



# Commission Meeting Minutes

January 12, 2026  
7:00 PM

25493 NW 1st Avenue, Newberry, Florida 32669

## QUORUM CHECK

Mayor Tim Marden

Commissioners Rick Coleman  
Mark Clark  
Monty Farnsworth  
Donald Long  
Tony Mazon

City Manager Jordan Marlowe

City Clerk Randa Paul

City Attorney Nicolle Shalley

### Staff:

Assistant City Manager	Jamie Jones
Director of Utilities and Public Works	Rance Green
Director of Community Development	Stacey Hectus
Fire Chief	Jason Lyman
Director of Parks and Recreation	Rod Clark
Assistant Director of Community Development	Lauren Yeatter
Deputy Fire Chief	Kevin Farr
Principal Planner	Jean-Paul Perez
Community Redevelopment Agency Coordinator	Chelsea Bakaitis
Community Engagement Coordinator	Crystal Rushing
Staff Assistant	Jane Inouye

## CALL TO ORDER

Mayor Marden called the meeting to order at 7:00 PM.

## APPROVAL OF AGENDA

Mayor Marden announced that Item 7 would be pulled from the agenda at staff's request. All remaining items will remain as originally numbered.

**Motion to approve the agenda as amended made by  
Commissioner Long, Seconded by Commissioner Coleman.**

Mayor Marden asked for public comment. There was none.

**Voting Yea: Commissioner Coleman, Commissioner Clark,  
Commissioner Farnsworth, Commissioner Long,  
Commissioner Mazon**

**MOTION PASSED: 5-0**

**INVOCATION**

Jamie Jones provided the invocation.

**PLEDGE OF ALLEGIANCE**

Commissioner Clark led the Pledge of Allegiance.

**PRESENTATIONS**

*(Please limit presentations to 15 minutes)*

**1. Larry Wilson Proclamation**

Mayor Marden presented a proclamation to Larry Wilson.

**PUBLIC ANNOUNCEMENTS**

*(Please limit announcements to 2 minutes)*

1. Stacey Hectus, Director of Community Development, spoke.
2. Mellina Parker, Newberry Main Street Organization & Newberry Historical Association, spoke.
3. Marlin Day, Alachua County Library – Newberry Branch & Newberry Area Chamber of Commerce, spoke.

**CONSENT AGENDA**

**2. 12.8.2025 Commission Meeting Minutes**

**Motion to approve the Consent agenda as published was  
made by Commissioner Clark, Seconded by Commissioner  
Mazon.**

Mayor Marden asked for public comment. There was none.

**Voting Yea: Commissioner Coleman, Commissioner Clark,  
Commissioner Farnsworth, Commissioner Long,  
Commissioner Mazon**

**MOTION PASSED: 5-0**

**PUBLIC HEARINGS AND ORDINANCES**

**3. Newberry Townhomes Small-Scale Future Land Use Map Amendment**

***Legislative public hearing for an Ordinance of the City of Newberry, Florida, amending Ordinance No. 4-91, as amended, relating to a small-scale amendment to the future land use map of the City of Newberry Comprehensive Plan; providing for a change in future land use classification from Residential Low Density (4 du/ac) to Residential High Density (20 du/ac) on certain lands within the corporate limits of the City of Newberry, Florida, consisting of 0.72 acres, Tax Parcel No. 02118-003-000, and is more particularly described in Exhibit A; providing severability; repealing all ordinances in conflict; and providing an effective date.***

Attorney Shalley read Ordinance 2025-84 by title only into the record.

Principal Planner Perez presented the item with a PowerPoint.

Tara Howell, JBPro, presented the applicant's presentation with a PowerPoint.

Discussion ensued.

**Motion to deny the application was made by Commissioner Farnsworth.**

Discussion ensued.

**There was no second to the motion, so it died.**

Discussion ensued.

**Motion to approve Ordinance 2025-84 on First Reading was made Commissioner Mazon, Seconded by Commissioner Clark.**

Discussion ensued.

Joy Glanzer provided public comments.

**Voting Yea: Commissioner Coleman, Commissioner Clark,  
Commissioner Mazon**

**Voting No: Commissioner Farnsworth**

Commissioner Long stepped away.

