on the project can begin. Once the MOU is signed, the field supervisor then accesses the appropriate resources for completing the project. It is common for DOLA to provide internal expertise and referrals to external resources for assistance. University resources usually take the form of students working under the field supervisor. Community resources have a wide scope and can include committees to help with input and making decisions, local government staff time, and referrals to local assistance. The costs of the projects are typically shared between the UCD-DOLA Technical Assistance Program and the community. This program has become a great example of the cooperation between local communities and their state government.

The assistance provided by the program is usually reserved for, but not restricted to, small or rural municipalities and special districts. The communities in need typically do not have the budget or other resources to complete the projects for themselves. The cost of hiring the UTA program is an economically reasonable route and creative opportunity for the community. This is beneficial to both the students and the community involved in the project. The students get amazing, real life experience to add to their resumes, and the communities get a low-cost alternative to completing their goals. The UCD-DOLA University Technical Assistance Program is a wonderful example of how the state uses its resources efficiently in order to reach out to its small communities to help them deal with the ever-changing populations and other challenges they may face.



Del Norte Riverfront Park

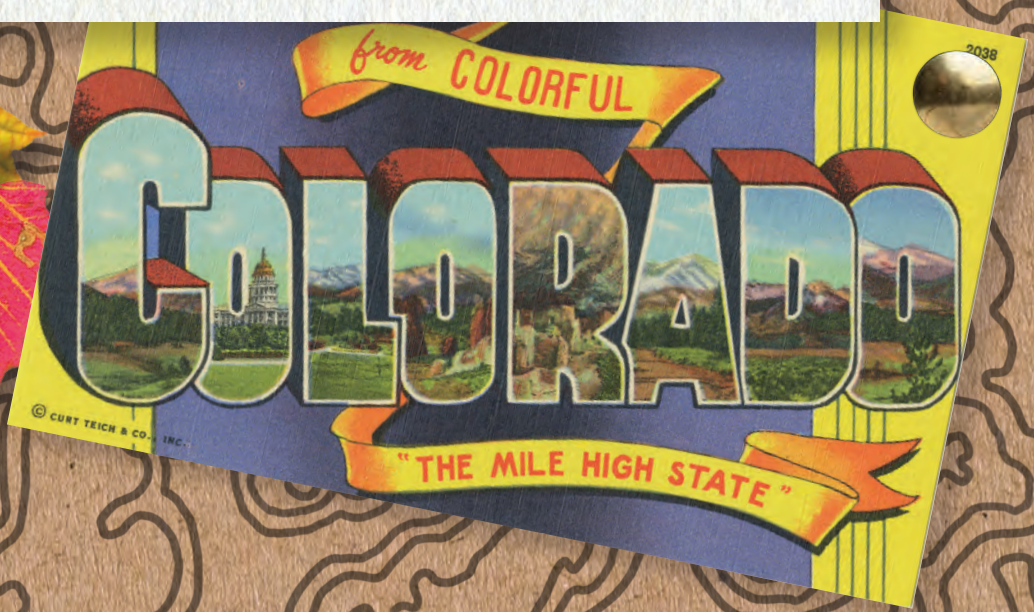




THE UTA MISSION

Every day, through the University Technical Assistance program, students and staff collaborate across disciplines to help Colorado communities realize their potential through creative placemaking solutions





OUR STUDENTS

Our students are the heart and soul of the UTA program, and it is through their eyes and their creative ideas that communities are transformed. Using the talents of over 200 students since the program re-booted in 2013, rural communities have utilized our resources to design parks and trails, town halls and fire stations, recreation centers and libraries, master plans for county fairgrounds and wayfinding signage… and literally everything in between. Our students hail from public universities all over the state, from CU Denver and Colorado State, to Adams State and Metro State…and we are coming soon to a university near you!

In exchange for the hard work and dedication of our students, the supervision, mentoring and experience they gain from their time in the UTA leads to great employment opportunities at firms and public agencies all over the state… and they get hired quickly! Most of our students are hired within the first month after graduation, many are even hired before they gather their diploma. We have alumni working for regional firms like OZ Architecture, Norris Design Group, DTJ Design, Terracina Design and the Beck Group, but also internationally renowned firms like Gensler Associates in Pittsburgh and Olson Kundig in Seattle. The legacy our alums leave behind is the trust and confidence our client communities and our partners at DOLA place in us, and our current roster of students work hard to maintain that lofty status.

In the end, though, no labor like the UTA is fully realized without the bonds of friendship between us all…from the supervisors and managers at DOLA, to the new students, our stakeholders and the students about to graduate, there is love, admiration and willingness to roll up our sleeves and get good stuff done! We are proud within these pages to share a few of the comments our past student employees at the UTA have shared with us about their experience and how it has shaped their careers.





Team with Kersey Town Manager



The diversity of tasks and programs encouraged me to reframe our central task as one of careful, tailored design. our job was to attend to the problem at hand with a sense of respect and contextual understanding. I was able to design collaboratively with other team members, produce drawings, graphics and proposals for projects in several different types, histories, financial constraints across the dynamic Rocky Mountain landscape.

Sincerly,
Taylor Carlisle, M.Arch 2019

242
students have put in over
125,000
hours since 2013 on behalf of community driven projects



It was great fun, real time challenges and exposure to different communities. I loved working there during my school. I update myself with UTA's annual reports and keep appreciating the community work.
Meenon Kastoori - MUD 2017

This year,
35 students
have worked over
10,352
hours on projects in rural Colorado







POSTCARD
PAR AVION AIR MAIL

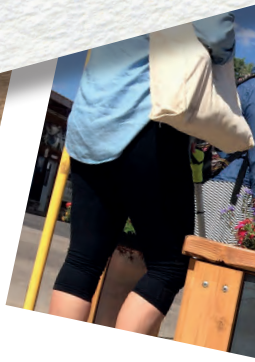
No matter how intimidated I am about politics and public speaking, it's important and worthwhile to confront these fears in order to pursue something I truly care about and believe in. It was also incredibly helpful and important that I had the support of my UTA supervisor in this endeavor. If there were questions from the council that went beyond my range of knowledge, such as budgetary questions, my boss Jeffrey Wood was next to me ready and able to address such inquiries with authority.

Kelly Finkowski, MLA (2016)

The University Technical Assistance Program

1250 14th St. Ste 300

Denver, CO 80202



of my time at CCCD were centered
ng the state and meeting members of
es we worked with. In hindsight
s were not only rewarding at the
rikingly similar to much of the work
g I do to this day. I did not know it at
e UTA program was exactly the step I
at the end of my educational journey
nsition into the realities of the
rofession. To top this all off, my time
fun! I met wonderful people who are
st friends to this day and the staff
rs were cherished mentors in my
oming an architect."
n, M.Arch 2016

It was at CCCD that I began to develop my skills as a designer both from technical and creative standpoints. One of the strengths of the program is the collaboration of students from various years and programs, each with different skills, ideas, and processes that contribute to one another...It was this mentorship opportunity at CCCD that provided me with additional growth and satisfaction I had not previously thought of before joining the program.

Josh Spinner, MLA 2017

SPECIAL DELIVERY

It is such a unique and wonderful program that I was incredibly fortunate to be a part of. My time there was both invaluable to me as a person and for my career trajectory!

Amanda Tharp, M.Arch (2015)

Working with learned licensed architects, project managers, and seasoned designers that are now leaders at CCCD was a blessing. They really helped me get footing on the practicalities of what it means to serve a client and to design holistic and appropriate spaces. I cannot recommend CCCD and UTA enough to whomever and wherever I go.

–Travis Roubideaux,
M.Arch 2019

876

cups of coffee consumed



Designers at Work!

Regularly presenting our own work as part of the CCCD in front of clients and small communities throughout the state was one of my inspirations for serving on the AIA Colorado Board of Directors as the Colorado North President. I wanted to make sure I could help advocate for the profession, and bring awareness to the important role Architects play in our communities. I was able to see first hand the positive impact our projects made and feel the CCCD is a program that brings a high level of energy to the communities and provides aspiring Architects with real world professional level.

Nathan Pepper, M. Arch (2015)

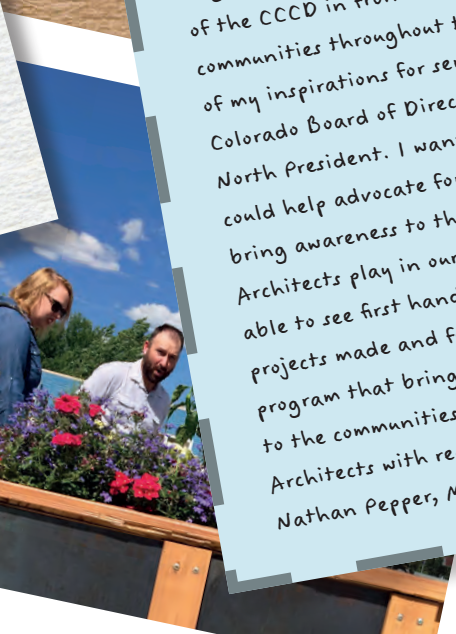
The University Technical Assistance Program

1250 14th st. ste 300

, CO 80202

Supervisors are extremely knowledgeable and the team work of students brings out the best outcome to any given challenge. I landed in one of my first internships because I was part of a unique project that the hiring company admired.

-Ramya Krishna - MUD 2018



STUDENTS OF 2019

Cherryl Agosto – MARCH, MSHP
Areti Athanasopoulos – MLA, MURP
Aneliya Bargon – MLA
Brittany Bona – MARCH
Sofia Bruni – MLA, MARCH
Taylor Carlisle – MARCH
Thomas Cooke – MARCH, MURP
Fiorella Ciuffardi – MLA
Gregory Davidson – MLA, MARCH
Aria Dellepiane – MARCH
Chandler Dolan – BFA
Katherine Farrington – MARCH
Isra Fakruddin – MLA
Krista Flynt – MURP
Alena Gagnon – MLA
Chelsea Gieryic – MLA, MURP
Sarah Goldblatt – MSHP
Kortney Harris – MLA, MURP
James Hogden – MARCH
Sara Hubbard – MSHP
Shane Krenn – MARCH
Germaine Low – MARCH
Hannah Lynch – BFA
Gaelen Means – MLA
Tatum Moorer – MLA
Juan Perez-Argueta – MARCH
Kevin Small – MLA
Sarah Smith – BFA
Ivy Steele – MLA
Justin Trammell – MARCH
Fernanda Arangua – MARCH
Maddi Waneka – BFA
Kendrick Wyman – MLA





60,388 miles driven

In every corner...

Drive 50 miles in any direction from the metroplex of Denver, and you will be there…unlocked front doors, the walk down a block or two takes half an hour because you know everyone that walks past…and there's catching up to do. To some, rural Colorado is the only lifestyle they would choose. Few stop lights, no rush hour, and ample room to stretch out. But it is not always an easy way of life when one considers the infrastructure that makes communities thrive. Though rural communities afford a welcome alternative to the city's hustle and bustle, they also need some of the trappings of modern life in America. From broadband access and bike trails to fire stations, town halls and libraries, even a small community needs to provide for the needs of the residents… and it is a population that tends to be aging, placing greater import on things such as ADA accessibility recreation centers, and parks with walking trails and wellness gardens.

The UTA program was founded to provide technical expertise to these outlying communities, and over the past six years we have assisted with the design, planning and funding of scores of projects that have made rural life that much better. In fact, we have worked in over 50 Colorado counties, touching the lives of over half the population of the state. What is less easy to calculate is the number of friends we have made along the way. Communities that we have only visited a handful of times become places where we too might stop along the walks down main street to catch up with the fire chief, say "hi" to the mayor, or have a cup of coffee with a council person. We make it a point to spend time in the communities we serve…we eat the food in their local diners, stay in their hotels, even enjoy a beer in the local watering holes, so we can, in so far as possible, know the places that we work. It give us unique insight when it comes time to put pencil to paper to consider what this park, this art center or this town hall, should look like and how it should function, and most importantly, what other functions can be overlaid which will make the project even better for those that call this place home.

We are designers and planners… but in some sense, we are bridge builders, making connections between our university community and those communities that we serve. We bring along not just our creativity, but also our sense of humor, our curiosity, our willingness to listen, to be empathetic, and to learn and grown. What we leave behind varies from place to place depending on what is required. Hopefully it is an attitude that what can be dreamed can be made real, a road map that shows how an idea can become a building or a park, and the sense that working together, we can do most anything!



What I most value from the UTA program is the learning process that the program embraces in working to achieve the needs of a community project, while fostering the learning process for future architectural professionals. I would also commend you for the manner in which you demonstrate for your student's professional skills, and the importance of developing rapport and relationships within communities.

-James W. DePue
Wray City Manager

University Technical
Assistance Program

3567
CONVERSATIONS
with residents in the field and at community meetings

The UTA program and Jennifer are a great asset for rural Colorado. It provided technical assistance and resources needed that is not available locally so that Sterling can continue the interest in redeveloping and investing in our "Historic Downtown Sterling."

-Donald J. Saling, City Manager

STERLI
A Colorado Treasu

University Technic
Assistance Progra
1250 14th Street
Suite 300, Denve
80202

The result of their work was very impressive, we now have conceptual designs and cost estimates for the chosen designs. The Board of Trustees made the decision to purchase the school property based on the designs and public input that we received throughout the process of working with the UTA program. on behalf of the Town of Keenesburg I highly recommend that this program be continued as it is an invaluable resource for local governments and gives the students an excellent opportunity for hands on experience.

-Debra Chumley, Town Manager

TOWN OF KEENESBURG
INCORPORATED
STATE OF COLORADO

University Technical
Assistance Program
1250 14th Street
Suite 300,
Denver, Co 80202

The expertise of the presen
gave a clear picture of our id
our community and its leader
work of the UTA team gave
foundation needed to proce
our dream of re-inventing
Theatre Walsenburg so t
continues to provide cultu
and more for generations

- Carl Young
Economic Development
and Tourism Director

- Mil
Ex

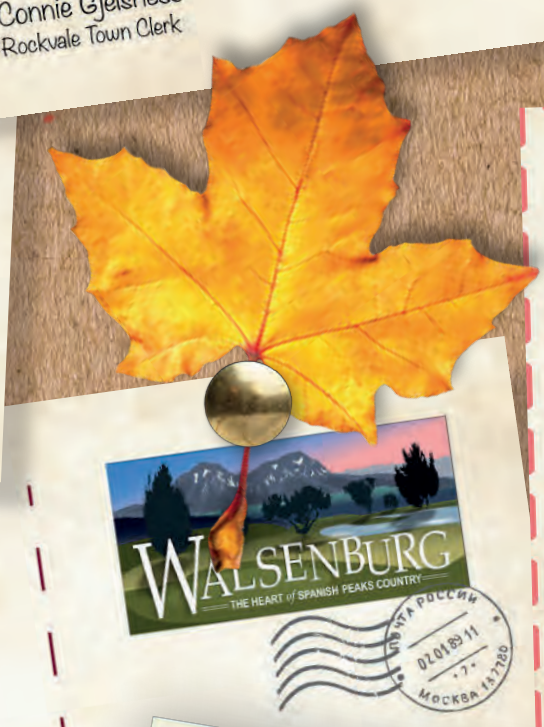
Town of Rockvale

They made the process seem so easy and it was a pleasure working with them. The town is grateful for their vision and how well they put the plans together. On our own, we never would have come up with our dream park. They went above and beyond even after the final presentation. They helped with tracking down playground equipment companies that fit with our plans and answered other questions as they came up. Thanks to Ivy, Alena, and Aneliya we have a fantastic park to build and a professional presentation to use in seeking grants to make it all happen.

- Connie Gjelsness
Rockvale Town Clerk

The Town of Collbran has benefited greatly from the efforts of Chris Endreson and the graduate students. The UTA student generated masterplan is the blueprint for the project. Downtown Collbran has a new appearance that is a point of pride of area residents. It is unique that this small rural community has been able to implement an innovative design that started with the efforts of the CCCD program. Collbran cannot say enough positive things about the work that was completed by the students and Mr. Endreson. Without the guidance of the masterplan, it is probable that none of the community enhancements would have occurred.

-Davis Farrar
Collbran Town Administrator

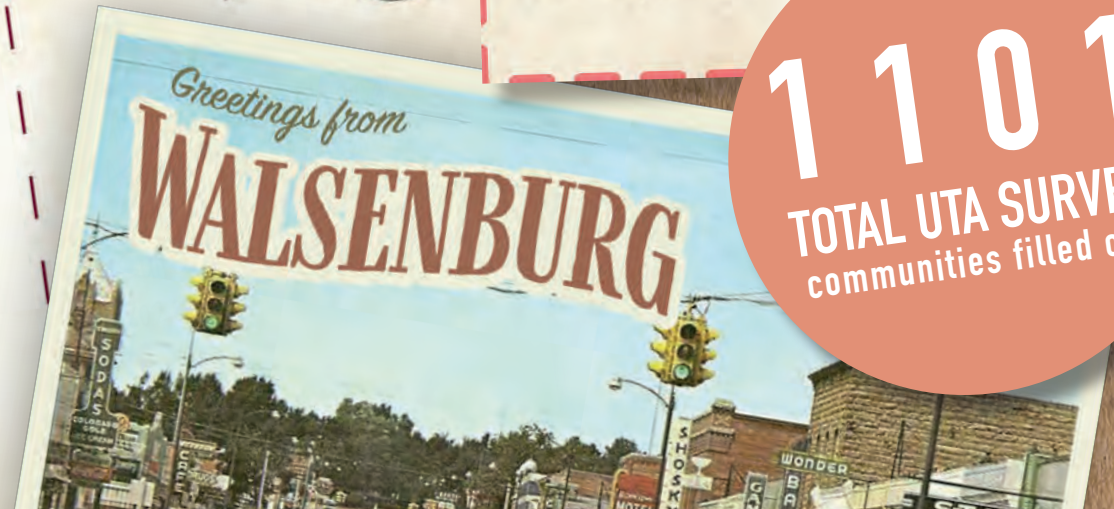


This program provided designs and information which was a major part of our application to DOLA for a two million dollar grant which we were awarded. The success of both of our projects lies fully in the foundation that Chris and his students provided for us from the beginning. Dolores County would like to thank you for providing this service. This is a great program and it is being handled in a very efficient and knowledgeable manner.

-Julie Kibel
Dolores County Commissioner

DOLORES C

University Techn
Assistance Progr
1250 14th Stree
Suite 300, Denve
80202



1101
TOTAL UTA SURVEY
communities filled out

2019 PROJECTS C

2019 Projects Completed	Bold Initiatives	Location City/Town	County	Population Served
Arts & Culture Combined Campus Study		Grand Junction	Mesa	64191
Concept LA Designs		Lyons	Boulder	2066
Rio Grande Riverbank Restoration		Del Norte	Rio Grand	1554
Pool House Design		Julesburg	Sedgwick	1165
Downtown and Main Street Placemaking		Hayden	Routt	1963
Main Street Beautification Plan		Naturita	Montrose	519
Music Hall		Grand Lake	Grand	505
Parking Lot and Festival Space		Lamar	Prowers	7486
Urban Park Design		Sterling	Logan	13971
Town Hall Expansion Design		Keenesburg	Weld	1228
Search and Rescue Facility Plan		Canon City	Fremont	16690
Main Street Beautification Plan		Nucla	Montrose	701
Main Street Pocket Park		Delta	Delta	8951
Community Park		Granada	Prowers	496
Highway 40 Landscape Design		Craig	Moffat	8972
County Courthouse ADA Entry Concepts		Craig	Moffat	13178
Walsenburg Downtown Revitalization		Walsenburg	Huerfano	3044
Prowers County Fairgrounds		Lamar	Prowers	12081
Shoreline Project		Grand Lake	Grand	505
Community Center Improvements		Nucla	Montrose	701
Community Center Design		Strasburg	Adams	2447
Community Park/Historic Cabin Preservation		Rockvale	Fremont	506
Monumentation & Memorial Park Design		Kersey	Weld	1611
Art Master Plan		Windsor	Weld	29053
24 Projects		21 Communities	20 Counties	193,584

over 406 meals eaten in local establishments.

9000 french fries shared!

55 TUMBLEWEEDS run over and destroyed

Bold Initiatives Legend	Symbol
Energy & Renewables	
Education & Workforce	
Health	
Tax Reform & Economic Development	

COMPLETED

Project Type	UTA Staff	DOLA Region	Cost Share	
			DOLA / UCD	Community
Architecture	Chris Endreson	Northwestern	$5,450.00	$8,175.00
Planning, Landscape Architecture	Jennifer Kovarik	North Central	$3,100.00	$3,100.00
Landscape Architecture, Planning	Jeffrey Wood	South Central	$4,250.00	$4,250.00
Architecture, Landscape Architecture	Jennifer Kovarik	Northeastern	$1,200.00	$1,800.00
Landscape Architecture, Planning	Chris Endreson	Northern Mountains	$2,580.00	$3,870.00
Landscape Architecture, Planning	Chris Endreson	Southwestern	$3,800.00	$3,800.00
Architecture	Jeffrey Wood	Northern Mountains	$870.00	$1,305.00
Landscape Architecture, Planning	Jeffrey Wood	Southeastern	$1,500.00	$1,500.00
Landscape Architecture, Planning	Jennifer Kovarik	Northeastern	$1,200.00	$1,800.00
Architecture, Landscape Architecture	Jennifer Kovarik	North Central	$1,600.00	$2,400.00
Architecture, Landscape Architecture	Jeffrey Wood	South Central	$1,650.00	$2,475.00
Landscape Architecture, Planning	Chris Endreson	Southwestern	$4,425.00	$4,425.00
Landscape Architecture, Planning	Chris Endreson	Northwestern	$2,100.00	$3,150.00
Landscape Architecture	Jeffrey Wood	Southeastern	$1,200.00	$1,200.00
Landscape Architecture	Chris Endreson	Northwestern	$1,560.00	$2,340.00
Architecture	Chris Endreson	Northwestern	$1,780.00	$2,670.00
Landscape Architecture, Planning	Jeffrey Wood	Southeastern	$1,710.00	$1,710.00
Landscape Architecture, Planning	Jeffrey Wood	Southeastern	$2,750.00	$2,750.00
Landscape Architecture, Planning	Jeffrey Wood	Northern Mountains	$1,040.00	$1,560.00
Architecture, Landscape Architecture	Chris Endreson	Southwestern	$3,225.00	$3,225.00
Architecture, Landscape Architecture	Jennifer Kovarik	North Central	$2,600.00	$3,900.00
Architecture/Pres., Landscape Arch.	Jeffrey Wood	South Central	$3,000.00	$1,800.00
Landscape Architecture	Jennifer Kovarik	North Central	$1,900.00	$1,140.00
Landscape Architecture, Planning	Jennifer Kovarik	North Central	$3,920.00	$6,700.00
		Total	$58,410.00	$71,045.00
		Average	$2,433.75	$2,960.21
		Percent Share	45.12%	54.88%

DOLA Regions Legend	
Southwestern	Patrick Rondinelli
Northwestern	Kimberly Bullen
Northern Mountains	Greg Winkler
North Central	Don Sandoval
Central	Clay Brown
Northeastern	Greg Etl
South Central	Christy Doon
Southeastern	Tara Marshall

PROJECT MAP

In 2019, 24 projects were completed throughout Colorado, with the majority of them being design and planning projects. The state is served by three UTA supervisors who work in partnership with DOLA managers in their regions, as shown on the map. Since 2013, a total of 151 projects have now been completed. Currently, 30 of those projects are built or are under construction. The map indicates the locations of current and past projects.

WESTERN SLOPE

Chris Endreson
Technical Supervisor
Architect

NORTHEASTERN

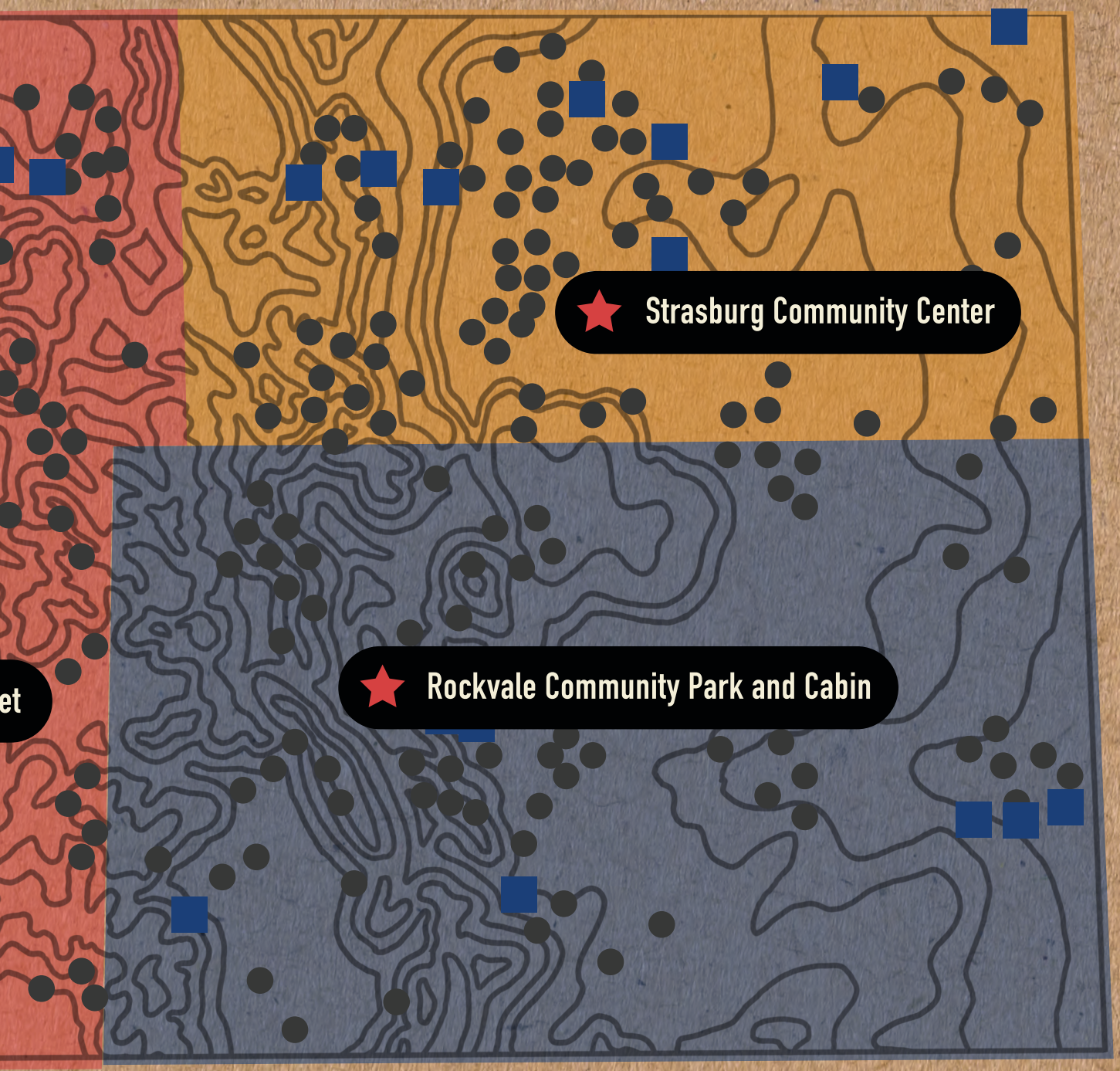
Jennifer Kovarik
Technical Supervisor
Landscape Architect & Planner

SOUTHEASTERN

Jeffrey Wood
Technical Supervisor
Architect



FEATURED PR



OJECTS ★ PAST PROJECTS ● CURRENT PROJECTS ■

RIBBON CUTTING CEREMONIES





Kersey Ribbon Cutting

$36
Million Dollars
of Construction Activity since 2013
(Nearly $10 million in construction underway in 2019 alone!)













Norwood Ribbon Cutting

FEATURED COMMUNITIES

Every year there are projects, or communities that somehow capture our attention…we love all the communities that we work in, but somehow there are stops along the way where the project seems noteworthy, the residents more involved, or the result is more transformative…we highlight, each year, three projects from each region that sort of exemplifies this status. They are not the "best" project (we love all the work we do!), but there is a synergy between designers, residents, location and the final result that puts that extra bounce in our step…

In year's past, we have highlighted projects from Del Norte, La Junta, Kersey, Grand Junction among many others…this year, we invite you to consider projects completed in Rockvale, a small hamlet in the foothills south of Canon City. Fiercely private and tightknit, the community came together to facilitate the design of their new community park…a place that would welcome residents of all ages, and provide a sort of outdoor living room for the town.

In the far reaches of the west end of Montrose county you'll find the community of Nucla, a rustic and rough around the edges kind of place that has maintained itself since the late 1800's as a place to create your own way. The area is in the heart of what was once a booming uranium mining hub. You might think the town name was derived from that but on the contrary the name stems from being the nucleus of a cooperative society of individuals trying to create a utopia. Nucla is used to bust cycles and the most recent with the departure of the coal industry brought the community together to rally around their downtown. They knew that focusing on beautification and enhancements downtown they would open the door to economic development and creating a better "community living room" for residents and visitors.

Just 42 miles from CUDenver, the Town of Strasburg Parks and Recreation Board and Staff identified a building that could be adaptively reused to become a much needed community center. The UTA team helped create a sustainable design for the building and site that welcomes community members, will be the setting for a wide range of events and allow for revenue generation from rental events. The central location and proposed amenities in the design will reignite the community with a new enticing space in a building that is currently overlooked.



NUCLA STREETSCAPE

There are many great things about the area widely referred to as the West End of Montrose County. Some might say it's the vast swaths of BLM land, others will point to outdoor recreation and the feel of being in west. What's evident though are the communities which are made up of resourceful and passionate people and that is especially true in Nucla Colorado. Nucla, over the last few years, is working to set itself up for positive change to create a better community for its residents and visitors. Much of that momentum came from the news of the coal industry shuttering its doors and Nucla wanted to react positively.

The town identified it's downtown as a key component to focus on. This led the town to the UTA program through DOLA and past projects there. A major priority was the downtown streetscape and the vision needed to bring it all together to create a downtown that fit the town character. Over the years there have been changes made and then taken out that reflected various eras of Americana. Also, main street happens to be a state highway, (97). But more interestingly it is a dead-end highway. Lastly, and one major component is the highway has an extremely wide right-of-way which placed the opposite side of the main street far from the other.

A master plan of the entire length of Main Street was requested to provide a plan of vision to update the downtown. This process led design students and community member through multiple public input sessions and design options presentations for concept development. Theme, character, uses, and so much more was discussed in order to create ideas for sidewalk extensions, paving patterns, crosswalk locations to name a few. The plan was completed covering every aspect of downtown streetscaping and highlighted flexible and sustainable design to create a unified vision for Main Street and Downtown. The work proposed and accepted varied from major construction to minor things like unified amenities such as trash can and planters. Gateways were suggested to mark key points and reflect on the heritage of the town.

The town was so energized about the final plan that they decided within months to pilot a one block section and submit for funding from DOLA through the EIAF grant program. They were successful and were awarded the monies and will soon be embarking on construction drawings and implementation.











