



Commission Meeting Minutes

July 28, 2025
7:00 PM

25440 West Newberry Road
Newberry, Florida 32669

QUORUM CHECK

Mayor	Tim Marden
Commissioners	Mark Clark Rick Coleman Donald Long Tony Mazon
City Manager	Jordan Marlowe
City Clerk	Judy Rice
City Attorney	Scott Walker
Staff:	
Assistant City Manager/CFO	Dallas Lee
Director of Utilities & Public Works	Rance Green
Director of Community Development	Stacey Hectus
Director of Parks and Recreation	Rod Clark
Fire Chief	Jason Lyman
Community Redevelopment Agency Coordinator	Chelsea Bakaitis
Executive Assistant	Randa Paul
Records & Administrative Coordinator	Jeannene Mironack
Intern	Annah McGehee
Absent:	
Commissioner	Monty Farnsworth

CALL TO ORDER

Mayor Marden called the meeting to order at 7:00 PM. He noted that Commissioner Farnsworth is absent.

APPROVAL OF AGENDA

Mayor Marden noted that Item 11., Champion's Park Update, has been removed from tonight's agenda

**Motion to approve the Amended Agenda was made by
Commissioner Mazon, Seconded by Commissioner Long.**

Mayor Marden asked for public comments. There were none.

**Voting Yea: Commissioner Coleman, Commissioner Clark,
Commissioner Long, Commissioner Mazon**

MOTION PASSED 4-0

INVOCATION

Naim Erched, Youth Minister, Queen of Peace Catholic Community, provided the invocation.

PLEDGE OF ALLEGIANCE

Commissioner Clark led the Pledge of Allegiance.

PRESENTATIONS

(Please limit presentations to 15 minutes)

1. Early Learning Coalition - Request for Support

Xaviera White, Chief Executive Officer of the Early Learning Coalition of Alachua County, presented the item with a PowerPoint.

Discussion ensued.

Ms. White responded to questions.

2. Blossoming Butterfly - Breast Cancer Awareness Event

Nicole Miller, Blossoming Butterfly Founder and President presented the item with a PowerPoint.

Discussion ensued.

Ms. Miller responded to questions.

PUBLIC ANNOUNCEMENTS

(Please limit announcements to 2 minutes)

Newberry High School Principal Jill Atchley introduced herself to the Commission and provided back-to school events information. Classes start on Monday, August 11th.

Michelle Sherfield, Alachua County Sheriff's Office, announced their Community Fun Day on August 2nd.

Chris Mack, President, Newberry Main Street Organization, announced the final Summer Splash on August 8th.

CONSENT AGENDA

**Motion to approve the Consent Agenda was made by
Commissioner Clark, Seconded by Commissioner Coleman.**

**Voting Yea: Commissioner Coleman, Commissioner Clark,
Commissioner Long, Commissioner Mazon**

MOTION PASSED 4-0

3. July 14, 2025 Commission Meeting Minutes

4. Attorney Project List

5. Payment Registers

6. Paul Stresing Associates Inc. Piggyback Agreement for Architectural Services

7. Ratification of City Clerk's Offer of Employment

Resolution 2025-34 A Resolution Of The City Of Newberry, Florida, Appointing Randa Paul As The City Clerk; Ratifying The Offer Of Employment; Setting The Compensation For The City Clerk; Repealing All Resolutions In Conflict, And Establishing An Effective Date.

8. Newberry Community School Loan Agreement

9. Ratification of the City Manager's Contract

Resolution 2025-33 A Resolution Of The City Of Newberry, Florida, Ratifying The Contract For Employment Between The City Of Newberry And Jordan Marlowe; Setting The Compensation For The City Manager; Providing The City Of Newberry Accepts The Responsibilities Outlined In The Attached Agreement; Repealing All Resolutions In Conflict, And Establishing An Effective Date.

AGENDA ITEMS

10. Law Enforcement Services Agreement

Assistant City Manager/CFO Lee presented the item with a PowerPoint.

