



Historic Architectural Review Board

Monday, July 7, 2025
6:00 PM

City Hall Meeting Room,
25440 W Newberry Road, Newberry, FL 32669

MINUTES

CALL TO ORDER

Chair pro tem Erched called the meeting to order at 6:00 PM.

Chair Erched announced that Mayor Marden was on his way but was running late.

APPROVAL OF AGENDA

Chair Erched asked for approval of the agenda.

Motion to approve made by Board Member Parker. Seconded by Board Member Carey.

Voting Yea: Board Member Parker, Board Member Carey, Board Member Polo, Board Member Thomas, Board Member Erched.

MOTION PASSED 5-0

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Erched

QUORUM CHECK

Board Members

Naim Erched
Mellina Parker
Anne Polo
Kathi Thomas
Jessica Carey

City Manager

Jordan Marlowe

City Attorney

Scott Walker

Staff:

Director of Community Development

Stacey Hectus



Historic Architectural Review Board

Principal Planner
Staff Assistant

Jean-Paul Perez
Missy West-Claude

CONSENT AGENDA

1. Historic Architectural Review Board Meeting Minutes – June 16, 2025

Motion to approve was made by Board Member Polo. Seconded by Board Member Parker.

Voting Yea: Board Member Polo, Board Member Parker, Board Member Thomas, Board Member Carey, Board Member Erched.

MOTION PASSED 5-0

PUBLIC HEARINGS AND ORDINANCES

2. Certificate of Appropriateness for homes in the Morlynn Planned Residential Development

Principal Planner Jean-Paul Perez presented the staff overview and report with a PowerPoint presentation.

Mayor Marden entered the chambers at 6:23 PM.

City Attorney Scott Walker read Resolution CA 2025-03 by Title only.

Mayor Marden asked for comments from the Board. Discussion ensued.

Mayor Marden asked for comments from the public. There was none.

Mayor Marden asked for approval from the Board.

Motion was made by Board Member Parker for approval of Resolution CA 2025-03 Certificate of Appropriateness for homes in the Morlynn Planned Residential Development. Seconded by Board Member Thomas.

Voting Yea: Board Member Parker, Board Member Thomas, Board Member Polo, Board Member Erched, Board Member Casey.

MOTION PASSED 5-0

TOPICS FROM MEMBERS FOR DISCUSSION



Historic Architectural Review Board

Board Member Carey spoke.

Board Member Erched spoke.

City Manager Marlowe thanked the Board for volunteering their time to the city.

MEETING ADJOURNMENT

The meeting was adjourned at 6:36 PM.

ATTEST:

Naim Erched (Jul 14, 2025 19:13 EDT)

Vice-Chair – Naim Erched

The public hearings may be continued to one or more future dates. Any interested party shall be advised that the date, time, and place of any continuation of a public hearing shall be announced during the public hearings and that no further notice concerning the matter will be published, unless said continuation exceeds six calendar weeks from the date of the above referenced public hearing.

At the aforementioned public hearing, all interested parties may appear to be heard with respect to the proposed Amendments. Please call 352.472.5440, or email CommunityDevelopment@NewberryFL.gov to request a copy of the proposed Amendments be sent to you, to submit comments prior to the public hearings, or to inquire about attending the meeting. All persons are advised that if they decide to appeal any decision made at the above referenced public hearing, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons with disabilities needing a special accommodation for attendance at this meeting should contact MV Transportation, Inc. at (352) 375-2784, no later than 72 hours prior to the proceedings. If hearing impaired, call the Florida Relay System at (800) 955.8770.