

**New Castle Town Council Regular Meeting  
Tuesday, July 15, 2025, 7:00 PM**

**Call to Order**

Mayor Art Riddile called the meeting to order at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call**

Councilor Carey  
Councilor Mariscal  
Councilor Hazelton  
Mayor A. Riddile  
Councilor Copeland  
Councilor Leland  
Councilor G Riddile

Absent            none

Also present at the meeting were Town Clerk Mindy Andis, Town Treasurer Viktoriya Ehlers, Administrator Dave Reynolds, Public Works Director John Wenzel, Admin. Asst. Rochelle Firth, Treasurer Asst. Charlienna Chancey, and members of the public.

**Meeting Notice**

Clerk Andis verified that her office gave notice of the meeting in accordance with Resolution TC 2025-1.

**Conflicts of Interest**

There were no citizen comments

**Agenda Changes**

Town Clerk Mindy Andis asked for item I to be removed from the agenda.

**Citizen Comments on Items not on the Agenda**

There were no citizen comments

**Consultant Reports**

Consultant Attorney – David McConaughy said he had attended the Colorado Municipal League Conference (CML) in Breckridge. He said he had attended the legislative update portion of the conference and there will need to be changes to the town’s municipal code.  
Consultant Engineer – not present

**Items for Consideration**

**Consider a Letter of Interest from Ryan Deyarmond for Appointment to Seat on Climate and Environment Commission**

Town Administrator Reynolds said Mr. Deyarmond has sincere interest to the CEC and has a lot of qualifications.  
Mr. Deyarmond introduced himself to the council and explained his background and qualifications.

Town Council Meeting  
Tuesday, July 15, 2025

**MOTION: Councilor Leland made a motion to appoint Ryan Deyarmond to the Climate and Environment Commission. Councilor Mariscal seconded the motion, and it passed unanimously.**

**Consider Resolution TC2025-16 A Resolution Appointing Directors for the River Park Metropolitan District**

Administrator Reynolds explained that back in April 2025, the town had gotten a request from River Park Metropolitan District's attorney stating the district is ready to be dissolved because it had accomplished the purpose of the district. The council approved the resolution to dissolve the district. However, there were some issues that had come up that needed the district board members to vote on in order to finish the work of the district. The board members' seats expired in May, and they have two people interested in continuing to serve but there is no board to vote them in. State law does allow the town council to appoint those two vacant seats. Marcus Nieslanik and Charles Earixson have volunteered to be reappointed. The district's attorney has requested the resolution to appoint two board members. The town's attorney has reviewed the resolution.

**MOTION: Councilor Hazelton made a motion to approve Resolution TC2025-16 A Resolution Appointing Directors for the River Park Metropolitan District. Councilor Carey seconded the motion, and it passed unanimously.**

**Consider Grants to Outside Agencies**

Administrative Assistant Rochelle Firth and Town Treasurer Assistant Charlienna Chancey presented the grants to outside agencies (**Exhibit A**).

Admin. Asst. Firth said for 2025, the Town Council has budgeted a total of \$16,000 to support community-focused organizations through two rounds of outgoing grants. This first cycle recommends funding allocations totaling \$8,500.

In evaluating the applications, staff considered how each request addresses community needs, impacts New Castle residents, and aligns with organizational missions. While all applicants provide meaningful services, funding is limited and must be strategically awarded to maximize benefit to our community. Full applications are available for review at Town Hall.

After some discussion the council approved the following grant requests:

**Advocate Safehouse Project**

**Mission:** To promote healthy relationships free from violence.

Advocate Safehouse programs assist individuals experiencing domestic or sexual violence in stabilizing within the community and progressing from survival to thriving. Of the 651 survivors served in 2024, 78 were New Castle residents. As the only program of its kind serving New Castle, their work is essential to the well-being of many in our community. The funds requested will go towards their general operating costs.

- **Grant Request:** \$1,500
- **Staff Recommendation:** ~~\$1,000~~ 1,250.00

### **Discretionary Funds – Town Hall**

Each year, Town Hall staff receive ad hoc requests from residents and local groups seeking modest donations for community-related causes. Past examples include support for the Coal Ridge Booster Club, the CRHS Yearbook, CR Golf Tournament, local talent shows benefiting senior scholarships, and individual community-focused projects. Many of these requests are time-sensitive, and by the time they could be presented at a Town Council meeting, the opportunity has already passed. By setting aside discretionary funds, staff can respond promptly and appropriately to these community needs without delay.

- **Staff Request:** ~~\$1,500~~ 2,000.00

### **FocusedKids (New)**

**Mission:** To support children’s brain development and strengthen adult-child relationships for lifelong success.

FocusedKids is implementing programs at both Elk Creek Elementary and Kathryn Senor Elementary for the 2025–2026 school year. The program addresses classroom behavioral challenges and supports teacher well-being with tools for self-regulation and stress reduction. Parent coaching nights will also be offered in both English and Spanish to ensure accessibility for all families in New Castle.

- **Grant Request:** \$3,000
- **Staff Recommendation:** ~~\$500~~ 2,000.00

### **Great Expectations**

**Mission:** To strengthen and empower families, foster optimal child development, and prevent child abuse and neglect.

Great Expectations provides free services to new or expecting parents through trained home visitors. The funding will support their Healthy Families America home visitation program, a nationally recognized model for early intervention and child abuse prevention.