102
nights
spent in local lodging

STRASBURG COMMUNITY CENTER

The small, but rapidly growing Town of Strasburg owns a 1950's building in the heart of town that has had several additions over time and required a redesign. The Parks and Recreation District Board reached out to DOLA/UTA with the requested vision "by updating the building, we would like to provide an actual community center for our town and a potential revenue source for our District through rental opportunities."

The prime one-acre lot location was currently used for a childcare center, meetings for the American Legion Post, Boy Scout Troop, and seniors as well as classes for youth dance and fitness. The childcare is getting relocated off-site so the program for the new space was to be a large room for a wide variety of flexible year-round recreational uses and events such as anniversaries and birthday parties along with adequate restrooms, kitchen, and one private meeting room. The current dark interior, along with aged plumbing, out of code features, dated insulation and lack of windows easily justified a remodel of this building. In addition, the exterior of the building and unprogrammed site also supported site improvements. This project rearranged the interior space so it could be divided into a multipurpose community space along with one separate meeting room for the Legion and Boy Scouts to have a more honorable space to meet, as well as a communal kitchen, adequate restrooms and welcoming community-oriented exterior elements and amenities. The plans reflect the desire for the facility to have seamless transitions from the indoor and outdoor space, which aids in the flexibility for private events and community functions.

The vision for a flexible, energy-efficient, indoor-outdoor multipurpose community design was achieved! The students vision transformed the space with a design that contains natural daylighting, solar panels, covered patio space, an improved recycling center, improved site drainage with permeable pavers and detention, up to code restrooms, a community kitchen with an exterior service window, a beautiful flexible community room with high ceilings and roll up window doors to the patio space, a private meeting room with built-in display cases for the Legion, an iconic entry that makes the building easy to access, a community front porch, flexible back patio, a small amphitheater, multipurpose lawn and improved parking both within and around the property. The students' presentation to the Board was energizing as the plans proudly met the Town's needs can now move forward to achieve the funding and see the project realized.



Strasburg Community Presentation





Flexible Event Space



"This project taught me that even small projects require thoughtful analysis and design exploration in order to best meet the needs of the client and the larger community. I am glad our design services will impact the town of Strasburg for years to come."

Aria Dellepiane M.Arch 2020



Working meeting with town staff



98
ice cream cones consumed

ROCKVALE COMMUNITY PARK

Rockvale keeps to itself really well. Nestled in the foothills above Florence, it is off the beaten path and on the way to nowhere else, and the residents like it that way. Though they may seem shy and unassuming to the outside world, the residents of this small town of about 500 welcomed us with open arms and participated in the dreams and designs of their community park like few other communities. Undeterred by hail storms, goat heads (a particularly difficult seed head), or summer heat, the residents came out in impressive numbers and discussed and cajoled and argued and inevitably placed their faith in the students in the UTA program and their town clerk Connie Gjelsness, who managed to oversee the evolution of the project, take a grant writing class, and apply for grants all in less than a year, all the while listening to her community, and visualizing a ribbon cutting in spring of 2020. It was not impatience, it was instead determination, as well as a general dislike of the goat head weeds (aka Puncture vine) that had taken up residence in the currently under loved community park.

The present day park features a historic cabin now used as a storage building, a modest cover for the picnic area, and the kind of swings and playground equipment that those of us of a certain age recall with some affection, and insurance companies attempt to remove with dispatch. The community wanted a kind of outdoor living room…a place to come together, watch the kids play (on safe equipment!), play checkers, maybe even sit around a fire pit on cool spring or fall evenings. Basketball, volleyball and music appreciation would all find a place in this park, and the old structure, the historic May cabin, would become a museum and a place to appreciate the lifestyle of some of Rockvale's first residents. In all cases, the activities were intended to suitable to a wide range of ages, so that anyone going to the park would find something fun to do or a comfortable place to sit and watch or talk to neighbors.

From our first meeting, under the aluminum picnic cover, in a hailstorm that all but drown out the discussion, to the final meeting and acceptance of the design by the town, there was a pervasive "can do" attitude. Each meeting was only concluded when decisions were made and we had our marching orders to prepare for the next meeting. The community's willingness to convey what they liked and what they didn't like was a breath of fresh air for those of us in the UTA program, and it is a testament that in about a year's time, this project will go from "what if" to "welcome home."



Volleyball Cou



Checkers Tabl



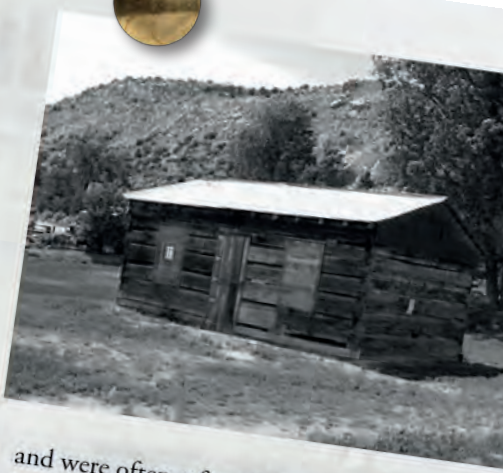




May Cabin

The Town of Rockvale was homesteaded by William H. May in 1863. Nicknamed "Colonel" May, the trained geologist and "mineral speculator" arrived in Fremont County from Vermont and first farmed in the Beaver Creek area near Florence, Colorado. After getting flooded out twice, he moved to higher ground and settled in what is now Rockvale where he built the town's first known dwelling near Oak Creek from hand-hewn cottonwood logs. The cabin walls had portholes for defense "through which a rifle could be shot without exposing the shooter." Historical notes suggest that there is no evidence that Colonial May had unfriendly dealings with the local Ute who passed through his pastures, and the portholes (still visible) could have provided protection from the legendary grizzlies that roamed the area. The cabin may have been moved more than once but was officially relocated in 2003 to its current location in the town park--the William H. May Memorial Town Square Park. In 2018 it was designated a Fremont County Historical Landmark by the County Heritage Commission.

The rectangular, one-room homesteader cabin represents one of the basic house forms constructed during the 18th and 19th century. The "full dovetail" notching at each corner is a signature feature of log construction and considered to be one of the most time-consuming to accomplish. Colonel May used large cottonwood logs—up to 22" diameter— to construct the structure. These popular "hewn-log" structures, versus round-log construction, suggested permanency and were often referred to as "log houses" instead of "log cabins." Although conspicuously missing from the May cabin, horizontal joints between logs were typically filled with a combination of materials that together is known as "chinking" and "daubing" that sealed the exterior from driving wind, rain, snow and blocked entry to vermin.



As a result of the community's exemplary stewardship, the May Cabin continues to reflect the spirit of the town's first settlers and remains a significant example of the type of buildings found in Rockvale during its early mining years. Few buildings from this era have survived so well intact, making preservation of the May Cabin even more important. To ensure its future in Rockvale, top priority should be to replace the cabin's missing exterior wall materials (chinking and daubing) to protect against further deterioration from the elements. Placing the building back into service for uses such as an educational or interpretive center is also recommended so residents and visitors have a unique chance to experience a small slice of what life was like for Colorado's pioneers.

Historical details of May Cabin taken from *Rockvale Nuggets* written by Martie Williams La Casse







A HEARTFELT FARE THEE WELL...

A victim of shifting budget priorities, the UTA program such as we know it today went on hiatus in the aftermath of the great recession. Were it not for the vision, commitment and a fervent desire to do good for the communities of rural Colorado of Don Sandoval and Chris Koziol, the work we have shared in these pages might never have happened. As we move on to a new decade, we want to pause and wish them both the best as they move on from the UTA.

A note from Don Sandoval

The University Technical Assistance Program (UTA) is a wonderful partnership with the University of Colorado at Denver (UCD) Colorado Center for Community Design (CCCD) and Colorado Department of Local Affairs (DOLA). This partnership has been around since the 70s.

I have had the privilege of working with the folks from UCD for many years. Bob Horn and John Schler, the original service providers, worked with me on projects when I was a town administrator in Hotchkiss, Cedaredge and Windsor. They helped define elements of projects that made them better with their counsel and expertise. They were also good people who wanted to help a community be better. We became good friends.

From those first experiences with John and Bob, it was clear their work helped a community determine if and how to proceed with a project. It also provided students with real project experience, with real clients which made the students a better prospect for work in their respective fields.

The folks who have worked in the UTA program made a tremendous difference in the make-up of communities throughout Colorado, whether it was John or Bob or Tim Katers, Mike Tupa, Dick Mahalik, or Diana Loughlin. Today's folks, Chris Enderson, Jeff Wood and Jennifer Kovarik continue the great legacy of those that came before them. They are making a difference in communities. They are helping achieve local government goals and giving students a chance to be better. These are people who make a difference; they are passionate about their work with the students and projects they work on. They are dedicated to what the goals of the program are: Helping students become better at their craft; Helping communities make good decisions about their projects; and promoting the partnership between DOLA and UCD.

I am proud to have been the leader of the UTA program over the last 19 years. It has been great to see how this partnership has made a difference in the lives of the students involved in the program, the lives of citizens of this State, the lives of the supervisors who have seen projects become reality. I am proud in the friends I have made associated with the program.

Chris, Jeff, Jennifer - Continue the legacy - of the great work you do.

Don Sandoval had been spearheading the UTA program as a DOLA manager for many years prior to its suspension, and he was determined to see it rise again; he found a willing partner in Chris Koziol, who from his position at CUDenver had the university resources, student talents and a fervent interest in rural communities. Together these two "true believers" resuscitated that which had gone dormant and the UTA program sprang once more to life in 2013. Their vision and hard work has made all that we do possible. We will miss them and their absence will be notable as we move forward, but we will honor them both with continued hard work and a commitment to the causes they placed in such high regard.



A note from Chris Koziol

November and early December is a busy but also reflective time for the University Technical Assistance (UTA) Program. Much of our summertime field work has been synthesized into recommendations, reports and designs, and new projects are always on the horizon. However, a good share of our time is spent looking back and looking forward. Assembling the Annual Report has become a ritual and a learning opportunity around here. It's not uncommon to hear interjections like the following. We really did that many projects? Our students and partners said that about their experiences? That project came out even better than I hoped!

Amidst the accolades and backslapping we also have cause for reflection and for renewal. As with any program that has been around for as long as we have, it is sometimes challenging to push the envelope even further. However, we are proud to say that we will be doing just that in 2020. Our partners and patrons at the Department of Local Affairs are embarking on a refreshed set of agency goals in how they can better serve the local communities of the state. They've asked us to be part of that effort in exploring new initiatives and providing a wider range of services in new and innovative ways. So, "stay tuned" for the years ahead.

As with any move forward, one needs to balance continuity and change. The College of Architecture and Planning is excited to ramp up its effort, and we are fortunate that our technical supervisors, Chris, Jeff and Jennifer are continuing in their roles. As you will read elsewhere in this report, DOLA's Don Sandoval is retiring this year. We will miss his leadership and fellowship.

For my part, I've decided to redirect my focus on what I have sometimes joked about as "my day job". As a faculty member in the Department of Architecture I am stepping down in my administrative role as director of Colorado Center for Community Development and manager of the UTA grant. All this means is I will stepping-up my commitment to teaching students and addressing the wide range of community design challenges in Colorado and beyond. I'll miss the day to day interaction with the professional and student staff, but as I have reminded them, I'm not going away, just to a new desk down the hall. Associate Professor Jody Beck will be taking over the administration of the UTA for the College. I look forward to seeing the continued and renewed dedication of the College to the UTA.

With all the best wishes,
Christopher Koziol

A LOOK AHEAD...
2020 Vision and Beyond

As we put 2019 into the books, it seems like a good time to also consider what lies ahead…it has been a busy year, with 20 projects completed and in the books and nearly twice that number of projects already underway or soon to join the workload. Among the projects we will be spending our time on in 2020: Six different projects in Las Animas County alone that will transform the city of Trinidad and the surrounding area, a new fire station in Grand Lake, and our ongoing efforts to transform and restore the historic Fox Theatre in Walsenburg…in the west….Downtown and Main Street is a big focus for many communities who are shifting their economic emphasis a bit from oil and gas. We'll be looking to work with Hotchkiss and Norwood on downtown beautification and planning, there is also focus on childcare and housing with Mesa County Libraries moving forward with a new branch library and early childcare facility and Ouray tackling how to assist with (ADU) accessory dwelling units. In the northern part of the state, Jennifer is continuing the work in Stratton on critically needed Child Care and Recreation Facilities, and continuing the adaptive reuse and new construction of the Town Hall in Cheyenne Wells, plus land planning and design of a new Town Hall and Public Works Facility in Gilcrest, and visioning for a new park in Akron. We will also welcome aboard our new director, Jody Beck, who will bring his passion for rural communities to the program…. Feeding off the fun and success of our September installment of the podcast "CU on the Air", we decided to launch our own podcast…: "In Every Corner…"where we share (and exaggerate) the tales of life and work in every corner of our great state…It should further explain the story we are telling with this report…give it a listen… we promise to bring a smile to your face, a chuckle to your chest and maybe a tear to your eyes now and again.

We will also say good bye to roughly half of our workforce as they graduate and move on to the next step in the careers, and we will welcome a similar number of new student employees from all over the state (and well beyond) who will share in our mission to bring energy and great ideas to those communities that request our help…watch out, we are coming to a town near you!



Chris Endreson
studied architecture at NDSU and discovered during his time spent in the exile of the North Dakota winters that he liked warmer climes. He resides in Fruita and basks in the southwestern climate where sunshine is plentiful and snow is an infrequent visitor. His territory is the Western slope which means he covers roughly half the state and puts a lot of miles on his car!



Jeffrey Wood
is an Architect though he might have been a pilot until he discovered his crippling aversion to flight… now he stays grounded but shoots for the moon whenever he can! He works primarily in the Southeast portion of the state, and anywhere within 30 miles of his cabin in Grand Lake.



Jennifer Kovarik
is a Landscape Architect, Planner, Public Health Professional and Artist who is passionate about integrating health and design. She works in the Front Range foothills, North East portion of the state and anywhere there is a ski area within 15 miles!

JEFFREY WOOD
Southeast Region
jeffrey.wood@ucdenver.edu
719.248.7731

CHRISTOPHER ENDRESON
Western Slope
christopher.endreson@ucdenver.edu
970.549.7576

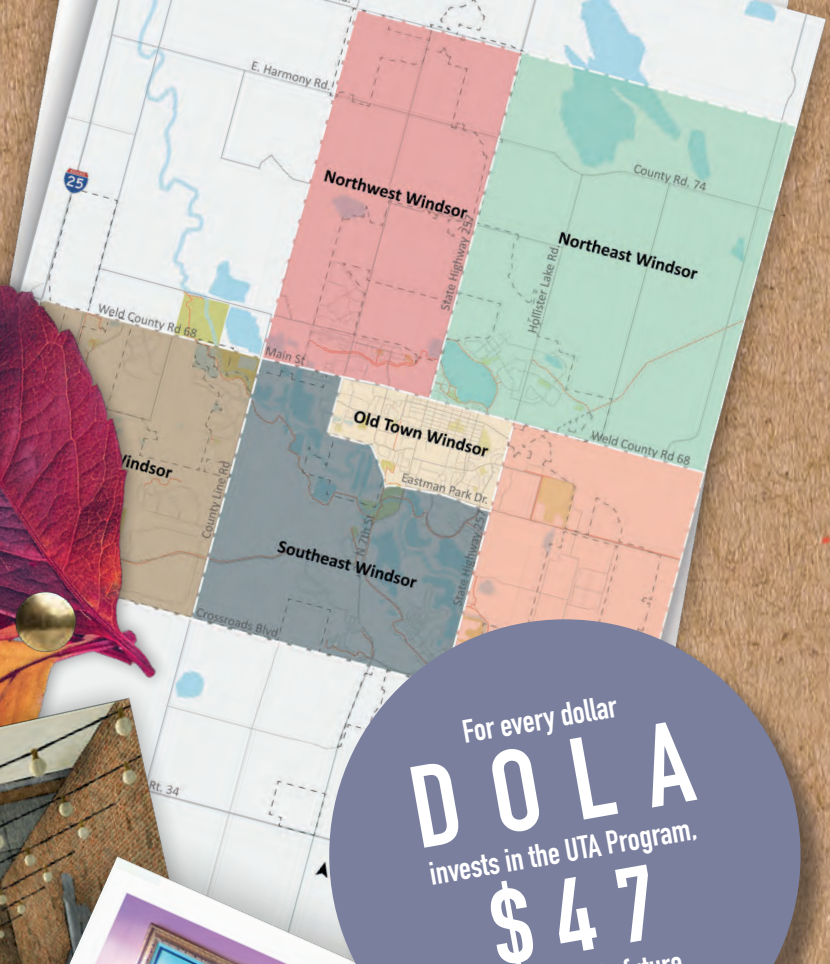
JENNIFER KOVARIK
Northeastern Region
jennifer.kovarik@ucdenver.edu
970.305.7805

How this works...

We make it easy…need a new park, a bike trail, or how about a new town hall, or recreation center? Maybe a streetscape or a fire station? Some wayfinding signage, or a library? The one word we try to never say is "no". We invite you to reach out to the DOLA manager in your region and let them know about the project you are considering. They will direct us to you…or you can contact us directly and we will run it by the DOLA manager…either way, we work in concert, assessing our resources and the various ways the project could be funded and then we meet to discuss your ideas, introduce our students to you and the area you live in, and then go about our work. For a minimum investment you will get maximum effort.







For every dollar

DOLA

invests in the UTA Program,

$47

is invested in future economic activity



Colorado Center for Community Development

University of Colorado Denver
College of Architecture and Planning

Physical Address: 1250 14th Street, Suite 300. Denver, CO 80202

Mailing Address: Campus Box 126, PO Box 173364. Denver, CO 80217

Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Planning Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Staff Report
All Dogs and Cats Veterinary Clinic – Conditional Use Permit
Council Meeting – April 7, 2020

Report Date: 4/2/20

Project Information

Name of Applicant:	Lori Pohm & Robert Thorsen
Applicant's Address/Phone:	1607 Grand Avenue Suite 11, Glenwood Springs, CO 81601
Property Address:	6420, Unit A, CR 335, New Castle, CO 81647
Property Owner:	Brad & Ruth Mollman, dba Bramco, LLC
Owner Address/Phone	PO Box 737, New Castle, CO 81647 Telephone – 970.319.0062 E-mail: office@bramcollc.com
Proposed Use:	Veterinary Clinic
Municipal Code Reference:	Chapter 17.84 – Conditional Uses & Chapter 17.52 – Industrial Uses
Size of Site:	Lot 1 – 2.881 acres, Lease space Unit A – 4,865 sq. ft.
Street Frontage:	County Road 335
Existing Zoning:	Industrial Zone
Surrounding Zoning:	Industrial Zone/Open Space/County Rural
Parking Requirements:	For commercial offices other than medical and dental, one space for every 300 square feet of floor space (MC 17.76.020§F). 16 vehicle + 1 van ADA spaces are required based on the floor area.

I Description of Application:

The Applicant requests a conditional use permit to expand their veterinary clinic in Glenwood Springs to the New Castle industrial zone. The proprietors anticipate that a branch in New Castle will provide more effective pet care for both New Castle and Silt residents, many of whom already travel to the Glenwood location. The existing office/warehouse space in Unit A of the Bramco building provides an optimal floor plan for this end.

A public hearing was held for resolution PZ 2020-4 on March 25th in accordance with the procedures set forth in Municipal Code chapter 16.08. The Commissioners voted unanimously to recommend conditional approval of the clinic. Within sixty (60) days from the date of the Planning Commission's written decision on an application, or within such time as is mutually agreed by the Town Council and the applicant, the Town Council shall approve the application, with or without conditions, or deny the application.

II Application Exhibits:

A. Application – February 26th, 2020
B. Owner consent letter – March 3rd, 2020
C. Adjacent uses
D. Floor plan
E. Parking plan
F. Utility plan
G. Lighting plan
H. Performance standards agreement – February 25th 2020
I. Public notice
J. Affidavit of public hearing – March 25th, 2020
K. Property owners within 250'
L. Agreement to pay consulting fees – February 25, 2020
M. Lease agreement – January 24th, 2020
N. Deed of trust – July 14th, 2008
O. Request to modify hearing timetable – February 27, 2020
P. Final plat - Coal Ridge Industrial Subdivision – October 26th, 2000

III Industrial Zone Requirements:

The municipal code states in 17.52.020 that "The purpose of the industrial district is to provide an area for industrial development in the town with minimal adverse environmental effects on the town." In 17.52.050, the code defines conditional uses in the zone as "any use not specifically defined in the permitted or nonpermitted use categories". By virtue of its exclusion from both these lists, a veterinary clinic is thereby subject to the conditional use process.

The industrial zone also has specific land use restrictions. 17.52.060 requires:

A. All service, fabrication, repair operations and storage of materials shall be enclosed by a fence at least six feet in height. Fences and gates shall be constructed of galvanized chain link.
B. All loading and unloading of materials shall be conducted on private or town-leased

property.

C. All practical means shall be used to confine odor, noise, glare, and vibration to the site, and to avoid excessive emission of fumes, gases, radiation, liquid waste and smoke.

The operation of a veterinary clinic in the prospective lease space will not violate any of these provisions.

IV Application Requirements:

The purpose of a conditional use permit is to determine if the nature of the proposed use is appropriate to the location, character of the surrounding development, traffic capacities of adjacent streets, and potential environmental effects, among other factors, that the Town may deem relevant to the type of land use**.** Although a veterinary clinic may not be strictly classified as an industrial use, it is generally compatible with surrounding uses and will add a much needed amenity to the area. The site plans provided in Exhibits D-G intend to demonstrate the compatibility of the clinic with Town zoning requirements:

Site Plan:

(1) Adjacent land uses and location of adjacent structures:
Staff Comment – The Bramco building is bound by the Town of New Castle property to the south side (vacant hillside); Roc Gabossi's lot on the west side, granite and tile retailer, Accents on Tops on the east side, and Frank Breslin Memorial Park to the north.

(2) Boundary and size of lot:
Staff Comment – Exhibits D and O illustrate the boundary and size of lot #1 in the Coal Ridge Industrial Subdivision.

(3) Boundary location, height and setbacks:
Staff Comment – Exhibit O shows the building location within the industrial zone. The overall building height is 30' as identified on the original construction drawings. Setbacks and easements are indicated on the plat.

(4) Off-street parking and loading areas:
Staff Comment – Exhibits E depicts the anticipated off-street parking and loading areas. For commercial offices other than medical and dental, one space for every 300 square feet of floor space is required (MC 17.76.020§F). The building code requires a dedicated ADA van parking place. In sum, 17 spaces would be necessary for the proposed use. Staff contends this total would far exceed the clinic's needs however.

According to MC 17.76.060 Town Council may reduce the number of required spaces in consideration of the following factors:

- Probable number of cars owned by occupants of dwellings in the planned unit development;
- Parking needs of any non-dwelling uses;
- Varying time periods of use; and
- Whatever joint use of common parking areas is proposed.

The Applicant anticipates needing up to four (4) spaces for employees and an additional two (2) spaces for clients. Additionally, because of the nature of use, the parking duration should be minimal for visitors. Also, overflow parking is available in the common areas of the property which can be utilized on occasions of higher demand.

(5) Points of ingress and egress:
Staff comment – Shown on the plat are two driveways in which to enter and leave the property. Both are compliant with Town standards and therefore can accommodate parking and egress or large vehicles.

(6) Service and refuse areas:
Staff Comment – Shown on Exhibit E, dumpsters are rented by the tenants. There are no known hazardous materials that will need disposal services.

(7) Signs and exterior lighting:
Staff Comment – Exterior lighting is shown on the lighting design plan, Exhibit G. The applicant will be required to comply with sign code provisions in the municipal code.

(8) Fencing, landscaping and screening:
Staff Comment – Landscaping and screening is shown on Exhibit F. According to MC 17.52.060§D, adequate screening should be provided on property lines adjacent to Town parks. Currently the building is buffered by mature spruce along the north side of the building's foundation.

(9) Compliance with performance standards:
Staff Comment – The Applicant has submitted a signed document stating they will comply with all performance standards.

(10) Location and size of easements, power poles, fire hydrants, gas lines, water and sewer lines; anticipated utility requirements:
Staff Comment – No businesses in the industrial zone district in New Castle are connected to Town water and sewer. They are individually shared septic and well water users. Power poles with electrical lines are shown on Exhibit F. Exhibits E & F identify where water storage tanks are buried on the hillside above the building. A buried propane tank is located on the southeast corner of lot 1 on Exhibit A site plan.

17.84.070 Alterations

No approved conditional use may be altered, structurally enlarged, expanded in parking area or expanded in ground area unless the site plan is amended and approved in accordance with the procedures applicable to approval of a conditional use as set out in chapter 17.84 – Conditional Uses.

V 17.84.050 – CUP Approval Criteria and Comments:

A conditional use application shall be approved only if the town council finds that the application:

1. Is eligible for conditional review under Section 17.84.040;

   Comment: **Per *MU 17.20.050, a veterinary clinic requires a conditional use approval in the industrial zone. A* complete application with all review materials was submitted on February 26, 2019. The public hearing timetable was reduced by the Planning Commission on March 11th, which moved the hearing to March 25th.**

2. Is generally compatible with adjacent land uses;

   Comment: **The proposed use is classified as light industrial or commercial and is therefore generally compatible with neighboring uses.**

3. Meets all requirements of Section 17.84.020, is in compliance with this title and minimizes potential adverse impact of the conditional use on adjacent properties and traffic flow;

   Comment: **The proposal anticipates little negative impact on the community and adjacent properties. Furthermore, the Applicant will satisfy the requirements of all adopted building codes and Town codes as described in the conditions of approval.**

4. Is consistent with the comprehensive plan;

   Comment: **The New Castle Comprehensive Plan Policy CG-4D maintains that New Castle supports location of compatible commercial/business development that creates a mix of uses, contributes to economic sustainability, job creation, retail/services, non-motorized accessibility and is within or adjacent to predominantly residential areas.**

5. The town has the capacity to serve the proposed use with water, sewer, fire and police protection.

   Comment: **The building is completely on well and septic. Fire safety access is sufficient for all occupants. A hydrant is located on the northwest corner of the lot and is supplied by a shared well. The police department anticipates utilizing services of the clinic for impounded animals.**

VI Staff Recommendations

The staff advises the Planning Commission to consider recommending **approval of *Resolution No. TC 2020-13*** with the following conditions:

A. The use approved in the application shall not be conducted until the Town Planner has issued a conditional use certificate. That certificate shall be issued only after the Applicant has entered into an agreement with the Town specifying that all conditions imposed by the Town council will be completed and that the use and improvements will be in accordance with the approved application site plan and development schedule. The conditional use certificate must be issued within one year of the date of final approval by Town Council, or the application is deemed withdrawn by the Applicant and is of no further force and effect.

B. No approved conditional use may be altered, structurally enlarged, expanded in parking area or expanded in ground area unless the site plan is amended and approved in accordance with the procedures applicable to approval of a conditional use as set out in chapter 17.84.070.

C. In the event the Town receives any complaints about the use of the site or observes or becomes aware of any violations of the conditional use approval, the Applicant and/or owner may be summoned before the Town Council in a public meeting to show cause why the permit should not be revoked, suspended, or additional conditions imposed. Such show-cause hearing shall be open to the public and the Applicant or owner may present testimony or offer other evidence on its behalf.

D. Any added exterior lighting will be dark sky compliant pursuant to the Comprehensive Plan Goal EN-4.

E. All representations of the applicant in written and verbal presentations submitted to the Town or made at public hearings before the planning commission or Town Council shall be considered part of the application and binding on the applicant.

F. The applicant shall reimburse the Town for any and all expenses incurred by the Town regarding this approval, including without limitation all costs incurred by the Town's outside consultants such as legal and engineering costs.

Exhibit A

Planning Department
(970) 984-2311
Fax: (970) 984-2716
Email: tnc@glenwood.net

LAND DEVELOPMENT APPLICATION

Town of New Castle
PO Box 90
450 W. Main Street
New Castle, Co 81647

$275

Note: You are required to meet with the Town Planner to review a checklist of items applicable to your project before filing this application with the Town. All application materials are subject to the Colorado Open Records Act (CORA), C.R.S. §24-72-201 to 207.

Applicant: Lori D. Pohm & Robert P. Thorsen

Address: 1607 Grand Ave Suite 11 GWS

Phone: 970-945-6762
FAX: 970-945-8563
E-mail:

Property Owner: BramCo LLC

Address: P.O. 737 New Castle, Co 81647

Phone: 970-319-0064
FAX:
E-mail: assist@bramcollc.com

Contact Person: Dana Gonzales

Address: 1607 Grand Ave Suite 11 GWS

Phone: 970-945-6767
FAX:
E-mail: danaadc.vet@gmail.com

Property Location/Address: 6420 CR 335, New Castle, CO 81647

Legal Description: Section: 32 Township: 5 Range: 90 Subdivision: Coal Ridge Industrial Sub-Div lot: 1

Acres:

Existing Zone (e.g., Residential R-1, Commercial C-1): C1

Existing Land Use: Commercial Lease

TYPE(S) OF LAND USE(S) REQUESTED

- ☐ Pre-Annexation Agreement
- ☐ Annexation
- ☐ Subdivision (including Minor and Major Subdivisions, Lot Splits, Sketch Plans, Subdivision Preliminary Plans, Subdivision Final Plans, & Condominiumizations)
- ☐ Amended Plat
- ☐ Planned Unit Development (including PUD Sketch Plans, Preliminary PUD Development Plans, PUD Master Plans and Final PUD Development Plans)
- ☒ Conditional Use Permit or Special Review Use Permit
- ☐ Lot Line Adjustment or Dissolution
- ☐ Site Specific Development Plan/Vested Rights
- ☐ Variance
- ☐ Zoning
- ☐ Zoning Amendment
- ☐ Re-zoning

Lori D Pohm DVM 2/26/2020
Applicant Signature Date

Exhibit B

City of New Castle
Attn: Paul Smith
psmith@newcastlecolorado.org

03/03/20

Brad & Ruth Mollman
BRAMCO LLC
6420 county Rd. 335
New Castle, CO 81647

To whom it May Concern;

We, Brad and Ruth Mollman, owners of BRAMCO LLC, give our consent for the business 'All Dogs and Cats' to apply for and receive a special use permit to operate their business in the building located at 6420 County Rd. 335, New Castle, Colorado, Space A, located in the northeast corner of the building.