**MOTION PASSED: 3-1**

#### **4. Newberry Townhomes Rezoning**

***Quasi-judicial public hearing for an Ordinance of the City of Newberry, Florida, relating to the rezoning of 0.72 contiguous acres amending the Official Zoning Atlas of the City of Newberry Land Development Regulations; providing for rezoning from Residential, Single-Family (RSF-2) to Residential, Multiple-Family (RMF-2) zoning district on certain lands within the corporate limits of the City of Newberry, Florida, Tax Parcel No. 02118-003-000 and more particularly described in Exhibit A; providing severability; repealing all ordinances in conflict; and providing an effective date.***

Mayor Marden introduced the item.

Attorney Shalley read Ordinance 2025-85 by title only into the record.

Clerk Paul swore in City Manager Marlowe, Principal Planner Perez, Tara Howell, JBPro, and Sylvia Novelli, applicant.

Mayor Marden read the Quasi-Judicial procedures.

Mayor Marden asked if there was any ex-parte communication

**ROLL CALL:            Commissioner Coleman: NONE  
                                 Commissioner Long: NONE  
                                 Commissioner Farnsworth: NONE  
                                 Commissioner Clark: NONE  
                                 Commissioner Mazon: NONE  
                                 Mayor Marden: NONE**

Principal Planner Perez presented the item with a PowerPoint.

Tara Howell, with JBPro, presented for the applicant with a PowerPoint.

Mayor Marden called for public comment. There was none.

Mayor Marden called for cross examination. There was none.

Members of the decision-making body discussion ensued.

Mayor Marden called for closing arguments. There was none.

Attorney Shalley advised that the members of decision-making body must make their decision based on substantial and competent evidence.

**Motion to approve Ordinance 2025-85 on First Reading was made by Commissioner Coleman, Seconded by Commissioner Clark.**

Mayor Marden called for public comment. There was none.

**Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Long, Commissioner Mazon**

**Voting No: Commissioner Farnsworth**

**MOTION PASSED: 4-1**

#### **5. Revisions to Section 4.2.4.2 Accessory Dwelling Units (ADU)**

**Legislative, Second Reading of Ordinance No. 2025-74  
AN ORDINANCE OF THE CITY OF NEWBERRY, FLORIDA, TEXT OF  
THE CITY OF NEWBERRY LAND DEVELOPMENT REGULATIONS, AS  
AMENDED; TO AMEND APPENDIX B, THE LAND DEVELOPMENT  
REGULATIONS, SPECIFICALLY, ARTICLE 4, SECTION 4.2.4.2  
ACCESSORY DWELLING UNITS, AS DEFINED HEREIN; PROVIDING  
SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND  
PROVIDING AN EFFECTIVE DATE.**

Attorney Shalley read Ordinance 2025-74 by title only into the record.

Director Hectus presented the item with a PowerPoint.

Discussion ensued.

**Motion to approve Ordinance 2025-74, approving the changes, was made by Commissioner Long, Seconded by Commissioner Clark.**

Mayor Marden called for public comment. There was none.

**ROLL CALL: Commissioner Coleman: YEA  
Commissioner Long: YEA  
Commissioner Farnsworth: YEA  
Commissioner Clark: YEA  
Commissioner Mazon: YEA**

**MOTION PASSED: 5-0**

**6. Annexation # 40 of 11 enclave parcels/seven applicants.**

**Legislative, Second Reading of the following ordinances:  
Ordinance #'s 2025-76-79 and 2025-81-83**

Mayor Marden introduced the item.

**Attorney Shalley read Ordinance 2025-76 by title only into the record.**

**Motion to adopt Ordinance 2025-76 on second reading was  
made by Commissioner Mazon, Seconded by Commissioner  
Long.**

Mayor Marden called for public comment. There was none.

**Voting Yea: Commissioner Coleman, Commissioner Long,  
Commissioner Farnsworth, Commissioner Clark,  
Commissioner Mazon**

**MOTION PASSED: 5-0**

**Attorney Shalley read Ordinance 2025-77 by title only into the record.**

**Motion to adopt Ordinance 2025-77 on second reading was  
made by Commissioner Mazon, Seconded by Commissioner  
Long.**

Mayor Marden called for public comment. There was none.

