



AGENDA

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
HOUSING AUTHORITY CITY OF NEEDLES
CITY OF NEEDLES, CALIFORNIA
COUNCIL CHAMBERS, 1111 BAILEY AVENUE

TUESDAY, JUNE 23, 2026
COUNCIL EXECUTIVE SESSION – 5:00 PM
CITY COUNCIL MEETING – 6:00 PM

THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO NOON ON THE DAY OF THE MEETING BY EMAILING cclark@cityofneedles.com

TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at www.cityofneedles.com to access the agenda and [Click here to join the meeting](#)

If asked, enter the following: Meeting ID: 480 703 240#

OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 480 703 240#
The meetings are being recorded.

CALL TO ORDER
ROLL CALL

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEMS

A three-minute time limit per person has been established.

RECESS TO EXECUTIVE SESSION

EXECUTIVE SESSION

- a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code section 54956.8 Property within Final Tract Map Rustic Acres #5 Negotiator: Patrick Martinez, City Manager or designee Negotiating Parties: Lane Stromberg; Under Negotiation: Price and terms of payment
- b. Conference with labor negotiators pursuant to government code section 54957.6. Agency designated representatives: Mayor Janet Jernigan, Vice Mayor Ellen Campbell, and Council Member Henry Longbrake. Unrepresented Employee: City Clerk
- c. Conference with labor negotiators pursuant to government code section 54957.6. Agency designated representatives: Mayor Janet Jernigan, Vice Mayor Ellen Campbell, and Council Member Henry Longbrake. Unrepresented Employee: City Manager

CALL TO ORDER
ROLL CALL

EXECUTIVE SESSION REPORT - by City Attorney

PLEDGE OF ALLEGIANCE
INVOCATION
APPROVAL OF AGENDA
CONFLICT OF INTEREST
CORRESPONDENCE
INTRODUCTIONS
CITY ATTORNEY – Parliamentary Procedures

As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you

PUBLIC APPEARANCE - Persons wishing to address the NPUA / City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been

established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

PRESENTATION

(A ten-minute time limit per presentation has been established per Municipal Code Section 2-18.)

1. Needles Chamber of Commerce will give an update on the Business Directory Sign Program

PUBLIC HEARING

2. City of Needles, Needles Public Utility Authority (NPUA), & Housing Authority of the City of Needles (HACN) Public Hearing on the Proposed Budgets for Fiscal Year 2026-2027; and, approval of Resolutions 2026-23, 06-23-2026-NPUA, and 2026-15-HACN adopting the Fiscal Year 2026-2027 Annual Operating and Capital Budgets **(ACT)**

- Staff Report
- Council questions of staff
- Mayor to open the public hearing
- Public Comment
- Mayor to close the public hearing
- Council Discussion / Deliberation

3. Adopt Resolution 2026-25 calling for the holding of a General Municipal Election to be held on Tuesday, November 3, 2026, for the election of certain officers as required by the provisions of the Charter and requesting the Board of Supervisors of the County of San Bernardino to consolidate a General Municipal Election, with the Statewide General Election to be held on that date pursuant to §10403 of the Elections Code **(ACT)**

- Staff Report
- Council questions of staff
- Mayor to open the public hearing
- Public Comment
- Mayor to close the public hearing
- Council Discussion / Deliberation

COUNCIL CONSENT CALENDAR All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 4 through 7 on the Consent Calendar by affirmative roll call vote. **(ACT)**

4. Approve the Warrants Register through June 23, 2026
5. Approve the Minutes of June 9, 2026
6. Authorize the Mayor to execute a Letter of Support for River Communities Coalition's USDA Rural Business Development Grant application
7. Authorize the Mayor to Submit a Letter of Support for Assembly Bill 1821 Regarding Updates to the California Public Records Act

END OF COUNCIL CONSENT CALENDAR

REGULAR COUNCIL ITEMS

8. Receive and file the presentation from Urban Futures, Inc. regarding potential ballot measures and provide direction to staff regarding potential placement of measures on the November 3, 2026 General Municipal Election ballot **(ACT)**
9. Accept Notice of Completion for work completed by Pyramid Building and Engineering, Inc. for the Water Main and Manifold Improvements project and authorize a Notice of Completion to be recorded with the San Bernardino County Recorder's Office **(ACT)**
10. Adopt Resolution 2026-20 establishing the appropriations subject to the limit for Fiscal Year 2026-2027 **(ACT)**

- [11.](#) Adopt Resolution 2026-24, approving the City of Needles Annual Statement of Investment Policy and Rescinding Resolution 2025-31 **(ACT)**
- [12.](#) Ordinance 682-AC Amending Chapter 12 of the Needles Municipal Code regarding business license requirements for vendors participating in approved community events (First Read) **(ACT)**
- [13.](#) Adopt Resolution 2026-26 Determining the Needles Off Highway Motor Vehicle (OHMV) Staging Area Project is Exempt from the California Environmental Quality Act (CEQA) and Directing Staff to File a Notice of Exemption (NOE) with the State of California Office of Planning and Research, State Clearinghouse, and the San Bernardino County Clerk **(ACT)**

CITY ATTORNEY REPORT

CITY CLERK REPORT

CITY MANAGER REPORT

[City](#) Manager's Report for the weeks of June 5 and 12, 2026

COUNCIL REQUESTS

Council Member Ford
Council Member McCorkle
Vice Mayor Campbell
Council Member Pogue
Council Member Belt
Council Member Longbrake
Mayor Jernigan

ADJOURNMENT

**INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL IS AVAILABLE
PRIOR TO CITY COUNCIL MEETINGS AT: <http://www.cityofneedles.com>**

Posted: June 18, 2026

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 133. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 18th day of June 2026

/s/ Candace Clark, CPMC, CMC, City Clerk



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA HACN Regular Special

Meeting Date: June 23, 2026

Title: City of Needles, Needles Public Utility Authority, and Housing Authority of the City of Needles Second Public Hearing on the Proposed Fiscal Year 2026-2027 Budgets; and Adoption of Resolutions 2026-23, 06-23-2026-NPUA, and 2026-15-HACN Adopting the Fiscal Year 2026-2027 Annual Operating and Capital Budgets

Background: A Budget Workshop was held at the joint City Council, Needles Public Utility Authority (NPUA), and Housing Authority of the City of Needles (HACN) meeting on May 26, 2026. At that meeting, the City Council, NPUA Board of Directors, and HACN Board of Commissioners reviewed the City Manager's Proposed Fiscal Year 2026-2027 Budget and provided direction regarding budget priorities and capital improvement projects.

On June 9, 2026, the City Council, NPUA Board, and HACN Board conducted the first public hearing on the proposed Fiscal Year 2026-2027 Budget and received public input regarding the proposed operating and capital budgets.

Since the Budget Workshop and first public hearing, staff has finalized the proposed budget and incorporated adjustments based on updated revenue projections, expenditure estimates, grant funding allocations, insurance costs, personnel allocations, and other operational needs. In addition, the Capital Improvement Program was updated to include a portable cooling center and downtown angled parking improvements consistent with City Council direction.

The proposed Fiscal Year 2026-2027 General Fund Budget remains structurally balanced. General Fund revenues are projected at approximately \$12.3 million and expenditures are projected at approximately \$12.5 million. Compared to the prior year budget, revenues increased by approximately \$187,550 while expenditures decreased by approximately \$808,776.

Notable expenditure adjustments include approximately \$139,200 associated with the Sheriff's contract, approximately \$24,400 associated with converting a temporary part-time Animal Control position to a permanent part-time position, and approximately \$80,824 in additional support for Cemetery operations.

The proposed General Fund budget projects an ending cash reserve balance of approximately \$4.15 million as of June 30, 2027. After accounting for the planned \$1.5 million General Fund Street Improvement allocation, available reserves are projected at approximately \$2.65 million, representing 21.3% of General Fund operating expenditures. This exceeds the City's Financial Planning Policy requirement to maintain reserves equal to at least 10% of General Fund operating expenditures. The budget also includes approximately \$2.49 million in street and transportation-related projects funded through General Fund, SB1, and Measure I funding sources.

This item serves as the second public hearing and budget adoption hearing for Fiscal Year 2026-2027. Following the public hearing, the City Council, NPUA Board, and HACN Board may consider adoption of the Fiscal Year 2026-2027 Annual Operating and Capital Budgets.

Fiscal Impact: The budget summaries containing the operating and capital budgets for all departments are attached. Also attached is the Authorized Position List, which includes all the positions included in the departmental budgets, and the City's financial policies.

Environmental Impact: None.

Agenda Item 2.

Recommended Action: Conduct the second public hearing and adopt Resolutions 2026-23, 06-23-2026-NPUA, and 2026-15-HACN approving the Fiscal Year 2026-2027 Annual Operating and Capital Budgets.

Submitted By: Mark C. DeMay, Director of Finance and Administrative Services

City Manager Approval: Patrick J. Martinez

Date: 6/18/2026

Other Department Approval (when required): _____

Date: _____

Base Level Comparison - GENERAL FUND		FY 27	
		Revenues	Operating Expenses
Base level from adjusted budget FY 26		\$ 12,116,342	13,266,606
<i>Revenue Increases / (Decreases)</i>			
	Documentary tax	(4,000)	Anticipated decrease
	Sales tax	(50,000)	Anticipated decrease
	Short Term Rental	10,000	Increase in sales
	Utility users tax	63,000	Increase in sales
	Gas Franchise	4,000	Anticipated increase
	Cable Franchise Fees	(1,400)	Anticipated decrease
	Sanitation Franchise/Billing fees	(53,000)	Decrease due to calculation as % of billed (26k*2)
	Interest Earnings (LAIF)	80,000	Increase due to market conditions
	Intergovernmental Transfers	226,600	Increase due to Fair Share Allocation
	Gas Tax	(4,600)	Transfer from Gas Tax
	Transfers from Transit	(2,100)	Transit transfers DAR, NAT
	Other revenues/misc	(7,600)	Decrease as unpredictable
	Credit Card fees	(2,000)	Decrease in credit card usage/fees
	Licenses and Permits	(5,000)	Decrease in activity projected
	Senior Center	1,200	Increase in activity projected
	Planning	(6,000)	Decrease in activity projected
	Engineering	(18,500)	Decrease in encroachment
	Building & Safety	(17,000)	Decrease in activity projected
	Code Enforcement	(39,500)	Decrease in City Code Fines
	Animal Control	(1,250)	Decrease adoption fees
	Aquatics	(600)	Decrease in pool rental
	Jack Smith Park	15,300	Increase in launch passes
		187,550	
<i>Departments</i>			
	City Manager		43,000 Increase in payroll related costs, HR under CM
	City Manager		7,300 Increase from Arizona Property
	Finance	(140,600)	FY 25 a portion of the Cannabis audits completed
	Finance	(119,300)	Decrease in payroll related costs and professional services
	Mayor / Council / Clerk		15,000 Increase in payroll, election and legal costs
	Planning / Zoning		16,500 Increase in payroll related costs
	Engineering	(29,800)	Decrease from professional services and payroll related costs
	Community Promotions		10,100 Increase in advertising and economic develop consulting

Base Level Comparison - GENERAL FUND		FY 27		
		Revenues	Operating Expenses	
	Senior Center		34,400	Increase in utilities and insurance, duct cleaning and fridge maint
	Police (Sheriff contract)		139,200	Incr from Sheriff contract , dec from capital project completion
	Animal Shelter / Control		24,400	Increase in payroll related costs, converted PT to permanent
	Building & Safety		(43,000)	Decrease in payroll related costs
	Code Enforcement		(47,900)	Decrease in legal expense
	Public Works		(336,700)	Capital purchase,Storm repairs, completed in FY 25, offset increase in payroll related costs and sidewalks
	Sanitation		(400)	No Change
	Aquatics		(42,700)	Increase pool chemicals offset decrease in payroll related costs, completed capital purchase in FY 25
	Parks / Buildings / Grounds		(28,000)	Decrease in payroll related costs and insurance
	Jack Smith Park		(11,700)	Decrease in payroll related costs offset purchase of AED
	Recreation		28,600	Increase in payroll related costs, offset by utilities decrease
	Transfers to Golf		(408,000)	Decrease in Golf subsidy
	Transfers to Other		80,824	Increase in Cemetery subsidy
	FY 27 adjusted proposed budget-06/09/26	12,303,892	12,457,830	
	Increase / (decrease) from adjusted budget	187,550	(808,776)	

CAPITAL IMPROVEMENT PLAN				
FY 2027 - FY 2031				
		<i>(in priority order as identified by dept. managers)</i>	Cost Estimate	Funding Source
ADMIN FACILITY				
	1.	Remodel/expansion	1,500,000	*
ANIMAL SHELTER				
	1.	Bathroom/Euthanasia room	150,000	Donations
AQUATICS				
	1.	Pool Feeder	30,000	*
	2.	Re-plaster main pool/replace deck	650,000	*
	3.	Seam dismantle and repair on slide	75,000	*
Either/or	4.	Replace microprocessor for automatic main pool filter (new sy	40,000	*
Either/or	5.	Install valves & gauges for manual filter operation	20,000	*
COUNCIL/MAYOR/CLERK				
	1.	Laserfiche (\$16,057 +3% reoccurring costs Yr 3)	35,874	*
JACK SMITH PARK MARINA				
	1.	Bollards / cable along south side of River Rd. (Dike Rd.)	110,000	*
	2.	Improvements to restrooms on no. side of parking lot	20,000	*
PARKS / BUILDINGS / GROUNDS				
	1.	Walking Trail along "J" Street, Lillyhill	24,000	*
	2.	Aquatics Center improvements	5,200,000	Extreme Heat
	3.	OHV - Parking, Staging, CA State Parks	1,000,000	*
	4.	Jack Smith Park playground ground cover+shade structure	150,000	Grant Funding
	5.	Jack Smith Park - Pickleball Courts	350,000	Prop 4 Funding
	6.	Duke Watkins Pump Track Expansion E-bikes	1,500,000	Prop 4 Funding
	7.	Bleacher shade structures for Franz Flowers	150,000	*
	8.	Duke Watkins pump track turf installation	100,000	*
	9.	200 tons of rock to landscape grounds near pool/park	6,500	*
	10.	New parking lot behind Nikki Bunch / Franz fields (28k sf)	105,000	*
	11.	Marilyn Hodstadt Mathews walking trail extension	250,000	Park grant
	12.	Fleet - Lease 2 pickup trucks-annual cost	24,000	Park grant
	13.	Duke Watkins Mulch In-Fill (Wood/Rubber)	60,000	
	14.	PARKS -Truck w/ Utility Boxes (60 month lease \$1005. month	71,600	
	15.	Portable Cooling Center (Mister) - General Use	35,000	
PUBLIC WORKS				
	1.	New dump truck	75,000	*
	2.	New water truck	500,000	*
	3.	Shade structures for equipment	150,000	*
	4.	North K Railroad underpass flood prevention	200,000	*
	5.	City yard rehab. / asphalt repave	180,000	*
	6.	General Plan - Angled Parking Downtown	1,500,000	*
General Fund Total (estimate)			14,261,974	

CAPITAL IMPROVEMENT PLAN				
FY 2027 - FY 2031				
		(in priority order as identified by dept. managers)	Cost Estimate	Funding Source
<u>CEMETERY</u>				
1.	New irrigation system within Cemetery & future site		400,000	*
2.	Solar shade cover at maintenance yard		100,000	grant funded ?
3.	Pioneer Cemetery security & hillside stabilization		125,000	*
4.	Pet and/or human/pet burial section		10,000	*
5.	Automated cemetery records (incl. cost of data input)		15,000	*
6.	Standalone onsite columbarium (cremains only)		25,000	*
7.	Install new well on grounds for irrigation		850,000	*
8.	Use of reclaimed water (in lieu of new well)		1,200,000	*
Cemetery Total (estimate)			2,725,000	
<u>GOLF COURSE MAINTENANCE</u>				
1.	Gator		12,500	*
2.	Fairway Mower		32,500	*
3.	Spray Rig		30,000	*
4.	Tractor		35,000	*
5.	DG Maintenance Yard		50,000	*
Golf Total (estimate)			160,000	
Grand Total			17,146,974	
* Pending funding				

CITY OF NEEDLES						
Recreation Division						
FY 2026 / 2027						
			FY 2026	FY 2027		Comments
	2024	2025	Revised	Proposed	Percent	
	Actuals	Actuals	Budget	Budget	Change	
REVENUES						
Aquatics	\$ 17,705	\$ 5,190	\$ 11,500	\$ 10,900	-5.2%	Decrease in Pool rentals
Jack Smith Park	\$ 250,016	\$ 276,009	\$ 248,700	\$ 264,000	6.2%	Increase in Launch Passes
Recreation	\$ 55,497	\$ 53,788	\$ 52,000	\$ 52,500	1.0%	no change
Aquatics, JSP & Rec Rev.	\$ 323,218	\$ 334,987	\$ 312,200	\$ 327,400		
Golf	\$ 650,044	\$ 718,587	\$ 722,940	\$ 745,800	3.2%	Increase in Green Fees Sales
Golf Grant Revenue	\$ 324,685	\$ 375,127	\$ -	\$ -		Grant revenue in FY 25
EXPENDITURES						
Aquatics	\$ 223,721	\$ 245,119	\$ 338,004	\$ 295,329	-12.6%	Decrease in payroll related costs offset by increase in pool chemicals
Parks/Buildings/Grounds	\$ 691,148	\$ 810,302	\$ 979,576	\$ 979,372	0.0%	no change
Jack Smith Park	\$ 96,069	\$ 99,429	\$ 166,027	\$ 157,036	-5.4%	Decrease in payroll related costs offset by purchase AED machine
Recreation	\$ 421,195	\$ 391,478	\$ 463,161	\$ 492,737	6.4%	Increase in payroll related costs
Aq., Rec, JSP & Pks. Exp.	\$ 1,432,133	\$ 1,546,328	\$ 1,946,768	\$ 1,924,474		
Golf	\$ 1,091,830	\$ 1,284,596	\$ 1,628,627	\$ 1,216,920	-25.3%	Incr in Prof Services, insurance, utilities and maint and increase in mgmt agreement due to contracted incentive. Decrease due to grant exp of \$710,000 in FY 25

		CITY OF NEEDLES			
		Golf Course			
		FY 2026 / 2027			
			FY 2026	FY 2027	
		FY 2024	FY 2025	Revised	Requested
		Actuals	Actuals	Budget	Budget
Golf Revenues					
Revenues	\$ 646,546	\$ 1,080,746	\$ 698,852	\$ 721,800	Increase in green fees - projected
Surcharges for G.C. improvements	\$ 21,695	\$ 22,851	\$ 24,088	\$ 24,000	
Transfer From General Fund	\$ 195,252	\$ 365,244	\$ 879,723	\$ 471,120	Facility 19th Hole completed in FY 26
Total Golf Revenues	\$ 863,493	\$ 1,468,841	\$ 1,602,663	\$ 1,216,920	
Golf Expenditures					
Golf Maintenance	\$ 648,620	\$ 700,085	\$ 665,673	\$ 702,955	Incr in Prof Services and insurance
Golf Maintenance Capital	\$ 411,054	\$ 102,776	\$ -	\$ -	
Golf Pro Shop	\$ 342,753	\$ 423,329	\$ 404,731	\$ 389,653	Increase in insurance, decrease in utilities due to 19th hole paying percentage of electric and water
Golf Pro Shop Capital	\$ 54,315	\$ 58,406	\$ 558,223	\$ 124,312	Facility 19th Hole completed in FY 26
Total Golf Expenditures	\$ 1,456,742	\$ 1,284,596	\$ 1,628,627	\$ 1,216,920	
				Revenue	
			Projected Cash	less	Projected Ending Cash
			6/30/2026	Expenditures	06/30/27
			\$ 701	\$ -	\$ 701

CITY OF NEEDLES						
Development Division						
FY 2026 / 2027						
			FY 2026	FY 2027		Comments
	2024	2025	Revised	Proposed	Percent	
	Actuals	Actuals	Budget	Budget	Change	
<u>REVENUE</u>						
Planning / Zoning	\$ 86,228	\$ 50,048	\$ 62,550	\$ 56,550	-9.6%	
Engineering	\$ 45,709	\$ 32,243	\$ 54,500	\$ 36,000	-33.9%	
Building & Safety	\$ 150,332	\$ 181,976	\$ 115,000	\$ 98,000	-14.8%	
Code Enforcement	\$ 439,280	\$ 373,330	\$ 367,900	\$ 328,400	-10.7%	
Total Group Revenue	\$ 721,550	\$ 637,597	\$ 599,950	\$ 518,950		
<u>EXPENDITURES</u>						
Planning / Zoning	\$ 166,746	\$ 192,484	\$ 247,192	\$ 263,912	6.8%	
Engineering	\$ 343,398	\$ 313,574	\$ 300,133	\$ 270,309	-9.9%	
Building & Safety	\$ 297,191	\$ 300,074	\$ 446,270	\$ 404,930	-9.3%	
Code Enforcement	\$ 470,509	\$ 566,757	\$ 627,914	\$ 583,439	-7.1%	
Total Group Expenditures	\$ 1,277,845	\$ 1,372,889	\$ 1,621,509	\$ 1,522,590		



**CITY OF NEEDLES
FINANCE DEPARTMENT
817 THIRD STREET
NEEDLES, CA 92363**

Question: What is an **INTERNAL SERVICE FUND**?

Explanation: There are certain activities that effect the entire City, but are charged to an Internal Service Fund.

The Internal Service Funds are as follows:

NAME OF FUND:

PURPOSE OF FUND:

Utility Business Office

The operation of billing and collecting utility payments, banking, and General Fund and Golf Course cash deposits.

Management Info. Systems

Computer operations and maintenance, WIFI, website, cloud and network services.

Central Purchasing

Purchasing of general supplies for City Hall and all City and NPUA departments.

Fleet Maintenance

Maintaining all City-owned and NPUA-owned vehicles, trucks, and heavy equipment.

Vehicle Replacement Fund

Based on the existing fleet of vehicles, a "savings account" is increased each year to use for future replacement of vehicles.
It is based on an average life of six years per vehicle.

As expenditures occur, they are charged to the appropriate Internal Service Fund.

A monthly allocation is made to all departments of the City and NPUA to cover the expenses of each Internal Service Fund. This allocation is based on the particular department's percentage of usage of that fund.

	CITY OF NEEDLES				
	Internal Service Funds - Expenses				
	FY 2026 / 2027				
			FY 2026	FY 2027	
	FY 2024	FY 2025	Revised	Requested	
	Actuals	Actuals	Budget	Budget	
Utility Business Office	\$ 417,007	\$ 429,921	\$ 508,992	\$ 480,907	Decrease in payroll related costs
Management Info. Systems	\$ 270,368	\$ 300,493	\$ 358,200	\$ 305,100	Completed File Server added in FY 26
Central Purchasing	\$ 232,810	\$ 206,346	\$ 492,966	\$ 394,750	Increase for awning work at City Hall-est'd \$100,000 over FY 26 & Lattice/Wall FY 27
Fleet Maintenance	\$ 230,930	\$ 255,889	\$ 330,508	\$ 337,960	Increase in payroll related costs and proper allocation of repair and maint costs
Vehicle Replacement Fund	\$ 96,956	\$ 85,028	\$ 93,340	\$ 113,340	No Change

CITY OF NEEDLES						
Special Revenue Funds						
FY 2026 / 2027						
				FY 2026	FY 2027	
FUND	Description	FY 2024 Actuals	FY 2025 Actuals	Revised Budget	Requested Budget	
102	Clean CA Grant	\$ 583,425	\$ 1,474,943	\$ -	\$ -	Project completed in FY 25 (Marina Park First Beach)
102	River Road/River Street	\$ -	\$ -	\$ -	\$ 325,000	
205	CDBG	\$ 7,896	\$ 182,881	\$ 7,900	\$ -	Project completed in FY 25 (Flip Mendez Parkway)
206	Cemetary	\$ 198,035	\$ 250,292	\$ 277,124	\$ 302,574	Increase in payroll costs, water, and insurance and decrease in capital costs
208	Caltrans Grants	\$ 73,255	\$ 1,027,753	\$ -	\$ 169,355	Clean California
210	Special Gas Tax	\$ -	\$ -	\$ -	\$ 408,646	HUTA and Prior Year Savings
210	RMRA - SB1 Funds	\$ 139,164	\$ 138,360	\$ 143,684	\$ 139,000	Streets SB1
213	Dept. of Housing & Community Develop.	\$ 34,780	\$ 457,410	\$ -	\$ -	Projects completed in FY 25-LEAP program and PIP
214	Measure I - Local (SBCTA)	\$ -	\$ -	\$ 800,000	\$ 446,220	new projections and carryover from prior yrs accumulation
225	COPS - AB 3229 Supplemental	\$ 224,076	\$ 304,181	\$ 351,264	\$ 187,338	new projections
227	Hazard Mitigation	\$ 5,108	\$ 47,330	\$ 15,000	\$ -	carryover from FY 25 for Hazard Mitigation Plan
233	Jack Smith Park Grant	\$ 170,078	\$ -	\$ -	\$ -	Project completed in FY 24
238	State Recreation Grants	\$ 1,605,963	\$ 1,341,801	\$ -	\$ -	Project completed in FY 25
239	CA Conservation Recycling Grant	\$ 17,914	\$ 15,117	\$ 5,000	\$ 5,000	add'l for Emergency Response mgmt
239	Emergency Management Program Grant	\$ -	\$ -	\$ 13,227	\$ 13,227	
243	Active Transportation Prog.	\$ -	\$ 35,771	\$ 533,560	\$ 1,450,000	\$292K ATP safe sidewalks design/right of way acquisition prog & \$267K ATP study, \$1,300K Construction phase
Totals		\$ 3,059,694	\$ 5,275,839	\$ 2,146,759	\$ 3,446,360	

	CITY OF NEEDLES				
	Successor Agency to the RDA (SARDA)				
		FY 2026 / 2027			
			FY 2026	FY 2027	
	FY 2024	FY 2025	Revised	Requested	
	Actual	Actual	Budget	Budget	
Fund 270 - Operations					
Revenues	\$ 96,589	\$ -	\$ -	\$ -	
Expenditures	\$ 185,551	\$ -	\$ -	\$ -	
Fund 470 - Low to Mod Income Housing Fund					
Revenues	\$ -	\$ -	\$ -	\$ -	
Expenditures	\$ 32,090	\$ 56,476	\$ 56,726	\$ -	Close out Program

	CITY OF NEEDLES				
	Transit Funds				
	FY 2026 / 2027				
			FY 2026	FY 2027	
	FY 2024	FY 2025	Revised	Requested	
	Actual	Actual	Budget	Budget	
Dial-A-Ride					
Revenues	\$ 104,581	\$ 88,431	\$ 629,992	\$ 475,912	Decrease in Transit Asset Capital
Expenditures	\$ 119,693	\$ 109,329	\$ 629,992	\$ 475,912	Decrease in Transit Asset Capital
Dial-A-Ride Medical Transport					
Revenues	\$ 21,408	\$ 23,672	\$ -	\$ -	New Fund 522-Ft Mohave/Bullhead Shuttle
Expenditures	\$ 19,105	\$ 23,672	\$ -	\$ -	New Fund 522-Ft Mohave/Bullhead Shuttle
Ft Mohave/Bullhead Shuttle					
Revenues	\$ -	\$ -	\$ 281,084	\$ 56,545	New Fund 522-Ft Mohave/Bullhead Shuttle, replacing fund 521
Expenditures	\$ -	\$ -	\$ 55,211	\$ 56,545	New Fund 522-Ft Mohave/Bullhead Shuttle, replacing fund 521
Needles Area Transit (NAT)					
Revenues	\$ 694,181	\$ 434,257	\$ 524,907	\$ 729,843	Increase in Transit Asset Capital
Expenditures	\$ 516,584	\$ 548,959	\$ 524,907	\$ 729,843	Increase in Transit Asset Capital
Changes are contractual and grant driven; revenue neutral funds.					

CITY OF NEEDLES					
Housing Authority of the City of Needles					
FY 2026 / 2027					
			FY 2026	FY 2027	
	FY 2024	FY 2025	Revised	Requested	
	Actual	Actual	Budget	Budget	
Operations					
Revenues	\$ 763,494	\$ 876,416	\$ 896,550	\$ 881,682	Decrease HUD / SEC 8 HUD SUBSIDY DEPOSIT
Expenditures	\$ 852,439	\$ 1,092,607	\$ 1,097,023	\$ 1,106,315	Increase Salaries and Legal Fees
Capital Improvements Plan					
Revenues	\$ 376,334	\$ 352,228	\$ 169,500	\$ 174,000	Increase per HUD Capital Funding
Expenditures	\$ 19,228	\$ -	\$ 331,568	\$ 174,000	Increase per HUD Capital Funding
Projected					
			Projected Fund Balance	NET	Ending Fund Balance
			06/30/26	CHANGE	06/30/27
			\$ 420,013	\$ (224,633)	\$ 195,380

NEEDLES PUBLIC UTILITY AUTHORITY					
Operating Budget					
FY 2027					
	2024	FY 2025	FY 2026	FY 2027	
	Actuals	Actuals	Revised	Proposed	
Revenues			Budget	Budget	
Interest	\$ 142,214	\$ 164,784	\$ 175,000	\$ 150,000	-14.3%
Misc	\$ 246	\$ -	\$ -	\$ -	0.0%
Expenditures					
Arbitrage Computations	\$ 2,950	\$ 3,200	\$ 4,000	\$ 4,000	0.0%
Bank Charges net of CC Conv Fee	\$ 6,677	\$ (5,348)	\$ -	\$ -	0.0%
Bond Payments	\$ 1,442,385	\$ 1,442,385	\$ 1,442,386	\$ 1,442,386	0.0%
Trustee fees	\$ 6,130	\$ 5,980	\$ 6,700	\$ 6,700	0.0%
Purchase Payment	\$ 518,640	\$ 508,713	\$ 535,421	\$ 535,421	0.0%
Total NPUA Expenditures	\$ 1,976,782	\$ 1,954,930	\$ 1,988,507	\$ 1,988,507	
			Projected	NET	Projected
			Operating	CHANGE	Operating Cash
			Cash		06/30/27
			06/30/26		
				\$ (1,838,507)	NPUA
				\$ 539,856	Water
				\$ 727,394	Wastewater
				\$ 954,877	Electric
				\$ -	All Amer. Canal
			\$ 4,292,710		\$ 4,676,330
			Rate Stabilization Fund	\$ 699,972	\$ 699,972
			PCA Balancing Fund	\$ 700,000	\$ 700,000
Projected ending balances 06/30/26:					
Water Asset Replacement Fund	\$ 259,473	NPUA	\$ (703,151)	City side	
Wastewater Asset Replacement Fund	\$ 157,708	NPUA	\$ 276,462	City side	
Electric Asset Replacement Fund	\$ 3,875,529	NPUA	\$ 998,498	City side	4,874,027
					Electric ↑ ARF total

Base Level Comparison			FY 2027
		Revenues	Operating Expenses
WATER			
Base level from adjusted budget FY 26		3,398,300	2,524,154
<u>Increases</u>			
	Increase in payroll related costs		43,453
	Increase legal fees		17,000
	Increase other professional fees		11,900
	Increase inventory		10,800
	Increase in repairs & maint/Well #11		10,000
	Increase in internal & fair share allocations		7,700
	Increase in asset replacement		40,400
<u>Decreases</u>			
	Decrease Excess Usage Charge	(60,000)	
	Decrease in central costs		(10,300)
	Decrease in Public education		(14,667)
	Decrease in audit fees		(5,600)
FY 27 Adjusted Proposed Budget-06/10/25		3,338,300	2,634,840
Increase / (decrease)		(60,000)	110,686
WASTEWATER			
Base level from adjusted budget FY 26		2,323,842	1,439,966
<u>Increases</u>			
	Increase in rates - 5% COLA	100,000	
	Increase in payroll related costs		7,665
	Increase in allocable internal service costs		44,800
	Increase in repairs & maint and supplies		11,800
	Increase in professional/consulting services		11,300
	Increase in insurance		1,600
<u>Decreases</u>			
	Decrease in legal services		(24,000)
	Decrease in regulatory costs		(2,800)
FY 27 Adjusted Proposed Budget-06/10/25		2,423,842	1,490,331
Increase / (decrease)		100,000	50,365
ELECTRIC			
Base level from adjusted budget FY 26		14,466,000	12,900,934
<u>Increases</u>			
	Increase in transformers sales and misc revenue	205,000	
	Increase in utilities		15,500
	Increase in supplies		98,000
	Increase in insurance & phone		18,400
	Increase in professional/consulting services		121,500
	Increase in power and plant		92,800
<u>Decreases</u>			
	Decrease in base usage charge	(400,000)	
	Decrease in connection, establishment, poles fees	(24,000)	
	Decrease in payroll related costs		(75,733)
	Decrease in professional services		(9,500)
	Decrease in dues membership		(10,000)
	Decrease in repairs & maint		(54,500)
FY 27 Adjusted Proposed Budget-06/10/25		14,247,000	13,097,401
Increase / (decrease)		(219,000)	196,467

CAPITAL IMPROVEMENT PLAN - NPUA					
FY 2027 - FY 2031					
			(in priority order as identified by dept. managers)	Cost Estimate	Funding Source
WATER DEPT.					
	1.	X-Ray Locator Reliable 12 Feet		15,000	Asset replacement funds
	2.	Water Service Replacements (Pavement Management Plan) Phase 5B		500,000	BOR Water Smart/Asset Replacement
	3.	Water Service Replacements (Pavement Management Plan) Phase 6A		500,000	BOR Water Smart/Asset Replacement
	4.	Water Service Replacements (Pavement Management Plan) Phase 6B		500,000	BOR Water Smart/Asset Replacement
	5.	Water Service Replacements (Pavement Management Plan) Phase 7A		500,000	BOR Water Smart/Asset Replacement
	6.	Construct 1.5 Million Gallon Water Reservoir		2,380,000	State Water Resources Control Board
	7.	Main replacement in the Vista Street area & new services		1,300,000	Asset replacement funds
	8.	Replace Deteriorating Pipe in Chestnut Street		195,165	Asset replacement funds
	9.	Replace Deteriorating Pipe in Chesney's Subdivision (Housing)		416,637	Asset replacement funds
	10.	Replace Deteriorating Pipe in Coronado Street area		1,381,668	Asset replacement funds
	11.	Replace Deteriorating Pipe in Casa Linda Street area		530,589	Asset replacement funds
	12.	Main replacement at Verde Shores under the pond and Chesney development (Fire line into Verde Shores)		400,000	Asset replacement funds
	13.	Fire hydrant replacements		15,000	Asset replacement funds
	14.	Well #15 Steel Building		300,000	Asset replacement funds
	15.	Extension into North Needles		8,400,000	DIF / Privately funded
Water Department Total (estimate)				17,334,059	
WASTEWATER DEPT.					
	1.	Replace 18" Gravity Line at Wastewater Plant Sleeve		300,000	Asset replacement funds
	2.	Manhole rehab program (ongoing)		150,000	Asset replacement funds
	3.	Railroad crossing at Bazoobuth lift station		170,000	Asset replacement funds
	4.	Mini excavator & tilt trailer		120,000	Asset replacement funds
	5.	Jet Vac / Trailer		150,000	Asset replacement funds
	6.	Plant grit separator		300,000	Asset replacement funds
	7.	Sludge/Filtrate Pump		20,000	Asset replacement funds

CAPITAL IMPROVEMENT PLAN - NPUA						
<i>FY 2027 - FY 2031</i>						
			<i>(in priority order as identified by dept. managers)</i>	Cost Estimate	Funding Source	
	8.	Influent and Backflush Valve		20,000	Asset replacement funds	
	9.	Manhole replacement and upsize project		1,660,920	Asset replacement funds	
	10.	Upsize deficient sewer lines on 15 blocks of Front St.		1,484,724	Asset replacement funds	
	11.	Upsize deficient sewer lines from T St. to Front St.		885,145	Asset replacement funds	
	12.	North Needles sewer line extension (engineering only)		72,000	Privately funded	
	13.	North Needles sewer line extension		3,500,000	DIF / Privately funded	
	14.	Hydrostop Valve Tapping Equipment		120,000	DIF / Privately funded	
Wastewater Department Total (estimate)				8,952,789		
ELECTRIC DEPT.						
	1.	Substation SCADA (Eagle Pass / Yoney)		250,000	Asset replacement funds	
	2.	Wire trailer		50,000	Asset replacement funds	
	3.	Wastewater Plant Road Solar Farm (2-3 MW)		3,000,000	Asset replacement funds/DOE Grant	
	4.	Construction of South Hwy 95 Substation (cemetery site)		3,200,000	Developer funded	
	5.	Upgrade power lines feeding Park Moabi		3,000,000	Developer funded	
	6.	Mohave line rehabilitation		4,500,000	Developer funded	
	7.	Eagle Pass to Cemetery site		2,000,000	Developer funded	
	8.	Cure Farms substation (behind Needles Town Center)		1,100,000	Developer funded	
	9.	Double bucket truck 80 ft		360,000	Asset replacement / Vehicle replacement	
	10.	Substation Metering		500,000	Asset replacement funds	
	11.	230kv line		30,000,000	Developer funded	
Electric Department Total (estimate)				47,960,000		

	WATER				
	Operating Budget				
	FY 2027				
			FY 2026	FY 2027	
	2024	FY 2025	Revised	Proposed	
Utility Revenues	Actuals	Actuals	Budget	Budget	
Water Revenues	\$ 2,858,162	\$ 2,985,505	\$ 3,398,300	\$ 3,338,300	-1.8%
Total Water Revenues	\$ 2,858,162	\$ 2,985,505	\$ 3,398,300	\$ 3,338,300	
Utility Expenditures					
Operating Expenses	\$ 1,835,668	\$ 1,818,200	\$ 2,524,154	\$ 2,634,840	4.4%
Transfer to Water Asset Repl. Fund	\$ 259,308	\$ 229,704	\$ 259,473	\$ 163,604	-36.9%
Total Water Expenditures	\$ 2,094,976	\$ 2,047,904	\$ 2,783,627	\$ 2,798,444	
	\$ 763,186	\$ 937,601	\$ 614,673	\$ 539,856	NET CHANGE
			<u>% of total utility revenue budget:</u>		
Utility User Tax			16.7%		
			<u>Bond ratio:</u>		
Bank & Trustee Charges		\$ 2,354	22%		
Bond Payments 2016 issue		\$ 317,324	22%		
Purchase Payment		\$ 117,793	22%		
			<u>Water only</u>		
Electric fund repayment		\$ 92,785	100%		
	Allocable costs	\$ 530,256			

	WASTEWATER				
	Operating Budget				
	FY 2027				
			FY 2026	FY 2027	
	2024	FY 2025	Revised	Proposed	
Utility Revenues	Actuals	Actuals	Budget	Budget	
Wastewater Revenues	\$ 2,197,020	\$ 2,154,161	\$ 2,323,842	\$ 2,423,842	4.3%
Total Wastewater Revenues	\$ 2,197,020	\$ 2,154,161	\$ 2,323,842	\$ 2,423,842	
Utility Expenditures					
Operating Expenses	\$ 1,209,678	\$ 1,158,743	\$ 1,439,966	\$ 1,490,331	3.5%
Transfer to WW Asset Repl. Fund	\$ 35,676	\$ 81,925	\$ 157,708	\$ 206,117	30.7%
Total Wastewater Expenditures	\$ 1,245,354	\$ 1,240,668	\$ 1,597,674	\$ 1,696,448	
	\$ 951,666	\$ 913,493	\$ 726,168	\$ 727,394	NET CHANGE
			<u>% of total utility revenue budget:</u>		
Utility User Tax			12.1%		
			<u>Bond ratio:</u>		
Bank & Trustee Charges		\$ 3,317	31%		
Bond Payments 2016 issue		\$ 449,875	31%		
Purchase Payment		\$ 165,981	31%		
			<u>Wastewater only</u>		
Electric fund repayment		\$ 93,672	100%		
	Allocable costs	\$ 712,844			

	ELECTRIC				
	Operating Budget				
	FY 2027				
			FY 2026	FY 2027	
	2024	FY 2025	Revised	Proposed	
Utility Revenues	Actuals	Actuals	Budget	Budget	
Electric Revenues	\$ 15,116,443	\$ 14,610,448	\$ 14,466,000	\$ 14,247,000	-1.5%
Total Electric Revenues	\$ 15,116,443	\$ 14,610,448	\$ 14,466,000	\$ 14,247,000	
Utility Expenditures					
Operating Expenses	\$ 11,523,717	\$ 10,803,550	\$ 12,900,934	\$ 13,097,401	1.5%
Transfer to Electric Asset Repl. Fund	\$ 355,080	\$ 552,000	\$ 999,737	\$ 194,722	-80.5%
Total Electric Expenditures	\$ 11,878,797	\$ 11,355,550	\$ 13,900,671	\$ 13,292,123	
	\$ 3,237,646	\$ 3,254,898	\$ 565,329	\$ 954,877	NET CHANGE
			<u>% of total utility revenue budget:</u>		
Utility User Tax			71.2%		
			<u>Bond ratio:</u>		
Bank & Trustee Charges		\$ 5,029	47%		
Bond Payments 2016		\$ 682,350	47%		
Purchase Payment		\$ 251,648	47%		
	Allocable costs	\$ 939,027			

	CITY OF NEEDLES				
	Sanitation				
	FY 2026 / 2027				
			FY 2026	FY 2027	
	FY 2024	FY 2025	Revised	Requested	
Utility Revenues	Actuals	Actuals	Budget	Budget	
Sanitation Revenues	\$ 1,776,084	\$ 1,778,919	\$ 1,852,015	\$ 1,827,016	COLA increase
Total Sanitation Revenues	\$ 1,776,084	\$ 1,778,919	\$ 1,852,015	\$ 1,827,016	
Utility Expenditures					
Sanitation Expenditures	\$ 1,523,476	\$ 1,735,341	\$ 1,898,015	\$ 1,827,016	Decrease contract and franchise/billing fees
Total Sanitation Expenditures	\$ 1,523,476	\$ 1,735,341	\$ 1,898,015	\$ 1,827,016	

	ALL AMERICAN CANAL				
	Operating Budget				
		FY 2027			
	2024	FY 2025	FY 2026	FY 2027	
Utility Revenues	Actuals	Actuals	Revised Budget	Proposed Budget	
AAC Revenues	\$ 1,079,027	\$ 1,128,897	\$ 1,246,800	\$ 1,265,083	1.5%
Total AAC Revenues	\$ 1,079,027	\$ 1,128,897	\$ 1,246,800	\$ 1,265,083	
Utility Expenditures					
Operating Expenses	\$ 1,017,070	\$ 1,112,187	\$ 1,246,800	\$ 1,265,083	1.5%
Total AAC Expenditures	\$ 1,017,070	\$ 1,112,187	\$ 1,246,800	\$ 1,265,083	
	\$ 61,957	\$ 16,710	\$ -	\$ -	NET CHANGE
				\$ -	

CITY OF NEEDLES					FY 27
Listing of Authorized Positions by Department					
			Department Name	Job Title	
<u>S/PT</u>	<u>P/T</u>	<u>F/T</u>			
		1	<u>City Manager</u>	City Manager	
		0		Secretary to City Manager	
	1			Human Resource Analyst	
		1		Community Services Manager	
		1	<u>City Clerk</u>	City Clerk	
		0		Assistant City Clerk	
		1	<u>Finance</u>	Director of Finance	
		0		Assistant Finance Director	
		0		Finance Manager	
		1		Accounting Manager	
		0		Senior Accountant	
		0		Accountant III	
		0		Accountant II	
		1		Accountant I	
		0		Accounts Payable Manager	
		0		Accounts Payable Supervisor	
		0		Accounting Clerk	
		0		Accounts Payable Clerk	
		0		Clerk II	
		2		Clerk I	
		0		Payroll Manager	
	1			Human Resource Analyst	
		0		Payroll Specialist/Analyst	
		0	<u>Planning</u>	Assistant City Manager	
		0		Director of Development Services	
		1		Director of Dev Serv / Proj Management	
		1		City Planner	
		0		Associate Planner	

CITY OF NEEDLES					FY 27
Listing of Authorized Positions by Department					
			Department Name	Job Title	
<u>S/PT</u>	<u>P/T</u>	<u>F/T</u>			
		1	<u>Engineering</u>	Engineering Tech II	
		1		Capital Project Eng Tech	
		1	<u>Building & Safety</u>	Building Official	
		0		Building Inspector	
		1		Building Permit Technician	
	1			File Clerk	
		1	<u>Code Enforcement</u>	Senior Code Enforcement Officer	
		1		Code Enforcement Officer	
		1	<u>Public Works</u>	Director of Public Works	
		0		Equipment Operator IV	
		0		Equipment Operator I	
		2		MCW II	
		2		MCW I	
		1		MCWIII Foreman	
		1	<u>Fleet Maintenance</u>	Mechanic	
		0		Mechanic's Assistant	
		1	<u>Animal Control</u>	Senior Animal Control Officer	
	1			Animal Control Officer	
0				Animal Control Officer (grant funded)	
		1		Animal Control Assistant	
	1		<u>Senior Center</u>	Senior Center Aide	

CITY OF NEEDLES			FY 27
Listing of Authorized Positions by Department			
Department Name			Job Title
S/PT	P/T	F/T	
			<u>Recreation /Jack Smith / Aquatics</u>
			Recreation:
		1	Recreation Services Manager
		0	Recreation Coordinator
	1		Recreation Leader
	0		Recreation Aide II
3	3		Recreation Aide
			Jack Smith Park:
3			Jack Smith Park Attendant
		0	MCW III Foreman
		0	MCW II
1			Park Ranger
0			Park Ranger
			Aquatics:
	1		Pool Tech
	1	0	MCWI / Pool Tech
1			Head Guard
1			Lifeguard Shift Leader II
1			Lifeguard Shift Leader I
2			Lifeguard III
4			Lifeguard II
2			Lifeguard I
			<u>Parks/Building/Grounds/Cemetery</u>
		0	Grounds Supervisor
		1	MCW III Foreman
		3	MCW I
		1	Mechanic Asst.

