



Special Meeting Minutes

September 06, 2023
7:00 PM

25440 W Newberry Road
Newberry, FL 32669

QUORUM CHECK

Mayor	Jordan Marlowe
Commissioners	Rick Coleman Monty Farnsworth Tim Marden Tony Mazon
City Manager	Mike New
City Clerk	Judy Rice
City Attorney	Scott Walker
Staff:	
Assistant City Manager, Chief Financial Officer	Dallas Lee
Assistant City Manager for Public Works and Utilities	Jamie Jones
Director of Parks & Recreation	Travis Parker
Fire Chief	Mike Vogel
Assistant Director, Utilities/Public Works	Rance Green
Customer Service Manager	Tammy Snyder
Grants and Funding Manager	Morgan French
Staff Assistant	Jeannene Mironack
Absent:	
Commissioner	Mark Clark

CALL TO ORDER

Mayor Marlowe called the Special Meeting to order at 7:00 PM. Mayor Marlowe noted Commissioner Clark is absent.

APPROVAL OF AGENDA

Motion to approve the Agenda with Item 2 removed; and moving Item 3 from the Consent Agenda to the end of Public Hearings and Ordinances was made by Commissioner Mazon, Seconded by Commissioner Coleman.

Mayor Marlowe asked for public comment. There was none.

Voting Yea: Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon.

MOTION PASSED 4-0

INVOCATION

Reverend Joy Glanzer provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor Marlowe led the pledge.

PRESENTATIONS

1. Ag-Tech Park Presentation

City Manager New introduced Kamal Latham, CEO, GBM Global Solutions. Mr. Latham presented an update on the proposed F-300 AgriFood Tech Research and Innovation Park with a PowerPoint.

Discussion ensued.

CONSENT AGENDA

Mayor stated that there is nothing on the Consent Agenda, as Item 2 was removed and Item 3 is now after Item 9, at the end of the Public Hearings and Ordinances.

~~2. Amending the City's Schedule of Fees, Charges, and Rates~~

~~Resolution 2023-08; Establishing Certain Fees by the Creation of A Schedule of Fees, Rates, and Charges; superseding the Fees Previously Established; Providing Authority to the City Manager.~~

PUBLIC ANNOUNCEMENTS

Peggy Loy made an announcement about the UF Volleyball team.

PUBLIC HEARINGS AND ORDINANCES

Mayor Marlowe, Attorney Walker, Manager New, and Assistant Manager Lee read a script that provided an explanation on the following tentative budget items:

- Notice of Proposed Property Taxes.
- Proposed Operating Millage Rate.
- Explanation of tentative and rolled back millage rates.

Discussion ensued. Manager New and Assistant Manager Lee responded to questions. The Commission gave consensus to make several adjustments to the proposed budget.

4. Resolution 2023-06, A Resolution Determining and Adopting the Tentative Rate of Taxation on Real and Personal Property, and Making the Annual Levying of Ad Valorem Taxes for the City of Newberry, Florida, for the Fiscal Year 2023- 2024 at X.XXXX mills.

Assistant City Manager/CFO Lee gave an overview of Fiscal Year 2023-2024 tentative budget and adjustments made to the budget with a PowerPoint.

Mayor Marlowe asked for public comment. There was none. Public comment closed.

Assistant City Manager/CFO Lee reminded the Commission that any additional adjustments to the tentative budget must be made by motion at this time.

The millage rate the Commission adopts with Resolution 2023-06 will be the highest rate the Commission can adopt at the final hearing.

- Tentative Millage Rate is 5.9000.
- Millage Rate reduction.
- Previous years Millage was 5.9244.
- Roll Back Rate is 5.3819.
- 9.63% more than Roll Back Rate

Attorney Walker read Resolution 2023-06 by title only.

Motion to approve Resolution 2023-06 adopting the Tentative Rate of Taxation on Real and Personal Property at 5.9000 mills for the Fiscal Year 2023 - 2024 was made by Commissioner Marden, Seconded by Commissioner Coleman.

Mayor Marlowe asked for public comment. There was none.

Voting Yea: Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon.

MOTION PASSED 4-0

5. Establish a Tentative Budget

Resolution 2023-07, Relating to the City's Budget for the 2023-2024 Fiscal Year; Providing for the Tentative Appropriation of Funds of the City of Newberry for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; Approving a Proposed General City Budget; Setting a Public Hearing Date; Providing For Publication of Notice.

Attorney Walker read Resolution 2023-07 by title only.

