



# Planning & Zoning Board

Monday, June 5, 2023  
6:05 PM

*City Hall Meeting Room,  
25440 W Newberry Road, Newberry, FL 32669*

## MINUTES

### CALL TO ORDER

Mayor Marlow called the meeting to order at 6:05 PM

### APPROVAL OF AGENDA

Mayor Marlowe requested to change the order of the Consent Agenda as follows:

1. May 1, 2023, Planning & Zoning Board Meeting Minutes
2. Newberry Urban Services Area Boundary Amendment
3. Past Chair Recognition
4. Selection of Chair Pro Temp and Vice – Chair Pro Temp
5. Change July and September 2023 meetings dates due to Holidays

Mayor Marlow asked for approval of the consent agenda.

**Motion to accept made by Board Member Erched**

**Seconded by Board Member Fairfield**

**Mayor Marlow asked for public comment on the motion. There was none.**

**Voting Yea: Board Member Erched, Vice-Chair Long, Board Member Fairfield, Board Member Thomas**

**MOTION PASSED 4-0**

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board Member Jordan Fairfield

### QUORUM CHECK

Mayor

Jordan Marlowe

Board Members Present:

Naim Erched

Donald Long, Vice Chair

Jordan Fairfield

Kathi Thomas

Absent:

Anne Polo

City Attorney

Scott Walker

Staff:

Director of Planning & Economic Development

Senior Planner

Staff Assistant

Bryan Thomas, AICP

Uma Sarmistha, Ph.D.

Missy Claude

## **CONSENT AGENDA**

### **1. 05-01- 2023 Planning & Zoning Meeting Minutes**

Mayor Marlowe asked for approval of the Consent Agenda

**Motion made to accept by Board Member Erched. Seconded by Board Member Fairfield**

**Voting Yea: Board Member Erched, Vice-Chair Long, Board Member Fairfield, Board Member Thomas**

**MOTION PASSED 4-0**

## **PUBLIC HEARINGS AND ORDINANCES**

### **2. Newberry Urban Services Area Boundary Amendment**

Legislative Public Hearing: Ordinance 2023-21, an ordinance amending the City of Newberry's Urban Services Area boundary to follow distinct parcel lines.

Attorney Scott Walker read Ordinance 2023-21 by title only.

Director Thomas presented a PowerPoint overview of the application. Discussion ensued.

Recommendation: Discuss proposed Urban Services Boundary amendments.

Recommend approval of Ordinance 2023-21 to the City Commission.

Mayor Marlowe asked for public comment. There was none.

**Motion to accept made by Board Member Fairfield. Seconded by Board Member Erched**

**Voting Yea: Board Member Erched, Vice-Chair Long, Board Member Fairfield, Board Member Thomas**

**MOTION PASSED 4-0**

## **AGENDA ITEMS**

### **3. Past Chair Recognition**

Mayor Marlowe presented former Chair, Naim Erched with a plaque for his three years of service to the community.

### **4. Selection of Chair Pro Tem and Vice – Chair Pro Tem**

Board Member Erched nominated Vice – Chair Long for Chair Pro Tem. Member Fairfield seconded.

Board Member Thomas volunteered to be Vice -Chair Pro Tem

**Member Erched made a motion to approve. Member Fairfield seconded.**

**Voting Yea: Board Member Erched, Vice – Chair Long, Board Member Fairfield, Board Member Thomas**

**MOTION PASSED 4-0**

### **5. Change July and September 2023 Meeting Dates Due to Holidays.**

Discussion ensued. The dates were changed to the following:

July 3<sup>rd</sup>, 2023, meeting will be changed to July 17, 2023

September 4, 2023, meeting will be changed to September 5, 2023

**Member Erched made a motion to approve. Member Fairfield seconded.**

**Voting Yea: Board Member Erched, Vice-Chair Long, Board Member Fairfield, Board Member Thomas**

**MOTION PASSED 4-0**

### **TOPICS FROM MEMBERS FOR DISCUSSION**

Board Member Thomas shared that the Watermelon Festival was a huge success. Monies raised were donated to various organizations and scholarships.

Vice – Chair Long announced the 3<sup>rd</sup> Annual Aviation Event where kids ages 13 years old to 18 years old can come to the Gainesville Airport and Learn to fly. The dates are June 23, 2023, and June 24, 2023.

Mayor Marlowe announced the first Budget Workshop would be taking place on June 7, 2023, at City Hall

### **MEETING ADJOURNMENT**

Mayor Marlowe adjourned the meeting at 6:51 P.M.

Copies of any agenda attachments are available for public inspection at the Planning Department, located at 25815 SW 2<sup>nd</sup> Avenue, Newberry, Florida, during regular business hours.

If A Person, Firm, or Corporation Desires to Take an Appeal From any Action Taken At the Above Meeting or Hearing, It May Be Necessary to Have A Verbatim Record of the Proceedings and It Is the Person, Firm, or Corporation's Duty to See that Such A Record Is Made. In accordance with the Americans with Disabilities Act, persons with disabilities needing a special accommodation for attendance at this meeting should contact MV Transportation, Inc. At (352) 375-2784, not later than 72 hours prior to the proceedings. If hearing impaired, call the Florida Relay System at (800) 955-8770.

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