Any questions concerning this Letter of Consent, should be directed to us at the following contact information:

Brad Mollman
970-404-5541
Ruth Mollman
970-319-0062
105 Mid Valley Drive,
New Castle, CO 81647
mollman@rof.net

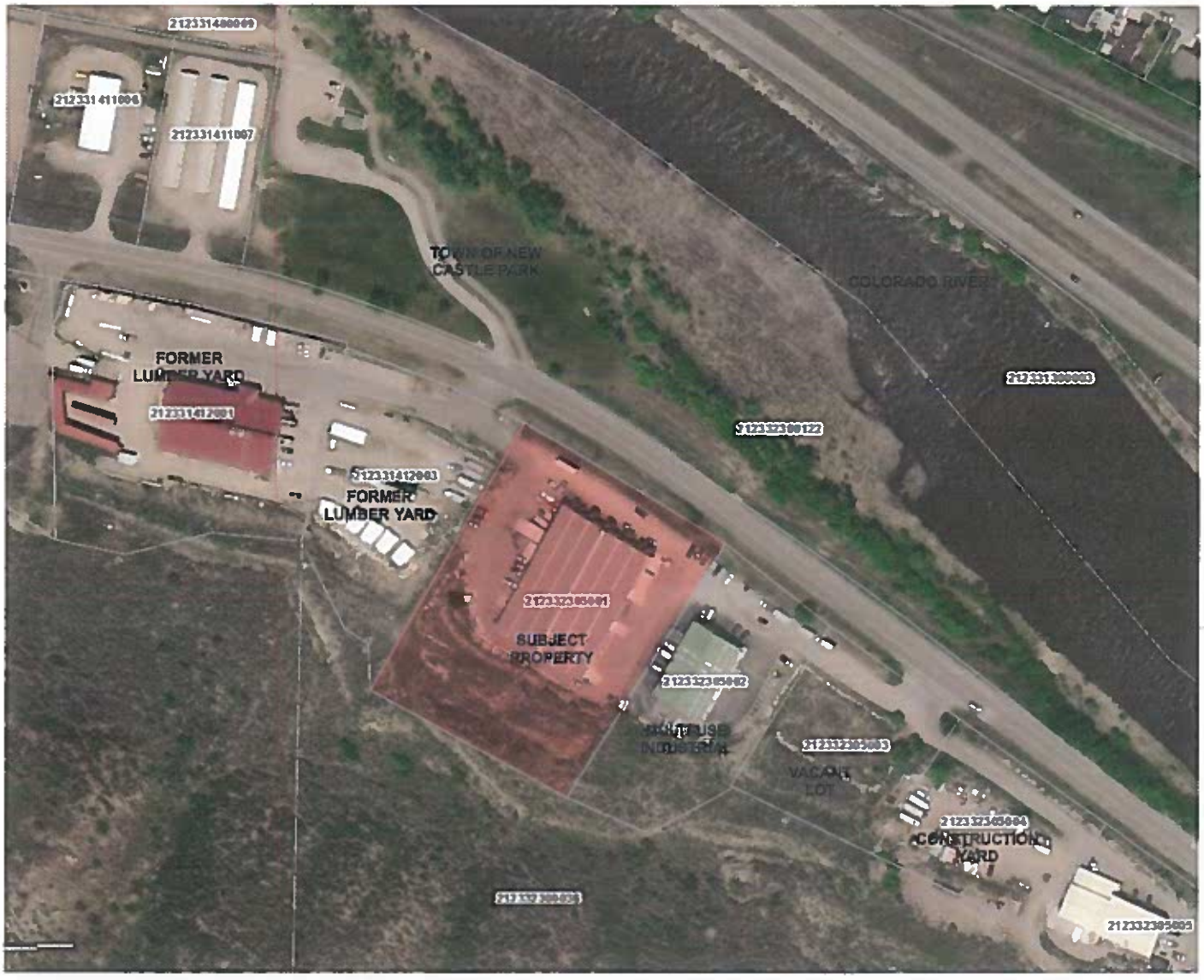
Thank you for your assistance in this matter,

Sincerely,
Brad Mollman

Ruth Mollman

Exhibit C

ALL DOGS AND CATS VET CLINIC



ADJACENT LAND USES

2020

Exhibit D

BRAMCO BUILDING 6420 CTY RD 335, NEW CASTLE

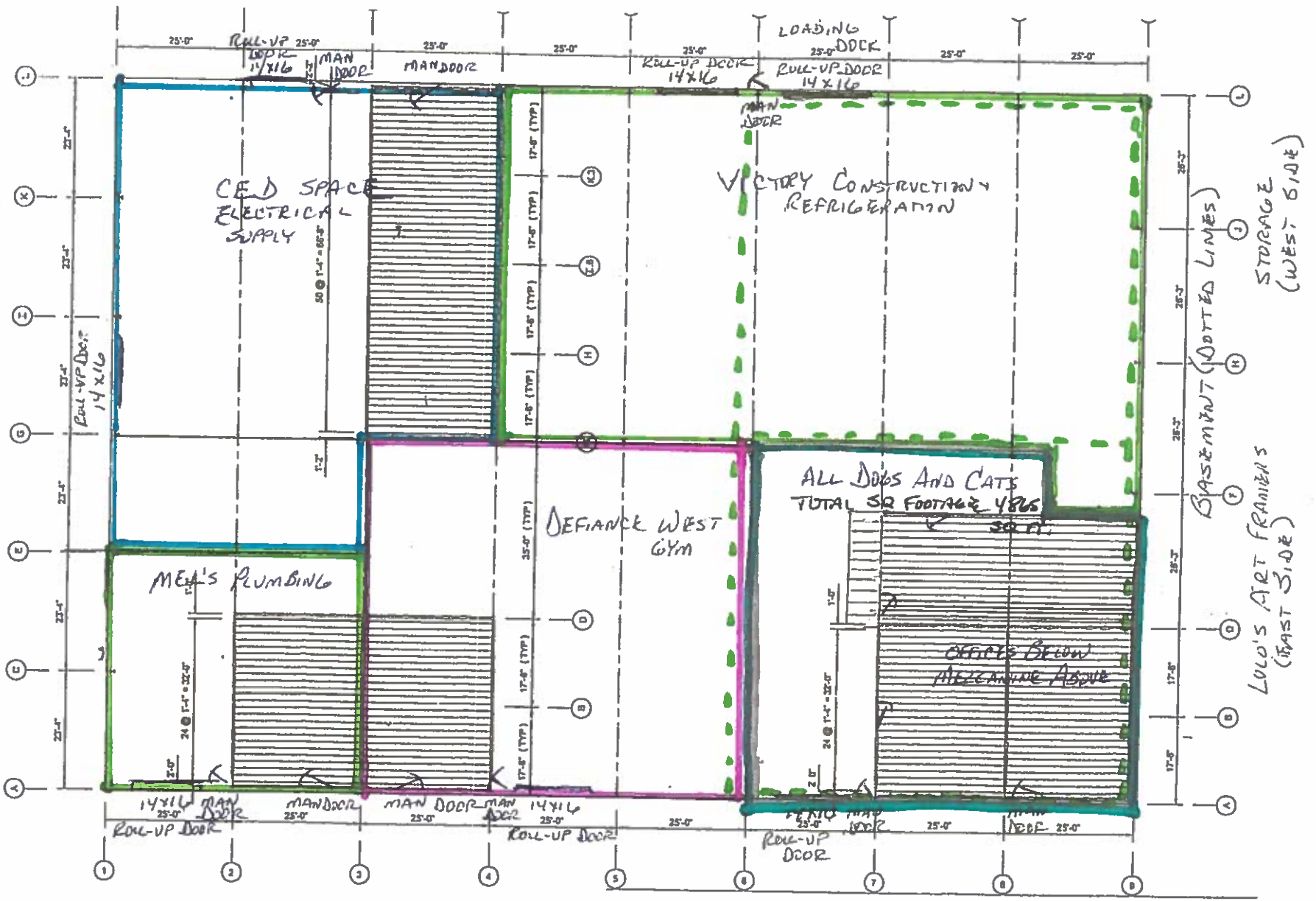
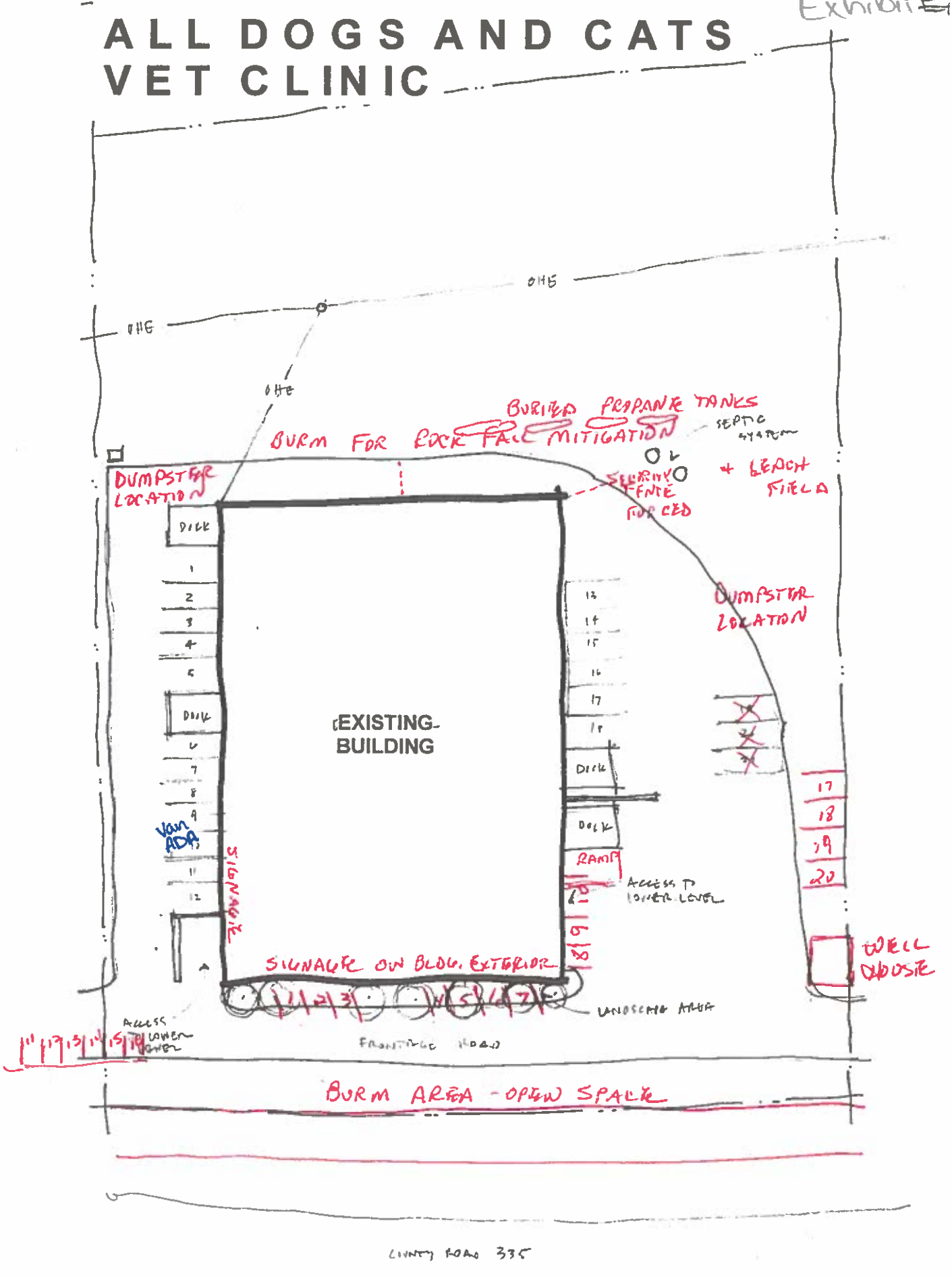


Exhibit E

ALL DOGS AND CATS VET CLINIC



SITE PLAN

Exhibit F

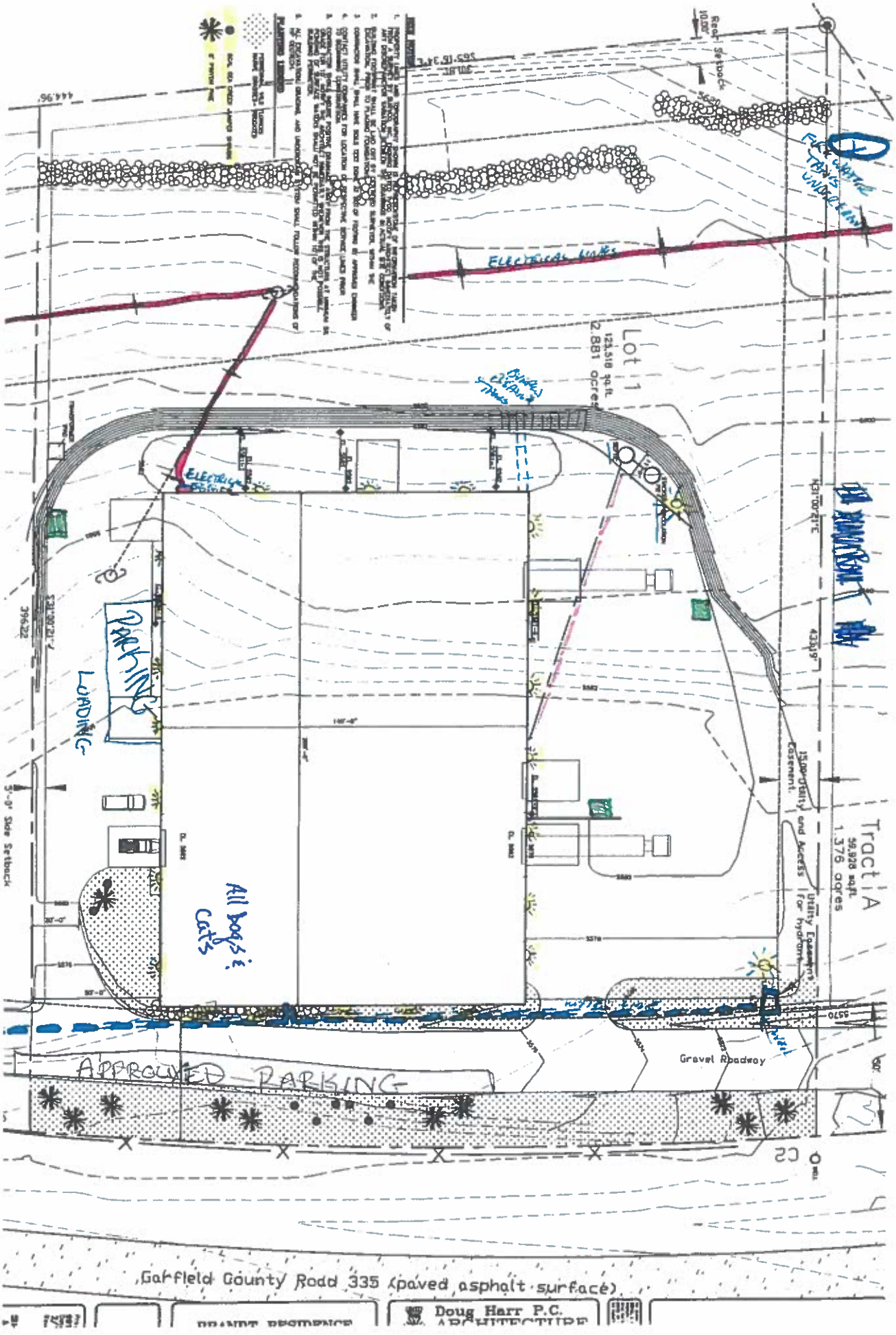
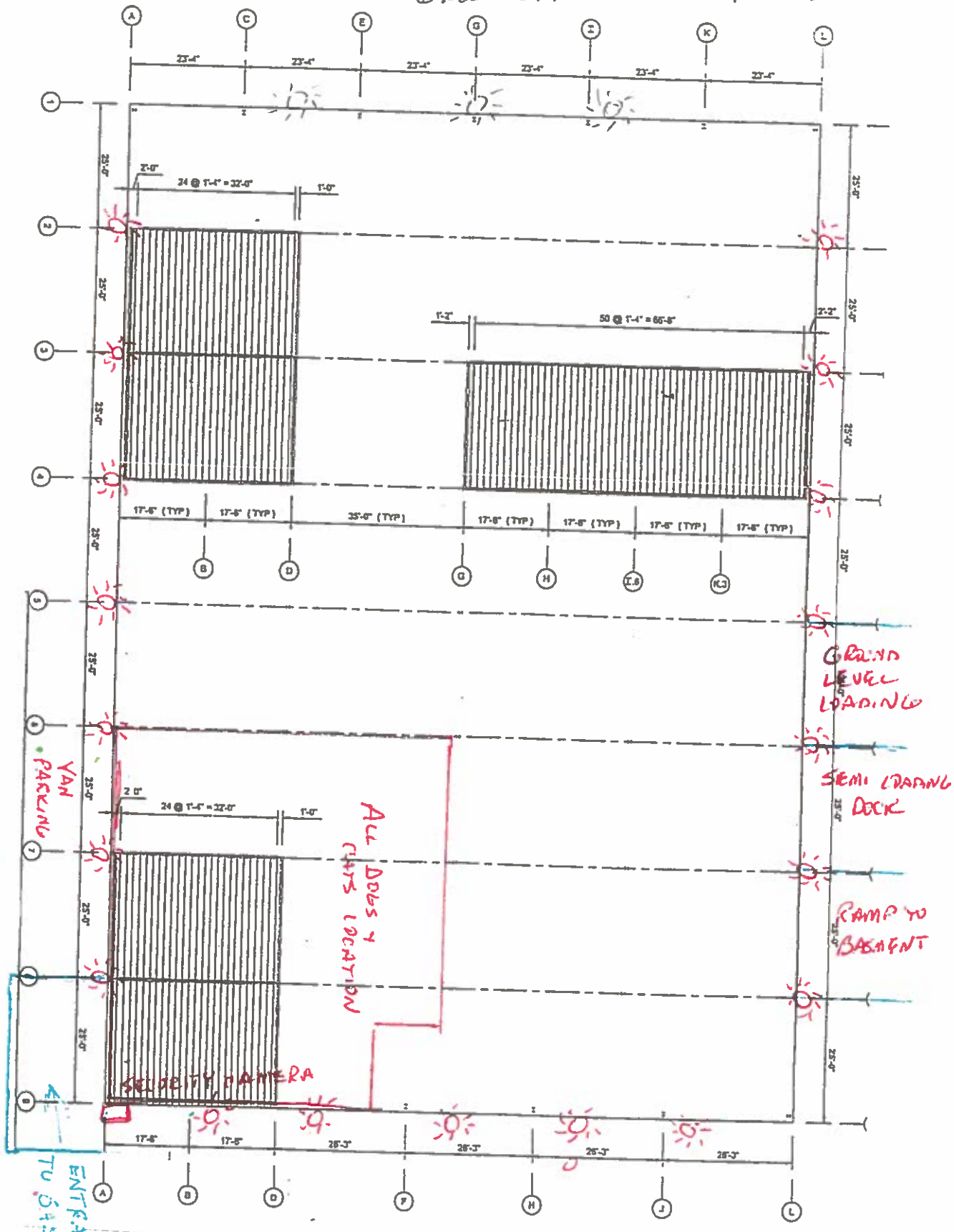

Lot 1
2.881 acres
125,518 sq.ft.
Tract A
59,928 sq.ft.
1.376 acres
Utility Easement and Access For Hydrants
15.00' Utility Easement
Gravel Roadway
APPROVED PARKING
PARKING
LOADING
All dogs & Cats
5'-0" Side Setback
Rear Setback
10.00'
ELECTRICAL LINES
Garfield County Road 335 (paved asphalt surface)
Doug Harr P.C.
ARCHITECTURE

Exhibit G

BRAMLO BUILDING
6420 CTY. RD. 335, NC



EXTERIOR LIGHTING : 0

Exhibit H

PERFORMANCE STANDARDS

I, Jan D Palm DVM, ON THIS DATE 2/25/2020 agree to abide by the following PERFORMANCE STANDARDS:

Performance Standards

(A) Smoke. No use shall be permitted in any district unless it conforms to the standards established by the Colorado Department of Public Health's rules and regulations pertaining to emission of smoke.

(B) Particulate Matter. No operation shall be conducted unless it conforms to the standards established by the Colorado Department of Public Health's rules and regulations pertaining to emission of particulate matter.

(C) Dust, Odor, Gas, Fumes, Glare or Vibration. No operation shall be conducted unless it conforms to the standards established by the Colorado Department of Public Health's rules and regulations pertaining to emission of dust, odor, gas, fumes, glare or vibration.

(D) Radiation Hazards and Electrical Disturbances. No operation shall be conducted unless it conforms to the standards established by the Colorado Department of Public Health's rules and regulations pertaining to radiation control.

(E) Noise. No operation shall be conducted unless it conforms to the standards established by the Colorado Department of Public Health's rules and regulations pertaining to noise.

(F) Water Pollution. No operation shall be conducted unless it conforms to the standards established by the Colorado Department of Public Health's rules and regulations pertaining to water pollution.

Source: Ord. 261, Sec. 15.04.090, 1983

Exhibit I

NOTICE OF PUBLIC HEARING
Town of New Castle

Date:	March 25th, 2020
Time:	7:00 PM
Place of hearing:	New Castle Town Hall, 450 West Main Street, New Castle, CO
Public body conducting hearing:	Planning & Zoning Commission
Brief description of application:	Conditional Use Permit for a Veterinary Clinic
Legal description:	Section: 32 Township: 5 Range: 90 Subdivision: Coal Ridge Industrial Subdivision, Lot 1, according to the plat thereof recorded October 27, 2000 as reception no. 571484, County of Garfield, State of Colorado.
Common address:	6420 CR 335, Unit A, New Castle, CO 81647
Applicant:	Lori Pohm
Landowner:	Brad Mollman

The complete application is available at the Town Clerk's office at 450 West Main Street, P.O. Box 90, New Castle, CO 81647. All interested persons are invited to appear and state their views, protests or objections. If you cannot appear personally at such hearing, then you are urged to state your views by letter.

Exhibit J

AFFIDAVIT AS TO NOTICE OF PUBLIC HEARING

I, Lori D Pohm DVM, do hereby certify that pursuant to ordinances of the Town of New Castle, Colorado, I provided notice of a public hearing before the New Castle Planning Commission on a conditional use permit application by doing the following:

1. At least thirty (15) days prior to such hearing, I sent a copy of the **attached** Notice of Public Hearing by certified mail to the owners of all property within two hundred fifty (250) feet of the subject property, all owners of mineral estates with respect to the subject property, and to the Town of New Castle.

2. At least fifteen (15) days prior to such hearing, I posted notice of the hearing on the property on a sign approved by the Town at least twenty-two (22) inches wide, twenty-six (26) inches high, with letters at least one (1) inch in height. The sign was posted so that it was visible from a public street.

Lori D Pohm DVM
Signature

STATE OF COLORADO)
) ss.
COUNTY OF Garfield)

Subscribed and sworn to before me this 7th day of March, 2020, by Lori D Pohm.

Witness my hand and official seal.

DANIA MARIN
Notary Public
State of Colorado
Notary ID # 20174045617
My Commission Expires 11-03-2021

Daniamarin
Notary Public
My commission expires: 11/03/2021

Exhibit K

Notice of Public Hearing- Town of New Castle

Address 6420 Cr 335, Unit A New Castle

Burning Mountain Land And Cattle ttle LLC(Talbot)
5175 County Rd. 335
New Castle, Co. 81647

Rocky and Mary Gabossi
44523 Hwy 6&24
Glenwood Springs.Co. 81601

Four Sprys Investments LLC
3792 County Rd. 117
Glenwood Springs, Co.81601

Ignacio Mendoza & Maria Luisa
PO Box 72
New castle, Co. 81647

Town of New Castle
PO Box 90
New Castle, Co. 81647

Exhibit L

AGREEMENT TO PAY CONSULTING FEES AND EXPENSES

It is the policy of the Town of New Castle that all land use applications must be filed in the Office of the Town Clerk to receive formal consideration. Please refer to the Town Clerk's Office for all applicable procedures.

However, the Town encourages land use applicants to consult informally with members of the Town Staff, including outside consultants, prior to filing applications if the applicant has questions regarding areas within Staff members' particular expertise; PROVIDED THAT THE POTENTIAL APPLICANT AGREES TO REIMBURSE THE TOWN FOR ALL FEES AND EXPENSES RELATING TO SUCH INFORMAL MEETINGS.

The Town employs outside consultants for engineering, surveying, planning, and legal advice. These consultants bill the Town on an hourly basis as well as for expenses including but not limited to copies, facsimile transmissions, and long distance telephone calls.

It is the Town's policy that all persons wishing to hold informal meetings with members of the Town Staff acknowledge responsibility for all fees and expenses charged by outside consultants by signing this Agreement below.

I acknowledge and agree to pay the Town of New Castle all actual costs incurred by the Town in relation to legal, engineering, surveying, planning, or other services performed by consultants to the Town as a result of such consultants' review and comment upon, or other services related to, land use proposals and/or applications proposed by me or on my behalf, regardless of whether or not such application is formally filed with the Town. Interest shall be paid at the rate of 1.5% per month on all balances not paid within thirty (30) days of the date of the statement. In the event the Town is forced to pursue collection of any amounts due and unpaid, the Town shall be entitled to collect all costs of collection in addition to the amount due and unpaid, including but not limited to reasonable attorney's fees and costs.

SO AGREED this 25 day of Feb, 2020

Lori D. Pohm DVM — Lori D Pohm DVM
Applicant (Print Name) — Signature of Applicant

970-945-6762 — 1607 Grand Ave Suite11 Glenwood Springs CO 81601
Telephone — Mailing Address of Applicant

Brad Mollman — Brad Mollman PO Box 737 New Castle CO 81647
Property Owner — Mailing Address if different from above

Brad Mollman 02/27/2020
Signature of Property Owner

Landlord and Property Owner
Relationship to Applicant or Potential Applicant

Type of application: Business license / Special use Permit
Property description: Section 32 Township 5 Range 90 Subdivision: Coal ridge Industrial Sub-Div lot: 1

Revised 4/2013

Exhibit M

LEASE AGREEMENT
THIS FORM HAS IMPORTANT LEGAL CONSEQUENCES AND THE PARTIES SHOULD CONSULT LEGAL AND TAX OR OTHER COUNSEL BEFORE SIGNING.

THIS LEASE AGREEMENT (hereinafter "Lease") is made and entered into this 24 (th) day of January, 2020, by and between Bramco, LLC, (hereinafter "Landlord") whose address is PO Box 737, New Castle, CO 81647, and All Dogs and Cats, whose address is 1607 Grand Ave, #11, GWS, CO 81601 (hereinafter "Tenant").

WITNESSETH

1. LEASED PREMISES. In consideration of the mutual covenants and agreements set forth herein, Landlord does hereby lease to Tenant and Tenant does hereby lease from the Landlord, the property known as 6420 Cnty Rd 335, Space A, New Castle, CO 81647, consisting of approximately 3,050 sqft, (the "Leased Premises") under the following terms and conditions. The Leased Premises are part of that building commonly known as the Bramco Bldg, (the "Building").

2. TERM. The term of this Lease shall be for a period of twenty four (24) months, to commence on March 1st, 2020, and to end on Jan 31st, 2022. Tenant shall have one (1) option for an extension of twenty four (24) months, to commence on March 1st, 2022, and extend until Jan 31st, 2024. Tenant shall give Landlord written notice 90 days before expiration of initial lease term if they will exercise such an option. If they do not provide written notice, Tenant shall be on month to month rent until/if Landlord chooses to remove Tenant from Premises. Option to renew shall be at a 3% CPI base rent increase annually thereafter.

3. RENT. Tenant shall pay to the Landlord, as rent for the Leased premises, payable to Bramco, LLC, at PO Box 737 in New Castle, CO 81647, in advance without demand and without deduction, the total sum of [redacted] in equal monthly installments in the amount of [redacted] base rent plus NNN cost. Upon Lease execution, Tenant shall make payment to Landlord of the first month's rent for the period of March 2020, in the amount of [redacted] plus a Security Deposit as referenced in Paragraph 6 below. Also due at lease execution is NNN cost due for the month of March in the amount of [redacted] NNN cost to include taxes and insurance, prorated annually, and paid monthly. NNN cost for the year of 2020 is [redacted]

Tenant's rent excludes the cost of electric, propane, and trash utilities for the Leased Premises. Tenant shall establish an account for electric, trash, and any other necessary utilities in Tenant's name and pay all amounts for same on or before the due date of each utility payment. Water and sewer are paid for by the Landlord. Landlord will bill Tenant on a monthly basis for Propane usage, which will be paid by Tenant upon receipt. Failure to pay utilities for which Tenant is responsible on or before the due date shall constitute an event of default under this Lease Agreement. Landlord shall not be liable to the Tenant for any damages should the furnishing of any utilities to the Leased Premises be temporarily interrupted because of necessary repairs or improvements or any cause beyond the reasonable control of the Landlord.

4. ADDITIONAL RENT.

A. If said monthly payments are not paid on or before the 10th day of each month, Tenant shall pay a late charge of 5% of the monthly payment in addition to the monthly payment provided herein.

other sums payable by Tenant to Landlord hereunder, the Security Deposit shall be returned to tenant in full within thirty (30) days after the expiration or termination of this Lease.

7. TENANT'S USE AND CARE OF LEASED PREMISES

A. Tenant accepts the Leased Premises in present "AS IS" condition and at the expiration of the Lease shall surrender and deliver up said Leased Premises in as good condition as they were in at the time Tenant accepted and entered into possession of same, ordinary wear excepted.

B. Tenant shall utilize the Leased Premises for the purpose of their veterinary business, and for no other use without Landlord's prior written consent. Landlord expressly reserves the right to withhold its consent to any change of use or purpose in its sole and unrestricted discretion.

C. Tenant will not use, occupy, or permit the Leased Premises or any part thereof to be used or occupied for any unlawful or illegal business, use, or purposes deemed by the Landlord to be disreputable, or hazardous, nor in such manner as to constitute a nuisance of any kind, nor for any purpose or in any way in violation of any present or future laws, rules, requirements, orders, directions, ordinances or regulations of the United States of America, State of Colorado, County of Garfield, City of New Castle, or other municipal, governmental, or lawful authority whatsoever. Tenant shall not perform any act or carry on any practices which may injure the Building of which the Leased Premises form a part or disturb or be a nuisance to or endanger other tenants or customers of the Building. Tenant shall not cause or permit any noxious or offensive odors or sounds to exist in or around the Leased Premises.

D. Tenant shall not do or permit anything to be done in or about the Leased Premises or bring or keep anything therein which will in any way increase the rate of fire insurance upon the Building wherein the Leased Premises are situated. Tenant shall, at its sole cost and expense, comply with any and all requirements of any insurance company necessary for the maintenance of reasonable fire and public liability insurance covering the Building and/or the Leased Premises. Tenant shall promptly comply with all laws, rules, ordinances, orders, directions, regulations and requirements of federal, state, county and municipal authorities, now in force or which may hereafter be in force, which shall impose any duty upon Landlord or Tenant with respect to the use, occupation, cleanliness, safety or alteration of the Leased Premises, including the installation of such additional facilities as may be required for the conduct and continuance of Tenant's business on the Leased Premises, all at Tenant's sole cost and expense. No fire, auction, going out of business or bankruptcy sales may be conducted on the Leased Premises without Landlord's prior written consent.

E. Tenant shall at all times and at its expense keep the Leased Premises and every aspect thereof in a good, safe, clean and attractive condition, free from dirt, rubbish, snow, ice, obstructions, and unsightly or hazardous conditions. Tenant shall not use any electrical equipment, which, in the Landlord's reasonable opinion, will overload the wiring installations or interfere with the reasonable use thereof by the Landlord. In addition, Tenant will not assign this Lease nor sublet the Leased Premises nor any part thereof without the prior written consent of the Landlord thereto and endorsed in writing and signed by both parties.

