



AGENDA

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
HOUSING AUTHORITY CITY OF NEEDLES
CITY OF NEEDLES, CALIFORNIA
EL GARCES – 950 FRONT STREET, NEEDLES

THE 5:00 P.M. PORTION OF THE CITY COUNCIL MEETING WILL BE RECESSED BY
THE CITY CLERK TO 6:00 P.M.

TUESDAY, SEPTEMBER 10, 2024
COUNCIL EXECUTIVE SESSION – NONE
CITY COUNCIL MEETING – 6:00 PM

THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO
NOON ON THE DAY OF THE MEETING BY EMAILING djones@cityofneedles.com

TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at www.cityofneedles.com
to access the agenda and [Click here to join the meeting](#)

If asked, enter the following: Meeting ID: 980 290 467#

OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 980 290 467#
The meetings are being recorded.

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE
INVOCATION
APPROVAL OF AGENDA
CONFLICT OF INTEREST
CORRESPONDENCE
INTRODUCTIONS
CITY ATTORNEY – Parliamentary Procedures

As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you

PUBLIC APPEARANCE - Persons wishing to address the NPUA / City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

PRESENTATION

(A ten-minute time limit per presentation has been established per Municipal Code Section 2-18.)

1. Presentation by Erin Fox, Disaster Program Manager for American Red Cross San Bernardino Chapter. (INF)
2. Presentation by Stephanie S. Bethards, Advocate AZ & NV, Housing Coordinator, Program Facilitator, West Care Arizona. (INF)

PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS

A three-minute time limit per person has been established.

PUBLIC HEARINGS

3. Public Hearing noticed to consider all evidence and testimony for or against approval of City Council Ordinance No. 667-AC Adopting the California Building Standards Code 2022 Edition; Rescinding

Ordinance No. 635-AC adopting the California Building Stands Code 2019 Edition; Amending Municipal Code Article IV "Uniform Administrative Code" and Chapter 2 "Administration" Section 2-10 "Adopted by Reference Where Filed" and Amending Sections of Chapter 6 "Building Regulations." (ACT)

- Staff Report
- Council questions of staff
- Mayor to open the public hearing
- Public Comment
- Mayor to close the public hearing
- Council Discussion / Deliberation
- Adopt City Council Ordinance No. 667-AC Adopting the California Building Standards Code 2022 Edition; Rescinding Ordinance No. 635-AC adopting the California Building Stands Code 2019 Edition; Amending Municipal Code Article IV "Uniform Administrative Code" and Chapter 2 "Administration" Section 2-10 "Adopted by Reference Where Filed" and Amending Sections of Chapter 6 "Building Regulations."

4. Public hearing noticed to consider all evidence and testimony for or against adopting an Amended Appendix to the Conflict of Interest Code pursuant to the Political reform Act of 1974 **has been continued to October 8, 2024.**

5. Public Hearing noticed to consider all evidence and testimony for or against approval of City Council Resolution No. 2024-37 amending Resolution 2023-41 and adopting a new fee structure at the Rivers Edge Golf Course. (ACT)

- Staff Report
- Council questions of staff
- Mayor to open the public hearing
- Public Comment
- Mayor to close the public hearing
- Council Discussion / Deliberation
- Adopt Resolution No. 2024-37 amending Resolution 2023-41 and adopting a new fee structure at the Rivers Edge Golf Course.

6. Public Hearing noticed to consider all evidence and testimony for or against approval of Resolution No. 2024-39 of the City Council of the City of Needles, California approving the Measure I Five Year Local Street Capital Improvement for Fiscal Years 2024/2025 - 2028/2029. (ACT)

- Staff Report
- Council questions of staff
- Mayor to open the public hearing
- Public Comment
- Mayor to close the public hearing
- Council Discussion / Deliberation
- Adopt Resolution No. 2024-39 of the City Council of the City of Needles, California approving the Measure I Five Year Local Street Capital Improvement for Fiscal Years 2024/2025 - 2028/2029.

RECESS THE CITY COUNCIL MEETING AND CONVENE A JOINT COUNCIL / NPUA MEETING

NPUA / COUNCIL CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the NPUA / City Council may pull an item from the Consent Calendar for discussion. Prior to NPUA / Council action, a member of the public may address the NPUA / City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. RECOMMENDED ACTION: Approve Items 7 through 8 on the Consent Calendar by affirmative roll call vote (ACT)

7. Authorize the purchase of a Digger Derrick Model TLL-300D electric bucket truck from LineWise at a cost not to exceed \$33,500 using Electric Asset Replacement Funds.

8. Accept the AB32 Greenhouse Gas (GHG) Emissions Verification Report 2023 Emissions prepared by WZI, Inc.

END OF NPUA CONSENT CALENDAR

REGULAR NPUA / COUNCIL ITEMS

9. Approve a 2.8.% cost-of-living (COLA) increase in water and wastewater basic service rates effective October 1, 2024. (ACT)
10. Approve a 2.8% cost-of-living (COLA) increase in electric basic service charge rate as of October 1, 2024; approve an over-hydro rate of \$0.1423 effective October 1, 2024; eliminate the \$.0100 Power Cost Adjustment and approve the methodology to calculate the annual electric base rate and the power cost adjustment rate based on the rate calculation spreadsheets. (ACT)

ADJOURN THE JOINT NPUA/COUNCIL MEETING AND RECONVENE THE COUNCIL MEETING (Roll Call Previously Taken)

PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS

A three-minute time limit per person has been established.

COUNCIL CONSENT CALENDAR All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 11 through 25 on the Consent Calendar by affirmative roll call vote. (ACT)

11. Approve the Warrants Registers through September 10, 2024.
12. Approve the Minutes of August 13, 2024.
13. Adopt Resolution No. 2024-38 of the City Council of the City of Needles, California accepting the purchase offer from Columbus Drive, LLC for all rights and interest in the 8' wide Sewer Easement located along the south property line of Parcel A of Parcel Map 14798 and authorizing the City Manager to execute a Purchase and Sale Agreement and escrow documents for said sale of easement to Columbus Drive LLC.
14. Ordinance 666-AC Speed Study - 2nd read adopt.
15. Accept the work completed by Three Peaks Corporation for the Duke Watkins Park Pump Track Project and authorize a NOTICE OF COMPLETION to record with the San Bernardino County Recorder's Office.
16. Authorize the annual seed purchase from Simplot Turf & Horticulture, Las Vegas, in the amount of \$33,025.37.
17. Accept Change Order No. 1 in the amount of \$15,814.72 for a total contract amount of \$727,302.17 for the work completed by Superb Engineering, Inc. for the Golf Course Irrigation and Efficiency Project, Phase 1 and authorize staff to execute said Change Order.
18. Approve a budget revision for the 2024-2025 fiscal year to increase fund 520 (Dial-a-Ride - Transit) State Transit Assistance - Capital revenues and Property-Capital / Vehicles expenditures by \$180,857 for the purchase of a new Dial-a-Ride transit vehicle.
19. Approve filing of a revised claim for State Transit Assistance (STA) capital funds for the 2024-2025 fiscal year for the purchase of a new Dial-a-Ride transit vehicle.
20. Adopt Resolution No. 2024-36 authorizing destruction of certain city records pursuant to Government Code Section 34090.
21. Award bid to Phillips Excavating, Inc. for the Phase IV-B Water Service Lateral Replacement Project in the amount of \$388,293 plus 5% contingency for a total project cost of \$407,707.65 and authorize staff to execute a Public Works Agreement with Phillips Excavating, Inc. and move forward with the Notice of Award and Notice to Proceed.

- [22.](#) Authorize the City Manager to execute a Facility Use Agreement with the American Red Cross for declared emergencies.
- [23.](#) Accept 2025 Employee Benefits plan for Dental & Vision only
- [24.](#) Adopt Resolution 2024-40 Approving a Lease Extension with Tri-State Alano Club for the Building at 801 Third Street Until September 10, 2025.
- [25.](#) Approve a Grant Agreement with “Data for Social Good” (DSG) acting on behalf of the California Air Resources Board (CARB) for a Statewide Planning and Capacity Building project in Needles to develop a comprehensive Active Transportation Plan (ATP) and authorize the City Manager to execute the agreement.

END OF COUNCIL CONSENT CALENDAR

CITY MANAGER REPORT

[MANAGERS](#) REPORTS of August 23 and August 30, 2024

COUNCIL REQUESTS

Council Member Campbell
Council Member McCorkle
Vice Mayor Merritt
Council Member Pogue
Council Member Belt
Council Member Longbrake
Mayor Jernigan

ADJOURNMENT

INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL IS AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT: <http://www.cityofneedles.com>

Posted: September 5, 2024

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 145. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 5th day of September 2024

/s/ Dale Jones, CMC, City Clerk

HOT SHOTS



Did you know that 7 people die every day in home fires in the U.S.?

People are 50% more likely to survive a home fire if they have a working alarm in their home.

Join the Hot Shots!

The Hot Shots is our region's elite appointment-based smoke alarm installation team. Teams go out several times a month to install smoke alarms in homes and help make households safer.

We send all new volunteers out with experienced team members to show you the ropes, so you'll get hands-on training. Virtual admin or leadership roles are also available!

Hot Shot Benefits:

- It's an easy and fun way to give back to your community and ensure homes are safer.
- No prior training or experience required.
- You can sign up for shifts in advance and commit to as few or as many days as you want.
- Snacks and drinks are provided.
- Exclusive Hot Shot gear offered to repeat volunteers.
- You will be part of an awesome team!



Join us for our bi-monthly meeting on the last Tuesday of every odd month! Sign up on Volunteer Connection.

For more information, contact Kim: kimberly.aufrecht2@redcross.org or 714-313-5440.



FREE Disaster and Emergency Preparedness for your Community!



Everyone knows the Red Cross helps people during emergencies. But you may not know that it's also part of our mission to help you help yourself! Becoming "Red Cross Ready" for an emergency means following our simple steps in advance to ensure you can weather a crisis safely and comfortably. Being prepared may not prevent a disaster, but it will give you confidence to meet the challenge.

Preparedness Presentations for Adults and Households

Be Red Cross Ready

This 60-minute presentation for adults and households teaches three easy steps to being prepared: get a kit, make a plan, and be informed.

Hands-Only CPR

A 45-minute non-certification training teaching chest compressions through instruction and hands-on practice.

Are you an owner or leader of a small business? Ask about our Ready Rating presentation!

Preparedness Presentations for Elementary Schools

Prepare with Pedro

Kindergarten-2nd Grade

A 30-45 minute preparedness program for students that follows Pedro the Penguin and his friends as they learn how to be prepared and take action during an emergency.

We also offer Be Red Cross Ready for Elementary School parents!

To schedule a presentation, contact Kimberly Aufrecht at kimberly.aufrecht2@redcross.org or 714-313-5440.

All presentations have a 20-participant minimum

Preparedness Essentials

Preparedness Checklist

Disasters disrupt our lives. Some disasters, like floods and home fires, can occur anywhere. Other disasters, like wildfires and hurricanes, are more common in certain areas. Climate change is causing more frequent and extreme weather events. This increases our risk of death, injury, property loss and disruption. But we can take action to prepare. Prepare now to protect yourself, your loved ones and your home.



Be Prepared

Being prepared means that you:

- Know what hazards, like tornadoes or floods, are likely to happen in your community.
- Have plans in place so that you and your loved ones know how to respond.
- Have a way to monitor emergency conditions in your area.
- Have emergency skills, such as CPR and first aid.
- Have emergency supplies, like food, water and medicine, so that you can meet your basic needs.

- Have a battery-powered radio.
- Plan to monitor weather conditions near you.



Learn Emergency Skills

Prepare now so that you have critical skills and can meet your basic needs.

- Learn first aid and CPR.
- Utilities may be offline. Be ready to live without power, gas and water. Plan for your needs, including cell phones and medical equipment. Talk to your doctor. Plan for backup power.



Understand Your Risks

Some hazards, such as floods and home fires, can happen anywhere. Others, including earthquakes and hurricanes, are more common in certain areas. Reach out to your state or local office of emergency management agency to learn more about your local risks.



Gather Emergency Supplies

Gather food, water and medicine. Organize supplies into a Go-Kit and a Stay-at-Home Kit.

- Go-Kit: at least three days of supplies that you can carry with you. Include backup batteries and chargers for your devices (cell phone, CPAP, wheelchair, etc.)
- Stay-at-Home Kit: at least two weeks of supplies. Stores and pharmacies might be closed.
- Have a 1-month supply of medication in a child-proof container and medical supplies or equipment.



Plan to Stay Connected

In a disaster, it is important to stay connected and informed.

- Sign up for free emergency alerts from your local government.
- Have a backup battery or a way to charge your cell phone.



Gather Emergency Supplies

- Keep personal, financial and medical records safe and easy to access (hard copies or securely backed up). Consider keeping a list of your medications and dosages on a small card to carry with you.
- Customize your kits to meet your household's needs and the season.

Basic supplies include:

- Water: 1 gallon per person, per day
- Food: non-perishable, easy-to-prepare items
- Can opener
- Medications and medical items
- Flashlight or battery-powered lanterns
- Battery-powered or hand-crank radio (NOAA Weather Radio, if possible)
- Extra batteries
- First aid kit
- Multi-purpose tool
- Sanitation and personal hygiene items
- Cell phone with chargers
- Family and emergency contact information
- Extra cash
- Emergency blanket
- Hats, gloves, boots, coats, etc. (cold weather)
- Sun hats, sunglasses, sunscreen, bug spray, etc. (warm weather)
- Change of clothes
- Map(s) of the area
- Keep personal, financial and medical records safe and easy to access (hard copies or securely backed up).



Make Plans to Stay Safe

Stay or go? Depending on the emergency, you may need to stay where you are or evacuate to stay safe.

If you need to go somewhere else, think through these questions:

- Where will I go?
- How will I get there?
- Where will I stay?
- What will I bring with me?



Plan to Reconnect With Loved Ones

- If separated, or if the phone or internet is down, have a plan to communicate with loved ones.
- Complete a contact card for each member of your household. Ensure that they carry it with them.
- Text is best. A text message may go through when a phone call will not.
- Designate an out-of-town contact who can help your household reconnect. It may be easier to reach people outside the affected area.
- Agree to meet in a specific place to help you reconnect with loved ones when it is safe.
 - If you need to leave your home, choose a specific location nearby.
 - If you need to leave your community, choose a specific location outside your community.



Plan to Take Care of Yourself

- It's normal to have bad feelings, stress or anxiety after a disaster or other emergency.
- Plan to eat healthy food and get enough sleep to help you deal with stress.
- Know that you can contact the Disaster Distress Helpline for free if you need to talk to someone. Call or text **1-800-985-5990**.

Prepare so you can protect.

| For more information, visit redcross.org/prepare

| Download the Emergency App



Earthquake

Preparedness Checklist

An earthquake is a sudden, rapid shaking of the earth caused by the shifting of underground rock. Deaths and injuries occur when people fall trying to walk or run during shaking or when they are hit by falling debris. Smaller earthquakes, called aftershocks, always follow the mainshock. Earthquakes can cause tsunamis, landslides, fires, and damage to utilities. Earthquakes can happen anywhere, and there is no way to predict them. But we can take action to prepare. Prepare now to protect yourself, your loved ones, and your home.



What to Do: Before



Understand Your Risk

Earthquakes can happen anywhere but are more common in certain areas. Find out if you live in an area prone to earthquakes.



Secure Your Space

To prevent injuries, secure your space.

- Identify things that might fall during shaking. Imagine if the room were picked up, shaken up and down, and side to side. Which items could fall and injure you? Consider things such as televisions, shelves, mirrors, pictures, water heaters, refrigerators, and bookcases.
- Secure these items so they don't injure you during an earthquake. Straps, hooks, latches, and other safety devices are widely available.
- If you live in an area prone to earthquakes, get your building evaluated and consider structural improvements.
- Earthquakes are generally not covered by household or renters' insurance. Earthquake insurance policies may be available. Check with insurance providers.

Practice Drop, Cover, and Hold On

Practice how to DROP, COVER, and HOLD ON, a life-saving skill.

During an earthquake, you should Drop, Cover, and Hold On to protect yourself from falling debris. Practice with your entire household so everyone knows what to do. Here is how to practice:



DROP where you are onto your hands and knees.

This position protects you from being knocked down and allows you to crawl to a protected space.



COVER your head and neck with your arms.

- If a sturdy table or desk is nearby, crawl underneath it for protection.
- If you cannot find a protected space, crawl to an interior wall (away from windows).
- Stay on your knees and bend over to protect yourself from injury.



HOLD ON until the shaking stops.

- If you are under a table or desk, hold onto it as things will be moving. Use an arm to protect your head and neck.
- If you are not under a protected space, protect your head and neck with both arms.



Learn Emergency Skills

- Learn First Aid and CPR to help others. People may be injured, and emergency services may not be available.
- Learn how to turn off the utilities in your home.
- Get a fire extinguisher and learn how to use it safely.
- Be ready to live without power, gas, and water.



Gather Emergency Supplies

Gather food, water, and medicine. Stores and pharmacies might be closed. Organize supplies into a Go-Kit, Stay-at-Home Kit, and a Bed-Kit.

- **Go-Kit:** at least three days of supplies that you can carry with you. Include batteries and chargers for your devices (cell phone, CPAP, wheelchair, etc.)
- **Stay-at-Home Kit:** at least two weeks of supplies.
- **Bed-Kit:** a bag of supplies attached to your bed. Include items you will need if an earthquake happens while you are sleeping. Store sturdy shoes to protect your feet from glass, one of the most common earthquake injuries. Also include a flashlight, glasses, a dust mask, and a whistle.
- Have a 1-month supply of medication in a child-proof container and other needed medical supplies or equipment.
- Keep personal, financial, and medical records safe and easy to access (hard copies or securely backed up). Consider keeping a list of your medications and dosages on a small card to carry **Item 1.**



Plan to Stay Connected

- Have a backup battery or a way to charge your cell phone.
- Have a battery-powered radio so that you can stay informed.
- Create a personal support team of people you may assist and who can assist you.
- There is no way to predict an earthquake, but earthquake early-warning systems are in development. See if they are available in your area.

What to Do: During



When Shaking Starts, DROP, COVER, and HOLD ON to Protect Yourself

Know what to do in different situations:

- If you are in bed, **STAY** there and **COVER** your head and neck with a pillow. Lie face down.
- If you are outdoors, drop, then crawl towards open space if you can. Stay away from buildings, power lines, and trees.

- If you are driving, stop and stay in your vehicle. Avoid stopping near buildings, trees, overpasses, and utility wires. Proceed cautiously once the earthquake has stopped. Avoid bridges or ramps.
- If you are in a wheelchair or use a walker, lock your wheels, and remain seated until the shaking stops. Protect your head and neck with your arms, a pillow, a book, or whatever is available. If you are unable to drop, brace yourself and protect your head and neck.

What to Do: After



Stay Safe

- Wait a minute before getting up. Check for any immediate dangers around you and protect yourself.
- Anticipate broken glass and debris on the ground, so put on sturdy shoes as soon as possible.
- If it is safe, exit the building. Go outside to a clear area. Check to make sure nothing will fall on you, such as bricks from a building, power lines, and trees.
- If you do not have a safe area outside, it may be better to remain inside.
- If you are near the coast, a tsunami could follow the earthquake. As soon as the shaking stops, climb to safety. Walk quickly to higher ground or inland away from the coast. Don't wait for officials to issue a warning.
- Expect aftershocks. **Drop, Cover, and Hold On** whenever you feel shaking.
- If you are trapped:
 - Protect your mouth, nose, and eyes from airborne debris. You can use a cloth, clothing, or a dust mask to cover your mouth and nose.
 - Signal for help. Use a whistle or knock loudly on a solid piece of the building three times every few minutes. Rescue personnel listen for such sounds.
- Care for any injuries you may have and assist others.
- If your home has been damaged and is no longer safe, leave and go to a safer place. If you can, take your Go-Kit of supplies.
- Use flashlights, not candles, due to fire risk.
- Do not use matches, lighters, appliances, or light switches until you are sure there are no gas leaks. Sparks from electrical switches could ignite the gas, causing an explosion.



Stay Connected

- Listen to local radio, TV, or other news sources for emergency information.
- Let friends and family know you are safe when you can.



Check Your Home for Safety

- Follow guidance from local officials.
- Inspect the outside of your home for damage before re-entering. If safe to do so, check the inside of your home.
- Check for damage to gas, water, electrical, and sewage systems. If there is damage, turn the utility off.
 - If you suspect a gas leak, leave your home, and call 911. Once you are in a safe place, report the issue to your utility company.
- If needed, have your home inspected by a professional for damage and safety issues.



Take Care of Yourself

- It's normal to have a lot of bad feelings, stress, or anxiety.
- Eat healthy food and get enough sleep to help you deal with stress.
- You can contact the Disaster Distress Helpline for free if you need to talk to someone. Call or text **1-800-985-5990**.

Prepare so you can protect.

For more information, visit redcross.org/prepare

Download the Emergency App





PrepareSoCal



Weeks to prepare

Week 1				
Tour your home to gather items you already have. Place all items in a waterproof bag or container before packing in kit. Check off each item as you go.				
<input type="checkbox"/> A sturdy, easy-to carry container to hold items (backpack, duffle bag or large tote) <input type="checkbox"/> A set of clothes and sturdy shoes for each family member <input type="checkbox"/> Copies of important papers (birth certificates, ID, insurance policies, passports, home lease/deed, etc.)				
<input type="checkbox"/> A 3 day supply of your medications <input type="checkbox"/> A current list of family phone numbers and e-mails including someone who can be reached if local lines are down. <input type="checkbox"/> A map (mark an evacuation route from your local area) <input type="checkbox"/> Extra cash in small bills <input type="checkbox"/> Spare keys for house and car <input type="checkbox"/> Spare glasses or contacts and solution <input type="checkbox"/> Books or toys				
Week 2	Week 3	Week 4	Week 5	Week 6
<input type="checkbox"/> 1 gallon of water <input type="checkbox"/> 1 jar of peanut butter <input type="checkbox"/> 1 box of crackers <input type="checkbox"/> 2 boxes of energy bars <input type="checkbox"/> Weather radio \$1.75*	<input type="checkbox"/> 1 gallon of water <input type="checkbox"/> 2 cans meat/fish <input type="checkbox"/> 2 cans fruits/veggies <input type="checkbox"/> Manual Can opener <input type="checkbox"/> Weather radio \$1.75*	<input type="checkbox"/> 1 gallon of water <input type="checkbox"/> 1 bottle juice <input type="checkbox"/> 1 pkg hand sanitizer <input type="checkbox"/> 1 antibacterial soap <input type="checkbox"/> Weather radio \$1.75*	<input type="checkbox"/> 1 gallon of water <input type="checkbox"/> 1 liquid dish soap <input type="checkbox"/> 2 rolls toilet paper <input type="checkbox"/> 1 box facial tissue <input type="checkbox"/> Weather radio \$1.75*	<input type="checkbox"/> 1 gallon of water <input type="checkbox"/> First aid kit & guide <input type="checkbox"/> Latex gloves <input type="checkbox"/> Tweezers <input type="checkbox"/> Weather radio \$1.75*
Week 7	Week 8	Week 9	Week 10	Week 11
<input type="checkbox"/> Thermometer <input type="checkbox"/> Allergy/pain reliever in a childproof container <input type="checkbox"/> Sunscreen <input type="checkbox"/> Weather radio \$1.75*	<input type="checkbox"/> 1 gallon of water <input type="checkbox"/> Feminine supplies <input type="checkbox"/> Comb & brush <input type="checkbox"/> 1 potted meat <input type="checkbox"/> Weather radio \$1.75*	<input type="checkbox"/> Towels & washcloths <input type="checkbox"/> Toothbrushes & paste <input type="checkbox"/> Shampoo, bar soap <input type="checkbox"/> Deoderant <input type="checkbox"/> Weather radio \$1.75*	<input type="checkbox"/> Umbrella/slicker <input type="checkbox"/> Scarf <input type="checkbox"/> Winter gloves <input type="checkbox"/> 1 bottle juice <input type="checkbox"/> Weather radio \$1.75*	<input type="checkbox"/> 1 gallon of water <input type="checkbox"/> 1 pkg energy snacks <input type="checkbox"/> Emergency blanket <input type="checkbox"/> Matches <input type="checkbox"/> Weather radio \$1.75*
Week 12	Week 13	Week 14	Week 15	Week 16
<input type="checkbox"/> Flashlight <input type="checkbox"/> Batteries <input type="checkbox"/> Cotton rope <input type="checkbox"/> 1 bottle juice <input type="checkbox"/> Weather radio \$1.75*	<input type="checkbox"/> 1 gallon of water <input type="checkbox"/> Screwdriver <input type="checkbox"/> Utility knife <input type="checkbox"/> Pliers <input type="checkbox"/> Weather radio \$1.75*	<input type="checkbox"/> 2 cans fruit/veggies <input type="checkbox"/> 1 pkg eating utensils <input type="checkbox"/> 1 pkg plastic cups <input type="checkbox"/> Paper towels/napkins <input type="checkbox"/> Weather radio \$1.75*	<input type="checkbox"/> Pet food & dishes <input type="checkbox"/> Extra water <input type="checkbox"/> Leash <input type="checkbox"/> Litter pan/litter <input type="checkbox"/> Weather radio \$1.75*	<input type="checkbox"/> 1 gallon of water <input type="checkbox"/> 2 cans meat/fish <input type="checkbox"/> Cell phone & charger <input type="checkbox"/> Dried fruits & nuts <input type="checkbox"/> Weather radio \$1.75*
Week 17	Week 18	Week 19	Week 20	Week 21
<input type="checkbox"/> 1 gallon of water <input type="checkbox"/> Extra flashlight <input type="checkbox"/> Extra batteries for radio & flashlight <input type="checkbox"/> 1 bottle juice <input type="checkbox"/> Weather radio \$1.75*	<input type="checkbox"/> 1 gallon of water <input type="checkbox"/> Work gloves <input type="checkbox"/> Dust mask <input type="checkbox"/> Chlorine bleach <input type="checkbox"/> Garbage bags & ties <input type="checkbox"/> Weather radio \$1.75*	<input type="checkbox"/> 1 gallon of water <input type="checkbox"/> Plastic sheeting <input type="checkbox"/> Plastic bucket & lid <input type="checkbox"/> Disinfectant <input type="checkbox"/> Notepad & pen <input type="checkbox"/> Weather radio \$1.75*	<input type="checkbox"/> 2 boxes dry cereal <input type="checkbox"/> 1 box graham crackers <input type="checkbox"/> Whistle <input type="checkbox"/> Duct tape <input type="checkbox"/> 1 pkg energy snacks <input type="checkbox"/> Weather radio \$1.75*	<input type="checkbox"/> Comfort foods <input type="checkbox"/> Scissors <input type="checkbox"/> Extra blankets <input type="checkbox"/> Small pillows <input type="checkbox"/> Water container <input type="checkbox"/> Weather radio \$1.75*

*Save \$1.75 a week and purchase your weather radio at the end of 21 weeks.

Customize your kit for your family

For baby: baby food, formula, bottles, diapers, extra water for formula and washing bottles

For seniors: oxygen, walker, adult diapers, hearing aid with extra batteries and extra medications

For pets: carrier, medicines, inoculation and health records, ID tags, photo of you with your pet(s)

For children: toys, travel games, extra batteries, stuffed animal, cards, crayons, paper, books

Daylight Savings Time: When you change your clocks, check your kit! Replace expired food, medicine and batteries. Check clothing for fit and seasons. Also change smoke and carbon monoxide detector batteries.

Item 1.

For more preparedness tips, visit redcross.org

Home Fire Escape Plan

Use the graph to draw your home's floor plan and plot your home fire escape routes.

Tips for creating your home fire escape plan and practicing your 2-minute drill:

- Everyone in your household should know *two* ways to escape from each room in your home.
- Smoke is dangerous. Get low and go!
- Decide where to meet once you get outside:

- Get out and stay out. Never go back inside for people, pets or things.
- If a fire starts, you may have less than **two minutes** to get to safety. So time your fire drills and find out: what's your escape time?



If a fire starts in your home, get out to safety, then dial 911.

You can keep your family safe with 2 simple steps.



Practice your 2-minute drill.



Test your smoke alarms monthly.



FEMA



MAKE SAFE HAPPEN®

Be Red Cross Ready

Prepare so you can protect.







**American
Red Cross**

Emergency Contact Card

Directions:

1. Print out a card for every member of your household.
2. Fill in all information.
3. Carry card to reference in the event of a disaster or other emergency.

Side 2 of the Emergency Contact Card is displayed below.

X Cut along dotted lines. X	<p>Emergency Contact Card</p> <p> American Red Cross</p> <p>Cardholder information:</p> <p>Phone: _____</p> <p>Home address: _____</p> <p>Healthcare provider: _____</p> <p>Fold here</p> <p>In an emergency, call 911 or:</p> <p>Local Police: _____</p> <p>Local Fire Department: _____</p> <p>Poison Control: (800) 222-1222</p> <p>For more information, please visit redcross.org/prepare</p> <p>Be Red Cross Ready Prepare so you can protect.</p>	<p>Emergency Contact Card</p> <p> American Red Cross</p> <p>Cardholder information:</p> <p>Phone: _____</p> <p>Home address: _____</p> <p>Healthcare provider: _____</p> <p>Fold here</p> <p>In an emergency, call 911 or:</p> <p>Local Police: _____</p> <p>Local Fire Department: _____</p> <p>Poison Control: (800) 222-1222</p> <p>For more information, please visit redcross.org/prepare</p> <p>Be Red Cross Ready Prepare so you can protect.</p>	X Cut along dotted lines. X
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	<p>Be Red Cross Ready Prepare so you can protect.</p>	<p>Be Red Cross Ready Prepare so you can protect.</p>	







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Side 2 of the Emergency Contact Card is displayed below.

<p>Emergency Contact Card  American Red Cross</p> <p>Emergency Contacts</p> <p>Local Contacts: _____</p> <p>_____</p> <p>_____</p> <p>Fold here</p> <p>Out-of-Area Contacts: _____</p> <p>_____</p> <p>Meeting Place in Neighborhood: _____</p> <p>Meeting Place Outside of Neighborhood: _____</p> <p>_____</p> <p>253901-07 3/20</p>	<p>Emergency Contact Card  American Red Cross</p> <p>Emergency Contacts</p> <p>Local Contacts: _____</p> <p>_____</p> <p>_____</p> <p>Fold here</p> <p>Out-of-Area Contacts: _____</p> <p>_____</p> <p>Meeting Place in Neighborhood: _____</p> <p>Meeting Place Outside of Neighborhood: _____</p> <p>_____</p> <p>253901-07 3/20</p>
<p>Emergency Contact Card  American Red Cross</p> <p>Emergency Contacts</p> <p>Local Contacts: _____</p> <p>_____</p> <p>_____</p> <p>Fold here</p> <p>Out-of-Area Contacts: _____</p> <p>_____</p> <p>Meeting Place in Neighborhood: _____</p> <p>Meeting Place Outside of Neighborhood: _____</p> <p>_____</p> <p>253901-07 3/20</p>	<p>Emergency Contact Card  American Red Cross</p> <p>Emergency Contacts</p> <p>Local Contacts: _____</p> <p>_____</p> <p>_____</p> <p>Fold here</p> <p>Out-of-Area Contacts: _____</p> <p>_____</p> <p>Meeting Place in Neighborhood: _____</p> <p>Meeting Place Outside of Neighborhood: _____</p> <p>_____</p> <p>253901-07 3/20</p>



**American
Red Cross**



Download the New Emergency App

Climate change is causing more extreme weather events. Download the new Emergency app to help you prepare. Search "American Red Cross" on your app store.

- We designed the app with accessibility in mind so that people of all abilities can use it.
- An easy-to-find language toggle makes it simple to change between English and Spanish.
- Customize and choose between over 40 NOAA weather alerts. Choose to receive alerts in Spanish or English.
- Learn how to prepare with step-by-step guides. We explain how climate change has impacted each hazard, so you know what to expect.
- Know what actions to take with our digital to-do list.

Item 1.

In a home fire,
can your family
safely escape
in just 2
minutes?



Home fires claim seven lives every day, but together we can help change that.

The American Red Cross is offering **free** home fire safety information and smoke alarm installations in your community!

To register for an appointment, see link and phone number at the bottom of this flyer. We will contact you when we have a team ready to install in your area. Our install teams will follow COVID-19 guidelines and will wear a mask on request.

Join our national movement and pledge to keep your family safe against home fires.

To request a free smoke alarm appointment, visit our website at SoundTheAlarm.org/SoCal or call 714-481-5334



American Red Cross
Southern California Region



Recovery Residences

Recovery Residences provide a structured environment to assist in the road to recovery. We assist men and women with employment, education, transportation and life skills.

All clients at Recovery Residences must:

- Commit to a 90-day stay
- Attend house meetings
- Attend AA/NA
- Be ready and serious about their sobriety
- Have the ability to become employed

Hildy's House

Phone: 928-763-1945 | Fax: 928-763-8809
 Hours: 24 Hours / 7 Days a Week
 Services: 16-bed recovery residence for women

Blossom House

Phone: 928-763-1945
 Hours: 24 Hours / 7 Days a Week
 Services: 9-bed recovery residence for men

Diamond House

Phone: 928-763-1945
 Hours: 24 Hours / 7 Days a Week
 Services: 9-bed recovery residence for women



BULLHEAD CITY COMMUNITY INVOLVEMENT CENTER

Services:

- Administration Office
- Transportation
- DUI Screening
- Outpatient Substance Abuse Treatment
- Misdemeanor Domestic Violence Offender Treatment
- System Advocacy
- Mental Health

720 Hancock Rd, Bullhead City, AZ 86442

Phone: 928-763-1945 | Fax: 928-763-8809
 Hours: Monday - Friday, 8:00 AM - 5:00 PM



OUTPATIENT SERVICES

Phone: 928-763-1945
 Hours: Monday - Friday, 8:00 AM - 5:00 PM

Services: Outpatient substance abuse treatment for the community or if ordered by the courts. Anyone is welcome to join a WestCare Arizona substance abuse program.



DOMESTIC VIOLENCE TREATMENT SERVICES

Services:

WestCare Arizona provides court ordered domestic violence offender treatment for defendants who have been arrested for domestic violence.

Office Hours:
 Monday - Friday
 8:00 AM - 5:00PM

For more information:
 928-763-1945, Option 0



Safehouse Shelter

Phone: 928-763-7233
 Hours: 24 hours / 7 Days a Week
 Services: 20-bed, licensed, domestic violence shelter for women and their children. Women can stay for up to 120 while staff assist with a move to a safer living environment and begin rebuilding their lives.



Office Hours:
 Monday - Friday
 8:00 AM - 5:00PM

For more information:
 928-763-1945,

DUI SCREENING

Services:
 DUI/OUI Screening is provided to defendants charged with a DUI in Mohave County. AZ ARS codes are followed to determine treatment and/or education needed.



Office Hours:
 24 Hours
 7 Days a Week
928-201-5136
 For more information:
 928-763-1945,

SYSTEM ADVOCACY

Services:
 Advocacy for victim needs in Laughlin, Cal-Nev-Ari and Searchlight, Bullhead City, Mohave Valley, Ft. Mohave and Needles, CA areas. Advocates are available 24/7.





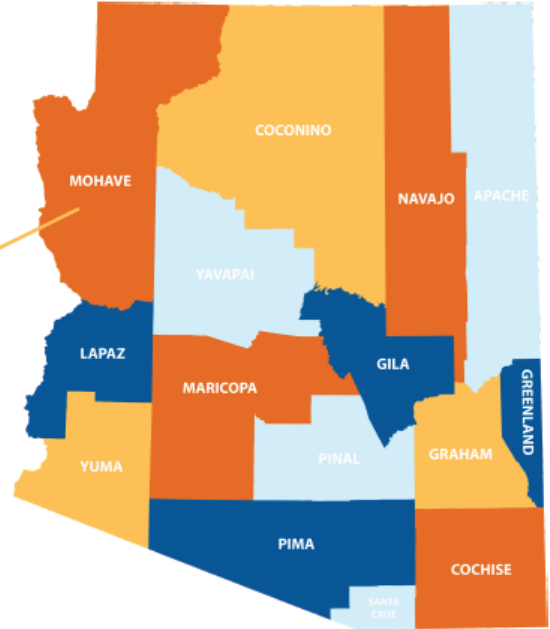
Proudly providing services for over 22 years in Arizona



- Bullhead City**
- Community Involvement Center
 - Transportation
 - DUI Screening
 - Outpatient Substance Abuse Treatment
 - Misdemeanor Domestic Violence Offender Treatment
 - System Advocacy

- Bullhead City**
- Hildy's House
 - Blossom House
 - Diamond House

Bullhead City
Safehouse Domestic Violence Shelter



Administration

Administration - Bullhead City
 720 Hancock Rd, Bullhead City, AZ 86442
 Phone: 928-763-1945 | Fax: 928-763-8809
 Hours: Monday - Friday, 8:00 AM - 5:00 PM
 Services: Management, Administrative Support, Human Resources, Accounting/Billing, Contract Compliance, IT Support, Marketing, Media, Procurement, Creative Services



OUR STATE OVERVIEW

SERVICE DOMAINS AND HOW TO CONNECT WITH US



Uplifting the Human Spirit
It's what we do at WestCare



Our Mission

WestCare empowers everyone with whom we come into contact with to engage in a process of healing, growth, and change benefiting themselves, their families, co-workers, and communities.



Who We Are

WestCare Arizona is a behavioral health and human services non-profit committed to delivering high-quality and cost-effective services that empower people to transform their lives.

Every WestCare Arizona program is part of a continuum of person-centered, trauma-informed care that is recognized for clinical excellence, coordinated access and collaborative innovation.

Mental Health & Wellness	Treatment & Rehabilitation	Domestic Violence
Courts & Probation	Housing Opportunities	Education & Prevention

For additional information
 Get in touch with our WestCare Arizona at 928-763-1945 or email marketing@westcare.com.



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: September 10, 2024

Title: City Council Ordinance No. 667-AC
An Ordinance of the City Council of the City of Needles, California, Adopting the California Building Standards Code 2022 Edition; Rescinding Ordinance No. 635-AC adopting the CBSC 2019 Edition; Amending Municipal Code Article IV "Uniform Administrative Code" and Section 2-10 "Adopted by Reference Where Filed" Chapter 2 Administration and Amending Sections of Chapter 6 "Building Regulations"

Background: Every 3 years, the State of California adopts the most recent national building codes. The State also mandates that all California cities and counties adopt and begin enforcing those State codes on a specified date. According to the California Building Standards Commission, the 2022 California Building Codes (also known as Title 24) must be adopted and enforced beginning on January 1, 2023.

As a result, architects and engineers are submitting in accord with the 2022 Building Code. Since then, significant revisions have been made and some are summarized below:

- Permit Expiration. New section changed permit expiration from 180 days to 12 months. Includes a provision stipulating that every permit shall remain valid if the work on the site authorized by the permit is commenced within 12 months after its issuance. This amendment also allows for permit extensions that can be granted by the building official when written justifiable cause is demonstrated to the building official. Each extension cannot exceed 180 days each.
- Automatic sprinkler systems are now required in Open Parking Garages with a fire area exceeding 48,000 sf, in high-rise buildings, and in buildings with a height exceeding 55 ft (CBC 903.2.10).
- Common path of egress travel distance requirements no longer applies to unoccupied mechanical rooms and penthouses (CBC 1006.2.1).
- Exit stairways and exit access stairways now require 10 footcandles of illumination when in use (CBC 1008.2.1).

Other new code provisions provide for better protection and more sustainable design for our community. Thus, staff is requesting that City Council adopt the 2022 edition of the California Building Standards Code (CBSC).

Fiscal Impact: The recommended actions will result in costs associated with training staff and purchasing the 2022 edition of the California Building Standards Codes. Budgeted FY 25 funds will be used.

Environmental Impact: California Environmental Quality Act (CEQA) Guidelines section 15060(c)(2) states that a project is not subject to CEQA review where the activity will not result in a direct or reasonably foreseeable indirect physical change to the environment. CEQA Guidelines Section

15061 (b)(3) states that a project is exempt from CEQA "where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment." The approval of the code amendments set forth in the proposed ordinance does not approve any physical development project, and it would not result in a direct or indirect physical change in the environment.

Recommended Action: Adopt City Council Ordinance No. 667-AC Adopting the California Building Standards Code 2022 Edition; Rescinding Ordinance No. 635-AC adopting the California Building Standards Code 2019 Edition; Amending Municipal Code Article IV "Uniform Administrative Code" and Section 2-10 "Adopted by Reference Where Filed" Chapter 2 Administration and Amending Sections of Chapter 6 "Building Regulations"

Submitted By: Kathy Raasch, Director of Development Services/Capital Projects
Will Guzman, Building Inspector

City Manager Approval: Patrick J. Martinez Date: 9/5/2024
Other Department Approval (when required): Barbara DiLeo Date: 09/05/2024

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: _____

ORDINANCE 667-AC

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEEDLES, ADOPTING THE CALIFORNIA BUILDING STANDARDS CODE 2022 EDITION, RESCINDING ORD 635-AC ADOPTING THE CBSC 2019 EDITION; AMENDING MUNICIPAL CODE ARTICLE IV "UNIFORM ADMINISTRATIVE CODE" AMENDING SECTION 2-10 "ADOPTED BY REFERENCE WHERE FILED" CHAPTER 2 ADMINISTRATION AND AMENDING SECTIONS OF CHAPTER 6 "BUILDING REGULATIONS"

SECTION 1. All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict, but no further.

SECTION 2. The State of California adopts a set of new construction codes every three years.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEEDLES AS FOLLOWS:

WHEREAS: The City Council HEREBY FINDS AND DETERMINES that this Ordinance is not subject to the California Environmental Quality Act ("CEQA") as it will not result in a direct or reasonably foreseeable indirect physical change in the environment. (14C.C.R. § 15060 (c)(2).)

WHEREAS: The City Council HEREBY FINDS AND DETERMINES that it is in the interests of the health, safety, and general welfare of the City and its residents to amend Article IV and Section 2-10 and sections of Chapter 6 of the Needles Municipal Code as follows:

WHEREAS: The City Council HEREBY FINDS AND DETERMINES that it is in the interests of the health, safety, and general welfare of the City and its residents to approve rescinding Ordinance No. 635-AC and approve adopting the California Building Standard Code.

WHEREAS: the City Council of the City of Needles conducted and concluded a public hearing concerning the amendment as fully set forth below; and

WHEREAS: The action shall become final and effective thirty (30) days after this decision by the City Council as provided for by the Code.

WHEREAS: The City Clerk shall certify to the adoption of this Ordinance.

Sec. 2-10. California Building Standard Code

ARTICLE IV
California Building Standards Code, 2022 Edition

Sec 2-10 Adopted by reference where filed
California Building Standards Code

Sec. 2-10 California Building Standards Code

- 1) 2022 California Administrative Code
- 2) 2022 California Building Code
- 3) 2022 California Residential
- 4) 2022 California Electrical Code
- 5) 2022 California Mechanical Code
- 6) 2022 California Plumbing Code
- 7) 2022 California Energy Code
- 8) 2022 California Historical Building Code – No Referenced Model Code
- 9) California Fire Code (Adopted San Bernardino Fire Code)
- 10) 2022 California Existing Building Code
- 11) 2022 California Green Building Standards Code -No referenced Model Code
- 12) 2022 California Referenced Standard Code – No Referenced Model Code
- 13) 2021 IPMC Property Maintenance Code

Reference Model Code

2021 International Building Code (ICC)
2021 International Residential Code (ICC)
2020 National Electrical Code (NFPA)
2021 Uniform Mechanical Code (IAPMO)
2021 Uniform Plumbing Code (IAPMO)
2021 International Energy Conservation Code (IECC)
2021 International Fire Code
2021 International Existing Building Code (IEBC)

Of which not less than three copies have been filed for use and examination by the public in the office of the city clerk, is hereby adopted by reference, without publication in the manner provided by Needles City Charter Section 523.

CHAPTER 6. AMENDED - BUILDING REGULATIONS.¹

Sections

~~NOTE: Ordinance 635-AC-see Chapter 2-10~~

~~California Building Standards Code~~

- ~~1) 2019 California Building Code~~
- ~~2) 2019 California Residential Code~~
- ~~3) 2019 California Plumbing Code~~
- ~~4) 2019 California Mechanical Code~~
- ~~5) 2019 California Electrical Code~~
- ~~6) 2019 California Energy Code~~
- ~~7) 2019 California Green Building Standards Code~~

~~Reference Model Code
2018 International Building Code (ICC)
2018 International Residential Code (ICC)
2018 Uniform Plumbing Code (IAPMO)
2018 Uniform Mechanical Code (IAPMO)
2017 National Electrical Code (NFPA)
2012 IMPC Property Maintenance Code~~

Sec. 6-2. Amendments, additions and deletions. The following amendments, additions and deletions are hereby made to the Building Code adopted by this article:

(9) Amending the following portion:

“Every permit issued under this article shall expire by limitation and become null and void if the work authorized by such permit is not commenced within **12 months** from the date of such permit, or if the work authorized by such permit is suspended or abandoned at any time after the work is commenced, for a period of **12 months**. However, the permittee may apply with the Building Inspector for an extension of the permit prior to its expiration. If the permit becomes expired, a new permit shall be obtained before work can be recommenced.”

Article II. Electrical Code.

Sec. 6-4. Adopted by reference; where filed. The National Electrical Code, Copyright **2022**, by the **California Building Standards Code and subsequent years**, of which not less than three copies have been filed for use and examination by the public in the office of the city clerk, is hereby adopted by reference, without publication in the manner provided by Needles City Charter Section 523

Article III. Plumbing Code.

Sec. 6-12. Adopted by reference. The Uniform Plumbing Code, **2022 Edition and subsequent editions and IAPMO** Installation standards, **Copyright 2022** by the International Association of Plumbing and Mechanical Officials, of which not less than three copies have been filed for use and examination by the public in the office of the city clerk, is hereby adopted by reference, without publication in the manner provided by Needles City Charter Section 523

Article V. Mechanical Code.

Sec. 6-17. Adopted by reference; where filed. The Uniform Mechanical Code, and appendix, Copyright **2022 and subsequent editions**, of the **California Building Standard Code and the International Conference of Building Officials and the International Association of Plumbing and Mechanical Officials**, of which not less than three copies have been filed for use and examination by the public in the office of the city clerk, is

hereby adopted by reference, without publication in the manner provided in Needles City Charter Section 523.

Article VI. Dangerous Buildings Code

Sec. 6-18. Adopted by reference; where filed. **2022 and subsequent editions of the International Property Maintenance Code of the Existing Building Code**, of which not less than three copies have been filed for use and examination by the public in the office of the city clerk, is hereby adopted by reference, without publication in the manner provided by Needles City Charter Section 523

Sec.6-19 Adopted by reference; where filed. **2022 and subsequent editions of the International Residential Code of the California Building Standards** of which not less than three copies have been filed for use and examination by the public in the office of the city clerk, is hereby adopted by reference, without publication in the manner provided by Needles City Charter Section 523

Article VIII. **California Building Code.**

Sec. 6-30. Adopted by reference; where filed. The Uniform Building Security Code, 1988 Edition, Copyright **2022 and subsequent editions by the California Building Standards Code** , of which not less than three copies have been filed for use and examination by the public in the office of the city clerk, is hereby adopted by reference, without publication in the manner provided by Needles City Charter Section 523.

INTRODUCED AND READ for the first time and ordered posted at a regular meeting of the City Council of the City of Needles, California, held on the 10th day of September 2024, by the following roll call vote:

AYES:
NOES
ABSENT
ABSTAIN

Mayor Jan Jernigan

Attest: _____
City Clerk, Dale Jones. CMC

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 8th day of October 2024.

AYES:
NOES
ABSENT
ABSTAIN

Mayor Jan Jernigan

(Seal)

Attest: _____
City Clerk, Dale Jones. CMC

Approved as to form:

City Attorney John Pinkney



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: September 10, 2024

Title: City Council Resolution 2024-37
 A Resolution of the City Council of the City of Needles, California
 Amending Resolution 2023-41 and adopting a new fee structure at
 the Rivers Edge Golf Course

Background: On June 27, 2023, the City Council adopted a rate increase on Monthly Memberships as outlined in Exhibit A. Touchstone, in its Competitive Market Analysis Study, identified that Rivers Edge Golf Course is currently priced well below market rates. A new fee structure has been proposed to stay competitive, address rising wages, and further enhance course maintenance. The proposed adjustment includes (Exhibit B):

Golf Course Fee Structure 2024-25		
Fee Type	Proposed	2024
Daily Green Fees	Walk/ride	Walk/ride
Daily--18 Holes	\$29/\$42*	\$26/\$39*
Daily--9 Holes	\$21/\$29*	\$18/\$26*
Daily Twilight (12 pm)--18 Holes	\$25/\$35*	\$22/\$32*
Daily Super Twilight (3 pm)--18 Holes	\$21/\$25	\$18/\$22
Green Fee Kids Rate (10-18 yrs old)		
Jr./Student 18 Holes	\$11.00	\$8.00
Cart Rental		
Golf Car Rental -- Per Person -- 18 Holes	\$14	\$13
Golf Car Rental -- Per Person -- 9 Holes	\$8	\$7
Range Fees		
Club Rental	\$35	\$25
City Resident Discount Card		
Needles Resident Rate 18 Holes	\$25/\$35 w/cart	\$22/\$32 w/cart
Fee Increase from 2024 Adopted Golf Course Fee Structure in Yellow		

In addition, the City of Needles has made significant strides in improving the quality of the golf course. On May 7, 2024, we began Phase 1 of the River's Edge Golf Course Irrigation Efficiency Project, funded by a \$715,538 grant from the California Department of Water Resources under the 2021 Urban and Multi-benefit Drought Relief Grant Program. This project, which includes replacing 660 manual sprinkler heads with water-

efficient models and installing a fully automated irrigation system, is critical to our long-term commitment to water conservation and sustainability.

These improvements, along with the proposed fee adjustments, will enable us to continue elevating the golf course experience for all players while ensuring we have the resources to maintain the course at a high standard. The fee increase will help offset rising operational costs, such as wages and the upkeep of new, more efficient infrastructure, while allowing us to invest in the course's future.

Fiscal Impact: Increase in Rivers Edge Golf Course Revenues by approximately \$40,000 annually.

Recommended Action: Adopt City Council Resolution No. 2024-37 Amending Resolution 2023-41 and adopting a new fee structure at the Rivers Edge Golf Course

Submitted By: JJ Deleon, Rivers Edge Golf Course Golf Pro

City Management Review: *Patrick J. Martinez* **Date:** 09/04/2024
Barbara DiLeo 09/05/2024

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
Agenda Item: _____			

RESOLUTION 2024-37
 A RESOLUTION OF THE CITY COUNCIL OF THE
 CITY OF NEEDLES, CALIFORNIA, AMENDING RESOLUTION 2023-41 AND ADOPTING
 A NEW FEE STRUCTURE

WHEREAS, the City Council adopted Resolution No. 2023-41 on June 27, 2023, rescinding all previous resolutions relating to membership rates at the Rivers Edge Golf Course and establishing a new membership rate structure; and

WHEREAS, a Notice of Public Hearing was published in the Needles Desert Star on August 28, 2024, and said public hearing was held on September 10, 2024, at which time all persons were provided an opportunity to speak for or against the proposed increase in fees (refer to Exhibit B); and

WHEREAS, the City of Needles has made significant strides in improving the quality of the golf course; and

WHEREAS, on May 7, 2024, we began Phase 1 of the River's Edge Golf Course Irrigation Efficiency Project, funded by a \$715,538 grant from the California Department of Water Resources under the 2021 Urban and Multi-benefit Drought Relief Grant Program. This project, which includes replacing 660 manual sprinkler heads with water-efficient models and installing a fully automated irrigation system, is critical to our long-term commitment to water conservation and sustainability; and

WHEREAS, these improvements, along with the proposed fee adjustments, will enable the City of Needles to continue elevating the golf course experience for all players while ensuring we have the resources to maintain the course at a high standard.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Needles, California, hereby approves the following:

Daily Green Fees	Walk/ride
Daily--18 Holes	\$29/\$42*
Daily--9 Holes	\$21/\$29*
Daily Twilight (12 pm)--18 Holes	\$25/\$35*
Daily Super Twilight (3 pm)--18 Holes	\$21/\$25
Green Fee Kids Rate (10-18 yrs old)	
Jr./Student 18 Holes	\$11.00
Cart Rental	
Golf Car Rental -- Per Person -- 18 Holes	\$14
Golf Car Rental -- Per Person -- 9 Holes	\$8
Range Fees	
Club Rental	\$35
Needles Resident Rate 18 Holes	\$25/\$35 w/cart

PASSED, APPROVED and ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 10th day of September 2024.

AYES:
NAYS:
ABSENT:
ABSTAIN:

Mayor

(Seal)

Attest: City Clerk

Exhibit "B"

Golf Course Fee Structure 2024-25

Fee Type	Proposed	2024
Annual Passes	Walk/ride	Walk/ride
Annual Pass /walk	\$1,100	\$1,100
Annual Pass/cart	\$1,430	\$1,430
Annual Pass/premium w range	\$1,650	\$1,650
Daily Green Fees	Walk/ride	Walk/ride
Daily--18 Holes	\$29/\$42*	\$26/\$39*
Daily--9 Holes	\$21/\$29*	\$18/\$26*
Daily Twilight (12 pm)--18 Holes	\$25/\$35*	\$22/\$32*
Daily Super Twilight (3 pm)--18 Holes	\$21/\$25	\$18/\$22
Daily -- May 16 - Oct 31 -- 18 Holes	Adjustable	Adjustable
Daily -- May 16 - Oct 31 -- 9 Holes	Adjustable	Adjustable
Green Fee Kids Rate (10-18 yrs old)		
Needles Students with ID walk only	Free	Free
Jr./Student 18 Holes	\$11.00	\$8.00
Jr./Student 9 Holes	\$5	\$5
Cart Rental		
Golf Car Rental -- Per Person -- 18 Holes	\$14	\$13
Golf Car Rental -- Per Person -- 9 Holes	\$8	\$7
Range Fees		
Pull Carts	\$5	\$5
Driving Range -- Small	\$5	\$5
Driving Range -- Large	\$9	\$9
Annual Range Pass	\$300	\$300
Club Rental	\$35	\$25
Monthly Passes		
Monthly Route 66	\$330	\$330
Monthly Gold	\$242	\$242
Monthly Silver	\$220	\$220
Trail Fee (use of private carts)		
Trail Fee -- Monthly	\$80.00	\$80.00
City Resident Discount Card		
Needles Resident Rate 9 Holes	\$18/\$24 w/cart	\$18/\$24 w/cart
Needles Resident Rate 18 Holes	\$25/\$35 w/cart	\$22/\$32 w/cart
Fee Increase from 2024 Adopted Golf Course Fee Structure in Yellow		



Market Analysis for Rivers Edge

Rates	Golf Course
\$42	Rivers Edge GC
\$65	Mojave Resort GC
\$55	Huukan GC
\$49	El Rio GC
\$48	Los Lagos GC
\$79	Laughlin Ranch

All Rates Include Golf & Cart

Some Include Range Balls

Exhibit "A"

RESOLUTION 2023-41

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, RESCINDING RESOLUTION 2022-26 AND ESTABLISHING A NEW MEMBERSHIP RATE STRUCTURE

WHEREAS, the City Council adopted Resolution No. 2022-26 on the 22 day of March, 2022, rescinding all previous resolutions relating to membership rates at the Rivers Edge Golf Course and establishing a new membership rate structure; and


WHEREAS, a Notice of Public Hearing was published in the Needles Desert Star on June ??, 2023, and said public hearing was held on June 27, 2023 at which time all persons were provided an opportunity to speak for or against the proposed increase in fees.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Needles, California, hereby approves the following:

Monthly Route 66	\$330	Yearly Route 66	\$1,650
Monthly Gold	\$240	Yearly Gold	\$1,430
Monthly Silver	\$220	Yearly Silver	\$1,100

PASSED, APPROVED and ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 27th day of June 2023.

AYES: Council Members Campbell, McCorkle, Merritt, Pogue, Belt and Longbrake
 NAYS: None
 ABSENT: None
 ABSTAIN: None



 Mayor
 (Seal)



 Attest: City Clerk

Approved as to form:



 City Attorney



2023-24 Membership Rate Change

Current Rates

Monthly Route 66	\$300	Yearly Route 66	\$1,500
Monthly Gold	\$220	Yearly Gold	\$1,130
Monthly Silver	\$200	Yearly Silver	\$1,000

Proposed Rates

Monthly Route 66	\$330	Yearly Route 66	\$1,650
Monthly Gold	\$240	Yearly Gold	\$1,430
Monthly Silver	\$220	Yearly Silver	\$1,100

JJ DeLeon

Director of Golf – Rivers Edge GC

jjdeleon@golfneedlesca.com

(760) 326-3931



Membership Comparison to other Local Properties

El Rio Golf Course - \$3,000 for Annual Single

Laughlin Ranch Golf Course - \$3,200 for Annual Single

Huukan Golf Course - \$2,200 for Annual Single

Los Lagos Golf Course - \$2,900 for Annual Single

With the Proposed Increase at Rivers Edge to \$1,650
We are still 25% cheaper than our nearest competition.

We are the only course in the Tri-State Area to offer
Monthly Rates so we don't have any reference although
our Annual is around the average 6 Month price.

I am proposed to raise our Membership pricing 10% over the
previous year for numerous reasons.

Increase in Minimum Wage – Improving Course Conditions –
Increase in Expenses. To improve average dollar per round.



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: September 10, 2024

Title: Resolution No. 2024-39
Adopt **Resolution No. 2024-39**, approving the Measure I Five Year Local Street Capital Improvement for Fiscal Years 2024/2025 - 2028/2029.

Background: San Bernardino County Transportation Authority (SBCTA) is responsible for administering the San Bernardino Measure I Program from which the City of Needles receives funds for transportation projects.

SBCTA requires local jurisdictions to complete an annual update of the five-year program, identifying the projects to be funded in the upcoming fiscal years. Attachment B to the Resolution is the CIP List for Fiscal Years 2024/2025 - 2028/2029, identifying the progress which will be funded by the Local Pass-Through program.

Fiscal Impact: Project budgets will be established as each individual project moves forward, providing full funding detail. The Measure I Local Pass-Through Program (Exhibit B to the Resolution) funds are received monthly and will fund the projects listed on the Local Street Program.

Environmental Impact: N/A

Recommended Action: Adopt Resolution No. 2024-39 of the City Council of the City of Needles, California approving the Measure I Five Year Local Street Capital Improvement for Fiscal Years 2024/2025 - 2028/2029.

Submitted By: Kathy Raasch, Director of Development Services/Capital Projects

City Manager Approval: Patrick J. Martinez Date: 9/5/2024

Other Department Approval (when required): _____ Date: _____

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: _____

RESOLUTION NO. 2024-39

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES,
CALIFORNIA, ADOPTING THE MEASURE I FIVE-YEAR CAPITAL
IMPROVEMENT PLAN FOR FY2024/2025 THROUGH FY2028/2029

WHEREAS, San Bernardino County voters approved passage of Measure I in November 2004, authorizing the San Bernardino County Transportation Authority to impose a one-half of one percent retail transactions and use tax applicable in the incorporated and unincorporated territory of the County of San Bernardino; and

WHEREAS, revenue from the tax can only be used for transportation improvement and traffic management programs authorized in the Expenditure Plans set forth in Ordinance No. 04-01 of the Authority; and

WHEREAS, the Strategic Plan requires each local jurisdiction applying for revenue from the Local Street Program to annually adopt and update a Five-Year Capital Improvement Plan; and

WHEREAS, California Public Utilities Code 190300 and Ordinance No. 04-01 require each local jurisdiction to maintain General Fund expenditures for transportation-related construction and maintenance activities at the required Maintenance of Effort base year level in each fiscal year of the adopted Five-Year Capital Improvement Plan, which for the City of Needles is \$426,582; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Needles, California, that the Measure I Five-Year Capital Improvement Plan, attached to this resolution as Exhibit A, is hereby adopted.

PASSED AND ADOPTED at a meeting of the City Council of the City of Needles, California held on the **10th day of September 2024** by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED TO FORM:

City Attorney

Mayor

ATTEST:

City Clerk

Resolution Number:	2024-039
Resolution Approval Date:	9/10/2024
Contact Person/Title:	Kathy Raasch, Project Manager
Phone:	760-326-5700
Email:	kraasch@cityofneedles.com

Measure I Local Pass-through Program
FIVE YEAR CAPITAL IMPROVEMENT PLAN
Fiscal Years 2024/2025 thru 2028/2029

Jurisdiction:
Needles

Projects:	Is Project in City's Non-motorized Transportation Plan? (Yes/No)	Does Project have an ATP Component? (Yes/No)	Is the Project on the City's Nexus Study List? (Public/DIF Share %)		Estimated Total Project Cost	FY2024/25 Est. Revenue	FY2025/26 Est. Revenue	FY2026/27 Est. Revenue	FY2027/28 Est. Revenue	FY2028/29 Est. Revenue	6/30/24 Carryover Balance	Total Est. Rev.
						\$221,033	\$225,131	\$230,770	\$236,276	\$243,553	\$708,972.92	\$1,156,765
						Current Estimate	Current Estimate	Current Estimate	Current Estimate	Current Estimate	Total	
City-wide Pavement Management Program	No	No	0.0%	0.0%	\$0	\$0	\$900,000	\$300,000	\$300,000	\$300,000		\$1,800,000
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0		\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0		\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0		\$0
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			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0		\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0		\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Projects Total:					\$0	\$900,000	\$300,000	\$300,000	\$300,000	\$300,000		\$1,800,000

Item 6.

Resolution Number:	2024-039
Resolution Approval Date:	9/10/2024
Contact Person/Title:	Kathy Raasch, Project Manager
Phone:	760-326-5700
Email:	kraasch@cityofneedles.com

Measure I Local Pass-through Program
FIVE YEAR CAPITAL IMPROVEMENT PLAN
Fiscal Years 2024/2025 thru 2028/2029

Jurisdiction:

Needles

Total Programming is currently 96% *(Must not exceed 150% of Carryover Balance + Total Estimated Revenue)*

Total Estimated Programming: **\$1,800,000**

**Measure I Local Pass-through Program
REVISED REVENUE ESTIMATES FOR FY2023/2024 thru FY2028/2029
Mountain/Desert Subareas**

MOUNTAIN/DESERT SUBAREA	Distribution Percentage (50% Population & 50% Revenue Generation)		Estimated Annual Local Pass-Through Amount*						Total FY24/25 through FY28/29
	Population	Revenue Generation	REV FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	
Needles	68.67%	74.70%	\$ 219,158	\$ 221,033	\$ 225,565	\$ 231,204	\$ 236,709	\$ 242,415	\$ 1,156,926
County/Colorado River	31.33%	25.30%	\$ 86,566	\$ 87,306	\$ 89,096	\$ 91,324	\$ 93,498	\$ 95,752	\$ 456,976
Colorado River Subarea	100.00%	100.00%	\$ 305,724	\$ 308,340	\$ 314,661	\$ 322,528	\$ 330,207	\$ 338,166	\$ 1,613,902
Twentynine Palms	35.93%	20.40%	\$ 608,391	\$ 586,493	\$ 629,527	\$ 646,988	\$ 664,161	\$ 681,988	\$ 3,209,157
Yucca Valley	29.98%	69.25%	\$ 1,071,732	\$ 1,033,156	\$ 1,108,964	\$ 1,139,724	\$ 1,169,975	\$ 1,201,379	\$ 5,653,198
County/Morongo Basin	34.09%	10.35%	\$ 479,973	\$ 462,697	\$ 496,648	\$ 510,423	\$ 523,972	\$ 538,036	\$ 2,531,776
Morongo Basin Subarea	100.00%	100.00%	\$ 2,160,096	\$ 2,082,347	\$ 2,235,138	\$ 2,297,135	\$ 2,358,108	\$ 2,421,402	\$ 11,394,131
Barstow	42.74%	74.30%	\$ 1,969,771	\$ 2,068,631	\$ 2,060,725	\$ 2,129,554	\$ 2,198,124	\$ 2,269,561	\$ 10,726,594
County/North Desert	57.26%	25.70%	\$ 1,396,208	\$ 1,466,282	\$ 1,460,678	\$ 1,509,465	\$ 1,558,069	\$ 1,608,704	\$ 7,603,197
North Desert Subarea	100.00%	100.00%	\$ 3,365,979	\$ 3,534,913	\$ 3,521,402	\$ 3,639,019	\$ 3,756,193	\$ 3,878,265	\$ 18,329,791
Big Bear Lake	9.85%	52.26%	\$ 606,188	\$ 567,495	\$ 629,750	\$ 648,507	\$ 667,047	\$ 686,315	\$ 3,199,113
County/Mountains	90.15%	47.74%	\$ 1,345,795	\$ 1,259,892	\$ 1,398,103	\$ 1,439,746	\$ 1,480,906	\$ 1,523,684	\$ 7,102,331
Mountains Subarea	100.00%	100.00%	\$ 1,951,983	\$ 1,827,388	\$ 2,027,853	\$ 2,088,252	\$ 2,147,952	\$ 2,209,999	\$ 10,301,444
Adelanto	8.75%	4.50%	\$ 1,121,727	\$ 1,110,169	\$ 1,168,242	\$ 1,209,062	\$ 1,249,855	\$ 1,292,398	\$ 6,029,726
Apple Valley	17.90%	15.11%	\$ 2,794,582	\$ 2,765,788	\$ 2,910,465	\$ 3,012,162	\$ 3,113,789	\$ 3,219,778	\$ 15,021,982
Hesperia	23.88%	23.83%	\$ 4,039,064	\$ 3,997,447	\$ 4,206,553	\$ 4,353,537	\$ 4,500,420	\$ 4,653,609	\$ 21,711,565
Victorville	32.74%	51.01%	\$ 7,090,161	\$ 7,017,107	\$ 7,384,171	\$ 7,642,186	\$ 7,900,025	\$ 8,168,932	\$ 38,112,421
County/Victor Valley	16.73%	5.55%	\$ 1,886,195	\$ 1,866,760	\$ 1,964,410	\$ 2,033,050	\$ 2,101,642	\$ 2,173,180	\$ 10,139,042
Victor Valley Subarea	100.00%	100.00%	\$ 16,931,729	\$ 16,757,271	\$ 17,633,840	\$ 18,249,997	\$ 18,865,730	\$ 19,507,898	\$ 91,014,736
Total Mt Desert Region			\$ 24,715,510	\$ 24,510,258	\$ 25,732,895	\$ 26,596,931	\$ 27,458,190	\$ 28,355,730	\$ 132,654,004

CITY OF NEEDLES

MEASURE I CAPITAL IMPROVEMENT PLAN

EXPENDITURE STRATEGY
Fiscal Year 2024/2025 thru 2028/2029

The City of Needles currently has a carryover balance of \$708,972.92 in the Measure I Local Street fund and anticipates \$221,033 in new revenue for FY24/25. The City plans to carry over these funds to FY 25/26 to be utilized for the Phase V Street Improvements Project of the City Current Pavement Management Program to pave approximately 15 streets, estimated at \$2,000,000 (\$900,000 Measure I Funds and remaining \$1,100,000 to be other funds). Measure I Funds for future years FY 26/27, FY27/28, and FY28/29 will be expended on the current year Pavement Management Program.



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: September 10, 2024

Title: Authorize the purchase of a Digger Derrick Model TLL-300D electric bucket truck from LineWise at a cost not to exceed \$33,500 using Electric Asset Replacement Funds

Background: The electric department currently utilizes two crew members in a bucket to hold live wires during emergency and non-emergency repairs. The electric department is requesting to purchase a digger derrick attachment which eliminates the need for crew members to handle live wires. The attachment helps crews with live line maintenance for changing out power poles, increases speed time, aids in emergency outages and is a safety tool for the crew. The attachment is interchangeable on all line trucks and the new bucket truck.

The Board of Public Utilities approved the recommended action on September 3, 2024.

Fiscal Impact: The electric department asset replacement fund has a balance as of August 30, 2024, of \$3.2M.

Environmental Impact: None

Recommended Action: Authorize the purchase of a Digger Derrick Model TLL-300D electric bucket truck from LineWise at a cost not to exceed \$33,500 using Electric Asset Replacement Funds

Submitted By: Justin Scott, Linecrew Supervisor

City Manager Approval: Patrick J. Martinez

Date: 09/04/2024

Other Department Approval (when required): Barbara DiLeo

Date: 09/05/2024

Approved:

Not Approved:

Tabled:

Other:

Agenda Item: _____



Fritel and Associates, LLC DBA
Diversified Product Development
700 Research Avenue
WACO, TX 76705
Phone: 254-757-1177
Fax: 254-757-1188

City of Needles
Justin Scott
817 Third Street
Needle, CA 92363

Phone: 760-490-9024
Email: jscott@cityofneedles.com
Date: 8/19/2024
Quote #: Q-240726TF-01A

Thank you for the opportunity to quote the items listed below. Choose one of our two Mast size listed below. Also listed below are the option(s) available with the LineWise TLL - 300D. Please review all pricing and information and let me know if you have any questions.

Table with 3 columns: Part Number, Description of Part(s), and Price (ea.) in USD. Includes items like TLL-300D for Digger Derrick, fiberglass cross arm, mast, and wire holders, with a total price of \$33,500.

Basic terms:

- Written quotations automatically expire 30 calendar days from the date issued.
All shipping is FOB ORIGIN.
To provide you with the quickest delivery at the best pricing Diversified ships "Best Way, Prepay, and Add".
Diversified ships dedicated (FTL) or partially dedicated (PTL) only.
Diversified will capture the lowest cost available for shipping and add the cost to the invoice.
Allowing Diversified to do this will ensure timely pickup and delivery.
If this shipping method goes against a customer's shipping policies, Diversified's Inside Sales Specialist will work with the customer to provide an alternate method.
A handling fee of 10% of the total shipping cost is not included in this quote and will be added to the final invoice.

THIS QUOTATION SUPERSEDES ALL PREVIOUS QUOTATIONS. PLEASE SEE TERMS and CONDITIONS AND WARRANTY ATTACHED

- All international shipping arrangements and costs are the responsibility of the customer. Diversified will provide information and support as needed.

Payment Terms: Net 30. All International orders require a 50% down payment prior to the start of work, with payment in full prior to shipping. All past due invoices are subject to a finance charge of 15% per annum calculated daily. If payment is by credit card, a 4% finance charge will be added to the total bill. When a purchase order is received without the crane's engineering details or the necessary details from the customer to complete the order, an invoice will be sent to the customer for all items completed except those waiting on the specific information needed to complete the order. A separate invoice will be sent for pending items upon completion.

Send purchase order requests to sales@Line-Wise.com.