CITY OF NEEDLES					FY 27
Listing of Authorized Positions by Department					
			Department Name	Job Title	
<u>S/PT</u>	<u>P/T</u>	<u>F/T</u>			
		1	<u>Utilities Services</u>	Utilities Manager	
		0		Assistant Utilities Manager	
		1		Materials Coordinator / Serviceperson	
		1	<u>Customer Service</u>	Business Office Manager	
		1		Customer Service Rep II	
		2		Customer Service Rep I	
		1		WW Operator I/Meter Tech	
		0		Meter Technician I	
		1	<u>Electric</u>	Line Crew Supervisor	
		3		Powerline Technician	
		2		Powerline Technician (Apprentice)	
		0		Electric Service Planner	
		1	<u>Water</u>	Chief Water Plant Operator	
		1		Water Foreperson	
		0		Assistant Water Foreperson	
		0		Senior Water Operator	
		4		Associate Water Operator	
		0		Water Operator-in-training	
		0	<u>Wastewater</u>	Chief Plant Operator	
		0		Wastewater Foreman	
		1		WW Tech II	
		0		WW Tech I / Meter Tech	
		0		WW Tech Operator-in-Training	

CITY OF NEEDLES					FY 27
Listing of Authorized Positions by Department					
			Department Name	Job Title	
<u>S/PT</u>	<u>P/T</u>	<u>F/T</u>			
		1	Housing Authority	Housing Authority Manager	
		1		Housing Specialist	
		2		MCWI	
Note: 0 means position(s) is(are) authorized, but under-filled and/or unappropriated.					
Position Totals (filled):					
S/PT	P/T	F/T			
18	11	61			

CITY OF NEEDLES - COST RECOVERY BY PROGRAM																												
PROGRAM NAME	TITLE	580 EL	502 WA	503 WW	4730 SANI	506 AAC	508 CS	511 FM	1020 CM	1025 FN	1030 CC	1035 PL	1040 EN	1070 SC	2020 AC	2025 BS	2030 CE	3010 PW	5770 AQ	5772 PK	5774 REC	206 CEM	270 RDA	5761 GM	5773 JSP	5515 HA	Total	
City Manager	City Manager	33%	12%			20%			35%																			100%
City Manager	Community Services Manager	15%	15%	15%					47%													8%						100%
City Manager	Human Resources Analyst								50%	50%																		100%
Senior Center	Senior Center Aide													100%														100%
City Clerk	City Clerk	10%	10%	10%							70%																	100%
Finance	Director of Finance	17%	17%	16%						50%																		100%
Finance	Accounting Manager	10%	10%	10%						70%																		100%
Finance	Accountant I	10%	10%	10%						70%																		100%
Finance	Accounting Clerk	10%	10%	10%						70%																		100%
Finance	Accounts Payable Clerk	10%	10%	10%						70%																		100%
Business Office	Business Office Manager																											100%
Business Office	Cust. Service Rep II																											100%
Business Office	Cust. Service Rep I																											100%
Business Office	WW Operator I / Meter Tech																											100%
Planning	City Planner	4%	3%	3%																								100%
Engineering	Director of Dev Srv / Proj Mgr																											100%
Engineering	Engineering Tech. II	20%	20%	10%																								100%
Engineering	Capital Proj Eng Tech	25%	25%																									100%
Bldg & Safety	Building Official																											100%
Bldg & Safety	Building Inspector																											100%
Bldg & Safety	Building Permit Tech.																											100%
Bldg & Safety	Senior Code Enf. Officer																											100%
Bldg & Safety	Code Enf. Officer																											100%
Bldg & Safety	File Clerk																											100%
Public Works	Director of Public Works																											100%
Public Works	MCW III Foreman																											100%
Public Works	MCW I I																											100%
Public Works	MCW I																											100%
Fleet Maint	Mechanic																											100%
Animal Shelter	Sr. Animal Control Officer																											100%
Animal Shelter	Animal Control Officer																											100%
Animal Shelter	Animal Control Asst.																											100%
Electric	Utilities Manager	30%	15%																									100%
Electric	Line Crew Supervisor	100%																										100%
Electric	Powerline Tech.	100%																										100%
Electric	Powerline Tech. - Appr.	100%																										100%
Electric	Materials Crd./Svcman	85%	15%																									100%
Wastewater	Wastewater Foreman																											100%
Wastewater	Wastewater Tech. I I																											100%
Water	Chief Water Plant Op.																											100%
Water	Water Foreperson																											100%
Water	Associate Water Op.																											100%
Water	Water Op In Traning																											100%
Parks	Golf Mechanic																											100%
Parks	MCW I I																											100%
Parks	Parks / MCW I																											100%
Parks	Parks / MCW I																											100%
Aquatic	Pool Tech (p/t)																											100%
Aquatic	Pool Tech (p/t)																											100%
Aquatic	Head Lifeguard																											100%

Agenda Item 2.

CITY OF NEEDLES - COST RECOVERY BY PROGRAM																												
PROGRAM NAME	TITLE	580 EL	502 WA	503 WW	4730 SANI	506 AAC	508 CS	511 FM	1020 CM	1025 FN	1030 CC	1035 PL	1040 EN	1070 SC	2020 AC	2025 BS	2030 CE	3010 PW	5770 AQ	5772 PK	5774 REC	206 CEM	270 RDA	5761 GM	5773 JSP	5515 HA	Total	
Aquatic	Lifeguard Shift Leader II																		100%									100%
Aquatic	Lifeguard Shift Leader I																		100%									100%
Aquatic	Lifeguard III																		100%									100%
Aquatic	Lifeguard II																		100%									100%
Aquatic	Lifeguard I																		100%									100%
Recreation	Rec. Services Manager																					90%				10%		100%
Recreation	Rec. Coordinator																					100%						100%
Recreation	Recreation Leader																					100%						100%
Recreation	Recreation Aide																					100%						100%
JSP	Ranger																									100%		100%
JSP	Ranger																									100%		100%
JSP	JSP Attendant																									100%		100%
JSP	MCW III Foreman																	20%		20%			20%			40%		100%
Housing Admin	Housing Mgr																										100%	100%
Housing Admin	Housing Specialist																										100%	100%
Housing Admin	MCWI																									100%		100%

CITY OF NEEDLES							
DEPARTMENT SALARIES & BENEFITS							
2026 / 2027							
							TOTAL DEPT. BENEFITS & SALARY
	TITLE	DEPT. %	DEPT. SALARY	SS MCARE	MEDICAL	PERS	
<u>MAYOR / COUNCIL / CLERK 101-1030</u>							
	City Clerk	70%	\$ 81,172	\$ 6,210	\$ 15,819	\$ 6,438	\$ 109,639
	Vacation buyout	100%	\$ 1,809	\$ 138	\$ -	\$ -	\$ 1,947
	Dept. Overtime		\$ 3,420	\$ 262	\$ -	\$ -	\$ 3,682
	TOTAL		\$ 86,401	\$ 6,610	\$ 15,819	\$ 6,438	\$ 115,268

CITY OF NEEDLES							
DEPARTMENT SALARIES & BENEFITS							
2026 / 2027							
	TITLE	DEPT. %	DEPT. SALARY	SS MCARE	MEDICAL	PERS	TOTAL DEPT. BENEFITS & SALARY
<u>PLANNING 101-1035</u>							
	City Planner	85%	\$ 85,324	\$ 6,527	\$ 778	\$ 6,766	\$ 99,395
	Dir. Dev Svcs / Cap Proj	25%	\$ 41,817	\$ 3,199	\$ 5,138	\$ 3,316	\$ 53,470
	File Clerk (temp)	33%	\$ 5,811	\$ 445	\$ -	\$ -	\$ 6,256
	Dept. Overtime		\$ 4,923	\$ 377	\$ -	\$ -	\$ 5,300
	Vacation Buyout		\$ 766	\$ 59			\$ 825
	TOTAL		\$ 138,641	\$ 10,607	\$ 5,916	\$ 10,082	\$ 165,246

CITY OF NEEDLES							
DEPARTMENT SALARIES & BENEFITS							
2026 / 2027							
	TITLE	DEPT. %	DEPT. SALARY	SS MCARE	MEDICAL	PERS	TOTAL DEPT. BENEFITS & SALARY
ENGINEERING 101-1040							
	Director Dev Srvs / Capital Proj	25%	\$ 41,817	\$ 3,199	\$ 5,138	\$ 3,316	\$ 53,470
	Engineering Tech. II	50%	\$ 35,423	\$ 2,710	\$ 9,683	\$ 4,223	\$ 52,039
	Capital Proj Eng Tech	50%	\$ 38,023	\$ 2,909	\$ 6,840	\$ 3,015	\$ 50,787
	Vacation Buyout	100%	\$ 2,129	\$ 163	\$ -	\$ -	\$ 2,292
	Dept. Overtime		\$ 1,097	\$ 84	\$ -	\$ -	\$ 1,181
	TOTAL		\$ 118,489	\$ 9,065	\$ 21,661	\$ 10,554	\$ 159,769

CITY OF NEEDLES							
DEPARTMENT SALARIES & BENEFITS							
2026 / 2027							
	TITLE	DEPT. %	DEPT. SALARY	SS MCARE	MEDICAL	PERS	TOTAL DEPT. BENEFITS & SALARY
<u>SENIOR CENTER 101-1070</u>							
	Senior Center Aide (p/t) July 26 -Dec 26	100%	\$ 11,830	\$ 905	\$ -	\$ 938	\$ 13,673
	Jan 27 - Jun 27		\$ 12,600	\$ 964	\$ -	\$ 999	\$ 14,563
	TOTAL		\$ 24,430	\$ 1,869	\$ -	\$ 1,937	\$ 28,236

CITY OF NEEDLES							
DEPARTMENT SALARIES & BENEFITS							
2026 / 2027							
	TITLE	DEPT. %	DEPT. SALARY	SS MCARE	MEDICAL	PERS	TOTAL DEPT. BENEFITS & SALARY
<u>BUILDING & SAFETY 101-2025</u>							
	Building Official	100%	\$ 110,885	\$ 8,483	\$ 13,388	\$ 8,793	\$ 141,549
	Building Permit Technician	100%	\$ 71,552	\$ 5,474	\$ 9,804	\$ 5,674	\$ 92,504
	Dir. Dev Svcs / Cap Proj	25%	\$ 41,817	\$ 3,199	\$ 5,138	\$ 3,316	\$ 53,470
	File Clerk (temp)	33%	\$ 5,811	\$ 445	\$ -	\$ -	\$ 6,256
	Vacation Buyout	100%	\$ 766	\$ 59	\$ -	\$ -	\$ 825
	Dept. Overtime		\$ 6,398	\$ 489	\$ -	\$ -	\$ 6,887
	TOTAL		\$ 237,229	\$ 18,149	\$ 28,330	\$ 17,783	\$ 301,491

CITY OF NEEDLES							
DEPARTMENT SALARIES & BENEFITS							
2026 / 2027							
	TITLE	DEPT. %	DEPT. SALARY	SS MCARE	MEDICAL	PERS	TOTAL DEPT. BENEFITS & SALARY
<u>PUBLIC WORKS 101-3010</u>							
	Director of Public Works	30%	\$ 37,859	\$ 2,896	\$ 10,051	\$ 4,513	\$ 55,319
	Mechanic Assistant	50%	\$ 32,063	\$ 2,453	\$ 12,795	\$ 3,822	\$ 51,133
	MCWIII Foreman	40%	\$ 30,385	\$ 2,324	10,243	2,410	\$ 45,362
	MCW III Foreman	20%	\$ 15,193	\$ 1,162	\$ 5,124	\$ 1,811	\$ 23,290
	MCW I	25%	\$ 15,106	\$ 1,156	\$ 6,388	\$ 1,198	\$ 23,848
	MCW I	40%	\$ 24,170	\$ 1,849	\$ 13,864	\$ 2,882	\$ 42,765
	MCW I	40%	\$ 24,170	\$ 1,849	\$ 5,157	\$ 1,917	\$ 33,093
	MCW I	50%	\$ 31,127	\$ 2,381	\$ 12,346	\$ 2,469	\$ 48,323
	MCW I	50%	\$ 30,212	\$ 2,311	\$ 339	\$ 2,396	\$ 35,258
	MCW II	40%	\$ 26,724	\$ 2,044	\$ 7,652	\$ 2,119	\$ 38,539
	MCW II	40%	\$ 28,064	\$ 2,147	\$ 5,157	\$ 2,226	\$ 37,594
	Higher Classification Pay		\$ 1,711	\$ 131	\$ -	\$ -	\$ 1,842
	Dept. Overtime		\$ 23,244	\$ 1,778	\$ -	\$ -	\$ 25,022
	Vacation Buyout	100%	\$ 7,531	\$ 576	\$ -	\$ -	\$ 8,107
	Retiree (FY 2022)	50%			\$ 7,328		\$ 7,328
	TOTAL		\$ 327,559	\$ 25,057	\$ 96,444	\$ 27,763	\$ 476,823

CITY OF NEEDLES							
DEPARTMENT SALARIES & BENEFITS							
2026 / 2027							
	TITLE	DEPT. %	DEPT. SALARY	SS MCARE	MEDICAL	PERS	TOTAL DEPT. BENEFITS & SALARY
<u>SANITATION 101-4730</u>							
	Utilities Manager	10%	\$ 20,591	\$ 1,575	\$ 332	\$ 1,633	\$ 24,131
	MCWIII Foreman	20%	\$ 15,193	\$ 1,162	\$ 5,122	\$ 1,205	\$ 22,682
	MCWII	20%	\$ 13,362	\$ 1,022	\$ 3,826	\$ 1,060	\$ 19,270
	MCWII	20%	\$ 14,032	\$ 1,073	\$ 2,579	\$ 1,113	\$ 18,797
	Dept. Overtime		\$ 1,253	\$ 96	\$ -	\$ -	\$ 1,349
	Higher Classification Pay	20%	\$ 172	\$ 13	\$ -	\$ -	\$ 185
	TOTAL		\$ 64,603	\$ 4,941	\$ 11,859	\$ 5,011	\$ 86,414

CITY OF NEEDLES							
DEPARTMENT SALARIES & BENEFITS							
2026 / 2027							
							TOTAL
	TITLE	DEPT. %	DEPT. SALARY	SS MCARE	MEDICAL	PERS	BENEFITS & SALARY
<u>AQUATICS 101-5770 (p/t)</u>							
	Pool Technician (p/t)	100%	\$ 19,563	\$ 1,497	\$ -	\$ 3,606	\$ 24,666
	Pool Technician (p/t)	100%	\$ 22,188	\$ 1,697	\$ -	\$ -	\$ 23,885
	Head Lifeguard	100%	\$ 9,548	\$ 730	\$ -	\$ -	\$ 10,278
	Lifeguard Shift Leader II	100%	\$ 9,366	\$ 716	\$ -	\$ -	\$ 10,082
	Lifeguard Shift Leader I	100%	\$ 9,229	\$ 706	\$ -	\$ -	\$ 9,935
	Lifeguard III	100%	\$ 8,405	\$ 643	\$ -	\$ -	\$ 9,048
	Lifeguard III	100%	\$ 8,405	\$ 643	\$ -	\$ -	\$ 9,048
	Lifeguard II	100%	\$ 8,324	\$ 637	\$ -	\$ -	\$ 8,961
	Lifeguard II	100%	\$ 8,324	\$ 637	\$ -	\$ -	\$ 8,961
	Lifeguard II	100%	\$ 8,324	\$ 637	\$ -	\$ -	\$ 8,961
	Lifeguard II	100%	\$ 8,324	\$ 637	\$ -	\$ -	\$ 8,961
	Lifeguard I	100%	\$ 8,324	\$ 637	\$ -	\$ -	\$ 8,961
	Lifeguard I	100%	\$ 8,324	\$ 637	\$ -	\$ -	\$ 8,961
	TOTAL		\$ 136,648	\$ 10,454	\$ -	\$ 3,606	\$ 150,708

CITY OF NEEDLES							
DEPARTMENT SALARIES & BENEFITS							
2026 / 2027							
							TOTAL
	TITLE	DEPT. %	DEPT. SALARY	SS MCARE	MEDICAL	PERS	DEPT. BENEFITS & SALARY
	<u>JACK SMITH PARK 101-5773</u>						
	Recreation Services Manager	10%	\$ 10,038	\$ 768	\$ 1,460	\$ 1,197	\$ 13,463
	JSP Attendant (p/t)	100%	\$ 18,468	\$ 1,413	\$ -	\$ -	\$ 19,881
	JSP Attendant (p/t)	100%	\$ 12,999	\$ 994	\$ -	\$ -	\$ 13,993
	JSP Attendant (p/t)	100%	\$ 12,468	\$ 954	\$ -	\$ -	\$ 13,422
	MCW III Foreman	40%	\$ 30,384	\$ 2,324	\$ 10,247	\$ 3,622	\$ 46,577
	Park Ranger (pt)	100%	\$ 17,090	\$ 1,307			\$ 18,397
	Dept. Overtime	40%	\$ 877	\$ 67	\$ -	\$ -	\$ 944
	Vacation Buyout	40%	\$ 585	\$ 45	\$ -	\$ -	\$ 630
	HCP	40%	\$ 343	\$ 26	\$ -	\$ -	\$ 369
	TOTAL		\$ 103,252	\$ 7,898	\$ 11,707	\$ 4,819	\$ 127,676

CITY OF NEEDLES							
DEPARTMENT SALARIES & BENEFITS							
2026 / 2027							
	TITLE	DEPT. %	DEPT. SALARY	SS MCARE	MEDICAL	PERS	TOTAL DEPT. BENEFITS & SALARY
<u>CEMETERY 206-5771</u>							
	Community Services Manager	8%	\$ 8,031	\$ 614	\$ 2,663	\$ 958	\$ 12,266
	Director of Public Works	10%	\$ 12,620	\$ 965	\$ 3,351	\$ 1,505	\$ 18,441
	MCW I	20%	\$ 12,085	\$ 925	\$ 6,594	\$ 1,441	\$ 21,045
	MCW I	20%	\$ 12,085	\$ 925	\$ 2,579	\$ 959	\$ 16,548
	MCW I	50%	\$ 30,212	\$ 2,311	\$ 12,775	\$ 2,396	\$ 47,694
	MCW III Foreman	20%	\$ 15,193	\$ 1,162	\$ 5,124	\$ 1,811	\$ 23,290
	HCP	20%	\$ 172	\$ 13	\$ -	\$ -	\$ 185
	Dept. Overtime		\$ 3,698	\$ 283	\$ -	\$ -	\$ 3,981
	TOTAL		\$ 94,096	\$ 7,198	\$ 33,086	\$ 9,070	\$ 143,450

CITY OF NEEDLES							
DEPARTMENT SALARIES & BENEFITS							
2026 / 2027							
	TITLE	DEPT. %	DEPT. SALARY	SS MCARE	MEDICAL	PERS	TOTAL DEPT. BENEFITS & SALARY
<u>WATER 502-4710</u>							
	Chief Water Plant Operator	100%	\$ 116,522	\$ 8,914	\$ 26,666	\$ 9,240	\$ 161,342
	Water Foreperson	100%	\$ 105,602	\$ 8,079	\$ 33,785	\$ 8,374	\$ 155,840
	Associate Water Operator	100%	\$ 75,962	\$ 5,811	\$ 25,678	\$ 6,024	\$ 113,475
	Associate Water Operator	100%	\$ 75,962	\$ 5,811	\$ 844	\$ 6,024	\$ 88,641
	Associate Water Operator	100%	\$ 75,962	\$ 5,811	\$ 32,935	\$ 6,024	\$ 120,732
	Associate Water Operator	100%	\$ 75,962	\$ 5,811	\$ 12,803	\$ 6,024	\$ 100,600
	Work Planner	15%	\$ 10,399	\$ 796	\$ 5,026	\$ 825	\$ 17,046
	City Manager	12%	\$ 29,571	\$ 2,262	\$ 4,120	\$ 2,345	\$ 38,298
	Community Services Manager	15%	\$ 15,058	\$ 1,152	\$ 4,993	\$ 1,795	\$ 22,998
	City Clerk	10%	\$ 11,596	\$ 887	\$ 2,466	\$ 920	\$ 15,869
	City Planner	3%	\$ 3,012	\$ 230	\$ 28	\$ 239	\$ 3,509
	Engineering Tech. II	20%	\$ 14,169	\$ 1,084	\$ 3,873	\$ 1,689	\$ 20,815
	Capital Proj Eng Tech	25%	\$ 19,012	\$ 1,454	\$ 3,420	\$ 1,508	\$ 25,394
	Director of Finance	17%	\$ 29,324	\$ 2,243	\$ 2,365	\$ 2,326	\$ 36,258
	Accounting Manager	10%	\$ 11,638	\$ 890	\$ 2,345	\$ 460	\$ 15,333
	Accountant I	10%	\$ 8,742	\$ 669	\$ 2,345	\$ 397	\$ 12,153
	Accounting Clerk	10%	\$ 7,226	\$ 553	\$ 1,920	\$ 494	\$ 10,193
	Accounts Payable Clerk	10%	\$ 7,226	\$ 553	\$ 47	\$ 448	\$ 8,274
	Utilities Manager	15%	\$ 20,591	\$ 1,575	\$ 497	\$ 2,450	\$ 25,113
	Retiree (FY2024)	100%	\$ -	\$ -	\$ 17,744	\$ -	\$ 17,744
	Dept. Overtime		\$ 60,055	\$ 4,594	\$ -	\$ -	\$ 64,649
	Higher Classification Pay		\$ -	\$ -	\$ -	\$ -	\$ -
	Dept. On Call		\$ 37,200	\$ 2,846	\$ -	\$ -	\$ 40,046
	Vacation Buyout	100%	\$ 10,115	\$ 774	\$ -	\$ -	\$ 10,889
	TOTAL		\$ 820,906	\$ 62,799	\$ 183,900	\$ 57,606	\$ 1,125,211

CITY OF NEEDLES							
DEPARTMENT SALARIES & BENEFITS							
2026 / 2027							
							TOTAL
							DEPT.
							BENEFITS
							& SALARY
<u>GOLF PRO SHOP 507-5762</u>							
	Retiree (FY 2017)	100%	\$ -	\$ -	\$ 17,744	\$ -	\$ 17,744

CITY OF NEEDLES							
DEPARTMENT SALARIES & BENEFITS							
2026 / 2027							
	TITLE	DEPT. %	DEPT. SALARY	SS MCARE	MEDICAL	PERS	TOTAL DEPT. BENEFITS & SALARY
<u>UTILITY BUSINESS OFFICE 508-4810</u>							
	Business Office Manager	100%	\$ 78,270	\$ 5,988	\$ 13,231	\$ 9,330	\$ 106,819
	Customer Service Rep. I	100%	\$ 44,491	\$ 3,404	\$ 483	\$ 3,528	\$ 51,906
	Customer Service Rep. I	100%	\$ 42,349	\$ 3,240	\$ 467	\$ 3,358	\$ 49,414
	Customer Service Rep. I	100%	\$ 42,349	\$ 3,240	\$ 9,584	\$ 3,358	\$ 58,531
	WW Oper I / Meter Tech	80%	\$ 56,160	\$ 4,296	\$ 26,272	\$ 4,454	\$ 91,182
	Higher Classification Pay		\$ 2,733	\$ 209	\$ -	\$ -	\$ 2,942
	Vacation Buyout	100%	\$ 2,855	\$ 218	\$ -	\$ -	\$ 3,073
	Dept. Overtime		\$ 2,400	\$ 184	\$ -	\$ -	\$ 2,584
	TOTAL		\$ 271,607	\$ 20,779	\$ 50,037	\$ 24,028	\$ 366,451

CITY OF NEEDLES							
DEPARTMENT SALARIES & BENEFITS							
2026 / 2027							
	TITLE	DEPT. %	DEPT. SALARY	SS MCARE	MEDICAL	PERS	TOTAL DEPT. BENEFITS & SALARY
<u>FLEET MAINTENANCE 511-3020</u>							
	Director of Public Works	30%	\$ 37,859	\$ 2,896	\$ 10,051	\$ 4,513	\$ 55,319
	Mechanic	100%	\$ 83,907	\$ 6,419	\$ 33,173	\$ 6,654	\$ 130,153
	Vacation Buyout	100%	\$ 1,614	\$ 123			\$ 1,737
	Dept. Overtime	100%	\$ 2,338	\$ 179	\$ -	\$ -	\$ 2,517
	TOTAL		\$ 125,718	\$ 9,617	\$ 43,224	\$ 11,167	\$ 189,726

CITY OF NEEDLES							
DEPARTMENT SALARIES & BENEFITS							
2026 / 2027							
	TITLE	DEPT. %	DEPT. SALARY	SS MCARE	MEDICAL	PERS	TOTAL DEPT. BENEFITS & SALARY
<u>HOUSING 575-5555</u>							
	Housing Manager	100%	\$ 90,875	\$ 6,952	\$ 13,283	\$ 7,206	\$ 118,316
	Housing Specialist	100%	\$ 68,765	\$ 5,261	\$ 19,175	\$ 5,453	\$ 98,654
	MCWI	100%	\$ 60,424	\$ 4,622	\$ 9,700	\$ 4,792	\$ 79,538
	MCWI	100%	\$ 57,554	\$ 4,403	\$ 12,756	\$ 4,564	\$ 79,277
	Dept. Overtime		\$ 13,783	\$ 1,054	\$ -	\$ -	\$ 14,837
	Dept. On Call		\$ 23,597	\$ 1,805	\$ -	\$ -	\$ 25,402
	TOTAL		\$ 314,998	\$ 24,097	\$ 54,914	\$ 22,015	\$ 416,024

CITY OF NEEDLES							
DEPARTMENT SALARIES & BENEFITS							
2026 / 2027							
	TITLE	DEPT. %	DEPT. SALARY	SS MCARE	MEDICAL	PERS	TOTAL DEPT. BENEFITS & SALARY
<u>ELECTRIC 580-4750</u>							
	Line Crew Supervisor	100%	\$ 146,494	\$ 11,207	\$ 3,368	\$ 17,462	\$ 178,531
	Powerline Technician	100%	\$ 114,234	\$ 8,739	\$ 26,186	\$ 13,617	\$ 162,776
	Powerline Technician	100%	\$ 114,234	\$ 8,739	\$ 33,452	\$ 13,617	\$ 170,042
	Powerline Technician	100%	\$ 93,974	\$ 7,189	\$ 33,243	\$ 7,452	\$ 141,858
	Powerline Technician - Apprentice	100%	\$ 86,445	\$ 6,613	\$ 2,114	\$ 6,855	\$ 102,027
	Powerline Technician - Apprentice	100%	\$ 82,326	\$ 6,298	\$ 33,079	\$ 6,528	\$ 128,231
	Work planner	85%	\$ 58,928	\$ 4,508	\$ 28,476	\$ 4,674	\$ 96,586
	City Manager	33%	\$ 81,319	\$ 6,221	\$ 11,330	\$ 6,449	\$ 105,319
	Community Services Manager	15%	\$ 15,058	\$ 1,152	\$ 4,993	\$ 1,795	\$ 22,998
	City Planner	4%	\$ 4,016	\$ 307	\$ 37	\$ 319	\$ 4,679
	Engineering Tech. II	20%	\$ 14,169	\$ 1,084	\$ 3,873	\$ 1,689	\$ 20,815
	Capital Proj Eng Tech	25%	\$ 19,012	\$ 1,454	\$ 3,420	\$ 1,508	\$ 25,394
	Director of Finance	17%	\$ 29,324	\$ 2,243	\$ 2,365	\$ 2,326	\$ 36,258
	Accounting Manager	10%	\$ 11,638	\$ 890	\$ 2,345	\$ 460	\$ 15,333
	Accountant I	10%	\$ 8,742	\$ 669	\$ 2,345	\$ 397	\$ 12,153
	Accounting Clerk	10%	\$ 7,226	\$ 553	\$ 1,920	\$ 494	\$ 10,193
	Accounts Payable Clerk	10%	\$ 7,226	\$ 553	\$ 47	\$ 448	\$ 8,274
	City Clerk	10%	\$ 11,596	\$ 887	\$ 2,466	\$ 920	\$ 15,869
	Utilities Manager	30%	\$ 61,772	\$ 4,726	\$ 994	\$ 4,899	\$ 72,391
	Higher Classification Pay		\$ 424	\$ 32	\$ -	\$ 50	\$ 506
	Dept. Overtime		\$ 56,522	\$ 4,324	\$ -	\$ -	\$ 60,846
	Dept. On Call		\$ 46,222	\$ 3,536	\$ -	\$ -	\$ 49,758
	Vacation/Old Sick Buyout	100%	\$ 23,149	\$ 1,771	\$ -	\$ -	\$ 24,920
	TOTAL		\$ 1,094,050	\$ 83,695	\$ 196,053	\$ 91,960	\$ 1,465,757

Affiliated Agencies

COMPREHENSIVE FINANCIAL MANAGEMENT POLICIES OVERVIEW

Binding City Policy

Policy

The City of Needles is accountable to the community for the use of public dollars. Municipal resources will be used wisely to ensure adequate funding for the services, public facilities and infrastructure necessary to meet the community's present and future needs. Financial management policies serve as the blueprint to achieve the fiscal stability required to meet the City's goals and objectives.

City Goals and Objectives

The City's goals and objectives provide the foundation for the City's financial management policies. The City Council periodically adopts strategic goals and priorities. One of its top priority goals is the City's fiscal stability. This policy implements that goal. These policies will be developed, implemented and maintained to ensure that the City is financially able to meet its immediate and long-term service objectives.

In addition, the City as an institution has multiple partners, including community members, taxpayers, businesses, employees, affiliated entities, and other government agencies. As a major institutional, economic and service force in the region, it is important that the City promotes strong relationships with its partners by adopting clear and comprehensive financial policies.

Financial Policy Objectives

The objectives for comprehensive financial management policies are to:

1. Advise the City Council and City Manager on policy decisions with significant fiscal impact.
2. Support planning for long-term needs.
3. Maintain and protect City assets and infrastructure.
4. Set forth operating principles that minimize the financial risk in providing City services.
5. Optimize the efficiency and effectiveness of services to reduce costs and improve service quality.
6. Employ balanced and fair revenue policies that provide adequate funding for desired programs.
7. Maintain financial stability and sufficient financial capacity for present and future needs by implementing operating capital and reserve policy goals.
8. Promote sound financial management by providing accurate and timely information on the City's financial condition.
9. Maintain and enhance the City's credit ratings and prevent default on any

Affiliated Agencies

municipal financial obligations.

10. Ensure the legal use of financial resources through an effective system of internal controls.
11. Promote cooperation and coordination within the City, with other governments and with the private sector in the financing and delivery of services.

Affiliated Agencies

A number of agencies/entities have been created through voter approval, City Council action, intergovernmental agreements, and state laws. These entities are affiliated with the City and should be managed in accordance with the same financial standards as the City. To protect the City's and its entities' fiscal status and avoid adverse impacts on the City, affiliated agencies/entities will be accountable for financial compliance and reporting standards as described in the City's financial management policies. The City may audit financial records and performance data to ensure funds are spent in accordance with Mayor and City Council directions and policies. Affiliated agencies/entities include, but are not limited to, entities created by voter approval or City Council action, entities with leadership appointed by the Mayor and City Council and entities receiving funds from the City. Affiliated agencies/entities include, but are not limited to, the Housing Authority of the City of Needles, the Needles Public Financing Authority, and the Needles Public Utilities Authority, for which the City provides management services pursuant to a management agreement.

Responsibility

The City Manager will issue, oversee and administer the City's comprehensive financial management policies. The City Manager will engage competent financial personnel to assist in the planning, implementation, and monitoring of the City's finances. The City Manager will review, develop and implement these policies. The City Manager will develop and implement guidelines and procedures consistent with these policies. The City Manager shall periodically review these policies and recommend updates as necessary. City directors and managers will ensure that they comply with these policies and procedures, and will issue department specific procedures, as needed, that are consistent with these policies.

BUDGET

Binding City Policy

Policy

The City will develop and implement a budget process that will:

- Make prudent use of public resources.
- Include financial forecast information to ensure that the City is planning adequately for current and future needs.
- Involve community members, elected officials, employees and other key stakeholders.
- Provide performance measurement data to assist in assessing program effectiveness.
- Comply with applicable federal, state and local law.

The City Manager will develop and present a proposed City budget to the City Council for consideration and adoption. The City Manager's proposed budget will identify major financial and service issues, identify funding requirements and sources of funds, provide supplemental information on programs and service areas, include budget and performance details for all City organizations and relate recommendations to the City's vision and goals.

The City Manager will issue guidelines and rules for the preparation and review of the department budget requests to the City Council, including a proposed annual budget process and calendar. The proposed process and calendar will support community participation and Council deliberations. These documents will be published in the finance section of the City website.

Budget Monitoring

The City Manager will maintain a system for financial monitoring and control of the City's budget during the fiscal year. This system will provide the Mayor and City Council with information on revenues, expenditures and performance at both the department and fund level. The system will include provisions for amending the budget during the year to comply with State of California budgetary statutes and to address unanticipated needs or emergencies. The City Manager will coordinate the process for budget adjustments requiring Council approval.

The City Manager will periodically publish General Fund financial status reports on the revenues and expenditures to date, and the estimated year-end balances. At least two times a year, the City Manager will review all City financial operations, report to the City Council on financial results and recommend financial management actions necessary to meet the adopted budget's financial planning goals.

For the mid-year budget monitoring process, General Fund discretionary revenue that exceeds budgeted beginning balance (adjusted) will be added to the General Fund contingency at the discretion of the City Manager, except for funds allocated to infrastructure maintenance or replacement.

Funds that had been reserved to pay for General Fund encumbrances but are not needed for this purpose may also be added to the General Fund contingency. These funds will be included as a resource in the annual budget process for the upcoming fiscal year.

Review of Council Actions

The City Manager will review ordinances and significant administrative decisions submitted for City Council action. The objective of these reviews will be to ensure compliance with the City's budget direction and to identify financial and service issues for the Council. The City Manager will establish and issue procedures and forms to submit fiscal impact statements for proposed City Council action.

Operating Policies

1. **Balanced Budget.** In each fund, resources shall be equal to or exceed requirements. Each City fund budget must identify ongoing resources that at least match expected ongoing requirements. One-time cash transfers and non-recurring ending balances may either be applied to reserves or used to fund one-time expenditures; they will not be used to fund ongoing programs, except as provided in section 2 below.