- **Grant Request:** \$2,000
- **Staff Recommendation:** ~~\$750~~ 500.00

### **Journey Home Animal Care Center**

**Mission:** To provide shelter and care for homeless animals, encourage responsible pet care, and serve as a community resource for animal welfare.

Journey Home is seeking support to cover the cost of vaccinations for at least 120 animals in their care.

- **Grant Request:** \$2,500
- **Staff Recommendation:** \$750

### **Lift-Up**

**Mission:** To provide essential humanitarian assistance in the communities they serve.

Lift-Up is requesting funds to purchase and distribute food through the New Castle food pantry and their local drive-thru distribution site.

- **Grant Request:** \$5,000
- **Staff Recommendation:** ~~\$2,500~~ 4,000.00

### **New Hope Church (New)**

**Mission:** To serve the community spiritually and civically through outreach, connection, and resource sharing.

New Hope Church is seeking funds to upgrade its audio, video, and stage systems, which will improve the delivery of services and expand its ability to host community events. Noteworthy public events hosted by the church include Symphony in the Valley, the Rife PD Murder Mystery Dinner Fundraiser, and the Annual Energy Symposium.

With this upgrade, the church aims to make its stage more accessible to other organizations in need of a venue capable of supporting high-quality, production-level events.

- **Grant Request:** \$4,000
- **Staff Recommendation:** \$500

### **R.I.D.E. (Riding Institute for Disabled Equestrians)**

**Mission:** To provide equine-assisted activities through therapeutic programs for developmentally and physically disabled children and adults, and to offer equine-facilitated mental health activities.

The organization requested funding to replace unsafe peacock breakaway stirrups, which help reduce injury risk in the event of a fall. However, R.I.D.E. did not submit the required

follow-up report from previous funding nor did they fulfill their presentation requirement to Town Council in 2024, despite multiple reminders.

- **Grant Request:** \$2,000
- **Staff Recommendation:** Nothing at this time

### **River Bridge Regional Center (RBRC)**

**Mission:** To provide collaborative services to child abuse victims, their families, and the community in a supportive, child-centered environment.

RBRC is requesting general operating support. In 2024, ten children from New Castle were referred to the center, which provides critical forensic and therapeutic services in a compassionate environment.

- **Grant Request:** \$2,000
- **Staff Recommendation:** ~~\$1,000~~ 1,500.00

**MOTION: Councilor Leland made a motion to approve Grants to Outside Agencies with changes. Councilor Mariscal seconded the motion, and it passed unanimously.**

Adjourn the Town Council, Reconvene Local Liquor Licensing Authority

**MOTION: Councilor Hazelton made a motion to recess the Town Council Meeting and Convene the Local Liquor Licensing Authority. Mayor A. Riddile seconded the motion, and it passed unanimously.**

### **Consider Temporary Liquor License Expansion for Colorado Drifters/Down Valley Brewing**

Administrator Reynolds said as part of this year's Rides and Reggae Event, the Friday evening music will be held at Drifters. To comfortably accommodate the band and event attendees, event organizers and Drifters owner Brad Williams have approached town staff seeking use of a portion of the Kamm Lot for use as a temporary expansion of their business and thereby their liquor license service area. Town staff members have discussed this and have shared the following recommendations:

- The expanded liquor service area shall be clearly marked by fencing or some other type of suitable barrier (**Exhibit B**).
- The expanded liquor area cannot extend onto U-Haul's leased area, as doing so creates a need for a Special Events Liquor License.
- Kamm Ave needs to be closed off in a way that assures safety from Main Street and leaves South Alley open for access to the Wastewater Treatment Plant.

- Consideration should be given to event security.
- Event organizers should consider how to best manage noise concerns.
- Extra Porta Potties may be allowed in the Kamm Lot.
- Organizers shall provide a map / plan detailing the expanded liquor license service area.
- Organizers shall provide the hours of operation in the expanded liquor license service area.

Tyler McAnelly organizer for Rides and Reggae said the requests from the town is very workable.

Mayor A. Riddile asked what the serving time would be. Mr. McAnelly said the music will be done at 9:30pm. and last call would be 15 minutes before the end of the music.

Councilor Leland asked if there is a requirement for a formal liquor license. Clerk Andis said no, because it's expanding an existing license premise for a short period of time.

Councilor Hazelton asked about the setup and teardown for Kamm Avenue: what time would the barriers go up and come down? Mr. McAnelly said the New Castle Trails would be responsible for the barriers and can be done at any time the town prefers.

Councilor Hazelton suggested moving the barrier on the South Alley one more block to the east to allow for public works vehicles to have access to the wastewater plant without needing to find owners of vehicles that need to be moved. Also, blocking the alley would stop people from parking by the railroad tracks.

Administrator Reynolds asked Mr. McAnelly if he was willing to block a portion of South Alley. Mr. McAnelly said yes.