F. The Tenant shall also comply with all reasonable rules and regulations of the Landlord in effect at the time of the execution of this Lease or at any time and from time to time reasonably

B. **Tenant's Covenants.** Throughout the entire term of this Lease, Tenant agrees to keep and maintain the Leased Premises and each and every aspect thereof, including without limitation non-structural elements, including interior walls, floors, ceilings, utility systems and components, glass, windows, doors, fixtures, leasehold improvements, equipment and other personally owned equipment, in a clean, safe and attractive condition and in good working order and repair, at Tenant's sole cost and expense. Tenant agrees that any repairs or replacements of any kind within or upon the Leased Premises shall be at least equal in quality to the original items repaired or replaced. In the event Tenant fails or refuses to perform any of such covenants within the 20 day period following written notice of the need therefor from Landlord to Tenant, Tenant shall be in default under this Lease, and Landlord shall have the right, but never the obligation, to accomplish such maintenance or repair and to add the cost thereof as additional rent to the next installment of fixed minimum rent which becomes due hereunder. Upon the expiration or other termination of this Lease, Tenant shall deliver up the Leased Premises to Landlord in good order and condition, wear and tear from the reasonable use thereof excepted.

11. TENANT ALTERATIONS, IMPROVEMENTS OR ADDITIONS. Tenant shall not make any alterations, improvements, and/or additions to the Leased Premises or the exterior of the Building or the surrounding property without first obtaining Landlord's written consent to the plans, specifications and working drawings therefor. Landlord's approval shall create no responsibility or liability on the part of Landlord for the completeness or design sufficiency of such plans, specifications or drawings or for the compliance thereof with all laws, rules and regulations of governmental authorities. All approved changes shall be accomplished by Tenant in a good and workmanlike manner, in compliance with all governmental requirements, and at Tenant's sole cost and expense, and Tenant expressly agrees to keep Landlord's property free of mechanic's liens and other claims in connection therewith. All alterations, improvements, and/or additions to the Leased Premises shall, at Landlord's option, remain as the property of the Landlord after termination of the Lease. To the extent Landlord does not elect to keep such alterations, improvements, and/or additions, Tenant shall, at Tenant's expense, remove them and restore the Leased Premises to a condition similar to the condition of the Leased Premises upon delivery of possession thereof under this Lease.

12. LANDLORD NOT LIABLE FOR DAMAGES; INDEMNIFICATION. Landlord shall not be liable to Tenant or to any other person whatsoever for any damages arising from the breakage, leakage, overrunning, obstruction, interruption, failure or discontinuance of all or any part of any utility or utility system in or about the Leased Premises or the Building, or from water being upon or coming through the roof or vents, due to causes other than the gross negligence or willful misconduct of Landlord, nor for any damages arising from any acts or neglect of co-tenants or other occupants of the Building or of adjacent property, or the public. As used herein, the term "damages" shall include lost profits.

The Tenant shall indemnify and hold harmless the Landlord against all expenses, liabilities, and claims of every kind, including reasonable attorney's fees, by or on behalf of any person or entity arising out of: (i) Any injury, damage, wrongful death, property damage, or related claims happening on or about the Leased Premises unless caused by Landlord; (ii) Tenant's failure to comply with any law, ordinance, or resolution of any governmental entity; (iii) Any mechanic's lien or security interest filed against the Leased Premises for alterations, fixtures, or improvements thereon made by Tenant, or for any other reason arising out of work done by or on behalf of the Tenant; and (iv) Any failure by Tenant to perform any of the terms and conditions of this Lease.

continue and Tenant shall be liable to Landlord for all damage and loss suffered by Landlord in connection therewith.

C. Landlord agrees that if the Leased Premises are so damaged by a cause other than the carelessness, negligence or other improper conduct of the Tenant or its agents, employees, invitees or customers as to be unusable by Tenant for its intended purposes, and if the Leased Premises cannot be restored to a usable condition within sixty (60) days following the date the damage occurred, then Tenant shall have the right to terminate the Lease by giving written notice to Landlord effective the date of the occurrence. If Landlord and Tenant cannot agree as to whether restoration can be accomplished within said sixty (60) day period, then they shall select an independent local contractor to make the determination, which determination shall be binding on the parties. Tenant's notice of termination must be given within ten (10) days following the mutual determination by Landlord and Tenant or the termination by the independent contractor, as the case may be. If Tenant does not give timely notice of termination, then Tenant shall be deemed to have waived its right to terminate the Lease under this provision.

16. **SIGNAGE.** Any sign or door lettering is to be designed, produced and installed by Tenant (or Tenant's agent), at the sole expense of Tenant. All exterior signs and lettering must receive the prior written consent of Landlord (or Landlord's agent). Tenant agrees to install any permitted exterior signs in strict conformance with all municipal codes, any applicable association restrictions, and Landlord's sign criteria as to design, material, location, size and style of lettering.

17. **GOVERNING LAW AND JURISDICTION.** The laws of the State of Colorado shall govern the interpretation, validity, performance and enforcement of this Lease. Tenant understands and agrees that the Federal and State courts located in the State of Colorado shall have subject matter jurisdiction to entertain any action brought to enforce this Lease and, by execution hereof, voluntarily submits to the personal jurisdiction of such courts.

18. **INSURANCE.** Tenant shall carry, at its sole expense, any and all desired insurance, insuring Tenant's interests in its improvements, personal effects, and other property owned, Leased, held, or possessed by Tenant and contained therein.

19. **TENANT'S DEFAULT.** Tenant's right in and to the Leased Premises depends upon the performance and keeping of the covenants, agreements, duties, and obligations of Tenant set forth in this Lease. In the event of any default hereunder, then Landlord shall have the following rights and remedies in addition to all other rights provided in this Lease or by law or in equity:

A. Without canceling this Lease, Landlord may re-enter and re-let the Leased Premises or any part thereof, for such rent, upon such provisions, for such period and to such person or persons as may seem proper to Landlord, it being understood that Landlord will use diligence to find a new tenant or tenants and that Landlord will not unreasonably withhold Landlord's consent and acceptance of any tenant or tenants proposed by Tenant if such proposed tenant or tenants possess good reputation and financial stability and if the zoning and other governmental regulations permit the use proposed by said new tenant and such use shall, in the sole opinion of the Landlord, be compatible with land usage of adjacent property. Tenant agrees that such acceptance of a tenant or tenants by Landlord in place of Tenant shall not operate as a cancellation of this Lease nor to release Tenant from the performance of any of Tenant's obligations under this Lease.

Exhibit N

RECORDATION REQUESTED BY:
Alpine Bank, A Colorado Banking Corporation
Alpine Bank New Castle
810 Castle Valley Boulevard
New Castle, CO 81647

WHEN RECORDED MAIL TO:
Alpine Bank
400 7th Street South
Rifle, CO 81650

SEND TAX NOTICES TO:
BRAMCO, LLC, A COLORADO LIMITED
LIABILITY COMPANY
PO BOX 737
NEW CASTLE, CO 81647

FOR RECORDER'S USE ONLY

DEED OF TRUST

MAXIMUM PRINCIPAL AMOUNT SECURED. The Lien of this Deed of Trust shall not exceed at any one time $750,000.00 except as allowed under applicable Colorado law.

THIS DEED OF TRUST is dated July 14, 2008, among BRAMCO, LLC, A COLORADO LIMITED LIABILITY COMPANY ("Grantor"); Alpine Bank, A Colorado Banking Corporation, whose address is Alpine Bank New Castle, 810 Castle Valley Boulevard, New Castle, CO 81647 (referred to below sometimes as "Lender" and sometimes as "Beneficiary"); and the Public Trustee of GARFIELD County, Colorado (referred to below as "Trustee").

CONVEYANCE AND GRANT. For valuable consideration, Grantor hereby irrevocably grants, transfers and assigns to Trustee for the benefit of Lender as Beneficiary all of Grantor's right, title, and interest in and to the following described real property, together with all existing or subsequently erected or affixed buildings, improvements and fixtures; all easements, rights of way, and appurtenances; all water, water rights and ditch rights (including stock in utilities with ditch or irrigation rights); and all other rights, royalties, and profits relating to the real property, including without limitation all minerals, oil, gas, geothermal and similar matters, (the "Real Property") located in GARFIELD County, State of Colorado:

LOT 1
COAL RIDGE INDUSTRIAL SUBDIVISION
ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 27, 2000 AS RECEPTION NO. 571484.

COUNTY OF GARFIELD
STATE OF COLORADO

The Real Property or its address is commonly known as 6420 COUNTY ROAD 335, NEW CASTLE, CO 81647.

CROSS-COLLATERALIZATION. In addition to the Note, this Deed of Trust secures all obligations, debts and liabilities, plus interest thereon, of Grantor to Lender, or any one or more of them, as well as all claims by Lender against Grantor or any one or more of them, whether now existing or hereafter arising, whether related or unrelated to the purpose of the Note, whether voluntary or otherwise, whether due or not due, direct or indirect, determined or undetermined, absolute or contingent, liquidated or unliquidated, whether Grantor may be liable individually or jointly with others, whether obligated as guarantor, surety, accommodation party or otherwise, and whether recovery upon such amounts may be or hereafter may become barred by any statute of limitations, and whether the obligation to repay such amounts may be or hereafter may become otherwise unenforceable.

Grantor presently assigns to Lender (also known as Beneficiary in this Deed of Trust) all of Grantor's right, title, and interest in and to all present and future leases of the Property and all Rents from the Property. In addition, Grantor grants to Lender a Uniform Commercial Code security interest in the Personal Property and Rents.

THIS DEED OF TRUST, INCLUDING THE ASSIGNMENT OF RENTS AND THE SECURITY INTEREST IN THE RENTS AND PERSONAL PROPERTY, IS GIVEN TO SECURE (A) PAYMENT OF THE INDEBTEDNESS AND (B) PERFORMANCE OF ANY AND ALL OBLIGATIONS UNDER THE NOTE, THE RELATED DOCUMENTS, AND THIS DEED OF TRUST. THIS DEED OF TRUST IS GIVEN AND ACCEPTED ON THE FOLLOWING TERMS:

PAYMENT AND PERFORMANCE. Except as otherwise provided in this Deed of Trust, Grantor shall pay to Lender all amounts secured by this Deed of Trust as they become due, and shall strictly and in a timely manner perform all of Grantor's obligations under the Note, this Deed of Trust, and the Related Documents.

POSSESSION AND MAINTENANCE OF THE PROPERTY. Grantor agrees that Grantor's possession and use of the Property shall be governed by the following provisions:

Possession and Use. Until the occurrence of an Event of Default, Grantor may (1) remain in possession and control of the Property; (2) use, operate or manage the Property; and (3) collect the Rents from the Property.

Duty to Maintain. Grantor shall maintain the Property in tenantable condition and promptly perform all repairs, replacements, and maintenance necessary to preserve its value.

Compliance With Environmental Laws. Grantor represents and warrants to Lender that: (1) During the period of Grantor's ownership of the Property, there has been no use, generation, manufacture, storage, treatment, disposal, release or threatened release of any Hazardous Substance by any person on, under, about or from the Property; (2) Grantor has no knowledge of, or reason to believe that there has been, except as previously disclosed to and acknowledged by Lender in writing, (a) any breach or violation of any Environmental Laws, (b) any use, generation, manufacture, storage, treatment, disposal, release or threatened release of any Hazardous Substance on, under, about or from the Property by any prior owners or occupants of the Property, or (c) any actual or threatened litigation or claims of any kind by any person relating to such matters; and (3) Except as previously disclosed to and acknowledged by Lender in writing, (a) neither Grantor nor any tenant, contractor, agent or other authorized user of the Property shall use, generate, manufacture, store, treat, dispose of or release any Hazardous Substance on, under, about or from the Property; and (b) any such activity shall be conducted in compliance with all applicable federal, state, and local laws, regulations and ordinances, including without limitation all Environmental Laws. Grantor authorizes Lender and its agents to enter upon the Property to make such inspections and tests, at Grantor's expense, as Lender may deem appropriate to determine compliance of the Property with this section of the Deed of Trust. Any inspections or tests made by Lender shall be for Lender's purposes only and shall not be construed to create any responsibility or liability on the part of Lender to Grantor or to any other person. The representations and warranties contained herein are based on Grantor's due diligence in investigating the Property for Hazardous Substances. Grantor hereby (1) releases and waives any future claims against Lender for indemnity or

contribution in the event Grantor becomes liable for cleanup or other costs under any such laws; and (2) agrees to indemnify, defend, and hold harmless Lender against any and all claims, losses, liabilities, damages, penalties, and expenses which Lender may directly or indirectly sustain or suffer resulting from a breach of this section of the Deed of Trust or as a consequence of any use, generation, manufacture, storage, disposal, release or threatened release occurring prior to Grantor's ownership or interest in the Property, whether or not the same was or should have been known to Grantor. The provisions of this section of the Deed of Trust, including the obligation to indemnify and defend, shall survive the payment of the Indebtedness and the satisfaction and reconveyance of the lien of this Deed of Trust and shall not be affected by Lender's acquisition of any interest in the Property, whether by foreclosure or otherwise.

Nuisance, Waste. Grantor shall not cause, conduct or permit any nuisance nor commit, permit, or suffer any stripping of or waste on or to the Property or any portion of the Property. Without limiting the generality of the foregoing, Grantor will not remove, or grant to any other party the right to remove, any timber, minerals (including oil and gas), coal, clay, scoria, soil, gravel or rock products without Lender's prior written consent.

Removal of Improvements. Grantor shall not demolish or remove any Improvements from the Real Property without Lender's prior written consent. As a condition to the removal of any Improvements, Lender may require Grantor to make arrangements satisfactory to Lender to replace such Improvements with Improvements of at least equal value.

Lender's Right to Enter. Lender and Lender's agents and representatives may enter upon the Real Property at all reasonable times to attend to Lender's interests and to inspect the Real Property for purposes of Grantor's compliance with the terms and conditions of this Deed of Trust.

Compliance with Governmental Requirements. Grantor shall promptly comply with all laws, ordinances, and regulations, now or hereafter in effect, of all governmental authorities applicable to the use or occupancy of the Property, including without limitation, the Americans With Disabilities Act. Grantor may contest in good faith any such law, ordinance, or regulation and withhold compliance during any proceeding, including appropriate appeals, so long as Grantor has notified Lender in writing prior to doing so and so long as, in Lender's sole opinion, Lender's interests in the Property are not jeopardized. Lender may require Grantor to post adequate security or a surety bond, reasonably satisfactory to Lender, to protect Lender's interest.

Duty to Protect. Grantor agrees neither to abandon or leave unattended the Property. Grantor shall do all other acts, in addition to those acts set forth above in this section, which from the character and use of the Property are reasonably necessary to protect and preserve the Property.

DUE ON SALE - CONSENT BY LENDER. Lender may, at Lender's option, declare immediately due and payable all sums secured by this Deed of Trust upon the sale or transfer, without Lender's prior written consent, of all or any part of the Real Property, or any interest in the Real Property. A "sale or transfer" means the conveyance of Real Property or any right, title or interest in the Real Property; whether legal, beneficial or equitable; whether voluntary or involuntary; whether by outright sale, deed, installment sale contract, land contract, contract for deed, leasehold interest with a term greater than three (3) years, lease-option contract, or by sale, assignment, or transfer of any beneficial interest in or to any land trust holding title to the Real Property, or by any other method of conveyance of an interest in the Real Property. If any Grantor is a corporation, partnership or limited liability company, transfer also includes any change in ownership of more than twenty-five percent (25%) of the voting stock, partnership interests or limited liability company interests, as the case may be, of such Grantor. However, this option shall not be exercised by Lender if such exercise is prohibited by federal law or by Colorado law.

TAXES AND LIENS. The following provisions relating to the taxes and liens on the Property are part of this Deed of Trust:

Payment. Grantor shall pay when due (and in all events prior to delinquency) all taxes, special taxes, assessments, charges (including water and sewer), fines and impositions levied against or on account of the Property, and shall pay when due all claims for work done on or for services rendered or material furnished to the Property. Grantor shall maintain the Property free of all liens having priority over or equal to the interest of Lender under this Deed of Trust, except for the lien of taxes and assessments not due, except for the Existing Indebtedness referred to below, and except as otherwise provided in this Deed of Trust.

Right to Contest. Grantor may withhold payment of any tax, assessment, or claim in connection with a good faith dispute over the obligation to pay, so long as Lender's interest in the Property is not jeopardized. If a lien arises or is filed as a result of nonpayment, Grantor shall within fifteen (15) days after the lien arises or, if a lien is filed, within fifteen (15) days after Grantor has notice of the filing, secure the discharge of the lien, or if requested by Lender, deposit with Lender cash or a sufficient corporate surety bond or other security satisfactory to Lender in an amount sufficient to discharge the lien plus any costs and attorneys' fees, or other charges that could accrue as a result of a foreclosure or sale under the lien. In any contest, Grantor shall defend itself and Lender and shall satisfy any adverse judgment before enforcement against the Property. Grantor shall name Lender as an additional obligee under any surety bond furnished in the contest proceedings.

Evidence of Payment. Grantor shall upon demand furnish to Lender satisfactory evidence of payment of the taxes or assessments and shall authorize the appropriate governmental official to deliver to Lender at any time a written statement of the taxes and assessments against the Property.

Notice of Construction. Grantor shall notify Lender at least fifteen (15) days before any work is commenced, any services are furnished, or any materials are supplied to the Property, if any mechanic's lien, materialmen's lien, or other lien could be asserted on account of the work, services, or materials. Grantor will upon request of Lender furnish to Lender advance assurances satisfactory to Lender that Grantor can and will pay the cost of such improvements.

PROPERTY DAMAGE INSURANCE. The following provisions relating to insuring the Property are a part of this Deed of Trust.

Maintenance of Insurance. Grantor shall procure and maintain policies of fire insurance with standard extended coverage endorsements on a replacement basis for the full insurable value covering all Improvements on the Real Property in an amount sufficient to avoid application of any coinsurance clause, and with a standard mortgagee clause in favor of Lender. Grantor shall also procure and maintain comprehensive general liability insurance in such coverage amounts as Lender may request with Trustee and Lender being named as additional insureds in such liability insurance policies. Additionally, Grantor shall maintain such other insurance, including but not limited to hazard, business interruption, and boiler insurance, as Lender may reasonably require. Policies shall be written in form, amounts, coverages and basis reasonably acceptable to Lender and issued by a company or companies reasonably acceptable to Lender. Grantor, upon request of Lender, will deliver to Lender from time to time the policies or certificates of insurance in form satisfactory to Lender, including stipulations that coverages will not be cancelled or diminished without at least ten (10) days prior written notice to Lender. Each insurance policy also shall include an endorsement providing that coverage in favor of Lender will not be impaired in any way by any act, omission or default of Grantor or any other person. Should the Real Property be located in an area designated by the Director of the Federal Emergency Management Agency as a special flood hazard area, Grantor agrees to obtain and maintain Federal Flood Insurance, if available, for the full unpaid principal balance of the loan and any prior liens on the property securing the loan, up to the maximum policy limits set under the National Flood Insurance Program, or as otherwise required by Lender, and to maintain such insurance for the term of the loan.

Application of Proceeds. Grantor shall promptly notify Lender of any loss or damage to the Property. Lender may make proof of loss if Grantor fails to do so within fifteen (15) days of the casualty. Whether or not Lender's security is impaired, Lender may, at Lender's election, receive and retain the proceeds of any insurance and apply the proceeds to the reduction of the Indebtedness, payment of any lien affecting the Property, or the restoration and repair of the Property. If Lender elects to apply the proceeds to restoration and repair, Grantor shall repair or replace the damaged or destroyed Improvements in a manner satisfactory to Lender. Lender shall, upon satisfactory proof of such expenditure, pay or reimburse Grantor from the proceeds for the reasonable cost of repair or restoration if Grantor is not in default under this Deed of Trust. Any proceeds which have not

been disbursed within 180 days after their receipt and which Lender has not committed to the repair or restoration of the Property shall be used first to pay any amount owing to Lender under this Deed of Trust, then to pay accrued interest, and the remainder, if any, shall be applied to the principal balance of the Indebtedness. If Lender holds any proceeds after payment in full of the Indebtedness, such proceeds shall be paid to Grantor as Grantor's interests may appear.

Compliance with Existing Indebtedness. During the period in which any Existing Indebtedness described below is in effect, compliance with the insurance provisions contained in the instrument evidencing such Existing Indebtedness shall constitute compliance with the insurance provisions under this Deed of Trust, to the extent compliance with the terms of this Deed of Trust would constitute a duplication of insurance requirement. If any proceeds from the insurance become payable on loss, the provisions in this Deed of Trust for division of proceeds shall apply only to that portion of the proceeds not payable to the holder of the Existing Indebtedness.

Grantor's Report on Insurance. Upon request of Lender, however not more than once a year, Grantor shall furnish to Lender a report on each existing policy of insurance showing: (1) the name of the insurer; (2) the risks insured; (3) the amount of the policy; (4) the property insured, the then current replacement value of such property, and the manner of determining that value; and (5) the expiration date of the policy. Grantor shall, upon request of Lender, have an independent appraiser satisfactory to Lender determine the cash value replacement cost of the Property.

LENDER'S EXPENDITURES. If any action or proceeding is commenced that would materially affect Lender's interest in the Property or if Grantor fails to comply with any provision of this Deed of Trust or any Related Documents, including but not limited to Grantor's failure to comply with any obligation to maintain Existing Indebtedness in good standing as required below, or to discharge or pay when due any amounts Grantor is required to discharge or pay under this Deed of Trust or any Related Documents, Lender on Grantor's behalf may (but shall not be obligated to) take any action that Lender deems appropriate, including but not limited to discharging or paying all taxes, liens, security interests, encumbrances and other claims, at any time levied or placed on the Property and paying all costs for insuring, maintaining and preserving the Property. All such expenditures incurred or paid by Lender for such purposes will then bear interest at the rate charged under the Note from the date incurred or paid by Lender to the date of repayment by Grantor. All such expenses will become a part of the Indebtedness and, at Lender's option, will (A) be payable on demand; (B) be added to the balance of the Note and be apportioned among and be payable with any installment payments to become due during either (1) the term of any applicable insurance policy; or (2) the remaining term of the Note; or (C) be treated as a balloon payment which will be due and payable at the Note's maturity. The Deed of Trust also will secure payment of these amounts. Such right shall be in addition to all other rights and remedies to which Lender may be entitled upon Default.

WARRANTY; DEFENSE OF TITLE. The following provisions relating to ownership of the Property are a part of this Deed of Trust:

Title. Grantor warrants that: (a) Grantor holds good and marketable title of record to the Property in fee simple, free and clear of all liens and encumbrances other than those set forth in the Real Property description or in the Existing Indebtedness section below or in any title insurance policy, title report, or final title opinion issued in favor of, and accepted by, Lender in connection with this Deed of Trust, and (b) Grantor has the full right, power, and authority to execute and deliver this Deed of Trust to Lender.

Defense of Title. Subject to the exception in the paragraph above, Grantor warrants and will forever defend the title to the Property against the lawful claims of all persons. In the event any action or proceeding is commenced that questions Grantor's title or the interest of Trustee or Lender under this Deed of Trust, Grantor shall defend the action at Grantor's expense. Grantor may be the nominal party in such proceeding, but Lender shall be entitled to participate in the proceeding and to be represented in the proceeding by counsel of Lender's own choice, and Grantor will deliver, or cause to be delivered, to Lender such instruments as Lender may request from time to time to permit such participation.

Compliance With Laws. Grantor warrants that the Property and Grantor's use of the Property complies with all existing applicable laws, ordinances, and regulations of governmental authorities.

Survival of Representations and Warranties. All representations, warranties, and agreements made by Grantor in this Deed of Trust shall survive the execution and delivery of this Deed of Trust, shall be continuing in nature, and shall remain in full force and effect until such time as Grantor's Indebtedness shall be paid in full.

EXISTING INDEBTEDNESS. The following provisions concerning Existing Indebtedness are a part of this Deed of Trust:

Existing Lien. The lien of this Deed of Trust securing the Indebtedness may be secondary and inferior to an existing lien. Grantor expressly covenants and agrees to pay, or see to the payment of, the Existing Indebtedness and to prevent any default on such indebtedness, any default under the instruments evidencing such indebtedness, or any default under any security documents for such indebtedness.

No Modification. Grantor shall not enter into any agreement with the holder of any mortgage, deed of trust, or other security agreement which has priority over this Deed of Trust by which that agreement is modified, amended, extended, or renewed without the prior written consent of Lender. Grantor shall neither request nor accept any future advances under any such security agreement without the prior written consent of Lender.

CONDEMNATION. The following provisions relating to condemnation proceedings are a part of this Deed of Trust:

Proceedings. If any proceeding in condemnation is filed, Grantor shall promptly notify Lender in writing, and Grantor shall promptly take such steps as may be necessary to defend the action and obtain the award. Grantor may be the nominal party in such proceeding, but Lender shall be entitled to participate in the proceeding and to be represented in the proceeding by counsel of its own choice, and Grantor will deliver or cause to be delivered to Lender such instruments and documentation as may be requested by Lender from time to time to permit such participation.

Application of Net Proceeds. If all or any part of the Property is condemned by eminent domain proceedings or by any proceeding or purchase in lieu of condemnation, Lender may at its election require that all or any portion of the net proceeds of the award be applied to the Indebtedness or the repair or restoration of the Property. The net proceeds of the award shall mean the award after payment of all reasonable costs, expenses, and attorneys' fees incurred by Trustee or Lender in connection with the condemnation.

IMPOSITION OF TAXES, FEES AND CHARGES BY GOVERNMENTAL AUTHORITIES. The following provisions relating to governmental taxes, fees and charges are a part of this Deed of Trust:

Current Taxes, Fees and Charges. Upon request by Lender, Grantor shall execute such documents in addition to this Deed of Trust and take whatever other action is requested by Lender to perfect and continue Lender's lien on the Real Property. Grantor shall reimburse Lender for all taxes, as described below, together with all expenses incurred in recording, perfecting or continuing this Deed of Trust, including without limitation all taxes, fees, documentary stamps, and other charges for recording or registering this Deed of Trust.

Taxes. The following shall constitute taxes to which this section applies: (1) a specific tax upon this type of Deed of Trust or upon all or any part of the Indebtedness secured by this Deed of Trust; (2) a specific tax on Grantor which Grantor is authorized or required to deduct from payments on the Indebtedness secured by this type of Deed of Trust; (3) a tax on this type of Deed of Trust chargeable against the Lender or the holder of the Note; and (4) a specific tax on all or any portion of the Indebtedness or on payments of principal and interest made by Grantor.

Subsequent Taxes. If any tax to which this section applies is enacted subsequent to the date of this Deed of Trust, this event shall have the same effect as an Event of Default, and Lender may exercise any or all of its available remedies for an Event of Default as provided below unless Grantor either (1) pays the tax before it becomes delinquent, or (2) contests the tax as

provided above in the Taxes and Liens section and deposits with Lender cash or a sufficient corporate surety bond or other security satisfactory to Lender.

SECURITY AGREEMENT; FINANCING STATEMENTS. The following provisions relating to this Deed of Trust as a security agreement are a part of this Deed of Trust:

Security Agreement. This instrument shall constitute a Security Agreement to the extent any of the Property constitutes fixtures, and Lender shall have all of the rights of a secured party under the Uniform Commercial Code as amended from time to time.

Security Interest. Upon request by Lender, Grantor shall take whatever action is requested by Lender to perfect and continue Lender's security interest in the Rents and Personal Property. In addition to recording this Deed of Trust in the real property records, Lender may, at any time and without further authorization from Grantor, file executed counterparts, copies or reproductions of this Deed of Trust as a financing statement. Grantor shall reimburse Lender for all expenses incurred in perfecting or continuing this security interest. Upon default, Grantor shall not remove, sever or detach the Personal Property from the Property. Upon default, Grantor shall assemble any Personal Property not affixed to the Property in a manner and at a place reasonably convenient to Grantor and Lender and make it available to Lender within three (3) days after receipt of written demand from Lender to the extent permitted by applicable law.

Addresses. The mailing addresses of Grantor (debtor) and Lender (secured party) from which information concerning the security interest granted by this Deed of Trust may be obtained (each as required by the Uniform Commercial Code) are as stated on the first page of this Deed of Trust.

FURTHER ASSURANCES; ATTORNEY-IN-FACT. The following provisions relating to further assurances and attorney-in-fact are a part of this Deed of Trust:

Further Assurances. At any time, and from time to time, upon request of Lender, Grantor will make, execute and deliver, or will cause to be made, executed or delivered, to Lender or to Lender's designee, and when requested by Lender, cause to be filed, recorded, refiled, or rerecorded, as the case may be, at such times and in such offices and places as Lender may deem appropriate, any and all such mortgages, deeds of trust, security deeds, security agreements, financing statements, continuation statements, instruments of further assurance, certificates, and other documents as may, in the sole opinion of Lender, be necessary or desirable in order to effectuate, complete, perfect, continue, or preserve (1) Grantor's obligations under the Note, this Deed of Trust, and the Related Documents, and (2) the liens and security interests created by this Deed of Trust on the Property, whether now owned or hereafter acquired by Grantor. Unless prohibited by law or Lender agrees to the contrary in writing, Grantor shall reimburse Lender for all costs and expenses incurred in connection with the matters referred to in this paragraph.

Attorney-in-Fact. If Grantor fails to do any of the things referred to in the preceding paragraph, Lender may do so for and in the name of Grantor and at Grantor's expense. For such purposes, Grantor hereby irrevocably appoints Lender as Grantor's attorney-in-fact for the purpose of making, executing, delivering, filing, recording, and doing all other things as may be necessary or desirable, in Lender's sole opinion, to accomplish the matters referred to in the preceding paragraph.

FULL PERFORMANCE. Upon the full performance of all the obligations under the Note and this Deed of Trust, Trustee may, upon production of documents and fees as required under applicable law, release this Deed of Trust, and such release shall constitute a release of the lien for all such additional sums and expenditures made pursuant to this Deed of Trust. Lender agrees to cooperate with Grantor in obtaining such release and releasing the other collateral securing the Indebtedness. Any release fees required by law shall be paid by Grantor, if permitted by applicable law.

EVENTS OF DEFAULT. Each of the following, at Lender's option, shall constitute an Event of Default under this Deed of Trust:

Payment Default. Grantor fails to make any payment when due under the Indebtedness.

Other Defaults. Grantor fails to comply with or to perform any other term, obligation, covenant or condition contained in this Deed of Trust or in any of the Related Documents or to comply with or to perform any term, obligation, covenant or condition contained in any other agreement between Lender and Grantor.

Compliance Default. Failure to comply with any other term, obligation, covenant or condition contained in this Deed of Trust, the Note or in any of the Related Documents.

Default on Other Payments. Failure of Grantor within the time required by this Deed of Trust to make any payment for taxes or insurance, or any other payment necessary to prevent filing of or to effect discharge of any lien.

Default in Favor of Third Parties. Should Grantor default under any loan, extension of credit, security agreement, purchase or sales agreement, or any other agreement, in favor of any other creditor or person that may materially affect any of Grantor's property or Grantor's ability to repay the Indebtedness or perform their respective obligations under this Deed of Trust or any of the Related Documents.

False Statements. Any warranty, representation or statement made or furnished to Lender by Grantor or on Grantor's behalf under this Deed of Trust or the Related Documents is false or misleading in any material respect, either now or at the time made or furnished or becomes false or misleading at any time thereafter.

