

**New Castle Town Council Regular Meeting
Tuesday, April 7, 2026, 7:00 PM**

Call to Order

Mayor Art Riddile called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Councilor Mariscal
Councilor Carey
Councilor Hazelton
Mayor A. Riddile
Councilor Copeland (ZOOM)
Councilor Leland
Councilor G Riddile

Absent none

Also present at the meeting were Town Clerk Mindy Andis, Administrator Dave Reynolds, , Attorney David McConaughy, Police Chief Stu Curry, Rec Director Kelley Cox, and members of the public.

Meeting Notice

Clerk Andis verified that her office gave notice of the meeting in accordance with Resolution TC 2026-1.

Conflicts of Interest

There were no conflicts of interest

Agenda Changes

There were no agenda changes

Citizen Comments on Items not on the Agenda

New Castle resident Tasha Rischmiller, said she wanted to bring some concerns to the attention of the council regarding the trails. She said there are concerns in accessing the trails due to the construction behind VIX Park. She said she would like to get information to the residents from council what the trails will look like during the construction. Ms. Rischmiller asked what the commitment from council would be to continue to fund the trails.

Mayor A. Riddile said the concerns have been addressed by council.

Consultant Reports

Consultant Attorney –David McConaughy said he would be attending the CML Conference. He said he and Attorney Haley Carmer will be doing a presentation during the conference.

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Consultant Engineer – not present

Items for Consideration

Consider Right-of-Way License Agreement with Duck Blind Tavern

Administrator Reynolds said Duck Blind Tavern is requesting partial use of the sidewalk area in front of their business. They wish to add limited outdoor seating during nice weather days. Administrator Reynolds said staff have reviewed the concept well as limitations due to overall sidewalk width and has the following recommendations:

Seating area must leave no less than 4' of usable flat sidewalk service for pedestrians to comfortably pass between the designated seating area and the sloped portion of adjoining sidewalk.

Due to sidewalk width limitations, seating area shall be limited to "two person" tables only.

Seating area shall be separated from remaining sidewalk by a suitable barrier.

Duck Blind Tavern will acquire and maintain appropriate liquor licenses for the expanded service space.

Owner Kevin Jones, said they were planning on having four "two top" tables, two on the east side of the entrance and two on the west side of the entrance. He said they would rope it off and would have the proper signage.

Clerk Mindy Andis said Duck Blind is asking for one parking spot in front of the restaurant a couple times during the summer. Duck Blind would like to do a special menu such as a Crawfish Broil. Clerk Andis said Duck Blind would use the parking spot for the broil. Mr. Jones said he would let town staff know ahead of time when they were going to cook outside. Administrator Reynolds said it could be a staff decision and staff would make sure it's coned off and safe. The council gave their approval.

MOTION: Councilor G. Riddile made a motion to approve the Right-of-Way License Agreement with Duck Blind Tavern. Councilor Carey seconded the motion, and it passed unanimously.

Recess the Town Council Meeting, Convene as the Local Liquor Licensing Authority

MOTION: Councilor Hazelton made a motion to Recess the Town Council Meeting, Convene as the Local Liquor Licensing Authority, Councilor Mariscal seconded the motion, and it passed unanimously.

Public Hearing – Opened 7:11pm.

Consider Application from Pig & Duck, LLC DBA: Duck Blind Taverns to Modify

Liquor License Premise to Add Sidewalk Service Area Located at 316 W. Main Street.

Clerk Andis said since council has approved the license agreement for Duck Blind to use the sidewalk as their outdoor seating. Duck Blind has to apply for a modification to their liquor license to add sidewalk seating. Clerk Andis said she has communicated with the owners of Duck Blind that they would need to rope off the seating area to show control of the space. She said she had reviewed the application and the mapping, and staff had no concerns for the modification.

Public Hearing – Closed 7:12pm.

MOTION: Councilor G. Riddile made a motion to Approve Application from Pig & Duck, LLC DBA: Duck Blind Taverns to Modify Liquor License Premise to Add Sidewalk Service Area Located at 316 W. Main Street. Councilor Carey seconded the motion, and it passed unanimously.

Public Hearing – Opened 7:17pm.

Consider an Application from the Captain William H. "Pyro" DuBois Jr. Memorial Pilot Training Scholarship Fund for a Special Event Liquor License for Pyro's Push It Up River Trail Run on May 25, 2026, at Grand River Park

Clerk Andis said William (Ham) DuBois Sr. met with her to discuss the Pyro Run. She said the Pyro Run used to be held at the Flat Tops. This year the organizers decided to move it down to New Castle to Grand River Park. The run would be along County Road 335. Clerk Andis said after the run there would be a BBQ where the alcohol would be served. Clerk Andis said she explained to Mr. DuBois that the area would need to be roped off to show control of alcohol area. She said there would be TIPS trained servers there at the event and she said staff had no concerns.

Councilor G. Riddile asked Mr. Dubois if the current mapping of the alcohol area would be sufficient. Mr. Dubois said he believed so but asked if he could expand the area just before the playground.

