

New Castle, Colorado
Historic Preservation Commission Meeting
Monday, April 8, 2024, 6:30 PM

Call to Order

Commission Chair Mari Riddile called the meeting to order at 6:30 p.m.

Pledge of Allegiance

Roll Call

Present	Chair Mari Riddile Commissioner Richard Parks Commissioner Ruth Fletcher Commissioner Richard Fletcher Commissioner Brandy Copeland Alternate Commissioner Tom Fuller
Absent	

Also present at the meeting was Deputy Town Clerk, Remi Bordelon and Professional Assistant to the Town Clerk, Michelle Huster.

Meeting Notice

Deputy Clerk Bordelon verified that her office gave notice of the meeting in accordance with Resolution TC 2024-1.

Conflicts of Interest

There were no conflicts of interest.

Citizen Comments on Items NOT on the Agenda

There were no citizen comments.

Agenda Changes

There were no agenda changes.

Items for Consideration

Staff Discussion of the Role of the Clerk

Deputy Clerk Bordelon introduced Michelle Huster, Professional Assistant to the Town Clerk as the newest member of the Clerk's office. Assistant Huster was training to take over the Historic Preservation Commission (HPC) Clerk's duties. Deputy Clerk Bordelon said the clerks could assist the commission with administrative work such as copying and ordering supplies. Deputy Clerk Bordelon explained that Professional Assistant Huster, was in training to take over those duties. Deputy Clerk Bordelon would attend some future meetings to assist with a smooth transition for Professional Assistant Huster as the new clerk for HPC.

Reminder of Noticing for 3 or more Commissioners

Deputy Clerk Bordelon reminded the commission when there are three or more HPC commissioners meeting it would be noticed to the public.

Consider Final Details for the HPC Open House

The Commission finalized the details for the HPC Open House on May 2, 2024, at 6:30 p.m. Deputy Clerk Bordelon confirmed Historic Planner Lindsey Flewelling from History Colorado could attend and would provide handouts. Commissioner Ruth Fletcher would provide refreshments. The commission would arrive at 6:00 p.m. to talk with Historic Planner Flewelling before the open house. The commission assigned duties for the open house to each other. Deputy Clerk Bordelon reminded the commission that Alternate Commissioner Fuller researched possible historic addresses that were not included in the 2023 Historic Survey of Main Street to invite to the open house. Chair Riddile mentioned Eats Bistro and New Castle Dental should be invited to speak about their historic designations.

MOTION: Chair Riddile made a motion to approve the final details for the open house. Commissioner Ruth Fletcher seconded the motion and it passed unanimously.

Commission Updates regarding Videography

Chair Riddile updated the commission about the videography project. The commission completed their first interview with Joe and Lorraine McNeal at Colorado Mountain College (CMC). Commissioner Richard Fletcher and Chair Riddile said CMC agreed to accomplish one videography project per semester with New Castle Residents. Chair Riddile suggested interviewing Steve Rippy or the Jolley family. Commissioner Parks provided an interview release form to get written permission from videography subjects when giving an oral interview.

Staff Report

Deputy Clerk Bordelon gave a list of upcoming events. The Town Council was holding a yearly work session with town attorneys on April 16, 2024, at 6:00 p.m. The Town Council would like HPC and the Planning and Zoning Commission to attend. Town Clerk, Mindy Andis would send out an official email invite to commissioners. Chair Riddile mentioned there was an HPC meeting scheduled for April 15, 2024, and a work session on April 16, 2024. Deputy Clerk Bordelon asked the commission if they wanted to cancel the April 15, 2024, meeting and the commission agreed. Deputy Clerk Bordelon stated reappointments would also take place on April 16, 2024. Commissioner Richard Fletcher and Chair Riddile were the only two commissioners to submit letters of interest.

Deputy Clerk Bordelon said that May was Historic Preservation Month, and the council was proposing a proclamation to honor Historic Preservation Month at the May 7, 2024 meeting. Chair Riddile, Commissioner Parks and Commissioner Richard Fletcher planned to attend.

Consider Approval of January 15, 2024, Minutes

MOTION: Chair Riddile made a motion to approve the minutes of January 15, 2024. Commissioner Ruth Fletcher seconded the motion and it passed unanimously.

Commissioner Comments

Commissioner Parks participated in a webinar called Colorado Heritage for All. He passed out some handouts from the webinar. Commissioner Parks said that History Colorado was recognizing the 150th anniversary of Colorado Statehood and putting together a program to include 150 historic places that were previously unrecognized throughout Colorado. Commissioner Parks stated that History Colorado would recognize communities of color,

women, LGBTQ, and other minorities that may have been overlooked despite their significance to the history of Colorado. Commissioner Parks said that History Colorado asked HPCs to look within their communities for minority owned business or properties that may have been overlooked. Commissioner Parks said Colorado Heritage for All would support and help identify communities. Commissioner Parks said they could potentially identify some of the historical minorities as they talk to people at the Open House. Commissioner Richard Fletcher suggested looking into the first-generation families that worked in the mines. Chair Riddile suggested Steve Rippey as a resource, and recommended he be invited to the Open house. Commissioner Parks said the information could be found on History Colorado's Website.

Adjourn

MOTION: Chair Riddile made a motion to adjourn. Commissioner Copeland seconded the motion and it passed unanimously.

The meeting adjourned at 7:16 p.m.

Respectfully submitted,


Michelle Huster, Professional Assistant



Mari Riddile, Chair