



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Agenda

New Castle Planning and Zoning Commission Regular Meeting Wednesday, July 23, 2025, 7:00 PM

Virtual Meetings are subject to internet and technical capabilities.

To join by computer, smart phone or tablet:

<https://us02web.zoom.us/j/7096588400>

If you prefer to telephone in:

Please call: 1-346-248-7799

Meeting ID: 709 658 8400

**Follow the prompts as directed. Be sure to set your
phone to mute until called on.**

Call to Order

Roll Call

Meeting Notice

Conflicts of Interest

Citizen Comments on Items NOT on Agenda

Public Hearing (Continued from May 28, 2025)

- A. Consider Resolution PZ 2025-2, A Resolution of the New Castle Planning and Zoning Commission Recommending Conditional Approval of a Final Subdivision Preliminary/Final PUD Development Plan Application for Riverside Park Lot 1

Comments/Reports

- Items for Next Planning and Zoning Agenda
- Commission Comments/Reports
- Staff Reports

Review Minutes of Previous Meetings

- B. Draft Minutes of May 28, 2025

Adjournment



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To: Planning Commission
From: Paul Smith
Re: Coal Seam LLC status update & continuance request
Date: 7/17/2025

Purpose:

On May 28th, 2025 the New Castle Planning Commission opened a public hearing on a combined preliminary/final application for the Coal Seam development located on Lot 1 of the Riverside Park PUD. The application proposed mixed uses comprised of a hotel, restaurant, retail, and residential as outlined in Resolution 2025-2. A recommendation on the proposal was postponed to allow the applicant time to address questions and concerns regarding the following:

- Concerns related to the effectiveness of the proposed shared parking plan;
- Questions on traffic ingress to and egress (i.e. turn lanes) from the property;
- Design and maintenance responsibilities of the Riverpark PUD emergency access easement;
- Clarification about the rockfall berm design and location;
- Incompleteness of civil engineering designs;

Since that time, the Applicant has made several updates to address these concerns which will be discussed tonight. However not all matters have been resolved – specifically, 1) concerns with shared parking plan persist; 2) civil engineering requirement will require more time to finalize. Therefore, in addition to the update, the Applicant will be requesting another continuance for more time to resolve remaining concerns. Town code states that a public hearing may be continued no more than twice without the need to re-notice provided that the new date and time of the continued hearing shall be announced at the public hearing and that the poster required by subsection D of this section shall be updated to reflect the new date and time within forty-eight (48) hours of the decision to continue.

In sum, the commissioners may take one of three actions on the application tonight:

- 1) Approve the application with or without conditions, or deny the application as “preliminary” only pursuant to P&Z’s September 27, 2023 decision to combine preliminary/final application steps.
- 2) Recommend to Council approval with or without conditions, or deny the application as “final”;
- 3) Continue the public hearing to a later date;

Thank you,

Paul Smith
Town Planner

Planning Department
 (970) 984-2311
 Email:
 psmith@newcastlecolorado.org



Town of New Castle
 PO Box 90
 450 W. Main Street
 New Castle, CO 81647


LAND DEVELOPMENT APPLICATION

Note: All land use applications must be filed with the Town Clerk. Please consult the Town Planner for codes specific to the Land Development Application. All application materials are subject to the Colorado Open Records Act (CORA), C.R.S. §24-72-201 to 207.

Applicant: Coal Seam, LLC		
Address: 1101 Village Road #LL-1B Carbondale, Colorado 81623	Phone: (970) 505-0653 E-mail: caetfox@gmail.com	970-618-3555 abdi@aspenbuilt.net
Property Owner: Coal Seam, LLC		
Address: 1101 Village Road #LL-1B Carbondale, Colorado 81623	Phone: (970) 505-0653 E-mail: caetfox@gmail.com	970-618-3555 abdi@aspenbuilt.net
Contact Person: Caetlin Fox		
Address: 243 Mallow Court, New Castle CO 81647	Phone: (970) 505-0653 E-mail: caetfox@gmail.com	970-618-3555 abdi@aspenbuilt.net
Property Location/Address: Lot 1, Highway Business PUD Riverside Park Subdivision		
Legal Description: RE: Exhibit A - Legal Description		Acres: 5.84
Existing Zone (e.g., Residential R-1, Commercial C-1): H-B/PUD	Existing Land Use: Vacant	

TYPE(S) OF LAND USE(S) REQUESTED

- | | |
|---|---|
| <input type="checkbox"/> Pre-Annexation Agreement | <input checked="" type="checkbox"/> Conditional Use Permit or Special Review Use Permit |
| <input type="checkbox"/> Annexation | <input type="checkbox"/> Lot Line Adjustment or Dissolution |
| <input checked="" type="checkbox"/> Subdivision (including Minor and Major Subdivisions, Lot Splits, Sketch Plans, Subdivision Preliminary Plans, Subdivision Final Plans, & Condominiumizations) | <input checked="" type="checkbox"/> Site Specific Development Plan/Vested Rights |
| <input checked="" type="checkbox"/> Amended Plat | <input checked="" type="checkbox"/> Variance |
| <input checked="" type="checkbox"/> Planned Unit Development (including PUD Sketch Plans, Preliminary PUD Development Plans, PUD Master Plans and Final PUD Development Plans) | <input type="checkbox"/> Zoning |
| <input type="checkbox"/> Master Plan Amendment | <input type="checkbox"/> Zoning Amendment |
| | <input type="checkbox"/> Re-zoning |
| | <input type="checkbox"/> Watershed Permit |

	6/14/2024
Applicant Signature	Date

II. INTRODUCTION

Coal Seam, LLC. is proposing to develop a 71-room hotel, restaurant, 4 mixed use commercial spaces consistent with all the allowed and conditional uses listed in Chapter 17.60.303 and 17.60.040 of the New Castle Municipal Code, and Section V of this document, in addition to 10 rental apartments reserved primarily for internal employees, electric vehicle charging stations, and outdoor amenities located at 7051 County Rd 335, in New Castle, Colorado. This land is located directly adjacent to the New Castle interchange off of Interstate 70.

Coal Seam, LLC is in discussion to team with Best Western for franchising of the project. As such the design and construction oversight, marketing and management operational systems will be in line with their proven practice. Best Western offers a Signature series of hotels that allows the developer more flexibility in the design of the structure. This is important as the building needs to "fit" New Castle. This architectural approach is explained in detail in this application.

A unique feature of this development is that the managing members of Coal Seam, LLC, Abdi Pirzadeh and Caetlin Fox all have decades of experience in design, construction and development and are local. We believe this brings a better perspective to the project and provides better insight as to the "fit" of this project to the community. In fact, the entire team is local with the architects living in New Castle.

III. PROJECT DESCRIPTION – EXISTING CONDITIONS

The proposed development is located at 7051 County Road 335, New Castle, Colorado, on Lot 1 of the Riverside Park Planned Unit Development. It is 5.84 acres and zoned Highway Business/Planned Unit Development.

Previously the land was developed with a gasoline station which has now been demolished and cleaned. A Phase One Environmental report confirms this. There are slight remnants of the previous use, a sign at the property edge, a small concrete pad where the building sat, but beyond that, no evidence of the past use can be found.

Access to the parcel is via County Road 335 which borders the entire southern property line of the site.

Vegetation on the parcel is predominantly grasses and Gamble Oak. A few Serviceberry trees exist.

Preliminary soil investigations have been conducted showing suitable soils for construction.

No drainage channels or ditches exist on the parcel. Instead, the land slopes gently to the north to a break- point, then slopes steeply north to the Colorado river.

All utilities are present at the property edge, along County Road 335 and sanitary sewer was considered within the design of the River Park Sanitary sewer system, allowing a tie in to this system.

The northern portion of the property is the Colorado River. The property line actually extends into the river to the estimated historic centerline. The floodplain has been identified and shown in Exhibit N contained within this application. Due to the topography of the site, the 100 year floodplain has little impact on the developable area.

The river does serve as the primary amenity of this site. Grand River Park, just to the east has improved their land along the river for residents. There is an existing, natural “beach” area at the eastern portion of the river frontage. Rafters, float boats and fishermen use this section of river regularly.

IV. PROJECT DESCRIPTION – PROPOSED DEVELOPMENT

As stated above, this land use application seeks the following approvals:

Preliminary and Final Planned Unit Development

The 5.84 acre parcel of land is zoned Highway Business/ Planned Unit Development. The development program calls for the following:

- 71 room hotel with meeting rooms, limited food service, gym and swimming pool,
- restaurant with outdoor deck and patio space overlooking the river,
- 4 mixed use commercial spaces with basement storage
- 10 employee housing spaces above and below commercial office
- Associated parking and circulation
- Service and refuse locations,
- Outdoor amenities including “hitching posts” for river craft, and extension of the pedestrian path along the river and charging stations for electric vehicles.

The completed floor area will be approximately 70,024 gross square feet. The completed building footprint will be approximately 25,400 square feet while the site allows for a 73,307.5 square foot building footprint on Lot 1A, and 23,344 square foot building footprint on Lot 1B

A part of the development program calls for 10 residential units to be located above (second floor) and below (garden level) the commercial space. This will be rental inventory and available as a first priority to employees of this development, second priority to employees working within New Castle and then any unrented units will be available to employees in general.

V. SPECIFIC PROJECT PARAMETERS

Architecture One of the most important aspects of a project this size is that it “fit” the surrounding area, the town and community. By choosing Best Western Signature hotels as a franchise, the architecture has been able to be designed to compliment the character and history of New Castle. Selecting designers that live in New Castle, Steven and Caetlin Fox, was no coincidence. They have a first hand knowledge of the New Castle architectural vernacular and have been instrumental in creating a program that best fits the community.

Named after the Coal Seam fire, this development blends mining architecture with modern amenities. From the massing of the buildings to the materials used, every effort has been made to make this development compliment the community.

Massing is a key element. Viewed from County Road 335, and the entry to the project, the structures are two stories. Varying roof heights and roof elements give the structure a more interesting appearance. Also, all mechanical and storage has been placed on the lower level in the space buried in the hillside, minimizing the overall massing.

The square footage of the proposed development and allowed square footage are listed below.

**TABLE 1
LOT SIZE, ALLOWABLE SQUARE FOOTAGE, PROPOSED SQUARE FOOTAGE**

LOT AREA PER SURVEY

254,499 s.f.

