



City of Newberry Commission Meeting

November 23, 2020
7:00 p.m.

25440 West Newberry Road
Newberry, Florida 32669

MINUTES

CALL TO ORDER

Mayor Marlowe called the meeting to order at 7:00 p.m.

APPROVAL OF AGENDA

Mayor Marlowe asked for approval of the agenda.

Motion made by Commissioner Coleman to approve the agenda.

Seconded by Commissioner Farnsworth.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, and Commissioner Marden

MOTION PASSED 4-0

QUORUM CHECK

Mayor

Jordan Marlowe

Commissioners

Ricky Coleman

Mark Clark

Monty Farnsworth

Tim Marden

City Attorney

Scott Walker, virtual

City Attorney

Rich Maltby, virtual

City Manager

Mike New

City Clerk

Judy Rice

Staff:

Director of Finance and Administration

Dallas Lee

Director of Planning and Economic Development

Bryan Thomas, virtual

Director of Utilities and Public Works

Jamie Jones, virtual

Principal Planner

Wendy Kinser-Maxwell, virtual

Absent:

Commissioner

Paul Norfleet

INVOCATION

Dr. CV Radhakrishnan, Devi Temple of Newberry, provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor Marlowe led the pledge.

PUBLIC ANNOUNCEMENTS

Ms. Janeice Smith, Newberry Main Street Organization, announced Small Business Saturday starts on November 28th and continues until December 12th.

CONSENT AGENDA

1. **November 9, 2020, Regular Commission Meeting Minutes.**
2. **Power Cost Adjustment (PCA).**

Mayor Marlowe asked for approval of the consent agenda.

Motion made by Commissioner Marden to approve the consent agenda.

Seconded by Commissioner Clark.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, and Commissioner Marden

MOTION PASSED 4-0

PUBLIC HEARINGS AND ORDINANCES

3. **Water and Wastewater System Development Charge Ordinances Revision**

Legislative Hearing: First Reading of Ordinance 2020 – 23. An Ordinance Pertaining To Utilities Within The City Of Newberry; Amending Division 2 And Division 3 Of Article VI, Chapter 98 Of The Code Of Ordinances Of The City Of Newberry Pertaining To Water System Development Charges And Sewer System Development Charges.

Director Jones presented this item. There is a scrivener's error that needs to be corrected on page 18 Sec. 98-194 (a) and on page 8 Sec. 98-173.

Motion made by Commissioner Coleman to

1. **Pass Ordinance 2020-23 amending Article VI, Chapter 98, Division 2-3 of the Code of Ordinance of the City of Newberry to reflect that water and wastewater system development charges will be calculated based on water meter size on first reading.**

2. Authorize staff to advertise the second and final reading of Ordinance 2020 – 23.
3. Direct staff to schedule second reading of Ordinance 2020 – 23.

Seconded by Commissioner Farnsworth.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, and Commissioner Marden

MOTION PASSED 4-0

4. **Petition to Abandon Public Utility Easements Over, Across, and Beneath Parcel 02025-000-000 (Resolution 2020 - 50).**

Director Thomas presented this item.

Attorney Walker read Resolution 2020-50 by title only.

Motion made by Commissioner Farnsworth to adopt Resolution 2020-50.

Seconded by Commissioner Coleman.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, and Commissioner Marden

MOTION PASSED 4-0

5. **Fiscal Year 2019 - 2020 Final Budget Amendment. (Resolution 2020 - 49)**

Director Lee presented this item.

Attorney Walker read Resolution 2020-49 by title only.

Motion made by Commissioner Marden to adopt Resolution 2020-49.

Seconded by Commissioner Clark.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, and Commissioner Marden

MOTION PASSED 4-0

AGENDA ITEMS

6. **USDA Farm Services Agency County Committee Election.**

Manager New presented this item.

Motion made by Commissioner Clark to nominate Ura L. Robinson.

Seconded by Commissioner Coleman.

Voting Yea: Commissioner Coleman, Commissioner Clark, and Commissioner Farnsworth

Voting Nay: Commissioner Marden

MOTION PASSED 3-1

7. Appointment to Fill Vacancy on the Historic Architectural Review Board (HARB). (Resolution 2020 - 51)

Mayor Marlowe presented this item. The Commission voted using voter cards (see Exhibit A). Mr. Joe Montalto Jr., P.E. was selected to fill the vacancy.

Attorney Walker read Resolution 2020-51.

Motion made by Commissioner Coleman to adopt Resolution 2020-51, filling the HARB Vacancy.

Seconded by Commissioner Clark.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, and Commissioner Marden

MOTION PASSED 4-0

8. Acquisition of Property Adjacent to City Cemetery.

Commissioner Coleman recused himself and stepped down from the dais due to personal and family gain.

Manager New presented this item and a lengthy discussion ensued.

Commissioner Marden disclosed that he discussed the process of purchasing property with Mr. Kevin Coleman

Motion made by Commissioner Marden to

- 1. Authorize the City Manager to execute a land purchase agreement to acquire 2.5-acre parcel of property from Ellen Coleman for \$35,000.**
- 2. Authorize City Manager to execute all documents necessary to convey parcel from Ellen Coleman to the City of Newberry.**
- 3. Direct staff on source of funds to acquire property; use contingency funds first then**

pay remaining balance from the general fund.

Seconded by Commissioner Farnsworth.

Voting Yea: Commissioner Clark, Commissioner Farnsworth, and Commissioner Marden

Voting Abstaining: Commissioner Coleman

MOTION PASSED 3-0 1 ABSTAIN

9. Discussion of Tiny Home Neighborhoods.

Director Thomas presented this item. A lengthy discussion ensued regarding the following:

1. Definitions – what is a tiny home, or tiny home neighborhood?
2. General Requirements – what should be required in a tiny home neighborhood, such as, how much common area is required? What are the lot requirements? Parking? Landscaping?
3. Design Elements – what type of architectural styles are allowed? Should porches or patios be required? What about sidewalks or fencing?
4. Allowable Zoning Districts – where should tiny home neighborhoods be allowed? Should they be allowed, “by right,” or by Special Exception?

10. Support Letter for Dudley Farm Nomination as a National Historic Landmark.

Mayor Marlowe presented this item.

Motion made by Commissioner Clark to authorize the Mayor to sign a Support Letter for Dudley Farm nomination as a National Historic Landmark.

Seconded by Commissioner Farnsworth.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, and Commissioner Marden

MOTION PASSED 4-0

COMMENTS

City Manager announced the City of Newberry’s Annual Tree Lighting is Friday, December 4th at 6:00 p.m.

City Attorney updated the Commission on the hearing regarding Alachua County’s Charter Amendment that is scheduled for December 16th at 9:00 a.m. Mayor Marlowe is requested to be present for the hearing.

Mayor expressed his gratitude for the support of the Newberry Main Street Organization's Fall Festival and Newberry Lions Club Rodeo. The Christmas parade and Christmas on the Square will be on December 19th.

MEETING ADJOURNMENT

Meeting adjourned at 9:12 p.m.

Signed and dated this 14th day of December 2020.

Jordan Marlowe, Mayor

Judy S. Rice, City Clerk