



City of Newberry Commission Meeting

March 22, 2021
7:00 p.m.

25440 West Newberry Road
Newberry, Florida 32669

MINUTES

CALL TO ORDER

Mayor Marlowe called the meeting to order at 7:00 p.m.

APPROVAL OF AGENDA

Mayor Marlowe asked for approval of the agenda.

Motion made by Commissioner Norfleet to approve the agenda.

Seconded by Commissioner Farnsworth.

Yay: Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Norfleet.

MOTION PASSED 4-0

QUORUM

Mayor

Jordan Marlowe

Commissioners

Mark Clark
Monty Farnsworth
Tim Marden
Paul Norfleet

City Attorney

Scott Walker

City Manager

Mike New

City Clerk

Judy Rice

Staff:

Director of Finance and Administration
Director of Planning and Economic Development
Director of Public Works and Utilities
Principal Planner

Dallas Lee
Bryan Thomas
Jamie Jones, virtual
Wendy Kinser-Maxwell, virtual

Absent:

Commissioner

Rick Coleman

INVOCATION

Pastor Rocky McKinley, Destiny Community Church, provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor Marlowe led the pledge.

PRESENTATIONS

1. Proclamation Recognizing Bethany Keller.

Mayor Marlowe read the proclamation and presented it to Ms. Bethany Keller.

PUBLIC ANNOUNCEMENTS

Mr. Rocky McKinley, citizen, made an announcement.

CONSENT AGENDA

2. Child Abuse Awareness Proclamation.
3. Water Conservation Month Proclamation.
4. February 22, 2021, Joint Meeting Minutes.
5. March 8, 2021, Commission Meeting Minutes
6. A Resolution to adopt the 2021 Alachua County Local Mitigation Strategy (LMS), which is designed to minimize the effects of natural or man-made disasters.

Resolution 2021-05, resolution of the City Commission of Newberry, Florida, adopting the 2021 Alachua County Local Mitigation Strategy Plan; repealing all resolutions in conflict and providing an effective date.

Mayor Marlowe asked for approval of the consent agenda.

Motion made by Commissioner Farnsworth to approve the consent agenda.

Seconded by Commissioner Marden.

Yay: Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Norfleet.

MOTION PASSED 4-0

PUBLIC HEARINGS AND ORDINANCES

7. Approving construction plans for Phase 5 of the Country Way at Newberry Town Center subdivision.

Resolution 2021-08/SD 21-01, Country Way at Newberry Town Center Phase 5 Construction Plan Approval.

Commissioner Norfleet abstained, he is related to applicant, and stepped down from the Dais.

Director Thomas presented a PowerPoint presentation reviewing Phase 5 of Country Way at Newberry Town Center. Staff recommendation is to pass Resolution 2021-08.

Attorney Walker read Resolution 2021-08 by title only.

Motion made by Commissioner Farnsworth to pass Resolution 2021-08.

Seconded by Commissioner Clark.

Yay: Commissioner Clark, Commissioner Farnsworth, and Commissioner Marden.

Abstained: Commissioner Norfleet.

MOTION PASSED 3-0

Commissioner Norfleet returned to the Dais.

- 8. Creating a City Ordinance to allow for longer stays in Recreational Vehicle Parks and Commercial Campgrounds, and increasing the maximum allowable number of Park Model RVs.**

Legislative Hearing on Ordinance 2021-15 to amend Sections 4.2.37.4.(3) & (5) and 4.2.37.9.(6) of the Land Development Regulations to extend the allowable length of stay in RV Resorts and Campgrounds from 90 days to 270 days, and to increase the number of Park Model RVs from 10% to 40% of permitted units.

Director Thomas presented a PowerPoint presentation reviewing Ordinance 2021-15. Staff recommendation is to pass Ordinance 2021-15 on first reading by title only.

Attorney Walker read Ordinance 2021-15 by title only on first reading.

Motion made by Commissioner Marden to pass Ordinance 2021-15 by title only on first reading.

Seconded by Commissioner Clark.

Discussion ensued regarding length of stay and park models.

Amended motion made by Commissioner Marden to pass Ordinance 2021-15 by title only on first reading with 30% park models and unlimited stay.