Defective Collateralization. This Deed of Trust or any of the Related Documents ceases to be in full force and effect (including failure of any collateral document to create a valid and perfected security interest or lien) at any time and for any reason.

Death or Insolvency. The dissolution of Grantor's (regardless of whether election to continue is made), any member withdraws from the limited liability company, or any other termination of Grantor's existence as a going business or the death of any member, the insolvency of Grantor, the appointment of a receiver for any part of Grantor's property, any assignment for the benefit of creditors, any type of creditor workout, or the commencement of any proceeding under any bankruptcy or insolvency laws by or against Grantor.

Creditor or Forfeiture Proceedings. Commencement of foreclosure or forfeiture proceedings, whether by judicial proceeding, self-help, repossession or any other method, by any creditor of Grantor or by any governmental agency against any property securing the Indebtedness. This includes a garnishment of any of Grantor's accounts, including deposit accounts, with Lender. However, this Event of Default shall not apply if there is a good faith dispute by Grantor as to the validity or reasonableness of the claim which is the basis of the creditor or forfeiture proceeding and if Grantor gives Lender written notice of the creditor or forfeiture proceeding and deposits with Lender monies or a surety bond for the creditor or forfeiture proceeding, in an amount determined by Lender, in its sole discretion, as being an adequate reserve or bond for the dispute.

Breach of Other Agreement. Any breach by Grantor under the terms of any other agreement between Grantor and Lender that is not remedied within any grace period provided therein, including without limitation any agreement concerning any indebtedness or other obligation of Grantor to Lender, whether existing now or later.

Events Affecting Guarantor. Any of the preceding events occurs with respect to any Guarantor of any of the Indebtedness or any Guarantor dies or becomes incompetent, or revokes or disputes the validity of, or liability under, any Guaranty of the Indebtedness.

Adverse Change. A material adverse change occurs in Grantor's financial condition, or Lender believes the prospect of payment or performance of the Indebtedness is impaired.

Insecurity. Lender in good faith believes itself insecure.

Existing Indebtedness. The payment of any installment of principal or any interest on the Existing Indebtedness is not made within the time required by the promissory note evidencing such indebtedness, or a default occurs under the instrument securing such indebtedness and is not cured during any applicable grace period in such instrument, or any suit or other action is commenced to foreclose any existing lien on the Property.

Right to Cure. If any default, other than a default in payment is curable and if Grantor has not been given a notice of a breach of the same provision of this Deed of Trust within the preceding twelve (12) months, it may be cured if Grantor, after receiving written notice from Lender demanding cure of such default: (1) cures the default within twenty (20) days; or (2) if the cure requires more than twenty (20) days, immediately initiates steps which Lender deems in Lender's sole discretion to be sufficient to cure the default and thereafter continues and completes all reasonable and necessary steps sufficient to produce compliance as soon as reasonably practical.

RIGHTS AND REMEDIES ON DEFAULT. If an Event of Default occurs under this Deed of Trust, at any time thereafter, Trustee or Lender may exercise any one or more of the following rights and remedies:

Election of Remedies. Election by Lender to pursue any remedy shall not exclude pursuit of any other remedy, and an election to make expenditures or to take action to perform an obligation of Grantor under this Deed of Trust, after Grantor's failure to perform, shall not affect Lender's right to declare a default and exercise its remedies.

Accelerate Indebtedness. Lender shall have the right at its option without notice to Grantor to declare the entire Indebtedness immediately due and payable, including any prepayment penalty which Grantor would be required to pay.

Foreclosure. Lender shall have the right to cause all or any part of the Real Property, and Personal Property, if Lender decides to proceed against it as if it were real property, to be sold by the Trustee according to the laws of the State of Colorado as respects foreclosures against real property. The Trustee shall give notice in accordance with the laws of Colorado. The Trustee shall apply the proceeds of the sale in the following order: (a) to all costs and expenses of the sale, including but not limited to Trustee's fees, attorneys' fees, and the cost of title evidence; (b) to all sums secured by this Deed of Trust; and (c) the excess, if any, to the person or persons legally entitled to the excess.

UCC Remedies. With respect to all or any part of the Personal Property, Lender shall have all the rights and remedies of a secured party under the Uniform Commercial Code.

Collect Rents. Lender shall have the right, without notice to Grantor to take possession of and manage the Property and collect the Rents, including amounts past due and unpaid, and apply the net proceeds, over and above Lender's costs, against the Indebtedness. In furtherance of this right, Lender may require any tenant or other user of the Property to make payments of rent or use fees directly to Lender. If the Rents are collected by Lender, then Grantor irrevocably designates Lender as Grantor's attorney-in-fact to endorse instruments received in payment thereof in the name of Grantor and to negotiate the same and collect the proceeds. Payments by tenants or other users to Lender in response to Lender's demand shall satisfy the obligations for which the payments are made, whether or not any proper grounds for the demand existed. Lender may exercise its rights under this subparagraph either in person, by agent, or through a receiver.

Appoint Receiver. Lender shall have the right to have a receiver appointed to take possession of all or any part of the Property, with the power to protect and preserve the Property, to operate the Property preceding foreclosure or sale, and to collect the Rents from the Property and apply the proceeds, over and above the cost of the receivership, against the Indebtedness. The receiver may serve without bond if permitted by law. Lender's right to the appointment of a receiver shall exist whether or not the apparent value of the Property exceeds the Indebtedness by a substantial amount. Employment by Lender shall not disqualify a person from serving as a receiver. Receiver may be appointed by a court of competent jurisdiction upon ex parte application and without notice, notice being expressly waived.

Tenancy at Sufferance. If Grantor remains in possession of the Property after the Property is sold as provided above or Lender otherwise becomes entitled to possession of the Property upon default of Grantor, Grantor shall become a tenant at sufferance of Lender or the purchaser of the Property and shall, at Lender's option, either (1) pay a reasonable rental for the use of the Property, or (2) vacate the Property immediately upon the demand of Lender.

Other Remedies. Trustee or Lender shall have any other right or remedy provided in this Deed of Trust or the Note or available at law or in equity.

Sale of the Property. In exercising its rights and remedies, Lender shall be free to designate on or before it files a notice of election and demand with the Trustee, that the Trustee sell all or any part of the Property together or separately, in one sale or by separate sales. Lender shall be entitled to bid at any public sale on all or any portion of the Property. Upon any sale of the Property, whether made under a power of sale granted in this Deed of Trust or pursuant to judicial proceedings, if the holder of the Note is a purchaser at such sale, it shall be entitled to use and apply all, or any portion of, the Indebtedness for or in settlement or payment of all, or any portion of, the purchase price of the Property purchased, and, in such case, this Deed of Trust, the Note, and any documents evidencing expenditures secured by this Deed of Trust shall be presented to the person conducting the sale in order that the amount of Indebtedness so used or applied may be credited thereon as having been paid.

Attorneys' Fees; Expenses. If Lender forecloses or institutes any suit or action to enforce any of the terms of this Deed of Trust, Lender shall be entitled to recover such sum as the court may adjudge reasonable as attorneys' fees at trial and upon any appeal. Whether or not any court action is involved, and to the extent not prohibited by law, all reasonable expenses Lender incurs that in Lender's opinion are necessary at any time for the protection of its interest or the enforcement of its rights shall become a part of the Indebtedness payable on demand and shall bear interest at the Note rate from the date of the expenditure until repaid. Expenses covered by this paragraph include, without limitation, however subject to any limits under applicable law, Lender's attorneys' fees whether or not there is a lawsuit, including attorneys' fees and expenses for bankruptcy proceedings (including efforts to modify or vacate any automatic stay or injunction), appeals, and any anticipated post-judgment collection services, the cost of searching records, obtaining title reports (including foreclosure reports), surveyors' reports, and appraisal fees, title insurance, and fees for the Trustee, to the extent permitted by applicable law. Grantor also will pay any court costs, in addition to all other sums provided by law.

Rights of Trustee. To the extent permitted by applicable law, Trustee shall have all of the rights and duties of Lender as set forth in this section.

NOTICES. Any notice required to be given under this Deed of Trust, including without limitation any notice of default and any notice of sale shall be given in writing, and shall be effective when actually delivered, when actually received by telefacsimile (unless otherwise required by law), when deposited with a nationally recognized overnight courier, or, if mailed, when deposited in the United States mail, as first class, certified or registered mail postage prepaid, directed to the addresses shown near the beginning of this Deed of Trust. All copies of notices of foreclosure from the holder of any lien which has priority over this Deed of Trust shall be sent to Lender's address, as shown near the beginning of this Deed of Trust. Any party may change its address for notices under this Deed of Trust by giving formal written notice to the other parties, specifying that the purpose of the notice is to change the party's address. For notice purposes, Grantor agrees to keep Lender informed at all times of Grantor's current address. Unless otherwise provided or required by law, if there is more than one Grantor, any notice given by Lender to any Grantor is deemed to be notice given to all Grantors.

MISCELLANEOUS PROVISIONS. The following miscellaneous provisions are a part of this Deed of Trust:

Amendments. This Deed of Trust, together with any Related Documents, constitutes the entire understanding and agreement of the parties as to the matters set forth in this Deed of Trust. No alteration of or amendment to this Deed of Trust shall be effective unless given in writing and signed by the party or parties sought to be charged or bound by the alteration or

amendment.

Annual Reports. If the Property is used for purposes other than Grantor's residence, Grantor shall furnish to Lender, upon request, a certified statement of net operating income received from the Property during Grantor's previous fiscal year in such form and detail as Lender shall require. "Net operating income" shall mean all cash receipts from the Property less all cash expenditures made in connection with the operation of the Property.

Caption Headings. Caption headings in this Deed of Trust are for convenience purposes only and are not to be used to interpret or define the provisions of this Deed of Trust.

Merger. There shall be no merger of the interest or estate created by this Deed of Trust with any other interest or estate in the Property at any time held by or for the benefit of Lender in any capacity, without the written consent of Lender.

Governing Law. This Deed of Trust will be governed by federal law applicable to Lender and, to the extent not preempted by federal law, the laws of the State of Colorado without regard to its conflicts of law provisions. This Deed of Trust has been accepted by Lender in the State of Colorado.

Choice of Venue. If there is a lawsuit, Grantor agrees upon Lender's request to submit to the jurisdiction of the courts of Garfield County, State of Colorado.

No Waiver by Lender. Lender shall not be deemed to have waived any rights under this Deed of Trust unless such waiver is given in writing and signed by Lender. No delay or omission on the part of Lender in exercising any right shall operate as a waiver of such right or any other right. A waiver by Lender of a provision of this Deed of Trust shall not prejudice or constitute a waiver of Lender's right otherwise to demand strict compliance with that provision or any other provision of this Deed of Trust. No prior waiver by Lender, nor any course of dealing between Lender and Grantor, shall constitute a waiver of any of Lender's rights or of any of Grantor's obligations as to any future transactions. Whenever the consent of Lender is required under this Deed of Trust, the granting of such consent by Lender in any instance shall not constitute continuing consent to subsequent instances where such consent is required and in all cases such consent may be granted or withheld in the sole discretion of Lender.

Severability. If a court of competent jurisdiction finds any provision of this Deed of Trust to be illegal, invalid, or unenforceable as to any circumstance, that finding shall not make the offending provision illegal, invalid, or unenforceable as to any other circumstance. If feasible, the offending provision shall be considered modified so that it becomes legal, valid and enforceable. If the offending provision cannot be so modified, it shall be considered deleted from this Deed of Trust. Unless otherwise required by law, the illegality, invalidity, or unenforceability of any provision of this Deed of Trust shall not affect the legality, validity or enforceability of any other provision of this Deed of Trust.

Successors and Assigns. Subject to any limitations stated in this Deed of Trust on transfer of Grantor's interest, this Deed of Trust shall be binding upon and inure to the benefit of the parties, their successors and assigns. If ownership of the Property becomes vested in a person other than Grantor, Lender, without notice to Grantor, may deal with Grantor's successors with reference to this Deed of Trust and the Indebtedness by way of forbearance or extension without releasing Grantor from the obligations of this Deed of Trust or liability under the Indebtedness.

Time is of the Essence. Time is of the essence in the performance of this Deed of Trust.

Waive Jury. All parties to this Deed of Trust hereby waive the right to any jury trial in any action, proceeding, or counterclaim brought by any party against any other party.

Waiver of Homestead Exemption. Grantor hereby releases and waives all rights and benefits of the homestead exemption laws of the State of Colorado as to all Indebtedness secured by this Deed of Trust.

DEFINITIONS. The following capitalized words and terms shall have the following meanings when used in this Deed of Trust. Unless specifically stated to the contrary, all references to dollar amounts shall mean amounts in lawful money of the United States of America. Words and terms used in the singular shall include the plural, and the plural shall include the singular, as the context may require. Words and terms not otherwise defined in this Deed of Trust shall have the meanings attributed to such terms in the Uniform Commercial Code:

Beneficiary. The word "Beneficiary" means Alpine Bank, A Colorado Banking Corporation, and its successors and assigns.

Borrower. The word "Borrower" means BRAMCO, LLC, A COLORADO LIMITED LIABILITY COMPANY and includes all co-signers and co-makers signing the Note and all their successors and assigns.

Deed of Trust. The words "Deed of Trust" mean this Deed of Trust among Grantor, Lender, and Trustee, and includes without limitation all assignment and security interest provisions relating to the Personal Property and Rents.

Default. The word "Default" means the Default set forth in this Deed of Trust in the section titled "Default".

Environmental Laws. The words "Environmental Laws" mean any and all state, federal and local statutes, regulations and ordinances relating to the protection of human health or the environment, including without limitation the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended, 42 U.S.C. Section 9601, et seq. ("CERCLA"), the Superfund Amendments and Reauthorization Act of 1986, Pub. L. No. 99-499 ("SARA"), the Hazardous Materials Transportation Act, 49 U.S.C. Section 1801, et seq., the Resource Conservation and Recovery Act, 42 U.S.C. Section 6901, et seq., or other applicable state or federal laws, rules, or regulations adopted pursuant thereto.

Event of Default. The words "Event of Default" mean any of the events of default set forth in this Deed of Trust in the events of default section of this Deed of Trust.

Existing Indebtedness. The words "Existing Indebtedness" mean the indebtedness described in the Existing Liens provision of this Deed of Trust.

Grantor. The word "Grantor" means BRAMCO, LLC, A COLORADO LIMITED LIABILITY COMPANY.

Guarantor. The word "Guarantor" means any guarantor, surety, or accommodation party of any or all of the Indebtedness.

Guaranty. The word "Guaranty" means the guaranty from Guarantor to Lender, including without limitation a guaranty of all or part of the Note.

Hazardous Substances. The words "Hazardous Substances" mean materials that, because of their quantity, concentration or physical, chemical or infectious characteristics, may cause or pose a present or potential hazard to human health or the environment when improperly used, treated, stored, disposed of, generated, manufactured, transported or otherwise handled. The words "Hazardous Substances" are used in their very broadest sense and include without limitation any and all hazardous or toxic substances, materials or waste as defined by or listed under the Environmental Laws. The term "Hazardous Substances" also includes, without limitation, petroleum and petroleum by-products or any fraction thereof and asbestos.

Improvements. The word "Improvements" means all existing and future improvements, buildings, structures, mobile homes affixed on the Real Property, facilities, additions, replacements and other construction on the Real Property.

Indebtedness. The word "Indebtedness" means all principal, interest, and other amounts, costs and expenses payable under the Note or Related Documents, together with all renewals of, extensions of, modifications of, consolidations of and substitutions for the Note or Related Documents and any amounts expended or advanced by Lender to discharge Grantor's obligations or expenses incurred by Trustee or Lender to enforce Grantor's obligations under this Deed of Trust, together with interest on such amounts

as provided in this Deed of Trust. Specifically, without limitation, Indebtedness includes all amounts that may be indirectly secured by the Cross-Collateralization provision of this Deed of Trust.

Lender. The word "Lender" means Alpine Bank, A Colorado Banking Corporation, its successors and assigns.

Note. The word "Note" means the promissory note dated July 14, 2008, in the original principal amount of $750,000.00 from Grantor to Lender, together with all renewals of, extensions of, modifications of, refinancings of, consolidations of, and substitutions for the promissory note or agreement. The maturity date of the Note is July 14, 2023. NOTICE TO GRANTOR: THE NOTE CONTAINS A VARIABLE INTEREST RATE.

Personal Property. The words "Personal Property" mean all equipment, fixtures, and other articles of personal property now or hereafter owned by Grantor, and now or hereafter attached or affixed to the Real Property; together with all accessions, parts, and additions to, all replacements of, and all substitutions for, any of such property; and together with all proceeds (including without limitation all insurance proceeds and refunds of premiums) from any sale or other disposition of the Property.

Property. The word "Property" means collectively the Real Property and the Personal Property.

Real Property. The words "Real Property" mean the real property, interests and rights, as further described in this Deed of Trust.

Related Documents. The words "Related Documents" mean all promissory notes, credit agreements, loan agreements, environmental agreements, guaranties, security agreements, mortgages, deeds of trust, security deeds, collateral mortgages, and all other instruments, agreements and documents, whether now or hereafter existing, executed in connection with the Indebtedness.

Rents. The word "Rents" means all present and future rents, revenues, income, issues, royalties, profits, and other benefits derived from the Property.

Trustee. The word "Trustee" means the Public Trustee of GARFIELD County, Colorado.

GRANTOR ACKNOWLEDGES HAVING READ ALL THE PROVISIONS OF THIS DEED OF TRUST, AND GRANTOR AGREES TO ITS TERMS.

GRANTOR:

BRAMCO, LLC. A COLORADO LIMITED LIABILITY COMPANY

By: _____

BRAD L. MOLLMAN, MEMBER of BRAMCO, LLC. A COLORADO LIMITED LIABILITY COMPANY

LIMITED LIABILITY COMPANY ACKNOWLEDGMENT

STATE OF COLORADO)
) SS
COUNTY OF GARFIELD)

On this 15th day of July, 20 08, before me, the undersigned Notary Public, personally appeared BRAD L. MOLLMAN, MEMBER of BRAMCO, LLC. A COLORADO LIMITED LIABILITY COMPANY, and known to me to be a member or designated agent of the limited liability company that executed the Deed of Trust and acknowledged the Deed of Trust to be the free and voluntary act and deed of the limited liability company, by authority of statute, its articles of organization or its operating agreement, for the uses and purposes therein mentioned, and on oath stated that he or she is authorized to execute this Deed of Trust and in fact executed the Deed of Trust on behalf of the limited liability company.

By _____ Residing at _____

Notary Public in and for the State of COLORADO My commission expires 09/06/2010

NOTARY PUBLIC AMY L. STATE OF COLORADO

My Commission Expires 09/06/2010

LASER PRO Lending, Ver. 5.40.00.003 Copr. Harland Financial Solutions, Inc. 1997, 2008. All Rights Reserved. - CO
G:\AMY\CFI\LPL\G01.FC TR-36230 PR-78

Exhibit O

Paul Smith

From: Dana Gonzales <danaadcvet@gmail.com>
Sent: Thursday, February 27, 2020 12:30 PM
To: Paul Smith
Subject: All Dogs and Cats Veterinary Hospital

To Whom It may Concern,

I (Lori D Pohm) the current owner of All Dogs and Cats Veterinary Hospital in Glenwood Springs, Co. request the formal meeting regarding the business and building use permit for our new location at 6420 County Rd. Unit A, New Castle Co. 81647 to be moved forward to the month of March.
Our anticipated opening is April 13th, 2020. We have hired an additional Veterinarian who is under contract to be working as of April 1, 2020. We also have a pending contract with a laboratory equipment lease that needs to be confirmed and completed by April 1st, with an install date shortly after. We have also been under a lease contract since January 1st, with the current owner of the property. The security of the city's approval is a primary priority before the opening of this new location. Lastly we are hoping to start out strong within the New Castle and Silt communities providing a huge asset in Veterinary care and feel as soon as we open our doors we will be generating business in the community.

--
Sincerely, Lori D. Pohm

Owner and Veterinarian
All Dogs and Cats Veterinary Hospital
1607 Grand Ave. Suite 11
Glenwood Springs, Co. 81601
(970) 945-6762

Exhibit O

Final Plat
of the
Coal Ridge Industrial Subdivision

A Tract of Land Situated in the SW1/4 of Section 32
Township 5 South, Range 90 West of the 6th P.M.

TOWN OF NEW CASTLE
COUNTY OF GARFIELD, STATE OF COLORADO

DATE 10-27-2000
COPY - NOT COMPARED
ORIGINAL RECORDED WITH
RECEPTION # 571484
BOOK ____ PAGE ____
MILDRED ALSDORF
GARFIELD COUNTY CLERK
BY: [illegible]

PLAT NOTES

1) THIS MAP DOES NOT REPRESENT A TITLE SEARCH BY THIS LAND SURVEYOR OR SURVEYING COMPANY TO DISCOVER EASEMENTS OF RECORD OR OTHER ENCUMBRANCES WHICH MAY AFFECT THIS PROPERTY. ALL INFORMATION PERTAINING TO OWNERSHIP, EASEMENTS OR OTHER ENCUMBRANCES OF RECORD HAS BEEN TAKEN FROM A TITLE INSURANCE COMMITMENT ISSUED BY LAND TITLE GUARANTEE COMPANY, TITLE INSURANCE COMMITMENT ORDER NO. GW34375L EFFECTIVE DATE SEPTEMBER 29, 2000.
2) BEARINGS AS SHOWN HEREON ARE BASED UPON THE WEST LINE OF THE SW1/4 OF SAID SECTION 32 AS BEARING N00°29'41"W. MONUMENTATION BEING FOUND IN THE FIELD AS SHOWN HEREON.
3) TRACT "A" AS INDICATED HEREON IS TO BE MERGED WITH PARCEL "A" OF THE TALBOTT SUBDIVISION.
4) THE OWNERS OF THE RESPECTIVE LOTS SHALL BE RESPONSIBLE FOR IMPLEMENTING GEOLOGIC HAZARD MITIGATION PRIOR TO DEVELOPMENT OF IMPROVEMENTS. A ROCKFALL MITIGATION PLAN APPROVED BY A LICENSED, QUALIFIED, PROFESSIONAL ENGINEER OR GEOLOGIST SHALL BE SUBMITTED AT THE TIME OF BUILDING PERMIT APPLICATION TO THE TOWN OF NEW CASTLE. THE OWNERS OF THE RESPECTIVE LOTS AGREE TO HOLD HARMLESS, INDEMNIFY AND DEFEND THE TOWN OF NEW CASTLE AND BURNING MOUNTAIN LAND AND CATTLE, LLC OF ANY AND ALL CLAIMS AND LIABILITIES ARISING OUT OF THE USE AND OCCUPATION OF THE RESPECTIVE LOTS AS THEY MAY BE AFFECTED BY GEOLOGIC HAZARDS OF ANY ORIGIN OR BY THE CONSTRUCTION AND MAINTENANCE OF STRUCTURES INTENDED TO MITIGATE GEOLOGIC HAZARDS. THESE RESPONSIBILITIES AND INDEMNITIES SHALL RUN WITH THE OWNERSHIP OF THE RESPECTIVE LOTS.
5) SEWER DISPOSAL WILL BE BY INDIVIDUAL SEWAGE DISPOSAL SYSTEM WHICH WILL MEET STATE, COUNTY AND TOWN REGULATIONS. SOILS DESIGN MAY PRECLUDE ALLOWABLE SITE USAGE.
6) THE TOWN OF NEW CASTLE AND BURNING MOUNTAIN LAND AND CATTLE, LLC SHALL NOT BE HELD RESPONSIBLE FOR ANY INSUFFICIENCIES IN WATER SERVICE, WATER QUANTITY, WATER QUALITY OR FIRE PROTECTION FLOWS, SUBJECT TO ALL PROVISIONS OF THE SUBDIVISION IMPROVEMENTS AGREEMENT RECORDED IN BOOK _____ AT PAGE _____ AS RECEPTION NO. _____.
7) THE PROPERTY SHOWN ON THIS PLAT MAP IS SUBJECT TO THE TERMS, PROVISIONS AND CONDITIONS OF THE SUBDIVISION IMPROVEMENT AGREEMENT AS RECORDED IN BOOK _____ AT PAGE _____ AS RECEPTION NO. _____.
8) THE PROPERTY SHOWN ON THIS PLAT MAP IS SUBJECT TO THE TERMS, PROVISIONS AND CONDITIONS OF THE PRIVATE ROAD EASEMENT AGREEMENT AS RECORDED IN BOOK _____ AT PAGE _____ AS RECEPTION NO. _____. FURTHER, A NON-EXCLUSIVE EASEMENT IS GRANTED TO THE TOWN OF NEW CASTLE OVER THE 30.00' (FIFTY) ROADWAY AND UTILITY EASEMENT SHOWN HEREON FOR EMERGENCY ACCESS AND PUBLIC UTILITIES.
9) THE PROPERTY SHOWN ON THIS PLAT MAP IS SUBJECT TO THE TERMS, PROVISIONS AND CONDITIONS OF THE WATER SERVICE AGREEMENT AS RECORDED IN BOOK _____ AT PAGE _____ AS RECEPTION NO. _____.
10) THE PROPERTY SHOWN ON THIS PLAT MAP IS SUBJECT TO THE PROVISIONS OF THE LANDSCAPING REQUIREMENTS AS NOTED IN THE TOWN OF NEW CASTLE MUNICIPAL CODE FOR THE INDUSTRIAL ZONE DISTRICT.
11) THE EXISTING 69kVA OVERHEAD UTILITY LINE EASEMENT IS TO BE ABANDONED AT THE TIME OF CONSTRUCTION OF THE NEW 115kVA OVERHEAD UTILITY LINE THROUGH THE COAL RIDGE INDUSTRIAL SUBDIVISION.
12) THE EASEMENT FOR THE NEW 115kVA OVERHEAD UTILITY LINE YET TO BE CONSTRUCTED IS TO BE 75.00 FEET IN WIDTH, 37.39 FEET ON EACH SIDE OF THE NEW ALIGNMENT. NORTHEASTERLY BOUNDARY OF THE 115kVA EASEMENT IS TO COINCIDE WITH THE LOCATION OF THE EXISTING 69kVA OVERHEAD UTILITY LINE

CERTIFICATE OF DEDICATION AND OWNERSHIP

KNOW ALL MEN BY THESE PRESENTS THAT THE UNDERSIGNED BEING SOLE OWNER(S) IN FEE SIMPLE OF ALL THAT REAL PROPERTY SITUATED IN THE TOWN OF NEW CASTLE, COUNTY OF GARFIELD, STATE OF COLORADO, AND BEING SITUATED IN THE SW1/4 OF SECTION 32, TOWNSHIP 5 SOUTH, RANGE 90 WEST OF THE SIXTH PRINCIPAL MERIDIAN, SAID TRACT OF LAND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

A TRACT OF LAND SITUATED IN THE SW1/4 OF SECTION 32, TOWNSHIP 5 SOUTH, RANGE 90 WEST OF THE 6TH P.M., COUNTY OF GARFIELD, STATE OF COLORADO, SAID TRACT OF LAND LYING SOUTHERLY OF THE SOUTHERLY RIGHT OF WAY LINE OF COUNTY ROAD NO. 335 AND EAST OF THE WEST LINE OF SAID SW1/4, SAID TRACT OF LAND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEARINGS AS RECITED IN THIS DESCRIPTION ARE BASED UPON THE WEST LINE OF SAID SW1/4 OF SECTION 32 AS BEARING S.00°29'41"E. MONUMENTATION FOUND AT THE SOUTHWEST CORNER OF SAID SECTION 32 IS BRASS CAP STANDARD MONUMENT AND AT THE WEST 1/4 CORNER OF SAID SECTION 32 IS A NO. 9 REBAR FROM WHICH A GARFIELD COUNTY SURVEYOR BRASS CAP STANDARD MONUMENT BEARS N.02°29'41"W. 0.66 FEET;

BEGINNING AT THE INTERSECTION OF THE WEST LINE OF SAID SW1/4 AND THE SOUTHERLY RIGHT OF WAY LINE OF SAID COUNTY ROAD NO. 335 FROM WHICH THE SOUTHWEST CORNER OF SAID SECTION 32 BEARS S.00°29'41"E. 1207.64 FEET; THENCE ALONG THE WEST LINE OF SAID SW1/4 S.00°29'41"E. 482.96 FEET; THEN DEPARTING SAID WEST LINE, S.65°16'34"E. 444.96 FEET; THENCE N.56°49'26"E. 134.39 FEET; THENCE S.62°27'35"E. 458.97 FEET; THENCE S.10°58'25"E. 168.97 FEET; THENCE S.34°32'25"W. 23.94 FEET; THENCE S.53°27'35"E. 88.06 FEET; THENCE N.36°32'25"E. 256.14 FEET TO THE SOUTHERLY RIGHT OF WAY LINE OF SAID COUNTY ROAD NO. 335; THEN ALONG SAID SOUTHERLY RIGHT OF WAY THE FOLLOWING THREE COURSES:
1) 98.11 FEET ALONG THE ARC OF A NON-TANGENT CURVE TO THE RIGHT HAVING A RADIUS OF 3785.87 FEET, A CENTRAL ANGLE OF 01°29'36" AND A CHORD WHICH BEARS N.54°59'54"W. 98.11 FEET;
2) N.52°27'25"W. 91.98 FEET;
3) 395.45 FEET ALONG THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 2028.39 FEET, A CENTRAL ANGLE OF 16°41'41" AND A CHORD WHICH BEARS N.61°47'43"W. 394.71 FEET TO THE POINT OF BEGINNING.
SAID TRACT OF LAND CONTAINS 425,382 SQ. FT. OR 9.99 ACRES AS DESCRIBED

SAID OWNER HAS BY THESE PRESENTS LAID OUT, PLATTED AND SUBDIVIDED THE SAME INTO LOTS AS SHOWN HEREON AND DESIGNATE THE SAME AS THE COAL RIDGE INDUSTRIAL SUBDIVISION, A SUBDIVISION IN THE TOWN OF NEW CASTLE, COUNTY OF GARFIELD, STATE OF COLORADO AND DO HEREBY GRANT TO THE TOWN OF NEW CASTLE FOR PUBLIC USE THE PUBLIC RIGHT OF WAYS AND EASEMENTS INDICATED HEREON AND FURTHER STATE THAT THIS SUBDIVISION SHALL BE SUBJECT TO THE CONDITIONS, RESTRICTIONS AND ZONING ORDINANCES OF THE TOWN OF NEW CASTLE, COLORADO.

EXECUTED THIS 27th DAY OF October A.D. 2000.

OWNER

STATE OF Colorado)
COUNTY OF Garfield) S.S.

