

New Castle, Colorado
Historic Preservation Commission Meeting
Monday, September 19, 2022, 6:30 PM

Call to Order

Commission Chair Mari Riddile called the meeting to order at 6:30 p.m.

Pledge of Allegiance

Roll Call

Present	Chair Mari Riddile
	Commissioner Ruth Fletcher
	Commissioner Richard Fletcher
	Commissioner Grady Hazelton
	Commissioner Richard Parks
	Alternate Commissioner Tom Fuller

Also present at the meeting was Deputy Town Clerk Remi Bordelon.

Meeting Notice

Deputy Clerk Bordelon verified that her office gave notice of the meeting in accordance with Resolution TC 2020-1.

Conflicts of Interest

There were no conflicts of interest.

Citizen Comments on Items NOT on the Agenda

There were no citizen comments.

Agenda Changes

There were no changes to the agenda.

Items for Consideration

Commissioner Report of 2022 Historic Town Survey

Chair Riddile summarized the survey and the process to the new commissioner, Richard Parks. She spoke highly of their experience with the Pinyon Environmental Surveyor, Cameron Weishoff. Commissioner Richard Fletcher said his time participating with the survey was time well spent and he said he was anxiously awaiting the report. Chair Riddile said the report was anticipated for the end of the year.

Commission Discussion of History Colorado Workshop for Designation Benefits

Deputy Town Clerk Bordelon reminded the commission of an opportunity that was available to organize a workshop with History Colorado that focused on historic designations and how to approach property owners. She asked the commission for a time they would prefer to hold that workshop. The commission agreed sooner was best and directed staff to organize with History Colorado to hold the workshop in either October or November of the current year.

Commissioner Clarification of Videography Project and Letter Review

Chair Riddile commented that the outreach letter was prepared by Commissioners Ruth and Richard Fletcher. She further summarized the intent behind the project and suggested the

commission choose three families to reach out to. Commissioner Hazelton commented that any of the families would be good to reach out to as they all had histories to share. He mentioned he wanted the letter to include the opportunity for the families to contact the commission to discuss the project. Commissioners Ruth and Richard Fletcher agreed to revise the letter. Commissioner Richard Parks suggested the commission send the families an inquiry of their history with the town prior to calling them to better understand what each family had to offer. Alternate Tom Fuller proposed to include family photos that each family might want to talk about and show in the interview filming. The commission agreed that the videography letter go to the Jolley's, McNeal's and the Rippy's.

Commission Direction to Staff Regarding Final Museum Purchases

Deputy Town Clerk Bordelon reviewed the remaining budget for 2022 and reminded the commission that any unspent funds do not roll over to the next year. She confirmed with the commission to spend the remaining supplies funds for the Historic Society/Museum shelving and storage needs. She mentioned the facility maintenance budget needed to be spent as well. Commissioner Hazelton said the heaters needed to be purchased along with the new LED lighting and Electrician Jim Wirt would complete the work when time allowed for 2022. He commented that the work would probably not be more than a couple days for Electrician Wirt and he said he didn't think a contract would be needed. Deputy Town Clerk Bordelon said she would check with Town Administrator David Reynolds regarding a contract.

Staff Report of the 2022 CLG Annual Report due Nov. 1, 2022

Deputy Town Clerk Bordelon reviewed the prepared report to be submitted to History Colorado with the commission. She read the questions on page 6 of the report for commissioner input:

- Did your Board/Commission develop, sponsor, or participate in any public outreach, education, or interpretive events/meetings/tours/materials in Federal Fiscal Year 2022?
- What CLG accomplishment/achievement/event in Federal Fiscal Year 2022 makes the Commission/Board most proud?
- Describe any problems – operational, political or financial – encountered by the CLG in Federal Fiscal Year 2022.
- Describe any planned/projected Commission/Board activities for Federal Fiscal Year 2023.

Deputy Town Clerk Bordelon recorded commission responses. The commission reviewed the rest of the report without further comments/corrections.

Chair Announcement of Upcoming Libraries Workshop, 9/26 in Glenwood Springs

Chair Riddile announced a commission educational opportunity in Glenwood Springs. Deputy Town Clerk Bordelon reminded the commission about public notice when three or more commissioners are interested in attending an event and to inform her of those planning to attend.

Consider Approval of August 15, 2022 Minutes

MOTION: Commissioner Ruth Fletcher made a motion to approve the minutes of August 15, 2022. Commissioner Richard Fletcher seconded the motion and it passed unanimously.

Commissioner Comments

Chair Riddile asked the commission if anyone was interested in taking over Founder's Day per the request of Kelley Cox. Chair Riddile said she spoke with Town Administrator Reynolds who said leading the event was outside the commission's realm of duties. She said she was interested personally but did not have the time. There were no volunteers to

host future Founder's Days. Commissioner Hazelton voiced his concerns of the event needing more attention and revamping. The commission agreed in helping with the event without leading the event.

Chair Riddile mentioned that Steve White contacted her about his interest in designing his property. She told him to contact Deputy Town Clerk Bordelon to be added to the next meeting's agenda.

Commissioner Hazelton announced his ending term in October. He thanked HPC and said he will be back after Commissioner Brandy Copeland's term ends.

Commissioner Parks said he was excited to join HPC and looks forward to learning more about the town's history.

Alternate Commissioner Fuller announced an upcoming event, the Four Rivers Meeting in Silt, held the following day. He pointed out there was not enough time to post notice so only two commissioners would be able to attend. He said he would be attending. Deputy Town Clerk Bordelon asked the commission to let her know of anyone else interested in attending in order to avoid there being three or more commissions at the event.

Adjourn

MOTION: Chair Riddile made a motion to adjourn. Commissioner Hazelton seconded the motion and it passed unanimously.

The meeting adjourned at 7:19 p.m.

Respectfully submitted,



Mari Riddile
Commission Chair
Mari Riddile

Remi Bordelon
Deputy Town Clerk
Remi Bordelon