



Special Commission Meeting Minutes

May 27, 2025
7:00 PM

25440 West Newberry Road
Newberry, Florida 32669

QUORUM CHECK

Commissioners

Mark Clark
Rick Coleman
Monty Farnsworth
Donald Long
Tony Mazon

Commissioner

Interim City Manager

Dallas Lee

City Clerk

Judy Rice

City Attorney

Scott Walker

Managerial Consultant

Jordan Marlowe

Staff:

Assistant City Manager for Public Works and Utilities

Jamie Jones

Director of Community Development

Stacey Hectus

Director of Recreation

Rod Clark

Fire Chief

Jason Lyman

Assistant Director of Utilities & Public Works

Rance Green

Building Official

David Meyer

Executive Assistant

Randa Paul

Absent:

Mayor

Tim Marden

CALL TO ORDER

Chair Pro-Tempore Mazon called the meeting to order at 7:00 PM. He noted that Mayor Marden is absent.

APPROVAL OF AGENDA

**Motion to approve the agenda as published was made by
Commissioner Coleman, Seconded by Commissioner Long.**

Chair Pro-Tempore Mazon asked for public comments. There were none.

**Voting Yea: Commissioner Coleman, Commissioner Clark,
Commissioner Farnsworth, Commissioner Long,
Commissioner Mazon**

MOTION PASSED 5-0

INVOCATION

Pastor Joy Glanzer provided the invocation.

PLEDGE OF ALLEGIANCE

Commissioner Clark led the Pledge of Allegiance.

PRESENTATIONS

(Please limit presentations to 15 minutes)

1. Proclamation Declaring May 2025 as Building Safety Month in Newberry

Chair Pro-Tempore Mazon read the Proclamation declaring May 2025 as Building Safety Month in Newberry.

Building Official Meyer presented the item with a PowerPoint.

Discussion ensued.

2. Recognition of Fire Department Promotions

Fire Chief Lyman presented the item with a PowerPoint, announcing these promotions, Driver Operator David Voigt, Lieutenant Michael Malsom, and Deputy Chief Kevin Farr.

3. Waccasassa Watershed Flood Risk Review Meeting

Mary Diaz, P.E., Suwannee River Water Management District, presented the item with a PowerPoint.

CONSENT AGENDA

**Motion to approve the Consent Agenda was made by
Commissioner Clark, Seconded by Commissioner Long.**

**Voting Yea: Commissioner Coleman, Commissioner Clark,
Commissioner Farnsworth, Commissioner Long,
Commissioner Mazon**

MOTION PASSED 5-0

4. April 28, 2025 Swearing In Minutes
5. April 28, 2025 Commission Meeting Minutes
6. May 5, 2025 Special Commission Meeting Minutes
7. May 13, 2025 Special Commission Meeting Minutes
8. Payment Registers
9. Acceptance of Tax Deed Transfers

Resolution 2025-18 *A Resolution By The City Commission Of The City Of Newberry, Florida, To Accept The Transfer Of Certain Escheated Property Identified As Tax Parcel Numbers 02290-000-000 And 02262-007-000 From Alachua County; Providing For Certain Other Actions In Connection Therewith; Providing An Effective Date.*

10. Award of Newberry Environmental Park Master Basin Bid RFB #2025-09

11. Officially Naming the Newberry Veterans Memorial Park

Resolution No. 2025-19 *A Resolution Of The City Commission Of The City Of Newberry, Florida Renaming The Southwest Corner Of Lois Forte Park To Newberry Veterans Memorial Park; And Providing For An Effective Date.*

PUBLIC HEARINGS AND ORDINANCES

12. Updating the Fireworks Ordinance

Legislative, First Reading. of Ordinance 2025-08 / LDR 25-02 An Ordinance Of The City Of Newberry, Florida, Amending Portions Of Chapter 38, Article I And III Of The City Of Newberry Code Of Ordinances, As Amended; By Amending Sections 38-7 “Fireworks” And Section 38-97 “Rate And Fee Schedule”; Providing For Severability; Repealer; Codification; And An Effective Date.

Attorney Walker read Ordinance 2025-08 by title only.

Community Development Director Hectus presented the item with a PowerPoint.

Fire Chief Lyman was available for questions.

Discussion ensued.

Motion to approve Ordinance 2025-08 on First Reading was made by Commissioner Clark, Seconded by Commissioner Coleman.

Chair Pro-Tempore Mazon asked for public comments. There were none.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Long, Commissioner Mazon

MOTION PASSED 5-0

13. Updating the Vacant Property Registration Ordinance

Legislative, Second Reading of Ordinance 2025-07 An Ordinance Of The City Of Newberry, Florida, Repealing Chapter 14, Article II, Division 4, Section 14-135 And Creating Chapter 14, Article II, Division 6, City Of Newberry, Florida, To Be Entitled, “Registration Of Foreclosing Mortgages And Vacant Property”; Providing For Purpose, Intent And Applicability Of The Ordinance Requiring The Registration And Maintenance Of Certain Real Property By Mortgagees And Vacant Property By Owners; Providing For Penalties And Enforcement, As Well As The Regulation, Limitation And Reduction Of Registrable Real Property Within The City Of Newberry; Providing For Severability, Repealer, Codification, And An Effective Date.

Attorney Walker read Ordinance 2025-07 by title only.

