



Commission Meeting Minutes

February 10, 2025
7:00 PM

25440 West Newberry Road,
Newberry, Florida 32669

QUORUM CHECK

Mayor	Jordan Marlowe
Commissioners	Mark Clark Rick Coleman Monty Farnsworth Tim Marden Tony Mazon
City Manager	Mike New
City Clerk	Judy Rice
City Attorney	Scott Walker
Staff:	
Assistant City Manager for Public Works and Utilities	Jamie Jones
Assistant City Manager/CFO	Dallas Lee
Director of Capital Project & Facilities	Joe Lovelady
Director of Community Development	Stacey Hectus
Director of Recreation	Rod Clark
Fire Chief	Mike Vogel
Assistant Director of Finance & Administration	Amanda Hagan
Assistant Director of Utilities & Public Works	Rance Green
Customer Service Manager	Tammy Snyder
Human Resources Generalist	Tracy Fair
Deputy Fire Chief	Jason Lyman
Code Enforcement Officer	Greta Moreau
Fire Lieutenant	Danny Tomlinson
Economic Development Coordinator	Uma Sarmistha
Principal Planner	Jean-Paul W. Perez
Building Inspector	Tony Carpenter
Firefighter	Robert Benny
Firefighter	Joe Harris
Firefighter	Kristi Langston
Programs Supervisor	Anna Schutzler
Staff Assistant	Missy Claude
Records & Administrative Coordinator	Jeannene Mironack
Executive Assistant	Randa Paul

CALL TO ORDER

Mayor Marlowe called the meeting to order at 7:00 PM.

APPROVAL OF AGENDA

Motion to approve the Agenda as published was made by Commissioner Marden, Seconded by Commissioner Clark.

Mayor Marlowe asked for public comment. There was none.

Voting Yea: Commissioner Clark, Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden

MOTION PASSED 4-0

INVOCATION

Naim Erched provided the invocation.

PLEDGE OF ALLEGIANCE

Commissioner Clark led the Pledge of Allegiance.

PRESENTATIONS

(Please limit presentations to 15 minutes)

1. Proclamation Honoring Mike New

Mayor Marlowe presented the proclamation orally.

Discussion ensued.

Commissioner Mazon entered and joined the dais at 7:11 PM.

2. Introducing Deputy Chief Jason Lyman

Chief Vogel presented the item orally.

Discussion ensued.

3. Brush Truck 28 Presentation

Chief Vogel presented the item with a PowerPoint.

Discussion ensued.

4. 2024 Accomplishments

City Manager New presented the item with a PowerPoint.

Discussion ensued.

PUBLIC ANNOUNCEMENTS

(Please limit announcements to 2 minutes)

Brandy Oldman and Donald Long made comments.

CONSENT AGENDA

Motion to approve the consent agenda was made by Commissioner Marden, Seconded by Commissioner Mazon.

Voting Yea: Commissioner Clark, Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon

MOTION PASSED 5-0

5. **January 27, 2025 Commission Meeting Minutes**
6. **Resolution 2025-07 Public Records Exemption for Clerks**
7. **Florida Municipal Power Agency (FMPA) Representative and Alternate.**
8. **City Manager Separation Agreement and General Release**

PUBLIC HEARINGS AND ORDINANCES

9. **Second Public Hearing of Ordinance 2025-02, Amending the City's Water and Wastewater Utility Ordinances Related to Repayment of Debt Service.**

Attorney Walker read Ordinance 2025-02 by Title only.

City Manager New presented the item with a PowerPoint.

Discussion ensued.

Motion to enact Ordinance 2025-02 on second reading was made by Commissioner Marden, Seconded by Commissioner Clark.

Mayor Marlowe asked for public comment. There was none.

Voting Yea: Commissioner Clark, Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon

MOTION PASSED 5-0

10. **First Reading to Establish the Highland Park Community Development District**

Legislative: First reading of Ordinance 2025-01/LDR 24-27, establishing the community development district, a special taxing district, for the Highland Park Planned Development.

Attorney Walker read Ordinance 2025-01 by Title only.

Principal Planner Perez presented the item with a PowerPoint.

Discussion ensued.

Motion to approve Ordinance 2025-01 on first reading was made by Commissioner Farnsworth, Seconded by Commissioner Mazon.

Mayor Marlowe asked for public comment. There was none.

Voting Yea: Commissioner Clark, Commissioner Coleman, Commissioner Farnsworth, Commissioner Mazon

Voting Nay: Commissioner Marden

MOTION PASSED 4-1

AGENDA ITEMS

11. SW 15th Avenue Road Improvement Proposal

City Manager New presented the item with a PowerPoint.

Discussion ensued.

12. City Manager Discussion

Mayor Jordan Marlowe introduced the item.

Commissioner Coleman moved to approve the following two-part motion:

1. Appointment of City Manager -Authorize Mayor Pro-Tempore Clark to negotiate and execute a three-year employment agreement with Jordan Marlowe to serve as City Manager, with all terms and conditions remaining consistent with the current City Manager contract.

2. Appointment of Interim City Manager -Authorize Mayor Jordan Marlowe to negotiate and execute an employment contract with Dallas Lee to serve as Interim City Manager.

Discussion ensued.

Seconded by Commissioner Mazon.

Mayor Marlowe asked for public comment. Brandy Oldman, Travis Adair, Joy Glanzer, Jason McGehee, Naim Erched, and Rob Baker made comments.

Discussion ensued.

Voting Yea: Commissioner Clark, Commissioner Coleman, Commissioner Farnsworth, Commissioner Marden, Commissioner Mazon

MOTION PASSED 5-0

COMMENTS

Brandy Oldman made comments.

City Manager New, City Attorney Walker, City Clerk Rice, Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Mazon, Commissioner Marden, and Mayor Marlowe made comments.

MEETING ADJOURNMENT

The meeting was adjourned at 9:08 PM.

Signed and approved on this 24th day of February 2025.

Jordan Marlowe, Mayor

Judy S. Rice, City Clerk