

**New Castle, Colorado
Historic Preservation Commission Meeting
Monday, January 19, 2026, 6:30 PM**

Call to Order

Commission Chair Mari Riddile called the meeting to order at 6:30 p.m.

Pledge of Allegiance

Roll Call

Present	Commissioner Ruth Fletcher Commissioner Richard Fletcher Chair Mari Riddile Commissioner Richard Parks
Absent	Commissioner Brandy Copeland Alternate Commissioner Tom Fuller

Also present at the meeting were Town Clerk Mindy Andis, and members of the public.

MOTION: Chair Riddile made a motion to excuse Commissioner Copeland's absence Commissioner Richard Fletcher seconded the motion, and it passed unanimously.

Meeting Notice

Town Clerk, Mindy Andis verified that her office gave notice of the meeting in accordance with Resolution TC 2026-1.

Conflicts of Interest

There were no conflicts of interest.

Citizen Comments on Items NOT on the Agenda

There were no citizen comments.

Agenda Changes

There were no agenda changes

Items for Consideration

**Discussion of Historical Preservation Commission at Founder's Day Celebration
February 7, 2026**

Chair Riddile explained this year's Founder's Day Celebration would be focusing on the cemetery. Commissioner Parks said this would be a good time to acknowledge the cemetery being historically designated and do the actual dedication in the spring. Chair Riddile and Commissioner Parks said they would be able to attend.

Consider Wording on Highland Cemetery's Historical Designation Plaque

Chair Riddile asked the commission to think about what they would like the wording on the plaque to be and will make a decision at their next meeting in February. Commissioner Parks said he would look at how it's done in other places in the state.

Consider Location of Highland Cemetery's Plaque

Commissioner Ruth Fletcher suggested the wooded entrance sign. Commissioner Parks said having the plaque placed on a stone and inlaying it in the Old Solider Circle. The commission will come back to a later meeting to make a final decision.

Consider Approval of October 20, 2025, Minutes.

MOTION: Chair Riddile made a motion to approve the minutes from October 20, 2025. Commissioner Parks seconded the motion, and it passed unanimously.

Commissioner Comments:

Commissioner Parks said he had reviewed the grant information Assistant Michelle Huster has sent out to the commission. He said there was a grant opportunity for Community Grants Aline Giving Program. This grant might be good for an actual sign with the cemetery map and possible for the stone for the plaque. The application is due on February 2, 2026, this grant we might have to let go since it's due before the commission meets again. There are micro grants that are non-competitive grants. He believes it is a letter of interest explaining how the money would be used. Commissioner Parks said he would be attending a webinar on January 28, 2026, for Mapping Story, Managing Places, Connecting Communities, GIS for Historic Preservation. Chair Riddile asked for an Agenda item to have Commissioner Parks give an update from the webinar.

Adjourn

MOTION: Mayor A. Riddile made a motion to adjourn.

The meeting adjourned at 6:45 p.m.

Respectfully submitted,

Mari Riddile

Mari Riddile, Chair

Mindy Andis

Town Clerk Mindy Andis, CMC