Motion to authorize the Mayor to execute an agreement with Sheriff Chad Scott for law enforcement services in Newberry was made by Commissioner Mazon, Seconded by Commissioner Clark.

Commissioner Coleman requested the cost if Newberry had joined the Municipal Service Taxing Unit (MSTU) rather than contracting directly with the Alachua County Sheriff's Office (ACSO). Assistant City Manager/CFO Lee responded that the City's contract with ACSO is for \$1.9 Million/Year and the MSTU would be \$2.99 Million/Year.

Discussion ensued.

Mayor Marden asked for public comments.

Naim Erched commented.

Undersheriff Joshua C. Crews stated that the additional Deputy directing traffic between 7 AM and 9 AM at SR 45 and SW 15th Avenue will not be Newberry's Zone Deputy.

**Voting Yea: Commissioner Coleman, Commissioner Clark,
Commissioner Long, Commissioner Mazon**

MOTION PASSED 4-0

~~11. Champion's Park Update~~

PUBLIC HEARINGS AND ORDINANCES

12. Creation of the Mayor's Youth Council

Attorney Walker read Ordinance 2025-15 by title only.

City Manager Marlowe presented the item with a PowerPoint.

Legislative Public Hearing and First Reading: An Ordinance Of The City Of Newberry, Florida, Creating Chapter 2, Article III, Division I Entitled Mayor's Youth Council Of The Code Of Ordinances Of The City Of Newberry,; Creating The Mayor's Youth Council, Outlining Procedures For Selection Of Officers, Filing Vacancies, Requirements For Meetings And Minutes, Setting Duties And Responsibilities; Providing For Severability; Repealing All Ordinances In Conflict And Providing An Effective Date.

Motion to approve Ordinance 2025-15 on First Reading was made by Commissioner Coleman, Seconded by Commissioner Long.

Mayor Marden asked for public comments. There were none.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Long, Commissioner Mazon

MOTION PASSED 4-0

13. Determining and Setting the Proposed Millage Rate

Resolution 2025-32 A Resolution Determining The Proposed Millage Rate, The Current Year Rolled-Back Rate, And The Date, Time, And Place For The First And Second Public Budget Hearings As Required By Law; Authorizing The City Manager To Change Budget Hearing Dates If Necessary; Directing The Chief Financial Officer To File Said Resolution With The Property Appraiser Pursuant To Requirements Of Florida Statutes And The Rules And Regulations Of The Department Of Revenue Of The State Of Florida; Providing An Effective Date.

Attorney Walker read Resolution 2025-32 by title only.

Assistant City Manager/CFO Lee presented the item with a PowerPoint.

Attorney Walker read Resolution 2025-32 by title only.

Mayor Marden announced the September Budget Hearings and the August Budget Workshop dates and times.

Motion to approve Resolution 2025-32, Setting the Preliminary Millage rate at 6.0623, was made by Commissioner Clark, Seconded by Commissioner Mazon.

Discussion ensued.

Mayor Marden asked for public comments. There were none.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Long, Commissioner Mazon

MOTION PASSED 4-0

14. Voluntary Annexations

Legislative Public Hearing and First Reading: Ordinances 2025-16, 2025-17, 2025-18, 2025-19, 2025-20, 2025-21, 2025-22, 2025-23, 2025-24, 2025-25, 2025-26, 2025-27, 2025-28, 2025-29, and 2025-30 of the City of Newberry, Florida, to voluntarily annex certain portions of unincorporated Alachua County regarding 15 requests: Parcel no. 04276-006-001 consisting of ± 5.05 acres (Ordinance 2025-16); Parcel no. 04276-006-

