

**New Castle Town Council Regular Meeting
Community Center
423 W Main Street
Tuesday, February 07, 2023, 7:00 PM**

Virtual Meetings are subject to internet and technical capabilities.

To join by computer, smart phone or tablet:

<https://us02web.zoom.us/j/7096588400>

If you prefer to telephone in:

Please call: 1-346-248-7799

Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your
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The Council Packet is available online by scanning this code:
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Call to Order

Mayor A Riddile called the meeting to order at 7:03 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Mariscal Councilor Carey Councilor Hazelton Mayor A Riddile Councilor Copeland Councilor Leland Councilor G Riddile
Absent	None

Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody Byram, Town Treasurer Loni Burk, Public Works Director John Wenzel, Assistant Town Treasurer Viktoriya Ehlers, Town Attorney David McConaughy and members of the public.

Meeting Notice

Town Clerk Melody Byram verified that her office gave notice of the meeting in accordance with Resolution TC 2023-1.

Conflicts of Interest

There were no conflicts of interest.

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Agenda Changes

Clerk Byram told the council that because there were still items on the work session agenda to discuss, staff suggested that the regular council agenda items be delayed until the council and the Board of County Commissioners could finish discussing work session topics. The council agreed.

Citizen Comments on Items not on the Agenda

There were no citizen comments.

Consultant Reports

Consultant Attorney – nothing to report.

Consultant Engineer – nothing to report.

Items for Consideration

The Garfield County Board of County Commissioners and the Town Council continued their discussion from the work session for about fifteen minutes.

Presentation: Sara Tymczyszyn - Highwater Farm

Sara Tymczyszyn, Director, Highwater Farm. Director Tymczyszyn greeted the council. She said that she felt privileged to be able to speak to the council and thanked them for the grant funds that had been awarded to Highwater Farm through the town's grant program.

Director Tymczyszyn gave a power point presentation which detailed the farms operations as a sustainable farm that transforms the lives of young people through the summer youth program and increases access to healthy food in Garfield County.

The council thanked Director Tymczyszyn for her presentation and congratulated her on her increasingly successful farm.

Bear Discussion

Administrator Reynolds told the council that Councilor Carey had been doing a lot of work with Colorado Parks and Wildlife (CPW), the Bear Coalition and resident groups regarding the bear situation in New Castle. He invited her to talk about her work.

Councilor Carey said that she had a great meeting with the CPW Area Wildlife Manager, Kirk Oldham. She said Manager Oldham had a lot of ideas and education ready. Councilor Carey said that they will do three classes in the coming months. The first will be on March 1 which will focus on education about bears. The second meeting will be on March 22 and will focus on prevention: what residents can do to prevent or discourage bears coming onto residential property. She said that it may also include discussion about a trash ordinance. The third meeting will be on April 19 and will focus on what to do in the event of a bear encounter.

Councilor Carey said that the meetings will be from 6:00 p.m. to 7:30 p.m. and will be in the large room at the community center.

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Councilor Carey said there was a new CPW officer that will be assigned to New Castle. He began February 1 and his name is Jake Stanton. Councilor Carey said she wanted to bring Manager Oldham and Officer Stanton to meet the council in the future.

Councilor Carey said that if the bear education framework was effective, it could also be used when the grey wolf reintroduction took place. She also said that it may be a good tool for future development.

Councilor Carey said that the meetings would not be a lecture time, it will be 'in-the-round' as much as possible to prevent any barriers between the public and CPW. She said there were a lot of misconceptions about what CPW officers could and could not do, what they were required to do and what CPW required law enforcement to do. She felt it would be very beneficial.

Councilor Carey and the council briefly discussed the value of a trash ordinance.

Councilor Carey said that she hoped that the bear meetings would help the community become very proactive in regard to bears.

Recess the Town Council Meeting, Convene as the Local Liquor Licensing Authority

MOTION: Councilor Hazelton made a motion to recess the town council meeting and to convene as the local liquor licensing authority. Councilor Copeland seconded the motion and it passed unanimously.

Consider a Special Events Liquor License from the Town of New Castle for the Rides & Reggae Event on August 4 and 5, 2023

Clerk Byram told the council that the application was for a special events liquor license for the Rides & Reggae event on August 4 and 5, 2023. She said that event was the same as in past years, in fact, the mapping and serving plan that were with the application were from 2022.

Councilor Leland noted that the serving times noted in the serving plan and the times on the application were different and he felt that they should match, and the council agreed. Councilor G Riddile clarified that the times for alcohol service will be as the application stated, not the serving plan.

MOTION: Councilor Carey made a motion to approve the special events liquor license from the Town of New Castle for the Rides & Reggae event on August 4 and 5, 2023, and that service hours will be as stated in the application. Councilor Hazelton seconded the motion and it passed unanimously.

Adjourn the Local Liquor Licensing Authority, Reconvene the Town Council Meeting

MOTION: Councilor G Riddile made a motion to adjourn the local liquor license authority and to reconvene as the town council. Councilor Hazelton seconded the motion and it passed unanimously.

MOTION: Councilor Leland made a motion at 7:55 p.m. to go into Executive session for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) (land use, tax, and real estate issues); for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for

negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e); and to discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a). Councilor Hazelton seconded the motion and it passed unanimously.

Executive session concluded.

At the end of the executive session, Mayor A Riddile made the following statement:

"The time is now 8:52 p.m. and the executive session has been concluded. The participants in the executive session were: Councilors Mariscal and Hazelton; Mayor A Riddile; Councilors Copeland, Leland, Carey and G Riddile; Town Treasurer Burk, Town Administrator Reynolds, Assistant Treasurer Ehlers and Deputy Town Clerk Bordelon. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record."

