



Commission Meeting Minutes

June 24, 2024
7:00 PM

25440 West Newberry Road
Newberry, Florida 32669

QUORUM CHECK

Commissioners

Mark Clark
Rick Coleman
Monty Farnsworth
Tim Marden
Tony Mazon

City Manager

Mike New

City Clerk

Judy Rice

City Attorney

Scott Walker

Staff:

Assistant City Manager/CFO
Director of Capital Projects and Facilities
Director of Recreation
Assistant Director of Utilities & Public Works
Assistant Director of Capital Project & Facilities
Principal Planner
Senior Planner
Facilities Supervisor
Staff Specialist

Dallas Lee
Travis Parker
Rod Clark
Rance Green
Ryan Young
Jean-Paul W. Perez
Uma Sarmistha
Tyler Huggins
Jeannene Mironack

Absent:

Mayor

Jordan Marlowe

CALL TO ORDER

Chairperson Pro-Tempore Mark Clark called the meeting to order at 7:01 PM.

APPROVAL OF AGENDA

Motion to approve the Agenda with the addition of two presentations was made by Commissioner Coleman, Seconded by Commissioner Marden.

Voting Yea: Commissioner Clark, Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon

MOTION PASSED 5-0

INVOCATION

Mark Minck provided the invocation.

PLEDGE OF ALLEGIANCE

Commissioner Clark led the Pledge of Allegiance.

PRESENTATIONS

(Please limit presentations to 15 minutes)

New Proclamation Declaring June 27, 2024 as Travis Parker Day

Chairperson Pro-Tempore Clark proclaimed June 27, 2024 as “Travis Parker Day” in Newberry. He presented a proclamation recognizing Travis’s service to, and accomplishments for, the City of Newberry.

1. Lead Service Line Inventory and FDEP Compliance Update

Assistant Director of Utilities & Public Works Green introduced Katherine Van Zant, PE, Florida Rural Water Association who presented the item with a PowerPoint.

New November 2024 Ballot Initiative, Amendment 4

Mark Minck presented the item with a PowerPoint.

Discussion ensued.

Mark Minck responded to questions.

PUBLIC ANNOUNCEMENTS

(Please limit announcements to 2 minutes)

Dallas Lee read the Notice of Enactment of Ordinance 2023-14, Impact Fees, pursuant to Florida Statute 163.31801, into the record, announcing that, per the adopted ordinance, impact fee rates would increase on October 1, 2024. Ordinance 2023-14 was enacted at the August 14, 2023, Commission Meeting.

Travis Adair and Brandy Oldman spoke requesting the Commission to revisit support of the Elementary Charter School.

CONSENT AGENDA

**Motion to approve the Consent Agenda was made by
Commissioner Marden, Seconded by Commissioner Coleman.**

Chairperson Pro-Tempore Clark asked for public comment. There was none.

**Voting Yea: Commissioner Clark, Commissioner Coleman,
Commissioner Farnsworth, Commissioner Marden,
Commissioner Mazon**

MOTION PASSED 5-0

2. June 10, 2024 Commission Meeting Minutes

3. Payment Registers

4. Accept Conveyance of 1.03 Acres of Real Property for the Construction of a Water Tower

PUBLIC HEARINGS AND ORDINANCES

5. FY 2023-24 First Budget Amendment

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NEWBERRY, FLORIDA, ADOPTING AMENDMENTS TO THE FISCAL YEAR 2023-2024 BUDGET; AND PROVIDING FOR SEVERABILITY, CONFLICTS, AN EFFECTIVE DATE.

Attorney Walker read Resolution 2024-25 by title only.

Assistant City Manager/CFO Lee presented the item with a PowerPoint.

Discussion ensued.

**Motion to approve Resolution 2024-25 was made by
Commissioner Marden, Seconded by Commissioner Farnsworth.**

Chairperson Pro-Tempore Clark asked for public comment.

Holly Adair asked about the Charter School Board's repayment of funds. Assistant City Manager/CFO Lee responded. The Commission directed the City Manager to provide Mrs. Adair with the requested information.

**Voting Yea: Commissioner Clark, Commissioner Coleman,
Commissioner Farnsworth, Commissioner Marden,
Commissioner Mazon**

MOTION PASSED 5-0

6. Wastewater Treatment Plant Construction Line of Credit Amendment

A RESOLUTION AMENDING AND RESTATING IN ITS ENTIRETY A RESOLUTION ENTITLED "A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NEWBERRY, FLORIDA AUTHORIZING THE ISSUANCE BY THE CITY OF NOT EXCEEDING \$10,000,000 IN PRINCIPAL AMOUNT OF ITS WATER AND SEWER UTILITY REVOLVING CREDIT BOND, SERIES 2024, TO FINANCE THE COST OF THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF IMPROVEMENTS TO THE CITY'S WATER AND SEWER SYSTEM; PLEDGING THE SECURITY TO PAY THE SERIES 2024 BOND; AUTHORIZING THE AWARD OF THE SALE OF THE SERIES 2024 BOND UPON COMPLIANCE WITH CERTAIN PARAMETERS; AUTHORIZING THE EXECUTION AND DELIVERY OF THE FORM OF ATTACHED REVOLVING CREDIT AGREEMENT BETWEEN THE CITY AND THE PURCHASER OF THE SERIES 2024 BOND; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE."

Attorney Walker read Resolution 2024-27 by title only.

Assistant City Manager/CFO Lee presented the item with a PowerPoint.

Discussion ensued.

**Motion to adopt Resolution 2024-27 was made by
Commissioner Farnsworth, Seconded by Commissioner Marden.**

Chairperson Pro-Tempore Clark asked for public comment. There was none.

**Voting Yea: Commissioner Clark, Commissioner Coleman,
Commissioner Farnsworth, Commissioner Marden,
Commissioner Mazon**

MOTION PASSED 5-0

AGENDA ITEMS

7. Ground Lease Agreement with LifeSoils, LLC for 15-acre Site at the Newberry Environmental Park for Composting Operation

City Manager New presented the item with a PowerPoint.

Discussion ensued.

Motion to authorize the City Manager to execute the ground lease with LifeSoils, LLC was made by Commissioner Marden, Seconded by Commissioner Mazon.

Chairperson Pro-Tempore Clark asked for public comment. There was none.

ROLL CALL VOTE

**Voting Yea: Commissioner Clark, Commissioner Coleman,
Commissioner Farnsworth, Commissioner Marden,
Commissioner Mazon**

MOTION PASSED 5-0

COMMENTS

City Manager New, Commissioner Clark, and Commissioner Mazon made comments.

Brandy Oldman, Annie Muscato, and Travis Adair spoke in opposition of the Elementary Charter School. The Commission directed Attorney Walker to respond to their questions after the meeting.

MEETING ADJOURNMENT

The meeting was adjourned at 8:36 PM.

Signed and approved on this 8th day of July 2024.

Jordan Marlowe, Mayor

Judy S. Rice, City Clerk