



# City of Newberry

## Historic Architectural Review Board

Monday, February 03, 2020  
6:00 PM

**Planning & Economic Development Department**  
*In the Little Red School House at 25815 SW 2nd Avenue*  
*Mail: 25440 W Newberry Road, Newberry, FL 32669*  
*(352) 472-5440*

### MINUTES

#### CALL TO ORDER

The meeting was called to order at 6:00 PM.

#### QUORUM CHECK

#### PRESENT

Chair Jessica Baker  
Vice Chair Linda Woodcock  
Board Member Walt Boyer  
Board Member Bill Conrad  
Board Member Gavin Johnson  
Board Member Peggy Loy  
Mayor, Non-voting, Ex Officio Jordan Marlowe

#### APPROVAL OF AGENDA

Motion made by Board Member Boyer, Seconded by Board Member Erched.  
Voting Yea: Chair Baker, Vice Chair Woodcock, Board Member Boyer, Board Member Conrad,  
Board Member Erched, Board Member Johnson, Board Member Loy

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF MINUTES

1. October 7, 2019, Historic Architectural Review Board Meeting Minutes

Motion made by Board Member Erched, Seconded by Board Member Boyer.  
Voting Yea: Chair Baker, Vice Chair Woodcock, Board Member Boyer, Board Member Conrad,  
Board Member Erched, Board Member Johnson, Board Member Loy

#### ANNOUNCEMENTS

#### OLD BUSINESS

#### NEW BUSINESS

## 2. Discussion Item: Education and Outreach Planning

Wendy V. Kinser-Maxwell, AICP, Principal Planner for the City of Newberry, presented an overview of the importance of education and outreach, to inform our community about historic preservation and our historic district. Partnership with the Newberry Main Street Organization (NMSO) is necessary for the City's Certified Local Government status. She added that with May being Historic Preservation Month, it is an opportunity to have activities that promote knowledge and awareness of historic preservation.

Discussion ensued regarding previous activities, including the "This Place Matters" campaign, board member ideas, and informational workshops, as well as the National Alliance of Preservation Commissions' publication "Education and Public Outreach for Preservation Commissioners," which was included in the previously distributed meeting packets.

The Board directed staff to look into scheduling an educational workshop to promote awareness of the Newberry Historic District, possibly at the NMSO office. The Board also directed staff to research possibility of publicizing stories about our historic buildings in conjunction with NMSO as part of the City's 125<sup>th</sup> anniversary events. Linda Woodcock and Peggy Loy will meet with NMSO representatives about their Historic Exhibit Room plans, to find out about coordinating planning and activities.

### TOPICS FROM MEMBERS FOR DISCUSSION

Naim Erched announced the Father-Daughter Dance is being held next weekend.

Bill Conrad asked for an update on the City's Welcome Signs. Mayor Marlowe explained that new concrete signs are being planned.

Mayor Marlowe invited everyone to The Taste of the City followed by the State of the City Presentation, Thursday, February 6, 2020 beginning at 6 PM.

Walt Boyer congratulated Wendy Kinser-Maxwell on her recent marriage.

### MEETING ADJOURNMENT

The meeting adjourned at 6:20 PM.

**ATTEST:**

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**Jessica Baker, Chair**

Copies of any agenda attachments are available for public inspection at the Planning Department, located at 25815 SW 2<sup>nd</sup> Avenue, Newberry, Florida, during regular business hours.

NOTIFICATION: All persons are advised that if they decide to appeal any decision made at the above referenced public hearings, they will need a record of the proceeding, and that, for such purpose, they may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act, persons with disabilities needing a special accommodation for attendance at this meeting should contact MV Transportation, Inc. at (352) 375-2784, no later than 72 hours prior to the proceedings. If hearing impaired, call the Florida Relay System at (800) 955-8770.

APPROVED