Mayor A. Riddile asked how many participants they have had. Mr. Dubois said they have had a maximum of 170 participants with 30-40 volunteers. He said they are not anticipating that many people but don't know since they are moving it.

Public Hearing – Closed 7:18pm.

MOTION: Councilor Carey made a motion to Approve Application from the Captain William H. "Pyro" DuBois Jr. Memorial Pilot Training Scholarship Fund for a Special Event Liquor License for Pyro's Push It Up River Trail Run on May 25, 2026, at Grand River Park With the Expansion of the Licensed Area. Councilor Hazelton seconded the motion, and it passed unanimously.

Adjourn the Local Liquor Licensing Authority, Reconvene the Town Council Meeting

MOTION: Councilor Hazelton made a motion to Adjourn the Local Liquor Licensing Authority, Reconvene the Town Council Meeting. Mayor A. Riddile seconded the motion, and it passed unanimously.

Consider Ordinance TC-2026-01 An Ordinance of the New Castle Town Council Granting Conditional Approval of a Final PUD Development Plan, Final Plat, and Vested Rights for Riverside Park Lot 1 (2nd reading)

Public Hearing Vested Rights – Opened 7:20pm.

Attorney McConaughy explained what changes have been made between first and second reading. He said there is an updated site plan (Exhibit A). He said the development agreement is now attached to the ordinance. Attorney McConaughy said the applicant has requested to pay the water and sewer taps and the water dedication fees over time. There is already some precedent for doing that in New Castle especially for commercial businesses. The request is for the payment made over 10 years; however, staff has suggested 5 years. In order to do that there would need to be a promissory note with zero interest. The note would be signed at the time the fees would be due. The water dedication fee would be at the time the plat is recorded, and the tap fees would be at the time of building permit.

Councilor G. Riddile asked if the tap fees are at the price they are today or when they pull permit. Attorney McConaughy said it would be the price at the time the note is signed and first payment would be due.

Attorney McConaughy said the second issue is the cost estimates. The ordinance as already written says the final cost estimates which are used to determine the security which has to be posted. Town Engineer Simonson has not approved the version of the cost estimate that the applicant has submitted. Attorney McConaughy said the ordinance is written to defer to Engineer Simonson to approve the final document.

Attorney McConaughy said the last issue is the vested rights period. He said the presumptive period under town code and state statutes for vested rights is three years. The applicant is asking for a longer period. The council had total discretion of what the period would be and there are some criteria to grant them. Attorney McConaughy explained that nothing changes if the vested rights expire.

Applicant Abdi Pirzadeh said he wants to work with the town. He said the water and sewer taps fee and the water dedication fee would impact them dramatically since they are small developers. Mr. Pirzadeh said once the development is completed it would be great revenue source for the town.

Councilor Carey asked for a specific time from the applicant. Mr. Pirzadeh said he is asking for 10 years' Vested Rights.

Public Hearing Vested Rights – Closed 7:28pm.

Councilor Leland asked Attorney McConaughy if it would be the same agreement used before. Attorney McConaughy said it would be a promissory note.

Councilor G. Riddile said he would agree with nothing due in year one and then over the next 5 years have a payment plan with it being fully paid off in 5 years. Councilor Carey agreed with the 5-year plan.

Councilor Leland clarified the plan as a promissory note for the payment of tap fees and the water dedication fees with no interest and no payment the first year and 1/5 payment made each year for 5 years.

Mr. Pirzadeh said it would take them at least a couple of years to build and a couple of years after that to get established.

Mr. Pirzadeh asked the council if they would be willing to give three years to get built and established before payments are to start. Councilor Carey said she has a concern with that proposal because it is subjective standard and it's hard because the council may see it differently than the applicant.

Councilor G. Riddile suggested having a 10 percent down payment with no payments for three years, but it would need to be completely paid off at the end of year 5. The idea is to have the business up and running with a level of financing.

Councilor Carey said a 10 percent down payment and a minimum payment each year so the applicant doesn't get into a situation with a large sum that would be due at the end of 5 years.

Administrator Reynolds said the water dedication fees are due at the time the plat is reordered. The tap fee are due at the time of building permit. Therefore, there would be two separate due dates. Administrator Reynolds suggested having the water dedication fees paid in full and enter into a payment plan for the tap fees. Applicant could defer a year to allow for the buildings to be built and start payments after the first year for 5 years.

Councilor G. Riddile said 10 percent down payment of total tap fees due at building permit and 10 percent dedication fees would be down payment at time of recording of plat. Then, year one and two is deferred, then the next three years would be a 10 percent payment and rest would be due at the end of year 5.

Councilor Copeland asked if the agreement is approved and the property is sold would there be a new agreement with the new owner. Attorney McConaughy said there would need to be a new development agreement.

Administrator Reynolds said finance had a concern about the need for tracking the payments and how often they would need to be made. Finance would like to have an annual payment versus a monthly payment. Council agreed to an annual payment.

Attorney McConaughy asked council how long they would like the vested rights to be. Council agreed to 5 years effective when the ordinance goes into affect.

