



# Commission Meeting Minutes

January 26, 2026  
7:00 PM

25493 NW 1st Avenue  
Newberry, Florida 32669

## QUORUM CHECK

Mayor

Tim Marden

Commissioners

Rick Coleman  
Mark Clark  
Monty Farnsworth  
Donald Long  
Tony Mazon

City Clerk

Randa Paul

City Attorney

Nicolle Shalley

Assistant City Manager

Dallas Lee

### Staff:

Director of Utilities and Public Works  
Director of Community Development  
Fire Chief  
Principal Planner  
Code Enforcement Officer

Rance Green  
Stacey Hectus  
Jason Lyman  
Jean-Paul Perez  
Greta Moreau

### Absent:

City Manager

Jordan Marlowe

## CALL TO ORDER

Mayor Marden called the meeting to order at 7:00 PM.

## APPROVAL OF AGENDA

Mayor Marden advised of revisions to the agenda as follows:

1. Move Item 4: Proclamation Calling a Regular Election on April 14, 2026 from Consent Agenda to Presentations.
2. Move Item 5: SRF Drinking Water Distribution System Redundancy Loan Application from Consent Agenda to Agenda Items.
3. Push Items 6, 7, and 8 to another meeting date.

**Motion to approve amended agenda made by Commissioner Mazon, Seconded by Commissioner Long.**

The Mayor asked for public comments. There was none.

**Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Long, Commissioner Mazon.**

**MOTION PASSED: 5-0**

### **INVOCATION**

Tim Marden provided the invocation.

### **PLEDGE OF ALLEGIANCE**

Commissioner Clark led the Pledge of Allegiance.

### **PRESENTATIONS**

*(Please limit presentations to 15 minutes)*

#### **1. Quikrete Presentation**

#### **4. Proclamation Calling A Regular Election on April 14, 2026**

Mayor Marden read the proclamation into the record.

### **PUBLIC ANNOUNCEMENTS**

*(Please limit announcements to 2 minutes)*

Mayor Marden called for Public Announcements. There were none.

### **CONSENT AGENDA**

#### **2. 1.12.2026 Commission Meeting Minutes**

#### **3. Payment Registers**

#### **4. ~~Proclamation Calling A Regular Election on April 14, 2026~~**

#### **5. ~~SRF Drinking Water Distribution System Redundancy Loan Application~~**

*A Resolution Of City Of Newberry, Florida, Relating To The State Revolving Fund Loan Program; Making Findings; Authorizing The Loan Application; Authorizing The Loan Agreement; Establishing Pledged Revenues; Designating Authorized Representatives; Providing Assurances; Providing For Conflicts, Severability, And Effective Date.*

**Motion to approve the Consent agenda as amended was made by Commissioner Clark, Seconded by Commissioner Mazon.**

Mayor Marden called for public comment. There was none.

**Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Long, Commissioner Mazon.**

**MOTION PASSED: 5-0**

## PUBLIC HEARINGS AND ORDINANCES

### ~~6. Revisions to Section 4.2.4.2 Accessory Dwelling Units (ADU)~~

#### ~~Legislative, Second Reading of Ordinance No. 2025-74~~

~~An ordinance of the City of Newberry, Florida, text of the City of Newberry land development regulations, as amended; to amend appendix b, the land development regulations, specifically, article 4, section 4.2.4.2 accessory dwelling units, as defined herein; providing severability; repealing all ordinances in conflict; and providing an effective date.~~

### ~~7. Second Reading of Newberry Townhomes Small-Scale Future Land Use Map Amendment~~

~~Legislative public hearing for an Ordinance of the City of Newberry, Florida, amending Ordinance No. 4-91, as amended, relating to a small-scale amendment to the future land use map of the City of Newberry Comprehensive Plan; providing for a change in future land use classification from Residential Low Density (4 du/ac) to Residential High Density (20 du/ac) on certain lands within the corporate limits of the City of Newberry, Florida, consisting of 0.72 acres, Tax Parcel No. 02118-003-000, and is more particularly described in Exhibit A; providing severability; repealing all ordinances in conflict; and providing an effective date.~~

### ~~8. Second Reading of Newberry Townhomes Rezoning~~

~~Quasi-judicial public hearing for an Ordinance of the City of Newberry, Florida, relating to the rezoning of 0.72 contiguous acres amending the Official Zoning Atlas of the City of Newberry Land Development Regulations; providing for rezoning from Residential, Single-Family (RSF-2) to Residential, Multiple-Family (RMF-2) zoning district on certain lands within the corporate limits of the City of Newberry, Florida, Tax Parcel No. 02118-003-000 and more particularly described in Exhibit A; providing severability; repealing all ordinances in conflict; and providing an effective date.~~

## AGENDA ITEMS

### 5. SRF Drinking Water Distribution System Redundancy Loan Application

*A Resolution Of City Of Newberry, Florida, Relating To The State Revolving Fund Loan Program; Making Findings; Authorizing The Loan Application; Authorizing The Loan Agreement; Establishing Pledged Revenues; Designating Authorized Representatives; Providing Assurances; Providing For Conflicts, Severability, And Effective Date.*

Mayor Marden introduced the item.

Attorney Shalley read the Resolution into the record by title only.

Assistant City Manager Lee presented the item orally.

Discussion ensued.

**Motion to adopt Resolution 2026-06 made by Commissioner Farnsworth, Seconded by Commissioner Long.**

Mayor Marden called for public comment. There was none.

**Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Farnsworth, Commissioner Long, Commissioner Mazon**

**MOTION PASSED 5-0**

**9. Request by Solano and Thodde, owners, for a reduction in code enforcement lien amount and extension of time to pay.**

Mayor Marden introduced the item.

Code Enforcement Officer Moreau presented the item with a PowerPoint.

Erika Solano, property owner, presented orally.

Discussion ensued.

**Motion to approve reducing the fine to \$450 made by Commissioner Coleman, Seconded by Commissioner Clark.**

Discussion ensued.

**Commissioner Coleman amended his motion to approve reducing the fine to include the \$150 administrative cost, Seconded by Commissioner Clark.**

Discussion ensued.

**Confirmation that the motion is to keep the payment due within 60 days.**

Discussion ensued.

**Commissioner Coleman confirmed that his motion on the table is for \$450 fine, \$150 administrative cost, for a total of \$600, to be paid within 60 days.**

Mayor Marden confirmed that this is the motion on the table, properly Seconded by Commissioner Clark.

Discussion ensued.,

**ROLL CALL:**      **Commissioner Coleman: Ay**  
                         **Commissioner Clark: Ay**  
                         **Commissioner Farnsworth: No**

**Commissioner Long: Ay**  
**Commissioner Mazon: Ay**

**MOTION PASSED: 4-1**

**COMMENTS**

**Citizens**

*(Please limit your comments to 5 minutes)*

The Mayor called for Citizens' comments. There were none.

**City Manager**

Assistant City Manager Lee had comments.

**City Attorney**

Attorney Shalley had none.

**City Clerk**

Clerk Paul had comments.

**Commission**

Commissioners Clark, Farnsworth, Long, and Mazon had comments. Commissioner Coleman had none.

**Mayor**

Mayor Marden had none.

**MEETING ADJOURNMENT**

The meeting was adjourned at 7:44 PM.

Signed and approved on this 9th day of February 2026.

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Timothy R. Marden, Mayor

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Randa K. Paul, City Clerk