THE FOREGOING CERTIFICATE OF DEDICATION WAS ACKNOWLEDGED BEFORE ME THIS 27th DAY OF October A.D. 2000, BY [illegible]

WITNESS MY HAND AND SEAL

Patricia M. Telfer
NOTARY PUBLIC

MY COMMISSION EXPIRES 7-15-02

TOWN COUNCIL CERTIFICATE

THIS PLAT, APPROVED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COUNTY OF GARFIELD, STATE OF COLORADO, THIS _____ DAY OF _____, A.D. 2000, FOR FILING WITH THE CLERK AND RECORDER OF GARFIELD COUNTY AND FOR CONVEYANCE TO THE TOWN OF NEW CASTLE THE PUBLIC DEDICATIONS SHOWN HEREON SUBJECT TO THE PROVISIONS THAT APPROVAL IN NO WAY OBLIGATES THE TOWN OF NEW CASTLE FOR THE FINANCING OR CONSTRUCTING OF IMPROVEMENTS ON LANDS, PUBLIC HIGHWAYS OR EASEMENTS DEDICATED TO THE PUBLIC EXCEPT AS SPECIFICALLY AGREED TO BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE AND FURTHER THAT SAID APPROVAL SHALL IN NO WAY OBLIGATE THE TOWN OF NEW CASTLE FOR MAINTENANCE OF STREETS AND UTILITIES DEDICATED TO THE PUBLIC UNTIL CONSTRUCTION OF IMPROVEMENTS THEREON SHALL HAVE BEEN COMPLETED TO THE SATISFACTION OF THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE.

TOWN COUNCIL
TOWN OF NEW CASTLE, COLORADO

BY: _____
MAYOR

WITNESS MY HAND AND SEAL OF THE TOWN OF NEW CASTLE:

ATTEST: _____
TOWN CLERK

PLANNING AND ZONING COMMISSION CERTIFICATE

THIS PLAT APPROVED BY THE TOWN OF NEW CASTLE PLANNING AND ZONING COMMISSION THIS 26th DAY OF October A.D. 2000.

Frank Pavelka
CHAIRMAN

SURVEYOR'S CERTIFICATE

I, SAMUEL S. PHELPS, DO HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR LICENSED UNDER THE LAWS OF THE STATE OF COLORADO, THAT THIS PLAT IS A TRUE, CORRECT AND COMPLETE PLAT OF THE "COAL RIDGE INDUSTRIAL SUBDIVISION", A SUBDIVISION IN THE TOWN OF NEW CASTLE, COUNTY OF GARFIELD, STATE OF COLORADO, AS LAID OUT, PLATTED, DEDICATED AND SHOWN HEREON, THAT SUCH PLAT WAS MADE FROM AN ACCURATE SURVEY OF SAID PROPERTY BY ME AND UNDER MY SUPERVISION AND CORRECTLY SHOWS THE LOCATION AND DIMENSIONS OF THE LOTS, EASEMENTS AND STREETS OF SAID SUBDIVISION AS THE SAME ARE STAKED UPON THE GROUND IN COMPLIANCE WITH APPLICABLE REGULATIONS GOVERNING THE SUBDIVISION OF LANDS.

IN WITNESS WHEREOF I HAVE HEREUNTO SET MY HAND AND SEAL, THIS 25th DAY OF October A.D. 2000.

BY: _____
SAMUEL S. PHELPS
COLORADO REGISTERED PROFESSIONAL LAND SURVEYOR # 27663
FOR AND ON BEHALF OF SURVCO, INC.

COUNTY SURVEYOR'S CERTIFICATE

APPROVED FOR CONTENT AND FORM ONLY AND NOT THE ACCURACY OF SURVEYS, CALCULATIONS OR DRAFTING PURSUANT TO C.R.S. 38-51-101 et seq.

BY: _____
DEPUTY GARFIELD COUNTY SURVEYOR

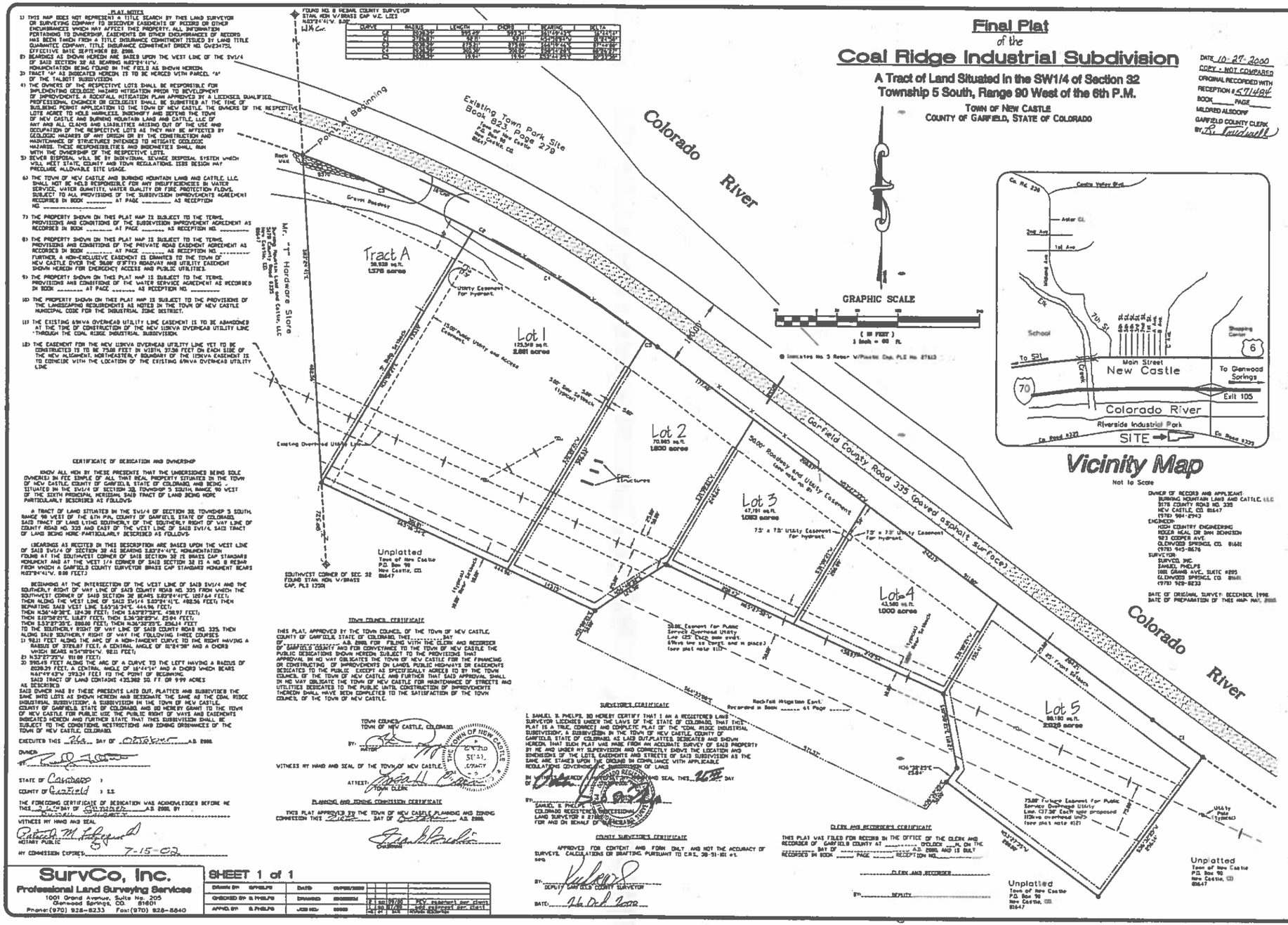
DATE: 10-30-00

CLERK AND RECORDER'S CERTIFICATE

THIS PLAT WAS FILED FOR RECORD IN THE OFFICE OF THE CLERK AND RECORDER OF GARFIELD COUNTY AT _____ O'CLOCK ___.M. ON THE _____ DAY OF _____ A.D. 2000, AND IS DULY RECORDED IN BOOK _____ PAGE _____ RECEPTION NO. _____.

CLERK AND RECORDER

BY: _____ DEPUTY



Vicinity Map
Not to Scale

OWNER OF RECORD AND APPLICANT:
BURNING MOUNTAIN LAND AND CATTLE, LLC
3178 COUNTY ROAD NO. 335
NEW CASTLE, CO. 81647
(970) 984-2943
ENGINEER:
HIGH COUNTRY ENGINEERING
ROGER NEAL OR JOHN BONGIOVI
823 COOPER AVE.
GLENWOOD SPRINGS, CO. 81601
(970) 945-8676
SURVEYOR:
SURVCO, INC.
SAMUEL PHELPS
1001 GRAND AVE. SUITE #205
GLENWOOD SPRINGS, CO. 81601
(970) 928-8233

DATE OF ORIGINAL SURVEY: DECEMBER, 1998
DATE OF PREPARATION OF THIS MAP: MAY, 2000

SurvCo, Inc.
Professional Land Surveying Services
1001 Grand Avenue, Suite No. 205
Glenwood Springs, CO 81601
Phone: (970) 928-8233 Fax: (970) 928-8840

SHEET 1 of 1

DRAWN BY	S.PHELPS	DATE	09/28/2000			
CHECKED BY	S.PHELPS	DRAWING	00000004	2	10/27/00	REV. easement per client
APPVD BY	S.PHELPS	JOB NO.	00000	1	10/20/00	REV. easement per client
				NO.	BY	REVISION DESCRIPTION

d:\b\32\5\dwg\00004.dwg\00004.dgn

TOWN OF NEW CASTLE, COLORADO
RESOLUTION NO. TC 2020-13

A RESOLUTION OF THE NEW CASTLE TOWN COUNCIL APPROVING A CONDITIONAL USE PERMIT FOR A VETERINARY CLINIC ON PROPERTY LOCATED IN THE INDUSTRIAL ZONE DISTRICT.

WHEREAS, on February 26, 2020, Lori Pohm d/b/a All Dogs and Cats Veterinary Clinic ("Applicant") submitted a Conditional Use Permit Application ("Application") for the property located at 6420 County Road 335, Unit A, New Castle, Colorado, and legally described in Exhibit A hereto ("Property"); and

WHEREAS, the Property is zoned Industrial (I); and

WHEREAS, Bramco, LLC owns the Property, is leasing it to Applicant, and has authorized Applicant to pursue the Application; and

WHEREAS, Applicant seeks a permit to operate a veterinary clinic in one of the units in the building that is located on the Property; and

WHEREAS, Chapter 17.52 of the New Castle Municipal Code (the "Code") establishes the permitted, conditional, and nonpermitted uses for the Industrial zone district; and

WHEREAS, pursuant to §17.52.050 of the Code, any use not specifically defined in the permitted or nonpermitted use categories for the Industrial zone district shall be a conditional use requiring the issuance of a conditional use permit pursuant to Chapter 17.84 of the Code; and

WHEREAS, "veterinary clinic" is not listed in the permitted or nonpermitted use categories for the Industrial zone district, making it a conditional use; and

WHEREAS, as required under Code §17.84.040(B), the New Castle Planning and Zoning Commission held a duly-noticed public hearing on March 25, 2020, to consider the Application and has recommended approval thereof; and

WHEREAS, the Town of New Castle Town Council considered the Application at a duly-noticed public meeting held on April 6, 2020; and

WHEREAS, pursuant to Code §17.84.050, Town Council hereby finds that the Application:

1. is eligible for conditional review under §17.84.040;
2. is generally compatible with adjacent land uses;
3. meets all requirements of §17.84.020 of the Code, is in compliance with Title 17 of the Code, and minimizes potential adverse impact of the conditional use on adjacent properties and traffic flow;
4. is consistent with the comprehensive plan; and

5. the Town has the capacity to serve the proposed use with fire and police protection and is not required to provide water or sewer service.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF NEW CASTLE TOWN COUNCIL AS FOLLOWS:

1. Recitals Incorporated by Reference. The foregoing recitals are incorporated by reference herein as findings and determinations of the Town Council.

2. Listing of Approved Uses. The following constitute the uses for the Property approved under the Application:

A. the operation of a veterinary clinic

3. Approval. The Town Council hereby approves the Application and use proposed therein pursuant to § 17.84.050 of the Code, subject to the following conditions:

A. All representations of the Applicant in written Application materials and in verbal presentations submitted to the Town or made at public hearings before the Planning Commission or Town Council and reflected in the minutes thereof shall be considered part of the Application and binding on the Applicant;

B. Applicant shall comply with all applicable building, electrical and other municipal code requirements, including all sign code regulations;

C. Any new exterior lighting will be dark-sky compliant pursuant to the Comprehensive Plan Goal EN-4;

D. In the event the Town receives any complaints about the use of the site or observes or becomes aware of any violations of the conditional use approval, Applicant and/or owner may be summoned before the Town Council in a public meeting to show cause why the permit should not be revoked, suspended, or additional conditions imposed, with such show-cause hearing open to the public and the Applicant or owner being able to present testimony or offer other evidence on their behalf;

E. Applicant shall reimburse the Town for any and all expenses incurred by the Town regarding this approval, including without limitation all costs incurred by the Town's outside consultants such as legal and engineering costs;

F. No approved conditional use may be altered, structurally enlarged, expanded in parking area, or expanded in ground area unless the site plan is amended and approved in accordance with the procedures applicable to approval of a conditional use as set out in Section 17.84.070 of the Code; and

G. The use approved in the Application shall not be conducted until the Town Planner has issued a conditional use certificate. That certificate shall be issued only after

Applicant has entered into an agreement with the Town specifying that all conditions imposed by the Town council will be completed and that the use and improvements will be in accordance with the approved Application site plan and development schedule. The conditional use certificate must be issued within one year of the date of final approval by Town Council, or the Application is deemed withdrawn by the Applicant and is of no further force and effect.

THIS RESOLUTION TC 2020-13 was adopted by the New Castle Town Council by a vote of __ to __ on the 6th day of April, 2020.

TOWN OF NEW CASTLE TOWN COUNCIL

By: _____
Art Riddile, Mayor

ATTEST:

_____
Melody Harrison, Town Clerk

Agreement

By signing below, Applicant hereby agrees to complete and comply with all conditions imposed by the Town Council in this Resolution No. TC 2020-13. Applicant further agrees that the use and improvements approved in said Resolution will be conducted and constructed in accordance with the approved Application site plan and development schedule.

DATED this __ day of _____, 2020.

_____
Lori Pohm d/b/a All Dogs and Cats Veterinary Clinic

EXHIBIT A
Legal Description

The property that is the subject of the Application described in Resolution PZ 2020-4 is legally described as follows:

> Lot 1, Coal Ridge Industrial Subdivision, according to the Plat thereof recorded October 27, 2000, as Reception No. 571484, County of Garfield, State of Colorado,

commonly known as 6420 County Road 335, New Castle, Colorado 81647

Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Memorandum

To: Mayor & Council

From: David Reynolds

Re: Agenda Item – Public Health Update

Date: 4-7-20

Purpose:

The purpose of this agenda item is to receive an update from staff regarding the current COVID-19 outbreak and its effect on our community, businesses, staff and budget. Please feel free bring any questions or concerns that you may have. News on this topic changes rapidly, staff will try to provide as timely a discussion as possible.

New Castle Town Council Regular Meeting
Tuesday, March 17, 2020, 7:00 PM

Call to Order
Mayor A Riddile called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Mariscal (via conference call)
	Councilor Hazelton
	Mayor A Riddile
	Councilor Copeland
	Councilor Leland
	Councilor G Riddile
Absent	Councilor Owens

Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody Harrison, Town Treasurer Loni Burk (via phone conference) and Assistant Town Attorney Haley Carmer.

Meeting Notice
Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC 2020-1.

Conflicts of Interest
There were no conflicts of interest.

Agenda Changes
There were no agenda changes.

Citizen Comments on Items not on the Agenda
There were no citizen comments.

Consultant Reports
Consultant Attorney – present for agenda items.
Consultant Engineer – not present.

Items for Consideration

Consider Ordinance TC 2020-4, An Ordinance of the Town Council of the Town of New Castle, Colorado Establishing the Compensation of the Mayor and Council Members (first reading)
Administrator Reynolds said that the council had discussed the issue at the last council meeting. He said that a pay rate had been added for the mayor pro tem, and the mayor and council member rates had been increased. One of the parameters of a council compensation increase was that a council member could not vote for their own pay raise,

therefore, the raises would not be effective until after the next election cycle for each seat. Unfortunately, that meant that part of the council would receive the new rate two years earlier than the remaining members. Staff felt that some seats receiving the increase before the others was unfair. The effective date of the rate increase was proposed to be May 1, 2022, which would be after the next two election cycles allowing all council members to receive the new rates at the same time.

The council and staff discussed the ordinance briefly and felt that tabling it was appropriate until there was a more suitable environment for the public to comment.

MOTION: Councilor Leland made a motion to table Ordinance TC 2020-4 until a future meeting to be determined by the Mayor. Councilor Hazelton seconded the motion and it passed unanimously.

Update: Public Health & Welfare Plan

Administrator Reynolds gave each council member a packet of information. The first item in the packet were snapshots of the town website that provided information and links for citizens to learn the most up-to-date facts regarding COVID-19. Administrator Reynolds said that Administrative Assistant Debbie Nichols would be keeping up with the town's Visit New Castle Facebook page as well as providing informational flyers to City Market.

The second item in the packet was the town's infectious disease response plan. He said it was put together by staff and was an addition to the town's emergency operations plan. Administrator Reynolds reviewed the plan thoroughly with the council, noting that section four provided direction to staff regarding continuity of essential services regarding water and wastewater, police, streets, court, clerk's office, events, recreation, finance, building & planning and trash collection. The council offered some suggestions for minor language changes to the plan. The council also felt that there should not be any water shut-offs and suggested that staff work from home as they could. Administrator Reynolds said that the clerk's office had set up laptop computers that had been programmed by IT so that staff members could work from home.

Administrator Reynolds said that Garfield County has set up an incident command center and had issued their chain of command earlier in the evening. The chain of command directed various public and private entities to a specific county person/office that will be responsible for that entity and its needs. Those entities included town managers, police, faith-based organizations, fire, businesses and others.

Administrator Reynolds told the council that the recreation department was busy closing down their programs and issuing refunds. After that was complete, the department will work on creating other recreation opportunities that meets the guidelines of social distancing.

Administrator Reynolds reviewed the sick leave policy that the council had implemented for those employees who had flu-like symptoms. The policy allowed sick time off without the time off being charged against their banked time. He said it did not address parents who had to take time off because schools were closed, but that may come as a federal mandate very soon. The council felt that parents caring for children who are out of school because of COVID-19 should be allowed to use their banked sick leave.

Administrator Reynolds discussed the two proposed press releases in the packet, the first being a press release that announced that the council had adopted a COVID-19 response plan and that the town hall will be temporarily closed to visitors although the town hall staff will still be working and available to the public by phone. The second press release announced that all recreation activities and programs were temporarily suspended. He said that the closures would be reassessed in a few weeks. Administrator Reynolds said that the press releases were purposefully written to be less urgent-panicky than some he

had seen. He said they were meant to calmly respond to the situation and provide information to the public about town services that were still available to the residents. Administrator Reynolds said that if the council felt it was a suitable step, the press releases would be issued the following day.
Councilor G Riddile asked if the town was being asked to declare a public health emergency, and Administrator Reynolds said that the town was not being asked, and that declaring an emergency was entirely up to the council.
Administrator Reynolds and the council discussed utility bills and decided that water shut-offs should not take place during the pandemic situation and that language will be added to the press release encouraging residents who were financially affected to contact the town regarding their utility bill.
Administrator Reynolds said that the next item was a Memorandum of Understanding (MOU). He said that the town managers from Carbondale to Parachute had been meeting regularly and had formulated some ideas on how they could help one another. The result was the MOU in the packet that had been written by the attorney for Glenwood Springs. The purpose was to define what the problems were with the COVID-19 virus and how it affected the towns. It also provided guidelines on how the towns could provide assistance should another town have staffing issues due to the pandemic. Administrator Reynolds said that the agreement was necessary to protect each town as well because there would be no money involved, no one will be billing another town for assistance.
MOTION: Councilor G Riddile made a motion to approve a memorandum of understanding between the Town of Carbondale, City of Glenwood Springs, Town of New Castle, Town of Parachute, City of Rifle and the Town of Silt for the Sharing and Expertise and Critical Personnel in the Response to the COVID-19 Pandemic, Dated March 17, 2020. Councilor Copeland seconded the motion.
Discussion: Councilor G Riddile asked of Garfield County was involved and Administrator Reynolds said they had sat in on the meetings but declined any involvement.
The motion passed unanimously.

Administrator Reynolds said that the last item of discussion was a resolution declaring an emergency. He asked Clerk Harrison if the council could vote on the resolution and she said that they could but it would have to be brought back for ratification at the next council meeting.

Administrator Reynolds said that there seemed to be no consistency with municipalities in in Colorado on the issue of declaring a local emergency. He said that based on the town's emergency operations plan it was up to the council to determine if it was necessary to elevate anything to the level of officially declaring an emergency. He said on the pro side, declaring an emergency could open up federal funding for disaster relief as well as funding for small business. On the con side, he said that it could tell your constituents that things were bad and possibly create an undue level of concern since no one really knew how the situation would play out. Administrator Reynolds said that he and Town Attorney David McConaughy had discussed the pros and cons and felt a discussion with council was necessary.
The council and Administrator Reynolds discussed the nationwide situation, how the Whitehouse and governor were reacting with funding, declarations of emergency and shutdowns. They also discussed the necessity of issuing a clear press release regarding what the council actions were, and how the shutdowns will negatively affect businesses.
MOTION: Councilor G Riddile made a motion to approve Resolution TC 2020-11, A Resolution of the New Castle Town Council Declaring a Public Health Emergency. Councilor Mariscal seconded the motion and it passed unanimously.

Mayor A Riddile asked for staff to speak to the idea of virtual meetings. Administrator Reynolds said that in the infectious disease plan, the clerk's office instructed to set the town up for virtual meetings. He said that staff had cancelled the Historic Preservation and Climate Action Advisory Commission meetings. That left Planning & Zoning Commission and Town Council Meetings. There would be a P&Z meeting on March 25 that will be held as a phone-in meeting that both commission members and the public would attend. The April 7 council meeting was planned to be the same, at least for the time being. Other towns were using an audio-visual platform that staff was not certain was necessary. Administrator Reynolds said that the council agendas will be pared down to include only absolutely necessary items, and everything else will be postpones until a future meeting where members could attend in person.
The council thanked Administrator Reynolds, Clerk Harrison and the entire staff for their hard work attending meetings and creating the infectious disease plan to keep the town safe.

Recess the Town Council Meeting, Convene as the Local Liquor Licensing Authority
MOTION: Mayor A Riddile made a motion to recess the Town Council meeting and convene as the local liquor licensing authority. Councilor Copeland seconded the motion and it passed unanimously.

Councilor G Riddile asked if the three items could be combined into a single discussion. Clerk Harrison said they could be combined, however, there would need to be three separate motions, one for each application.

Consider a Special Events Liquor License Application from the Roaring Fork Mountain Bike Association for their Spring Awakening Event on April 18, 2020

Consider a Special Events Liquor License Application from Roaring Fork Mountain Bike Association for their Registration Event in Ritter Plaza on August 7, 2020

Consider a Special Events Liquor License Application for the Town of New Castle for the Rides & Reggae Event in VIX Ranch Park on August 8, 2020

Clerk Harrison described each application. She noted that New Castle Trails had stated that the April 18 Spring Awakening event would likely be cancelled due to the COVID-19 pandemic.
Clerk Harrison said that the April 18 and August 7 events were for special event liquor licenses to be held by the Roaring Fork Mountain Bike Association, and the August 8 event was for a special event liquor license to be held by the Town of New Castle. All three events were organized and will be managed by New Castle Trails. She said that the applicant had submitted serving schedules, and all involved members were TiPS or ServSafe certified. Clerk Harrison said that the April 18 and August 7 events will be held in Ritter Plaza, and the Rides & Reggae event will be held in VIX Ranch Park. She said that the applicant had requested approval for an alternate location at the New Castle Community Center, 423 W. Main Street, for all three dates in the event of inclement weather. Clerk Harrison said that the application were complete, and that staff recommended approval.
MOTION: Mayor A Riddile made a motion to approve the Special Events Liquor License Application from the Roaring Fork Mountain Bike Association for their Spring Awakening Event on April 18, 2020. Councilor Copeland seconded the motion and it passed unanimously.

MOTION: Mayor A Riddile made a motion to approve a special events liquor license application from the Roaring Fork Mountain Bike Association for their Registration event in Ritter Plaza on August 7, 2020. Councilor G Riddile seconded the motion and it passed unanimously.

MOTION: Mayor A Riddile made a motion to approve a special evets liquor license a application form the Town of New Castle for the Rides & Reggae event in VIX Ranch Park on August 8, 2020. Councilor Hazelton seconded the motion and it passed unanimously.

Adjourn the Local Liquor Licensing Authority, Reconvene the Town Council Meeting
MOTION: Councilor Hazelton made a motion to adjourn the local liquor licensing authority and to reconvene the town council meeting. Mayor A Riddile seconded the motion and it passed unanimously.

Consent Agenda
March 3, 2020 minutes
MOTION: Councilor Leland made a motion to approve the consent agenda. Councilor G Riddile seconded the motion and it passed unanimously.

Council Comments
Mayor A Riddile thanked Town Treasurer Loni Burk for showing the $32.00 savings on the solar charges. He said that the final payment for the bond loan had been made, so the new mil levy would begin. Treasurer Burk confirmed that the final bond payment had been paid, and that the ballot language had clarified that the levy rate will stay the same as when there were still bond payments due. In 2021, the rate would be the same as in 2019 when the ballot item was approved.
Treasurer Burk said that she had hired someone for the Assistant Treasurer position. She had experience with similar duties and software. She said that Accounting Assistant Debbie Guccini would cut back to two days per week in mid-April.
Treasurer Burk said she had planned to return to Colorado to help train, but she was uncertain what travel would be like given the circumstances.
Councilor Mariscal apologized to be attending the meeting via phone. She said she had not been active during the meeting, but had spent time discussing issues with Administrator Reynolds and was comfortable in her knowledge of the issues.
Mayor A Riddile asked if there was an opportunity for the town to set up a separate website featuring local businesses, because several were ready to provide assistance for residents. Administrator Reynolds said that had been a discussion but he had not considered a website.
Clerk Harrison said that staff could add a page to the town website quite easily and staff had contact information for all the licensed businesses in town. After a brief discussion, the council agreed that a page on the town website would be great.

MOTION: Mayor A Riddile made a motion to adjourn. Councilor G Riddile seconded the motion and it passed unanimously.

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Mayor Art Riddile

Town Clerk Melody Harrison, CMC

TOWN OF NEW CASTLE - BILLS ALLOWED SUMMARY - March 2020

3/2020 INVOICES PAID	$289,665.77
VIX PARK LOAN PAYMENT	5,129.61
ZIONS BANK GO BOND PYMT	44,124.53
NET PAYROLL (2)	109,574.89
FED & STATE EMPLOYMENT TAXES (3)	62,260.51
RETIREMENT PLAN PAYMENTS (2)	14,464.41
FLEX SPENDING PAYMENTS (thru 3.31.20)	841.62
CREDIT CARD FEES	335.27
3/2020 TOTAL PAYMENTS	**$ 526,396.61**

LESS CAPITAL EXPENDITURES *	(38,877.24)
LESS CHARGE-BACKS **	(5,896.95)
LOAN PAYMENTS	(49,254.14)
REC CENTER DEPOSIT REFUNDS	(600.00)
3/2020 OPERATING EXPENSES:	**$431,768.28**

*** CAPITAL:**

SGM-CDOT-Exit 105	1,395.00
SGM-Bulk Wtr Plant	5,961.25
Welding rod for UV Proj	20.99
RFMBA-trails contribution	31,500.00
Total	38,877.24

