

**New Castle Town Council Regular Meeting
Tuesday, January 7, 2025, 7:00 PM**

Call to Order

Mayor Art Riddile called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Councilor Carey
Councilor Hazelton
Councilor Copeland
Mayor A. Riddile
Councilor Leland
Councilor G Riddile

Absent Councilor Mariscal

Also present at the meeting were Deputy Town Clerk Remi Bordelon, Administrator Dave Reynolds, Town Planner Paul Smith and members of the public.

MOTION: Mayor A. Riddile made a motion to excuse Councilor Mariscal and absence. Councilor Copeland seconded the motion and it passed unanimously.
Meeting Notice

Clerk Andis verified that her office gave notice of the meeting in accordance with resolution TC 2024-1.

Conflicts of Interest

There were no conflicts of interest.

Agenda Changes

There were no agenda changes

Citizen Comments on Items not on the Agenda

There were no citizen comments

Consultant Reports

Consultant Attorney – not present

Consultant Engineer – not present

Items for Consideration

PUBLIC HEARING – Opened at 7:02pm

Recess the Town Council Meeting, Convene as the Local Liquor Licensing Authority

MOTION: Councilor Leland made a motion to Recess the Town Council Meeting, Convene as the Local Liquor Licensing Authority, Councilor Carey seconded the motion and it passed unanimously.

Town Council Meeting
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Consider a Special Events Liquor License Application from West Elk Trails for an Event to be Held on January 25, 2025

Deputy Town Clerk Remi Bordelon explained this is a new special event, similar to the APO brunch event which was held in December 2024. This event is a fund raiser for West Elk Trails. The event is a dinner with a wine pairing. Rolling Fork will be catering the dinner. Event Coordinator Mary Gervais is Tips trained and would serve the alcohol. Clerk Bordelon said the application was in order and there are no concerns and staff recommends approval of the special event liquor license.

Town Administrator Dave Reynolds explained West Elk Trails grooms and take care of the non-motorized snow trails in the winter.

PUBLIC HEARING - Closed 7:07pm

MOTION: Councilor Hazelton made a motion to approve a Special Events Liquor License Application from West Elk Trails for an Event to be Held on January 25, 2025. Councilor Copeland seconded the motion and it passed unanimously.

Adjourn the Local Liquor Licensing Authority, Reconvene the Town Council Meeting

MOTION: Mayor A, Riddile made a motion to recess the Local Liquor Licensing Authority and reconvene the Town Council meeting, Councilor Hazelton seconded the motion and it passed unanimously.

Consider Approval R2 Request for Land Use Extension

Town Planner Paul Smith explained On November 13, 2024, the P&Z Commission unanimously recommended approval of Resolution PZ 2024-4 for a final PUD/Subdivision application for Filing 13 in CVR for 130 townhome & condominium units, including completion of N. Wild Horse Drive and improved parking for VIX Park. Pursuant to Section 17.100.060 (F), Council is required to decide on the application within (60) days of the commission's final recommendation. Section 17.100.060 reads as follows:

Within sixty (60) days from the date of the planning commission's written decision on a final PUD plan application, **or within such time as is mutually agreed by the town council and the applicant**, the town council shall approve the application, with or without conditions, or deny the application. Town council's decision will be made by ordinance, and any ordinance approving a final PUD plan shall be recorded in the Garfield County real property records.

The current 60-day deadline requires that the ordinance be approved no later than January 12, 2025, unless the council and the applicant mutually agree on a later date.

Tonight, R2 Partners, with the support of town staff, are requesting an extension to the deadline. Since the approval of PZ 2024-4, the applicant has worked diligently with staff

to finalize the necessary engineering and legal components in fulfillment of the resolution's conditions. However, due to the sheer volume of updates coupled with the holidays, 60 days was deemed to be insufficient. Therefore, in coordination with town staff the applicant is asking for a 60 extension to the current deadline, or **March 12, 2025**. The applicant intends to bring the final application for 1st reading to the council on February 4, 2025, followed by a second reading either on February 18th or March 4th (if necessary).

R2 Partners owner Barry Rosenberg said the reason for the extension is because they are still receiving the final written comments from P&Z Commission. The extension would allow R2 Partners' time to appropriately respond to the comments and have a full package for the council's review. The timeline outlined by Planner Smith does work for them and they are in agreement with the time. Tonight, we are asking for additional time so we can properly prepare and have everything for the council. There were a couple of concerns that we are trying to adequately address in the final presentation.

Mayor A. Riddile asked R2 if everything gets approved, when do you anticipate breaking ground. Mr. Rosenberg said they hope to start site work by April.

Mayor A. Riddile asked if there were traffic mitigation plans for all of the construction traffic which would be coming through town. Mr. Rosenberg said they are working on a plan to go through another property to help mitigate where the construction traffic goes through, and they are also working on a back up plan if for some reason they are not successfully negotiate an agreement with the other property owner.

