



Board of Adjustment Minutes

June 24, 2024
7:05 PM

25440 West Newberry Road
Newberry, Florida 32669

QUORUM CHECK

Board Members

Commissioner Mark Clark
Commissioner Ricky Coleman
Commissioner Monty Farnsworth
Commissioner Tim Marden
Commissioner Tony Mazon

City Manager

Mike New

City Clerk

Judy Rice

City Attorney

Scott Walker

Staff:

Principal Planner

Jean-Paul W. Perez

Senior Planner

Uma Sarmistha

Staff Specialist

Jeannene Mironack

Absent:

Chair

Mayor Jordan Marlowe

CALL TO ORDER

Alternate Chairperson Pro-Tempore Marden called the meeting to order at 8:44 PM.

APPROVAL OF AGENDA

Motion to approve the Agenda was made by Commissioner Coleman, Seconded by Commissioner Mazon.

Alternate Chairperson Pro-Tempore Marden asked for public comment. There was none.

Voting Yea: Commissioner Clark, Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon

MOTION PASSED 5-0

CONSENT AGENDA

Motion to approve the Consent Agenda was made by Commissioner Clark, Seconded by Commissioner Mazon.

Alternate Chairperson Pro-Tempore Marden asked for public comment. There was none.

**Voting Yea: Commissioner Clark, Commissioner Coleman,
Commissioner Farnsworth, Commissioner Marden,
Commissioner Mazon**

MOTION PASSED 5-0

1. April 22, 2024, Board of Adjustment Meeting Minutes

PUBLIC HEARINGS AND ORDINANCES

2. Site and Development Plan for Newberry City Hall

Quasi-judicial public hearing: Resolution 2024-19/SDP 23-06, an application by CHW, an NV5 Company, agent, on behalf of the City of Newberry and I S Property Holdings, LLC, owners, for a Site and Development Plan for 15,000 square feet of office use; Alachua County Tax Parcel 02173-000-000 and 02174-000-000.

Attorney Walker read Resolution 2024-19 by title only.

Alternate Chairperson Pro-Tempore Marden reviewed the quasi-judicial procedures and read through the presentation order.

Clerk Rice swore in Principal Planner Perez and Randy Olney, PE, MBA, CHW. Director of Engineering, Land Development.

Alternate Chairperson Pro-Tempore Marden asked for ex parte communication on the application.

ROLL CALL

Commissioner Clark: NONE

Commissioner Coleman: NONE

Commissioner Farnsworth: NONE

Commissioner Marden: NONE

Commissioner Mazon: NONE

Principal Planner Perez presented a PowerPoint of the staff overview for the application.

Randy Olney stated he was present to respond to questions.

Principal Planner Perez presented a PowerPoint of the staff recommendation for the application.

There was no third-party intervenor present.

Alternate Chairperson Pro-Tempore Marden asked for public comment, there was none.

Discussion ensued.

There was no cross examination or final arguments.

Principal Planner Perez responded to questions.

Attorney Walker advised the Commission that their decision must be based upon substantial and competent evidence.

**Motion to approve Resolution 2024-19 was made by
Commissioner Mazon, Seconded by Commissioner Clark.**

Alternate Chairperson Pro-Tempore Marden asked for public comment. There was none.

**Voting Yea: Commissioner Clark, Commissioner Coleman,
Commissioner Farnsworth, Commissioner Marden,
Commissioner Mazon**

MOTION PASSED 5-0

MEETING ADJOURNMENT

The meeting was adjourned at 8:57 PM.

Signed and approved on this 23rd day of September 2024.

Jordan Marlowe, Mayor

Judy S. Rice, City Clerk