MOTION: Mayor A. Riddile made a motion to approve Ordinance TC-2026-01 An

Ordinance of the New Castle Town Council Granting Conditional Approval of a Final PUD Development Plan, Final Plat, and Vested Rights at 5 Years and Promissory Note With 10 Percent Down for Each Water Dedication Fees at Time of Recoding of Plat and the First Two Years No Payments and Minimum of 10 Percent Annually for the Next Three Years With Being Fully Paid at the End of the Third Year; Promissory Note Would be the Same for the Tap Fees Starting at the Time of Building Permit for Riverside Park Lot 1 (2nd reading)

Councilor Mariscal seconded the motion, and it passed on a roll call vote.

Councilor G. Riddile: yes; Councilor Mariscal: yes; Councilor Leland: yes;

Councilor Carey: yes; Councilor Hazelton: yes; Councilor Copeland: yes; Mayor A. Riddile: yes.

Items for Consideration

Review MOU with SPEAR and Consider Ratification, Withdrawal, or Other Directives to Police Department

Attorney McConaughy said there is an Mou with SPEAR which is a contract however there are no fiscal obligations listed in the MOU. Council should have voted on the MOU. Chief Curry said the department has a very limited role with SPEAR. Chief Curry explained at one point Garfield County had two entities, one was TAG which was the gang unit and the other was TRIEDENT which was the drug task force. The two units joined as one to form SPEAR. When SPEAR was formed area police chiefs were asked to be part of the board whether their departments participated or not. Chief Curry said New Castle Police Department is too small to assign personnel to it. He said the town doesn't provide any money or resources to SPEAR. Chief Curry said the department will attend meetings and have a voice at the meeting to discuss concerns, policy, and procedures. Chief Curry explained SPEAR can serve search warrants, arrests and operations in town without letting the police department know that they are in town. He said he has spoken with Sheriff Vallario to what his desire is with other agencies in the county to be part of SPEAR. Chief Curry said the main purpose is to supply resources and support major crime investigations. He said SPEAR has been able to assist with resources to the department in three major crimes that have occurred in town. He said at the meetings the department get a lot of information and the department gives nothing. He said New Castle participates with SPEAR is very limited.

Councilor G. Riddile asked if New Castle Police Departments interact with ICE. Chief Curry said the department does not. ICE is an agency that does not tell the police department when they are in town and doesn't include the department in anything. Chief Curry said the agencies that provide most of the information at the meetings are the FBI and DEA. Councilor Carey said 6.2 in the MOU states "*Utilize pooled intelligence and information resources of all participating agencies..*" she voiced a concern about personal information being bought and sold easily on the web. She said she is grateful that information can be

shared between agencies, the concern is the potential for abuse of the information if it gets outside of the agencies. Chief Curry said it's no different that how dispatch and CCIC/NCIC all share information. The department gives very little information, and the department is more on the receiving information.

Councilor Carey said the state legislature has been tightening up where information can be shared. She said she doesn't want information to be shared outside what state law allows. Chief Curry said they are prohibited from sharing anybody's immigration status that is not already publicly available. He said as far as sharing criminal behavior or activities, that is not prohibited.

Attorney McConaughy said there is conflict between federal law and state law, therefore, the town follows state law.

Mayor A. Riddile opened to the public at 7:57pm.

Rachael Degraffenried New Castle resident, said SPEAR has an online database which all law enforcement put information into. She said HSI is a branch of ICE and can freely share information with law enforcement.

Sally Boughton New Castle resident, said she strongly urges the town to withdraw from the MOU. She shared a story with the council where ICE was involved with a local law enforcement call for help.

Kat McAlpine New Castle resident, said she strongly opposes local law enforcement's partnership with SPEAR and its involvement with ICE, DHS and HSI. She urges the council to consider withdrawing participation until there is full public review and formal ratification.

Lee Teran New Castle resident, she is an immigration lawyer and with the kind of information that is being put into a database for ICE to see or share is opening the town up to a lawsuit, whether local law enforcement is participating or not.

Mayor A. Riddile closed the public at 8:11pm.

Attorney McConaughy said the council's options are to make a motion to ratify the MOU and formalize the signatures, Council could tell the police department that the MOU is not in effect and to tell the other parties, or to continue to get more information.

Mayor A. Riddile asked Chief Curry if the MOU was not to be ratified by how it would affect the department and protection of New Castle residents. Chief Curry said it wouldn't change anything. SPEAR would still come assist the town if the town was not part of the MOU. The only difference is the department would not have a voice at the meetings.

Mayor A. Riddile asked if the department has seen an increase in gang or drug activity in

town. Chief Curry said SPEAR has done a great job in controlling the activities. Councilor Mariscal asked Chief Curry to explain why it is so important to be part of the meeting. Chief Curry explained it is important to get information on what SPEAR is working on, such as problems and concerns. If the town is not there while the information is being shared, the department won't get the information ahead time of SPEAR being in town. He said having the information ahead time helps the department not to focus on the same home or suspect at the same time. Not having the information could be dangerous for law enforcement and officer safety.