No concerns were stated.

Clerk Byram told the council that the attorney for the Dillon Companies (City Market) Modification was present to answer any questions if the council wanted to remove that application from the consent agenda. The council did not feel that was necessary.

Consent Agenda

January 3, 2023 minutes

January 17, 2023 minutes

January Bills of \$765,863.44

Dillon Companies (City Market) Fermented Malt Beverage & Wine Cooler Modification
Liquor License Application

Hogback Pizza Hotel & Restaurant Liquor License Renewal

Stop N Save Fermented Malt Beverage & Wine Liquor License Renewal

Lazy Bear Restaurant Hotel & Restaurant Liquor License Renewal

MOTION: Mayor A Riddile made a motion to approve the consent agenda.

Councilor Carey seconded the motion and it passed unanimously.

Staff Reports

Town Administrator – Administrator Reynolds told the council that Garfield RE-2 school district will be moving two bus stops on Castle Valley Boulevard. Administrator Reynolds told the council that staff had completed an AGNC technical grant application to move the ice rink into Burning Mountain Park. Administrator Reynolds said that Youth Zone had brought in a thank you goodie basket to the town in thanks for the grant money. He said that Youth Zone was interested in being part of the SRO conversation. Administrator Reynolds said that the snowman contest was still going well and anyone who wanted to

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build one had until the end of the month to enter. Administrator Reynolds said that he had been in conversations with the Silt Town Manager Jeff Layman and an attorney about a recreation district. He said that would be coming to a work session soon.

Town Clerk - Clerk Byram told the council that there will be a training class the following morning with Monsido which is the company that the town contracted with regarding ADA compliance on the town website. Clerk Byram said that she had attended the first meeting with the Colorado Municipal Clerks Association Liquor Board which the Director of Liquor Enforcement had attended, and it had been a good meeting. She said she learned about something called MoveIt which was a portal where liquor license applications could be uploaded to liquor enforcement (LE) rather than having to send them through the postal mail. She said that all the licenses on the consent agenda had been uploaded and were in the queue for review by LE. Clerk Byram told the council that she had received updates for the code books and said that anyone who had a code book could bring it to the clerk's office for updating.

Town Treasurer – Town Treasurer Loni Burk said that the finance department had been working on getting out tax documents to the employees and vendors. She said they had also gotten the new payroll amounts set up. Treasurer Burk said they had been working on audits and surveys. Treasurer Burk said that Assistant Town Treasurer Viktoriya Burk had been learning a lot and will be attending some Colorado Government Finance Officer (CGFOA) training. Treasurer Burk said they were waiting for the remaining year-end documents to come in so they could get started on work papers for the annual audit which will be the last week of April. Treasurer Burk said that Finance Assistant Michelle Mills had been doing a great job and got the 1099s processed without a problem. Treasurer Burk said the Assistant Mills had done a lot of organizing. Treasurer Burk said that Assistant Mills was learning more duties so Assistant Mills could relieve Asst. Treasurer Ehlers to learn more about being treasurer.

Town Planner – not present.

Public Works Director – not present.

Commission Reports

Planning & Zoning Commission – Councilor G Riddile said that P&Z had a work session on the zoning map update and sign code.

Historic Preservation Commission – nothing to report.

Climate and Environment Commission – nothing to report.

Senior Program – Clerk Byram told the council that Senior Programs had reviewed the year end statistics as well as the 2023 MOU, and appointed a board chair and vice chair.

RFTA – nothing to report.

AGNC – nothing to report.

GCE – nothing to report.

EAB – nothing to report.

Council Comments

Councilor Leland told the council that Colorado Department of Transportation (CDOT) had been keeping the New Castle Plaza businesses updated on their plans. He said that CDOT was interested in installing high-speed EV chargers, but they wanted to put in six of them. Xcel Energy did not have any appropriate power lines for the high-speed chargers. He said

it would be a matter of CDOT convincing Xcel Energy to get the power needed to build six stations.

Councilor Carey told the council that she had spoken to Carolyn Tucker of Colorado Workforce and the Department of Labor. Councilor Carey said she had some interesting thoughts about workforce housing. Councilor Carey said she had run into Governor Polis as well as Senator Hickenlooper's staff at the Blue Bird Café in Glenwood Springs, which was exciting.

Councilor Copeland said she had gotten a quote for the museum electricity, and she had forwarded it on to see what could be done.

Councilor Mariscal said she had been appointed to a seat on the Garfield County Communications Board, and that she will be attending the AGNC meeting with Councilor Hazelton.

Councilor Mariscal said that Youth Zone held an event in Carbondale with the Carbondale Police Department that had gone well. She said that she would like to see a similar event in New Castle.

Councilor G Riddile said that the Capital Improvement Plan Committee had met, and he felt they had figured out what to do with the ARPA funds. He said exciting information was coming to council.

Councilor Hazelton noted that some years ago there had been a speed reduction for the trains that travel through New Castle, but the trains ignored it.


Mayor A Riddile congratulated Public Works Director John Wenzel and the public works staff for their great work on snow removal.

Mayor A Riddile said he had received a call from a resident at senior housing about the parking issues there and she had said that she had not been assigned a parking space like others had and she wanted to understand why. The council and staff briefly discussed the parking issues at the senior housing facility.

MOTION: Mayor A Riddile made a motion to adjourn. Councilor Hazelton seconded the motion and it passed unanimously.

The meeting was adjourned at 9:15 p.m.

Respectfully submitted,



Mayor A Riddile



Town Clerk Melody Byram, CMC

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