



Historic Architectural Review Board

Monday, May 06, 2024
6:00 PM

*City Hall Meeting Room,
25440 W Newberry Road, Newberry, FL 32669*

MINTUES

CALL TO ORDER

Mayor Marlowe called the meeting to order at 6:36 PM.

APPROVAL OF AGENDA

Motion made by Board Member Erched for approval of the agenda. Seconded by Board Member Long.

Voting Yea: Board Member Erched, Board Member Long, Board Member Parker, Board Member Willis

MOTION PASSED -0

QUORUM CHECK

Mayor	Jordan Marlowe
City Attorney	Kiersten Ballou
Board Members	Naim Erched Donald Long Mellina Parker Paula Willis
Staff:	
City Manager	Mike New
Principle Planner	Jean-Paul Perez
Staff Assistant	Missy Claude
Staff Specialist	Jeannene Mironack

Absent:

Board Member	Anne Polo
Board Member	Kathi Thomas
Director of Planning & Economic Development	Bryan Thomas

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Specialist Jeannene Mironack

PRESENTATIONS

1. Overview of the Florida Commission on Ethics' Form 1 Financial Disclosure and Sunshine Law Requirements

All members of the Historic Architectural Review Board, and the Planning & Zoning Board, are required to file a Form 1, Statement of Financial Interests annually prior to July 1st.

Staff Specialist Jeannene Mironack presented a PowerPoint presentation providing an overview on the Ethics' Form 1 Financial Disclosure and Sunshine law Requirements.

CONSENT AGENDA

2. Historic Architectural Review Board Meeting Minutes

**Motion made by Board Member Erched to approve the consent agenda.
Seconded by Board Member Parker**

Voting Yea: Board Member Erched, Board Member Parker, Board Member Willis, Board Member Long

MOTION PASSED: 4-0

PUBLIC HEARINGS AND ORDINANCES

3. Historic Preservation Month proclamation

Principle Planner Jean-Paul Perez presented a PowerPoint presentation to the Board.

**Motion was made by Board Member Long to approve the proclamation.
Seconded by Board Member Erched.**

**Voting Yea: Board Member Erched, Board Member Willis, Board Member Long,
Board Member Parker**

MOTION PASSED 4-0

TOPICS FROM MEMBERS FOR DISCUSSION

Board Member Parker reminded everyone of the upcoming Watermelon Festival/Pet Parade on Saturday, May 18th.

Mayor Marlowe shared that the Newberry Historical Association meeting is taking place on May 14th, 2024. He also shared that Newberry Elementary School is now a Charter School.

MEETING ADJOURNMENT

Mayor Marlowe adjourned the meeting at 7:01 PM

Copies of any agenda attachments are available for public inspection at the Planning Department, located at 25815 SW 2nd Avenue, Newberry, Florida, during regular business hours.

If A Person, Firm, or Corporation Desires to Take an Appeal From any Action Taken At the Above Meeting or Hearing, It May Be Necessary to Have A Verbatim Record of the Proceedings and It Is the Person, Firm, or Corporation's Duty to See that Such A Record Is Made. In accordance with the Americans with Disabilities Act, persons with disabilities needing a special accommodation for attendance at this meeting should contact MV Transportation, Inc. At (352) 375-2784, not later than 72 hours prior to the proceedings. If hearing impaired, call the Florida Relay System at (800) 955-8770.