Councilor Carey said she was concerned about HSI had signed the MOU and didn't see a reason for them to sign. She said if HSI was not part of MOU she would be more comfortable with the MOU. Councilor Carey said she would like to know if other municipalities would be willing to move forward with the MOU without HSI being on it and would like to stop sharing information. She said she doesn't want to lose the benefit from SPEAR. Councilor Carey said if HSI was off of the MOU for the time being until there is better parameters put into the MOU and again stop information sharing.

Mayor A. Riddile asked Councilor Carey that she is asking for more research before decision is made to either ratify or withdrawing from the MOU. Councilor Carey said yes, but in the interim the police department stop sharing information until we have a better handle on our liability and whether or not we can proceed without information sharing.

Administrator Reynolds said every police agency uses a database that is not SPEAR sharing database. The database is for when an officer makes a traffic stop it goes from dispatch and is recorded into the database which has nothing to do with SPEAR. Then, there is how SPEAR and other agencies are allowed to pull the information from the database. How SPEAR is getting information has nothing to do with the MOU.

Administrator Reynolds said SPEAR gets information the same way other agencies get information.

Councilor Carey asked Chief Curry if the town withdrew from the MOU, would that stop information from getting uploaded to a database. Chief Curry said no, it would do nothing.

Councilor Hazelton said Chief Curry explained that the town's involvement is very limited for what we put into it but still allows the town to be part of the meetings. He said he is not willing to withdraw until we have a better understanding.

Councilor Leland asked if HSI has access to the database because of SPEAR. If HSI was to be removed from the MOU would they still have access to the database. Chief Curry said federal agencies don't have access to local jurisdiction databases unless they were given access by a local agency. Councilor Leland said he would like staff to speak with other agencies about how they are handling the MOU. Councilor Leland said Chief Curry said the department doesn't collect information about immigration status or share the information.

Councilor G. Riddile said he would like more information specifically on the database that SPEAR has access to and the town complying with state law. Attorney McConaughy said the MOU in his opinion is not enforceable because it was not approved by the council.

Councilor Mariscal suggested leaving the MOU as it is and bringing it back to council at a

later date. She said our police department gets paid to protect our community and that is what she supports. She said she is comfortable with Chief Curry being at the meetings and being informed on what is happening in our community.

Councilor Copeland said she also doesn't have an issue with the MOU and want to be at the meetings and have a voice there.

Councilor Carey asked why HSI is on the MOU and would like to have a clear understanding. She asked if there is a pause on the MOU what are the ramifications for SPEAR and for the town. Attorney McConaughy said to make it clear for the police department the council should tonight either ratify or make a motion to direct the police department to say we are not part of the MOU and can be determined at a future date. Administrator Reynolds asked for more specific directions from council. Councilor Carey said ask other municipalities about what they are doing and how they evaluated it. She said she would like to know what HSI is getting and how they are getting it. Councilor Carey said she would also like to know what the town's liability is. Councilor Leland said he would like to have a better understanding of the resources the residents provided to the council and can they be verified.

MOTION: Mayor A. Riddile made a motion to Continue the Review of the MOU with SPEAR Do Not Consider Ratifying or Withdrawing Until May 19, 2026. Councilor Mariscal seconded the motion, and it passed 6 yes and Councilor Copeland voting no.

Consider Ordinance TC-2026-03 – Creating Chapter 10.28 of Town Code Concerning Electric Assisted Bicycles (1st reading)

Administrator Reynolds said at previous council meetings, and following council recommendations, staff and our town attorneys have drafted Ordinance TC 2026-3 which creates Municipal Code Section 10.28 addressing areas of concern related to the use of E-Bikes within town limits. The recent concern is the growing number of younger e-bike operators and the safe operations of all e-bikes riders on town trails, pathways, sidewalks and roads. TC 2026-3 targets safe responsible operations of e-bikes while also recognizing the importance of allowing riders of all ages the ability to safely operate various types of e-bikes in all areas of town. Ordinance TC 2026-3 addresses topics such as "Safety Requirements, Area Where Allowed, Definitions, and Proposed Penalties."

Administrator Reynolds briefly reviewed the ordinance with the council. He said the ordinance would give the police department a tool to help educate the public.

Administrator Reynolds said for the most part people are behaving while riding their e-bikes.

Mayor A. Riddile asked Chief Curry if there is someone under the age of 16 on a class 3 e-bike would they would not be allowed to ride anywhere. Chief Curry said correct state law doesn't allow anyone under the age of 16 to be on a class 3 e-bike. Mayor A. Riddile asked if the rider would need to prove age with an ID or Drivers License. Chief Curry said

there is no requirement for anybody to prove their age on a bicycle.

Councilor Carey said there was discussion about scooters, so does there need to be language added for scooters. Chief Curry said state law says they have to be treated equally.

Councilor Carey asked if there could add language that would adopt state changes that would automatically be adopted. Attorney McConaughy said yes, if state statute has a definition change, then the town code would automatically change.