**MOTION: Mayor A. Riddile made a motion to approve Temporary Liquor License Expansion for Colorado Drifters/Down Valley Brewing for Rides and Reggae on August 1, 2025, Councilor Hazelton seconded the motion, and it passed unanimously.**

Adjourn the Local Liquor Licensing Authority, Reconvene the Town Council Meeting

**MOTION: Councilor Hazelton made a motion to recess the Local Liquor Licensing Authority and Convene the Town Council Meeting. Councilor Carey seconded the motion, and it passed unanimously.**

### **Review of Colorado Drifters Conditional Use Permit (CUP)**

Administrator Reynolds said the first year of the CUP for Colorado Drifters is up for review per their Conditional Use Agreement. Administrator Reynolds said condition #14 of the Conditional Use Certificate reads as follows:

*One year after the effective date of approval, Applicant shall meet with Town Council to review the operations and impacts of the second food truck and compliance with all conditions of approval.*

The council may recall that during the CUP approval process in 2024 there was debate about whether to grant a permit for one food truck or for two food trucks. To compromise, the council landed on the idea of allowing two food trucks during the first year of operations but required the applicant to return in one year for a review of the operations and impacts of the second food truck and compliance with all conditions of approval. Administrator Reynolds said there has been some work done at Drifters and is looking good. The town did seek to have the backyard cleaned up and that has also been done. The council worked with the business on deferred tap fee payments. Administrator Reynolds said tonight the council is to consider Condition 14 of allowing for a second food truck.

Mr. Brad Williams owner of Drifters, said the idea was to have a second rotator food truck. There would be one permanent and one rotating food truck. Haley Williams co-owner of Drifters, said they have had a few second food trucks within the year.

Councilor Hazelton said the current food truck looks permanent since the front end is on blocks, there is an air conditioning unit outside that goes to the back of the food truck. There is a gray water tank that is installed. Administrator Reynolds said when the council first considered the CUP there was discussion about how self-sufficient the food truck would be. At the time it was represented to the council that the food trucks would all be self-contained. The Council did approve as a condition that if there was any axillary outside equipment that it needed to be screened. The business owner has recently screened part of it. Administrator Reynolds said the food truck does look permanent. The gray water tank has a bush growing around it, the swamp cooler is screened with duct work that goes to the front window of the food truck and the food truck is up on blocks. Councilor Carey asked if the air conditioning being permanent or taken down come fall. Marc Dematteo owner of Burning Mountain BBQ Food Truck said it is seasonal.

Councilor Carey asked what the function of the gray water tank was. Mr. Dematteo said it is the wastewater and it gets pumped out.

Councilor Carey asked for the reason why the food truck is on blocks. Mr. Dematteo said it was to level the truck to make it easier to cook and for refrigeration and drainage.

Councilor Hazelton said he did note at Burning Mountain Festival 2024 there was a second food truck. However, there were also people selling items such as T-shirts. Administrator Reynolds said per the CUP any outside vendors are prohibited.

Councilor G. Riddile said he has not heard that there has been a negative impact on the local restaurants.

Mayor A. Riddile said at this time there are no further actions to be taken.

### **Discussion of Bike Park at VIX Park**

Administrator Reynolds gave an update on the bike park and VIX Park. He said over the past several years VIX Bike Park has been built, expanded, and maintained by the New Castle Trails Group. With changes within the New Castle Trails Group, and a need to make safety and maintenance improvements in the bike park, town staff have been meeting with New Castle Trails, and more recently RFMBA to discuss the future of the park. Public Works Director John Wenzel said the most important part is how the working relationship is between the town, New Castle Trails and RFMBA moving forward. At one point there was a lack of communication and that became a problem. One of the problems is safety and making sure it meets the minimum safety requirement. Another issue is planning and how in the future the expansion will impact the competing needs of the other parks in town. The staff is looking forward to working with New Castle Trails and RFMBA.

Mike Pritchard Executive Director of RFMBA reviewed his presentation with the council **(Exhibit C)**.

Mayor A. Riddile asked how large the volunteer group does RFMBA have. Mr. Pritchard said bike park building and maintaining is a specialized type of work. Normally someone with specific work knowledge and skill may see a problem and do an afternoon worth of work. The type of maintenance doesn't require a large group of people to work on the park. However, if a fence needs to be put up that would require a large group of volunteers to help dig the post holes and such.

Councilor Hazelton asked about the shade structure in the middle of the park. Is there an ADA accessibility issue getting to the shade structure because now it is not accessible to everyone. Mr. Pritchard said it might be able to be relocated and is something for them to look into. Director Wenzel agreed that the structure might be relocated.

Councilor Leland said he is pleased to know that communication between New Castle Trails, RFMBA and the town improved. It is important that the communications stay open in case the RFMBA decides to leave and it is now left to the town to take care of, and also that everybody is on the same page and have an understanding of what the expectations are.

### **Consider Revised Proclamation Policy**

Administrator Reynolds reviewed the revised proclamation policy with the council.

**(Exhibit D)**

Councilor G. Riddile asked for clarification on the council consensus. Mayor A. Riddile said the majority vote.

**MOTION: Mayor A. Riddile made a motion to approve and accept the Proclamation Policy. Councilor Mariscal seconded the motion, and it passed unanimously.**

## **Review Best Parliamentary Procedure**

Administrator Reynolds reviewed briefly the basic parliamentary procedures as discussed in the Council Candidate Orientation Manual.

