



# City of Newberry

## Special Commission Meeting

May 24, 2022  
6:00 PM

25440 West Newberry Road  
Newberry, Florida 32669

### MINUTES

#### CALL TO ORDER

Mayor Marlowe called the meeting to order at 6:00 pm.

#### APPROVAL OF AGENDA

Mayor Marlowe asked for approval of the agenda with the addition of North Central Florida Regional Planning Council Delegate.

**Motion made by Commissioner Marden to approve the amended agenda.**

**Seconded by Commissioner Mazon.**

**Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Mazon.**

**MOTION PASSED 5-0**

#### QUORUM CHECK

Mayor

Jordan Marlowe

Commissioners

Ricky Coleman

Mark Clark

Monty Farnsworth

Tim Marden

Tony Mazon

City Attorney

Scott Walker

City Manager

Mike New

Staff:

Assistant City Manager, Chief Financial Officer

Dallas Lee

Director of Planning & Economic Development

Bryan Thomas

Staff Assistant, Planning & Economic Development

Jeannene Mironack

Staff Assistant, City Clerk

Sierra Nyberg

Executive Assistant, City Manager

Ada Schmidt

#### INVOCATION

Pastor Armon Lowrey, Freshwind Mt. Zura, provided the invocation.

#### PLEDGE OF ALLEGIANCE

Commissioner Clark led the pledge.

## **PRESENTATIONS**

### **1. City of Newberry Annual Comprehensive Financial Report (ACFR) for fiscal year ended September 30, 2021**

Director Lee introduced Ms. Barbara Boyd CPA, Partner at Purvis and Gray.

Ms. Boyd provided a PowerPoint presentation overviewing the following

- Audit Engagement
- Auditor's Reports
- Significant Audit Matters
- Financial Highlights
  - General and Enterprise Funds

A brief discussion ensued.

## **PUBLIC ANNOUNCEMENTS**

Mr. Tracy Davis, 3D's Barbeque, made comments about sign ordinance.

## **PUBLIC HEARINGS AND ORDINANCES**

### **2. Avalon Woods Phase 1B Final Plat Approval Request**

**Request by JBPro, agent for M3 Avalon Woods, LLC, for approval of the Avalon Woods Phase 1B Final Plat located on the east side of US 27/SR 45, adjacent to the Easton Newberry Sports Complex. Phase 1B is part of the Avalon Woods Mixed Use Development.**

Attorney Walker read the resolution by title only.

Director Thomas presented the overview and report. Staff recommends adoption of Resolution 2022-07 contingent upon receipt of signed surety agreement.

Discussion ensued about road layout.

**Motion made by Commissioner Clark to adopt Resolution 2022-07 contingent upon receipt of signed surety agreement.**

**Seconded by Commissioner Marden**

**Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Mazon.**

**MOTION PASSED 5-0**

### **3. North Central Florida Regional Planning Council (NCFRPC) Delegate.**

Mayor Marlowe presented this item. Currently our delegate seat is empty, and the City

needs representation at these meetings.

Discussion ensued about the delegate and a proxy to attend in the delegate's place.

**Motion made by Commissioner Mazon to appoint Commissioner Coleman as the delegate with the City Clerk as his proxy.**

**Seconded by Commissioner Marden.**

**Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Marden, and Commissioner Mazon.**

**Voting Nay: Commissioner Farnsworth.**

**MOTION PASSED 4-1**

#### **COMMENTS**

No comments were made.

#### **MEETING ADJOURNMENT**

Meeting adjourned at 6:37 pm.

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Jordan Marlowe, Mayor

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Judy S. Rice, City Clerk