MAXIMUM ALLOWABLE COVERAGE

50% or **73,307.5 s.f. (254,499 x 50% = 127,249.5 sf)**

BUILDING SQUARE FOOTAGE (ESTIMATED)

Hotel	46,680 s.f.
Mixed Use A	7,149 s.f.
Mixed Use B	9,044 s.f.
Mixed Use C	7,149 s.f.
TOTAL BUILT AREA	70,024 Gross SF

**TABLE 2
PROPOSED PLANNED UNIT DEVELOPMENT**

Description The subject parcel of land, Lot 1, is currently part of the River Park PUD and carries an underlying zone of Highway Business. As part of this land use application the Applicant is seeking Planned Unit Development approval specific to Lot 1 and the anticipated development of a hotel, restaurant, limited office/commercial space and limited residential space. To accomplish this development program this table describes the parameters of the development.

Proposed Uses

A. Any of the uses set out in subsections (B) through (E) are permitted outright provided the following requirements are complied with:

1. All fabrication, sales, service, and repair operations are conducted within a building;
2. No outdoor storage of materials shall be permitted.
3. Loading and unloading of materials shall be conducted on site of the establishment or in an approved loading zone.

B. Retail establishments for the trade and sales of the following goods and materials:

1. Antiques
2. Appliances
3. Art and art supplies
4. Automotive parts, new
5. Bakery and doughnut shop
6. Beverages
7. Books, magazines, newspapers
8. Cafe, coffee shop
9. Clothing
10. Dry goods
11. Feed and pet supplies
12. Farm and ranch supplies
13. Food
14. Furniture
15. Garden supply and plants
16. Groceries
17. Hardware, general and specialty
18. Jewelry
19. Office materials and supply
20. Fly fishing retail and guide shop
21. Bike shop

C. Personal service establishment, including:

1. Art gallery
2. Bank
3. Barber, beauty shop
4. Indoor recreation
5. Insurance agency
6. Medical/health clinic limited to human outpatient services with floor area of no more than two thousand (2,000) square feet
7. Clinics/urgent care/drug and alcohol rehab center
8. Social services
9. Office for the conduct of a business or profession
10. Pharmacy
11. Photography supply, studio
12. Printing shop
13. Reading room
14. Real estate sales office
15. Restaurant, with or without a bar, sit down fast food restaurant with drivethrough
16. Shoe repair
17. Sporting goods
18. Studio for the conduct of arts and crafts instruction
19. Tailor shop

- 20. Bar, tavern/liquor store
- 21. Travel agency
- 22. Vet clinic, pet grooming, kennels and animal boarding

D. Residential. One (1) or more residential dwelling unit(s) when located on a floor above or below the ground floor of a commercial use building, or, when located on a ground floor and within the rear forty (40) feet of a lot, within a commercial use building.

E. General Service establishments, including:

- 1. Hotel, lodge, motel, extended stay
- 2. Convenience store
- 3. Gas station
- 4. Tire shop, auto repair shop
- 5. Car wash
- 6. Parking lot/EV charging

F. Conditional Uses

- 1. Cannabis shop
- 2. Signage and billboards
- 3. Entertainment venues
- 4. Industrial uses, cold storage and refrigerated warehousing
- 5. PUD

Minimum Lot Area	One Acre
Minimum Floor Area	None
Minimum Setbacks	Front yard - 50 feet Side yard - 20 feet Side yard Between Lots - 7 Feet Rear yard - 20 feet
Maximum Building Height	None unless otherwise specified by Town Council
Maximum Lot Coverage	Fifty (50) Percent
Landscaping	At least 10% of the total land area shall be landscaped in accordance with a landscape plan approved by Town Council.

The hotel and the mixed use buildings have been designed to nestle into the hillside. As stated above, the view from County Road 335 is of two stories with mixed roof heights to give the buildings interest while keeping the perceived mass to a minimum. Viewed from the river, the buildings are all three stories and intersect the site at existing grade. Where necessary, the foundation has been extended to meet existing grade so no additional grading is required. The design goal in nestling the buildings into the hillside is to give the appearance the buildings simply emerge out of the existing grade. The lowest level of the hotel will house storage, mechanical, gym space and meeting rooms on the south side. This side is completely buried in the hillside while the north side is made up of hotel rooms, all facing the river with floor elevations close to existing grade.

It should be noted that the lowest floor of the hotel and restaurant is programmed for storage and mechanical space with one exception, the north half of the hotel's lowest floor is designated as hotel rooms at grade with the exterior. The upper level of the Mixed Use A and Mixed Use C is programmed for residential housing. The lower level of Mixed Use B is programmed for residential housing and storage. All square footage has been included in the calculations above.

3D renderings have been provided depicting the signage, style, massing and materials proposed. These 3D renderings are an invaluable tool in reviewing the proposed architecture as it gives an experiential view of the development from multiple views, including floating down the Colorado River.

Building Height The New Castle Land Use Code provides no building height limitations within the PUD zone as it is to be established by the proposed PUD. Building Height means the vertical distance measured from the average existing grade within the building setback envelope to the uppermost point of the roof of the building.

Landscaping + Irrigation A landscape and irrigation plan has been provided in this application. The main focus of site landscaping is to re-establish the Gambel Oak grove on the hillside between the building and the river, replacing plants that are removed during construction. Beyond this, tree planting will be provided in the parking lot to add shade and break up the visual impact of the parking lot. Areas immediately surrounding the building will receive lawn, either sod or seed, and see the addition of trees to provide shade within the entry courtyard. Irrigation will be provided to landscape areas.

Site Lighting All site lighting will be "Dark Sky" compliant. Parking lot lighting will consist of pole mounted down lights within the boulevards of the parking lot and bollard lighting along exterior walkways where necessary. Lighting for the buildings will consist of wall mounted down lights at entries/exits, step lights at the outdoor stairs. All signage will be lit with "Dark Sky" compliant lighting.

Minimal building lighting will be provided, only to safely light entry/exit locations.

Landscape lighting will be limited to exterior stairs and walkways.

Parking One hundred and fourteen (114) parking spaces have been provided including five (5) handicap spaces. The breakdown of parking requirements is as below. Note: square footage is based on net usable square footage and not gross building square footage.

71 hotel rooms at 1 space per room	71
4 hotel employees per shift at 1 space per 2 employees	2
Restaurant at 1 space per 3 seats	20
Residential housing at 2 per unit	20
Office 1 space per 300 s.f.	13
TOTAL REQUIRED	126

The proposed development offers a prime opportunity to "share" parking spaces. Specifically, the office commercial space will be at its highest use during the day, while the hotel will be at its highest use during the evening and night. Hotels also rarely operate at 100% capacity and in fact average about 70% occupancy most on season days, substantially less during off seasons. For these reasons we feel the parking quantity provided best blends responsible site planning and design with responsible programmatic development.

Electric Vehicle Charging Stations Eleven (11) EV "ready" charging stations will be provided, three (3) conventional charging stations, twelve (12) EV "capable" charging stations, and sixteen (16)

EV “capable light” charging stations. These will have dedicated parking spaces and have been located along the northern portion of the parking lot as depicted on the Site Plan.

Utilities All existing utilities are located at the property line, along County Road 335.

A sanitary sewer will require a lift station and be located between the hotel and the restaurant. This will serve all buildings and pump sewage up to the existing forced main line located in 335.

Water will be brought into the project in two locations as represented on the civil drawings. One location to serve the hotel and one location to serve the restaurant and commercial. These two lines will be looped.

Private utilities, telephone, gas and electric, again, will come from County Road 335 directly into the project.

Grading and Drainage The overall goal is to fit the project to the site as best as possible. Viewed from County Road 335, the buildings are two stories tall while viewed from the river, are three stories tall. To accomplish this the buildings have been designed to step down the hillside, minimizing mass excavation. As a result, the natural topography can remain as it is, to a large degree. County Road 335 sets the control for grading and two primary and one secondary entry/exit points to the parking lot have been proposed. These points establish grade. From these points, grading slopes to low points within the parking lot. These low points will have an inlet that routes water to two retention/detention ponds below the buildings.

Drainage of building roofs will be collected and piped to the same retention/detention ponds as the parking lot.

Surface drainage, within the landscape, will run off the site as it has historically.

The result of this drainage plan is no new drainage generated by new impervious surfaces will leave the site. Water collected from these impervious surfaces will be retained/detained and released at historic rates sub surface.

Snow Storage Snow storage has been provided at the west end of the parking lot as depicted on the Landscape Plan. The parking lot will be plowed from east to west.

Compliance with the Comprehensive Plan We believe this proposed development aligns precisely with the goals and objectives of the Comprehensive Plan. The plan specifically states the first and second most important commercial development types include restaurant and small-scale independent office, both anchors of this proposal. It further identifies tourism and recreation as being of primary importance. The hotel component of this development supports the tourism and recreation industry by providing lodging for out of town visitors. The Comprehensive Plan states that 50% of Lakota golf course visitors are from out of town. With the growing emphasis on mountain biking and the development of miles of new mountain biking trails in New Castle, this industry can, and likely will surpass the golf industry as the leading form of recreation. Again, those out of town visitors require lodging.

On site employee housing for newly created businesses is also a focus of the Plan. This proposed development will provide six units available to business owners within this development for employees. It has become a limiting factor in business to be able to hire employees and the lack of employees is due to lack of affordable housing. For a business owner to be able to provide housing for a potential employee can easily be the difference between securing that employee or not. All housing within the proposed development will be made available to employees of this development first. Any remaining units will be made available to New Castle residents next. In the event units are still available they will be made available to anyone.

Economic development is a prime target of any Comprehensive Plan and New Castle's Plan is no different. Commercial and office development has been severely limited in New Castle resulting in no commercial, office or office space being available within the town. This translates to no new tax revenue for the Town. This proposed development plan will provide a substantial boost in yearly tax revenue while requiring very little service.

Impact on town schools and infrastructure will be minimal to non-existent with this proposal. The hotel does not create the need for additional school or put a burden on the existing facility because no new population is added. In fact, none of the proposed components of this development create any need for additional service or burden existing service. There will be employment opportunities associated with this development. In all likelihood, the employees will already be members of the New Castle community and simply trade their out of town jobs for a closer and better job.

As such, no new demand is placed upon Town services.

