



Commission Meeting Minutes

January 13, 2025
7:00 PM

25440 West Newberry Road,
Newberry, Florida 32669

QUORUM CHECK

Mayor	Jordan Marlowe
Commissioners	Mark Clark Rick Coleman Monty Farnsworth Tony Mazon
City Manager	Mike New
City Clerk	Judy Rice
City Attorney	Scott Walker
Staff:	
Assistant City Manager for Public Works and Utilities	Jamie Jones
Director of Community Development	Stacey Hectus
Community Redevelopment & Economic Development Coordinator	Uma Sarmistha
Grants and Funding Manager	Jane Sullivan
Purchasing Specialist	Stephanie Puhalla
Records & Administrative Coordinator	Jeannene Mironack
Absent:	
Commissioner	Tim Marden

CALL TO ORDER

Mayor Marlowe called the meeting to order at 7:00 PM.

APPROVAL OF AGENDA

Motion to move Item 9 from the Consent Agenda to Agenda Items, then Approve the Amended Agenda was made by Commissioner Mazon, Seconded by Commissioner Clark.

Mayor Marlowe asked for public comment. There was none.

Voting Yea: Commissioner Clark, Commissioner Coleman, Commissioner Farnsworth, Commissioner Mazon

MOTION PASSED 4-0

Attorney Walker entered and joined the dais at 7:01 PM

INVOCATION

Pastor Ian Campbell provided the invocation.

PLEDGE OF ALLEGIANCE

Commissioner Clark led the Pledge of Allegiance.

PRESENTATIONS

(Please limit presentations to 15 minutes)

1. Proclamation Calling a Regular Election on April 8, 2025

Mayor Jordan Marlowe read the Proclamation Calling a Regular Election on April 8, 2025.

2. Creation of a Municipally Owned Non-Profit Entity for Grants

Grant and Funding Manager Sullivan presented the item with a PowerPoint.

Discussion ensued.

Motion approving staff filing for a 501(c)(3) Municipally Owned Non-Profit was made by Commissioner Clark, Seconded by Commissioner Mazon.

Mayor Marlowe asked for public comment. There was none.

Voting Yea: Commissioner Clark, Commissioner Coleman, Commissioner Farnsworth, Commissioner Mazon

MOTION PASSED 4-0

3. Building Strong Communities Award

City Manager New presented the item with a PowerPoint.

Discussion ensued.

PUBLIC ANNOUNCEMENTS

(Please limit announcements to 2 minutes)

Mayor Marlowe asked for public announcements. There were none.

CONSENT AGENDA

Motion to Approve the Consent Agenda was made by Commissioner Coleman, Seconded by Commissioner Farnsworth.

Voting Yea: Commissioner Clark, Commissioner Coleman, Commissioner Farnsworth, Commissioner Mazon

MOTION PASSED 4-0

4. December 9, 2024 Commission Meeting Minutes

5. December 16, 2024 Workshop Minutes

6. Payment Registers

7. City Attorney Project List

8. Charter Officer Merit Increases

Resolution 2025-01

A Resolution Of The City Of Newberry, Florida, Providing For Merit Pay Increase For City Clerk, Commensurate With An Evaluation By The City Commission; Providing For Merit Pay Increase For City Manager, Commensurate With An Evaluation By The City Commission Repealing All Resolutions In Conflict And Providing An Effective Date

~~9. Alachua County Sheriff's Office Amended Agreement~~

10. Construction Plans Approval for Country Way South Phase 2

Resolution 2025-02/SD 24-12, an application by an application by CHW, agent on behalf of Norfleet Properties LLLP, Owner, for approval of construction plans related to Phase 2 of the Country Way South on 10.22 acres generally located west of US 27/SR 45. Parcel No: 02540-001-000

AGENDA ITEMS

9. Alachua County Sheriff's Office Amended Agreement

City Manager New presented the item with a PowerPoint.

Sheriff Scott spoke.

Discussion ensued.

Motion to Authorize the Mayor and City Manager to execute the Amended Agreement with Sheriff Chad Scott, and begin negotiating a contract extension, was made by Commissioner Clark, Seconded by Commissioner Mazon.

Mayor Marlowe asked for public comment. There was none.

Voting Yea: Commissioner Clark, Commissioner Coleman, Commissioner Farnsworth, Commissioner Mazon

MOTION PASSED 4-0

11. Lift Station #8 Abandonment and Lift Station #7 Upgrade Contract Award

Assistant City Manager for Public Works and Utilities Jones presented the item with a PowerPoint.

Motion to Authorize the City Manager to execute a contract in the amount of \$348,684.25 for the total of the Base bid with Watson Construction Company, LLC. for the Lift Station #8 Abandonment and Lift Station #7 Upgrade Project, and to Authorize the City Manager to approve change orders not to exceed ten percent (10%) of the contract amount, was made by Commissioner Mazon, Seconded by Commissioner Clark.

Mayor Marlowe asked for public comment. There was none.

**Voting Yea: Commissioner Clark, Commissioner Coleman,
Commissioner Farnsworth, Commissioner Mazon**

MOTION PASSED 4-0

12. 2025 State Legislative Agenda

City Manager New presented the item with a PowerPoint.

By consensus, the Commission identified the following two priorities be included on the City’s 2025 state legislative agenda:

- Appropriate \$600,000 in funding for Newberry’s electric resiliency project to provide redundancy and underground a vital electric circuit in Newberry’s downtown district. The project estimate is \$5 million. Newbery will fund the balance of the project through its rates and reserves.
- Grant funding for \$500,000 for an emergency responder training facility in western Alachua County. The facility will serve emergency responder services from Newberry, High Springs, Alachua County, Levy County, Gilchrist County, and a vocational magnet program offered by the School Board of Alachua County. The site identified for the facility is under development.

COMMENTS

City Manager New, City Attorney Walker, City Clerk Rice, Commissioner Coleman, Commissioner Clark, Commissioner Mazon, and Mayor Marlowe made comments.

MEETING ADJOURNMENT

The meeting was adjourned at 8:39 PM.

Signed and approved on this 27th day of January 2025.

Jordan Marlowe, Mayor

Judy S. Rice, City Clerk