Best Regards,

Tammy Frosch
Inside Sales Specialist

THIS QUOTATION SUPERSEDES ALL PREVIOUS QUOTATIONS.
PLEASE SEE TERMS and CONDITIONS AND WARRANTY ATTACHED



(254) 757-1177

line-wise.com

sales@line-wise.com

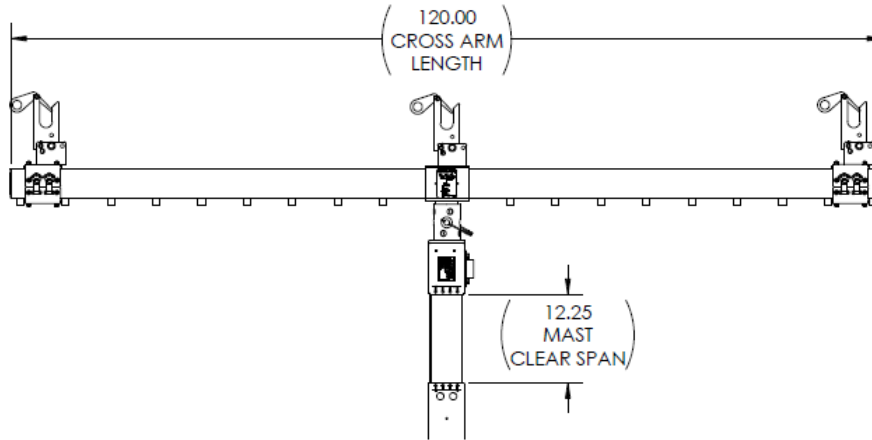


700 Research Avenue
Waco, Texas 76705

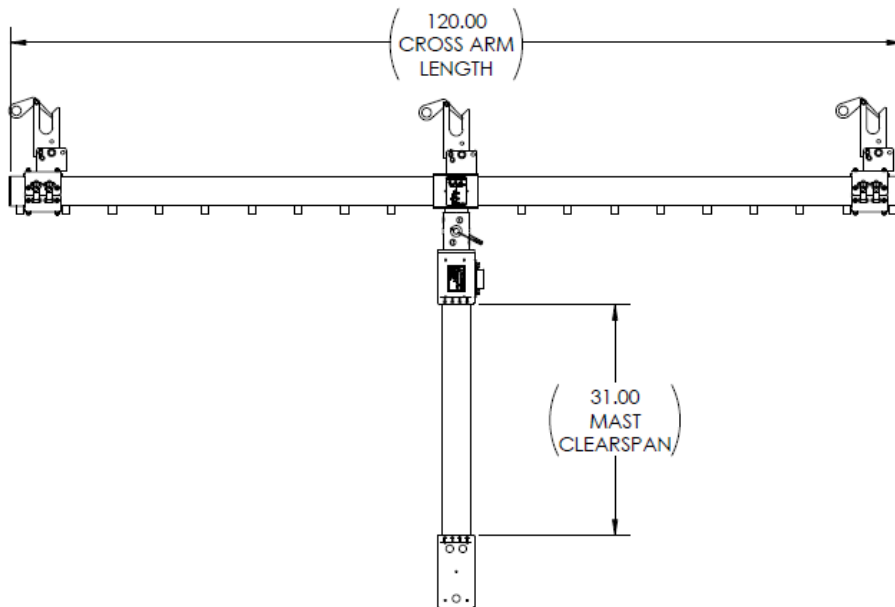


Item 7.

TLL-300D for Digger Derrick (12" mast)

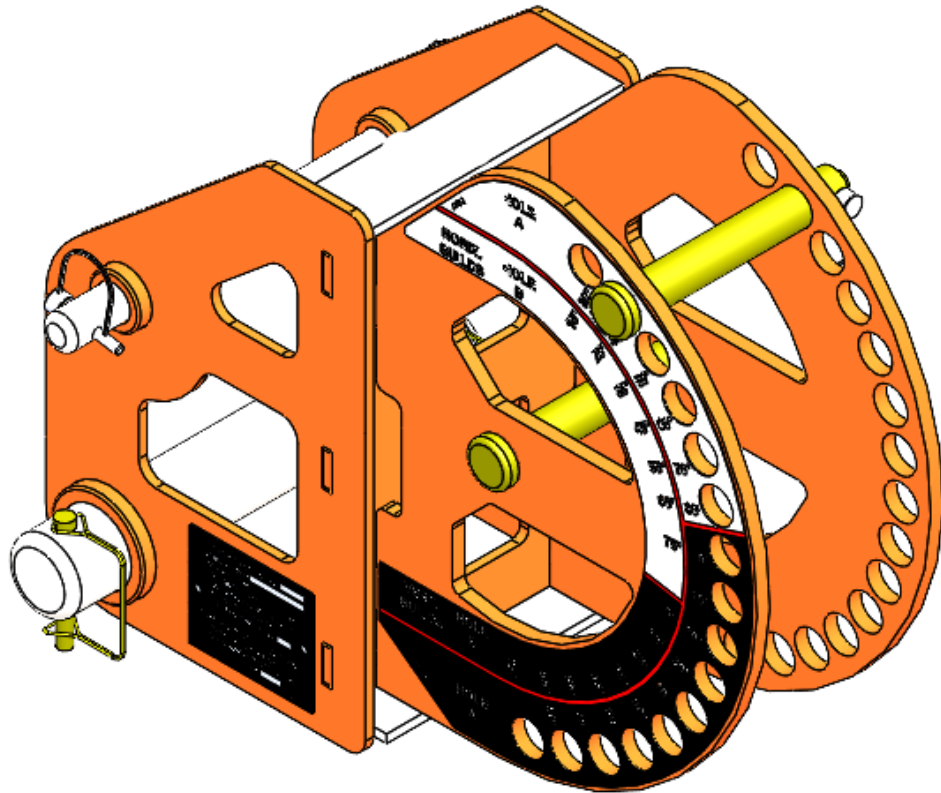


TLL-300D for Digger Derrick (31" mast)

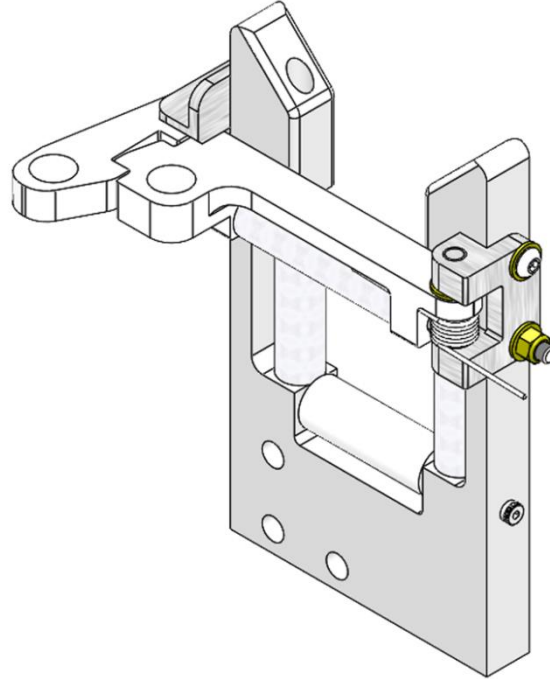


THIS QUOTATION SUPERSEDES ALL PREVIOUS QUOTATIONS.
PLEASE SEE TERMS and CONDITIONS AND WARRANTY ATTACHED

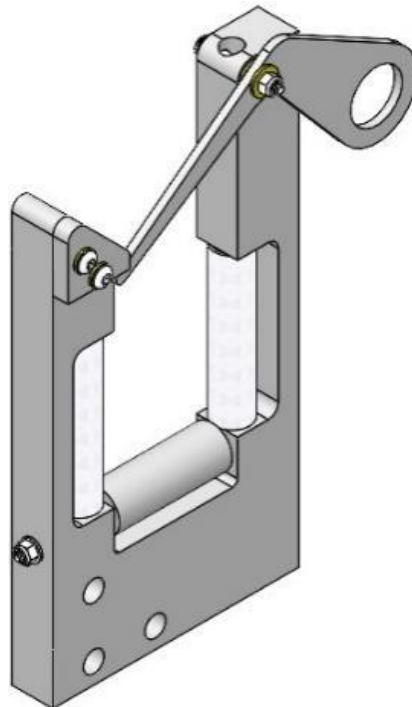
Adapter - Altec



Swing Gaete Wire Holder



Roller Wire Holder



TERMS AND CONDITIONS

- 1. ORDER ACCEPTANCE.** All orders or services are subject to acceptance in Texas by the written approval of an authorized official of Diversified Product Development LLC. ("Diversified Product Development"). Any such order shall be subject to these Terms and Conditions of Sale ("Terms"), and acceptance shall be conditioned on assent to such conditions. Any additional or different terms already or hereafter proposed by purchaser, whether in a purchase order or other communication, are hereby rejected and shall not apply.
- 2. CANCELLATION AND ALTERATIONS.** No order accepted by Diversified Product Development may be altered or modified by purchaser unless agreed to in writing signed by an authorized official of Diversified Product Development.
- 3. QUOTATION AND PRICES.** Written quotations automatically expire 10 calendar days from the date issued unless sooner terminated by notice. All published prices and discounts are subject to change without notice. Any addition to an outstanding order will be accepted at prices in effect when the addition is accepted. Prices on orders in effect for over 10 days are subject to being changed to current prices. Pricing is based upon preliminary information. Pricing is subjected to requote pending final review and approval from Diversified team. Send purchase order requests to sales@Line-Wise.com.
- 4. TERMS OF PAYMENT.** Net invoice amount is due within thirty (30) days from date of invoice. All past due invoices are subject to a finance charge of 15% per annum calculated daily. If payment is by credit card, there will be a 4% finance charge added to the total bill. All International orders require 50% down payment prior to start of work with payment in full prior to shipping.
- 5. SHIPPING TERMS.** All shipping is FOB ORIGIN. Diversified ships dedicated (FTL) or partially dedicated (PTL) only. The most appropriate shipping method is determined by the product being shipped (weight, size, delivery date, etc.). Diversified advises against shipping products LTL due to an increase in products being damaged or lost. LTL shipping arrangements and costs are the sole responsibility of the customer. A handling fee of 10% of the total shipping cost is not included in this quote and will be added to the final invoice for shipments arranged by Diversified. All international shipping arrangements and costs are the responsibility of the customer. Diversified will provide information and support as needed.
- 6. DELIVERY.** All quoted delivery dates are approximate and will depend upon prompt receipt from purchaser of down payment, purchase order and all engineering documentation necessary for the design and manufacture of the equipment by Diversified Product Development.
- 7. WARRANTY.** Diversified Product Development guarantees all its products to be free from defects in workmanship and material when operated under normal conditions and in accordance with characteristic limits. This warranty shall be in effect for 15 months from date of shipment from Diversified's facilities or 12 months from the time equipment is put into service, whichever comes first. THIS WARRANTY SHALL BE IN LIEU OF ANY OTHER WARRANTY, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Diversified Product Development will repair or replace, at its option, any component which is found to be defective and is within the warranty period, provided that the component is shipped freight prepaid to Diversified Product Development, 700 Research Avenue, Waco, TX 76705. Diversified Product Development is not responsible for removal, installation, or any other incidental expenses incurred in shipping the product to or from Diversified Product Development. Diversified Product Development's liability under this warranty shall be solely limited to repair or replacement of components of the product within the warranty period, and DIVERSIFIED PRODUCT.

On Site @ TEP



City of Needles Configuration

Both 3" round mast for bucket trucks with Square mast & Adapter for Altec digger.

TLL -300 Pricing

	Part number	Description	Qty	Price	Extended
	77303	10' Cross Arm - cover included	1	\$7,200	\$7,200
1-Mast Req'd	77312-01	Square - 12"	1	\$4200	\$4,200
	77312-02	Square - 36"	0	\$4800	\$0
	78863	Round - 2.88"	0	\$4100	\$0
	78861	Round - 3"	1	\$4100	\$4,100
Adapters	77930-01	ALTEC, D2000/D3000/D4000	1	\$2800	\$2,800
	77930-05	ALTEC, DM47B T R & DL45 T B	0	\$3150	\$0
	77930-02	TEREX, C4000/C5000/General 65	0	\$3900	\$0
	77930-03	TEREX, C6060 BM/TM	0	\$3600	\$0
Wire Holders	77048	HD Wire Holder 300	0	\$210	\$0
	78205	Roller Wire Holder 300	0	\$1275	\$0
	78968	Swing Gate Wire Holder 300	4	\$1450	\$5,800
Slider	77309	Slider (each)	4	\$600	\$2,400
Accessories	77797	Storage Case	1	\$4000	\$4,000
Total			0		\$30,500



TLL -300 Pricing

	Part number	Description	Qty	Price	Extended
	77303	10' Cross Arm - cover included	1	\$7,200	\$7,200
1-Mast Req'd	77312-01	Square - 12"	1	\$4200	\$4,200
	77312-02	Square - 36"	0	\$4800	\$0
	78863	Round - 2.88"	0	\$4100	\$0
	78861	Round - 3"	0	\$4100	\$0
Adapters	77930-01	ALTEC, D2000/D3000/D4000	1	\$2800	\$2,800
	77930-05	ALTEC, DM47B T R & DL45 T B	0	\$3150	\$0
	77930-02	TEREX, C4000/C5000/General 65	0	\$3900	\$0
	77930-03	TEREX, C6060 BM/TM	0	\$3600	\$0
Wire Holders	77048	HD Wire Holder 300	3	\$210	\$630
	78205	Roller Wire Holder 300	0	\$1275	\$0
	78968	Swing Gate Wire Holder 300	0	\$1450	\$0
Slider	77309	Slider (each)	2	\$600	\$1,200
Accessories	77797	Storage Case	0	\$4000	\$0
Total			0		\$16,030



Load rated gates



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: September 10, 2024

Title: Accept the AB32 Greenhouse Gas (GHG) Emissions Verification Report 2023 Emissions prepared by WZI, Inc.

Background: The California Air Resources Board requires a third-party verifier of the annual GHG. WZI, Inc. provided a **Positive** verification statement on our AB32 reporting calendar for the year 2023 and reported, "The City of Needles 2023 emissions data reports for Electric Power Entity (ARB AD 3047) are found to be **free of material misstatement and in conformance** with the Mandatory Reporting Requirement". The City's annual metric ton of CO2e is reported as;

Year	CO2e
2023	23,130
2022	22,867
2021	22,313
2020	20,214
2019	16,556
2018	18,022

The Board of Public Utilities approved the recommended action on September 3, 2024.

Fiscal Impact: By November 2024, 23,130 allowances will be purchased at market value, to be determined at that time.

Environmental Impact: CO2e is calculated based on 2023 retail sales of 80,333 MWh, offsets will be procured to offset emissions.

Recommended Action: Accept the AB32 Greenhouse Gas (GHG) Emissions Verification Report 2023 Emissions prepared by WZI, Inc.

Submitted By: Rainie Torrance, Utility Manager

City Manager Approval: Patrick J. Martinez Date: 09/04/2024

Other Department Approval (when required): _____ Date: _____

Approved: Not Approved: Tabled: Other:

Agenda Item: _____



August 9, 2024

Rainie Torrance
City of Needles
Assistant Utility Manager

Re: AB32 Greenhouse Gas Verification Statement

Dear Ms. Torrance:

After reviewing your transaction data, inventory plan, and supporting documents, WZI Inc. can offer a **Positive** verification statement on your AB32 reporting for calendar year 2023. We can state with reasonable assurance that your 2023 report is free of material misstatement and conforms to the requirements of the Mandatory Reporting Rule.

A blue ink signature of Richard B. Wilson, consisting of a stylized 'R' followed by 'B. Wilson'.

Richard B. Wilson

Lead Verifier

A blue ink signature of Mary Jane Wilson, written in a cursive style.

Mary Jane Wilson

Independent Reviewer

EMISSIONS DATA REPORT

For assistance completing or submitting this report, contact ghqverify@arb.ca.gov.

PART I: EMISSIONS DATA REPORT INFORMATION

Reporting Year: 2023

PART II: VERIFICATION BODY INFORMATION

Verification Body Name: WZI Inc.

PART III: REPORTING ENTITY INFORMATION


Name of Reporting Entity: City of Needles	CARB ID Number: 3047
--	-------------------------

PART IV: VERIFICATION STATEMENT INFORMATION


1. This verification statement attests that the submitted data are (check one): <input checked="checked" type="checkbox"/> Reasonably assured of being free of material misstatement <input type="checkbox"/> NOT reasonably assured of being free of material misstatement
2. This verification statement attests that the submitted data are (check one): <input checked="checked" type="checkbox"/> Reasonably assured of being in conformance with the regulation <input type="checkbox"/> NOT reasonably assured of being in conformance with the regulation <input type="checkbox"/> NOT reasonably assured of being in conformance with the regulation, including NOT in conformance with §95131(b)(9): failure to correct data errors discovered during data checks
3. As a result of the selections above, the final verification statement is (check one): <input checked="checked" type="checkbox"/> Positive: Reasonably assured of no material misstatement and in conformance with the regulation <input type="checkbox"/> Qualified Positive: Reasonably assured of no material misstatement, but not reasonably assured in conformance with the regulation <input type="checkbox"/> Adverse: Not in conformance with §95131(b)(9) and/or not reasonably assured of no material misstatement
4. Provide the Qualifying Statement below (required for qualified positive or adverse statements):

PART V: SIGNATURE

As the lead verifier for this verification, I certify under penalty of perjury under the laws of the State of California that the verification team has carried out all verification services as required by the Regulation for the Mandatory Reporting of Greenhouse Gas Emissions (MRR) (title 17, California Code of Regulations, §95100-95158).

Printed Name: Richard Wilson	Date: 08/09/2024
Signature Of Lead Verifier: 	

As the independent reviewer, I certify under penalty of perjury under the laws of the State of California, that I have conducted an independent review of the verification services and findings on behalf of the verification body as required by the Regulation for the Mandatory Reporting of Greenhouse Gas Emissions (MRR) (title 17, California Code of Regulations, §95100-95158), and that the findings are true, accurate and complete.

Printed Name: Mary Jane Wilson	Date: 08/09/2024
Signature Of Independent Reviewer: 	



Verification Report: **City of Needles, 2023**

Entity Overview

The City of Needles operates as an Electric Power Entity (EPE) under AB-32 mandatory GHG reporting. The City of Needles reports unspecified and specified electricity imports, and retail sales. The source includes power imported into California, managed for the City of Needles by Western Area Power Administration – Desert Southwest Region.

Verification Overview

GHG Verification for The City of Needles entity consisted of off-site data and record checks, and correspondence with the client. WZI recalculated GHG emissions values to check against reported values and tested for any materiality issues. In addition, original source data e-tags and CAISO market downloads were checked against entered data to verify accurate data collection. Calculation methods were also checked for conformance. GHG inventory planning and activities were checked and evaluated for conformance to the AB-32 reporting regulation.

Verification Team

Lead Verifier-	Rich Wilson
Verifier-	Jesse Frederick
Internal Reviewer-	Mary Jane Wilson

Verification Activities

GHG Monitoring Plan:

-The entity's GHG inventory plan was obtained and checked for conformance. The plan thoroughly details required information and complies with the reporting regulation.

Unspecified Imports

-The entity reported unspecified imports from 24 generating facilities outside of California. The transactions are e-tagged. Transactions are managed on behalf of the City by Western Area Power Administration – Desert Southwest Region. The e-tags are compiled in an automated process by OATI. The entity requests a “Tags Sinking in Needles” report from OATI, which captures all e-tags delivered to the City. That data is then filtered to remove e-tags that are exempt from reporting. The removed tags include power originating in CA, and tags that are part of the DSWM Parker-Davis allocation sourced from Davis230. The DSWM tags are discussed under specified imports.

-Two sets of “metered” imports are also reported. These include the WALC Energy Imbalance Market transactions, and the Aggregated Energy Services group sharing transactions. These mechanisms are used to meet additional demand not covered by the tagged transactions. Meter reports from the City are used to calculate the transactions from these two sources, both of which originate outside of CA.

The verification team reviewed the complete OATI transaction data, and performed several additional data checks:

1. At the request of the verification team, a new query of the OATI data was re-run and sent to the verification team. The new data query matched the data used in the report exactly.
2. A random sample of e-tags was requested, and the actual tags reviewed. Extra focus was put on tags that were excluded from the report, to ensure that they were correctly excluded. Tags matched reported data, and excluded tags all sourced in CA. No issues were discovered.
3. Annual meter reports were requested and reviewed. The verification team was able to check the accuracy of the calculations used to determine the WALC energy imbalance and the AES group share transactions.
4. The verification team was made aware of one e-tag that was attested in 2023. This was determined to be due to an error made during tag creation. The attested tag corrected the error and was determined to be accurate.
5. The verification team checked the e-tag data for transactions that were reported as unspecified imports. Tags were checked for appropriate source and sink codes, and were

filtered by source and total MWh recalculated. Total CO2e was also recalculated. No issues were discovered.

Specified Imports

-The entity reported specified imports from the DSWM Parker-Davis allocation sourced from Davis230. The City of Needles Parker-Davis Project allocation is delivered across the California border by WAPA-DSW using the DSWM01 PSE code and is reported on the City of Needles GHG Report as a specified import imported on behalf of the City of Needles. These transactions are hydroelectric power and have a zero CO2e value.

The verification team reviewed the e-tag data, and performed these data checks:

1. E-tags were checked for DSWM01 PSE codes. All tags were DSWM01.
2. Tags were totaled and checked against reported values. No issues were discovered.

Retail Sales

-The entity reported retail sales as a retail utility provider. These sales are reported based on monthly totals of the utility retail meter readings. These transactions do contribute to the entity's CO2e total.

The verification team performed these data checks:

1. Monthly meter report was requested and reviewed. Total metered sales matched reported value exactly.

Material Misstatement Assessment

-To determine the error in reported data discrepancies, omissions, and misreporting events were quantified and used:

$$\sum \frac{[Discrepancies + Omissions + Misreporting]}{Total\ Reported\ Covered\ Emissions} = \frac{[0 + 0 + 0]}{23,130\ MT\ CO_2e} = 0$$

Verification Statement

After evaluating the facility's GHG inventory program, data, and reported values, WZI Inc. can issue a **POSITIVE** verification statement. It is our opinion that the entity's report contains no material misstatement, and conforms to the requirements of the AB-32 reporting regulation.

Attachments:

- Verification Plan
- Sampling Plan
- Risk Assessment
- Issues Log
- GHG Monitoring Plan Checklist
- Transactions data calculated by verification team w/ materiality testing



Verification Plan
City of Needles 2023 Report
(AB-104462)

**Verification of 2023
Greenhouse Gas Emissions Report**

WZI Inc.
1717 28th Street
Bakersfield, CA 93301
(661)326-1112

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Executive Summary

WZI was contracted to perform Greenhouse Gas verification services for the 2023 calendar year. Transactions Data are required to be fully verified by an accredited verification body.

Facility Overview

City of Needles is a power importer and retail provider in the state of California. Power transactions are managed on behalf of the City of Needles by the Western Area Power Authority.

The City of Needles reports transactions including specified and unspecified imports of hydroelectric and fossil-fuel generation, and retail sales.

General Plan

The WZI verification team will take steps to become familiar with the entity’s trading operations in California. Transparency of data collection methods and how items are tracked will be scrutinized. Additionally, the team will scrutinize data collection methods, the personnel involved, and training methods in place that are meant to ensure precise data reporting. More details on information requested for verification to begin is detailed below in “Document Request.”

Verification Team

Lead Verifier-	Rich Wilson
Verifier-	Jesse Frederick
Internal Reviewer-	Mary Jane Wilson

Pre-Verification

WZI completed the required Conflict-of-Interest Form-A, which yielded a result of a “Low Conflict-of-Interest”. Form-A was submitted and was approved to begin verification.

Verification Activities

A. Desk review of Report

The first tool is the Greenhouse Gas Monitoring Plan which will be reviewed by WZI to understand the facility operation and the methods used to properly report data from both emissions and product. Additionally, WZI has developed a checklist to use while reviewing the Monitoring Plan to ensure all necessary information is complete pursuant to Sections 95105(c)(1) through 95105(c)(10) of the Mandatory Reporting Rule.

The 2018 summary report will be downloaded and reviewed for background and any broad issues.

B. Kick-Off Meeting

Kick-off meetings will be conducted through conference calls. This will consist of a discussion of what WZI is looking for in the data that is provided by Needles and WAPA agents and a general plan for how WZI will proceed in the verification process. The Greenhouse Gas Verification plan is the first source of information that serves as a basis for this discussion.

C. Document Request

A Document Request will be sent to the operator after the kick-off meeting. The operator will be asked to provide the requested documents in a timely manner. For the 2022 verification, the following information will be requested:

1. Greenhouse Gas Monitoring Plan;
2. Specified Import data;
3. Unspecified Export e-tags;
4. “GHG Quantities with Pivot” spreadsheet for 2023; and
5. 2023 EPE Workbook.

D. Off-Site Data Review

The off-site data review will be conducted at the WZI offices, and will consist of the following:

1. Create Sampling Plan

The Verification team will prepare a sampling plan based on data and documentation received from the operator. The sampling plan’s primary focus will be the specified imports.

2. Data Completeness Check

The team will verify that all required data was collected. This data includes all power transactions into, out of, and through CA. Once the data is obtained, the data will be scrutinized for inconsistencies and how the data was collected and tracked. The team will inspect any data transfers from one format or source to another, either manual or automatic, and ensure that data quality is maintained throughout. After the data collection and tracking methods are checked, the team will ensure that data was manipulated properly. This would include procedures such as conversion factors unique to the operation, unit conversion accuracy, or general calculations used to prepare data for reporting purposes. Finally, the team will ensure that the data submitted in the report corresponds to the data records tracked for this year.

3. Data/Calculation Conformance Check

The team will verify that the calculation methods selected by the operator conform to the reporting regulation. The team will run sample calculations to verify the accuracy of the operator's calculation methods. Any error in reporting will be noted, regardless of significance, into the issues log and an explanation will be provided in the final report if the cause of the error is known (i.e. rounding error). If, however, the numbers for reporting do not match it will be noted in the issues log and is subject to revision by the reporter.

4. Issues Log Review

The team will compile the issues log and determine the impact of any errors found. Each issue will be identified with the date of discovery; a detailed description of the issue found; the specific reference in the MRR related to the issue; the impact on reported data (non-conformance, misstatement, etc.) and, finally, the resolution of the issue after corrective action is taken by the reporter to satisfy the mandatory reporting rule.

5. Materiality/Conformity Analysis

The team will determine if any errors found would create a material misstatement or a non-conformance. This information will be noted in the issues log. In the case of missing data, the proper steps will be taken according to Section 95129 of the MRR. The team will prepare a draft statement.

E. Site Visit

A site visit is not required for this reporting year.

F. Revisions (If Needed)

If the report requires revision, the team will set the report status to “Revision Requested”. After any revisions are complete, the verification will resume at step D.

G. Statement/Report Preparation

Materials from the off-site data review will be compiled into a draft verification report. The complete team will meet to determine the initial verification statement.

H. Internal Review

The report, issues log, and data will be submitted to the internal reviewer for final QA check. Depending on the internal reviewer’s assessment, the verification team may need to return to the assessment for clarification. This may involve more information to be requested from the facility and/or a deeper review of portions the internal reviewer may flag as something that needs further scrutiny. Once the internal reviewer signs off on the report, the final statement can be prepared.

I. Final Statement/Report

Any errors found by the internal reviewer will be corrected. The final verification report will be prepared and submitted to the operator. After the operator has had sufficient time to review the report, the statement will be submitted to ARB via the reporting tool.

Sampling Plan: City of Needles 2023

Emissions Source Ranking

Source	CO2e Contributions (Metric Tons)	Percent of Total Emissions		Estimate of Data Uncertainty	Data to be Sampled
Specified Imports	0.00	0.00%		Low: Moderate volume of transactions and e-tags	Check all e-tags and calculations.
Unspecified Imports	23130.00	100.00%		Moderate: Large volume of transactions	Check database download of transactions against reported values. Duplicate calculations and filters independently. Sample random e-tags to check download data.
Retail sales	0.00	0.00%		Low: All data taken from meter readings	Check monthly metering reports.

Risk Assessment: City of Needles 2023

Category	Description	Uncertainty/Risk Assessment	Follow-up
Data Acquisition Equipment	Meter data used to calculate EIM transactions and retail sales	Data uncertainty is moderate due to large volume of transactions.	Meter data was checked down to actual meter reports. E-tag data was re-queried and checked. No issues.
Data Sampling and Frequency	Unspecified import data is generated by direct query of OATI e-tags. Meter data is sampled monthly.	Data uncertainty is moderate due to large volume of transactions.	All e-tag data was re-queried and checked.
Data Processing and Tracking	Data is maintained by WAPA DSW personnel.	Data uncertainty is moderate due to large volume of transactions.	All e-tag data was re-queried and checked.
Emissions Calculations	Calculations are performed in the ONE workbook using ARB emissions factors for specified imports.	Low risk area.	N/A
Data Reporting	Data is reported in CAL e-GGRT in accordance with the MRR.	Low risk area.	N/A
Product Data	N/A	N/A	N/A
Management policies/practices	The entity maintains a compliant inventory plan and procedure.	Low risk area.	Plan was checked for conformance

Issues Log: City of Needles 2023

Issue	Date	Issue	Regulation Reference	Impact	Resolution
1	15-Jul	CARB QA Finding shows CAISO questions answered incorrectly or not answered	995111(a)(12)	Conformance	The report was unlocked and the questions were answered. Issue is resolved.
2					
3					
4					
5					
6					
7					
8					

GHG Monitoring Plan Checklist: City of Needles 2023

Requirement	Check	Notes
1	X	
2	X	
3	X	
4	X	
5	X	
6	X	
7	X	
8	X	
9	X	
10	X	

Final Verification Report Checklist

1	Verification report includes a detailed description of the reporting entity sources and boundaries §95131(c)(3)(A)(1)	
2	Verification report includes a detailed comparison of the data checks §95131(c)(3)(A)(4)	
3	Verification report includes log of issues §95131(c)(3)(A)(5)	
4	Material misstatement was evaluated correctly for emissions data §95131(c)(3)(A)(7) §95131(b)(12)(A)	
5	Conformance was evaluated correctly §95131(b)(10)	
6	The issues log provides an independent and objective analysis of the non-conformances with sufficient detail to allow for resolution of identified discrepancies by the reporting entity §95102(a) §95131(b)(11)	
7	The issues log indicates if issues were resolved §95131(b)(11)	
8	The issues log identifies the regulatory section for each non-conformance §95131(b)(11)	
9	The issues log includes information pertaining to whether each issue is a nonconformance or has a potential bearing on material misstatement §95131(b)(11)	
10	The verification body documented the evaluation of product data §95131(b)(8)(E), §95131(c)(3)(A)(2)	N/A
11	Data checks focused on the largest and most uncertain product data §95131(b)(8). The verifier must conduct an in-depth review for covered products identified as the highest risk, including detailed data checks and review of data management systems.	N/A
12	The verification body correctly evaluated material misstatement and conformance for product data §95103(l), §95131(b)(12) (Total Product Data)	N/A
13	The sampling plan adequately describes the risk of misreporting associated with product data §95131(b)(7)	N/A

Power Transactions

	(MWh)	CO2e EF	CO2e	Tagged Totals Verification
SPECIFIED IMPORT	24,385	0	0.00	
Parker-Davis Hydro				
UNSPECIFIED IMPORT (LOA)				
BPAT_GCPD	106	0.428	46.28	106
Boundary	4	0.428	1.75	4
COLSTRIP	46	0.428	20.08	46
Centralia	160	0.428	69.85	160
GILARIVERS00	1,344	0.428	586.74	1,344
GRIFFITH230	11,605	0.428	5,066.28	11,605
HAS00	30	0.428	13.10	30
IPP	5,456	0.428	2,381.87	5,456
LR5	2,449	0.428	1,069.14	2,449
LYPK	2,385	0.428	1,041.20	2,385
MDGT	400	0.428	174.62	400
MDWP	144	0.428	62.86	144
MEAD230	160	0.428	69.85	160
NORTHSYS	113	0.428	49.33	113
PACE	992	0.428	433.07	992
PALOVERDE500	5,147	0.428	2,246.97	5,147
RUDD230	144	0.428	62.86	144
SLATT230	2	0.428	0.87	2
SOUTHSYS	8	0.428	3.49	8
SP5	72	0.428	31.43	72
SRPNETWORK	8,054	0.428	3,516.05	8,054
Salsop230	80	0.428	34.92	80
TOPOCK230	4,570	0.428	1,995.08	4,570
VAIL345	144	0.428	62.86	144
		0.428	0.00	0.00
		0.428	0.00	0.00
		0.428	0.00	0.00
		0.428	0.00	0.00
TOPOCK230 (Attested)	80	0.428	34.92	80
		0.428	0.00	0.00
		0.428	0.00	0.00
		0.428	0.00	0.00
		0.428	0.00	0.00
		0.428	0.00	0.00
		0.428	0.00	0.00
		0.428	0.00	0.00
		0.428	0.00	0.00
		0.428	0.00	0.00
WALC BAA IMB	1,162	0.428	507.37	1,162
AES Sharing Group	8,126	0.428	3,547.40	8,126
		0.428	0.00	0.00
		0.428	0.00	0.00
		0.428	0.00	0.00
		0.428	0.00	0.00
TL	1.02			
WZL Calculated CO2e covered	23130.26			
Operator Reported Retail Sales	23130.26			
Variation (Materiality test)	0.00%			rounding
RETAIL SALES:				
WZL Verified Retail Sales	80,333.99			MWh
Operator Reported Retail Sales	80,333.00			MWh
Variation (Materiality test)	0.00000%			*rounding

Meter Totals Verification*

*Checked monthly totals against hourly data

Not In GHG Tags

TAG_INDEX	TAG_ID	TAG_CODE	TRANSACTION	START_TIME	STOP_TIME	PSE	GCA	LCA	SOURCE_CODE	SINK_CODE	COMPOSITE_STATE	CREATOR	GEN_MWH	GEN_MWH_TOTAL_FINAL	MWH	Verified	Property Included
4120989	WALC_DSWM01D1F865_WALC	D1F865	Normal	10/31/2023 23:00	11/30/2023 22:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	TERMINATED	RSThomas	338	12	88	Yes	
4121405	WALC_DSWM01D1F867_WALC	D1F867	Normal	10/31/2023 23:00	11/7/2023 23:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	RSThomas	45	45	88	Yes	
4124658	WALC_DSWM01D1F868_WALC	D1F868	Normal	11/1/2023 23:00	11/7/2023 23:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	RSThomas	45	45	85	Yes	
4124915	WALC_DSWM01D1F869_WALC	D1F869	Normal	11/7/2023 4:00	11/30/2023 22:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	RSThomas	326	326	69	Yes	
4125202	WALC_DSWM01D1F870_WALC	D1F870	Normal	11/2/2023 23:00	11/4/2023 23:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	RSThomas	90	90	88	Yes	
4125719	WALC_DSWM01D1F871_WALC	D1F871	Normal	11/4/2023 23:00	11/6/2023 23:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	RSThomas	77	77	82	Yes	
4127087	WALC_DSWM01D1F872_WALC	D1F872	Normal	11/6/2023 23:00	11/7/2023 23:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	RSThomas	48	48	176	Yes	
4127666	WALC_DSWM01D1F873_WALC	D1F873	Normal	11/7/2023 23:00	11/9/2023 23:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	RSThomas	96	96	160	Yes	
4128691	WALC_DSWM01D1F874_WALC	D1F874	Normal	11/9/2023 23:00	11/11/2023 23:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	RSThomas	94	94	160	Yes	
4130471	WALC_DSWM01D1F875_WALC	D1F875	Normal	11/13/2023 23:00	11/14/2023 23:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	R-Cruz	77	77	66	Yes	
4131081	WALC_DSWM01D1F876_WALC	D1F876	Normal	11/14/2023 23:00	11/15/2023 23:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	R-Cruz	48	48	88	Yes	
4131680	WALC_DSWM01D1F877_WALC	D1F877	Normal	11/15/2023 23:00	11/16/2023 23:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	R-Cruz	48	48	88	Yes	
4132169	WALC_DSWM01D1F878_WALC	D1F878	Normal	11/16/2023 23:00	11/18/2023 23:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	RSThomas	95	95	88	Yes	
4132791	WALC_DSWM01D1F879_WALC	D1F879	Normal	11/18/2023 23:00	11/20/2023 23:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	RSThomas	77	77	88	Yes	
4134008	WALC_DSWM01D1F880_WALC	D1F880	Normal	11/20/2023 23:00	11/22/2023 23:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	RSThomas	96	96	88	Yes	
4134629	WALC_DSWM01D1F881_WALC	D1F881	Normal	11/22/2023 23:00	11/24/2023 23:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	RSThomas	77	77	125	Yes	
4135231	WALC_DSWM01D1F882_WALC	D1F882	Normal	11/24/2023 23:00	11/28/2023 23:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	RSThomas	125	125	160	Yes	
4137647	WALC_DSWM01D1F883_WALC	D1F883	Normal	11/27/2023 23:00	11/29/2023 23:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	RSThomas	48	48	66	Yes	
4137845	WALC_DSWM01D1F884_WALC	D1F884	Normal	11/28/2023 23:00	11/29/2023 23:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	RSThomas	48	48	66	Yes	
4138472	WALC_DSWM01D1F885_WALC	D1F885	Normal	11/29/2023 23:00	11/30/2023 23:00	DSVM01	WALC	WALC	DSVM01	Needles WALC	IMPLEMENTED	RSThomas	48	48	66	Yes	

GHG Tag

TAG_INDEX	TAG_ID	TAG_CODE	TRANSACTION	START_TIME	STOP_TIME	PSE	GCA	LCA	SOURCE_CODE	SINK_CODE	COMPOSITE_STATE	CREATOR	GEN_MWH	GEN_MWH_TOTAL_FINAL	MWH	Verified	Property Included
4124484	D1F885	D1F885	Normal	10/31/2023 23:00	11/7/2023 23:00	DSVM01	GRD	WALC	Griffith	Needles WALC	IMPLEMENTED	Monique 1	88	88	88	Yes	
4124732	D1F886	D1F886	Normal	11/1/2023 23:00	11/7/2023 23:00	DSVM01	GRD	WALC	Griffith	Needles WALC	IMPLEMENTED	Monique 1	88	88	88	Yes	
4125504	D1F887	D1F887	Normal	11/2/2023 23:00	11/7/2023 23:00	DSVM01	GRD	WALC	Griffith	Needles WALC	IMPLEMENTED	RSThomas	176	176	85	Yes	
4125945	D1F888	D1F888	Normal	11/4/2023 23:00	11/7/2023 23:00	DSVM01	GRD	WALC	Griffith	Needles WALC	IMPLEMENTED	RSThomas	160	163	69	Yes	
4127189	D1F889	D1F889	Normal	11/7/2023 0:00	11/8/2023 0:00	DSVM01	GRD	WALC	Griffith	Needles WALC	IMPLEMENTED	RSThomas	88	88	88	Yes	
4127228	D1F890	D1F890	Normal	11/7/2023 0:00	11/9/2023 0:00	DSVM01	GRD	WALC	Griffith	Needles WALC	IMPLEMENTED	RSThomas	176	176	82	Yes	
4128300	D1F891	D1F891	Normal	11/10/2023 0:00	11/12/2023 0:00	DSVM01	GRD	WALC	Griffith	Needles WALC	IMPLEMENTED	RSThomas	160	160	160	Yes	
4129037	D1F892	D1F892	Normal	11/12/2023 0:00	11/14/2023 0:00	DSVM01	GRD	WALC	Griffith	Needles WALC	IMPLEMENTED	RSThomas	160	160	66	Yes	
4134736	D1F893	D1F893	Normal	11/29/2023 0:00	11/25/2023 0:00	DSVM01	GRD	WALC	Griffith	Needles WALC	IMPLEMENTED	RSThomas	88	88	88	Yes	
4137481	D1F894	D1F894	Normal	11/28/2023 0:00	11/29/2023 0:00	DSVM01	GRD	WALC	Griffith	Needles WALC	IMPLEMENTED	Travis Sark	88	88	88	Yes	
4138145	D1F895	D1F895	Normal	11/29/2023 0:00	11/30/2023 0:00	DSVM01	SRP	WALC	SRP-SYSTEM	Needles WALC	IMPLEMENTED	R-Cruz	32	32	32	Yes	
4131764	D1F896	D1F896	Normal	11/16/2023 0:00	11/19/2023 0:00	DSVM01	SRP	WALC	SRP-SYSTEM	Needles WALC	IMPLEMENTED	R-Cruz	32	32	32	Yes	
4132665	D1F897	D1F897	Normal	11/17/2023 0:00	11/19/2023 0:00	DSVM01	SRP	WALC	SRP-SYSTEM	Needles WALC	IMPLEMENTED	RSThomas	48	48	18	Yes	
4134135	D1F898	D1F898	Normal	11/21/2023 0:00	11/23/2023 0:00	DSVM01	SRP	WALC	SRP-SYSTEM	Needles WALC	IMPLEMENTED	RSThomas	128	128	64	Yes	
4134459	D1F899	D1F899	Normal	11/21/2023 0:00	11/22/2023 0:00	DSVM01	SRP	WALC	SRP-SYSTEM	Needles WALC	IMPLEMENTED	RSThomas	24	24	24	Yes	
4130651	D1F900	D1F900	Normal	11/14/2023 0:00	11/15/2023 0:00	DSVM01	WALC	WALC	SOUTHPOINT	Needles WALC	IMPLEMENTED	R-Cruz	64	64	64	Yes	
4130652	D1F901	D1F901	Normal	11/14/2023 0:00	11/15/2023 0:00	DSVM01	WALC	WALC	SOUTHPOINT	Needles WALC	IMPLEMENTED	R-Cruz	32	32	32	Yes	
4131181	D1F902	D1F902	Normal	11/14/2023 0:00	11/16/2023 0:00	DSVM01	WALC	WALC	SOUTHPOINT	Needles WALC	IMPLEMENTED	R-Cruz	24	24	24	Yes	
4132118	D1F903	D1F903	Normal	11/15/2023 0:00	11/16/2023 0:00	DSVM01	WALC	WALC	SOUTHPOINT	Needles WALC	IMPLEMENTED	R-Cruz	32	32	24	Yes	
4131649	D1F904	D1F904	Normal	11/15/2023 0:00	11/15/2023 0:00	DSVM01	WALC	WALC	SOUTHPOINT	Needles WALC	IMPLEMENTED	R-Cruz	64	64	64	Yes	
4131649	D1F905	D1F905	Normal	11/15/2023 0:00	11/15/2023 0:00	DSVM01	WALC	WALC	SOUTHPOINT	Needles WALC	IMPLEMENTED	R-Cruz	16	16	16	Yes	
4131743	D1F906	D1F906	Normal	11/16/2023 0:00	11/17/2023 0:00	DSVM01	WALC	WALC	SOUTHPOINT	Needles WALC	IMPLEMENTED	Krystal Cru	88	88	88	Yes	
4132014	D1F907	D1F907	Normal	11/16/2023 0:00	11/17/2023 0:00	DSVM01	WALC	WALC	SOUTHPOINT	Needles WALC	IMPLEMENTED	Monique 1	64	64	32	Yes	
4132257	D1F908	D1F908	Normal	11/17/2023 0:00	11/18/2023 0:00	DSVM01	WALC	WALC	SOUTHPOINT	Needles WALC	IMPLEMENTED	Monique 1	128	128	128	Yes	
4132452	D1F909	D1F909	Normal	11/17/2023 0:00	11/18/2023 0:00	DSVM01	WALC	WALC	SOUTHPOINT	Needles WALC	IMPLEMENTED	RSThomas	48	48	18	Yes	
4132509	D1F910	D1F910	Normal	11/20/2023 0:00	11/20/2023 0:00	DSVM01	WALC	WALC	SOUTHPOINT	Needles WALC	IMPLEMENTED	RSThomas	64	64	64	Yes	
4130411	D1F911	D1F911	Normal	11/19/2023 0:00	11/21/2023 0:00	DSVM01	WALC	WALC	SOUTHPOINT	Needles WALC	IMPLEMENTED	Monique 1	96	96	66	Yes	
4135879	D1F912	D1F912	Normal	11/25/2023 0:00	11/28/2023 0:00	DSVM01	WALC	WALC	SOUTHPOINT	Needles WALC	IMPLEMENTED	Monique 1	248	248	82	Yes	



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA Regular Special

Meeting Date: September 10, 2024

Title: Approve a 2.8.% cost-of-living (COLA) increase in water and wastewater basic service rates effective October 1, 2024

Background: Resolution Numbers 2020-66 and 2020-67 were adopted by the Needles City Council/NPUA on October 13, 2020, provided for annual cost-of-living adjustments to the basic service charge and usage charges in both water and wastewater in order to adequacy fund annual increases in the cost of providing those services to the customer through October 2025.

“A cost-of-living adjustment (COLA) shall be added to all rates on October 1st of each year and shall be automatically adjusted by using the then rates plus the consumer price index (CPI) published by the U.S. Bureau of Labor Statistics U.S. West – Size Class B/C CPI based on the June value of the appropriate price index OR the last twelve (12) months actual expenses plus the CPI, whichever is lower; however, in no circumstances shall any increase exceed five percent (5%)”.

The CPI for June 2024 for the previous 12 months was 2.8%, which is lower than the projection for the fiscal year of 24/25 of 3%.

The attached spreadsheets are in accordance with Resolution Numbers 2020-66 and 2020-67, which adopted a 5-year price per cubic feet amount and will set the new rates and will set the new basic rates through October 2025.

The water basic service charge for residents will increase by \$1.44, and the wastewater service charge will increase by \$3.83 for a total residential impact of an increase of **\$5.27 per month**.

The Board of Public Utilities approved the recommended action on September 3, 2024.

Fiscal Impact: Increase in the cost to provide water and wastewater service is adjusted by an annual cost of living adjustment. Lowest CPI adjustment since 2020.

Environmental Impact: None

Recommended Action: Approve a 2.8.% cost-of-living (COLA) increase in water and wastewater basic service rates effective October 1, 2024

Submitted By: Rainie Torrance, Utility Manager

City Manager Approval: Patrick J. Martinez

Date: 09/04/2024

Other Department Approval (when required): Barbara Dileo

Date: 09/05/2024

Approved: Not Approved: Tabled: Other:

Agenda Item: 9 Item 9.

Current Rates Effective November 1, 2023

Customer Class	\$/EDU	EDU	EDU Study		\$/customer	Monthly Charge for a Typical Customer	
			Units	Customer Units			
Residential	\$ 51.41	1.00	/account	\$ 49.62	1	account	
Hotel	\$ 51.41	0.70	/room	\$ 1,667.35	48	rooms/hotel	
Hospitals	\$ 51.41	0.75	/bed	\$ 930.44	25	beds/hospital	
Campgrounds	\$ 51.41	0.70	/RV/Camping Space/Cabin	\$ 5,627.31	162	RV/camping space/cabin	
Multi-family	\$ 51.41	1.00	/account	\$ 49.62	1	account	
Garden & Nurseries	\$ 51.41	1.00	/account	\$ 49.62	1	account	
Laundromats	\$ 51.41			\$ -			
Schools	\$ 51.41	0.23	/student	\$ 10,294.90	902	students/school	
General Commercial	\$ 51.41	1.65	/account	\$ 81.88	1	account	
Beauty Salon & Barber Shop	\$ 51.41	0.50	/sink	\$ 99.25	4	sinks/salon	
Religious Organizations	\$ 51.41	0.02	/seat	\$ 228.67	203	seats/organization	
Food Establishments	\$ 51.41	0.18	/seat	\$ 571.66	64	seats/establishment	
Government	\$ 51.41	1.65	/employee	\$ 838.79	10	employees/account	
Gas Stations	\$ 51.41	2.90	/pump (side)	\$ 431.72	3	pumps/station	
Native Village	\$ 51.41	109.00	/account	\$ 5,408.96	1	Native Village	

CPI Index Calc:
2.8%

Customer Class	\$/EDU	EDU	EDU Study		\$/customer	Monthly Charge for a Typical Customer		Customers	EDU	Annual Rev
			Units	Customer Units						
Residential	\$ 52.85	1.00	/account	\$ 52.85	1	account	1,405	1,405	\$ 890,978	
Hotel	\$ 52.85	0.70	/room	\$ 1,775.62	48	rooms/hotel	14	470	\$ 298,303	
Hospitals	\$ 52.85	0.75	/bed	\$ 990.86	25	beds/hospital	1	19	\$ 11,890	
Campgrounds	\$ 52.85	0.70	/RV/Camping Space/Cabin	\$ 5,992.70	162	RV/camping space/cabin	-	-	\$ -	
Multi-family	\$ 52.85	1.00	/account	\$ 52.85	1	account	418	418	\$ 265,074	
Garden & Nurseries	\$ 52.85	1.00	/account	\$ 52.85	1	account	-	-	\$ -	
Laundromats	\$ 52.85			\$ -			-	-	\$ -	
Schools	\$ 52.85	0.23	/student	\$ 10,963.37	902	students/school	1	207	\$ 131,560	
General Commercial	\$ 52.85	1.65	/account	\$ 87.20	1	account	79	130	\$ 82,661	
Beauty Salon & Barber Shop	\$ 52.85	0.50	/sink	\$ 105.69	4	sinks/salon	2	4	\$ 2,537	
Religious Organizations	\$ 52.85	0.0227	/seat	\$ 243.52	203	seats/organization	13	60	\$ 37,989	
Food Establishments	\$ 52.85	0.18	/seat	\$ 608.78	64	seats/establishment	16	184	\$ 116,886	
Government	\$ 52.85	1.65	/employee	\$ 871.95	10	employees/account	20	330	\$ 209,269	
Gas Stations	\$ 52.85	2.90	/pump (side)	\$ 459.76	3	pumps/station	7	61	\$ 38,620	
Native Village	\$ 52.85	109.00	/account	\$ 5,760.18	1	Native Village	1	109	\$ 69,122	
Projected Revenue										
							1,977	3,503	\$ 2,154,890	

5% increase in Revenue	Actual last 12 Months	CPI Increase	Total
\$2,050,078.00	\$2,075,781.00	\$57,402.18	\$2,107,480.18
5% increase in O&M		\$58,121.87	\$2,133,902.87

Current Rates November 1, 2023		Effective November 1, 2023 Rates		Projected Revenue		2.8% CPI
Meter Size	Basic Service Charge	Meter Size	Basic Service Charge	Customers	Annual Projected Revenue	
5/8" & 3/4"	\$47.53	5/8" & 3/4"	\$48.86	1,719	\$1,007,827.74	FY 23 Consumption - AZ Interconnect Usage 43,703,792 Cu. Ft.
5/8" & 3/4" duplex	\$47.53	5/8" & 3/4" duplex	\$48.86	-	\$0.00	
1"	\$76.95	1"	\$79.10	98	\$93,026.21	
1 1/2"	\$172.47	1 1/2"	\$177.30	41	\$87,231.54	
2"	\$219.22	2"	\$225.36	79	\$213,640.05	
3"	\$594.92	3"	\$611.58	1	\$7,338.95	
4"	\$780.05	4"	\$801.89	3	\$28,867.99	
6"	\$1,398.44	6"	\$1,437.60	2	\$34,502.32	
8"	\$2,197.77	8"	\$2,259.31	-	\$0.00	
10"	\$1,923.84	10"	\$1,977.70	1	\$23,732.44	
Per 100 cubic feet of water	\$2.82	Per 100 cubic feet of water	\$3.07		\$1,341,706.41	
*calculated based on 2020 rate study; adopted by Resolution 20						
Temporary Fire Hydrant Meter:						
2-1/2"	\$397.14	2-1/2"	\$408.26			
Install/Remove	\$30.41	Install/Remove	\$31.76			
Per 100 cubic feet of water	\$2.82	Per 100 cubic feet of water	\$3.07			
Required Deposit	\$500.00	Required Deposit	\$500.00		\$2,837,873.65	
Actual last 12 Months		CPI Increase		Total		
5% increase in Revenue		\$2,728,151.00		\$2,804,539.23		
5% increase in O&M		\$2,741,415.00		\$2,818,174.62		

Residential Impact

PROPOSED:

WASTEWATER

	Description	Cost/EDU	Total
	Residential	52.85	<u>52.85</u>
Total Wastewater Charge			\$ 52.85

CURRENT

	Description	Cost/EDU	Total
	Residential	51.41	<u>51.41</u>
Total Wastewater Charge			\$ 51.41

Single Family Impact **\$ 1.44**

PROPOSED:

WATER

	Description	Cost/EDU	Total
	Residential	48.86	48.86
	1000 Per 100 cutic feet of water	3.07	30.70
Total Water Charge			\$ 79.56

CURRENT

	Description	Cost/EDU	Total
	Residential	47.53	47.53
	1000 Per 100 cutic feet of water	2.82	28.20
Total Water Charge			\$ 75.73

Single Family Impact **\$ 3.83**

Total Water and Wastewater Impact \$ 5.27

12-Month Percent Change

Series Id: CUUR0400SA0

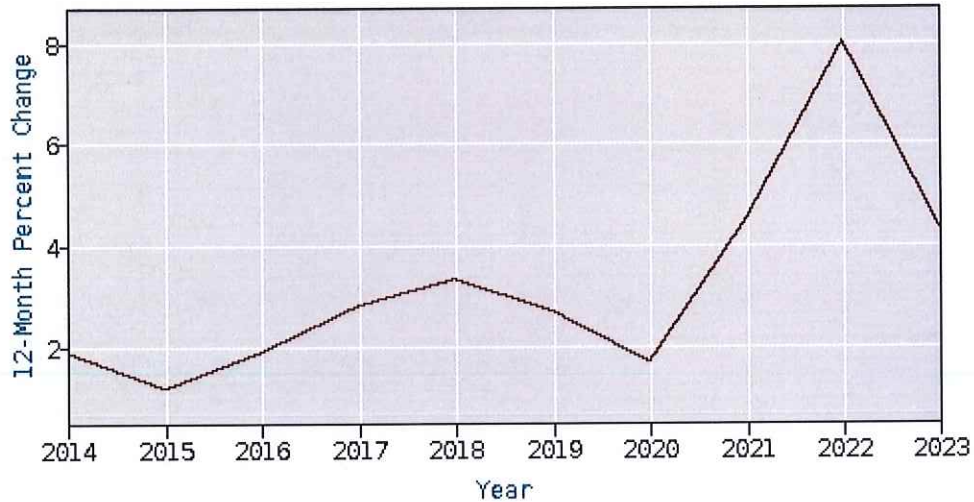
Not Seasonally Adjusted

Series Title: All items in West urban, all urban consumers, not seasonally adjusted

Area: West

Item: All items

Base Period: 1982-84=100



Download: [XLSX](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2014	1.7	1.3	1.5	1.8	2.3	2.3	2.3	2.1	2.0	2.0	1.7	1.3	1.9	1.8	1.9
2015	0.7	0.9	1.1	1.0	1.2	1.1	1.3	1.3	1.0	1.1	1.5	1.8	1.2	1.0	1.3
2016	2.6	2.1	1.5	1.8	1.5	1.6	1.4	1.5	2.0	2.3	2.3	2.5	1.9	1.9	2.0
2017	2.5	3.0	3.1	2.9	2.6	2.5	2.5	2.7	2.9	2.9	3.1	3.1	2.8	2.8	2.9
2018	3.1	3.1	3.2	3.2	3.5	3.6	3.6	3.6	3.4	3.5	3.3	3.1	3.3	3.3	3.4
2019	2.7	2.4	2.4	2.9	2.9	2.7	2.7	2.6	2.6	2.8	2.8	2.8	2.7	2.7	2.7
2020	2.9	3.1	2.5	1.3	0.8	1.2	1.7	1.9	1.6	1.2	1.4	1.5	1.7	1.9	1.5
2021	1.4	1.6	2.4	3.9	4.7	5.1	5.2	5.0	5.3	6.0	6.5	7.1	4.5	3.2	5.8
2022	7.7	8.1	8.7	8.3	8.3	8.8	8.3	8.1	8.3	8.1	7.1	6.2	8.0	8.3	7.7
2023	6.3	6.0	5.1	4.9	4.5	3.5	3.5	3.9	3.9	3.3	3.3	3.6	4.3	5.0	3.6
2024	3.3	3.2	3.6	3.7	3.3	2.8	2.6							3.3	



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA Regular Special

Meeting Date: September 10, 2024

Title: Approve a 2.8% cost-of-living (COLA) increase in electric basic service charge rate as of October 1, 2024; approve an over-hydro rate of \$0.1423 effective October 1, 2024; eliminate the \$.0100 Power Cost Adjustment and approve the methodology to calculate the annual electric base rate and the power cost adjustment rate based on the rate calculation spreadsheets

Background: The Statement of Policies, revised April 2022, provides that power rates will be designed to provide for operation and maintenance, bond payments, purchase payments, taxes, fair share allocation, trustee fees, mandated (but unfunded) state or federal program (conservation program), the asset replacement fund, and the actual costs to purchase power. The calculated rate will consist of two components: power purchase costs and non-power purchase costs. The USDLS U.S. West – Size Class B/C CPI for June 2024 indicates a 2.8% cost of living increase. The policy sets a cap at 5%. The attached spreadsheets are in accordance with the revised Statement of Policies and will set the new rates as follows:

	<u>Current</u>	<u>Effective Oct 1, 2024</u>
Basic Service Charge	\$35.23	\$36.22
Winter Hydro (Oct – Feb)	\$.0740 – 402 kwh allotment	\$.0818– 401 kwh
Summer Hydro (Mar – Sept)	\$.0650 – 757 kwh kwh allotment	\$.0704 – 754 kwh
Over-hydro	**\$0.1638	*\$0.1423
CA Energy Efficiency Program	\$0.0025	\$0.0025
Utility Users Tax (UUT)	2.5% on all of the above	2.5% on all of the above

As of July 2024, the Power Cost Adjustment has a positive balance of \$622,462. Proposed rates eliminate the additional \$.0100 Power Cost Adjustment.

The Board of Public Utilities approved the recommended action on September 3, 2024.

Fiscal Impact: Cost of living adjustment applied to the basic service charge, decrease in over hydro rate from \$0.1638 to \$0.1423.

Recommended Action: Approve a 2.8% cost-of-living (COLA) increase in electric basic service charge rate as of October 1, 2024; approve an over-hydro rate of \$0.1423 effective October 1, 2024; eliminate the \$.0100 Power Cost Adjustment and approve the methodology to calculate the annual electric base rate and the power cost adjustment rate based on the rate calculation spreadsheets

Submitted By: Rainie Torrance, Utility Manager

City Manager Approval: Patrick J. Martinez Date: 09/04/2024

Other Department Approval (when required): Barbara Dileo Date: 09/05/2024

Approved: Not Approved: Tabled: Other:

Agenda Item: 10 Item 10.

NEEDLES PUBLIC UTILITY AUTHORITY

ANNUAL BASE RATE CALCULATION SPREADSHEET - FY 2024/2025

MUST MANUALLY CALCULATE SHEET (F9)

Basic Service Charge for New Rate Year

	\$36.22
PY Non-Power Carry Forward	-\$517,948
Asset Replacement Fund Target	\$567,464
Total - Non Power Related Expenses	\$5,052,761

Power Supply with Line Losses

Total Power Supply - Sales KWHRS	85,484,672
Power Supply - Winter Hydro	6,010,368
Power Supply - Summer Hydro	15,840,384
Power Supply - Total Hydro	21,850,752
Power Supply - Non Hydro	63,633,920

Hydro Allotment/Cust

	401
	754

Power Supply Expenses

Total Power Purchased	\$7,168,051
Power Supply - Winter Hydro	\$246,006
Power Supply - Summer Hydro	\$467,902
Power Supply - Non Hydro	\$6,454,143

Cost Per Kwhr

	\$0.0839
	\$0.0409
	\$0.0295
	\$0.1014

Revenue From Other Than Power Sold

Basic Service Charge	\$1,304,226
Other Revenue	\$54,000
Total Non-Power Revenue	\$1,358,226

Total Expenses

Non-Power Related Expenses	\$5,052,761
Total Power Cost	\$7,168,051
Total Operating Expense	\$12,220,812

Cost Per Kwhr

	\$0.0839
--	-----------------

Use this rate for PCA Annual Base Rate for power purchased.

Rate Calculations

Rate For Non-Power Related Expenses	\$3,494,535
Winter Hydro Sales - (Oct - Feb)	\$246,006
Summer Hydro Sales - (Mar - Sept)	\$467,902
Over Hydro Allotment Sales	\$6,454,143
California Energy Efficiency Program	\$200,000

Cost Per Kwhr

	0.0409
	0.0409
	0.0295
	0.1014

Bill Rate Per Kwhr

	0.0818
	0.0704
	0.1423
	0.0023

NEEDLES PUBLIC UTILITY AUTHORITY
ANNUAL BASE RATE CALCULATION SPREADSHEET - FY 2024/25

EXPENSES	DOLLARS
O & M ⁵	\$3,087,815
Taxes*	\$15,375
Purchase Payment	\$313,233.00
Trustee Fee	\$15,134.00
Conservation Program*	\$16,667.00
Debt Service	\$682,351.00
City of Needles "Fair Share" Fee	\$672,670.00
California Energy Efficiency Program*	\$200,000.00
PY Non-Power Rate Component	\$0.0419
Power Supply Total ¹	\$7,168,051.00
Power Supply, Hydro - Winter ²	\$246,005.64
Power Supply, Hydro - Summer ³	\$467,902.00
Other Income* not adjusted for utt	\$54,000.00
Basic Service Charge PY	\$35.23
Asset Replacement Fund PY	\$552,008.00

	KWHR
Power Supply Total ¹	95,407,000
Power Supply, Hydro - Winter ²	6,708,000
Power Supply, Hydro - Summer ³	17,679,000
PY Estimated Power Sales	78,441,346
PY Actual Power Sold	90,802,879

	PERCENT
JUNE CPI %	2.80
Line Loss %	10.40
Number of Customers	3001

US West
 3 year average line loss using
 the Electric Database
 calculation.

Proposed

Sample Winter Bill - (Oct - Feb)				
Line	Description	KWH	Cost/KWH	Total
1	Basic Service Charge			\$36.22
2	Winter Hydro Allotment Usage	401	0.0818	\$32.77
3	Above Hydro Usage	1000	0.1423	\$142.31
4	CA Energy Efficiency Program	1401	0.0023	\$3.28
Total Electric Bill Charge				\$214.57
Sample Summer Bill - (Mar - Sept)				
Line	Description	KWH	Cost/KWH	Total
1	Basic Service Charge			\$36.22
2	Sumer Hydro Allotment	754	0.0704	\$53.10
3	Above Hydro Usage	1500	0.1423	\$213.46
4	CA Energy Efficiency Program	2254	0.0023	\$5.27
Total Electric Bill Charge				\$308.05

Previous

Sample Winter Bill - (Oct - Feb)				
Line	Description	KWH	Cost/KWH	Total
1	Basic Service Charge			\$32.39
2	Winter Hydro Allotment Usage	390	0.0740	\$28.86
3	Above Hydro Usage	1000	0.1638	\$163.80
4	CA Energy Efficiency Program	1390	0.0025	\$3.48
Total Electric Bill Charge				\$228.53
Sample Summer Bill - (Mar - Sept)				
Line	Description	KWH	Cost/KWH	Total
1	Basic Service Charge			\$39.39
2	Sumer Hydro Allotment	730	0.0650	\$47.45
3	Above Hydro Usage	1500	0.1638	\$245.70
4	CA Energy Efficiency Program	2230	0.0025	\$5.58
Total Electric Bill Charge				\$338.12
Difference				-\$30.07

**NEEDLES PUBLIC UTILITY AUTHORITY
POWER COST ADJUSTMENT CALCULATION**

UPCOMING PURCHASE PERIOD CALCULATION

Actual Over-Hydro Purchased Kwhr	9,500,000	**
Actual Over-Hydro Purchased Dollars	\$600,000	**
Over-Hydro Annual Base Rate Component	\$0.0978	
Line Loss Percentage	8.40	
Current Over-Hydro Rate	\$0.1399	
Non-Power Expense Rate Component	\$0.0242	

Over-Hydro with Line Losses	8,702,000
Over-Hydro Cost/Kwhr	\$0.0689
Difference from Base Rate	-\$0.0289
Revenue Expected from Base Rate	\$851,056
Revenue Difference from Base	\$251,056
PCA Fund Adjustment	\$95,000
Amount to off set New PCA Fund Balance	\$346,056

OVER-HYDRO RATE

New Over-Hydro Rate Component	\$0.0689
New Over-Hydro Rate	\$0.0931

Upcoming Term: August	9,500,000
Total Over-Hydro Kwhr	\$600,000
Total Over-Hydro Purchase + Spot Estimate	

PREVIOUS PERIOD REVENUE GENERATED

Actual Over-Hydro KWH	9,397,720
Actual Over-Hydro Dollars	\$879,260
Over-Hydro Prior Period Rate Power Component	\$0.1044

Over-Hydro KWH w/ Line Loss	8,608,312
Over-Hydro Revenue Generated for the Period	\$898,708
Revenue Difference from Required	\$19,448

PREVIOUS PERIOD REVENUE ACTUAL BASE RATE

Over-Hydro with Line Losses	8,608,312
Over-Hydro Cost/Kwhr	\$0.1021
Difference from Base Rate	\$0.0043
Revenue Expected from Base Rate	\$841,893
Revenue Difference from Base	-37,367

BALANCING FUND

Previous PCA Period Balance	\$509,036
PCA Collected	\$93,977
** New PCA Fund Balance	\$622,462

Previous Period Consumption:
 July Over-Hydro Consumption :
 Cost:
 Term Purchase: \$739,298.65 Spot Purchase: \$22,045 Exchanges: \$103,658
 Transmission & Regulation Cost: (90% over hydro)
 Total Over Hydro Costs: \$879,260

**NEEDLES PUBLIC UTILITY AUTHORITY
POWER COST ADJUSTMENT CALCULATION**

UPCOMING PURCHASE PERIOD CALCULATION

Actual Over-Hydro Purchased Kwhr	9,397,750	**
Actual Over-Hydro Purchased Dollars	\$550,000	**
Over-Hydro Annual Base Rate Component	\$0.0978	
Line Loss Percentage	8.40	
Current Over-Hydro Rate	\$0.1399	
Non-Power Expense Rate Component	\$0.0242	

Over-Hydro with Line Losses	8,608,339
Over-Hydro Cost/Kwhr	\$0.0639
Difference from Base Rate	-\$0.0339
Revenue Expected from Base Rate	\$841,896
Revenue Difference from Base	\$291,896
PCA Fund Adjustment	\$93,978
Amount to off set New PCA Fund Balance	\$385,873

OVER-HYDRO RATE

New Over-Hydro Rate Component	\$0.0639
New Over-Hydro Rate	\$0.0881

Upcoming Term: July	9,300,000
Total Over-Hydro Kwhr	\$550,000
Total Over-Hydro Purchase + Spot Estimate	

PREVIOUS PERIOD REVENUE GENERATED

Actual Over-Hydro KWH	7,459,366
Actual Over-Hydro Dollars	\$563,009
Over-Hydro Prior Period Rate Power Component	\$0.1044

Over-Hydro KWH w/ Line Loss	6,832,779
Over-Hydro Revenue Generated for the Period	\$713,342
Revenue Difference from Required	\$150,333

PREVIOUS PERIOD REVENUE ACTUAL BASE RATE

Over-Hydro with Line Losses	6,832,779
Over-Hydro Cost/Kwhr	\$0.0824
Difference from Base Rate	-\$0.0154
Revenue Expected from Base Rate	\$668,246
Revenue Difference from Base	105,237

BALANCING FUND

Previous PCA Period Balance	\$284,109
PCA Collected	\$74,594
** New PCA Fund Balance	\$509,036

Previous Period Consumption:
 June Over-Hydro Consumption :
 Cost:
 Term Purchase: \$443,010 Spot Purchase: \$0.00 Exchanges: \$107,021.52
 Transmission & Regulation Cost: (85% over hydro)
 Total Over Hydro Costs: \$563,009



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: August 27, 2024

Title: Warrants

Background: n/a

Fiscal Impact: See attached Warrant Registers

Environmental Impact: n/a

Recommended Action: Approve the Warrant Registers through AUGUST 13, 2024.