Community Development Director Hectus presented the item orally.

Motion to enact Ordinance 2025-07 on Second Reading was made by Commissioner Farnsworth, Seconded by Commissioner Long.

Chair Pro-Tempore Mazon asked for public comments. There were none.

**Voting Yea: Commissioner Coleman, Commissioner Clark,
Commissioner Farnsworth, Commissioner Long,
Commissioner Mazon**

MOTION PASSED 5-0

14. Repealing and Replacing Abandoned Vehicles Ordinance

Legislative, Second Reading of Ordinance 2025-06 *An Ordinance Of The City Of Newberry, Florida, Repealing And Replacing Chapter 94, Article V, Abandoned Vehicles, Section 94-121 – 94-125 Of The Code Of Ordinances City Of Newberry, Florida, Providing For Definitions, Prohibitions, Impoundment And Applicability Of The Ordinance, Laying Out The Process For Abandoned Vehicles Within The City Of Newberry, Providing For Severability, Repealing All Ordinances In Conflict, Codification, And An Effective Date.*

Attorney Walker read Ordinance 2025-06 by title only.

Code Enforcement Officer Moreau presented the item with a PowerPoint.

**Motion to enact Ordinance 2025-06 on Second Reading was
made by Commissioner Long, Seconded by Commissioner
Farnsworth.**

Chair Pro-Tempore Mazon asked for public comments. There were none.

**Voting Yea: Commissioner Coleman, Commissioner Clark,
Commissioner Farnsworth, Commissioner Long,
Commissioner Mazon**

MOTION PASSED 5-0

15. Special Use Permit for Norfleet Industrial Park.

Quasi-Judicial Public Hearing: Resolution 2025-10/SUP 25-01, *an application by NV5 Consultants, Inc., Agent for Katrina Bill; E.D. Norfleet, Jr. and Phyllis Norfleet; and E.D. Norfleet III, as trustee for Edward Dudley Norfleet IV as Owners, for a Special Use Permit on the Industrial Park site on approximately 53.62 acres.*

Attorney Walker reviewed the quasi-judicial procedures and read through the presentation order.

Attorney Walker read Resolution 2025-03 by title only.

Clerk Rice swore in Economic Development Coordinator Sarmistha and Margot Maurer, AICP, NV5 Consultants, Inc.

Attorney Walker asked for ex-parte communication on the application.

ROLL CALL

**Commissioner Clark: NONE
Commissioner Coleman: NONE
Commissioner Farnsworth: NONE
Commissioner Marden: NONE**

Chair Pro-Tempore Mazon: NONE

Economic Development Coordinator Sarmistha presented a PowerPoint of the staff overview of the application.

Margot Maurer, AICP, NV5, Applicant's agent presented a PowerPoint.

Discussion ensued.

Economic Development Coordinator Sarmistha presented a PowerPoint of the staff conditions for the application.

Discussion ensued.

Economic Development Coordinator Sarmistha presented a PowerPoint of the staff recommendation for the application.

There was no third-party intervenor present.

There was no cross examination.

There were no final arguments.

Attorney Walker advised the City Commission that their decision must be based upon substantial and competent evidence.

Chair Pro-Tempore Mazon asked for public comments. There were none.

Motion to approve Resolution 2025-10/SUP 25-01 with conditions made by Commissioner Long, Seconded by Commissioner Clark.

Chair Pro-Tempore Mazon asked for public comments. There were none.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Long, Commissioner Mazon

MOTION PASSED 5-0

AGENDA ITEMS

16. Discussion of the SW 30th Ave Chip Seal Project

Assistant City Manager for Public Works and Utilities Jones presented the item with a PowerPoint.

Discussion ensued.

Interim City Manager Lee and Managerial Consultant Marlowe spoke.

Motion to authorize the City Manager to execute a contract in the amount of \$247,482.52 for the chip seal surfacing of SW 30th Avenue east with Asphalt Paving Systems; authorize the City Manager to approve change orders not to exceed fifteen percent (15%) of the contract amount; authorize staff and mayor to execute, file, and record a Maintenance Map on this roadway segment; and authorize

staff to use remaining budgeted funds to start the land rights acquisition process for this roadway segment; was made by Commissioner Long, Seconded by Commissioner Coleman.

Chair Pro-Tempore Mazon asked for public comments. There were none.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Long, Commissioner Mazon

MOTION PASSED 5-0

17. Discussion of Code Section 4.2.16: Parking, Storage, or Use of Major Recreational Vehicles

Community Development Department Hectus presented the item with a PowerPoint.

Managerial Consultant Marlowe spoke.

Discussion ensued.

Motion to Table this item was made by Commissioner Clark, Seconded by Commissioner Coleman.

Chair Pro-Tempore Mazon asked for public comments. There were none.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Long, Commissioner Mazon

MOTION PASSED 5-0

COMMENTS

Tripp Norfleet and City of Archer Mayor Hope spoke.

Interim City Manager Lee, Managerial Consultant Marlowe, City Attorney Walker, and City Clerk Rice spoke.

Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Long, and Chair Pro-Tempore Mazon spoke.

MEETING ADJOURNMENT

The meeting was adjourned at 9:00 PM.

Signed and approved on this 9th day of June 2025.

Timothy R. Marden, Mayor

Judy S. Rice, City Clerk