Assistant City Manager/CFO Lee presented the item with a PowerPoint.

Motion to approve Resolution 2023-07 was made by Commissioner Marden with the previously discussed adjustments, Seconded by Commissioner Mazon.

Mayor Marlowe asked for public comment. There was none.

Voting Yea: Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon.

MOTION PASSED 4-0

Lee announced the Final Budget Hearing will be held Monday, September 25, 2023, at 7:00 pm in the Commission Chambers at City Hall.

6. Legislative Hearing: First Reading of Ordinance 2023-26, An Ordinance of the City of Newberry, Florida Pertaining to Electric Utility Services in the City of Newberry to Amend and Revise Section 98-63 Subsections 1, 2, 3, and 8 of the Code of Ordinances of the City of Newberry Pertaining to the Energy Charged, Providing for Codification of the Same

Attorney Walker read Ordinance 2023-26 by title only, note the correct title is "AN ORDINANCE OF THE CITY OF NEWBERRY, FLORIDA PERTAINING TO ELECTRIC UTILITY SERVICES IN THE CITY OF NEWBERRY TO AMEND AND REVISE SECTION 98-63 SUBSECTIONS 1, 2, 3, AND 8 AND SECTION 9870 SUBSECTIONS H AND I OF THE CODE OF ORDINANCES OF THE CITY OF NEWBERRY PERTAINING TO THE ENERGY CHARGED, PROVIDING FOR CODIFICATION OF THE SAME; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE."

Assistant City Manager/CFO Lee presented the item with a PowerPoint.

Motion to approve Ordinance 2023-26 on First Reading was made by Commissioner Coleman, Seconded by Commissioner Marden.

Mayor Marlowe asked for public comment. There was none.

Voting Yea: Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon.

MOTION PASSED 4-0

7. Amending Wastewater Rates.

Legislative Hearing: First Reading of Ordinance 2023-27, Amending the Prior Established Rates and Amending Sections 98 -155 of the Code of Ordinances of the City of Newberry; Amending Ordinance No. 2022-43.

Attorney Walker read Ordinance 2023-27 by title only.

Assistant City Manager/CFO Lee presented the item with a PowerPoint.

Discussion ensued.

Motion to approve Ordinance 2023-27 on First Reading was made by Commissioner Marden, Seconded by Commissioner Mazon.

Mayor Marlowe asked for public comment. There was none.

Voting Yea: Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon.

MOTION PASSED 4-0

8. Amending Water Rates.

Legislative Hearing: First Reading of Ordinance 2023-28, Amending the Prior Established Rates and Amending Sections 98 -154 of the Code of Ordinances of the City of Newberry; Amending Ordinance No. 2020-25.

Attorney Walker read Ordinance 2023-28 by title only.

Assistant City Manager/CFO Lee presented the item with a PowerPoint.

Discussion ensued.

Motion to approve Ordinance 2023-27 on First Reading was made by Commissioner Mazon, Seconded by Commissioner Coleman.

Mayor Marlowe asked for public comment. There was none.

Voting Yea: Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon.

MOTION PASSED 4-0

9. FDEP State Revolving Fund Drinking Water Elevated Storage Tank Design Loan Application and Resolution

Attorney Walker read Resolution 2023-51 by title only.

Assistant City Manager/CFO Lee presented the item.

Discussion ensued. Assistant City Manager for Utilities & Public Works Jones responded to questions.

Motion to approve Resolution 2023-51 was made by Commissioner Mazon, Seconded by Commissioner Coleman.

Mayor Marlowe asked for public comment. There was none.

Voting Yea: Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon.

MOTION PASSED 4-0

3. Compensation Program and Salary Schedule

Resolution 2023-09, Amending the Prior Adoption of a Compensation Program and Salary Schedules for City of Newberry Employees, City Clerk, And Elected Officials; establishing a cost of living adjustment (COLA), and providing an effective date.

Motion to table this item to the September 25, 2023, Commission Meeting was made by Commissioner Mazon, Seconded by Commissioner Coleman.

Mayor Marlowe asked for public comment. There was none.

Voting Yea: Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon.

MOTION PASSED 4-0

COMMENTS

City Manager New, City Attorney Walker, City Clerk Rice, Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon, Mayor Marlowe, and Assistant City Manager/CFO Lee made comments.

MEETING ADJOURNMENT

The meeting was adjourned at 9:42 PM.

Signed and approved on this 25th day of September 2023.

Jordan Marlowe, Mayor

Judy S. Rice, City Clerk