000 consisting of ± 4.61 acres (Ordinance 2025-17); Parcel no. 02512-001-014 consisting of ± 7.05 acres (Ordinance 2025-18); Parcel no. 02512-001-030 consisting of ± 2.95 acres (Ordinance 2025-18); Parcel no. 04266-004-001 consisting of ± 9.42 acres (Ordinance 2025-19); Parcel no. 02517-001-000 consisting of ± 5.61 acres (Ordinance 2025-20); Parcel no. 02574-021-000 consisting of ± 1.84 acres (Ordinance 2025-21); Parcel no. 04377-011-000 consisting of ± 22.87 acres (Ordinance 2025-22); Parcel no. 04394-002-001 consisting of ± 4.99 acres (Ordinance 2025-23); Parcel no. 04276-003-000 consisting of ± 1.36 acres (Ordinance 2025-24); Parcel no. 04276-004-000 consisting of ± 8.24 acres (Ordinance 2025-25); Parcel no. 04384-018-000 consisting of ± 6.16 acres (Ordinance 2025-26); Parcel no. 02538-006-001 consisting of ± 0.69 acres (Ordinance 2025-27); Parcel no. 01897-004-000 consisting of ± 9.62 acres (Ordinance 2025-28); Parcel no. 02515-004-003 consisting of ± 111 acres (Ordinance 2025-29); Parcel no. 4399-001-007 consisting of ± 1.02 acres (Ordinance 2025-30)

Planner Bakaitis introduced the item.

Mayor Marden reviewed the quasi-judicial procedures and read through the presentation order.

Attorney Walker read Ordinance 2025-16 by title only.

Executive Assistant Paul swore in Community Development Director Hectus, City Manager Marlowe, and Planner Chelsea Bakaitis.

Mayor Marden asked for ex-parte communication on all the Voluntary Annexation Applications.

ROLL CALL

Commissioner Clark: NONE

Commissioner Coleman: NONE

Commissioner Long: NONE

Commissioner Mazon: NONE

Planner Bakaitis presented a PowerPoint of the staff overview and recommendations for all the Voluntary Annexation applications.

There was no third-party intervenor present.

There was no cross examination.

There were no final arguments.

Mayor Marden asked for public comments. There were none.

Attorney Walker advised the City Commission that their decisions on all the Voluntary Annexation applications must be based upon substantial and competent evidence.

Motion to adopt Ordinance 2025-16 was made by Commissioner Mazon, Seconded by Commissioner Long.

Mayor Marden asked for public comments. There were none.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Long, Commissioner Mazon

MOTION PASSED 4-0

Attorney Walker read Ordinance 2025-17 by title only.

Motion to adopt Ordinance 2025-17 was made by Commissioner Mazon, Seconded by Commissioner Long.

Mayor Marden asked for public comments. Brandy Oldman commented.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Long, Commissioner Mazon

MOTION PASSED 4-0

Attorney Walker read Ordinance 2025-18 by title only.

Mayor Marden asked Planner Bakaitis if staff had additional comments specific to this parcel. Planner Bakaitis responded that they did not.

Motion to adopt Ordinance 2025-18 was made by Commissioner Coleman, Seconded by Commissioner Clark.

Mayor Marden asked for public comments. There were none.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Long, Commissioner Mazon

MOTION PASSED 4-0

Attorney Walker read Ordinance 2025-19 by title only.

Mayor Marden asked Planner Bakaitis if staff had additional comments specific to this parcel. Planner Bakaitis responded that they did not.

Motion to adopt Ordinance 2025-19 was made by Commissioner Coleman, Seconded by Commissioner Mazon.

Mayor Marden asked for public comments. There were none.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Long, Commissioner Mazon

MOTION PASSED 4-0

Attorney Walker read Ordinance 2025-20 by title only.

Mayor Marden asked Planner Bakaitis if staff had additional comments specific to this parcel. Planner Bakaitis responded that they did not.

Motion to adopt Ordinance 2025-20 was made by Commissioner Clark, Seconded by Commissioner Long.

Mayor Marden asked for public comments. There were none.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Long, Commissioner Mazon

MOTION PASSED 4-0

Attorney Walker read Ordinance 2025-21 by title only.

Mayor Marden asked Planner Bakaitis if staff had additional comments specific to this parcel. Planner Bakaitis responded that they did not.