****CHARGE-BACKS:**

Developer costs	5896.95
	5,896.95

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
165	Action Shop	SI113974	string trimmer parts-pks	02/20/2020	56.93	.00	56.93	50770	03/05/2020
		SI114038	bar oil & string trimeer part	02/26/2020	74.69	.00	74.69	50770	03/05/2020
Total 165:					131.62	.00	131.62		
213	AFLAC	900740	3/20 premium	03/11/2020	963.74	.00	963.74	50869	03/18/2020
Total 213:					963.74	.00	963.74		
325	All State Communications,I	34642	vehiclre repair-electrical-ps	02/24/2020	528.40	.00	528.40	50870	03/18/2020
Total 325:					528.40	.00	528.40		
377	Alpine Bank	100509 2/20	veh service-ps	02/10/2020	56.69	.00	56.69	50771	03/05/2020
		100509 2/20	training-ps	02/10/2020	695.00	.00	695.00	50771	03/05/2020
		104337 2/20	we-pay cc trial-rec	02/10/2020	10.00	.00	10.00	50771	03/05/2020
		104337 2/20	CPRA membership-rec	02/10/2020	290.00	.00	290.00	50771	03/05/2020
		104337 2/20	janitorial supplies-comm ctr	02/10/2020	22.41	.00	22.41	50771	03/05/2020
		104337 2/20	office/janitorial supplies-rec	02/10/2020	62.70	.00	62.70	50771	03/05/2020
		108742 2/20	1/20 adobe subsription-b&	02/10/2020	14.99	.00	14.99	50771	03/05/2020
		109260 2/20	business cards-ps	02/10/2020	49.55	.00	49.55	50771	03/05/2020
		110912 2/20	postage exp-admin	02/10/2020	1.90	.00	1.90	50771	03/05/2020
		110912 2/20	Certified mail-admin	02/10/2020	6.95	.00	6.95	50771	03/05/2020
		110912 2/20	postage exp-rec	02/10/2020	13.04	.00	13.04	50771	03/05/2020
		26324 2/20	light bulbs for bio-rem-wwt	02/10/2020	34.99	.00	34.99	50771	03/05/2020
		26324 2/20	cabinet heaters-wwtp	02/10/2020	531.98	.00	531.98	50771	03/05/2020
		26324 2/20	water & paper towels for la	02/10/2020	55.05	.00	55.05	50771	03/05/2020
		31068 2/20	toilet & supplies-town maint	02/10/2020	134.22	.00	134.22	50771	03/05/2020
		31068 2/20	toilet return-town maint	02/10/2020	99.00-	.00	99.00-	50771	03/05/2020
		31068 2/20	toilet-town maint	02/10/2020	199.00	.00	199.00	50771	03/05/2020
		31068 2/20	wheel stud & lug nuts-pks	02/10/2020	39.20	.00	39.20	50771	03/05/2020
		31068 2/20	socket-sts	02/10/2020	18.99	.00	18.99	50771	03/05/2020
		32181 2/20	employee support-PW	02/10/2020	89.17	.00	89.17	50771	03/05/2020
		32181 2/20	office supplies-PW	02/10/2020	24.81	.00	24.81	50771	03/05/2020
		43188 2/20	overnight postge-Sr Housin	02/10/2020	25.50	.00	25.50	50771	03/05/2020
		43188 2/20	printer table-finance	02/10/2020	82.56	.00	82.56	50771	03/05/2020
		43188 2/20	fax lines-admin	02/10/2020	21.90	.00	21.90	50771	03/05/2020
		43188 2/20	fax lines-admin	02/10/2020	10.95	.00	10.95	50771	03/05/2020
		43188 2/20	newspaper ad for finance a	02/10/2020	1,113.40	.00	1,113.40	50771	03/05/2020
		43188 2/20	CML worksession for Coun	02/10/2020	110.00	.00	110.00	50771	03/05/2020
		48864 2/20	battery backup-finance	02/10/2020	433.86	.00	433.86	50771	03/05/2020
		54490 2/20	office supplies-admin	02/10/2020	62.76	.00	62.76	50771	03/05/2020
		54490 2/20	1/20 adobe pro subscriptio	02/10/2020	13.93	.00	13.93	50771	03/05/2020
		54490 2/20	travel for asst finance inter	02/10/2020	348.31	.00	348.31	50771	03/05/2020
		62667 2/20	Computer monitor-w/wtr	02/10/2020	75.00	.00	75.00	50771	03/05/2020
		65405 2/20	Copy paper-b&p	02/10/2020	16.23	.00	16.23	50771	03/05/2020
		65405 2/20	Copy paper-admin	02/10/2020	32.45	.00	32.45	50771	03/05/2020
		65405 2/20	Copy paper-muni ct	02/10/2020	16.22	.00	16.22	50771	03/05/2020
		65405 2/20	Copy paper-rec	02/10/2020	32.45	.00	32.45	50771	03/05/2020
		65405 2/20	copy paper-wtr	02/10/2020	32.45	.00	32.45	50771	03/05/2020
		65405 2/20	Certified mail-wtr	02/10/2020	6.95	.00	6.95	50771	03/05/2020
		65405 2/20	Copy paper-w/wtr	02/10/2020	32.45	.00	32.45	50771	03/05/2020
		65405 2/20	Certified mail-w/wtr	02/10/2020	6.95	.00	6.95	50771	03/05/2020
		74233 2/20	tire-pks	02/10/2020	108.15	.00	108.15	50771	03/05/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		74233 2/20	wheel for P5-pks	02/10/2020	151.43	.00	151.43	50771	03/05/2020
		74233 2/20	shipping for return wheel-p	02/10/2020	45.09	.00	45.09	50771	03/05/2020
		74233 2/20	return wheel-pks	02/10/2020	108.15-	.00	108.15-	50771	03/05/2020
		74233 2/20	LED lights for shop-pks	02/10/2020	116.24	.00	116.24	50771	03/05/2020
		74233 2/20	Chair mat for rolling chairs-	02/10/2020	69.98	.00	69.98	50771	03/05/2020
		74233 2/20	postage-sts	02/10/2020	5.80	.00	5.80	50771	03/05/2020
		74233 2/20	wing kit for snow plow-sts	02/10/2020	904.63	.00	904.63	50771	03/05/2020
		74233 2/20	Credit for sales tax-sts	02/10/2020	63.63-	.00	63.63-	50771	03/05/2020
		74233 2/20	plow repair parts-sts	02/10/2020	158.50	.00	158.50	50771	03/05/2020
		74233 2/20	ATV snow plow blade-sts	02/10/2020	219.99	.00	219.99	50771	03/05/2020
		74233 2/20	gear oil, tire patch-sts	02/10/2020	56.75	.00	56.75	50771	03/05/2020
		74233 2/20	LED lights for shop-sts	02/10/2020	116.22	.00	116.22	50771	03/05/2020
		74233 2/20	LED lights for shop-wtr	02/10/2020	116.22	.00	116.22	50771	03/05/2020
		74233 2/20	bottle cleaning brush set-wt	02/10/2020	7.29	.00	7.29	50771	03/05/2020
		74233 2/20	LED lights for shop-w/wtr	02/10/2020	116.22	.00	116.22	50771	03/05/2020
		76907 2/20	boots-K Rider	02/10/2020	175.00	.00	175.00	50771	03/05/2020
		76907 2/20	Labels-wtr	02/10/2020	27.49	.00	27.49	50771	03/05/2020
		76907 2/20	shipping-wtr	02/10/2020	18.14	.00	18.14	50771	03/05/2020
		76907 2/20	shipping-wtr	02/10/2020	14.02	.00	14.02	50771	03/05/2020
		76907 2/20	shipping-wtr	02/10/2020	33.15	.00	33.15	50771	03/05/2020
		76907 2/20	plumbers putty-wtr	02/10/2020	6.66	.00	6.66	50771	03/05/2020
		76907 2/20	faucet-wtr	02/10/2020	118.52	.00	118.52	50771	03/05/2020
		76907 2/20	boards for lab cabinet insta	02/10/2020	73.43	.00	73.43	50771	03/05/2020
		76907 2/20	fittings-wtr	02/10/2020	94.96	.00	94.96	50771	03/05/2020
		77442 2/20	2020 census grocery bags	02/10/2020	1,231.66	.00	1,231.66	50771	03/05/2020
		77855 2/20	office supplies-ps	02/10/2020	62.48	.00	62.48	50771	03/05/2020
		77855 2/20	office supplies-ps	02/10/2020	39.74	.00	39.74	50771	03/05/2020
		77855 2/20	office supplies-ps	02/10/2020	22.09	.00	22.09	50771	03/05/2020
		77855 2/20	office supplies-ps	02/10/2020	79.52	.00	79.52	50771	03/05/2020
		77855 2/20	recruiting food-ps	02/10/2020	82.95	.00	82.95	50771	03/05/2020
		77855 2/20	recruiting food-ps	02/10/2020	10.30	.00	10.30	50771	03/05/2020
		77855 2/20	training food-ps	02/10/2020	32.30	.00	32.30	50771	03/05/2020
		77855 2/20	training meal-ps	02/10/2020	49.08	.00	49.08	50771	03/05/2020
		77855 2/20	keys-ps	02/10/2020	18.32	.00	18.32	50771	03/05/2020
		77855 2/20	holster-ps	02/10/2020	114.75	.00	114.75	50771	03/05/2020
		77855 2/20	keys-ps	02/10/2020	8.32	.00	8.32	50771	03/05/2020
		77855 2/20	equipment-ps	02/10/2020	22.78	.00	22.78	50771	03/05/2020
		77855 2/20	equip-ps	02/10/2020	4.94	.00	4.94	50771	03/05/2020
		77855 2/20	gloves-ps	02/10/2020	113.63	.00	113.63	50771	03/05/2020
		77855 2/20	patches-ps	02/10/2020	505.00	.00	505.00	50771	03/05/2020
		77855 2/20	holster-ps	02/10/2020	121.82	.00	121.82	50771	03/05/2020
		77855 2/20	equipment-ps	02/10/2020	289.92	.00	289.92	50771	03/05/2020
		77855 2/20	equipment-ps	02/10/2020	25.77	.00	25.77	50771	03/05/2020
		77855 2/20	equip repair-ps	02/10/2020	5.08	.00	5.08	50771	03/05/2020
		77855 2/20	equip repair flag-ps	02/10/2020	4.33	.00	4.33	50771	03/05/2020
		77855 2/20	repair parts-ps	02/10/2020	22.09	.00	22.09	50771	03/05/2020
		77855 2/20	equip maint-ps	02/10/2020	57.36	.00	57.36	50771	03/05/2020
		81048 2/20	art supplies #2-rec	02/10/2020	99.99	.00	99.99	50771	03/05/2020
		81048 2/20	art supplies-rec	02/10/2020	39.33	.00	39.33	50771	03/05/2020
		81048 2/20	art supplies-rec	02/10/2020	25.86	.00	25.86	50771	03/05/2020
		81048 2/20	after school program suppli	02/10/2020	185.41	.00	185.41	50771	03/05/2020
		81048 2/20	after school program suppli	02/10/2020	9.06	.00	9.06	50771	03/05/2020
		81048 2/20	after school program suppli	02/10/2020	84.62	.00	84.62	50771	03/05/2020
		81048 2/20	MVDS class supplies-rec	02/10/2020	17.77	.00	17.77	50771	03/05/2020
		81048 2/20	after school program suppli	02/10/2020	11.31	.00	11.31	50771	03/05/2020
		81048 2/20	after school program suppli	02/10/2020	22.00	.00	22.00	50771	03/05/2020
		81048 2/20	after school program suppli	02/10/2020	10.80	.00	10.80	50771	03/05/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		81386 2/20	office runners-PW	02/10/2020	207.90	.00	207.90	50771	03/05/2020
		82376 2/20	snowman contest prizes-re	02/10/2020	141.42	.00	141.42	50771	03/05/2020
		87672 2/20	bday cards-b&p	02/10/2020	4.20	.00	4.20	50771	03/05/2020
		87672 2/20	copy paper-b&p	02/10/2020	23.17	.00	23.17	50771	03/05/2020
		87672 2/20	bday cards-admin	02/10/2020	37.80	.00	37.80	50771	03/05/2020
		87672 2/20	copy paper-admin	02/10/2020	23.18	.00	23.18	50771	03/05/2020
		87672 2/20	laminator-admin	02/10/2020	62.75	.00	62.75	50771	03/05/2020
		87672 2/20	tape for file labels-admin	02/10/2020	11.35	.00	11.35	50771	03/05/2020
		87672 2/20	thank you cards-admin	02/10/2020	4.99	.00	4.99	50771	03/05/2020
		87672 2/20	printer toner-admin	02/10/2020	148.99	.00	148.99	50771	03/05/2020
		87672 2/20	1/20 adobe subscription-ad	02/10/2020	12.99	.00	12.99	50771	03/05/2020
		87672 2/20	supplies for Founders Day-	02/10/2020	13.76	.00	13.76	50771	03/05/2020
		87672 2/20	supplies for Founders Day-	02/10/2020	11.12	.00	11.12	50771	03/05/2020
		87672 2/20	flowers for founders day-sp	02/10/2020	10.78	.00	10.78	50771	03/05/2020
		87672 2/20	bday cards-ps	02/10/2020	42.00	.00	42.00	50771	03/05/2020
		87672 2/20	water-town hall	02/10/2020	5.98	.00	5.98	50771	03/05/2020
		87672 2/20	bday cards-rec	02/10/2020	21.00	.00	21.00	50771	03/05/2020
		87672 2/20	copy paper-rec	02/10/2020	23.18	.00	23.18	50771	03/05/2020
		87672 2/20	bday cards-pks	02/10/2020	12.60	.00	12.60	50771	03/05/2020
		87672 2/20	copy paper-pks	02/10/2020	23.18	.00	23.18	50771	03/05/2020
		87672 2/20	bday cards-sts	02/10/2020	12.60	.00	12.60	50771	03/05/2020
		87672 2/20	copy paper-sts	02/10/2020	23.18	.00	23.18	50771	03/05/2020
		87672 2/20	bday cards-wtr	02/10/2020	21.00	.00	21.00	50771	03/05/2020
		87672 2/20	copy paper-wtr	02/10/2020	23.18	.00	23.18	50771	03/05/2020
		87672 2/20	bday cards-w/wtr	02/10/2020	21.00	.00	21.00	50771	03/05/2020
		87672 2/20	copy paper-w/wtr	02/10/2020	23.18	.00	23.18	50771	03/05/2020
		87953 2/20	uniform-ps	02/10/2020	55.84	.00	55.84	50771	03/05/2020
		87953 2/20	brownell's rifle parts-ps	02/10/2020	478.84	.00	478.84	50771	03/05/2020
		9153402/20	veh service-ps	02/10/2020	73.83	.00	73.83	50771	03/05/2020
		92946 2/20	veh service-ps	02/10/2020	76.23	.00	76.23	50771	03/05/2020
		92946 2/20	training-GMFLD grant-ps	02/10/2020	495.00	.00	495.00	50771	03/05/2020
		94488 2/20	heater for CVRP-wtr	02/10/2020	176.16	.00	176.16	50771	03/05/2020
Total 377:					13,060.82	.00	13,060.82		
497	American Linen	LGRA234445	mats,mops cleaned-c.c.	02/27/2020	74.61	.00	74.61	50772	03/05/2020
		LGRA235024	mat,mops cleaned-c.c.	03/12/2020	74.61	.00	74.61	50871	03/18/2020
Total 497:					149.22	.00	149.22		
574	Anthony, Taleetha	FEB 2020	Feb 2020 KSE After School	02/28/2020	120.00	.00	120.00	50773	03/05/2020
		MARCH 202	Mar 2020 KSE After School	03/16/2020	60.00	.00	60.00	50872	03/18/2020
Total 574:					180.00	.00	180.00		
1097	Berthod Motors, Inc.	01-67147	ztrak shield-pks	02/24/2020	22.68	.00	22.68	50774	03/05/2020
		01-67184	debris cutters-pks	02/26/2020	199.98	.00	199.98	50774	03/05/2020
Total 1097:					222.66	.00	222.66		
1253	Blue 360 Media, LLC	19001100131	law books-ps	01/01/2020	185.64	.00	185.64	50775	03/05/2020
		1912180406	law books-ps	01/01/2020	123.76	.00	123.76	50775	03/05/2020
Total 1253:					309.40	.00	309.40		
1265	BlueTarp Financial	44330449	air compressor parts-sts	02/21/2020	138.87	.00	138.87	50873	03/18/2020