Submitted By: Ken McDonald, Interim Director of Finance

City Manager Approval: *[Signature]*

Date: 9-4-24

Other Department Approval (when required): _____


Date: _____

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: _____

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR AUGUST 09, 2024**

		8/9/2024	FUND AMT.	9-Aug	23-24 BUDGET
FUND 101	GENERAL FUND	\$ -			
101.1015.412	CITY ATTORNEY	\$ -		\$ 82,314.95	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ 11.41		\$ 236,259.16	\$ 230,592.00
101.1025.415	FINANCE DEPT.	\$ 11.41		\$ 1,215,041.00	\$ 1,652,223.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 18.26		\$ 291,877.56	\$ 329,339.00
101.1035.416	PLANNING /ZONING	\$ 121.81		\$ 162,143.09	\$ 402,016.00
101.1040.417	ENGINEERING	\$ 11.41		\$ 353,531.94	\$ 439,483.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 42,025.37	\$ 103,945.00
101.1070.410	SENIOR CENTER	\$ -		\$ 67,784.41	\$ 62,202.00
101.2010.421	SHERIFF	\$ 618.36		\$ 3,753,194.23	\$ 3,759,034.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -		\$ 300,309.33	\$ 321,201.00
101.2025.424	BULDING & SAFETY	\$ 11.41		\$ 295,009.29	\$ 488,742.00
101.2030.423	CODE ENFORCEMENT	\$ 11.41		\$ 636,789.83	\$ 806,188.00
101.3010.431	PUBLIC WORKS	\$ 4.56		\$ 710,927.88	\$ 818,943.00
101.4730.472	SANITATION	\$ -		\$ 175,261.15	\$ 177,467.00
101.5770.452.	AQUATICS	\$ -		\$ 218,292.61	\$ 246,913.00
101.5772.452	PARKS	\$ 3,618.71		\$ 671,247.45	\$ 760,504.00
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 94,402.49	\$ 115,646.00
101.5774.452	RECREATION	\$ 11.87		\$ 419,932.34	\$ 469,622.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 4,450.62		\$ 11,264,060.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ -	\$ 2,462,176.37	\$ 4,363,469.00
FUND 205	CDBG		\$ -	\$ 7,996.30	\$ 258,022.00
FUND 206	CEMETERY		\$ -	\$ 200,978.50	\$ 258,022.00
FUND 208	CALTRANS GRANTS		\$ -	\$ 1,035,924.74	\$ 1,996,090.00
FUND 210	SPECIAL GAS TAX		\$ -	\$ 139,164.00	\$ 258,629.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 34,780.00	\$ 48,522.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 222,900.44	\$ 395,464.00
FUND 227	HAZARD MITIGATION		\$ -	\$ 4,952.10	\$ 132,285.00
FUND 233	JACK SMITH PARK MARINA		\$ -	\$ 170,078.01	\$ 175,308.00
FUND 238	STATE RECREATION GRANTS		\$ -	\$ 1,450,684.85	\$ 2,819,424.00
FUND 239	CA.CONSERV RECYLING GRANT		\$ -	\$ 5,260.99	\$ 25,436.00
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 6,727.69	\$ 202,153.00
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 188,880.69	\$ 100,954.00
FUND 501	NPUA		\$ -	\$ 2,490,390.95	\$ 2,660,851.00
FUND 502	WATER DEPARTMENT		\$ -	\$ 1,820,995.95	\$ 2,161,380.00
FUND 503	WASTEWATER DEPARTMENT		\$ -	\$ 1,211,034.78	\$ 1,312,828.00
FUND 505	SANITATION		\$ -	\$ 1,555,993.71	\$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 1,019,716.38	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		\$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 5,618.82		\$ 1,188,240.76	\$ 1,509,547.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ 5,729.24		\$ 375,226.14	\$ 422,685.00
FUND 507	GOLF FUND TOTAL		\$ 11,348.06		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ -	\$ 402,631.85	\$ 496,825.00
FUND 509	MIS		\$ -	\$ 252,460.62	\$ 273,100.00
FUND 510	ADMIN. FACILITY		\$ 22.84	\$ 231,204.89	\$ 244,375.00
FUND 511	FLEET MANAGEMENT		\$ -	\$ 234,395.09	\$ 278,476.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ 266,778.00	\$ 287,320.05
FUND 520	SR DIAL A RIDE		\$ -	\$ 98,793.77	\$ 453,450.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 19,105.35	\$ 22,320.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 768,353.65	\$ 808,479.00
FUND 575	HOUSING		\$ -	\$ 1,258,547.04	\$ 1,322,653.00
FUND 580	ELECTRIC		\$ -	\$ 11,349,907.40	\$ 12,778,862.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 100,972.81	\$ 46,073.00
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 6,389,497.25	\$ 8,084,536.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 119,026.25	\$ 240,447.00
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ 26,055.78	\$ 33,708.00
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ 1,428.15	\$ 45,912.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 15,821.52	\$ 46,691,095.15	\$ 58,516,413.05

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included


Patrick Martinez, City Manager
Date 9-4-24


Finance Department
Date 8/20/24


Virginia Tasker, City Treasurer
Date 8-20-24

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
21780	1924	00	AHA MACAV POWER SERVICE	08/09/2024	702.95	.00
21781	4022	00	BENEFIT COORDINATORS CORPORATION	08/09/2024	3,334.30	.00
21782	3275	00	CALIFORNIA STATE DISB.UNIT	08/09/2024	255.23	.00
21783	3286	00	COLONIAL LIFE	08/09/2024	3,782.46	.00
21784	227	00	FRANCHISE TAX BOARD	08/09/2024	445.64	.00
21785	1305	00	GREAT WEST LIFE	08/09/2024	6,516.00	.00
21786	3634	00	GREAT-WEST LIFE & ANNUITY	08/09/2024	867.14	.00
21787	3451	00	GREENS ELECTRIC, LLC	08/09/2024	1,112.41	.00
21788	3998	00	MICHAEL BAKER INTERNATIONAL, INC	08/09/2024	110.40	.00
21789	3458	00	MUTUAL OF OMAHA	08/09/2024	4,154.58	.00
21790	1186	00	SAFETY-KLEEN CORP.	08/09/2024	295.00	.00
21791	1199	00	SBPEA TEAMSTERS LOCAL 1932	08/09/2024	344.39	.00
21792	1199	00	SBPEA TEAMSTERS LOCAL 1932	08/09/2024	1,286.07	.00
21793	3810	00	TIREHUB, LLC	08/09/2024	618.36	.00
21794	3917	00	TOUCHSTONE GOLF LLC	08/09/2024	15,364.37	.00
21795	3272	00	ULINE	08/09/2024	3,618.71	.00
21796	1917	00	VIRGINIA TASKER	08/09/2024	500.00	.00
21797	1217	00	VISION SERVICE PLAN	08/09/2024	918.28	.00
21798	1023	00	XEROX	08/09/2024	479.88	.00
NUMBER OF CHECKS					19	
GRAND TOTAL					44,706.17	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC./RETAIN)	CHECK TOTAL
21780	1924	AHA MACAV POWER SERVICE	000503		08/09/2024	580-4750-473.63-12	702.95	702.95
21781	4022	BENEFIT COORDINATORS CORP	000580		08/09/2024	101-1020-413.24-10	72.49	72.49
			000581		08/09/2024	101-1025-415.24-10	183.98	183.98
			000582		08/09/2024	101-1030-414.24-10	150.28	150.28
			000583		08/09/2024	101-1040-417.24-10	77.90	77.90
			000584		08/09/2024	101-1070-410.24-10	33.70	33.70
			000585		08/09/2024	101-2025-424.24-10	101.10	101.10
			000586		08/09/2024	101-2030-423.24-10	265.20	265.20
			000587		08/09/2024	101-3010-431.24-10	198.34	198.34
			000588		08/09/2024	101-4730-472.24-10	26.52	26.52
			000589		08/09/2024	101-5772-452.24-10	271.94	271.94
			000590		08/09/2024	101-5773-452.24-10	44.20	44.20
			000591		08/09/2024	101-5774-452.24-10	167.96	167.96
			000592		08/09/2024	206-5771-452.24-10	122.43	122.43
			000593		08/09/2024	502-4710-471.24-10	289.18	289.18
			000594		08/09/2024	503-4720-475.24-10	139.67	139.67
			000595		08/09/2024	506-4713-477.24-10	39.78	39.78
			000596		08/09/2024	508-4810-478.24-10	155.80	155.80
			000597		08/09/2024	511-3020-432.24-10	60.22	60.22
			000598		08/09/2024	575-5555-485.24-15	176.80	176.80
			000599		08/09/2024	575-5555-485.24-15	122.10	122.10
			000600		08/09/2024	580-4750-473.24-10	634.71	634.71
							3,334.30	3,334.30
21782	3275	CALIFORNIA STATE DISB.UNI	000647		08/09/2024	575-0000-209.03-01	255.23	255.23
21783	3286	COLONIAL LIFE	000648		08/09/2024	101-0000-209.03-01	2,715.24	2,715.24
			000648		08/09/2024	502-0000-209.03-01	87.28	87.28
			000648		08/09/2024	503-0000-209.03-01	256.32	256.32
			000648		08/09/2024	508-0000-209.03-01	259.86	259.86
			000648		08/09/2024	580-0000-209.03-01	395.48	395.48
			000648		08/09/2024	511-0000-209.03-01	68.28	68.28
							3,782.46	3,782.46
21784	227	FRANCHISE TAX BOARD	000315		08/09/2024	101-0000-209.03-01	395.64	395.64
			000318		08/09/2024	575-0000-209.03-01	25.00	25.00
			000355		08/09/2024	101-0000-209.03-01	395.64	395.64
			000393		08/09/2024	575-0000-209.03-01	25.00	25.00
			000648		08/09/2024	101-0000-209.03-01	395.64	395.64
							445.64	445.64
21785	1305	GREAT WEST LIFE & ANNUITY	000494		08/09/2024	101-0000-209.03-01	3,932.00	3,932.00
			000495		08/09/2024	502-0000-209.03-01	435.00	435.00
			000496		08/09/2024	580-0000-209.03-01	2,149.00	2,149.00
							6,516.00	6,516.00
21786	3634	GREAT-WEST LIFE & ANNUITY	000485		08/09/2024	101-0000-209.03-01	24.27	24.27

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21786	3634	GREAT-WEST LIFE & ANNUITY	000486 000487 000488 000489 000490 000491 000492 000493		08/09/2024 08/09/2024 08/09/2024 08/09/2024 08/09/2024 08/09/2024 08/09/2024 08/09/2024	101-0000-209.03-01 101-0000-209.03-01 101-0000-209.03-01 502-0000-209.03-01 502-0000-209.03-01 580-0000-209.03-01 580-0000-209.03-01 580-0000-209.03-01	213.04 97.57 15.27 94.89 59.39 174.52 60.36 127.83 867.14	867.14
21787	3451	GREENS ELECTRIC, LLC	008179 008178 008181 008156 008157 008159 008158 008180		08/09/2024 08/09/2024 08/09/2024 08/09/2024 08/09/2024 08/09/2024 08/09/2024 08/09/2024	580-4750-473.60-55 580-4750-473.60-55 580-4750-473.41-11 580-4750-473.60-55 580-4750-473.60-55 580-4750-473.41-11 580-4750-473.60-55 580-4750-473.60-55	14.08 111.42 452.25 134.67 175.36 16.99 10.40 197.24 1,112.41	1,112.41
21788	3998	MICHAEL BAKER INTERNATION	PI0018	024041	08/09/2024	101-1035-416.31-90	110.40 110.40	110.40
21789	3458	MUTUAL OF OMAHA	000623 000624 000625 000626 000627 000628 000629 000630 000631 000632 000633 000634 000635 000636 000637 000638 000639 000640 000641 000642 000643 000644 000645 000646		08/09/2024 08/09/2024	101-1020-413.24-10 101-1025-415.24-10 101-1030-414.24-10 101-1035-416.24-10 101-1040-417.24-10 101-1070-410.24-10 101-2020-423.24-10 101-2025-424.24-10 101-2030-423.24-10 101-3010-431.24-10 101-4730-472.24-10 101-5770-452.24-10 101-5772-452.24-10 101-5773-452.24-10 101-5774-452.24-10 206-5771-452.24-10 502-4710-471.24-10 503-4720-475.24-10 506-4713-477.24-10 508-4810-478.24-10 511-3020-432.24-10 575-5555-485.24-10 575-5555-485.24-15 580-4750-473.24-10	98.39 273.28 124.90 64.75 197.09 26.36 116.35 149.01 276.44 285.19 28.14 22.91 256.79 35.18 135.06 80.30 540.68 130.70 72.30 185.95 104.29 135.63 87.72 727.17 4,154.58	4,154.58
21790	1186	SAFETY-KLEEN CORP.	000497		08/09/2024	511-3020-432.59-55	295.00	295.00

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC./RETAIN)	CHECK TOTAL
21790	1186	SAFETY-KLEEN CORP.					295.00 *	295.00
21791	1199	SBPEA TEAMSTERS LOCAL 193	000481		08/09/2024	101-0000-209.03-01	182.15	182.15
			000482		08/09/2024	502-0000-209.03-01	54.08	54.08
			000483		08/09/2024	575-0000-209.03-01	40.16	40.16
			000484		08/09/2024	580-0000-209.03-01	68.00	68.00
							344.39 *	344.39
21792	1199	SBPEA TEAMSTERS LOCAL 193	000474		08/09/2024	101-0000-209.03-01	650.16	650.16
			000475		08/09/2024	502-0000-209.03-01	171.16	171.16
			000476		08/09/2024	503-0000-209.03-01	35.96	35.96
			000477		08/09/2024	508-0000-209.03-01	73.13	73.13
			000478		08/09/2024	511-0000-209.03-01	38.95	38.95
			000479		08/09/2024	580-0000-209.03-01	263.70	263.70
			000480		08/09/2024	575-0000-209.03-01	53.01	53.01
							1,286.07 *	1,286.07
21793	3810	TIREHUB, LLC	008252		08/09/2024	101-2010-421.43-03	618.36	618.36
21794	3917	TOUCHSTONE GOLF LLC	008238		08/09/2024	507-5762-454.55-00	254.69	254.69
			008239		08/09/2024	507-5762-454.55-00	257.56	257.56
			008240		08/09/2024	507-5762-454.61-01	135.75	135.75
			008241		08/09/2024	507-5761-453.31-90	1,482.94	1,482.94
			008242		08/09/2024	507-5762-454.31-90	1,381.70	1,381.70
			008243		08/09/2024	507-5761-453.31-90	1,482.94	1,482.94
			008244		08/09/2024	507-5762-454.31-90	1,381.70	1,381.70
			008245		08/09/2024	507-5762-454.55-00	936.14	936.14
			000514		08/09/2024	507-5761-453.31-90	748.59	748.59
			000515		08/09/2024	507-5762-454.31-90	403.08	403.08
			000542		08/09/2024	507-5761-453.31-90	1,482.94	1,482.94
			000543		08/09/2024	507-5762-454.31-90	1,381.70	1,381.70
			008248		08/09/2024	507-5761-453.31-90	1,482.94	1,482.94
			008249		08/09/2024	507-5762-454.31-90	1,381.70	1,381.70
			008250		08/09/2024	507-5761-453.31-90	1,170.00	1,170.00
							15,364.37 *	15,364.37
21795	3272	ULINE	008251		08/09/2024	101-5772-452.61-06	3,618.71	3,618.71
21796	1917	VIRGINIA TASKER	000540		08/09/2024	101-1025-415.31-90	3,618.71 *	3,618.71
21797	1217	VISION SERVICE PLAN	000601		08/09/2024	101-1020-413.24-10	500.00	500.00
			000602		08/09/2024	101-1025-415.24-10	500.00 *	500.00
			000603		08/09/2024	101-1030-414.24-10	13.31	13.31
			000604		08/09/2024	101-1035-416.24-10	67.27	67.27
			000605		08/09/2024	101-1040-417.24-10	39.38	39.38
			000606		08/09/2024	101-1070-410.24-10	7.08	7.08
			000607		08/09/2024	101-2025-424.24-10	30.78	30.78
							10.89	10.89
							28.86	28.86

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21797	1217	VISION SERVICE PLAN	000608		08/09/2024	101-2030-423.24-10	79.52	
			000609		08/09/2024	101-3010-431.24-10	50.05	
			000610		08/09/2024	101-4730-472.24-10	5.99	
			000611		08/09/2024	101-5772-452.24-10	66.13	
			000612		08/09/2024	101-5773-452.24-10	9.15	
			000613		08/09/2024	101-5774-452.24-10	53.81	
			000614		08/09/2024	206-5771-452.24-10	22.75	
			000615		08/09/2024	502-4710-471.24-10	71.79	
			000616		08/09/2024	503-4720-475.24-10	40.68	
			000617		08/09/2024	506-4713-477.24-10	11.33	
			000618		08/09/2024	508-4810-478.24-10	57.17	
			000619		08/09/2024	511-3020-432.24-10	15.63	
			000620		08/09/2024	575-5555-485.24-10	44.12	
			000621		08/09/2024	575-5555-485.24-15	26.69	
			000622		08/09/2024	580-4750-473.24-10	165.90	
							918.28	918.28
							*	
21798	1023	XEROX	008153		08/09/2024	101-1020-413.70-01	11.41	
			008153		08/09/2024	101-1025-415.70-01	11.41	
			008153		08/09/2024	101-1030-414.70-01	18.26	
			008153		08/09/2024	101-1035-416.70-01	11.41	
			008153		08/09/2024	101-1040-417.70-01	11.41	
			008153		08/09/2024	101-2025-424.70-01	11.41	
			008153		08/09/2024	101-2030-423.70-01	11.41	
			008153		08/09/2024	101-3010-431.70-01	4.56	
			008153		08/09/2024	510-4410-405.70-01	22.84	
			000218		08/09/2024	101-1020-413.70-01	27.42	
			000219		08/09/2024	101-1025-415.70-01	27.42	
			000220		08/09/2024	101-1030-414.70-01	43.88	
			000221		08/09/2024	101-1035-416.70-01	27.42	
			000222		08/09/2024	101-1040-417.70-01	27.42	
			000224		08/09/2024	101-2030-423.70-01	27.42	
			000225		08/09/2024	101-3010-431.70-01	10.97	
			000226		08/09/2024	510-4410-405.70-01	54.86	
			008161		08/09/2024	101-5774-452.74-20	11.87	
			000263		08/09/2024	101-5774-452.74-20	79.66	
			000223		08/09/2024	101-2025-424.70-01	27.42	
							479.88	479.88
							*	

BANK/CHECK TOTAL 44,706.17

ALL BANKS/CHECKS TOTAL 44,706.17

BANK TRANSFER LIST

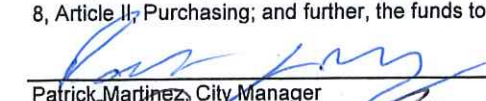
PREPARED 8/07/24, 12:02:11
PROGRAM GM347U
CITY OF NEEDLES


FUND	BANK	DESCRIPTION	ACCOUNT NO	** CHECK/PAYMENT ** NO DATE	**** VOUCHER **** NO DATE	DISBURSEMENT AMOUNT	VENDOR REFERENCE
04	WELLS FARGO BANK	CITY GENERAL CHECKING					
			575-0000-209.03-01	21784 8/09/2024	000318 7/26/2024	25.00	0000227 FRANCHISE TAX BOARD
			575-0000-209.03-01	21784 8/09/2024	000393 7/26/2024	25.00	0000227 FRANCHISE TAX BOARD
			575-0000-209.03-01	21792 8/09/2024	000480 8/09/2024	53.01	0001199 SBPEA TEAMSTERS LOC GRP-1
			575-0000-209.03-01	21791 8/09/2024	000483 8/09/2024	40.16	0001199 SBPEA TEAMSTERS LOCAL 193
			575-0000-209.03-01	21782 8/09/2024	000647 8/09/2024	255.23	0003275 CALIFORNIA STATE DISB.UNI
				ACCOUNT TOTAL		398.40	*
			575-5555-485.24-10	21781 8/09/2024	000598 8/01/2024	176.80	0004022 BENEFIT COORDINATORS CORP
			575-5555-485.24-10	21797 8/09/2024	000620 8/09/2024	44.12	0001217 VISION SERVICE PLAN
			575-5555-485.24-10	21789 8/09/2024	000644 8/09/2024	135.63	0003458 MUTUAL OF OMAHA
				ACCOUNT TOTAL		356.55	*
			575-5555-485.24-15	21781 8/09/2024	000599 8/01/2024	122.10	0004022 BENEFIT COORDINATORS CORP
			575-5555-485.24-15	21797 8/09/2024	000621 8/09/2024	26.69	0001217 VISION SERVICE PLAN
			575-5555-485.24-15	21789 8/09/2024	000645 8/09/2024	87.72	0003458 MUTUAL OF OMAHA
				ACCOUNT TOTAL		236.51	*
				WELLS FARGO BANK - CITY GENERAL CHECKING TOTAL		991.46	**
				TOTAL DUE FROM THIS FUND FOR THIS PERIOD		991.46	***

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR AUGUST 27, 2024**

FUND 101	GENERAL FUND	8/27/2024	FUND AMT.	27-Aug	24-25
		\$ 5,800.00			
101.1015.412	CITY ATTORNEY	\$ -		\$ 5,800.00	\$ 90,000.00
101.1020.413	CITY MANAGER	\$ 39.16		\$ 12,510.54	\$ 230,155.00
101.1025.415	FINANCE DEPT.	\$ 7,532.36		\$ 43,621.36	\$ 12,215,772.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 356.46		\$ 19,269.37	\$ 357,148.00
101.1035.416	PLANNING /ZONING	\$ 88.91		\$ 9,142.63	\$ 326,356.00
101.1040.417	ENGINEERING	\$ 88.91		\$ 20,557.13	\$ 412,663.00
101.1060.410	COMMUNITY PROMOTIONS	\$ 2,000.00		\$ 4,000.00	\$ 103,690.00
101.1070.410	SENIOR CENTER	\$ 1,982.76		\$ 7,549.98	\$ 80,551.00
101.2010.421	SHERIFF	\$ 301,147.61		\$ 602,234.37	\$ 3,862,539.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 3,868.59		\$ 27,528.43	\$ 283,098.00
101.2025.424	BULDING & SAFETY	\$ 88.91		\$ 19,661.30	\$ 407,500.00
101.2030.423	CODE ENFORCEMENT	\$ 9,826.06		\$ 46,458.58	\$ 806,258.00
101.3010.431	PUBLIC WORKS	\$ 896.64		\$ 43,944.15	\$ 744,745.00
101.4730.472	SANITATION	\$ -		\$ 9,485.25	\$ 143,822.00
101.5770.452.	AQUATICS	\$ 6,739.51		\$ 44,794.25	\$ 249,282.00
101.5772.452	PARKS	\$ 5,970.27		\$ 58,227.53	\$ 819,419.00
101.5773.452	JACK SMITH PARK MARINA	\$ 254.08		\$ 8,669.85	\$ 115,992.00
101.5774.452	RECREATION	\$ 5,838.23		\$ 35,953.94	\$ 422,094.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 352,518.46		\$ 21,671,084.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ 17,000.00	\$ 17,000.00	\$ 4,363,469.00
FUND 205	CDBG		\$ -		\$ 107,900.00
FUND 206	CEMETERY		\$ 7,840.38	\$ 27,955.61	\$ 235,866.00
FUND 208	CALTRANS GRANTS		\$ -		\$ 1,020,588.00
FUND 210	SPECIAL GAS TAX		\$ -		\$ 256,392.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -		\$ 19,500.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -		\$ 650,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ 8,952.75	\$ 17,905.75	\$ 299,354.00
FUND 227	HAZARD MITIGATION		\$ -		\$ 100,000.00
FUND 233	JACK SMITH PARK MARINA		\$ -		\$ -
FUND 238	STATE RECREATION GRANTS		\$ -		\$ 1,285,000.00
FUND 239	CA. CONSERV RECYLING GRANT		\$ -		\$ 25,436.00
FUND 270	REDEVELOPMENT AGENCY		\$ -		\$ 20,000.00
FUND 470	RDA CAP PROJ. LOW & MOD.		\$ -		\$ 40,000.00
FUND 501	NPUA		\$ 286.94	\$ 237.95	\$ 2,668,939.00
FUND 502	WATER DEPARTMENT		\$ 25,306.24	\$ 119,234.60	\$ 2,222,678.00
FUND 503	WASTEWATER DEPARTMENT		\$ 28,613.78	\$ 74,620.40	\$ 1,329,341.00
FUND 505	SANITATION		\$ -	\$ 197.69	\$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 7,648.05	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ 3,451.33		\$ 3,451.33	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 1,352.91		\$ 10,055.19	\$ 1,376,182.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -		\$ 5,113.45	\$ 426,928.00
FUND 507	GOLF FUND TOTAL		\$ 4,804.24		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ 583.45	\$ 30,148.81	\$ 477,260.00
FUND 509	MIS		\$ 6,999.77	\$ 27,002.99	\$ 273,100.00
FUND 510	ADMIN. FACILITY		\$ 6,527.32	\$ 18,950.27	\$ 254,550.00
FUND 511	FLEET MANAGEMENT		\$ 1,881.58	\$ 21,764.51	\$ 291,071.00
FUND 512	VEHICLE REPLACEMENT		\$ -		\$ 287,320.05
FUND 520	SR DIAL A RIDE		\$ 7,590.44	\$ 7,590.44	\$ 450,779.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ 1,988.94	\$ 1,988.94	\$ 50,948.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ 37,464.51	\$ 53,500.51	\$ 477,395.00
FUND 575	HOUSING		\$ 28,021.08	\$ 137,065.72	\$ 1,311,630.00
FUND 580	ELECTRIC		\$ 185,240.31	\$ 452,226.15	\$ 12,502,385.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -		\$ 46,073.00
FUND 582	NPUA CAPITAL WATER		\$ -		\$ 8,084,536.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ -		\$ 69,532.00
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -		\$ 33,708.00
FUND 651	IMPACT FEES SOUTH AREAS		\$ -		\$ 45,912.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 721,620.19	\$ 2,053,067.02	\$ 65,230,519.05

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included


 Patrick Martinez, City Manager
 Date 9-4-24


 Virginia Tasker, City Treasurer
 Date 8/20/24


 Finance Department
 Date 8/20/24

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR AUGUST 09, 2024**

		8/27/2024	FUND AMT.	9-Aug	23-24 BUDGET
FUND 101	GENERAL FUND	\$ -			
101.1015.412	CITY ATTORNEY	\$ -		\$ 82,314.95	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ 95.88		\$ 236,355.04	\$ 230,592.00
101.1025.415	FINANCE DEPT.	\$ 9,449.98		\$ 1,224,490.98	\$ 1,652,223.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 113.00		\$ 291,990.56	\$ 329,339.00
101.1035.416	PLANNING /ZONING	\$ -		\$ 162,253.49	\$ 402,016.00
101.1040.417	ENGINEERING	\$ 1,657.50		\$ 355,189.44	\$ 439,483.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 42,025.37	\$ 103,945.00
101.1070.410	SENIOR CENTER	\$ -		\$ 67,784.41	\$ 62,202.00
101.2010.421	SHERIFF	\$ -		\$ 3,753,812.59	\$ 3,759,034.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -		\$ 300,309.33	\$ 321,201.00
101.2025.424	BULDING & SAFETY	\$ -		\$ 295,009.29	\$ 488,742.00
101.2030.423	CODE ENFORCEMENT	\$ -		\$ 636,885.25	\$ 806,188.00
101.3010.431	PUBLIC WORKS	\$ -		\$ 713,032.88	\$ 818,943.00
101.4730.472	SANITATION	\$ -		\$ 175,261.15	\$ 177,467.00
101.5770.452.	AQUATICS	\$ -		\$ 218,292.61	\$ 246,913.00
101.5772.452	PARKS	\$ 375.00		\$ 675,676.50	\$ 760,504.00
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 94,402.49	\$ 115,646.00
101.5774.452	RECREATION	\$ 155.00		\$ 419,932.34	\$ 469,622.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 11,846.36		\$ 11,264,060.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ -	\$ 2,462,176.37	\$ 4,363,469.00
FUND 205	CDBG		\$ -	\$ 7,996.30	\$ 258,022.00
FUND 206	CEMETERY		\$ -	\$ 200,978.50	\$ 258,022.00
FUND 208	CALTRANS GRANTS		\$ -	\$ 1,035,924.74	\$ 1,996,090.00
FUND 210	SPECIAL GAS TAX		\$ -	\$ 139,164.00	\$ 258,629.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 34,780.00	\$ 48,522.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 224,075.44	\$ 395,464.00
FUND 227	HAZARD MITIGATION		\$ -	\$ 4,952.10	\$ 132,285.00
FUND 233	JACK SMITH PARK MARINA		\$ -	\$ 170,078.01	\$ 175,308.00
FUND 238	STATE RECREATION GRANTS		\$ -	\$ 1,450,684.85	\$ 2,819,424.00
FUND 239	CA.CONSERV RECYLING GRANT		\$ -	\$ 5,260.99	\$ 25,436.00
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 6,727.69	\$ 202,153.00
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 188,880.69	\$ 100,954.00
FUND 501	NPUA		\$ -	\$ 2,490,390.95	\$ 2,660,851.00
FUND 502	WATER DEPARTMENT		\$ 2,682.90	\$ 1,823,678.85	\$ 2,161,380.00
FUND 503	WASTEWATER DEPARTMENT		\$ 1,330.00	\$ 1,212,364.78	\$ 1,312,828.00
FUND 505	SANITATION		\$ -	\$ 1,555,993.71	\$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 1,019,716.38	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		\$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT			\$ 1,193,872.50	\$ 1,509,547.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT			\$ 381,248.85	\$ 422,685.00
FUND 507	GOLF FUND TOTAL		\$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ -	\$ 402,631.85	\$ 496,825.00
FUND 509	MIS		\$ -	\$ 252,460.62	\$ 273,100.00
FUND 510	ADMIN. FACILITY		\$ -	\$ 231,377.98	\$ 244,375.00
FUND 511	FLEET MANAGEMENT		\$ -	\$ 232,432.12	\$ 278,476.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ 266,778.00	\$ 287,320.05
FUND 520	SR DIAL A RIDE		\$ -	\$ 98,793.77	\$ 453,450.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 19,105.35	\$ 22,320.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 768,353.65	\$ 808,479.00
FUND 575	HOUSING		\$ -	\$ 1,258,547.04	\$ 1,322,653.00
FUND 580	ELECTRIC		\$ 14,530.67	\$ 11,349,907.40	\$ 12,778,862.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 100,972.81	\$ 46,073.00
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 6,389,497.25	\$ 8,084,536.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 119,026.25	\$ 240,447.00
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ 26,055.78	\$ 33,708.00
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ 1,428.15	\$ 45,912.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 30,389.93	\$ 46,724,822.21	\$ 58,516,413.05

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included

Patrick Martinez 9-4-24
 Patrick Martinez, City Manager Date

Virginia Tasker 8-20-24
 Virginia Tasker, City Treasurer Date

Not null 8/20/24
 Finance Department Date

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEC#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
21799	3305	00	AGUA CALIENTE	08/27/2024	25,948.00	.00
21800	3750	00	AUTO ZONE	08/27/2024	830.10	.00
21801	2629	00	BARON PEST SOLUTIONS	08/27/2024	95.00	.00
21802	178	00	BIG O TIRES & NAPA AUTO PARTS	08/27/2024	1,165.35	.00
21803	3313	00	BLUE RIVER WATER CORP.	08/27/2024	73.95	.00
21804	2646	00	BOARD OF EQUALIZATION	08/27/2024	7,664.34	.00
21805	3595	00	BOOT BARN	08/27/2024	151.71	.00
21806	2786	00	CACEO	08/27/2024	1,635.00	.00
21807	3035	00	CENTURY LINK CORP.	08/27/2024	10.53	.00
21808	3136	00	CITY OF NEEDLES	08/27/2024	77,785.49	.00
21809	2590	00	COLORADO RIVER PLUMBING INC.	08/27/2024	503.86	.00
21810	455	00	CULLIGAN WATER COND.	08/27/2024	48.16	.00
21811	1	00	DALY, JASON	08/27/2024	149.00	.00
21812	2934	00	DANA KEPNER COMPANY INC.	08/27/2024	948.01	.00
21813	3809	00	DATA TICKET INC.	08/27/2024	350.00	.00
21814	1	00	DAVID & JULIE BIGHAM	08/27/2024	1,095.60	.00
21815	4071	00	DAYNIGHT MEDIA/DESTRY PHILLIPS	08/27/2024	375.00	.00
21816	440	00	DECO FOODSERVICE INCORP.	08/27/2024	840.00	.00
21817	3580	00	DIAMOND PURE WATER	08/27/2024	221.00	.00
21818	501	00	DOI-BOR-REGION: LOWER COLORADO	08/27/2024	4,855.62	.00
21819	2653	00	EMPIRE SOUTHWEST	08/27/2024	1,067.99	.00
21820	394	00	EMPLOYMENT DEVELOPMENT DEPT.	08/27/2024	12,599.98	.00
21821	1904	01	ENDURA STEEL	08/27/2024	47.92	.00
21822	4092	00	FOREUP GOLF SOFTWARE	08/27/2024	159.00	.00
21823	3708	00	GAUDIN FORD	08/27/2024	109.57	.00
21824	2077	00	GOLDEN WEST INDUSTRIAL SUPPLY CORP.	08/27/2024	454.31	.00
21825	3451	00	GREENS ELECTRIC, LLC	08/27/2024	546.72	.00
21826	1	00	HANNAWI, MARK	08/27/2024	8.88	.00
21827	2612	00	HARDWARE EXPRESS	08/27/2024	VOID	.00
21828	2612	00	HARDWARE EXPRESS	08/27/2024	1,527.01	.00
21829	2612	00	HARDWARE EXPRESS	08/27/2024	941.62	.00
21830	4182	00	HD SUPPLY-FORMERLY HOME DEPOT PRO	08/27/2024	4,680.66	.00
21831	3864	00	HORIZON TECHNOLOGIES INC.	08/27/2024	980.00	.00
21832	1	00	JACK BRITEN	08/27/2024	17,000.00	.00
21833	4000	00	JARROD DELEON	08/27/2024	942.00	.00
21834	1	00	JASON & KIMBERLY BREAUX	08/27/2024	1,050.00	.00
21835	2390	00	JAVELINA TRADING COMPANY	08/27/2024	632.91	.00
21836	4064	00	JIM DAVIS, LLC	08/27/2024	2,689.44	.00
21837	2334	00	KERN TURF SUPPLY INC.	08/27/2024	473.73	.00
21838	3977	00	LANDIS+GYR TECHNOLOGY, INC	08/27/2024	950.00	.00
21839	1	00	LANPHEAR, SUSAN	08/27/2024	129.06	.00
21840	3240	00	LESLIE'S POOL SUPPLIES	08/27/2024	192.45	.00
21841	4157	00	MOHAVE COUNTY DEPT OF PUBLIC HEALTH	08/27/2024	430.00	.00
21842	4196	00	MV CHENG & ASSOCIATES INC.	08/27/2024	13,020.00	.00
21843	194	00	NEEDLES CHAMBER OF COMMERCE	08/27/2024	2,000.00	.00
21844	1786	00	NPUA	08/27/2024	VOID	.00
21845	1786	00	NPUA	08/27/2024	60,796.25	.00
21846	3324	00	OFFICE EXPRESS	08/27/2024	88.13	.00
21847	3315	00	ONLINE INFORMATION SERVICES	08/27/2024	281.07	.00
21848	3767	00	PATRICK MARTINEZ	08/27/2024	95.88	.00
21849	239	00	PHILLIPS EXCAVATING INC.	08/27/2024	1,000.00	.00

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/TAKEN	RETAINAGE
21850	247	00	PRES TECH	08/27/2024	516.30		.00
21851	15	00	QUILL LLC	08/27/2024	682.93		.00
21852	3012	00	RAILROAD MANAGEMENT CO. III LLC	08/27/2024	1,807.94		.00
21853	4185	00	RAYA PRIMARY CARE	08/27/2024	170.00		.00
21854	2861	00	REINKE A/C CORP.	08/27/2024	20,433.25		.00
21855	309	00	REPUBLIC SERVICES #785	08/27/2024	1,212.68		.00
21856	309	03	REPUBLIC SERVICES #78	08/27/2024	13.50		.00
21857	2068	00	RICOH USA, INC.	08/27/2024	298.23		.00
21858	3796	00	ROUTE 66 BROADBAND LLC	08/27/2024	310.00		.00
21859	2687	00	S.B. COUNTY FIRE PROTECTION DIST	08/27/2024	13.50		.00
21860	3361	00	S.B. COUNTY SHERIFF'S DEPARTMENT	08/27/2024	309,181.00		.00
21861	1733	00	SAN BERNARDINO COUNTY RECORDER	08/27/2024	113.00		.00
21862	3344	00	SLOVAK BARON & EMPEY LLP	08/27/2024	20,645.75		.00
21863	284	00	SOUTHWEST GAS CORP.	08/27/2024	196.58		.00
21864	481	00	STAPLES BUSINESS CREDIT	08/27/2024	99.08		.00
21865	3929	00	STAR NURSERY, INC	08/27/2024	511.23		.00
21866	4008	00	THE PRINTER GUYS LLC	08/27/2024	446.00		.00
21867	3950	00	TKE ENGINEERING INC	08/27/2024	1,657.50		.00
21868	3395	00	TKO DISTRIBUTION	08/27/2024	96.67		.00
21869	3873	00	TRANSPORTATION CONCEPTS	08/27/2024	47,043.89		.00
21870	3266	00	TRI STATE TOOL REPAIR	08/27/2024	14.77		.00
21871	772	00	TRI-STATE ACE HARDWARE	08/27/2024	51.19		.00
21872	2798	00	U.S. DEPARTMENT OF ENERGY	08/27/2024	83,394.85		.00
21873	3825	00	ULTRA PEST CONTROL, LLC	08/27/2024	45.00		.00
21874	315	00	UNDERGROUND SERVICE ALERT OF SO CAL	08/27/2024	182.05		.00
21875	3830	00	UNIFIRST CORPORATION	08/27/2024	1,225.03		.00
21876	767	00	VEGAS ELECTRIC SUPPLY CO.	08/27/2024	472.26		.00
21877	4193	00	WESTERN ARIZONA HUMANE SOCIETY	08/27/2024	2,845.00		.00
21878	3528	00	WESTERN ENVIRONMENTAL TESTING LAB.	08/27/2024	1,213.00		.00
21879	1023	00	XEROX	08/27/2024	477.87		.00
21880	3828	00	3D-NETWORKS LLC	08/27/2024	6,999.77		.00
NUMBER OF CHECKS					82	GRAND TOTAL	
					752,010.12		

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21799	3305	AGUA CALIENTE	000705		08/27/2024	580-4750-473.63-10	25,948.00	25,948.00
							25,948.00	25,948.00
21800	3750	AUTO ZONE	000544		08/27/2024	511-3020-432.43-57	55.99	55.99
			000545		08/27/2024	511-3021-432.43-26	17.76	17.76
			000690		08/27/2024	511-3020-432.43-57	19.38	19.38
			000691		08/27/2024	101-2010-421.43-03	736.97	736.97
							830.10	830.10
21801	2629	BARON PEST SOLUTIONS	000546		08/27/2024	510-4410-405.43-01	95.00	95.00
							95.00	95.00
21802	178	BIG O TIRES & NAPA AUTO P	000547		08/27/2024	511-3021-432.43-26	31.05	31.05
			000548		08/27/2024	511-3021-432.43-38	85.66	85.66
			000549		08/27/2024	511-3021-432.43-38	75.37	75.37
			000550		08/27/2024	101-5772-452.43-57	71.09	71.09
			000551		08/27/2024	101-5772-452.43-57	2.16	2.16
			000552		08/27/2024	511-3021-432.43-36	83.47	83.47
			000553		08/27/2024	101-2010-421.43-03	72.82	72.82
			000554		08/27/2024	511-3021-432.43-26	8.05	8.05
			000555		08/27/2024	511-3021-432.43-26	210.86	210.86
			000693		08/27/2024	580-4750-473.60-55	399.61	399.61
			000696		08/27/2024	511-3021-432.43-26	45.02	45.02
			000697		08/27/2024	580-4750-473.60-55	38.79	38.79
			000804		08/27/2024	580-4750-473.43-03	172.38	172.38
			000809		08/27/2024	101-1070-410.43-04	13.02	13.02
							1,165.35	1,165.35
21803	3313	BLUE RIVER WATER CORP.	000692		08/27/2024	507-5761-453.63-00	73.95	73.95
							73.95	73.95
21804	2646	BOARD OF EQUALIZATION	008230		08/27/2024	580-4750-473.63-41	6,910.00	6,910.00
			000801		08/27/2024	580-4750-473.63-41	7,754.34	7,754.34
							7,664.34	7,664.34
21805	3595	BOOT BARN	000504		08/27/2024	502-4710-471.60-28	151.71	151.71
							151.71	151.71
21806	2786	CACEO	000498		08/27/2024	101-2030-423.31-40	545.00	545.00
			000499		08/27/2024	101-2030-423.31-40	545.00	545.00
			000500		08/27/2024	101-2030-423.31-40	1,635.00	1,635.00
21807	3035	CENTURY LINK CORP.	000694		08/27/2024	507-5762-454.52-10	10.53	10.53
							10.53	10.53
21808	3136	CITY OF NEEDLES	000537		08/27/2024	502-4710-471.80-43	13,335.91	13,335.91
			000538		08/27/2024	503-4720-475.80-43	8,393.75	8,393.75
			000539		08/27/2024	580-4750-473.80-43	56,055.83	56,055.83
							77,785.49	77,785.49

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21809	2590	COLORADO RIVER PLUMBING I	000505		08/27/2024	503-4720-475.43-02	503.86 *	503.86
21810	455	CULLIGAN WATER COND.	000694		08/27/2024	511-3020-432.43-29	48.16 *	48.16
21811	1	DALY, JASON	UT		08/27/2024	501-0000-211.00-00	149.00 *	149.00
21812	2934	DANA KEPNER COMPANY INC.	000506		08/27/2024	502-4710-471.60-55	161.84	948.01
			000507		08/27/2024	502-4710-471.60-55	786.17	
21813	3809	DATA TICKET INC.	000706		08/27/2024	101-2030-423.31-10	350.00 *	350.00
21814	1	DAVID & JULIE BIGHAM	008231		08/27/2024	502-4710-471.31-90	1,095.60 *	1,095.60
21815	4071	DAYNIGHT MEDIA LLC	008232		08/27/2024	101-5772-452.31-90	375.00 *	375.00
21816	440	DECO FOODSERVICE INCORP.	000440		08/27/2024	580-4750-473.61-21	210.00	840.00
			000441		08/27/2024	502-4710-471.61-21	210.00	
			000442		08/27/2024	580-4750-473.61-21	210.00	
			000443		08/27/2024	502-4710-471.61-21	210.00	
21817	3580	DIAMOND PURE WATER	000557		08/27/2024	511-3020-432.43-29	6.00	221.00
			000558		08/27/2024	511-3020-432.43-29	18.00	
			000649		08/27/2024	510-4410-405.61-01	42.00	
			000694		08/27/2024	101-5770-452.61-01	30.00	
			000694		08/27/2024	101-5770-452.61-01	46.00	
			000694		08/27/2024	101-5770-452.61-01	46.00	
			000694		08/27/2024	101-5774-452.61-06	23.00	
			000694		08/27/2024	511-3020-432.43-29	5.00	
			000694		08/27/2024	503-4720-475.43-02	5.00	
			000694		08/27/2024	503-4720-475.43-02	221.00 *	
21818	501	DOI-BOR-REGION: LOWER COL	000797		08/27/2024	580-4750-473.31-14	1,618.54	4,855.62
			000798		08/27/2024	503-4720-475.31-14	1,618.54	
			000800		08/27/2024	502-4710-471.31-14	1,618.54	
21819	2653	EMPIRE SOUTHWEST	000556		08/27/2024	511-3021-432.43-26	1,067.99 *	1,067.99
21820	394	EMPLOYMENT DEVELOPMENT DE	008255		08/27/2024	101-1025-415.24-01	9,449.98	1,008.00
			008256		08/27/2024	502-4710-471.24-01	1,071.00	
			008257		08/27/2024	503-4720-475.24-01	1,008.00	

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CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21820	394	EMPLOYMENT DEVELOPMENT DE	008258		08/27/2024	580-4750-473.24-01	1,071.00 12,599.98 *	12,599.98
21821	1904	ENDURA STEEL	000652		08/27/2024	575-5555-485.43-02	47.92 47.92 *	47.92
21822	4092	FOREUP GOLF SOFTWARE	000444		08/27/2024	507-5762-454.61-09	159.00 159.00 *	159.00
21823	3708	GAUDIN FORD	000570 000695		08/27/2024 08/27/2024	101-2010-421.43-03 101-2010-421.43-03	190.88 81.31- 109.57 *	109.57
21824	2077	GOLDEN WEST INDUSTRIAL SU	000444		08/27/2024	507-5761-453.43-17	454.31 454.31 *	454.31
21825	3451	GREENS ELECTRIC, LLC	000651 000818		08/27/2024 08/27/2024	503-4720-475.60-55 503-4720-475.43-02	273.36 273.36 546.72 *	546.72
21826	1	HANNAWI, MARK	UT		08/27/2024	501-0000-211.00-00	8.88 8.88 *	8.88
21827	2612	HARDWARE EXPRESS	000444		08/27/2024	503-4720-475.43-02	73.78	VOIDED
21828	2612	HARDWARE EXPRESS	000444		08/27/2024	503-4720-475.43-02	7.66	
			000526		08/27/2024	507-5762-454.61-06	40.58	
			000527		08/27/2024	503-4720-475.43-02	32.71	
			000528		08/27/2024	503-4720-475.43-02	2.86	
			000529		08/27/2024	503-4720-475.43-02	5.72	
			000530		08/27/2024	503-4720-475.43-02	10.19	
			000531		08/27/2024	101-5774-452.43-18	38.88	
			000532		08/27/2024	101-5774-452.43-18	11.87	
			000533		08/27/2024	101-5770-452.43-18	6.65	
			000534		08/27/2024	101-5770-452.43-02	19.40	
			000535		08/27/2024	101-5770-452.43-02	5.11	
			000536		08/27/2024	101-5770-452.43-02	2.56	
			000559		08/27/2024	511-3021-432.43-26	12.28	
			000560		08/27/2024	206-5771-452.43-18	19.38	
			000561		08/27/2024	510-4410-405.43-01	122.73	
			000650		08/27/2024	507-5761-453.43-17	222.63	
			000695		08/27/2024	101-5770-452.43-02	40.64	
			000695		08/27/2024	101-5770-452.43-02	95.76	
			000695		08/27/2024	101-5774-452.43-18	122.73	
			000695		08/27/2024	101-5772-452.43-18	18.42	
			000695		08/27/2024	101-5772-452.43-18	33.77	
			000695		08/27/2024	101-5772-452.61-12	9.79	
			000695		08/27/2024	206-5771-452.61-12	8.15	
			000695		08/27/2024	206-5771-452.61-12	11.03	
			000695		08/27/2024	206-5771-452.61-12	37.85	

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21828	2612	HARDWARE EXPRESS	000695		08/27/2024	206-5771-452.61-12	18.37	
			000695		08/27/2024	101-5772-452.43-18	92.10	
			000695		08/27/2024	503-4720-475.43-04	28.64	
			000695		08/27/2024	101-3010-431.60-12	122.83	
			000695		08/27/2024	206-5771-452.61-12	35.82	
			000695		08/27/2024	503-4720-475.60-55	7.66	
			000696		08/27/2024	206-5771-452.61-12	54.97	
			000709		08/27/2024	503-4720-475.43-14	10.23	
			000714		08/27/2024	502-4710-471.60-55	61.41	
			000810		08/27/2024	101-1070-410.43-04	8.17	
			000860		08/27/2024	503-4720-475.43-02	24.55	
			000861		08/27/2024	503-4720-475.43-02	49.13	
							1,527.01	1,527.01
21829	2612	HARDWARE EXPRESS	000444		08/27/2024	575-5555-485.43-02	30.97	
			000444		08/27/2024	575-5555-485.43-02	26.78	
			000444		08/27/2024	575-5555-485.43-02	76.22	
			000444		08/27/2024	575-5555-485.43-02	65.68	
			000444		08/27/2024	575-5555-485.43-02	55.10	
			000444		08/27/2024	575-5555-485.43-02	18.31	
			000444		08/27/2024	575-5555-485.43-02	18.31	
			000444		08/27/2024	575-5555-485.43-02	46.32	
			000444		08/27/2024	575-5555-485.43-02	6.14	
			000444		08/27/2024	575-5555-485.43-02	57.17	
			000444		08/27/2024	575-5555-485.43-02	22.77	
			000863		08/27/2024	575-5555-485.43-02	9.37	
			000864		08/27/2024	575-5555-485.43-02	24.96	
			000865		08/27/2024	575-5555-485.43-02	17.22	
			000866		08/27/2024	575-5555-485.43-02	19.39	
			000866		08/27/2024	575-5555-485.43-02	27.13	
			000866		08/27/2024	575-5555-485.43-02	65.71	
			000866		08/27/2024	575-5555-485.43-02	186.94	
			000866		08/27/2024	575-5555-485.43-02	10.74	
			000866		08/27/2024	575-5555-485.43-02	112.03	
			000866		08/27/2024	575-5555-485.43-02	27.14	
			000867		08/27/2024	575-5555-485.43-02	941.62	941.62
21830	4182	HD SUPPLY-FORMERLY HOME D	000444		08/27/2024	575-5555-485.72-17	4,680.66	4,680.66
21831	3864	HORIZON TECHNOLOGIES INC.	000562		08/27/2024	101-2020-423.52-10	70.00	
			000563		08/27/2024	101-2030-423.52-10	70.00	
			000564		08/27/2024	508-4810-478.52-10	70.00	
			000565		08/27/2024	503-4720-475.52-10	140.00	
			000566		08/27/2024	502-4710-471.52-10	280.00	
			000567		08/27/2024	580-4750-473.52-10	175.00	
			000568		08/27/2024	101-3010-431.52-10	175.00	
							980.00	980.00

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21832	1	JACK BRITTEN	004272 004273		08/27/2024 08/27/2024	102-3010-431.70-06 102-3010-431.70-06	9,500.00 7,500.00 17,000.00 *	17,000.00
21833	4000	JARROD DELEON	000502		08/27/2024	507-5762-454.60-50	942.00 942.00 *	942.00
21834	1	JASON & KIMBERLY BREAUX	000704		08/27/2024	580-4750-473.54-62	1,050.00 1,050.00 *	1,050.00
21835	2390	JAVELINA TRADING COMPANY	000508		08/27/2024	502-4710-471.60-55	632.91 632.91 *	632.91
21836	4064	JIM DAVIS, LLC	000700 000700		08/27/2024 08/27/2024	507-5761-453.61-08 507-5761-453.60-10	943.89 1,745.55 2,689.44 *	2,689.44
21837	2334	KERN TURF SUPPLY INC.	000707		08/27/2024	101-5772-452.61-20	473.73 473.73 *	473.73
21838	3977	LANDIS+GYR TECHNOLOGY, IN	000658		08/27/2024	580-4750-473.56-00	950.00 950.00 *	950.00
21839	1	LANPHEAR, SUSAN	UT		08/27/2024	501-0000-211.00-00	129.06 129.06 *	129.06
21840	3240	LESLIE'S POOL SUPPLIES	000708		08/27/2024	503-4720-475.60-55	192.45 192.45 *	192.45
21841	4157	MOHAVE COUNTY DEPT OF PUB	000716		08/27/2024	101-3010-431.31-20	430.00 430.00 *	430.00
21842	4196	MV CHENG & ASSOCIATES INC	000710 000711 000712 000713		08/27/2024 08/27/2024 08/27/2024 08/27/2024	101-1025-415.31-90 502-4710-471.31-90 503-4720-475.31-90 580-4750-473.31-90	6,510.00 2,213.40 2,083.20 2,213.40 13,020.00 *	13,020.00
21843	194	NEEDLES CHAMBER OF COMMER	000541		08/27/2024	101-1060-410.54-06	2,000.00 2,000.00 *	2,000.00
21844	1786	NPUA	000517		08/27/2024	502-4710-471.41-10	37.23	
21845	1786	NPUA	000577 000678 000679 000680 000681 000682 000683		08/27/2024 08/27/2024 08/27/2024 08/27/2024 08/27/2024 08/27/2024 08/27/2024	580-4750-473.41-11 580-4750-473.41-11 580-4750-473.41-11 502-4710-471.41-10 580-4750-473.41-11 580-4750-473.41-11 510-4410-405.41-10	2,913.72 77.64 53.98 3,335.68 34.59 58.82 2,344.66	VOIDED

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21845	1786	NPVA	000684		08/27/2024	510-4410-405.41-20	245.98	
			000685		08/27/2024	510-4410-405.41-30	2,460.07	
			000699		08/27/2024	575-5555-485.41-10	2,613.98	
			000699		08/27/2024	575-5555-485.41-20	3,932.08	
			000699		08/27/2024	575-5555-485.41-30	4,713.03	
			000718		08/27/2024	502-4710-471.41-10	54.86	
			000719		08/27/2024	502-4710-471.41-10	50.01	
			000720		08/27/2024	507-5762-454.41-10	125.28	
			000721		08/27/2024	101-2020-423.41-10	645.89	
			000722		08/27/2024	101-2020-423.41-10	124.54	
			000723		08/27/2024	101-2020-423.41-20	169.66	
			000724		08/27/2024	101-2020-423.41-30	4,137.90	
			000725		08/27/2024	101-5774-452.41-10	235.41	
			000726		08/27/2024	101-5774-452.41-20	169.66	
			000727		08/27/2024	101-5774-452.41-30	512.35	
			000728		08/27/2024	101-5774-452.41-10	232.63	
			000729		08/27/2024	101-5774-452.41-10	171.81	
			000730		08/27/2024	101-5772-452.41-20	96.46	
			000731		08/27/2024	101-5772-452.41-10	36.74	
			000732		08/27/2024	101-5772-452.41-20	1,974.80	
			000733		08/27/2024	101-5772-452.41-30	84.83	
			000734		08/27/2024	101-5772-452.41-20	259.43	
			000735		08/27/2024	101-5772-452.41-10	54.96	
			000736		08/27/2024	101-5772-452.41-20	78.59	
			000737		08/27/2024	101-5772-452.41-10	72.20	
			000737		08/27/2024	101-5772-452.41-10	775.05	
			000737		08/27/2024	101-5772-452.41-20	47.53	
			000737		08/27/2024	101-5772-452.41-20	47.53	
			000737		08/27/2024	101-5772-452.41-20	58.98	
			000737		08/27/2024	101-5772-452.41-20	302.55	
			000737		08/27/2024	101-5772-452.41-30	84.83	
			000737		08/27/2024	101-5772-452.41-10	742.05	
			000737		08/27/2024	580-4750-473.41-11	34.59	
			000737		08/27/2024	503-4720-475.41-10	9,419.59	
			000737		08/27/2024	503-4720-475.41-20	308.11	
			000737		08/27/2024	503-4720-475.41-10	35.23	
			000737		08/27/2024	503-4720-475.41-20	689.82	
			000737		08/27/2024	503-4720-475.41-10	469.04	
			000737		08/27/2024	503-4720-475.41-20	71.16	
			000740		08/27/2024	101-5770-452.41-20	4,064.71	
			000740		08/27/2024	101-5770-452.41-30	1,834.80	
			000811		08/27/2024	101-1070-410.41-10	84.83	
			000813		08/27/2024	101-1070-410.41-20	1,602.36	
			000814		08/27/2024	101-1070-410.41-30	274.38	
			000815		08/27/2024	206-5771-452.41-10	84.83	
			000816		08/27/2024	206-5771-452.41-20	7,517.65	
			000817		08/27/2024	206-5771-452.41-30	84.83	
							60,796.25	60,796.25

* 60,796.25

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21846	3324	OFFICE EXPRESS	000659		08/27/2024	101-5774-452.61-02	88.13 *	88.13
21847	3315	ONLINE INFORMATION SERVIC	000509		08/27/2024	508-4810-478.31-46	77.36	
			000510		08/27/2024	508-4810-478.31-46	203.71	
							281.07 *	281.07
21848	3767	PATRICK MARTINEZ	008234		08/27/2024	101-1020-413.55-00	95.88 *	95.88
21849	239	PHILLIPS EXCAVATING INC.	000444		08/27/2024	580-4750-473.31-90	1,000.00 *	1,000.00
21850	247	PRES TECH	008233		08/27/2024	502-4710-471.43-57	516.30 *	516.30
21851	15	QUILL LLC	000653		08/27/2024	510-4410-405.61-31	257.52	
			000654		08/27/2024	510-4410-405.61-31	34.99	
			000655		08/27/2024	510-4410-405.61-01	140.06	
			000656		08/27/2024	510-4410-405.61-01	140.06	
			000657		08/27/2024	508-4810-478.61-01	12.70	
			000715		08/27/2024	507-5762-454.61-01	25.42	
			000858		08/27/2024	510-4410-405.61-06	72.18	
							682.93 *	682.93
21852	3012	RAILROAD MANAGEMENT CO. I	000523		08/27/2024	580-4750-473.43-09	1,807.94 *	1,807.94
21853	4185	RAYA PRIMARY CARE	000755		08/27/2024	580-4750-473.31-20	170.00 *	170.00
21854	2861	REINKE A/C CORP.	000524		08/27/2024	575-5555-485.72-17	8,776.57	
			000661		08/27/2024	575-5555-485.43-02	85.00	
			000662		08/27/2024	575-5555-485.43-02	196.95	
			000663		08/27/2024	575-5555-485.43-02	185.00	
			000664		08/27/2024	575-5555-485.43-02	988.85	
			000666		08/27/2024	580-4750-473.54-62	10,016.38	
			000857		08/27/2024	510-4410-405.43-01	184.50	
							20,433.25 *	20,433.25
21855	309	REPUBLIC SERVICES #78	000445		08/27/2024	575-5555-485.41-30	540.73	
			000516		08/27/2024	503-4720-475.59-18	671.95	
							1,212.68 *	1,212.68
21856	309	REPUBLIC SERVICES #78	000660		08/27/2024	101-2020-423.58-00	13.50 *	13.50
21857	2068	RICOH USA, INC.	000665		08/27/2024	510-4410-405.70-02	298.23 *	298.23
							298.23 *	298.23

PREPARED 08/15/2024, 9:09:28
PROGRAM: GM346L
CITY OF NEEDLES
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21858	3796	ROUTE 66 BROADBAND LLC	008246 000512		08/27/2024 08/27/2024	101-5774-452.52-10 101-5773-452.52-10	155.00 155.00 310.00 *	310.00
21859	2687	S.B. COUNTY FIRE PROTECTI	000767		08/27/2024	503-4720-475.69-03	13.50 13.50 *	13.50
21860	3361	S.B. COUNTY SHERIFF'S DEPA	000793 000794		08/27/2024 08/27/2024	101-2010-421.31-80 225-2010-421.31-80	300,228.25 8,952.75 309,181.00 *	309,181.00
21861	1733	SAN BERNARDINO COUNTY REC	008235		08/27/2024	101-1030-414.56-00	113.00 113.00 *	113.00
21862	3344	SLOVAK BARON EMPY MURPHY	000753 000754 000756 000757 000771 000772 000773 000774 000775 000776 000778 000779 000781 000782 000783 000785 000787 000788 000789 000790 000791 000792		08/27/2024 08/27/2024	502-4710-471.31-50 503-4720-475.31-50 580-4750-473.31-50 101-1025-415.31-50 101-1025-415.31-50 101-1030-414.31-70 101-2030-423.31-50 575-5555-485.31-50 101-1015-412.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50	1,933.34 1,933.33 1,933.33 934.20 293.80 474.60 135.60 5,800.00 15.39 67.80 90.40 135.60 158.20 316.40 180.80 4,003.56 811.40 203.40 135.60 135.60 478.80 474.60 20,645.75 *	
21863	284	SOUTHWEST GAS CORP.	000667 000668 000669 000670 000758 000759 000760 000822 000823		08/27/2024 08/27/2024 08/27/2024 08/27/2024 08/27/2024 08/27/2024 08/27/2024 08/27/2024 08/27/2024	575-5555-485.41-50 575-5555-485.41-50 575-5555-485.41-50 575-5555-485.41-50 101-3010-431.41-60 507-5761-453.41-50 510-4410-405.41-60 575-5555-485.41-50 575-5555-485.41-50	16.26 17.86 45.96 15.40 23.30 11.00 11.00 31.00 24.80 196.58 *	
21864	481	STAPLES	000513		08/27/2024	101-5773-452.61-01	99.08	

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21864	481	STAPLES					99.08 *	99.08
21865	3929	STAR NURSERY, INC	000761 000862		08/27/2024 08/27/2024	101-5772-452.61-12 503-4720-475.60-55	327.08 184.15 511.23 *	511.23
21866	4008	THE PRINTER GUYS LLC	000445 000738 000762 000763 000764 000765		08/27/2024 08/27/2024 08/27/2024 08/27/2024 08/27/2024 08/27/2024	101-1025-415.61-02 508-4810-478.61-02 101-1040-417.61-02 101-1035-416.61-02 101-2025-424.61-02 101-2030-423.61-02	49.00 198.00 49.75 49.75 49.75 446.00 *	99.08
21867	3950	TKE ENGINEERING INC	PI0017 PI0023	024033 024033	08/27/2024 08/27/2024	101-1040-417.31-16 101-1040-417.31-16	215.00 1,442.50 1,657.50 *	1,657.50
21868	3395	TKO DISTRIBUTION	000501		08/27/2024	101-5774-452.61-06	96.67 96.67 *	96.67
21869	3873	TRANSPORTATION CONCEPTS	000744 000745 000746 000747 000748 000749 000750 000751		08/27/2024 08/27/2024 08/27/2024 08/27/2024 08/27/2024 08/27/2024 08/27/2024 08/27/2024	525-4770-461.32-90 525-4770-461.62-00 520-4740-462.32-90 520-4740-462.51-20 520-4740-462.62-00 521-4740-462.32-90 521-4740-462.51-20 521-4740-462.62-00	34,737.41 2,727.10 6,064.98 1,163.72 361.74 1,203.09 599.50 186.35 47,043.89 *	96.67
21870	3266	TRI STATE TOOL REPAIR	000573		08/27/2024	101-5772-452.43-57	14.77 14.77 *	14.77
21871	772	TRI-STATE ACE HARDWARE	000511		08/27/2024	503-4720-475.43-14	51.19 51.19 *	51.19
21872	2798	U.S. DEPARTMENT OF ENERGY	008236 000576 000672 000673 000768		08/27/2024 08/27/2024 08/27/2024 08/27/2024 08/27/2024	580-4750-473.63-10 580-4750-473.63-10 580-4750-473.63-10 580-4750-473.63-10 580-4750-473.63-10	6,549.67 15,804.90 54,384.66 6,407.50 248.12 83,394.85 *	99.08
21873	3825	ULTRA PEST CONTROL, LLC	000769		08/27/2024	101-5774-452.43-18	45.00 45.00 *	45.00
21874	315	UNDERGROUND SERVICE ALERT	000445 000445 000445		08/27/2024 08/27/2024 08/27/2024	503-4720-475.49-14 580-4750-473.49-14 502-4710-471.43-04	60.68 60.69 60.68	60.68

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21874	315	UNDERGROUND SERVICE ALERT					182.05 *	182.05
21875	3830	UNIFIRST CORPORATION	000445		08/27/2024	575-5555-485.61-04	14.00	
			000445		08/27/2024	503-4720-475.61-04	21.28	
			000445		08/27/2024	580-4750-473.61-04	145.34	
			000445		08/27/2024	507-5762-454.43-08	23.85	
			000518		08/27/2024	101-5774-452.61-06	10.03	
			000519		08/27/2024	502-4710-471.61-04	32.56	
			000525		08/27/2024	101-5774-452.61-06	10.03	
			000574		08/27/2024	101-3010-431.61-04	129.85	
			000575		08/27/2024	101-5772-452.61-04	19.04	
			000578		08/27/2024	580-4750-473.61-04	184.90	
			000674		08/27/2024	503-4720-475.61-04	27.27	
			000675		08/27/2024	502-4710-471.61-04	98.42	
			000676		08/27/2024	575-5555-485.61-04	17.81	
			000677		08/27/2024	508-4810-478.61-04	10.84	
			000766		08/27/2024	101-5774-452.61-06	11.04	
			000770		08/27/2024	507-5762-454.43-08	26.25	
			000777		08/27/2024	101-5772-452.61-04	24.30	
			000780		08/27/2024	511-3020-432.61-04	153.64	
			000795		08/27/2024	508-4810-478.61-04	10.84	
			000796		08/27/2024	580-4750-473.61-04	184.90	
			000819		08/27/2024	503-4720-475.61-04	27.27	
			000833		08/27/2024	502-4710-471.61-04	41.57	
							1,225.03 *	1,225.03
21876	767	VEGAS ELECTRIC SUPPLY CO.	000784		08/27/2024	101-5770-452.43-04	472.26	
							472.26	472.26
21877	4193	WESTERN ARIZONA HUMANE SO	000521		08/27/2024	101-2020-423.31-91	1,001.00	
			000522		08/27/2024	101-2020-423.31-91	879.00	
			000686		08/27/2024	101-2020-423.31-91	965.00	
							2,845.00 *	2,845.00
21878	3528	WESTERN ENVIRONMENTAL TES	000445		08/27/2024	503-4720-475.59-75	297.00	
			000520		08/27/2024	503-4720-475.59-75	272.00	
			008254		08/27/2024	503-4720-475.59-75	322.00	
			000786		08/27/2024	503-4720-475.59-75	322.00	
							1,213.00 *	1,213.00
21879	1023	XEROX	000799		08/27/2024	101-5774-452.74-20	86.25	
			000824		08/27/2024	101-1020-413.70-01	39.16	
			000825		08/27/2024	101-1025-415.70-01	39.16	
			000826		08/27/2024	101-1030-414.70-01	62.66	
			000827		08/27/2024	101-1035-416.70-01	39.16	
			000828		08/27/2024	101-1040-417.70-01	39.16	
			000829		08/27/2024	101-2025-424.70-01	39.16	
			000830		08/27/2024	101-2030-423.70-01	39.16	
			000831		08/27/2024	101-3010-431.70-01	15.66	
			000832		08/27/2024	510-4410-405.70-01	78.34	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21879	1023	XEROX					477.87 *	477.87
21880	3828	3D-NETWORKS LLC	000572		08/27/2024	509-4910-479.31-53	450.00	
			000671		08/27/2024	509-4910-479.31-90	1,775.00	
			000739		08/27/2024	509-4910-479.31-53	450.00	
			000741		08/27/2024	509-4910-479.52-13	1,900.78	
			000742		08/27/2024	509-4910-479.61-02	673.99	
			000743		08/27/2024	509-4910-479.31-90	1,750.00	
							6,999.77 *	6,999.77

BANK/CHECK TOTAL 752,010.12 752,010.12

ALL BANKS/CHECKS TOTAL 752,010.12 752,010.12



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: September 10, 2024

Title: Warrants

Background: n/a

Fiscal Impact: See attached Warrant Registers

Environmental Impact: n/a

Recommended Action: Approve the Warrant Registers through September 10, 2024.

Submitted By: Ken McDonald, Interim Director of Finance

City Manager Approval: *Pat J. King*

Date: 9-4-24

Other Department Approval (when required): _____

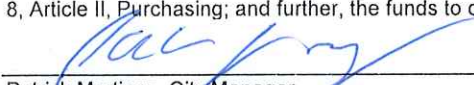
Date: _____

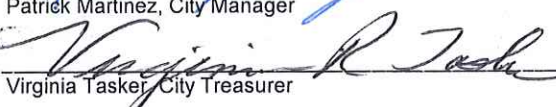
Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: _____

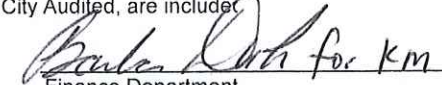
**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR SEPTEMBER 10, 2024**

FUND 101	GENERAL FUND	9/10/2024	FUND AMT.	10-Sep	24-25
101.1015.412	CITY ATTORNEY	\$ 4,010.21		\$ 5,800.00	\$ 90,000.00
101.1020.413	CITY MANAGER	\$ -		\$ 24,300.39	\$ 230,155.00
101.1025.415	FINANCE DEPT.	\$ 1,626.49		\$ 73,065.94	\$ 12,215,772.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 5.00		\$ 31,624.33	\$ 357,148.00
101.1035.416	PLANNING /ZONING	\$ 168.00		\$ 15,145.99	\$ 326,356.00
101.1040.417	ENGINEERING	\$ 469.97		\$ 38,432.10	\$ 412,663.00
101.1060.410	COMMUNITY PROMOTIONS	\$ 2,000.00		\$ 6,000.00	\$ 103,690.00
101.1070.410	SENIOR CENTER	\$ 513.13		\$ 10,512.49	\$ 80,551.00
101.2010.421	SHERIFF	\$ 321.57		\$ 602,234.37	\$ 3,862,539.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 3,468.06		\$ 48,063.60	\$ 283,098.00
101.2025.424	BULDING & SAFETY	\$ 168.00		\$ 34,019.55	\$ 407,500.00
101.2030.423	CODE ENFORCEMENT	\$ 168.00		\$ 76,177.94	\$ 806,258.00
101.3010.431	PUBLIC WORKS	\$ 17,345.13		\$ 92,991.97	\$ 744,745.00
101.4730.472	SANITATION	\$ -		\$ 12,489.56	\$ 143,822.00
101.5770.452.	AQUATICS	\$ 63.59		\$ 64,848.76	\$ 249,282.00
101.5772.452	PARKS	\$ 16,061.45		\$ 86,589.96	\$ 819,419.00
101.5773.452	JACK SMITH PARK MARINA	\$ 74.65		\$ 14,415.17	\$ 115,992.00
101.5774.452	RECREATION	\$ 505.32		\$ 58,147.13	\$ 422,094.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 46,968.57		\$ 21,671,084.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ 113,284.18	\$ 87.10	\$ 4,363,469.00
FUND 205	CDBG		\$ -		\$ 107,900.00
FUND 206	CEMETERY		\$ 443.95	\$ 36,865.25	\$ 235,866.00
FUND 208	CALTRANS GRANTS		\$ -		\$ 1,020,588.00
FUND 210	SPECIAL GAS TAX		\$ -		\$ 256,392.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -		\$ 19,500.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -		\$ 650,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 17,905.75	\$ 299,354.00
FUND 227	HAZARD MITIGATION		\$ -	\$ 4,280.00	\$ 100,000.00
FUND 233	JACK SMITH PARK MARINA		\$ -		\$ -
FUND 238	STATE RECREATION GRANTS		\$ -		\$ 1,285,000.00
FUND 239	CA.CONSERV RECYLING GRANT		\$ -		\$ 25,436.00
FUND 270	REDEVELOPMENT AGENCY		\$ -		\$ 20,000.00
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -		\$ 40,000.00
FUND 501	NPUA		\$ -	\$ 237.95	\$ 2,668,939.00
FUND 502	WATER DEPARTMENT		\$ 26,389.61	\$ 211,981.60	\$ 2,222,678.00
FUND 503	WASTEWATER DEPARTMENT		\$ 13,587.37	\$ 129,566.87	\$ 1,329,341.00
FUND 505	SANITATION		\$ 114,711.38	\$ 114,655.16	\$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 15,226.24	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		\$ 3,451.33	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 16,396.00		\$ 14,129.21	\$ 1,376,182.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ 6,836.47		\$ 21,312.62	\$ 426,928.00
FUND 507	GOLF FUND TOTAL		\$ 23,232.47		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ 1,368.51	\$ 52,898.15	\$ 477,260.00
FUND 509	MIS		\$ 5,057.50	\$ 29,065.49	\$ 273,100.00
FUND 510	ADMIN. FACILITY		\$ 4,290.21	\$ 23,452.77	\$ 254,550.00
FUND 511	FLEET MANAGEMENT		\$ 5,861.34	\$ 32,971.36	\$ 291,071.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ 91,665.32	\$ 287,320.05
FUND 520	SR DIAL A RIDE		\$ -	\$ 7,590.44	\$ 450,779.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 1,988.94	\$ 50,948.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 53,500.51	\$ 477,395.00
FUND 575	HOUSING		\$ 2,638.46	\$ 174,625.42	\$ 1,311,630.00
FUND 580	ELECTRIC		\$ 109,859.77	\$ 676,834.20	\$ 12,502,385.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -		\$ 46,073.00
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 198,169.64	\$ 8,084,536.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ -		\$ 69,532.00
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -		\$ 33,708.00
FUND 651	IMPACT FEES SOUTH AREAS		\$ -		\$ 45,912.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 467,693.32	\$ 3,207,320.57	\$ 65,230,519.05

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included.