As described in the Council Orientation Manual, **Basic Parliamentary Practices** are as follows:

The object of parliamentary rules of order is to facilitate the smooth functioning of meetings. For the most part, Council meetings tend to be informal, with no need to refer to Robert's Rules of Order. However, these are recognized customs in Council meetings:

- The Mayor is referred to by his or her title, "Mr./Madam Mayor."
- No Council Member should speak until recognized by the Mayor.
- The maker of a motion has the right to speak first in debate. No member should speak a second time in debate until all other members have had a chance to speak once.
- Speakers should always yield the floor to the Mayor.

### **These are the steps for presenting a motion:**

- A Council Member addresses the Mayor: "Mr. Mayor?"
- The Mayor recognizes the Member: "Councilor Smith."
- The Member proposes a motion: "I move that . . . ."
- Another member seconds the motion: "Second" or "I second the motion." This only shows that the member agrees that the motion should be debated, not necessarily that s/he favors it.
- The Mayor states the motion and opens debate: "It has been moved and seconded that . . . . Is there any discussion/debate?"
- Council debates the motion.
- The Mayor calls for a vote on the motion. The Town Charter requires votes by "yes" or "no" (not "yea," "aye," or "nay"). Roll call votes are taken on ordinances; votes on other matters may be by voice vote only. Every Council Member, when present, must vote upon ordinances and resolutions, except when s/he has a conflict of interest.
- The Mayor announces the results of the vote.

After reviewing New Castle's procedures and reading about variations in standard practices, it may be helpful to consider adding one of the following:

- After a motion is introduced and seconded, the Mayor calls on each Council Member in a set order (e.g., clockwise from the Mayor's left) to offer comments or questions. Members may speak or say "pass." After the first round, additional rounds can occur as needed.
- The mayor invites each Council Member, in turn, to comment or ask questions before a vote is called.

**After opening debate, the mayor shall invite each Council Member by name to speak or pass, ensuring every member has the opportunity to comment before proceeding to a vote.**

Mayor A. Riddile gave a little history of the performance of the council. He said when he became the mayor he relaxed the formality of the council. He said he would like to continue on as he has been doing and ask the council to raise their hand and wait until the mayor calls on them.

Mayor A. Riddile suggested the town attorney review the Parliamentary Procedures at the same time he does the council orientation meeting with the newly elected council. Councilor Hazelton said he does believe there is a need to go around the dais to make sure everyone has a chance to make a comment. However, it should be left up to the mayor.

~~**Executive Session for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under CRS Section 24-6-402(4)(b) and for discussion of a personnel matter under CRS Section 24-6-402(4)(f) and not involving any specific employees who have requested discussion of the matter in open session, any member of this body or any elected official, the appointment of any person to fill an office of this body or of an elected official, or personnel policies that do not require the discussion of matters personal to particular employees, specifically regarding the Chief of Police**~~

### **Consent Agenda**

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

June 17, 2025 minutes

June Bills \$681,153.99

**MOTION: Mayor A. Riddile made a motion to approve the Consent Agenda. Councilor Hazelton seconded the motion, and it passed unanimously.**

### **Staff Reports**

**Town Administrator** –Administrator Reynolds said the Town of New Castle is the best

representative with the Wildfire Collaborative. The town is at all the meetings and the field trips and visiting the sites. The collaborative has received the first grant money, and the money should be enough to carry the organization through to the end of year.

Administrator Reynolds said the council retreat is scheduled for September 27, 2025, if that works for the council. Administrator Reynolds said he would be out of town starting Wednesday, July 18, 2025, in the afternoon and will be back either the following Thursday or Friday. Administrator Reynolds gave an update on the resident who lost her home due to fire last fall. He said that he and Planner Smith had looked at the home and believe the back part of the home could be renovated. Administrator Reynolds said the police department interviewed two candidates to replace Officer O'Neill. Officer O'Neill will be moving out of state. There was a job offer made and the new officer will start Friday, July, 25, 2025. He said currently the police department does have one part time officer that would be willing to step back. If the police department hired the second officer, it would put the department over budget for the year. Councilor G. Riddile suggested offering a job to the second applicant. Administrator Reynolds said Dirty Hog Dash was a hit and had a great turn out. Administrator Reynolds said the police department did the first Junior Policy Academy and it was also a great four-day event. Administrator Reynolds said he has been approached with a request for a rock climbing route on Mount Medearis. The request will be going to POSTR for their review.

**Town Clerk** – Clerk Andis said Admin. Asst Michelle Huster and Deputy Town Clerk Samantha Sorensen are at clerks' institute this week. Clerk Andis reminded council about the free Rides and Reggae tickets for town staff. Clerk Andis said the CML newsletter will be going digital this month.

**Town Treasurer** – Treasurer Viktoryia Ehlers said she is waiting on the results from the audit. Treasurer Ehlers said she had gone to the CML Conference last week and will be attending the CGFOA Conference next week in Glenwood Springs. Treasurer Ehlers said she is continuing to train Asst. Chancey.

**Town Planner** – no present

**Public Works Director** – not present

### **Commission Reports**

**Planning & Zoning Commission** – have not met

**Historic Preservation Commission** – Clerk Andis said the Down Valley Brewery/Drifter 589 W. Main Street was designated on June 23, 2025. Per our code one of the requirements is to notify the town council of any designations.