Rock Fall Mitigation The subject parcel of land is subject to potential rock fall hazard from the slope to the south side of County Road 335. A Rock Fall analysis and mitigation report has been prepared by CTL Thompson and is contained within this application (see Exhibit H). To summarize, the construction of a three (3) foot tall earthen berm is required along the southern property boundary, with a secondary two (2) foot tall concrete wall along the northern edge of the parking lot by the water feature and Mixed Use Building B. This berm will be located between the existing pedestrian walking path and the parking lot edge. Construction of the berm and dimensions will comply with the report.

Coal Seam Mixed Use Development

Parking Mitigation Plan

The proposed Coal Seam Mixed Use Development calls for the development of a 71 room hotel, office space, restaurant space, and 10 residential units. The parking required for the development as defined by the New Castle Municipal Code is for 126 cars.

This land use application went before the New Castle Planning and Zoning Commission on May 28th, 2025. One of the major concerns of the commission was the parking, more specifically the requirement for more parking than was shown on the plan. This meeting was continued giving the Applicant an opportunity to revise the parking requirement and the amount of proposed parking.

The Applicant has reduced the size of the proposed development, reducing both square footage and program, in order to match a number of required parking spaces with the amount of parking that can be accommodated on the site. Those reductions came from converting the retail space to office space, reducing the overall square footage of the office space buildings, reducing the residential component from eleven units to ten. This reduces the required parking from the original number of 145 to 126.

It should be noted that this parking requirement maintains 2 spaces per residential unit which the Applicant feels will provide more than adequate parking for this component of the development. The residences are made up of one bedroom and two bedroom units. Providing two parking spaces for a one bedroom unit has traditionally been excessive. However, two parking spaces per unit is required by code and therefore provided.

The proposed development provides a prime opportunity for “Shared Parking”. This can be accommodated by sharing daytime uses such as the office space with evening and nighttime uses such as the hotel. At the meeting on the 28th, the commission stated they would support shared parking, resulting in a reduction from the required parking in the amount of ten percent. The Applicant feels this is a prudent move given the nature of hotel operation and office operation. This ten percent reduction would yield a total parking requirement of 114 parking spaces. The revised site plan accommodates 114 parking spaces.

Shared parking is not an exact science. The Applicant proposes the parking be monitored for a period of five years to determine the level of success or failure. If at the end of this period it is determined that additional parking is required, the site plan can accommodate the additional twelve spaces to the far west of the site. This area would be improved to boost site parking to 126 spaces, the amount required by the Municipal Code. If, at the end of the five year period, the parking is functioning as anticipated, designed, and no additional parking is required, no additional improvements will be made.

The flat area to the west designated snow storage may be available during the five-year period for oversized vehicles, such as a pickup truck and camper or boat. It is not anticipated that it will be paved but simply level and accessible. If it is determined that this western most area is not needed for parking expansion at the end of the five year period, this will remain available for oversized vehicle parking, and improved for additional parking spaces if deemed necessary .

THESE PLANS ARE CONCEPTUAL IN NATURE. NEIGHBORHOOD BUILDING PLANS MAY VARY BUT WILL BE EVALUATED FOR COMPLIANCE WITH DESIGN STANDARDS CODES AND WITHIN THE TOWN OF NEW CASTLE CODE OF ORDINANCES AT THE TIME OF SUBMITTING A BUILDING PERMIT APPLICATION.

PARKING REQUIREMENTS

USE TYPE	REQUIREMENT	NUMBER OF SPACES
HOTEL	1 SPACE PER ROOM, PLUS 1 SPACE PER EVERY 2 ERM OVERS	73
RESTAURANT 60 SEATS	1 SPACE PER 3 SEATS OF FLOOR AREA	20
RESTAURANT 172.5 SF	2 SPACES PER UNIT	10
RESIDENTIAL	2 SPACES PER UNIT	20
TOTAL REQUIRED PARKING SPACES		126
SHARED PARKING 10%		12
TOTAL PROPOSED PARKING SPACES		114
HANDICAP	MIN. 5 SPACES	5
COMPACT SPACES	MAX 25% OF TOTAL	28

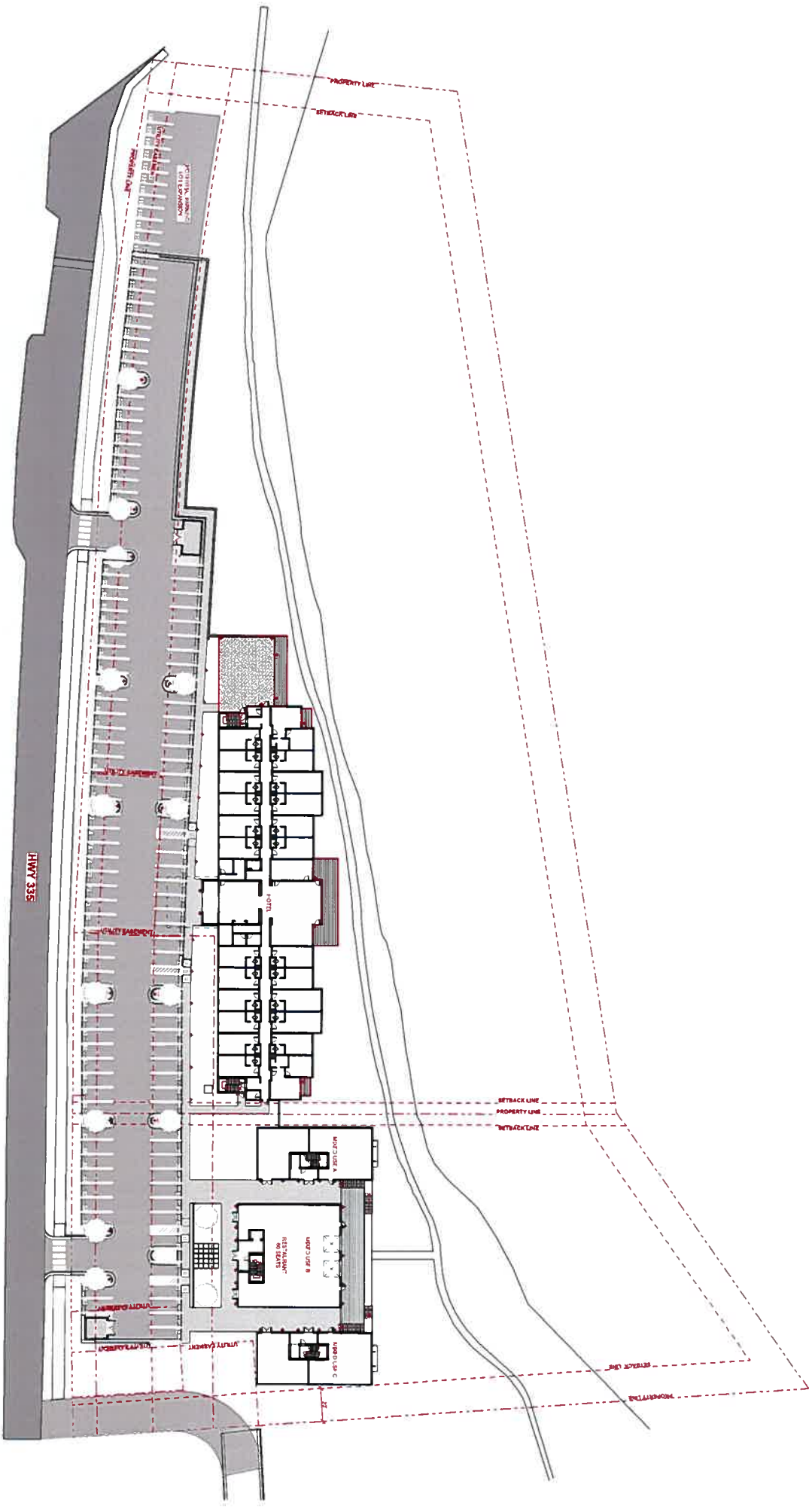
RED
 2010-2011
 6000 South Main Street
 Suite 100
 Denver, CO 80202

1. These drawings were prepared by RED under contract to the client. The client is responsible for the accuracy of the information provided to RED. RED is not responsible for the accuracy of the information provided to RED. RED is not responsible for the accuracy of the information provided to RED.

Lot 1
Highway
PUD

7051 335 County
 Rd New Castle
 Colorado 81647

- SITE LEGEND**
- EXISTING GRADE
 - PROPOSED GRADE
 - PROPERTY LINE
 - SETBACK LINE
 - BASELINE
 - STREET
 - SEWALK
 - DIRECTION



NOT FOR CONSTRUCTION
PARKING MITIGATION PLAN 1:30
A0.06

**TOWN OF NEW CASTLE, COLORADO
RESOLUTION NO. PZ 2025-2**

**A RESOLUTION OF THE NEW CASTLE PLANNING AND ZONING
COMMISSION RECOMMENDING CONDITIONAL APPROVAL OF A FINAL
SUBDIVISION PRELIMINARY/FINAL PUD DEVELOPMENT PLAN
APPLICATION FOR RIVERSIDE PARK LOT 1**

WHEREAS, Coal Seam, LLC (“Applicant”) owns certain real property within the Town of New Castle, Colorado (the “Town”) described in the attached Exhibit A; and

WHEREAS, the Property is zoned Highway Business as part of the Riverside Park PUD as provided in Ordinance #99-5; and

WHEREAS, on September 27, 2023, pursuant to Section 17.100.050(A) of the Town Municipal Code (“Code”), the Planning Commission (P&Z) voted unanimously to allow Applicant to submit a combined Preliminary/Final PUD Plan application with the condition that the preliminary and final application steps be considered separately if P&Z finds the combined application to be insufficient for final approval; and

WHEREAS, Applicant submitted a combined Preliminary/Final PUD Plan application together with an application for a lot split and variances (collectively, the “Application” as further defined below), which Application was deemed complete on April 11, 2025; and

WHEREAS, the Application proposes the construction of 71-room hotel, restaurant/Brew Pub, 11 employee residences, and 7 mixed use commercial spaces on a total of 5.84 acres; and

WHEREAS, the Applicant intends to develop the Property and the public improvements associated with the same in one phase; and

WHEREAS, the Town of New Castle Planning & Zoning Commission (“Commission”) held a duly noticed public hearing on May 28, 2025, to consider the Application; and