 Patrick Martinez, City Manager
 Date: 9-4-2024


 Virginia Tasker, City Treasurer
 Date: 9-3-2024


 Paula Orr for KM
 Finance Department
 Date: 9/4/24

PROGRAM: GM348U

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
21964	2345	00	A-B COMMUNICATIONS	09/10/2024	177.55	.00
21965	4199	00	ARBORVITAE ENTERPRISES LLC	09/10/2024	37,513.00	.00
21966	1924	00	AHA MACAV POWER SERVICE	09/10/2024	980.00	.00
21967	370	00	ANIMAL CARE EQUIP.& SERVICES INC.	09/10/2024	373.53	.00
21968	3457	00	ARIZONA RUBBER CO.	09/10/2024	245.73	.00
21969	3750	00	AUTO ZONE	09/10/2024	807.83	.00
21970	2629	00	BARON PEST SOLUTIONS	09/10/2024	38.00	.00
21971	178	00	BIG O TIRES & NAPA AUTO PARTS	09/10/2024	384.50	.00
21972	454	00	BINGHAM EQUIPMENT COMPANY	09/10/2024	2,367.62	.00
21973	4195	00	BITRICH SHIPPING CONTAINERS	09/10/2024	4,010.21	.00
21974	3595	00	BOOT BARN	09/10/2024	234.08	.00
21975	3922	00	BROOKS CONSULTING LLC	09/10/2024	3,120.00	.00
21976	3392	00	BUG EMERGENCY INC.	09/10/2024	124.00	.00
21977	2618	00	BULLHEAD AUTO SUPPLY	09/10/2024	129.75	.00
21978	3136	00	CITY OF NEEDLES	09/10/2024	77,785.49	.00
21979	2320	00	COUNTY OF SAN BERNARDINO	09/10/2024	7,550.18	.00
21980	3974	00	CUTTER & BUCK	09/10/2024	35.20	.00
21981	440	00	DECO FOODSERVICE INCOMP.	09/10/2024	108.22	.00
21982	4054	00	DESERT SUN OIL CORP.	09/10/2024	137.00	.00
21983	3580	00	DIAMOND PURE WATER	09/10/2024	54.00	.00
21984	4066	00	EBERHARD EQUIPMENT	09/10/2024	743.26	.00
21985	2653	00	EMPIRE SOUTHWEST	09/10/2024	251.36	.00
21986	2900	00	EXTREME IRON WELDING	09/10/2024	2,161.00	.00
21987	3708	00	GAUDIN FORD	09/10/2024	311.93	.00
21988	4203	00	GLASS DOCTOR	09/10/2024	513.13	.00
21989	3966	00	GT GOLF SUPPLIES	09/10/2024	436.86	.00
21990	2612	00	HARDWARE EXPRESS	09/10/2024	850.58	.00
21991	3712	00	HENDERSON CHEVROLET COMPANY	09/10/2024	115.35	.00
21992	4202	00	HENDEY & SONS LLC	09/10/2024	3,280.99	.00
21993	3593	00	HINDERLITER DE LLAMAS & ASSOCIATES	09/10/2024	604.57	.00
21994	4176	00	HOLLY RUSSO	09/10/2024	325.00	.00
21995	3977	00	LANDIS+GYR TECHNOLOGY, INC	09/10/2024	950.00	.00
21996	3610	00	MOHAVE SHRED	09/10/2024	58.00	.00
21997	4198	00	MOJAVE BLUE ENVIRONMENTAL	09/10/2024	15,206.70	.00
21998	194	00	NEEDLES CHAMBER OF COMMERCE	09/10/2024	2,000.00	.00
21999	1785	00	NPUA	09/10/2024	31,367.61	.00
22000	15	00	QUILL LLC	09/10/2024	1,875.86	.00
22001	818	00	R & R PRODUCTS INC.	09/10/2024	130.95	.00
22002	644	00	RDO EQUIPMENT COMPANY	09/10/2024	1,145.08	.00
22003	2861	00	REINKE A/C CORP.	09/10/2024	1,712.53	.00
22004	309	00	REPUBLIC SERVICES #785	09/10/2024	107,161.20	.00
22005	255	00	RIVER VALLEY AIR CONDITIONING INC.	09/10/2024	10,500.00	.00
22006	2468	00	RON'S TIRE & AUTO REPAIR	09/10/2024	2,354.98	.00
22007	3796	00	ROUTE 66 BROADBAND LLC	09/10/2024	1,489.39	.00
22008	2687	00	S.B. COUNTY FIRE PROTECTION DIST	09/10/2024	1,475.00	.00
22009	4058	00	S-NET COMMUNICATIONS INC.	09/10/2024	1,716.79	.00
22010	4121	00	SMART DOCUMENT SOLUTIONS	09/10/2024	480.98	.00
22011	2292	00	SPS VAR, LLC	09/10/2024	681.89	.00
22012	481	00	STAPLES BUSINESS CREDIT	09/10/2024	1,562.01	.00
22013	3631	00	STOTZ EQUIPMENT	09/10/2024	275.52	.00
22014	779	00	THATCHER COMPANY OF NEVADA, INC	09/10/2024	4,938.86	.00

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/TAKEN	RETAINAGE
22015	4008	00	THE PRINTER GUYS LLC	09/10/2024	1,072.97		.00
22016	4139	00	THREE PEAKS CORP	09/10/2024	113,284.18		.00
22017	3917	00	TOUCHSTONE GOLF LLC	09/10/2024	3,000.00		.00
22018	3266	00	TRI STATE TOOL REPAIR	09/10/2024	48.57		.00
22019	772	00	TRI-STATE ACE HARDWARE	09/10/2024	1,240.19		.00
22020	2819	00	TRI-STATE HOSE & FITTINGS	09/10/2024	155.53		.00
22021	315	00	UNDERGROUND SERVICE ALERT OF SO CAL	09/10/2024	125.50		.00
22022	3830	00	UNIFIRST CORPORATION	09/10/2024	716.86		.00
22023	761	00	USABLUEBOOK	09/10/2024	5,204.34		.00
22024	1917	00	VIRGINIA TASKER	09/10/2024	500.00		.00
22025	4193	00	WESTERN ARIZONA HUMANE SOCIETY	09/10/2024	2,900.00		.00
22026	3528	00	WESTERN ENVIRONMENTAL TESTING LAB.	09/10/2024	1,155.41		.00
22027	4201	00	YOURMEMBERSHIP.COM, INC	09/10/2024	699.00		.00
22028	3828	00	3D-NETWORKS LLC	09/10/2024	4,737.50		.00
NUMBER OF CHECKS					65	GRAND TOTAL	
					467,693.32		

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21964	2345	A-B COMMUNICATIONS	001025		09/10/2024	510-4410-405.30-25	177.55 *	177.55
21965	4199	ABROVITAE ENTERPRISES LLC	PI0030	025026	09/10/2024	580-4750-473.31-10	37,513.00 *	37,513.00
21966	1924	AHA MACAV POWER SERVICE	000928		09/10/2024	580-4750-473.61-21	980.00 *	980.00
21967	370	ANIMAL CARE EQUIP.& SERVI	000927		09/10/2024	101-2020-423.61-36	373.53 *	373.53
21968	3457	ARIZONA RUBBER CO.	001093		09/10/2024	511-3020-432.61-28	245.73 *	245.73
21969	3750	AUTO ZONE	001091		09/10/2024	511-3020-432.61-14	850.49	
			001092		09/10/2024	511-3021-432.43-26	42.66-	
21970	2629	BARON PEST SOLUTIONS	001141		09/10/2024	511-3020-432.43-29	807.83 *	807.83
21971	178	BIG O TIRES & NAPA AUTO P	001094		09/10/2024	101-2010-421.43-03	9.64	
			001141		09/10/2024	511-3021-432.43-26	16.35	
			001141		09/10/2024	511-3021-432.43-26	25.58	
			001141		09/10/2024	511-3021-432.43-26	232.45	
			001141		09/10/2024	511-3021-432.43-26	11.09	
			001141		09/10/2024	511-3021-432.43-23	57.76	
			001141		09/10/2024	511-3021-432.43-36	9.57	
			001142		09/10/2024	580-4750-473.60-55	22.06	
21972	454	BINGHAM EQUIPMENT COMPANY	000929		09/10/2024	507-5761-453.43-04	384.50 *	384.50
21973	4195	BITRICH SHIPPING CONTAINERS	001097		09/10/2024	101-0000-204.06-00	2,367.62 *	2,367.62
21974	3595	BOOT BARN	001026		09/10/2024	580-4750-473.60-28	4,010.21 *	4,010.21
21975	3922	BROOKS CONSULTING LLC	PI0035	025014	09/10/2024	580-4750-473.31-16	234.08	
			PI0036	025014	09/10/2024	580-4750-473.31-16	234.08 *	234.08
21976	3392	BUG EMERGENCY INC.	000930		09/10/2024	507-5762-454.43-08	2,720.00	
			001096		09/10/2024	503-4720-475.43-02	400.00	
21977	2618	BULLHEAD AUTO SUPPLY	001116		09/10/2024	511-3021-432.43-26	3,120.00 *	3,120.00
							72.00	
							52.00	
							124.00 *	124.00
							129.75	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21977	2618	BULLHEAD AUTO SUPPLY					129.75 *	129.75
21978	3136	CITY OF NEEDLES	001021		09/10/2024	502-4710-471.80-43	13,335.91	
			001022		09/10/2024	503-4720-475.80-43	8,393.75	
			001023		09/10/2024	580-4750-473.80-43	56,055.83	
							77,785.49 *	77,785.49
21979	2320	COUNTY OF SAN BERNARDINO	001018		09/10/2024	505-4730-472.74-40	3,775.09	
			001019		09/10/2024	505-4730-472.74-40	3,775.09	
							7,550.18 *	7,550.18
21980	3974	CUTTER & BUCK INC	001830		09/10/2024	507-5762-454.44-10	289.60-	
			003200		09/10/2024	507-5762-454.44-10	111.51	
			001916		09/10/2024	507-5762-454.44-10	97.58	
			000941		09/10/2024	507-5762-454.44-10	115.71	
							35.20 *	35.20
21981	440	DECO FOODSERVICE INCORP.	001028		09/10/2024	507-5762-454.61-06	108.22	
							108.22 *	108.22
21982	4054	DESERT SUN OIL CORP.	001100		09/10/2024	101-5772-452.62-00	67.33	
			001101		09/10/2024	101-3010-431.62-00	69.67	
							137.00 *	137.00
21983	3580	DIAMOND PURE WATER	001027		09/10/2024	510-4410-405.61-01	42.00	
			001113		09/10/2024	511-3020-432.43-29	12.00	
							54.00 *	54.00
21984	4066	EBERHARD EQUIPMENT	001029		09/10/2024	507-5761-453.43-04	743.26	
							743.26 *	743.26
21985	2653	EMPIRE SOUTHWEST	001141		09/10/2024	511-3021-432.43-26	251.36	
							251.36 *	251.36
21986	2900	EXTREME IRON WELDING	000931		09/10/2024	503-4720-475.43-02	2,161.00	
							2,161.00 *	2,161.00
21987	3708	GAUDIN FORD	001098		09/10/2024	101-2010-421.43-03	190.88	
			001099		09/10/2024	101-2010-421.43-03	202.36	
			001141		09/10/2024	101-2010-421.43-03	81.31-	
							311.93 *	311.93
21988	4203	GLASS DOCTOR	001163		09/10/2024	101-1070-410.43-01	513.13	
							513.13 *	513.13
21989	3966	GT GOLF SUPPLIES	000932		09/10/2024	507-5762-454.44-10	348.61	
			000933		09/10/2024	507-5762-454.44-10	88.25	
							436.86 *	436.86
21990	2612	HARDWARE EXPRESS	000934		09/10/2024	503-4720-475.43-02	11.65	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21990	2612	HARDWARE EXPRESS	001030		09/10/2024	507-5761-453.61-12	63.39	
			001031		09/10/2024	507-5761-453.61-12	203.45	
			001032		09/10/2024	510-4410-405.43-01	14.70	
			001102		09/10/2024	511-3020-432.43-57	34.77	
			001103		09/10/2024	511-3021-432.43-26	18.41	
			001104		09/10/2024	511-3021-432.43-26	14.32	
			001105		09/10/2024	101-5772-452.61-12	10.22	
			001106		09/10/2024	101-5772-452.61-01	9.51	
			001107		09/10/2024	101-5772-452.61-18	5.10	
			001108		09/10/2024	101-5772-452.61-33	37.35	
			001109		09/10/2024	101-5772-452.61-18	50.97	
			001110		09/10/2024	101-5772-452.61-12	5.69	
			001111		09/10/2024	101-5772-452.43-18	23.54	
			001112		09/10/2024	101-2020-423.43-29	21.23	
			001141		09/10/2024	101-5774-452.43-18	24.55	
			001141		09/10/2024	101-5770-452.43-02	6.14	
			001141		09/10/2024	101-5770-452.43-02	57.45	
			001141		09/10/2024	101-3010-431.60-12	53.21	
			001141		09/10/2024	101-5772-452.61-33	19.44	
			001152		09/10/2024	101-5772-452.61-06	30.70	
			001152		09/10/2024	101-5772-452.61-12	42.74	
			001152		09/10/2024	101-5772-452.61-12	22.40	
			001154		09/10/2024	511-3021-432.43-26	10.83	
			001155		09/10/2024	206-5771-452.61-12	34.31	
			001158		09/10/2024	206-5771-452.61-12	11.21	
						101-2020-423.43-42	13.30	
							850.58	850.58
21991	3712	HENDERSON CHEVROLET COMPA	005311		09/10/2024	511-3021-432.43-38	600.95	
			006225		09/10/2024	511-3021-432.43-36	114.45	
			000569		09/10/2024	511-3021-432.43-26	53.95	
			000699		09/10/2024	511-3021-432.43-36	199.18	
			001141		09/10/2024	511-3021-432.43-23	242.70	
			001141		09/10/2024	511-3021-432.43-26	106.02	
							115.35	115.35
21992	4202	HENDEY & SONS LLC	001151		09/10/2024	502-4710-471.60-55	3,280.99	
							3,280.99	3,280.99
21993	3593	HINDERLITER DE LLAMAS & A	001115		09/10/2024	101-1025-415.31-91	604.57	
							604.57	604.57
21994	4176	HOLLY RUSSO	001033		09/10/2024	575-5555-485.31-90	325.00	
							325.00	325.00
21995	3977	LANDIS+GYR TECHNOLOGY, IN	001034		09/10/2024	580-4750-473.56-00	950.00	
							950.00	950.00
21996	3610	MOHAVE SHRED	001035		09/10/2024	575-5555-485.31-90	58.00	
							58.00	58.00

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21997	4198	MOJAVE BLUE ENVIRONMENTAL	PI0033	025029	09/10/2024	101-3010-431.59-55	15,206.70	15,206.70
21998	194	NEEDLES CHAMBER OF COMMER	001020		09/10/2024	101-1060-410.54-06	2,000.00	2,000.00
21999	1786	NPUA	000935		09/10/2024	507-5761-453.41-20	55.23	55.23
			000936		09/10/2024	507-5761-453.41-20	12,333.48	12,333.48
			000937		09/10/2024	507-5761-453.41-20	223.34	223.34
			000938		09/10/2024	507-5762-454.41-20	355.59	355.59
			000939		09/10/2024	507-5761-453.41-20	49.84	49.84
			000940		09/10/2024	507-5761-453.41-20	80.87	80.87
			001062		09/10/2024	580-4750-473.41-11	58.06	58.06
			001063		09/10/2024	507-5762-454.41-10	2,346.89	2,346.89
			001064		09/10/2024	507-5762-454.41-10	200.97	200.97
			001156		09/10/2024	507-5762-454.41-30	254.49	254.49
			001157		09/10/2024	101-5773-452.41-10	74.65	74.65
			001157		09/10/2024	101-5772-452.41-20	1,217.02	1,217.02
			001157		09/10/2024	101-5772-452.41-10	68.19	68.19
			001157		09/10/2024	101-5772-452.41-20	4,167.68	4,167.68
			001157		09/10/2024	101-5772-452.41-10	324.49	324.49
			001157		09/10/2024	101-5772-452.41-10	104.29	104.29
			001157		09/10/2024	101-5772-452.41-20	298.38	298.38
			001157		09/10/2024	101-5772-452.41-10	50.76	50.76
			001157		09/10/2024	101-5772-452.41-20	253.82	253.82
			001157		09/10/2024	101-5772-452.41-10	38.95	38.95
			001157		09/10/2024	101-5772-452.41-20	3,420.12	3,420.12
			001157		09/10/2024	101-5772-452.41-10	50.69	50.69
			001157		09/10/2024	101-5772-452.41-20	1,024.39	1,024.39
			001157		09/10/2024	101-5772-452.41-10	1,355.76	1,355.76
			001157		09/10/2024	101-5772-452.41-10	35.23	35.23
			001157		09/10/2024	101-5772-452.41-10	214.05	214.05
			001157		09/10/2024	101-5772-452.41-10	676.85	676.85
			001157		09/10/2024	101-3010-431.41-10	93.07	93.07
			001157		09/10/2024	101-3010-431.41-20	424.15	424.15
			001157		09/10/2024	101-3010-431.41-30	31,367.61	31,367.61
22000	15	QUILL LLC	001114		09/10/2024	101-1025-415.61-01	213.32	213.32
			001162		09/10/2024	510-4410-405.61-01	88.33	88.33
			001162		09/10/2024	510-4410-405.61-01	219.77	219.77
			001162		09/10/2024	510-4410-405.61-01	412.28	412.28
			001162		09/10/2024	510-4410-405.61-01	137.43	137.43
			001162		09/10/2024	510-4410-405.61-01	293.81	293.81
			001162		09/10/2024	510-4410-405.61-01	510.92	510.92
22001	818	R & R PRODUCTS INC.	001162		09/10/2024	101-5772-452.43-04	1,875.86	1,875.86
							130.95	130.95
							130.95	130.95

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22002	644	RDO EQUIPMENT COMPANY	001119		09/10/2024	101-5772-452.43-04	1,145.08 *	1,145.08
22003	2861	REINKE A/C CORP.	001052		09/10/2024	575-5555-485.43-02	184.50	
			001053		09/10/2024	575-5555-485.43-02	719.54	
			001054		09/10/2024	575-5555-485.43-02	539.04	
			001161		09/10/2024	101-3010-431.43-02	269.45	
22004	309	REPUBLIC SERVICES #78	PI0032	025027	09/10/2024	505-4730-472.31-87	1,712.53 *	1,712.53
22005	255	RIVER VALLEY AIR CONDITIO	001159		09/10/2024	580-4750-473.54-62	107,161.20 *	107,161.20
22006	2468	RON'S TIRE & AUTO REPAIR	001117		09/10/2024	511-3021-432.43-38	462.38	
			001118		09/10/2024	511-3021-432.43-36	1,575.67	
			001162		09/10/2024	511-3021-432.43-25	316.93	
22007	3796	ROUTE 66 BROADBAND LLC	001036		09/10/2024	509-4910-479.52-12	2,354.98 *	2,354.98
			001037		09/10/2024	101-1030-414.52-10	320.00	
			001061		09/10/2024	575-5555-485.52-10	5.00	
			001120		09/10/2024	101-5772-452.52-10	316.26	
			001121		09/10/2024	101-3010-431.52-10	223.13	
			001122		09/10/2024	101-3010-431.52-10	180.00	
			001143		09/10/2024	101-2020-423.52-10	160.00	
			001144		09/10/2024	580-4750-473.52-10	200.00	
22008	2687	S.B. COUNTY FIRE PROTECTI	001038		09/10/2024	503-4720-475.69-03	85.00	
			001040		09/10/2024	511-3020-432.59-55	1,489.39 *	1,489.39
22009	4058	S-NET COMMUNICATIONS INC.	001039		09/10/2024	510-4410-405.52-10	1,010.00	
22010	4121	SMART DOCUMENT SOLUTION	001056		09/10/2024	503-4720-475.69-03	1,475.00 *	1,475.00
22011	2292	SPS VAR, LLC	001162		09/10/2024	510-4410-405.52-10	1,716.79 *	1,716.79
22012	481	STAPLES	001123		09/10/2024	575-5555-485.31-90	480.98	
			001124		09/10/2024	508-4810-478.61-02	480.98 *	480.98
			001125		09/10/2024	101-1025-415.61-01	681.89 *	681.89
			001126		09/10/2024	101-1025-415.61-01	98.70	
			001127		09/10/2024	101-1025-415.61-01	73.26-	
			001128		09/10/2024	101-1025-415.61-01	73.26	
			001129		09/10/2024	508-4810-478.61-01	111.20	
					09/10/2024	510-4410-405.61-01	98.70	
					09/10/2024		291.02	
					09/10/2024		98.70	

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22012	481	STAPLES	001130		09/10/2024	510-4410-405.61-06	221.06	
			001131		09/10/2024	510-4410-405.61-01	61.60	
			001132		09/10/2024	508-4810-478.61-01	285.76	
			001133		09/10/2024	510-4410-405.61-01	63.64	
			001134		09/10/2024	510-4410-405.61-01	219.90	
			001135		09/10/2024	510-4410-405.61-01	209.13	
							1,562.01 *	1,562.01
22013	3631	STOTZ EQUIPMENT	000943		09/10/2024	507-5761-453.43-04	275.52	
							275.52 *	275.52
22014	779	THATCHER COMPANY OF NEVAD	001140		09/10/2024	502-4710-471.60-32	4,938.86	
							4,938.86 *	4,938.86
22015	4008	THE PRINTER GUYS LLC	000944		09/10/2024	508-4810-478.61-02	99.00	
			001164		09/10/2024	101-1040-417.61-02	211.98	
			001165		09/10/2024	101-1040-417.61-02	23.75	
			001166		09/10/2024	101-1035-416.61-02	23.75	
			001167		09/10/2024	101-2025-424.61-02	23.75	
			001168		09/10/2024	101-2030-423.61-02	23.75	
			001169		09/10/2024	101-1040-417.61-02	234.24	
			001170		09/10/2024	101-1035-416.61-02	144.25	
			001171		09/10/2024	101-2025-424.61-02	144.25	
			001172		09/10/2024	101-2030-423.61-02	144.25	
							1,072.97 *	1,072.97
22016	4139	THREE PEAKS CORP	PI0039	024047	09/10/2024	102-5772-452.72-18	113,284.18	
							113,284.18 *	113,284.18
22017	3917	TOUCHSTONE GOLF LLC	PI0031	025002	09/10/2024	507-5762-454.31-89	3,000.00	
							3,000.00 *	3,000.00
22018	3266	TRI STATE TOOL REPAIR	001162		09/10/2024	101-5772-452.43-57	48.57	
							48.57 *	48.57
22019	772	TRI-STATE ACE HARDWARE	001041		09/10/2024	101-5774-452.43-18	469.73	
			001162		09/10/2024	206-5771-452.43-18	398.43	
			001162		09/10/2024	101-3010-431.60-11	372.03	
							1,240.19 *	1,240.19
22020	2819	TRI-STATE HOSE & FITTINGS	001138		09/10/2024	511-3021-432.43-26	121.40	
			001139		09/10/2024	511-3021-432.43-26	34.13	
							155.53 *	155.53
22021	315	UNDERGROUND SERVICE ALERT	001042		09/10/2024	503-4720-475.49-14	41.83	
			001043		09/10/2024	580-4750-473.49-14	41.84	
			001044		09/10/2024	502-4710-471.43-04	41.83	
							125.50 *	125.50
22022	3830	UNIFIRST CORPORATION	000946		09/10/2024	503-4720-475.61-04	27.27	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
22022	3830	UNIFIRST CORPORATION	000948		09/10/2024	507-5762-454.43-08	26.25	
			000961		09/10/2024	502-4710-471.61-04	41.57	
			000980		09/10/2024	508-4810-478.61-04	10.84	
			000982		09/10/2024	580-4750-473.61-04	184.90	
			001060		09/10/2024	575-5555-485.61-04	15.14	
			001149		09/10/2024	511-3020-432.61-04	156.04	
			001150		09/10/2024	101-5772-452.61-04	24.30	
			001160		09/10/2024	502-4710-471.61-04	41.57	
			001162		09/10/2024	101-5774-452.61-06	11.04	
			001162		09/10/2024	101-5772-452.61-04	24.30	
			001162		09/10/2024	511-3020-432.61-04	153.64	
							716.86	716.86
22023	761	USABLUBOOK	001047		09/10/2024	502-4710-471.60-55	71.06	
			001148		09/10/2024	503-4720-475.43-02	2,349.87	
			001162		09/10/2024	502-4710-471.60-55	1,616.20	
			001162		09/10/2024	502-4710-471.60-55	476.26	
			001162		09/10/2024	502-4710-471.60-55	690.95	
							5,204.34	5,204.34
22024	1917	VIRGINIA TASKER	001024		09/10/2024	101-1025-415.31-90	500.00	
							500.00	500.00
22025	4193	WESTERN ARIZONA HUMANE SO	000958		09/10/2024	101-2020-423.31-91	550.00	
			001055		09/10/2024	101-2020-423.31-91	1,467.00	
			001162		09/10/2024	101-2020-423.31-91	883.00	
							2,900.00	2,900.00
22026	3528	WESTERN ENVIRONMENTAL TES	001057		09/10/2024	502-4710-471.59-75	561.00	
			001058		09/10/2024	502-4710-471.59-75	366.41	
			001059		09/10/2024	502-4710-471.59-75	228.00	
							1,155.41	1,155.41
22027	4201	YOURMEMBERSHIP.COM, INC	001145		09/10/2024	502-4710-471.31-90	699.00	
							699.00	699.00
22028	3828	3D-NETWORKS LLC	000945		09/10/2024	509-4910-479.31-90	2,062.50	
			001136		09/10/2024	509-4910-479.31-90	1,825.00	
			001137		09/10/2024	509-4910-479.31-53	425.00	
			001162		09/10/2024	509-4910-479.31-53	425.00	
							4,737.50	4,737.50
BANK/CHECK TOTAL							467,693.32	467,693.32
ALL BANKS/CHECKS TOTAL							467,693.32	467,693.32

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR AUGUST 29, 2024**

FUND 101	GENERAL FUND	8/29/2024	FUND AMT.	29-Aug	24-25
101.1015.412	CITY ATTORNEY	\$ -		\$ 5,800.00	\$ 90,000.00
101.1020.413	CITY MANAGER	\$ -		\$ 24,300.39	\$ 230,155.00
101.1025.415	FINANCE DEPT.	\$ 762.53		\$ 73,065.94	\$ 12,215,772.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ -		\$ 31,624.33	\$ 357,148.00
101.1035.416	PLANNING /ZONING	\$ -		\$ 15,145.99	\$ 326,356.00
101.1040.417	ENGINEERING	\$ -		\$ 38,432.10	\$ 412,663.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 6,000.00	\$ 103,690.00
101.1070.410	SENIOR CENTER	\$ -		\$ 10,512.49	\$ 80,551.00
101.2010.421	SHERIFF	\$ -		\$ 602,234.37	\$ 3,862,539.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 252.30		\$ 48,063.60	\$ 283,098.00
101.2025.424	BULDING & SAFETY	\$ -		\$ 34,019.55	\$ 407,500.00
101.2030.423	CODE ENFORCEMENT	\$ -		\$ 76,177.94	\$ 806,258.00
101.3010.431	PUBLIC WORKS	\$ -		\$ 92,991.97	\$ 744,745.00
101.4730.472	SANITATION	\$ -		\$ 12,489.56	\$ 143,822.00
101.5770.452.	AQUATICS	\$ -		\$ 64,848.76	\$ 249,282.00
101.5772.452	PARKS	\$ -		\$ 86,589.96	\$ 819,419.00
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 14,415.17	\$ 115,992.00
101.5774.452	RECREATION	\$ -		\$ 58,147.13	\$ 422,094.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 1,014.83		\$ 21,671,084.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ -	\$ 87.10	\$ 4,363,469.00
FUND 205	CDBG		\$ -		\$ 107,900.00
FUND 206	CEMETERY		\$ -	\$ 36,865.25	\$ 235,866.00
FUND 208	CALTRANS GRANTS		\$ -		\$ 1,020,588.00
FUND 210	SPECIAL GAS TAX		\$ -		\$ 256,392.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -		\$ 19,500.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -		\$ 650,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 17,905.75	\$ 299,354.00
FUND 227	HAZARD MITIGATION		\$ -	\$ 4,280.00	\$ 100,000.00
FUND 233	JACK SMITH PARK MARINA		\$ -		\$ -
FUND 238	STATE RECREATION GRANTS		\$ -		\$ 1,285,000.00
FUND 239	CA.CONSERV RECYCLING GRANT		\$ -		\$ 25,436.00
FUND 270	REDEVELOPMENT AGENCY		\$ -		\$ 20,000.00
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -		\$ 40,000.00
FUND 501	NPUA		\$ -	\$ 237.95	\$ 2,668,939.00
FUND 502	WATER DEPARTMENT		\$ 1,962.10	\$ 211,981.60	\$ 2,222,678.00
FUND 503	WASTEWATER DEPARTMENT		\$ -	\$ 129,566.87	\$ 1,329,341.00
FUND 505	SANITATION		\$ -	\$ 114,655.16	\$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 15,226.24	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		\$ 3,451.33	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -		\$ 14,129.21	\$ 1,376,182.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -		\$ 21,312.62	\$ 426,928.00
FUND 507	GOLF FUND TOTAL		\$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ -	\$ 52,898.15	\$ 477,260.00
FUND 509	MIS		\$ -	\$ 29,065.49	\$ 273,100.00
FUND 510	ADMIN. FACILITY		\$ -	\$ 23,452.77	\$ 254,550.00
FUND 511	FLEET MANAGEMENT		\$ -	\$ 32,971.36	\$ 291,071.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ 91,665.32	\$ 287,320.05
FUND 520	SR DIAL A RIDE		\$ -	\$ 7,590.44	\$ 450,779.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 1,988.94	\$ 50,948.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 53,500.51	\$ 477,395.00
FUND 575	HOUSING	\$ 60.30		\$ 174,625.42	\$ 1,311,630.00
FUND 580	ELECTRIC	\$ 1,000.00		\$ 676,834.20	\$ 12,502,385.00
FUND 581	NPUA CAPITAL ELECTRIC	\$ -			\$ 46,073.00
FUND 582	NPUA CAPITAL WATER	\$ -		\$ 198,169.64	\$ 8,084,536.00
FUND 583	NPUA CAPITAL WASTEWATER	\$ -			\$ 69,532.00
FUND 650	IMPACT FEES NORTH NEEDLES	\$ -			\$ 33,708.00
FUND 651	IMPACT FEES SOUTH AREAS	\$ -			\$ 45,912.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 4,037.23	\$ 3,207,320.57	\$ 65,230,519.05

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included

Patrick Martinez 9-4-24
 Patrick Martinez, City Manager Date

Barbara Dileo for KM 9/4/24
 Finance Department Date

Virginia Tasker 9-3-2024
 Virginia Tasker, City Treasurer Date

PROGRAM: GM348U
 CITY OF NEEDLES
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/TAKEN	RETAINAGE
21959	3593	00	HINDERLITER DE LLAMAS & ASSOCIATES	08/29/2024	667.91		.00
21960	3977	00	LANDIS+GYR TECHNOLOGY, INC	08/29/2024	2,000.00		.00
21961	218	00	NEWS WEST PUBLISHING CO.	08/29/2024	346.92		.00
21962	284	00	SOUTHWEST GAS CORP.	08/29/2024	60.30		.00
21963	761	00	USABLUEBOOK	08/29/2024	962.10		.00

NUMBER OF CHECKS 5 GRAND TOTAL 4,037.23

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

PREPARED 08/28/2024, 9:41:09
 PROGRAM: GM346L
 CITY OF NEEDLES
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21959	3593	HINDERLITER DE LLAMAS & A	008274		08/29/2024	101-1025-415.31-91	667.91 *	667.91
21960	3977	LANDIS+GYR TECHNOLOGY, IN	008272		08/29/2024	580-4750-473.31-40	1,000.00	
			008273		08/29/2024	502-4710-471.31-40	1,000.00 *	2,000.00
21961	218	NEWS WEST PUBLISHING CO.	008267		08/29/2024	101-1025-415.53-00	94.62	
			008268		08/29/2024	101-2020-423.53-00	252.30	
							346.92 *	346.92
21962	284	SOUTHWEST GAS CORP.	001146		08/29/2024	575-5555-485.41-50	26.98	
			001147		08/29/2024	575-5555-485.41-50	33.32	
							60.30 *	60.30
21963	761	USABLUBOOK	008269		08/29/2024	502-4710-471.60-55	522.59	
			008270		08/29/2024	502-4710-471.60-55	199.28	
			008271		08/29/2024	502-4710-471.60-55	240.23	
							962.10 *	962.10

BANK/CHECK TOTAL 4,037.23

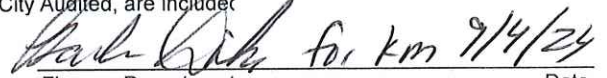
ALL BANKS/CHECKS TOTAL 4,037.23

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR AUGUST 20, 2024**

FUND 101	GENERAL FUND	8/20/2024	FUND AMT.	20-Aug	24-25
		\$ 6,855.01			
101.1015.412	CITY ATTORNEY	\$ -		\$ 5,800.00	\$ 90,000.00
101.1020.413	CITY MANAGER	\$ -		\$ 12,510.54	\$ 230,155.00
101.1025.415	FINANCE DEPT.	\$ -		\$ 43,621.36	\$ 12,215,772.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ -		\$ 19,269.37	\$ 357,148.00
101.1035.416	PLANNING /ZONING	\$ -		\$ 9,142.63	\$ 326,356.00
101.1040.417	ENGINEERING	\$ -		\$ 20,557.13	\$ 412,663.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 4,000.00	\$ 103,690.00
101.1070.410	SENIOR CENTER	\$ -		\$ 7,549.98	\$ 80,551.00
101.2010.421	SHERIFF	\$ -		\$ 602,234.37	\$ 3,862,539.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -		\$ 27,528.43	\$ 283,098.00
101.2025.424	BULDING & SAFETY	\$ -		\$ 19,661.30	\$ 407,500.00
101.2030.423	CODE ENFORCEMENT	\$ -		\$ 46,458.58	\$ 806,258.00
101.3010.431	PUBLIC WORKS	\$ -		\$ 43,944.15	\$ 744,745.00
101.4730.472	SANITATION	\$ -		\$ 9,485.25	\$ 143,822.00
101.5770.452.	AQUATICS	\$ -		\$ 44,794.25	\$ 249,282.00
101.5772.452	PARKS	\$ -		\$ 58,227.53	\$ 819,419.00
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 8,669.85	\$ 115,992.00
101.5774.452	RECREATION	\$ -		\$ 35,953.94	\$ 422,094.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 6,855.01		\$ 21,671,084.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ -	\$ 17,000.00	\$ 4,363,469.00
FUND 205	CDBG		\$ -		\$ 107,900.00
FUND 206	CEMETERY		\$ -	\$ 27,955.61	\$ 235,866.00
FUND 208	CALTRANS GRANTS		\$ -		\$ 1,020,588.00
FUND 210	SPECIAL GAS TAX		\$ -		\$ 256,392.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -		\$ 19,500.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -		\$ 650,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 17,905.75	\$ 299,354.00
FUND 227	HAZARD MITIGATION		\$ -		\$ 100,000.00
FUND 233	JACK SMITH PARK MARINA		\$ -		\$ -
FUND 238	STATE RECREATION GRANTS		\$ -		\$ 1,285,000.00
FUND 239	CA.CONSERV RECYLING GRANT		\$ -		\$ 25,436.00
FUND 270	REDEVELOPMENT AGENCY		\$ -		\$ 20,000.00
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -		\$ 40,000.00
FUND 501	NPUA		\$ -	\$ 237.95	\$ 2,668,939.00
FUND 502	WATER DEPARTMENT		\$ -	\$ 119,234.60	\$ 2,222,678.00
FUND 503	WASTEWATER DEPARTMENT		\$ -	\$ 74,620.40	\$ 1,329,341.00
FUND 505	SANITATION		\$ -	\$ 197.69	\$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 7,648.05	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		\$ 3,451.33	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -		\$ 10,055.19	\$ 1,376,182.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -		\$ 5,113.45	\$ 426,928.00
FUND 507	GOLF FUND TOTAL		\$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ -	\$ 30,148.81	\$ 477,260.00
FUND 509	MIS		\$ -	\$ 27,002.99	\$ 273,100.00
FUND 510	ADMIN. FACILITY		\$ -	\$ 18,950.27	\$ 254,550.00
FUND 511	FLEET MANAGEMENT		\$ -	\$ 21,764.51	\$ 291,071.00
FUND 512	VEHICLE REPLACEMENT		\$ -		\$ 287,320.05
FUND 520	SR DIAL A RIDE		\$ -	\$ 7,590.44	\$ 450,779.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 1,988.94	\$ 50,948.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 53,500.51	\$ 477,395.00
FUND 575	HOUSING		\$ -	\$ 137,065.72	\$ 1,311,630.00
FUND 580	ELECTRIC		\$ -	\$ 452,226.15	\$ 12,502,385.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -		\$ 46,073.00
FUND 582	NPUA CAPITAL WATER		\$ -		\$ 8,084,536.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ -		\$ 69,532.00
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -		\$ 33,708.00
FUND 651	IMPACT FEES SOUTH AREAS		\$ -		\$ 45,912.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 6,855.01	\$ 2,053,067.02	\$ 65,230,519.05

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included


 Patrick Martinez, City Manager Date 9-7-24


 Finance Department Date 9/4/24


 Virginia Tasker, City Treasurer Date 9-3-2024

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
21881	153	00	MOHAVE COUNTY TREASURER	08/20/2024	6,855.01	.00

NUMBER OF CHECKS 1 GRAND TOTAL 6,855.01

PREPARED 08/20/2024, 13:35:23
 PROGRAM: GM346L
 CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21881	153	MOHAVE COUNTY TREASURER	000925		08/20/2024	101-0000-392.05-00	6,855.01	6,855.01
							6,855.01 *	
								6,855.01
								6,855.01

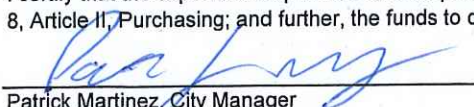
BANK/CHECK TOTAL

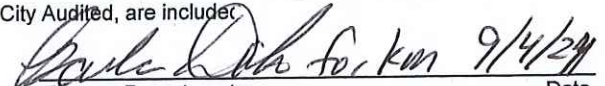
ALL BANKS/CHECKS TOTAL

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR AUGUST 26, 2024**

		8/26/2024	FUND AMT.	26-Aug	24-25
FUND 101	GENERAL FUND	\$ -			
101.1015.412	CITY ATTORNEY	\$ -		\$ 5,800.00	\$ 90,000.00
101.1020.413	CITY MANAGER	\$ 400.00		\$ 24,300.39	\$ 230,155.00
101.1025.415	FINANCE DEPT.	\$ -		\$ 71,939.45	\$ 12,215,772.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ -		\$ 31,624.33	\$ 357,148.00
101.1035.416	PLANNING /ZONING	\$ 30.00		\$ 15,145.99	\$ 326,356.00
101.1040.417	ENGINEERING	\$ 30.00		\$ 38,432.10	\$ 412,663.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 6,000.00	\$ 103,690.00
101.1070.410	SENIOR CENTER	\$ -		\$ 10,512.49	\$ 80,551.00
101.2010.421	SHERIFF	\$ -		\$ 602,234.37	\$ 3,862,539.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 678.27		\$ 45,519.07	\$ 283,098.00
101.2025.424	BULDING & SAFETY	\$ 626.85		\$ 34,019.55	\$ 407,500.00
101.2030.423	CODE ENFORCEMENT	\$ 80.00		\$ 76,177.94	\$ 806,258.00
101.3010.431	PUBLIC WORKS	\$ 743.17		\$ 92,991.97	\$ 744,745.00
101.4730.472	SANITATION	\$ -		\$ 12,489.56	\$ 143,822.00
101.5770.452.	AQUATICS	\$ -		\$ 64,848.76	\$ 249,282.00
101.5772.452	PARKS	\$ 1,008.80		\$ 86,589.96	\$ 819,419.00
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 14,415.17	\$ 115,992.00
101.5774.452	RECREATION	\$ 2,009.41		\$ 58,147.13	\$ 422,094.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 5,606.50		\$ 21,671,084.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ -	\$ 87.10	\$ 4,363,469.00
FUND 205	CDBG		\$ -		\$ 107,900.00
FUND 206	CEMETERY		\$ -	\$ 36,865.25	\$ 235,866.00
FUND 208	CALTRANS GRANTS		\$ -		\$ 1,020,588.00
FUND 210	SPECIAL GAS TAX		\$ -		\$ 256,392.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -		\$ 19,500.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -		\$ 650,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 17,905.75	\$ 299,354.00
FUND 227	HAZARD MITIGATION		\$ -	\$ 4,280.00	\$ 100,000.00
FUND 233	JACK SMITH PARK MARINA		\$ -		\$ -
FUND 238	STATE RECREATION GRANTS		\$ -		\$ 1,285,000.00
FUND 239	CA.CONSERV RECYLING GRANT		\$ -		\$ 25,436.00
FUND 270	REDEVELOPMENT AGENCY		\$ -		\$ 20,000.00
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -		\$ 40,000.00
FUND 501	NPUA		\$ -	\$ 237.95	\$ 2,668,939.00
FUND 502	WATER DEPARTMENT		\$ 19.99	\$ 198,969.47	\$ 2,222,678.00
FUND 503	WASTEWATER DEPARTMENT		\$ 492.69	\$ 129,566.87	\$ 1,329,341.00
FUND 505	SANITATION		\$ -	\$ 114,655.16	\$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ 19.99	\$ 15,226.24	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		\$ 3,451.33	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -		\$ 14,129.21	\$ 1,376,182.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -		\$ 21,312.62	\$ 426,928.00
FUND 507	GOLF FUND TOTAL		\$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ -	\$ 52,898.15	\$ 477,260.00
FUND 509	MIS		\$ -	\$ 29,065.49	\$ 273,100.00
FUND 510	ADMIN. FACILITY		\$ -	\$ 23,452.77	\$ 254,550.00
FUND 511	FLEET MANAGEMENT		\$ 370.79	\$ 32,971.36	\$ 291,071.00
FUND 512	VEHICLE REPLACEMENT		\$ 91,665.32	\$ 91,665.32	\$ 287,320.05
FUND 520	SR DIAL A RIDE		\$ -	\$ 7,590.44	\$ 450,779.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 1,988.94	\$ 50,948.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 53,500.51	\$ 477,395.00
FUND 575	HOUSING		\$ 5,672.11	\$ 171,926.66	\$ 1,311,630.00
FUND 580	ELECTRIC		\$ 1,234.89	\$ 661,766.22	\$ 12,502,385.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -		\$ 46,073.00
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 198,169.64	\$ 8,084,536.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ -		\$ 69,532.00
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -		\$ 33,708.00
FUND 651	IMPACT FEES SOUTH AREAS		\$ -		\$ 45,912.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 105,082.28	\$ 3,172,870.68	\$ 65,230,519.05

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included


Patrick Martinez, City Manager
Date: 9-4-24


Finance Department
Date: 9/4/24


Virginia Tasker, City Treasurer
Date: 9-3-2024

PROGRAM: GM348U
 CITY OF NEEDLES
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/TAKEN	RETAINAGE
21945	3808	00	HATZ, BERNARD	08/26/2024	50.00		.00
21946	3511	00	CALED	08/26/2024	120.00		.00
21947	247	00	PRES TECH	08/26/2024	91,665.32		.00
21948	4107	00	SYLVIA POLEN	08/26/2024	134.00		.00
21949	4133	00	WELLS FARGO (ACCT # 1013)	08/26/2024	2,759.52		.00
21950	4130	00	WELLS FARGO (ACCT # 1203)	08/26/2024	2,009.41		.00
21951	4127	00	WELLS FARGO (ACCT # 1732)	08/26/2024	458.82		.00
21952	4149	00	WELLS FARGO (ACCT # 3439)	08/26/2024	1,819.14		.00
21953	4134	00	WELLS FARGO (ACCT # 5148)	08/26/2024	996.85		.00
21954	4128	00	WELLS FARGO (ACCT # 5585)	08/26/2024	1,234.89		.00
21955	4132	00	WELLS FARGO (ACCT # 5775)	08/26/2024	73.85		.00
21956	4131	00	WELLS FARGO (ACCT # 6047)	08/26/2024	678.27		.00
21957	4116	00	WELLS FARGO (ACCT# 0806)	08/26/2024	1,691.97		.00
21958	4115	00	WELLS FARGO (ACCT# 3866)	08/26/2024	1,390.24		.00

NUMBER OF CHECKS 14 GRAND TOTAL 105,082.28


CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21945	3808	BERNARD J. HATZ	003613		08/26/2024	101-2030-423.52-10	50.00 *	50.00
21946	3511	CALED	001074		08/26/2024	101-1040-417.56-00	30.00	30.00
			001075		08/26/2024	101-1035-416.56-00	30.00	30.00
			001076		08/26/2024	101-2025-424.56-00	30.00	30.00
			001077		08/26/2024	101-2030-423.56-00	120.00 *	120.00
21947	247	PRES TECH	PI0034	025035	08/26/2024	512-3020-432.72-16	91,665.32 *	91,665.32
21948	4107	SYLVIA POLEN	001090		08/26/2024	575-5555-485.69-58	134.00 *	134.00
21949	4133	WELLS FARGO (ACCT # 1013)	001079		08/26/2024	101-3010-431.31-40	22.66	22.66
			001080		08/26/2024	101-3010-431.61-21	44.19	44.19
			001081		08/26/2024	101-5772-452.61-21	96.20	96.20
			001082		08/26/2024	575-5555-485.43-02	636.76	636.76
			001083		08/26/2024	101-3010-431.43-08	99.74	99.74
			001084		08/26/2024	101-3010-431.60-12	558.42	558.42
			001085		08/26/2024	101-3010-431.55-00	18.16	18.16
			001086		08/26/2024	511-3020-432.43-57	370.79	370.79
			001087		08/26/2024	101-5772-452.43-18	532.26	532.26
			001088		08/26/2024	101-5772-452.61-06	197.43	197.43
			001089		08/26/2024	101-5772-452.60-10	182.91	182.91
							2,759.52 *	2,759.52
21950	4130	WELLS FARGO (ACCT # 1203)	001071		08/26/2024	101-5774-452.65-10	496.06	496.06
			001071		08/26/2024	101-5774-452.61-06	210.32	210.32
			001072		08/26/2024	101-5774-452.60-24	459.40	459.40
			001072		08/26/2024	101-5774-452.60-23	764.62	764.62
			001072		08/26/2024	101-5774-452.62-00	79.01	79.01
							2,009.41 *	2,009.41
21951	4127	WELLS FARGO (ACCT # 1732)	001073		08/26/2024	506-4713-477.61-01	19.99	19.99
			001073		08/26/2024	503-4720-475.55-00	343.89	343.89
			001073		08/26/2024	503-4720-475.31-40	94.94	94.94
							458.82 *	458.82
21952	4149	WELLS FARGO (ACCT # 3439)	001071		08/26/2024	575-5555-485.72-17	1,260.40	1,260.40
			001071		08/26/2024	575-5555-485.61-01	19.99	19.99
			001071		08/26/2024	575-5555-485.43-02	392.75	392.75
			001071		08/26/2024	575-5555-485.52-20	146.00	146.00
							1,819.14 *	1,819.14
21953	4134	WELLS FARGO (ACCT # 5148)	001073		08/26/2024	101-1020-413.56-00	400.00	400.00
			001073		08/26/2024	101-2025-424.64-00	596.85	596.85
							996.85 *	996.85


CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21954	4128	WELLS FARGO (ACCT # 5585)	001073		08/26/2024	580-4750-473.61-04	629.94	
			001073		08/26/2024	580-4750-473.43-57	321.36	
			001073		08/26/2024	580-4750-473.41-11	157.59	
			001073		08/26/2024	580-4750-473.61-09	126.00	
							1,234.89 *	1,234.89
21955	4132	WELLS FARGO (ACCT # 5775)	001073		08/26/2024	502-4710-471.31-90	19.99	
			001073		08/26/2024	503-4720-475.60-55	53.86	
							73.85 *	73.85
21956	4131	WELLS FARGO (ACCT # 6047)	001073		08/26/2024	101-2020-423.43-29	51.70	
			001073		08/26/2024	101-2020-423.61-36	102.15	
			001073		08/26/2024	101-2020-423.31-40	450.00	
			001073		08/26/2024	101-2020-423.61-01	74.42	
							678.27 *	678.27
21957	4116	WELLS FARGO (ACCT# 0806)	001071		08/26/2024	575-5555-485.43-02	1,559.27	
			001071		08/26/2024	575-5555-485.61-01	63.83	
			001071		08/26/2024	575-5555-485.60-28	68.87	
							1,691.97 *	1,691.97
21958	4115	WELLS FARGO (ACCT# 3866)	001071		08/26/2024	575-5555-485.43-02	468.93	
			001071		08/26/2024	575-5555-485.31-90	48.04	
			001071		08/26/2024	575-5555-485.61-01	43.98	
			001071		08/26/2024	575-5555-485.61-09	99.50	
			001071		08/26/2024	575-5555-485.52-20	187.14	
			001071		08/26/2024	575-5555-485.60-55	542.65	
							1,390.24 *	1,390.24
BANK/CHECK TOTAL							105,082.28	105,082.28
ALL BANKS/CHECKS TOTAL							105,082.28	105,082.28

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR AUGUST 23, 2024**

FUND 101	GENERAL FUND	8/23/2024	FUND AMT.	23-Aug	24-25
		\$ 16,605.45			
101.1015.412	CITY ATTORNEY	\$ -		\$ 5,800.00	\$ 90,000.00
101.1020.413	CITY MANAGER	\$ 1,739.36		\$ 23,491.61	\$ 230,155.00
101.1025.415	FINANCE DEPT.	\$ 4,228.04		\$ 70,593.10	\$ 12,215,772.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 2,789.97		\$ 31,189.56	\$ 357,148.00
101.1035.416	PLANNING /ZONING	\$ 58.66		\$ 14,908.94	\$ 326,356.00
101.1040.417	ENGINEERING	\$ 2,036.59		\$ 37,814.90	\$ 412,663.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 4,000.00	\$ 103,690.00
101.1070.410	SENIOR CENTER	\$ 816.76		\$ 10,435.62	\$ 80,551.00
101.2010.421	SHERIFF	\$ -		\$ 602,234.37	\$ 3,862,539.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 1,287.16		\$ 43,461.68	\$ 283,098.00
101.2025.424	BULDING & SAFETY	\$ 1,446.69		\$ 32,955.99	\$ 407,500.00
101.2030.423	CODE ENFORCEMENT	\$ 6,536.65		\$ 75,793.71	\$ 806,258.00
101.3010.431	PUBLIC WORKS	\$ 10,052.22		\$ 76,483.83	\$ 744,745.00
101.4730.472	SANITATION	\$ 719.97		\$ 12,394.84	\$ 143,822.00
101.5770.452.	AQUATICS	\$ 70.00		\$ 64,720.32	\$ 249,282.00
101.5772.452	PARKS	\$ 7,785.21		\$ 84,472.52	\$ 819,419.00
101.5773.452	JACK SMITH PARK MARINA	\$ 778.68		\$ 14,325.71	\$ 115,992.00
101.5774.452	RECREATION	\$ 4,678.76		\$ 55,547.88	\$ 422,094.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 61,630.17		\$ 21,671,084.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ 87.10	\$ 87.10	\$ 4,363,469.00
FUND 205	CDBG		\$ -		\$ 107,900.00
FUND 206	CEMETERY		\$ 2,928.90	\$ 36,564.38	\$ 235,866.00
FUND 208	CALTRANS GRANTS		\$ -		\$ 1,020,588.00
FUND 210	SPECIAL GAS TAX		\$ -		\$ 256,392.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -		\$ 19,500.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -		\$ 650,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 17,905.75	\$ 299,354.00
FUND 227	HAZARD MITIGATION		\$ 4,280.00	\$ 4,280.00	\$ 100,000.00
FUND 233	JACK SMITH PARK MARINA		\$ -		\$ -
FUND 238	STATE RECREATION GRANTS		\$ -		\$ 1,285,000.00
FUND 239	CA.CONSERV RECYLING GRANT		\$ -		\$ 25,436.00
FUND 270	REDEVELOPMENT AGENCY		\$ -		\$ 20,000.00
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -		\$ 40,000.00
FUND 501	NPUA		\$ 88.46	\$ 237.95	\$ 2,668,939.00
FUND 502	WATER DEPARTMENT		\$ 17,294.50	\$ 183,716.59	\$ 2,222,678.00
FUND 503	WASTEWATER DEPARTMENT		\$ 33,061.04	\$ 118,018.53	\$ 1,329,341.00
FUND 505	SANITATION		\$ -	\$ 197.69	\$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ 137.92	\$ 14,952.45	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ 54.63		\$ 3,451.33	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 128,074.82		\$ 10,055.19	\$ 1,376,182.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ 7,251.02		\$ 16,049.52	\$ 426,928.00
FUND 507	GOLF FUND TOTAL		\$ 135,380.47		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ 3,107.83	\$ 51,907.83	\$ 477,260.00
FUND 509	MIS		\$ -	\$ 27,002.99	\$ 273,100.00
FUND 510	ADMIN. FACILITY		\$ 4,623.14	\$ 23,452.77	\$ 254,550.00
FUND 511	FLEET MANAGEMENT		\$ 1,931.47	\$ 32,514.15	\$ 291,071.00
FUND 512	VEHICLE REPLACEMENT		\$ -		\$ 287,320.05
FUND 520	SR DIAL A RIDE		\$ -	\$ 7,590.44	\$ 450,779.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 1,988.94	\$ 50,948.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 53,500.51	\$ 477,395.00
FUND 575	HOUSING		\$ 9,685.91	\$ 165,552.93	\$ 1,311,630.00
FUND 580	ELECTRIC		\$ 52,404.58	\$ 562,543.93	\$ 12,502,385.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -		\$ 46,073.00
FUND 582	NPUA CAPITAL WATER		\$ 198,169.64	\$ 198,169.64	\$ 8,084,536.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ -		\$ 69,532.00
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -		\$ 33,708.00
FUND 651	IMPACT FEES SOUTH AREAS		\$ -		\$ 45,912.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 524,811.13	\$ 2,790,365.19	\$ 65,230,519.05

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included.


 Patrick Martinez, City Manager Date 9-4-24


 Virginia Tasker, City Treasurer Date 9-3-2024


 Finance Department Date 9/4/24

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR AUGUST 23, 2024**

		8/23/2024	FUND AMT.	23-Aug	23-24 BUDGET
FUND 101	GENERAL FUND	\$ -			
101.1015.412	CITY ATTORNEY	\$ -		\$ 82,314.95	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ -		\$ 236,355.04	\$ 230,592.00
101.1025.415	FINANCE DEPT.	\$ -		\$ 1,224,490.98	\$ 1,652,223.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ -		\$ 291,990.56	\$ 329,339.00
101.1035.416	PLANNING /ZONING	\$ -		\$ 162,253.49	\$ 402,016.00
101.1040.417	ENGINEERING	\$ -		\$ 355,189.44	\$ 439,483.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 42,025.37	\$ 103,945.00
101.1070.410	SENIOR CENTER	\$ -		\$ 67,784.41	\$ 62,202.00
101.2010.421	SHERIFF	\$ -		\$ 3,753,812.59	\$ 3,759,034.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -		\$ 300,309.33	\$ 321,201.00
101.2025.424	BULDING & SAFETY	\$ -		\$ 295,009.29	\$ 488,742.00
101.2030.423	CODE ENFORCEMENT	\$ -		\$ 636,885.25	\$ 806,188.00
101.3010.431	PUBLIC WORKS	\$ -		\$ 713,032.88	\$ 818,943.00
101.4730.472	SANITATION	\$ -		\$ 175,261.15	\$ 177,467.00
101.5770.452.	AQUATICS	\$ -		\$ 218,292.61	\$ 246,913.00
101.5772.452	PARKS	\$ 6,260.00		\$ 681,936.50	\$ 760,504.00
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 94,402.49	\$ 115,646.00
101.5774.452	RECREATION	\$ -		\$ 420,087.34	\$ 469,622.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 6,260.00		\$ 11,264,060.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ -	\$ 2,462,176.37	\$ 4,363,469.00
FUND 205	CDBG		\$ -	\$ 7,996.30	\$ 258,022.00
FUND 206	CEMETERY		\$ -	\$ 200,978.50	\$ 258,022.00
FUND 208	CALTRANS GRANTS		\$ -	\$ 1,035,924.74	\$ 1,996,090.00
FUND 210	SPECIAL GAS TAX		\$ -	\$ 139,164.00	\$ 258,629.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 34,780.00	\$ 48,522.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 224,075.44	\$ 395,464.00
FUND 227	HAZARD MITIGATION		\$ -	\$ 4,952.10	\$ 132,285.00
FUND 233	JACK SMITH PARK MARINA		\$ -	\$ 170,078.01	\$ 175,308.00
FUND 238	STATE RECREATION GRANTS		\$ -	\$ 1,450,684.85	\$ 2,819,424.00
FUND 239	CA.CONSERV RECYCLING GRANT		\$ -	\$ 5,260.99	\$ 25,436.00
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 6,727.69	\$ 202,153.00
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 188,880.69	\$ 100,954.00
FUND 501	NPUA		\$ -	\$ 2,490,390.95	\$ 2,660,851.00
FUND 502	WATER DEPARTMENT		\$ 1,834.61	\$ 1,825,513.46	\$ 2,161,380.00
FUND 503	WASTEWATER DEPARTMENT		\$ -	\$ 1,212,364.78	\$ 1,312,828.00
FUND 505	SANITATION		\$ -	\$ 1,555,993.71	\$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 1,019,716.38	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		\$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT			\$ 1,193,872.50	\$ 1,509,547.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT			\$ 381,248.85	\$ 422,685.00
FUND 507	GOLF FUND TOTAL		\$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ -	\$ 402,631.85	\$ 496,825.00
FUND 509	MIS		\$ -	\$ 252,460.62	\$ 273,100.00
FUND 510	ADMIN. FACILITY		\$ -	\$ 231,377.98	\$ 244,375.00
FUND 511	FLEET MANAGEMENT		\$ -	\$ 232,432.12	\$ 278,476.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ 266,778.00	\$ 287,320.05
FUND 520	SR DIAL A RIDE		\$ -	\$ 98,793.77	\$ 453,450.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 19,105.35	\$ 22,320.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 768,353.65	\$ 808,479.00
FUND 575	HOUSING		\$ -	\$ 1,258,547.04	\$ 1,322,653.00
FUND 580	ELECTRIC		\$ 11,223.06	\$ 11,394,792.67	\$ 12,778,862.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 100,972.81	\$ 46,073.00
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 6,389,497.25	\$ 8,084,536.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 119,026.25	\$ 240,447.00
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ 26,055.78	\$ 33,708.00
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ 1,428.15	\$ 45,912.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 19,317.67	\$ 46,777,957.09	\$ 58,516,413.05

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included.

Patrick Martinez 9-4-24
 Patrick Martinez, City Manager Date

Paula Roth for km 9/4/24
 Finance Department Date

Virginia Tasker 9-3-24
 Virginia Tasker, City Treasurer Date

ACCOUNTS PAYABLE PRELIMINARY CHECK REGISTER

PREPARED 8/21/2024, 11:02:35
 PROGRAM: GM348U
 CITY OF NEEDLES
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
21882	3709	00	ADRIAN CHAVEZ	08/23/2024	50.00	.00
21883	3688	00	ALBERT PONCE	08/23/2024	50.00	.00
21884	370	00	ANIMAL CARE EQUIP. & SERVICES INC.	08/23/2024	576.15	.00
21885	4084	00	ANTHONY GIERSCH	08/23/2024	370.75	.00
21886	4168	00	ATLAS PLANNING SOLUTIONS	08/23/2024	4,280.00	.00
21887	3897	00	BENEBLOC, LLC	08/23/2024	299.22	.00
21888	3808	00	HATZ, BERNARD	08/23/2024	416.50	.00
21889	7	00	BORDER STATES INDUSTRIES, INC.	08/23/2024	5,760.46	.00
21890	3870	00	BRYAN HICKSTEIN	08/23/2024	50.00	.00
21891	1213	00	CALIF. DEPT. OF TAX & FEE ADMIN.	08/23/2024	872.98	.00
21892	1507	00	CALIFORNIA JPIA	08/23/2024	2,325.00	.00
21893	3275	00	CALIFORNIA STATE DISB.UNIT	08/23/2024	2,255.23	.00
21894	4126	00	CASE BRUFFETT	08/23/2024	50.00	.00
21895	2931	00	DALE JONES	08/23/2024	50.00	.00
21896	2934	00	DANA KEPNER COMPANY INC.	08/23/2024	1,834.61	.00
21897	440	00	DECO FOODSERVICE INCCORP.	08/23/2024	420.00	.00
21898	501	00	DOI-BOR-REGION: LOWER COLORADO	08/23/2024	26,667.46	.00
21899	4088	00	DYLAN HETRICK	08/23/2024	50.00	.00
21900	3462	00	EUSI LLC	08/23/2024	26,177.24	.00
21901	1	00	FERNCEZ, DENNIS	08/23/2024	88.46	.00
21902	227	00	FRANCHISE TAX BOARD	08/23/2024	25.00	.00
21903	227	00	FRANCHISE TAX BOARD	08/23/2024	352.34	.00
21904	322	00	FRANK VALENZUELA JR.	08/23/2024	50.00	.00
21905	1296	00	FRONTIER	08/23/2024	3,294.67	.00
21906	1305	00	GREAT WEST LIFE	08/23/2024	6,616.00	.00
21907	3634	00	GREAT-WEST LIFE & ANNUITY	08/23/2024	1,028.15	.00
21908	3451	00	GREENS ELECTRIC, LLC	08/23/2024	5,735.96	.00
21909	2612	00	HARDWARE EXPRESS	08/23/2024	202.68	.00
21910	4182	00	HD SUPPLY-FORMERLY HOME DEPOT PRO	08/23/2024	1,721.85	.00
21911	2879	00	JENNIFER VALENZUELA	08/23/2024	448.80	.00
21912	638	00	JESSE FRAGOSO	08/23/2024	50.00	.00
21913	4064	00	JIM DAVIS, LLC	08/23/2024	2,211.03	.00
21914	325	00	JIM WILLIS	08/23/2024	50.00	.00
21915	2222	00	JUSTIN SCOTT	08/23/2024	50.00	.00
21916	4070	00	KATHY RAASCH	08/23/2024	50.00	.00
21917	3512	00	KIMBERLY KRASINSKI	08/23/2024	50.00	.00
21918	4140	00	LORENCE DELEON	08/23/2024	50.00	.00
21919	3283	00	LOWE'S	08/23/2024	4,263.76	.00
21920	3889	00	MICHAEL WILLIS	08/23/2024	50.00	.00
21921	218	00	NEWS WEST PUBLISHING CO.	08/23/2024	358.98	.00
21922	1786	00	NPUC	08/23/2024	5,813.09	.00
21923	4074	00	PACIFIC HYDROTECH CORPORATION	08/23/2024	198,169.64	.00
21924	3767	00	PATRICK MARTINEZ	08/23/2024	50.00	.00
21925	239	00	PHILLIPS EXCAVATING INC.	08/23/2024	6,260.00	.00
21926	1578	00	PURCHASE POWER	08/23/2024	3,242.49	.00
21927	818	00	R & R PRODUCTS INC.	08/23/2024	866.80	.00
21928	3654	00	RAINIE TORRANCE	08/23/2024	50.00	.00
21929	2861	00	REINKE A/C CORP.	08/23/2024	184.50	.00
21930	3953	00	RONNY SOMMERS	08/23/2024	50.00	.00
21931	2589	00	SAN BERNARDINO COUNTY	08/23/2024	12,695.70	.00
21932	1199	00	SBPEA TEAMSTERS LOCAL 1932	08/23/2024	1,294.30	.00

ACCOUNTS PAYABLE PRELIMINARY CHECK REGISTER

PREPARED 8/21/2024, 11:02:35
PROGRAM: GM348U
CITY OF NEEDLES
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
21933	1199	00	SBPEA TEAMSTERS LOCAL 1932	08/23/2024	344.39	.00
21934	3242	00	SDRMA	08/23/2024	87,641.57	.00
21935	4172	00	SUPERB ENGINEERING, INC	08/23/2024	123,524.34	.00
21936	3851	00	SY FOLEY	08/23/2024	50.00	.00
21937	3622	00	TAYLOR MILLER	08/23/2024	50.00	.00
21938	2744	00	THOMAS DELEON	08/23/2024	50.00	.00
21939	2817	00	TONY RUBALCABA	08/23/2024	50.00	.00
21940	3917	00	TOUCHSTONE GOLF LLC	08/23/2024	6,000.00	.00
21941	3830	00	UNIFIRST CORPORATION	08/23/2024	16.60	.00
21942	3695	00	VINCE GARZA	08/23/2024	50.00	.00
21943	3528	00	WESTERN ENVIRONMENTAL TESTING LAB.	08/23/2024	322.00	.00
21944	4187	00	WILLIAM GUZMAN JR.	08/23/2024	50.00	.00

544,128.80

GRAND TOTAL

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NUMBER OF CHECKS

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER
 PREPARED 08/21/2024, 11:12:41
 PROGRAM: GM346L
 CITY OF NEEDLES
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC./RETAIN)	CHECK TOTAL
21882	3709	ADRIAN CHAVEZ	003584		08/23/2024	101-2030-423.52-10	50.00 *	50.00
21883	3688	ALBERT PONCE	003593		08/23/2024	502-4710-471.52-10	50.00 *	50.00
21884	370	ANIMAL CARE EQUIP. & SERVI	000868		08/23/2024	101-2020-423.61-36	576.15 *	576.15
21885	4084	ANTHONY GEIRSCH	000897		08/23/2024	503-4720-475.55-00	320.75	
			003611		08/23/2024	580-4750-473.52-10	25.00	
			003612		08/23/2024	502-4710-471.52-10	25.00	
							370.75 *	370.75
21886	4168	ATLAS PLANNING SOLUTIONS	PI0028	025010	08/23/2024	227-4730-472.31-90	4,280.00 *	4,280.00
21887	3897	BENEBLOC LLC	000963		08/23/2024	101-0000-209.03-01	213.78	
			000964		08/23/2024	502-0000-209.03-01	71.44	
			000965		08/23/2024	580-0000-209.03-01	14.00	
							299.22 *	299.22
21888	3808	BERNARD J. HATZ	000571		08/23/2024	101-2030-423.55-00	366.50	
			003613		08/23/2024	101-2030-423.52-10	50.00	
							416.50 *	416.50
21889	7	BORDER STATES INDUSTRIES,	PI0025	024119	08/23/2024	580-4750-473.60-55	5,760.46 *	5,760.46
21890	3870	BRYAN HICKSTEIN	003590		08/23/2024	502-4710-471.52-10	50.00 *	50.00
21891	1213	CALIFORNIA DEPT. OF TAX &	000846		08/23/2024	101-1040-417.61-02	11.66	
			000847		08/23/2024	101-2025-424.61-02	11.66	
			000848		08/23/2024	101-2030-423.61-02	11.66	
			000849		08/23/2024	101-3010-431.60-13	131.75	
			000850		08/23/2024	101-2020-423.61-36	99.52	
			000851		08/23/2024	101-1035-416.61-02	11.66	
			000852		08/23/2024	101-0000-204.06-00	37.59	
			000853		08/23/2024	503-4720-475.43-02	502.85	
			000854		08/23/2024	507-0000-203.00-00	54.63	
							872.98 *	872.98
21892	1507	CALIFORNIA JPPIA	000869		08/23/2024	101-1020-413.51-11	47.00	
			000870		08/23/2024	101-1025-415.51-11	41.00	
			000871		08/23/2024	101-1030-414.51-11	140.00	
			000872		08/23/2024	101-1035-416.51-11	47.00	
			000873		08/23/2024	101-1040-417.51-11	47.00	
			000874		08/23/2024	101-1070-410.51-11	47.00	
			000875		08/23/2024	101-2020-423.51-11	47.00	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC./RETAIN)	CHECK TOTAL
21892	1507	CALIFORNIA JPIA	000876		08/23/2024	101-2025-424.51-11	47.00	
			000877		08/23/2024	101-2030-423.51-11	47.00	
			000878		08/23/2024	101-3010-431.51-11	93.00	
			000879		08/23/2024	101-5770-452.51-11	70.00	
			000880		08/23/2024	101-5772-452.51-11	93.00	
			000881		08/23/2024	101-5774-452.51-11	70.00	
			000882		08/23/2024	206-5771-452.51-11	70.00	
			000883		08/23/2024	502-4710-471.51-11	186.00	
			000884		08/23/2024	503-4720-475.51-11	233.00	
			000885		08/23/2024	507-5761-453.51-11	186.00	
			000886		08/23/2024	507-5762-454.51-11	186.00	
			000887		08/23/2024	508-4810-478.51-11	70.00	
			000888		08/23/2024	580-4750-473.51-11	558.00	
							2,325.00 *	2,325.00
21893	3275	CALIFORNIA STATE DISB.UNI	000950		08/23/2024	575-0000-209.03-01	255.23	
							255.23 *	255.23
21894	4126	CASE BRUFFETT	003594		08/23/2024	575-5555-485.52-10	50.00	
							50.00 *	50.00
21895	2931	DALE JONES	003599		08/23/2024	101-1030-414.52-10	50.00	
							50.00 *	50.00
21896	2934	DANA KEPNER COMPANY INC.	008261		08/23/2024	502-4710-471.60-55	819.88-	
			008262		08/23/2024	502-4710-471.60-55	273.86	
			008263		08/23/2024	502-4710-471.60-55	2,835.55	
			008264		08/23/2024	502-4710-471.60-55	1,283.52	
			008265		08/23/2024	502-4710-471.60-55	151.93	
			008266		08/23/2024	502-4710-471.60-55	1,890.37-	
							1,834.61 *	1,834.61
21897	440	DECO FOODSERVICE INCORP.	000889		08/23/2024	580-4750-473.61-21	210.00	
			000890		08/23/2024	502-4710-471.61-21	210.00	
							420.00 *	420.00
21898	501	DOI-BOR-REGION: LOWER COL	000891		08/23/2024	580-4750-473.63-10	26,667.46	
							26,667.46 *	26,667.46
21899	4088	DYLAN HETRICK	003614		08/23/2024	580-4750-473.52-10	50.00	
							50.00 *	50.00
21900	3462	EUSI LLC	FI0022	025004	08/23/2024	503-4720-475.31-98	26,177.24	
							26,177.24 *	26,177.24
21901	1	FERNCEZ, DENNIS	UT		08/23/2024	501-0000-211.00-00	88.46	
							88.46 *	88.46
21902	227	FRANCHISE TAX BOARD	000949		08/23/2024	575-0000-209.03-01	25.00	
							25.00 *	25.00

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

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 PROGRAM: GM346L
 CITY OF NEEDLES
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21903	227	FRANCHISE TAX BOARD	000981		08/23/2024	101-0000-209.03-01	352.34 352.34 *	352.34
21904	322	FRANK VALENZUELA JR.	003597		08/23/2024	502-4710-471.52-10	50.00 50.00 *	50.00
21905	1296	FRONTIER	000820		08/23/2024	510-4410-405.52-10	120.64	
			000821		08/23/2024	101-5772-452.52-10	141.20	
			000923		08/23/2024	502-4710-471.52-10	346.45	
			000923		08/23/2024	503-4720-475.52-10	384.99	
			000923		08/23/2024	503-4720-475.52-10	380.54	
			000923		08/23/2024	507-5761-453.52-10	96.66	
			000923		08/23/2024	510-4410-405.52-10	112.69	
			000923		08/23/2024	510-4410-405.52-10	242.87	
			000923		08/23/2024	510-4410-405.52-10	272.12	
			000923		08/23/2024	510-4410-405.52-10	632.33	
			000923		08/23/2024	580-4750-473.52-10	398.98	
			000923		08/23/2024	580-4750-473.52-10	165.20	
			000923		08/23/2024	580-4750-473.52-10	3,294.67 *	3,294.67
21906	1305	GREAT WEST LIFE & ANNUITY	000977		08/23/2024	101-0000-209.03-01	3,932.00	
			000978		08/23/2024	502-0000-209.03-01	435.00	
			000979		08/23/2024	580-0000-209.03-01	2,249.00	
							6,616.00 *	6,616.00
21907	3634	GREAT-WEST LIFE & ANNUITY	000951		08/23/2024	101-0000-209.03-01	24.27	
			000952		08/23/2024	101-0000-209.03-01	213.04	
			000953		08/23/2024	101-0000-209.03-01	161.01	
			000954		08/23/2024	101-0000-209.03-01	97.57	
			000955		08/23/2024	101-0000-209.03-01	15.27	
			000956		08/23/2024	502-0000-209.03-01	94.89	
			000957		08/23/2024	502-0000-209.03-01	59.39	
			000959		08/23/2024	580-0000-209.03-01	174.52	
			000960		08/23/2024	580-0000-209.03-01	60.36	
			000962		08/23/2024	580-0000-209.03-01	127.83	
							1,028.15 *	1,028.15
21908	3451	GREENS ELECTRIC, LLC	PI0026	024120	08/23/2024	580-4750-473.41-11	5,462.60	
			000651		08/23/2024	503-4720-475.60-55	273.36	
							5,735.96 *	5,735.96
21909	2612	HARDWARE EXPRESS	000916		08/23/2024	575-5555-485.43-02	64.60	
			000917		08/23/2024	575-5555-485.43-02	29.07	
			000918		08/23/2024	575-5555-485.43-02	5.59	
			000919		08/23/2024	575-5555-485.43-02	2.80	
			000920		08/23/2024	575-5555-485.43-02	75.07	
			000921		08/23/2024	575-5555-485.43-02	25.55	
							202.68 *	202.68
21910	4182	HD SUPPLY-FORMERLY HOME D	000892		08/23/2024	575-5555-485.72-17	1,721.85	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21910	4182	HD SUPPLY-FORMERLY HOME D					1,721.85 *	1,721.85
21911	2879	JENNIFER VALENZUELA	003595		08/23/2024	101-5774-452.52-10	50.00	
			001015		08/23/2024	101-5774-452.60-24	153.68	
			001016		08/23/2024	101-5774-452.65-10	197.86	
			001017		08/23/2024	101-5774-452.43-18	47.26	
							448.80 *	448.80
21912	638	JESSE FRAGOSO	003588		08/23/2024	101-3010-431.52-10	50.00	
							50.00 *	50.00
21913	4064	JIM DAVIS, LLC	000893		08/23/2024	507-5761-453.61-08	2,211.03 *	
							2,211.03 *	2,211.03
21914	325	JIM WILLIS	003598		08/23/2024	580-4750-473.52-10	50.00	
							50.00 *	50.00
21915	2222	JUSTIN SCOTT	003592		08/23/2024	580-4750-473.52-10	50.00	
							50.00 *	50.00
21916	4070	KATHY RAASCH	003609		08/23/2024	101-1040-417.52-10	50.00	
							50.00 *	50.00
21917	3512	KIMBERLY KRASINSKI	003610		08/23/2024	508-4810-478.52-10	50.00	
							50.00 *	50.00
21918	4140	LORENCE DELEON	003615		08/23/2024	575-5555-485.52-10	50.00	
							50.00 *	50.00
21919	3283	LOWE'S	000803		08/23/2024	580-4750-473.54-62	817.77	
			000805		08/23/2024	580-4750-473.54-62	2,542.56	
			000806		08/23/2024	101-3010-431.60-12	458.20	
			000807		08/23/2024	101-5772-452.60-40	77.64	
			000808		08/23/2024	101-3010-431.60-12	322.79	
			000812		08/23/2024	101-3010-431.60-12	44.80	
							4,263.76 *	4,263.76
21920	3889	MICHAEL WILLIS	003601		08/23/2024	580-4750-473.52-10	50.00	
							50.00 *	50.00
21921	218	NEWS WEST PUBLISHING CO.	000717		08/23/2024	102-3010-431.71-22	87.10	
			000855		08/23/2024	575-5555-485.53-00	129.34	
			000856		08/23/2024	507-5761-453.53-00	142.54	
							358.98 *	358.98
21922	1786	NPWA	000898		08/23/2024	580-4750-473.41-11	61.25	
			000899		08/23/2024	502-4710-471.41-10	293.79	
			000900		08/23/2024	502-4710-471.41-10	37.82	
			000901		08/23/2024	503-4720-475.41-10	43.56	
			000902		08/23/2024	503-4720-475.41-20	47.92	

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

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 CITY OF NEEDLES
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CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21922	1786	NPUA	000903		08/23/2024	580-4750-473.41-11	56.82	
			000904		08/23/2024	580-4750-473.41-11	37.55	
			000905		08/23/2024	580-4750-473.41-11	34.59	
			000906		08/23/2024	580-4750-473.41-11	38.02	
			000907		08/23/2024	580-4750-473.41-11	35.73	
			000908		08/23/2024	503-4720-475.41-10	37.73	
			000909		08/23/2024	503-4720-475.41-20	48.18	
			000910		08/23/2024	503-4720-475.41-10	55.30	
			000911		08/23/2024	502-4710-471.41-10	360.26	
			000912		08/23/2024	502-4710-471.41-10	66.25	
			000913		08/23/2024	502-4710-471.41-10	4,558.32	
							5,813.09 *	5,813.09
21923	4074	PACIFIC HYDROTECH CORPORA	PI0021	025003	08/23/2024	582-4710-471.71-05	198,169.64	
							198,169.64 *	198,169.64
21924	3767	PATRICK MARTINEZ	003602		08/23/2024	580-4750-473.52-10	16.50	
			003603		08/23/2024	101-1020-413.52-10	20.00	
			003604		08/23/2024	502-4710-471.52-10	9.50	
			003605		08/23/2024	503-4720-475.52-10	4.00	
							50.00 *	50.00
21925	239	PHILLIPS EXCAVATING INC.	PI0024	024118	08/23/2024	101-5772-452.60-40	6,260.00	
							6,260.00 *	6,260.00
21926	1578	PURCHASE POWER	000894		08/23/2024	510-4410-405.52-20	3,242.49	
							3,242.49 *	3,242.49
21927	818	R & R PRODUCTS INC.	000895		08/23/2024	507-5761-453.72-07	866.80	
							866.80 *	866.80
21928	3654	RAINIE TORRANCE	003606		08/23/2024	502-4710-471.52-10	16.67	
			003607		08/23/2024	503-4720-475.52-10	16.66	
			003608		08/23/2024	580-4750-473.52-10	16.67	
							50.00 *	50.00
21929	2861	REINKE A/C CORP.	000914		08/23/2024	575-5555-485.43-02	184.50	
							184.50 *	184.50
21930	3953	RONNY SOMMERS	003596		08/23/2024	502-4710-471.52-10	50.00	
							50.00 *	50.00
21931	2589	SAN BERNARDINO COUNTY	000834		08/23/2024	101-2020-423.62-00	514.49	
			000835		08/23/2024	101-2030-423.62-00	375.21	
			000836		08/23/2024	101-3010-431.62-00	4,031.07	
			000837		08/23/2024	101-4730-472.62-00	408.49	
			000838		08/23/2024	101-5772-452.62-00	590.16	
			000839		08/23/2024	575-5555-485.62-00	87.44	
			000840		08/23/2024	206-5771-452.62-00	112.47	
			000841		08/23/2024	502-4710-471.62-00	2,316.76	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21931	2589	SAN BERNARDINO COUNTY	000842		08/23/2024	503-4720-475.62-00	873.29	
			000843		08/23/2024	507-5761-453.62-00	1,047.45	
			000844		08/23/2024	508-4810-478.62-00	201.68	
			000845		08/23/2024	580-4750-473.62-00	2,137.19	
							12,695.70 *	12,695.70
21932	1199	SBPEA TEAMSTERS LOCAL 193	000966		08/23/2024	101-0000-209.03-01	658.39	
			000967		08/23/2024	502-0000-209.03-01	171.16	
			000968		08/23/2024	503-0000-209.03-01	35.96	
			000969		08/23/2024	508-0000-209.03-01	73.13	
			000970		08/23/2024	511-0000-209.03-01	38.95	
			000971		08/23/2024	580-0000-209.03-01	263.70	
			000972		08/23/2024	575-0000-209.03-01	53.01	
							1,294.30 *	1,294.30
21933	1199	SBPEA TEAMSTERS LOCAL 193	000973		08/23/2024	101-0000-209.03-01	182.15	
			000974		08/23/2024	502-0000-209.03-01	54.08	
			000975		08/23/2024	575-0000-209.03-01	40.16	
			000976		08/23/2024	580-0000-209.03-01	68.00	
							344.39 *	344.39
21934	3242	SPECIAL DISTRICT RISK	000983		08/23/2024	101-1020-413.24-10	1,672.36	
			000984		08/23/2024	101-1025-415.24-10	4,187.04	
			000985		08/23/2024	101-1030-414.24-10	2,599.97	
			000986		08/23/2024	101-1040-417.24-10	1,927.93	
			000987		08/23/2024	101-1070-410.24-10	769.76	
			000988		08/23/2024	101-2025-424.24-10	1,338.03	
			000989		08/23/2024	101-2030-423.24-10	5,636.28	
			000990		08/23/2024	101-3010-431.24-10	4,920.61	
			000991		08/23/2024	101-4730-472.24-10	311.48	
			000992		08/23/2024	101-5772-452.24-10	6,883.21	
			000993		08/23/2024	101-5773-452.24-10	778.68	
			000994		08/23/2024	101-5774-452.24-10	4,159.96	
			000995		08/23/2024	101-0000-209.03-01	10,718.04	
			000996		08/23/2024	206-5771-452.24-10	2,019.09	
			000997		08/23/2024	206-0000-209.03-01	727.34	
			000998		08/23/2024	502-4710-471.24-10	5,919.88	
			000999		08/23/2024	502-0000-209.03-01	1,811.84	
			01000		08/23/2024	503-4720-475.24-10	2,446.09	
			01001		08/23/2024	503-0000-209.03-01	807.62	
			01002		08/23/2024	506-4713-477.24-10	101.98	
			01003		08/23/2024	506-0000-209.03-01	35.94	
			01004		08/23/2024	507-5762-454.24-10	1,065.02	
			01005		08/23/2024	508-4810-478.24-10	1,558.06	
			01006		08/23/2024	508-0000-209.03-01	1,154.96	
			01007		08/23/2024	511-3020-432.24-10	1,381.60	
			01008		08/23/2024	511-0000-209.03-01	510.92	
			01009		08/23/2024	575-5555-485.24-10	3,188.71	
			01010		08/23/2024	575-5555-485.24-15	1,919.01	
			01011		08/23/2024	575-0000-209.03-01	1,762.38	

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER
 ACCOUNTING PERIOD 2025/02
 REPORT NUMBER 18

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21934	3242	SPECIAL DISTRICT RISK	001012 001013		08/23/2024 08/23/2024	580-4750-473.24-10 580-0000-209.03-01	10,706.04 4,621.84 87,641.67 *	87,641.67
21935	4172	SUPERB ENGINEERING, INC	PI0029	025023	08/23/2024	507-5761-453.72-07	123,524.34 123,524.34 *	123,524.34
21936	3851	SY FOLEY	003587		08/23/2024	503-4720-475.52-10	50.00 50.00 *	50.00
21937	3622	TAYLOR MILLER	003591		08/23/2024	502-4710-471.52-10	50.00 50.00 *	50.00
21938	2744	THOMAS DELEON	003586		08/23/2024	580-4750-473.52-10	50.00 50.00 *	50.00
21939	2817	TONY RUBALCABA	003600		08/23/2024	101-2020-423.52-10	50.00 50.00 *	50.00
21940	3917	TOUCHSTONE GOLF LLC	PI0019 PI0020	025002	08/23/2024 08/23/2024	507-5762-454.31-89 507-5762-454.31-89	3,000.00 3,000.00 6,000.00 *	6,000.00
21941	3830	UNIFIRST CORPORATION	000915		08/23/2024	575-5555-485.61-04	16.60 16.60 *	16.60
21942	3695	VINCE GARZA	003589		08/23/2024	580-4750-473.52-10	50.00 50.00 *	50.00
21943	3528	WESTERN ENVIRONMENTAL TES	000896		08/23/2024	503-4720-475.59-75	322.00 322.00 *	322.00
21944	4187	WILLIAM GUZMAN JR.	007760		08/23/2024	101-2025-424.52-10	50.00 50.00 *	50.00
BANK/CHECK TOTAL							544,128.80	544,128.80
ALL BANKS/CHECKS TOTAL							544,128.80	544,128.80

MINUTES

**REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
HOUSING AUTHORITY CITY OF NEEDLES CITY
OF NEEDLES, CALIFORNIA
EL GARCES – 950 FRONT STREET, NEEDLES**

**TUESDAY, AUGUST 13, 2024
COUNCIL EXECUTIVE SESSION – 5:00 PM
CITY COUNCIL MEETING – 6:00 PM**

CALL TO ORDER - Mayor Jernigan called the meeting to order at 5:00 PM

ROLL CALL

PRESENT

Council Member Ellen Campbell
Council Member Jamie McCorkle
Vice Mayor Kirsten Merritt
Mayor Janet Jernigan
Council Member JoAnne Pogue
Council Member Tona Belt - arrived at approximately 5:15 PM
Council Member Henry Longbrake

ABSENT – None

Also present City Manager Patrick Martinez, Utility Manager Rainie Torrance, City Attorney John Pinkney, City Clerk Dale Jones and Assistant City Clerk Candace Clark.