Seconded by Commissioner Clark.

Yay: Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Norfleet.

MOTION PASSED 4-0

- 9. Creation of a City Ordinance regulating food truck operations.**

Legislative Hearing on Ordinance 2021-02, an ordinance amending the Code of Ordinances to comply with recent changes to state statutes placing limits on local government regulation of mobile food dispensing vehicles (food trucks) and providing for regulation of food trucks in the City of Newberry

Director Thomas presented a PowerPoint presentation reviewing the food truck regulations and Ordinance 2021-02. Staff recommendation is to pass Ordinance 2021-02 on first reading by title only.

Attorney Walker read Ordinance 2021-02 by title only on first reading.

Discussion ensued.

Motion made by Commissioner Farnsworth to pass Ordinance 2021-02 by title only on first reading with the change of signage; food trucks may have signage posted on site and take it with them when they leave.

Seconded by Commissioner Marden.

Yay: Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Norfleet.

MOTION PASSED 4-0

- 10. Creating a City Ordinance to allow for neighborhood block parties under specific conditions.**

Legislative Hearing on Ordinance 2021-03, an ordinance amending the Code of Ordinances to allow for neighborhood block parties under specific conditions

Director Thomas presented a PowerPoint presentation on Ordinance 2021-03. Staff recommendation is to pass Ordinance 2021-03 on first reading by title only.

Attorney Walker read Ordinance 2021-03 by title only on the first reading.

Motion made by Commissioner Clark to pass Ordinance 2021-03 by title only on first reading.

Seconded by Commissioner Marden.

Yay: Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Norfleet.

MOTION PASSED 4-0

- 11. Amending regulations to provide for streamlined administrative approval of accessory structures within rear yard setbacks, based on specified criteria.**

Legislative Hearing First Reading: Ordinance 2021-10/LDR 21-07, an application by the City of Newberry, amending the text of the Land Development Regulations of the City of Newberry, Florida Code of Ordinances, to provide for a streamlined administrative approval process to allow permanent and temporary accessory structures within required rear yard setbacks based on specified criteria.

Principal Planner Kinser-Maxwell presented a PowerPoint presentation overviewing Ordinance 2021-07. Staff recommendation is to pass Ordinance 2021-07 on first reading by title only.

Attorney Walker read Ordinance 2021-10 by title only on first reading.

Motion made by Commissioner Marden to pass Ordinance 2021-10 by title only on first reading.

Seconded by Commissioner Clark.

Yay: Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Norfleet.

MOTION PASSED 4-0

AGENDA ITEMS

12. Opioid Task Force Vacancies.

Mayor Marlowe presented this item. Discussion ensued.

Motion made by Commissioner Marden to empower the Opioid Task Force to appoint its members.

Seconded by Commissioner Farnsworth.

Yay: Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Norfleet.

MOTION PASSED 4-0

13. City Hall Re-roof Project Award

Director Jones presented this item.

Motion made by Commissioner Norfleet to:

- 1. Authorize the City Manager to execute a contract with Rogers Roofing Corp. DBA Professional Roof Systems in the amount of \$26,900 for the project.**

2. Authorize the City Manager to approve change orders not to exceed twenty-five percent (25%) of the contract amount.

Seconded by Commissioner Farnsworth.

Yay: Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Norfleet.

MOTION PASSED 4-0

14. Wastewater Treatment Facility Capacity.

Manager New presented a PowerPoint presentation reviewing the capacity.

15. Regional Wastewater Treatment Facility.

Manager New introduced Mr. Luke Tia, SERCAP Representative, who presented a PowerPoint presentation.

Attorney Walker read Resolution 2021-09 by title only.

Motion made by Commissioner Marden to adopt Resolution 2021-09.

Seconded by Commissioner Norfleet.

Yay: Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Norfleet.

MOTION PASSED 4-0

COMMENTS

Comments made by Manager New, Attorney Walker, and Clerk Rice.

Citizens: Ms. Lisa Tate and Mr. Kevin Tharp made comments.

MEETING ADJOURNMENT

Meeting adjourned at 10:22 p.m.

Signed and dated this 26th day of April 2021

Jordan Marlowe, Mayor

Judy S. Rice, City Clerk