2. **One-time Funds.** One-time funds are General Fund resources designed to be used for projects and purchases that are usually non-recurring and can be accomplished within the fiscal year. One-time funds will not be planned for ongoing operations such as wage increases or permanent personnel positions. Examples of one-time revenues include, but are not limited to sales of municipal assets, legal settlements, sales of city-owned land/real estate, and auction revenues.

3. **General Discretionary Revenues.** Unless otherwise stated explicitly by the City Council, the City will not dedicate discretionary revenues for specific purposes in the General Fund. This will preserve the ability of the City Council to determine the best use of available revenues to meet changing service requirements.

4. **Surplus Revenue and Fund Balances.** From time to time additional revenue (grants or surplus beginning fund balances) will be available to departments or funds. The City will budget only the amount of revenue that is needed to fund projected expenditures within the fiscal year. Anticipated resources not needed to fund fiscal year spending or unforeseen contingencies shall be budgeted as an unappropriated balance or reserves. The City will not increase accruals and non-cash enhancements to revenues as a means to influence fund balances at year-end.

5. **Efficiency and Effectiveness.** The City will optimize the efficiency and effectiveness of its services to reduce costs and improve service quality. The City will coordinate its service delivery with other applicable public and private service providers.

6. **Self-supporting/Full Cost Recovery Basis.** City enterprise operations will be run on a self-supporting basis where doing so will increase efficiency in service delivery or recover the cost of providing the service by a user fee or charge.

7. **Contingencies.** The City, when possible, will budget a contingency account for each operating fund adequate to address reasonable but unforeseen requirements within the fiscal year.

Current Appropriation Level

The City Manager will calculate a Cost Allocation amount for each General Fund department each year. The calculation will be for the following fiscal year and will be completed and distributed to all General Fund departments in time for the departments to use their allocation to prepare their budget requests for the coming fiscal year.

The calculation will be based on the prior year's ongoing funding level from discretionary money in the General Fund and General Fund overhead, where applicable. Adjustments will be made to include any inflation factors, changes due to City Council-adopted policy, Mayor and City Council-approved contracts and City Council-adopted ordinances directing the City Manager to revise a department's Cost Allocation.

Fund Management

Creation of new funds or elimination of existing funds shall be done by the City Council. A review and report by the City Manager will be required prior to Council action. The City Manager will conduct an annual review to assess if each fund is needed.

Each fund in the City will have a statement of purpose, adopted by the City Council that contains several required elements; internal service funds have additional required elements.

Funds That Receive General Fund Support

For funds that receive General Fund support in addition to fees and charges or other dedicated revenues, a rationale for the General Fund support will be included, along with a means for determining the level of that support or conditions under which the support should be eliminated.

Enterprise Funds

For enterprise funds, the required level of debt service coverage for the fund and a description of the relationship between operating and construction funds will be included.

Responsibility

The City Manager will coordinate the overall preparation and administration of the City's budget. As an independent assessment of the quality of the City's budget presentation, the City will annually seek to prepare the Budget in compliance with the criteria included in distinguished budget presentation from the Government Finance Officers Association.

FINANCIAL PLANNING

Binding City Policy

Policy

The City of Needles will prepare long-range financial plans to advise the City Council in adopting the City budget and to assist Council in ensuring the delivery of needed services through all types of economic cycles. The financial plans will help the City Council and community evaluate the impact of financial needs of all programs within the regional and local economic communities. The plans will assist in coordinating funding needs among enterprise, special revenue and General Fund functions and activities.

Financial planning and budgeting will be based on the following principles:

- Revenue estimates will be prepared on a conservative basis to minimize the possibility that economic fluctuations could jeopardize ongoing service delivery during the fiscal year.
- Expenditure estimates will anticipate needs that are reasonably predictable.
- Operating capital of 60 days based on annual revenue.
- Reserves, including contingency funds, equal to no less than 10% of General Fund operating expenses.
- Forecasts will rely on a City set of basic economic assumptions that will be established, updated and distributed by the City Manager. The forecasts will identify other assumptions used in their preparation and associated risks. Examples of risks can include rates, legislation and legal rulings that affect City liability, pension obligations, health benefit plans, as well as regional economic trends that affect City revenues. The City will constantly assess both its financial planning methodology and use of planning tools in order to provide timely and accurate information that is widely disseminated throughout the City.

Financial Plans and Forecasts

- The City Manager will prepare an annual City financial assessment report. This report will include a comprehensive overview of the City's financial condition.
- Five-year financial plans will be prepared annually for the General Fund, General Fund department, major enterprise funds, special revenue funds and internal service funds. Plans will be based on current service levels and funding sources, as well as anticipated changes to service levels and funding. If appropriate, the plans will identify additional resources needed to continue current service levels or identified service adjustments.
- General Fund departments will forecast and monitor their own revenues and expenditures. The City Manager will assist departments in developing appropriate systems, will retain fiscal oversight responsibility for the General Fund and will publish regular General Fund status reports on revenues and expenditures.
- Enterprise and special revenue fund forecasts will identify any impact on rates. The forecasts will discuss how standards for debt service coverage and operating reserves

are established and maintained. Departments that manage enterprise, special revenue and internal service funds will prepare and coordinate with the City Manager on the presentation of regular status reports on revenues and expenditures.

Capital Plans

- Each department that has major capital assets will develop and maintain five-year capital improvement plans.
- The City will annually prepare a Citywide five-year Capital Improvement Plan that includes prioritized department needs for capital replacement, additions and major maintenance. The plan will include estimated project costs and operating costs and will identify funding sources.
- The City will annually adopt a Capital Improvement List that will include estimated resources and capital expenditures based on the first year of the current Capital Improvement Plan.
- The City will adopt a Capital Financing Policy that will limit the amount of General Fund revenues to 5% of annual revenues to be allocated towards debt service.

Operation and Maintenance

- The City will preserve its current physical assets and plan in an orderly manner for future capital investments, including the operating and maintenance costs associated with new or additional capital improvements or major equipment.
- The City will identify and include full costs of future maintenance needs and operating costs of new capital improvements and equipment prior to funding as part of the Capital Budget.
- In general, all assets will be maintained at a level that protects capital investment and minimizes future maintenance and replacement costs. A high priority should be placed on maintenance where deferring maintenance will result in greater costs to restore or replace neglected facilities.
- Each department with major capital assets will maintain accurate information on the condition and lifespan of its major assets to assist in long-term planning. Each department with major capital assets will develop replacement cost data for major assets to assist in City asset management and investment decisions.
- Maintenance and operations of major capital assets should be given priority over acquisition of new assets, unless an analysis indicates a net benefit or the funding source to acquire or develop a new asset cannot be used for operations and maintenance.
- Factors that reduce operating and maintenance costs, such as upgrades, remodels and/or technological advances, will be considered when reviewing operation and maintenance requests. Priority may be given to projects that do not require operation and maintenance adjustments or that reduce those costs.
- The budget will provide sufficient funding for adequate operations, maintenance, scheduled replacement and enhancements of capital assets and equipment.

Whenever departments identify that there is a significant discrepancy between the need to maintain or modernize City infrastructure or facilities and the funds available for such improvements, the Department Director along with City Manager will present a strategy for meeting these needs to the Council.

- Departments will identify operating and maintenance costs at the time a capital project or asset is planned or requested.

Responsibility

The City Manager will coordinate the presentation of the City's financial plans; department directors will prepare department plans. The City Manager will develop and issue the list of departments and funds required to submit financial and capital improvement plans, define the required elements for the plans and determine the membership of the Asset Managers Group.

REVENUE

Binding City Policy

Policy

The City will maximize and diversify its revenue base to raise sufficient revenue to support essential City services and to maintain services during periods of declining economic activity. City services providing private benefits should be paid for by fees and charges as much as possible to maximize flexibility in the use of City general revenue sources to meet the cost for services of broader public benefit. The City's overall revenue structure will be designed to recapture some of the financial benefits resulting from City economic and community development investments. Revenue collection efforts that produce positive net income for City service delivery will be the highest budget priority.

Departments that primarily or exclusively operate with non-General Fund revenue will minimize reliance on General Fund support for programs that are not supported with fees.

Cost Recovery

Charges for services that benefit specific users should recover full costs, including all direct costs, General Fund overhead, cost of interest and depreciation on capital plant and equipment. Department overhead rates and General Fund overhead allocations will be established annually by the City Manager.

The City may subsidize the services funded primarily by user fees based on other City objectives such as remaining competitive within the region. However, all such services will be presumed to be 100 percent cost reimbursable unless the City Manager makes a specific exception.

Additional Resources

The City will use and obtain resources according to the following principles:

1. The City will use and collect, as efficiently as possible, the resources that it already collects and is entitled.
2. The City will seek new resources, consistent with its financial policies and City goals.
3. The City will strive to keep a total revenue mix that encourages growth and keeps Needles competitive in the Tri-State Region.
4. The City will enforce its authority to collect revenue due to the City, including litigation if necessary.

Grants

The City will avoid using grants to meet ongoing service delivery needs. Prior to a grant application submittal, or acceptance if an application is not required, all grants will be reviewed by the City Manager to ensure compliance with state, federal and local regulations. The City will budget revenues and expenditures for grant funds only after

receipt of the grant award or letter of commitment and only for the amount of the grant.

Unfunded Mandates

The City will oppose state or federal actions that mandate expenditures that the City Council consider unnecessary and are unfunded. The City will pursue intergovernmental funding to support the incremental cost of such mandates.

Department-generated Revenues

City services that benefit a specific user and whose quantity, quality, and/or number of units may be specified should be paid for by fees and charges. All department charging fees are required to complete fee studies based upon cost-of-service principles. These studies are to be updated periodically and provided to the City Manager. Fees will be adjusted by the CPI for the previous 12 months or per a prescribed fee schedule. Departments that provide utility services will update their annual rates as approved.

The fee studies and structures will consider (City goals):

- The degree to which a service provides a general benefit in addition to the private benefit provided to a specific business, property or individual.
- The economic impact of new or expanded fees, especially in comparison with other governments within the region.
- The true or comprehensive cost of providing a service, including the cost of fee collection and administration.
- The impact of imposing or increasing fees on economically at-risk populations and on businesses.

Revenue Projections, Surpluses and Shortfalls

- Revenue Projections shall be conservatively estimated.
- Revenue Surpluses shall be retained by the generating department where applicable. Surpluses above the budgeted revenue estimate will be used to reduce any General Fund subsidy available to the department for appropriation through the budget process. Any additional appropriations will be used for activities that support the function or program generating the fees.
- Revenue Shortfalls requiring additional discretionary General Fund resources will result in a departments current appropriation level reduction. The reduction shall be equal to discretionary resources above budget amounts and will be made in the following fiscal year and only for that fiscal year. In the event of a current fiscal year projected total revenue shortfall, the department is required to document other offsetting revenues or reduce its budget within the regular budget monitoring process. Additional General Fund discretionary appropriation will not be transferred to cover revenue shortfalls without City Council authorization.

Responsibilities

The City Manager will oversee compliance of this policy with the participation of all departments and will issue roles and responsibilities for the departments.

CITY OF NEEDLES
Fiscal Stability Objectives

The budget document allocates City of Needles resources such as personnel, materials, and equipment in tangible ways to achieve the general goals of the City. It is prudent, therefore, for the City to have adopted fiscal policies to advise the City administration and City Council through the budget decision-making process. These policies are:

Operational Efficiencies

- To implement internal operating efficiencies wherever possible.
- To utilize private contractors when the same or higher level of service can be obtained at lower total cost.
- To staff each department according to adopted service levels, and to utilize consultants and temporary help instead of hiring staff for special projects or peak workload periods.
- To develop agreements with the other public agencies including the school district to combine certain operations and provide program assistance where appropriate.
- To enter into joint operating arrangements with other agencies so as to provide services more cost effectively.

Voter Approved Revenues

- To utilize revenues derived from the Utility Users Tax (UUT), Transient Occupancy Tax (TOT), and cannabis business tax to fund programs and services important to the community.
- To establish the appropriate rates and assessments to best manage and operate the City's enterprise operations and capital maintenance needs.

Reserves

- To maintain a minimum reserve equal to 10% of the General Fund operating expenses, be set aside in a reserve account by annually committing the funds necessary to achieve this objective.

Infrastructure

- To provide sufficient routine maintenance each year to avoid a deferred maintenance backlog.

Employee Development

- To attract and retain competent employees by providing a professional work environment, safe working conditions, adequate training opportunities, and competitive salaries as finances may allow.

Economic Development

- To aggressively pursue new developments and businesses that add to the City's economic base, particularly those that generate sales tax and property tax revenue.
- To promote a mix of businesses that contributes to a balanced community.
- To develop programs to enhance and retain existing business.

New Services

- To add new services only when a need has been identified and a sustainable funding source developed for at least 5 years.
- To allocate CDBG funds and other discretionary grants to programs with the greatest benefit to the community.
- To require agreements for specific services and monitor performance on an ongoing basis.

Construction of New Facilities

- To plan for new facilities only if construction and maintenance costs will not adversely impact the operating budget.

Fiscal Management

- To generate additional revenue by marketing City services to other entities on a contract basis and to charge the true cost to provide services.
- To maximize revenues by fully utilizing grants from other agencies for primarily capital projects.
- To charge fees for services that reflect the true cost of providing such services and to review fee schedules on a regular basis.
- To fully account for the cost of enterprise operations to avoid any subsidy and to charge Enterprise Funds their fair share of the cost of City support services.
- To maintain accurate accounting records to keep the City Manager and

City Council always informed of the financial condition of the City.

- To file a quarterly report of investments that adhere to both state law and City policy, and which follow reasonable and prudent guidelines for investment of the City's idle cash.
- To prepare and maintain a rolling 5-Year financial forecast for all major funds including: General Fund, Enterprise and Special Funds, and Recreation.

CITY OF NEEDLES

CASH MANAGEMENT POLICY AND PROCEDURES

SCOPE

This policy applies to all funds of the City of Needles.

OBJECTIVE

The purpose of cash management policy is to ensure adequate cash is available to pay the bills as they come due and invest the temporarily idle cash in accordance with the Investment Policy.

PROCEDURES

- Finance reviews the daily cash flow needs of the City.
- Finance will ensure that there are adequate funds in the checking account(s) to meet the daily needs.
- Cash inflows include, but are not limited to, funds from fees, taxes, grants, investment income, and investment maturities.
- Cash outflows include, but are not limited to, payment of accounts payable invoices, payroll, payment of other obligations of the City, and investments of idle funds.
- In anticipating and planning of cash flows special attention should be paid to non-recurring large payments for capital projects and debt obligations.
- All investments of funds are governed by the Investment Policy.

The improper handling of City funds is subject to disciplinary action at the discretion of the Department Head and City Manager, up to and including dismissal.

In addition to the policies above, a new policy for cash handling positions was adopted in FY 21 for a background check to be completed on any new hires that will have cash handling duties.

CITY OF NEEDLES

SUBJECT: PETTY CASH FUNDS

PURPOSE: To establish a policy for the request, approval, and use of petty cash funds.

General Policy: The City has established several petty cash funds and operating drawers to provide reimbursements to employees who incur expenses while on City business or when purchasing minor items for the City. Under no circumstances are these funds and drawers to be used for anything but City or Utility purposes. Expenses for overnight travel or conference registration fees shall not be reimbursed through petty cash. Petty cash funds have also been established at various City facilities and shall be utilized by the departments and divisions located at these facilities.

Provisions:

A. Petty Cash Funds

The following tables present the established funds (banks and drawers), the authorized amounts, and assigned custodians.

<u>Bank Location</u>	<u>Authorized Amount</u>	<u>Assigned Custodian</u>
City Hall	\$4,000	Finance Director
Rec. Center	\$ 500	Recreation Manager
Aquatics	\$ 100	Recreation Manager
Jack Smith Park	\$ 200	Recreation Manager
Golf Pro Shop	\$ 500	Golf Pro - Manager

Cash drawers are maintained where there is cash business being conducted.

Operating cash drawers are as follows: **Custodian**

Rec. Center	\$ 150	Recreation Manager
Jack Smith Park	\$ 200	Recreation Manager
Aquatics	\$ 50	Recreation Manager
Animal Shelter	\$ 30	Senior Animal Control Officer
Golf Course	\$ 200	Golf Pro - Manager

Utility Office (3 drawers):

Drawer #1	\$ 200	Business Office Manager
Drawer #2	\$ 200	Business Office Manager
Drawer #3	\$ 200	Business Office Manager

B. Cash Limit

Employees may request reimbursement for expenses incurred or to purchase minor items

for the City up to an established reimbursement limit set by department directors. These petty cash reimbursement limits may be waived with City Manager approval due to time urgency where no other payment method is available.

Petty Cash Reimbursement:

1. Requests for reimbursement for petty cash expenditures shall be submitted to the custodian. An approved petty cash voucher will be completed by the designated custodian or designee when funds are disbursed.
2. The party receiving the funds shall sign the voucher in the space provided as evidence of the reimbursement. The custodian or designee shall date and initial the voucher as further evidence that the monies were properly dispersed.
3. Custodians are encouraged to accumulate their out-of-pocket expenditures and submit a request for reimbursement through normal processing procedures. When the exact amount of out-of-pocket expenditures is known or unknown in advance of the anticipated purchase, a request for an advance may be used.

D. Replenishment of Petty Cash Fund

When the petty cash fund is substantially depleted, a request is to be prepared and submitted to the City Finance Department for replenishment. All petty cash vouchers and receipts equaling the amount requested are to be attached to the request.

When necessary an accounts payable warrant shall be issued, which will then be cashed by the designated persons and the proceeds will be placed in the petty cash fund. At all times, the total petty cash on hand plus the amount of signed receipts or petty cash vouchers at any one time must equal the total amount of petty cash authorized.

E. Security

Petty cash funds represent City assets in the form of currency and coin. To guard against the misappropriation of such funds, strict security shall be enforced. All petty cash shall be maintained under lock with access limited to the fund custodian and/or a specified designee. It is the department manager's responsibility to ensure that appropriate security measures are enforced.

F. Audit of Petty Cash Funds

All petty cash funds will be audited at least once annually by a representative from the Finance Department, and on an unannounced date at the location of the fund or drawer. The money will be counted and reconciled to the amount recorded on the General Ledger and any sales and/or remittance logs and be reported to City management and the external auditors annually.

CITY OF NEEDLES
FIXED ASSETS INVENTORY POLICY AND PROCEDURES

SCOPE

This policy applies to all funds of the City of Needles.

OBJECTIVE

The purpose of this policy is to establish a set of standard policies and procedures required to implement an effective fixed asset system. The fixed asset system shall be maintained in accordance with generally accepted accounting principles and in compliance with governmental auditing practices. The Finance Department is tasked with the responsibility and authority for developing, maintaining, and administering the City's fixed asset policies and procedures as stated herein.

DEFINITION

Fixed Assets are defined as tangible property having a value greater than or equal to five thousand dollars (\$5,000).

FIXED ASSET CLASSIFICATIONS

In addition to the consideration given up to acquire a fixed asset, ancillary costs associated with preparing the property for its intended use shall be capitalized.

Land: This account includes the cost of land itself and the cost of preparing land for its intended uses. Examples of ancillary costs include title search costs, attorneys' fees, liens assumed, taxes assumed, grading costs, and land improvements with an indefinite life.

Buildings: This account includes the cost of construction, purchase or improvement of buildings and attorneys' fees, architects' fees, and inspection and building permits. All costs incurred starting with excavation to completion of the building are considered part of the building costs.

Improvements (Other Than Buildings): This account is used for permanent (non-detachable) improvements that add value to land (i.e., fences, retaining walls, etc.).

Equipment: This account includes office equipment, machinery, furniture and fixtures, furnishings, and similar fixed assets. The cost of such assets includes the purchase price, freight charges, installation costs, and setup costs.

Construction in Progress: This account is used for capturing amounts expended on uncompleted buildings, pipelines, or other capital construction projects. When the project is complete, the cumulative costs are then transferred to the appropriate fixed asset accounts.

Infrastructure: Infrastructure is defined, for purposes of financial reporting, as any fixed asset that is immovable and of value only to the City. Examples include roads, sidewalks, bridges, and streetlights.

TAGGING

The supply of bar coded asset tags shall be maintained by the Finance Department. Items shipped directly to the departments shall be tagged with the cooperation of the departments.

The receiving departments shall have the responsibility of recording the asset tag number, location, person responsible, manufacturer, model and serial number and submitting this information to Finance.

PHYSICAL INVENTORY

The objectives of a physical inventory are to ensure that the fixed assets recorded in the system physically exist; to detect whether unrecorded or improperly recorded transactions have occurred, and to identify any excess, defective, or obsolete assets on hand.

A complete physical inventory of all the City's fixed assets shall be conducted at least once every 5 years. More frequent inventories may be performed of assets that are susceptible to errors or other irregularities, such as annual parts and materials inventories that are conducted by the utility departments.

TRANSFERS AND DISPOSITIONS

Transfers are defined as any movement of an asset (including vehicles) by virtue of change in location, either by department, building, floor, or room. All items sold, traded-in, scrapped, abandoned or in any way removed from service during the current fiscal year are classified as disposals.

Property shall not be transferred, turned-in or disposed of without prior approval of the proper Department Manager and the City Manager. The operating departments shall be responsible for initiating transfer/disposition processing.

RESPONSIBILITIES OF THE FINANCE DEPARTMENT

The Finance Department has the responsibility of ensuring that the fixed asset policies and procedures, as stated within these regulations, are following generally accepted accounting principles and audit guidelines. A member of the Finance Department will be tasked with maintaining the City's fixed asset records, tables, programs, and documentation. Finance will work in close cooperation with each of the departments in order to be informed of all additions, transfers, and disposals of any assets which are included in the fixed asset system.

RESPONSIBILITIES OF OPERATING DEPARTMENTS

The operating departments shall be held accountable for the property issued to or purchased by their respective departments. In addition, each of the operating departments shall be responsible for maintaining accurate information of their fixed assets in the fixed asset system.

Each of the departments must designate a department steward for the property in their department. This individual may or may not use the assets daily. This person will become the contact person for that department's fixed assets; for questions regarding availability, condition, and usage of the assets, as well as the contact during the physical inventory process. The steward must ensure that departmental fixed assets are kept up-to-date in the fixed asset system and notify Finance of any corrections that need to be made.

At the end of each fiscal year, Finance will provide the current listing of fixed assets to the department stewards. It is required that an inventory of the listed property be conducted by the department steward, and any discrepancies be resolved. The department steward will sign the listing verifying the property on hand in their department. This process should be completed, and the listing signed with noted changes and returned to Finance within 10 business days.

CITY OF NEEDLES

SUBJECT: MOTOR FLEET

PURPOSE: To establish guidelines for the acquisition and use of City vehicles

General Policy: The City of Needles and affiliated agencies/entities have an inventory of motor vehicles such as cars, vans, buses, heavy duty trucks, mini pick-ups, and specialized rolling stock such as a boom-truck and street sweepers. It is the City's policy to keep the vehicles clean and in good repair, not only for the upkeep and longevity of the fixed assets, but for the safety and comfort of the users and the general public. At all times, City owned vehicles should be operated in accordance with the vehicle code.

Fleet maintenance is the responsibility of the Fleet Department Manager under the general direction of the City Manager. The motor fleet operates as an internal service fund with the budget established by the City Manager and Fleet Department Manager. Beginning in FY 21, the City has entered into a master lease agreement with Enterprise for vehicle replacement for the Electric, Water, Wastewater, Utility Business Office, Code Enforcement and Public Works departments.

Provisions (these apply to all City vehicles):

A. Replacement Schedule

1. A replacement schedule will be developed and updated annually using the following guidelines.
 - a. City pool vehicles will be considered for replacement every six years or 70,000 miles, whichever comes first.
 - b. Mini trucks, motorcycles, heavy duty vehicles, such as water storage trucks and dump trucks, and specialized rolling stock will be considered for replacement every seven to ten years.
2. The mileage and repair experience for each vehicle is reviewed each year and considered when the replacement schedule is updated.

B. Purchasing

1. The City will purchase a common make of vehicle (i.e., General Motors Co., Ford Motor Co., etc.) whenever possible because of the greater variety in the companies' product lines and the large number of dealers for customer support. The availability of parts, and the standardized shop equipment and tools necessary for maintenance and repairs will increase efficiency and reduce vehicle downtime.
2. Needles vendors will be given the opportunity to submit bids for vehicle purchases. Staff will consider local vendor preference, account sales tax return, and maintenance support when analyzing the bids' purchasing value.

3. When appropriate, staff will include state and county cooperative purchasing programs in their analysis of best purchasing value.
 4. Priority will be given to vehicles with better fuel efficiency and low emissions in accordance with Air Quality Management District regulations.
- C. Vehicle Identification
1. City vehicles will be white in color and will have an approved City logo.
 2. Every City vehicle will be assigned an identification number.
- D. Funding
1. The City's policy is to acquire vehicles by outright purchase whenever possible. A lease purchase may be appropriate in some instances, especially for new vehicles or if there are insufficient funds for outright purchase.
 2. Certain departments have the use of specific vehicles. These departments will contribute to the Motor Fleet Fund an amount equal to the City's cost of maintaining and operating those vehicles. Funds collected for replacement versus those for operating and maintaining will be accounted for separately. Programs with special purpose vehicles which will not be replaced will not pay into the replacement fund.
- E. Assignment of Vehicles
1. The City Manager designates which pool cars are assigned, to the extent, vehicles shall be assigned to department pools rather than individuals through written authorization from the City Manager, which will include provisions and restrictions of use. Other vehicles, such as heavy duty pick-up trucks are assigned for use during the work shift by department managers.
 2. A department head may revoke the assignment of a vehicle at any time.
 3. City owned vehicles shall be parked at the City yard facility overnight and on weekends when not in use for conducting City Business.
 4. Individual 24-hour assignments shall be made by the City Manager only when one or more of the following conditions apply:
 - Assignee oversees operations on a 24-hour basis and/or multiple locations
 - Assignee is subject to frequent emergency call-outs
 - Assignee has contractual requirements for 24-hour use of City vehicles
 5. Under no circumstances are City owned vehicles to be used for personal business.

F. Maintenance

1. All City vehicles, except those assigned to a specific employee on a 24-hour basis and pool cars, i.e., those available for use by many employees during the workday, will be parked at the City Yard except when in use.
2. The employee using a City vehicle is responsible for putting fuel in it. Vehicles should not be returned with less than one-half tank of fuel.
3. All City owned vehicles are maintained by the Fleet Maintenance Department's Motor Fleet staff. Employees using City vehicles must arrange with Motor Fleet employees for maintenance and repair. They are encouraged to use the car wash, frequently enough to keep the vehicles looking neat and clean.
4. Preventative maintenance will be performed according to the manufacturer's maintenance schedule. The maintenance is correlated with mileage and shall be programmed into the City's fleet maintenance system. The vehicle user and garage mechanics will be alerted when it is time for maintenance service.
5. City mechanics will perform repairs and maintenance on City vehicles except:
 - a. When the job cannot be done in a timely manner or requires specialized or extensive (expensive) equipment.
 - b. When City staff does not have the necessary skills or certifications; such as the repair involves a hazardous substance (e.g., freon).

G. Tax Impacts/Reporting

1. Some employees are assigned to City vehicles on a 24-hour basis for work purposes. Any authorized use of vehicle for purposes, including commuting between an employee's residence and work location, may constitute a taxable benefit in accordance with applicable Internal Revenue Service (IRS) regulations. The Finance Department shall provide guidance regarding the calculation, reporting, and documentation requirements associated with such use. Employees authorized to commute in a City vehicle may be required to reimburse the City for excess mileage or personal use in accordance with applicable IRS regulations, City policy, and approved administrative procedures.

H. Disposing of Vehicles

1. When a vehicle is removed from the City's inventory, the Fleet Maintenance Manager will consult with the department director to which it is assigned.
2. Disposal of vehicles shall be the responsibility of the Fleet Maintenance Manager who will coordinate the bidding, auction, private sale, or trade-in in accordance with the City's Purchasing Rules and Regulations.

I. Reporting of Accidents and Damage

1. Any accident or damage to a City vehicle shall be reported immediately to the assigned department director. A report shall be filed on City prescribed forms.

RESOLUTION 06-23-2026-NPUA

A RESOLUTION OF THE NEEDLES PUBLIC UTILITY AUTHORITY
OF THE CITY OF NEEDLES, CALIFORNIA
ADOPTING THE PROPOSED BUDGET FOR FISCAL YEAR 2026 – 2027

WHEREAS the Proposed Budget for the operations of the NPUA for fiscal year 2026-27 has been prepared and submitted to the Needles Public Utility Authority,

WHEREAS the Board of Public Utilities approved the budget on June 2, 2026,

NOW, THEREFORE, BE IT RESOLVED that the Needles Public Utility Authority Board of Directors of the City of Needles, California does hereby approve and adopt the 2026 – 2027 fiscal year budget for the operation of the Needles Public Utility Authority as submitted,

PASSED, APPROVED, AND ADOPTED at a regular meeting of the Needles Public Utility Authority of the City of Needles, California, held on the 23rd day of June 2026 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Janet Jernigan, Mayor

ATTEST: _____
Candace Clark, City Clerk

APPROVED AS TO FORM: _____
City Attorney

RESOLUTION 2026-15-HACN

A RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF NEEDLES, CALIFORNIA
ADOPTING THE PROPOSED BUDGET FOR FISCAL YEAR 2026 – 2027

WHEREAS the Proposed Budget for the operations of the Housing Authority of the City of Needles, California for fiscal year 2026-27 has been prepared and submitted to the Board of Commissioners of the Housing Authority of the City of Needles,

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of Needles, California does hereby approve and adopt the 2026 – 2027 fiscal year budget for the operation of the Housing Authority of the City of Needles as submitted,

PASSED, APPROVED, AND ADOPTED at a regular meeting of the Housing Authority of the City of Needles, California, held on the 23rd day of June 2026 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Janet Jernigan, Mayor

ATTEST:

Candace Clark, City Clerk

APPROVED AS TO FORM:

City Attorney

RESOLUTION 2026-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA
ADOPTING THE PROPOSED BUDGET FOR FISCAL YEAR 2026 – 2027

WHEREAS the Proposed Budget for the operations of the City of Needles, California for fiscal year 2026-27 has been prepared and submitted to the City Council,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Needles, California does hereby approve and adopt the 2026 – 2027 fiscal year budget for the operation of the City of Needles as submitted,

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 23rd day of June 2026 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Janet Jernigan, Mayor

ATTEST: _____
Candace Clark, City Clerk

APPROVED AS TO FORM: _____
City Attorney



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: June 23, 2026

Title: November 3, 2026, General Municipal Election

Background: Resolutions must be adopted in order to call for and to consolidate with the County of San Bernardino to conduct the November 3, 2026, General Municipal Election.

The City Charter provides for City elections to be held pursuant to the State Elections Code. These resolutions comply with the City Charter and State Code and must be adopted to implement the November 3, 2026, election for the Mayor and three Council Members to the City Council.

Fiscal Impact: Funds have been budgeted in fiscal year 2026-2027.

Recommendation: Adopt Resolution No. 2026-25 calling for the holding of a General Municipal Election to be held on Tuesday, November 3, 2026, for the election of certain officers as required by the provisions of the Charter and requesting the Board of Supervisors of the County of San Bernardino to consolidate a General Municipal Election to be held on Tuesday, November 3, 2026, with the Statewide General Election to be held on that date pursuant to §10403 of the Elections Code.

Prepared By: Candace Clark, City Clerk

City Manager Approval: Patrick J. Martinez Date: 6/18/2026

Other Department Approval (when required): _____ Date: _____

RESOLUTION NO. 2026-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2026, FOR THE ELECTION OF CERTAIN MUNICIPAL OFFICERS AS REQUIRED BY THE CITY CHARTER, AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN BERNARDINO TO ORDER CONSOLIDATION OF THE GENERAL MUNICIPAL ELECTION WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE SAME DATE PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10403

WHEREAS, under the provisions of the City Charter, a General Municipal Election shall be held in the City of Needles on Tuesday, November 3, 2026, for the election of one Mayor for a full term of two (2) years and three (3) Members of the City Council for full terms of four (4) years; and

WHEREAS, a Statewide General Election will be held in the County of San Bernardino on Tuesday, November 3, 2026; and

WHEREAS, the City Council desires, pursuant to California Elections Code Section 10403, to request that the Board of Supervisors of the County of San Bernardino order the consolidation of the City of Needles General Municipal Election with the Statewide General Election to be held on the same date; and

WHEREAS, the City Council acknowledges that the consolidated election shall be held and conducted in the manner prescribed by law.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NEEDLES DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Pursuant to the requirements of the City Charter and applicable law, there is hereby called and ordered to be held in the City of Needles, California, on Tuesday, November 3, 2026, a General Municipal Election for the purpose of electing one Mayor for a full term of two (2) years and three (3) Members of the City Council for full terms of four (4) years.

SECTION 2. Pursuant to California Elections Code Section 10403, the Board of Supervisors of the County of San Bernardino is hereby respectfully requested to order the consolidation of the City of Needles General Municipal Election to be held on November 3, 2026, with the Statewide General Election to be held in the County of San Bernardino on the same date.

SECTION 3. The Board of Supervisors of the County of San Bernardino is hereby further respectfully requested to authorize the San Bernardino County Registrar of Voters, or other appropriate County elections official, to place upon the same ballot as that provided for the Statewide General Election the names of the candidates for the following municipal offices:

- One Mayor, to be elected on a citywide basis for a full term of two (2) years; and
- Three Members of the City Council, each to be elected on a citywide basis for a full term of four (4) years.

SECTION 4. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The City of Needles acknowledges that the consolidated election shall be conducted in accordance with California Elections Code Section 10418 and all other applicable provisions of law.

SECTION 5. The Board of Supervisors of the County of San Bernardino is hereby respectfully requested to authorize the San Bernardino County Registrar of Voters, or other appropriate County elections official, to conduct the election, canvass the returns, and certify the results of the election to the City Council of the City of Needles as required by law.

SECTION 6. The Board of Supervisors of the County of San Bernardino is hereby further respectfully requested to authorize and permit the San Bernardino County Registrar of Voters, or other appropriate County elections official, to perform all services necessary or appropriate for the consolidation and conduct of the City of Needles General Municipal Election, including but not limited to:

- a) Preparing, printing, and supplying ballots and election materials for the election;
- b) Including the City of Needles municipal offices, candidate names, and any authorized candidate statements in the County Voter Information Guide, sample ballot materials, vote-by-mail materials, electronic materials, and/or any other election materials as applicable;

- c) Establishing and operating vote centers, polling places, ballot drop-off locations, and/or other voting locations as required by law;
- d) Conducting the election, processing ballots, canvassing returns, and certifying the election results; and
- e) Performing such other services as may be necessary to conduct the consolidated election in accordance with law.

SECTION 7. The vote centers, polling places, ballot drop-off locations, and/or other voting locations for the election shall be open and operated as required by applicable provisions of the California Elections Code and procedures established by the San Bernardino County Registrar of Voters.

SECTION 8. Candidate Statements. Pursuant to California Elections Code Section 13307, each candidate for elective office may prepare and submit a candidate statement on the form provided by the City Clerk and in accordance with applicable City and County election procedures. Each candidate who elects to file a candidate statement shall be responsible for payment of the estimated cost of printing, handling, translating, mailing, and electronically distributing the candidate statement, as determined by the San Bernardino County Registrar of Voters. Payment of the estimated cost shall be made at the time the candidate statement is filed, unless otherwise required by law or County procedure. If the actual cost of the candidate statement is greater or less than the estimated cost, the candidate shall be responsible for paying any additional amount due or shall be refunded any overpayment, as applicable.

SECTION 9. The City of Needles agrees to reimburse the County of San Bernardino in full for the City's share of the costs of services performed by the County in connection with the consolidation and conduct of the City of Needles General Municipal Election, upon presentation of a bill by the County.

SECTION 10. The City Clerk is hereby authorized and directed to take all actions necessary and appropriate to carry out the intent of this Resolution, including but not limited to issuing and receiving nomination documents, coordinating candidate statements, publishing or posting notices as required by law, and transmitting required documents to the County of San Bernardino.

SECTION 11. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

SECTION 12. The City Clerk is hereby directed to deliver a certified copy of this Resolution to the Board of Supervisors of the County of San Bernardino and to transmit an electronic copy to the Board of Supervisors and the San Bernardino County Registrar of Voters.

PASSED, APPROVED and ADOPTED this 23rd day of June 2026, by the following roll call vote:

AYES:
 NOES:
 ABSENT:
 ABSTAIN:

 Janet Jernigan, Mayor

ATTEST: _____
 Candace Clark, City Clerk

APPROVED AS TO FORM: _____
 City Attorney



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

HACN

Regular Special

Meeting Date: JUNE 23, 2026

Title: WARRANTS

Background: N/A

Fiscal Impact: See attached Warrant Registers

Environmental Impact: N/A

Recommendation: Approve the Warrant Registers through JUNE 23, 2026
*Does not include most current check payroll run

Submitted By: Mark C. DeMay, CGFM, Director of Finance

City Manager Approval: _____

A handwritten signature in black ink, appearing to read "Mark C. DeMay", is written over a horizontal line.