MOTION: Mayor A. Riddile made a motion to approve Ordinance TC-2026-03 – Creating Chapter 10.28 of Town Code Concerning Electric Assisted Bicycles (1st reading). Councilor Leland seconded the motion, and it passed on a roll call vote. Councilor Copeland: yes; Mayor A. Riddile: yes; Councilor Mariscal: yes; Councilor Hazelton: yes; Councilor G. Riddile: yes; Councilor Carey: yes; Councilor Leland: yes

Discussion of Town Event Policy

Administrator Reynolds said staff was looking at creating a policy for the town events since the town currently does not have one. The Thursday evening Community Market would have vendors that have arts, crafts and vegetables. There is a question of whether there should be guidelines around what each event should look like. The recreation department is giving out a vendor application to have some guidelines. There have been all sorts of organizations at the events. Administrator Reynolds said the town doesn't want to shut anybody down but how to give space for different vendors that wouldn't necessarily fit into an arts, craft or vegetable vendor spot.

Recreation Director Kelley Cox said they don't have a policy, but they do have a mission statement, and they do have criteria's that help guide them through what vendors are acceptable and which ones are not. Director Cox reviewed the mission statement with the council. *"New Castle Community Market focuses on celebrating both the artists and farmers, handmade quality products, yummy food, and friendly community connections. Our weekly markets create a vibrant, welcoming, gathering place, sparking community connections through food, music, arts, and local economic impacts. We strive to be the premier community marketplace where local talent and ecommerce thrive together. Our family-oriented markets will provide a fun-filled showcase for people of all ages, neighbors, friends, and thoughtful consumers."* Director Cox said there are criteria for the market. She said the criteria *"Our vendor applications will be reviewed and approved by the event organizers based on space availability, unique product descriptions, with giving priority acceptance to past successful vendors, **Local Community Based Organizations**. Reasons to exclude a vendor are non-local, products too similar to another vendor, mass-produced items, ~~politically motivated~~, failure to pay vendor fees, or unsuccessful past experience at a market as deemed by market agents"*.

Councilor Leland said he has seen vendors at the market that don't fall into the criteria such as the library selling used books, a couple of religious organizations passing out

materials, the chamber of commerce and Dog adoption. Director Cox said the agreement she had with the religious groups is that they would not approach anyone and let the people come to them.

Director Cox said she gets dozens and dozens of applications, and they get rejected for many different reasons. She said she doesn't want to lose the option of rejecting an application because they are political. For an example if she has a baker already in the market and another baker has an application, she should be allowed to reject the second application. She said should she would like to have the museum or chamber at the event even if they are not selling anything and be able to represent the town and bring us together.

Councilor Leland said he doesn't have a problem with political candidates or organizations have a presence at the event. He said it could be very helpful to people to be able to meet with the candidates or organizations that they would not otherwise be able to.

Councilor Carey suggested adding Community Organizations to the list of criteria which could catch organizations such as the museum and dog adoption.

Discussion Regarding Mayor Pro Tem Appointment Process

Administrator Reynolds said per Article III of the Town of New Castle Charter – “At the first regular meeting following a general election, the Council shall appoint one of its Members as Mayor Pro Tem, who shall act as Mayor during the absence of the Mayor with all powers herein granted to the Mayor. Such appointment shall be made by a majority of the Council Members present constituting a quorum.”

As the general election is to be held on the first Tuesday following the first Monday of April in each even numbered year, which would be April 7, 2026; New Castle's Town Charter requires that the Mayor Pro Tem be appointed during the April 21, 2026, regular Town Council meeting.

Because the Town Charter does not specify the exact selection and appointment process, town staff would like to discuss and suggest the following:

- Council members who are interested in serving as the Mayor Pro Tem shall submit a letter of interest to the Town Clerk prior to April 15, 2026.
- Town Clerk shall distribute the letters of interest to all Town Council members no later than close of business on April 17, 2026.
- Town Council members may review the letters of interest prior to the April 21, 2026, Town Council meeting.
- During the April 21, 2026, meeting, Town Council may hear directly from each Council member who submitted a letter of interest.

- Directly following a short informational word from all candidates, Town Council members shall each cast a written ballot vote for one of the Mayor Pro Tem Candidates.
- This process shall remain the same regardless of the number of Mayor Pro Tem candidates.

Attorney McConaughy said the ballots cannot be secret; they are still public record. He said it is not a binding vote; it is a tool to assist with the motion.

Councilor Hazelton said he would not only like to see letters of interest but also letters of recommendations.

Consent Agenda

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

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 March Bills \$837,325.18

MOTION: Mayor A. Riddile made a motion to approve the Consent Agenda. Councilor Carey seconded the motion, and it passed unanimously.