**Climate and Environment Commission** – Councilor Leland said the meeting was cancelled. The Business Grant application for the bag fee is now available.

**Senior Program** – nothing new to report

**RFTA** – Mayor A. Riddile said the survey results from Glenwood to Rifle for ridership is up and 41% of the riders are from Rifle. However, Rifle and Silt are not members of RFTA. There were a lot of complaints from Rifle riders stating not enough service or enough frequency. Mayor A. Riddile said he has tried to get Silt & Rifle to become members of

RFTA. The rest of the survey gave RFTA great review and compliments.

**AGNC** – have not met

**GCE** – have not met

**EAB** – have not met

**POSTR** – Administrator Reynolds said they did meet with the organizers of Rides and Reggae. The next meeting will be discussing the climbing route.

### **Council Comments**

Councilor Mariscal thanked the councilors for attending the various committees. She said there will be a pastor's meeting Thursday, July 17, 2025. She said staff need to look into getting a certified interpreter for court. The current court interpreter is a town staff, and she is not certified.

Councilor Leland said New Castle Colorado made it into the NewCastle of the Worlds Newsletter regarding Sharon Morris, Chair of CEC will be attending the NewCastle of Worlds Convention. He would like to be removed from Knowbe4. Councilor Leland asked for an update on the roundabout landscaping. Administrator Reynolds said the town found out the town needed to pull a right-of-way permit for the landscaping. The town is working with CDOT for the permitting.

Councilor Carey said she was going to ZOOM into the GCE meeting and will try to start attending those meetings. She attended the CML Conference, and the legislative update was a lot. The big take away was "do not anticipate state funding availability direct or grant funding" for next year. She said the town should look at updating the WUI Code from what the town implemented since there are new requirements.

Councilor Hazelton said the town needs to keep an eye on food trucks and asked how it is being done. He asked about the food truck that is parked in the parking lot the town is leasing next to Hacienda San Miguel. Administrator Reynolds said he has asked the police department to investigate it and have it removed. Councilor Hazelton said there is a vehicle at the corner of 7<sup>th</sup> street that needs to be tagged because it has not moved for at least a month.

Mayor A. Riddile thanked staff for a great Dirty Hog Dash event. The Junior Police Academy will have a graduation ceremony on Friday, July 18, 2025. The program was taken care of by a grant the town had received to put on the academy.

### **Items for Future Council Agenda**

Councilor Copeland said would like to discuss either an HR consultant or HR attorney. Councilor Carey said she would like to discuss creating a food truck policy.

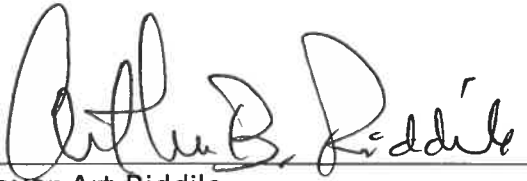
**Adjourn**

**MOTION: Mayor A. Riddile made a motion to adjourn. Councilor Carey seconded the motion and it passed unanimously.**

The meeting adjourned at 9:23p.m.

Respectfully submitted,



  
\_\_\_\_\_  
Mayor Art Riddile

  
\_\_\_\_\_  
Town Clerk Mindy Andis, CMC

2025 Outgoing Grants  
Round 1  
Remaining Balance: \$15,000

Organization	Amount Granted in 2024	Amount Requested Round 1 2025	Amount recommended by Staff	Amount Awarded	Follow-Up Report: Due	Thank You!	Request Council Update Complete?
Advocate Safehouse	\$2,000.00	\$1,500.00	\$ 1,000.00	\$1,250.00			
Discretionary Funds for Town Hall	\$0.00	\$2,000.00	\$ 1,500.00	\$2,000.00			
FocusedKids	\$0.00	\$3,000.00	\$ 500.00	\$2,000.00			
Great Expectations	\$500.00	\$2,000.00	\$ 750.00	\$500.00			
Journey Home Animal Care	\$2,000.00	\$2,500.00	\$ 750.00	\$750.00			
Lift-Up	\$5,000.00	\$5,000.00	\$ 2,500.00	\$4,000.00			
New Hope Church	\$0.00	\$4,000.00	\$ 500.00	\$500.00			
R.I.D.E. - Declined Funding	\$0.00	\$2,000.00	\$ -				
River Bridge	\$2,000.00	\$2,000.00	\$ 1,000.00	\$1,500.00			
<b>Total</b>		<b>\$24,000.00</b>		<b>\$8,500.00</b>			