Date: _____

6-15-26

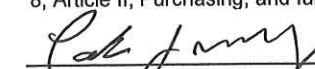
Other Department Approval (when required): _____

Date: _____

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR JUNE 11, 2026**

		6/11/2026	FUND AMT.	YTD ACTUAL	BUDGET FY-25/26
FUND 101	GENERAL FUND	\$ 4,913.92			
101.1015.412	CITY ATTORNEY	\$ 5,800.00		\$ 35,169.60	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ 2,223.12		\$ 144,519.85	\$ 239,758.00
101.1025.415	FINANCE DEPT.	\$ 16,835.28		\$ 600,682.29	\$ 1,194,656.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 1,145.25		\$ 146,713.19	\$ 262,348.00
101.1035.416	PLANNING /ZONING	\$ 36.56		\$ 129,803.61	\$ 264,816.00
101.1040.417	ENGINEERING	\$ 8,722.75		\$ 133,581.93	\$ 292,201.00
101.1060.410	COMMUNITY PROMOTIONS	\$ 9,622.67		\$ 38,867.73	\$ 106,875.00
101.1070.410	SENIOR CENTER	\$ 11.85		\$ 47,991.95	\$ 85,440.00
101.2010.421	SHERIFF	\$ 324,731.22		\$ 2,441,906.16	\$ 4,149,969.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 443.42		\$ 171,440.55	\$ 344,967.00
101.2025.424	BULDING & SAFETY	\$ 1,381.18		\$ 151,570.63	\$ 458,902.00
101.2030.423	CODE ENFORCEMENT	\$ 7,507.97		\$ 263,861.45	\$ 619,611.00
101.3010.431	PUBLIC WORKS	\$ 17,625.02		\$ 406,056.82	\$ 772,393.00
101.4730.472	SANITATION			\$ 101,145.47	\$ 175,673.00
101.5770.452.	AQUATICS	\$ 870.67		\$ 157,370.67	\$ 322,940.00
101.5772.452	PARKS	\$ 19,597.28		\$ 480,237.98	\$ 946,980.00
101.5773.452	JACK SMITH PARK MARINA	\$ 1,210.00		\$ 71,353.32	\$ 164,115.00
101.5774.452	RECREATION	\$ 270.30		\$ 229,518.92	\$ 454,046.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 422,948.46	\$ 5,751,792.12	\$ 10,935,690.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ -	\$ 225.52	\$ 1,000,000.00
FUND 205	CDBG		\$ -	\$ 4,606.00	\$ 7,900.00
FUND 206	CEMETERY		\$ 1,280.26	\$ 142,213.24	\$ 266,055.00
FUND 208	CALTRANS GRANTS		\$ -	\$ -	\$ -
FUND 210	SPECIAL GAS TAX		\$ -	\$ 83,818.00	\$ 643,684.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ -	\$ -
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 800,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ 9,567.50	\$ 228,858.86	\$ 283,450.00
FUND 227	HAZARD MITIGATION		\$ -	\$ 8,200.00	\$ 15,000.00
FUND 233	JACK SMITH PARK MARINA		\$ -	\$ -	\$ -
FUND 238	STATE RECREATION GRANTS		\$ -	\$ -	\$ -
FUND 239	CA.CONSERV RECYLING GRANT		\$ -	\$ -	\$ 18,227.00
FUND 243	ACTIVE TRANSPORT PROGRAM		\$ -	\$ 70,132.05	\$ 1,858,995.00
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ -	\$ -
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 56,726.77	\$ 56,726.00
FUND 501	NPUA		\$ 1,055.96	\$ 1,780,316.71	\$ 2,550,503.00
FUND 502	WATER DEPARTMENT		\$ 44,143.38	\$ 1,263,683.44	\$ 2,376,734.00
FUND 503	WASTEWATER DEPARTMENT		\$ 61,426.28	\$ 679,243.38	\$ 1,396,598.00
FUND 505	SANITATION		\$ 1,277.16	\$ 1,045,870.34	\$ 1,827,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 1,064,240.84	\$ 1,246,800.00
FUND 507	GOLF FUND	\$ 193.55		\$ -	\$ -
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 6,013.72		\$ 416,356.02	\$ 665,673.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ 533.35		\$ 509,703.01	\$ 458,231.00
FUND 507	GOLF FUND TOTAL		\$ 6,740.62	\$ 926,059.03	\$ -
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ 627.83	\$ 248,993.11	\$ 495,827.00
FUND 509	MIS		\$ 9,445.80	\$ 215,392.08	\$ 358,200.00
FUND 510	ADMIN. FACILITY		\$ 3,319.09	\$ 102,475.66	\$ 364,253.00
FUND 511	FLEET MANAGEMENT		\$ 722.53	\$ 156,697.49	\$ 306,904.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ 2,658.99	\$ -
FUND 520	SR DIAL A RIDE		\$ 13,748.84	\$ 52,786.87	\$ 629,992.00
FUND 522	FT MOHAVE/BULLHEAD SHUTLE		\$ 2,521.10	\$ 16,500.79	\$ 55,211.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ 37,956.56	\$ 287,743.79	\$ 16,838.00
FUND 575	HOUSING		\$ 83,390.46	\$ 830,740.72	\$ 1,107,428.00
FUND 580	ELECTRIC		\$ 102,106.63	\$ 6,308,733.35	\$ 12,909,933.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ 278,918.29	\$ 415,768.02	\$ 573,000.00
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 1,311,174.04	\$ 1,850,000.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 19,327.23	\$ -
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ -	\$ -
FUND 651	IMPACT FEES SOUTH AREAS		\$ 1,421.62	\$ -	\$ -
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 1,082,618.37	\$ 23,074,978.44	\$ 45,074,867.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc


Patrick Martinez, City Manager

6-15-26
Date


Mark Deming
Finance Department

6/13/26
Date


Virginia Tasker, City Treasurer

6-16-26
Date

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
27203	342	ABC FIRE EXTINGUISHER CO.	009617		06/11/2026	507-5761-453.43-08	280.27 *	280.27
27204	3305	AGUA CALIENTE	009983		06/11/2026	580-4750-473.63-10	25,948.00 *	25,948.00
27205	1924	AHA MACAV POWER SERVICE	009726		06/11/2026	580-4750-473.63-12	310.22 *	310.22
27206	4323	ALAN WALTER RASPLICKA	009743		06/11/2026	575-5555-485.69-51	392.00 *	392.00
27207	4227	AMAZON CAPITAL SERVICES	009618		06/11/2026	510-4410-405.61-01	81.87	81.87
			009619		06/11/2026	510-4410-405.61-01	512.38	512.38
			009720		06/11/2026	580-4750-473.43-02	45.94	45.94
			009803		06/11/2026	101-3010-431.61-33	148.10	148.10
			009805		06/11/2026	510-4410-405.61-01	38.88	38.88
							827.17 *	827.17
27208	4112	APOMIX, LLC	009744		06/11/2026	575-5555-485.69-51	555.00	555.00
			009745		06/11/2026	575-5555-485.69-51	429.00	429.00
							984.00 *	984.00
27209	3750	AUTO ZONE	009701		06/11/2026	511-3020-432.43-57	14.62	14.62
			009702		06/11/2026	511-3021-432.43-38	66.61	66.61
			009703		06/11/2026	511-3021-432.43-26	542.79	542.79
							624.02 *	624.02
27210	4194	AVA GROUP LLC	009749		06/11/2026	575-5555-485.69-58	982.00	982.00
			009750		06/11/2026	575-5555-485.69-58	824.00	824.00
			009751		06/11/2026	575-5555-485.69-58	960.00	960.00
			009752		06/11/2026	575-5555-485.69-58	1,063.00	1,063.00
			009753		06/11/2026	575-5555-485.69-58	1,024.00	1,024.00
			009754		06/11/2026	575-5555-485.69-58	1,034.00	1,034.00
			009755		06/11/2026	575-5555-485.69-58	992.00	992.00
			009756		06/11/2026	575-5555-485.69-58	535.00	535.00
			009757		06/11/2026	575-5555-485.69-58	978.00	978.00
			009758		06/11/2026	575-5555-485.69-51	977.00	977.00
			009759		06/11/2026	575-5555-485.69-58	209.00	209.00
			009760		06/11/2026	575-5555-485.69-58	939.00	939.00
			009761		06/11/2026	575-5555-485.69-58	1,365.00	1,365.00
			009762		06/11/2026	575-5555-485.69-58	966.00	966.00
			009763		06/11/2026	575-5555-485.69-58	1,321.00	1,321.00
			009764		06/11/2026	575-5555-485.69-58	960.00	960.00
			009771		06/11/2026	575-5555-485.69-58	836.00	836.00
							15,965.00 *	15,965.00
27211	4190	AWP SAFETY	009620		06/11/2026	101-3010-431.70-19	16,005.00	16,005.00
							16,005.00 *	16,005.00

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
27212	2629	BARON PEST SOLUTIONS	009777		06/11/2026	510-4410-405.43-01	95.00 95.00 *	95.00
27213	3313	BLUE RIVER WATER CORP.	009712		06/11/2026	507-5761-453.43-08	37.40 37.40 *	37.40
27214	3595	BOOT BARN	009944		06/11/2026	101-3010-431.60-28	271.05 271.05 *	271.05
27215	3479	BRAUN BLAISING & WYNNE,P.	009621 009622		06/11/2026 06/11/2026	580-4750-473.31-50 580-4750-473.31-50	475.33 788.65 1,263.98 *	1,263.98
27216	3922	BROOKS CONSULTING LLC	PI0317	026036	06/11/2026	580-4750-473.31-90	9,960.41 9,960.41 *	9,960.41
27217	3392	BUG EMERGENCY INC.	009779		06/11/2026	575-5555-485.31-90	85.00 85.00 *	85.00
27218	1207	BUREAU OF LAND MANAGEMENT	009623 009624		06/11/2026 06/11/2026	580-4750-473.43-09 580-4750-473.43-09	29,603.54 5,947.74 35,551.28 *	35,551.28
27219	2328	CAL-ZON FENCE CO.	009982		06/11/2026	101-5772-452.72-18	14,750.10 14,750.10 *	14,750.10
27220	1213	CALIFORNIA DEPT. OF TAX &	009788 009789 009790 009791 009792 009793 009794 009795		06/11/2026 06/11/2026 06/11/2026 06/11/2026 06/11/2026 06/11/2026 06/11/2026 06/11/2026	101-1030-414.61-02 101-1025-415.61-02 101-1035-416.61-02 101-1040-417.61-02 101-2025-424.61-02 101-2030-423.61-02 508-4810-478.61-02 507-0000-203.00-00	11.90 180.50 11.90 62.37 11.91 11.90 33.97 193.55 518.00 *	518.00
27221	4102	CHARLOTTE SCHROEDER	009727 009728 009729 009730 009731		06/11/2026 06/11/2026 06/11/2026 06/11/2026 06/11/2026	575-5555-485.69-51 575-5555-485.69-51 575-5555-485.69-51 575-5555-485.69-51 575-5555-485.69-58	1,440.00 1,850.00 1,198.00 1,379.00 1,335.00 7,202.00 *	7,202.00
27222	3782	CORE & MAIN LP	009776		06/11/2026	502-4710-471.60-55	1,072.13 1,072.13 *	1,072.13
27223	4218	CRYSTAL BUTLER	009765		06/11/2026	575-5555-485.69-51	29.00 29.00 *	29.00
27224	2008	CYNTHIA FRANZEN	009625		06/11/2026	101-5773-452.60-25	1,210.00	1,210.00

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
27224	2008	CYNTHIA FRANZEN					1,210.00 *	1,210.00
27225	440	DECO FOODSERVICE INCOMP.	009626		06/11/2026	502-4710-471.61-21	468.48	
			009627		06/11/2026	507-5762-454.43-08	31.19	
			009713		06/11/2026	507-5762-454.61-06	117.66	
							617.33 *	617.33
27226	3523	DEVELOPMENT MANAGEMENT GR	009780		06/11/2026	101-1060-410.53-05	3,021.02	
			009781		06/11/2026	502-4710-471.53-05	1,604.92	
			009782		06/11/2026	503-4720-475.53-05	849.67	
			009783		06/11/2026	580-4750-473.53-05	3,965.09	
							9,440.70 *	9,440.70
27227	3580	DIAMOND PURE WATER	009686		06/11/2026	511-3020-432.43-29	24.00	
			009687		06/11/2026	510-4410-405.61-01	30.00	
			009775		06/11/2026	503-4720-475.43-02	6.00	
							60.00 *	60.00
27228	3000	DON MCCONE	009741		06/11/2026	575-5555-485.69-51	831.00	
			009742		06/11/2026	575-5555-485.69-51	1,100.00	
							1,931.00 *	1,931.00
27229	4110	ELIZABETH HARR	009766		06/11/2026	575-5555-485.69-51	81.00	
							81.00 *	81.00
27230	3943	ELLEN CAMPBELL	009628		06/11/2026	101-1030-414.55-00	91.50	
							91.50 *	91.50
27231	1305	EMPOWER ANNUITY INS CO OF	009954		06/11/2026	101-0000-209.03-01	3,750.32	
			009955		06/11/2026	502-0000-209.03-01	385.00	
			009956		06/11/2026	580-0000-209.03-01	1,505.00	
							5,640.32 *	5,640.32
27232	4094	EMPOWER ANNUITY INS CO OF	009946		06/11/2026	101-0000-209.03-01	100.00	
			009947		06/11/2026	101-0000-209.03-01	557.03	
			009948		06/11/2026	101-0000-209.03-01	161.01	
			009949		06/11/2026	101-0000-209.03-01	14.40	
			009950		06/11/2026	101-0000-209.03-01	15.27	
			009951		06/11/2026	101-0000-209.03-01	120.47	
			009952		06/11/2026	580-0000-209.03-01	110.60	
			009953		06/11/2026	580-0000-209.03-01	282.82	
							1,361.60 *	1,361.60
27233	3462	EUSI LLC	PI0319	026032	06/11/2026	503-4720-475.31-98	26,177.24	
			PI0331	026032	06/11/2026	503-4720-475.31-98	26,177.24	
							52,354.48 *	52,354.48
27234	1296	FRONTIER	009629		06/11/2026	101-3010-431.52-10	53.26	
			009860		06/11/2026	101-5772-452.52-10	180.34	
			009861		06/11/2026	510-4410-405.52-10	162.98	

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
27234	1296	FRONTIER			06/11/2026	503-4720-475.61-33	396.58 *	396.58
27235	324	GRAINGER	009630		06/11/2026	503-4720-475.61-21	492.28	492.28
			009631		06/11/2026	503-4720-475.61-21	46.39	46.39
			009632		06/11/2026	503-4720-475.61-33	281.14	281.14
							819.81 *	819.81
27236	3451	GREENS ELECTRIC, LLC	009633		06/11/2026	580-4750-473.60-55	22.83	22.83
			009634		06/11/2026	580-4750-473.60-55	70.09	70.09
27237	1	HALL, ALICE & HALL, ROBIN UT			06/11/2026	501-0000-211.00-00	92.92 *	92.92
							944.79	944.79
27238	2612	HARDWARE EXPRESS	007827		06/11/2026	206-5771-452.61-33	196.09	196.09
27239	2612	HARDWARE EXPRESS	009897		06/11/2026	101-5772-452.61-12	56.63	56.63
			009898		06/11/2026	101-5772-452.61-12	79.72	79.72
			009899		06/11/2026	101-5772-452.43-18	9.14	9.14
			009900		06/11/2026	101-5772-452.61-12	8.61	8.61
			009901		06/11/2026	101-5772-452.61-12	33.38	33.38
			009902		06/11/2026	206-5771-452.61-12	28.01	28.01
			009903		06/11/2026	101-3010-431.60-12	24.78	24.78
			009904		06/11/2026	101-3010-431.60-12	24.78	24.78
			009905		06/11/2026	206-5771-452.61-12	28.01	28.01
			009906		06/11/2026	206-5771-452.61-12	28.01	28.01
			009907		06/11/2026	101-3010-431.60-12	9.77	9.77
			009908		06/11/2026	511-3021-432.43-26	11.17	11.17
			009909		06/11/2026	206-5771-452.61-12	45.44	45.44
			009910		06/11/2026	511-3021-432.43-26	16.15	16.15
			009911		06/11/2026	511-3021-432.43-26	36.47	36.47
			009912		06/11/2026	503-4720-475.43-02	25.35	25.35
			009913		06/11/2026	507-5762-454.43-08	37.65	37.65
			009914		06/11/2026	510-4410-405.43-01	8.58	8.58
			009915		06/11/2026	580-4750-473.60-55	18.63	18.63
			009916		06/11/2026	101-5770-452.43-02	78.57	78.57
			009917		06/11/2026	101-5772-452.61-12	2.80	2.80
			009918		06/11/2026	101-5772-452.43-18	14.51	14.51
			009919		06/11/2026	206-5771-452.61-12	11.85	11.85
			009920		06/11/2026	101-5770-452.43-02	119.87	119.87
			009921		06/11/2026	206-5771-452.43-18	15.05	15.05
			009922		06/11/2026	206-5771-452.43-18	94.22	94.22
			009923		06/11/2026	206-5771-452.43-18	100.12	100.12
			009924		06/11/2026	206-5771-452.43-18	122.81	122.81
			009925		06/11/2026	206-5771-452.43-18	449.89	449.89
			009926		06/11/2026	507-5762-454.43-08	37.64	37.64
			009927		06/11/2026	503-4720-475.60-55	45.15	45.15
			009928		06/11/2026	503-4720-475.43-02	4.97	4.97
			009929		06/11/2026	101-5772-452.43-18	14.83	14.83
			009930		06/11/2026	101-5772-452.61-06	7.09	7.09

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ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
27239	2612	HARDWARE EXPRESS	009931		06/11/2026	101-1070-410.43-01	11.85	
			009932		06/11/2026	101-3010-431.43-02	21.54	
			009933		06/11/2026	503-4720-475.43-02	9.69	
			009934		06/11/2026	502-4710-471.60-55	55.89	
			009935		06/11/2026	502-4710-471.60-55	8.61	
			009936		06/11/2026	580-4750-473.60-55	13.78	
			009937		06/11/2026	580-4750-473.52-20	20.18	
			009938		06/11/2026	101-3010-431.60-11	4.30	
			009939		06/11/2026	101-5772-452.43-18	28.00	
			009940		06/11/2026	503-4720-475.43-14	67.83	
			009941		06/11/2026	206-5771-452.43-04	196.09	
							1,969.47 *	1,969.47
27240	2612	HARDWARE EXPRESS	009942		06/11/2026	575-5555-485.43-02	8.17	
			009943		06/11/2026	575-5555-485.72-17	102.57	
							110.74 *	110.74
27241	4191	HARRP	009798		06/11/2026	575-5555-485.51-15	28,092.00	
							28,092.00 *	28,092.00
27242	4106	HENRY BAGHDADY	009736		06/11/2026	575-5555-485.69-51	516.00	
			009737		06/11/2026	575-5555-485.69-51	426.00	
			009738		06/11/2026	575-5555-485.69-51	398.00	
			009739		06/11/2026	575-5555-485.69-51	487.00	
							1,827.00 *	1,827.00
27243	2489	HOME DEPOT CREDIT SERVICE	009813		06/11/2026	101-5772-452.43-03	987.77	
			009815		06/11/2026	101-5770-452.43-02	275.19	
			009817		06/11/2026	575-5555-485.72-17	564.16	
			009819		06/11/2026	575-5555-485.72-17	405.59	
			009821		06/11/2026	575-5555-485.43-02	52.97	
			009822		06/11/2026	575-5555-485.72-17	349.13	
			009824		06/11/2026	101-5770-452.43-04	397.04	
			009830		06/11/2026	206-5771-452.43-18	143.99	
			009832		06/11/2026	101-5772-452.72-18	375.52	
			009836		06/11/2026	575-5555-485.72-17	816.74	
			009837		06/11/2026	575-5555-485.72-17	52.12	
			009838		06/11/2026	575-5555-485.72-17	59.53	
			009839		06/11/2026	575-5555-485.72-17	1,746.41	
			009840		06/11/2026	575-5555-485.72-17	496.92	
			009841		06/11/2026	575-5555-485.72-17	370.12	
							7,093.20 *	7,093.20
27244	3864	HORIZON TECHNOLOGIES INC.	009636		06/11/2026	101-2020-423.52-10	70.00	
			009637		06/11/2026	101-2030-423.52-10	70.00	
			009638		06/11/2026	508-4810-478.52-10	70.00	
			009639		06/11/2026	503-4720-475.52-10	140.00	
			009640		06/11/2026	502-4710-471.52-10	280.00	
			009641		06/11/2026	580-4750-473.52-10	175.00	
			009642		06/11/2026	101-3010-431.52-10	175.00	

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27244	3864	HORIZON TECHNOLOGIES INC.					980.00 *	980.00
27245	4250	HOUSING AUTH OF THURSTON	009767		06/11/2026	575-5555-485.69-51	1,274.00	
			009768		06/11/2026	575-5555-485.69-51	87.12	
							1,361.12 *	1,361.12
27246	3445	HUMANE SOCIETY MOHAVE COU	009635		06/11/2026	101-2020-423.31-91	191.00	
							191.00 *	191.00
27247	4242	INNOVATIVE PROPERTY SOLUT	009746		06/11/2026	575-5555-485.69-51	603.00	
			009747		06/11/2026	575-5555-485.69-51	1,078.00	
							1,681.00 *	1,681.00
27248	3949	JANET JERNIGAN	009644		06/11/2026	101-1030-414.55-00	590.44	
			009645		06/11/2026	101-1030-414.55-00	411.95	
							1,002.39 *	1,002.39
27249	4317	JOSE CONTRERAS	009740		06/11/2026	575-5555-485.69-51	624.00	
							624.00 *	624.00
27250	4330	JP LUXE, INC.	009748		06/11/2026	575-5555-485.69-51	685.00	
							685.00 *	685.00
27251	1	JUAREZ, TARA A	UT		06/11/2026	501-0000-211.00-00	68.31	
							68.31 *	68.31
27252	4310	KEMPER SPORTS MGMT HOLDIN	009646		06/11/2026	507-5762-454.31-90	270.15	
			009647		06/11/2026	507-5761-453.31-90	148.40	
							418.55 *	418.55
27253	3283	LOWE'S	009802		06/11/2026	580-4750-473.54-62	2,053.78	
			009804		06/11/2026	101-5772-452.43-18	111.31	
			009806		06/11/2026	510-4410-405.43-01	172.75	
			009808		06/11/2026	580-4750-473.54-62	2,702.42	
			009810		06/11/2026	580-4750-473.54-62	880.27	
							5,920.53 *	5,920.53
27254	4282	LSL, LLP	PI0321	026042	06/11/2026	101-1025-415.31-49	15,635.40	
			PI0322	026042	06/11/2026	502-4710-471.31-49	3,002.61	
			PI0323	026042	06/11/2026	503-4720-475.31-49	2,051.21	
			PI0324	026042	06/11/2026	505-4730-472.31-49	1,277.16	
			PI0325	026042	06/11/2026	507-5761-453.31-49	1,470.68	
			PI0326	026042	06/11/2026	575-5555-485.31-49	5,230.00	
			PI0327	026042	06/11/2026	580-4750-473.31-49	11,572.44	
			PI0328	026042	06/11/2026	101-1025-415.31-49	270.50	
							40,510.00 *	40,510.00
27255	4294	MOHAVE CONCIERGE PRIMARY	009690		06/11/2026	508-4810-478.31-20	225.00	
							225.00 *	225.00

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27256	4269	MOHAVE COUNTY HOUSING AUT	009769		06/11/2026	575-5555-485.69-51	1,606.00	
			009770		06/11/2026	575-5555-485.69-51	88.09	
							1,694.09 *	1,694.09
27257	2485	MV PIPE & SUPPLY LLC	009945		06/11/2026	101-5772-452.61-12	28.41	
							28.41 *	28.41
27258	178	NAPA PARTS, TIRES & SERVIC	009648		06/11/2026	507-5761-453.43-04	88.34	
			009649		06/11/2026	507-5761-453.43-04	92.70	
			009699		06/11/2026	511-3021-432.43-25	10.72	
			009700		06/11/2026	101-2010-421.43-03	10.72	
							202.48 *	202.48
27259	218	NEWS WEST PUBLISHING CO.	009655		06/11/2026	101-3010-431.53-00	281.05	
			009656		06/11/2026	508-4810-478.53-00	193.07	
			009847		06/11/2026	575-5555-485.53-00	39.67	
							513.79 *	513.79
27260	1786	NPUA	009650		06/11/2026	580-4750-473.41-11	65.55	
			009651		06/11/2026	580-4750-473.41-11	64.44	
			009652		06/11/2026	580-4750-473.41-11	551.43	
			009653		06/11/2026	580-4750-473.41-20	93.61	
			009654		06/11/2026	580-4750-473.41-30	554.70	
			009784		06/11/2026	502-4710-471.41-10	1,883.55	
			009785		06/11/2026	502-4710-471.41-10	38.39	
			009816		06/11/2026	101-5772-452.41-10	37.20	
			009818		06/11/2026	101-5772-452.41-20	1,144.57	
			009820		06/11/2026	101-5772-452.41-10	154.97	
			009823		06/11/2026	101-5772-452.41-10	188.40	
			009825		06/11/2026	101-5772-452.41-20	241.09	
			009826		06/11/2026	101-5772-452.41-30	92.45	
			009827		06/11/2026	101-5772-452.41-20	48.78	
			009828		06/11/2026	101-5772-452.41-20	48.78	
			009829		06/11/2026	101-5772-452.41-20	96.32	
			009831		06/11/2026	101-5772-452.41-10	93.39	
			009833		06/11/2026	101-5772-452.41-10	37.20	
			009834		06/11/2026	101-5772-452.41-10	22.39	
			009835		06/11/2026	101-5772-452.41-20	75.75	
			009863		06/11/2026	502-4710-471.41-20	50.77	
							5,583.73 *	5,583.73
27261	1	NUMAN, TANNER	UT		06/11/2026	501-0000-211.00-00	42.86	
							42.86 *	42.86
27262	3863	OMEGA INDUSTRIAL SUPPLY,	009657		06/11/2026	503-4720-475.60-55	198.48	
			009658		06/11/2026	503-4720-475.60-55	326.70	
							525.18 *	525.18
27263	3315	ONLINE COLLECTIONS	009704		06/11/2026	508-4810-478.31-46	30.00	
			009705		06/11/2026	508-4810-478.31-46	30.00	

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27263	3315	ONLINE COLLECTIONS					60.00 *	60.00
27264	3767	PATRICK MARTINEZ	009659		06/11/2026	101-1020-413.55-00	51.34	51.34
			009660		06/11/2026	502-4710-471.55-00	51.34	51.34
			009661		06/11/2026	503-4720-475.55-00	51.34	51.34
			009662		06/11/2026	580-4750-473.55-00	51.34	51.34
			009663		06/11/2026	101-1020-413.55-00	33.50	33.50
			009664		06/11/2026	502-4710-471.55-00	33.50	33.50
			009665		06/11/2026	503-4720-475.55-00	33.50	33.50
			009666		06/11/2026	580-4750-473.55-00	33.50	33.50
			009667		06/11/2026	101-1020-413.55-00	108.06	108.06
			009668		06/11/2026	101-1020-413.55-00	314.77	314.77
			009669		06/11/2026	101-1020-413.55-00	409.00	409.00
			009670		06/11/2026	101-1020-413.55-00	775.88	775.88
			009885		06/11/2026	101-1020-413.55-00	34.19	34.19
			009886		06/11/2026	502-4710-471.55-00	34.19	34.19
			009887		06/11/2026	503-4720-475.55-00	34.18	34.18
			009888		06/11/2026	580-4750-473.55-00	34.19	34.19
			009889		06/11/2026	101-1020-413.55-00	243.61	243.61
			009890		06/11/2026	502-4710-471.55-00	243.60	243.60
			009891		06/11/2026	503-4720-475.55-00	243.60	243.60
			009892		06/11/2026	580-4750-473.55-00	228.11	228.11
			009893		06/11/2026	101-1020-413.55-00	228.11	228.11
			009894		06/11/2026	502-4710-471.55-00	228.10	228.10
			009895		06/11/2026	503-4720-475.55-00	228.10	228.10
			009896		06/11/2026	580-4750-473.55-00	3,970.66 *	3,970.66
27265	239	PHILLIPS EXCAVATING INC.	009711		06/11/2026	502-4710-471.43-54	14,500.00	14,500.00
27266	4281	PYRAMID BLDG & ENGINEERIN	FI0320	026033	06/11/2026	582-4710-471.71-08	270,895.79	270,895.79
27267	15	QUILL LLC	009848		06/11/2026	510-4410-405.61-01	613.28 *	613.28
27268	2861	REINKE A/C CORP.	009571		06/11/2026	580-4750-473.43-02	224.52	224.52
			009710		06/11/2026	575-5555-485.72-17	8,527.00	8,527.00
27269	2068	RICOH USA, INC.	009849		06/11/2026	510-4410-405.70-02	318.02	318.02
			009850		06/11/2026	101-1020-413.70-01	24.66	24.66
			009851		06/11/2026	101-1025-415.70-01	24.66	24.66
			009852		06/11/2026	101-1030-414.70-01	39.46	39.46
			009853		06/11/2026	101-1035-416.70-01	24.66	24.66
			009854		06/11/2026	101-1040-417.70-01	24.66	24.66
			009855		06/11/2026	101-2025-424.70-01	24.66	24.66
			009856		06/11/2026	101-2030-423.70-01	24.66	24.66
			009857		06/11/2026	101-3010-431.70-01	9.87	9.87

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27269	2068	RICOH USA, INC.	009858		06/11/2026	510-4410-405.70-01	49.35 564.66 *	564.66
27270	4104	RIVER GARDENS LLC	009732 009733 009734 009735		06/11/2026 06/11/2026 06/11/2026 06/11/2026	575-5555-485.69-51 575-5555-485.69-51 575-5555-485.69-51 575-5555-485.69-51	442.00 370.00 542.00 448.00 1,802.00 *	1,802.00
27271	3361	S.B.COUNTY SHERIFF'S DEPA	009786 009787		06/11/2026 06/11/2026	101-2010-421.31-80 225-2010-421.31-80	324,720.50 9,567.50 334,288.00 *	334,288.00
27272	1199	SBPEA TEAMSTERS LOCAL 193	009957 009958 009959 009960		06/11/2026 06/11/2026 06/11/2026 06/11/2026	101-0000-209.03-01 502-0000-209.03-01 575-0000-209.03-01 580-0000-209.03-01	195.42 128.30 44.32 49.06 417.10 *	417.10
27273	1117	SCMAF	009674		06/11/2026	101-5774-452.56-00	100.00 100.00 *	100.00
27274	3452	SELBERG ASSOCIATES INC.	PI0333	026081	06/11/2026	520-4740-462.72-12	1,750.00 1,750.00 *	1,750.00
27275	4001	SIMPLOT TURF & HORTICULTU	009672 009673 009708 009724		06/11/2026 06/11/2026 06/11/2026 06/11/2026	507-5761-453.61-08 507-5761-453.61-11 507-5761-453.61-11 507-5761-453.61-08	781.20 2,648.12 2,638.91 2,183.30- 3,884.93 *	3,884.93
27276	3344	SLOVAK BARON EMPEY MURPHY	009961 009962 009963 009964 009965 009966 009967 009968 009969 009970 009971		06/11/2026 06/11/2026 06/11/2026 06/11/2026 06/11/2026 06/11/2026 06/11/2026 06/11/2026 06/11/2026 06/11/2026 06/11/2026	101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 502-4710-471.31-50 101-1025-415.31-50 502-4710-471.31-50 503-4720-475.31-50 580-4750-473.31-50 101-1015-412.31-50 101-2030-423.31-50	1,577.80 448.80 2,389.20 2,127.80 5,067.00 56.00 1,933.33 1,933.33 1,933.34 5,800.00 813.60 24,080.20 *	24,080.20
27277	4121	SMART DOCUMENT SOLUTION	009675		06/11/2026	101-5774-452.74-20	141.08 141.08 *	141.08
27278	284	SOUTHWEST GAS CORP.	009772 009773 009774		06/11/2026 06/11/2026 06/11/2026	510-4410-405.41-60 507-5761-453.41-50 101-3010-431.41-60	11.00 11.00 14.64	14.64

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
27278	284	SOUTHWEST GAS CORP.	009973		06/11/2026	575-5555-485.41-50	18.22	
			009974		06/11/2026	575-5555-485.41-50	33.76	
			009975		06/11/2026	575-5555-485.41-50	15.74	
							104.36 *	104.36
27279	3705	SUPERION, LLC	009643		06/11/2026	101-1025-415.31-40	630.00	
							630.00 *	630.00
27280	4287	T-MOBILE USA, INC.	009842		06/11/2026	101-2020-423.52-10	38.22	
			009843		06/11/2026	101-1025-415.52-10	38.22	
			009844		06/11/2026	101-1040-417.52-10	38.22	
			009845		06/11/2026	502-4710-471.52-10	38.22	
			009846		06/11/2026	580-4750-473.52-10	38.22	
							191.10 *	191.10
27281	3950	TKE ENGINEERING INC	PI0318	026017	06/11/2026	651-4720-475.69-88	1,421.62	
			009811		06/11/2026	582-4710-471.71-08	7,520.00	
			009812		06/11/2026	520-4740-462.72-12	3,107.50	
			009814		06/11/2026	101-2025-424.31-10	1,322.50	
			009972		06/11/2026	503-4720-475.31-16	150.00	
			PI0329	026029	06/11/2026	101-1040-417.31-16	610.00	
			PI0330	026029	06/11/2026	101-1040-417.31-16	7,987.50	
			PI0332	026071	06/11/2026	582-4710-471.71-08	502.50	
			PI0334	026084	06/11/2026	520-4740-462.72-12	2,342.50	
							24,964.12 *	24,964.12
27282	3873	TRANSPORTATION CONCEPTS	009855		06/11/2026	525-4770-461.32-90	34,709.72	
			009856		06/11/2026	525-4770-461.62-00	3,246.84	
			009867		06/11/2026	520-4740-462.32-90	4,958.46	
			009868		06/11/2026	520-4740-462.51-20	1,125.99	
			009869		06/11/2026	520-4740-462.62-00	464.39	
			009870		06/11/2026	522-4740-462.32-90	1,546.35	
			009871		06/11/2026	522-4740-462.51-20	690.12	
			009872		06/11/2026	522-4740-462.62-00	284.63	
							47,026.50 *	47,026.50
27283	3014	TRI STATE FIRE & SECURITY	009694		06/11/2026	101-5772-452.52-10	339.50	
							339.50 *	339.50
27284	3266	TRI STATE TOOL REPAIR	009698		06/11/2026	101-3010-431.43-57	39.25	
							39.25 *	39.25
27285	4207	TRIEPEI SMITH AND ASSOCIA	009588		06/11/2026	101-1060-410.31-75	6,601.65	
							6,601.65 *	6,601.65
27286	315	UNDERGROUND SERVICE ALERT	009717		06/11/2026	503-4720-475.49-14	97.93	
			009718		06/11/2026	580-4750-473.49-14	97.94	
			009719		06/11/2026	502-4710-471.49-14	97.93	
			009721		06/11/2026	503-4720-475.49-14	21.32	
			009722		06/11/2026	580-4750-473.49-14	21.33	

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

PREPARED 06/11/2026, 10:01:44
 PROGRAM: GM346L
 CITY OF NEEDLES
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
27286	315	UNDERGROUND SERVICE ALERT	009723		06/11/2026	502-4710-471.49-14	21.32	357.77 *
27287	3830	UNIFIRST CORPORATION	009679		06/11/2026	101-5774-452.61-06	14.61	158.18
			009680		06/11/2026	580-4750-473.61-04	14.61	19.53
			009681		06/11/2026	101-5774-452.61-06	31.87	11.84
			009682		06/11/2026	507-5762-454.43-08	156.80	11.84
			009683		06/11/2026	503-4720-475.61-04	17.30	19.53
			009684		06/11/2026	508-4810-478.61-04	48.23	156.80
			009695		06/11/2026	101-3010-431.61-04	31.87	11.84
			009696		06/11/2026	508-4810-478.61-04	17.30	19.53
			009697		06/11/2026	101-5772-452.61-04	158.18	48.23
			009714		06/11/2026	507-5762-454.43-08	31.87	156.80
			009715		06/11/2026	580-4750-473.61-04	10.50	48.23
			009716		06/11/2026	502-4710-471.61-04	909.92 *	281.62
			009778		06/11/2026	503-4720-475.61-04	438.24	153.52
			009800		06/11/2026	101-3010-431.61-04	315.15	97.63
			009801		06/11/2026	101-5772-452.61-04	1,286.16 *	735.00
			009864		06/11/2026	502-4710-471.61-04	490.00	1,225.00 *
27288	761	USABLUBOOK	009706		06/11/2026	502-4710-471.60-55	281.62	438.24
			009707		06/11/2026	502-4710-471.60-55	153.52	315.15
			009796		06/11/2026	503-4720-475.60-55	97.63	1,286.16 *
			009797		06/11/2026	503-4720-475.60-55	1,286.16 *	735.00
			009799		06/11/2026	503-4720-475.60-55	490.00	1,225.00 *
27289	4322	VALLEY STREAM SQUAD LLC	009685		06/11/2026	510-4410-405.61-01	735.00	490.00
			009659		06/11/2026	510-4410-405.61-01	1,225.00 *	1,225.00
27290	3528	WESTERN ENVIRONMENTAL TES	009807		06/11/2026	502-4710-471.59-75	90.30	893.50
			009809		06/11/2026	502-4710-471.59-75	893.50	1,103.60
			009873		06/11/2026	503-4720-475.59-75	2,087.40 *	2,087.40
27291	3573	WREGIS	009862		06/11/2026	580-4750-473.63-08	200.00	200.00
							200.00	200.00
27292	3842	XIO, INC.	009976		06/11/2026	502-4710-471.31-90	10,505.00	10,505.00 *
27293	4284	ZONAR SYSTEMS	009875		06/11/2026	502-4710-471.31-90	110.53	132.64
			009876		06/11/2026	580-4750-473.31-90	132.64	132.64
			009877		06/11/2026	101-3010-431.31-90	110.53	22.11
			009878		06/11/2026	502-4710-471.31-90	44.21	22.11
			009879		06/11/2026	508-4810-478.31-90	44.21	44.21
			009880		06/11/2026	101-2030-423.31-90	22.11	22.11
			009881		06/11/2026	101-2025-424.31-90	22.11	22.11

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
27293	4284	ZONAR SYSTEMS	009882		06/11/2026	575-5555-485.31-90	22.11	
			009883		06/11/2026	101-5772-452.31-90	110.53	
			009884		06/11/2026	101-2020-423.31-90	44.20	
							751.61 *	751.61
27294	1293	ZUBRICK T-SHIRTS	009689		06/11/2026	502-4710-471.61-04	390.00	
			009874		06/11/2026	206-5771-452.61-21	231.10	
							621.10 *	621.10
27295	3828	3D-NETWORKS LLC	009676		06/11/2026	580-4750-473.31-90	700.00	
			009677		06/11/2026	509-4910-479.31-90	1,200.00	
			009678		06/11/2026	509-4910-479.31-53	475.00	
			009691		06/11/2026	509-4910-479.52-13	2,060.40	
			009692		06/11/2026	509-4910-479.31-53	575.00	
			009693		06/11/2026	509-4910-479.31-90	1,250.00	
			009377		06/11/2026	101-5772-452.31-90	150.00	
			009378		06/11/2026	101-2020-423.31-90	100.00	
			009379		06/11/2026	509-4910-479.31-53	550.00	
			009380		06/11/2026	509-4910-479.31-90	1,275.00	
			009381		06/11/2026	509-4910-479.52-13	2,060.40	
							10,395.80 *	10,395.80

BANK/CHECK TOTAL 1,082,618.37

ALL BANKS/CHECKS TOTAL 1,082,618.37



MINUTES

**REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
HOUSING AUTHORITY CITY OF NEEDLES
CITY OF NEEDLES, CALIFORNIA
COUNCIL CHAMBERS, 1111 BAILEY AVENUE.**

TUESDAY, JUNE 9, 2026, COUNCIL EXECUTIVE SESSION – 5:00 PM CITY COUNCIL MEETING – 6:00 PM

CALL TO ORDER - Mayor Jernigan called the meeting to order at 5:03 pm

ROLL CALL

PRESENT

Council Member Larry Ford

Council Member Jamie McCorkle

Vice Mayor Ellen Campbell

Mayor Janet Jernigan

Council Member Tona Belt – arrived at 5:23 pm

Council Member Henry Longbrake

Council Member JoAnne Pogue

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION - None

RECESSED TO EXECUTIVE SESSION - 5:02 pm

EXECUTIVE SESSION

- a) Conference with Legal Counsel Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956(9)(d)(4). One potential case.

No reportable action

- b) Conference with Legal Counsel – Anticipated Litigation – Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (3). One potential case.

No reportable action

CALL TO ORDER – Mayor Jernigan called the meeting to order at 6:02 pm

ROLL CALL – All present as noted above

EXECUTIVE SESSION REPORT – given by City Attorney Robert Patterson as noted above

PLEDGE OF ALLEGIANCE - led by Mayor Jernigan

INVOCATION - given by Vice Mayor Campbell

APPROVAL OF AGENDA

Vice Mayor Campbell made a motion, seconded by Council Member Pogue, to approve the agenda.

Motion carried by the following roll call vote:

Ayes: Ford, McCorkle, Campbell, Pogue Belt, Longbrake

Noes: None

Absent: None

Abstain: None

CONFLICT OF INTEREST – None

CORRESPONDENCE – None

INTRODUCTIONS – Mayor Jernigan acknowledged former Council Members Tim Terral in attendance.

PUBLIC APPEARANCE

Wayne Colburn requested staff agendaize signing a letter of support for River Communities Coalition to pursue grant funding for a coop grocery store.

PRESENTATION

1. City Manager Martinez gave presentation on results of the voter survey that was conducted regarding the funding of City Projects as possible ballot measures.

PUBLIC HEARING

2. Public Hearing on Vacancies to Comply with Assembly Bill 2561

City Manager Martinez gave staff report

Council had no questions

Mayor Jernigan opened public comment at 6:12 pm

No Public Comment

Mayor Jernigan closed public comment at 6:12 pm

Council Member Pogue made a motion, second by Vice Mayor Campbell, to Receive and file this report in compliance with AB2561

Motion carried by the following vote:

Ayes: Ford, McCorkle, Campbell, Pogue, Belt, Longbrake

Noes: None

Absent: None

Abstain: None

3. Conduct the public hearing, receive public testimony, provide direction as appropriate, and introduce the proposed FY 2026-27 Annual Operating and Capital Budgets for adoption.

City Manager Martinez gave staff report

Council had no questions

Mayor Jernigan opened public comment at 6:16 pm

No Public Comment

Mayor Jernigan closed public comment at 6:16 pm

NPUA / HACN / COUNCIL CONSENT CALENDAR

Vice Mayor Campbell made a motion, seconded by Council Member Pogue, to approve NPUA/HACN/Council Consent Calendar items 4 through 6.

Motion carried by the following roll call vote:

Ayes: Ford, McCorkle, Vice Mayor Campbell, Mayor Jernigan, Pogue Belt, Longbrake

Noes: None

Absent: None

Abstain: None

4. Authorized a Joint Use of Poles between the City of Needles and Citizen Utilities Rural Company DBA Frontier Communications
5. Ratified the Utility Manager's Signature dated May 12, 2026, for the California Energy Commission 2025 Power Source Disclosure Annual Report
6. Adopted Joint Resolution Nos. 2026-19, 6-9-2026-NPUA, and 2026-14-HACN approving the FY 2026-27 LAIF Authorized Persons List.