WHEREAS, the Commission has considered the Application materials, testimony, and other evidence from Staff, the Applicant, and members of the public concerning the Application; and

WHEREAS, based on the Application, testimony, and other information presented, subject to compliance with the terms and conditions of this Resolution, the Commission finds that the Application complies with the following review criteria set forth in Sections 17.100.050(H) and .060(F) of the Code:

1. Consistency with the comprehensive plan;

2. Compliance with zoning and density requirements;
3. Compatibility to neighboring land uses;
4. Availability of town services from public works (including water and sewer services), fire, and police;
5. Adequacy of off-street parking and vehicle, bicycle, and pedestrian circulation;
6. Required open space or parks designed for active or passive use by residents of the subdivision and the public; and
7. Development consistent with the natural character, contours, and viewsheds of the land

WHEREAS, the Commission now desires to recommend that Town Council approve the Application as provided in this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING AND ZONING COMMISSION OF THE TOWN OF NEW CASTLE, COLORADO:

1. Recitals. The foregoing recitals are incorporated by reference as findings and determinations of the Planning and Zoning Commission.
2. Definition of the Application. The “Application” consists of the documents and information identified on Exhibit B, plus all representations of and other documents presented by the Applicant reflected in the recordings and minutes of the Planning and Zoning Commission public hearing held on May 28, 2025.
3. Recommendation regarding Final Plan: The Final Plan proposes:
 - a. The development of 71-room hotel, restaurant/Brew Pub, 11 employee residences, and 7 mixed use commercial spaces as depicted on the site plan prepared by RED dated January 17, 2025 (the “Site Plan”), and as otherwise described in the Application, including architectural renderings, elevations, and floorplans;
 - b. Use and other zoning standards including parking requirements, maximum height, and setbacks as described and depicted on the Site Plan;
 - c. The subdivision of the Property into two lots as shown on the subdivision plat included in the Application; and
 - d. Any amended final plats or condominium maps for the mixed-use spaces will be submitted for approval at the staff level, provided that the amended final plats or condominium maps and mixed use buildings are in substantial conformance with the approved Application.

The Commission hereby recommends approval of the Final Plan with the elements described in 3a – d, above, subject to compliance with all conditions set forth in Section 6 of this Resolution.

4. Zoning. If Town Council approves the Final Plan, the Commission recommends that the development and use of the Property be subject to the following restrictions and requirements:

- a. The restrictions and requirements of the Final Plan;
- b. Those restrictions and requirements of the Highway Business Zone District that are not covered by the Final Plan. In the event of a conflict between the Final Plan or Final Plat of the Property and the Highway Business Zone district regulations, the Final Plan and Plat shall control;
- c. All other applicable provisions of the Code; and
- d. All applicable Ordinances of the Town.

5. Subdivision. Applicant has submitted the Final Plat for the Property, which proposes to subdivide the Property into two lots, Lot 1A and Lot 2B. The Commission recommends approval of the Final Plat, subject to compliance with the applicable conditions set forth in Section 7 of this Resolution.

6. Conditions. Approval of the Application is subject to and contingent up on satisfaction of the following conditions:

- a. Applicant will add a list of permitted and conditional uses and maximum building height to the Site Plan prior to Town Council consideration.
- b. Prior to Council review, the Applicant shall demonstrate compliance with all recommendations of the Town Engineer, Town Public Works Director, Town Attorney, and Fire Marshal provided in response to review of the Application.
- c. Prior to issuance of a building permit, final construction drawings shall demonstrate compliance with the building heights included in the approved application materials.
- d. Prior to issuance of a building permit, all construction drawings subject to the provisions of the International Fire Code or matters requiring fire alarms and/or fire suppression shall be submitted to the Fire Marshal for review and comment.
- e. Parking lot lighting should be on timers to reduce the light duration at night while maintaining security lighting as needed.
- f. An emergency access easement shall be designated on the final plat to provide emergency egress for residents of the River Park Condominiums and ingress and egress for emergency personnel per the recommendations of the Fire Marshal. The access road shall be signed "Emergency Access Only."

- g. Prior to Council review, Applicant shall discuss a maintenance agreement with the River Park HOA for the emergency access easement.
- h. All trash dumpsters shall be located within an approved trash enclosure that extends six feet high and includes a bear resistant latching mechanism.
- i. The form of the declaration of covenants for the Property shall be finalized and address any Town Attorney comments before consideration of the Application by the Town Council. Recordation of the declaration of covenants shall be accomplished at or before recording of the final plat.
- j. A parking management plan shall be added to the covenants prior to consideration by Town Council with provisions for reserved parking for the residential units.
- k. The Town and Applicant shall enter into a subdivision improvements agreement (“SIA”) containing an engineer’s stamped cost estimate of public improvements approved by the Town Attorney. The form of the SIA shall be finalized before consideration of the Application by Town Council. Recordation of the SIA shall be accomplished at or before recording of the Final Plat.
- l. Provide a construction phasing plan for inclusion in the SIA as necessary that incorporates, at minimum, each of the following components:
 - i. A buildout phasing plan (if necessary);
 - ii. A schedule that identifies the sequencing of construction, sequencing of occupancy, traffic flow, and traffic control plans during construction;
 - iii. Storage and staging areas for construction equipment and materials;
 - iv. Drainage and erosion control best management practices (BMP's);
 - v. Applicant’s conformance with all requirements and specifications approved by the fire marshal concerning temporary access to the project; and
 - vi. A dust and weed management plan;
- m. Landscaping shall incorporate native grasses and plants that minimize maintenance, mowing, and irrigating. The final landscape plan shall be approved by Public Works prior to issuance of a building permit.
- n. All disturbed areas in the project shall be revegetated prior to the 1st growing season following the completion of the entire project and maintained in a predominantly weed free condition.
- o. All representations of the Applicant made verbally or in written submittals presented to the Town in conjunction with the Application before the Commission or Town Council shall be considered part of the Application and binding on the Applicant.

- p. The Applicant shall reimburse the Town for any and all expenses incurred by the Town regarding this approval, including, without limitation, all costs incurred by the Town's outside consultants such as legal and engineering costs.
 - q. The sale of individual lots, parcels, or units may not occur until a plat creating the lot, parcel, or unit is recorded with Garfield County and security for the public improvements has been received by the Town.
 - r. The Applicant shall provide an affordable housing covenant that includes a definition of the number of restricted units, the calculation of below market rents, the workforce that qualify to live in the units, and the term for which the affordable housing covenant shall be in force. The affordable housing covenant shall be finalized before consideration of the Application by Town Council. Recordation of the affordable housing covenant shall be accomplished at or before recording of the Final Plat.
7. Severability. Each section of this Resolution is an independent section and a holding of any section or part thereof to be unconstitutional, void, or ineffective for any cause or reason shall not be deemed to affect the validity or constitutionality of any other section or part hereof, the intent being that the provisions of this Resolution are severable.
8. Effective Date. This Resolution shall be effective upon adoption.

SO RESOLVED this 23 day of July, 2025, by a vote of ____ to ____.

TOWN OF NEW CASTLE
PLANNING & ZONING
COMMISSION

Chuck Apostolik, Chairman

ATTEST:

Deputy Town Clerk
Samantha Sorensen

Exhibits:

- Exhibit A: Legal Description
- Exhibit B: List of Application materials

EXHIBIT A
Legal Description

LOT 1
Riverside Park Subdivision, according to the plat thereof filed July 12, 1999, as Reception
No. 548663

EXHIBIT B

Preliminary/Final PUD Application Materials

- a. Applicant Final Plan Application – March 21st, 2025 (original submission), plus amendments and supplements submitted through May 22, 2025
- b. CRFR Fire Marshal Referral, Orrin Moon – March 13th, 2025
- c. Town Engineer Comments, Jefferey Simonson – March 8th, 2025
- d. Town Public Works Director Comments, John Wenzel – March 15th, 2025
- e. Public Hearing Notice, with Legal Description for Final Plan P&Z – April 25th, 2025

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**New Castle, Colorado
Planning and Zoning Commission
Wednesday, May 28, 2025, 7:00 PM**

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Call to Order

Commission Chair Apostolik called the meeting to order at 7:06 p.m.

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Roll Call

Present Chair Apostolik
Commissioner Sass
Commissioner McDonald
Commissioner Graham Riddile
Commissioner Parks
Commissioner Cotey
Commissioner Westerlind
Commission Alternate Rittner

Also present at the meeting were Town Administrator David Reynolds, Town Planner Paul Smith, Assistant to the Town Planner Remi Bordelon, Town Engineer Jeff Simonson, Assistant Town Attorney Haley Carmer, Deputy Town Clerk Samantha Sorensen, and members of the public.

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Meeting Notice

Assistant Bordelon verified that her office gave notice of the meeting in accordance with Resolution TC 2025-1.

Conflicts of Interest

There were no conflicts of interest.

Citizen Comments on Items NOT on the Agenda

There were no citizen comments.

Public Hearing

Consider Resolution PZ 2025-2, A Resolution of the New Castle Planning and Zoning Commission Recommending Conditional Approval of a Final Subdivision Preliminary/Final PUD Development Plan Application for Riverside Park Lot 1

Chair Apostolik opened the public hearing at 7:07 p.m.

Town Planner Smith introduced the Coal Seam Development, located at the I-70 interchange on the South side of the Colorado River just to the west of Riverpark condos. The proposal is for a mixed-use development including a hotel, restaurant, some residential and retail space.

Tom Stevens introduced himself, Abdi Pirzadeh, Caet May, and Lauren Prinz as locals, property owners, and long-time community members. He explained that as a result it

1 makes them look at things differently, they're not an out-of-town developer looking to
2 make a quick buck.

3
4 Planner Smith reminded the commission that Coal Seam had previously presented in
5 2023 hoping to expedite the process. He mentioned the lot is undeveloped and there is
6 stipulation in the code that requires both a preliminary and final application, like all
7 other PUDs. In this case Coal Seam was permitted to present a combined preliminary
8 and final application with the understanding that if the commission determined it was
9 not yet ready the proposal would be stepped down to only a preliminary application
10 and they would still need to go through a final hearing with P&Z later.