2025 Outgoing Grants  
Round 2  
Remaining Balance: \$2,500

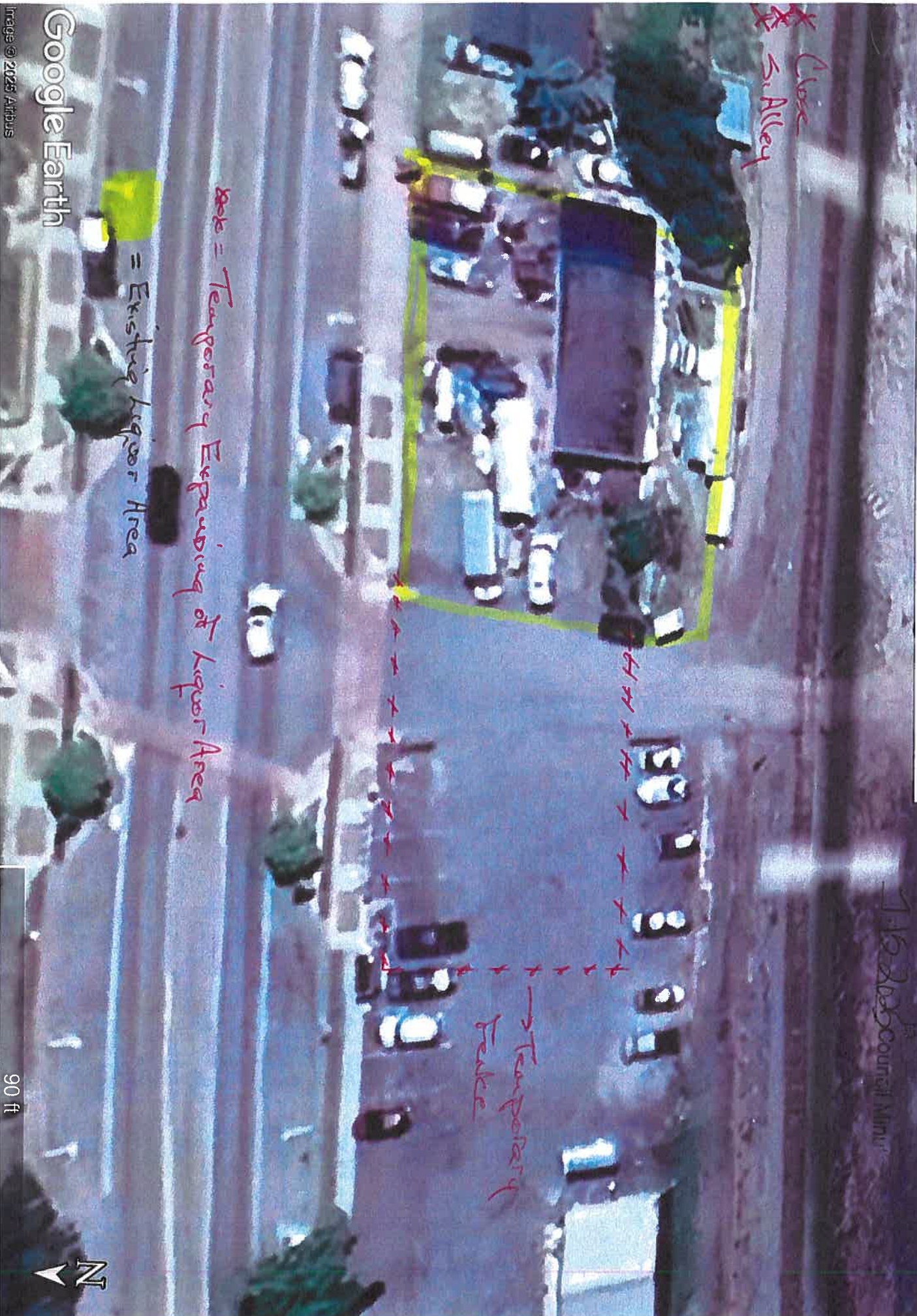
Organization	Amount Requested Round 2	Amount recommended by Staff	Amount Awarded	Follow-Up Report:	Thank You!	Notes/Funding:
Access AfterSchool						
Alpine Legal Services						
Highwater Farms						
High Country Volunteers						
Literacy Outreach						
Western Slope Veterans						
<b>Total</b>		<b>\$0.00</b>				

# Drifter's Temporary Expanded Liquor License Area

Rides and Reggae Event - August 1, 2025

EXHIBIT B  
1162000 Council Minutes

Legend



Close  
S. Alley

Note = Temporary Expanding of Liquor Area

= Existing liquor Area

Temporary Fence

Google Earth

Image © 2025 Airbus

90 ft





# VIX Bike Park

Future Improvements Proposal

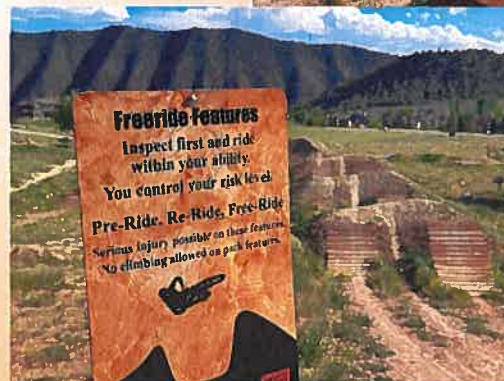
## VIX Ranch Bike Park - existing conditions

1. Progressive Wood Drop Features
2. Progressive Wood Jump Features
3. Roller Tabletop Jumps
4. Lilypad Jump Features
5. Pumptrack
6. Return Trails
7. VIX Perimeter Trail



# VIX Ranch Bike Park - existing conditions

## Existing Signage



## VIX Ranch Bike Park - existing conditions

**Town Approvals:** Compared to past volunteer & professional efforts to build, maintain, and improve the bike park, NCT seeks to have Town input and approval on all proposed changes.