**Voting Yea: Commissioner Coleman, Commissioner Long,  
Commissioner Farnsworth, Commissioner Clark,  
Commissioner Mazon**

**MOTION PASSED: 5-0**

**Attorney Shalley read Ordinance 2025-78 by title only into the record.**

**Motion to adopt Ordinance 2025-78 on second reading was made by Commissioner Long, Seconded by Commissioner Clark.**

Mayor Marden called for public comment. There was none.

**Voting Yea: Commissioner Coleman, Commissioner Long, Commissioner Farnsworth, Commissioner Clark, Commissioner Mazon**

**MOTION PASSED: 5-0**

**Attorney Shalley read Ordinance 2025-79 by title only into the record.**

**Motion to adopt Ordinance 2025-79 on second reading was made by Commissioner Mazon, Seconded by Commissioner Long.**

Mayor Marden called for public comment. There was none.

**Voting Yea: Commissioner Coleman, Commissioner Long, Commissioner Farnsworth, Commissioner Clark, Commissioner Mazon**

**MOTION PASSED: 5-0**

**Attorney Shalley read Ordinance 2025-81 by title only into the record.**

**Motion to adopt Ordinance 2025-81 on second reading was made by Commissioner Mazon, Seconded by Commissioner Coleman.**

Mayor Marden called for public comment. There was none.

**Voting Yea: Commissioner Coleman, Commissioner Long, Commissioner Farnsworth, Commissioner Clark, Commissioner Mazon**

**MOTION PASSED: 5-0**

**Attorney Shalley read Ordinance 2025-82 by title only into the record.**

**Motion to adopt Ordinance 2025-82 on second reading was made by Commissioner Mazon, Seconded by Commissioner Clark.**

Mayor Marden called for public comment. There was none.

**Voting Yea: Commissioner Coleman, Commissioner Long, Commissioner Farnsworth, Commissioner Clark, Commissioner Mazon**

**MOTION PASSED: 5-0**

**Attorney Shalley read Ordinance 2025-83 by title only into the record.**

**Motion to adopt Ordinance 2025-83 on second reading was made by Commissioner Clark, Seconded by Commissioner Long.**

Mayor Marden called for public comment. There was none.

**Voting Yea: Commissioner Coleman, Commissioner Long, Commissioner Farnsworth, Commissioner Clark, Commissioner Mazon**

**MOTION PASSED: 5-0**

## **AGENDA ITEMS**

~~**7. Request by Solano and Thodde, owners, for a reduction in code enforcement time to pay fine.**~~

~~**Special magistrate order and recommendation on request for reduction of time to pay fine.**~~

**8. CSX Easement Amendment**

Manager Marlowe presented the item orally.

Discussion ensued.

**Attorney Shalley read Resolution 2026-05 by title only into the record.**

**Motion to approve Resolution 2026-05 made by Commissioner Coleman, Seconded by Commissioner Mazon.**

Mayor Marden called for public comment. There was none.

**Voting Yea: Commissioner Coleman, Commissioner Long,  
Commissioner Farnsworth, Commissioner Clark,  
Commissioner Mazon**

**MOTION PASSED: 5-0**

## **9. Tanglewood Water Tower Services**

Director Green presented the item orally.

Discussion ensued.

**Motion to authorize the City Manager to execute a contract with Woodard and Curran in the amount of \$342,000.00 for contract services before and during tower construction AND to authorize the City Manager to approve change orders not to exceed fifteen percent (15%) of the contract amount made by Commissioner Mazon, Seconded by Commissioner Long.**

Mayor Marden called for public comment. There was none.

**Voting Yea: Commissioner Coleman, Commissioner Long,  
Commissioner Farnsworth, Commissioner Clark,  
Commissioner Mazon**

**MOTION PASSED: 5-0**

## **COMMENTS**

### **Citizens**

***(Please limit your comments to 5 minutes)***

Mellina Parker made comments.

### **City Manager**

Manager Marlowe made comments.

### **City Attorney**

Attorney Shalley had none.

### **City Clerk**

Clerk Paul had none.

### **Commission**

Commissioner Clark had comments.

Commissioner Farnsworth had comments.

Commissioner Long had comments.

Commissioner Mazon had comments.

Commissioner Coleman had comments.

**Mayor**

Mayor Marden had comments.

**MEETING ADJOURNMENT**

The meeting was adjourned at 8:42 PM.

Signed and approved on this 26th day of January 2026.



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Timothy R. Marden, Mayor

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Randa K. Paul, City Clerk