11
12 Planner Smith reviewed his staff report (Exhibit A) and shared the site plan (Exhibit B).
13 The proposed project is commercial based, on property considered to be a prime
14 location for this type of development. He explained there are only a handful of
15 permitted uses allowed per the municipal code, with many other conditional uses. The
16 hope is to tease out during the discussion a list of other uses that will become
17 permitted uses through the PUD process. If the commission does not permit some of
18 the uses through the application, a conditional use process would be required for every
19 new business looking to occupy one of the spaces.

20
21 Planner Smith said the development includes residential units which achieve the
22 desired balance between commercial and residential. The residential units will be
23 intended for workers on the property, giving them first right of refusal.

24
25 Planner Smith discussed river access and trail access. He pointed out the LoVa trail to
26 the South just off County Road 335, there will be an improved trail along the
27 riverbank. Another hope is for boating access or tethers along the bank, the idea being
28 during low flow boaters could tie off and use the restaurant or businesses.
29 Commissioner Cotey asked if it would connect all the way to the park. Planner Smith
30 said they have not discussed connecting it to the park but currently there is an
31 undeveloped single-track trail. He said it is something that could possibly be
32 coordinated with the Riverpark property.

33
34 Planner Smith pointed out there is substantial EV parking, as required by the State. He
35 also pointed out the reserved parking for workforce housing. He further explained the
36 possibility of affordable housing covenant for others outside the development if after
37 the first right of refusal units are still available. They hadn't talked about it at length
38 but there were ideas about who those might be available to, unsure whether or not
39 they would be low cost.

40
41 Planner Smith said they had conducted a raw fiscal impact study of the property. Over
42 the 13 years of operation, once fully operational, it looks like just over 4 million in net
43 coming to the town. There is not a lot of expense since there's not going to be much
44 public improvement, used standard numbers out of general fund expenditures. They
45 are primarily looking at use tax, tap fee, lodging tax, sales tax, and property taxes.

46
47 Planner Smith discussed zoning and density requirements, along with the previously
48 mentioned uses by right. He asked the commission to consider approval of appropriate
49 conditional uses, reducing the need for individual businesses looking to occupy a space

1 to first request a conditional use permit. Commissioner Cotey asked if this would be
2 site specific or for zoned use throughout the community, Planner Smith responded it
3 would be site specific. Property setbacks were discussed next, Planner Smith pointed
4 out the lot will be subdivided, and they will be seeking a variance for reduced setbacks
5 on the new dividing property line on the East border. Regarding building height,
6 Planner Smith shared that they looked at the building height of condos to the East to
7 come up with roughly the same elevation, roughly 42 to 50 feet. Commissioner
8 McDonald asked what the heights of the River Park Condos are, Planner Smith said he
9 didn't have them specifically, but they were roughly in the 40-foot range. He concluded
10 there is no building height variance, just need a decision as to whether it's considered
11 reasonable.
12

13 Planner Smith reviewed compatibility with neighboring land uses. He pointed out this
14 development is one of the gateways to town and provides a first impression of the
15 community, therefore it's important what it looks like and how it functions. The project
16 has been designed to match the topography and features of the surroundings, with a
17 nod to the Town's mining history.
18

19 Planner Smith touched on availability of town services from public works. Water and
20 sewer are not an issue. The fire department commented on a couple things. One
21 condition requested was to retain the emergency access easement on the Southeast
22 side of the property. (Exhibit B) Commissioner Cotey asked if access would require a
23 shift in the building or if it would fall within the setback. Planner Smith confirmed
24 access would be within the setback, he elaborated on the fact access has been added
25 to the survey but still needs to be adjusted on the plat. He also mentioned the need to
26 establish management of emergency access maintenance. The access road is a River
27 Park Condo egress, Planner Smith mentioned the HOA and either getting them to
28 provide provisions or agreeing to maintain access. Commissioner McDonald inquired
29 about the current condition of the egress and whether an ambulance could navigate
30 the access road. Planner Smith shared that the surface is dirt and could be difficult for
31 some vehicles but felt an ambulance could use the road. He went on to say there is a
32 gate in disrepair, which the fire marshal recommended removing.
33

34 Planner Smith introduced Town Engineer Jeff Simonson and mentioned that he has
35 identified several items he would like to see addressed. Engineer Simonson reminded
36 the commission that they were looking at this as a combined preliminary/final PUD.
37 The traffic study conducted did exceed the 20% threshold for needing a state access
38 permit. He felt the traffic engineer was being conservative with the proposed traffic
39 numbers, as they stand currently an auxiliary left-hand turn lane off County Road 335
40 into the project would be required. Engineer Simonson would like the traffic engineer
41 to study that a little bit more and confirm with updated information whether the turn
42 lane is necessary. He also mentioned the need for a site distance analysis with Bruce
43 Road and the interchange; Bruce Road being called the 335 interchange. He brought
44 up the need for a finalized design for the shared sewage lift station. He would also like
45 to see finalized construction details such as storm drain piping, updated drawings that
46 accurately account for the paved trail to ensure that their improvements do not conflict
47 with the trail. (Exhibit C) There is also a question about the design of the rockfall berm
48 and how the roadside drainage might affect the trail and the roadway. Commissioner
49 Graham Riddle asked if the berm could have the potential to create a launching pad,

1 Mr. Pirzadeh shared that CTL Thompson explained the rocks have a deceleration zone
2 and there is enough of a runout before the property line that this was considered a
3 feasible solution. Engineer Simonson explained that these were the main concerns
4 they'd like to see addressed prior to proceeding with the council. Mr. Pirzadeh voiced
5 their desire for conditional approval, pending all outstanding items are resolved with
6 staff prior to proceeding with the council. Commissioner Cotey then asked for
7 clarification and confirmed that the applicants do not plan to put curb and gutter along
8 County Road 335 and that ADA was one of the issues being considered.

10 Planner Smith shared that he had talked at length with the Coal Seam team about
11 parking. (Exhibit B) He summarized what the code requires for this type of
12 development and described how they want it to function. Per code the required
13 number of off-street parking spaces is 145, the site plan accounts for 115 spaces.
14 Commissioner Cotey asked for clarification regarding the total square footage of retail
15 space. Mrs. May explained they are using a range of square footages because they
16 have not coordinated structural elements yet and the total might change.
17 Commissioner Cotey noted that to properly account for adequate parking, they would
18 need to know the total square footage of retail space. Commissioner McDonald noted
19 the 65% occupancy with relation to calculated parking, Mr. Stevens explained that the
20 calculated parking is based off the total room count assuming 100% occupancy.

22 Planner Smith recapped with the commission shared parking. In this particular case
23 they don't seem to have as many uses with offsetting arrangements. He explained
24 there will likely be more competition for parking in the evening, in the staff's opinion it
25 could be fine if there were some contingency or alternative to park elsewhere.
26 Commissioner Graham Riddle pointed out that this development is a very auto centric
27 use, to which Commissioner Cotey agreed. Planner Smith pointed out Grand River Park
28 and that parking is prohibited at night; the Police Department doesn't see the park as
29 an option. He also approached City Market, but they already have an issue with people
30 poaching that parking lot. The development has a snow storage area that could
31 accommodate some additional parking, but staff ultimately recommended against it
32 due to several factors. Planner Smith explained that staff would like to see a solution
33 that gives everyone confidence that this is going to work. Commissioner Graham
34 Riddle pointed out that this proposal does not include a full analysis of uses, he agreed
35 there is room for shared parking but maybe not 20%. Commissioner Parks asked if a
36 parking garage had been considered, but it had not mainly due to expense.
37 Commissioner McDonald stated that based on calculations the development is 30
38 spaces short. Commissioner Cotey voiced that she would hate parking to make or
39 break the proposal, but more analysis might be helpful, her concern is that people will
40 start parking on County Road 335.

42 Planner Smith pointed out there is no required open space in this area. They may
43 extend or improve the path along the river. He briefly touched on natural character,
44 contours, and viewsheds which he felt they had done a good job at trying to make sure
45 it blends into the hillside. A discussion was had regarding signage, and a need for the
46 public to be notified of dangers during high water.

48 Planner Smith talked through the list of staff recommendations. Commissioner Sass
49 inquired as to whether Orrin Moon's concerns had been addressed. Planner Smith

1 thought that some of them had been addressed but others were still on the radar,
2 including a formalized maintenance plan for the egress.

3
4 Mr. Stevens pointed out that the Best Western franchise, specifically their Signature
5 Series, allows for a building design that looks like it belongs in New Castle. He feels the
6 architectural style and the material on the building is a modern interpretation of a very
7 old architectural style. It was also important to them that the hotel has access to the
8 river and avoid the typical placement of a building in the middle of a parking lot. He
9 added that the proposed grades are nearly identical to the original grades, as a result
10 in some places they've needed to extend the foundation wall to maintain the
11 topography.

12
13 Mr. Stevens returned to the topic of parking and touched briefly on the reality of
14 shared spaces. He pointed out that the hotel reservations will give them advance
15 notice of when they are approaching capacity. They are looking at the possibility of
16 valet and parking at a remote location, which may be a potential solution. They will
17 also look at the possibility of extending parking into snow storage. Mr. Stevens
18 explained that the solution may be a combination, but ultimately, they may need to
19 buy off on some plan that doesn't include 145 spaces. Chair Apostolik asked what the
20 intention was for people driving trailers. Mr. Stevens said that the only thing they could
21 do is valet park trailers off site. Chair Apostolik asked how they would handle trailers
22 for the mixed-use portion and if there would be a management group shared between
23 them and the hotel, Mr. Stevens noted that they would manage the entire property.
24 Mr. Stevens also pointed out that for parking to become a problem the hotel would
25 need to exceed the 60-65% target, all the residents would need to be home, plus the
26 restaurant and retail would need to be at capacity. He reiterated that he doesn't feel
27 the best plan for this project is going to be 145 cars, maybe instead it would include
28 valet parking.

29
30 Mr. Pirzadeh stated that if they were given conditional approval, they would get the
31 parking resolved by the time it goes in front of the council. Planner Smith said that
32 staff would like to see some of the solutions brought to Planning and Zoning.
33 Commissioner Graham Riddle shared his support for the concept but didn't feel he was
34 ready to send it to the council, referencing several loose ends he was concerned about.
35 Commissioner Parks felt the proposal was a good preliminary but certainly wasn't final.
36 Attorney Carmer reminded the commission they were not deliberating yet; they may
37 have more presentation and public comments.