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEMS - None

RECESSED TO EXECUTIVE SESSION at 5:02 PM

EXECUTIVE SESSION

- a. Conference with legal counsel – Anticipated Litigation – Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (3). One potential case.

No Reportable Action

- b. Conference with Real Property Negotiators pursuant to Government Code Section 54956.8. Property: 19th Hole Bar & Grill located at 144 Marina Drive Needles, CA. Agency Negotiator: City Manager Patrick Martinez or his designee. Negotiating Parties: City of Needles as potential lessor and Kristin Baran dba 19th Hole Bar & Grill as Potential tenant. Under negotiation: Price and Terms of Potential lease.

No Reportable Action

- c. Conference with Legal Counsel Regarding Potential Initiation of Litigation Pursuant to Government Code 54956.9(d)(4). One potential case.

No Reportable Action

- d. Conference with Real Property Negotiators pursuant to Government Code Section 54956.8. Property: Tri-State Alano Club located at 801 Third Street, Needles, CA. Agency Negotiator: City Manager Patrick Martinez or his designee. Negotiating Parties: City of Needles as potential lessor and Tri-State Alano Club as Potential tenant. Under negotiation: Price and Terms of Potential lease.

No Reportable Action

- e. Conference with Labor Negotiator pursuant to California Government Code §54957.6-Personnel - Agency Representative City Manager Patrick Martinez or his designee - Employee Organizations Teamsters Local 1932

Council Member McCorkle made a motion, second by Council Member Campbell, to approve a side letter to the classified MOU extending the Teamsters contract. Motion was carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

EXECUTIVE SESSION REPORT - by City Attorney

City Attorney Pinkney gave report as noted above.

CALL TO ORDER - Mayor Jernigan called the meeting to order at 6:00 PM

ROLL CALL

PRESENT

Council Member Ellen Campbell
Council Member Jamie McCorkle
Vice Mayor Kirsten Merritt
Mayor Janet Jernigan
Council Member JoAnne Pogue
Council Member Tona Belt
Council Member Henry Longbrake

ABSENT - None

PLEDGE OF ALLEGIANCE - Led by Mayor Jernigan

INVOCATION - given by Council Member Campbell

APPROVAL OF AGENDA - No Action Taken

CONFLICT OF INTEREST - N/A

CORRESPONDENCE - N/A

INTRODUCTIONS - Mayor Jernigan acknowledged Former Council Members Tim Terral and Zachery Longacre, Bullhead City Council Member Dan Alfonzo and San Bernardino County Fire Chief William Villarino

CITY ATTORNEY – Parliamentary Procedures - Given by City Attorney Pinkney

PUBLIC APPEARANCE -

Dean Brown of the Flower Refinery spoke about being fined for smell and asserted that he was being unfairly targeted.

Wayne Colburn, candidate for Mayor, questioned Needles Tourism participation in the upcoming Candidate Forum being held at El Garces, and announced a second forum that will be hosted by Palo Verde Community College.

PUBLIC HEARING

1. Public hearing noticed to consider all evidence and testimony for or against approval of Ordinance 666-AC Amending Article 13-IV "Operation of Vehicles" Section 13-29 "Decrease of Prima Facie Speed Limits", of the Needles Municipal Code to include the Prima Facie Speed Limit for Clary Drive between San Clemente Street and Lillyhill Drive and authorize Public Works to implement the signing and striping plan.

Director of Development Services Raasch gave a PowerPoint presentation.

Council had no questions of staff.

Mayor Jernigan opened the public hearing at 6:19 PM

Tim Terral asked about possible changes to the speed limit once the road is paved.

Mayor Jernigan closed the public hearing at 6:22 PM

After minimal Council discussion, Council Member Belt made a motion, second by Council Member Longbrake to approve Ordinance 666-AC Amending Article 13-IV "Operation of Vehicles" Section 13-

29 "Decrease of Prima Facie Speed Limits", of the Needles Municipal Code to include the Prima Facie Speed Limit for Clary Drive between San Clemente Street and Lillyhill Drive and authorize Public Works to implement the signing and striping plan. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

2. Public hearing noticed to consider all evidence and testimony for or against approval of City Council Resolution No. 2024-32, approving the abandonment of the 8' wide sewer easement located along the south property line of Parcel A of Parcel Map 14798 generally located at 2701 Columbus Drive.

Director of Development Services Raasch gave a PowerPoint presentation.

Council had no questions of staff.

Mayor Jernigan opened the public hearing at 6:27 PM

There was no public comment.

Mayor Jernigan closed the public hearing at 6:27 PM

Council Member Belt made a motion, second by Council Member Pogue, to adopt Resolution No. 2024-32, approving the abandonment of the 8' wide sewer easement located along the south property line of Parcel A of Parcel Map 14798 generally located at 2701 Columbus Drive. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

3. Public hearing noticed to consider all evidence and testimony for or against approval of City Council Ordinance No. 667-AC Adopting the California Building Standards Code 2022 Edition; Rescinding Ordinance No. 635-AC adopting the California Building Standards Code 2019 Edition; Amending Municipal Code Article IV "Uniform Administrative Code" and Section 2-10 "Adopted by Reference Where Filed" **was continued to September 10, 2024.**

RECESSED THE CITY COUNCIL MEETING & CONVENED A JOINT COUNCIL / NPUA MEETING - 6:29 PM

PUBLIC COMMENTS PERTAINING TO THE NPUA/COUNCIL ITEMS - None

REGULAR NPUA / COUNCIL ITEMS

4. NPUA: Waive the reading and adopt Resolution Number 08-13-2024-NPUA authorizing the transfers of money to and from the NPUA account at Wells Fargo Bank to the State of California's Local Agency Investment Fund (LAIF) and updating the authorized staff list.

and

COUNCIL: Waive the reading and adopt Resolution Number 2024-33 authorizing the transfers of money to and from the NPUA account at Wells Fargo Bank to the State of California's Local Agency Investment Fund (LAIF) and updating the authorized staff list.

City Manager Martinez gave staff report. Vice Mayor Merritt made a motion, second by Council Member McCorkle, to adopt City Council Resolution 2024-33 authorizing the transfers of money to and from the NPUA account at Wells Fargo Bank to the State of California's Local Agency Investment Fund (LAIF) and updating the authorized staff list. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake
Noes: None

Absent: None
Abstain: None

Member/Council Member Campbell made a motion, second by Member/Vice Mayor Merritt, to waive the reading and adopt Resolution Number 08-13-2024-NPUA authorizing the transfers of money to and from the NPUA account at Wells Fargo Bank to the State of California's Local Agency Investment Fund (LAIF) and updating the authorized staff list. Motion carried by the following roll call vote:

Ayes: Members/Council Members Campbell, McCorkle, Member/Vice Mayor Merritt, Member/Mayor Jernigan, Members/Council Members Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

ADJOURNED THE JOINT NPUA / COUNCIL MEETING AND RECONVENED THE CITY COUNCIL MEETING at 6:32 PM

PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS - None

COUNCIL CONSENT CALENDAR

Council Member McCorkle pulled Consent Item #9 for discussion. City Manager Martinez gave staff report.

Council Member Campbell made a motion, second by Council Member Pogue, to approve Consent Calendar Items 5 through 11. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

5. Approved the Warrants Register through August 13, 2024
6. Approved the Minutes of July 9, 2024
7. Approved Resolution No. 2024-31 establishing the appropriations subject to limit for Fiscal Year 2024-2025.
8. Approved Subgrant Agreement with International City/County Management Association (ICMA), COP Network Partner with the Gates Foundation for the "Gates Economic Mobility Project" and authorized the City Manager to execute said agreement.
9. Accepted Change Order #2 (final) to the Public Works Agreement with Three Peaks Corp. for the Marina Park First Beach Improvements Project in the amount of \$58,541.81 and authorized staff to Issue the Notice of Completion
10. Authorized the Mayor to sign a letter of support for Tri-State Community Healthcare in their application for a New Access Point to expand primary care, behavioral health and homeless services.
11. Accepted the 2025 Employee Medical Benefits Plan

END OF COUNCIL CONSENT CALENDAR

REGULAR COUNCIL ITEMS

12. Research on Ordinance for Feeding Feral Cats

City Manager Martinez gave staff report reviewing various options..

Zachery Longacre asked questions about the effectiveness of the Trap, Neuter, Release (TNR) Program being conducted by Animal Control Officer Tony Rubalcaba and Assistant Christy Perritt who updated Council.

Considerable Council Discussion ensued.

Council Member McCorkle made a motion, second by Council Member Longbrake, to keep the TNR Program as is and not adopt an ordinance against feeding feral cats. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Belt, and Longbrake
Noes: Vice Mayor Merritt, Council Member Pogue
Absent: None
Abstain: None

13. Approve Tenant Improvements of the River's Edge Golf Course, Golf Concession and Pro Shop Building – Kitchen Remodel

City Manager Martinez gave staff report. Council Member Campbell made a motion, second by Vice Mayor Merritt, to Approve Tenant Improvements of the River's Edge Golf Course, Golf Concession and Pro Shop Building – Kitchen Remodel. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

14. Authorize the City Clerk to publish a notice of vacancies on the various Boards and Commissions due to the expiration of terms and resignations.

City Manager Martinez reported.

Vice Mayor Merritt made a motion, second by Council Member Campbell, to authorize the City Clerk to publish a notice of vacancies on the various Boards and Commissions due to the expiration of terms and resignations. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

15. Approve Fifth Amendment to On-Call Consulting Services Agreement Between the City of Needles and Development Management Group, Inc. for Economic Development Consulting Services in the amount not to exceed \$70,000 and extend the term of the Agreement until June 30, 2025.

City Manager Martinez gave staff report and discussion ensued.

Council Member Campbell made a motion, second by Council Member McCorkle, to approve Fifth Amendment to On-Call Consulting Services Agreement Between the City of Needles and Development Management Group, Inc. For Economic Development Consulting Services in the amount not to exceed \$70,000 and extend the term of the Agreement until June 30, 2025. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

16. Accept proposal from The Concord Group to provide Professional Services for a Housing Market Demand Assessment for a Not to Exceed amount of \$20,000 and authorize staff to execute a Professional Services Agreement and Notice of Award for the work.

City Manager Martinez gave staff report and discussion ensued.

Council Member Pogue made a motion, second by Council Member Campbell, to Accept proposal from The Concord Group to provide Professional Services for a Housing Market Demand Assessment for a Not to Exceed amount of \$20,000 and authorized staff to execute a Professional Services Agreement and Notice of Award for the work. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake

Noes: None
Absent: None
Abstain: None

17. Cancel the September 24, 2024 regular City Council / NPUA / HACN meeting.

Council Member Campbell made a motion, second by Council Member Longbrake, to cancel the September 24, 2024 regular City Council / NPUA / HACN meeting. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

18. Authorize those interested to attend the 2024 San Bernardino County State of the County Conference on September 18, 2024, at the Ontario Convention Center in Ontario, CA

Council Member Pogue made a motion, second by Council Member Longbrake, to authorize Mayor Jernigan, Council Members Campbell and Belt to attend the 2024 San Bernardino County State of the County Conference on September 18, 2024, at the Ontario Convention Center in Ontario, CA
Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

19. Approve Resolution 2024-34 Approving an Employment Agreement with Kathy Raasch for Director of Development Services / Capital Projects effective August 13, 2024, setting a salary of \$151,715 in compliance with SB 1436 and incorporate into the salary schedule FY 2024-2025.

City Manager Martinez reported.

Council Member Campbell made a motion, second by Council Member Pogue, to Approve Resolution 2024-34 Approving an Employment Agreement with Kathy Raasch for Director of Development Services / Capital Projects effective August 13, 2024, setting a salary of \$151,715 in compliance with SB 1436 and incorporate into the salary schedule FY 2024-2025. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

CITY ATTORNEY REPORT given by City Attorney Pinkney

CITY CLERK REPORT given by City Clerk Jones

CITY MANAGER REPORT given by City Manager Martinez

COUNCIL REQUESTS

Council Member Campbell reported on the Sheriff's Department sponsored backpack donation deadline; welcomed and thanked Kathy Raasch as the City's new Development Director.

Council Member McCorkle congratulated Kathy Raasch as the City's new Development Director.

Vice Mayor Merritt had no requests.

Council Member Pogue acknowledged city resources available to the public, and requested the city provide more information on Domestic Violence resources.

Council Member Belt reported on WARMC 911 CPR Hour long Event for 8th graders; school starts tomorrow; cannabis odor; asked about getting a pickleball court and have an event celebrating the heat; reported on Palo Verde LPN Program Event on September 12.

Council Member Longbrake asked about the LillyHill Cannabis facility ongoing smell issue; congratulated Kathy Raasch as the City's new Development Director and thanked Bullhead City Council Member Dan Alfonzo for attending the meeting.

Mayor Jernigan Hosted Chamber / Tourism event; attended CJPIA Annual Conference; Thanked Tri State Community Health for its involvement and donations to our community; thanked city crews for getting the sidewalks marked and ready for school.

ADJOURNMENT – Mayor Jernigan adjourned the meeting at 7:37 pm

ATTEST: _____
Mayor Janet Jernigan

City Clerk Dale Jones, CMC



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: September 10, 2024

Title: Resolution No. 2024-38
A Resolution of the City Council of the City of Needles, California, accepting the purchase offer from Columbus Drive, LLC for all rights and interest in the 8' wide Sewer easement located along the south property line of Parcel A of Parcel Map 14798.

Background: An 8' wide, 162.59 linear feet sewer easement shown on Parcel Map 14798 was dedicated to the City of Needles for constructing and maintaining a sewer lateral to serve the property at 2701 Columbus Drive. The property owner now desires to purchase all rights and interests of the said easement and assume responsibility for maintaining, repairing, and replacing the sewer line within the existing sewer easement.

A public hearing notice was published in the Needles Desert Star newspaper on June 26, 2024, for the abandonment of the 8' wide sewer easement and the Public Hearing was held at the City Council Meeting on August 13, 2024. Resolution No. 2024-32 approved the abandonment of the easement.

On March 28, 2024, the city received an official offer to purchase the sewer easement from Columbus Drive LLC for fair market value.

Fiscal Impact: \$1,400 to the General Fund less 1/2 closing costs

Environmental Impact: N/A

Recommended Action: Adopt Resolution No. 2024-38 of the City Council of the City of Needles, California accepting the purchase offer from Columbus Drive, LLC for all rights and interest in the 8' wide Sewer Easement located along the south property line of Parcel A of Parcel Map 14798 and authorizing the City Manager to execute a Purchase and Sale Agreement and escrow documents for said sale of easement to Columbus Drive LLC.

Submitted By: Kathy Raasch, Director of Development Services/Capital Projects

City Manager Approval: Patrick J. Martinez Date: 09/04/2024

Other Department Approval (when required): Barbara DiLeo Date: 09/05/2024

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: _____

RESOLUTION 2024-38

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES,
CALIFORNIA ACCEPTING THE PURCHASE OFFER FROM
COLUMBUS DRIVE LLC FOR THE 8' WIDE SEWER EASEMENT
LOCATED ALONG THE SOUTH PROPERTY LINE OF PARCEL A OF
PARCEL MAP 14798**

WHEREAS, The City of Needles has rights and interest in an 8' wide sewer easement located along the south property line of Parcel A of Parcel Map 14798; and

WHEREAS, On December 12, 2023, the City Council directed the City Manager during executive session to enter negotiations with Columbus Drive LLC for the sale of the City rights and interest in the easement; and

WHEREAS, On March 28, 2024, the City received the attached offer identified as "Exhibit A" from Columbus Drive LLC to obtain all rights and interest in the sewer easement for an acquisition price at fair market value; and

WHEREAS, On August 13, 2024, the City approved the abandonment of said sewer easement as the current property owner will take over ownership and maintenance of the existing sewer lateral therefore, the easement will no longer be needed for City access; and

WHEREAS, On March 1, 2018, an appraisal report was prepared for similar surplus city-owned parcel and determined the market price for the sale of City rights and interest of the sewer easement to be \$1 per square foot; and

NOW, THEREFORE, BE IT RESOLVED by the CITY COUNCIL of the City of Needles, California, finds and determines that it is in the best interest of the City to sell all rights and interest to the sewer easement hereby authorizes the acceptance of the agreement to purchase.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California held on the 10th day of September 2024 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:s

Mayor

(Seal)

Attest:

City Clerk

Approved as to form:

City Attorney

EXHIBIT A

From: [Cheryl Montanez](#)
To: [Patrick Martinez](#)
Cc: [Kathy Raasch](#); [Rainie Torrance](#); [Bryan Hickstein](#); [Sy Foley](#)
Subject: Re: Sewer Easement 2701 Columbus
Date: Thursday, March 28, 2024 11:54:25 AM

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Patrick, We are ready to move forward with the purchase of the easement. The property owner has agreed to the terms below. Once escrow is open they will send me the title report that the engineer needs to revise the legal description. Let me know the next steps. Thank you

Cheryl Montanez
[MO+RE] Design Solutions
14176 Amargosa Rd Ste C
Victorville, CA 92392
Tel: (760) 715-3382
www.moredesign.us

Confidentiality Disclaimer

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On Tue, Dec 19, 2023 at 10:28 AM Patrick Martinez <pmartinez@cityofneedles.com> wrote:

Cheryl,

Please notify the property owner that the City Council has authorized the City Manager to begin negotiations for the sewer line easement that is located on the 2701 Columbus property. To keep the costs down I am recommending the following:

Purchase price: \$1,400

- Buyer/seller split closing costs
- Buyer draws up legal description

I attached the Parcel Map which shows the easement recorded.

Best Regards,

Patrick J. Martinez

City Manager

City of Needles| 817 Third Street, Needles, CA 92363

D: 951-809-6448

O: [760-326-2115 ext 113](tel:760-326-2115)

pmartinez@cityofneedles.com



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PURCHASE AGREEMENT AND JOINT ESCROW INSTRUCTIONS

This AGREEMENT is entered into effective as of _____, 2024 (the “Effective Date”), by and between the CITY OF NEEDLES, a California charter city (“*Seller*”), and Columbus Drive, LLC, a California limited liability company (“*Buyer*”), for acquisition by Buyer of certain real property hereinafter described.

RECITALS

WHEREAS, Buyer desires to acquire all of Seller’s right, interest, and title in the Utility and Sewer Easement (“*Property*” or “*Utility and Sewer Easement*”) disclosed in Parcel Map 14798 filed in Book 180, Page 7/8 of the official records of the county of San Bernardino. The Easement encumbers the real property of the Buyer as described in PARCEL MAP 14798 being portion of government lot 8, Section 19, Township 9 north, range 23 east, San Bernadino Base and Meridian, San Bernardino County California and upon the Closing, as defined, below Buyer shall have the obligation to maintain the sewer line located in the former Utility and Sewer Easement.

WHEREAS, the sale will be on an “as-is where-is” basis; and

WHEREAS, Seller desires to sell to Buyer and Buyer desires to buy said Property subject to the conditions and covenants set forth in this Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties agree as follows.

SECTION 1 PURCHASE AND SALE

1.1 Property; Agreement to Purchase Property. Seller agrees to sell to Buyer and Buyer agrees to purchase from Seller that certain Property in accordance with the terms, covenants and conditions set forth in this Agreement.

1.2 Purchase Price. The purchase price of the Property (“*Purchase Price*”) shall be the amount of One Thousand Four Hundred Dollars (\$1,400.00).

1.3 Payment. The Purchase Price will be paid by federal wire transfer to Escrow Agent in immediately available funds in accordance with an estimated closing statement consistent with this Agreement, prepared by “*Escrow Agent*”, identified below, and executed by Buyer and Seller (“*Closing Statement*”).

1.4 Amount and Deposit of Earnest Money. No later than 48 hours after the Effective Date, Buyer shall deposit with Escrow, an earnest money deposit in the amount of Five Hundred Dollars (\$500.00) (hereinafter the “*Earnest Money*”). The Earnest Money shall be deposited in Escrow Agent’s non-interest bearing escrow/trust account pending disbursement pursuant to this Agreement. The sum of ten dollars (\$10.00) from the Earnest Money shall be nonrefundable

and shall be paid to Seller in the event that Buyer cancels this Agreement in accordance with its express terms.

SECTION 2 ESCROW

2.1 Establishment of the Escrow. An escrow for this transaction (“**Escrow**”) shall be established with Escrow Agent, and Escrow Agent shall be engaged to administer the Escrow. The Escrow shall continue in effect until the earlier of the date that (a) Buyer has purchased the Property or (b) this Agreement terminates.

2.2 Opening and Closing of Escrow. Immediately after the execution of this Agreement by both Buyer and Seller, Seller will deliver a fully executed copy of this Agreement to Escrow Agent. The Closing of Escrow shall take place on the date Escrow Agent (i) is irrevocably committed to issue the Title Policy to Buyer pursuant to **Section 5.3**, and (ii) disburses proceeds of the sale to Seller in accordance with the approved Closing Statement. The date for the Closing (“**Closing Date**”) shall be on the twenty first (21st) day after the expiration of the Due Diligence Period or on such earlier date as agreed to by the parties.

2.3 Acceptance of Escrow. By accepting this Escrow, Escrow Agent agrees to the terms of this Agreement solely as they relate to the duties of Escrow Agent.

2.4 Escrow Instructions. This Agreement constitutes escrow instructions to Escrow Agent. If Escrow Agent requires the execution of its standard form printed escrow instructions, Buyer and Seller agree to execute those instructions; however, those instructions will be construed as applying only to Escrow Agent’s engagement. If there are conflicts between the terms of this Agreement and the terms of the Escrow Agent’s standard form printed escrow instructions, the terms of this Agreement will control.

2.5 Escrow Cancellation Charges. If Escrow fails to close because of Seller’s default, Seller will pay all customary escrow cancellation charges. If Escrow fails to close because of Buyer’s default, or for any other reason, Buyer shall pay all customary escrow cancellation charges.

SECTION 3 INFORMATION SECURED BY BUYER

3.1 Seller Deliverables. Within five (5) days of the Effective Date, Buyer shall obtain, or cause to be obtained and provided to Seller, the following:

3.1.1 Preliminary Title Report. A current preliminary title report (the “**Title Report**”) for the Property prepared by Escrow Agent along with copies of all documents referenced therein.

SECTION 4

MATTERS RELATING TO THE ESCROW PERIOD

4.1 Survey. Buyer may obtain an ALTA survey of the Property (the “**Survey**”) at no cost to Seller provided that doing so does not delay the Closing. In the event Buyer obtains an ALTA survey, Buyer shall deliver a copy of the Survey to Seller and Escrow Agent promptly following its receipt of the same. In the event that escrow fails to close for any reason not due to the default of Seller, Buyer will assign and deliver the ALTA survey and any other documents produced in connection with its due diligence to Seller simultaneously with the termination of the Escrow.

4.2 Investigation Contingency; Extension Buyer shall have until fifteen (15) days following the Effective Date to complete the Buyer’s inspections and approve or disapprove any and all aspects of the Property (“Due Diligence Period”). Buyer’s failure to timely approve or disapprove shall be deemed approval of all aspects of the Property. If Buyer disapproves the Property in writing to Seller prior to the expiration of the Due Diligence Period, this Agreement shall terminate, and upon such termination the Earnest Money shall be returned to Buyer.

4.3 Investigation Contingency. As a condition of this Agreement, Buyer shall obtain, at Buyer’s expense, a title insurance policy issued by the Title Company. This policy shall insure Buyer that the Utility and Sewer Easement is no longer an exception to Buyer’s title to the property. Seller shall not be responsible for assuring the title to the Property but shall cooperate fully with Buyer in facilitating Buyer’s acquisition of a title insurance policy. Upon closing, the Title Company shall issue a title insurance policy to Buyer, assuring that the Utility and Sewer Easement is no longer an exception to Buyer’s title to the property. The cost of the Policy of Title Insurance from the Title Company shall be borne by the Buyer.

SECTION 5 CLOSING DOCUMENTS; TITLE POLICY

5.1 Seller’s Closing Documents. No later than 48 hours before the Closing Date, Seller will deposit the following documents into the Escrow for delivery at the Closing, each of which will have been duly executed, endorsed and, where appropriate, acknowledged, and will be in form and substance reasonably satisfactory to Buyer, Buyer’s legal counsel and Escrow Agent:

5.1.1 Closing Statement. Approval of the estimated Closing Statement.

5.1.2 Quitclaim Deed. A Quitclaim Deed releasing Seller’s interest in the Property to Buyer and providing that Buyer shall be responsible for the maintenance, repair and replacement of the sewer line within the former Utility and Sewer Easement. (“Quitclaim Deed”).

5.1.3 FIRPTA Affidavit. An affidavit, signed and acknowledged by Seller under penalty of perjury, certifying that Seller is not a nonresident alien, foreign corporation, foreign partnership, foreign trust, foreign estate, or other foreign person within the meaning of Section 1445 and 7701 of the Internal Revenue Code of 1986 and the associated Treasury Regulations.

5.1.4 California Withholding Certificate. A duly executed California Franchise Tax Board (“**FTB**”) Form 593-C Withholding Certificate and such other documents required by

Escrow Agent in order to comply with California withholding requirements.

5.1.5 Additional Documents. Such other documents as may be necessary, appropriate or reasonably required by Escrow Agent to transfer and convey the Property to Buyer and to otherwise close this transaction and issue the Title Policy to Buyer in accordance with the terms of this Agreement.

5.2 Buyer's Closing Deliveries. No later than 48 hours before the Closing Date, Buyer will deposit into the Escrow the following funds and documents for delivery to Seller at the Closing, each of which, where appropriate, will have been duly executed and acknowledged and will be in form and substance satisfactory to Seller and Seller's legal counsel and Escrow Agent:

5.2.1 Closing Statement. Approval of the estimated Closing Statement.

5.2.2 Preliminary Change of Ownership Report. A Preliminary Change of Ownership Report as required by law.

5.2.3 Additional Documents. Such other documents as may be necessary, appropriate or reasonably required by Escrow Agent to close this transaction in accordance with the terms of this Agreement.

5.2.4 Buyer's Closing Funds. The cash portion of the Purchase Price, less the Earnest Money, plus Buyer's Closing costs in accordance with the approved Closing Statement, will be paid at Closing by federal wire transfer to Escrow Agent in immediately available funds.

5.3 Title Policy. Closing is contingent upon Escrow Agent's issuance of the Title Policy. Buyer, at Buyer's expense, will satisfy all of Escrow Agent's Title Requirements for issuance of the Title Policy other than those, if any, within Seller's control or those which Seller is obligated to satisfy under this Agreement.

SECTION 6 CLOSING THE TRANSACTION

6.1 Closing Deadline. The Closing shall occur on or before the Closing Date.

6.2 Closing Costs and Prorations.

6.2.1 Escrow Fees. Seller and Buyer will each pay one-half (1/2) of the Escrow fees.

6.2.2 Title Insurance Fees. Buyer will pay for the Title Report and the premium for a ALTA standard coverage owner's Title Policy and Buyer shall pay the portion of the Title Policy premium attributable to upgrading to ALTA extended coverage, the cost of any endorsements, if requested by Buyer.

6.2.3 Recording Fees. Buyer will pay the recording fees for recording the Quitclaim Deed, the documentary transfer tax and any County transfer tax or similar fee, and all title clearance costs to remove liens, encumbrances or other title matters which are Seller's

responsibility under this Agreement.

Prorations. Buyer is responsible for paying all taxes, assessments, fees, and other charges, and any supplemental taxes attributable to periods prior to and after the Closing, and Seller shall have no liability whatsoever for any such taxes, assessments fees and other charges.

6.2.4 Miscellaneous Closing Costs. Any other closing costs not otherwise expressly provided for in this Agreement will be paid by Buyer and Seller as they shall mutually agree or, in the absence of such agreement, according to the usual and customary practice in San Bernardino County, California.

6.3 Seller's Obligation to Deposit Additional Funds. Seller hereby authorizes Escrow Agent to use so much of the proceeds otherwise payable to Seller at Closing as is necessary to pay all costs and other amounts payable by or otherwise chargeable to Seller pursuant to this Agreement.

6.4 Buyer's Obligation to Deposit Additional Funds. On or before the Closing Date, Buyer will deposit with Escrow Agent cash in an amount sufficient to pay all costs and other amounts payable by or otherwise chargeable to Buyer pursuant to this Agreement.

SECTION 7 ADDITIONAL COVENANTS

7.1 Property Sold "As Is".

7.1.1 Limitation of Seller Representations and Warranties. Except for Seller's express representations and warranties set forth in this Agreement, Seller hereby specifically disclaims any warranty (oral or written) or obligation to disclose information concerning: (i) the nature and condition of the Property and the suitability thereof for any and all activities and uses that Buyer elects to conduct thereon; (ii) the manner, construction, condition and state of repair or lack of repair of any improvements on the Property; (iii) the compliance of the Property with any laws, rules, ordinances or regulations of any government or other body; and (iv) the content or accuracy of any documents or materials delivered by Seller to Buyer. Buyer is relying solely upon, and will have conducted, its own, independent inspection, investigation and analysis of the Property as it deems necessary or appropriate in so acquiring the Property from Seller, including, without limitation, an analysis of any and all matters concerning the condition of the Property and its suitability for Buyer's intended purposes, and a review of all applicable laws, ordinances, rules and governmental regulations (including, but not limited to, those relative to building, taxes, zoning and land use) affecting the development, use, occupancy or enjoyment of the Property. If the Buyer discovers any material information that is different from what has been represented by Seller or that was not disclosed by Seller, Buyer as its sole and only remedy shall have the right to terminate this Agreement and recover its Earnest Money. *Except for Seller's express representations and warranties set forth in this Agreement* (i) the sale of the Property is made on a strictly "AS IS", "WHERE IS", "WITH ALL FAULTS" basis as of the date of Closing, and (ii) Seller makes no warranty or representation, express or implied, or arising by operation of law, including, but in no way limited to, any warranty of quantity, quality, condition, habitability, merchantability, suitability or fitness for a particular purpose of the Property, any improvements located thereon or any soil or environmental conditions related

thereto.

7.1.2 Buyer Waiver and Release. Buyer specifically acknowledges that Buyer is not relying on (and Seller hereby disclaims and renounces) any representations or warranties made by or on behalf of Seller of any kind or nature whatsoever, except for those particular representations and warranties expressly provided in this Agreement. Except for Claims related to breach of Seller's express representations and warranties in this Agreement, Buyer, for Buyer and Buyer's successors and assigns, hereby releases Seller from, and waives any and all Claims and liabilities against Seller for, related to, or in connection with, any environmental or physical condition at the Property (or the presence of any matter or substance relating to the environmental condition of the Property), including, but not limited to, Claims and/or liabilities relating to (in any manner whatsoever) any Hazardous Substances, toxic or dangerous materials or substances located in, at, about or under the Property, or for any and all Claims or causes of action (actual or threatened) based upon, in connection with, or arising out of any Environmental Law, or any other claim or cause of action including any federal or state based statutory, regulatory or common law cause of action related to environmental matters or liability with respect to, or affecting, the Property. Buyer represents to Seller that Buyer has conducted, or will conduct prior to Closing, such investigations of the Property, including but not limited to, the physical and environmental conditions thereof, as Buyer deems necessary to satisfy itself as to the condition of the Property and the existence or nonexistence of, or curative action to be taken with respect to, any Hazardous Substances or toxic substances on or discharged from the Property, and will rely solely upon same and not upon any information provided by, or on behalf of, Seller, its agents and employees with respect thereto.

SECTION 8 REMEDIES

8.1 Seller's Remedies. If the Closing does not occur due to any default by Buyer, then Seller shall provide Buyer and Escrow Agent with written notice specifying the nature of Buyer's Default. If Buyer has not cured the default within five (5) days after receipt of Seller's notice, then Seller shall have the right as Seller's sole and exclusive remedy to terminate this Agreement by giving written notice of cancellation to Buyer and Escrow Agent and the Earnest Money shall be paid to Seller with no further instruction to Escrow Holder from Buyer.

BUYER AND SELLER HEREBY AGREE THAT IF SELLER TERMINATES THIS AGREEMENT DUE TO BUYER'S DEFAULT, THEN IN SUCH EVENT THE EXACT AMOUNT OF SELLER'S DAMAGES WOULD BE EXTREMELY DIFFICULT TO ASCERTAIN AND THEREFORE THE EARNEST MONEY DEPOSITED INTO ESCROW SHALL BE DEEMED TO CONSTITUTE A REASONABLE ESTIMATE OF SELLER'S DAMAGES UNDER THE PROVISIONS OF SECTION 1671 OF THE CALIFORNIA CIVIL CODE AND SELLER'S SOLE AND EXCLUSIVE REMEDY IN THE EVENT OF BUYER'S DEFAULT SHALL BE LIMITED TO TERMINATION OF THIS AGREEMENT AND COLLECTION OF SUCH LIQUIDATED DAMAGES.

BUYER'S INITIALS: _____ **SELLER'S INITIALS:** _____

8.2 Buyer's Remedies. If Seller fails to perform when due any act required by this Agreement to be performed or otherwise breaches this Agreement and such failure or breach continues for a period of five (5) days after Seller receives written notice thereof, then, as an alternative to all

other remedies that are available to Buyer at law or in equity, including the right to have specific performance of this Agreement, Buyer may terminate this Agreement and the Escrow, such cancellation to be effective immediately upon Buyer giving written notice of cancellation to Seller and Escrow Agent, and the Earnest Money along with an additional sum of money in the same amount shall be returned to Buyer and the parties shall have no further liability to one another.

SECTION 9 GENERAL PROVISIONS

9.1 Assignment. This Agreement may not be assigned in whole or part without the express written consent of both parties. However, Buyer shall have the right to assign this Agreement to an affiliated entity to be formed by Buyer, without Seller's written consent, by providing notice to Seller provided that the original party shall remain liable hereunder.

9.2 Binding Effect. The provisions of this Agreement are binding upon and will inure to the benefit of the parties and their respective heirs, personal representatives, successors and permitted assigns, including, without limitation, all members of Seller irrespective of any dissolution of Seller after execution of this Agreement or after consummation of a Closing.

9.3 Attorneys' Fees. If any action is brought by either party in respect to its rights under this Agreement, the prevailing party will be entitled to reasonable attorneys' fees and court costs as determined by the court.

9.4 Waivers. No waiver of any of the provisions of this Agreement will constitute a waiver of any other provision, whether or not similar, nor will any waiver be a continuing waiver. No waiver will be binding unless executed in writing by the party making the waiver. Either party may waive any provision of this Agreement intended for its benefit; provided, however, such waiver will in no way excuse the other party from the performance of any of its other obligations under this Agreement.

9.5 Construction. This Agreement will be construed according to the laws of the State of California, without giving effect to its conflict of laws principles. References in this Agreement to "Sections" are to the Sections in this Agreement, unless otherwise noted. This Agreement shall not be construed as if prepared by one of the parties, but rather according to its fair meaning as a whole, as if both parties had an equal role in its negotiation and preparation.

9.6 Time of the Essence. Time is of the essence of this Agreement.

9.7 Notices.

9.7.1 Any demand, notice or communication required or permitted to be given under this Agreement must be in writing and is deemed given on (a) the day personally delivered, (b) the third business day after the date of mailing by certified or registered first class mail, postage prepaid, return receipt requested, or (c) one business day after accepted for next business day delivery by a national commercial delivery service which provides package tracking services ("**Overnight Delivery**"), or (d) when transmitted by e-mail or telephone facsimile (provided that such Notice is confirmed on the same day by sending a copy to the addressee(s) by Overnight

Delivery), in each case addressed to the parties at their respective addresses set forth below (or to such other address as the Parties hereto may designate by notice in the manner set forth herein). Notices which are rejected or refused or which cannot be delivered because of changed address of which no notice was given shall be deemed delivered.

Notice to Seller shall be sent to:

Patrick Martinez, Assistant City Manager
City of Needles
817 Third Street
Needles, CA 92363

Notice to Buyer shall be sent to:

Jesse Dean Brown, Member
Columbus Drive, LLC
1641 Highway 95
Bullhead City, AZ 86442

Notice to Escrow Agent shall be sent to:

Each party may change their address for the purpose of this Section by giving written notice of such change to the other party in the manner provided in this Section.

9.8 Further Documentation. Each party agrees in good faith to execute such further or additional documents as may be necessary or appropriate to fully carry out the intent and purpose of this Agreement.

9.9 Time Periods. Except as expressly provided for in this Agreement, the time for performance of any obligation or taking any action under this Agreement will be deemed to expire at 5:00 p.m. (California time) on the last day of the applicable time period provided for in this Agreement. If the time for the performance of any obligation or taking any action under this Agreement expires on a Saturday, Sunday or legal holiday, the time for performance or taking such action will be extended to the next succeeding day which is not a Saturday, Sunday or legal holiday. Any reference in this Agreement to “days” shall mean calendar days unless the Agreement expressly states “business” days.

9.10 No Third-Party Beneficiary. No term or provision of this Agreement is intended to, or shall, be for the benefit of any Person not a party hereto and no such Person shall have any right or cause of action hereunder.

9.11 Headings and Counterparts. The headings of this Agreement are for purposes of reference only and will not limit or define the meaning of any provision of this Agreement. This

Agreement may be executed in any number of counterparts, each of which will be an original but all of which will constitute one and the same instrument.

9.12 Entire Agreement. This Agreement, which includes the Exhibits constitutes the entire agreement between the parties pertaining to the subject matter contained in this Agreement. All prior and contemporaneous agreements, representations, and understandings of the parties, oral or written, are superseded by and merged in this Agreement. No supplement, modification or amendment of this Agreement will be binding unless in writing and executed by Buyer and Seller.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date set forth above.

SELLER:
THE CITY OF NEEDLES

BUYER:
COLUMBUS DRIVE, LLC, a California
limited liability company

By: _____

By: _____

Its: _____

Its: _____

Date: _____

Date: _____

ATTEST:

City Clerk

APPROVED AS TO FORM:
SBEMP LLP

**ACCEPTED AND AGREED TO SOLELY
FOR PURPOSES OF ACTING AS
ESCROW AGENT:**

By: _____

ORDINANCE NO. 666-AC

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, AMENDING ARTICLE IV "OPERATION OF VEHICLES" SECTION 13-29 TO INCLUDE THE PRIMA FACIA SPEED LIMIT RECOMMENDED FOR CLARY DRIVE BETWEEN SAN CLEMENTE STREET AND LILLYHILL DRIVE

WHEREAS, Over the years the City of Needles has adopted ordinances and/or resolutions specific to speed limits; and

WHEREAS, per Vehicle Code Section 40802 speed surveys must be conducted every five to ten years to ensure the speeds reflect current conditions as dictated by the California Vehicle Code; and

WHEREAS, a Citywide Engineering and Traffic Survey (E&TS) for the City of Needles was prepared by Minagar & Associates, Inc. dated August 10, 2022 and adopted by City Council on September 27, 2022; and

WHEREAS, an Engineering and Traffic Survey (E&TS) for the City of Needles was prepared by TKE Engineering, Inc. dated April 22, 2024; and

NOW, THEREFORE, the City Council of the City of Needles does ordain as follows:

SECTION 1. The City Council **HEREBY FINDS AND DETERMINES** that this activity is not subject to the California Environmental Quality Act ("CEQA") pursuant to CEQA Section §15301(c), as the activity is a minor alteration of existing city streets.

SECTION 2. The City Council **HEREBY FINDS AND DETERMINES** that facts do exist to approve an amendment to the Needles Municipal Code ("Needles Code").

SECTION 3. The City Council **HEREBY APPROVES** Ordinance 666-AC, amending the Needles Code as follows:

Article 13-IV. Operation of Vehicles

Section 13-29 Decrease of Prima Facie Speed Limits

It is hereby determined upon the basis of an Engineering and Traffic Survey (E&TS) for the City of Needles prepared by TKE Engineering, Inc. dated April 22, 2024 reveals to add the following segment:

Street	From	To	Declared Prima Facia Speed Limit
Clary Drive	San Clemente Street	Lillyhill Drive	30 mph

SECTION 4: Effective Date. This action shall become final and effective thirty (30) days after this decision by the City Council as provided by the Needles Code.

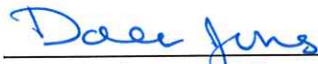
SECTION 5: Certification. The City Clerk shall certify to the adoption of this Ordinance.

INTRODUCED AND READ for the first time and ordered posted at a regular meeting of the City Council of the City of Needles, California, held on the 13th day of August 2024, by the following roll call vote:

AYES: Councilmembers Campbell, McCorkle, Merritt, Pogue, Belt, and Longbrake
NOES None
ABSENT None
ABSTAIN None



Mayor Jan Jernigan

Attest: 

City Clerk, Dale Jones. CMC

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 10th day of September 2024.

AYES:
NOES
ABSENT
ABSTAIN

Mayor Jan Jernigan

(Seal)

Attest: _____
City Clerk, Dale Jones. CMC

Approved as to form:



City Attorney John Pinkney



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: September 10, 2024

Title: Accept the work completed by Three Peaks Corporation for the Duke Watkins Pump Track Project.

Background: In February 2022, the City received a grant from the Statewide Park Development and Community Revitalization Program in the amount of \$3,965,400 for design and construction of park improvements.

In September 2023, the City awarded a Public Works contract to Three Peaks Corporation for the Duke Watkins Park Pump Track project in the amount of \$534,716. The pump track being just one component of the overall grant funded improvements.

Other improvements completed to date include LED field lighting, playground equipment, and shade structures. Additional Park improvements including the splash pad, basketball courts, new restroom, and small dog park are currently being built and due to be completed in October.

The pump track work was completed within the approved budget with no additional costs.

Fiscal Impact: The total project cost of \$534,716 funded by California State Parks and Recreation grant funds.

Environmental Impact: N/A

Recommended Action: Accept the work completed by Three Peaks Corporation for the Duke Watkins Park Pump Track Project and authorize a NOTICE OF COMPLETION to record with the San Bernardino County Recorder's Office.

Submitted By: Kathy Raasch, Director of Development Services/Capital Projects

City Management Review: *Patrick J. Martinez* **Date:** 09/04/2024
Barbara DiLeo 09/05/2024

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: _____

RECORDING REQUESTED BY:

City of Needles
817 Third Street
Needles, CA 92363

AND WHEN RECORDED MAIL TO:

City of Needles
817 Third Street
Needles, CA 92363

No fee per Govt. Code § 27383

~ SPACE ABOVE FOR RECORDER'S USE ONLY ~

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

The undersigned is OWNER or AGENT OF THE OWNER of the interest or estate stated below in the property hereinafter described.

The full NAME of the OWNER is CITY OF NEEDLES

The ADDRESS of the OWNER is 817 THIRD STREET, NEEDLES, CA 92363

The NATURE OF THE INTEREST or estate of the undersigned is In FEE

Street Address / APN (if applicable) 1661 J Street, Needles, CA 92363 / 0185-221-13-0000

The full name(s) and address(es) of all persons, if any, who hold such interest or estate with the undersigned as joint tenants or as tenants in common are:

Contractor's Name

Contractor's Address:

THREE PEAKS CORP

PO BOX 101, CALIMESA, CA 92320

The property on which said work of improvement was completed is in the City of **Needles**, County of **San Bernardino**, State of **California**, and was approved by the Needles City Council by minute action at the 09/10/2024 meeting and is DESCRIBED AS FOLLOWS:

Improvement on the property hereinafter described and COMPLETED on August 30, 2024

Improvements described as
Duke Watkins Park Pump Track

I, Patrick J. Martinez am the
(Name of below signor)

City Manager
(Owner, President, Authorized Agent, Partner, etc.)

the declarant of the foregoing Notice of Completion. I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: 08/30/2024

Signature: _____

Patrick J. Martinez, City Manager, City of Needles



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: September 10, 2024

Title: Golf Course Annual Seed Purchase

Background: The budget for the annual seed purchase for golf overseeding was estimated at \$60,000 for Fiscal Year 2024-25. The bid opening was held on August 28 with one bid received from Simplot Turf & Horticulture in the amount of \$33,025.37.

Fiscal Impact: Golf Maintenance Seed F/Y 2024-25 Budget in the amount of \$33,025.37

Recommendation: Authorize the annual seed purchase from Simplot Turf & Horticulture, Las Vegas, in the amount of \$33,025.37

Submitted By: JJ DeLeon, Rivers Edge Golf Course Director of Golf

City Manager Approval: Patrick J Martinez Date: 09/04/2024

Other Department Approval (when required): Barbara DiLeo Date: 09/05/2024

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: _____



CITY OF NEEDLES

817 Third Street • Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765

NOTICE INVITING BIDS **TURF TYPE PERENNIAL RYEGRASS SEED**

NOTICE IS HEREBY GIVEN that the City of Needles invites sealed bids for the purchase and delivery of Turf Type Perennial Ryegrass Seed. Bids will be received until 1:00 p.m. PDT on Wednesday, August 28nd, 2024 at the office of the City Clerk, 817 Third Street, Needles, California 92363, at which time they will be publicly opened and read aloud. Each sealed bid shall be clearly marked on the outside envelope "SEALED BID - RYEGRASS SEED".

The seeds to be bid are:

- 1) Up to 12,000 pounds of triple-blend turf type perennial ryegrass seed; or similar blend available due to supply and demand.
- 2) Up to 3,000 pounds of poa trivialis, greens grade.

The specifications of the seed are:

PURITY: Not less than 98.5% pure

GERMINATION: Not less than 90%

TRIPLE-BLEND: A blend of three (3) perennial ryegrass seeds which have been successfully grown on golf courses in climates similar to that in Needles

CROP: Seeds from 2024 crop preferred

INERT MATERIAL: Not more than 1.5%

WEED SEED: Not more than one tenth of one percent (0.1%)

Bidders are to bid the two quantities of seed separately. Do not combine the two items. Bid total shall be for product delivered to the Needles Municipal Golf Course Maintenance Yard, shrink-wrapped and on pallets, and shall include 7.75% sales tax.

The City of Needles reserves the right to waive any irregularity in a bid, and make the award of bid in any manner deemed most advantageous to the City.

Notice Inviting Bids
Turf Type Perennial Ryegrass Seed
Page Two

Bids shall remain open and valid and subject to acceptance for thirty (30) days after the bid opening unless otherwise stipulated.

Any manufacturers' names, trade names, or brand names used in this Notice are for the purpose of describing and establishing general quality levels, and are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of brand names referenced. Such bids shall state brand names and include specifications. The City of Needles will be the sole judge as to whether an item is approved "equal" or "equivalent" where "equal" or "equivalent" is indicated.

Delivery shall be made on an open flatbed trailer and shall be to the Rivers Edge Golf Course Maintenance Yard, River Road near Marina Drive, in Needles, California, no later than September 2nd, 2024. The General Manager shall be notified of exact delivery date and approximate time at least twenty four (24) hours in advance of delivery. Notice shall be given by telephone at (760) 220-2268.

Information or questions pertaining to this invitation should be directed to JJ DeLeon, General Manager, 144 Marina Drive, Needles, CA 92363 or telephone (760) 220-2268.

PUBLISH: July 31st, 2024

Simplot Turf & Horticulture Las Vegas

3555 W Reno Ave Ste K
 Las Vegas, NV 89118-1609
 702-649-1551 Fax: 702-649-9273

Sales Order 210014343

Not Processed Approved

Order Date 7/30/2024

Est. Delivery Date 09/04/2024

Offer Expires

Customer ID 97159

Customer PO#

Salesperson JironD

Shipping Via.

Field Name

Description

Ticket Type Deliver

Bill To: CITY OF NEEDLES
 ACCOUNTS PAYABLE
 817 THIRD ST
 NEEDLES, CA 92363

Comments:

Quantity	Description	Unit Price	Total \$	%	Your Share
10,000.00 Lbs	610491L VIP III PRG 24 [50LB]	1.4600 / Lbs	14,600.00	100.0000	14,600.00
3,000.00 Lbs	374481L POA TRIVIALIS VNS [50LB]	5.3500 / Lbs	16,050.00	100.0000	16,050.00
2,375.37 Each	179481E ESTIMATED SALES TAX [EA]	1.0000 / Each	2,375.37	100.0000	2,375.37

Subtotal 33,025.37

Amount Due 33,025.37

If Paid By Discount Deduct Pay Only

Customer: _____ Sales Person: _____

Purchase Terms:

Sales Order

Page 1

210014343

Item 16.



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: September 10, 2024

Title: Accept Change Order No. 1 with Superb Engineering, Inc. for the Golf Course Irrigation and Efficiency Project, Phase 1

Background: The City of Needles owns and operates the River's Edge 18-hole golf course. Currently, the irrigation system for the golf course is supplied with water from Well #12, an existing 2,000 gallon per minute (gpm) well at a fixed pumping rate that is located on the course. Previously, a staff member was responsible for manually installing all 660 in-pack sprinkler heads throughout the golf course in a rotating motion to irrigate the golf course. The current manual operation method resulted in over-irrigation of the course.

The City has received funding from the Urban and Multibenefit Drought Relief Program for Phase 1 of a Golf Course Irrigation Project to procure approximately 175 new water-efficient sprinkler heads to replace Tees and Greens sprinklers, and to complete the design and installation of the irrigation system that will control the new sprinklers with the addition of water saving gate valves. Subsequent funding will implement Phase 2, which will include the remaining required sprinklers, new distribution system, soil moisture sensors, and automatic watering system as well as a modern variable drive pump system.

On March 12, 2024, the Golf Course Irrigation and Efficiency Project, Phase 1 was awarded to Superb Engineering, Inc for a Not to Exceed (NTE) amount of \$711,434.95 plus 5% contingency for a total project cost of \$747,061.82. Construction began in May 2024 and the project is near completion with punch list items remaining.

Change Order No. 1 in the amount of \$15,814.72 to the contract with Superb Engineering, Inc. reflects quantity adjustments made to bid items during construction being funded by project contingency resulting in an overall decrease of \$19,759.65 for a final contract amount of \$727,302.17.

Fiscal Impact: Total project cost decreased by \$19,759.65.

Recommended Action: Accept Change Order No. 1 in the amount of \$15,814.72 for a total contract amount of \$727,302.17 for the work completed by Superb Engineering, Inc. for the Golf Course Irrigation and Efficiency Project, Phase 1 and authorize staff to execute said Change Order.

Submitted By: Kathy Raasch, Director of Development Services/Capital Projects

City Manager Approval: Patrick J. Martinez Date: 09/04/2024

Other Department Approval (when required): Barbara DiLeo Date: 09/05/2024

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: _____

CITY OF NEEDLES CHANGE ORDER

PROJECT: River's Edge Golf Course Irrigation Efficiency Project

ORDER NO: 1

OWNER: City of Needles

CONTRACTOR: Superb Engineering, Inc.

FOLLOWING CHANGES ARE MADE TO THE CONTRACT:

<u>Description of Changes</u>	<u>Decrease Contract Price</u>	<u>Increase Contract Price</u>
1) Mainline Repairs		\$ 5,426.76
2) Locate Issues		\$ 20,932.26
3) Purchase and place D.G.		\$ 43,466.32
4) Turf Credit	\$ 56,755.62	
5) Sand Filter/Strainer Startup		\$ 2,745.00

JUSTIFICATION:

Change Order items above reflect final quantities in the field during construction. \$15,814.72 to be funded by project contingency.


Original Contract Price	\$ 711,487.45
Previous Change Order(s) Amount	\$0.00
Original Contract Price plus previous Change Orders	\$ 711,487.45
Contract Price Due This Change Order	\$ 15,814.72
New Contract Price	\$ 727,302.17

CHANGE IN CONTRACT TIME

Contract Time will be (Increased)	Adjusted Date for Completion of all Work	Calendar Days
	N/A	

APPROVALS REQUIRED

Requested by: _____ Date: _____
Signature (Project Manager)

Contractor Acceptance: _____ Date: 9/4/24

Signature (Contractor)

Approved by: _____ Date: 09/10/2024
Signature (City Manager) *CC meeting*

CHANGE ORDER



City of Needles, California Request for Commission Action

CITY COUNCIL BOARD OF PUBLIC UTILITIES Regular Special

Meeting Date: September 10, 2024

Title: Approve a budget revision for the 2024-2025 fiscal year to increase fund 520 (Dial-a-Ride - Transit) State Transit Assistance - Capital revenues and Property-Capital / Vehicles expenditures by \$180,857 for the purchase of a new Dial-a-Ride transit vehicle

Background: Needles Area Transit (NAT) received two new buses to operate the deviated fixed route service last fiscal year. The specialized transportation services (dial-a-ride - DAR) purchased a vehicle in 2022-23 with a 2002 and 2009 vehicle still in service. The San Bernardino County Transportation Authority (SBCTA) has State Transit Assistance (STA) capital funding to purchase another DAR vehicle to replace one of the older buses. With this purchase, the transit services should be set until the zero-emissions bus (ZEB) conversion starts in 2027-2028.

Fiscal Impact: \$180,857 increase in fund 520 capital revenue and expenditure from State Transit Assistance (STA) funding source. No general fund revenues will be used.

Recommended Action: Approve a budget revision for the 2024-2025 fiscal year to increase fund 520 (Dial-a-Ride - Transit) State Transit Assistance - Capital revenues and Property-Capital / Vehicles expenditures by \$180,857 for the purchase of a new Dial-a-Ride transit vehicle.

Submitted By: Cheryl Sallis, Community Services Manager

City Manager Approval: Patrick J. Martinez

Date: 09/04/2024

Other Department Approval (when required): Barbara DiLeo

Date: 09/05/2024

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: _____



City of Needles, California Request for Commission Action

CITY COUNCIL BOARD OF PUBLIC UTILITIES

Regular Special

Meeting Date: September 10, 2024

Title: Approve filing of a revised claim for State Transit Assistance (STA) capital funds for the 2024-2025 fiscal year to purchase a new Dial-a-Ride transit vehicle.

Background: The revised claim form coincides with the revised transit budget adopted by the City Council at the September 10, 2024 meeting to cover the purchase of a new DAR vehicle and requires Council approval before submittal to the San Bernardino County Transportation Authority (SBCTA)

Fiscal Impact: \$180,857 increase in State Transit Assistance (STA) funding source. No general fund revenues will be used.

Recommended Action: Approve filing of a revised claim for State Transit Assistance (STA) capital funds for the 2024-2025 fiscal year to purchase a new Dial-a-Ride transit vehicle.

Submitted By: Cheryl Sallis, Community Services Manager

City Manager Approval: Patrick J. Martinez

Date: 09/4/2024

Other Department Approval (when required): Barbara DiLeo

Date: 09/05/2024

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: _____

SAN BERNARDINO COUNTY TRANSPORTATION AUTHORITY
FISCAL YEAR 2024/2025 TRANSIT SYSTEM CLAIM
SUMMARY CLAIM

Claimant: City of Needles
Address: 817 Third Street
 Needles, CA 92363
Contact Person: Cheryl Sallis, Community Services Manager
 (Name and Title)

Phone No: 760-326-2113 ext 115

I verify that the information on the Claim Form is true and accurate to the best of my knowledge.

Signed: _____
 (Acting Director of Finance)

Date: 9/11/2024

<u>Purpose</u>	<u>Amount</u>
() Article 4 Public Transit Service (PUC 99260a)	\$ -
() Article 4 Rail Passenger Service (PUC 99260.6)	\$ -
() Article 6.5 STA for Operating Purposes (PUC 99314.6)	\$ 116,700
() Article 6.5 STA for Capital Purposes (PUC 99313.3)	\$ 118,519
() Article 8 Contract Transit Service (PUC 99400c)	\$ 347,953

<u>Requested Claim Amount:</u>	<u>Amount</u>
LTF Operations	\$ 347,953
LTF Capital	\$ -
Total LTF:	\$ 347,953

STA 99313 Population Share for Capital Purposes	\$ 118,519
STA 99313 Population Share for Operations (must pass efficiency standard)	\$ 111,943
STA 99314 Operator Share for Capital Purposes	\$ -
STA 99314 Operator Share for Operations (must pass efficiency standard)	\$ 4,757
Total STA:	\$ 235,219

GRAND TOTAL	\$ 583,172
--------------------	-------------------

SAN BERNARDINO COUNTY TRANSPORTATION AUTHORITY
FISCAL YEAR 2024/2025 TRANSIT SYSTEM CLAIM
Apportionment Area(s)

Claimant:

Apportionment Area/Jurisdictions	Total LTF	LTF Operations	LTF Capital
Article 8 City of Needles	\$ 347,953	\$ 347,953	
	\$ -		
	\$ -		
	\$ -		
	\$ -		
Total	\$ 347,953	\$ 347,953	\$ -

STA Share	Total STA	STA Operations	STA Capital
99313 Population Share	\$ 230,462	\$ 111,943	\$ 118,519
99314 Operator Share	\$ 4,757	\$ 4,757	
Total	\$ 235,219	\$ 116,700	\$ 118,519

Total TDA Funding	Total Operations	Total Capital
\$ 583,172	\$ 464,653	\$ 118,519

Ongoing Capital Projects

(please include project information from prior years and remaining balances)

FY 2023 Grand Total:		0.00	0.00	0.00
2023/2024	L24-NED--12	Needles Area Transit Purchased Transportation-Operations (2023-24 fy)		0.00
2023/2024	L24-NED--12	Needles Dial-a-Ride Purchased Transportation-Operations (2023-24 fy)	7,178.95	7,178.95
2023/2024	TBD by SBCTA	Needles Dial-a-Ride Medical Transport/ Shopper Shuttle Pilot Program Purchased Transportation-Operations (2023-24 fy)	7,787.51	7,787.51
2023/2024	TBD by SBCTA	Transit Vehicles Purchase (Needles Area Transit - Capital - On Order October 2023)	170,000.00	170,000.00
2023/2024	TBD by SBCTA	Property/Buildings (Needles Dial-a-Ride Garage at El Garces) - Capital	350,000.00	350,000.00
2023/2024				0.00
2023/2024				0.00
FY 2024 Grand Total:			534,966.46	0.00

Total Ongoing Capital Project Funding \$ 647,772.0000 \$ - \$ 647,772.0000

New Capital Project Detail

Fiscal Year	Allocation No	Project Title	STA Amount Requested	LTF Amount Requested	Project Total
2024/2025	TBD by SBCTA	Needles Area Transit Purchased Transportation-Operations (2024-25 fy)	18,871.00	347,953.00	366,824.00
2024/2025	TBD by SBCTA	Needles Dial-a-Ride Purchased Transportation-Operations (2024-25 fy)	72,829.00		72,829.00
2024/2025	TBD by SBCTA	Fort Mohave / Needles Dial-a-Ride Medical Transport/Shopper Shuttle Purchased Transportation-Operations (2024-25 fy)	25,000.00		25,000.00
2024/2025	TBD by SBCTA	Transit Vehicles Purchase (Needles Dial-a-Ride) - Capital - Additional funding added to existing \$24,037.53 in FY17, \$10,000 in FY18, \$24,900.60 in FY20, and \$3,400 in FY21 (total \$180,857.13)	118,519.00		118,519.00
2024/2025	TBD by SBCTA				0.00

Item 19.

Ongoing Capital Projects

(please include project information from prior years and remaining balances)

2024/2025	TBD by SBCCTA			
			235,219.00	347,953.00
FY 2025 Grand Total:				583,172.00

Grand Total Capital Funding 882,991.00 347,953.00 1,230,944.00

Item 19.



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: September 10, 2024

Title: Destruction of Obsolete Records

Background: Per the City’s Record Retention Policy, the itemized records attached to the resolution are past the required retention period. The list has been approved for destruction by the City Attorney.

Fiscal Impact: Cost to destroy TBD.

Environmental: N/A

Recommendation: Adopt Resolution No. 2024-36 authorizing destruction of certain city records pursuant to Government Code Section 34090

Submitted By: City Clerk Department

City Manager Approval: Patrick J. Martinez

Date: 9/4/2024

Other Department Approval (when required): _____

Date: _____

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: _____

RESOLUTION NO. 2024-36

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA,
AUTHORIZING THE DESTRUCTION OF CERTAIN CITY RECORDS PURSUANT TO
GOVERNMENT CODE SECTION 34090**

WHEREAS, Government Code Section 34090 provides for and authorizes, with approval of the City Council and the written consent of the City Attorney, the head of a city department to destroy certain types of city records, documents, or instruments under their charge after they are no longer required; and

WHEREAS, the City Council adopted Resolution No. 2013-35, adopting a citywide records management program and records retention schedule and electronic (e-mail) policy; and

WHEREAS, the City Clerk has determined that certain city records are no longer needed and are not required to be kept by law; and

WHEREAS, the City Attorney has given written consent to the destruction of such records and has further given his opinion that the destruction of such records is authorized by law.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Needles, California, does hereby approve the destruction of certain records pursuant to Government Code Section 34090 as listed on Exhibit A, attached hereto.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council held on the 10th day of September 2024, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Mayor

(Seal)

Attest:

City Clerk

EXHIBIT A RESOLUTION NO. 2024-36

CITY OF NEEDLES

To: City Clerk
From: Department Head
Subject: Request for Destruction of Obsolete Records

I am requesting approval to destroy the obsolete records listed below.

Various
Department Head

September 10, 2024
Date

Table with 2 columns: DATE OF RECORD, DESCRIPTION OF RECORD. Row 1: SEE ATTACHED. Rows 2-4: Empty.

(If additional space is needed to describe records, please attach additional pages)

APPROVED

City Attorney

Date

The obsolete records described above (and on any attached pages) were approved by the City Council for destruction on:

Date: Resolution No.