COUNCIL CONSENT CALENDAR

Vice Mayor Campbell made a motion, seconded by Council Member McCorkle, to approve Consent Calendar items 7 through 10.

Motion carried by the following roll call vote:

Ayes: Ford, McCorkle, Campbell, Pogue Belt, Longbrake

Noes: None

Absent: None

Abstain: None

7. Approved the Warrants Register through June 9, 2026
8. Approved the Minutes of May 26, 2026

9. Accepted and filed the May 2026 Treasurer's Report
10. Adopted Resolution No. 2026-22 authorizing the submission of an Active Transportation Program (ATP) Cycle 8 grant application for the Needles Multimodal Loop Project Phase 1.

END OF COUNCIL CONSENT CALENDAR

REGULAR COUNCIL ITEMS

11. Accept Parcel Map No. 20989 located at 193 Morgan Drive and accept dedication of Public Utility Easements shown on the Final Map.

City Manager Martinez gave staff report

Council had no questions

Mayor Jernigan opened public comment at 6:20 pm

No Public Comment

Mayor Jernigan closed public comment at 6:20 pm

Council Member Ford made a motion, second by Council Member McCorkle, to Accept Parcel Map No. 20989 located at 193 Morgan Drive and accept dedication of Public Utility Easements shown on the Final Map.

Motion carried by the following vote:

Ayes: Ford, McCorkle, Campbell, Pogue, Belt, Longbrake

Noes: None

Absent: None

Abstain: None

12. Provide Direction Regarding the Preparation and Submittal of an Application to the CalRecycle Beverage Container Redemption Innovation Grant Program Cycle 9 for the Needles Pilot Reverse Vending Machine Project.

Utility Manager Torrance and City Manager Martinez gave staff report

Council asked questions and discussion ensued.

Mayor Jernigan opened public comment at 6:39 pm

Tim Terral said this is a great idea and spoke about one he used when he lived in Highland several years earlier.

Wayne Colburn asked about the user accounts and if there could be multiple accounts for one household.

Utility Manager Torrance responded and stated that more details will be provided.

City Manager Martinez responded to Council questions and provided more clarification.

Mayor Jernigan closed public comment at 6:42 pm

13. Authorize those interested to attend the 2026 Operation Dry Water Press Conference in Lake Havasu City, AZ on June 29, 2026, and authorize reimbursement of approved travel related expenses in accordance with City policy.

City Manager Martinez gave staff report

Mayor Jernigan and Vice Mayor Campbell expressed interest in attending

Council asked questions and discussion ensued.

Mayor Jernigan opened public comment at 6:46 pm

No Public Comment

Mayor Jernigan closed public comment at 6:46 pm

Vice Mayor Campbell made a motion, second by Council Member Longbrake, to Authorize Mayor Jernigan and Vice Mayor Campbell to attend the 2026 Operation Dry Water Press Conference in Lake Havasu City, AZ on June 29, 2026, and authorize reimbursement of approved travel related expenses in accordance with City policy.

Motion carried by the following vote:

Ayes: Ford, McCorkle, Campbell, Pogue, Belt, Longbrake

Noes: None

Absent: None

Abstain: None

CITY ATTORNEY REPORT – City Attorney Patterson had nothing to report

CITY CLERK REPORT – given by City Clerk Candace Clark

CITY MANAGER REPORT – given by City Manager Patrick Martinez

COUNCIL REQUESTS

Council Member Ford

- The banner on the railroad crossing is too small. Suggested it be moved to the front of El Garces and replaced with a larger banner.
- Requested landscaping around the Needles sign at G and H
- Reported the pedestrian crossing on J street outside council chambers is faded and should be repainted

Council Member McCorkle

- Likes the QR code on the banner
- Reported salt cedar trees on River Road need to be cleaned up

Vice Mayor Campbell

- Reported that the parking lot at the old county building is in disrepair

Council Member Pogue

- Stated that the Palo Verde Graduation ceremony in Needles was nice

Council Member Belt

- Requested staff trim trees at Bob Belt Beach Park
- Needles High School graduation – this was the 120th year

Council Member Longbrake

- Requested more signage in the city to prevent tourists from getting lost
- Reported several streetlights are still out – Broadway by hardware store, Santa Fe Park, J Street between Coronado and Erin

Mayor Jernigan

- Reported on her attendance at the Victorville fair
- She hosted a couple visiting from London who write periodicals and enjoyed seeing the City of Needles
- Thanked Michael Wright from the museum
- Reported on the success of the Texas BBQ Caravan and 72-ounce steak challenge
- Received Visit California Route 66 Passbooks and is distributing them

ADJOURNMENT – Mayor Jernigan adjourned the meeting at 7:04 pm

Mayor Janet Jernigan

City Clerk Candace Clark



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: June 23, 2026

Title: Letter of Support for River Communities Coalition USDA Rural Business Development Grant Application

Background: On March 14, 2023, the City Council adopted Resolution No. 2023-19 designating the City of Needles as a Food Desert based upon data identifying limited access to healthy and affordable food options within the community.

River Communities Coalition (RCC) has submitted an application to the USDA Rural Business Development Grant Program for the River Communities Grocery Cooperative Feasibility and Organizational Development Initiative. The proposed grant would fund a feasibility study, community outreach, and organizational development activities to evaluate potential approaches to improving food access within Needles and the surrounding Colorado River region.

The requested Letter of Support is limited to RCC's grant application for planning and feasibility activities. Approval of the Letter of Support does not constitute approval of any future grocery cooperative project, financial assistance, use of City property, or other future City action that may result from the study. Any future proposal requiring City participation would be subject to separate City Council review and approval.

Assemblymember Jeff Gonzalez and San Bernardino County Third District Supervisor Dawn Rowe have also submitted letters supporting RCC's grant application.

Fiscal Impact: None. Approval of the Letter of Support does not create any financial obligation or commitment by the City.

Recommendation: Authorize the Mayor to execute the attached Letter of Support for River Communities Coalition's USDA Rural Business Development Grant application.

Submitted By: Patrick Martinez, City Manager

City Management Review: Patrick J. Martinez Date: 6/17/2026

Other Department Approval (when required): _____ Date: _____



June 15, 2026

The Honorable Bryan Anguiano
California State Director for Rural Development
U.S. Department of Agriculture Rural Development
430 G Street, Agency 4169
Davis, CA 95616

RE: Letter of Support – River Communities Grocery Cooperative Feasibility and Organizational Development Initiative – USDA Rural Business Development Grant Application

Dear Director Anguiano:

As the Third District Supervisor for San Bernardino County, I am pleased to provide this letter of support for River Communities Coalition's application for funding through the USDA Rural Business Development Grant Program for the River Communities Grocery Cooperative Feasibility and Organizational Development Initiative.

As the County Supervisor representing the eastern portion of the county, I recognize the unique challenges faced by rural and geographically isolated communities such as Needles. Residents of the Colorado River region often travel significant distances, and frequently across state lines, to access a full-service grocery store and other essential services. These transportation challenges can create additional hardships for seniors, individuals with disabilities, families on fixed incomes, and residents with limited transportation options.

The proposed project will fund a professional feasibility study and organizational development activities designed to evaluate whether a community-owned grocery cooperative can provide a viable, sustainable, and locally driven solution to improve food access within the region. The project represents a responsible approach to community development by utilizing objective analysis, stakeholder engagement, and leadership development before future decisions are made.

River Communities Coalition has demonstrated a commitment to engaging residents, building partnerships, and exploring innovative solutions to local challenges. The organization's efforts to evaluate food access opportunities align with broader goals of strengthening rural communities, supporting economic development, and improving quality of life for local residents.



County of San Bernardino

This letter of support does not constitute a financial commitment by San Bernardino County. Rather, it reflects support for the proposed feasibility study and organizational development activities and recognizes the potential value this project may provide to residents of Needles and the surrounding Colorado River communities.

I respectfully encourage USDA Rural Development to give favorable consideration to this application. Should you have any questions or require additional information, please do not hesitate to contact me directly at (909) 387-4855 or at Supervisor.Rowe@bos.sbcounty.gov.

Sincerely,

Dawn Rowe
Third District Supervisor
San Bernardino County

STATE CAPITOL
P.O. BOX 942849
SACRAMENTO, CA 94249-0036
(916) 319-2036
FAX (916) 319-2136

DISTRICT OFFICE
81893 DR CARREON BOULEVARD, SUITE 5
INDIO, CA, 92201
(760) 347-2360

1101 AIRPORT ROAD, SUITE D
IMPERIAL, CA 92251
(760) 355-8656



COMMITTEES
VICE CHAIR, MILITARY AND
VETERANS AFFAIRS
VICE CHAIR, WATER, PARKS AND
WILDLIFE
AGING AND LONG-TERM CARE
AGRICULTURE
ARTS, ENTERTAINMENT, SPORTS,
AND TOURISM
HIGHER EDUCATION

June 4, 2026

The Honorable Bryan Anguiano
California State Director for Rural Development
U.S. Department of Agriculture
430 G Street, Agency 4169
Davis, CA 95616

RE: Letter of Support – River Communities Grocery Cooperative Feasibility and Organizational Development Initiative – USDA Rural Business Development Grant Application

Dear Director Anguiano,

I write in strong support of River Communities Coalition's (RCC) application for funding through the U.S. Department of Agriculture Rural Business Development Grant (RBDG) Program in support of the River Communities Grocery Cooperative Feasibility and Organizational Development Initiative. This project represents an important opportunity to evaluate solutions that may improve food access, strengthen community capacity, and support long-term economic development in Needles, California, and surrounding Colorado River communities.

The proposed initiative will fund a professional feasibility study, community outreach, leadership development, cooperative education, and organizational planning activities designed to determine whether a community-owned grocery cooperative can provide a viable and sustainable solution to local food access challenges. The project will also strengthen local leadership and community engagement while providing objective information necessary for responsible decision-making.

Residents of Needles and the surrounding region face unique challenges associated with geographic isolation, transportation barriers, limited healthy food options, and extreme desert temperatures that frequently exceed 120 degrees during summer months. Many residents must travel significant distances, often crossing state lines, to access full-service grocery stores and fresh food options. These challenges can place an additional burden on seniors, individuals with disabilities, households living on fixed incomes, and residents with limited transportation resources.

River Communities Coalition has demonstrated a strong commitment to community engagement through public meetings, outreach efforts, volunteer activities, and community development initiatives. The organization has worked diligently to bring residents, stakeholders, and

EMAIL ASSEMBLYMEMBER.JEFFGONZALEZ@ASSEMBLY.CA.GOV

WEBSITE asmrc.org/gonzalez

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Agenda Item 6.

community partners together to explore practical solutions to local challenges and improve opportunities throughout the Colorado River region.

The proposed feasibility and organizational development initiative represents a responsible, data-driven approach to evaluating future food access solutions. By combining professional analysis with leadership development and community engagement, RCC is ensuring that future decisions will be based upon sound information, community participation, and long-term sustainability.

I strongly support River Communities Coalition's application and respectfully request USDA's favorable consideration of this funding request. This investment will help provide the information, leadership development, and organizational capacity necessary to evaluate and potentially advance a community-driven solution to an important regional need.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Gonzalez". The signature is stylized with a large, sweeping initial "J" and "G".

Jeff Gonzalez
Assemblyman, 36th District



City of Needles

817 Third Street, Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765
www.cityofneedles.com

*Mayor Janet Jernigan
Vice Mayor Ellen Campbell
Councilmember Tona Belt
Councilmember Jamie McCorkle
Councilmember JoAnne Pogue
Councilmember Henry Longbrake
Councilmember Larry Ford*

City Manager Patrick Martinez

June 23, 2026

The Honorable Bryan Anguiano
California State Director for Rural Development
U.S. Department of Agriculture Rural Development
430 G Street, Agency 4169
Davis, CA 95616

RE: Letter of Support – River Communities Grocery Cooperative Feasibility and Organizational Development Initiative USDA Rural Business Development Grant Application

Dear Director Anguiano:

On behalf of the City Council of the City of Needles, California, I am pleased to provide this letter of support for the River Communities Coalition's application for funding through the USDA Rural Business Development Grant Program for the River Communities Grocery Cooperative Feasibility and Organizational Development Initiative.

The City of Needles recognizes the importance of ensuring that residents have reliable access to affordable and nutritious food options. Like many rural communities, Needles faces challenges associated with geographic isolation, transportation limitations, and the need for residents to travel outside the community to access a full-service grocery store. These conditions can create hardships for seniors, individuals with disabilities, families on fixed incomes, and other residents throughout the region.

The proposed project will support a professional feasibility study and organizational development activities designed to evaluate potential approaches to improving food access within Needles and the surrounding Colorado River region. The City believes that conducting a thorough feasibility assessment is a responsible approach that will provide valuable information to community leaders, residents, and stakeholders before any future development decisions are considered.

The City of Needles supports efforts to conduct a feasibility study and evaluate potential approaches that may improve food access, strengthen local economic opportunities, and enhance quality of life for residents throughout the Colorado River region. We believe the proposed feasibility study and organizational development activities align with the goals of fostering sustainable rural development and informed community planning.

Thank you for your consideration of River Communities Coalition's application. We respectfully encourage USDA Rural Development to give favorable consideration to this application.

Sincerely,

Jan Jernigan
Mayor
City of Needles



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: June 23, 2026

Title: Letter of Support for Assembly Bill 1821 Regarding Updates to the California Public Records Act.

Background: Assembly Bill 1821 proposes updates to the California Public Records Act ("CPRA"). The bill was amended in the Senate on June 10, 2026, and continues to include an important clarification changing certain CPRA response periods from calendar days to business days, including the initial response period and extension period.

The CPRA establishes the process by which members of the public may request access to public records maintained by local agencies. The City supports transparency, public access, and accountable government, while also recognizing the need for clear, workable procedures that allow public agencies to respond to records requests accurately and efficiently.

The proposed change from calendar days to business days would provide local agencies with more practical response timelines, particularly when requests are received before weekends, holidays, City Hall closures, or during periods when necessary staff may be unavailable. This clarification would assist agencies in providing complete and accurate responses while maintaining the public's right to access records.

The June 10, 2026 amendments also include provisions related to designated methods for submitting public records requests, including a required physical office location and specified email address, as well as agency authority to designate other reasonable submission methods, such as an online portal. The amendments further address search and review fees for certain commercial use requests, exemptions for specified requesters, and a court process for determining whether a request was submitted with malicious intent before search and review fees may be imposed in that circumstance.

Authorization from the City Council would allow the Mayor to sign the attached letter of support and direct the City Clerk to submit the City's position through the Legislature's official position letter portal in accordance with the City's legislative advocacy procedures.

Fiscal Impact: None.

Recommended Action: Authorize the Mayor to Submit a Letter of Support for Assembly Bill 1821 Regarding Updates to the California Public Records Act.

Submitted By: Candace Clark, City Clerk

City Manager Approval: Patrick J. Martinez Date: 6/18/2026

Other Department Approval: _____ Date: _____
(when required)



City of Needles

817 Third Street, Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765
www.cityofneedles.com

Mayor, Janet Jernigan
Vice Mayor Ellen Campbell
Councilmember Tona Belt
Councilmember Jamie McCorkle
Councilmember JoAnne Pogue
Councilmember Henry Longbrake
Councilmember Larry Ford
City Manager Patrick Martinez

June 23, 2026

The Honorable Blanca Pacheco
California State Assembly
1021 O Street, 4510
Sacramento, CA 95814

Re: Assembly Bill 1821 — California Public Records Act: Methods of Submission, Fees, and Agency Response Time — SUPPORT (As Amended June 10, 2026)

Dear Assemblymember Pacheco:

On behalf of the City of Needles, I write in support of Assembly Bill 1821, which would make several important updates to the California Public Records Act, including preserving the clarification that certain agency response periods are calculated in business days rather than calendar days. As amended June 10, 2026, the bill also addresses designated methods for submitting public records requests and limited fee authority for commercial use requests and requests determined by a court to have been submitted with malicious intent.

Public agencies are committed to transparency and providing timely access to public records. At the same time, the volume, complexity, and format of public records have changed significantly. Requests now routinely involve large volumes of email, text messages, electronic files, audio and video recordings, body-worn camera footage, and other digital records that must be searched, reviewed, and, when legally required, redacted before release. This work often requires coordination among multiple departments, information technology staff, legal counsel, and records personnel.

Current law requires an agency to make its initial determination within 10 calendar days, with a possible 14-calendar-day extension under unusual circumstances. Because those timeframes include weekends and holidays, agencies may not receive the full number of working days needed to conduct a careful and legally compliant review. AB 1821 would provide a more practical and consistent framework by changing those periods to 10 business days and 14 business days. This important change remains in the bill as amended June 10, 2026.

The June 10 amendments also recognize the importance of clear intake procedures for public records requests. AB 1821 would require agencies to designate a physical office location and specified email address for submission of requests, while allowing agencies to identify other reasonable submission methods, such as a mailing address or online portal. This would help provide clarity to both requesters and agencies, reduce confusion about whether a request has been properly submitted, and support timely processing through established public-facing channels.

This adjustment is especially important for local agencies where staffing is limited and public records responsibilities are often carried out by employees who also support public meetings, elections, boards and commissions, agenda management, contract routing, records management, and other core services. A business-day standard would not reduce an agency's obligation to respond to records requests or make disclosable records available. Rather, it would help ensure that agencies have a reasonable opportunity to identify responsive records, determine whether exemptions apply, protect confidential or legally protected information, and provide accurate responses.

AB 1821 would also provide limited authority to recover search and review costs for commercial use requests, while exempting requests made by educational or non-commercial scientific institutions, government agencies, and representatives of the news media. The bill would also allow an agency to petition the superior court for a determination that a request was submitted with malicious intent before imposing search and review fees in that circumstance. These provisions are aimed at preserving access for public-interest requesters while recognizing the significant staff time and public resources that may be required to process certain requests.

For the City of Needles, public records requests have become more voluminous and complex, requiring more interdepartmental coordination in recent years. In FY 2026, the agency received a 200 percent increase in requests, and many requests required review of emails, video footage, contracts, and personnel-related records. Even when staff work diligently, weekends and holidays can materially reduce the actual time available to complete the required review. AB 1821 would provide a more realistic timeline while preserving the public's right to access disclosable public records.

California's local agency clerks, records managers, and other public records professionals see firsthand how important it is to balance prompt public access with careful legal compliance. AB 1821 supports that balance. It recognizes that public records work is not simply a matter of locating a document; it frequently requires thoughtful review to protect privacy, privileged communications, confidential information, and other records exempt from disclosure under state or federal law.

For these reasons, the City of Needles supports AB 1821 and we thank you for your leadership on this most important issue.

Please do not hesitate to contact Janet Jernigan, Mayor at 760-326-5700, or email jjernigan@cityofneedles.com, should you have any questions or wish to discuss our position.

Sincerely,

Janet Jernigan
Mayor
City of Needles

cc:
Honorable Members of the Senate Judiciary Committee
Senator Steve Padilla
Assemblymember Jeff Gonzalez
California Municipal Clerks Association



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: June 23, 2026

Title: November 3, 2026 General Municipal Election – Presentation of Ballot Measure Feasibility Analysis and Survey Results

Background: On February 10, 2026, the City Council directed staff to evaluate potential funding measures that could be presented to voters to address long-term community priorities and infrastructure needs. Subsequently, the City Council established an Ad Hoc Committee and authorized Urban Futures, Inc. (UFI) to conduct voter research, financial analysis, and feasibility assessments related to potential ballot measures.

Urban Futures has completed its analysis and community survey efforts and will present its findings to the City Council regarding three potential ballot measures: (1) a General Obligation Bond to accelerate implementation of the City's Pavement Management Program; (2) an increase to the City's Transient Occupancy Tax (TOT); and (3) an increase to the City Council stipend. The presentation will provide voter sentiment data, feasibility analysis, and recommendations for City Council consideration regarding the potential placement of these measures on a future ballot.

Fiscal Impact: None. This item is for discussion, presentation, and direction only.

Recommendation: Receive and file the presentation from Urban Futures, Inc. regarding potential ballot measures and provide direction to staff regarding potential placement of measures on the November 3, 2026 General Municipal Election ballot.

Prepared By: Patrick Martinez, City Manager

City Manager Approval: Patrick J. Martinez Date: 6/18/2026

Other Department Approval (when required): _____ Date: _____

Survey Results Presentation for the City of Needles

by

Urban Futures, Inc.

June 2026



Methodology



There are 2,200 registered voters in the City

City of Needles

- ❖ The City of Needles is currently assessing the feasibility of placing a Transient Occupancy Tax (TOT) measure and/or a general obligation bond measure on an upcoming ballot.
- ❖ A phone and text survey was conducted from Tuesday June 2nd through Monday June 8th to assess support for the proposed measures.
- ❖ The survey tested voter attitudes regarding the City, projects to be funded by the proposed measures, and tax tolerances.
- ❖ 111 households (140 individuals) were contacted, which represents approximately 10% of voters with a working phone number.

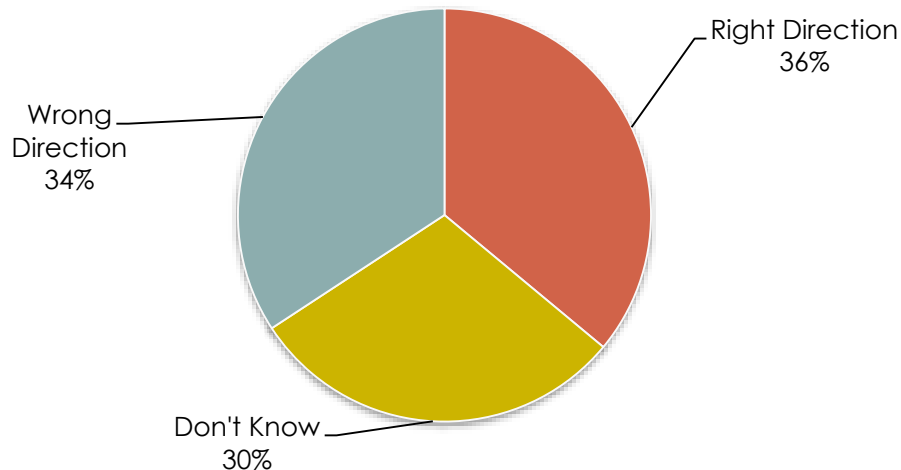


General Questions

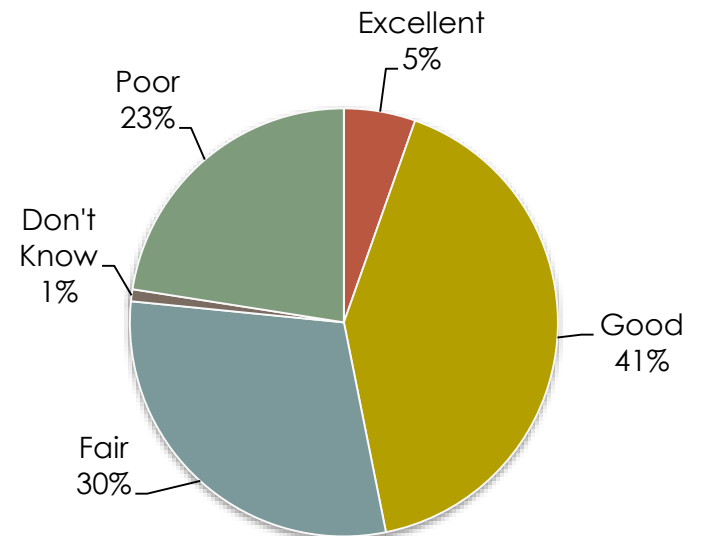
Majority of voters satisfied with the quality of City services

City of Needles

- ❖ Generally speaking, would you say the City of Needles is headed in the right direction or the wrong direction?



- ❖ From what you know or what you've heard, would you rate the quality of services provided by the City of Needles as Excellent, Good, Fair, or Poor?



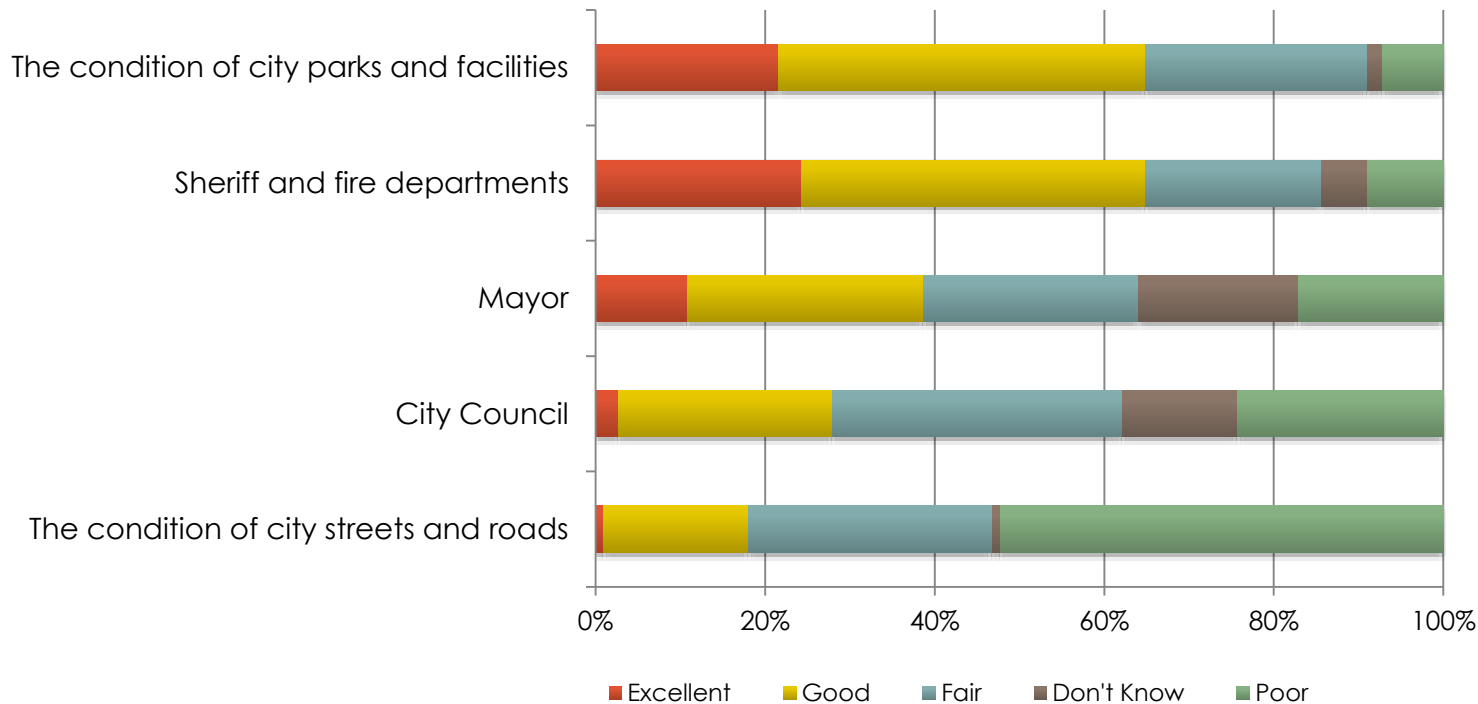
General Questions



Voters are supportive of the City

City of Needles

- ❖ Now I would like to ask you several questions regarding different aspects of the City of Needles. For each please tell me whether you would rate it as Excellent, Good, Fair, or Poor?



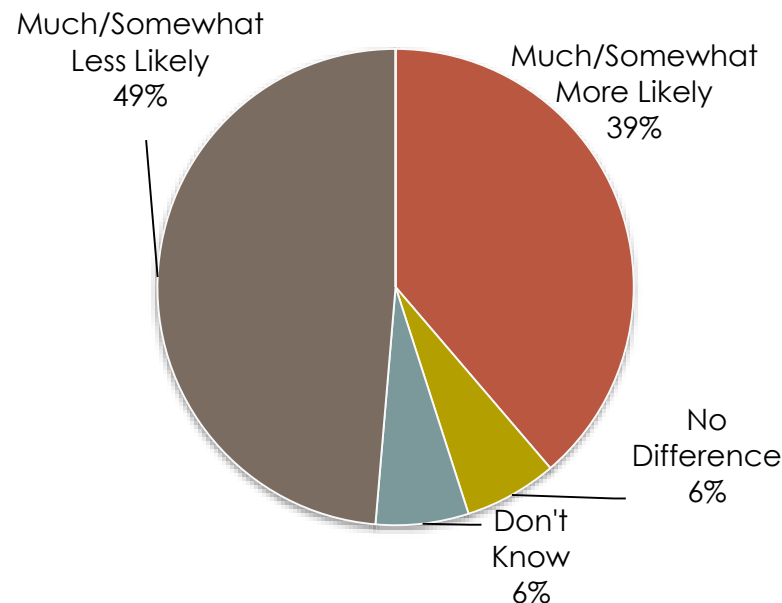


City Council Salary

39% of voters surveyed would support a salary increase

City of Needles

- ❖ Currently, the Needles City Council makes a monthly salary of \$1.00. There is talk of increasing that salary to \$250.00 a month. Based on your opinion of the job the Needles City Council is doing, if an election were held today, would you be more likely or less likely to vote for a salary increase for city council members?





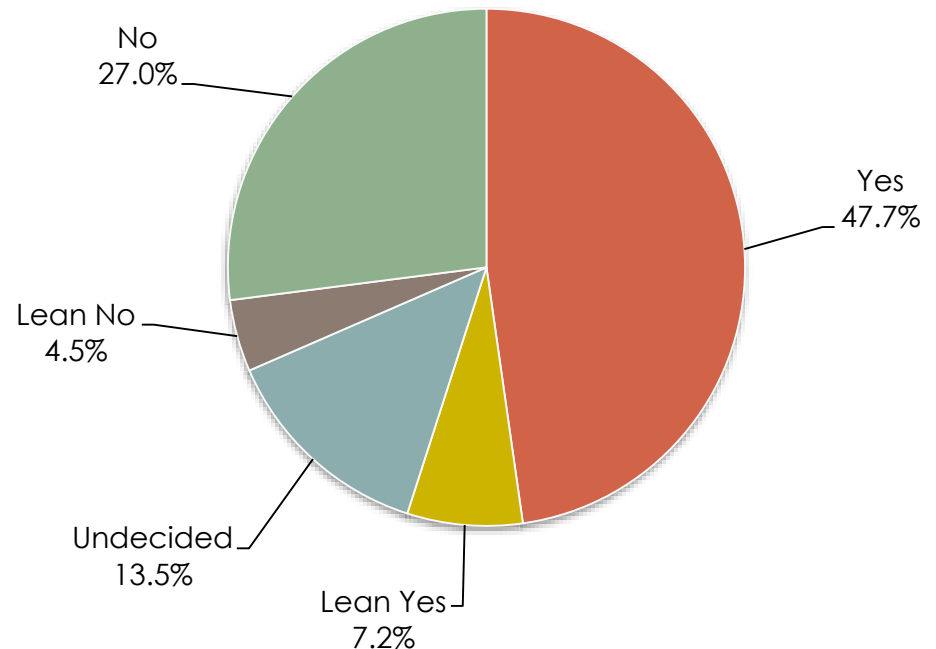
Bond Measure

Support for measure is below the required two-thirds vote

City of Needles

- ❖ At this time, the City of Needles is looking to make significant infrastructure improvements and is considering placing a bond measure before voters in your community on an upcoming ballot. If the election were held today, would you vote YES in favor of the measure or would you vote NO to oppose the measure?

"To improve the City of Needles including roads and transportation infrastructure; repairing and repaving streets; fixing potholes; maintaining community safety; improving parks and recreational facilities; and revitalizing downtown Main Street; shall the City of Needles measure be adopted issuing \$24,500,000 of bonds at legal rates, generating on average \$1,400,000 annually while bonds are outstanding at a rate of \$119 per \$100,000 assessed value, with annual audits, independent citizens' oversight, NO money for salaries and all money staying in Needles?"



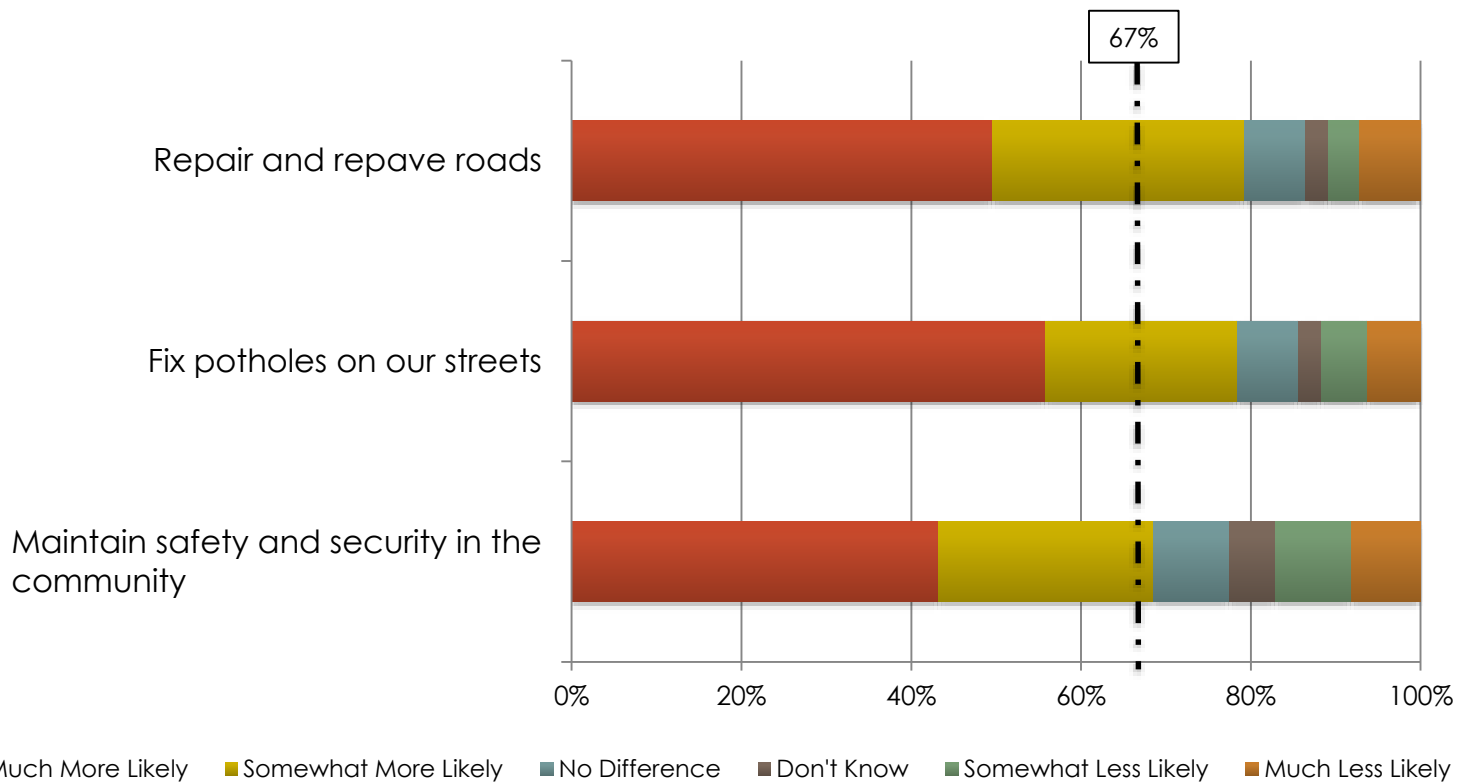


Bond Measure Projects

All projects tested below received two-thirds support and above

City of Needles

- ❖ For each project, please tell me whether it would make you More Likely or Less Likely to vote in favor of the measure if you knew funds would be used to:



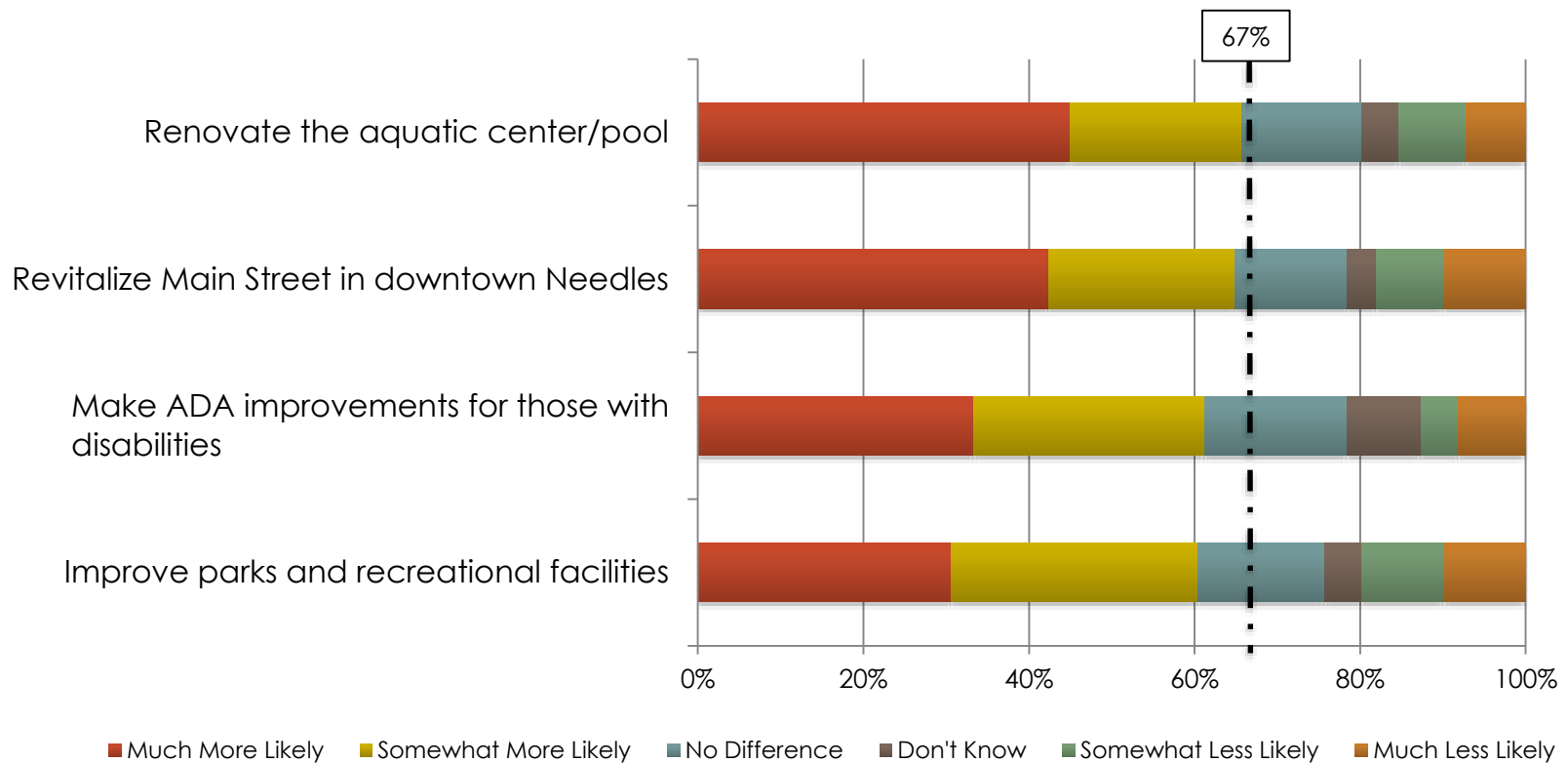


Bond Measure Projects

All projects tested below received less than two-thirds support

City of Needles

- ❖ For each project, please tell me whether it would make you More Likely or Less Likely to vote in favor of the measure if you knew funds would be used to:





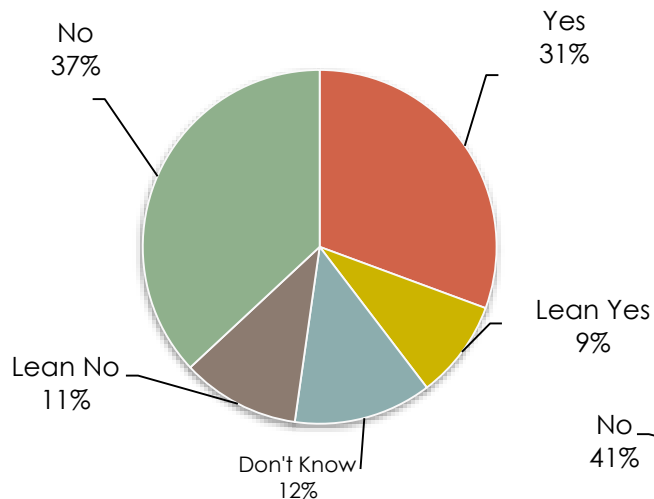
Tax Tolerances

Voters were sensitive to tax rates tested

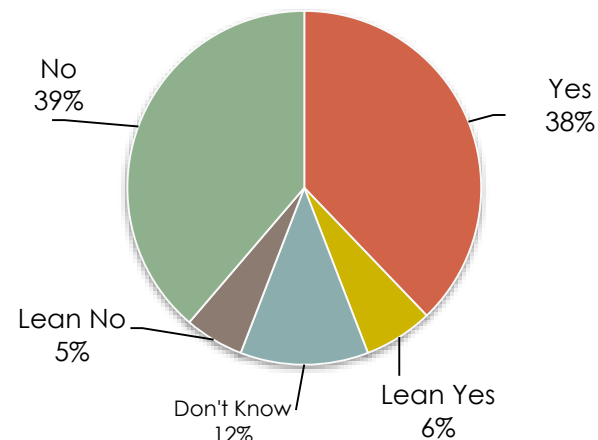
City of Needles

- ❖ The proposed measure would cost property owners \$120/\$100/\$80 per \$100,000 of assessed valuation per year, would you be More or Less Likely to vote "yes" in Favor of or "no" to Oppose the measure?