38
39 Mr. Stevens mentioned the marketplace value of the residential units, explaining that
40 their priority is the employees of the project and their second priority would be to
41 house employees here in New Castle. He feels it will be easy for them to target a rent
42 rate that works both for them and employees. He ended with a request for the
43 commission to table the application, so they can return as soon as possible with the
44 additional information. Commissioner McDonald pointed out that the staff
45 recommendations were clear.

46
47 At 8:20p.m. Chair Apostolik asked the public if they had any comments or questions.
48 Pam Whittington introduced herself. She described the access road as being well
49 packed and wide enough for an ambulance or fire truck, it is steep at the top but not

1 bad. She mentioned snow removal and the idea of using a dump truck, to eliminate
2 the need for snow storage. She shared she was at the meeting in 2024, she is
3 concerned and can't see putting in a hotel and condos without providing enough
4 parking, however she does like the idea of valet parking on the leveled off lot across
5 the street.

6
7 Chair Apostolik asked if there were any additional public comments, including from
8 attendees online, of which there were none. Chair Apostolik closed public comment at
9 8:23 p.m.

10
11 The commission discussed various aspects of the proposal, including:

- 12 • Parking requirements: the commission discussed a reduction in parking more in
13 line with 10-15% rather than 20% but needs to be presented as a larger
14 strategy. The accommodation of oversized vehicles also needs to be addressed.
15 The commission liked the idea of dedicated parking on the five acres across
16 County Road 335.
- 17 • Parks: the commission noted a desire to see the path extended to the park. A
18 trail agreement with River Park HOA may be necessary. The addition of a dog
19 station and dog use area to accommodate people traveling with their pets.
- 20 • Snow Storage: the commission had questions regarding the removal of snow if
21 snow storage is converted to parking. Mr. Stevens explained they plan to retain
22 the snow storage area.
- 23 • Engineering: the commission encouraged the resolution of incomplete
24 recommendations.
- 25 • Traffic Analysis: the commission voiced concern about the possible traffic
26 impacts. Mr. Pirzadeh pointed out that their traffic engineer is working on a
27 response.
- 28 • Architectural and Landscaping: Commissioner Westerlind noted that the rooftop
29 design is unlike anything else in town, pointed out the necessity to keep in mind
30 the historical aspect. Also, he recommended an agreement regarding the
31 timeline for landscaping if the plan is phased completion.
- 32 • Signage: Commissioner Cotey asked for clarification regarding signage and what
33 the sign code allows for. Planner Smith explained that they plan to repurpose
34 the Phillips 66 sign which does meet code. The applicant will work with staff on
35 making sure additional signage also meets code.

36
37 Commissioner McDonald encouraged the completion of staff recommendations, and
38 explained they do not want to send anything to council with a lot of conditions. It's the
39 goal of the commission to send items to the council that are ready for approval.

40
41 Chair Apostolik inquired as to how they can allow the applicants to present the
42 additional information requested without starting the process over. It was made clear
43 that although the commission supports the development, they are not yet ready to
44 send it to the council. A discussion was held regarding possible continuation plus the
45 time needed for the applicant and staff to complete requested information.

46
47 **MOTION: Chair Apostolik made a motion to continue to July 23rd Resolution PZ**
48 **2025-2, A Resolution of the New Castle Planning and Zoning Commission**
49 **Recommending Conditional Approval of a Final Subdivision Preliminary/Final**

1 **PUD Development Plan Application for Riverside Park Lot 1, along with a**
2 **public hearing and reopening public comment. Commissioner Westerlind**
3 **seconded the motion and it passed with a voice vote: Commissioner Parks:**
4 **Yes; Commissioner Sass: Yes; Commissioner McDonald: Yes; Commissioner**
5 **Cotey: Yes; Chair Apostolik: Yes; Commissioner Graham Riddle: Yes;**
6 **Commissioner Westerlind: Yes.**

7
8 **Comments/Reports**
9

10 **Items for Next Planning and Zoning Agenda**

11 Planner Smith said they do not have any items for the next meeting. Commissioner
12 Westerlind asked to have a green roof proposal added to the next agenda. He explained
13 it would entail growing roof tops that would replace or go over roof media, he would like
14 to give a presentation advocating for green roofs. Commissioner Cotey invited
15 Commissioner Westerlind to present to her company, as did Commission Alternate
16 Rittner. Chair Apostolik made it clear he would only be interested in a synopsis if placed
17 on the agenda, he's not interested in using the commission to go through a full detail
18 program. He explained he would be open to details once Commissioner Westerlind has
19 worked with staff on coding. Commissioner Cotey echoed Chair Apostolik and would like
20 to see how green roofs would line up with policy.

21
22 **Commission Comments and Reports**

23 Commissioner Parks reported they are actively pursuing the dedication of the historic
24 site of the cemetery; a preliminary draft is in front of the Historic Preservation
25 Commission currently. They are hoping to bring it to the council in July or August. A
26 discussion was held regarding historic designation of buildings and the types of permits
27 required to perform the work. Despite the best effort of the Historic Preservation
28 Commission downtown New Castle does not have a historic designation, instead
29 individual properties do. Commissioner Parks shared that Down Valley Brewing is
30 actively pursuing a historic designation through the commission.

31
32 **Staff Reports**

33 Planner Smith shared that R2 passed the finish line, thanks to Attorney Carmer. R2 is
34 postponing for another year, however, due to construction costs. He added that TC
35 Midwest got through sketch plan, the community meeting, and received great feedback
36 so they are moving to preliminary. Commissioner Cotey asked for clarification
37 regarding the timeline for site plan submissions prior to a meeting. Attorney Carmer
38 explained that an applicant can present anything up to the day of the hearing, but they
39 do that at their peril of being continued since it doesn't give any time for the
40 commission to look at it.

41
42 Planner Smith updated the commission on the Walters Center above the Maverick.
43 They are seeking a PUD amendment which was moving forward quickly, but they were
44 a little unprepared for the amount of work needed so they plan to bring a sketch plan
45 before the commission for some feedback before they proceed.

46
47 Chair Apostolik asked for an update on the Atkinson property. Planner Smith shared
48 that it was purchased by TC Midwest.
49

1 Planner Smith thanked the commission for their willingness to see the applications
2 through and take them further, prior to sending them to council.
3

4 **Review Minutes from Previous Meetings**

5 **MOTION: Chair Apostolik made a motion to approve the April 9, 2025 meeting**
6 **minutes. Commissioner McDonald seconded the motion, and it passed**
7 **unanimously.**

8
9 **MOTION: Chair Apostolik made a motion to adjourn the meeting.**
10 **Commissioner Westerlind seconded the motion, and it passed unanimously.**
11

12 The meeting adjourned at 8:56 p.m.

13
14 Respectfully Submitted,
15

16
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18 _____
19 Chuck Apostolik, Commission Chair
20

21
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23 _____
24 Samantha Sorensen, Deputy Town Clerk
25

DRAFT

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48 Exhibits
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- 1 Exhibit A – Staff Report for Coal Seam Preliminary/Final PUD, Lot Split, and Variance
- 2 Application Resolution PZ 2025-02
- 3 Exhibit B – Coal Seam Site Plan A0.04
- 4 Exhibit C – Rockfall Mitigation Berm
- 5
- 6
- 7

DRAFT

Exhibit A



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

**Planning & Code Administration
Department**
Phone: (970) 984-2311
Fax: (970) 984-2716

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Staff Report

**Coal Seam
Preliminary/Final PUD, Lot Split, and Variance Application
Resolution PZ 2025-02
Planning & Zoning Commission (P&Z) – May 28th, 2025**

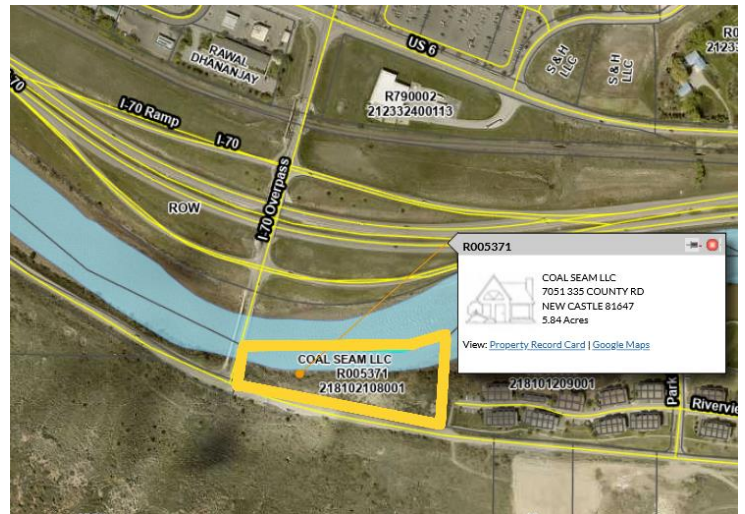
Report Compiled: 5/22/2025

Project Information

Name of Applicant: Coal Seam, LLC
Phone/Email: 970-618-3555/abdi@aspenbuilt.net
Property Owner: Coal Seam, LLC
Property Address 7051 CR 335
Proposed Use: 71 room Best Western Signature Hotel, Restaurant/Brew Pub, 11 employee residences, retail/commercial spaces;
Allowed Zoning: Highway Business/PUD per Ordinance 99-5
Proposed Zoning: Mixed Use PUD
Surrounding Zoning: Industrial
Garfield County, Rural Low Density
Residential, River Park Condos

1 **I Introductory Summary**

2
3 Coal Seam, LLC is a local developer
4 proposing a hotel, restaurant, and
5 live/work concept east of the I-70
6 interchange, south of the Colorado River.
7 The endeavor offers several community
8 amenities with economic benefits in a
9 central location in the Colorado River
10 Valley. The site contemplates a 71 unit
11 Best Western “Signature” hotel, a model
12 which allows franchisees the chance to
13 curate design features to better suit the
14 locale. The hotel will sit adjacent to a
15 restaurant/brew pub that can be
16 accessed by river floats. The restaurant
17 is surrounded by live/work units that will
18 help offset workforce housing needs
19 while supporting New Castle’s commercial base.



