

**New Castle, Colorado**  
**Historic Preservation Commission Meeting**  
**Monday, January 9, 2023, 6:30 PM**

**Call to Order**

Commission Chair Mari Riddile called the meeting to order at 6:31 p.m.

**Pledge of Allegiance**

**Roll Call**

Present	Chair Mari Riddile Commissioner Richard Parks Commissioner Brandy Copeland Commissioner Ruth Fletcher Commissioner Richard Fletcher Alternate Commissioner Tom Fuller
Absent	

Also present at the meeting was History Colorado Preservation Planner Lindsey Flewelling and Pinyon Environmental Field Historian Cameron Weishoff and Deputy Town Clerk Remi Bordelon.

**Meeting Notice**

Deputy Clerk Bordelon verified that her office gave notice of the meeting in accordance with Resolution TC 2020-1.

**Conflicts of Interest**

There were no conflicts of interest.

**Citizen Comments on Items NOT on the Agenda**

There were no citizen comments.

**Agenda Changes**

There were no changes to the agenda.

**Items for Consideration**

**Guest Speaker: History Colorado, Certified Local Government (CLG) Quadrennial Evaluation**

Preservation Planner Lindsey Flewelling announced New Castle would be reviewed in 2023 for their required CLG evaluation. She reviewed the benefits of being a CLG commission. She spoke of the requirements for the review, stating the evaluation took place every four years. Preservation Planner Flewelling said the requirements were as followed:

- She must attend a Historic Preservation Commission meeting
- She must meet with staff involved with HPC
- She would review HPC's records including past minutes, previous reviews, etc.

Preservation Planner Flewelling commended the commission's efforts with the recent survey. She identified the survey being a missing requirement from the last review which was now accomplished. The commission did not have any questions.

### **Guest Speaker: Pinyon Environmental, Inc. Review of Draft Report**

Pinyon Environmental Field Historian Cameron Weishoff reported the process made in regard to the survey conducted in September of 2022. He said 30 site forms were completed out of 67 sites surveyed. Field Historian Weishoff said to meet the 15% draft review requirement by History Colorado, 7 sites were included in the meeting packet for the commission. He said there were many resources identified with the majority of them on the East side of town. He said Pinyon had 75% of the final report drafted. He said there was potential for a historic district primarily focused on early community development, specifically along Main Street. A majority of the resources would be categorized by the subdivisions which included: the original townsite, the Spencer's addition (East side of Main Street on the North side) and Spencer's second addition (East side of Main Street on the South side). Field Historian Weishoff said he was looking at a potential period of early 1880s to early 1920s.

Chair Riddile asked when the survey would be completed. Field Historian Weishoff said the site form drafts would be completed in February 2023, but it was hard to determine a final date. Commissioner Ruth Fletcher asked about the potential for a historic district. Field Historian Weishoff said he had currently identified at least 7 individual sites and said there was a good possibility to designate a district along Main Street as he potentially finds more individual sites for designation. He said designating by subdivision would be more difficult. Commissioner Parks asked if the completed site forms would be distributed as they are completed or in a final package. Field Historian Weishoff said the completed forms could be distributed in batches.

### **A Year in Review of 2022 HPC**

Deputy Clerk Bordelon shared the compilation of achievements made by the commission in 2022. She summarized the commission held 5 regular meetings, 3 special meetings, 5 workshops and 8 newsletter mentions for 2022. She outlined HPC achievements including: policy changes, new HPC members, variety of guest speakers, good standing status with the Colorado Local Government program, approval of the subgrant for the historic survey, completion of the survey data, designation of the Old New School House and storage/office supplies and utility bill support for the museum.

### **Commission Review: 2023 Approved Budget**

Chair Riddile asked if the budget had been approved. Deputy Clerk Bordelon confirmed the contents in the memo was the approved budget for HPC for 2023. Commissioner Copeland asked what would happen since the heaters for the museum were not installed last year. She confirmed there was one space heater in the bathroom of the museum at the moment. Chair Riddile said the money for that project would be returned to HPC. Deputy Clerk Bordelon said Town Administrator Dave Reynolds would need a quote and a work description from HPC, as soon as possible, to review with the Capital Funds Committee to plan for the work to be performed in 2023.

Chair Riddile stated that she had reached out to Jim Wart, but he was busy and unable to schedule the project. She said she would reach out to him again and that the option to use another electrician could result in higher costs. She mentioned to the commission that the Jolly Foundation would like to donate to the Historical Society for a large project. Chair Riddile said that HPC would not be involved with that and she would have the Historic Society reach out to Bret Jolly on their end. Deputy Clerk Bordelon noted that any large renovations would involve HPC with respect to the museum being a designated property. She said a review process would be conducted before any remodel work could be done.

**Consider Approval of October 10, 2022 Minutes**

**MOTION: Chair Riddile made a motion to approve the minutes of October 10, 2022. Commissioner Ruth Fletcher seconded the motion and it passed unanimously.**

**Commissioner Comments**

Chair Riddile asked the commission to hold a special meeting on February 13, 2023 due to a holiday falling on the third Monday of the month of February. The commission agreed.

Commissioner Ruth Fletcher shared that she is assisting with the recording device for the museum which copied over taped audio to a CD format.

Deputy Clerk Bordelon shared the handout from History Colorado announcing their upcoming conference in February. Chair Riddile asked the commission to let her know if anyone is interested in attending.

**Adjourn**

**MOTION: Commissioner Richard Fletcher made a motion to adjourn. Commissioner Copeland seconded the motion and it passed unanimously.**

The meeting adjourned at 6:55 p.m.

Respectfully submitted,



Commission Chair  
Mari Riddile



Deputy Town Clerk  
Remi Bordelon

