



City of Newberry Special Commission Meeting

May 24, 2022
6:00 PM

25440 West Newberry Road
Newberry, Florida 32669

MINUTES

CALL TO ORDER

Mayor Marlowe called the meeting to order at 6:00 pm.

APPROVAL OF AGENDA

Mayor Marlowe asked for approval of the agenda with the addition of North Central Florida Regional Planning Council Delegate.

Motion made by Commissioner Marden to approve the amended agenda.

Seconded by Commissioner Mazon.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Mazon.

MOTION PASSED 5-0

QUORUM CHECK

Mayor

Jordan Marlowe

Commissioners

Ricky Coleman

Mark Clark

Monty Farnsworth

Tim Marden

Tony Mazon

City Attorney

Scott Walker

City Manager

Mike New

Staff:

Assistant City Manager, Chief Financial Officer

Dallas Lee

Director of Planning & Economic Development

Bryan Thomas

Staff Assistant, Planning & Economic Development

Jeannene Mironack

Staff Assistant, City Clerk

Sierra Nyberg

Executive Assistant, City Manager

Ada Schmidt

INVOCATION

Pastor Armon Lowrey, Freshwind Mt. Zura, provided the invocation.

PLEDGE OF ALLEGIANCE

Commissioner Clark led the pledge.

PRESENTATIONS

1. **City of Newberry Annual Comprehensive Financial Report (ACFR) for fiscal year ended September 30, 2021**

Director Lee introduced Ms. Barbara Boyd CPA, Partner at Purvis and Gray.

Ms. Boyd provided a PowerPoint presentation overviewing the following

- Audit Engagement
- Auditor's Reports
- Significant Audit Matters
- Financial Highlights
 - General and Enterprise Funds

A brief discussion ensued.

PUBLIC ANNOUNCEMENTS

Mr. Tracy Davis, 3D's Barbeque, made comments about sign ordinance.

PUBLIC HEARINGS AND ORDINANCES

2. **Avalon Woods Phase 1B Final Plat Approval Request**

Request by JBPro, agent for M3 Avalon Woods, LLC, for approval of the Avalon Woods Phase 1B Final Plat located on the east side of US 27/SR 45, adjacent to the Easton Newberry Sports Complex. Phase 1B is part of the Avalon Woods Mixed Use Development.

Attorney Walker read the resolution by title only.

Director Thomas presented the overview and report. Staff recommends adoption of Resolution 2022-07 contingent upon receipt of signed surety agreement.

Discussion ensued about road layout.

Motion made by Commissioner Clark to adopt Resolution 2022-07 contingent upon receipt of signed surety agreement.

Seconded by Commissioner Marden

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Marden, and Commissioner Mazon.

MOTION PASSED 5-0

3. **North Central Florida Regional Planning Council (NCFRPC) Delegate.**

Mayor Marlowe presented this item. Currently our delegate seat is empty, and the City

needs representation at these meetings.

Discussion ensued about the delegate and a proxy to attend in the delegate's place.

**Motion made by Commissioner Mazon to appoint
Commissioner Coleman as the delegate with the
City Clerk as his proxy.**

Seconded by Commissioner Marden.

**Voting Yea: Commissioner Coleman, Commissioner
Clark, Commissioner Marden, and Commissioner
Mazon.**

Voting Nay: Commissioner Farnsworth.

MOTION PASSED 4-1

COMMENTS

No comments were made.

MEETING ADJOURNMENT

Meeting adjourned at 6:37 pm.

Jordan Marlowe, Mayor

Judy S. Rice, City Clerk