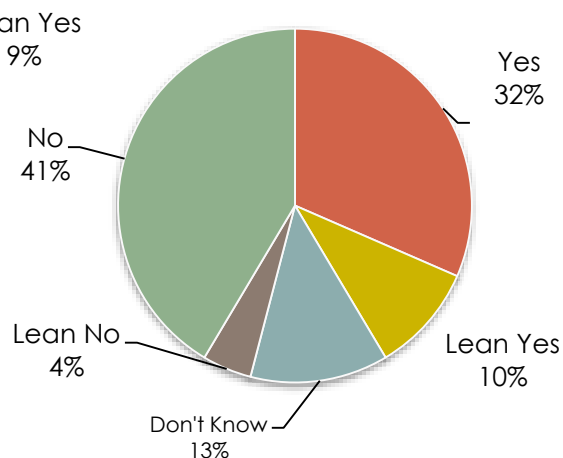
\$120.00



\$80.00



\$100.00



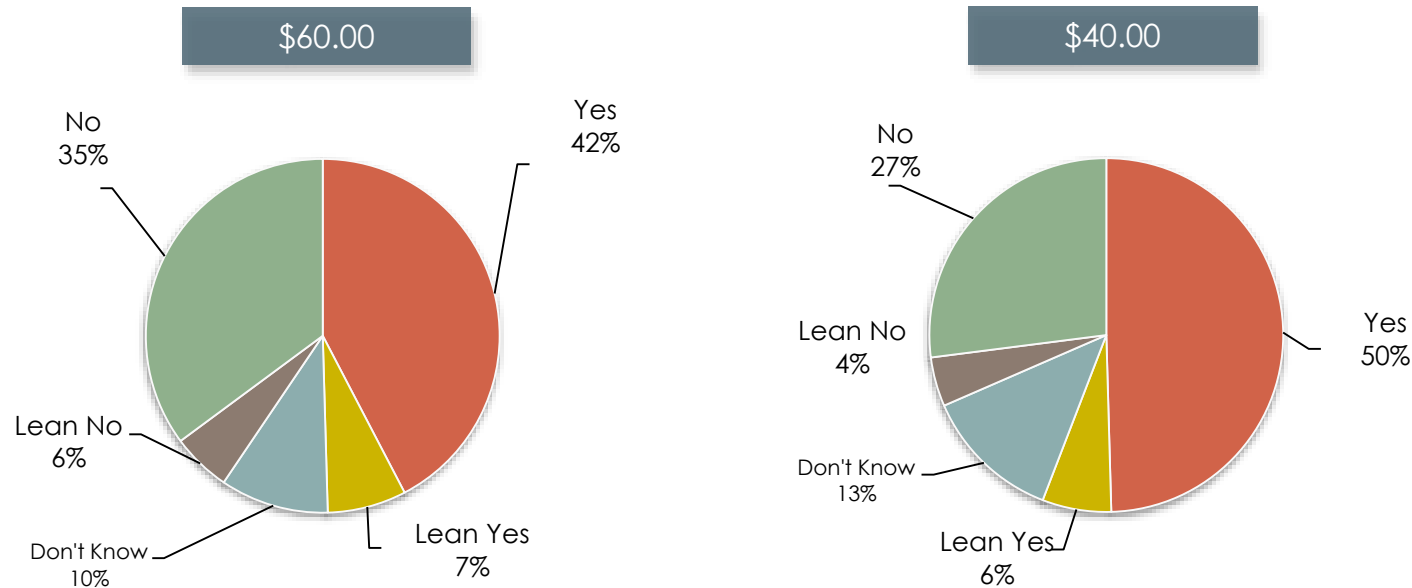


Tax Tolerances

Support increased with lower rates

City of Needles

- ❖ The proposed measure would cost property owners \$60/\$40 per \$100,000 of assessed valuation per year, would you be More or Less Likely to vote "yes" in Favor of or "no" to Oppose the measure?



Support crosses 50% only at \$40-\$60 range.

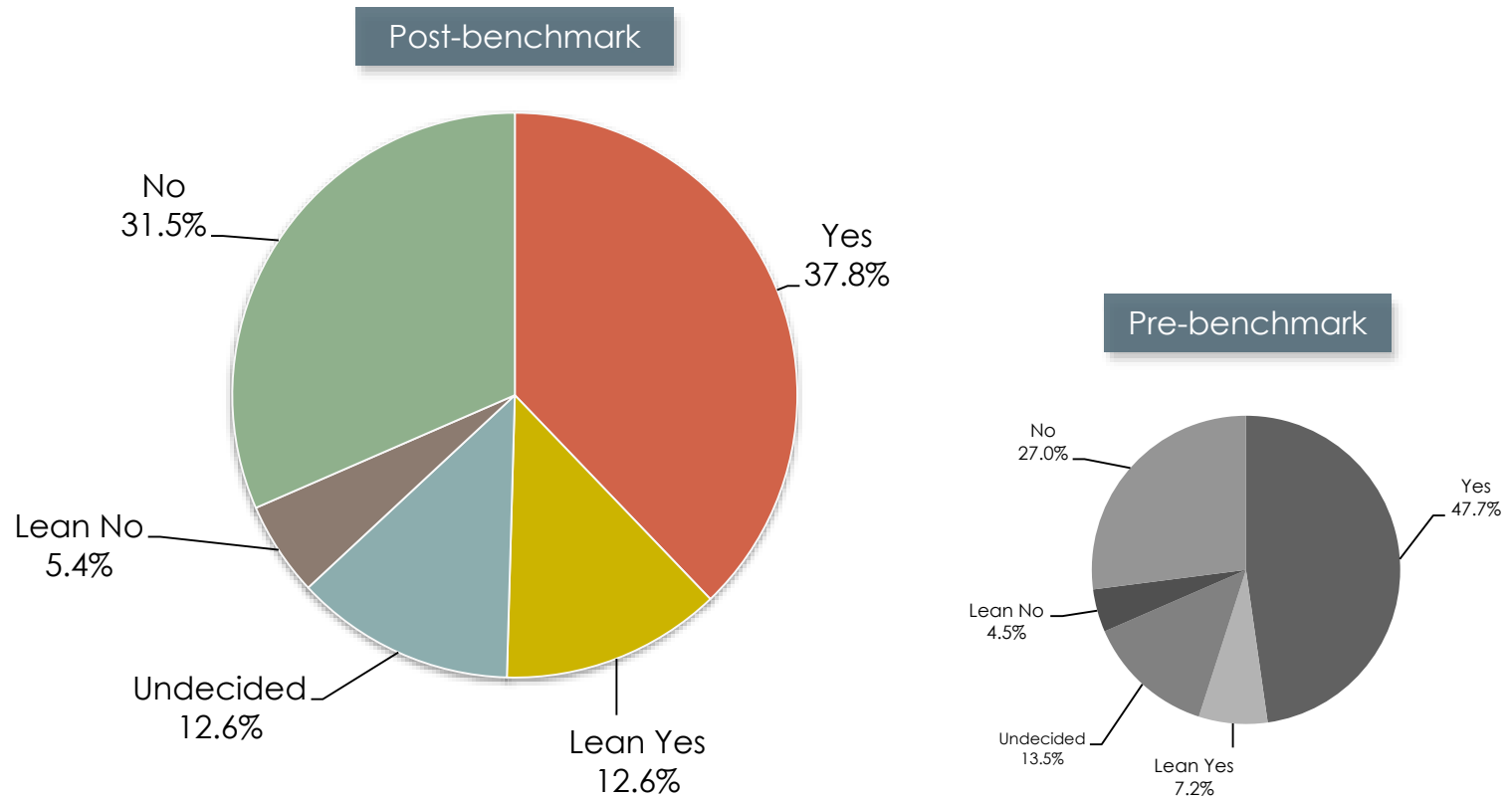


Bond Measure

Support decreased after voter education

City of Needles

- ❖ Now that you have heard some more information regarding the proposed measure, projects, and cost, if the election were held today, would you vote YES in favor of the measure or would you vote NO to oppose the measure?



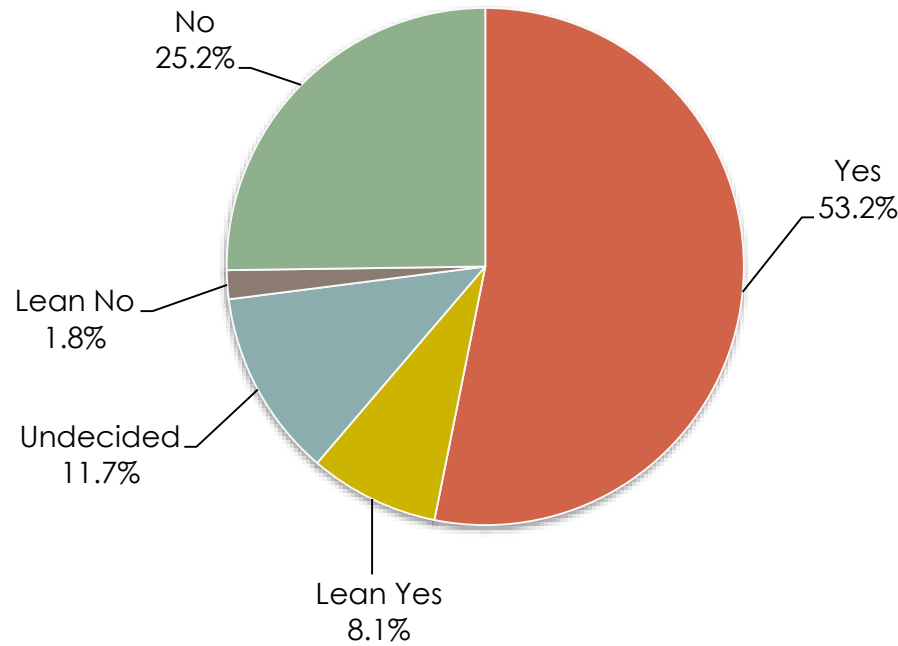


Transient Occupancy Tax (TOT)

Support for measure is above the simple majority threshold

City of Needles

- ❖ Additionally, the City of Needles is considering placing a Transient Occupancy Tax, or TOT, on an upcoming ballot. A TOT measure is voted on by local voters but paid for by tourists and guests who stay in local hotels and motels in Needles. These tax dollars would then be used to pay for street and road improvements, to revitalize the downtown, and other needed projects. If a TOT measure were on the ballot today to increase the rate from the current 10% to 14%, would you vote YES or NO?



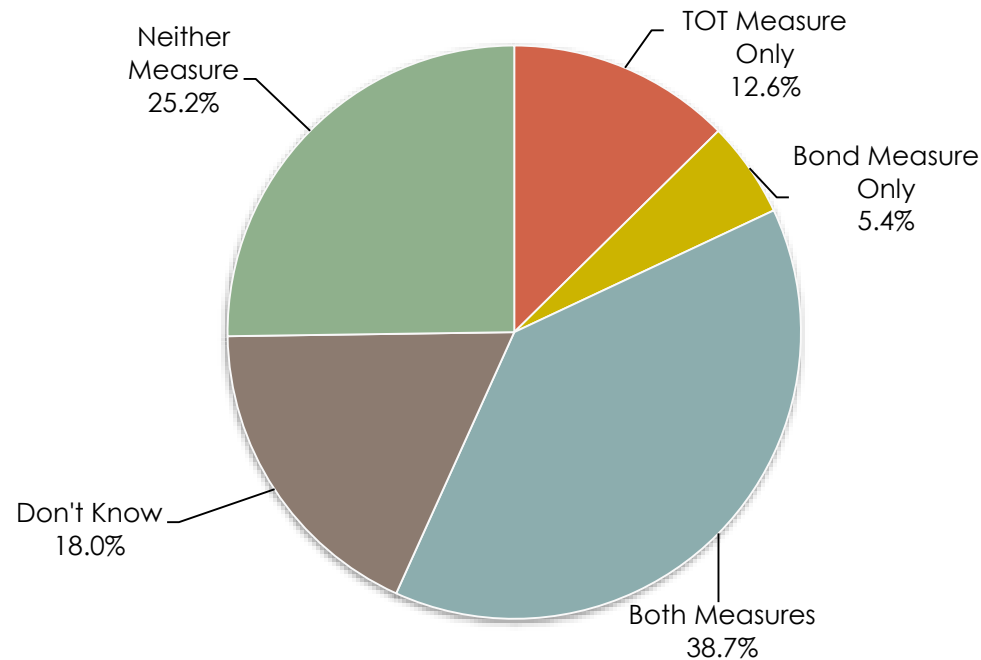


TOT or G.O. Bond Measure?

39% of voters would support both measures

City of Needles

- ❖ Now that you have received information about the two funding options the City is considering, if an election were held today, would you vote for...



Conclusions and Recommendations

Conclusions & Recommendations



Majority of voters believe in more funding

City of Needles

- ❖ 36% of voters believe the City is headed in the right direction; 39% support a Council salary increase.
- ❖ Bond measure support stands at 37.8% (Yes + Lean Yes) after information — below the 2/3 threshold.
- ❖ Three of seven projects (especially road repair, pothole fixes, and public safety) received strong 2/3+ support.
- ❖ Voters are highly sensitive to tax rates — support rises significantly at \$40–\$60 per \$100k assessed value.
 - ❖ \$60 Assessment = \$10M in bond proceeds through two issues (2027 and 2029)
 - ❖ \$40 Assessment = \$6.7M in bond proceeds through two issues (2027 and 2029)
- ❖ TOT measure enjoys solid 53.2% (Yes + Lean Yes) support and remains viable even when paired with a bond (51.3%).
- ❖ Recommendation: Place the TOT increase on the November 2026 ballot. Continue community education on popular projects and explore refined bond options with lower tax rates or phased implementation..



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: June 23, 2026

Title: Accept NOTICE OF COMPLETION for work completed by Pyramid Building and Engineering, Inc. for the Water Main and Manifold Improvements Project

Background: On May 13, 2025, the City Council awarded a contract to Pyramid Building and Engineering, Inc. for construction of the Water Main and Manifold Improvements Project in the amount of \$1,128,676, plus a 10% contingency, for a total authorized project budget of \$1,241,544.

On September 23, 2025, City Council approved Change Order No. 1 to the contract with Pyramid increasing the total construction cost to \$1,218,376.82; on January 13, 2026, City Council approved Change Order No. 2 to the contract with Pyramid increasing the total construction cost to \$1,302,710.42; and on May 12, 2026, City Council approved Change Order No. 3 to the contract increasing the total construction cost to \$1,498,988.88.

The City's contract engineer and the California State Water Resources Control Board (SWRCB) reviewed and approved all project work. All eligible project costs are fully reimbursable through grant funding.

Construction was substantially completed in May 2026, and all final project documentation was completed by June 12, 2026. Staff therefore recommends acceptance of the Water Main and Manifold Improvements Project and authorization to file the Notice of Completion.

Fiscal Impact: The City received Grant Amendment #4 to the original Grant Agreement with the California State Water Resources Control Board in the amount of \$14,315,640.00 for water system improvements. The Water Main and Manifold Improvements Project is identified as Phase 4B of the overall grant-funded project. The project is eligible for 100% reimbursement through the California State Water Resources Control Board grant program.

Environmental Impact: N/A

Recommendation: Accept NOTICE OF COMPLETION for work completed by Pyramid Building and Engineering, Inc. on the Water Main and Manifold Improvements Project and authorize staff to record the Notice of Completion with the San Bernardino County Recorder's Office.

Submitted By: Kathy Raasch, Director of Development Services/Capital Projects

City Manager Approval: Patrick J. Martinez

Date: 6/18/2026

Other Department Approval (when required): _____

Date: _____

RECORDING REQUESTED BY:

City of Needles
817 Third Street
Needles, CA 92363

AND WHEN RECORDED MAIL TO:

City of Needles
817 Third Street
Needles, CA 92363

No fee per Govt. Code § 27383

~ SPACE ABOVE FOR RECORDER'S USE ONLY ~

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

The undersigned is OWNER or AGENT OF THE OWNER of the interest or estate stated below in the property hereinafter described.

The full NAME of the OWNER is CITY OF NEEDLES

The ADDRESS of the OWNER is 817 THIRD STREET, NEEDLES, CA 92363

The NATURE OF THE INTEREST or estate of the undersigned is In FEE
~~River Rd, Monterey Ave and City Owned Property 0186-021-02 (1300 River~~
Street Address / APN (if applicable) Road), Needles CA

The full name(s) and address(es) of all persons, if any, who hold such interest or estate with the undersigned as joint tenants or as tenants in common are:

Contractor's Name

Contractor's Address:

PYRAMID BUILDING AND ENGINEERING, INC

P.O. BOX 401080, HESPERIA, CA 92340

The property on which said work of improvement was completed is in the City of **Needles**, County of **San Bernardino**, State of **California**, and was approved by the Needles City Council by minute action at the 06/23/2026 meeting and is DESCRIBED AS FOLLOWS:

Improvement on the property hereinafter described and COMPLETED on 06/12/2026

Improvements described as
WATER MAIN AND MANIFOLD IMPROVEMENTS PROJECT, PROJECT NO. WA 2502

I, Patrick J. Martinez am the City Manager
(Name of below signor) *(Owner, President, Authorized Agent, Partner, etc.)*

the declarant of the foregoing Notice of Completion. I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: 06/24/2026

Signature: _____
Patrick J. Martinez, City Manager, City of Needles



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: June 23, 2026

Title: Adoption of Resolution Number 2026-20 establishing the annual appropriations subject to limit for fiscal year 2026-2027.

Background: The adoption of this resolution is a requirement of Article XIII B of the Constitution of the State of California, Section 7902 (a). Also known as the Gann Appropriations Limit, it was approved on November 6, 1979, by California voters. Under the Gann Limit, a maximum amount is established for tax-funded government services. That amount is to be adjusted each year depending on changes in population, inflation, qualified capital outlay, and the transfer of financial responsibility for various government activities from one level of government to another. Any significant amount of state tax revenue received above that Gann Limit may lead to future tax rebates or tax cuts. The total annual budget appropriations subject to limitations shall not exceed the appropriations limit.

For fiscal year 2026-2027 the City of Needles is limited to \$14,663,532 in tax revenue appropriations. The current budget appropriation is \$9,139,796. The Fiscal Year 2026-2027 Annual Budget adopted by Council on June 23, 2026, is within the City’s Appropriation Limitation.

Fiscal Impact: None.

Environmental Impact: None.

Recommended Action: Adopt Resolution Number 2026-20 establishing the appropriations subject to the limit for Fiscal Year 2026-2027.

Submitted By: Mark C. DeMay, Director of Finance and Administrative Services

City Manager Approval: Patrick J. Martinez Date: 6/18/2026

Other Department Approval: _____ Date: _____
(when required)

RESOLUTION. 2026-20

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA,
ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2026 - 2027
FOR THE CITY OF NEEDLES IN ACCORDANCE WITH THE PROVISIONS OF
DIVISION 9 OF TITLE I OF THE CALIFORNIA GOVERNMENT CODE**

WHEREAS, Article XIII B of the Constitution of the State of California as proposed by the Initiative Measure approved by the people at the special statewide election held on November 6, 1979, and amended in June 1990 by the People of the State of California (Proposition III), provides that the total annual appropriations subject to limitations of each local government shall not exceed the appropriations limit of such entity for the prior year, adjusted for changes in the cost of living and population, except as otherwise specifically provided for in said Article; and

WHEREAS, the State Legislature added Division 9 (commencing with Section 7900) to Title I of the Government Code of the State of California to implement Article XIII B of the California Constitution; and

WHEREAS, Section 7910 of the Government Code provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or a noticed special meeting; and

WHEREAS, Proposition III was approved by the voters of the State of California, and requires a recorded vote of the City Council regarding the annual adjustment factors which have been selected each year; and

WHEREAS, at the time of adoption of this Resolution, data necessary to calculate the increase in nonresidential assessed valuation was not available from the County Assessor's office; and

WHEREAS, Section 7902 (a) of the Government Code sets forth the method for determining the appropriations limit for each local jurisdiction for the fiscal year 2026 - 2027; and

WHEREAS, the City Council of the City of Needles wishes to establish the appropriations limit for the fiscal year 2026 – 2027 for the City of Needles;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Needles, California, as follows:

Section 1: That it is hereby found and determined that the documentation used in the determination of the appropriations limit for the City of Needles for the fiscal year 2026 – 2027 was available to the public in the Finance Department of said City at least fifteen days prior to this date.

Section 2: That the growth in California Per Capita Income and City Population were selected for the 2026 – 2027 fiscal year.

Section 3: That there may be a need to amend the inflation factor selected and adjust the Appropriations Limit once the nonresidential assessed valuation data becomes available from the County Assessor's Office.

Section 4: That the appropriations limit for the City of Needles as established in accordance with section 7902 (a) of the California Government Code is: \$14,663,532.

PASSED, APPROVED, AND ADOPTED at an adjourned regular meeting of the City Council of the City of Needles, California, held on the 23rd day of June 2026.

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST: _____
Janet Jernigan, Mayor

Candace Clark, City Clerk

APPROVED AS TO FORM: _____
City Attorney

CITY OF NEEDLES
Annual Appropriations Subject to Gann Limit
Fiscal Year 2026-2027

Appropriations Subject to Limitation	FY 2027
Fiscal Year 2026-2027 approved tax revenues:	
Property Taxes	\$ 2,000,000
Documentary Transfer Tax	10,000
Sales & Use Taxes	550,000
1/2 Cent Public Safety Tax	90,000
Transient Lodging Tax	900,000
Marijuana Dispensary Tax	1,200,000
Marijuana Cultivation Tax	3,800,000
Utility Users' Tax	512,296
Business Licenses	70,000
Vehicle License Tax (VLF)	7,500
Subtotal tax revenues	\$ 9,139,796
Less:	
Qualified Capital Outlay	(1,500,000)
Plus:	
User fees in excess of cost	-
Total Appropriations Subject to Limitation	7,639,796
Appropriations Limit for Fiscal Year 2024-2025	
Fiscal year 2025-2026 appropriation limit, adopted	13,950,654
A. Price inflation adjustment, 6.44%	4.95% 1.0495
B. Population adjustment, .15%	0.15% 1.0015
Change factor (A x B)	1.0511
 Fiscal year 2026-2027 appropriation limit	 14,663,532
Remaining appropriation limit	7,023,736 48%



City of Needles, California

Request for City Council Action

CITY COUNCIL NPUA HACN

Regular Special

Meeting Date: June 23, 2026

Title: Annual Statement of Investment Policy and Delegation of Investment Authority to the City Treasurer

Background: California State law - Government Code Section 53607 requires that the City Council adopt an annual Statement of Investment Policy when the investment authority for the city's cash and investments is delegated to the City Treasurer.

Attached is the Fiscal Year 2026-2027 Annual Statement of Investment Policy for Council's adoption that outlines all of Council's policies with respect to safekeeping the city's funds. The previous Statement of Investment Policy has been comprehensively updated and is fully compliant with State law. This ensures that city funds are protected and safeguarded each year.

Fiscal Impact: None.

Environmental Impact: None.

Recommended Actions: Adopt Resolution No. 2026-24 of The City Council of The City of Needles, California which adopts the City of Needles Annual Statement of Investment Policy and Rescinds Resolution 2025-31

Submitted By: Mark C. DeMay, Director of Finance and Administrative Services

City Manager Approval: Patrick J. Martinez

Date: 6/18/2026

Other Department Approval (when required): _____

Date: _____

RESOLUTION 2026-24
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES
ADOPTING THE ANNUAL STATEMENT OF INVESTMENT POLICY
AND RESCINDING RESOLUTION 2025-31

WHEREAS, California Government Code Section requires that the Statement of Investment Policy to be adopted annually by local agencies;

WHEREAS, California Government Code Section 53607 requires the governing bodies of local agencies delegate investment authority to the City Treasurer annually;

WHEREAS, Resolution No. 1-25-00-01 establishing a policy for the investment of City funds and delegating investment authority to the City Treasurer; and,

WHEREAS, the City of Needles has consistently maintained a policy of due diligence in minimizing the risk of the investment surplus funds.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Needles do hereby resolve, determine, and order as follows:

SECTION 1. The attached Exhibit, The City of Needles Annual Statement of Investment Policy is hereby adopted and made part of this resolution.

SECTION 2. Resolution 1-25-00-01 is hereby rescinded.

SECTION 3. Effective Date. This resolution shall go into full force and effect after adoption.

PASSED, APPROVED AND ADOPTED this 23rd day of June 2026 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Janet Jernigan, Mayor

ATTEST: _____
Candace Clark, City Clerk

APPROVED AS TO FORM: _____
City Attorney



CITY OF NEEDLES
ANNUAL STATEMENT OF INVESTMENT POLICY
Fiscal Year 2026-2027

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Policy

The City of Needles, including its component units Needles Public Utility Authority (NPUA) and Housing Authority of the City of Needles (HACN), shall invest public funds in such a manner as to comply with state and local laws; ensure prudent money management; provide for daily cash flow requirements; and meet the objectives of this Policy, in priority order of safety, liquidity and return on investment. If state law is more restrictive than this Policy, state law controls; if this Policy is more restrictive than state law, this Policy controls.

Scope

This investment policy applies to all investment activities and financial assets of the City of Needles. The funds covered by this policy are accounted for and incorporated in the City of Needles Annual Comprehensive Financial Report (ACFR) and include General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Enterprise Funds, and Internal Service Funds.

Prudent Investor Standard

Pursuant to California Governmental Code Section 53600.3, the City Treasurer and/or designee are subject to the “prudent investor” standard which shall be applied in the context of managing the overall portfolio. Persons authorized to make investment decisions on behalf of local agencies investing public funds are trustees and therefore fiduciaries subject to the prudent investor standard which states, “When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency”. (Gov. Code sec. 53600.3.)

For local agency investment funds in the state treasury (LAIF), California Government Code ARTICLE 11. Local Agency Investment Fund sections [16429.1 - 16429.4], authorizes the “City” to appoint an official as trustee or fiscal agent who is permitted to deposit funds in the state pool to earn interest. Under these state codes the City’s funds are protected from impoundment, seizure, or withholding by state officials; and are guaranteed a right to withdraw upon demand that cannot be altered, impaired, or denied by any state official or agency even if the state fails to adopt a budget by the start of the fiscal year.

Investment Objectives

Pursuant to California Government Code section 53600.5, the primary objectives of the City’s investment activities, in priority order, shall be:

1. **SAFETY:** Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the

preservation of capital in the overall portfolio. To attain this objective, the City will diversify its investments by investing funds among a variety of securities with independent returns.

The City shall minimize Credit Risk, the risk of loss due to the failure of the security issuer or backer, by:

- Limiting investments to the safest types of securities.
- Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the City will do business.
- Diversifying the investment portfolio to minimize the impact any single industry/investment class can have on the portfolio.

To minimize Interest Rate Risk, the negative impact of material changes in the market value of securities in the portfolio, the City shall:

- Structure the investment portfolio so that securities mature concurrent with cash needs to meet anticipated demands, thereby avoiding the need to sell securities on the open market prior to maturity.
- Invest operating funds primarily in shorter-term securities and the State of California Local Agency Investment Fund (LAIF).

2. **LIQUIDITY:** The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated without requiring a sale of securities.

3. **YIELD:** The City's investment portfolio shall have the objective of attaining a comparative performance measurement or an acceptable rate of return throughout budgetary and economic cycles. These measurements should be commensurate with the City's investment risk constraints identified in the investment policy and the cash flow characteristics of the portfolio. The core of investments is limited to relatively low risk securities in anticipation of earning a fair rate of return relative to the risk being assumed.

Authorized Dealers and Institutions

Pursuant to California Government Code Section 53601.5, unless purchased directly from the issuer, investments authorized under this Policy shall be purchased only from institutions authorized by law, including broker-dealers licensed by the State of California, members of federally regulated securities exchanges, national or state-chartered banks, savings associations or federal associations, or brokerage firms designated as primary government dealers by the Federal Reserve Bank.

Pursuant to California Government Code section 53601.5, the City Treasurer or designee will maintain a list of approved financial institutions authorized to provide investment services to the City to purchase, hold and sell securities allowable under this investment policy. These may include "primary" dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule). The City's practices shall include the following:

1. A determination that all approved broker/dealer firms, and individuals

covering the public agency, are reputable and trustworthy.

2. The broker/dealer firms should have the ability to meet all their financial obligations in dealing with public agency.
3. The firms, and individuals covering the agency, should be knowledgeable and experienced in Public Agency investing and the investment products involved.
4. No public deposit shall be made except in a qualified public depository as established by the established State laws.
5. All financial institutions and broker/dealers who desire to conduct investment transactions with the public agency may supply the City Treasurer or designee with audited financial statements, proof of FINRA certification, trading resolution, proof of State registration, a completed broker/dealer questionnaire, certification of having read the Public Agency's investment policy and depository contracts.

An annual review of the financial condition and registrations of qualified bidders may be conducted by the City Treasurer or designee, and a current audited financial statement requested for each financial institution and broker/dealer in which the City invests.

Authorized and Suitable Investments

From the governing body perspective, special care must be taken to ensure that the list of instruments includes only those allowed by law, under the relevant California Government Code sections pertaining to local government investments. Local investment managers are required to be trained and competent to handle.

This investment policy authorizes the investment instruments for the City shown in the following table. The City is empowered by California statute to invest in each of these investment instruments.

Any security type or structure not specifically listed in the following table, even though it may be allowable under California statute, is prohibited under this policy.

AUTHORIZED AND SUITABLE INVESTMENTS

INVESTMENT TYPE	MAXIMUM REMAINING MATURITY	MAXIMUM SPECIFIED % OF PORTFOLIO	MINIMUM QUALITY REQUIREMENTS	AUTHORIZED UNDER CALIF. GOVT CODE
State of California Local Agency Investment Fund (LAIF) (Limited under State law to \$75 million per agency account)	N/A	None	None	16429.1

U.S. Treasury Obligations	5 years	None	None	53601(b)
U.S. Agency Obligations	5 years	None	None	53601(f)
State Obligations: California & Others	5 years	None	None	53601(c) 53601(d)
Local Agency (Municipal) Bonds	5 years	None	None	53601(a)
California Local Agency Obligations	5 years	None	None	53601(e)
Negotiable Certificates of Deposit	5 years	30%	None	53601(i)
Non-negotiable Certificates of Deposit (Traditional CDs)	5 years	None	None	53630 et seq.

Collateralization

Pursuant to California Government Code Sections 53630 through 53686, including Sections 53651 and 53652, collateralization is required for local agency deposits to the extent required by law. To anticipate market changes and provide a level of security for all funds, the collateralization level will be 110% of the market value for Certificates of Deposit for all invested funds above the \$250,000 FDIC insurance limit.

The City chooses to limit collateral to U.S. Treasury securities, Federal agency securities and state local agency investment pools. Collateral will always be held by an independent third party with whom the entity has a current custodial agreement. Clearly marked evidence of ownership (safekeeping receipt) must be supplied to the entity and retained. The right of collateral substitution is granted.

Safekeeping and Custody

Pursuant to California Government Code section 53608, all security transactions, including collateral for certificates of deposit, entered into by the City should be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third-party custodian designated by the City Treasurer or designee and evidenced by safekeeping receipts.

California Government Code section 53635.2 states that all local agency money may be invested in investments set forth in section 53601 or deposited for safekeeping in state or national banks, public banks, savings associations, federal associations, credit unions, or federally insured industrial loan companies in this state. It also specifies certain requirements that such financial institutions must satisfy to hold local agency money.

The minimum legal requirement for an institution to receive local agency money, including deposits for the purchase of Non-Negotiable Certificates of Deposit, is that the financial institution must receive an overall rating of not less than “satisfactory” from the appropriate federal supervisory agency for meeting the criteria specified in section 2906 of Title 12 of the U.S. Code (Community Reinvestment Act of 1977 (“Act”). The Act requires financial institutions to demonstrate their commitment to meeting the credit needs of local communities in which they are chartered to do business. For purposes of the Act, the appropriate federal supervisory agency includes:

- The Comptroller of the Currency with respect to national banks.
- The Board of Governors of the Federal Reserve System with respect to state-chartered banks that are members of the Federal Reserve system and bank holding companies.
- The Federal Deposit Insurance Corporation (FDIC) with respect to state-chartered banks, public banks, and savings banks that are not members of the Federal Reserve system and the deposits of which are insured by the FDIC.
- The Director of Office of Thrift Supervision with respect to savings

associations (the deposits of which are insured by the FDIC) and savings holding companies.

- The National Credit Union Administration (NCUA) through the National Credit Union Share Insurance Fund (NCUSIF).

Diversification

The City will diversify investments by security type and institution. Except for LAIF and U.S. Treasury securities, no more than twenty percent (20%) of the City's total investment portfolio will be invested in a single security type or with a single institution.

Maximum Maturities

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than 5 years from the date of settlement, unless the City Council, NPUA Board, and HACN Board have granted express authority to make that investment. Additionally, reserve funds may be invested in securities exceeding 5 years if the maturity of such investments is made to coincide as nearly as practicable with the expected use of the funds. Forward settlement on new issues may not exceed 45 days from time of investment.

Performance Standards

The City's investment goal is to maintain maximum investment of all funds not required to meet immediate cash flow needs, using a passive investment strategy whereby securities are generally held to maturity. The investment portfolio shall be designed with the objective of obtaining a reasonable rate of return throughout budgetary and economic cycles and under current market conditions, commensurate with the investment risk constraints and the City's cash flow needs.

Securities shall not be sold prior to maturity with the following exceptions:

- A security with declining credit sold early to minimize loss of principal.
- A security swap that would improve the quality, yield, or target duration of the portfolio.
- Unforeseen liquidity needs of the portfolio require that the security be sold.

Given this strategy, the basis used by the City to determine whether market yields are being achieved shall be to identify the quarter-to-date LAIF quarterly apportionment rate, the 90-day U.S. Treasury Bill and the two-year U.S. Treasury Note shall be considered useful benchmarks of the investment portfolio performance. Benchmarks may change over time based on changes in market conditions or cash flow requirements.

Delegation of Authority

The City Council, NPUA Board and HACN Board, as permitted under California Government Code section 53607, delegates responsibility to invest or reinvest the funds of the City or to sell or exchange securities so purchased, to the City Treasurer or designee, for a period of one year.

The City Treasurer or designee shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of appointed subordinate officials or deputies, pursuant to California Government Code section 41006, and their procedures in the absence of the City Treasurer.

Investment Procedures

The City Treasurer or designee shall establish written investment procedures for the operation of the investment program consistent with State law and this policy. The procedures should include reference to safekeeping, master repurchase agreements, wire transfer agreements, banking service contracts and collateral/depository agreements. *Such procedures shall include explicit delegation of authority to the persons responsible for investment transactions.* No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the City Treasurer or designee.

Internal Controls

The City is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, fraud, or misuse. Internal controls shall address:

1. Control of collusion
2. Separation of transaction authority from accounting and recordkeeping
3. Custodial safekeeping
4. Deliver versus payment (DVP)
5. Clear delegation of authority to subordinate staff members
6. Written confirmations of transactions for investments and wire transfers
7. Wire transfer agreements

Accordingly, the City shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

Ethics and Conflicts of Interest

Investment officials shall refrain from personal business activity that could conflict with proper execution and management of this policy and the investment program, or which could impair their ability to make impartial decisions. Investment officials must provide a public disclosure document by February 1 of each year or when material interest in financial institutions or personal investment positions require it. Furthermore, Investment officials must refrain from undertaking personal investment transactions with the same individual(s) employed by the financial institution with whom business is conducted on behalf of the City.

Review of Investment Portfolio

The securities held by the City must be in compliance with the stated Authorized and Suitable Investments at the time of purchase. Because some securities may not comply with the Authorized and Suitable Investments after the date of purchase, the City Treasurer or designee shall review the portfolio monthly to identify any securities that do not comply. The City Treasurer or designee shall report monthly to the City Council, NPUA Board and HACN Board any major and critical incidences of noncompliance identified through the monthly review of the portfolio.

Reporting

Pursuant to California Government Code section 53607, the authority of the legislative body to invest or to reinvest funds of a local agency, or to sell or exchange securities so purchased, may be delegated for a one-year period by the legislative body to the City Treasurer or designee, of the local agency, who shall thereafter assume full responsibility for those transactions until the delegation of authority is revoked or expires. The City Treasurer or designee shall make a monthly report of those transactions to the legislative body. Subject to review, the legislative body may renew the delegation of authority pursuant to this section each year.

Further, the City elects under California Government Code section 53646(b) that the City Treasurer or designee is required to submit the report to the City Council, NPUA Board and HACN Board on a monthly basis, instead of quarterly. The monthly report shall be submitted within 45 days after month end pursuant to California Government Code section 53646. Also under section 53646, the monthly report shall contain the following:

- Type of Investment
- Issuer Name
- Date of Maturity
- Stated Yield
- Yield at 365
- Par Value
- Cost (or Book Value, if available) of all securities, investments and monies held
- Current market value of all investments held by the local agency and under management of any outside party that is not also a local agency or LAIF and the source of the valuation.
- Portfolio's compliance with the requirements of the investment policy or an explanation for non-compliance.
- A statement demonstrating that the City's expenditure requirements can be met during the next six months or an explanation of why sufficient money will not be available if that is the case.

Local agency funds that have been placed in LAIF, an FDIC insured bank deposits, National Credit Union Shared Insurance Fund-insured accounts in a credit union, accounts insured or guaranteed pursuant to California Financial Code section 14858, or some combination of the above, may substitute the most recent account statement received from those entities in lieu of the information recommended above.

Investment Policy Adoption

Pursuant to California Government Code section 53646 and, specifically with regard to the annual delegation of investment authority, California Government Code section 53607, the City's investment policy shall be adopted by July 31 of each fiscal year by resolution of the City Council. The policy shall be reviewed annually by the City Treasurer or designee and any modifications made thereto must be approved by the City Council, NPUA Board, and HACN Board.

Glossary

ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR): The official annual report of the public agency. It includes five combined statements for each individual fund and account group prepared in conformity with GAAP. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed Statistical section.

AGENCIES: Federal agency securities and/or Government Sponsored Enterprises (GSE) which include Federal Home Loan Bank (FHLB), Federal National Mortgage Association (FNMA), Federal Home Loan Mortgage Corporation (FHLMC), Federal Farm Credit Bank (FFCB), and Federal Agricultural Mortgage Association (Farmer Mac).

ASK: The price at which securities are offered for sale; also known as offering price.

BENCHMARK: A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

BID: The price offered by a buyer of securities. When selling a security, a bid is asked.

BOOK VALUE: The value at which a debt security is shown on the holder's balance sheet. Book value is often acquisition cost plus or minus amortization and accretion, which may differ significantly from the security's current market value.

