

# City of Newberry Board of Adjustment

June 22, 2020  
7:00 PM

25440 West Newberry Road  
Newberry, Florida 32669

## MINUTES

### CALL TO ORDER

Mayor Marlowe called the virtual meeting to order at 9:04 p.m.

### APPROVAL OF AGENDA

Mayor Marlowe asked for approval of the agenda.

Motion made by Commissioner Marden to approve the agenda.

Seconded by Chair Coleman.

Voting Yea: Commissioner Marden, Chair Coleman, Commissioner Norfleet, Commissioner McKinley, and Commissioner Farnsworth

**MOTION PASSED 5-0**

### QUORUM CHECK

Mayor

Jordan Marlowe

Commissioners

Ricky Coleman, Chair  
Rocky McKinley  
Monty Farnsworth  
Tim Marden  
Paul Norfleet

City Attorney

Scott Walker

City Attorney

Rich Maltby

City Clerk

Judy Rice

City Manager

Mike New

Staff:

Director of Finance and Administration  
Director of Planning and Economic Development  
Principal Planner

Dallas Lee  
Bryan Thomas  
Wendy Kinser-Maxwell

### APPROVAL OF MINUTES

1. June 8, 2020, Board of Adjustment Meeting Minutes

Mayor Marlowe asked for approval of the minutes.

**Motion made by Commissioner McKinley to approve the minutes.**

**Seconded by Commissioner Marden.**

**Voting Yea: Commissioner Marden, Chair Coleman, Commissioner Norfleet, Commissioner McKinley, and Commissioner Farnsworth**

**MOTION PASSED 5-0**

## **NEW BUSINESS**

- 2. Quasi-Judicial Public Hearing: Resolution 2020-28/Application SDP 20-05, a request by DRMP, Inc., Agent, for ER 1417 Properties, LLC, Owner, for Site and Development Plan Approval of 7,900 Sq. Ft. gross floor area of new construction (Alpha-Omega Training and Compliance) with associated site development including parking and utilities, on 2.0 acres located in the Newberry Commercial Park, Lots 14 and 17.**

Mayor Marlowe explained the Quasi-Judicial process.

Attorney Maltby read the Resolution 2020-28 by title only.

Clerk Rice swore in Principal Planner Kinser-Maxwell and Mr. Josh Highlander, agent for applicant.

Mayor Marlowe asked for ex parte communication.

**Nay: Commissioner Marden, Chair Coleman, Commissioner Norfleet, Commissioner McKinley, and Commissioner Farnsworth**

## **PUBLIC HEARING OPEN**

Principal Planner Kinser-Maxwell provided the staff overview and report in a PowerPoint.

Mr. Highlander spoke in favor and offered to answer any questions the Commissioners may have.

Principal Planner Kinser-Maxwell presented the staff recommendation to adopt Resolution 2020-08.

No third part intervenor.

No cross examination.

No public comment.

## **PUBLIC HEARING CLOSED**

Attorney Maltby reminded the Commission of applicable law and factual findings.

Motion made by Chair Coleman to adopt Resolution  
2020-08.

Seconded by Commissioner Marden.



Voting Yea: Commissioner Marden, Chair Coleman,  
Commissioner Norfleet, Commissioner McKinley,  
and Commissioner Farnsworth.

MOTION PASSED 5-0

#### MEETING ADJOURNMENT

Meeting adjourned at 9:23 p.m.

Signed as approved this 13<sup>th</sup> day of July 2020.

  
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Jordan Marlowe, Mayor  
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Judy S. Rice, City Clerk