



City of Newberry

Historic Architectural Review Board

Monday, August 03, 2020
6:00 PM

Planning & Economic Development Department
In the Little Red School House at 25815 SW 2nd Avenue
Mail: 25440 W Newberry Road, Newberry, FL 32669
(352) 472-5440

MINUTES

CALL TO ORDER

The Meeting was called to order at 6:00 PM.

QUORUM CHECK

PRESENT

Chair Jessica Baker

Vice Chair Linda Woodcock

Board Member Bill Conrad

Board Member Gavin Johnson

Board Member Naim Erched

Board Member Peggy Loy

Mayor, Non-voting, Ex Officio Jordan Marlowe

Bryan Thomas, AICP, Department Director, Planning and Economic Development

Wendy V. Kinser-Maxwell, AICP, Principal Planner

Dallas M. Lee, Department Director, Finance & Administration

Jeannene Mironack, Staff Assistant

Andrea True, Folds, Walker & Maltby, LLC

Gene Boles, FAICP, Building Livable Communities, Inc

APPROVAL OF AGENDA

Motion made by Chair Baker, Seconded by Board Member Erched.

Voting Yea: Chair Baker, Vice Chair Woodcock, Board Member Conrad, Board Member Erched, Board Member Johnson, Board Member Loy

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. March 2, 2020, Historic Architectural Review Board Meeting Minutes

Motion made by Board Member Loy, Seconded by Board Member Conrad.

Voting Yea: Chair Baker, Vice Chair Woodcock, Board Member Conrad, Board Member Erched, Board Member Johnson, Board Member Loy

2. June 1, 2020, Historic Architectural Review Board Meeting Minutes

Motion made by Board Member Erched, Seconded by Chair Baker.
Voting Yea: Chair Baker, Vice Chair Woodcock, Board Member Conrad, Board Member Erched, Board Member Johnson, Board Member Loy

NEW BUSINESS

3. Review Form 1 and Form 9 Responsibilities of Board Members

Andrea True, City Attorney's Office, reviewed the Board Member's responsibility to file an annual Form 1 and file Form 9 when applicable.

4. Update on Certificate of Appropriateness Staff-Administered (CA-A) Approvals

Wendy V. Kinser-Maxwell, AICP, Principal Planner, provided an update on Certificate of Appropriateness Staff-Administered (CA-A) Approvals process for minor changes to Sites and Structures in the Historic District. This Administrative process, recommended by the HARB and approved by the City Commission in June 2019 (Ordinance 2019-14), has saved applicants 4 to 6 weeks between submittal date and approval date.

MEETING ADJOURNMENT

The meeting adjourned at 6:35 PM.

Copies of any agenda attachments are available for public inspection at the Planning Department, located at 25815 SW 2nd Avenue, Newberry, Florida, during regular business hours.

NOTIFICATION: All persons are advised that if they decide to appeal any decision made at the above referenced public hearings, they will need a record of the proceeding, and that, for such purpose, they may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act, persons with disabilities needing a special accommodation for attendance at this meeting should contact MV Transportation, Inc. at (352) 375-2784, no later than 72 hours prior to the proceedings. If hearing impaired, call the Florida Relay System at (800) 955-8770.