



# Commission Meeting Minutes

January 09, 2023  
7:00 PM

25440 West Newberry Road  
Newberry, Florida 32669

## QUORUM CHECK

Mayor	Jordan Marlowe
Commissioners	Ricky Coleman Mark Clark Tim Marden Tony Mazon
City Attorney	Scott Walker
City Manager	Mike New
City Clerk	Judy Rice
Staff:	
Director of Planning & Economic Development	Bryan Thomas
Principal Planner	Jean-Paul Perez
Director of Parks & Recreation	Travis Parker
Assistant Director of Parks & Recreation	Ryan Young
Program Supervisor	Randa Paul
Facilities Maintenance Worker	Oscar LaRocca
Staff Assistant, City Clerk	Sierra Nyberg
Absent:	
Commissioner	Monty Farnsworth

## CALL TO ORDER

Mayor Marlowe called the meeting to order. He noted the absence of Commissioner Farnsworth and Commissioner Coleman will be late.

## APPROVAL OF AGENDA

Mayor Marlowe asked for approval of the agenda.

**Motion made by Commissioner Marden to approve the agenda.**

**Seconded by Commissioner Clark.**

**Voting Yea: Commissioner Clark, Commissioner Marden, and Commissioner Mazon.**

**MOTION PASSED 3-0**

## **INVOCATION**

Reverend Joy Glanzer provided the invocation.

## **PLEDGE OF ALLEGIANCE**

Commissioner Clark led the pledge.

## **PRESENTATIONS**

### **1. Mentoring Month Proclamation**

#### **Honoring MYTime Youth Mentoring program**

Mayor Marlowe read the proclamation and presented it to MYtime. Ms. Lisa Darling spoke briefly and thanked the Commission for their support of the program.

### **2. 2022 Employee of the Year**

Director Parker introduced Oscar LaRocca, employee of the Facilities Maintenance Department, as the City of Newberry's 2022 Employee of the Year. Mr. LaRocca spoke briefly.

## **PUBLIC ANNOUNCEMENTS**

Ms. Darling made an announcement.

## **CONSENT AGENDA**

### **3. December 12, 2022, Regular Commission Meeting Minutes**

### **4. SW 15<sup>th</sup> Avenue Road Reconstruction Project: State Road 45 West to SW 260<sup>th</sup> Street.**

### **5. Champions Park Turf Repair Contract**

Mayor Marlowe asked for approval of the consent agenda.

**Motion made by Commissioner Mazon to approve the consent agenda.**

**Seconded by Commissioner Marden.**

**Voting Yea: Commissioner Clark, Commissioner Marden, and Commissioner Mazon.**

**MOTION PASSED 3-0**

## **PUBLIC HEARINGS AND ORDINANCES**

### **6. Adding Building Permit Fees to the City's Annual Fees, Rates, and Charges schedule.**

**Legislative Hearing, Second Reading: Ordinance 2022-49, an ordinance to remove Building Permit fees from the City Code of Ordinances, and allowing Building Permit fees to be approved by Resolution during the annual budgeting process, and added to the City "Fees, Rates, and Charges" schedule.**

Attorney Walker read Ordinance 2022-49 by title only on second reading.

Director Thomas presented this item.

**Motion made by Commissioner Marden to enact Ordinance 2022-49 on second reading.**

**Seconded by Commissioner Mazon.**

**Voting Yea: Commissioner Clark, Commissioner Marden, and Commissioner Mazon.**

**MOTION PASSED 3-0**

- 7. First reading of amendment to the Land Development Regulations text establishing the Public Facilities zoning district.**

**Legislative Public Hearing, First Reading: Ordinance 2022-59/LDR 22-20, and application by the City of Newberry to amend the Appendix B, Article 4 of the City of Newberry Code of Ordinances, and add Section 4.23 of same to establish the Public Facilities zoning district.**

Attorney Walker read Ordinance 2022-59 on first reading by title only.

Principal Planner Perez presented this item.

Commissioner Coleman arrived at 7:27 pm.

**Motion made by Commissioner Clark to pass Ordinance 2022-59 on first reading with Planning and Zoning condition included in the Ordinance.**

**Seconded by Commissioner Marden.**

**Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Marden, and Commissioner Mazon.**

**MOTION PASSED 4-0**

- 8. Public Hearing to consider a petition for vacation of a portion of Southwest 2 Avenue.**

**Quasi-Judicial Public Hearing: Second Reading of Ordinance 2022-26, an application by Mark L. and Betty D. Clark to vacate a portion of a 50-foot public right-of-way known as Southwest 2 Avenue, between the CSX Railroad right-of-way and Southwest 252 Street, as dedicated on the Original Newberry Plat (Plat Book A, Page 129) on lands lying in the corporate limits of the City of Newberry.**

Commissioner Clark abstained from voting and stepped down from the dais.

Attorney Walker read Ordinance 2022-26 on second reading by title only.

Mayor Marlowe reviewed the procedures and presentation order.

Clerk Rice swore in Director Thomas and Mr. Mark Clark.

Mayor Marlowe asked for ex parte. Commissioner Coleman has visited the property but has not had any communication regarding application.

**Voting Nay: Commissioner Coleman, Commissioner Marden, and Commissioner Mazon.**

No third-party intervenor was present.

Director Thomas presented the staff overview, report, and recommendation.

Mr. Clark did not present.

Mayor Marlowe asked for public comment. There was none.

No cross examination or final argument.

Attorney Walker reminded the Commission of the applicable law.

**Motion made by Commissioner Marden to enact Ordinance 2022-26 on second reading.**

**Seconded by Commissioner Coleman.**

**Voting Yea: Commissioner Coleman, Commissioner Marden, and Commissioner Mazon.**

**Abstained: Commissioner Clark**

**MOTION PASSED 3-0**

Commissioner Clark returned to the Dais.

## **AGENDA ITEMS**

## **COMMENTS**

Manager New, Attorney Walker, Clerk Rice, Commissioner Coleman, Commissioner Clark, Commissioner Mazon, and Mayor Marlowe made comments.

Ms. Darling made a brief comment.

## **MEETING ADJOURNMENT**

Meeting adjourned at 7:49 pm.

Signed and approved on this 23<sup>rd</sup> day of January 2023.

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Jordan Marlowe, Mayor

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Judy S. Rice, City Clerk