



# City of Newberry Planning and Zoning Board

Monday, June 03, 2024  
**Meeting Room,**  
6:05 P.M.  
32669

**City Hall**

25440 W Newberry Road, Newberry, FL

## MINUTES

### CALL TO ORDER

Mayor Marlowe called the meeting to order at 6:15 PM

### APPROVAL OF AGENDA

**Motion was made by Board Member Erched for approval of the agenda.**

**Seconded by Board Member Parker.**

**Voting Yea: Board Member Erched, Board Member Long, Board Member Polo,  
Board Member Parker, Board Member Thomas**

**MOTION PASSED 5-0**

### QUORUM CHECK

Mayor  
Marlowe

Jordon

Board Members  
Erched

Naim

Long

Donald

Polo

Anne

Thomas

Kathi

Parker

Mellina

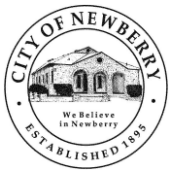
City Attorney  
Walker

Scott

Staff:

City Manager  
New

Mike



# City of Newberry Planning and Zoning Board

Director of Planning & Economic Development	Bryan
Thomas	
Director of Capital Improvement & Facilities	Travis
Parker	
Principal Planner	
Jean-Paul Perez	
Senior Planner	
Uma Sarmistha	
Staff Assistant	Missy
Claude	

## CONSENT AGENDA

1. Planning & Zoning Board Meeting Minutes

Mayor Marlowe asked for approval of the consent agenda.

**Motion made by Board Member Erched for approval of the Consent Agenda.**

**Seconded by Board Member Parker.**

**Voting Yea: Board Member Erched, Board Member Long, Board Member Thomas, Board Member Polo, Board Member Parker**

**MOTION PASSED 5-0**

Mayor Marlowe asked for public comment on the motion. There was none.

## PUBLIC HEARINGS AND ORDINANCES

2. Site and Development plan for the Newberry City Hall.

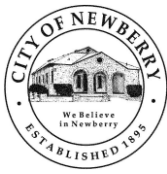
***Quasi-judicial public hearing: Resolution 2024-19/SDP 23-06, an application by CHW, an NV5 Company, agent, on behalf of the City of Newberry and I S Property Holdings, LLC, owners, for a Site and Development Plan for 15,000 square feet of office use; Alachua County Tax Parcel 02173-000-000 and 02174-000-000***

Mayor Marlowe reviewed the Quasi-Judicial process and procedures.

Mayor Marlowe asked for ex parte communication. There was none.

**Voting Yea: Board Member Erched, Board Member Long, Board Member Thomas, Board Member Polo, Board Member Parker.**

There were no third-party intervenors present.



# City of Newberry

## Planning and Zoning Board

Attorney Walker read the Site and Development Plan for the Newberry City Hall by title only.

Principle Planner Perez presented the staff overview and report with a PowerPoint presentation.

The Board asked if there are photographs available of the design other than blueprints.

Principle Planner Perez presented the staff recommendation for approval of the Site and Development plan for the Newberry City Hall.

**Motion made by Board Member Erched to recommend approval of the Site and Development plan for the Newberry City Hall.**

**Seconded by Board Member Thomas.**

Mayor Marlowe asked for public comment on the motion. There was none.

**Voting Yea: Board Member Erched, Board Member Thomas, Board Member Long, Board Member Polo, Board Member Parker.**

**MOTION PASSED 5-0**

**Special Permit for temporary use and alcohol service for the Vibes on the Lawn Car & Bike Show special event to be held on June 22, 2024.**

Principle Planner Perez provided a PowerPoint presentation.

Applicant, Xavier Woods spoke and delivered the Board Members with an event overview folder.

Lengthy discussion ensued between the Board Members, staff, and applicant.

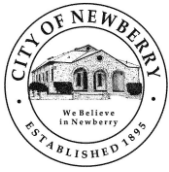
Attorney Walker reminded the Board of the applicable law.

**Motion made by Board Member Parker to approve moving forward with approval by the City Commission, approve with staff recommendations, Special Permit for temporary use for the Vibes on the Lawn Car & Bike Show.**

**Seconded by Board Member Erched.**

Mayor Marlowe asked for public comment on the motion. There was none.

**Voting Yea: Board Member Parker, Board Member Polo, Board Member Thomas, Board Member Long, Board Member Erched**



# City of Newberry Planning and Zoning Board

**MOTION PASSED 5-0**

## **TOPICS FROM MEMBERS FOR DISCUSSION**

Board Member Erched shared about the Opioid Task Force.

Board Member Parker shared about pancake breakfast and Summer Splash Days.

Board Member Long shared about an Aviation Event.

Board Member Thomas shared about the Watermelon Festival.

Mayor Marlowe shared about the Newberry Historic Association.

## **MEETING ADJOURNMENT**

Mayor Marlowe adjourned the meeting at 7:30 p.m.