Staff Reports

Town Administrator –Administrator Reynolds said he and Assistant Rochelle Firth has been working with the organization that will be running the state recycling program. He said they are on application “C” which is lengthy and they had to reach out Mountain Waste and Recycling for information. Administrator Reynolds said he has been working with First Baptist Church which has a few ideas to help the homeless senior to possible renovate the garage that is on the property. Administrator Reynolds said the town did receive a thank you from Western Slope Veterans for the grant money. Administrator Reynolds said he met Noreen Nolan who was part of the Downtown Group a few years ago. She would like to get the group back together. He said the group dissolved due to lack of interest. Ms. Nolan would like to know if council would like to bring the group back together again and it would involve money. He said he could point them to the Chamber of Commerce. Councilor Leland said when the Downtown Group was active there was a purpose such as cleaning up downtown and placing historic markers in front of historic buildings with an AGNC grant. He said if Ms. Nolan has an idea, she can start the group back up with volunteers. Councilor Mariscal said she would like to be involved with conversations with the business owners. Councilor Carey said the town can support them but at this time it doesn’t need to be a commission that would take staff time. Administrator Reynolds said LOVA Trail Jeanne Golay would like to pursue a short trail

from the pedestrian bridge to the driveway of Elk Creek Elementary School. Ms. Golay would like the town to apply for a grant application, manage the project and get a ROW permit from the school. Administrator Reynolds said its school property and the school has not been approached yet. He said the first thing is for LOVA to approach the school to see if this is something that they would want. Ms. Golay did mention Safe to School Grant. The trail would not be meant to go to the front of the school; the trail would go as far as the driveway to the school. Administrator Reynolds said Earth Day is April 23, 2026. CEC will be handing out door hangers regarding the watering restrictions. Administrator Reynolds said he is out on vacation from April 23, 2026- May 1, 2026. Administrator Reynolds said CCCMA and Garfield County Energy Symposium will be next. He said he would be bouncing back and forth between the two. Administrator Reynolds said the town was named 2026 Trail Town USA by International Mountain Bike Association. He said there were only 28 towns that were named Trail Town USA. The criteria are: be assessable trails from the town, community investment, vibrant culture and a variety of surface tops. Administrator Reynolds said the fencing that has gone up around the new development across from VIX Park but the trails will still be accessible around the fencing. The developer will rebuild the trails once the development is finished. The town has worked with the developers to protect as much of the open space as possible. Administrator Reynolds said the town was awarded the Best Place Small Town Main Street Award. He said there are no boarded-up buildings downtown and there are things for people to do. The town has the ice-skating rink, gaming tables at Ritter Plaza and all the events downtown. Administrator Reynolds said he and Assistant Firth were in Glenwood Springs for the work session on Emergency Evacuation. There were questions about wildfire evacuations. There were discussions about how evacuations work and don't work.

Town Clerk – Clerk Andis reminded the council about the CML Conference at the end of June. If you would like to attend to please contact her. Clerk Andis said the water department will start reading all meters starting this month for summertime usage. The meters will be read from April – October. Clerk Andis said she has received letters of interest from the various commissioners for reappointments. She asked the council if they would like to interview for the reappointments. Council said the letters would be sufficient. Clerk Andis said she had handed out the council current assigned schedule for different commissions and committees. At the next council meeting there will need to be new appointments to the commissions and committees. Clerk Andis said a question had arisen regarding how the raw water was being calculated for a commercial account. Staff is doing research on the calculation.

Town Treasurer – not present

Town Planner – not present

Public Works Director – not present

Commission Reports

Planning & Zoning Commission –have not met

Historic Preservation Commission –Councilor Copeland said she was not able to attend the meeting.

Climate and Environment Commission – Councilor Leland said the commission agreed to purchase more disposable ware for the community center. He they have not gotten any grant applications therefore, they are going to leave the grants open. He said there is a commissioner on CEC who has a friend that is a accomplished mural artist who is will to give the town a quote for the mural.

Senior Program –Clerk Andis said the BOCC had approved the changed to the Bylaws. She said the Traveler had 60 one-way riders for the month of February, which is down slightly. There were 67 participants at the New Castle meal site which is also down slightly.

RFTA – have not met. Councilor Copeland said they will be meeting Thursday, April 9, 2026, but will not be able to attend.

AGNC – Councilor Hazelton said he was not able to attend but Assistant Firth did.

GCE - Councilor Leland said he was not able to attend.

EAB – have not met

POSTR – Administrator Reynolds said they will be meeting tomorrow at VIX Park at 4:00pm, to explore options for pickleball courts and possible reconfiguration of the pump track.

Council Comments

Councilor G. Riddile reminded council and staff about emails being subject to CORA requests.

Councilor Leland said there is some concern about fish endangerment due to low water in Elk Creek. He said Evergreen Zero scaping has changed their route in New Castle. They have been picking up buckets at homes, now they are picking up at a central location behind the New Castle Coffee Shop at the plaza.

Councilor Mariscal thanked Councilor Carey for all of her work with e-bikes. She thanked everyone who came to the mayor’s forum at CMC.

Councilor Carey said she last Saturday she did Coffee with a Councilor regarding water. She said the R2 construction has started and wanted to make sure there was a finalized traffic plan.

Councilor Hazelton asked if there would be a link on the town’s Facebook page about development. Councilor Carey suggested having a “Hot Topic” on the town’s website. Councilor Hazelton said starting the Downtown Group is a great idea but don’t want to get involved in a lot of projects. He said if there is concern about the fish, CPW should be contacted.