The obsolete records described above (and on any attached pages) were destroyed under my supervision using the following method:

- Shredding, Burning, Other (specify method)

I certify that such destruction meets the requirements of the City's Records Retention and Destruction Policy and all applicable requirements of State and federal law.

City Clerk

Date of Records Destruction

SHRED LIST FOR 9-10-24

KIM – UTILITIES

2017 Utility customer applications
2019 Utility customer applications
Jan – December 2018 Adjustments
2017 Sanitation Invoices
2014 – 2018 customer consumption reports
2015-2021 customer consumption reports
Year end 2016 trial balance

BARBARA – FINANCE

FY 18 & FY 19 – Warrants – check copies with backup – approx. 8 boxes
FY 17, FY 18 & FY 19 – Daily Cash Receipt Reports and reconciliation – 12 boxes

Box A

1996-1997 Account Activity Listing
1997 NPUA Bank Rec
2011-2012 NPUA Bank Rec
FY 2011 Payroll Account Bank Rec
2000 General Account Bank Rec
2002 City City General Account Bank Rec
2001 City City General Account Bank Rec
2015 City City General Account Bank Rec
FYE 2000 NPUA Bank Rec
2014-2015 City Credit Union Bank Statements

Box B

1998 NPUA Bank Rec-Checking
FY 2012 City General Bank Rec
1997-1998 City Payroll Account Bank Rec
FYE 1998 City General Checking Rec
2001 City General Checking Rec
2013 NPUA General and Savings Bank Recs

Box C

FY 2011 City Bank Rec
2001-2002 NPUA Bank Rec
FYE 2002 City Payroll Bank Rec
2013-2014 City General Bank Rec
2010 City General Checking and Savings Bank Recs
FY 2008-FY2013 Credit Union Bank Statements
FY 2010 City Payroll Bank Recs
FY 2008-FY2009 Country Bank Money Market Statements

Box D

2010 City General Checking Bank Rec
FY 2009 City General Bank Rec
FY 2015-FY 2016 City General Bank Rec
2009 NPUA General Bank Rec
FY 2009 Payroll Account Bank Rec
FY 2002-FY 2003 Cash Balance Project / Year End Budget Review

2010-2011 City Treasure Report
2014 NPUA General and Savings Bank Recs

*** Additional Box-Unsure if we can Destroy**

1980-2000 Various Financial Audits (ex. NPUA, City, Transit, Hospital, Needles Public Financial Authority, Needles Public Facility Authority)

TAMMY – ENGINEERING

Tammy – Engineering – CM-6-1-22 – Property Project Files – Box I

MnlaFldr – Office of Mine Reclamation (OMR) – SMARA Violations and Code Information – 2010
MnlaFldr – Bureau Bay – Jack Smith Park Lease – Two Fldrs Rubber Banded – 1995 – 2004
MnlaFldr – SANBAG Bicycle/Pedestrian Facilities to Improve Access to Transit Stops Grant – 2004-2005
MnlaFldr – Streets – Street Info – Signs, Paving – Information and Site Plans – 1998
Focus 1998 Magazine – San Bernardino County Information and Relocation Resource – 1998
MnlaFldr – Rustic Acres – Porter and Sons – Maps, Property Profiles, Information – 2004
MnlaFldr – Property Ownership – State Lands on River – Empty Fldr
MnlaFldr – Property Ownership – Kennedy – State Land & Future Parks – Maps & Corresp. – 2002
Maroon Fldr – Distribution Facility – Roadrunner – 2002
MnlaFldr – Community Development – State, Gov. Indian Lds – Property Profiles and Site Maps – 2005
Email Correspondence – Re: El Garces Echo Problem – 2014
MnlaFldr – Mansker – R.R. Property – Drawing – 2004
MnlaFile Fldr – Portofino Estates – Grant Deeds, Information – 2004
MnlaFile Fldr – Liquor License Appl. – Marina Drive Prop. Profile – Site Maps, Assessor's Maps – 2004
MnlaFile Fldr – Property Ownership – R & L Enterprise – Assessor's Maps, Property Profile – 2003
Jonas Residence/Siebrecht – Fargo Truss Systems – 2007
MnlaFldr – Mapping – Fun Maps – Publisher - Needles Map – Lake Havasu City Map
MnlaFldr – Community Development Planner – Property Location & Site Maps – Correspondence – 2003
MnlaFldr – E-261 BLM/Kunz (46) – Maps, Corresp., Mining Operation, Engineering Review – 2011
Address File Sheets (Blue) – Blank – No Address - & Laminated Green Work In Progress Sheet
MnlaFldr – Manny Morris Park – E0203-41 – Work Order Cost Estimate – Sketches – Site Maps – 2003
MnlaFldr – Manny Morris Park – E0304-111 – Site Maps, Specs., & Electric Dept. Staking Sheet – 2004
MnlaFldr – Jerry – Water Valve Location Maps & Information – 1998
MnlaFldr – Electric Dept. Staking Sheet and Site Map – Manny Morris Park – 2004
MnlaFldr – Tammy's Prints – City of Needles Electric Switching – 2005
MnlaFldr – E0102-80 – Mike Krier – Work Order Sketch and Cost Estimate – 2003
MnlaFldr – Tammy – Mapping – Pole Locations
Two Stapled Packets – How to Reduce Echo in a Room & Auralex Acoustics Sound Control – 2014
MnlaFldr – SANBAG Bicycle/Pedestrian Facilities – Corresp., Financial Report, Check & Rcpt – 2009
MnlaFldr – SANBAG Article 3 Call for Projects – Photos, Site Maps, and Information - 2010-2011
MnlaFldr – Safe Routes to School (SRTS) – Correspondence, Resolution, and Cost Information – 2011
MnlaFldr – Article 3 Transit Stop Access – SANBAG – Application and Council Action Information – 2011
MnlaFldr – Downtown Sewer Replacement Project & El Garces Renovation Project – 2007
Wash Crossing Detail (Single Page) – 2007
Racine/Hartwick Grading Permit 4577 – 4534 My Place Road – 2008
Right of Way Easement – CPUC and Fort Mojave Tribal Council – 1970
Property Profile Info (2002), Resolution (Copy) and Tax Deed – 1974-1975
Letter – From City of Needles to Bureau of Land Mgmt Re: CAAZCA 27873 (054) Right of Way – 1991
Right of Way Easement – CPUC and Fort Mojave Tribal Council – 1970
MnlaFldr – E0506=103 Bad Pole J St & Broadway - Valero – 2006 – 2007
MnlaFldr – E0607=59 – Western Technologies – 2007
MnlaFldr – E0607=54 – Verde Shores Transformer Change out – 2007
MnlaFldr – E0607=18 – Bob Bruncati – 4474 Bourbon St – Service Order – 2006
MnlaJob Envelope – North End Addressing – Letters, Sign Costs, Maps, Responses – 2000 – 2001
File Fldr – Downtown Sewer Replacement Project – Revised Fee & Construction Cost Docs – 2012
File Fldr – Master Drainage Plan – Zone 6 Advisory Committee – Public/Budget Hearing – 2006
Red File Fldr – CA Mine ID #91-36-0100 – Needles Redi-Mix - Inspection Reports, Info – 1992 – 2015

MnlaFldr – (Along Side of Box) - City of Needles – Job File 301560 – River Road Survey – 2011

Tammy – Engineering – 6-3-22 – Rustic Acres 1985 – 1996 – Box IV

Expandable Brown Fldrs (4):

- Porter – Rustic Acres – Development Manual, Land Sale Request, Specified Parcels – 1991
- Rustic Acres – Porter – Tract 15676 – Final Map, Archaeology, Escrow and Title Info – 1992-1996
- Rustic Acres – 12 Acres 2nd Option – Tract 14857 – Final Map #2 – Master Plan Proposal – 1993-1998
- Proposal – Porter & Sons – Development of 50 Acres – Rustic Subdivision Correspondence – 1985
- Rustic Subdivision Archaeology – Maps, Bidding Instructions, Archaeological Study Information – 1986
- Rustic Acres Subdivision – Tract 15678 – McMillen/Porter Rustic Acres Tracts 31161 & 14283-2 - 1986
- Rustic Subdivision – Archaeology Information, Financial Information, Maps - 1987

Tammy – Engineering – 6-6-22 – I-40 Connector Reimbursements – Box VI

- Traffic Impact Study – Interstate 40 Needles Connector Imprvmnt Project – NCPD02 5220 – Draft – 2012
- MnlaFldr – Hospital Fixed Assets Escrow Account – 1998
- MnlaFldr – I-40/AZ 95 Connector – Caltrans Reimbursement & Billing Files #1 & #2 – 2007
- Clipped Bundle – #4 - Invoices, Costs, Receipts, Correspondence – I-40 Connector – 2009
- Rubber Banded Papers – #10 - Correspondence, Costs, Timecards, Information – I-40 Connector – 2012
- Clipped Bundle – Billing #11, Invoices, Statements, Receipts – 2013
- Billing - #12 - Bank Statements, Receipts – I-40 Connector – 2013
- Clipped Bundle - #13 – Correspondence – Financial Information – 2013
- Clipped Bundle - Receipts - #14 - 2014
- Clipped Bundle - Receipts - #15 – 2014
- Clipped Bundle - Receipts - #16 - 2014
- Clipped Bundle - Receipts - #17 – 2014
- Rubber Banded Bundle - Receipts - #18A - 2014
- Clipped Bundle - Billing - #20-1, 20-2, 20-3 – 2014

Tammy – Engineering – 6-7-22 – I-40 Connector Project – Right of Way – Box VII

- MnlaFldr – I-40 Connector – ROW Acquisition – General Status – Empty Fldr
- MnlaFldr – West – APN 0185-067-08 – Request of Funds – 2015
- MnlaFldr – I-40 Connector – Row Acquisition – Financial – 2015
- MnlaFldr – I-40 Connector – Row Acquisition – Appraisal Info – 2015
- MnlaFldr – I-40 Connector – Row Acquisition – CA Treasurer – Court File – 2014
- MnlaFldr – I-40 Connector – Accounting - Estimate of Probable Costs – 2015
- MnlaFldr – I-40 Connector – Row Acquisition – Lopez – 0185-047-06 – SW Corner K St. & Needles Hwy
- Bound Report – Historical Resources Eval Report I-40 Needles Connector #NCPDO2 5220 (003) - 2012
- Bound Report – Historical Prop Survey Report – I-40 Needles Connector #NCPDO2 5220 (003) – 2012
- MnlaFldr – I-40 Connector – Row Acquisition – Garrity Walker 0185-057-03 – K Street & Race St – 2016
- Clipped Bundle – I-40 Connector at J Street – Properties Acquired through Eminent Domain
- MnlaFldr – I-40 Connector – Row Acquisition – Woodland Hills – 0185-066-19 – SE Corner J & Broadway
- MnlaFldr – I-40 Connector – Row Acquisition – Pletcher – 0185-065-09 – NW Corner K & Needles Hwy
- MnlaFldr – I-40 Connector – Row Acquisition – Luna – 0185-066-19 – SW Corner K & Needles Hwy
- Hanging Fldr – I-40 Corridor Project Budget Information
- MnlaFldr – I-40 Connector – Row Acquis – 1624 Broadway 0185-101-19 NE Corner Brdwy & Chestnut
- MnlaFldr – I-40 Connector – Row Acquisition – Zeiter (JWC) – 0185-048-12 SW Corner K & Needles Hwy
- MnlaFldr – I-40 Connector – Row Acquisi – Taeb 0185-102-01 E Side of Broadway Bet Chestnut & Walnut
- MnlaFldr – I-40 Connector – Row Acquisition – Greenlee – 0185-158-23 – SW Corner Broadway & J Street
- MnlaFldr – I-40 Connector – Row Acquisition – Paget – 0185-067-22
- MnlaFldr – I-40 Connector – Row Acquisition – Aarup – 0185-158-10 – W Side J St & Highland (J St Hill)
- MnlaFldr – I-40 Connector – Row Acquis – Miranda 0185-061-03 NW Corner Broadway & Needles Hwy
- MnlaFldr – I-40 Connector – Row Acquisition – Laswell – 0185-158-08
- MnlaFldr – I-40 Connector – Row Acquisition – Duke – 0185-156-04 – S Side Broadway @ K Street
- MnlaFldr – I-40 Connector – Row Acquisition – Lillard – 0185-066-19 – SW Corner K St. & Needles Hwy

DALE – CITY CLERK

Box 2017-1 Anne Cont.

2004 Backflow - 2004
800 Accidents/ Injury/ Safety Procedures - 2006
Payroll - 2007

2017-2 Tim Misc. Box

Public Workers –Street 4-03 - 2004
Needles Confrm.6/30/04 - 2004
Correspondence - 2005
Board of Equalization Generator Fees - 2005
Basha’s Business Par K - 2003
General Materials Submittal for Jack Smith Park Launch Facility (3 copies) - 2008
Weekly Activities – empty Fldr – empty Fldr
Public Works- Mike - 2006
Planning - 2005
Fldr – A. Underground Storage Tank Leaks – No date
B.Cupa (hazardous) - 2003
Lilly Hill Survey Elevations - 2004
McCormick Construction - 2004
Fire Station - 2004
State Weed Control - 2006
Contract Documents and Specification for Old Bowling Alley Demolition and Installation of Chain Link Fence - 2004
Memorandum for Conditional Uses Permit & Site Plans – 1902 5 mile road – Mountain Union Telecom Tower – 2004
Memorandum for Conditional Uses Permit - 1902 5 mile road – Mountain Union Telecom Tower – Application and hearing date - 2005
Contract Documents and Specification for Quivera Area Street Improvements - 2003
Senior Code Enforcement Officer Interview Schedule & Information - 2004
FEMA - 2005
Memorandum – Application for a Tentative Parcel Map - 2005
Traffic Safety - 2001
Minutes from Project Meetings Portobello Town homes - 1993
3024 Parkway - 2000
Jerry Barta - 2000
Bridge Lights - 2003
A.C. Johnson File #50 - 2003
Tina Rowe - 2003
132 N. “K” - 2002
1925 Luna Vista Posted 10-20-04 - 2004
Millie Adams – 215 J Street - 2003
1105 Riverview Givens - 2003
Sidewalks - 2003
Overland - 2004
94 Code Prices - 1994
ICC New Member Kit - 1991
Bureau Bay – empty Fldr
Planning Memos – Information from Barbara N. – empty Fldr
Jetty Parking - 2003
Fed Grant \$ - Tri State refuse bill - 2003
Phillix Sinclair VS City of Needles - 2003
Sick Leave Balance Hours - 2007
Builder Owner Information – 1995
Traffic Safety Committees - 2005
450”c” ST - 2005
Polygon Park Architecture – Drawings - 2003
Memorandum – Application for a Tentative Parcel Map – w/ Drawings - 2005

Street Closure Application - 2006
Tina Rowe – empty Fldr
Run For the Wall XVIII – Certificate - 2006
Dukek & Associates, Inc. Parks Department – 2 copies - 2005
Poligon Park Architecture – City of Needles Park Department - 2004
Poligon Ram 20X44 Building Metal Panel Roofing Uniform Building Code - 2004
Dukek & Associates, Inc. 20X24 - 2004
Poligon Park Architecture – City of Needles Park Department - 2002
Poligon Ram 20X24 Building Metal Panel Roofing Uniform Building Code - 2004
Dukek & Associates, Inc. SQR 16 MR - 2004
Poligon Park Architecture – City of Needles Park Department - 2004
Poligon Ram SQR 16 Building Metal Panel Roofing Uniform Building Code - 2004
Imperial 400 03-099 - 2005
Municipal Code 6-18 – several copies – blanks, no date
Memorandum – Buddy Richards - 2003
Skate Park - 2003
Poligon Ram 20X64 Building Metal Panel Roofing Uniform Building Code - 2004

2017-3 Tim Misc. Box

Bulk Waste Clean-Up - 2003
Code Enforcement - 2001
CDL Info - 1998
Daily Log P/W - 2004
Invoice - 2003
Misc. Equip/Vehicles 2002 - 2004
Bobcat Bid - 2004
Time Sheets (Clocks) - 2008
Tim – Public Works, Bldg/safety, CDBG, Animal (Denise), Fleet mgt (Marc) 2007-2008 - 2007
Budget Worksheet Forms Fiscal Year 2006-2007 - 2007
Commercial Drivers License Employer Testing Program Training - 1999
Crack Sealer Machine - 1999
Bid#99020 Equipment/ Vehicles - 2000
Dept. of Transportation - 2000
Misc.? – Underground Storage Tank Leak List - 2003
Disaster Assistance App. - 1999
Encroachment Permits CalTrans - 2000
P.W. Fix-it/ Clean it - 2001
Police Report- Graffiti at Jack Smith Park - 1998
Graffiti Ordinance - 2000
General Info – Pennzoil Quaker State Distributor Agreement cancellation letter – 2000
HHW Facility - 2003
Incident Investigation Report - 2000
Public Work Memos Inter Office - 2000
Job Description - 1998
Landfill Misc. - 1999
Millings @ Old Hospital Site 1030 W. Broadway – Informal Bid 10/2001 - 2001
P.W Reimbursements - 2002
Sidewalks & Streets Maint (memo from Attorney) - 1995
Timesheets Masters – blanks – no date
Traffic Counter Info. - 1993
Util Buis P.W - 2009
Vehicle Maintenance - 2001
Verde Shores – Sweeping Paid Invoices - 1999
Equipment/Warranties - 2000
Work Sentence Program – Blanks – no date
Work Sentence Completed - 1999
Mac McCord - 2008

Kathy Bernal - 2008
Tim Wahlstrand - 2008
Jesse Fragoso - 2007
Deanna Johnson - 2008
Yenny Flores - 2005
Denise Green - 2008
Code Enforcement - 2002
Franklin Smith - 2003
Tim's Attendance - 2008
Complaint – 10/30/03 - 2003
Meter Check 1/15/04 - 2004
Disconnect 1/02/04 - 2004
Larry Bernal- 2008
Smith, Franklin D. - 1996
Richards, Marc - 1996
Cliff Greable - 2007
Towed Check List - 2001
Animal Disposition Log July 1st 02 to June 30 03 - 2009
Norm Burger Painting - 2003
Animal Control Fees Comparisons-2005 - 2008
Department of Health Services -2003 West Nile Virus: Dead Birds - 2003
Pigeon Control – Jim Raley (3 letters 2003, 2005, 2006) - 2003
Ray Dean Fence Co. - 2007
Animal Control Activities Dec 1st, thru Dec 31, 2006, May 2006, August 2005, November 2003, September 2003, August 2003 - 2006
Vera's Driving Record - 2007
El Rancho - 2003
Animal Shelter/Control 2001-2002 - 2002
Annual Audit Report 1989 (2 copies) - 1989
Abatements - 1999
Application for Helper - 2000
Tim & Attendance - 2007
Code Enforcement - 2002
Encroachments Permits & Apps - 2007

2017-4 Law & Legal 200-226.8 Box

Law Offices of Leek & Gutter - 1991
Work Sheet - 1984
Record of Survey - 1975
202 Current AZ Land Tax Info - 1997
Appraisal Report of Gila and Salt River Baseline and Meridian
Of Mohave County, AZ - 1989
202.1- A AZ Land/Properties - 1992
203 Surety Bonds - 1987
203.1 A J Bayless Markets, Inc. - 1986
203.2 Y-95 Bait & Tackle - 1983
203.3 Crown Pointe - 1985
203.4 Crystal Palace - 1984
203.5 Mc Donald's Restaurant - 1985
203.6 California 6 Motel - 1985
203.7 Rainbow Beach – Harper - 1986
203.8 K O A - 1986
202.1-B Land/Properties - 1991
Memorandum Electric Refundable Construction Cash Deposit - 1996
210 Certificates of Insurance- 1999
205 Franchise –City of Needles - 1966
206 Franchise –County of San Berd/Needles - 1987

203.9 Howze Enterprises - 1988
203.10 Needles Point - 1987
203.11 A-Block - 1990
Customer Maintenance - 1993
204 Fair Debit Collection Practices Act - 1990
214 Permits, Encroachments (county) - 1980
215 Permits, Enrichment (state) - 1992
216 Bond -1997 - 1996
216.1 Bond -1997 Cost of Insurance Urban Logic - 1997
213 Permits, Encroachments (city) - 1991
211.A S.C.E. Pole Line License Agreement -1982 - 1985
212 Lawsuits - 1995
226.3 Grants & Loan Programs - 1996
Revenue Bond Proposal Summary - 1993
Nevada Power Company - 1998
219 Lund VS City of Needles – 1996
221 Best, Best & Kreiger - 1996
222. A Holland West 7/21/940 To - 1994
22.2 Update on Revenue Bonds Memo - 1993
Holland West Inc. - 1993
223 Santa Fe Contract- Wastewater - 1993
Carol Brown Construction Inc. - 1993
226.AA Bond Utility Correspondence – 1994
216.2 City Leases 217 Franchise Tax
217 Franchise Tax - 1991
218.2 Purchase Power – Nevada Power Co - 1994
229 Outside Contractor Services – Elect (bid Packet) - 1994
Revenue Bond Proposal Summary - 1993
Revenue Bond Proposal Summary (2nd copy) - 1993
Memorandum – Update on Revenue Bonds - 1994
226 Bond Issues (misc) - 1994
Bond Issues - 1994
226.2 Sewer Bon (H.W. Projects Relating To) – 1994\

2017-5 LCWSP Copies Of Original Applications, Spreadsheets, Maps Of Blythe Area RV Parks

Spreadsheet – Proposed Subcontracts Imperial County – 2004
Spreadsheet – Riverside County Wave 4 – 2004
Spreadsheet – San Bernardino County Wave 3 – 2003
Spreadsheet – Riverside County August 2003 - – 2003
Fax – RV Mobile Parks From Vidal Junction To Blythe – 2004
Property Owners – Riverside, Imperial, San Bernardino – 2004
Resolution – Colorado River Board Of California Re: Applicants To LCWSP Water – 2006
Lower Colorado Water Supply Project (LCWSP) Subcontractors – 2005
Letter Re: CRB Recommendation 0528 And PVID Boundaries – 2004
Applications Received Back Activity Report – 2003
Resolution Or Colorado River Board Of California Re: Applicants To LCWSP Water – 2005
Recommendations For LCWSP Subcontracts In Accordance With Contract No. 2-07-30-W0280 – 2003
US Dept. Of Interior BOR – Approval Of Proposed Prototype Subcontract Between City Of Needles And Subcontractors For LCWSP Water Pursuant To Contract No. 2-07-30-W0280 Between The U.S. And The City Of Needles – 2003
Property Owners – Riverside, Imperial, San Bernardino – 2003
Fax – CRB Letter 10/16/04 To Marge Taylor – Re: Applicants To LCWSP 6th Submittal – 2004
US Dept. Of Interior BOR – Approval Of Proposed Prototype Subcontract Between City Of Needles And Subcontractors For LCWSP Water Pursuant To Contract No. 2-07-30-W0280 Between The U.S. And The City Of Needles – 2003

Imperial County LCWSP Water Applicants – 2002
Imperial County LCWSP Water Applicants – 2002
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San Bernardino County LCWSP Water Applicants – 2002
Riverside County LCWSP Water Applicants – 2002
Riverside County LCWSP Water Applicants – 2002
Riverside County LCWSP Water Applicants – 2002

2017-6 Misc. Box

Needles Bond Refunding - 2014
Needles Bond Refunding - 2014
Needles Bond Refunding - 2014
Proposal in Response to the City's RFP- 2014
RFP for Bond Underwriting Services - 2014
Darlington Engineering City Engineer Proposal - 2009
Phase 1 Environmental Site Assessment El Garces Hotel - 2006
Phase 1 Environmental Site Assessment El Garces Hotel - 2006
NUSD Info - 2002
Needles Rural Firehouse 8/10 - 2012
Ten-Ten & Sister City Prog. - 2011
RDA Dissolution 1/12/12 - 2012
Landmark Golf MGMT Proposal - 2010
Needles Golf Course – Riverside Rep - 2010
El Garces 11/8/10 - 2010
NCEC-Golf Course - 2010
Black & Veatch 10/18/12 - 2012
NUEA Mouc 7/1/13 - 2013
Article 3 Biennial Call (due 5/8) - 2013
World-Wide Fire, Inc. 10/12 - 2012
10-10 Tree Planting - 2012
Wind Incident 9/4/12 - 2012
Marijuana Business Tax - 2012
County Route 66 thru Needles - 2012
Overland/ Oasis 8/3/11 - 2012
Revenue Refunding Bonds Series 2013 9/24/13 Urban Futures, Inc. - 2013
RFP-Bonding Re-Funding - 2014
Revenue Refunding Bonds Stinson Securities 9/27/13 - 2013
3- Field Operating Guild – NO DATES

2017-7 Misc. Box

Kleinfelter 5AC Carve-Out 7/27/14 - 2014
Policies for Customers Generators (DG Net Metering) 7/16/15 - 2015
Golf Course Purple Pipe 9/16/14 - 2014
Vacate 7-up Bldg. - 2015
Cap and Trade Funding Affordable Housing & Sustainable Communities (AHSC) - 2014
California ST/I-40 Sewer Collapse 6/26/14 - 2014
Pirates Cove Water 8/18/14 - 2014
Hospital Interceptor Sewer Line (Manholes 25, 26) 11/25/14 - 2014
Rate Increase to Develop an Optional Payment for 5-Years 2/19/14 - 2014
Individual Assistance 8/14/14 - 2014
Microburst Incident of 8/12/14 - 2014
Om Ganesh Health Association 4/24/15 (Bryan @ Best Motel) - 2015
BCP Post -2017 Proposed Allocation 8/8/14 - 2014
Mass Care & Sheltering American Red Cross 10/14/14 - 2014
NCDC - 2015
Flag Pole Project - 2014

1.5MG Tank from Gateway - 2014
Skylar Capital Management 10/21/14 - 2015
L Street Pipe Bursting - 2014
Reservoir Rehabilitation 6/12 - 2014
E 1314-21 - 2013
Luttrell to Meledi Transition C 4/29/13 - 2013
Needles Marina Park Dredging 5/10/13 - 2013
Ed Perry Park – BNSF 11/5/12 - 2013
MWD's ICS-2010 - 2010
Identifying Sources of Groundwater Lower Colorado River Valley Implications for River Water Accounting - 2004
State Model Water Efficiency Landscape Ordinances 1/31/10(Effective) - 2010
Imperial Irrigation District - 2005
Potential LCWSP Big Pumpers 6/09 - 2009
Colorado River Regional Sewer Coalition "CRRSCO" - 2012
2006 BOR Water Reports - 2005
Disks Crash 6/22/13 - 2013
Engineering Services - 2012
100th Anniversary Event - 2012
City Clean-up Funding 10/12 - 2012
Dan Williams 8/1/13 - 2013
Dr. Pepper/Snapple/ Kab Grant - 2013
MSCP- Bureau Bay/Needles Lagoon 3/12 - 2012
NUPA 3/30/13 Audit - 2014
Inframangement Group (Black & Veatch) 5/9/14 - 2014
Starwood Energy - 2013
Bureau Bay Redux 6/13 - 2013
Xan Terra Parks & Resources, Inc. 2/7/14 - 2014
Billy Andrews – Latecomer Agreement 10/9/13 - 2013
2006 IID Water Order - 2006
2007 IID Water Order - 2007
Well No 10 Replacement - 2012
The City of Needles v. Pacific Gas & Electric Co. 5/14/13 - 2013
Active Towing Case 7/15/13 - 2013
Touching Bases – DA Peng Foundation - 2013
Cadiz Project 2/2 - 2013
Ge Ami Program 4/9/13 - 2013
Joe Payson Offer of \$100/100 - 2013
Jerry Porter Overtime IBEW - 2013
36- Hour Week - 2009
Bargaining Unit Issues - 2010
IBEW Representation Request 11/8/10 - 2010
Human Resource Issues - 2010
Bargaining Unit Letter - 2010
Myers – Milias – Brown Act – Employers –Employee Relations - 2012
Calpers Liability 4/11 - 2011
San Bernardino Public Employees Association - 2012
SBPEA Mou Opening 3/19/12 - 2012
Calpers Contribution Increase 7/1/12 - 2012
Personal – Other Cities 6/12 – 2012
IBEW – 2011
NCEC Letter – 2014
Empty Parcels Subject to Water Standby Charge – 2014

2017-8 Misc. Box

Lower Colorado River Multi Species Conservation Plan (LCRMSCP) File # 1-2 - 2005
Lower Colorado River Multi Species Conservation Plan (LCRMSCP) File # 2-2 - 2013
2010 SR 25 Cycle 9 - 2010
Safe Route to School F/Y 2006/2007 - 2007
Safe Route to School F/Y 2007/2008 - 2008
Safe Route to School Project 2009 -2009
Safe Route to School Cycle 9 - 2010
Medical Marijuana
A. BOE CY 2013,02014,02015 - 2014
B. Daily Patient Log - 2014

Box 2017-9 Law & Legal 226.9 – 226

Northwest Arizona Transmission Project – 1995
Enova File 302.14– 1995
NWATP – Document Prepared – 1995
Nevada Power/ Enova Billing Concern – 1996
Fax Transmission – 1995
WWTR – Fax – 1995
237 Wheeling – 1993
238 Roberts Lawsuit – 1997
Meade Transition – 1995
810 Safety Education Plan – 1996
City Safety Committee – 1997
236-A Kleinfelter Release of Liability – 2000
Kleinfelter Prop. – 1994
236 Kleinfelter Land – File #2 Reports /Findings/ Titles Papers – 1994
236B Cal-Trans Right of Way from Kleinfelter – 1997
Walker, Bob – 2006
Memorandum – Utility Board Agenda/ Information Packet – 1993
230 Granite Construction Company – 1993
226.11 Bond Construction – NO DATE
Authorization to Execute Electric Destitution & Transmission Operation, Maintenance
& Construction Agreement – 1993
226.9 Needles Public Financing Authority (Bond) – 1994
A Subdivision Improvement Agreement to Allow the Recording of Tract 15276 without Completion of All
Required Improvements in Accordance with the California Subdivision Map Act. – 1993
Needles Public Financing Authority Annual Reports – 1992
233 DBE – Disadvantage Business Enterprise – 1999
236 Kleinfelter Land- File #1 Reports / Findings / Titles Papers – 2004
Material Safety Data Sheet 0301 – 1991
Material Safety Data Sheet – 1993
Industrial Tape and Specialties Davisson 0001 – 1992
Material Safety Data Sheet 0101 – 1991
Material Safety Data Sheet 0501 – 1993
Material Safety Data Sheet 0201 – 1993
Material Safety Data Sheet 0401 – 1993
Material Safety Data Sheet 0694 – 1995
Material Safety Data Sheet 0601 – 1988

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CD – Sallis C&F Drive Files – No Date
Album – NPUA various photos - 2006
Fueling Station - 2003
N.S. Wastewater Analysis - 2004
North Side Water Service - 2004
Malonson - 2003

Mosaic Shores - 2004
Cost of Service - 2005
Utility Board - 2004
Layne –Christenson Test Boeing - 2003
All American Canal - 2005
Golf Corse O.M. to U.R.D. - 2005
Revenue & Cost Specialist - 2005
Water Crew Log - Empty
550Ford Truck Specification - 1999
Nevada Truck Equipment - 1999
Bid – Backhoe - 2004
Truck & Equipt Specs: A. Price, B. Invitation, C. Warranty, D. Specifications - 2003
Equipt Spec Info Staff Report - 2004
Jack Smith - 2002
Water Dept Cert. Info - 2001
Water System Class - 2000
Klinefelter Eval - 2004
CHZM Hill - 2006
Water Accounting 2003 - 2003
Burroughs - 1993
Very Preliminary Drafts DIF's - 2005
Electrical Contractors - 2004
Verde Shores - 2004
Rio Buena Vista - 2004
Zamora Heights Water System Site Plan – No Date
NPC File- 2006
Calif. Village - 2004
Calif. Village Info - Empty
3 Phase to Single Phase - 1998
Agreement for Electric Exchange Line Extension - 1993
United States Department of the Interior Bureau of Indian Affairs - 1994
Plans - 1993
Right-of-Away Application-City of Needles. California - 1994
Plans (3 copies) - 1993
Special Stipulations – Caazri 542 - 1993
Lots – Plot Map – No date
United States Department of the Interior Bureau of Indian Affairs - 1993
Application for Transportation and Utility Service and Facilities on Federal Lands – Burroughs Ranch - 1993
Right-of-Away Application - 1993
Power Easements to Burroughs Ranch (2 Copies) – No date
Return Receipt for Caazri 542 (054) - 1993
Application for Transportation and Utility Systems and Facilities on Federal Land - 1989
Maps - 1993
Agreement for Electrical Line Extension - 1993
Notes for Agreement for Electrical Extension - 1993
Agenda – April 27, 1993 - 1993
Work Order – April 20, 1993 - 1993
Yellow paper notes - No date
Original Plan - 1992
Work Order E-9301 - 1993
Blue paper – No date
Maps - 1993
Memorandum Utility Board Agenda/Information Packet - 1993
Maps - 1993
Disputation Right-of-Away Indian Reservation - 1993

Application for Transportation Utility Systems and Facilities on Federal Lands - 1993
Work Order E-9301 (2 copies) - 1993
Maps - 1993
Cat G3500 Advance Gas Generation Sets Brochure - 2002
Caterpillar letter - - 2003
Caterpillar Magazine - 2003
Quote Form - 2002
Otterbine Barebo, Inc. Brochure – No date
Metron Pump Control Systems Brochure (2) – No date
Five (5) Year Improvement Plan - 2003
Work Order Extension of Service - 1993
Drawing – No date
Wood Pole Release - 1995
Overheads – Chesney Sub – No date
Havasu Wildlife Refuge - 1998
System Evals Cost of Service - 1991
Water Correspondence - 2001

2017-11 Personnel Files from Anne's Offices Box

Zendenjas, Dennis - 2007
Lindley, Jack - 2007
Benoit, Robert - 2006
Deetz, John - 2006
De Leon, Thomas - 2007
Cliff McDonald - 2007
Lineman - 2001
Service Planner - 2001
Water III Operation - 2012
600 Misc. Personnel Info. 1994-96 - 1996
601 Mou/ Labor Relations - 2002
605 Payroll Information - 1999
Scott, Justin - 2005
Myers, Ron - 2007
McDonald, Mike - 2007
J.D. Cameron - 2007
Raphoel Tixier - 2007
Misc Not PD - 2006
Golden Shore Water - 2005
Misc. Notes - 2002
Agapie House A/R - 2006
Paul Garcia - 2001
APS - 2007
Paid Accounts - 2007
Willis, Jim - 2006
Frank Valenzuela - 2004
Thomas, John - 2006
Lyle McDonald - 2006
Thomas Apprenticeship - 2006
More, Anne - 2006
600 Misc. Personnel Info. 1997 - 2001
Job Posting – Groundman - 2004
Posting- Lineman - 2002
Postings – Suc. Planner - 2000
Posting – Stocking/ Eng - 2000
Posting – Clerical - 1999
Posting – Water Oper - 2000

Jim Willis - 2006
Justin Scott Apprentice Ship - 2000
Porter, Jerry - 2007
Mesa Hot Line School - 2007
Valenzuela, Frank #2 - 2007
Richard Gonzales – 2002

2017-13 Code Enforcement

305 Bazoobuth – Demo – 2005
206 Spruce - Demo – 2002
217 Walnut – Demo – 2005
810 Third Street - Demo – 2003
Agape House - Cdbg – 2005
710 W Broadway St (Overland Motel) Controlled Burn For Fire Training – 2016
216 Gilman - Demo – 2001
329 F Street - Demo – 2008
1321 W Broadway - Demo – 2007
1229 Cherry - Demo – 2014
510 D Street - Demo – 2005
415 D Street – Demo – 2014
411 D Street – Demo – 2011
3650 Riverview Terrace – 2011
215 J Street - Demo – 2004
115 E Street – Demo – 2003
1403 Front Street – Demo – 2001
1425 Needles Hwy – Demo – 2001
1925 Luna Vista - Demo – 2005
615 Cibola – Demo – 2006
1211 Front Street – Demo – 2006
221 Monterey – Demo – 2008

Box 2017-15 Building & Code Enforcement

Overland – 712 W. Bdwy - 2012
E St 417 - 2007
Casa Linda 2234 - 2013
Bazoobuth 312 - 2007
Bazoobuth 205 - 2013
Front Street 539 - 2006
2004 Luna Vista 7/28/14 - 2014
221 I St. - 2013
Washington 1709 - 2015
Washington 1717 - 2015
Race St 215 - 2015
Palmway 520 - 2015
Market 110 - 2015
“L” St 115 - 2013
Front 1415 - 2015
Desoto 2033 - 2015
Cibola 401 - 2015
B ST 501 - 2015
Bailey 804 - 2015
Bazoobuth 316 - 2015
W Broadway 1106 - 2015
W Broadway 0186-152-03 - 2015
Quivera St. 520 - 2014
Race St. 217 - 2015
Riverview LN 1244 - 2015

Needles Hwy 2208 - 2015
Peru 1925 - 2014
Galleano Fam Prop Desnok - 2012
A st 520 - 2015
Bazoobuth 401 - 2015
209 East Broadway - 2011
827 W. Bdwy - 2012
Verbals - 2013
Sherman Way 1302 - 2016
Needles Hwy 2208 - 2012
307 Bazoobuth St - 2010
1517 Washington - 2011
"A" St 415 (D-S) - 2008
Desert Dr 1241 - 2012
Acoma St. 518 - 2013
Cibola St. 223 - 2014
"C" Street 301 - 2013
Front Street 1321 - 2013
Palm Way 512 - 2012

Box 2017-16 Building & Code Enforcement

City of Needles vs. Robert Richards - 2001
337 Chestnut - 2005
Not Closed – ATE, ETC – 315 Bazoobuth - 2010
June 21-25, 2010 (#65-82) - 2010
June 28-July 2, 2010 (#84-93) - 2010
July 2010 #'s 1-21 - 2010
August 2 to 6, 2010 #'s 1-9 - 2010
Overland Inn - 2007
V-2 Overland Inn 712 W Bdwy/ Arson Fires 2007 - 2007
Quality Roofing - 2005
GUS's Fresh Jerky 1401 Ndl's Hwy - 2006
Borges Construction - 2006
River Stone Laundry 625 W Broadway - 2006
Imperial 400/644 W Brwy - 2006
Desert Mirage 1910 Ndl's Hwy - 2007
River Vly Motor Lodge 1707 Ndl's Hwy - 2005
Ndl's Hwy 1906/ Best Motel - 2007
Oasis Inn - 2008
Needles Inn 2306 Needles Hwy - 2006
River Stone Apts 625 W Broadway - 2006
Lilly Hill 1501 Terrace View Apartments - 2007
Le Brun 2109 Ndl's Hwy - 2005
Relax Inn 2208 Needles Hwy - 2006
Coronado 900/ Green Mansion - 2006
Overland Inn Vol. 1 - 2008
Overland Inn Vol. 2 - 2008
Misc –Notice of Violations and Picture - 2010
319 Cibola ST / 110 Walnut St - 2011
Admn Hearing 11/05 - 2005
Admin Hearing 12-01-05 - 2005
Admn. Hearing 08/04/05 - 2005
Admn Hearing 7/7/05 - 2005
Admn Hearing 6/9/05 - 2005
Admn Hearing 9/08/05 - 2005
Staff Report 2-1-05 Admin Hearing - 2005
Admin Hearing 3-1-05 - 2005

Admin Hearing 5-3-05 - 2005
Admin Hearing / Dec 07, 2006 - 2006
Admin Hearing / Nov 2, 2006 - 2006
June 2006 Administrative Hearing - 2006
August 2006 Administration Hearing - 2006
September 2006 Administration Hearing - 2006
January 5, 2006 Administration Hearing - 2006
March 9, 2006 Administrative Hearing - 2006
April 6, 2006 Administrative Hearing - 2006
Jack in the Box 221 J St - 2006
Munchys 829 Front St - 2005
Best Western Bankruptcy File - 2006
Active Towing 2103 Ndl's Hwy - 2006
Needles Motel Partner - 2004
Super 8 Motel - 2004
Motel 6 - 2004
Adjustments - 2004
Budget Inn - 2005
222 "F" St - 2004
Motel Inspection Notes - 2004
Robinson Motel - 2004
Best Western Royal - 2005
Cite 0182/ Illegal Dumping - 2005
Transient Camp Cleanup 011906 - 2006
Citation 0178 (Farmer) 5/05 - 2005
Citation 0179 (Dzvonick) 5/05 - 2005
Citation 0180 (Blair) 6/05 - 2005
Citation 0181 (Nayor) 8/05 - 2005
Cite 0183/ Illegal Dumping - 2005
Cite 0184 / Illegal Dumping - 2005
Cites 2026&2027 - 2006
Cite #A1190 - 2008
Cite #210500634 (Clark) 6/05 Theft of Utilities - 2005
Cite #210500670 (Leal) Trespass after Posting - 2005
Cite 0185 - 2006
Cite 2031/ 415 North K St - 2007
Citation 2032 - 2007
Citation 0176 (Holder) 3/05 - 2005
Citation 0177 (Gerable) 3/05 Illegal Dumping - 2005

2017-17 Code Enforcement & Building

150 Safari - 2012
Safari 163 - 2014
Safari Dr 203 - 2015
600 San Clement - 2013
1330 Santa Fe Circle - 2012
1302 Sherman Wy - 2006
Residential Abatement –CDBG Funds 1302 Sherman Way/APN 660-211-19 Ernest Zarza - 2003
1302 Sherman Way Vehicle Tow - 2012
999 Smith Rd - 2013
Smoke Stack 066007114000 - 2012
Spruce 215 - 2015
Stout's Garage - 2012
806 Vine - 2012
1500 Vine St - 2012
1500 Vine St - 2015

110 Walnut (vehicle) - - 2013
114 Walnut 30 Day - 2013
114 Walnut Vehicle - 2013
218 Walnut - 2013
W Broadway 1219 - 2015
1317 Wilson Dr - 2012
719 3rd St- 2012
911 3rd St - 2012
3rd St 1195 - 2012
821 4th St - 2013
E St 417 Theft of Utilities - 2006
E St 417/ Theft of Utilities - 2006
E St 417/ Theft of Utilities – 2006
Notice of Violation - 2018
01-051 5-3-01 1100 415 “E” Street 14-32 D, G, H, I, J, K, R - 2003
00-0015 10-6-00 Robert Miller 1030 - 2001
318 San Clemente Demo CDBG APN 186-213-23 Seden - 2002
Chestnut 211 185-105-14 - 2003
511 “K” St. Demo CDBG 185-067-21 Edmonds - - 2003
Air Quality MGMT Forms - - 2003
S.B. County Fires Info + Forms - - 2004

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AB 32/Auctioning Off Emission Allowances 5/08 - 2008
Akeena Solar - 2008
SMUD – Solar Shares 9/08 - 2008
Renewable Energy Resources Mandates SB 410, etal - 2008
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Utilities Conservation Info/ Public Awareness 4/20/05 - 2005
Mydynamicsite.com - 2008
‘Smart” Card 8/27/08 - 2008
Sanbag Call for Project –Pedestrian/ Bicycle –BUS Stops 2008-2009 - 2009
Resource Adequacy Reqs. 9/07 - 2007
SR.25 -8th Cycle due April 15, 2009 - 2009
Medicare Cost Report- Additional Expenditures -8/31/09 - 2009
CRMC 4409 - 2009
LCWSP Correspondence 7 of 5/06 - 2008
Water for America BOR- Due 1/14/08 - 2008
LCWSP OMAR/Stand-By Water Price Increase 10/05 - 2006
Street Light Reduction 3/09 - 2009
Joint Development Group (Solar) - 2007
Energy Conservation 2/07 - 2007
Solar City 5/14/07 – 2008
Solar City PV Lease Program - 2008
Solar PV Articles - 2007
Urban Water Management Plan - 2007
2005 Urban Water Management Plan - 2005
Lower Colorado River Accounting System Demonstration of Technology Documentation for Calendar Year 2001 - 2001
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for the Fiscal Year Ended June 30 2004 - 2002
 EMPG – 2006 - 2007
 Rims, Sems, Nims Training 2 of - 2007
 GAP Analysis Survey 5/07 - 2007
 FY 2007 Pre-Disaster Mitigation Grant Program 11/27/06 - 2006
 City / NPUA/ F/S - 2006
 SB County Family Disaster Plan Brochure - 2011
 Weatherization/ Energy Efficiency Program Fy 2009 -2010 Misc files – 2009-2010:
 Jimmy J. Cox (Owns) 1249 Cherry
 Shirley White (Owns) 563 Channel Way
 Debra Calderone (Rents) 416 A. St
 Melody Wilson (Rents) 1521 Needles Hwy
 Kenneth Rodgers (Rents) 7 Mansker Ln.
 Ernest Casas 506 Acoma
 Gary & Rita Klado 1220 Desert Dr
 Judith A Moreke & Jerrianna Duran 583 Cibola
 Mary Ann Davis 1225 River View Ln
 Ashley Paul 620 St.
 Christina Walkins 507 “C” St
 Teri Texixera 407 ½ A St
 Melvin Sills 1612 Collins
 Holly Helflins 4101 Wethmore WA
 James Cookson 1501 Lillydrive Dr Apt 12
 Nick and Delanine Bellhouse 312 N. K. St
 Barbara Galusha 1107 Park Rd
 Barry & Karen Floyd 529 California St
 Jayme Casas 2020 Rio Vista
 Anita Perciado 1005 Cortez
 Mary Ann Broccoli & Jeff Kuehner 2240 Casa Linda
 Tony Torres 2231 Casa Del Sol
 Sandy Jackman 210 I St
 Winifred Jackson 203 Walnut
 Thomas W. Aarup 1218 J. St
 Jeff Garrett 515 Quivera
 Barbara Stolfus 2028 Luna Vista
 Theresa Garcia 1512 Washington St
 Sharon Hartley (Rents) 405 E. St
 Broccoli – Kuehner (Owns) 2240 Casa Linda
 Sondra Burns 401 Acoma
 Stephanie Garrett 221 Bazoobuth
 Kathlene Anderson 1909 Peru
 Genella (Grimland) McCoy (Owns) 1204 Riverview Ln
 Beverly Reid 1924 De Soto
 Brain Anselmo 515 A St.
 Tanya Luna 424 B St.
 Diane Domin Guez - Mike Keddy 803 Downey
 Rex Gable 1091 Earl Court
 Weatherization/ Energy Efficiency Program List - 2008-2009 - 2008-2009
 Mike & Davey Reed 2008 Luna Vista
 Darrell Ceary – Weatherization Lee 1244 Riverview Ln
 Mr. & Mrs. Rex Gable 1041 Earl Ct
 Irene Padilla 804 Bailey
 Anita Barnum –EE 215 E. Broadway
 Arthur & Rita Calderon 334 “L” St
 Michael & Sandra Lajoy-ee 316 E St
 Frank Peterson 460 “F” Street

Carma Thorpe 308 D Street
Teresa Kerbrat Marshall 104 Erin Dr
Robert Endres & Margaret C. Enders 1902 Five-Mile Road
Archie Loob 1202 W. Broadway
Jody Staniford 1912 Cortez
Rick Shaw 1909 Cortez
Dallas & Esther Horn 4170 Needles Hwy Lot 55
Nathan Jacquard 1232 Riverview Dr
Debra Harris 2055 Carty Way
Janice Collier 1902 5- Mile Rd (Calzonía)
Gregory Hill 567 Channel Way
Lara Nall 608 California Ave
Vas Ness 900 Coronado #22
Jan Zozaya 311 K Street
Kyle Krause 624 Lagoon St
Robt. Delarosa 900 Coronado #50
Kathy Zubiate 900 Coronado #50
Holly Anderson 640 California
Nathan Jaquard 1232 Riverview Ln
Debra Harris 2055 Carty Way
Cheri Mobray 221 Desnok
Kaurel Faranda 115 ½ J St
Weatherization/ Energy Efficiency Program List - 2008-2009 - 2008-2009
Antonio Salas 1340 Larchwood
Rose Mote 513 Acoma
Jennifer Bies 1217 Desert Dr
Gelda S Hazel 1375 Lillyhill Dr
Customer Payment Agreement – Martin & Theresa Marshall
Bonnie Sherman River Palms Mobile Home
Renata Delgado 1613 Collins
M/M Frank Valenzuela Sr. 125 Chestnut
Robert Terrian 1228 Desert Drive
Shirley Reigh
Peggy Hazlett 419 D Street
Weldon Booth 1004 Earl Ct
Jodie Staniford Desert Vista Mobile Home Park #19
Severns, Raymond Desert Vista Mobile Home Park #82
Tony Cummings Desert Vista Mobile Home Park
Malinda Riddle Desert Vista Mobile Homes Park #76
Jennifer Calderone Desert Vista Mobile Home Park # 79
Norma Sawyer Desert Vista Homes Park 45
Elizabeth Lattimore Desert Vista Mobile Home Park #9
Trecia Vance Desert Mobile Park #29
Betty Wilson Desert Vista Mobile Home Park #87
Lorrie Lenard 1613 Collins
Sharron Williams Desert Vista Mobile Home Park 89
Lori Dechert Desert Vista Mobile Homes
Skye Nelson Desert Vista Mobile Homes Park #27
Pamela Peck Desert Vista Mobile Home Park #2
Johanna Fubbert Desert Vista Mobile Home Park #31
Jackie Young Desert Vista Mobile Home Park
Joshua Davis Desert Vista Mobile Home Park #14
William Hughes Desert Vista Mobile Home Park
Michael O'Connor 900 Coronado, Space 80
Kimberly Woods Desert Vista Mobile Homes Park
Lydia Lopez 505 California St.

Carie Peterson 1709 Washington
Helen Rowe
Ruth Ortiz Project 2/08 - 2008
Weatherization Program 9/07 - 2007
Community Action Partnership of SBC& SW Gas: Low Income Energy Efficiency Weatherization - 2007

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Water Conservative Program Yuma Area due 12-18-09 - 2010
USGS Hydrologic Investigation Files 2 of - 2009
Ca Dept of Public Health –NOFA Capital Project to Replace All Water Meters with Amr
Technology-Pre-App 2/27/09 - 2009
2010-15 Community Needs Form/Survey –Due 12/18/09 - 2009
Proposition 1A-Securitization of Property Tax Received 2009-10 - 2009
USGS Hydrologic Investigation File of (LCWSP) - 2009
Highway Safety Improvement Fund (HSIP) -10/6/09 –Third St Hill Loop 2009-2010 - 2009
Subway Purchase-Sale K 8/09 - 2009
Digital Audio Recording CC Chambers 12/12/08 - 2008
BOR Water Meter 100% Match Grant (\$40K) 11/09 - 2010
Statewide Park Development Community Revitalization -2009 - 2009
Barry Saintman Project (Kennedy Property) 4/09 - 2009
Availability of Funds for Short-Term Projects with Gang Intervention Strategies - 2009
Bundle- Flex Net – Sensus 1//21/09 - 2009
 B. Aclara - 2009
 C. Metron –Farnier - 2009
 D. Landys N Geer Electric Meters W AMR/AMI - 2009
Cal Trans Freeway off Ramp Watering 9/08 - 2008
Victorville MRF -2007 Weigh Masters Certificates - 2008
SB 1016 –Wiggans 8/14/08 - 2008
Plastic Bag Retention Project 2/07 - 2007
AB 2449 Plastic Bag Recycling Act Effective 7/1/07 - 2007
Golf Course Enclosed Deck - 2009
Ca Dept of Public Health –NOFA Additional Reservoir Capacity & Back-Up Power
Capability Request 7/22/08 - 2008
River Shores Development Mike Bates - 2008
Needles Administrative Citation - 2009
California River Parkways and Urban Streams Restoration Grant Programs - 2008
Master Metered Parks -8/09 Life Line Re-Establishment (?) - 2009
Measure I 5-Year Local Street Program FY 2010-2015 - 2009
Hazelwood - 2009
Rancho San Juan –Hoover Cos. 6/08 - 2008
CIFAC/Cost Accounting Act - 2009
Forbearance Agreement –ICS –Exhibit P (YDP) 9/22/09 - 2009

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City of Needles Testimony September 9, 1977 – RE: Joint Resolution 394 - 1977
City of Needles Tour – Guest Honorable Jerry Lewis, Congressman – December 26, 2000 - 2000
Feasibility Study Sewerage Improvements August 1962 - 1962
Amendment to City of Needles Wastewater Facilities Plan November 1978 - 1978
Havasu National Wildlife Refuge – Ducks in the Desert - 1971
The Needles Wilderness Proposal – Havasu National Wildlife Refuge - 1971
1959-2 City of Needles State Highway Improvement - 1960
Economic & Land Use Analysis – Needles Area General Plan - 1967
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Water Quality Control Board - 1965

Colorado River Flood Brochures - 1969
FEMA - Colorado River Floodway - 1974
Colorado River Board of California – 1991
1983 Colorado River Flooding – 1983

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Fuel Cells Learning Kit – 2003

Brown Expandable Fldr – RIVER STREET – Contents:

- Letter – to Butch from Cindy Simeone, RE: Coronado St. & 205 N. K Street – 2014
- River Street Extension Project – Quid Pro Quo for Closing at Grade Crossing – 2012
- 145 N. K Street – Robert Guard – 2014
- BNSF At Grade Crossing - 2006
- BNSF MOU - 2011
- River Street Extension - 2014
- River Street Project – 2011

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El Garces Lead-Based Paint - 2013

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LCWSP Sunrise Funding Group, Inc. (Neilson's RV) - 2007

D. Carter Well – 2005

LCRWSP: Water Report – Water Schedule – 2003

LCWSP Annual Water Schedule for CY 2006 - 2005

LCWSP Dun Letters 8-05 – 2005

DWR – Urban Water Management Planning Act – 9/06 - 2006

Bureau Report 2002 - 2003

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California Integrated Waste Mgmt Board – 1-13-03 – 2003

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Sub-Let Space to SBFD (7-UP Bldg.) – 2005

Non-Disposal Facility Element – Amendment No. 7 to County IWMP – 2007

2002 EAR – CIWMB (Filing date extended due to missing S/T) – 2007

CIWMB Tire Hauler Infractions - 2006

CIWMB Waste Tire Survey & Inspection Reports – 2007

Tire Information – 2006

Semi – Annual Reports – HUD \$200.0K Blight Grant – 2006

Agape House Loan – 2006

USDA Rural Development – Agape House Grant – 2006

SB 1066 Due for Period Ending 10/31/03 – 2005

General Ledger Activity Listing – Fund 236 – US Dept HUD/Spec. Proj. Grant – 2006

\$900.0K HUD-EDI Request Federal FY 2006-2007 – 2006

HUD Congressional Grant Application – 2006

Waste Tire Manifest System Guidance Manual – Spiral Bound – 2003

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City of Needles Tire Manifest Program – 2006

Tire Hauler Application & ID Number – 2004

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Improvement Projects - 2002

Vanderslice Cleanup - 2004

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Needles Golf Course Operational Analysis - 2003
MSN Money Printout – 2004
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Lifepoint Hospital Annual Report – 2003
Province Healthcare Company Form 10-K - 2004
Legal Shredding – Empty Fldr – No Date
Tri-State Allied – 7-UP Building - 2004
Abandoned Vehicles - 2001
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Local Government Omnibus Act - 2003
PPM – 2004
Inland Empire Economic Partnership – Needles Chamber Board – 2003
California Financing Coordinating Committee - 2004
2004 Funding Fair – California Rural Water Assn. - 2004
CRRA – 2003
EEOC – Caltrans 8 – 2003
Wagon – 2001
Pro-tainer, Inc. – 2004
Steel Sports Drags – Needles Rte. 66 Street Drags - 2004
Ella Richardson – City of Needles – Measure I Meeting Fldr – 2001
Cemetery Grounds Maintenance – 2003
White Binder – Census and SBA Demographic Information - 2003
Gray Binder – Census and SBA Demographic Information - 2003
AB 2136 Solid Waste Disposal and Co-disposal Site Cleanup Program – Vanderslice – 2003
Mohave Valley Distribution Center - 2003
EPA Resource Management – 2002
Community Calendar Info – 2003
Recycled Content Program – 2003
207.06 Used Oil Recycling Grant – 2000
Live Coverage of City Council Meetings Project – 2003
CA DOC Certification – 2004
El Garces Historical Marker – CalTrans G13-2 – 2004
Recycling Equipment - 2004
Work in Progress Reports – 2004
Bulky Waste Change to On-Demand – 2004
California Air Resources Board – Solid Waste Collection Vehicle Regulation – 2004
Proposition 57 – Triple Flip – 2005
Cub Scout Recycle Program – 2004
Bulky Waste Collection – Tire Collection – 2003
Local Government Public Education and Amnesty Grant - 2003

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LCRP (Lower Colorado River Project) - 2002
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Water Issues II – All American Canal – 2003
LCWSP Subcontract Reports – 2004
LCWSP Info – 2002
Blythe Energy Project – FPL Energy, LLC (with participation by Caithness Energy, LLC) – 2003
City of Needles Water Rights – 2001
LCRWSP Sub Contracts – 2001
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Misc. Papers – Blank Worksheets – No Date
El Graces Hotel Renovations - 2012
Budget Break Down for El Graces Project - 2012

Clark & Sullivan 5/24/12 - 2012
Misc Files – BCM References - 2012
Energy Source Group 2/10 - 2011
Bureau Bay Swim Beach - 2012
Territorial Eng Issues Finance Committee - 2012
Rail Sliding / Bumper Station - 2012
Carty Camp Redux 6/12 - 2012
Nexst - 2012
Subway @ Foreman Am-PM - 2012
1933 Erin Drive Renovation/ Purchase - 2012
Big River Electrification - 2012
Topock Remediation Project 4/25/12 - 2012
Cadiz Water Project 12/6/11 - 2012
Ory Camping @ JSP - 2011
Allied World Insurance Claim Letter - 2012
City of Needles Request for Proposal/ Qualifications for CMAR - 2012
Construction Management Services “At Risk” Agreement - 2010
Resolution No. 2012-17 - 2012
Ordinances – City and NPUA re: claims - - 2012
Design- Build - 2012
Confirmation Report –Memory Send – Design Build - 2012
EI Garces, LLC - 2010
ATC, LLC Offer - 2011
Offer to Purchase Needles Transmission Infrastructure - 2011
City of Needles / ATC Preliminary Analysis - 2011
ATC Emails - 2011
10-Year Transmission System Assessment - 2010
2007 Urban Drought Workshop - 2007
Facsimile Transmittal - 2012
BCM - 2012
EI Garces - 2012
Construction Manager At Risk Interviews Draft Questions for Meeting 5/9/12 - 2012
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OC.S. General, INC. and Subsidiaries - 2011
Business Information Report for Clark & Construction, INC. - 2012
Kinney Construction Services, INC., and Affiliate Consolidated Balance Sheet - 2011
Live Report: C.W. Driver, Incorporated - 2012
2011 CWD Financials C.W. Driver, Incorporated and Subsidiaries - 2012
IRS E-file Signature Authorization for Form 1120S - 2012
BCM Group, INC Profit & Loss - 2011
Brutoco Engineering & Construction, INC. and Affiliates - 2011
MISC – Brutoco - - 2011
BCM Letter of Interest (9 copies) - 2012
City of Needles EL Garces Presentation - 2012
BCM Letter - 2012
Brutoco Engineering & Construction, INC. and Affiliates - 2011
Federal Transportation Legislation: A Tool for the Rehabilitation of American’s Historic
Railroad Stations - 2007
BNSF and EL Garces Train Depot - 2012
EI Garces Intermodal Facility - 2012
Request for Proposal (RFP) for a California Welcome Center - 2010
Earmarks Executive Order: Legal Issues - 2008
EI Garces Overview As of 5-2012 - 2012
Water Shortage Info - 2008
American Transmission (ATC) 8/9/11 - 2011
Pirate Cove Power Issues 3/20/12 - 2012

County Fire PCF to LTF - 2012
General Plan Update 6/12 - 2012
Overland Receivership - 2012
Big Green Box Battery Recycle 6/12 - 2012
ACC Well No 2 Outage - 2012
Urban Streams Grant - - 2012
D.K. Spencer Remembrance Article - 2007
River Parkways Grant 2011 - 2011
LCWSP Correspondence – 9 of - 2004
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Hi- Desert Memorial Hosp. - 2012
OES Grant EQT Inventory 4/12-4/13 - 2012
Energy Source Group – 2010
Energy Source Group – 2012

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Water and Sewer 1988 - 1988
Misc Maps - 1955
El Garces Grants - 2012
SELBERG & Associates, INC (Architects) - 2012
CMAR & Architect Ks 9/12 - 2013
City of Needles & Omni Trans El Garces Restoration K - 2012
El Garces - 2012
Query – 2013
El Garces Intermodal Transit Station - 2013
El Garces Update - 2013
Reconciliation of El Garces Account - 2013
Underground Fuel Storage Tank Discovery - 2013
El Garces Inv #7 April 2013 - 2013
Converse Consulting Service - 2013
El Garces Additional Mechanical Service - 2013
El Garces Rehabilitation Project 04.10.13 - 2013
El Garces Buy American Waiver - 2013
El Garces Transit Station- 2013
El Garces Intermodal Transit Center - 2013
Proposal – Lead Abatement Specification - 2013
Key Personnel – Mehdi Azarmi - 2013
California Superior Court Prevailing Wage Article - OAC Meeting - - 2012
El Garces Preliminary Results - 2013
Sealed Bid Opening - 2013
El Garces Rehabilitation Project - 2013
OAC Meeting - - 2013
El Garces CMAR - 2013
SBEMP - 2013
El Garces Intermodel Transit Station (2 copies) - 2013
Needles Grant Funding - 2013
KCS LLC – Delay Cost Due to UST - 2013
SANBAG Grant for El Garces - 2013
El Garces –May 16th, 2013 Telephone Conference - 2013
OAC Meeting - 2013
El Garces Encapsulated Paint - 2013
City's Response re. CMAR Section 7.2.4. - 2013
Withdrawal of National Historic Landmark Designation - 2013
El Garces Reimbursements - 2013
El Garces - 2012
Request for Proposal/ Qualifications for Construction Management “at Risk” - 2010
City of Needles El Garces Rehabilitation Project - 2013

El Garces Transit Station - 2013
El Garces Supplementary Agenda 5-29-13 - 2013
Treatment Cost Associated with the Installation of The Sewer Line in Santa Fe Park - 2013
El Garces – Rehabilitation Project 04.10.13 - 2013
Facsimile Transmittal - 2013
Value Engineering Proposed Cost Reduction - 2013
El Garces Intermodal Facility, Needles, California - 2011
GMP Qualifications & Classification - 2013
Mike McGillnray, BLDG – Inspector (El Garces) - 2012
El Garces Materials Donated by City of Needles - 2013
El Garces Intermodal Facility, Needles CA - 2012
El Garces Doc. Preparation in 2010 - 2013
Sealed Bid Opening El Garces Phase II - 2013
Kinney Construction Services, INC El Garces Rehabilitation Project Status thru 2.15.13 - 2013
El Garces Review Appraisal Mason & Mason - 2012
El Garces with Black Binder Cover- 2013
El Garces Redux 3/12 - 2012
Tanker Discovery 5/20/13 - 2013
El Garces Appraisal 11/11 - 2011
California Regional Water Quality Control Board and Colorado River Basin Region - 1989
Preliminary Evaluation of the Ground Water for the Lower Piute Drainage Basin, San Bernardino County, California City of Needles 90-2285.1 May 31,1990 (two copies) - 1990
Update of December 28, 1981 Report Entitled “Analysis of Well Water Supplies for the City of Needles, California” by Gookin Engineers - 1990
California Regional Water Quality Control Board Colorado River Basin Region Meeting October 2, 1985 - 1985

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Budget 96-97 – 1996
Budget Stuff – 95 – 1995
Permit to Operate Mobile Home – 1978
Strong Motion Instrumentation Bldg. Perms Fees June 1984 – 1984
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Special Assessments/ Tax Rolls – 1989
Wacker Roller – 1999
Misc, Vendors – NO DATE
Tri-State’s Contracts (Refuse Collection Contract) – 1992
Traffic Safety – 1994
Street Misc? – 2000
Street Sweeping Schedule – 1996
Street Eval. Quote – 1999
Street Maintenance Report-Bill Lewis – 1999
City of Needles Sanitation Landfill Daily Reports Dates: 4/6, 4/13, 4/20, 4/27, 5/5, 5/11, 5/18, 5/25, 6/1, 6/8, 6/15, 6/22/96 – 1996
Strong Motion (SMIP) Building Permit Fees – 1995
Building Permits Issued Report Starting 8-87 – 1994
Various Contracts – 1996

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Time & Attendance Systems – 2008
719.21 All American Canal – 2000
LCWSP – CRB/BOR Case Backlog 7/14/05 – 2005
719.10 A President Perfected Right Contract (PPR) – 1995
Local Hazard Mitigation Plan (LHMP) 6-04 – 2005
719.1 B Surplus Water (Bureau of Reclamation) – 1996
All American Canal / CRB Coord. – 2003
Crosswalk – 2003

Emergency Operations Plan (&Grant) – 2004
 County Fire Department – Visual Risk Notice of Interest 8/2/04 – 2004
 San Bernardino County Operations Area 6/30/04
 Transmission Report 817– 2004
 Transmission Report 904– 2004
 Transmission Report 983– 2004
 Local Hazard Mitigation Planning Workbook – 2000
 San Diego County Multi-Hazard Mitigation Plan (Plan) Planning Group Meeting #3: Monday, AugUST 4
 2003, 1:00 PM – 2003
 Planning Team– 2004
 Capability Assessment – 2004
 Local Hazard Mitigation Plan – 2004
 Capability Assessment – LHMP – 2004
 Needles, California – 2004
 Needles Population and Demographics Resources – 2004
 DownloadZipcode.com – 2004
 Facsimile Transmittal -LHMP – 2004
 County Fire Department Notice of Interest to Purchase Visual Risk Technologies MitigationPlan.com
 Program – 2004
 Email- Local Hazard Mitigation Plan – 2004
 Email – Letter of Intent to Develop a Local Hazard Mitigation Plan – 2004
 Facsimile Transmittal- Request for Guidance – 2004
 Local Government Emergency Planning Handbook – 2004
 County Fire Department: Hazard Mitigation Grant Program (HMGP) Notice of Interest (NOI) for California
 Winter Storms of 2005 (DR-1577/DR-1585) – 2005
 Colorado River Medical Center – Provision of Continuing Service During an Emergency Situation – 2005
 County Fire Department: Multi-Jurisdiction Hazard Mitigation Plan – 2005
 County Fire Department – HMP – 2005
 Resolution No. 1-27-04-02 – 2005
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 Substitution of Alternates for the City of Needles on the San Bernardino Operational Area Coordinating
 Council (OACC) – 2004
 Attached 8/20/04 HR – 2004
 Multi- Jurisdictional Hazard Mitigation Plan Information – 2004
 Public Review Period for the Draft State Multi- Hazard Mitigation Plan – 2004
 Local Plan/ MJP Crosswalk – 2004
 CA Local Government Supplement – Multi- Jurisdiction Plan Review Crosswalk – 2004
 Hazard Mitigation Plan Community of Needles, CA – 2004
 Draft Programmatic Environmental Assessment – 2007
 City of Needles Emergency Plan Operations Plan –Master Copy 2004 – 2004
 SEMS Multi Hazard Functional Plan – 2003
 Resolution No. 1/27-04-02 – 2004
 City of Needles Emergency Operations Plan – 2004
 City of Needles Emergency Operations Plan Citizen Corps Program Annex – 2003
 Legal Documents for the City of Needles Emergency Operations Plan – 2004
 City of Needles Part Two Finance/ Administration – 2004
 Part 2 Planning/Intelligence – 2004
 Part 2 Operations– 2004
 Part 2 Management – 2004
 Part 1 Section six Transition to Disaster Recovery – 2004
 Part One Threat Assessment – 2004
 Part One, Section Four Mutual Aid – 2004
 Annex D- Terrorism– 2004
 Appendix H – 2004
 Appendix G Page 7-4 – 2004
 Utilities Annex A- Electric Department (5 copies) – 2004

Utilities Annex A- Electric Department Master Copy – 2004
Utilities Annex B- Water Department – 2004
Utilities Annex C –Waste Water Department – 2004
Utilities Annex C – Waste Water Department – Master Copy – 2004
Annex D – Terrorism –Master Copy – 2004
3502 Needles Hwy – 2006
Subcontract Assignment – 2004
Hazard Mitigation Plan Update – 2004
Southwest Gas Corporation Fire, Police and Public Agency Resources/ Capability Survey – 2004
Escrow No: R6360-LD – 2007
Misc- County Clerk Corresp. Re: doc recording fees - – 2007
LCWSP Subcontractors Pursuant to Contact No. 2-07-30-W0280 Between the United States and the City of Needles – 2005
Escrow No. 14147975-306-TI – 2007
4550 My Place RD – 2007
LCWSP CRB 363,373 – 2006
Sale of Bobo Properties – 2006
APN 056-440-003-001 – 2006
CRB 25 (Imperial) APN 030-170-12-01 CRB 19 (Imperial) APN 030-170-04-01 – 2006
Notary Clarity – 2006
Assignment of Subcontracts ## 497,498 – Riverside County – 2006
Lower Colorado Water Supply Project (“LCWSP”) CRB No.11 – 2004
Subcontract with James S. Carroll – 2005
Recordation of Lower Colorado Water Supply Project (“LCWSP) Subcontracts Nos. 527 and 529 – 2006
Assignment of Lower Colorado Water Supply Project (“LCWSP) Subcontracts Nos. 527, 528 and 529 – 2005
LCWSP – 2006
CRB 527,528, 529 Assignment – Gheysar to Barcinas Family Trust – 2005
8/24 CRB Board Reso – 2005
LCWSP – 2005
Project of Existing Rights – 2005
Subcontract with Jose Manglona – 2004
Assignment from Kenneth K Gheysar to Barcinas Family Trust CRB 527,528,529 – Riverside County) – 2005
Assignment of LCWSP Water for Those Three Cases of CRB 527,528,529 – 2005
ANP 0660-211-34-0000 – 2005
CRB 527,528,529 Assignment from Gheysar to Barcinas Family Trust – 2005
Change of Vesting: CRB 238 ANP: 0647-091-12-0-00 – 2005
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Recording your Lower Colorado Water Supply Project Subcontract (“LCWSP”) 0041 – 2005
Recording your Lower Colorado Water Supply Project Subcontract (“LCWSP 0006 – 2005
Assignment of Lower Colorado (“LCWSP”) No 349 – 2005
Assignment of, and Amendment to, Subcontract with the City of Needles for Repayment of Cost and Delivery of Lower Colorado Water Supply Project Water – 2005
Assignment of Lower Colorado Water Supply Project (“LWRSP”) Subcontract No 331 – 2005
LCWSP Application – 2006
Escrow No. APN 066241CL – 2006
Request for Consideration on Lower Colorado Water Supply Project (“LCWSP”) Subcontract (CRB-45)
Fast Web Search – Mr. Reider – 2006
Imperial County Recorder Fees to Record 1 Each Confronting Copy of LCWSP Assignment of Subcontract – 2005
San Bernardino County Recorder Fee to Record 1 Each Confronting Copy of LWCSPP Assignment of Subcontract – 2005
Grant Deed –Mark S. Smith – 2004
Job Number 559 – 2005
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Letter to Mr. Brownlee – 2004
 Your Purchase of Vacant Land (APN## 0660-321-21/22/23/24) from Ralph O and Beverly J. Shelton,
 Trustees of the Ralph O. Shelton Trust – 2004
 Bill- Ralph Shelton – 2004
 ANP 0647-061-08-0000 Escrow – 2005
 Dolores Provencio – 2005
 CRB 448 5/2/06 – 2006
 Request for Demand (Loan Payoff) APN 650-243-07, Needles CA Armando C. & Linda J. Pizzi – 2005
 CRB 483 – 2006
 Lower Colorado Water Supply Project (“LCWSP”) Water – 2005
 Lower Colorado Water Supply Project (“LCWSP”) Water Subcontract, CRB Nos. 538 – 2005
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 Assignment of Lower Colorado Water Supply Project (“LCWSP”) Subcontract 22 – 2005
 Assignment of Lower Colorado Water Supply Project (“LCWSP”) Subcontract No 331 – 2005
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 Termination of Eligibility –Subcontract Failure to Complete Conditions to Project – 2005
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 Insider Terrorism (U) – 2004
 E.O.P. – 2004
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 for All Department Heads – 2004
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2017-29 - 9/7/07 Forward Sale of Water, Etal Box