BROKER: A broker brings buyers and sellers together for a commission.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a Certificate. Large- denomination CDs are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

COUPON: (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

CREDIT QUALITY: The measurement of the financial strength of a bond issuer. The measurement helps an investor understand an issuer's ability to make timely interest payments and repay the loan principal upon maturity. Generally, the higher the credit quality of a bond issuer, the lower the interest rate paid by the issuer because the risk of default is lower. Credit quality ratings are provided by a Nationally Recognized Statistical Rating Organization (NRSRO).

CREDIT RISK: The risk to an investor that an issuer will default in the payment of interest and/or principal on a security.

CUSTODIAN: A bank or other financial institution that keeps custody of stock certificates and other assets.

CURRENT YIELD (CURRENT RETURN): A yield calculation determined by dividing the annual interest received on a security by the current market price of that security.

DEALER: A dealer, as opposed to a broker, acts as the principal in all transactions, buying and selling for his own account.

DEBENTURE: A bond secured only by the general credit of the issuer.

DELIVERY VERSUS PAYMENT: There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

DIVERSIFICATION: Dividing investment funds among a variety of securities by sector, maturity and quality ratings offering independent returns.

DURATION: A measure of the sensitivity of the price (the value of principal) of a fixed-income investment to a change in interest rates. Duration is expressed as a number of

years. Rising interest rates mean falling bond prices, while declining interest rates mean rising bond prices.

FACE (PAR) VALUE: The amount of principal that must be paid at maturity. Also referred to as the face amount of a bond, normally quoted in \$1,000 increments per bond.

FEDERAL CREDIT AGENCIES: Agencies of the Federal Government set up to supply credit to various classes of institutions and individuals, e.g., savings and loan associations, small-business firms, students, farmers, farm co-operatives, and exporters.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): The federal agency that insures bank deposits up to \$250,000 per deposit at participating banking institutions. To increase consumer confidence in the banking system, the previous \$100,000 insurance limit was temporarily increased to \$250,000 in 2008, extended to 2013, and then permanently increased on July 21, 2010, with the passage of the Wall Street Reform and Consumer Protection Act.

FEDERAL FARM CREDIT BANKS FUNDING CORPORATION (FFCB): A government-sponsored enterprise (GSE) created by Congress in 1916 as the funding arm of the Farm Credit System. FFCB provides credit and liquidity to the agricultural industry. It issues discount notes and coupon securities that are used to provide loans and credit to farmers, ranchers, and rural communities. Although not backed by the full faith and credit of the federal government, these U.S. Agency securities are considered very safe from default risk.

FEDERAL AGRICULTURAL MORTGAGE CORPORATION (FAMC): A government-sponsored enterprise (GSE) that operates as a secondary market for agricultural loans and rural infrastructure, created by Congress under the Agricultural Credit Act of 1987 in response to the national farm crisis of the 1980's. Also known as Farmer Mac, it is organized under the Farm Credit Administration. FAMC issues discount notes, coupon securities, and mortgage-backed securities. Although not backed by the full faith and credit of the federal government, these U.S. Agency securities are considered very safe from default risk.

FEDERAL HOME LOAN BANKS (FHLB): A government-sponsored wholesale banks (currently eleven regional banks) that lend funds in the housing market and provide correspondent banks services to member commercial banks, thrift institutions, credit unions and insurance companies. FHLB issues discount notes, coupon securities, and mortgage-backed securities. Although not backed by the full faith and credit of the federal government, these U.S. Agency securities are considered very safe from default risk.

FEDERAL HOME LOAN MORTGAGE CORPORATION (FHLMC): FHLMC, a government-sponsored enterprise (GSE) like FHLB, was established to provide credit and liquidity in the housing market. Commonly known as Freddie Mac, FHLMC issues discount notes, coupon securities, and mortgage-backed securities. Although not backed by the full faith and credit of the federal government, these U.S. Agency securities are considered very safe from default risk.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, government-sponsored enterprise (GSE) like FHLB and FHLMC, was established to provide credit and liquidity in the housing market. FNMA was created in 1938 during the Great Depression and is the largest single provider of residential mortgage funds in the United States. Commonly known as Fannie Mae, it operates under the auspices of the Department of Housing and Urban Development (HUD). FNMA issues discount notes, coupon securities, and mortgage-backed securities. Although not backed by the full faith and credit of the federal government, these U.S. Agency securities are considered very safe from default risk.

FEDERAL OPEN MARKET COMMITTEE (FOMC): Consists of seven members of the Federal Reserve Board and five of the 12 Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the

other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

FINANCIAL INDUSTRY REGULATORY AUTHORITY (FINRA): A private corporation that acts as a self-regulatory organization (SRO) of all stock market operations in the United States, including brokerage firms and exchange markets. Its regulatory mandate includes authority over firms that distribute mutual fund shares as well as other securities.

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA): GNMA, known as Ginnie Mae, is a government-owned corporation. GNMA is a key player in the housing finance system and supports affordable housing initiatives. GNMA issues securities backed by pools of mortgages that are insured or guaranteed by federal agencies, including the Federal Housing Administration (FHA) and Department of Veterans Affairs (VA). Payment of principal and interest on securities issued by GNMA are guaranteed directly by the full faith and credit of the U.S. Government. This level of backing makes them comparable to U.S. Treasuries in terms of safety.

GOVERNMENT SECURITIES: An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See “Treasury Bills, Treasury Notes, and Treasury Bonds.”

INTEREST RATE RISK: The risk associated with declines or rises in interest rates which cause an investment in a fixed-income security to increase or decrease in value.

INTERNAL CONTROLS: An internal control structure designed to ensure that the assets of the entity are protected from loss, theft, or misuse. The internal control structure is designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that 1) the cost of a control should not exceed the benefits likely to be derived and 2) the valuation of costs and benefits requires estimates and judgments by management. Internal controls should address the following points:

- Control of collusion - Collusion is a situation where two or more employees are working in conjunction to defraud their employer.
- Separation of transaction authority from accounting and record keeping - By separating the person who authorizes or performs the transaction from the people who record or otherwise account for the transaction, a separation of duties is achieved.
- Custodial safekeeping - Securities purchased from any bank or dealer including appropriate collateral (as defined by state law) shall be placed with an independent third party for custodial safekeeping.
- Avoidance of physical delivery securities - Book-entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.
- Clear delegation of authority to subordinate staff members - Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.
- Written confirmation of transactions for investments and wire transfers - Due to the potential for error and improprieties arising from telephone and electronic transactions, all transactions should be supported by written communications and approved by the appropriate person. Written communications may be via fax if on letterhead and if the safekeeping institution has a list of authorized signatures.

- Development of a wire transfer agreement with the lead bank and third-party custodian - The designated official should ensure that an agreement will be entered into and will address the following points: controls, security provisions, and responsibilities of each party making and receiving wire transfers.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

LOCAL AGENCY INVESTMENT FUND (LAIF): Chapter 730, Statutes of 1976 of the State of California, established the Local Agency Investment Fund. This fund enables local governmental agencies to remit money not required for immediate needs to the State Treasurer for the purpose of investment. To derive the maximum rate of return possible, the State Treasurer has elected to invest these monies with State monies as a part of the Pooled Money Investment Account. Each local governmental unit has the exclusive determination of the length of time its money will be on deposit with the State Treasurer. At the end of each calendar quarter, all earnings derived from investments are distributed by the State Controller to the participating government agencies in proportion to each agency's respective amounts deposited in the Fund and the length of time such amounts remained therein. Prior to the distribution, the State's costs of administering the program are deducted from the earnings.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MATURITY (OR MATURITY DATE): The date upon which the principal or stated value of an investment becomes due and payable.

NATIONALLY RECOGNIZED STATISTICAL-RATING ORGANIZATION (NRSRO): Standard and Poor's, Moody's, and Fitch Financial Services are examples of such organizations.

OFFER: An indicated price at which market participants are willing to sell a security or commodity. Also referred to as the "Ask" or "Ask Price".

PAR VALUE: The amount of principal that must be paid at maturity. Also referred to as the face amount of a bond, normally quoted in \$1,000 increments per bond.

PORTFOLIO: Collection of securities held by an investor.

PRIMARY DEALER: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

PRINCIPAL: (1) The face amount or par value of a debt instrument. (2) One who acts as a dealer buying and selling for his own account.

PRUDENT PERSON RULE: An investment standard. In some states, the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state — the so-called legal list. In other states the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

PUBLIC BANK: A corporation, organized as either a nonprofit mutual benefit corporation or a nonprofit public benefit corporation for the purpose of engaging in the commercial banking business or industrial banking business that is wholly owned by a local agency, as specified, local agencies, or a joint powers authority.

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond the

current income return.

REINVESTMENT RISK: The risk that a fixed-income investor will be unable to reinvest income proceeds from a security holding at the same rate of return currently generated by that holding.

RISK: Degree of uncertainty of return on an asset.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SECURITIES & EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC RULE 15C3-1: See Uniform Net Capital Rule.

SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SWAP: Trading one asset for another.

TREASURY BILLS: Short-term U. S. government non-interest-bearing discounted debt securities with maturities of no longer than 1 year and issued in minimum denominations of \$10,000. Auctions of 3- and 6-month bills are weekly, while auctions of 1 -year bills are monthly. The yields on these bills are monitored closely in the money markets for signs of interest rate trends. Treasury Bills are backed by the full faith and credit of the federal government.

TREASURY BONDS: Long-term coupon-bearing U.S. Treasury securities issued as a direct obligation of the U.S. Government and having an initial maturity of more than 10 years and issued in minimum denominations of \$1,000. Treasury Bills are backed by the full faith and credit of the federal government.

TREASURY NOTES: Medium-term coupon-bearing U.S. Treasury securities issued as a direct obligation of the U.S. Government and having an initial maturity of from 1 to 10 years and issued in denominations ranging from \$1,000 to \$1 million or more. Treasury Bills are backed by the full faith and credit of the federal government.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission (SEC) Rule 15C3-1 outlining requirements that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

VOLATILITY: A degree of fluctuation in the price and valuation of securities.

YIELD: The rate of annual income return on an investment, expressed as a percentage.

(a) **INCOME YIELD** is obtained by dividing the current dollar income by the current market price for the security. (b) **NET YIELD** or **YIELD TO MATURITY** is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: June 23, 2026

Title: Ordinance 682-AC, Amending Chapter 12 of the Needles Municipal Code regarding business license requirements for vendors participating in approved community events

Background: At its May 26, 2026, meeting, the City Council reviewed business license requirements applicable to vendors participating in community events and directed staff to prepare amendments to Chapter 12 of the Needles Municipal Code. Specifically, the City Council directed staff to develop an ordinance that would waive City administrative processing fees for qualifying vendors participating in approved community events while maintaining all other applicable licensing, permitting, and regulatory requirements.

The attached Ordinance No. 682-AC implements the City Council's direction by establishing a fee exemption for qualifying vendors participating in Approved Community Events. The ordinance defines Approved Community Events to include festivals, fairs, farmers markets, swap meets, Route 66 events, nonprofit events, community celebrations, and similar City-approved events.

Under the proposed ordinance, vendors with annual gross receipts of \$15,000 or less who participate in Approved Community Events would be exempt from the City's administrative processing fee. Vendors remain subject to all applicable federal, state, county, and local permits, licenses, registrations, inspections, and approvals required by law. The ordinance does not waive any state-mandated fees, county fees, health permits, regulatory fees, or other charges the City is required to collect.

The ordinance further clarifies business license requirements applicable to vendors participating in Approved Community Events and provides that qualifying vendors are not required to obtain a separate City food catering license solely for activities conducted within an Approved Community Event.

The proposed amendments are intended to encourage participation in community events, support local entrepreneurship and small business development, reduce barriers for occasional vendors, and promote community engagement while maintaining appropriate public health, safety, and regulatory oversight.

Fiscal Impact: The proposed ordinance is primarily administrative in nature and is not anticipated to have a material impact on City revenues.

Recommendation: Approve Ordinance 682-AC, Amending Chapter 12 of the Needles Municipal Code regarding business license requirements for vendors participating in approved community events

Submitted By: Patrick Martinez, City Manager

City Management Review: Patrick J. Martinez Date: 6/17/2026

Other Department Approval (when required): Mark C. DeMay, CGFM Date: 06/17/26

ORDINANCE 682-AC

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, AMENDING CHAPTER 12 OF THE NEEDLES MUNICIPAL CODE REGARDING BUSINESS LICENSE REQUIREMENTS FOR VENDORS PARTICIPATING IN APPROVED COMMUNITY EVENTS

WHEREAS, the City of Needles ("City") regulates businesses operating within the City through the business licensing provisions contained in Chapter 12 of the Needles Municipal Code; and

WHEREAS, the City regularly hosts and permits community events including festivals, fairs, swap meets, farmers markets, Route 66 events, nonprofit events, and similar temporary gatherings involving vendors and public attendance; and

WHEREAS, the City Council has reviewed business licensing requirements applicable to vendors participating in such events and desires to encourage participation in community events while maintaining appropriate public health, safety, and welfare protections; and

WHEREAS, the City seeks to amend certain provisions of Chapter 12 to clarify the regulation of special events and vendors participating in such events; and

WHEREAS, the City Council desires to waive certain City administrative processing fees for qualifying vendors participating in approved community events while maintaining applicable City licensing and regulatory requirements.

NOW, THEREFORE, the City Council of the City of Needles does ordain as follows:

SECTION 1. Incorporation of Recitals. The recitals reflected above are true and correct and are incorporated by this reference herein as the cause and foundation for the action taken by and through this Ordinance.

SECTION 2. Amendment of Chapter 12. Chapter 12 of the Needles Municipal Code is amended as set forth in Exhibit "A," attached hereto and incorporated herein by reference.

SECTION 3. Effective Date. This Ordinance shall become effective thirty (30) days after its adoption by the City Council as provided by law.

SECTION 4. Severability. If any section or provision of this Ordinance is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, or contravened by reason of any preemptive legislation, the remaining sections and provisions of this Ordinance shall remain valid. The City Council hereby declares that it would have adopted this Ordinance, and each section and provision thereof, regardless of the fact that any one or more sections or provisions may be declared invalid, unconstitutional, or preempted.

SECTION 5. Certification. The City Clerk shall certify to the adoption of this Ordinance and shall cause the same to be published and posted as required by law.

INTRODUCED AND READ for the first time and ordered posted at a regular meeting of the City Council of the City of Needles, California, held on the 23rd day of June 2026, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Janet Jernigan, Mayor

ATTEST: _____
Candace Clark, City Clerk

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 14th day of July 2026, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Janet Jernigan, Mayor

ATTEST: _____
Candace Clark, City Clerk

Approved as to form: _____
City Attorney

EXHIBIT "A"

Amendment of Needles Municipal Code

CHAPTER 12 LICENSES

Section 12-1 is amended to add the following definitions:

12-1 Definitions:

"Approved Community Event" means a festival, fair, farmers market, swap meet, Route 66 event, nonprofit event, community celebration, or similar event conducted pursuant to a permit, authorization, or approval issued by the City.

"Vendor" means any person or business selling, displaying, offering for sale, or providing goods, merchandise, food, beverages, services, or other products at an Approved Community Event.

Section 12-5 is amended to add a new subsection (10) to read as follows:

12-5 Same-Exceptions:

(g) Waiver of Processing Fees for Vendors and Peddlers Participating in Approved Community Events.

(1) For the purpose of promoting local entrepreneurship, home-based businesses, and small business development within the City of Needles, any Vendor with annual gross receipts of Fifteen Thousand Dollars (\$15,000.00) or less shall be exempt from payment of the City's administrative processing fee otherwise required under this Chapter.

(2) Vendors claiming this exemption shall remain subject to all applicable provisions of this Code and shall obtain all permits, licenses, registrations, and approvals otherwise required by federal, state, county, and local law.

(3) The exemption provided herein shall apply only to City-imposed business administrative processing fees and shall not apply to any state-mandated fee, regulatory fee, permit fee, inspection fee, or other charge that the City is required by law to collect.

(4) If the City determines that an applicant has knowingly provided false information regarding eligibility for this exemption, the applicant shall immediately become liable for all unpaid fees and any penalties otherwise authorized by this Code.

(5) Nothing in this subsection shall exempt any person from obtaining a business license as required by this Chapter.

(h) Nothing in this section shall exempt any person from complying with any of the regulations, measures or provisions of this chapter, except the payment of license fees; and any license exempt of fee under the provisions of this chapter is nontransferable.

(i) The provisions of this chapter shall not be deemed or construed to require the payment of a license fee by any person carrying on, or engaging in, the renting or letting of three or less residential units, to serve as a primary residence for a period in excess of thirty days, for purposes of dwelling, sleeping or lodging (i.e., apartments, boarding houses and other residential property rentals). (Ord. 215 N.S.; Ord. 32-AC; Ord. 440-AC; Ord. 555-AC.)

Section 12-29, formerly deleted by Ordinance No 88-AC is now replaced with 12-29 Temporary Event Vendor License:

Section 12-29 is amended to read as follows:

12-29 Temporary Event Vendor License. This section regulates individual vendors participating in temporary events. Nothing in this section shall eliminate or replace any permit, license, approval, or authorization otherwise required for the operation of an event, festival, carnival, circus, concert, exhibition, or other activity regulated by Sections 12-30 through 12-37 of this Chapter. The Temporary

Event Vendor License applies only to individual vendors participating in such events and shall not authorize the organization, promotion, or operation of the event itself.

(a) License Required. Any person selling, offering for sale, displaying, or providing goods, merchandise, food, beverages, crafts, services, or other products at a temporary event within the City shall obtain a Temporary Event Vendor License.

(b) Temporary Event Defined. For purposes of this section, a Temporary Event shall include any festival, fair, farmers market, swap meet, Route 66 event, nonprofit event, community celebration, or similar gathering conducted for a limited duration within the City.

(c) Duration. The license shall be valid only for the event, location, and dates specified in the application and shall automatically expire upon conclusion of the event.

(d) A person holding a current and valid City business license shall not be required to obtain a Temporary Event Vendor License for activities otherwise authorized under that business license.

(e) Issuance of a Temporary Event Vendor License shall not exempt any person from obtaining any permit, registration, certification, or approval otherwise required by federal, state, county, or local law.

Section 12-32 is amended to read as follows:

Section 12-32 Same—Concerts, Lectures, Theatricals, Etc.

For every person engaging in, conducting, managing or carrying on any place of amusement, entertainment or exhibition for the purpose of holding lectures, concerts, theatricals or any other form of entertainment or exhibition, except outdoor festivals as hereafter defined in section 12-35, for profit, and not otherwise paying a license under another provision of this Chapter, the amusement license fee shall be ten dollars (\$10.00) per day.

Processing fees shall not apply to Vendors at Approved Community Events that are exempt pursuant to Section 12-5(g).

Section 12-56 is amended to read as follows:

Section 12-56 Food Catering Service:

For every person engaged in, managing, conducting, or carrying on the business of a food catering service, the license fee shall be thirty dollars (\$30.00) per year or fraction thereof, provided it is not part of a regularly established business licensed under another section of this Code.

A Vendor participating in an Approved Community Event pursuant to Section 12-5(g) shall not be required to obtain a separate City food catering license solely for activities conducted within the Approved Community Event.

Section 12-68 is amended to add the following paragraph:

Section 12-68 Businesses and Professions Generally

For every person engaging in, managing, operating or carrying on the business of selling any goods, wares or merchandise, or conducting or carrying on any trade, occupation, calling or business, not otherwise specifically licensed by other sections of this chapter, the gross annual receipts of which are as follows, the respective license fees shall be as follows:

Less than \$15,000	\$30.00 per year
\$15,000 and less than \$30,000	\$35.00 per year
\$30,000 and less than \$45,000	\$50.00 per year
\$45,000 and less than \$60,000	\$60.00 per year

\$60,000 and less than \$75,000	\$70.00 per year
\$75,000 and less than \$90,000	\$85.00 per year
\$90,000 and less than \$105,000	\$105.00 per year
\$105,000 and less than \$120,000	\$120.00 per year
\$120,000 and less than \$150,000	\$140.00 per year
\$150,000 and less than \$225,000	\$165.00 per year
\$225,000 and less than \$300,000	\$195.00 per year
\$300,000 and less than \$375,000	\$230.00 per year
\$375,000 and less than \$450,000	\$280.00 per year
\$450,000 and less than \$600,000	\$340.00 per year
\$600,000 and less than \$750,000	\$450.00 per year
\$750,000 and over	\$500.00 per year

Notwithstanding any other provision of this Chapter, a business participating in an Approved Community Event, as defined in Section 12-1, and qualifying for the exemption set forth in Section 12-5(g) shall not be required to pay the administrative processing fee but shall remain responsible for any state, federal, county, or locally mandated fee required by law.

RESOLUTION 2026-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES DETERMINING THE NEEDLES OHMV STAGING AREA PROJECT IS EXEMPT FROM CEQA AND DIRECTING STAFF TO FILE A NOTICE OF EXEMPTION

WHEREAS, the City of Needles is a remote, rural, and disadvantaged community with approximately 5,200 residents; and

WHEREAS, the Legislature recognized the City's geographic isolation and economic reliance on tourism and declared that a unified Off-Highway Motor Vehicle (OHMV) system would substantially support the local economy; and

WHEREAS, the City of Needles has established a legislatively authorized Off-Highway Motor Vehicle (OHMV) Pilot Program pursuant to California Vehicle Code §38026.2 and has adopted a 9.20-mile designated combined-use OHMV route network connecting Bureau of Land Management (BLM) trails to lodging, fuel, and service facilities within the City. The City has identified and designated an OHMV Staging Area within the OHMV route network to support the OHMV Pilot Program and provide organized access to Bureau of Land Management (BLM) trails and related recreational opportunities; and

WHEREAS, the City of Needles proposes to renovate an existing dirt parking lot and construct an OHMV staging area that will consolidate trailer parking, eliminate informal roadside access, protect soils and habitat by concentrating impacts, improve ADA accessibility, and provide sanitation facilities; and

WHEREAS, the Needles OHMV Staging Area Project includes construction of a paved parking area, ADA-accessible parking spaces, a prefabricated restroom, informational kiosks, signage, fencing, drainage improvements, landscaping, utility connections, and related site improvements on City-owned property identified as APN 0185-233-60; and

WHEREAS, the project aligns directly with the purpose of the OHMVR Grants and Cooperative Agreements Program by supporting well-managed, high-quality OHV recreation while sustaining wildlife, soils, and habitat; and

WHEREAS, the City is the Lead Agency under the California Environmental Quality Act (CEQA) for the proposed **Needles OHMV Staging Area Project** and staff have evaluated the Project as required under CEQA; and

WHEREAS, City staff have determined that the Needles OHMV Staging Area Project is categorically exempt from CEQA pursuant to CEQA Guidelines Sections 15303 (New Construction or Conversion of Small Structures), 15304 (Minor Alterations to Land), and 15332 (In-Fill Development Projects), and that none of the exceptions contained in CEQA Guidelines Section 15300.2 apply; and

WHEREAS, the Needles City Council has independently reviewed and considered the administrative record, staff report, testimony, and all documentary evidence presented regarding the Project and the proposed Notice of Exemption; and

NOW, THEREFORE, BE IT RESOLVED by the CITY COUNCIL of the City of Needles as follows:

- 1) Pursuant to the California Environmental Quality Act (CEQA), the Needles OHMV Staging Area Project is exempt from CEQA; and

- 2) Staff is directed to file the Notice of Exemption (NOE) for the Needles OHMV Staging Area Project with the State of California, Governor's Office of Planning and Research - State Clearinghouse, and the San Bernardino County Clerk.

PASSED, APPROVED AND ADOPTED this 23rd day of June 2026 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Mayor

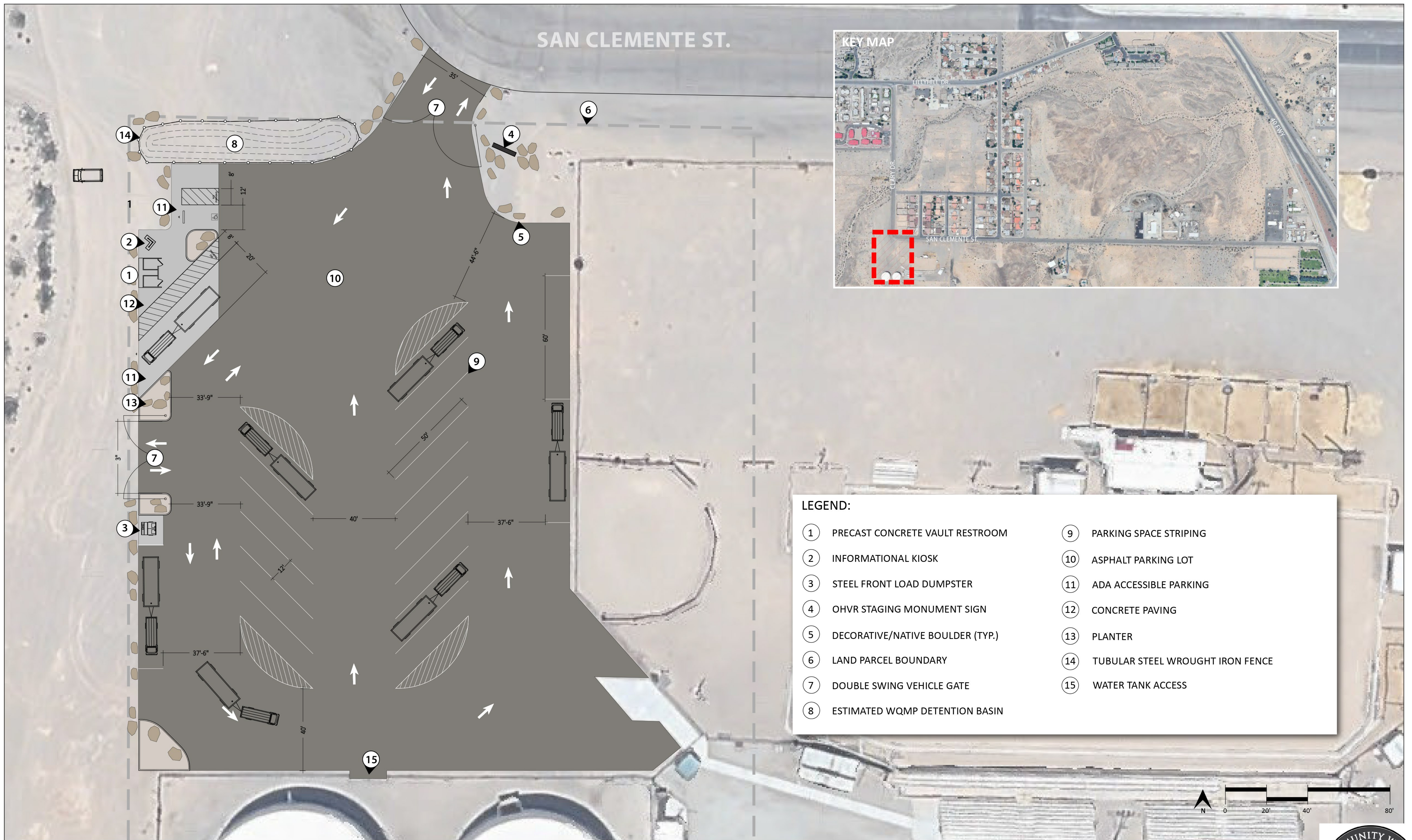
(Seal)

Attest:

City Clerk

Approved as to form:

City Attorney

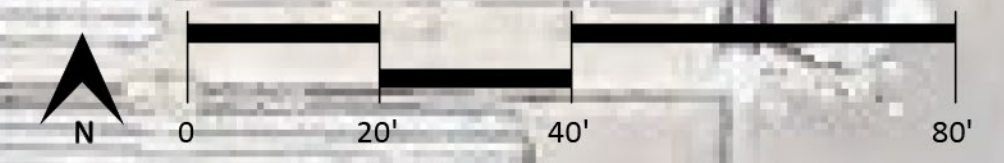


SAN CLEMENTE ST.



LEGEND:

① PRECAST CONCRETE VAULT RESTROOM	⑨ PARKING SPACE STRIPING
② INFORMATIONAL KIOSK	⑩ ASPHALT PARKING LOT
③ STEEL FRONT LOAD DUMPSTER	⑪ ADA ACCESSIBLE PARKING
④ OHVR STAGING MONUMENT SIGN	⑫ CONCRETE PAVING
⑤ DECORATIVE/NATIVE BOULDER (TYP.)	⑬ PLANTER
⑥ LAND PARCEL BOUNDARY	⑭ TUBULAR STEEL WROUGHT IRON FENCE
⑦ DOUBLE SWING VEHICLE GATE	⑮ WATER TANK ACCESS
⑧ ESTIMATED WQMP DETENTION BASIN	



OHVR STAGING AREA CONCEPT

CITY OF NEEDLES

SCHEMATIC SITE PLAN

Date: February 27, 2026

**COMMUNITY WORKS
DESIGN GROUP**
7111 Indiana Avenue, Suite 300
Riverside, CA 92504
(951) 369-0700 | www.cwdg.fun



Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk

County of: San Bernardino
385 N. Arrowhead Avenue, 2nd Floor
San Bernardino, CA 92415-0130

From: (Public Agency): City of Needles
817 Third Street
Needles, Ca 92363

(Address)

Project Title: Needles OHMV Staging Area Project

Project Applicant: City of Needles

Project Location - Specific:

APN 0185-233-60, City-owned parcel adjacent to the Needles Rodeo Grounds

Project Location - City: Needles Project Location - County: San Bernardino

Description of Nature, Purpose and Beneficiaries of Project:

The project consists of development of a public Off-Highway Motor Vehicle (OHMV) staging area to support the City's existing OHMV route network. Improvements include construction of a paved parking area with ADA-accessible spaces, installation of a prefabricated restroom, informational kiosks and signage, fencing, landscaping, drainage improvements, utility connections, and associated site improvements. The project will provide organized parking, sanitation facilities, visitor information, and improved access management for OHMV users and visitors.

Name of Public Agency Approving Project: City of Needles

Name of Person or Agency Carrying Out Project: City of Needles

Exempt Status: **(check one):**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: Sections 15303 (Class 3), 15304 (Class 4) and 15332 (Class 32)
- Statutory Exemptions. State code number: _____

Reasons why project is exempt:

The project consists of development of a public OHMV staging area on a previously disturbed site within the incorporated City of Needles. The project includes construction of parking improvements, a prefabricated restroom, signage, fencing, landscaping, drainage facilities, utility connections, and associated site improvements. The project qualifies for categorical exemptions pursuant to CEQA Guidelines Sections 15303, 15304, and 15332. The project is located on a previously disturbed urban site, is served by existing public infrastructure and utilities, and will not result in significant impacts related to traffic, noise, air quality, water quality, biological resources, or cultural resources.

Lead Agency

Contact Person: Irene Romero, City Planner Area Code/Telephone/Extension: (760) 326-2115 X127

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: 06/17/26 Title: City Planner

▪ Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____

Revised

Agenda Item 13.

ENVIRONMENTAL REVIEW DATA SHEET

APPLICANT NAME: City of Needles

APPLICATION YEAR: G26

PROJECT TITLE: Needles OHMV Staging Area Project

ITEM 1

Has a CEQA Notice of Determination (NOD) been filed for the Project?

YES NO

If YES, stop here.

If NO, continue to ITEM 2.

ITEM 2

Does the proposed Project include a request for funding for CEQA and/or NEPA document preparation prior to implementing the remaining Project Deliverables (i.e., is it a two-phased Project pursuant to Section 4970.06.1(b))?

YES NO

If YES, stop here. A subsequent ERDS shall be prepared prior to the OHMVR Division approval of the second Project phase if an NOD has not been filed at that time.

If NO, continue to ITEM 3.

ITEM 3

Are the proposed activities a "project" under CEQA Guidelines Section 15378?

YES NO

If YES, complete ITEMS 4–13. If unsure, mark YES and complete ITEMS 4–13.

If NO, check the appropriate box below:

- The Application is requesting funds solely for personnel and support to enforce OHV laws and ensure public safety. These activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and are thus not a "project" under CEQA.
- Other. Explain why proposed activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and are thus not a "project" under CEQA. E.g., Project activities involving heavy equipment, grading, etc. typically are considered a project under CEQA. **DO NOT complete ITEMS 4–13.**

Insert explanation here if applicable.

NOTE: If the proposed activities are considered a "Project" under CEQA Guidelines Section 15378, the Applicant must provide an explanation for answers to ITEMS 4 – 13. Simple YES or NO responses without an explanation shall not be accepted. If an explanation can be found in NEPA or other documentation, then summarize and list the page number from which the Applicant is summarizing. For ITEMS 5–13, the Applicant may refer to Best Management Practices (BMPs), Standard Operating Practices or Procedures (SOPs), and Limited Operating Periods (LOPs), or similar standard measures described in ITEM 4, that will avoid adverse effects from the Applicant's activities.

ENVIRONMENTAL REVIEW DATA SHEET

ITEM 4

Specify all standard measures (e.g., BMPs, established SOPs, or similar) within the Project description that have been incorporated into the Project to avoid potential impacts to biological resources, cultural resources, or other resources evaluated in the ERDS.

Construction activities shall comply with applicable stormwater BMPs, dust control measures, and standard construction practices. In the event previously unknown cultural resources or human remains are encountered, work shall cease in the vicinity of the discovery until appropriate evaluation is completed.

The project includes a paved parking area, prefabricated restroom, kiosk, signage, fencing, landscaping, drainage improvements, and associated utility connections on a previously disturbed site.

ITEM 5

Evaluate the impact of this Project on wetlands, navigable waters, special-status species (including threatened and endangered species), and sensitive habitats. All Applicants must address all special-status species that have the potential to occur in the Project Area. Describe what analysis was completed as a part of the evaluation to determine potential impacts.

Applicants are encouraged to refer to the California Department of Fish and Wildlife California Natural Diversity Database (CNDDDB) to identify special-status species that have a potential to occur within and surrounding the Project Area. If the applicant does not have a CNDDDB subscription, contact your grant representative for assistance conducting this record search.

Applicants are encouraged to refer to the United States Fish and Wildlife Service (USFWS) Information for Planning and Consultation (IPaC) to identify special-status species, not captured by CNDDDB, and USFWS designated critical habitats that have a potential to occur within and surrounding the Project Area.

Applicants are encouraged to refer to the USFWS National Wetlands Inventory (NWI) to identify wetlands or other waters within and surrounding the Project Area.

The project site consists of previously disturbed land within an urbanized area and contains little to no native vegetation. Based on existing site conditions and available information, no wetlands, sensitive habitat, or suitable habitat for special-status species have been identified within the project footprint.

ITEM 6

Does USFWS final or proposed designated critical habitat(s) for threatened and/or endangered species exist within or surrounding the Project Area?

YES NO

Applicants are encouraged to refer to the USFWS IPaC to identify designated critical habitat(s) within and surrounding the Project Area.

If yes, list the designated critical habitat(s):

Based on available information, no designated critical habitat is known to occur within the project footprint.

ENVIRONMENTAL REVIEW DATA SHEET

ITEM 7

Evaluate cumulative impacts from this Project along with others of the same type in the same general place, such as increased noise or traffic. If applicable, refer to the cumulative impacts discussion in the NEPA analysis, the Environmental Impact Statement, the land management plan, or other sources as appropriate. Describe what analysis was completed as a part of the evaluation to determine potential impacts.

The project will not create new OHV riding opportunities or expand the City's adopted OHMV route network. Instead, the project provides support facilities for an existing OHMV program, including organized trailer parking, sanitation facilities, educational kiosks, signage, and waste collection facilities.

The project is expected to reduce informal roadside parking and unmanaged staging activities that currently occur within the community. Any temporary construction-related traffic, dust, or noise impacts would be localized and short-term.

The project is not expected to contribute to significant cumulative impacts related to traffic, noise, air quality, biological resources, or public services.

ITEM 8

Discuss whether the proposed Project could have a significant effect on the environment due to substantial soil erosion or the loss of topsoil. Describe what analysis was completed as a part of the discussion to determine potential effects.

The project site is relatively flat and previously disturbed. The project includes paving improvements, drainage controls, landscaping, and a WQMP detention basin designed to manage stormwater runoff and minimize erosion.

Temporary soil disturbance will occur during construction activities, including grading and installation of utilities and drainage facilities. Construction BMPs and stormwater controls will be implemented to prevent erosion and sediment transport.

Following construction, the site will be substantially stabilized through pavement, concrete improvements, drainage controls, and landscaped areas. Therefore, the project is not expected to result in substantial soil erosion or loss of topsoil.

ITEM 9

Discuss the potential for damage to scenic resources within the viewshed of a highway officially designated as a state scenic highway. Describe what analysis was completed as part of the discussion to determine potential impacts.

The project site is located within an urbanized area of the City of Needles and consists of improvements to a previously disturbed site.

The project does not involve the removal of scenic resources, damage scenic vistas, or substantially alter visual character. Improvements consist of parking facilities, restroom facilities, landscaping, fencing, signage, and drainage infrastructure commonly associated with public recreational support facilities.

The project is not expected to adversely affect scenic resources associated with a designated State Scenic Highway.

ENVIRONMENTAL REVIEW DATA SHEET

ITEM 10

Is the proposed Project Area located on a site included on any list compiled pursuant to Section 65962.5 of the California Government Code (hazardous materials)?

YES NO

Refer to the Cortese List data resources at the following website to identify documented toxic hazards at the Project site:

www.calepa.ca.gov/SiteCleanup/CorteseList/default.htm

If YES, describe the location of the hazard relative to the Project Area, the level of hazard and the measures to be taken to minimize or avoid the hazards.

The project site is not known to be located on a hazardous waste site identified pursuant to Government Code Section 65962.5.

ITEM 11

Discuss the potential for the proposed Project to have any substantial adverse impacts to historical or cultural resources. Describe what analysis was completed as a part of the discussion to determine potential impacts.

No known historical or cultural resources have been identified within the project footprint. If previously unknown archaeological resources or human remains are encountered during construction, work shall cease in the immediate area and appropriate evaluation shall be conducted.

ITEM 12

Discuss the potential for the Project to cause indirect significant impacts, such as by causing user groups to go elsewhere, causing significant impacts off-site, or significantly increasing use in the vicinity of the Project Area. Describe what analysis was completed as a part of the discussion to determine potential impacts.

The project provides support facilities for an existing OHMV route network previously adopted by the City. The project does not create new riding areas, new trail mileage, or new off-highway vehicle opportunities.

The primary purpose of the project is to organize existing use patterns by providing designated parking, sanitation facilities, educational information, and waste collection facilities. The project is expected to reduce informal roadside parking and improve management of existing OHMV activity.

As a result, the project is not expected to generate significant indirect impacts to surrounding neighborhoods, biological resources, public services, or adjacent properties.

ITEM 13

Discuss if the approval of the proposed project would change the existing baseline conditions and/or change OHV facility operations.

The project would improve an existing disturbed site currently used informally for parking and staging activities associated with OHMV recreation and community events.

The project would improve existing conditions through construction of paved parking, ADA-accessible spaces, a prefabricated restroom, signage, landscaping, fencing, drainage improvements, and waste collection facilities.

The project would not change the City's adopted OHMV route network or expand OHV riding opportunities. Instead, it would improve public safety, visitor services, sanitation, and access management associated with existing OHMV operations.



