



City of Newberry Commission Meeting

April 25, 2022
7:05 PM

25440 West Newberry Road
Newberry, Florida 32669

MINUTES

CALL TO ORDER

Mayor Marlowe called the meeting to order at 7:29 p.m.

APPROVAL OF AGENDA

Mayor Marlowe asked for approval of the agenda.

Motion made by Commissioner Clark to approve the agenda.

Seconded by Commissioner Marden.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Mazon.

MOTION PASSED 5-0

QUORUM CHECK

Mayor

Jordan Marlowe

Commissioners

Ricky Coleman

Mark Clark

Monty Farnsworth

Tim Marden

Tony Mazon

City Attorney

Scott Walker

City Manager

Mike New

City Clerk

Judy Rice

Staff:

Assistant Manager, Chief Financial Officer

Dallas Lee

Director of Planning & Economic Development

Bryan Thomas

Planner

Alayna Jackson

Building Official

Scott Thomason

Project Manager

Armon Lowrey

Staff Assistant, City Clerk's Office

Sierra Nyberg

PRESENTATIONS

1. Professional Municipal Clerks Week

Mayor Marlowe read the proclamation in its entirety.

2. Building Safety Month Proclamation

Building Department Update

Building Official Thomason presented an update on the Building Department.

Mayor Marlowe read the proclamation in its entirety.

PUBLIC ANNOUNCEMENTS

Project Manager Lowrey made an announcement.

Ms. Lisa Darling, My Time Organization, made an announcement.

PUBLIC HEARINGS AND ORDINANCES

3. Re-Plat approval Request of one existing lot into two buildable lots.

Quasi-Judicial Public Hearing, Resolution 2022-19/SD 22-03, a request by Billy Beltz, agent for 352 Construction LLC, to re-plat lots 9 and 10, located in Block 45 of the Original Survey of Newberry, tax parcel number 02255-009-000. The effect of the re-platting is to split the over-sized lot into two lots facing onto SW 252nd St.

Mayor Marlowe reviewed the procedures and presentation order.

Attorney Walker read Resolution 2022-19 by title only.

Clerk Rice swore in Director Thomas.

Mayor Marlowe asked for ex parte communication.

Voting Nay: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Mazon.

No applicant or third-party intervenor was present.

Director Thomas presented staff overview, report, and recommendation for Resolution 2022-19.

Mayor Marlowe asked for public comment. There was none.

No cross-examination or final argument was made.

Attorney Walker reminded the Commission of applicable law.

Motion made by Commissioner Marden to adopt Resolution 2022-19.

Seconded by Commissioner Mazon.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Mazon.

MOTION PASSED 5-0

AGENDA ITEMS

4. Applications for three expiring Planning & Zoning seats and one expiring Historic Architectural Review Board seat.

Resolution 2022-15: Fill three vacancies on the Planning & Zoning Board due to appointment terms expiring.

Resolution 2022-16: Fill one vacancy on the Historic Architectural Review Board due to appointment term expiring.

Mayor Marlowe explained the voting process and Director Thomas presented the Commission with the ballots¹

Mr. Donald Long, Ms. Mellina Parker, and Ms. Anne Polo, applicants, spoke briefly.

The Commission voted and Director Thomas tallied the votes.

Attorney Walker read Resolution 2022-15 by title only.

Director Thomas read the appointed members for the Planning and Zoning Board

- Donald Long
- Anne Polo
- Linda Woodcock

Motion made by Commissioner Marden to adopt Resolution 2022-15 and accept the appointed members.

Seconded by Commissioner Mazon.

Mr. Long thanked the Commission.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Mazon.

MOTION PASSED 5-0

Attorney Walker read Resolution 2022-16 by title only.

Director Thomas read the appointed members for the Historic Architectural Review Board

1 Exhibit A

- Donald Long
- Anne Polo
- Linda Woodcock
- Mellina Parker

Motion made by Commissioner Coleman to adopt Resolution 2022-16 and accept the appointed members.

Seconded by Commissioner Marden.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Mazon.

MOTION PASSED 5-0

5. Opioid Task Force Interlocal Agreement

Ms. Joy Glanzer, Mr. Mark Modas, and Mr. Naim Erched with the Opioid Task Force presented this item.

A brief discussion ensued.

Motion made by Commissioner Farnsworth to authorize the Mayor to sign the interlocal agreement.

Seconded by Commissioner Mazon.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Mazon.

MOTION PASSED 5-0

6. Resolution 2022-22 Amend State Revolving Fund Loan Agreement

Assistant Manager Lee presented this item and discussion ensued.

Attorney Walker read Resolution 2022-22 by title only.

Motion made by Commissioner Coleman to adopt Resolution 2022-22.

Seconded by Commissioner Marden.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Mazon.

MOTION PASSED 5-0

7. City Hall Conceptual Design Update

Director Parker introduced Mr. Barnett Chenault, Architect at Skinner, Vignola, and McLean.

Manager New briefly spoke on this project.

Mr. Chenault presented the conceptual design in a PowerPoint presentation.

A lengthy discussion ensued.

Motion made by Commissioner Farnsworth to move forward with the detailed design phase of City Hall.

Seconded by Commissioner Marden

Voting Nay: Commissioner Coleman and Commissioner Clark.

Voting Yea: Commissioner Farnsworth, Commissioner Marden, and Commissioner Mazon.

