



# Board of Adjustment Minutes

December 11, 2023  
7:05 PM

25440 West Newberry Road,  
Newberry, FL 32669

## QUORUM CHECK

Mayor

Jordan Marlowe

Commissioners

Mark Clark

Rick Coleman

Monty Farnsworth

Tim Marden

Tony Mazon

City Manager

Mike New

City Clerk

Judy Rice

City Attorney

Scott Walker

Staff:

Director of Planning & Economic Development

Bryan Thomas

Senior Planner

Uma Sarmistha

Executive Assistant

Randa Paul

## CALL TO ORDER

Mayor Marlowe called the meeting to order at 10:03 PM.

## APPROVAL OF AGENDA

**Motion to approve the Agenda was made by Commissioner Coleman, Seconded by Commissioner Farnsworth.**

**Voting Yea: Commissioner Clark, Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon**

**MOTION PASSED 5-0**

## CONSENT AGENDA

### 1. August 14, 2023, Board of Adjustment Meeting Minutes

**Motion to approve the Consent Agenda was made by Commissioner Farnsworth, Seconded by Commissioner Coleman.**

**Voting Yea: Commissioner Clark, Commissioner Coleman,  
Commissioner Farnsworth, Commissioner Marden,  
Commissioner Mazon**

## **PUBLIC HEARINGS AND ORDINANCES**

### **2. A request for Site and Development Plan approval for construction of the City of Newberry Wastewater Treatment Facility and related site improvements.**

Quasi-Judicial Public Hearing: Resolution 2023-62/SDP 23-08, an application by CHW Professional Consultants, agent, on behalf of the City of Newberry, owner, for Site and Development Plan Approval for the City of Newberry Wastewater Treatment Facility and related site improvements on a site consisting of ±195.73 acres. The site is generally located on the east side of County Road 337/Southwest 266 Street, between Southwest 18 Road and Southwest 30 Avenue, as shown on the location map below, and identified as portion of Alachua County Parcel Number(s) 02538-009-001; 02538-008-000; 02538-007-000; 02538-010-000; 02538-005-000.

Attorney Walker read Resolution 2023-62 by title only.

Mayor Marlowe reviewed the quasi-judicial procedures and read through the presentation order.

Clerk Rice swore in City Manager Mike New, PE; Senior Planner Uma Sarmistha, Ph.D.; and CEO and Principal Engineer Robert J. Walpole, PE, LEED AP, CHW Professional Consultants.

Mayor Marlowe asked for ex parte communication on the application.

## **ROLL CALL**

**Voting Nay: Commissioner Clark, Commissioner Coleman,  
Commissioner Farnsworth, and Commissioner Mazon.  
Mayor Marlowe, non-voting, none.**

Senior Planner Sarmistha presented a PowerPoint of the staff overview and recommendation for the application.

There was no third-party intervenor present.

Mayor Marlowe asked for public comment, there was none.

There was no cross examination or final arguments.

Attorney Walker advised the Commission that their decision must be based upon substantial and competent evidence.

Discussion ensued.

Robert Walpole responded to questions.

**Motion to approve Resolution 2023-62 made by  
Commissioner Clark, Seconded by Commissioner Mazon.**

Mayor Marlowe asked for public comment. There was none.

**Voting Yea: Commissioner Clark, Commissioner Coleman,  
Commissioner Farnsworth, Commissioner Marden,  
Commissioner Mazon**

**MOTION PASSED 5-0**

**TOPICS FROM MEMBERS FOR DISCUSSION**

Mayor Marlowe made comments.

**MEETING ADJOURNMENT**

The meeting was adjourned at 10:17 PM.

Signed and approved on this 11th day of March 2024.

---

Jordan Marlowe, Mayor

---

Judy S. Rice, City Clerk