Delivery of 'free' dirt piles over recent weeks was not coordinated or approved as intended. NCT will coordinate removal of unused dirt at no cost to Town of New Castle.

If improvements are approved by the Town, a portion of the dirt may be used in the coming weeks.

## VIX Ranch Bike Park - future improvements

1. Focus on Signage
2. Focus on Long Term Attractiveness
3. Focus on Safety - near term feature improvements
4. Future Maintenance & Evolution

# VIX Ranch Bike Park - future improvements

## Focus on Signage:

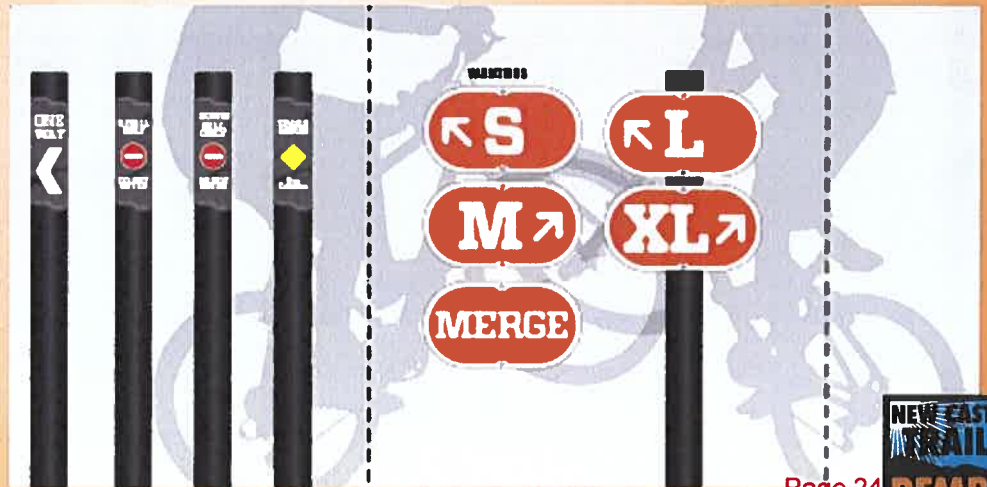
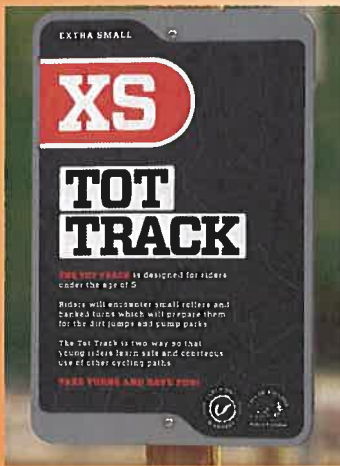
1. Add to Kiosk: overview map & bike park rules / instructional use. Use new fencing to corral park users to see overview signage.



# VIX Ranch Bike Park - future improvements

## Focus on Signage:

2. Add feature size and directional use signage (eliminate most two-way traffic).



## VIX Ranch Bike Park - future improvements

### Focus on Long Term Attractiveness:

1. Begin to address invasive growth with best practices (weeding, spraying).
2. Introduce natural grass seed mix.
3. Explore potential for future sprinkler system use.
4. Explore usage of soil additives (to reduce weeds / maintenance) on features.
5. Stain wood features for longer life.
6. Remove unfinished wood timber drop feature located near parking.
7. Install fence along parking area (to reduce walking through the bike park area), and consider additional fencing to corral all users towards Kiosk entry signage.

## VIX Ranch Bike Park - future improvements

1. Progressive Wood Drop Features
2. Progressive Wood Jump Features
3. Roller Tabletop Jumps
4. Lilypad Jump Features
5. Pumptrack
6. Return Trails
7. VIX Perimeter Trail



## VIX Ranch Bike Park - future improvements

### Focus on Safety - near term feature improvements:

1. Replace warped lumber at wood features. Mow back vegetation growth. Reset one feature to horizontal (that is tilting slightly).



## VIX Ranch Bike Park - future improvements

### Focus on Safety - near term feature improvements:

2. Re-Shape the Progressive wood jumps to be closed table tops vs. partial gap jumps.



## VIX Ranch Bike Park - future improvements

### Focus on Safety - near term feature improvements:

3. Create a Small rollable dirt line to the left of the Medium and Large wood jump lines. Close the middle M/L rollable dirt line.



## VIX Ranch Bike Park - future improvements

### Focus on Safety - near term feature improvements:

4. Reset XL Lilypad feature's entry jump to be fully horizontal, and close landing gap with additional dirt (retain the features XL progressive challenge for riders). Build a dirt landing zone for the Large lilypad feature.



## VIX Ranch Bike Park - future improvements

### Focus on Safety - near term feature improvements:

5. Build directional return berms at end of the L & XL lilypad jump features, to guide riders back on the return pump line back to the start.



## VIX Ranch Bike Park - future improvements

### Focus on Safety - near term feature improvements:

6. Reshape large mound to left of Drop Line tabletop roller jumps, to preclude two-way travel on return trail. This mound was envisioned as a jump for a mulch pit landing, but it can be reshaped to work as a tabletop jump instead.