Agape House Tire Hauler Permits - 2004
 Agape House –Misc. 8/05 - 2005
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 Agape Insurance Issues - 2004
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 Forward Water Sale 5/06 2 of 4 - 2006
 Forward Water Sale 5/06 3 of 4 - 2006
 Forward Water Sale 5/06 4 of 4 - 2007

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Havasu Water Company 3 of 3 - 2007
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Illegal Dumping 3-07 - 2007
Emergency Supplies 4-07 - 2007
Proposition 84 5-07- 54 - 2007
2007-2008 Budget Workups - 2007
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2006-2007 CDBG New Fire Stations - 2006

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U.R.D. Training System Electronic Training - 1986
Reclamation Managing Water in the West Parker-Davis Project 10 Year Plan 2005 - 2005
Parker-Davis Project Ten Year Plan Operating Plan Proposed July 2002 - 2002
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Grand Canyon Cooperative Association, Inc. - 1999
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2 of 2 Brown Expandable Fldr – Allied Waste Annual Adjustment - 2006
Transfer Station 12/20/05 Issues - 2006
Sanitation –River Cities (Contract) - 2002
Separation Pad /Transfer Station 3/30/05 - 2005
Golden Guardian 2006 Southern Region - 2006
Transfer Station Permitting 2/05 - 2005
Used Oil Block Grant (10th Cycle) 4/28/04 - 2005
UBLL –Used Oil Grant - 2006
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2005 Annual Liaison w/ Public Officials/Emergency Response Agency Meeting Minutes for Bullhead City AZ - 2005

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 Todd k. Koerp –Recycler 800 Bush St Needles 8/04 - 2004
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 2005 CRWUA - 2005
 LCR MSCP Steering Committee Meeting - 2006
 OACC Meeting - 2005
 Golden Guardian -2006 - 2006
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 San Bernardino Operational Area Coordinating Council Meeting February 3, 2005 - 2005
 San Bernardino Operational Area Coordinating Council Meeting May 5, 2005 - 2005
 San Bernardino Operational Area Coordinating Council Meeting August 4, 2005 - 2005
 San Bernardino Operational Area Coordinating Council Meeting November 3, 2005 - 2005
 San Bernardino Operational Area Coordinating Council Meeting February 16, 2006 - 2006
 San Bernardino Operational Area Coordinating Council Meeting May 4, 2006 - 2006
 San Bernardino Operational Area Coordinating Council Meeting August 3, 2006 - 2006
 San Bernardino Operational Area Coordinating Council Meeting November 2, 2006 - 2006
 Interoperability Survey for San Bernardino County - 2006
 2006 Annual Liaison with Public Officials /Emergency Response Agency –Meeting Minutes for
 Bullhead City, AZ - 2006
 San Bernardino Operational Area Coordinating Council (OACC) Quarterly Meeting - 2006
 SEMS/NIMS Matrix Chart – No Date
 Needles Shelter Info - 2006
 2006 Exercise Golden Guardian – San Bernardino County Operational Area Exercise
 Planning Conferences - 2006
 CD Lower Colorado River - 2004
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2017-32 Davis Files 12/15/06

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 Economic Development Administration Pre-Application 5/06 - 2006
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 Used Oil Block Grant Cycle 9th Cycle - 2003
 Mohave Desert and Mountains Recycling Authority 10/05 - 2005
 Frank Arciero Jr. to Diamond R, LLC Assignment CBR ## 350,351,357 - 2005
 CIWMB Board Meeting 5/2/05 - 2005
 Jack Smith Park – Fish & Game K BOR Lease K - 2004
 Dell Program – CIWMB - 2005
 Earth Day –Friday 4/22/05 - 2005
 Hospitality Facilities Survey 12/04 - 2004
 Jack Smith Park –Ca Fish & Game Tree Planting Project 8/1/05 - 2005
 HUD Abatement Grant –File 1 2002/2003 - 2002
 Intelli Cast –Intrado - 2005
 Allied Waste ABS Program - 2004

OA Correspondent - 2005
LCR MSCP Steering Committee Meetings - 2005
Allied Waste –Additional Daily Cover (“ADC”) - 2006
SB 1066 - 2000
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CIWMB –Loa - 2006
Energy Conservation Meeting 4/04/05 - 2006
TOT > 30 Days 11/05 - 2005
Recycling Projects - 2004
Annual Mainstream Water Schedule 8/04 - 2003
Desert & Mountain IWM JPA Board Meetings - 2006
Salt Cedar Eradication Project 4/04 - 2004
Sales Tax Information 7/06 - 2006
Recycling Info Fldr - 2003
FY 2006 Homeland Security Grant - 2006
Department of Conservation Curbside Supplements Payments - 2006
Solid Waste Survey -2006-2007 - 2007
Solid Waste Advisory Task Force (“SWAT”) 10/05 - 2005
Proposition 218 Issues 7/06 - 2006
Master Facilities Plan 2/9/06 - 2006
Master Composer Training Program - 2005
Master Facilities Plan 8/05 - 2005
Cheri L. Mobray –USDA Low Income Homeland Repair Loan Program - 2005
Dept of Conservation Fund \$5, 00.00 FY02 - 2003
Beverage Container - 2002
Recycling - 2001
Colorado River Board Reports - 2005
Bulky Waste “On-Demand” Collection (Redux) 9/14/04 - 2004
City Temporary Junk Car Removal Program - 2004
2004 Water Use Efficiency Prop 1/05 - 2005
Colorado Medical Center - 2006
NRR Energy, Inc. - 2006
Water Conservation Field Services –Lower Colorado River Area BOR Grant (Pond Lining) - 2004
2005 Route 66 Corridor Preservation grant for the El Garces - 2005
PVCC Bond Issue Prospectus 9/05 - 2005
JPA –Preventing Discrimination & Harassment Training 3/2/06 - 2006
RCS Grant Writing Systems 6/10/05 - 2005
Composter Garden Party 4/18/04 - 2005
Water2025: Challenge Grant 12/04 - 2005

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Fuel Leak at Golf Course – 1986
Trans Permits – 2000
Transportation Permits#2 – 2000
Paid P.O. – 2002
Old Hospital Asbestos Survey – 1998
Monthly Maintenance Reports (Public Works Director & Staff) – 1998
Claim against the City – 1994
Evaluation /Clean Up of Site Where Leakage Has Occurred From an Underground Fuel Storage Tank Which Was Removed April 14, 1987, From the Needles Golf Course (North Site) – 1987
Proposal and Work Plan Soil and Ground –Water Contamination Investigation Needles Golf Course Needles, California – 1988
Building Permit Reports – 1991
950.13 Mohave Desert SWJPA – 2000
Misc. Fldr? – 1998
Fragoso, Jesse – 2000
1999 Flood – 1999

Pending P.O's – 1999
Paid P.O.'s – 1999
MSA Meeting Information – 1999
1995 Oversize/Transportation Permits– 1995
Maximum Bridge Heights For Permit Loads Interstate 40 Needles Area – Blanks
Transportation Permit Form – Blanks
City Of Needles Personal Action Form – 1999
Leet Deliver – 1999
Envelope – Empty and Blank
Transportation Permit –Richie Pletcher – 1997
Long Range Capital Project Plan – 1998
Capital Project for Public Works –Paint Machine – 1999
The Permit Company – 1999
Transportation Permit Mohave Concrete – 1999
Fax Transmittal Traffic Management, Inc. – 1999
Transportation Permit –Bragg Crane – 1999
Transportation Permit –Heavy Transport – 1999
Transportation Permit –Mohave Concrete – 1999
Traffic Management –Bragg – 1999
Transportation Permit Form – Blank
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Replace Air Conditioning Filters – 2000
Call Out Procedure for the Public Works Department – 1998
Mountain-Desert Solid Waste – 1999
Requisition for Safety Boots – 2000
Needles Desert Star, Wednesday, April 8, 1998 – 1998
Caretaker Service at Community Collection Center – 1998
Current Lea Projects January 1998 – 1998
Misc – Desert Star Bill - – 1998
SB 1066 (Sher-Chapter 672, Statutes of 1997) AB 939 Reform. Markets Development – 1997
Coloring Contract – 1999
Position Title –Maintenance & Construction Worker I – 1998
Requisition for Safety Boots – 2000
Radar Survey –Needles CA – 1997
Sunrise Express – 1999
Bear Cat – 1999
Solid Waste Disposal Report –Second Quarter 1999 – 1999
Western Highway – 1999
Notification of Upcoming Board Action on the First Biennial Review of the City of Needles' Source
Reduction And Recycling Element (SRRE) – 1999
Authorization to Represent City of Needles – 1999
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Solid Waste Deposal Report –First Quarter 1999 – 1999
MSA Info – 1999
Household Hazardous Waste – 1999
Grasscycling Waste – 1999
2nd Quarter 1999 Solid Waste Disposal Report – 1999
Disposal Reports –Revised First Quarter 1995 – 1997
Resolution No. 11-10-98 – 1999
Drawling – 1999
Toter – 1997
Waste Tire Disposal Forms Manifest (Blank Forms) – 1998
SRRE Information – 1997
Street Striping Quotes – 1998

Crack Sealer Info (Bids and Council Items) – Empty
Portable Radios W/Speaker Microphone – 1998
Pending – 1999
Street Sign Quotes Materials – 1998
Needles Highway Work – 1994
Budget Info – 1999
Budget – 1999
Budget Transfer Adjustment –Blanks – Empty
Transportation Permits 1999 – 2000
McCormick Const. Proposal Crack Sealing Housing Auth./ Colo Shores – 2000
Hill Project – No Date
Demo Waste Manifest Forms Mohave Valley Landfill – 1998
Curbs Gutter & Sidewalk Estimates – No Date
Complaints – 2001
Budget 1999-2000 – 1999
MSA Info – 1999
Gonzales, Richard – 2002
James Milligan – 2001
Work Order Sketch 211-61000-1976 – 1976
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Underground Storage Tank Removal Contract 87 – 1987
Gonzales, Richard – 2000
Bernie, Kerbrat – 2000
Timothy L. Echols – 2000
Golf Course Contained Soil Leak Investigation – 1988
Transportation Permits #1 – 2000

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CIWMB Complaint on John R. Anderson dba Tire Disposal SVC (Eagle Pass) - 2003
JPA MTG 2/12/03 –Victorville 3/13/03 - 2003
SLOG MTG. - 2003
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Measure 1 Placard - 2003
\$174,000 Jack Smith Park DBW Grant - 2003
Regulations/ Agendas –CIWMB - 2003
Napcor Grant (by 3/14/03) - 2003
Land Application of Bio Solids - 2003
Tire Recycling and Market Development - 2003
MSW –Research - 2003
Foreign –Trade Zone - 2003
Emergency Response - 2003
Chamber of Comm - 2002
Frontier /City of Needles Questionnaire - 2003
CIWMB –Correspond - 2003

SB 1066 Samples - 2003
Tri-State Demographics – BHC, LHC, Laughlin - 2003
Golden State Overnight Empty Envelope - 2003
Transient Occupancy Tax - 2002
Economic Profiles - 2002
Model Train Project - 2003
Barbara's Projects (Incl. Algodones Mexico Drug Run) - 2002
Route 66 Forms - 2002
Factory Outlets - 2001
Model Trains - 2001
PR Contracts - 2002
Boat Retail Money - 2001
Prospective Business - 2002
NEDC Enterprise Zones - 2002
BOR Grant 11/16/07 - 2008
Vanderslice Facility 3/06 - 2006

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Misc – Requisition, Budget Transfer, etc. - 2001
Bashas – Empty Fldr
Building Repairs - 2001
Calif State Tax - 2000
CTAZ - 2001
Citizens-PBX Answ SVC - 2001
Citizens-CSC Phone Bills - 2001
Citizens Mohave Cell - 2001
City Graphics – Empty Fldr
Claypools - 2001
Colorado River Distribution - 2001
Computers - 2001
Desert Star - Empty
Double Tree - 2000
Dragon Fire Extinguishers - Empty
Ed Chavez - 2001
Farmer Brothers - 2001
Federal Express - Empty
IKON - 2000
Jet Printing - 2001
Jon Ellmore - 2001
KC Graphics - 2001
LA Mode - Empty
Lab Safety - Empty
Lexmark - Empty
Lock Smith - Empty
Lucent Technology - 2001
Lumina - 2000
McGruff - 2001
Mission Linen - 2001
Mohave Answering SVC - 2001
Needles Janitorial - 2001
Norm Burgar Paint - 2001
Office Max - 2000
Pest Control - Empty
Petty Cash - 2001
Pitney B-Mail Machine - 2001
Pitney B-Fldr/Stuffer - 2000
Post Office-Postage - 2001

C.94-160 –Baker, Blaine - 1994
 C.95-228 Preferred Plan of Arizona - 1995
 C.95-231 –Agreement Mohave Heart Center - 1995
 C.95-232 –Agreement American Imaging –Radiology - 1995
 C.95-234 –Air Liquide - 1995
 Agreement C.95-242 DDE/Medicare Blue Shield - 1995
 Agreement C.95-244 Managed Care Consultants - 1995
 Agreement C.95-245 Nurses Exchange Corporations - 1995
 Agreement C.95-246 Westways Medical Svc. - 1995
 Agreement C.95-247 Medical Corp Staff Solution - 1995
 Agreement C.95-255 S.B. County Family Planning - 1995
 Rehab Abilities Registry - 1995
 C.95-257 Rehab Abilities Registry –Hospital - 1995
 C.95-258 –RPT PRN –Physical Therapy - 1995
 C.95-268 3M’s Software Hospital - 1995
 C.95-259 –American Medical Hospital Lease Equipment - 1995
 C.95-189 –American Sterilizer Hospital - 1995
 C.95-170 –Agreements Arizona Heath Care Cost System - 1995
 C.96-281 –Arizona Western Nursing Service - 1996
 C.95-174 –Arizona Bay Area Anesthesia - 1995
 Agreement C.95-207 Baxter Diagnostics - 1995
 C.96-262 Basant and Assoc. - 1996
 Contract C.95-219 Beech Street MGD Care Hospital - 1995
 C.95-223 Blue Cross of California/Calif.care \ - 1995
 Contract C.95-218 Blue Shield of CA –Hospital - 1995
 C.95-226 C. Hart Pest Control –Hospitals - 1995
 C.95-172 –Agreement CAPP Care for Needles Hospital - 1995
 Agreement C.95-266 Chino Radiological Registry - 1995
 Agreement C.95-265 Cigna Heath Care - 1995
 Agreements C.93-4 –Hospital, Ultrasound - 1993
 Agreements C.95-240 CMRI –Peer Review - 1995
 C.95-277 Coulter –JT II –ONAX - 1995
 C.95-196 –Coulter Leasing T 660 - 1995
 C.95-200 –Coulter Lease Reagent Purchase Agmt. ACL/100 - 1995
 C. 96-236 Coulter Maxm Autoloader - 1996
 C.95-184 –County Superintendent of Schools –Hospital - 1995
 Agreements C.95-235 Cross County –Nursing - 1995
 Agreement C.95-249 Baxter/Dade Micro Scan - 1995
 C.95-171 –Agreement’s Phoenix Area Indian Heath Svc. - 1995
 C.95-199 –DuPont Co. Consumables - 1995
 Agreement C.95-206 Eastman Kodak Company - 1995
 C.95-233 –Kunimitsu, Ross Chocardiology Services - 1995
 Agreement C.95-243 Entech –Bio Medical - 1995
 Agreement C.95-204 Farr Sales & Services - 1995
 Agreements C.95-224 FHP Managed Care –Hospital - 1995
 C.96-276 Gordon, Jim Psychotherapy - 1996
 C.96-273 GuardForce Services - 1996
 C.95-256 –Heath Management Asso. –Hospital - 1995
 C. 96-282 Heath Staffers, Inc. - 1996
 C.95-176 –Heath & Sciences Television Networks - 1995
 Agreements C.95-215 Hewlett-Packard –Hospital - 1995
 Agreement C.95-248 High Desert Rehab - 1995
 C.95-188 S.B. County –EMT-ID Base Hospital - 1995
 Agreement C.95-214 Hospital Baby Picture Services - 1995
 Conner, Tim BB&K - 1995
 Cetti, Bill Utility Director - 1995

Clements, Carolyn City Clerk - 1993
 De Leon, Genevieve City Treasurer – 1995
 Mills, Roy City Council Elected 4-17-84 - 1996
 Statement of Economics INT 1987-92 - 1992
 Prochaska, Robert City Council 4/15/80 - 1995
 Patel, Vinnie Planning Commission - 1993
 Stocking, Scott Planning Commission - 1993
 Thomas, Mike Planning Commission - 1993
 Yee, Roberta Planning Commission - 1995
 Daniel, David Utility Board - 1995
 Ware, John Joint Powers - 1993
 Christensen, Chris Utility Board - 1995
 Fryer, Derek Planning Commission - 1996
 Cochran, John Utility Board - 1993
 Jones, Everett Utility Board - 1995
 Waddell, Alistair Finance Officer - 1995
 Belt, Robert Utility Commission - 1998
 Bolinger, Paul Utility Board - 1999
 Weaver, Cathy Community Development - 1997
 Smihula, Deborah Treasure - 1997
 Rincon, Lee Director of Finance - 1997
 Rincon, Lee –Treasure - 1997
 Daniels, David Utility Director - 1995
 Kelthner, Leanna City Clerk - 1996
 Clark, John Fire Chief - 1996
 Boyd, Tom Planning Commission - 1994
 Burger, Michael Planning Commission - 1998
 Harper, Bill Jr. Planning Commission - 1994
 Jaurequi, Marta Planning Commission - 1997
 Jernigan, Jan Planning Commission - 1996
 Jansen, Richard Planning Commission - 1999
 Williams, Bradley Planning Commission - 1995
 Bradshaw, Billy Utility Board - 1994
 Lopez, Ruth City Council - 1994
 Mc Donald, William Resigned 8/7/95 - 1995
 City Council John A. Taylor - 1995
 Yee, Robert City Council - 1994
 C.96-293 Krozek Scoggins - 1996
 C.88-128 –Samaritan Heath Service - 1997
 C. 95-269 Mohave Valley Hospital - 1995
 C. 96-274 Laguna Medical System - 1996
 C.96-275 Drum, Larry Computer Service - 1996
 C.96-277 Lifespan Emergency Response - 1996
 C.96-278 Markel –Anesthesiology - 1996
 C.96-280 Williams Scotsman –Mob Bldg - 1996
 C.96-286 Owens Health Care. Inc. –Hospital - 1996
 C.95-164 –Victory Valley Hospital Transfer Agmt. - 1995
 C.95-165 GMAC/L.J. Code Enf. P.U. - 1995
 C.95-169 –Agreements Principal Heath Care –Hospital - 1995
 C.95-173 –Agreements Santa Fe Employees Hospital Assoc. - 1995
 C.95-175 –Agreements Bullhead City Hospital - 1995
 C.95-176 –Agreements Untied Blood Drive - 1995
 C.95-177 –Agreement Prudential Preferred Provider - 1997
 C.95-178 –Agreement Staff Relief Inc. - 1995
 C.95-180 –Satellite Music Hospital - 1995
 C.95-181 –Sierra Health Managed Care – Hospital - 1995

C.95-182 –Cancer Surveillance Loma Linda Hospital - 1995
C.95-183 –TechGroup Inc. Hospital - 1995
C.95-185 –Ohmeda –Hospital - 1995
C.95-186 –Mediq –Hospital - 1997
C.95-187 –Loma Linda Sweet Success MOU - 1995
C.95-190 Agreement Leaton, Michael - 1996
C.95-191 –Contract Salma Mikhail – Radiology - 1995
C.95-192 –Spectrum Healthcare Hospital - 1995
C.95-194 Lanier Worldwide, Inc. - 1995
C.95-195 –Mohave College Nursing School - 1995
C.95-197 –Radiometer American Inc. - 1995
C.95-198 Dupont Co. Fee Per Test - 1995
C.95-201 Needles Storage Cold Storage Hospital - 1995
C.95-202 P &D Hazardous Waste Disposal - 1997
Agreement C.95-203 Snell, Henery M.D. - 1995
Agreement C.95-205 Worldwide Medical Service - 1995
Agreement C.95-210 Rowe Cold Food- Hospital - 1995
C.95-211 Merchant, M.D. Liability - 1995
C.95-212 Agreements Paget, Edward M.D. - 1995
C.95-213 Janikowski - 1995
Contract 95-216 Calif. Indian Manpower –Hospital - 1995
Contract 95-217 Indian Development Dist of AZ - 1995
Contract C.95-220 B.B. &K Hospital Legal Svc. - 1995
Business License –Delinquency Notice 1998-99 Renewals - 1998
Best, Best & Krieger - 1995
Albert L. Hammontree VS. The City of Needles Trail Feb 6, 1996 - 1996
David Diaz Customer Service – Morris - 1995
Hammontree VS the City of Needles Dec 1, 1995 - 1995
Hammontree VS the City of Needles May 21, 1996 - 1996
Hammontree VS the City of Needles March 22, 1996 - 1996
David Diaz Resume - 1995
Matt Diaz Deposition Re: Hammontree - 1995
Ruth Lopez Deposition – 1996
Fax – BB&K –Terri Garcia - 1996
Inspection Report March 25, 1993 - 1993
Fax Coversheet Only - BB&K –Matt Morris - 1996
Fax – David Diaz from Terry Garcia – Coversheet Only - 1996
Mikels & Associates – 3 Envelopes to David Diaz - 1995
Title 23 - 1992
Sludge Sample Results - 1994
Total Coliform Rule - 1992
Request for Services /Complaints W.W.T.P. - 1996
Revenue Bond Update - 1993
Sewer Line Cleaning - 1996
Sewer Distribution Footages - 1993
Swat Sampling Procedures - 1993
Philip Sepuluera - 1996
Sludge Requirements for Mohave County - 1995
So Cal Gas Management Requirements - 1994
Influent /Effluent Composite Samples - 1993
Sewer Plant - 1993
Safety Audit - 1993
Sludge Disposal Correspondence - 1994
Soil/ Aggregate Density Test 18” Line - 1993
Septage Discharge Permit Copy - 1994
Swat Sample Results - 1995

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Requisitions - 1994
Bill Sherwood - 1994
Ed Stillman - 1995
Work Release Program - 1993
Work Order for Pavement Recycling Systems - 1994
Work Orders - 1994
Vector Control Correspondence - 1994
No Parking Anytime Sign – No Date
Waste Prevention Week - 1996
Water Line Trench Repair Job - 1994
Permits - 1993
Paving Project Dailey Field Reports Phase 1 - 1995
Swat Wells Info - 1993
Post Hole Warrant - 1994
Scott Phillips- 1996
The "Pothole Patrol" – No Date
Landfilled Waste Discharge Requirements - 1987
Weekly Work Schedule - 1993
River Work Cost - 1993
Request for Tools - 1995
Final Preliminary Assessment Report for Landfilled - 1994
City of Needles GAO Survey - 1993
Measure I Streets (Five Year Plan) - 1993
Request for Service /Complaint - 1995
Traffic Survey E. Broadway /Ice Plant Rd. - 1993
Jerry Moore - 1996
¾ Ton Truck - 1994
Tonnage Report (Trash) - 1996
Traffic Accidents - 1995
Street Improvements - 1994
Street Sweeper Bid Packet - Empty
Sweeper Correspondence - 1995
Sweeper Correspondence - 1995
Water Line Trench Repair Compaction Test Reports - 1994
Trimer (Stihl) Warrant - 1994
Solid Waste Collection Rate Survey - 1994
River Rd Investigation - 1994
Dennis Otero - 1995
Phase #2 Paving Soil Compaction Reports - 1995
Pavement Measurement Plan - 1993
Public Works Officers Survey - 1993
Pavement Recycling System, Inc. - 1994
Street Cut Work Orders - 1994
Regulations of Discharge of Municipal Solid Waste - 1993
Storm Damage Assessment - 1993
Landfill Site Inspection - 1996
Grading Landfill Correspondence - 1994
Solid Waste Advisory Task Force - 1994
CA. Code of Regulations Title 14, Div. 2, Chapter 5 - 1994
Composting Handbook - 1993
Council Agenda's - 1994
Environmental Health Services - 1994
Fire Inspection - 1994
Household Haz Waste Collection - 1995
Household Haz Waste - 1993

Public Works Heath Permit - 1993
Broadway Reconstruction Project - 1995
Barron Sweeping Correspondence - 1995
Don Behr - 1996
Emcon Landfill Info. - 1995
BLM Response (Landfill) - 1993
James Dowell - 1996
Encroachments Permits - 1995
1995 Maintenance Millage Report - 1995
Metallic Discards Policy - 1994
Landfill Technical Work Program - 1993
Landfill Aerial Photos 10-8-94 - 1994
Landfill Monthly Tonnage - 1994
Landfill Fencing Project - 1994
Scale Inspection (landfill) - 1991
Broadway Re-Stripe - 1996
BIT Inspection - 1996
Needles Bridge Correspondence - 1996
963 Cat Info. - 1994
Cold Mix- 1994
Felipe Casas - 1996
Career Opportunities – Empty Fldr
Compu Weight Demo Disk - 1993
Dept. of Toxic Substances Control - 1993
Landfill Correspondents - 1993
Dept of Health Services - 1988
Dept. of Toxic Substances Control - 1993
Job Description - 1993
Job Description – No Dates
Joint Utility Meeting –Minutes- - 1993
Hazard Communications - 1993
Injury & Illness Prevention Program – No Date
Fish and Wildlife Services – No Date
Developer Form for Service - 1994
EPA ID# Verification Info - 1995
Damage Report Forms - 1994
Daily Crew Time Log - 1993
Colorado River Landing - 1993
Claims against City - 1996
Chem Search - 1994
Composting Handbook - 1993
Customer Service Complaint Forms - 1996
Air Quality Management - 1993
Apple Valley Construction Co., Inc. - 1993
All Risk Property Insurance Program Update - 1993
CA. Code of Regulations - 1994
CA. Intergraded Waste Management Board Correspondence - 1994
Commercial Customer Letter - 1994
Parking Ordinances - 1995
Press Release - 1995
Senior Apartments Bailey Street - 1993
Sandbag Info - 1993
PMS Manual - 1990
Ice Plant Road - 1994
Tailboard Meeting Forms – No Dates
Procedure Formats - 1994

Various Photos - 1994
Site Plan Review - 1993
Industrial Safety Report - 1993
Inventory Info - 1993
Bond - 1993
Safety Equipment - 1994
Weed Abatement Programs - 1995
Weekly Safety Topics - 1994
Safety Inspection Forms - 1993
Weed Eater Warranty - 1995
Weekly Work Plan - 1994
Unknown Changes to U.G. Utilities – Blank Forms – No Date
Utilities Board Agenda's - 1994
Utility Board Meetings - 1993
Unbudgeted Exposes - 1993
Vehicle Inspection - 1993
Terms & Conditions Water - 1994
Terms & Conditions Electric - 1994
Tailboard Meetings - 1993
Sewer Spill @ 1704 Needles Hwy - 1996
Solid Waste Management - 1995
State Water Resources Control Broad Correspondences - 1993
Trench Requirements - 1993
Terms and Condition Wastewater - 1994
Precipitation Data - 1992
Respiratory Protection Training - 1993
Review Bonds Update - 1993
Request for Proposal - 1993
McAtee Rentals - 1994
MSDS Training - 1995
N. St Bridge Inspection - 1993
Osha Inspection - 1993
Job Description W.W.T.P. - 1993
Safety Program – No Date
Safety File - 1993
Statewide Waste Prevention Plan - 1993
Staff Meeting Minutes - 1993
Joint Pole Use - 1994
JPA TAC Minutes - 1994
Fund Account Balances - 1994
Budget Info - 1995
Budget Revision Info - 1994
Billing Rates - 1991
Benetts & Son, Inc. - 1994
Scheduled Bond Debt Services - 1994
Blueprint Charges - 1994
Bailey Sewer Invoice – 1993

2017-37 MISC. Files

Green Sheets - EMPTY
A-Fire Epuip. - 2006
Advantage Carpet - 2006
Amazon - EMPTY
Action Tele Answering Svc - 2007
Barron Pest Control - 2007
Barron Pest Control - 2007
Batteries & Butter - 2007

Bashes - EMPTY
Best Buy - EMPTY
Building Repairs - 2006
Norm Burger Paint - EMPTY
Business Supply - 2006
Carrot Top - EMPTY
City Graphics - EMPTY
Clean Sweep (Paper Towels) - 2006
Colorado River Distrib. - 2007
Computers - 2006
Creative Communications - 2006
Crown Victoria - EMPTY
Desert Star - EMPTY
Double Tree - 2007
Elmore, Jon - 2006
Federal Express - EMPTY
Ford Taurus – 2007
Frontier - 2006
Golf - 2006
Hardware Express - 2007
H &K Plumbing - 2006
Ikon (Copy Machine) - 2006
Jet Printing - EMPTY
KC Graphics - EMPTY
JKJ Electric - 2006
Lab Safety - 2006
Lexmark - EMPTY
Locksmith - 2006
Lumina - EMPTY
McGruff - EMPTY
Misc? - 2007
Mission Linen - EMPTY
NAPA - EMPTY
News West Publishing - 2006
NPUA Utility Bills - 2007
Office Max - 2007
P&J Janitorial - 2007
Pitney B-Fldr/Insert - 2007
Postage - 2007
Pitney B-Mail Machine - 2007
Route 66 Tool Rentals - 2007
River Valley A/C - 2006
Smart and Final - 2007
Shoplet.com - 2006
Southwest Gas - 2007
Sprint L D - 2007
Staples - EMPTY
Total Media INC Tapes - 2006
United Electric - 2007
UPS - EMPTY
USI Incorporated - EMPTY
Utility Golf Tourney - EMPTY
V & L Laser - 2007
Verizon Wireless (Cell) - 2007
Vista Charges - 2007
Walmart - EMPTY

Xeron Corp - 2007
123 Awards - 2007
Colorado Casualty (Jack in the Box Damage) - 2006
Power Outage Damage Claims to City Clerk - 2006
Firehouse Sub- 2007
Elec. Inventory - 2002
Eagle Pass - 2007
69KV Phase II - 2007
ESC Elec Engineering - 2007
Eagle Pass-Bush 69KV Transmission Line Rebuild 2006 - 2006
319 Firehouse Switchyard Property - 2007
High Voltage Contract Co - 2007
Svc Interrupt. 05 - 2005
Nevada Power - 2006
340.32 Needles Feasibility Study Trust Building (WAPA) - 2006
Rate Design Impact& Recommendation –ESS Consulting 2006 - 2006
Energy Rebates 06-07 - 2007
Outside Contracting Aid to Construction - 2006
Vehicles - 2007
Shots-County - 2005
Solar - 2007
Tribal –Transfer Property - 2004
Vehicle Trouble Reports - 2006
719.10F Topock CCR - 2007
ID Cards - 2005
RFP –Rates - 2007

2017-38 Mixed Bag'O Files

506 80 Ford P.U. Street Dept - 1992
Terry Smith - 1995
Lori Frost – 1993
Notice of Disciplinary Action – Michael Cross - 1991
Hammontree Hearing - 1995
Al Hammontree - 1993
521 Patch Truck - 1992
Automotive Constructing Services – Brochures – No Date
Auction Items (City Yard) - 1992
Permanent Asphalt Repair - 1987
Asphalt Patch Truck Bid May 17, 1993 -2:00 P.M. Haaker Equipment Company - 1993
Patch Truck - 1993
Asphalt Patch Truck Bid May 17, 1993 -2:00 P.M. Dieterich Int'l - 1993
NUEA Negotiations - 1999
Pending P.O.s – Empty Fldr
Work Orders – Empty Fldr
501.A Employee Equipment Training - 1993
520 Street Sweeper - 1993
Chesney Lift Station - 1994
Plant Classification Data - 1993
Sewer /WWTP Budget - 1992
Bailey Mechanical - 1995
Bailey Sewer Line – No Date
Bond Work - 1994
Backflow Device Testing - 1994
Applications - 1994
UST Clean Up - 1997
UST - 1993
Notice of Disciplinary Action – Michael Cross - 1995

David Diaz - 1994
Mike Cross Investigation - 1995
Mike Cross - 1993
Wet Lands Info - 1994
Waste Discharge Requirements - 1990
Wastewater Improvements - 1993
Wastewater Quality Board Agenda - 1993
Weekly Work Schedule - 1993
900.40 Project#97027 Paving of Residential Hill Area - 1997
Public Works Utility Billing (Department Copies) - 1998
Disposal Reports/NorCal - 1997
Household Hazardous Waste Roundup - 1997
Landfilled Correspondence - 1997
Miscellaneous Correspondence - 1998
Budget Transfers - 1998
740.4 Tri-State Refuse Monthly Billing - 1995
740.5 Hazardous Waste Management (DEHS) – 1993
740.2 Tri-State Refuse - 1994
740.7 Solid Waste Recycling - 1992
740.8 Sanitation Rate Increase - 1995
740.4 Tri State Refuse Monthly Billing January 1995 to December 1995 - 1995
Trash Reports Tri-State Refuse Jan.1997 –Dec. 1997 - 1997
Trash Reports Tri-State Refuse Jan.1996 –Dec. 1996 - 1996
Confirmed Area Entry - 1993
Curbside Recycling - 1993
Plant Composite Sample Results - 1993
Criminal Reports - 1993
Bob Cautheal - 1996
CL2 Crane - 1995
Response to Cleo H. - 1983
Correspondence with Vince Christian - 1994
Confined Space Equip. Quotes - 1994
Career Opportunities - 1994
Colorado River Basin – Water Treatment Facility - 1993
Needles Medical Center – Sewer Line Connection - 1994
Nevada Environmental Laboratory - 1994
Line Extensions - 1995
Lab Supplies Ordered – No Date
Lift Station Improvements - 1994
Needles Marina - 1995
Pima Grow Contract - 1995
Pima Grow Quote - 1994
NPDES Application - 1993
Municipal Leasing Associates, Inc. - 1996
Approval for a Flab Bed Truck with Electrical Crain for Water Department - 1993
522 ¾ Ton Pick Up Truck (Streets) - 1993
Ameri-Kart Corp. (Trash Container) - 1995
Arizona Environmental - 1996
Arturo's Sewer Line - 1997
Applications for WWTP Operator Certification - 1992
Rulemaking "Annual Fees" - 1995
US DOT – City of Needles – Reporting Requirements for Vessel-Bridge Collisions - 1996
Accidents - 1995
Training - 1993
SWAT Sample Results - Empty
NPDES Permits - 1993

Permit Correspondence 1994 - 1996
Pumper TRK - 1992
PONDS –Planning, Design and Construction - 1982
NPDES Permit Correspondence - 1995
Permits Drafts - 1994
Ponds - 1994
Painting Estimates - 1994
WWPT Permits & Cease & Desist 1994 - 1994
Marshack Guide - 1993
Misc. Correspondence - 1994
James Jones - 1996
JMM Services - 1994
Job Descriptions - 1993
WWPT Health Permit - 1993
Interceptor - 1994
Plant Inspection Reports - 1994
Chlorine Leak Policy – No Date
Cost Estimates - 1993

2017-39 Jeff Woods Files/City Bids

113 Land Acquisition - 1996
Wastewater Treatment Plant –1996 Environmental Documents - 1996
900.14 Institute of Transportation Studies Enforcement & Engineering - 1993
900 Operations –Street - 1997
900.1 Misc. Corresp –Streets - 1997
Skip loader - 1996
900.3 FHWA Report (Annual) (Road, Street Mileage Reports) - 1993
900.4 #1 CRRTS- Colorado River Regional Transportation Study (HW) - 1994
900.4 Colorado River Regional Transportation Study (Duplicate) - 1993
900.12 Calif. Transportation Plan (CTP) - 1993
900.13 Transit Capital Improvements (TCI) - 1994
101 General Correspondence Sacramento - 1996
102 General Correspondence Moreno Valley - 1991
105 Regional Water Quality Control Board - 1996
107 Morrow Group - 1996
109 Geo Tech Consulting - 1996
110 Biological Consulting - 1996
111 Environmental Consulting - 1997
112 Kiva Environmental Consulting - 1996
2010 Inter City Correspondence (Engineering) - 1996
Lyon Engineers, inc. – Change of Address and Telephone Numbers - 1996
2005.1 J & E Barnes –Record of Survey - 1993
2000 Misc. Engineering - 1997
2001 The Holt Group - 1994
2002 Engineering Software - 1994
2003 Engineering –North End - 1993
900.27 Public Works Funding Sources (Curb Cuts) – 1996
900.28 Flood Control 96-97 - 1996
Flood Control 1997 - 1997
900.29 Needles Highway –Phase - 1996
740 Operations – Trash - 1993
2004 Adkan Engineers - 1994
900.22 P.R. Porter Paving - 1995
900.23 MC Cormick Construction - 1995
900.24 Port of Entry - 1994
900.25 Emergency Relief Fund - 1996
900.26 J Street Expressway - 1997

740.1 Misc. Trash Corresp - 1995
9007.7 Millings (Streets) - 1993
900.8 Traffic Safety - 1993
900.9 Translation Technical Advisory Committee (TTAC) - 1993
Municipal Engineering Committee Survey on PMS, QBS, & GIS - 1993
900.11 5 & 20 Years Street Plan - 1998
Syn Street Plan - 1995
900.4 #2 CRRTS- Colorado River Regional Transportation Study (HW) - 1993
900.5 FT Mohave Toll Road Proposal - 1992
US Department of Transportation - 1997
900.17- A Needles HWY/Gen Correspondence - 1996
Environmental Health Services December 3, 1993 - 1993
Environmental Health Services January 27, 1994 - 1994
900.16 State & Local Transportation Partnership Program (SLTPP) - 1995
900.17 Needles Highway - 1996
Street Sweeper - 1995
900.21 Repaving – Safari Drive - 1994
Insurance Misc - 1981
Sealed Proposal – City of Needles Radiology Services - 1995
Radiology Original - 1995
Sealed Proposal – Radiology - 1995
Proposal to High Desert - 1995
Sealed Bids City of Needles Sanitary Sewer Line Installation - 1994
Spectrum – Sealed Proposal Emergency Services - 1995
Sewer Lines - 1994
National Emergency Service INC, - 1995
#B95-001 Emergency Services - 1995
Proposal for Emergency Services /Needles Desert Community Hospital - 1995
Sealed Proposal for Emergency Services - 1995
Contract Document for Offsite Improvements at Needles Senior Citizens Center – Awarded to Phillips Construction Co (9/93) - 1993
Ari-Cal Pump & Supply Water Wells – 6/30/93 2:00 P.M. Bid Opening Pipelines, Sitework - 1993
Site Preparation -6/30/93 2:00 P.M. Water Wells Associates Appurtenances - 1993
Advertisement for Bids –Cable for Underground Distribution (Electric) (7/93) - 1992
Advertisement for Bids Automatic Dialing Alarm System Equipment - 1991
Advertisement for Bids –Supply for Distribution Transformers for Fiscal Year 1992-1993 - 1992
Imo Claims, Files? - 1977
Contract Documents – Street Mntnc Project –Colorado Street Btwn Flora Vista and Peru 10/92 - 1993
Advertisement for Bids –Golf Corse Maintenance Equipment & Turf grass Seed (7/92) - 1992
Contract Documents for Lease /Purchase of High Pressure (Sewer) Jetter (6/92) - MISSING

Box 2017-40

Needles Marina Dev. LTD - 1991
Tract 15276 Colorado River Landing - 1991
MFD/Marina/J.S. Park - 1991
Misc. Inspector's of Needles Engineering Division - 1992
Misc. Notes - 1992
S and H Pipeline Construction Bob Chesney Marina and City of Rodeo Grounds - 1991
Colorado River Landing Tentative Tract 15276 - 1992
Tract 14283 Porter & Sons - 1989
Tract 14283-2 Rustic Acres Unit 3 - 1992
Tract 14857 Porter Rustic Acres - 1991
McMillan Horizons - 1990
Tract 14283-3 Rustic Acres Unit 5 - 1992
Sprit Mountain FT Mohave Reservation - 1991
American Land Development Corp. Fort Mohave Project - 1990
Ward Sec17 - 1991

Phillips Subdivision - 1991
"K" ST. Commercial Dev. Sweeden - 1989
Parcel Map 13802 Spires Realty - 1991
Land Divisions - 1991
Parcel Map No 13585 Camp Property - 1991
PCL No. 185-253-23 Bailey Aue Rezoning - 1991
Parcel Map no. 13539 Victory Drive & Holiday Way - 1991
Parcel Map 14179 - 1992
Sportsman Cove Marina Arciero & Sons, Inc - 1990
Best Western - 1990
Tract 15003 Unit 2 - 1991
Tract 15003 Shepard - 1990
Misc Note - 1990
Travel Plaza - 1990
SR. Citizens BLDG Bailey & Lillyhill - 1991
LA Cellular Telephone - 1991
Gen. Correspondence Meeting Notes : Development - 1990
Claypool Correspondence - 1992
Water: General Correspondence - 1992
Solid Waste Management Correspondence / Desert Cities - 1992
Trash Collection Rates - 1989
Rail Cycle - 1991
IBIS Well Site - 1990
Model Well STDS Ordinances - 1988
Water Rights Info - 1990
Water Storage Agreement M.IN.R. - 1991
Golf Course - 1991
Mojave Solid Waste JPA Technical Committee - 1992
JPA Task Orders - 1992
Wastewater System Problem - 1990
MNT –Desert Coalition - 1991
Subsurface Groundwater Study 1976 NBS, Inc - 1991
RWQCB Corps - 1991
State Dept of Healthy Water System Deficiencies - 1992
Water Reports & Misc Data - 1990
A Report on a Portable Water Supply and Improvements to the Water System for the City of Needles,
California - 1954
A Report on a Portable Water Supply and Improvements to the Water System for the City of Needles,
California –March 1954 - 1954
W.S. Gookin and Associates – NO DATE
Colorado River Water Report to Bu of Rec - 1992
DHS Annual Water Report - 1991
Colorado River Operations - 1992
Draft Regulations Water Entitlements - 1991
Fort Mojave Map - 1990

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Water Rate Info - 1991
Water Tank Zone 2 Bid Documents - 1990
Water Quality Regulations - 1993
Gookin Water Studies - 1991
Investigation Report- Interior Coating and Exterior Paint Systems Old 1,500,000 Gallon Steel Water
Storage Tank - 1988
Western Technologies Zone 2 Tank Site - 1990
Geotechnical Exploration Proposed Water Storage Tank NEC Section 1, T 8 N, R 22 E Needles CA
Received Jun 25, 1990 - 1990
Water Tank Zone 2 Site Preparation - 1990

Black & Veatch Agreement - 1990
Traffic Engineering RFP - 1989
County, Misc - 1990
FMIT Water & Sewer Issues - 1992
General Correspondence - 1990
Schedule of Values - MISSING
Street Name Changes - 1991
City Polices - 1992
Utility Dept Monthly Report - 1991
Board of Public Utilities - 1991
Planning Dept Correspondence WARRANTS – REZONING MEMO – COMM. DEV. - - 1991
Board of Public Utilities Current Studies - 1992
Parcel Map /RLS Info - 1990
MT – Desert Division Public Work Offices - 1991
Call Before you Dig June 4, 1991 - 1991
Fldr – California Referral Network - EMPTY
City Manager Correspondence - 1991
BLM/City Row - 1989
Zone 2 Water Tank Topo - 1989
Control Survey Traffic Stop - 1987
Road & Street Milage Report - 1992
Cal Trans – Correspondence - - 1991
Prop 111 Maint of Effort - 1991
It's Enforcement & Engineering Analysis Team - 1992
State/ Local Partners - 1990
Street Program - 1992
San Bernadino County Local Area (Needles) Trans Plan - 1992
Surveying – General - 1991
Requisitions 1998 - 1998
Requisitions 1992 - 1992
Requisitions 1991 - 1991
PUC Railroad Issues - 1991Box

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Requisitions 1990 - 1990
Freeway Maintenance Agreement 1987 - 1987
Requisitions 1993 – 1994 - 1994
Requisitions 1995-1997 - 1986
County Flood Control - 1992
Western Motel Demolition Project Number 0401 - 2004
186-185-20 Commercial Demo Northside Broadway between Dinelli/ Cibola/ Desnok - 2002
Old Bowling Alley Demo & Installation of Chain Link Fencing - 2005
Sinclair VS City of Needles - 2004
Overland Inn - 2004
Sinclair VS City of Needles - 2004
Overland Inn - 2003
Overland Letters – 2003

Box 2017-43

Overland Cup Hotel/Motel Residence Use - 2004
Miscellaneous Concrete and Clean-up Project 202 - 2002
Budget Motel Demolition #2108 511 W. Broadway APN # 186-114-15 - 2004
El Adobe Motel Demolition #2201 1708 Needles Hwy APN #185-047-14 -2002
Demo of Old Hospital CP 205 - 2001

AGREEMENTS TO SHRED

C. 91-87 Burris, Roy & Johnnie – Future Improvement
 C.95-208 San Bernardino Co. – Disaster Response & Recover
 C.98-320 Inglis, Edgar
 C.98-321 Bingham Leasing golf course aerator/cushman truckster
 C.98-322 Vision Service Plan
 C.98-323 Heller Associates
 C.98-324 Sierra Healthcare Options
 C.98-325 Morrow & Associates (see USDA)
 C.98-325 USDA – Morrow & Associates
 C.98-326 Territorial Engineers – Wastewater Treatment Plant
 C.98-327 Western Technologies (Waste Water Treatment Plant)
 C.98-328 Morris, Matt (Hammontree case)
 C.99-329 Golf Course Concession
 C.99-330 Empire Benefits
 C.99-331 EBA&M (medical benefits)
 C.99-332 Bailey, Clayton (computer)
 C.99-333 San Bernardino Co. – Tobacco Use Reduction
 C.99-334 Kenyon & Associates
 C.99-335 Complete Energy Services
 C.99-336 Illinova
 C.99-337 Tri-State Testing & Inspections
 C.00-340 Danielle’s Septic Permit
 C.00-342 Value Vending Agreement
 C.00-343 Needles Highway Improvements
 C.01-344 River Estates – surplus water
 C.01-344 Surplus water – River Estates
 C.01-345 Tri-Max Backwash tank (software)
 C.01-346 Golf Course Irrigation (Yates)
 C.01-346 Yates – golf course irrigation
 C.01-347 Recruiting (Wilcox, Miller & Nelson)
 C.01-347 Wilcox, Miller & Nelson (recruiting)
 C.01-348 Revenue & Cost Specialists
 C.04-354 KME Fire Apparatus – Fire Engine Lease (also see Wells Fargo Equip. Finance InC.
 C.99-362 Harris, Frederick A., Inc.
 C.02-364 Orcom Solutions
 C.03-370 Crawford Investments Dev Agr – Balboa Water Line also see River Toys Storage
 C.03-374 Concept Marine Association
 C.04-390 Puchlik, InC.(malonson)
 C.04-392 Galleano / Spraggins 7UP Building Lease Agreement 219 I St
 C.05-401 El Garces – Consulting Agreement with Allan Affeldt
 C.05-405 Crnek, Robert DBA RC Readers-meter reading services
 C.05-411 El Garces project mgmt. agmt.
 C.05-414 Ten Eyck - El Garces
 C.07-420 TEK Time Systmes (timeclocks)
 C.06-426 Walker, Robert employment agreement
 C.04-427 Enco Engineering - El Garces
 C.07-428 Limited Geotech Investigation - El Garces
 C.07-429 Meilding & Assoc - El Garces
 C.07-430 Associated Engineers Inc - El Garces
 C.07-431 Western Technologies Inc - El Garces
 C.07-434 Bob Murray & Associates - city manager

C.07-435 Bob Murray & Associates - city engineer and utilities manager
C.07-436 Quigley, Rob Wellington, Architect - El Garces
C.10-450 J.D.Readers Meter Reading Services
C.10-470 Basha's Operating Agreement
C.06-472 Veneklasen Assoc - El Garces
C.06-497 Economy Foodservice Design - future kitchen at El Garces
C.05-498 Kiss + Cathcart Architect - building architectural services - El Garces
C.06-501 Heritage Architecture & Planning for preservation consulting – El Garces
C.06-504 Smith Emery GeoServices - El Garces
C.06-506 The Turquoise Room - John Sharpe - El Garces
C.11-513 P & J Janitorial Service 817 Third Street
C.12-528 Darlington Engineering, Inc.
C.12-543 Selberg Assoc - Architect - El Garces - Resolution 2012-44 . 2016 architectural services for Golf Cart Barn Design
C.13-546 Ludwig Engineering for engineering services

Clerk Box #5 – Newspapers 2007-2008

Box 21 – L Closs Atty Files 1985-1988

Box 22 – L Closs Atty Files 1986-1989

Box 23 – L Closs Atty Files 1986-1988

Box 24 – L Closs Atty Files 1985-1987

Box 109 Hospital – SHS – Hill Burton – 1996

Box 87 Richard Rowe's Old Files – 2007

Projects Box & Etc. 02.20.20 Misc. 2002-2005

Ref: Gas Generator Plant; November 21, 2003; Empire Power Systems (3 Sets)

Contracts Documents & Specifications; Northside Residential Water Service Replacements

Project #J04043 March 2004

Contracts Documents & Specs; Quivera Area Street Improvements Project #J04034 March 2003

Contracts Documents & Specifications; Installation of Testing Wells Project #J04025 February 2004

Revisions to Nevada Power Company's and Sierra Pacific Power Company's Open Access Transmission Tariff.... April 7, 2004

Parker Davis Project 10 Year Operating Plan June 2004; Lower Colorado Dams Office (2 sets)

City of Needles Adopted Budget 2001-2002

Southwestern Power Signed Agreement 2/2/05

Heber City UT Gen Sets

Building Permits to Date

Vendor Evaluation Spreadsheet

Power Generator Inquiry – April 31, 2004

Electric New Connects by Month/Year

Sealed Bod Opening 6 MW Generator August 16, 2004

New Electric By year Chart Beer Valley Generation Facility 8-26-04

BB&K Receipt Electrical Generating Plant

California Health and Safety Code requirements Jan 31, 2005

Qualifications of a 6 MW Generator

Small Generator Interconnection Agreement 2005

Contract Between And MMR Constructors, Inc.

Southwestern Power Group II, LLC Feb 2005

Discussion About Residential/Mixed Use Developments

IEC & Cummins West request for qualifications for construction of 6Mw Generator August 13, 2004

Box of Misc. Binders 02.20.20 2003-2005

Request for Qualifications; Construction of a 6Mw Generator August 13, 2004; Submitted by Integrated Engineers & Contractors Corp. And Cummins West, Inc.
2004 Mid-Year Revised Budget
City of Needles 2003-2004 Proposed Budget - June 20, 2003
City of Needles 2005-2006 Budget – Bob Walker – Budget Adopted 06-28-05
City of Needles Needles Golf Course Operational Analysis – Prepared by TJ Consulting July 24, 2003
6-Megawatt Power Plant – City of Needles, California (2 sets)
Application for Authority to Construct for City of Needles – MMR Power Solutions April 22, 2005
Proposal to Provide Generation Facility for Eagle Pass Substation – MMR Power Solutions

Desert Star Newspapers Box – 2013-2015

- C.93-2 T.E.A.M.- Needles landfill
- C.93-6 San Bernardino Co. – Sheriff – IRNET
- C.93-7 Utility Office Remodeling
- C.93-17 Fleming Construction – Senior Citizen Center
- C.92-22 Cetti, Bill – Employment Agreement
- C.92-31 Colorado River Collections (bad debts)
- C.94-55 Court (judicial) Fine Collections
- C.94-74 Apple Valley – Law Enforcement Study
- C.92-99 Four Corners Pipe – lease of property (terminated 11/30/01)



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: September 10, 2024

Title: Award bid to Phillips Excavating, Inc. for the Phase IV-B Water Service Lateral Replacement Project

Background: In preparation for the Pavement Management Program, Phase IV-B Street Improvements scheduled for FY25, staff advertised for bids for the Water Service Lateral Replacement project for streets associated with the paving. Streets for this project include the following: Carty Way, Carty Circle, Carty Place, El Monte Street, I, Street, H Street, G Street, Crestview Drive and Desoto Street.

Due to long lead times for the contractor to procure fittings needed to replace existing service laterals, staff will be issuing two Notice to Proceed's (NTP) for this project: the 1st NTP for procurement of pipe and fittings and the 2nd NTP for actual construction. The work is anticipated to start in January 2025.

Advertisement for bids was published on July 31, 2024, and bids were opened on August 29, 2024. The following four bids were received:

- Phillips Excavating, Inc. \$ 388,293.00
- S. Christensen Engineering, Inc. \$ 484,850.00
- Big Ben Engineering \$ 560,853.00
- Aneen Construction, Inc. \$ 829,653.00

Staff has completed a bid evaluation and determined Phillips Excavating, Inc. as the successful bidder.

Fiscal Impact: \$407,707.65 to be funded by the Water Asset Replacement Fund

Recommended Action: Award bid to Phillips Excavating, Inc. for the Phase IV-B Water Service Lateral Replacement Project in the amount of \$388,293 plus 5% contingency for a total project cost of \$407,707.65 and authorize staff to execute a Public Works Agreement with Phillips Excavating, Inc. and move forward with the Notice of Award and Notice to Proceed.

Submitted By: Kathy Raasch, Director of Development Services/Capital Projects

City Manager Approval: Patrick J. Martinez Date: 9/4/2024

Other Department Approval (when required): Barbara DiLeo Date: 09/05/2024

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: _____

City of Needles
 Bid Results for Project PHASE IV-B Water Lateral Replacement Project (WA2501)
 Issued on 07/31/2024
 Bid Due on August 29, 2024 3:30 PM (PDT)
 Exported on 08/30/2024

Line Totals (Unit Price * Quantity)

Item No.	Section	Description	UOM	Quantity	Phillips Excavating, Inc.	S Christensen Engineering, Inc.	Big Ben Engineering	ANEEN Construction, Inc.
1	BASE BID	Mobilization / Demobilization	LS	1	\$9,000.00	\$24,000.00	\$56,868.00	\$39,000.00
2	BASE BID	Traffic Control	LS	1	\$11,000.00	\$58,500.00	\$13,860.00	\$20,000.00
3	BASE BID	SWPPP, Best Management Practice and NPDES Requirements	LS	1	\$4,500.00	\$9,979.00	\$6,930.00	\$6,000.00
4	BASE BID	Encroachment Permits (9 Streets)	LS	1	\$4,653.00	\$4,653.00	\$4,653.00	\$4,653.00
		Subtotal			\$29,153.00	\$97,132.00	\$82,311.00	\$69,653.00
5	TYPICAL INSTALLATION	Remove and Install 1" Water Service Lateral (LONG SIDE)	EA	53	\$183,380.00	\$212,000.00	\$257,209.00	\$450,500.00
6	TYPICAL INSTALLATION	Remove and Install 1" Water Service Lateral (SHORT SIDE)	EA	41	\$129,560.00	\$118,900.00	\$151,618.00	\$266,500.00
7	TYPICAL INSTALLATION	Remove and Install 2" Water Service Lateral (LONG SIDE)	EA	2	\$9,800.00	\$21,560.00	\$21,064.00	\$20,000.00
		Subtotal			\$322,740.00	\$352,460.00	\$429,891.00	\$737,000.00
8	DESOTO STREET, (Additional Parts, if needed)	Remove Direct Tap Fitting & Install Ford Saddle & Corp Stop	EA	15	\$33,600.00	\$24,450.00	\$33,675.00	\$15,000.00
		Subtotal			\$33,600.00	\$24,450.00	\$33,675.00	\$15,000.00
9	CRESTVIEW DRIVE, (Additional Parts, if needed)	Remove Existing Cooper Service & Install Adapters	EA	8	\$2,800.00	\$10,808.00	\$14,976.00	\$8,000.00
		Subtotal			\$2,800.00	\$10,808.00	\$14,976.00	\$8,000.00
		Total			\$388,293.00	\$484,850.00	\$560,853.00	\$829,653.00

Unit Price

Item No.	Section	Description	UOM	Quantity	Phillips Excavating, Inc.	S Christensen Engineering, Inc.	Big Ben Engineering	ANEEN Construction, Inc.
1	BASE BID	Mobilization / Demobilization	LS	1	\$9,000.00	\$24,000.00	\$56,868.00	\$39,000.00
2	BASE BID	Traffic Control	LS	1	\$11,000.00	\$58,500.00	\$13,860.00	\$20,000.00
3	BASE BID	SWPPP, Best Management Practice and NPDES Requirements	LS	1	\$4,500.00	\$9,979.00	\$6,930.00	\$6,000.00
4	BASE BID	Encroachment Permits (9 Streets)	LS	1	\$4,653.00	\$4,653.00	\$4,653.00	\$4,653.00
5	TYPICAL INSTALLATION	Remove and Install 1" Water Service Lateral (LONG SIDE)	EA	53	\$3,460.00	\$4,000.00	\$4,853.00	\$8,500.00
6	TYPICAL INSTALLATION	Remove and Install 1" Water Service Lateral (SHORT SIDE)	EA	41	\$3,160.00	\$2,900.00	\$3,698.00	\$6,500.00
7	TYPICAL INSTALLATION	Remove and Install 2" Water Service Lateral (LONG SIDE)	EA	2	\$4,900.00	\$10,780.00	\$10,532.00	\$10,000.00
8	DESOTO STREET, (Additional Parts, if needed)	Remove Direct Tap Fitting & Install Ford Saddle & Corp Stop	EA	15	\$2,240.00	\$1,630.00	\$2,245.00	\$1,000.00
9	CRESTVIEW DRIVE, (Additional Parts, if needed)	Remove Existing Cooper Service & Install Adapters	EA	8	\$350.00	\$1,351.00	\$1,872.00	\$1,000.00



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: September 10, 2024

Title: Authorize the City Manager to execute a Facility Use Agreement with the American Red Cross for declared emergencies

Background: The American Red Cross seeks a signed facility use agreement to utilize the Needles Senior Center and the Needles Recreation Center facilities during emergencies. The two facilities can hold a large number of residents, refrigeration, storage, and showers if needed. The American Red Cross is trained to handle emergencies and can mobilize and provide aid to residents.

Fiscal Impact: No fee is charged to the American Red Cross for the use of the facility. The City owns and operates the facilities and is responsible for electric, water and wastewater use.

Environmental Impact: None

Recommended Action: Authorize the City Manager to execute a Facility Use Agreement with the American Red Cross for declared emergencies

Submitted By: Rainie Torrance, Utility Manager

City Manager Approval: Patrick J. Martinez

Date: 09/4/2024

Other Department Approval (when required): _____

Date: _____

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: _____



The American National Red Cross (“Red Cross”), a non-profit corporation chartered by the United States Congress, provides services to individuals, families and communities when disasters strike. The disaster relief activities of the Red Cross are made possible by the American public who support the Red Cross with generous donations. The Red Cross’s disaster services are also supported by facility owners who permit the Red Cross to use their buildings as shelters and other service delivery sites for disaster victims. This agreement is between the Red Cross and a facility owner (“Owner”) so the Red Cross can use the facility to provide services during a disaster. This agreement only applies when Red Cross requests use of the facility and is managing the activity at the facility.

Parties and Facility

Owner:

Full Name of Owner	
Address	
24-Hour Point of Contact Name and Title Work Phone Cell Phone	
Address for Official Notices (only if different from above address)	

Red Cross:

Chapter Name	American Red Cross of San Bernardino County	
Chapter Address	10600 Trademark Pkwy, Rancho Cucamonga, CA 91730	
24-Hour Point of Contact Name and Title Work Phone Cell Phone	Erin Fox, DPM 909-888-1481 (work) 909-518-7332 (cell)	Melissa Jordan, DPM 909-888-1481 (work) 909-243-3692 (cell)
Address for Official Notices	American Red Cross, Disaster Cycle Services Logistics, 8550 Arlington Blvd., Fairfax, VA 22031	

Facility:

Insert name and complete street address of building or, if multiple buildings, write “See attached facility list,” and attach facility list, including complete street address of each building that is part of this agreement. If the Red Cross will use only a portion of a building, then describe the portion of the building that the Red Cross will use.

Terms and Conditions

1. **Use of Facility:** Upon request and if feasible, Owner will permit the Red Cross to use and occupy the Facility on a temporary basis to conduct emergency, disaster-related activities. The Facility may be used for the following purposes (both parties must initial all that apply):

Facility Purpose	Owner Initials	Red Cross Initials
Service Center (Operations, Client Services, or Volunteer Intake)		
Storage of supplies		
Parking of vehicles		
Disaster Shelter		

2. **Facility Management:** The Red Cross will designate a Red Cross official to manage the activities at the Facility ("Red Cross Manager"). The Owner will designate a Facility Coordinator to coordinate with the Red Cross Manager regarding the use of the Facility by the Red Cross.
3. **Condition of Facility:** The Facility Coordinator and Red Cross Manager (or designee) will jointly conduct a survey of the Facility before it is turned over to the Red Cross. They will use the first page of the Red Cross's **Facility/Shelter Opening/Closing Form** to record any existing damage or conditions. The Facility Coordinator will identify and secure all equipment in the Facility that the Red Cross should not use. The Red Cross will exercise reasonable care while using the Facility and will not modify the Facility without the Owner's express written approval.
4. **Food Services** (*This paragraph applies only when the Facility is used as a shelter or service center.*): Upon request by the Red Cross, and if such resources are available, the Owner will make the food service resources of the Facility, including food, supplies, equipment and food service workers, available to feed the shelter occupants. The Facility Coordinator will designate a Food Service Manager to coordinate meals at the direction of and in cooperation with the Red Cross Manager. The Food Service Manager will establish a feeding schedule and supervise meal planning and preparation. The Food Service Manager and Red Cross Manager will jointly conduct a pre-occupancy inventory of the food and food service supplies before the Facility is turned over to the Red Cross. When the Red Cross vacates the Facility, the Red Cross Manager and Facility Coordinator or Food Service Manager will conduct a post-occupancy inventory of the food and supplies used during the Red Cross's activities at the Facility.
5. **Custodial Services** (*This paragraph applies only when the Facility is used as a shelter or service center.*): Upon request of the Red Cross and if such resources are available, the Owner will make its custodial resources, including supplies and workers, available to provide cleaning and sanitation services at the Facility. The Facility Coordinator will designate a Facility Custodian to coordinate these services at the direction of and in cooperation with the Red Cross Manager.
6. **Security/Safety:** In coordination with the Facility Coordinator, the Red Cross Manager, as he or she deems necessary and appropriate, will coordinate with law enforcement regarding any security and safety issues at the Facility.
7. **Signage and Publicity:** The Red Cross may post signs identifying the Facility as a site of Red Cross operations in locations approved by the Facility Coordinator. The Red Cross will remove such signs when the Red Cross concludes its activities at the Facility. The Owner will not issue press releases or other publicity concerning the Red Cross's activities at the Facility without the written consent of the Red Cross Manager. The Owner will refer all media questions about the Red Cross activities to the Red Cross Manager.
8. **Closing the Facility:** The Red Cross will notify the Owner or Facility Coordinator of the date when the Red Cross will vacate the Facility. Before the Red Cross vacates the Facility, the Red Cross Manager and Facility Coordinator will jointly conduct a post-occupancy inspection, using the second page of the *Shelter/Facility Opening/Closing Form*, to record any damage or conditions.



9. Fee (This paragraph does not apply when the Facility is used as a shelter. The Red Cross does not pay fees to use facilities as shelters.): Both parties must initial sections a and b even if the cost is zero:

- a. Owner will not charge a fee for the use of the Facility.
Owner initials: _____ Red Cross initials: _____
- b. The Red Cross will pay \$_____ per _____ for the right to use and occupy the Facility. Owner initials: _____ Red Cross initials: _____

10. Reimbursement: Subject to the conditions in paragraph 10(e) below, the Red Cross will reimburse the Owner for the following:

- a. *Damage to the Facility or other property of Owner*, reasonable wear and tear excepted, resulting from the operations of the Red Cross. Reimbursement for facility damage will be based on replacement at actual cash value. The Red Cross, in consultation with the Owner, will select from bids from at least three reputable contractors. The Red Cross is not responsible for storm damage or other damage caused by the disaster.
- b. *Reasonable costs associated with custodial and food service personnel and supplies* which would not have been incurred but for the Red Cross's use of the Facility. The Red Cross will reimburse at per-hour, straight-time rate for wages actually incurred but will not reimburse for (i) overtime or (ii) costs of salaried staff.
- c. *Reasonable, actual, out-of-pocket costs for the utilities indicated below*, to the extent that such costs would not have been incurred but for the Red Cross's use of the Facility. (Both parties must initial all utilities that may be reimbursed by the Red Cross):

	Owner Initials	Red Cross Initials
Water		
Gas		
Electricity		
Waste Disposal		

- d. The Owner will submit any request for reimbursement to the Red Cross within 60 days after the occupancy of the Red Cross ends. Any request for reimbursement must be accompanied by supporting invoices. Any request for reimbursement for personnel costs must be accompanied by a list of the personnel with the dates and hours worked.
- e. If the disaster is a Federally-declared disaster and Owner is a municipal or state government entity, then the Owner will work with appropriate emergency management agencies to seek cost reimbursement through the Federal Emergency Management Agency's program for administering Public Assistance Category B under the Robert T. Stafford Act. The Red Cross is not obligated to reimburse the Owner for costs covered by Public Assistance Category B.

11. Insurance: The Red Cross shall carry insurance coverage in the amounts of at least \$1,000,000 per occurrence for Commercial General Liability and Automobile Liability. The Red Cross shall also carry Workers' Compensation coverage with statutory limits for the jurisdiction within which the facility is located and \$1,000,000 in Employers' Liability.

12. Indemnification: The Red Cross shall defend, hold harmless, and indemnify Owner against any legal liability, including reasonable attorney fees, in respect to claims for bodily injury, death, and property damage arising from the negligence of the Red Cross during the use of the Facility.

13. Term: The term of this agreement begins on the date of the last signature below and ends 30 days after written notice by either party.



Facility Use Agreement

and effect as manual signatures. The term DIGITAL signature means any electronic sound, symbol, or process attached to or logically associated with a record and executed and adopted by a party with the intent to sign such record, including facsimile or email electronic signatures. The use of digital signatures is intended to facilitate more efficient execution and delivery of signed documents.

The American National Red Cross

Owner (Legal Name)

(Legal Name)

By (Signature)

By (Signature)

Name (Printed)

Name (Printed)

Title

Title

Date

Date



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA SARDA Regular Special

Meeting Date: September 10, 2024

Title: Accept 2025 Employee Benefits plan for Dental & Vision only.

Background: The City of Needles overall renewal plan for Dental & Vision coverage for 2024/25 calendar year, has been received from Alliant and Special Districts Risk Management Association. Vision with carrier VSP no change in pricing. The Delta Dental plan increases slightly at 0.4%. The City and the 2 bargaining units mutually agreed to share equally (50%) of any increase and/or decrease to health, dental & vision insurance premiums commencing on or after July 1, 2013.

Fiscal Impact: Vision no increase for employee's price ranges from \$130.68 to \$339.84 annually depending on the coverage level (employee, employee + 1, or employee + family). Dental with Delta increase price ranges from 405.60 – 1065.60 annually depending on the coverage level (employee only or employee + family). The shared City portion of the cost increase was anticipated and fundable within the existing budget.

Recommended Action: Approve 2025 employee benefits plan for dental & vision only.

Submitted By: Pam Osteen, H.R. Specialist

City Manager Approval: Patrick J. Martinez Date: 9/5/2024

Other Department Approval (when required): Paula [Signature] for HR Date: 9/5/24

Approved: Not Approved: Tabled: Other:
Agenda Item: _____



Delta Dental PPO (PRISM)

Dental Benefits	Delta Dental PPO (PRISM) Current / Renewal		Delta Dental PPO (PRISM) Option 2		Delta Dental PPO (PRISM) Option 3	
	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Calendar Year Maximum	\$1,000 (Per patient per calendar year)		\$1,250 (Per patient per calendar year)		\$1,250 (Per patient per calendar year)	
Calendar Year Deductible	\$50 / \$150 (Waived for Preventive)		\$50 / \$150 (Waived for Preventive)		\$50 / \$150 (Waived for Preventive)	
Individual/Family	Yes		Yes		No	
Diagnostic and Preventive towards Maximum	Yes		Yes		No	
Diagnostic and Preventive	100%		100%		100%	
Oral Exam						
X-Rays						
Teeth Cleaning						
Fluoride Treatment						
Space Maintainers						
Basic Services	80%		80%		80%	
Amalgam/Composite Fillings						
Periodontics (Gum disease)						
Endodontics (Root Canal)						
Extractions & Other Oral Surgery						
Major Services	50%		50%		50%	
Crowns						
Inlays and Onlays						
Prosthodontics						
Implants						
Orthodontics	50%		50%		50%	
Benefit						
Lifetime Maximum	\$1,000		\$1,000		\$1,000	
Out-of-Network Reimbursement	Fee Schedule		Fee Schedule		Fee Schedule	
RATE GUARANTEE	1 Year 1/1/2024 - 12/31/2024		1 Year 1/1/2025 - 12/31/2025		1 Year 1/1/2025 - 12/31/2025	
MONTHLY RATES	Current	Renewal	Option 2		Option 3	
Employee Only	\$33.70	\$32.50	\$33.60		\$33.80	
Employee + Family	\$88.40	\$85.30	\$88.00		\$88.80	
MONTHLY PREMIUM	\$3,423	\$3,302	\$3,408		\$3,437	
ANNUAL PREMIUM	\$41,072	\$39,629	\$40,896		\$41,249	
ANNUAL DOLLAR CHANGE		-\$1,444	-\$176		\$176	
ANNUAL PERCENT CHANGE		-3.5%	-0.4%		0.4%	

Enrollment as of Q1 2024 PRISM

This summary is for informational purpose only. It does not amend, extend, or alter the current policy in any way. In the event information in this summary differs from the Plan Document, the Plan Document will prevail.



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA HACN Regular Special

Meeting Date: September 10, 2024

Title: City Council Resolution 2024-40
A Resolution of the City Council of the City of Needles Approving a Lease Extension with Tri-State Alano Club for the Building at 801 Third Street Until September 10, 2025

Background: Tri-State Alano Club, an organization dedicated to community service, has been leasing the city-owned building at 801 Third Street since 1991 to conduct Club business and hold Club meetings.

The City of Needles continues expand our services for the residents of the community which requires additional office space to meet demand. The City looked at expanding office space in City Hall, but the costs were significant.

Fiscal Impact: \$1/Year for the lease. Cost of expanding office space in City Hall approximately \$1.2 Million.