20
21 The property was originally annexed in 1999 as Lot 1 of a three zone district PUD
22 including the current River Park condominiums and Grand River Park. The ordinance
23 approving the initial zoning for Lot 1 upon annexation (Ordinance #99-05) provides that all
24 provisions of the Town’s Highway Business zone district apply to Lot 1, subject to the
25 additional provisions and design standards included in the Ordinance. Ordinance #99-5 also
26 indicates that development on Lot 1 is subject to both the preliminary and final PUD Plan
27 application processes. To expediate this process, the Applicant requested these two distinct
28 applications be combined pursuant to Section 17.100.050 (A). On September 27, 2023, The
29 Planning Commission (P&Z) voted unanimously to combine the application steps with the
30 condition that the preliminary and final application steps be considered separately if P&Z
31 finds the combined application to be insufficient for final approval.

32
33 The combined application packet was deemed complete on April 11th, 2025. Unless the
34 commissioners deem otherwise, the review will proceed with tonight’s public hearing before
35 P&Z who shall make one of three recommendations to Town Council: 1) approve the
36 application unconditionally; 2) approve the application with conditions; Or 3) deny the
37 application. A Final PUD application assesses zoning conformance, compliance with Public
38 Works requirements, the suitability of utilities and infrastructure, compatibility with the
39 comprehensive plan, and address any adverse impacts to the town. By final approval, all
40 civil drawings should attain construction level readiness. Within thirty (30) days after the
41 close of the public hearing, or within such time as is mutually agreed by the P&Z and the
42 Applicant, the commission's decision will be made by written resolution. A continuance may
43 be granted pursuant to Section 16.08.040(G).

44
45 Within sixty (60) days from the date of the P&Z’s written recommendation on the
46 application, or within such time as is mutually agreed by the Town Council and the
47 Applicant, the Town Council shall approve the application, with or without conditions, or
48 deny the application. Town Council's decision will be made by ordinance which shall be
49 introduced twice at a Town Council meeting and, if approved, shall take effect 14 days after
50 final publication pursuant to Article IV of the New Castle municipal code.

51 **II Staff Review:**

1
2 Throughout the application process, application documents will be reviewed pursuant to
3 the criteria outlined in the Municipal Code (MC) for planned unit developments (PUDs) and
4 subdivisions. At the final plan stage, an application shall show conformity to the following
5 criteria (MC 17.100.050(H)):
6

- 7 1. Consistency with the comprehensive plan;
- 8 2. Compliance with zoning and density requirements;
- 9 3. Compatibility to neighboring land uses;
- 10 4. Availability of town services from public works (including water and sewer services),
11 fire, and police;
- 12 5. Adequacy of off-street parking and vehicle, bicycle, and pedestrian circulation;
- 13 6. The extent to which any required open space or parks are designed for active or
14 passive use by residents of the subdivision or the public; and
- 15 7. Development is consistent with the natural character, contours, and viewsheds of the
16 land.

17
18
19 **1) Is the proposal consistent with the comprehensive plan?**
20

21 Applicants are expected to demonstrate substantial conformity with the
22 CP in all applications (**Policy CG-1B**). The checklist below, though not
23 exhaustive, provides a tool for reviewers to assess conformance with the CP:
24

- 25 Foster distinctive, attractive communities with a strong sense of place and quality of
26 life.
- 27 Demonstrate that individual project fits into a fully-balanced community land use
28 structure.
- 29 Ensure a mix of uses that complement the existing New Castle land-use patterns.
- 30 Create walkable communities with non-vehicular interconnection between use areas.
- 31 Guarantee a balance of housing types that support a range of affordability.
- 32 Preserve open space, farmland, natural beauty, critical environmental areas, and wildlife
33 habitat.
- 34 Encourage economic development and supporting hard & soft infrastructure.
- 35 Concentrate development in ways which provide efficient and cost-effective services.

36
37 Coal Seam aspires to fulfill many of the values and goals listed above:
38

- 39 1. The project provides a much in demand commercial base with hotel,
40 retail/office, and dining space in a highly visible location off of Interstate 70
41 (**Goal E-; Policy E-1E**). At the moment, retail occupants are currently
42 unknown. Because of the limited number of permitted uses, it will be
43 important for the Applicant and Commissioners come to a consensus on
44 future uses so that fewer businesses will be subject to conditional use permit
45 procedures.
- 46
47 2. The proposal provides residential units for its commercial tenants solving for
48 the residential/commercial imbalance (**New Castle Community Vision, CP,**
49 **page 8; Also Goal CG-4**).
- 50
51 3. A river trail with potential boater access provides a unique river experience
52 (**Goal RT-1**) which helps preserve natural habitat (**POST-4A**). The proposal
53 also preserves the LoVa trail access along CR 335 (**Policy POST-3F**).
54

4. Building aesthetics will blend with the local topography, landscape colors, and historical mining structures to temper viewshed impacts (**Goal EN-6**).
5. EV charging will be available per state requirements and a nod towards sustainability (**Goal EN-7**).
6. Workforce housing will be available for employees of the development as right of first refusal (**Goal HO-1 & 2**). Any remaining units will be made available for reduced rent to the local workforce. An affordable housing covenant is provided in Exhibit A, page TBD.
7. A fiscal impact study was performed comparing revenues and costs projected to the Town (**Exhibit A, page 276**). The study assesses whether the project will provide a net financial benefit for at least the next 15 years. Items on the revenue side include: use tax, tap fees, lodging tax, sales tax, property tax, and incremental revenues; The cost side is mainly derived from the general fund expenditure per person as provided from the Town budget. Revenues during that time range from \$400k to \$500k with expenses ranging from \$97k to \$110k. In sum, the development is projected to generate a total of \$4,347,429 over the first 13 years once fully operational. The Town's Finance Department has reviewed the assumptions with comparable results.

2) ***Does the proposal demonstrate compliance with zoning and density requirements?***

Zoning: The property, "Lot 1" is part of the original Riverside Park PUD zoned Highway-Business (HB). It is "an area for highway oriented commercial development along major arterial and collector highways in such a manner as to minimize interruption of traffic flow, safeguard pedestrian movement, and optimize the aesthetic appearance to passing motorists" (Chapter 17.60). Permitted uses are few (e.g. underground utilities, open space, accessory uses, offices, police station, retail/office, and laundry). However, by virtue of the PUD application process (Section 17.124.010), the Applicant can specify as part of its PUD plan which uses are permitted, conditional, or prohibited (Section 17.100.020(C)). As such, those uses listed in the Highway-Business zone district as conditional use list can become uses by right through the PUD plan. Some of these include:

1. Church/religious institution;
2. School;
3. Museum;
4. Public institution;
5. Retail and wholesale business;
6. Eating and drinking establishment;
7. Personal, social and professional service;
8. Automobile service station;
9. Vehicle sales lot;
10. Retail or service business;
11. Hotel, motel, or lodge.

Note each of the Applicant's proposed uses are found on the list above.

1
2 **Setbacks:** The required minimum setback from property lines in the HB zone is 20
3 feet. All structures are setback from the perimeter property line by the required distance.
4 However, the interior lot lines formed by the subdivision of the hotel property from the
5 restaurant property shows a setback of only 14 feet, or six feet less than what is
6 required. Ordinance #99-5 allows for variations from the Highway Business setback
7 requirements through the preliminary and final PUD plan process. Staff has reviewed
8 the proposed setbacks and does not have a concern.
9

10 **Building Heights:** The HB zone allows 30' building heights and two stories for
11 permitted uses. For PUD and conditional use applications, heights are discretionary.
12 The hotel structure is the tallest extending nearly 50' from grade to the ornamental
13 extensions above the roof (**Exhibit A, page 325**). The bulk of the hotel is roughly 42'
14 (i.e. less ornamentation). The retail/restaurant building will rise roughly 42' above grade
15 (**Exhibit A, page 326-329**). Importantly, the Applicant's architect was careful to limit the
16 structure heights to those similar to the River Park Condominiums (**Exhibit A, page**
17 **331**). In this way Grand Hogback viewsheds are preserved. The 40'-50' building height
18 is similar to the height's approved in various land use applications to date including: the
19 River Park Condos, the Fire House, Shibui, Senior Housing, Longview (Romero), R2
20 (9NWH).
21
22



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26 **3) Does the proposal demonstrate compatibility to neighboring land uses?**
27

28 South of Interstate 70 and the Colorado River, the Coal Seam parcel adjoins the
29 Riverpark Condominiums directly to the east, Garfield County rural zoning to the south,
30 and the New Castle Industrial District & Breslin Park to the west. The project is also part
31 of what the Comprehensive Plan deems a community "gateway" affording first
32 impressions and a source of identity to the Town (**CP, page 73**). A hotel, restaurant,
33 residential, and retail proposal, whose architecture and style blends with the local history
34 and topography and that serves a unique function among a diversity of surrounding
35 uses, seems suitable to the neighboring properties.
36

1 Specifically, the Applicant
2 adopts architecture styles that
3 compliment New Castle's
4 history with a focus on
5 structural and material
6 similarity (e.g. architectural
7 mining themes were added to
8 the exterior of the buildings).
9 Varying roof heights, offsets,
10 and terracing of the buildings are all efforts the Applicant is employing to abate concerns
11 with massing. The parking lot is designed to face south behind the buildings, screening
12 the lot from the river and parts of Town to the south. Per town code 17.76.110(c)(3)&(4),
13 at least ten percent of the parking lot is landscaped and screened from adjoining
14 residential uses.



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17 **4) Is there availability of town services from public works (including water and sewer**
18 **services), fire, and police?**

19
20 **Police:** The Police Department currently consists of twelve FTEs which is ideal for a
21 town the size of New Castle. Generally, additional FTEs are considered for every
22 increase of 500 residents. Therefore, the Police Chief concludes that there would be no
23 compromise with police service as a result of a slight population increase.

24
25 **Fire:** CRFR has commented on the status and maintenance of the emergency
26 access easement on the southeast end of the lot. The egress provides the quickest
27 route to CR 335 for the properties furthest west in the River Park Condos. Future
28 maintenance of the egress is a concern not yet addressed in the packet, though it could
29 be something negotiated with the River Park HOA prior to Council approval. The fire
30 department will review all other IFC requirements prior to permitting.