Councilor G. Riddile said he feels comfortable with approving the extension because of the working relationship R2 has with the town staff and how smoothly the process has been with R2 and P&Z Commission.

MOTION: Councilor Leland made a motion to Approve R2 Request for Land Use Extension for 60 Days. Councilor G. Riddile seconded the motion and it passed unanimously.

Consent Agenda

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

December 17, 2024 minutes

December Bills \$587,069.72

Liquor License Renewal – Hacienda San Miguel

Resolution TC2025-01 – Designating Public Notice Posting Places

Resolution TC2025-02 – Waiving the Requirement for Posting Bonds by Certain Town Officers

Consider Resolution TC2025-03 – Authorizing Bank Accounts and Signers on Bank Accounts

MOTION: Mayor A. Riddile made a motion to approve the Consent Agenda. Councilor Carey seconded the motion and it passed unanimously.

Staff Reports

Town Administrator – Administrator Reynolds thanked everybody for a very successful Christmas Party. Administrator Reynolds said the Park Department have been concentrating on install the new playground equipment at Kay Willimas Park. The Parks Department will start working on the ice rink at Burning Mountain Park once the weather is cold enough to make ice. Administrator Reynolds said the Police Department has hired three new officers. Administrator Reynolds said there will be a farewell for Commissioner John Martin on Friday, January 10, 2025, from 2pm-6pm at Hotel Colorado. Administrator Reynolds said the town has written a letter of support for the Town of Silt. The Town of Silt is going after a grant to install a pedestrian walkway over the railroad tracks and interstate. Administrator Reynolds asked if the Coal Ridge Cheer Co-Ed Team Proclamation go onto the next council agenda. Mayor A. Riddile said yes, there will be a schoolwide assembly in a couple of weeks. Mayor A. Riddile asked once he has the date and time for the assembly would like to have some councilors at the assembly.

Town Clerk – Deputy Clerk Bordelon said the clerk's office is always busy at the beginning of the year. Deputy Clerk Bordelon is working on business license renewals and Assistant Michelle Huster is working on dog license renewals. They are continuing to work on the records retention by closing out 2024 and starting 2025.

Town Treasurer – not present

Town Planner – Planner Smith said R2 is coming up for final approval by council. He said with the new code requirements for development applications requires so much for submittal packet. Then, when the application does come to the council it will be a complete packet. Planner Smith said there is a Conditional Use Permit (CUP) going to P&Z on January 22, 2025, and then to the council. Planner Smith said per the CUP agreement for the U-Haul, the town is required to complete an audit after the first year. Planner Smith will give an update once that has been completed.

Public Works Director – not present

Commission Reports

Planning & Zoning Commission – have not met

Historic Preservation Commission – have not met

Climate and Environment Commission – Commissioner Leland said Chair Tom Elder is sick and is in Denver. There is currently a vacant seat on the commission is having a hard time filling the vacancy. He said at the last meeting the commissioners agreed on \$3,000 of the bag fee for to the Wildfire Collaborative. They also agreed to use some of the bag fee money to RFMBA & RFOV for the trails clean up. Also using some of the bag fee money to GCE for the electric vehicle charging stations. The commission agreed to be the agents for the business grants.

Senior Program –have not met

RFTA – have not met

AGNC – have not met

GCE – have not met

EAB – have not met

Detox – have not met

Council Comments

Councilor Hazelton asked about Aaron Shockley 6th Street lot. Administrator Reynolds said there have been conversations with the town and putting together a plan. Councilor Hazelton said he has been speaking with a bronze sculptor about the sculpture for the roundabout and would send Administrator Reynolds the contact information for the sculptor.

Councilor Leland said Steve Rippy is doing a lot of work with the cemetery and Assistant Huster has been helping. Councilor Leland suggested the town purchasing a subscription to Ancestry.com to help with the cemetery work. He said Spellabration is Friday, February 7, 2025 at Hotel Colorado. In the years past the town has sponsored a team. The theme for Spellabration is Superbowl.

Items for Future Council Agenda

Councilor Carey said she had spoken to someone about how the town uses the tobacco tax.

Adjourn

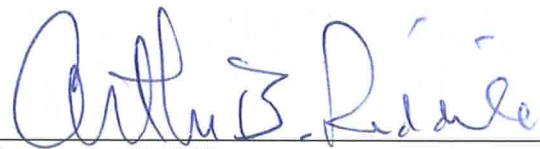
MOTION: Mayor A. Riddile made a motion to adjourn. Councilor Copeland seconded the motion and it passed unanimously.

The meeting adjourned at 7:35p.m.

Respectfully submitted,




Town Clerk Mindy Andis, CMC


Mayor Art Riddile