



Commission Meeting Minutes

March 24, 2025
7:00 PM

25440 West Newberry Road,
Newberry, Florida 32669

QUORUM CHECK

Mayor

Jordan Marlowe

Commissioners

Mark Clark

Rick Coleman

Monty Farnsworth

Tim Marden

Tony Mazon

Interim City Manager

Dallas Lee

City Clerk

Judy Rice

City Attorney

Scott Walker

Staff:

Assistant City Manager for Public Works and Utilities

Jamie Jones

Director of Capital Project & Facilities

Joe Lovelady

Director of Community Development

Stacey Hectus

Acting Director of Finance & Administration

Amanda Hagan

Assistant Director of Utilities & Public Works

Rance Green

Economic Development Coordinator

Uma Sarmistha

Planner

Chelsea Bakaitis

Records & Administrative Coordinator

Jeannene Mironack

CALL TO ORDER

Mayor Marlowe called the meeting to order at 7:00 PM.

APPROVAL OF AGENDA

Motion to approve the Agenda as published was made by Commissioner Coleman, Seconded by Commissioner Marden.

Mayor Marlowe asked for public comments. There were none.

Voting Yea: Commissioner Clark, Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon

MOTION PASSED 5-0

INVOCATION

Pastor Andy Cook provided the invocation.

PLEDGE OF ALLEGIANCE

Commissioner Clark led the Pledge of Allegiance.

PRESENTATIONS

(Please limit presentations to 15 minutes)

1. Candidate Introductions: a Mayoral and Commission Group V

Mayor Marlowe introduced three Candidates for the April 8, 2025 election, who each provided a self-introduction.

Mayoral Candidate:

Joy Glanzer

Commissioner Group V Candidates:

Rosa Marie Campbell

Tony Mazon

2. City of Newberry and Community Redevelopment Agency Annual Comprehensive Financial Reports for Fiscal Year Ended September 30, 2024

Acting Director of Finance Hagan introduced Barbara Boyd, Partner, Purvis, Gray & Co., who presented the item with a PowerPoint.

Discussion ensued.

3. Vulnerability Assessment

Assistant City Manager for Utilities & Public Works Jones introduced Amanda Boone, Woodard & Curran, who presented the item with a PowerPoint.

Discussion ensued.

Ms. Boone and Assistant City Manager Jones responded to questions.

Motion to adopt the Vulnerability Assessment study and direct staff to identify prioritized critical assets was made by Commissioner Marden, Seconded by Commissioner Coleman.

Mayor Marlowe asked for public comments. Rosa Campbell made comments.

Voting Yea: Commissioner Clark, Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon

MOTION PASSED 5-0

4. 2024 FMEA Safety Award

Assistant Director of Utilities & Public Works Green presented the item orally.

Mayor Marlowe accepted the award on behalf of the City.

PUBLIC ANNOUNCEMENTS

(Please limit announcements to 2 minutes)

Chris Mack, Newberry Main Street Organization President, announced the Spring Festival will be on April 5th, 2025, from 9 AM to 4 PM.

CONSENT AGENDA

**Motion to approve the Consent Agenda was made by
Commissioner Mazon, Seconded by Commissioner Marden.**

Mayor Marlowe asked for public comments. There was none.

**Voting Yea: Commissioner Clark, Commissioner Coleman,
Commissioner Farnsworth, Commissioner Marden,
Commissioner Mazon**

MOTION PASSED 5-0

5. **March 10, 2025 Commission Meeting Minutes**
6. **Payment Registers**
7. **Florida Department of State, Division of Historical Resources Grant Agreement for
Historic African-American Cemetery**
8. **Florida League of Cities - Legislative Bill Summaries**
9. **FDOT SR 26 Twin Pairs Construction and Maintenance Agreement /Resolution #2025-11**

PUBLIC HEARINGS AND ORDINANCES

10. CFEC Franchise Agreement

***Ordinance 2025-03 An Ordinance Of The City Of Newberry, Florida, Granting To
Central Florida Electric Cooperative An Electrical Franchise, And Imposing Certain
Conditions And Terms Relating Thereto; Prescribing Penalties For The Violation Of Its
Provisions; Providing For Severability Of Provisions; And Providing An Effective Date.***

Attorney Walker read Ordinance 2025-03 by title only.

Interim City Manager Lee presented the item with a PowerPoint.

Discussion ensued.

