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Agenda
New Castle Historic Preservation Commission
Monday, November 15, 2021, 6:30 PM

Call to Order

Pledge of Allegiance

Roll Call

Meeting Notice

Conflicts of Interest

Citizen Comments on Items NOT on the Agenda

-Comments are limited to three minutes-

Agenda Changes

Items for Consideration

- A. Discussion: Summary of Council response on November 2, 2021**
- B. Guest Speaker: Dr. Roper, Personal Experience Regarding Historical Designation**
- approximately 15 minute discussion -
- C. Guest Speaker: Lindsey Flewelling of History Colorado**
- approximately 15 minute discussion -
- D. Review: FY22 Subgrant Application for Historic Town Survey**
- E. Consider Approval of October 18, 2021 Minutes**

Commissioner Comments

Adjourn

1 **New Castle, Colorado**
2 **Historic Preservation Commission Meeting**
3 **Monday, October 18, 2021, 6:30 PM**
4

5 **Call to Order**

6 Commission Chair Mari Riddile called the meeting to order at 6:30 p.m.
7

8 **Pledge of Allegiance**
9

10 **Roll Call**

11 Present Chair Riddile
12 Commissioner Rippy
13 Commissioner Sass
14 Commissioner Copeland
15 Commissioner Fletcher
16

17 Also present at the meeting was Administrative Assistant Remi Bordelon and guest
18 Council member, Grady Hazelton.
19

20 **Meeting Notice**

21 Admin. Asst. Bordelon verified that the office gave notice of the meeting in accordance
22 with Resolution TC 2020-1.
23

24 **Conflicts of Interest**

25 There were no conflicts of interest.
26

27 **Citizen Comments on Items NOT on the Agenda**

28 There were no citizen comments on items not on the agenda.
29

30 **Agenda Changes**

31 There were no changes to the agenda.
32

33 **Items for Consideration**

34 **Discussion: Museum Workshop and Budget Request to Council**

35 Chair Riddile acknowledged the museum letter handout that was signed by the Historic
36 Society and Historic Preservation Commission (HPC) Chair that would be presented to
37 Council on November 2, 2021. Admin. Asst. Bordelon clarified the budget placeholders

38 Council created for HPC were \$5,000 in maintenance and \$3,000 for HPC in addition to
39 the annual \$2,000 allotted to HPC.

40 Chair Riddile pointed out that the largest expense to museum improvements would be the
41 electrical work to which guest Grady Hazelton mentioned could be done by a local
42 company, Tradesman Electric – Jim Wirt, who could provide a ballpark estimate of cost.
43 Commissioner Sass mentioned the importance of bidding work, and Admin. Asst. Bordelon
44 agreed to look at the town requirements for bidding and if they would be applicable for
45 the museum as well as the process to request a stipend for the museum per Chair Riddile
46 for electric and internet service.

47 **Follow-Up Discussion: Historic Preservation Alternate(s) and Request to Council**

48 Chair Riddile explained the need for an alternate to maintain a quorum for each meeting.
49 The commission agreed that two alternates was reasonable with a coin toss for fair
50 selection with a required attendance to each meeting. Admin. Asst. Bordelon agreed to
51 draft a formal request for HPC alternates to Council for the November 2, 2021 Council
52 Meeting.

53 **Discussion: Certified Local Government Subgrant Application FY22**

54 Admin. Asst. Bordelon reviewed the FY22 Subgrant Application of History Colorado
55 reminding the commission of the deadline of January 2022. The application opportunity
56 has a zero-match grant award with a maximum allotment of \$25,000 for the use of a new
57 historic town survey. Admin. Asst. Bordelon commented that she reached out to
58 recommended consultants from History Colorado to establish a cost estimate and scope.
59 She asked the commission to look through the subgrant and individually email her their
60 input for a compiled final draft review on November 15, 2021.

61 Admin. Asst. Bordelon reported the town's last survey was conducted in 1996 and had
62 surveyed 17 eligible properties. Since then, 11 properties had been designated as historic
63 of the 17 surveyed. She reminded the commission in order to maintain a Certified Local
64 Government (CLG) status with History Colorado, an agreed upon survey rotation would
65 need to be established such as a twenty-year survey cycle. The potential 2022 town
66 survey could be of general reconnaissance of previously designated properties for
67 condition or of all eligible properties in town.

68 Commissioner Rippy mentioned the remaining six eligible properties could potentially be
69 included in the new town survey or to include specific residential areas as well in order to
70 expand the scope of the survey from just meeting the CLG requirements. Admin. Asst.
71 Bordelon added that structures built later than fifty years would be considered eligible for
72 historic designation but not knowing the cost of such a survey may impact the scope of a
73 new town survey with a maximum grant of \$25,000 if awarded.

74 **Reminder: Commission Social Gathering in November with Lindsey Flewelling**

75 Chair Riddile announced the commission social gathering with Lindsey Flewelling will be
76 held at 4:30 p.m. at 88 Grill Restaurant on November 15, 2021. Mayor Art Riddile will be
77 buying dinner and the cost would not come out of HPC's budget. She also mentioned
78 alcohol will not be included. She asked the commission to RSVP by November 8, 2021.

79 **Consider Approval of September 20, 2021 Minutes**

80 **MOTION: Chair Riddile motioned to approve the minutes. Commissioner Sass**
81 **seconded the motion and it passed unanimously with those present.**

82

83 **Commissioner Comments**

84 There were no further comments from the commissioners present.

85

86 **MOTION: Chair Riddile made a motion to adjourn. Commissioner Copeland**
87 **seconded the motion and it passed unanimously with those present.**

88

89 The meeting adjourned at 6:52 p.m.

90

91 Respectfully submitted,

92

93

Commission Chair Mari Riddile

94

95

96

Administrative Assistant to the Town Clerk

97 Remi Bordelon
98