## VIX Ranch Bike Park - future improvements

### Focus on Safety - near term feature improvements:

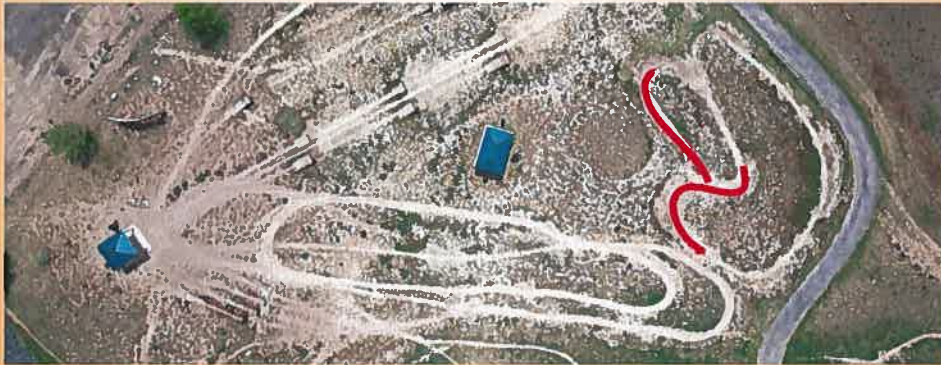
7. Build two new climbing turns for the Return trail, to avoid two-way travel on the drop in for the progressive wood jump lines (and close off a small connector trail).



## VIX Ranch Bike Park - future improvements

### Focus on Safety - near term feature improvements:

8. Remove wood feature at pump track, as it is getting closer to end of life. Replace with new dirt pump line. Improve flow of southern pump track berms. Refresh pump track rollers that have softened over recent years.



## VIX Ranch Bike Park - future improvements

### Focus on Safety - near term feature improvements:

9. Refresh Landing zone dirt for S,M,L,XL wood Drop features. Refresh and reshape alternate XS/S berm route to the south.



# VIX Ranch Bike Park - future improvements

## Future Maintenance, Improvements, & Evolution:

1. Combine Town's directions & approvals with local volunteer efforts and professional expertise. Utilize New Castle Trails' available funding on items 2 - 4 below.
2. Implement signage improvements as soon as possible.
3. Begin worked focused on long term attractiveness.
4. Implement near term improvements focused on safety & quality of experience.
5. Consider major improvements over coming years to meet best practice standards for this type of bike park. (Pump Track evolution, XS tot track offering, paved pump track as an option, etc.)

# Town of New Castle

## Policy on Town Council Proclamations

### Purpose

This policy outlines the criteria and process for the consideration and issuance of official proclamations by the Town Council. Proclamations are ceremonial recognitions of events, individuals, or issues that have community-wide significance.

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### Who May Submit a Proclamation Request

Proclamation requests may be submitted by:

- Community organizations or civic groups
  - The Mayor
  - Members of the Town Council
  - Individual community members
  - Regional, state, or national organizations with a connection to the local community
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### Acceptable Reasons for a Proclamation

Proclamations may be considered if they:

- Recognize a local event or activity
  - Honor a person, group, or organization that has had a meaningful impact on the Town
  - Bring attention to an issue or opportunity of interest or benefit to the overall community
  - Declare a local policy stance on a non-political and non-controversial topic
  - Acknowledge regional, statewide, or nationally recognized events or activities that have local relevance
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### Proclamation Request Submission Requirements

All proclamation requests must include the following:

- Contact name
- Mailing address
- Phone number

- Email address
  - Proclamation title
  - Name of individual who will present or receive the proclamation
  - All relevant background information, important points, and significance of the proclamation
- 

## **Review and Approval Process**

### **1. Submission and Review**

Requests must be formally submitted to the Town Clerk. The Town Clerk will present all proposals to the Town Council at the next available Town Council meeting. Council members may provide feedback or raise concerns during the Council comment period.

### **2. Determining Consensus**

If there is a clear consensus from the Council, the proclamation will be placed on the agenda for formal recognition at the next regular Council meeting. If no consensus is reached, the proclamation will not move forward.

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## **Proclamation Timeline**

- Proclamation requests must be submitted at least one (1) month prior to the proposed proclamation date.
  - Every effort will be made to ensure proclamations are issued just before or at the beginning of the time period being recognized.
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## **Additional Notes**

- All proclamations are ceremonial in nature and do not carry the force of law.
  - The Town Council reserves the right to decline any proclamation request for any reason, consistent with this policy.
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# Town of New Castle

## Proclamation Request Form

Thank you for your interest in submitting a proclamation request to the Town of New Castle. Please complete the form below. Incomplete submissions may not be considered. All proclamations must align with Town policy and may not be considered if political, religious, or controversial in nature.

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### Contact Information

**Contact Name:**

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**Mailing Address:**

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**Phone Number:**

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**Email Address:**

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### Proclamation Details

**Proclamation Title:**

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**Name of Individual Who Will Present or Receive the Proclamation:**

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**Proclamation Background and Significance:**

Please include relevant background information, important points, and the significance of the proclamation.

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**Submission Instructions:**

Please return the completed form to the Town Clerk's Office by mail or email. Proclamations must be submitted at least one month prior to the requested date of recognition.

Submit your completed for to:

Mindy Andis

Email: [mandis@newcastlecolorado.org](mailto:mandis@newcastlecolorado.org)