

**New Castle Planning and Zoning Commission Special Virtual Meeting
Wednesday, August 10, 2022, 7:00 p.m.,**

Virtual Meetings are subject to internet and technical capabilities.

To join by computer, smart phone or tablet:
<https://us02web.zoom.us/j/7096588400>

If you prefer to telephone in:
Please call: 1-346-248-7799
Meeting ID: 709 658 8400

Call to Order

Commission Chair Apostolik called the meeting to order at 7:00 p.m.

Roll Call

Present Chair Apostolik
Commissioner Bourquin (arrived 7:03pm)
Commissioner Martinez
Commissioner McDonald
Commissioner Riddile
Commission Alternate Rittner
Commissioner Sass
Commissioner Westerlind

Absent Commission Alternate Parks

Also present at the meeting were Town Administrator Dave Reynolds, Town Planner Paul Smith, Town Attorney David McConaughy, Deputy Town Clerk Mindy Andis, Deputy Town Clerk Remi Bordelon and members of the public.

Meeting Notice

Deputy Town Clerk Mindy Andis verified that her office gave notice of the meeting in accordance with Resolution TC 2022-1.

Conflicts of Interest

There were no conflicts of interest.

Citizen Comments on Items NOT on the Agenda

There were no citizen comments.

Items for Consideration

Oaths of Office – Commissioner Mark McDonald, Commission Julie Martinez.

Deputy Clerk Andis swore in the newly appointed members of the commission: Commissioner Mark McDonald, Commission Julie Martinez.

Prior Meeting Verification from June 8, 2022

Deputy Andis explained the purpose of the verification is to insure the seated voting commissioners have reviewed the audio and/or video recording of the prior meeting and all documents presented at the meeting regarding the land use application.

Commissioner McDonald verified he had watched the ZOOM meeting.

Commissioner Martinez verified she had watched the ZOOM meeting.

Commissioner Westerlind verified he had watched the ZOOM meeting.

MOTION: Chair Apostolik made a motion at 7:04 p.m. to go into Executive session for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. 24-6-402(4)(b) regarding litigation filed by CVR Investors, Inc. Commissioner Westerlind seconded the motion and it passes unanimously.

Executive session concluded.

At the end of the executive session, Chair Apostolik made the following statement:

"The time is now 8:06 p.m. and the executive session has been concluded. The participants in the executive session were: Commissioner McDonald, Commissioner Riddile, Commissioner Bourquin, Chair Apostolik, Commissioner Sass, Commissioner Westerlind, Commissioner Martinez, Commission Alternate Rittner, Town Planner Paul Smith, Town Administrator Dave Reynolds, Town Attorney David McConaughy, Deputy Clerk Mindy Andis and Deputy Remi Bordelon; For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record."

No concerns were stated.

Consider Appointing Commissioner to Historic Preservation Commission (HPC)

Deputy Andis said she has spoken with Commissioner Parks who is very interested in serving as the P&Z representative on HPC.

MOTION: Commissioner Westerlind made a motion to appoint Commissioner Parks as P&Z Representative to HPC. Chair Apostolik seconded the motion and it passed unanimously.

Staff Reports

Town Administrator Dave Reynolds thanked the commission for all their hard work, time and dedication they have put into serving on the commission.

Town Planner Paul Smith said council will be reviewing building permit fee increase next week during the regular council meeting.

Items for Next Planning and Zoning Agenda

Planner Smith said Lakota Canyon Ranch Filing 8 (RG Lakota Holdings) will be presenting their Preliminary PUD and Subdivision Application on August 24, 2022 P&Z meeting.

Planner Smith said Eagles Ridge Ranch (Jim Columbo) will be presenting a Minor Amendment Application on September 14, 2022 P&Z meeting. Also at the same meeting the Public Works Manual update will be presented.

Commission Comments and Reports

There were no commission comments or reports

Review Minutes from Previous Meeting

MOTION: Chair Apostolik made a motion to approve the June 8, 2022 meeting minutes as submitted. Commissioner Riddile seconded the motion and it passed unanimously.

MOTION: Chair Apostolik made a motion to adjourn the meeting. Commissioner Bourquin seconded the motion and it passed unanimously.

The meeting adjourned at 8:34 p.m.

Respectfully Submitted




Chair Chuck Apostolik


Deputy Town Clerk Mindy Andis, CMC