City of Needles

817 Third Street, Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765
www.cityofneedles.com

Mayor, Janet Jernigan
Vice Mayor Ellen Campbell
Councilmember Tona Belt
Councilmember Jamie McCorkle
Councilmember JoAnne Pogue
Councilmember Henry Longbrake
Councilmember Larry Ford

City Manager Patrick J. Martinez

MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: June 5, 2026

- 1. Needles Aquatics Center Opens June 6:** The Needles Aquatics Center will officially open for the 2026 summer season. The facility will offer open swim, lap swim, water exercise classes, swim lessons, swim team activities, pool party packages, and private rentals throughout the summer. Families and community groups may reserve pool party packages during open swim hours, while exclusive private rentals are available on Friday, Saturday, and Sunday evenings after 6:00 p.m. The Aquatics Center remains one of the City's premier recreational amenities, providing affordable opportunities for residents of all ages to stay active, learn water safety skills, and enjoy the summer season. Staff appreciates the Recreation Department and seasonal employees for their efforts in preparing the facility for opening day. Refer to the attached flyer for more information on aquatics programming.
- 2. Palo Verde College Graduation Ceremony:** Palo Verde College hosted its 2026 Graduation Ceremony at the Needles Educational Center on June 4, recognizing 19 graduates and continuing a positive trend of increasing participation and student success at the Needles Center. The ceremony brought together graduates, families, faculty, and community leaders to celebrate this important milestone and featured remarks from Dr. Garry Cameron, Superintendent of Needles Unified School District. The event was attended by Ed Knudson, Interim Superintendent/President of Palo Verde College, reflecting the strong partnership between local educational institutions and their shared commitment to expanding educational opportunities in Needles. Assemblymember Jeff Gonzalez's office also recognized the graduates by providing each student with a California State Assembly Certificate of Recognition. The Needles Educational Center continues its proud history of serving as a local pathway to higher education, workforce development, and lifelong learning. The City of Needles congratulates the Class of 2026 and wishes each graduate continued success in their educational, professional, and personal endeavors.
- 3. Needles Little League Tournament of Champions Recap:** The Needles Little League Tournament of Champions was successfully held May 26–29 at Ed

Perry and Phillips Fields, welcoming teams, families, and visitors from throughout the region. Staff congratulates the Blythe Majors and Lake Havasu Minors teams on their championship victories and extends its appreciation to Needles Little League, its Board of Directors, volunteers, sponsors, and community partners for hosting an outstanding event. The tournament promoted youth athletics, sports tourism, and local economic activity while showcasing Needles' recreation facilities and community pride. Staff thanks all those involved for their dedication and looks forward to the tournament's return next year.

4. **Needles Library Summer Reading Program Kick-Off:** The Needles Branch Library will host a community kick-off event for its 2026 Summer Reading Program on Monday, June 8, at 11:00 a.m. at the Library, located at 1111 Bailey Avenue. The event will feature a donation presentation from the San Bernardino County Sheriff's Department and will officially launch this year's Summer Reading Program. Residents are encouraged to attend and help celebrate the start of another summer of reading, learning, and family-friendly activities. The City of Needles appreciates the Library's continued commitment to promoting literacy and educational opportunities within the community. A copy of the Summer Reading Program schedule is attached for reference.
5. **Rivers Edge Golf Course Summer Golf Camp:** Registration remains open for the Rivers Edge Golf Course Summer Golf Camp, which begins June 10, 2026. Led by Golf Instructor JJ DeLeon, the eight-week program is designed for youth ages 5–17 and provides instruction in golf fundamentals, sportsmanship, and skill development. The camp offers an affordable opportunity for local youth to learn the game of golf while promoting outdoor recreation, healthy lifestyles, and positive youth engagement. Staff appreciates the efforts of Rivers Edge Golf Course personnel in providing recreational and educational opportunities for the community's youth throughout the summer season.
6. **Commission Appointments:** The City is pleased to welcome **Wendy Welt** and **Alisia Hernandez** to the Planning Commission and **Shivam Bhakta** to the Housing Commission. The Planning Commission serves as an advisory body to the City Council on land use, planning, zoning, subdivision, and development matters, conducting public hearings and providing recommendations on projects that shape the future of the community. The Housing Commission oversees the operations of the Needles Housing Authority, reviews housing-related policies and programs, and advises on affordable housing opportunities and initiatives. Staff looks forward to the valuable contributions each commissioner will bring through their service to the residents of Needles and extends its appreciation for their willingness to serve the community.
7. **Economic Development & Community Trends:** Recent California Department of Finance population estimates indicate that the City of Needles experienced a modest population increase during 2025, growing from 4,789 to 4,796 residents, representing a 0.15% increase. During the same period, San Bernardino County experienced a slight population decline of 0.06%. While modest, the increase reflects continued stability within the community and compares favorably with broader countywide population trends.

8. **Route 66 Centennial Banner Installed on Historic Cavalier Sign:** Staff is pleased to report that a new Route 66 Centennial banner has been installed on the historic Cavalier sign along West Broadway. The banner highlights Needles' role in celebrating the upcoming 100th anniversary of Historic Route 66 and serves as a visible reminder of the City's commitment to promoting tourism, community pride, and economic development. The installation supports City Council goals related to enhancing public spaces, strengthening community identity, and preparing for Route 66 Centennial activities in 2026. Staff appreciates the efforts of those involved in designing and installing the banner and looks forward to additional Centennial-themed enhancements throughout the community in the months ahead.
9. **Route 66 Centennial Regional Partnership Efforts:** Mayor Janet Jernigan represented the City of Needles at the Route 66 Centennial Car Show & Fan Fest held during the San Bernardino County Fair on May 29. The event brought together Route 66 advocates, tourism organizations, museums, chambers of commerce, and community leaders from across the historic corridor to coordinate efforts leading up to the Route 66 Centennial in 2026. Mayor Jernigan joined San Bernardino County Supervisor Dawn Rowe, Freddy Bi, President and CEO of Discover Inland Empire, Delvin Roy Harbour of the California Historic Route 66 Association, and representatives from regional Route 66 organizations and attractions throughout the Inland Empire and Mojave Desert. Participation in these regional partnerships helps strengthen Needles' position as a premier Route 66 destination, supports tourism promotion efforts, and creates opportunities to attract additional visitors, investment, and economic activity to the community as Centennial celebrations continue throughout the coming year.
10. **Kiwanis Club Presentation:** City Manager Patrick Martinez provided a community update to the Bullhead City Morning Kiwanis Club on June 2, highlighting recent accomplishments and future priorities for the City of Needles. The presentation focused on infrastructure investments, park and recreation improvements, economic development initiatives, the Route 66 Centennial, the Off-Highway Motor Vehicle (OHMV) Pilot Program, and the City's vision for continued growth and community investment. The presentation also emphasized the importance of partnerships and community involvement in advancing the City Council's goals and priorities.
11. **Community Blood Drive:** The Transitional Assistance Department and LifeStream Blood Bank will host a community blood drive on June 18, 2026, from 9:00 a.m. to 2:00 p.m. at 1090 E. Broadway Street. Community members are encouraged to consider donating blood to help maintain an adequate regional blood supply and support lifesaving medical needs throughout the region. Additional information and appointment scheduling are available through LifeStream Blood Bank.
12. **Penny Rounding Notice:** The City of Needles has launched a public information campaign regarding the City's new cash transaction rounding policy. Due to the declining availability of pennies, cash payments made to the City may be rounded to the nearest \$0.05 when exact penny change cannot be

made. The policy does not increase any City fees, utility rates, taxes, fines, or other charges, and all amounts owed will continue to be calculated to the exact cent. Credit cards, debit cards, checks, and electronic payments will continue to be charged the exact amount. Rounding applies only to cash transactions and may result in totals being rounded either up or down to the nearest five cents. Staff has prepared informational materials and outreach through Needles Connect and other communication channels to ensure residents understand the policy and that there is no impact on City rates or fees.

13. **Commercial Truck Parking Ordinance (680-AC):** Ordinance 680-AC becomes effective on **June 11, 2026**, and prohibits commercial trucks over 26,000 pounds GVWR from parking on residential streets and within City parks. The ordinance was adopted to improve neighborhood safety and livability, protect public parks, reduce noise and visual impacts, and minimize damage to streets and public infrastructure caused by heavy commercial vehicles. Staff is currently installing the required regulatory signage throughout the City and conducting public outreach to educate residents and truck operators regarding the new requirements. In accordance with the ordinance, enforcement will commence upon installation of the required signage. Exemptions remain in place for deliveries, active loading and unloading, utility and municipal vehicles, emergency vehicles, transit vehicles, and other essential service providers. Violations may be subject to administrative citations, including fines authorized under the ordinance.
14. **Community Events Calendar Now Live:** The City's new website now features a [Community Events Calendar](#)—a centralized location for community events, civic meetings, and community programs. Local organizations are invited to submit or update events through the City Clerk's Office to help keep the calendar current and inclusive. Residents can subscribe and sync the calendar to mobile devices for real-time updates, making it easier to stay informed and engaged.

COMMUNITY EVENTS & RECOGNITION

- I. **Needles High School Graduation Ceremony:** Needles High School will host its 2026 Graduation Ceremony on **Friday, June 5, 2026, at 8:00 PM** at the NHS Football Field. As students, families, educators, and community members gather to celebrate this important milestone, the City of Needles extends its congratulations to the Class of 2026 and wishes graduates continued success in their future educational, professional, military, and personal endeavors.
- II. **Route 66 Centennial Caravan & 72 Oz. Steak Challenge:** The City of Needles will welcome the Route 66 Centennial Caravan on June 8, 2026, at the Palo Verde College Needles Center. As part of the evening's activities, community members will participate in a 72 Oz. Steak Challenge, a Route 66-themed event designed to celebrate the historic highway and attract visitors to the community. Participants include Tony Rubalcaba representing the City of Needles, Deputy Smith representing the San Bernardino County Sheriff's Department, and two community at-large participants. The event will

also feature live music, classic vehicles traveling the Route 66 Centennial Caravan, and opportunities for residents and visitors to participate in the celebration. The event highlights Needles' continued role as a key destination along Historic Route 66 and supports ongoing tourism and economic development efforts within the community.

- III. **Needles Animal Shelter – Adoption Initiative:** The Needles Animal Shelter is currently at capacity and is seeking the community's assistance in finding permanent homes for several adoptable dogs, including Daisy, Kelly, Buddy, Raven, Slate, Perry, Maverick, and Moe. These animals represent a variety of breeds, ages, and temperaments and are ready to join loving families. Spay and neuter vouchers are provided for eligible animals at the time of adoption. Every adoption helps reduce overcrowding, improves animal welfare, and creates space for future shelter intakes. Residents interested in adopting are encouraged to contact the Needles Animal Shelter at (760) 326-4952 or visit the shelter at 1662 Flip Mendez Parkway, Monday through Friday from 8:00 a.m. to 2:00 p.m.

- IV. **Take Credit Financial Literacy Workshop:** Arrowhead Credit Union successfully hosted its annual "Take Credit" Financial Literacy Workshop at the Needles Recreation Center on May 30, providing local youth with hands-on instruction in budgeting, saving, credit management, and financial decision-making. The free program welcomed students from throughout the community and offered practical lessons designed to help participants develop financial literacy skills and make informed financial choices. Staff appreciates Arrowhead Credit Union's continued commitment to investing in local youth and providing valuable educational opportunities within the Needles community. Special thanks are extended to **Stefanie Villalobos, Vice President of Philanthropy & Community Impact**, and **Darin Woinarowicz, President and CEO of Arrowhead Credit Union**, for their leadership and ongoing support of youth education and financial literacy initiatives in Needles.

1. NEEDLES AQUATICS CENTER



1. NEEDLES AQUATICS CENTER

NEEDLES MUNICIPAL AQUATICS CENTER

Opening Day - Saturday, June 6, 2026

1661 J Street Needles, California 760 326-3866 (FUNN)

TIMES	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY			
6:30- 8:00 am	LAP SWIM				<i>Aquatic Center is available for Private Rentals Friday - Sunday After 6:00 p.m.</i>					
8:00- 9:15 am	MORNING EXERCISE									
9:00-10:00 am	STAFF INSERVICE									
10:00-10:30 am	S W I M L E S S O N S									
10:30-11:00 am	PRIVATE LESSONS									
11:00-11:30 am	S W I M L E S S O N S									
11:30-12:00 pm	PRIVATE LESSONS									
12:00-4:00 pm	OPEN SWIM							Saturday & Sunday Open Swim: 2:00 p.m. – 6:00 p.m. (June Only)		
4:00-6:30 pm	NEEDLES SANDSHARKS SWIM TEAM PRACTICE									
6:30-7:00 pm	S W I M L E S S O N S									
7:00-9:00 pm	OPEN SWIM									
9:00- 10:00 pm	LAP SWIM									

ADMISSION PRICES

DAYTIME: \$3.00 (3 & Under is free)

NIGHT: Child \$1.75 Adult \$2.25

PASS SALES

Adult/Child/Senior - Open Swim

10 Visit Pass	\$20.00	(Save 33%)
30 Visit Pass	\$50.00	(Save 44%)
Season	\$80.00	(Best Value)

*Family of Four \$125.00

*Plus \$15.00 for each additional

Life Jacket & Mat Rentals:
\$1.00 per day

Exercise & Lap Swim

10 Visit Pass	\$15.00
30 Visit Pass	\$40.00
Season	\$60.00

(Daily rate without a pass: \$2.00)

Exercise & Lap Swim runs thru end of September

SWIM LESSONS

Session 1	June 8 - June 18
Session 2	June 22 - July 2
Session 3	July 6 - July 16
Session 4	July 20- July 30

Group Rates: \$30.00 for eight 1/2 hour sessions

Monday through Thursday for 2 weeks

Private Rates: \$11.00 for each 1/2 hour session

Minimum of 4 lessons. Dates & times to be arranged with instructor

* Evening Lessons are taught during Session 1 - 3

** Parent-Tot Lessons are taught during Session 2

Pool Parties \$90.00

Up to 4 hours of swim fun for
14 children and 2 adults:

~PLUS~

- 2 Large Pizzas
- 24 Cupcakes
- 2 Gallons Lemonade
- Cups, plates, forks & napkins

Private Rental Rates

\$80.00 per Hour

Groups renting the facility must provide proof of insurance, or City-provided event insurance available for \$207.05.

July 4th Celebrate Freedom

*Join us for great family fun.
Lots of games and prizes! We have once again partnered with the Needles Elks Lodge to make this event*

FREE ADMISSION FOR ALL AGES!!

We will also crown:

Miss Freedom & Mr. Firecracker
(4-5 yr. olds eligible)

2. PALO VERDE GRADUATION



3. NEEDLES LITTLE LEAGUE



4. NEEDLES LIBRARY SUMMER PROGRAM

NEEDLES BRANCH LIBRARY

1111 Bailey Ave., Needles, 92363
760-326-9255 | library.sbcounty.gov

SUMMER READING PROGRAM June 8 - August 2

Wednesdays • 2:30pm
Storytime

Stories, songs, and crafts for all-ages.



PERFORMERS • Tuesdays • 1:00pm

June 9 • MOBILE ZOO OF SOUTHERN CALIFORNIA

June 16 • PALO VERDE COMMUNITY COLLEGE

June 23 • CALIFORNIA JOE

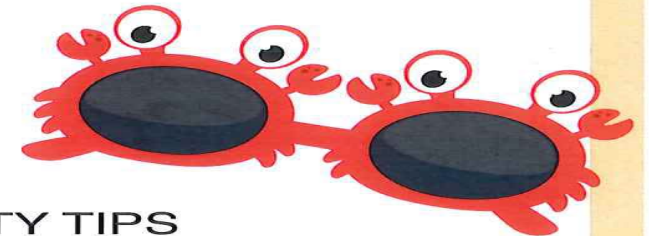
June 30 • SAN BERNARDINO COUNTY: PROBATION &
SHERIFF'S DEPARTMENT

July 7 • PARTY PUPPET SHOW

July 14 • BUREAU OF LAND MANAGEMENT

July 21 • JOE GANDELMAN

July 28 • CALIFORNIA HIGHWAY PATROL: SAFETY TIPS



All County Library branches
will be closed on June 19 & July 3-4



Library



Scan the QR Code or visit:
library.sbcounty.gov/session

MON 11am-7pm • TUE 11am-7pm
WED 11am-7pm • THURS 10am-6pm
FRI closed • SAT 9am-5pm • SUN closed

5. RIVERS EDGE GOLF CAMP

SUMMER GOLF CAMP



RIVERS EDGE GOLF COURSE



**JJ DeLeon, Golf
Instructor**



Ages 5-11 from 7-8:00am
Ages 12-17 from 8-9:00am



Excels at All Ages

Begins June 10th 2026
8 Week Camp - \$60



jjdeleon@golfneedlesca.com | 760.326.3931
144 Marina Dr. Needles, CA 92363

7. ECONOMIC DEVELOPMENT TRENDS

FISCAL YEAR 2026-27

Attachment B

Annual Percent Change in Population Minus Exclusions*

January 1, 2025 to January 1, 2026, and Total Population January 1, 2026

City	County	Percent Change 25-26	Population Minus Exclusions 1-1-25	Population Minus Exclusions 1-1-26	Total Population 1-1-26
Adelanto	San Bernardino	-1.73	37,298	36,652	36,652
Apple Valley	San Bernardino	-0.53	75,633	75,229	75,236
Barstow	San Bernardino	-0.93	24,656	24,427	24,727
Big Bear Lake	San Bernardino	-0.79	4,959	4,920	4,920
Chino	San Bernardino	0.42	92,161	92,550	95,946
Chino Hills	San Bernardino	-0.56	77,626	77,191	77,191
Colton	San Bernardino	-0.70	53,219	52,844	52,844
Fontana	San Bernardino	0.60	218,460	219,774	219,774
Grand Terrace	San Bernardino	-0.90	12,933	12,817	12,817
Hesperia	San Bernardino	0.72	102,613	103,349	103,349
Highland	San Bernardino	-0.60	56,997	56,655	56,655
Loma Linda	San Bernardino	-0.18	25,399	25,354	25,400
Montclair	San Bernardino	2.19	37,557	38,378	38,378
Needles	San Bernardino	0.15	4,789	4,796	4,796
Ontario	San Bernardino	1.36	185,346	187,863	187,863
Rancho Cucamonga	San Bernardino	-0.24	176,846	176,418	176,418
Redlands	San Bernardino	-0.27	74,013	73,811	73,811
Rialto	San Bernardino	0.66	106,104	106,809	106,809
San Bernardino	San Bernardino	-0.46	221,973	220,961	222,292
Twentynine Palms	San Bernardino	-0.41	16,892	16,823	27,166
Upland	San Bernardino	-0.75	78,996	78,406	78,406
Victorville	San Bernardino	-0.63	136,737	135,871	139,680
Yucaipa	San Bernardino	-0.54	55,008	54,711	54,711
Yucca Valley	San Bernardino	-0.70	21,952	21,798	21,798
Unincorporated	San Bernardino	-0.55	291,844	290,253	299,046
Incorporated	San Bernardino	0.01	1,898,167	1,898,407	1,917,639
County Total	San Bernardino	-0.06	2,190,011	2,188,660	2,216,685

Source: California Department of Finance, January 1, 2026 Population Estimates.

8. ROUTE 66 CENTENNIAL BANNER



10. KIWANIS CLUB



Terry
Landwehr
District President
Kiwanis Club of Inland City
41200 Hwy 91
AT Banning Cal
92530

Terry Landwehr
2024-2025 Governor
Terry Landwehr
President 43
Inland City Kiwanis Club

10. KIWANIS CLUB



Looking Ahead: 2026-27 Priorities

Building a Stronger Needles, Together



Route 66 Centennial

Celebrate • Attract • Showcase



OHMV Recreation & Tourism

Connect Trails • Support Business • Grow Tourism



Economic Growth

Jobs • Investment • Opportunity



Housing Development

Expand Housing Choices



Family Recreation

Parks • Programs • Quality of Life



Infrastructure & Reliability

Water • Streets • Public Facilities



Community Partnerships

Working together with residents, schools, businesses, service clubs, and community organizations.



Together, we are building a stronger Needles for future generations.



11. BLOOD DRIVE VOLUNTEERS WANTED

BLOOD DRIVE

Scan the code to make
your next appointment!



SCAN ME

PROUDLY HOSTED BY

Transitional Assistance Department Needles

Thursday, June 18
9:00 am to 2:00 pm
1090 E. Broadway St., Needles
in the bloodmobile

For appointments, call 800.879.4484, visit
lsblooddrive.org/ndtad, or scan the QR code above.

**Donate at a participating
blood drive and receive our
limited-edition San Bernardino
County shirt and a \$25 Target
gift card, while supplies last!**

 **LifeStream
Blood Bank**
GIVE HOPE | GIVE LIFE | GIVE BLOOD



12. PENNY ROUNDING POLICY



PENNY ROUNDING NOTICE

The City of Needles continues to accept cash payments.

Due to the declining availability of pennies, cash payments made to the City may be rounded to the nearest **\$0.05 (five cents)**.



WHAT YOU NEED TO KNOW

- ✓ No City fees, utility rates, taxes, or charges are increasing.
- ✓ Amounts owed will still be calculated to the **exact cent**.
- ✓ Rounding only applies to **cash payments**.
- ✓ Credit cards, debit cards, checks, and electronic payments will continue to be charged the **exact amount**.
- ✓ Rounding may be up or down to the nearest **five cents**.

EXAMPLES

EXACT AMOUNT
\$10.01



CASH PAYMENT AMOUNT

\$10.00

EXACT AMOUNT
\$10.02



CASH PAYMENT AMOUNT

\$10.00

EXACT AMOUNT
\$10.03



CASH PAYMENT AMOUNT

\$10.05

EXACT AMOUNT
\$10.04



CASH PAYMENT AMOUNT

\$10.05



NO CHANGE TO CITY FEES OR UTILITY RATES



QUESTIONS?
Contact City Hall
(760) 326-2115



LEARN MORE
Visit our website
www.cityofneedles.com



City of Needles • 817 Third Street, Needles, CA 92363

13. PARKING ORDINANCE IMPLEMENTATION



COMMERCIAL TRUCK PARKING ORDINANCE — ORDINANCE 680-AC —



EFFECTIVE JUNE 11, 2026

The City of Needles has adopted Ordinance 680-AC. Commercial trucks over **26,000 pounds GVWR** are prohibited from parking on residential streets and within City parks.



RESIDENTIAL STREETS

Commercial trucks over 26,000 pounds GVWR are prohibited from parking.



CITY PARKS

Commercial trucks over 26,000 pounds GVWR are prohibited from parking.

PURPOSE OF THE ORDINANCE



Improve neighborhood safety and livability



Protect public parks and recreational spaces



Reduce noise, congestion, and visual impacts



Minimize roadway and park infrastructure damage caused by heavy vehicles

EXCEPTIONS INCLUDE

- ✓ Active loading and unloading
- ✓ Local deliveries and pickups
- ✓ Public utility vehicles
- ✓ Public agency and municipal vehicles
- ✓ Emergency vehicles
- ✓ Transit vehicles
- ✓ Garbage collection, postal service, and other essential service vehicles

ENFORCEMENT INFORMATION

Appropriate regulatory signage is being installed throughout the City.

ENFORCEMENT OF THE PROHIBITION SHALL COMMENCE UPON INSTALLATION OF SAID SIGNAGE.

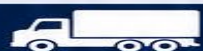
Unauthorized parking may result in administrative citations, including a

\$500 FINE.



QUESTIONS?
City of Needles
(760) 326-2115

Thank you for helping keep our neighborhoods, parks and streets safe and enjoyable for everyone!



COMMERCIAL TRUCK PARKING RESTRICTIONS

PROTECTING NEIGHBORHOODS

PROTECTING PARKS

IMPROVING PUBLIC SAFETY

I. NUSD GRADUATION



GRADUATION CEREMONY

June 5, 2026

◆ 8:00 PM ◆

NHS FOOTBALL FIELD



II. ROUTE 66 CENTENNIAL CARAVAN



THE **BIG TEXAN** ★ STEAK RANCH ★

72 OZ STEAK CHALLENGE

★ THINK YOU'VE GOT WHAT IT TAKES? ★



**DJ JOSE
CUERVAS**



**FOOD
TRUCK**



CAR CARAVAN



MONDAY

JUNE 8TH

5:30 PM ★

PALO VERDE COLLEGE

725 W BROADWAY, NEEDLES, CA 92363



Best Western.



NEEDLES, CA



THE BIG TEXAN STEAK RANCH

★ COME HUNGRY.

★ LEAVE A LEGEND. ★

III. ANIMAL SHELTER ADOPTION

Needles Animal Shelter *Adopt Us*



DAISY

HEELER MIX
FEMALE
APROX 2 YEAR OLD



KELLY

CANE CORSO / MASTIFF
FEMALE
2-3 years old



BUDDY

GERMAN SHEPHERD MIX
MALE
2-3 YEARS OLD
NEUTERED



RAVEN

RETRIEVER MIX
FEMALE
SPAYED
1 YEAR



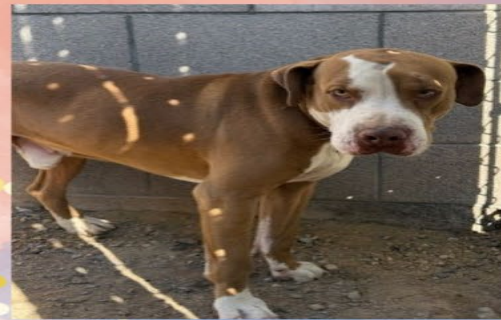
SLATE

PITBULL MIX
MALE
APROX 1-2 years old
NEUTERED



PERRY

RETRIEVER MIX
MALE
1-2 YEARS OLD



MAVERICK

PITBULL
MALE
2-3 YEARS OLD



MOE

CHOCOLATE LAB
MALE
APROX 6 YEAR OLD

CALL US AT 760-326-4952

SPAY/NEUTER VOUCHER WILL BE PROVIDED
AT TIME OF ADOPTION

IV. ARROWHEAD CREDIT UNION





City of Needles

817 Third Street, Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765
www.cityofneedles.com

*Mayor, Janet Jernigan
Vice Mayor Ellen Campbell
Councilmember Tona Belt
Councilmember Jamie McCorkle
Councilmember JoAnne Pogue
Councilmember Henry Longbrake
Councilmember Larry Ford*

City Manager Patrick J. Martinez

MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: June 12, 2026

- 1. OHMV Pilot Program Ribbon Cutting Ceremony and Signage Installation:** The City of Needles will officially launch the Needles Off-Highway Motor Vehicle (OHMV) Pilot Program with a ribbon-cutting ceremony on **Wednesday, June 24, 2026, at 10:00 a.m. at 100 G Street**. This milestone represents the culmination of years of planning, public outreach, coordination, and collaboration among the City, community stakeholders, public safety partners, and federal land management agencies. In preparation for the official launch, the City has begun implementing the adopted OHMV Wayfinding and Signage Master Plan, including the installation of route markers, directional signage, staging area signs, and educational signs throughout the designated route network. The signage system is designed to improve rider safety, assist visitors in navigating the approved routes, and provide easy access to program information through QR codes. Residents and visitors are encouraged to attend the ceremony and learn more about the program. Additional information, route maps, safety requirements, FAQs, and program updates are available through the City's OHMV webpage and QR codes located on program signage.
- 2. Assemblymember Jeff Gonzalez Town Hall:** Assemblymember Jeff Gonzalez will host a Town Hall meeting in Needles on Wednesday, July 15, 2026, from 5:30 p.m. to 6:30 p.m. at El Garces. The event will provide residents and community stakeholders with an opportunity to engage directly with their State Assembly representative, discuss legislative priorities, and share feedback on issues affecting the Needles community. Staff encourages interested residents to attend and participate in the discussion. RSVP information is available on the attached flyer or by clicking on this [registration link](#).
- 3. Sandbag Availability and Storm Preparedness:** With monsoon season officially beginning on June 15 and continuing through September 30, residents are encouraged to prepare in advance for potential storm activity. San Bernardino County Fire Protection District has identified Needles Fire Station No. 32, located at 1113 E. Broadway Street, as a sandbag distribution location. Sandbags are available at no cost to residents on a first-come, first-served basis.

while supplies last. Residents should not rely solely on emergency supplies and are encouraged to obtain sandbags and other preparedness materials before storm events occur. Additional information regarding sandbag availability and storm preparedness is available through the [San Bernardino County Fire Protection District website](#).

4. **Needles High School Graduation:** Needles High School recently celebrated its 120th Commencement Ceremony, recognizing approximately 60 graduates from the Class of 2026. The ceremony marked an important milestone for students, families, educators, and the broader community as graduates prepare to pursue higher education, workforce opportunities, military service, and other career pathways. In addition to earning their diplomas, members of the graduating class received approximately **\$1.262 million** in scholarships, grants, and educational assistance, reflecting a significant investment in the future of Needles' youth. The City of Needles congratulates the Class of 2026 on this remarkable achievement and wishes each graduate continued success in their future endeavors.
5. **Route 66 Centennial Caravan:** The City of Needles welcomed the **Route 66 Centennial Caravan on June 8, 2026**, as travelers from across the United States and around the world visited the community in celebration of the upcoming 100th anniversary of Historic Route 66. The event included the Big Texan 72-Ounce Steak Challenge and provided an opportunity to showcase Needles' hospitality, local businesses, and Route 66 heritage to visitors from across the nation and around the world. Staff appreciates the efforts of the California Historic Route 66 Association, The Big Texan Steak Ranch & Brewery, public safety partners, volunteers, local businesses, and community members who helped make the event a success. The event highlighted the important role heritage tourism plays in supporting local businesses and promoting Needles as a destination along Historic Route 66.
6. **Needles Eagles Aerie 2599 Sponsors Free Swim Admission for Children:** Needles Eagles Aerie 2599 will host the Swim With an Eagle event on **Saturday, June 27, 2026, from 2:00 p.m. to 6:00 p.m.** at the Needles City Aquatics Center. This community event will provide local youth and families with an opportunity to enjoy an afternoon of summer recreation and community engagement. Through the generosity of Needles Eagles Aerie 2599, admission for children will be provided at no cost. The City appreciates the organization's continued commitment to supporting local families and partnering with the City to provide positive recreational opportunities for the community. Residents are encouraged to attend and participate in this family-friendly event.
7. **Coalition to Protect Community Services:** As previously directed by the City Council, the City of Needles has joined the Coalition to Protect Community Services, a statewide effort led by the California Joint Powers Insurance Authority (CJPIA). The coalition is advocating for reforms to California's liability laws to ensure public agencies are responsible only for their proportionate share of damages and to address the rapidly increasing costs of public agency liability claims and litigation. Coalition members contend that escalating liability costs are diverting resources away from essential local services, including public

safety, infrastructure maintenance, parks, recreation, and other community programs. Staff will continue to monitor legislative developments and provide updates as they become available.

8. **Rivers Edge Golf Course Aeration:** Staff recently completed annual aeration activities at Rivers Edge Golf Course as part of the City's ongoing commitment to maintaining high-quality playing conditions. Aeration is a critical maintenance practice that improves soil health, enhances water infiltration, promotes stronger root development, and supports long-term turf quality. While the process may temporarily impact course conditions, it plays an essential role in ensuring the course remains healthy, resilient, and well-prepared for overseeding activities later this year. Attached photos highlight the hard work and dedication of the Rivers Edge Golf Course staff during this important maintenance activity.
9. **Community Events Calendar Now Live:** The City's new website now features a [Community Events Calendar](#)—a centralized location for community events, civic meetings, and community programs. Local organizations are invited to submit or update events through the City Clerk's Office to help keep the calendar current and inclusive. Residents can subscribe and sync the calendar to mobile devices for real-time updates, making it easier to stay informed and engaged.

COMMUNITY EVENTS & RECOGNITION

- I. **Rivers Edge Golf Course Summer Golf Camp:** The Rivers Edge Golf Course Summer Golf Camp began on June 10, 2026, with strong attendance and enthusiastic participation from local youth. The eight-week program, led by Golf Instructor JJ DeLeon, provides golf instruction, skill development, and positive recreational opportunities for participants ages 5–17. Staff appreciates the efforts of the Rivers Edge Golf Course team in making this program a success.
- II. **CITY HALL CLOSED:** City Hall will be closed on Friday, June 19, 2026, in observance of Juneteenth National Independence Day, a federally recognized holiday commemorating the emancipation of enslaved African Americans in the United States. Regular business hours will resume on Monday, June 22, 2026, at 8:30 a.m. For urgent matters during the closure, residents may call 760-326-5700, where our after-hours answering service will route calls to the appropriate City personnel. A notice has been posted at the entrance of City Hall to inform the public.

1. OHMV RIBBON CUTTING



You're Invited!

CITY OF NEEDLES

OHMV

PILOT PROGRAM

RIBBON CUTTING

Ceremony



Join us as we celebrate the official launch of the

Off-Highway Motor Vehicle (OHMV) Pilot Program!

Experience one of California's most unique OHMV destinations, where riders can connect directly from the community to the trail system while enjoying scenic desert vistas, spectacular Colorado River views, and world-class outdoor recreation.



DATE

WEDNESDAY, JUNE 24, 2026



TIME

10:00 A.M.



LOCATION

**100 G STREET
NEEDLES, CA 92363**

EVENT HIGHLIGHTS



OFFICIAL RIBBON CUTTING CEREMONY



REMARKS FROM CITY OFFICIALS AND COMMUNITY PARTNERS



OVERVIEW OF THE OHMV PILOT PROGRAM



CELEBRATION OF A MAJOR COMMUNITY MILESTONE



PHOTO OPPORTUNITIES



ABOUT THE PROGRAM

Needles is one of the few communities in California with a designated OHMV route network connecting riders from town to trail. From breathtaking desert landscapes to spectacular views of the Colorado River, the Needles OHMV experience offers a unique opportunity to explore the outdoors while supporting local businesses, recreation, tourism, and economic development.

SCAN HERE
for more
INFORMATION!



FOR MORE INFORMATION, PLEASE CONTACT:
760-326-2115 ext. 145



info@cityofneedles.com

1. OHMV EDUCATIONAL SIGNAGE



CITY OF NEEDLES OFF-HIGHWAY MOTOR VEHICLE (OHMV) PILOT PROGRAM



— RIDE LEGAL • RIDE SAFE • STAY ON DESIGNATED ROUTES —

BEFORE YOU RIDE

- VALID DRIVER'S LICENSE
- OHMV REGISTRATION & IDENTIFICATION
- PROOF OF INSURANCE
- HELMET & SAFETY GEAR
REQUIRED AS APPLICABLE BY LAW
- FOLLOW POSTED ROUTE SIGNS
OBEY ALL TRAFFIC LAWS

MAX SPEED: 35 MPH
(LOWER SPEEDS MAY APPLY)
OBEY POSTED SPEED LIMITS AND DRIVE SAFELY FOR CONDITIONS

- YIELD TO PEDESTRIANS
- REDUCE DUST, NOISE & IMPACTS
- RESPECT OUR COMMUNITY

WHERE YOU CAN RIDE

- DESIGNATED OHMV ROUTES
- APPROVED STAGING AREAS
- BLM TRAIL CONNECTIONS

PROHIBITED

- RESIDENTIAL STREETS
Off Corridor
- OFF-ROUTE TRAVEL
- RECKLESS RIDING
- RIDING AFTER DARK
- NO ALCOHOL OR
DRUG IMPAIRMENT

APPROVED STAGING AREAS

- JACK SMITH PARK & RIVER ROAD**
Trailer Parking
Loading Zone
Restrooms
- CLARY DRIVE & LILLYHILL DRIVE**
Trailhead Access
Signage

SCAN FOR:



- Official Route Map
- Staging Areas
- OHMV Rules
- Safety Information
- FAQ
- Program Updates

cityofneedles.com



IF IT ISN'T SIGNED — DON'T RIDE IT.

AUTHORIZED UNDER CALIFORNIA VEHICLE CODE §38026.2 (AB 2152)

ENFORCED BY SBCSD, CHP & PARTNER AGENCIES

The City of Needles OHMV Pilot Program connects riders to recreation, lodging, fuel, dining and local businesses while protecting residents and our environment.

2. ASSEMBLYMAN GONZALEZ VISIT

Please join Assemblyman
JEFF GONZALEZ
FOR A

Needles **TOWN HALL**



Wednesday,

JULY 15

5:30PM – 6:30PM

EL GARCES

950 FRONT ST., NEEDLES, CA 92363



**TO RSVP TO THIS EVENT, SCAN THE QR CODE OR VISIT:
[ASMRC.ORG/CF/NEEDLESRSVP](https://asmrc.org/cf/needlesrsvp)**

3. ARMY CORPS SANDBAG GUIDANCE

SAND BAG TIPS

PROTECT YOUR HOME AND PROPERTY

PREPARE BEFORE THE STORM ARRIVES



Properly placed sandbags can help redirect water, mud and debris away from your home.

✓ DO:



Remove any debris from the areas where bags are to be placed.



Place the bags lengthwise and parallel to the direction of flow. Fill the low spots first before placing bags the full length of the area to be raised.



Place the sandbags to redirect water, mud or debris, not dam it.



Fold the open end of the bag under the filled portion. Place succeeding bags with the bottom of the bag tightly and partially overlapping the previous bag.



Offset adjacent rows or layers by one-half bag length to avoid continuous joints.



To eliminate voids and form a tight seal, compact and shape each bag by walking on it and continue the process as each layer is placed. This flattens the top of the bag and prevents slippage between succeeding layers.



Sandbags can best be used to help protect doorways if a waterproof layer like heavy plastic or waterproof canvas is placed behind them. If possible, tape it to the door frame. Stack the sandbags in a pyramid formation, following the above instructions, and wrap the plastic up and over the top. The waterproof protection is always essential for

✗ DO NOT:



Do NOT place sandbags directly against the outer wall of a building. Wet bags can create added pressure on the foundation.



Do NOT use sandbags to completely dam water flow.



Do NOT wait until a storm is approaching to prepare.

✓ CORRECT PLACEMENT

Staggered layers



Sandbags available at no cost to residents on a first-come, first-served basis while supplies last.

Sandbags available while supplies last.

NEEDLES FIRE STATION NO. 32

📍 1113 E. Broadway Street
Needles, CA 92363

☎ 760-326-2833

5. ROUTE 66 CENTENNIAL CARAVAN



6. EAGLES POOL PARTY

SWIM WITH AN EAGLE

Join Us for a Unique and Fun Event!



**AT THE
NEEDLES
CITY POOL!**

**WHEN: Saturday, June 27, 2026
2:00 P.M. - 6:00 P.M.**

FREE FOR CHILDREN

7. JPIA COALITION

Establish Proportionate Liability for Local Governments

Under California's joint and several liability rule, a city found just 1% at fault can be forced to pay 100% of a plaintiff's economic damages—when the other responsible co-defendants can't pay. Every dollar consumed by disproportionate liability judgments and inflated settlements is a dollar unavailable for community services that our residents rely on: police and fire protection, roads and infrastructure maintenance, parks, libraries, senior services and youth sports programs.

Establishing proportionate liability means that local governments named in lawsuits would be required to pay only their actual share of fault, as determined by the court. Not only is this more fair, but it would help to solve a rapidly escalating problem—a fiscal crisis of runaway liability costs for cities and other local government agencies that have limited taxpayer funding to provide much needed public services.

June 12, 2026

To Members of the Legislature:

On behalf of the Coalition to Protect Community Services, we write to express our strong support for meaningful tort reform in civil actions against public entities, consistent with the priorities of other local government organizations statewide.

Specifically, we support:

- Proportionate (several) liability for economic damages in civil actions against public entities, so that taxpayers pay only for the share of harm attributable to the public agency.
- Caps on damages in civil actions against public entities, ensuring that injured parties are fairly compensated, while also preserving the capacity to deliver essential public services.

Local governments across California are facing a growing liability crisis. In many cases, it is not a result of agencies improperly delivering services or mismanaging risk—but because the current legal framework systematically exposes public entities to liability far beyond their actual share of responsibility.

For cities and special districts, rising settlements and liability costs pose an existential threat to the services we provide. **Multi-million dollar claims against local agencies—arising from public roadways, sidewalks, public property, and routine government services—have increased sharply, and the rising costs are unsustainable.** Insurance premiums paid by local agencies have grown 370%, climbing from \$115 million in 2016 to \$541 million in 2025. And since 2019, public entity liability costs have more than tripled, now exceeding \$7 billion in known exposure.

When a local government agency faces a liability judgment, the cost is borne collectively by liability risk pools—meaning it is ultimately funded by the taxpayers of every member community across California—or directly by the local agency if it is not a member of a risk pool. Dollars spent defending and paying out lawsuits are dollars diverted from public safety, road maintenance, parks, and the core local services these agencies exist to provide.

We stand ready to work with the Legislature, the Administration, and all involved stakeholders to craft a practical and meaningful solution to this growing problem.

Can we count on your support to help safeguard essential public services?

CALIFORNIA JOINT POWERS INSURANCE AUTHORITY

Providing Innovative Risk Management Solutions for Our Public Agency Partners

8081 Moody Street, La Palma, CA 90623 | (562) 467-8700 | cjpia.org



8. RIVERS EDGE AERATION



I. RIVERS EDGE GOLF CAMP