MOTION PASSED 3-2

8. City of Newberry V. Alachua County et.al. Case no.: No 01-2020-CA-2520-Case Update and Possible Dismissal of Counts Two and Three

Attorney Walker provided the Commission with an update on the case and discussion ensued.

Motion made by Commissioner Clark to authorize the City Attorney to file for a voluntary dismissal of counts two and three for Case no.: No 01-2020-CA-2520.

Seconded by Commissioner Farnsworth.

Voting Nay: Commissioner Marden.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, and Commissioner Mazon.

MOTION PASSED 4-1

Mayor Marlowe asked the Commission to extend the meeting because it was 10:30 pm

Motion made by Commissioner Coleman to extend the meeting 30 minutes.

Seconded by Commissioner Clark.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Mazon.

MOTION PASSED 5-0

9. Resolution 2022 – 23 Request for Specific Rural Highway Program and Funding by the Alachua County Board of County Commissioners in FY 2022 – 2023 County Budget

Manager New presented this item and discussion ensued.

Attorney Walker read Resolution 2022-23 by title only.

Motion made by Commissioner Clark to adopt Resolution 2022-23 focusing on the following County Roads in order of importance:

- 1. CR 337**
- 2. CR 235**
- 3. CR 232**

Seconded by Commissioner Mazon.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Mazon.

MOTION PASSED 5-0

10. Upcoming City Commission Workshop Schedule

Manager New presented this item and a brief discussion ensued.

It was the consensus of the Commission for staff to create the workshop schedule and forward it to the Commission.

COMMENTS

Manager New, Clerk Rice, Commissioner Farnsworth, Commissioner Mazon, and Mayor Marlowe made comments.

MEETING ADJOURNMENT

Meeting adjourned at 10:50 p.m.

Jordan Marlowe, Mayor

Judy S. Rice, City Clerk

Exhibit A

Tally Sheet

4/25/2022 P&Z Appointments Ballot

Commissioner: _____

Round 1

Select Your Three Choices:

Donald Long 5 ☐

Mellina Parker 3 ☐

Anne Polo 4 ☐

Linda Woodcock 3 ☐

4/25/2022 P&Z Appointments Ballot

Commissioner: _____

Round 2 (tie-breaker 1)

Select Your ____ Choice_:

Donald Long ☐

Mellina Parker ☐

Anne Polo ☐

Linda Woodcock ☒

4/25/2022 P&Z Appointments Ballot

Commissioner: Mazon

Round 1

Select Your Three Choices:

- | | |
|----------------|-------------------------------------|
| Donald Long | <input checked="" type="checkbox"/> |
| Mellina Parker | <input checked="" type="checkbox"/> |
| Anne Polo | <input checked="" type="checkbox"/> |
| Linda Woodcock | <input checked="" type="checkbox"/> |

4/25/2022 P&Z Appointments Ballot

Commissioner: Mazon

Round 2 (tie-breaker 1)

Select Your ____ Choice_:

~~Donald Long~~ ☐

Mellina Parker ☒

~~Anne Polo~~ ☐

Linda Woodcock ☐

4/25/2022 P&Z Appointments Ballot

Commissioner: MARDEN

Round 1

Select Your Three Choices:

Donald Long ☒

Mellina Parker ☒

Anne Polo ☒

Linda Woodcock ☐

4/25/2022 P&Z Appointments Ballot

Commissioner: _____

Round 2 (tie-breaker 1)

Select Your ____ Choice_:

~~Donald Long~~ ☐

Mellina Parker ☒

~~Anne Polo~~ ☐

Linda Woodcock ☐

4/25/2022 P&Z Appointments Ballot

Commissioner: Clark

Round 1

Select Your Three Choices:

Donald Long

☒

Mellina Parker

☒

Anne Polo

☐

Linda Woodcock

☒

4/25/2022 P&Z Appointments Ballot

Commissioner: Clark

Round 2 (tie-breaker 1)

Select Your ____ Choice_:

~~Donald Long~~ ☐

Mellina Parker ☐

~~Anne Polo~~ ☐

Linda Woodcock ☒

4/25/2022 P&Z Appointments Ballot

Commissioner: FARNSWORTH

Round 1

Select Your Three Choices:

Donald Long ☒

Mellina Parker ☐

Anne Polo ☒

Linda Woodcock ☒

4/25/2022 P&Z Appointments Ballot

Commissioner: FARNSWORTH

Round 2 (tie-breaker 1)

Select Your ____ Choice_:

~~Donald Long~~ ☐

Mellina Parker ☐

~~Anne Polo~~ ☐

Linda Woodcock ☒

4/25/2022 P&Z Appointments Ballot

Commissioner: Coleman

Round 1

Select Your Three Choices:

Donald Long ☒

Mellina Parker ☐

Anne Polo ☒

Linda Woodcock ☒

4/25/2022 P&Z Appointments Ballot

Commissioner: _____

Round 2 (tie-breaker 1)

Select Your ____ Choice_:

- | | | |
|------------------------|-------------------------------------|------|
| Donald Long | <input type="checkbox"/> | PZ |
| Mellina Parker | <input type="checkbox"/> | HARB |
| Anne Polo | <input type="checkbox"/> | PZ |
| Linda Woodcock | <input checked="" type="checkbox"/> | PZ |