31
32 **Engineering:** The Town Engineer has cited several items that are still insufficient for
33 final review and recommendation. These items shall be updated to the engineer's
34 satisfaction prior to Council review and comment. Some of these items include:

- 35
36
- Coordination with CDOT on the volume increases to the I70 interchange;
 - An auxiliary turn lane analysis for access off of CR 335;
 - A sight distance analysis at Bruce Rd and the CR 335 interchange;
 - Update final design for shared sewage lift station;
 - Provide final construction details from Applicant engineer;
 - Redesign rockfall berm with rounded top to account for erosion;
 - Provide design cross-sections for berms, trails, C&G;
 - Provide cross-sections for access to CR 335;
 - Update storm drainage design;
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46 **Public Works:** Water and sewer is available for the property. Public Works
47 cautions against obstructions to any utility easements especially near the rockfall
48 mitigation berm (**Exhibit E, page 317**). Clearances will be verified prior to Council.

49
50
51 **5) Is there adequate off-street parking and vehicle, bicycle, and pedestrian**

1 **circulation?**
2

3 **Off-Street Parking:** Due to the constraints of surrounding land uses and
4 topography, there are no feasible on-street parking alternatives in the immediate vicinity.
5 Therefore, off-street parking will be a critical part of the project's success. Off-street
6 parking requirements relevant to the application are as follows:
7

- 8 • Residential (11 units): two spaces/unit = 22 spaces;
- 9 • Hotel Use (71 rooms): 1 space/room + 1 space/two employees = 73;
- 10 • Restaurant Use (60 seats): 1 space/3 seats = 20;
- 11 • Retail (4,498sf): 2 spaces/300sf = 30;

12
13 **Total Off-Street Parking Required: 145 spaces**

14
15 **Total Off-Street Parking Planned: 115 spaces**
16

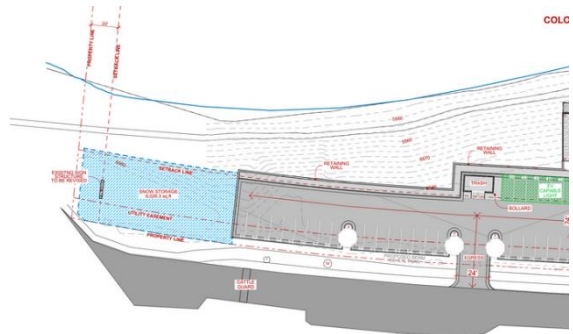
17 Because of the shortage, the Applicant has requested consideration of a shared
18 parking plan (**Exhibit E, page 321**). A shared parking arrangement is not
19 unprecedented in New Castle. The Lakota Longview application (Romero), for instance,
20 allowed for a 40% reduction in required parking. There the shared parking arrangement
21 was supplemented by yearly audits, performance measures, and mitigation strategies in
22 case the arrangement was ineffective.
23

24 In the case of Coal Seam, the parking reduction stands at only 21%. However, a
25 shared parking arrangement at this location could still prove challenging. Shared
26 parking arrangements trade on an equilibrium of peak times among the various uses in a
27 location. For example, office uses generally have offsetting peak times to residential
28 uses, allowing for office users to occupy nearby residential spaces when those residents
29 are off to work elsewhere. Or, restaurant users may occupy office parking at night when
30 offices are closed. The peak parking times balance making shared parking a reasonable
31 way to lower capital expenses, minimize maintenance, and reduce parking lot sprawl.
32

33 With Coal Seam, the intended uses all lend themselves to evening parking (with
34 retail as a possible exception). Hotel, residential, and restaurant parking all skew
35 towards evening peaks leaving patrons of these establishments to compete for limited
36 spaces. Moreover, even if the hotel is only 65% occupied, as the application maintains,
37 hotel users will still need to share 5 spaces from the other businesses. All of this may be
38 acceptable if alternatives were available nearby – e.g. on-street parking or parking at
39 Grand River Park. The Town has floated an idea to Balcomb/City Market management
40 about the possibility of sharing 15-30 spaces in their lot. Their response was
41 understandably tepid. If considered, the arrangement would require an available shuttle
42 by the hotel. As a result of these concerns, P&Z should be absolutely clear of the
43 provisions for shared parking and fully confident in a contingency plan if the strategy
44 proves problematic.

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Vehicular Circulation: One idea to address parking concerns would be to extend the parking lot further west toward the CDOT bridge. Though this could add up to 7-9 spaces, there are inherent problems with this solution. First, it reduces the required snow storage. Snow management will be an important aspect of this property given that the parking lot is shaded most of the day through winter. Second, a significant retaining wall would be required to extend the lot. The west end of the lot already shows 14' of retainment. The cost of this is prohibitive considering so few parking spaces are gained. Lastly, there is a good possibility that CDOT will require a westbound right turn or splitter lane with a traffic circle at CR 335 and Bruce Rd. once bridge replacement becomes a reality. This modification to CR 335 would likely encroach on a parking lot extension to the west.



Nonvehicular Circulation: The Applicant has made a point not to disrupt the general LoVa trail alignment. The parking lot will also be wrapped with sidewalks that allow uninterrupted paths to all portions of the property. Additional soft trails will extend from the mixed-use area north towards the river and then to the east and west along the river.

6) Are the required open space or parks designed for active or passive use by residents of the subdivision or the public?

The Applicant is not required and does not intend to designate open space to the Town. However, there are connecting trails and waterfront open areas allowing access for patrons. Though no formalized paths continue to either the east or west, historic use paths along the entirety of the riverbank do exist at low flows. Ten percent of the total land area will be landscaped per Section 17.60.090. Additionally, 10% of the parking area will be landscaped. Otherwise, active open space is available to patrons at Grand River or Breslin Parks which can all be reached via the LoVa trail.



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7) Is the development consistent with the natural character, contours, and viewsheds of the land?

The proposal values the preservation of natural landscape and viewsheds to the south. Structures are purposely stepped from back-to-front to minimize cutting and of

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the existing slope. South elevations have also been reduced to two levels to improve contouring with the steep topography and soften visual impacts.



To conserve water and limit landscape maintenance such as mowing, Staff encourages drought resistant vegetation and seeding with native grasses to restore disturbed areas to their original state. Sod and landscape irrigation, likewise, should be used sparingly to limit the need for landscape maintenance. Modestly mowed buffers and borders can provide a satisfying manicured look needing little maintenance.

V Staff Recommendations

- Staff offers the following recommendations to the final PUD application:
- A. Applicant will add a list of permitted and conditional uses and maximum building height to the Site Plan prior to Town Council review.
 - B. Prior to the Council review, the Applicant shall demonstrate compliance with all recommendations of the Town Engineer, Town Public Works Director, Town Attorney, and Fire Marshal provided in response to review of the Application, **Exhibits B, C, D.**
 - C. Prior to permit, final construction drawings shall demonstrate compliance with the building heights included in the approved application materials, **Exhibit A, page 325.**
 - D. Prior to permit all construction drawings subject to the provisions of the International Fire Code or matters requiring fire alarms and/or fire suppression shall be submitted to the Fire Marshal for review and comment.
 - E. Parking lot lighting should be on timers to reduce the light duration at night while maintaining security lighting as needed.
 - F. Provisions for an emergency access easement shall be designated on the final plat, as emergency egress for residents of the River Park Condominiums and ingress and egress for emergency personal per the recommendations of the Fire Marshal (**Exhibit A, page 287**). The access road shall be signed “Emergency Access Only”.
 - G. Prior to Council review, Applicant shall discuss a maintenance agreement with the River Park HOA for the emergency access easement.

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- H. All trash dumpsters shall be located within an approved trash enclosure that extends six feet high and includes a bear resistant latching mechanism.
- I. The form of the declaration of covenants for the Property shall be finalized and address any Town Attorney comments before consideration of the Application by the Town Council. Recordation of the declaration of covenants shall be accomplished at or before recording of the final plat.
- J. A parking management plan shall be added to the covenants prior to final approval with provisions for reserved parking for the residential units.
- K. A subdivision improvements agreement ("SIA") containing an engineer's stamped cost estimate of public improvements, to the satisfaction of the Town Attorney. The form of the SIA shall be finalized before consideration of the Application by the town council. Recordation of the SIA shall be accomplished at or before recording of the Final Plat.
- L. Provide a construction phasing plan for inclusion in a subdivision improvements agreement as necessary. Identify, at minimum, each of the following components:
 - Buildout phases if necessary;
 - Schedule that identifies the sequencing of construction, sequencing of occupancy, traffic flow, and traffic control plans during construction;
 - Storage and staging areas for construction equipment and materials;
 - Illustrate drainage and erosion control best management practices (BMP's);
 - Conformance to all requirements and specifications approved by the fire marshal concerning temporary access to the project;
 - Dust and weed management plan;
- M. Landscaping shall incorporate native grasses and plants that minimize maintenance, mowing, and irrigating. The landscape plan shall be approved by Public Works prior to issuance of building permit.
- N. All disturbed areas in the project shall be revegetated prior to the 1st growing season following the completion of the entire project and maintained in a predominantly weed free condition.
- O. All representations of the Applicant made verbally or in written submittals presented to the Town in conjunction with the Application before the Commission or Town Council shall be considered part of the Application and binding on the Applicant.
- P. The Applicant shall reimburse the Town for any and all expenses incurred by the Town regarding this approval, including, without limitation, all costs incurred by the Town's outside consultants such as legal and engineering costs.
- Q. The sale of individual lots, parcels or units may not occur until a plat creating the lot, parcel or unit is recorded with Garfield County and security for the public improvements has been received by the Town.
- R. The Applicant shall provide an affordable housing covenant that includes definition of the number of restricted units, the calculation of below market rents, the workforce that qualify to live in the units, and the term for which the affordable housing

1 covenant shall be in force. The affordable housing covenant shall be finalized before
2 consideration of the Application by Town Council. Recordation of the affordable
3 housing covenant shall be accomplished at or before recording of the Final Plat.
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7 **VI Final Plan Exhibits:**
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- 9 A. Applicant Final Plan Application – March 21st, 2025
- 10 B. CRFR Fire Marshal Referral, Orrin Moon – March 13th, 2025
- 11 C. Town Engineer Comments, Jefferey Simonson – March 8th, 2025
- 12 D. Town Public Works Director Comments, John Wenzel – March 15th, 2025
- 13 E. Public Hearing Notice, with Legal Description for Final Plan P&Z – April 25th, 2025
- 14
- 15

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