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Total 1265:					138.87	.00	138.87		
1434	Brandes, William A Jr	FEB 2020	Feb 2020 ECE After Schoo	02/28/2020	120.00	.00	120.00	50776	03/05/2020
Total 1434:					120.00	.00	120.00		
1805	CAMCA	2020	2020 dues-court	01/01/2020	20.00	.00	20.00	50778	03/05/2020
Total 1805:					20.00	.00	20.00		
1897	Caselle, Inc.	100746	3/20 software support-b&p	03/01/2020	187.55	.00	187.55	50779	03/05/2020
		100746	3/20 software support-admi	03/01/2020	187.55	.00	187.55	50779	03/05/2020
		100746	3/20 software support-muni	03/01/2020	87.18	.00	87.18	50779	03/05/2020
		100746	3/20 software support-rec	03/01/2020	137.37	.00	137.37	50779	03/05/2020
		100746	3/20 software support-pks	03/01/2020	137.37	.00	137.37	50779	03/05/2020
		100746	3/20 software supoort-sts	03/01/2020	185.52	.00	185.52	50779	03/05/2020
		100746	3/20 software support-wate	03/01/2020	458.73	.00	458.73	50779	03/05/2020
		100746	3/20 software support-w/w	03/01/2020	458.73	.00	458.73	50779	03/05/2020
Total 1897:					1,840.00	.00	1,840.00		
1961	CEBT	0034215	3/20 health ins	02/20/2020	43,120.85	.00	43,120.85	50780	03/05/2020
Total 1961:					43,120.85	.00	43,120.85		
1965	Cedar Networks	298817	3/20 internet-t/h	03/01/2020	180.00	.00	180.00	50781	03/05/2020
		298819	3/20 internet-comm ctr	03/01/2020	180.00	.00	180.00	50781	03/05/2020
		298829	3/20 internet-ps	03/01/2020	90.00	.00	90.00	50781	03/05/2020
		298829	3/20 internet-town hall	03/01/2020	45.00	.00	45.00	50781	03/05/2020
		298829	3/20 internet-w/wtr	03/01/2020	45.00	.00	45.00	50781	03/05/2020
Total 1965:					540.00	.00	540.00		
1993	CenturyLink	0558 774B 2/	2/20 phone-wtp	02/19/2020	134.44	.00	134.44	50782	03/05/2020
		9707 957B 2/	2/20 fax line-ps	02/19/2020	62.45	.00	62.45	50782	03/05/2020
Total 1993:					196.89	.00	196.89		
2240	C L E F I A	LIFE MEMBE	Life membership for Tony P	03/11/2020	200.00	.00	200.00	50874	03/18/2020
Total 2240:					200.00	.00	200.00		
2497	Colorado Analytical Lab	200129020	lab samples-wtr	03/02/2020	101.68	.00	101.68	50783	03/05/2020
		200228016	lab tests-wtp	03/04/2020	25.00	.00	25.00	50875	03/18/2020
Total 2497:					126.68	.00	126.68		
2561	Colorado Mtn. News Media	230046-0229	election ads	02/28/2020	57.58	.00	57.58	50784	03/05/2020
Total 2561:					57.58	.00	57.58		
2729	Conoco Fleet	64133663	2/20 fuel-admin	02/29/2020	6.95	.00	6.95	50785	03/05/2020
		64133663	2/20 fuel-admin	02/29/2020	104.79	.00	104.79	50785	03/05/2020
		64133663	2/20 fuel-pks	02/29/2020	461.89	.00	461.89	50785	03/05/2020
		64133663	2/20 fuel-ps	02/29/2020	1,970.54	.00	1,970.54	50785	03/05/2020
		64133663	2/20 fuel-sts	02/29/2020	960.42	.00	960.42	50785	03/05/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		64133663	2/20 fuel-wtr	02/29/2020	365.77	.00	365.77	50785	03/05/2020
		64133663	2/20 fuel-w/wtr	02/29/2020	351.16	.00	351.16	50785	03/05/2020
Total 2729:					4,221.52	.00	4,221.52		
2749	Consolidated Electrical Dist	4983-648842	Light bulb & screw driver-w	03/04/2020	83.80	.00	83.80	50876	03/18/2020
Total 2749:					83.80	.00	83.80		
2807	Copeland, Brandy	SUSHI CLAS	sushi class instructor-rec	02/27/2020	60.00	.00	60.00	50786	03/05/2020
Total 2807:					60.00	.00	60.00		
2815	Cordova, Luz	REFUND FO	refund deposit for 3.28.20	03/16/2020	200.00	.00	200.00	50877	03/18/2020
		REFUND FO	refund room rental for 3.28.	03/16/2020	250.00	.00	250.00	50877	03/18/2020
Total 2815:					450.00	.00	450.00		
2877	Covenant Towing & Transp	20-NCPD-IM-	vehicle tow - ps	03/11/2020	205.00	.00	205.00	50878	03/18/2020
Total 2877:					205.00	.00	205.00		
3425	Dodson Engineered Produ	253572	Boot for digester blower-w	02/05/2020	1,241.01	.00	1,241.01	50787	03/05/2020
		253677	parts for bulk water meters-	02/13/2020	149.31	.00	149.31	50787	03/05/2020
		253711	parts for bulk water meters-	02/14/2020	240.00	.00	240.00	50787	03/05/2020
		253773	freight-wwtp	02/19/2020	19.45	.00	19.45	50787	03/05/2020
		253923	curb step risers pure core-	02/27/2020	309.26	.00	309.26	50787	03/05/2020
Total 3425:					1,959.03	.00	1,959.03		
3529	DPC Industries, Inc.	DE73000090	demurrage-wtp	01/31/2020	80.00	.00	80.00	50788	03/05/2020
Total 3529:					80.00	.00	80.00		
3757	Ellis, Dawn H.	100004203	flower for Mari Riddle	03/05/2020	52.00	.00	52.00	50789	03/05/2020
Total 3757:					52.00	.00	52.00		
3825	Environmental Process Co	8247	2/20 contract operator-wwt	03/01/2020	1,450.00	.00	1,450.00	50879	03/18/2020
Total 3825:					1,450.00	.00	1,450.00		
3925	Executech Utah, Inc	144501	2/20 firewall-admin	02/29/2020	39.96	.00	39.96	50880	03/18/2020
		144501	2/20 firewall-ps	02/29/2020	36.19	.00	36.19	50880	03/18/2020
		144501	2/20 firewall-b&p	02/29/2020	33.55	.00	33.55	50880	03/18/2020
		144501	2/20 firewall-rec	02/29/2020	38.08	.00	38.08	50880	03/18/2020
		144501	2/20 firewall-pks	02/29/2020	33.55	.00	33.55	50880	03/18/2020
		144501	2/20 firewall-sts	02/29/2020	40.72	.00	40.72	50880	03/18/2020
		144501	2/20 firewall-wtr	02/29/2020	77.66	.00	77.66	50880	03/18/2020
		144501	2/20 firewall-w/wtr	02/29/2020	77.29	.00	77.29	50880	03/18/2020
Total 3925:					377.00	.00	377.00		
3953	Family Support Registry	02282020-B	Remittance ID 12733887 M	02/28/2020	234.00	.00	234.00	50790	03/05/2020
		03132020-A	Remittance ID 15120108 R	03/13/2020	142.61	.00	142.61	50881	03/18/2020
		03132020-B	Remittance ID 12733887 M	03/13/2020	234.00	.00	234.00	50881	03/18/2020
		2282020-AR	Remittance ID 15120108 R	02/28/2020	142.61	.00	142.61	50790	03/05/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 3953:					753.22	.00	753.22		
3991	Fastenal Company	CORIF10440	bolts-wtp	02/27/2020	53.66	.00	53.66	50791	03/05/2020
Total 3991:					53.66	.00	53.66		
4073	First String LLC	QUOTE 2/13/	slam b-ball t-shirts-rec	02/13/2020	485.75	.00	485.75	50792	03/05/2020
Total 4073:					485.75	.00	485.75		
4253	Freedom Mailing Service, I	37818	2/20 newsletter-admin	03/04/2020	22.48	.00	22.48	50882	03/18/2020
		37818	2/20 utility bills-water	03/04/2020	280.12	.00	280.12	50882	03/18/2020
		37818	2/20 utility bills-trash	03/04/2020	83.00	.00	83.00	50882	03/18/2020
		37818	2/20 utility bills-w/water	03/04/2020	280.12	.00	280.12	50882	03/18/2020
Total 4253:					665.72	.00	665.72		
4341	Galls,LLC	014757206	uniform-ps	02/14/2020	124.89	.00	124.89	50883	03/18/2020
		015211649	uniform boots-ps	03/09/2020	106.99	.00	106.99	50883	03/18/2020
Total 4341:					231.88	.00	231.88		
4377	Garcia, Samuel & Leticia	MARCH 202	3/20 parking lot rent-eco de	03/01/2020	500.00	.00	500.00	50793	03/05/2020
Total 4377:					500.00	.00	500.00		
4405	Garfield & Hecht, P.C.	187303	1/20 legal fees - admin gen	01/31/2020	1,425.75	.00	1,425.75	50794	03/05/2020
		187304	1/20 legal fees - b&p gener	01/31/2020	1,137.50	.00	1,137.50	50794	03/05/2020
		187305	1/20 legal fees - town owne	01/31/2020	206.20	.00	206.20	50794	03/05/2020
		187307	1/20 legal fees - Lakota Sr	01/31/2020	987.75	.00	987.75	50794	03/05/2020
		187308	1/20 legal fees - draft Hutc	01/31/2020	189.00	.00	189.00	50794	03/05/2020
		187310	1/20 legal fees - CVR Filing	01/31/2020	1,239.00	.00	1,239.00	50794	03/05/2020
		187312	1/20 legal fees - Eagles Ri	01/31/2020	49.00	.00	49.00	50794	03/05/2020
		188289	2/20 legal fees - admin gen	02/29/2020	977.81	.00	977.81	50884	03/18/2020
		188291	2/20 legal fees - Ferrin cod	02/29/2020	867.46	.00	867.46	50884	03/18/2020
		188293	2/20 legal fees - Hutchinso	02/29/2020	176.05	.00	176.05	50884	03/18/2020
		188294	2/20 legal fees - Craven tra	02/29/2020	39.00	.00	39.00	50884	03/18/2020
		188295	2/20 legal fees - CVR mast	02/29/2020	2,748.15	.00	2,748.15	50884	03/18/2020
		188296	2/20 legal fees - Lakora Wa	02/29/2020	195.00	.00	195.00	50884	03/18/2020
Total 4405:					10,237.67	.00	10,237.67		
4477	Garfield Cty. Democratic P	DEPOSIT RE	deposit refund-3.21.20 eve	03/07/2020	200.00	.00	200.00	50885	03/18/2020
Total 4477:					200.00	.00	200.00		
4673	Glenwood Springs Auto Pa	525818	hydraulic hoses & hydraulic	02/27/2020	289.43	.00	289.43	50795	03/05/2020
		526830	vehicle cleaning supplies-p	03/04/2020	28.38	.00	28.38	50795	03/05/2020
Total 4673:					317.81	.00	317.81		
4697	Glenwood Springs, City of	02-572842	sludge disposal-wwtp	02/26/2020	170.91	.00	170.91	50886	03/18/2020
		02-572851	sludge disposal-wwtp	02/26/2020	237.42	.00	237.42	50886	03/18/2020
		02-572861	sludge disposal-wwtp	02/26/2020	258.79	.00	258.79	50886	03/18/2020
		02-572870	sludge disposal-wwtp	02/26/2020	226.95	.00	226.95	50886	03/18/2020
		02-572878	sludge disposal-wwtp	02/26/2020	267.26	.00	267.26	50886	03/18/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		02-572886	sludge disposal-wwtp	02/26/2020	135.84	.00	135.84	50886	03/18/2020
Total 4697:					1,297.17	.00	1,297.17		
4877	Grand Junction Pipe	1087768	hyd parts repair-wtr	02/11/2020	498.44	.00	498.44	50796	03/05/2020
Total 4877:					498.44	.00	498.44		
5001	Guccini, Debra	1ST QTR 20	jan-mar 2020 cell ph reimb-	01/01/2020	30.00	.00	30.00	50797	03/05/2020
Total 5001:					30.00	.00	30.00		
5034	Gutierrez, Amy	FEB 2020	cleaning svc 2.6-2.20.20-p	02/28/2020	125.00	.00	125.00	50798	03/05/2020
Total 5034:					125.00	.00	125.00		
5057	Hach Company	11857125	buffer solution-wwtp	02/27/2020	123.29	.00	123.29	50887	03/18/2020
Total 5057:					123.29	.00	123.29		
5161	Harrison, Melody	CITY MKT 3.	COVID-19 sanitizers for To	03/10/2020	20.37	.00	20.37	50888	03/18/2020
Total 5161:					20.37	.00	20.37		
5292	Hemelt, Kyla	BEESWAX	beeswax class instructor-re	02/28/2020	70.00	.00	70.00	50799	03/05/2020
		HOMEMADE	homemade butter recipes-r	03/16/2020	105.00	.00	105.00	50889	03/18/2020
Total 5292:					175.00	.00	175.00		
5312	Hernandez, Billy	2.22.20 EVE	dep refund-comm ctr rental	02/20/2020	200.00	.00	200.00	50800	03/05/2020
Total 5312:					200.00	.00	200.00		
5593	Hy-Way Feed & Ranch Su	2052418	sign for cat backhoe for sal	03/12/2020	4.90	.00	4.90	50891	03/18/2020
Total 5593:					4.90	.00	4.90		
5633	Impressions of Aspen Inc.	30112	ofc supplies-admin	02/11/2020	36.30	.00	36.30	50801	03/05/2020
		30269	ofc supplies-b&p	03/09/2020	20.58	.00	20.58	50892	03/18/2020
		30269	ofc supplies-admin	03/09/2020	20.58	.00	20.58	50892	03/18/2020
		30269	ofc supplies-water	03/09/2020	20.58	.00	20.58	50892	03/18/2020
		30269	ofc supplies-w/wtr	03/09/2020	20.58	.00	20.58	50892	03/18/2020
Total 5633:					118.62	.00	118.62		
5681	Innermountain Dist. Co.	498053	trash bags-pks	03/03/2020	120.70	.00	120.70	50802	03/05/2020
Total 5681:					120.70	.00	120.70		
5713	Intermountain Sweeper Co.	111192	sweeper parts-sts	03/09/2020	379.00	.00	379.00	50893	03/18/2020
		111196	sweeper parts-sts	03/09/2020	153.96	.00	153.96	50893	03/18/2020
Total 5713:					532.96	.00	532.96		
5786	J.Christopher Young, PhD	01.28.2020	officer testing-ps	01/28/2020	350.00	.00	350.00	50803	03/05/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 5786:					350.00	.00	350.00		
6037	Karp, Neu, Hanlon, P.C.	23255	2/20 legal services-water	03/03/2020	266.00	.00	266.00	50894	03/18/2020
		23256	conference re: Warrier Golf	03/03/2020	120.00	.00	120.00	50894	03/18/2020
Total 6037:					386.00	.00	386.00		
6041	Kathryn Senor Elementary	03112020	reimb for After School Prog	03/11/2020	80.16	.00	80.16	50895	03/18/2020
Total 6041:					80.16	.00	80.16		
6063	Keller, Rachel	YOGA WINT	slow & simple yoga-winter	03/16/2020	136.00	.00	136.00	50896	03/18/2020
Total 6063:					136.00	.00	136.00		
6398	LaRose, Nicole	FEB 2020	Feb 2020 KSE After School	02/28/2020	120.00	.00	120.00	50804	03/05/2020
		MARCH 202	Mar 2020 KSE After School	03/16/2020	60.00	.00	60.00	50897	03/18/2020
Total 6398:					180.00	.00	180.00		
6693	Lowes Business Acct/GEC	33027 6 2/20	locks for comm ctr	02/17/2020	8.32	.00	8.32	50805	03/05/2020
		33027 6 2/20	Ritter Park light wire-pks	02/17/2020	10.22	.00	10.22	50805	03/05/2020
		33027 6 2/20	door chimes for PW	02/17/2020	62.66	.00	62.66	50805	03/05/2020
		33027 6 2/20	electrical parts-wtp	02/17/2020	47.70	.00	47.70	50805	03/05/2020
		33027 6 2/20	plumbing parts for sink inst	02/17/2020	41.97	.00	41.97	50805	03/05/2020
		33027 6 2/20	hardware for wtp	02/17/2020	11.59	.00	11.59	50805	03/05/2020
		33027 6 2/20	electrical outlet for wtp	02/17/2020	5.31	.00	5.31	50805	03/05/2020
		33027 6 2/20	GRP pump station paint an	02/17/2020	96.36	.00	96.36	50805	03/05/2020
		33027 6 2/20	tools for wwtp	02/17/2020	138.56	.00	138.56	50805	03/05/2020
		33027 6 2/20	electrical parts for wwtp	02/17/2020	10.56	.00	10.56	50805	03/05/2020
		33027 6 2/20	electrical parts for wwtp	02/17/2020	16.36	.00	16.36	50805	03/05/2020
		33027 6 2/20	electrical parts for wwtp	02/17/2020	89.09	.00	89.09	50805	03/05/2020
Total 6693:					538.70	.00	538.70		
7009	Maurer Miller , Amanda	135	3/20 judge fee-court	03/09/2020	800.00	.00	800.00	50898	03/18/2020
Total 7009:					800.00	.00	800.00		
7109	MCHD Regional Lab	654-20	bac-t test-water	03/03/2020	20.00	.00	20.00	50899	03/18/2020
		655-20	bac-t test-water	03/03/2020	20.00	.00	20.00	50899	03/18/2020
		656-20	bac-t test-water	03/03/2020	20.00	.00	20.00	50899	03/18/2020
		657-20	bac-t test-water	03/03/2020	22.00	.00	22.00	50899	03/18/2020
Total 7109:					82.00	.00	82.00		
7345	Micro Plastics	130306	name badges for CAAC-ad	03/04/2020	63.02	.00	63.02	50900	03/18/2020
Total 7345:					63.02	.00	63.02		
7377	Midland Fitness, Inc	FEB 2020	2/20 fitness classes-admin	02/26/2020	55.42	.00	55.42	50806	03/05/2020
		FEB 2020	2/20 fitness classes-rec	02/26/2020	55.42	.00	55.42	50806	03/05/2020
		FEB 2020	2/20 fitness classes-pks	02/26/2020	55.42	.00	55.42	50806	03/05/2020
		FEB 2020	2/20 fitness classes-sts	02/26/2020	55.42	.00	55.42	50806	03/05/2020
		FEB 2020	2/20 fitness classes-wtr	02/26/2020	55.41	.00	55.41	50806	03/05/2020
		FEB 2020	2/20 fitness classes-w/wtr	02/26/2020	55.41	.00	55.41	50806	03/05/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 7377:					332.50	.00	332.50		
7403	Miller, Jacob	NC13526	bail bond refund-other fines	03/11/2020	258.00	.00	258.00	50901	03/18/2020
Total 7403:					258.00	.00	258.00		
7637	Mountain Waste & Recyclin	2176192	2/20 trash service	02/28/2020	41,815.20	.00	41,815.20	50807	03/05/2020
		2178758	2/20 trash-town hall	02/29/2020	32.55	.00	32.55	50902	03/18/2020
		2178758	2/20 trash-ps	02/29/2020	32.55	.00	32.55	50902	03/18/2020
		2178758	2/20 trash - comm ctr	02/29/2020	135.25	.00	135.25	50902	03/18/2020
		2178758	2/20 porta jons-pks	02/29/2020	837.92	.00	837.92	50902	03/18/2020
		2178758	2/20 trash-pwf	02/29/2020	265.13	.00	265.13	50902	03/18/2020
		2178758	2/20 trash-w/wtr	02/29/2020	110.25	.00	110.25	50902	03/18/2020
Total 7637:					43,228.85	.00	43,228.85		
7850	NCSI SportsEngine, Inc	149994	background check-rec	03/01/2020	17.50	.00	17.50	50903	03/18/2020
Total 7850:					17.50	.00	17.50		
8041	Nichols, Debbie	MARCH 202	3/20 cell ph reimb-admin	03/01/2020	30.00	.00	30.00	50808	03/05/2020
Total 8041:					30.00	.00	30.00		
8146	Nottingham, Terence	UTIL REFUN	refund-utility overpymt @ cl	03/03/2020	66.17	.00	66.17	50809	03/05/2020
		UTIL REFUN	refund-utility overpymt @ cl	03/03/2020	66.17	.00	66.17	50809	03/05/2020
Total 8146:					132.34	.00	132.34		
8280	OSM Delivery	44125	bac-T test delivery 2.4.20-	02/28/2020	24.00	.00	24.00	50904	03/18/2020
Total 8280:					24.00	.00	24.00		
8341	Pagni, Tony	TOM WADE I	refund pymt to Tom Wade f	02/21/2020	459.59	.00	459.59	50810	03/05/2020
Total 8341:					459.59	.00	459.59		
8357	Paper Wise	740326	doc shredding-admin	02/14/2020	50.00	.00	50.00	50905	03/18/2020
Total 8357:					50.00	.00	50.00		
8609	Pinnacol Assurance	19940987	workers comp ins-bldg/plan	03/09/2020	120.81	.00	120.81	50906	03/18/2020
		19940987	workers comp ins-admin	03/09/2020	402.70	.00	402.70	50906	03/18/2020
		19940987	workers comp ins-ps	03/09/2020	1,047.20	.00	1,047.20	50906	03/18/2020
		19940987	workers comp ins-rec	03/09/2020	765.13	.00	765.13	50906	03/18/2020
		19940987	workers comp ins-pks	03/09/2020	281.71	.00	281.71	50906	03/18/2020
		19940987	workers comp ins-sts	03/09/2020	402.70	.00	402.70	50906	03/18/2020
		19940987	workers comp ins-water	03/09/2020	604.05	.00	604.05	50906	03/18/2020
		19940987	workers comp ins-w/water	03/09/2020	402.70	.00	402.70	50906	03/18/2020
Total 8609:					4,027.00	.00	4,027.00		
8641	Pitney Bowes - Purchase P	0311-8135 3/	postage-b&p	03/08/2020	11.00	.00	11.00	50907	03/18/2020
		0311-8135 3/	postage-admin	03/08/2020	5.40	.00	5.40	50907	03/18/2020
		0311-8135 3/	postage-ps	03/08/2020	7.10	.00	7.10	50907	03/18/2020
		0311-8135 3/	postage-muni ct	03/08/2020	2.50	.00	2.50	50907	03/18/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		0311-8135 3/	postage-rec ctr	03/08/2020	16.53	.00	16.53	50907	03/18/2020
		0311-8135 3/	postage-sts	03/08/2020	16.52	.00	16.52	50907	03/18/2020
		0311-8135 3/	postage-wtr	03/08/2020	45.48	.00	45.48	50907	03/18/2020
		0311-8135 3/	postage-w/wtr	03/08/2020	45.47	.00	45.47	50907	03/18/2020
Total 8641:					150.00	.00	150.00		
8645	Pitney Bowes Global Finan	3310790943	2020 postage meter lease-	03/11/2020	20.93	.00	20.93	50908	03/18/2020
		3310790943	2020 postage meter lease-	03/11/2020	20.93	.00	20.93	50908	03/18/2020
		3310790943	2020 postage meter lease-	03/11/2020	20.93	.00	20.93	50908	03/18/2020
		3310790943	2020 postage meter lease-	03/11/2020	20.93	.00	20.93	50908	03/18/2020
		3310790943	2020 postage meter lease-	03/11/2020	20.93	.00	20.93	50908	03/18/2020
		3310790943	2020 postage meter lease-	03/11/2020	20.86	.00	20.86	50908	03/18/2020
		3310790943	2020 postage meter lease-	03/11/2020	20.93	.00	20.93	50908	03/18/2020
		3310790943	2020 postage meter lease-	03/11/2020	20.93	.00	20.93	50908	03/18/2020
Total 8645:					167.37	.00	167.37		
8646	SunCentral	350FC5C8	1/20 solar-admin	02/21/2020	21.10	.00	21.10	50822	03/05/2020
		350FC5C8	1/20 solar-rec	02/21/2020	68.95	.00	68.95	50822	03/05/2020
		350FC5C8	1/20 solar-pks	02/21/2020	16.12	.00	16.12	50822	03/05/2020
		350FC5C8	1/20 solar-sts	02/21/2020	27.08	.00	27.08	50822	03/05/2020
		350FC5C8	1/20 solar-st lights	02/21/2020	79.73	.00	79.73	50822	03/05/2020
		350FC5C8	1/20 solar-town hall	02/21/2020	21.10	.00	21.10	50822	03/05/2020
		350FC5C8	1/20 solar-wtr	02/21/2020	866.96	.00	866.96	50822	03/05/2020
		350FC5C8	1/20 solar-raw wtr	02/21/2020	235.60	.00	235.60	50822	03/05/2020
		350FC5C8	1/20 solar-town hall	02/21/2020	21.10	.00	21.10	50822	03/05/2020
		350FC5C8	1/20 solar-w/wtr	02/21/2020	1,856.66	.00	1,856.66	50822	03/05/2020
		350FC5C8	1/20 solar-south util	02/21/2020	20.27	.00	20.27	50822	03/05/2020
		6821E4E	2/20 solar-admin	02/29/2020	38.61	.00	38.61	50917	03/18/2020
		6821E4E	2/20 solar-rec	02/29/2020	126.16	.00	126.16	50917	03/18/2020
		6821E4E	2/20 solar-pks	02/29/2020	29.49	.00	29.49	50917	03/18/2020
		6821E4E	2/20 solar-sts	02/29/2020	49.56	.00	49.56	50917	03/18/2020
		6821E4E	2/20 solar-st lights	02/29/2020	145.87	.00	145.87	50917	03/18/2020
		6821E4E	2/20 solar-town hall	02/29/2020	38.60	.00	38.60	50917	03/18/2020
		6821E4E	2/20 solar-wtr	02/29/2020	1,586.17	.00	1,586.17	50917	03/18/2020
		6821E4E	2/20 solar-raw wtr	02/29/2020	431.04	.00	431.04	50917	03/18/2020
		6821E4E	2/20 solar-town hall	02/29/2020	38.60	.00	38.60	50917	03/18/2020
		6821E4E	2/20 solar-w/wtr	02/29/2020	3,396.91	.00	3,396.91	50917	03/18/2020
		6821E4E	2/20 solar-south util	02/29/2020	37.10	.00	37.10	50917	03/18/2020
Total 8646:					9,152.78	.00	9,152.78		
8697	Polydyne Inc.	1434494	poly-w/wtr	02/27/2020	2,310.12	.00	2,310.12	50909	03/18/2020
Total 8697:					2,310.12	.00	2,310.12		
8722	Porterfield, Vanessa	FEB 2020	Feb 2020 ECE After Schoo	02/28/2020	90.00	.00	90.00	50811	03/05/2020
Total 8722:					90.00	.00	90.00		
8981	R & R Products, Inc	CD2418120	disc golf flags - rec	02/14/2020	87.50	.00	87.50	50910	03/18/2020
Total 8981:					87.50	.00	87.50		
9234	Rich's Welding	2.17.2020	welding-gun rack repair-ps	02/17/2020	340.00	.00	340.00	50812	03/05/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 9234:					340.00	.00	340.00		
9249	Ricoh USA, Inc.	5058984590	copies-ps	03/01/2020	28.35	.00	28.35	50911	03/18/2020
Total 9249:					28.35	.00	28.35		
9253	Riddile, Art	FEB 2020	2/20 mileage reimb-mayor	02/29/2020	143.17	.00	143.17	50813	03/05/2020
Total 9253:					143.17	.00	143.17		
9293	Rifle Animal Shelter	217	animal impound-19N0410	01/30/2020	150.00	.00	150.00	50814	03/05/2020
Total 9293:					150.00	.00	150.00		
9305	Rifle Equipment, Inc.	1348	scissors lift rental-sts	02/20/2020	312.50	.00	312.50	50815	03/05/2020
Total 9305:					312.50	.00	312.50		
9337	Rifle Truck & Trailer	8188	strobe light-sts	03/13/2020	92.50	.00	92.50	50912	03/18/2020
Total 9337:					92.50	.00	92.50		
9345	Rifle, City of	JAN 2020	1/20 senior meals	01/31/2020	162.14	.00	162.14	50816	03/05/2020
Total 9345:					162.14	.00	162.14		
9469	Roaring Fork Mountain Bik	144	nc trails grant funding-BLM	02/26/2020	31,500.00	.00	31,500.00	50817	03/05/2020
Total 9469:					31,500.00	.00	31,500.00		
9634	Roper, Ashley Meggan	FEB 2020	Feb 2020 KSE After School	02/28/2020	120.00	.00	120.00	50818	03/05/2020
		MARCH 202	Mar 2020 KSE After School	03/16/2020	60.00	.00	60.00	50913	03/18/2020
Total 9634:					180.00	.00	180.00		
9778	Safe Life Defense	10584	vest carrier-ps	02/07/2020	217.66	.00	217.66	50819	03/05/2020
Total 9778:					217.66	.00	217.66		
9833	Salt Lake Wholesale Sport	57471	ammo-ps	01/31/2020	593.00	.00	593.00	50820	03/05/2020
Total 9833:					593.00	.00	593.00		
9945	Schmueser, Gordon, Meyer	93128A-316	Jan eng fees-Mendoza roc	01/30/2020	310.00	.00	310.00	50914	03/18/2020
		93128A-316	Jan eng fees-Craven trials	01/30/2020	172.50	.00	172.50	50914	03/18/2020
		93128A-316	Jan eng fees-LoVa Trail CC	01/30/2020	1,218.50	.00	1,218.50	50914	03/18/2020
		93128A-316	Jan eng fees-LoVa Trail NC	01/30/2020	155.00	.00	155.00	50914	03/18/2020
		93128A-316	Jan eng fees-water treatme	01/30/2020	155.00	.00	155.00	50914	03/18/2020
		93128A-316	Jan eng fees-bulk water st	01/30/2020	205.00	.00	205.00	50914	03/18/2020
		93128A-317	Feb eng fees-CVR trails ag	03/09/2020	50.00	.00	50.00	50914	03/18/2020
		93128A-317	Feb eng fees-LoVa Trail N	03/09/2020	1,085.00	.00	1,085.00	50914	03/18/2020
		93128A-317	Feb eng fees-CDOT 105 e	03/09/2020	1,395.00	.00	1,395.00	50914	03/18/2020
		93128A-317	Feb eng fees-bulk water st	03/09/2020	5,756.25	.00	5,756.25	50914	03/18/2020
Total 9945:					10,502.25	.00	10,502.25		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
10433	Spirits of New Castle	2020-12	bad art night beverages-re	02/28/2020	72.96	.00	72.96	50915	03/18/2020
Total 10433:					72.96	.00	72.96		
10692	Stuver & Lemoine, P.C.	4483	court appointed atty-muni c	02/28/2020	30.00	.00	30.00	50821	03/05/2020
		4522	court appointed atty-muni c	03/10/2020	75.00	.00	75.00	50916	03/18/2020
Total 10692:					105.00	.00	105.00		
10773	SymbolArts, LLC	349388-IN	uniform badge-ps	03/05/2020	180.00	.00	180.00	50918	03/18/2020
Total 10773:					180.00	.00	180.00		
10813	TASC	IN1718896	3/20 cafe plan admin fees-	02/20/2020	82.62	.00	82.62	50823	03/05/2020
Total 10813:					82.62	.00	82.62		
10981	Timber Line Elect. & Contr	20596	new SCADA compputer-w	02/26/2020	11,207.00	.00	11,207.00	50824	03/05/2020
		4423	SCADA programming for fl	02/14/2020	357.50	.00	357.50	50824	03/05/2020
Total 10981:					11,564.50	.00	11,564.50		
11285	Upper Case Printing, Ink	15559	3.20 newsletter-admin	03/03/2020	556.60	.00	556.60	50919	03/18/2020
		15592	envelopes-admin	03/09/2020	55.00	.00	55.00	50919	03/18/2020
		15592	envelopes-wtr	03/09/2020	27.50	.00	27.50	50919	03/18/2020
		15592	envelopes-w/wtr	03/09/2020	27.50	.00	27.50	50919	03/18/2020
		15599	utility bill forms & envelope	03/11/2020	176.12	.00	176.12	50919	03/18/2020
		15599	utility bill forms & envelope	03/11/2020	176.13	.00	176.13	50919	03/18/2020
Total 11285:					1,018.85	.00	1,018.85		
11321	USA Bluebook	141164	lab tests-w/wtr	02/11/2020	439.33	.00	439.33	50825	03/05/2020
		142004	lab tests-w/wtr	02/11/2020	70.79	.00	70.79	50825	03/05/2020
		146863	lab test-w/wtr	02/17/2020	23.75	.00	23.75	50825	03/05/2020
		147937	lab tests-w/wtr	02/18/2020	60.75	.00	60.75	50825	03/05/2020
Total 11321:					594.62	.00	594.62		
11345	Utility Notification Center-C	220020770	2/20 locates-wtr	02/29/2020	11.92	.00	11.92	50826	03/05/2020
		220020770	2/20 locates-w/wtr	02/29/2020	11.92	.00	11.92	50826	03/05/2020
Total 11345:					23.84	.00	23.84		
11462	Vasquez, Ernesto	3.1.20 EVEN	Dep refund for event 3.1.20	03/01/2020	200.00	.00	200.00	50827	03/05/2020
Total 11462:					200.00	.00	200.00		
11482	Vega, Pamela	MARCH 202	March 2020 Zumba class-r	03/16/2020	254.80	.00	254.80	50920	03/18/2020
Total 11482:					254.80	.00	254.80		
11493	Verizon Wireless	9849702265	3/20 cell phones-b&p	03/03/2020	52.89	.00	52.89	50921	03/18/2020
		9849702265	3/20 cell phones-admin	03/03/2020	144.26	.00	144.26	50921	03/18/2020
		9849702265	3/20 cell phones-ps	03/03/2020	476.01	.00	476.01	50921	03/18/2020
		9849702265	3/20 cell phones-rec	03/03/2020	89.05	.00	89.05	50921	03/18/2020
		9849702265	3/20 cell phones-pks	03/03/2020	89.05	.00	89.05	50921	03/18/2020
		9849702265	3/20 cell phones-sts	03/03/2020	123.41	.00	123.41	50921	03/18/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		9849702265	3/20 cell phones-water	03/03/2020	162.50	.00	162.50	50921	03/18/2020
		9849702265	3/20 cell phones-w/water	03/03/2020	186.47	.00	186.47	50921	03/18/2020
Total 11493:					1,323.64	.00	1,323.64		
11585	Wagner Equipment Co.	P55C014981	paint for backhoe-sts	03/06/2020	32.43	.00	32.43	50922	03/18/2020
Total 11585:					32.43	.00	32.43		
11701	Wash-By U, Inc.	FEB 2020	2/20 car washes-ps	02/29/2020	103.96	.00	103.96	50828	03/05/2020
Total 11701:					103.96	.00	103.96		
11721	Water Technology Group	5472098	check valve repair kit for di	01/31/2020	180.00	.00	180.00	50829	03/05/2020
		5472127	Pump for spray bar-wwtp	01/31/2020	391.21	.00	391.21	50829	03/05/2020
Total 11721:					571.21	.00	571.21		
11787	Wells Fargo Vendor	103344161	copier lease-ps	02/21/2020	112.69	.00	112.69	50830	03/05/2020
Total 11787:					112.69	.00	112.69		
11917	Western Slope Materials, L	53419	sanding material w/ice slice	02/01/2020	2,299.76	.00	2,299.76	50831	03/05/2020
Total 11917:					2,299.76	.00	2,299.76		
11965	White, Stephen L	SPRING 202	1/1-2/20/20 spring soccer 8	02/20/2020	11,471.20	.00	11,471.20	50832	03/05/2020
Total 11965:					11,471.20	.00	11,471.20		
12185	XCel Energy	673485664	2/20 utilities-EV charge stat	02/18/2020	43.78	.00	43.78	50833	03/05/2020
		674550130	2/20 utilities-admin	02/27/2020	85.96	.00	85.96	50833	03/05/2020
		674550130	2/20 utilities-rec	02/27/2020	312.02	.00	312.02	50833	03/05/2020
		674550130	2/20 utilities-pks	02/27/2020	449.72	.00	449.72	50833	03/05/2020
		674550130	2/20 utilities-sts	02/27/2020	540.95	.00	540.95	50833	03/05/2020
		674550130	2/20 utilities-street lights	02/27/2020	4,054.41	.00	4,054.41	50833	03/05/2020
		674550130	2/20 utilities-town hall	02/27/2020	85.97	.00	85.97	50833	03/05/2020
		674550130	2/20 utilities-wtp	02/27/2020	3,361.50	.00	3,361.50	50833	03/05/2020
		674550130	2/20 utilities-raw water	02/27/2020	560.01	.00	560.01	50833	03/05/2020
		674550130	2/20 utilities-town hall	02/27/2020	85.97	.00	85.97	50833	03/05/2020
		674550130	2/20 utilities-wwtp	02/27/2020	5,663.03	.00	5,663.03	50833	03/05/2020
		674550130	2/20 utilities-w/wtr south uti	02/27/2020	102.58	.00	102.58	50833	03/05/2020
Total 12185:					15,345.90	.00	15,345.90		
12189	Xerox Corporation	09968583	copier lease & copies-b&p	03/01/2020	81.29	.00	81.29	50923	03/18/2020
		09968583	copier lease & copies-admi	03/01/2020	81.32	.00	81.32	50923	03/18/2020
		09968583	copier lease-rec	03/01/2020	81.29	.00	81.29	50923	03/18/2020
		09968583	copier lease & copies-wtr	03/01/2020	81.29	.00	81.29	50923	03/18/2020
		09968583	copier lease & copies-w/wa	03/01/2020	81.29	.00	81.29	50923	03/18/2020
Total 12189:					406.48	.00	406.48		
12193	Xpress Bill Pay	45871	2/20 cc fees-wtr	02/28/2020	238.90	.00	238.90	3062020	03/06/2020
		45871	2/20 cc fees-w/wtr	02/28/2020	238.90	.00	238.90	3062020	03/06/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 12193:					477.80	.00	477.80		
12213	Broadvoice	8199200301	3/20 phone svc-admin	03/01/2020	189.37	.00	189.37	50777	03/05/2020
		8199200301	3/20 phone svc-ps	03/01/2020	142.30	.00	142.30	50777	03/05/2020
		8199200301	3/20 phone svc-rec	03/01/2020	87.57	.00	87.57	50777	03/05/2020
		8199200301	3/20 phone svc-pks	03/01/2020	65.68	.00	65.68	50777	03/05/2020
		8199200301	3/20 phone svc-sts	03/01/2020	65.68	.00	65.68	50777	03/05/2020
		8199200301	3/20 phone svc-wtr	03/01/2020	269.00	.00	269.00	50777	03/05/2020
		8199200301	3/20 phone svc-w/water	03/01/2020	269.00	.00	269.00	50777	03/05/2020
Total 12213:					1,088.60	.00	1,088.60		
12233	Your Parts Haus	565175	ztrak spark plugs-pks	02/20/2020	11.96	.00	11.96	50834	03/05/2020
		565810	o rings grease fitting-wtr	02/27/2020	65.18	.00	65.18	50834	03/05/2020
Total 12233:					77.14	.00	77.14		
12269	Zancanella and Associates,	24720	11/19 eng acctg-water	02/10/2020	147.00	.00	147.00	50835	03/05/2020
Total 12269:					147.00	.00	147.00		
12313	Zions First National Bank	8503935 4/2	cash on hand-Zions Bank	03/13/2020	36.47-	.00	36.47-	50924	03/18/2020
		8503935 4/2	interest-water GO Bond loa	03/13/2020	1,161.00	.00	1,161.00	50924	03/18/2020
		8503935 4/2	principal-water GO Bond lo	03/13/2020	43,000.00	.00	43,000.00	50924	03/18/2020
Total 12313:					44,124.53	.00	44,124.53		
12374	ProVelocity	25293	adapter for Burk computer-	02/26/2020	25.00	.00	25.00	3122020	03/12/2020
		25489	4/20 IT svcs-b&p	03/01/2020	260.33	.00	260.33	3162020	03/16/2020
		25489	4/20 IT svcs-admin	03/01/2020	310.05	.00	310.05	3162020	03/16/2020
		25489	4/20 IT svcs-ps	03/01/2020	280.80	.00	280.80	3162020	03/16/2020
		25489	4/20 IT svcs-rec	03/01/2020	295.43	.00	295.43	3162020	03/16/2020
		25489	4/20 IT svcs-rec	03/01/2020	260.33	.00	260.33	3162020	03/16/2020
		25489	4/20 IT svcs-sts	03/01/2020	315.90	.00	315.90	3162020	03/16/2020
		25489	4/20 IT svcs-wtr	03/01/2020	602.55	.00	602.55	3162020	03/16/2020
		25489	4/20 IT svcs-w/wtr	03/01/2020	599.61	.00	599.61	3162020	03/16/2020
Total 12374:					2,950.00	.00	2,950.00		
12449	Holton, Jennifer	TAI CHI WIN	tai chi winter session - rec	03/16/2020	144.00	.00	144.00	50890	03/18/2020
Total 12449:					144.00	.00	144.00		
Grand Totals:					289,665.77	.00	289,665.77		

Report Criteria:
Detail report type printed

DR 8400 (07/24/19)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division

Submit to Local Licensing Authority

Fees Due	
Renewal Fee	
Storage Permit $100 X ____	$
Sidewalk Service Area $75.00	$
Additional Optional Premise Hotel & Restaurant $100 X ____	$
Related Facility - Campus Liquor Complex $160.00 per facility	$
Amount Due/Paid	$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below — **Return to city or county licensing authority by due date**

Licensee Name	Doing Business As Name (DBA)
HONG A NHI	HONG'S GARDEN RESTAURANT

Liquor License #	License Type	Sales Tax License #	Expiration Date	Due Date
26-A0418-0000	Hotel & Rest. (city)	2640418-0000	04/17/2020	03/03/2020

Business Address	Phone Number
820 Castle Valley Blvd. ste. 106 New Castle CO 81647-9480	970-984-3298
Mailing Address	**Email**
Same as above	tnghsem@msn.com

Operating Manager	Date of Birth	Home Address	Phone Number
HONG A NHI	8/25/78	428 Hitching Post Ln, New Castle, CO 81647	626-435-5675

1. Do you have legal possession of the premises at the street address above? ☒ Yes ☐ No
   Are the premises owned or rented? ☐ Owned ☒ Rented* *If rented, expiration date of lease 08/2025
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. ☐ Yes ☒ No
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ Yes ☒ No
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ Yes ☒ No
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No

DR 8400 (07/24/19)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division

Affirmation & Consent
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	Title
HONG A NHI	Owner/Mgr
Signature	**Date**
X	3/10/20

Report & Approval of City or County Licensing Authority
The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules. **Therefore this application is approved.**

Local Licensing Authority For		Date
Signature	**Title**	**Attest**

DR 0140 (02/16/11)
DEPARTMENT OF REVENUE
DENVER CO 80261-0013

STATE	COUNTY	RTA	CITY
COLORADO	GARFIELD		NEW CASTLE

Must collect taxes for:

SALES TAX LICENSE

USE ACCOUNT NUMBER for all references	LIABILITY INFORMATION					ISSUE DATE			LICENSE VALID TO DECEMBER 31
	county	city	industry	type	liability date	month	day	year	
02640418-0000	24-0031-005			1	010102	Dec	19	19	2021

THIS LICENSE MUST BE POSTED AT THE FOLLOWING LOCATION IN A CONSPICUOUS PLACE: HONG'S GARDEN CHINE
820 CASTLE VALLEY BLVD STE 108 NEW CASTLE CO 81647-9480

THIS LICENSE IS NOT TRANSFERABLE

NHI A. HONG
635 S FEDERAL BLVD
DENVER CO 80219-2933

Executive Director
Department of Revenue

Letter Id: L0467780960

▲ **Detach Here** ▲

IMPORTANT INFORMATION

Now that you have your license, here's what you need to know:

- Use the letter ID above and go to **Colorado.gov/RevenueOnline** to set up your online access, manage your account, file electronic returns and submit payments. Paper returns will NOT be mailed to you.
- Both your sales tax return AND payments are due by the 20th day of the month following the end date of the reporting period in order to avoid any penalty and/or interest. Be sure you know what your filing frequency is in order to avoid missing due dates.
  - *Monthly filer* due dates: On the 20th day of the month following the reporting period end date.
  - *Quarterly filer* due dates: April 20th, July 20th, October 20th and January 20th.
  - *Annual filer* due dates: January 20th following the reporting period end date.
- If no sales were made during the reporting period, you are still required to file a return to report zero sales were made during the reporting period. Otherwise, the Department of Revenue will assess a non-filer estimate for tax.
- All licensed retailers are required to collect and remit all state-collected sales taxes based on the location where their products are delivered.
- State law requires you to collect sales tax from your customers solely for the purpose of remitting those taxes to the Colorado Department of Revenue. Businesses are entrusted with collecting and remitting taxes that belong to the State of Colorado and local jurisdictions.
- Your Colorado Sales Tax License must be displayed in a conspicuous place at your physical location.
- Your license must be renewed and the renewal fee paid at the end of the license period ending December 31 of odd-numbered years in order to maintain a valid license. Failure to renew your license will invalidate your license, but it won't automatically close your account. In order to close your account and cease any future liability, you must file form DR 1102 with the Department of Revenue.
- Having a Colorado Sales Tax License gives you the privilege to purchase non-taxable items-for-resale. Items that you consume in the course of your business are not included in this privilege.

We strongly recommend that you set up your Revenue Online account as soon as possible in order to remain compliant. If you have any questions regarding sales tax in Colorado, then please visit our website Colorado.gov/tax and click on "Education and Legal Research" for helpful FYIs, Regulations, Letter Rulings and Statutes. While there, you can also sign up for free Public Sales Tax Classes.

Thank you for registering with the Colorado Department of Revenue.

Revenue ONLINE

TOWN OF NEW CASTLE, COLORADO
RESOLUTION NO. TC 2020-11

A RESOLUTION OF THE NEW CASTLE TOWN COUNCIL DECLARING A PUBLIC HEALTH EMERGENCY.

WHEREAS, on March 10, 2010, Jared Polis, the Governor of the State of Colorado, declared a statewide state of emergency in response to coronavirus (COVID-19); and

WHEREAS, the World Health Organization has declared a worldwide pandemic; and

WHEREAS, the COVID-19 virus has been confirmed to exist in Garfield County; and

WHEREAS, C.R.S. § 31-15-401(1)(b) empowers the Town to do all acts and make all regulations which may be necessary or expedient for the promotion of health or the suppression of disease; and

WHEREAS, the Town Charter, at Article XIV, provides for the exercise of powers by the Mayor and others in the event of disaster or extra-ordinary emergency; and

WHEREAS, the Town Council confirms that protecting public health and safety is its top priority.

NOW, THEREFORE, BE IT RESOLVED BY THE NEW CASTLE TOWN COUNCIL AS FOLLOWS:

1. The Town Council finds and determines that COVID-19 presents an "emergency" and an "emergency epidemic" as defined in C.R.S. § 24-33.5-703 and an "extra-ordinary emergency" for purposes of Article XIV of the Town Charter.

2. The Council authorizes and approves all emergency powers that may be exercised under the authority of the Town Charter, the Colorado Disaster Emergency Act, C.R.S. § 24-33,5-702, et seq., and other local, state, or federal law.

3. The Town Council approves the Town of New Castle Infectious Disease Response Plan and authorizes its implementation, including any changes or modifications that may be deemed necessary by the Town Administrator and/or the Mayor without further action by the Town Council.

4. The Town Council authorizes the Town Administrator to adopt and implement temporary modifications to the Town's sick leave policy as may be appropriate and authorized by law.

THIS RESOLUTION TC 2020-11 was adopted by the New Castle Town Council by a vote of __ to __ on the 17 day of March, 2020, and ratified on April 7, 2020.

TOWN OF NEW CASTLE TOWN COUNCIL

By: _____
Art Riddile, Mayor

ATTEST:

_____
Melody Harrison, Town Clerk

TOWN OF NEW CASTLE, COLORADO
RESOLUTION NO. TC 2020-14

A RESOLUTION OF THE NEW CASTLE TOWN COUNCIL RATIFYING THE APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH GARFIELD COUNTY MUNICIPALITIES

WHEREAS, each municipality in Garfield County, Colorado—namely, the Town of Carbondale, City of Glenwood Springs, City of Rifle, Town of Silt, Town of Parachute, and Town of New Castle ("Town")—has and maintains emergency response expertise and critical personnel; and

WHEREAS, on March 10, 2020, the Governor of the State of Colorado declared a statewide emergency in response to the 2019 Novel Coronavirus ("COVID-19"), and numerous local governments in Garfield County, including the Town, have declared local disaster emergencies in response to the same; and

WHEREAS, the cost and magnitude of responding to and recovering from the impact of COVID-19 may be in excess of the Town's own available resources; and

WHEREAS, the Town stands to benefit from other municipalities' emergency response expertise and critical personnel in responding to the impacts of COVID-19 within the Town; and

WHEREAS, the Town Council finds that entering into the Memorandum of Understanding ("MOU") attached hereto as Exhibit "A" will further the Town's goals and is in the Town's best interest; and

WHEREAS, the Town Council now desires to ratify its approval and adoption of the MOU that occurred on March 17, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE NEW CASTLE TOWN COUNCIL AS FOLLOWS:

1. Recitals. The foregoing recitals are incorporated by reference as findings and determinations of Town Council.

2. Adoption. Pursuant to Section 14.4 of the Town Charter, the Town Council hereby ratifies its prior adoption of the MOU attached hereto as Exhibit A and the authority given to the Mayor to execute the same.

INTRODUCED, PASSED, AND ADOPTED by a vote of __ to __ at a regular meeting of the New Castle Town Council held on April 6, 2020.

TOWN COUNCIL OF TOWN OF
NEW CASTLE, COLORADO

_____
Art Riddile, Mayor

ATTEST:

_____
Melody Harrison, Town Clerk