Mayor A. Riddile said thanked everyone who attended the meeting and stayed for the meeting. He said the IMTPR is important to have a representative from the town to be on the board as a voice for New Castle. He said in the next 10-15 years there will need to be a bridge replacement over I70.

Items for Future Council Agenda

There were no items for future council agenda.

Adjourn

MOTION: Mayor A. Riddile made a motion to adjourn.

The meeting adjourned at 9:57 p.m.

Respectfully submitted,



Mindy Andis

Town Clerk Mindy Andis, CMC

A. Riddile

Mayor A. Riddile

THESE PLANS ARE CONCEPTUAL IN NATURE. INDIVIDUAL BUILDING PLANS MAY VARY BUT WILL BE EVALUATED FOR COMPLIANCE WITH DESIGN STANDARDS CONTAINED WITHIN THE TOWN OF NEW CASTLE CODE OF ORDINANCES AT THE TIME OF SUBMITTING A BUILDING PERMIT APPLICATION.

APPROVAL OF THIS PLAN MAY CREATE A VESTED PROPERTY RIGHT PURSUANT TO ARTICLE #6 OF TITLE 24, C.R.S., AS AMENDED.

SITE PLAN NOTES

1. VEHICLE IMPACT BOLLARDS TO PROTECT ALL INSTALLED EV CHARGING STATIONS
2. THE LIGHTING SHALL NOT BE DIRECTED TOWARDS ANY ADJACENT RESIDENTIAL USES ON PUBLIC STREETS PER CHAPTER 17.76.110 OF NEW CASTLE MUNICIPAL CODE.
3. PARKING LOT LIGHTING SHOULD BE ON TIMERS TO REDUCE THE LIGHT DURATION AT NIGHT WHILE MAINTAINING SECURITY LIGHTING AS NEEDED.

ORIG AREA	OTR	MIXED USE	OVER. AREA
LOWER LEVEL	16,653.3	4,204.7	2,187.8
FIRST LEVEL	15,904.2	4,231.1	714.1
SECOND LEVEL	15,300.4	608.4	
BUILDING TOTALS	48,857.9	9,044.2	2,901.9
GRAND TOTAL	88,514.1		

Proposed Uses
 Any of the uses set out in subsection (A) are permitted outright provided the following requirements are complied with:
 All fabrication, sales, service, and repair operations are conducted within a building.
 Loading and unloading of materials shall be permitted.
 Establishment or in an approved loading zone.

A. Permitted Uses

1. Personal service establishments for the trade and sale of the following goods and materials:
 1. Appliances
 2. Art and art supplies
 3. Bakery and doughnut shop
 4. Beverages
 5. Books, magazines, newspapers
 6. Clothing
 7. Coffee shops
 8. Dry goods
 9. Farm and ranch supplies
 10. Furniture
 11. Garden supply and plants
 12. Groceries, general and specialty
 13. Hardware, general and specialty
 14. Office materials and supply
 15. Office furniture
 16. Office equipment
 17. Office supplies
 18. Office materials and supply
 19. Office furniture
 20. Fish, fishing retail and guide shop
 21. Bike shop
2. Barber, beauty shop
3. Bank
4. Bank
5. Barber, beauty shop
6. Indoor recreation
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LANDSCAPED AREA REQUIREMENTS