Interim City Manager Lee responded to questions.

**Motion to pass upon first reading was made by
Commissioner Marden, Seconded by Commissioner
Farnsworth.**

Mayor Marlowe asked for public comments. There were none.

**Voting Yea: Commissioner Clark, Commissioner Coleman,
Commissioner Farnsworth, Commissioner Marden,
Commissioner Mazon**

MOTION PASSED 5-0

11. Adoption (Second Reading) Hearing for the City of Newberry Comprehensive Plan

***Legislative, Second Reading: ORDINANCE NO. 2024-09, CPA 23-14, An Ordinance Of The
City Of Newberry, Florida, Amending The City Of Newberry Comprehensive Plan, To
Update Specific Elements In Their Entirety, Including The Future Land Use Map, Pursuant***

To Section 163.3177, Florida Statutes, Under The Expedited Amendment Procedures Established In Sections 163.3184 (2) And (3), Florida Statutes, And In Conformance With Sections 163.3161 Through 163.3215, Florida Statutes; Providing For Codification; Providing Severability; Repealing All Ordinances In Conflict; And Providing An Effective Date.

Community Development Department Director Hectus presented the item with a PowerPoint.

Ryan Thompson, AICP, Senior Project Manager, CHW, an NV5 Company, was present to respond to questions.

Discussion ensued.

Director Hectus responded to questions.

Motion to adopt Ordinance 2024-09, the City of Newberry Comprehensive Plan with the suggested comments from Florida Commerce, was made by Commissioner Marden, Seconded by Commissioner Mazon.

Mayor Marlowe asked for public comments. Paul Hornby made comments.

Voting Yea: Commissioner Clark, Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon

MOTION PASSED 5-0

Director Hectus presented a PowerPoint of the Land Development Regulation (LDR) updating process.

Discussion ensued.

Director Hectus responded to questions.

By acclamation, the Commission directed staff to return with a cost to update the LDRs in one year, rather than the two-year schedule.

AGENDA ITEMS

12. SR 26 and Newberry Lane Traffic Signal Cost Share Agreement with Publix

Assistant City Manager for Utilities & Public Works Jones presented the item with a PowerPoint.

Discussion ensued.

Motion to authorize the City Manager to execute the SR 26 Traffic light Cost Share agreement with Publix was made by Commissioner Farnsworth, Seconded by Commissioner Mazon.

Mayor Marlowe asked for public comments. There were none.

**Voting Yea: Commissioner Clark, Commissioner Coleman,
Commissioner Farnsworth, Commissioner Marden,
Commissioner Mazon**

MOTION PASSED 5-0

13. RFB 2025-02, SW 15th Avenue Roadway Improvements Project Contract Award

Director of Capital Project & Facilities Lovelady presented the item with a PowerPoint.

Discussion ensued.

Director of Capital Project & Facilities Lovelady and Interim City Manager Lee responded to questions.

Motion to (1) authorize the City Manager to execute a contract in the amount of \$2,483,720.72 for the total of the Base bid with Watson Construction Company, LLC. for the SW 15th Avenue Roadway Improvements Project; and (2) authorize the City Manager to approve change orders not to exceed ten percent (10%) of the contract amount; was made by Commissioner Mazon, Seconded by Commissioner Coleman.

Mayor Marlowe asked for public comments. There were none.

**Voting Yea: Commissioner Clark, Commissioner Coleman,
Commissioner Farnsworth, Commissioner Marden,
Commissioner Mazon**

MOTION PASSED 5-0

14. Reschedule Memorial Day Commission Meeting

Interim City Manager Lee presented the item orally.

Motion to (1) cancel the May 26th Regular Commission Meeting and (2) call a Special Commission Meeting on Tuesday, May 27th was made by Commissioner Marden, Seconded by Commissioner Coleman.

Mayor Marlowe asked for public comments. There were none.

**Voting Yea: Commissioner Clark, Commissioner Coleman,
Commissioner Farnsworth, Commissioner Marden,
Commissioner Mazon**

MOTION PASSED 5-0

COMMENTS

Bruce Nelson and Rosa Marie Campbell made comments.

City Clerk Rice, Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon, and Mayor Marlowe made comments.

MEETING ADJOURNMENT

The meeting was adjourned at 8:55 PM.

Signed and approved on this 14th day of April 2025.

Jordan Marlowe, Mayor

Judy S. Rice, City Clerk