Motion to adopt Ordinance 2025-21 was made by Commissioner Mazon, Seconded by Commissioner Coleman.

Mayor Marden asked for public comments. There were none.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Long, Commissioner Mazon

MOTION PASSED 4-0

Attorney Walker read Ordinance 2025-22 by title only.

Motion to adopt Ordinance 2025-22 was made by Commissioner Clark, Seconded by Commissioner Mazon.

Mayor Marden asked for public comments. There were none.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Long, Commissioner Mazon

MOTION PASSED 4-0

Attorney Walker read Ordinance 2025-23 by title only.

Motion to adopt Ordinance 2025-23 was made by Commissioner Mazon, Seconded by Commissioner Long.

Mayor Marden asked for public comments. There were none.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Long, Commissioner Mazon

MOTION PASSED 4-0

Attorney Walker read Ordinance 2025-24 by title only.

Motion to adopt Ordinance 2025-24 was made by Commissioner Clark, Seconded by Commissioner Coleman.

Mayor Marden asked for public comments. There were none.

Voting Yea: Commissioner Coleman, Commissioner Clark, Commissioner Long, Commissioner Mazon

MOTION PASSED 4-0

Attorney Walker read Ordinance 2025-25 by title only.

Motion to adopt Ordinance 2025-25 was made by Commissioner Mazon, Seconded by Commissioner Clark.

Mayor Marden asked for public comments. There were none.

**Voting Yea: Commissioner Coleman, Commissioner Clark,
Commissioner Long, Commissioner Mazon**

MOTION PASSED 4-0

Attorney Walker read Ordinance 2025-26 by title only.

**Motion to adopt Ordinance 2025-26 was made by Commissioner
Mazon, Seconded by Commissioner Long.**

Mayor Marden asked for public comments. There were none.

**Voting Yea: Commissioner Coleman, Commissioner Clark,
Commissioner Long, Commissioner Mazon**

MOTION PASSED 4-0

Attorney Walker read Ordinance 2025-27 by title only.

**Motion to adopt Ordinance 2025-27 was made by Commissioner
Mazon, Seconded by Commissioner Coleman.**

Mayor Marden asked for public comments. There were none.

**Voting Yea: Commissioner Coleman, Commissioner Clark,
Commissioner Long, Commissioner Mazon**

MOTION PASSED 4-0

Attorney Walker read Ordinance 2025-28 by title only.

**Motion to adopt Ordinance 2025-28 was made by Commissioner
Mazon, Seconded by Commissioner Clark.**

Mayor Marden asked for public comments. There were none.

**Voting Yea: Commissioner Coleman, Commissioner Clark,
Commissioner Long, Commissioner Mazon**

MOTION PASSED 4-0

Attorney Walker read Ordinance 2025-29 by title only.

**Motion to adopt Ordinance 2025-29 was made by Commissioner
Coleman, Seconded by Commissioner Clark.**

Mayor Marden asked for public comments. There were none.

**Voting Yea: Commissioner Coleman, Commissioner Clark,
Commissioner Long, Commissioner Mazon**

MOTION PASSED 4-0

Attorney Walker read Ordinance 2025-30 by title only.

**Motion to adopt Ordinance 2025-30 was made by Commissioner
Long, Seconded by Commissioner Clark.**

Mayor Marden asked for public comments. There were none.

**Voting Yea: Commissioner Coleman, Commissioner Clark,
Commissioner Long, Commissioner Mazon**

MOTION PASSED 4-0

COMMENTS

Naim Erched, Brandy Oldman, and Brian Hercules (SRM Concrete) spoke.

City Manager Marlowe, Executive Assistant Paul, Commissioner Coleman, Commissioner Clark, Commissioner Long, Commissioner Mazon, and Mayor Marden made comments.

MEETING ADJOURNMENT

The meeting was adjourned at 8:32 PM.

Signed and approved on this 11th day of August 2025.

Timothy R. Marden, Mayor

Judy S. Rice, City Clerk