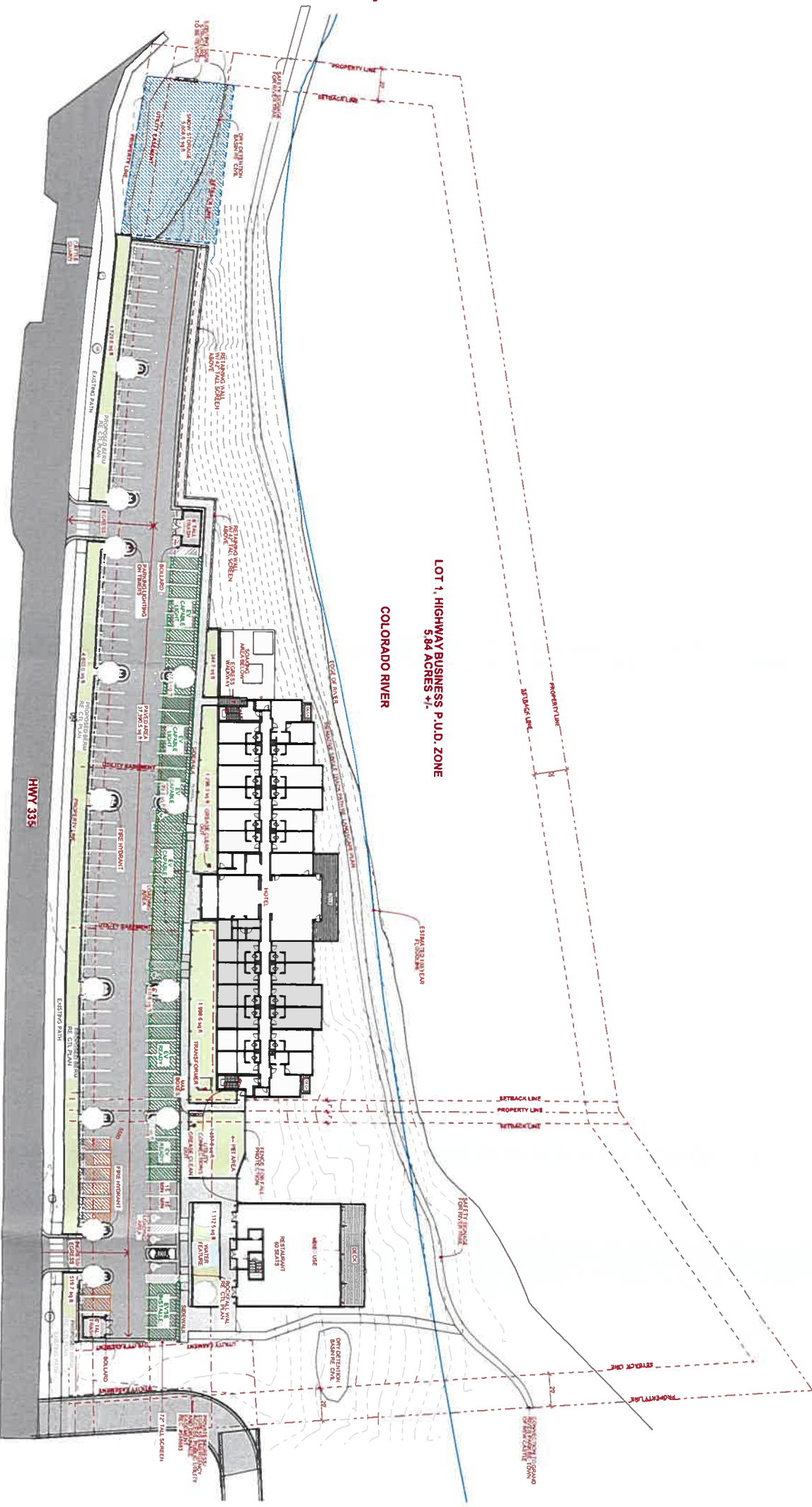
1% MINIMUM LANDSCAPING	AT LEAST TEN PERCENT OF THE TOTAL LAND AREA SHALL BE LANDSCAPED IN ACCORDANCE WITH A LANDSCAPING PLAN APPROVED BY THE TOWN COUNCIL
TOTAL LOT AREA	37,290.5 SF ± 10%
TOTAL REQUIRED LANDSCAPED AREA	3,729.05 SF
TOTAL PROPOSED LANDSCAPED AREA	13,830.1 SF
SNOW STORAGE	
A MINIMUM FUNCTIONAL AREA EQUALING FIFTEEN PERCENT (15%) OF THE PAVED AREA OF EACH LOT SHALL BE PROVIDED FOR SNOW STORAGE	
PROPOSED PAVED AREA	37,290.5 ± 15%
TOTAL REQUIRED SNOW STORAGE	5,668.8 SF
TOTAL PROPOSED SNOW STORAGE	5,668.8 SF

PARKING REQUIREMENTS

USE TYPE	REQUIREMENT	NUMBER OF SPACES
HOTEL	ROOM PLUS 1 SPACE PER EVERY 2 EMPLOYEES	73
RESTAURANT 60 SEATS	1 SPACE PER 3 SEATS	20
RESIDENTIAL	2 SPACES PER BEDROOM	8
TOTAL REQUIRED PARKING SPACES		101
TOTAL PROPOSED PARKING SPACES		109
HANDICAP	MIN 5 SPACES	5

EV REQUIREMENTS

COMMERCIAL	10% TOTAL SPACES	REQUIRED	PROVIDED
EV INSTALLED	3% OF TOTAL	3 (2.1)	3
EV CAPABLE	8% OF TOTAL	8 (11.05)	11
EV CAPABLE LIGHT	10% OF TOTAL	10 (13.2)	11
TOTAL SPACES			
EV INSTALLED	5% OF TOTAL	1 (0.6)	1
EV CAPABLE	15% OF TOTAL	1 (0.9)	1
EV CAPABLE LIGHT	30% OF TOTAL	2 (1.2)	2
TOTAL REQUIRED SPACES		4	4



RED
 1001 Granite Lane, Suite 103
 Colorado Springs, CO 81001

Exhibit A to Council Mii

4.7.2020

Lot 1
 Highway
 PUD

7051 County Rd
 335 New Castle
 Colorado 81647

- SITE LEGEND**
- EXISTING GRADE
 - PROPOSED GRADE
 - PROPERTY LINE
 - SETBACK LINE
 - EASEMENT
 - STREET
 - SIDEWALK
 - DRIVEWAY
 - WATER FEATURE
 - EV SPACES
 - LANDSCAPED AREA
 - RESERVED SPACES
 - WALL SCOPE
 - STREETCAMP
 - STREETS/ALLEYS

NOT FOR
 CONSTRUCTION
 REFERENCE
 SITE PLAN 1:30

A0.04

Site Plan 1