Recommendation: Approve Resolution 2024-40 Approving a Lease Extension with Tri-State Alano Club for the Building at 801 Third Street Until September 10, 2025

Submitted By: Patrick Martinez, City Manager

City Manager Approval: *Patrick Martinez* Date: 9/5/24

Other Department Approval (when required): *Bob Ditch for KM* Date: 9/5/24

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: _____

RESOLUTION NO. 2024-40

**A RESOLUTION OF THE CITY OF NEEDLES, CALIFORNIA,
APPROVING A LEASE EXTENSION WITH TRI-STATE ALANO CLUB
FOR THE BUILDING AT 801 THIRD STREET**

WHEREAS, Tri-State Alano Club, an organization dedicated to community service, has been leasing the city-owned building at 801 Third Street since 1991 to conduct Club business and hold Club meetings; and

WHEREAS, the existing lease agreement has by its terms expired and the parties wish to extend its term to provide for expiration on September 10, 2025; and,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Needles, California hereby approves a Lease Extension with Tri-State Alano Club for the lease of the building at 801 Third Street for an additional one-year period and authorizes the Mayor to sign said Lease Extension for and on behalf of the City of Needles.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 10 day of September, 2024 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

, Mayor

ATTEST:

Dale Jones, City Clerk

APPROVED AS TO FORM:

John O. Pinkney, City Attorney

AMENDMENT TO LEASE AGREEMENT

THIS AMENDMENT TO LEASE AGREEMENT (“Amendment”) is entered into as of the 10th day of September, 2024, by and between the CITY OF NEEDLES, a Charter City and Municipal Corporation, hereinafter called “Lessor”, and the TRI-STATE ALANO CLUB OF NEEDLES, INC., a California nonprofit public benefit corporation, hereinafter called “Lessee”.

RECITALS

- A. Lessor and Lessee entered into that certain “LEASE AGREEMENT” (“Lease”) dated July 11, 2017, whereby Lessee leases from the Lessor the premises located at 801 Third Street, Needles (a concrete block building with 25-five (25) foot frontage on Third Street. Sixty (60) feet in depth, for a total of fifteen hundred (1500) square feet building area) (the “Premises”) to be used for business and meetings of the Tri-State Alano Club of Needles, Inc. and no other purposes.
- B. The Lessor and Lessee subsequently extended the term of the Lease pursuant to the AMENDMENT TO LEASE AGREEMENT dated June 13, 2023 (“Amendment” and together with the Lease, the “Lease”), to provide for a termination date of November 12, 2022.
- C. The Lessor and Lessee have continued to recognize the validity of the Lease since November 12, 2022.
- D. The Lessor and Lessee subsequently entered into that certain AMENDMENT TO LEASE AGREEMENT dated June 13, 2023 (the “Amendment” and together with the Lease, hereafter the “Lease”), to further extend the term of the Lease until July 1, 2024.
- E. The Lessor and Lessee now wish to further extend the term of the Lease until September 10, 2025 subject to to the right of either party to terminate the Lease under a sixty (60) day notice to vacate.

NOW THEREFORE, for and in consideration of the mutual promises, terms, covenants, conditions and Recitals contained herein, which Recitals are incorporated herein by reference, Lessor and Lessee hereby agree to amend Section 3 of the Lease as follows:

“Term. The term of this lease shall continue until the 10th day of September, 2025. (“Term”). Notwithstanding the forgoing, either party may give the other party sixty (60) days written notice of intent to vacate or the need to have the other vacate the Premises, in which case this lease will terminate at the expiration of said sixty (60) days.

To the extent of a conflict between this Amendment and the Lease, this Amendment shall control.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed, as of the date set forth above.

City of Needles

By: _____

Its: _____

Date: _____

TRI-STATE ALANO CLUB OF NEEDLES, INC., a California nonprofit public benefit corporation

By: _____

Date: _____

ATTEST:

By: _____

Its: City Clerk

Date: _____

APPROVED AS TO FORM:

John Pinkney, City Attorney



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: September 10, 2024

Title: Approve a Grant Agreement with "Data for Social Good" (DSG) acting on behalf of the California Air Resources Board (CARB) for a Statewide Planning and Capacity Building project in Needles to develop a comprehensive Active Transportation Plan (ATP)

Background: The City submitted a pre-application to California Air Resources Board (CARB) to develop an Active Transportation in September 2023; among 27 other applications. The city was 1 out of 13 selected to submit a full application by November 3, 2023. On November 2, 2023, city submitted an application for \$370,729.67 to develop an Active Transportation Plan. The City of Needles Active Transportation Plan will work with the community to develop much needed projects like repairing and connecting sidewalks, creating bike lanes, and identifying safe routes to school.

Additionally, the planning process will help encourage and support the community in choosing to walk or bike to their destination. The city's sub-applicants are Needles Unified School District and St. Vincent De Paul. Funding was incorporated into the application to fund all staff time from the city and the sub-applicants. Also incorporated into the scope and budget are bike rodeo events, e-bike giveaways, focus groups with stipends and gift cards, transportation survey development, and distribution. The following community partners submitted a letter of support for the application and agreed to participate; San Bernardino County Sheriff's Office, Colorado River Medical Center, Tri-State Medical Center, Needles Housing Authority, Needles Area Transit, and Needles Senior Center.

On January 5, 2024, the city was notified that the application submitted was approved and selected for funding. On January 23, 2024, City Council authorized the Mayor to execute the grant acceptance letter and on February 24, 2024, a Resolution was adopted to participate in the Statewide Planning and Capacity Building program. Since March 2024, staff has worked with CARB to provide additional information and documents to finalize the grant agreement.

Fiscal Impact: \$370,729.67 Reimbursable from Data for Social Good (DSG) funding through CARB

Environmental Impact: The Active Transportation Plan will develop a plan for future project planning to reduce greenhouse gas emissions.

Recommended Action: Approve a Grant Agreement with "Data for Social Good" (DSG) acting on behalf of the California Air Resources Board (CARB) for a Statewide Planning and Capacity Building project in Needles to develop a comprehensive Active Transportation Plan (ATP) and authorize the City Manager to execute the agreement.

Submitted By: Kathy Raasch, Director of Development Services/Capital Projects

City Manager Approval: Patrick J. Martinez Date: 9/5/2024

Other Department Approval (when required): Paula Rife for KM Date: 9/5/24

Approved: Not Approved: Tabled: Other:
Agenda Item: _____

GRANT AGREEMENT COVER SHEET

		GRANT NUMBER G22-PG-01	
NAME OF GRANT PROGRAM Planning and Capacity Building			
GRANTEE NAME City of Needles			
TAXPAYER'S FEDERAL EMPLOYER IDENTIFICATION NUMBER 95-6000750		TOTAL GRANT AMOUNT NOT TO EXCEED \$370,729.67	
START DATE: 08/15/2024		END DATE: 12/31/2026	

This legally binding Grant Agreement, including this cover sheet and Exhibits attached hereto and incorporated by reference herein, is made and executed between the Statewide Planning and Capacity Building(PCB) Project Administrator, Data for Social Good Foundation (DSG or the "PCB Administrator"), and City of Needles (or the "Grantee").

- Exhibit A – Grant Agreement Terms and Conditions
- Exhibit B – Work Statement
- Exhibit B, Attachment I – Budget Summary
- Exhibit B, Attachment II – Scope of Work
- Exhibit B, Attachment III – Timeline, Deliverables, and Budget Details
- Exhibit B, Attachment IV – Key Project Personnel
- Exhibit C – Grantee Application Package
- Exhibit D – Fiscal Year 2022-23 Planning Request for Applications Package
- Exhibit E – Payee Data Record

This Agreement is of no force or effect until signed by both parties. Grantee shall not commence performance until it receives written approval from the PCB Administrator. The undersigned certify under penalty of perjury that they are duly authorized to bind the parties to this Grant Agreement.

PCB Administrator Name		GRANTEE'S NAME (PRINT OR TYPE)			
SIGNATURE OF PCB ADMINISTRATOR AUTHORIZED SIGNATORY:		SIGNATURE OF GRANTEE (AS AUTHORIZED IN RESOLUTION, LETTER OF COMMITMENT, OR LETTER OF DESIGNATION)			
TITLE	DATE	TITLE	DATE		
ADDRESS		GRANTEE'S ADDRESS (INCLUDE STREET, CITY, STATE AND ZIP CODE)			
CERTIFICATION OF FUNDING					
AMOUNT ENCUMBERED BY THIS AGREEMENT \$370,729.67	PROGRAM 3510000L32	PROJECT 3900-CLEAN	ACTIVITY 3228PCB23		
PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT \$0	FUND TITLE General Fund Greenhouse Gas Reduction Fund				FUND NO. 0001 3228
TOTAL AMOUNT ENCUMBERED TO DATE \$0	(OPTIONAL USE)		CHAPTER 249 38	STATUTE 2022 AB 179 2023 AB 102	
APPR REF 101 101	ACCOUNT/ALT ACCOUNT 5432000 5432000	REPORTING STRUCTURE 39006100 39006100	SERVICE LOCATION 50041 50067	FISCAL YEAR (ENY) 2022 (\$0) 2023 (\$0)	

Planning and Capacity Building Grant Agreement

Needles Active Transportation Plan
City of Needles

Data for Social Good Foundation

Sept 3, 2024

Grant Number: G22-PG-01



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EXHIBIT A: GRANT AGREEMENT TERMS AND CONDITIONS

**BY AND BETWEEN DATA FOR SOCIAL GOOD AND
City of Needles**

This Grant Agreement (“Grant”, “Grant Agreement” or “Exhibit A”) is entered into by and between the Statewide Planning and Capacity Building Project Administrator (hereinafter referred to as “PCB Administrator”, “Data for Social Good”, “DSG”, or “CARB’s designee”) acting on behalf of the California Air Resources Board (hereinafter referred to as CARB, the “Grantor”, the State, or the Board) and the City of Needles (hereinafter referred to as the “Grantee”). The Grantee is a California 501(c)(3) nonprofit corporation or local government with a principal place of business located at 817 Third Street, Needles, CA 92363. The PCB Administrator and Grantee are each a “Party” and together the “Parties” to this Grant Agreement. The Parties agree as follows:

The Grantee agrees to comply with the requirements and conditions set forth in this Grant Agreement, as well as all commitments identified in the Work Statement (as referenced interchangeably, “Statement of Work” or “Exhibit B”), Grantee Application Package (“Exhibit C”), and the Request for Applications Package (“Exhibit D”).

A. PURPOSE

1. Subject to the availability of funds and the Grantee’s continuing compliance with this Grant Agreement, the Grantor shall provide funding from Planning and Capacity Building (“Program”) to the Grantee for the Needles Active Transportation Plan (“Project”) as provided in Exhibit B, referenced below. As referenced in this Grant Agreement, “Representative” or “Representatives” means and includes, individually and collectively, the Grantee’s contractors, subcontractors, consultants, affiliates, agents, representatives, assigns, employees, or officers.
2. The Grantee agrees to comply with all of the terms, provisions, and conditions contained in this Grant Agreement (“Exhibit A”) as well as the following Exhibits incorporated into and made a part of this Grant Agreement. In the event of any inconsistency between the exhibits, attachments, specifications, or provisions which constitute this Grant Agreement, the following order of precedence shall apply:
 1. Grant Agreement Cover Sheet
 2. Exhibit A: Terms and Conditions
 3. Exhibit B: Statement of Work

City of Needles Planning and Capacity Building Grant Agreement

- i. Attachment I - Budget Summary
 - ii. Attachment II - Scope of Work
 - iii. Attachment III - Timeline, Deliverables, and Budget Details
 - iv. Attachment IV - Key Project Personnel
4. Exhibit C: Grantee Application Package
 5. Exhibit D: Fiscal Year (FY) 2022-23 Planning and Capacity Building Request for Applications (RFA)
 6. Exhibit E: Payee Data Record

B. GRANT AMOUNT

1. The total Grant fund amount (“Grant Funds”) is set out in the Grant Cover Sheet to which this Exhibit A: Grant Agreement Terms and Conditions is attached. The amount of Grant Funds is also set out in Exhibit B: Attachment I - Budget Summary.
2. The administration of Grant Funds is set out in Section F. Fiscal Administration below.

C. PROJECT LIAISONS

The authorized Project Liaisons during the term of this Grant Agreement are as follows:

PCB Administrator:

Data for Social Good Foundation
CEO
1164 Laurel St.
Berkeley, CA 94708
Phone: 510.529.6153
Email: joseluis@dataforsocialgood.org

Grantee:

Kathy Raasch]
Director of Development Services/Capital Projects
City of Needles
817 Third St
Needles, CA 92363
Phone: 760-326-5700 x126
Email: kraasch@cityofneedles.com

D. TERM; TERMINATION; AMENDMENTS

1. **Term.** The Term of this Grant Agreement (“Term”) commences the date this Grant Agreement is fully executed by authorized representatives of both Parties (the “Effective Date”) and terminates on December 31, 2026 (the “Termination Date”) unless terminated or cancelled sooner per the terms of this Grant Agreement. The Grantee’s performance of work or other expenses billable to the PCB Administrator under this Grant may not commence until after full execution of this Grant by authorized representatives of both Parties, provided all required proofs of insurance have been provided for each applicable task before it is performed.
2. **Project Deemed Complete.** Upon completion of the Project, the Grantee shall submit a draft Final Status Report to the PCB Administrator no later than three months before the Termination Date pursuant to Section I of this Grant Agreement. The Grantee’s performance shall be deemed complete on the date the PCB Administrator approves the Final Status Report. A Final Status Report must be received by the PCB Administrator no later than one month before the Termination Date and a final request for payment must be received by the PCB Administrator no later than the Termination Date (See Section I of this Grant Agreement for additional details).
3. **Termination**
 - a. **Termination Without Cause by Grantor.** This Grant Agreement may be terminated at any time for any or no reason by the PCB Administrator or CARB upon providing 45 days advance written notice.
 - b. **Termination for Cause by Grantee.** Upon providing 180 days advance written notice to the PCB Administrator, this Grant Agreement may be terminated by the Grantee if the Grantor or the PCB Administrator has breached a material provision of the Grant Agreement.
 - c. **Termination for Cause by Grantor.** This Grant Agreement may be terminated by CARB or the PCB Administrator without advance notice at any time if CARB has determined, in its sole discretion, that the Grantee or any of the Grantee’s Representatives have breached any of the terms or conditions of this Grant Agreement or if CARB has determined, in its sole discretion, that any of the Grantee’s Representatives have violated or are in violation of any of their respective obligations or responsibilities under this Grant Agreement or any other agreement where CARB is an intended third party beneficiary or where Grant Funds are used.
 - i. **Non-performance (Breach) Provisions.** The Grantee agrees that the following is a non-exhaustive list of the circumstances that

constitute Grantee non-performance (breach) under this Grant. These circumstances will be determined by CARB and the PCB Administrator and include, but are not limited to:

1. Failure to comply with any of the provisions of the Grant, including Exhibits.
 2. Failure to obligate or expend Grant Funds within established timelines, or failure to show timely interim progress to meet these timelines.
 3. Insufficient performance or widespread deficiencies with Grant Fund or Project oversight, enforcement, recordkeeping, contracting, inspections, or any other duties.
 4. Misuse of Grant Funds.
 5. Funding of ineligible activities or other items.
 6. Exceeding the allowable Grant Fund allotment.
 7. Insufficient, incomplete, or faulty documentation.
 8. Failure to provide required documentation or reports requested from CARB, or other State agencies, in a timely manner.
 9. Poor performance as determined by a review or fiscal audit.
- ii. **Additional Remedies.** In addition to any other requirements and remedies set out elsewhere in this Grant Agreement, upon request by CARB or the PCB Administrator, the Grantee will also perform as follows:
1. Within fourteen days of any request, timely develop and implement a corrective action plan.
 2. Immediately cease all work and spending, and notify all contractors, subcontractors, consultants, and employees to immediately cease all work and spending.
- iii. Upon termination of this Grant Agreement or upon issuance of the termination notice (whichever occurs sooner), the Grantee shall immediately turn over all remaining Grant Funds in its

possession or control and all records, personally identifiable information ("PII"), intellectual property, documents, information and data relating to performance, accounting, administration, contracting, and management of the Grant Funds, the Project, and the Program, as well as any other materials requested by CARB or the PCB Administrator or as otherwise required by any of the provisions of this Grant.

- iv. CARB, at its sole discretion, may elect to have any or all of the funding, documentation, intellectual property, and other property transferred to another CARB-selected third-party PCB Administrator or designee.
 - v. Unless otherwise directed in writing by CARB or the PCB Administrator, upon termination of this Grant Agreement or upon issuance of the termination notice (whichever occurs sooner), the Grantee shall immediately cease all work and cease all expenditure of Grant Funds.
 - vi. Unless otherwise directed in writing by CARB or the PCB Administrator, upon termination of this Grant Agreement or upon issuance of the termination notice (whichever occurs sooner), the Grantee shall submit a final Grant Disbursement Request Form and a Final Status Report covering activities up to and including the Termination Date. The Final Status Report shall be subject to review and approval by the PCB Administrator before any final payments are disbursed. Upon receipt of the Grant Disbursement Request Form and Final Status Report, and once all intellectual property and requested data, information, and property have been transferred and assigned to the PCB Administrator, the PCB Administrator, at its sole discretion, may make a final payment to the Grantee. This payment shall be for all PCB Administrator-approved, actually incurred costs that in the opinion of the PCB Administrator are justified. However, the total amount paid shall not exceed the total authorized amount for the Grant Funds as defined in Exhibit B: Attachment I - Budget Summary and no payment shall exceed the total authorized amount for the Grant Funds.
4. **Contingency Provision.** In the event this Grant Agreement is terminated for whatever reason, the CARB Executive Officer or designee reserves the right in his or her sole discretion to use or make the funds available in a manner consistent with applicable laws, policies and the applicable Funding Plan(s), which may include but is not limited to allocating the funds to other projects or awarding the Grant to the next highest scored applicant and if an agreement

cannot be reached, to the next applicant(s) until an agreement is reached.

5. **CEQA.** CARB retains full discretion to consider all available information relating to California Environmental Quality Act (CEQA) compliance before determining whether to proceed with funding or authorization of any work under this Grant Agreement. No work may be initiated by the Grantee, nor will any funding be disbursed by CARB, for the specific component to which CEQA is applicable until CARB has affirmatively notified the Grantee in writing that this CEQA condition has been satisfied. If CARB decides not to proceed with this Grant Agreement, the Grant Agreement will be terminated immediately by CARB upon written notice to the Grantee.
6. **Amendments.** This Grant Agreement may only be amended by a written amendment to this Grant Agreement which has been fully executed by authorized representatives of both Parties.

E. GENERAL DUTIES AND REQUIREMENTS

This section generally sets out the respective duties and requirements of the PCB Administrator, CARB, and the Grantee in implementing the Project and Program under this Grant Agreement. More detailed duties and responsibilities are set out in other sections of this Grant Agreement and the Exhibits.

1. **Parties.**
 - a. "PCB Administrator" shall mean Data for Social Good
 - b. "Grantor" or "CARB" shall mean the California Air Resources Board
 - c. "Grantee" or "Needles" shall mean the City of Needles
2. **The PCB Administrator.** The PCB Administrator is responsible for the following:
 - a. Participating in regular coordination meetings with the Grantee and other key staff to discuss project refinements and guide project implementation.
 - b. Reviewing and approving all Grant Disbursement Request Forms and distributing Grant Funds to the Grantee.
 - c. Reviewing and approving reporting, engagement, outreach, and education materials provided by the Grantee, such as outreach and education materials, webpages, initial participant surveys, Status Reports, and the Final Report.
 - d. Reviewing and approving the Project Plan and all its components.
 - e. Providing program oversight and accountability (in conjunction with the

Grantee).

- f. Reviewing, evaluating, and auditing the Grantee's administration, management, collaboration, partnership, and/or oversight of or with any "Representative" or "Representatives" of Grant Funds ((i.e., recipient, recipients, subgrantees, contractors, subcontractors, vendors, suppliers, consultants, Sub-applicants, project team members, and community partners), including but not limited to written agreements and disbursement requests.
3. **CARB.** CARB is responsible for the following:
 - a. Selecting the projects for funding.
 - b. Providing policy direction.
 - c. Reviewing and approving the final grant agreement template between the PCB Administrator and Grantee.
 - d. Participating in discussion forums with or without the PCB Administrator involving multiple Grantees.
 4. **The Grantee.** The Grantee is responsible for the following:
 - a. Perform or cause to be performed, in a timely manner, all Project work as described in this Grant Agreement, as well as Exhibit B.
 - b. Comply with all applicable requirements of statutes and regulations under federal and California laws.
 - c. Comply with all terms, provisions, and conditions of this Grant Agreement, including all incorporated documents, and fulfill all assurances, declarations, representations, and statements made by the Grantee in the Grantee Application Package (Exhibit C) and as reflected in the RFA (Exhibit D).
 - d. Require the Grantee's Representatives to meet all the aforementioned requirements, as applicable.
 - e. The Grantee shall use best efforts and subject matter expertise in managing, overseeing, and implementing the Project. The Grantee's responsibilities include, but are not limited to, the following tasks:
 - i. Closely communicate with the PCB Administrator any significant changes to Project implementation that would impact timely completion of the Work Statement (Exhibit B).
 - ii. Applying best efforts and industry best practices and standards,

manage, oversee, and administer quality control and timely delivery of Project deliverables, ensuring that Representatives fulfill their obligations and responsibilities.

- iii. Accomplish all of the other Grantee duties, responsibilities, and obligations set out in all other sections of this Grant Agreement.
- iv. When requested, assist CARB or the PCB Administrator with other aspects of program development and implementation that facilitate CARB's larger goal for emission reductions and equity considerations.

f. Public Outreach and Workforce Development

- i. As needed or upon PCB Administrator request, prepare outreach and educational materials, in consultation with the PCB Administrator, necessary to educate the local community and public about the benefits of the Project.
- ii. As needed or upon PCB Administrator request, assist the PCB Administrator in engaging with the local community and the public and assist collecting and incorporating lessons learned from public outreach events and communications with the public and the local community.
- iii. Ensure high job quality¹ when hiring in relation to or for the benefit of the Project using Grant funds.² CARB or the PCB Administrator reserves the right to determine whether job quality is sufficient for hiring funded through the Project. Factors commonly considered to evaluate job quality include, but are not limited to:
 - 1. Local living wages.
 - 2. Benefits provided (i.e., health insurance, paid leave, sick leave, childcare services).
 - 3. Geographic accessibility, connectivity, and commute distance.

¹ Offer local living wages, benefits, predictable scheduling, opportunities for advancement, geographic accessibility, good working conditions, and job retention. "Funding Guidelines for Agencies that Administer California Climate Investments." (p. 13) California Air Resources Board. August 2018.

² "Fiscal Year 2022-23 Application Guidance." Planning and Capacity Building, Clean Mobility in Schools, and the Sustainable Transportation Equity Project. July 24, 2023.

4. Job strain, schedule predictability, and flexibility.
5. Worker engagement and involvement.
6. Robust metrics to measure job progress beyond self-reporting (e.g., enrollment, completion, placement, career opportunities, and documentation of labor market advancement).
7. Working conditions and health risks.
8. Job retention or duration of employment.

g. Data Collection and Processing

- i. The Grantee shall collect, process, and analyze data in accordance with the Grant Agreement terms and, upon request, provide said data to the PCB Administrator in a timely manner.
- ii. Keep all Project data in compliance with all privacy requirements as set forth in this Agreement and applicable laws.
- iii. Consult with and get PCB Administrator approval before the release of any data that has been collected during the course of the Project.
- iv. Promptly respond to the PCB Administrator's request for Project data.
- v. Promptly notify the PCB Administrator if there is any request for Project data.
- vi. Document findings from the Project.
- vii. Coordinate with other CARB data collectors and processors, as requested by CARB or the PCB Administrator.

F. FISCAL ADMINISTRATION

1. Budget

- a. The maximum amount of Grant Funds payable to the Grantee by the PCB Administrator under this Grant Agreement is defined in Exhibit B: Attachment I - Budget Summary and the Cover Sheet to which this Exhibit A is attached.
- b. Under no circumstance will the PCB Administrator reimburse the Grantee for more than the allowable amount of Grant Funds. A written

amendment pursuant to Section D.6 of this Grant Agreement is required whenever there is a change to the Grant Fund amount.

- c. The PCB Administrator retains the authority to terminate or reduce the amount of Grant Funds if, by nine months prior to the Termination Date, 75 percent of total project Grant Funds have not been expended and accounted for in accordance with the terms and conditions of this Grant Agreement. In the event of such termination, Section D of this Grant Agreement shall apply.
- d. The PCB Administrator retains the authority to terminate or reduce the amount of Grant Funds if, by six months after Grant Agreement execution, the Grantee does not have agreements executed with all Sub-grantees listed in Exhibit B: Attachment IV. In the event of such termination, Section D of this Grant Agreement shall apply.
- e. The PCB Administrator retains the authority to terminate or reduce the amount of Grant Funds if the Grantee or a Sub-grantee terminates an existing agreement, at the time of termination the scope of work has not concluded, and the Grantee does not execute an agreement with a replacement Sub-grantee within six months. In the event of such termination, Section D of this Grant Agreement shall apply.
- f. Where the total disbursed amount of the Grant Funds is less than the allowable amount, CARB, in its sole discretion, may re-allocate the remaining amount to other Project uses within the Project Schedule and Budget, which may only be accomplished through a written amendment to the Grant Agreement.
- g. Line-item shifts of up to 10 percent of the total Grant Fund amount may be made over the life of the Grant, subject to prior written approval from the PCB Administrator. Line-item shifts greater than 10 percent of the total Grant Fund amount require a written amendment to the Grant. Line-item shifts may be proposed by either the PCB Administrator or the Grantee and must not increase or decrease the total Grant Fund amount. All line-item shifts must be approved by the PCB Administrator in writing and included in the Grant folder. If the Grant is amended, said amendment must be in writing and all line-item shifts must be included in the amendment.
- h. No Grant Funds shall be used to purchase real property (buildings, land, etc.). No Grant Funds may be used to purchase equipment, vehicles, or computers that would be required to be returned to the State at the end of the Grant Term.
- i. Under no circumstance will the PCB Administrator reimburse a Grantee

for vehicles or equipment that exceeds the purchase price.

- j. Grant Funds not liquidated by the end of the Grant Term must be returned within 15 days of the end of the Grant Term. Expenditure of Grant Funds shall not be reduced due to any loss incurred in an insured bank or investment account.

2. Project Funding

a. The Grant Disbursement Form (Form MSCD/ISB-90)

- i. Requests for payment shall be made with the Grant Disbursement Request Form (Form MSCD/ISB-90) or a comparable form provided by the PCB Administrator and conform to the instructions identified in Section F. Fiscal Administration. Disbursements requesting funds from multiple funding sources shall be submitted individually by funding source. Grant payments shall be made only for reasonable costs incurred by the Grantee and only when the Grantee has submitted to the PCB Administrator a Grant Disbursement Request Form, a Status Report, demonstration of completion of milestones stipulated in Exhibit B: Attachment III, demonstration that the requirements of Section F. Fiscal Administration have been satisfied, and any other associated deliverables (if applicable). Where consistent with applicable laws, the PCB Administrator, in coordination with and subject to approval by CARB, has the sole discretion to accelerate the allowable timeline for disbursement of Grant Funds identified in Exhibit B: Attachment III necessary to assure the goals of the Program are met.
- ii. The Grantee shall submit Grant Disbursement Requests to the PCB Administrator's Accounting Department at: info@dataforsocialgood.org. Prior to submitting to the Accounting Department, the Grantee will submit unsigned disbursement requests to the PCB Administrator Project Liaison to allow for a pre-review of the request. The Grantee must submit Grant Disbursement Requests electronically based on the PCB Administrator's electronic submission guidance in effect at the time of the request. The Grantee must make all requests for payment by submitting the Grant Disbursement Request Form and all required documentation.
- iii. Grant payments are, in each instance, subject to the PCB Administrator's advance review and approval, including review and approval of Status Reports and any accompanying deliverables. A payment will not be made if the PCB Administrator determines that a milestone has not been

accomplished or documented; that a deliverable meeting specification has not been provided; that claimed expenses have not been documented, accomplished, are not valid per the budget, or are not reasonable; or that the Grantee has not met other terms or conditions of the Grant.

- iv. The PCB Administrator with withhold payment of up to one (1) percent of the Grant Funds until the completion of the Final Report, intellectual property has been relinquished to the PCB Administrator in accordance with Section I and L of these provisions, the PCB Administrator has received and approved the Grantee's mechanism for receiving annual reporting, and submitting of the Final Report to the PCB Administrator by the Grantee. It is the Grantee's responsibility to submit a Grant Disbursement Request for this final disbursement of Grant Funds.
- v. The PCB Administrator shall disburse funds in accordance with the California Prompt Payment Act, Government Code, Section 927, et seq.
- vi. In every instance where a request for reimbursement is submitted for approval, the Grantee payment requests will be subject to the advance review and approval of an authorized representative of the PCB Administrator. The following requirements also apply in each instance:
 1. Submit valid, true, and correct invoices justifying the payment requested. Invoices must reflect only actual costs incurred by the Grantee.
 2. Submit a Grant Disbursement Request Form (Form MSCD/ISB-90), or comparable form as provided by the PCB Administrator, including all documents required to be accompanied with said form.
 3. Submit all documentation demonstrating the cost of work completed in the following categories where such reimbursements are allowed: (1) direct labor costs (including total staff time and labor costs); (2) external consultant fees for completed work (where applicable); (3) printing, mailing, travel, and other outreach expenses; and (4) indirect costs.
 - a. Direct costs are actual costs incurred that are directly tied to the implementation of the project, including, but not limited to, personnel costs (i.e., hourly wage), subcontracts, equipment costs, and

travel expenses. Profits, profit sharing, shareholder interest, and taxes (real and personal) are not reimbursable as direct or indirect costs.

- b. Indirect costs (also sometimes referred to as overhead, general, or administrative costs) means actual costs incurred for services or activities that are not directly tied to a specific project objective but support a common or joint purpose. Allowable indirect costs are a pro rata share of general management (overhead) costs for operations that support the work performed under the Grant Agreement, such as accounting, budgeting, payroll preparation, personnel services, utility costs, rent and centralized data processing not already identified or reimbursed as a direct cost. Profits, profit sharing, shareholder interest, and taxes (real and personal) are not reimbursable as direct or indirect costs. Indirect costs shall not exceed one percent of the total CARB Grant Funds awarded.

- 4. Provide any and all additional invoices and documentation requested by the PCB Administrator.

b. **Eligible and ineligible costs are set out in Exhibit D: Request for Applications Package.**

- c. **Maintain Documentation of Grant Funds.** The Grantee must maintain all supporting documentation and accounting of Grant Funds requested, expended, transferred, held, or used, including all of the following:

- i. Personnel records, including but not limited to timesheets and other labor tracking software. Duty statements or other documentation may also be used to verify the number of staff and actual hours, or percent of time staff devoted to Project implementation and administration.
- ii. Consultant fees, including but not limited to consultant contracts and invoices. All consultant fees must be pre-approved by the PCB Administrator or CARB. Fees expressly identified in the budget as a part of the Grantee Application Package are considered pre-approved by CARB.
- iii. Printing, mailing, and travel expenses, including but not limited to receipts and/or invoices.

- iv. Any reimbursement for necessary travel and per diem shall be at rates not to exceed those amounts paid to the State's represented employees. No travel outside the State of California shall be reimbursed unless prior written authorization is obtained from CARB. The State's travel and per diem reimbursement amounts may be found online at <http://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx>. Reimbursement will be at the State travel and per diem amounts that are current as of the date costs are incurred by the Grantee.
- v. The above documentation, records, and referenced materials must be made available for review during monitoring visits and audits by the PCB Administrator, CARB or its designee. These records must be retained for a minimum of five years after submittal of the final project invoice to the PCB Administrator
- vi. The above documentation must be provided to the PCB Administrator upon request, in quarterly Status Reports and in the Final Status Report.

3. Suspension of Payments

- a. The PCB Administrator or CARB may issue a suspension order (stop work order) at any time for any reason. The suspension order shall remain in effect until the dispute has been resolved or the Grant has been terminated. The Grantee will not be reimbursed for any expenditure incurred during the suspension. Upon issuance of the suspension order, the Grantee shall stop all work, unless otherwise specified in the suspension order. Failure to comply with the terms of the suspension order is a material breach of this agreement and may subject the Grantee to liquidated damages. The Grantee shall resume work only upon receipt of written instructions from PCB Administrator.
- b. If the PCB Administrator or CARB rescinds the suspension order and does not terminate the Grant, the PCB Administrator may in coordination with CARB, elect to reimburse the Grantee for any expenses incurred during the suspension that are reimbursable in accordance with the terms of the Grant.

4. Resource Contributions

- a. Resource contributions include both cash match and in-kind services.
- b. **Cash Match**
 - i. Cash match funding from the Grantee, if applicable, can only be used in two ways:

1. To reduce the cost of implementation and,
 2. At CARB's discretion, to support the CARB-approved Project and other activities deemed essential by the PCB Administrator in coordination with CARB for the Project.
- ii. The above documentation must be provided to the PCB Administrator in the Status Reports.
- c. **In-Kind Services.** The Grantee is encouraged to contribute in-kind services to improve the Project's effectiveness. "In-kind services," for purposes of the Project, means payments or contributions made in the form of goods and services, rather than direct monetary contributions. Funds expended on in-kind services must meet all the requirements described in this Grant and must be documented in the Status Reports to the PCB Administrator.

5. Financial Records and Accounts

- a. Fiscal management systems and accounting standards. The Grantee agrees that, at a minimum, its fiscal control and accounting procedures will be sufficient to permit tracing of Grant Funds to a level of expenditure adequate to establish that such funds have not been used in violation of local, state, or federal law or this Grant Agreement. Unless otherwise prohibited by federal, state, or local law, the Grantee further agrees that it will maintain separate Grant Fund accounts as required to manage and administer the Project, including the use of generally accepted accounting principles.
- b. For any Grant Funds paid in advance, the Grantee shall not commingle the Grant Funds account with any other accounts, revenues, grants, donations, or funds. The Grantee shall maintain all advance pay Grant Funds in separate bank accounts designated specifically for the purposes of carrying out the obligations of this Grant. The bank accounts must be held in the name of the Grantee (the official agency name and not a dba), and no other person or entity. The advance pay Grant Funds are not the assets of the Grantee and shall not be used, obligated, or relied upon for any purposes other than those purposes and uses set out in this Grant Agreement. Grant Funds shall not be used as collateral for or an obligation to any debt, loan, or other borrower commitments of the Grantee or any of its Representatives. All Grant Fund accounts shall adequately and accurately depict all amounts received and expended.

6. Earned Interest

- a. "Earned interest" means any interest generated from any and all Grant

Funds provided to the Grantee and held in an interest-bearing account.

- b. Interest earned by the Grantee must be reported to the PCB Administrator. All interest income must be reinvested in the Project or Program in a manner approved by the PCB Administrator. The Grantee is responsible for reporting to the PCB Administrator everything that is funded with interest earned on Grant Funds.
- c. The Grantee must maintain accounting records (e.g., general ledger) that tracks interest earned and expended on Grant Funds, as follows:
 - i. The calculation of interest must be based on an average daily balance or some other reasonable and demonstrable method of allocating the proceeds from the interest-generating account back into the Project or Program.
 - ii. The methodology for tracking earned interest must ensure that it is separately identifiable from interest earned on non-Grant Funds.
 - iii. The methodology for calculating earned interest must be consistent with how it is calculated for the Grantee's other fiscal programs.
 - iv. Earned interest must be fully expended by the Termination Date unless the term of this Grant Agreement is extended up to the Reversion Date by grant amendment.
- d. Documentation of interest earned on the Grant Funds must be retained for a minimum of five years after it is generated. Documentation of interest expended on PCB Administrator-approved projects must be retained for a minimum of five years after the interest funded has been expended.
- e. The above documentation must be provided to the PCB Administrator in Status Reports and the Final Status Report. The PCB Administrator may, at its sole discretion, request copies of or review any of the above documentation in advance of or after receipt of any Status Reports or the Final Status Report, and the Grantee shall fully cooperate and comply with all such requests.

7. Additional Remedies for Non-Compliance

- a. Without limiting any of its other remedies, the PCB Administrator or CARB may, for the Grantee's noncompliance with any term or condition of this Grant Agreement, withhold future payments, demand and be entitled to repayment of past reimbursements or payments, or suspend

or terminate this Grant Agreement. All Project Schedule and other tasks are non-severable, and completion of all of them is material to this Grant Agreement. Thus, the PCB Administrator or CARB, without limiting its other remedies, is entitled to repayment of all funds paid to the Grantee if the Grantee does not timely complete all Project Schedule and other tasks to the reasonable satisfaction of the PCB Administrator or CARB.

- b. The Grantee understands, acknowledges, and agrees that failure to comply in whole or in part with Exhibit B (Statement of Work); with this Grant Agreement; or with applicable federal, state, and local air quality rules, regulations, and laws, is, in each instance, a material breach of the Grant Agreement and such breach will result in undue hardship and damages to the State of California some or all of which is impossible to easily calculate. The Grantee understands, acknowledges, and agrees that the Grantee's said compliance is a precondition to the award and distribution of Grant Funds and a continuing obligation of the Grantee during the Term of the Grant Agreement and for the consecutive five years following expiration, cancellation, or termination of the Grant Agreement, whichever occurs later.

G. DOCUMENTATION OF EXPENDITURE OF STATE FUNDS

Per the terms and conditions of this Grant as set out herein above and below, the Grantee must provide the PCB Administrator with documentation accounting for the proper expenditure and use of Grant Funds. The documentation must be provided upon the PCB Administrator request, and in Status Reports submitted every six months to the PCB Administrator and in a Final Status Report submitted at the completion of the Project prior to the Grantee receiving the last disbursement of funding.

H. PROJECT MONITORING

1. Meetings

- a. Initial meeting: A meeting will be held between key project personnel, the PCB Administrator, and CARB staff before work on the Project begins. The purpose of the first meeting will be to discuss the overall plan, details of performing the tasks, the project schedule, and any issues that may need to be resolved.
- b. Review meetings: Meetings to discuss progress must be held monthly, beginning one month after the initial meeting, unless otherwise determined by the PCB Administrator. Additional meetings may be scheduled by the PCB Administrator. Such meetings may be conducted in any manner deemed appropriate by the PCB Administrator.
- c. Site visits: Site visits shall be established by the PCB Administrator

during the Term of this Grant.

2. Monitoring

- a. Any changes in the scope or schedule for the Project shall require the prior written approval of the PCB Administrator and may require a formal Grant amendment.
- b. The Grantee shall notify the PCB Administrator in writing immediately if any circumstances arise (technical, economic, or otherwise), which might place completion of the Project in jeopardy. The Grantee shall also make such notification if there is a change in key project personnel (see Exhibit B: Attachment IV).
- c. In addition to Status Reports (see Section I of this Grant Agreement), the Grantee shall provide information requested by the PCB Administrator that is needed to assess progress in completing tasks and meeting the objectives of the Project.
- d. Any change in budget allocations, re-definition of deliverables, or extension of the Project Schedule must be requested in writing to the PCB Administrator and approved by the PCB Administrator, in its sole discretion, and may require a formal Grant amendment.

I. REPORTING

1. Status Reports

- a. The Status Report provides a mechanism for the Grantee to validate the use of funding needed to implement the Program. The Grantee shall submit Status Reports to the PCB Administrator 15 days after the end of every sixth month. The first Status Report must be submitted within 15 days of the end of Month 6 or when first requesting disbursement of funds, whichever is sooner. Status Reports may be submitted more or less frequently at the discretion of the PCB Administrator to align with disbursement requests.
- b. The Status Reports shall be provided in a format agreed upon between the PCB Administrator and the Grantee and meet the requirements specified herein. CARB may specify an electronic format for Status Reports.
- c. The Grantee acknowledges, understands, and agrees that any information contained in any Status Reports or other submissions provided by the Grantee or any of its Representatives may be used by the PCB Administrator, CARB, or any of its third-party representatives to verify compliance with the provisions of this Grant Agreement. Furthermore, the Grantee acknowledges, understands, and agrees that

Status Reports submitted to the PCB Administrator must include the following certification signed by a person with authority to make such a certification on behalf of the Grantee:

I certify, under penalty of perjury under the laws of the State of California, that I have examined and am familiar with the information in the enclosed Status Report, including all attachments thereto. Based on my inquiry of those individuals with primary responsibility for obtaining the information, I certify that the statements, representations, conclusions, and information are true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false statements, claims or information to the State of California, including the possibility of criminal sanctions.

- d. The Grantee must provide Status Reports to the PCB Administrator detailing Project activity, status of funds used, and current issues with administration or implementation. Status Reports shall contain, at a minimum:
- i. Project Status Report number, title of Project, name of Grantee, date of submission, and Grant ID.
 - ii. Summary of work completed since the last Status Report, noting progress toward completion of tasks identified in Attachment II of Exhibit B (Statement of Work).
 - iii. Statement of Work expected to be completed by the next Status Report.
 - iv. Notification of problems encountered and an assessment of their effects on the Project's outcomes and, if necessary, an updated Project timeline.
 - v. Status of any engagement, outreach, or education activities planned or conducted since the last Status Report, including status of related materials.
 - vi. Status of any Grant Funds disbursed to or held by the Grantee, including earned interest, and status of any resource contribution that has been used.
 - vii. Other data and analysis as requested by the PCB Administrator.
- e. Every Grant Disbursement Request Form (Form MSCD/ISB-90 or comparable form) shall be accompanied by a Status Report that documents work toward completion of a milestone specified in Exhibit B: Attachment III.

- f. If the Project is behind schedule, the Status Reports must contain an explanation of reasons for delay and how the Grantee plans to resume timely completion of milestones and deliverables in Exhibit B: Attachment III.

2. Annual Data Report and Other Data as Requested

- a. The Grantee will track and report metrics such as, but not limited to, the data types outlined in the RFA on an annual basis. Data should be separated by reporting period but should be collected and compiled in a way that facilitates reporting in the Final Status Report.
- b. The Grantee must provide data in support of other CARB needs such as requests from legislators or the governor's office, data reporting required by California Climate Investments, and other needs such as regulatory development.

3. Final Status Report

- a. The Grantee must submit a draft Final Status Report to the PCB Administrator within 30 days of Project completion or no later than three months before the Termination Date, whichever occurs sooner.
- b. The draft Final Status Report must include, at a minimum:
 - i. Total Grant Fund expenditures documentation (including but not limited to resource contributions).
 - ii. Overview of the Project as a whole from inception through the end of the Term, including background, partnerships, and funding sources.
 - iii. Summary of all funded tasks, Project milestones, and deliverables.
 - iv. Data collected from vehicles, facilities, and participants, compiled from all Quarterly Status Reports and Annual Data Reports.
 - v. Assessments of behavior change, vehicle miles traveled, access to key destinations, affordability, change in knowledge and acceptance of clean transportation options, and participant evaluations, including the results of any surveys conducted.
 - vi. Description of community engagement, outreach, and education efforts, including materials used, schedule of events conducted, and an assessment of effectiveness of the efforts.

- vii. Implementation challenges, best practices, and lessons learned, including suggestions for future consideration for wider-scale implementation of the Program in other communities and other Program improvements.
 - viii. Earned interest.
 - ix. Other data and analysis as mutually agreed upon between the Grantee and CARB.
- c. The Final Status Report must be ADA-compliant in accordance with the Web Content Accessibility Guidelines 2.0, or a subsequent version, as provided under Section P.2 of this Grant Agreement.
 - d. The draft Final Status Report must be submitted to the PCB Administrator in an appropriate format agreed upon between the PCB Administrator and the Grantee.
 - e. The Final Status Report must meet the requirements specified in this Grant.
 - f. Upon approval of the draft Final Status Report by the PCB Administrator, the Grantee shall submit to the PCB Administrator an original executed (signed) Final Status Report (inclusive of all supporting documentation), plus an electronic version of same. The Grantee must provide the Final Status Report to the PCB Administrator within 90 days of the PCB Administrator receiving the draft Final Status Report or one month before the Termination Date, whichever comes first.
 - g. The Final Status Report must also contain the same signed statement set out in Section I.1.c) above.

J. OVERSIGHT AND ACCOUNTABILITY

1. The Grantee shall comply with all oversight responsibilities identified in this Grant Agreement.
2. CARB or its designee may recoup Grant Funds due to misinformation, misrepresentation, or fraud. CARB also reserves the right to prohibit any entity from participating in existing or future CARB programs, projects, or grants due to non-compliance with Grant Agreement or Program requirements or due to misinformation, misrepresentation, or fraud.
3. The Grantee shall, for each occurrence, document and immediately report to the CARB and the PCB Administrator any and all suspected or known substandard work; suspected or actual breach of any Representative agreement, fraud, misrepresentations, or abuse of funds; suspected or known

violations of any Grant terms or conditions; and all misrepresentations and fraud carried out by the Grantee, any of the Grantee Representatives, or any third parties. The Grantee shall fully cooperate and work with CARB or the PCB Administrator to investigate, resolve, and take appropriate action to enforce the terms and conditions of this Grant Agreement, including appropriately prosecuting or litigating any civil or criminal claims as determined necessary by CARB or its representative.

K. PROJECT RECORDS

1. The Grantee shall establish and maintain records of the Project. As further described below, by way of example but not limitation, Project records may include Grantee and Grantee Representative financial records, meeting records, insurance records, sub-agreements, timesheets, and deliverables outlined in Exhibit B. The Grantee shall:
 - a. Utilize best practices to store all records in a safe and secure storage facility that maintains confidentiality and provides fire and natural disaster protection. Files shall be retained during the Term of the Grant Agreement plus five years. Upon completion of the required record retention period, the Grantee must submit all Project records to the PCB Administrator. Hardcopy or electronic records are suitable. Acceptable forms of electronic media must be approved based on prior written concurrence from the PCB Administrator.
 - b. Remediate documents and webpages, as needed, to be ADA-compliant in accordance with the Web Content Accessibility Guidelines 2.0, or a subsequent version, as provided under Section P.2 of this Grant Agreement.
 - c. Develop a systematic process and schedule to back-up Project database(s) each day, at a minimum.
 - d. Develop and enforce security measures to safeguard Project database(s).
 - e. Provide data updates to the PCB Administrator upon request, which could include all Project records.
 - f. Provide periodic data summaries to the PCB Administrator, at the PCB Administrator's request, outside of the normal data reporting process.
 - g. Provide Status Reports and Annual Data Reports to the PCB Administrator per the requirements in Section I. Reporting. Where requested by the PCB Administrator, the Grantee will clarify, supplement, modify, or update its Status Reports.

- h. Where necessary as solely determined by CARB or the PCB Administrator, the Grantee shall support CARB or the PCB Administrator's enforcement efforts, including the recapturing of funds and by providing CARB or the PCB Administrator with any information, documents, data, or other materials needed to investigate or carry out such efforts.
 - i. Support CARB in efforts to track key information about the distribution of Grant funds to support the development, deployment, and commercialization of advanced technology vehicles, equipment, and infrastructure.
2. Financial Records. Without limitation of the requirement to maintain program accounts in accordance with generally accepted accounting principles, the Grantee must:
 - a. Establish an official file for the project, which shall adequately document all significant actions relative to the project.
 - b. Establish separate accounts which will adequately and accurately depict all amounts received and expended on the project.
 - c. Establish separate accounts which will adequately and accurately depict all income received which is attributable to the project including cash and in-kind donations, if any.
 - d. Establish an accounting system which will adequately depict final total costs of the project, including Grant management costs.
3. Project Participant Records. The Grantee is required to establish and maintain participant records, which must include, at minimum:
 - a. Project participant proposals (denied, approved, and removed).
 - b. Initial participant surveys and survey updates.
 - c. Unique identifier that links each project to its corresponding project and associated cost.
4. The Grantee shall retain a combined file for the Project containing:
 - a. A copy of the fully executed Grant Agreement and exhibits, as well as any amendments to the Grant Agreement, if applicable.
 - b. A copy of the Project Implementation Plan and all its parts.
 - c. Copies of the Grantee's Grant Disbursement Request Forms and associated back-up documentation.

- d. Documentation of all expenditures, including timesheets and earned interest generation and expenditure (see Section F.7 for more information).
 - e. Written, digital and electronic (including email) communications between the PCB Administrator and the Grantee, communications between CARB and the Grantee, communications between the Grantee Representatives and the Grantee, (where included or part of the communication) all communications between the PCB Administrator and the Grantee Representatives, and (where included or part of the communication) all communications between the CARB and the Grantee Representatives.
 - f. Copies of all deliverables from the Grantee, except as otherwise determined by the PCB Administrator, including but not limited to Status Reports, Annual Data Reports, and the Final Status Report.
 - g. Copies of any decision that CARB or the PCB Administrator has made in support of the Project such as minor changes in Project scope, changes in timeline, or line-item shifts.
 - h. Data that has been collected during the implementation of the Project.
 - i. Any documents, files, or webpages that have been created to support the Project or Program.
 - j. Presentations, pamphlets, posters, videos, or other electronic media used to support the Project or Program.
 - k. Records, contracts, subcontracts, statements of work, work products, and invoices from or with the Grantee Representatives.
 - l. All other information that adequately documents all significant actions related to the Project.
5. All Project records must be retained for a period of five years after termination or expiration of the Grant, whichever occurs first. Upon completion of the fifth year of record retention, the Grantee shall submit all remaining Project records to the PCB Administrator that have not previously been requested or turned over to the PCB Administrator. Hardcopy or electronic transfer of electronic records are suitable. Acceptable forms of electronic media include hard drives and flash drives shall be provided. Other forms of electronic media may be allowed based on prior written concurrence from the PCB Administrator.
 6. All Project records are subject to audit pursuant to the audit provisions of this Grant Agreement.

L. INTELLECTUAL PROPERTY

1. Any webpage(s), software, databases, project data, or other intellectual property developed, licensed, or purchased by the Grantee with any Grant Funds shall be transferred and permanently assigned to CARB or, the PCB Administrator, or at CARB's sole discretion, to a new third party administrator/grantee selected by CARB if the Grant Agreement is terminated, cancelled, or expires, or if the Grantee is replaced by a different grantee to manage the Project. It will be the Grantee's responsibility to immediately turn over this property and information to CARB or the PCB Administrator no later than 10 business days prior to the termination, cancellation, or expiration of this Grant Agreement (whichever is sooner) and provide all reasonable and necessary assistance needed to ensure a smooth transition in accordance with the Project Transition Plan.

M. GRANT ACKNOWLEDGEMENT

Where applicable, the Grantee agrees to acknowledge the California Climate Investments program and CARB as a funding source for the project, as outlined in the California Climate Investments Messaging and Communications Guide.³ Below are specific requirements for acknowledgement.

The Grantee agrees to include the California Climate Investments funding boilerplate language and California Climate Investments and CARB logos on all outreach and public facing materials whenever projects funded, in whole or in part by this Agreement, are publicized in any news media, websites, brochures, publications, audiovisuals, or other types of promotional material. Guidelines for the usage of the California Climate Investments logo can be found at <http://www.caclimateinvestments.ca.gov/logo-graphics-request>.

The acknowledgement must read as follows: '[PROGRAM/PROJECT NAME] is part of California Climate Investments, a statewide initiative that puts billions of Cap-and-Trade dollars to work reducing greenhouse gas emissions, strengthening the economy, and improving public health and the environment – particularly in disadvantaged communities.' And when applicable, the Spanish translation acknowledgement must read as follows: '[NOMBRE DEL PROGRAMA/PROYECTO] forma parte de las Inversiones del Clima de California, una iniciativa estatal que destina miles de millones de dólares de Cap-and-Trade para la reducción de gases de efecto invernadero, fortalecimiento de la economía y mejoramiento de la salud pública y el medio ambiente - especialmente en comunidades en desventaja.'

The California Climate Investments logo and name serves to bring under a single brand the many investments whose funding comes from the Greenhouse Gas

³ California Climate Investments Communications Guide
<http://www.caclimateinvestments.ca.gov/logo-graphics-request>

Reduction Fund (GGRF). The logo represents a consolidated and coordinated initiative by the State to address climate change by reducing greenhouse gases, while also investing in disadvantaged communities and achieving many other co-benefits.



The Grantee agrees to adhere to the Board's logo usage requirements in a manner directed by CARB. CARB logos shall be provided to the Grantee by CARB Project Liaison. The CARB logo is a visual representation of our air environment. The arcs represent: the different elements that make up the air we breathe, the protection of our atmosphere and the efforts we take to protect the health of Californians, the collaboration of multiple stakeholders all moving in the same direction together, and innovation with the arcs all growing and changing.



N. CONFIDENTIALITY AND DATA SECURITY

1. Except as required by applicable law, or as otherwise expressly authorized by this Grant Agreement, the Grantee shall not disclose to any third party any record, data, or information which CARB or the PCB Administrator has designated as confidential. It is expressly understood and agreed that information the Grantee collects, generates, or acquires in performing its obligations under this Grant may be deemed confidential by CARB or the PCB Administrator. Therefore:
 - a. Rights to Data: The Grantee acknowledges, accepts and agrees that as between the Grantee and Grantor, all rights, including all intellectual property rights, in and to PII, data, information, documentation, and materials shall remain the exclusive property of the Grantor, and the Grantee has a limited, non-exclusive license to access and use said information solely for performing its obligations under the Grant Agreement. Nothing herein shall be construed to confer any license or right to said PII, data, documentations, materials, or information, including user tracking and exception data, by implication, estoppel, or otherwise, under copyright or other intellectual property rights, to any third party. Unauthorized use of said information by the Grantee or

Grantee's Representatives is prohibited. For the purposes of this requirement, the phrase "unauthorized use" means the data mining or processing of data stored or transmitted by the Grantee or any of the Grantee Representatives for unrelated or commercial purposes, advertising or advertising-related purposes, or any other purpose other than security or service delivery analysis that is not explicitly authorized by the Grantor.

- b. The Grantee certifies that it has appropriate systems and controls in place to ensure that the Project and Grant Funds will not be used for the acquisition, operation, or maintenance of computer software in violation of copyright or other intellectual property laws.
- c. Information or data, including but not limited to PII and all records and supporting documentation that personally identifies or describes an individual or individuals is confidential in accordance with California Civil Code sections 1798, et seq. and other relevant state or federal statutes and regulations. During the Term, in the performance of any of the terms or conditions of this Grant, the Grantee shall safeguard all such information, records, applications, PII, and data which comes into its possession or control in perpetuity, and shall not release or publish any such information, records, data, or application records without first obtaining in each instance the advance written approval of an authorized representative of CARB.
- d. The Grantee must ensure that the Grantee Representatives are informed of the confidential nature of any shared information or data and ensure by written agreement that such individuals and entities are prohibited from copying, revealing, or utilizing such information or data (or any parts thereof) for any purpose other than in compliance with applicable laws and in fulfillment of this Grant and are precluded from taking any action otherwise prohibited under any provision of this Grant or applicable laws.
- e. The Grantee and the Grantee Representatives must adhere to all CARB confidentiality, disclosure, and privacy policies.
- f. If the Grantee suspects loss or theft of PII or other confidential information, the Grantee must report any lost or stolen PII, including all information, data, or equipment developed or collected pursuant to this Grant, to the PCB Administrator immediately and report to state or federal officials where required by applicable laws.
- g. The Grantee must sign all non-disclosure and confidentiality agreements provided by the PCB Administrator and shall require the Grantee Representatives that are supporting the Grant Agreement or

are paid with any Grant Funds, in whole or in part, to do the same when requested by the PCB Administrator.

- h. The Grantee agrees to immediately notify the PCB Administrator, and, where required by applicable law, state or federal officials, of any security incident involving suspected or actual release or breach of any information system, servers, data, or any other information developed or collected pursuant to this Grant. The Grantee agrees that CARB and the PCB Administrator have the right to participate in the investigation of a security incident involving such suspected or actual release or breach or conduct its own independent investigation and that the Grantee shall cooperate fully in such investigations.
- i. The Grantee agrees that it shall be responsible for all costs incurred by it and by CARB and the PCB Administrator due to a security incident resulting from any act or omission of the Grantee or any of its Representatives, including any acts or omissions resulting in an unauthorized disclosure, release, access, review, or destruction of data or information; or loss, theft, or misuse of information or data developed or gathered pursuant to this Grant. If applicable law requires, or if CARB or the PCB Administrator determines, that notice to the individuals whose data has been lost or breached is needed, then the Grantee shall provide all such notification and will bear any and all costs associated with the notice or any mitigation selected by CARB or the PCB Administrator. These costs include, but are not limited to, staff time, material costs, postage, media announcements, credit monitoring for impacted individuals, and other identifiable costs associated with the breach or loss of data.
- j. If the Grantee believes disclosure of a confidential record or information may be required under the California Public Records Act, the Grantee shall first give the PCB Administrator at least ten calendar days advance written notice prior to any planned disclosure so that CARB can seek, solely at CARB's discretion, an order preventing disclosure from a court of competent jurisdiction. The Grantee agrees that it shall immediately notify and work cooperatively with CARB to respond timely and correctly to any and all public records requests. The Grantee agrees that it will not challenge or authorize or endorse any challenge to any action or request by CARB to obtain a protective order or court order to prevent the release of any information.
- k. The Grantee assumes all responsibility and liability for the security and confidentiality of PII, sensitive and confidential information, and data under its jurisdiction or control.
- l. The Grantee certifies, represents, and warrants that:

- i. Its data and information security standards, tools, technologies, and procedures are sufficient to protect confidential, sensitive and PII data and information.
- ii. The Grantee is in compliance and shall remain in compliance at all times during the Grant Term with the following requirements and obligations:
 1. The California Information Practices Act (Civil Code Sections 1798 et seq.);
 2. California State Administrative Manual 5350.1 and California Statewide Information Management Manual 5305-A pertaining to encryption of confidential, sensitive, and/or PII information or data;
 3. Current NIST special publications 800-171 Protecting Controlled Unclassified Information in Nonfederal Information Systems and Organizations. Third party audit results and the Grantee's plan to correct any negative findings shall be made available to CARB upon request;
 4. Undergo an annual Statement on Standards for Attestation Engagements (SSAE) No. 16 Service Organization Control (SOC) 2 Type II audit. Third party audit results and the Grantee's plan to correct any negative findings and implementation progress reports shall be made available to CARB upon request;
 5. Privacy provisions of the Federal Privacy Act of 1974; and
 6. Compliance with industry standards and guidelines applicable to the work performed under the Grant. Relevant security provisions may include but are not limited to: Health Insurance Portability and Accountability Act of 1996, IRS 1075, Health Information Technology for Economic and Clinical (HITECH) Act, Criminal Justice Information Services (CJIS) Security Policy, Social Security Administration (SSA) Electronic Information Exchange Security Requirements, and the Payment Card Industry (PCI) Data Security Standard (DSS) as well as their associated Cloud Computing Guidelines.

O. INSURANCE REQUIREMENTS

The Grantee must comply with all requirements outlined in the (1) General Provisions section and (2) Insurance Requirements section below. No payments of Grant Funds

will be made under the Grant until and unless the Grantee fully complies with all insurance requirements.

1. General Insurance Provisions

- a. Coverage Term: Coverage needs to be in force for the complete Term of the Grant. If insurance is set to expire during the Term of the Grant, a new certificate must be received by the State at least ten days prior to the expiration of this insurance. Any new insurance must comply with the original Grant terms.
- b. Policy Cancellation or Termination and Notice of Non-Renewal: The Grantee is responsible to notify the State within five business days of any cancellation, non-renewal, or material change that affects required insurance coverage. New certificates of insurance are subject to the approval of the Department of General Services and the Grantee agrees no work or services will be performed prior to obtaining such approval. In the event that the Grantee fails to keep in effect at all times the specified insurance coverage, the State may, in addition to any other remedies it may have, terminate the Grant upon the occurrence of such event, subject to the provisions of the Grant.
- c. Premiums, Assessments, and Deductibles: The Grantee is responsible for any premiums, policy assessments, deductibles, or self-insured retentions contained within their insurance program.
- d. Primary Clause: Any required insurance contained in the Grant shall be primary, and not excess or contributory, to any other insurance carried by the State.
- e. Insurance Carrier Required Rating: All insurance companies must carry an AM Best rating of at least "A-" with a financial category rating of no lower than VI. If the Grantee is self-insured for a portion or all of its insurance, review of financial information including a letter of credit may be required.
- f. Endorsements: Any required endorsements requested by the State or required in this Grant Agreement must be physically attached to all requested certificates of insurance and not substituted by referring to such coverage on the certificate of insurance.
- g. Inadequate Insurance: Inadequate or lack of insurance does not negate the Grantee's obligations under the Grant.
- h. Use of Contractors, Consultants, or Subcontractors: In the case of the Grantee's utilization of contractors, consultants, or subcontractors to complete any part of the Grant scope of work, the Grantee shall include all contractors, consultants, and subcontractors as insureds under the

Grantee's insurance or supply evidence of the contractor's, consultant's, or subcontractor's insurance to the State equal to the policies, coverages, and limits required of the Grantee.

2. **Grant Insurance Requirements.** The Grantee shall display evidence of the following on a certificate of insurance, which includes all the required endorsements, including additional insured endorsements and waiver of subrogation/right to recover endorsements. Failure to provide the certificates upon request will result in the termination of the Grant. The following coverages must be evidenced on the certificates of insurance:
 - a. **Commercial General Liability:** The Grantee shall maintain general liability on an occurrence form with limits not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined with a \$2,000,000 annual policy aggregate. Recipients shall maintain general liability on an occurrence form with limits not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined with a \$2,000,000 annual policy aggregate. A "per project aggregate" endorsement is required. The policy shall include coverage for liabilities arising out of premises, operations, independent contractors, products, completed operations, personal and advertising injury, and liability assumed under an insured contract or grant. This insurance shall apply separately to each insured against whom claim is made or suit is brought subject to the Grantee's limit of liability. For any work or activity performed or carried out in whole or in part using Grant Funds or to carry out any term or condition of this Grant Agreement, each insurance policy must name "Data for Social Good, the State of California, the California Air Resources Board, and each of its and their officers, agents, and employees as additional insureds" by an endorsement that states the names exactly as stated above in this Grant Agreement. A blanket additional insured endorsement is not acceptable. A Waiver of Subrogation or Right to Recover endorsement in favor of the State of California must also be attached to the certificate.
 - b. **Automobile Liability:** If the Grantee will be using vehicles to complete the Project or driving a vehicle onto State property, automobile liability insurance is required. Compliance of automobile liability is required upon procurement of the vehicles. The Grantee shall maintain motor vehicle liability with limits of not less than \$1,000,000 per accident. Such insurance shall cover liability arising out of a motor vehicle including owned, hired, and non-owned motor vehicles. At the request of CARB or the PCB Administrator, the Grantee must show proof of automobile liability. Failure to provide proof upon request will result in the termination of the Grant. For any work or activity performed or carried out in whole or in part using Grant Funds or to carry out any term or condition of this Grant Agreement, each insurance policy must name

“Data for Social Good, the State of California, the California Air Resources Board, and each of its and their officers, agents, and employees as additional insureds” by an endorsement that states the names exactly as stated above in this Grant Agreement. A blanket additional insured endorsement is not acceptable. A Waiver of Subrogation or Right to Recover endorsement in favor of the State of California must also be attached to the certificate.

- i. In the event that the Fleet Owner maintains business automobile liability insurance, the insurance policy must name “Data for Social Good, the State of California, the California Air Resources Board, and each of its and their officers, agents, and employees as additional insureds” by endorsement that states the names exactly as stated above in this Grant Agreement. A blanket additional insured endorsement is not acceptable.
 - ii. By signing the Grant Agreement, the Grantee certifies that the Grantee and any employees, subcontractors, or servants possess valid automobile coverage in accordance with California Vehicle Code Sections 16450 to 16457, inclusive. The State reserves the right to request proof at any time.
- c. Workers Compensation and Employers Liability: The Grantee shall maintain statutory worker’s compensation and employer’s liability coverage for all its employees who will be engaged in the performance of the Grant. In addition, employer’s liability limits of \$1,000,000 are required. A Waiver of Subrogation or Right to Recover endorsement in favor of the State of California must be attached to the certificate.
- d. Crime Insurance: Crime insurance requirements are negotiable at CARB’s sole discretion. At a minimum, the maximum amount of funding that the Grantee will have on hand at any time should be covered. Coverage shall include but not be limited to employee dishonesty, theft, forgery or alteration, and inside/outside money and securities coverages including first- and third-party theft for State-owned or leased property in the care, custody, and/or control of the Grantee. The policy shall include as loss payee, Data for Social Good, the State of California, California Air Resources Board. For any work or activity performed or carried out in whole or in part using Grant Funds or to carry out any term or condition of this Grant Agreement, each insurance policy must name “Data for Social Good, the State of California, the California Air Resources Board, and each of its and their officers, agents, and employees as additional insureds” by an endorsement that states the names exactly as stated above in this Grant Agreement. A blanket additional insured endorsement is not acceptable. A Waiver of

Subrogation or Right to Recover endorsement in favor of the State of California must also be attached to the certificate.

- e. Non-Profit Organization with Volunteers Only (applicable to non-profit organizations only): A Volunteer Accident Insurance Policy with a limit not less than \$1,000,000. The policy shall contain a waiver of subrogation in favor of the State of California, if such endorsement is available in the open market. Said policy shall be issued by an insurance company with a rating which is acceptable to the Department of General Services, Office of Risk and Insurance Management. The PCB Administrator in consultation with CARB reserves the right to review and adjust insurance requirements as necessary during the Grant Term.
- f. Cyber Liability coverage, with limits not less than \$1,000,000 per occurrence or claim: Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by the Grantee in the Grant Agreement and shall include, but not be limited to, claims involving security breach, system failure, data recovery, business interruption, cyber extortion, social engineering infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion, and network security. The policy shall provide coverage for breach response costs, regulatory fines, and penalties, as well as credit monitoring expenses. The Policy shall include, or be endorsed to include, property damage liability coverage for damage to, alteration of, loss of, or destruction of electronic data and/or information "property" of the state of California in the care, custody, or control of the Grantee. For any work or activity performed or carried out in whole or in part using Grant Funds or to carry out any term or condition of this Grant Agreement, each insurance policy must name "Data for Social Good, the State of California, the California Air Resources Board, and each of its and their officers, agents, and employees as additional insureds" by an endorsement that states the names exactly as stated above in this Grant Agreement. A blanket additional insured endorsement is not acceptable. A Waiver of Subrogation or Right to Recover endorsement in favor of the State of California must also be attached to the certificate.
- g. Professional Liability (Errors and Omissions): Insurance appropriate to the Grantee's profession, with limit no less than \$2,000,000 per occurrence or claim and \$5,000,000 aggregate. For any work or activity performed or carried out in whole or in part using Grant Funds or to carry out any term or condition of this Grant Agreement, each insurance policy must name "Data for Social Good, the State of California, the

California Air Resources Board, and each of its and their officers, agents, and employees as additional insureds” by an endorsement that states the names exactly as stated above in this Grant Agreement. A blanket additional insured endorsement is not acceptable. A Waiver of Subrogation or Right to Recover endorsement in favor of the State of California must also be attached to the certificate.

- h. Self-insurance: If the Grantee has elected to be self-insured it must receive approval of its self-insurance program from the DGS Office of Risk and Insurance Management (ORIM). To obtain ORIM approval, the Grantee must submit the following documents to ORIM.
 - i. Workers’ Compensation: The Grantee will provide a copy of its Certificate of Consent to Self-Insure from the Department of Industrial Relations.
 - ii. All Other: The Grantee’s Risk Manager, or comparable position holder, shall provide a written description of the plan including what is covered, what is not covered, identify the financial limits of the plan, and identify the source of funds for financing the plan.

Provide the firm’s most recent audited annual financial statement including all accounting letters. The report must show the firm’s owner’s equity of at least \$5,000,000 and annual profit of at least \$500,000.

Provide a signed written statement from the firm’s CPA confirming the annual net profit for each of the prior 4 years has been at least \$500,000.

P. GENERAL PROVISIONS

1. **Alternative Enforcement.** The remedies set out in this Grant Agreement are contractual in nature. Nothing stated in this Grant Agreement in any way limits, prevents, or precludes the State of California from taking any enforcement action, exercising any police power, or prosecuting any violation of law.
2. **Americans with Disabilities Act (ADA) Language.** The Grantee must ensure that all products and services submitted to, uploaded, or otherwise provided to or funded by CARB or made available to the public by the Grantee and/or its Representatives, including but not limited to data, software, plans, drawings, specifications, reports, operating manuals, notes, and other written or graphic work prepared in the course of performance of this Grant (collectively, the “Work”), comply with Web Content Accessibility Guidelines 2.0, levels A and AA, and otherwise meet the accessibility requirements set forth in California Government Code Sections 7405 and 11135, Section 202 of the federal Americans with Disabilities Act (42 U.S.C. § 12132), and Section 508 of the federal Rehabilitation Act (29 U.S.C. § 794d) and the regulations promulgated thereunder (36 C.F.R. Part 1194) (collectively, the “Accessibility

Requirements"). For any Work provided to CARB or the public in PDF format, the Grantee, along with its Representatives, shall also provide an electronic version in the original electronic format (for example, Microsoft Word or Adobe InDesign). The PCB Administrator may request from the Grantee documentation of compliance with the requirements described above and may perform testing to verify compliance. The Grantee agrees to respond to and resolve any complaint brought to its attention regarding accessibility of materials provided under this Grant Agreement.

The Grantee must bring into compliance any Work by the Grantee or its Representatives not meeting the Accessibility Requirements. If the Grantee fails to bring the Work into compliance with the Accessibility Requirements within five business days of issuance of written notice from the PCB Administrator, or within the time frame specified by the PCB Administrator in its written notice, then the Grantee will be responsible for all costs incurred by CARB or the PCB Administrator in bringing the Work into compliance with the Accessibility Requirements. The Grantee agrees to respond to and resolve any complaint brought to its attention regarding accessibility of deliverables provided under this Grant Agreement for a period of one year following delivery of the final deliverable under this Grant Agreement.

Deviations from the Accessibility Requirements are permitted only by advance written consent by CARB in each instance.

3. **Assignment.** This Grant is not assignable, either in whole or in part, by the Grantee without the advance written consent of CARB or the PCB Administrator in the form of a formal written amendment signed by authorized representatives of both Parties.
4. **Assurances.** CARB or the PCB Administrator reserves the right, but not the obligation, to seek further written assurances from the Grantee and any of its Representatives that the work performed under this Grant Agreement will be performed consistent with the terms and conditions of this Grant Agreement.
5. **Audit.** The Grantee agrees that CARB, the PCB Administrator, the California Department of General Services, California Department of Finance, the California State Auditor, the California Bureau of State Audits, and any of their respective designated representatives shall have the right to review and copy any records and supporting documentation pertaining to the performance of this Grant Agreement and all Grant Funds received or expended. The Grantee agrees to maintain such records for a possible audit for a minimum of five years from the date of termination, cancellation, or expiration of this Grant Agreement or for 5 years after a funded incentive activity has concluded, whichever is later. The Parties may stipulate to a longer records retention period. The Grantee agrees to allow such CARB and other state designated

representatives (including auditors) access to such records during normal business hours and to allow interviews of any and all Representatives who might reasonably have information related to such records. Furthermore, the Grantee agrees to include in all agreements with Representatives language identical to or similar to this paragraph to ensure CARB has the ability and right to audit records and conduct interviews of any and all Representatives in relation to performance or use of the Grant Funds under this Grant Agreement.

6. **Authority.** Each person executing this Grant Agreement on behalf of a Party represents that he or she is duly authorized to execute and deliver this Grant Agreement on the Party's behalf.
7. **Availability of Funds.** The Grantee acknowledges, agrees, and understands that the Grantor's obligations under this Grant Agreement are contingent upon the availability of funds. In the event funds are not available, the State shall have no liability and no obligation to pay any funds whatsoever to the Grantee or to furnish any other considerations under this Grant Agreement or for any other reason.
8. **CARB as Third-Party Beneficiary.** The Grantee and all Representatives acknowledge, agree, accept, and understand that CARB is a third-party beneficiary to all written agreements entered into by or between the Grantee or Representatives and all third parties where Grant Funds are used for payments under such written agreements.
9. **Compliance with Law.** The Grantee agrees that it will, at all times, comply with, and require its Representatives to comply with, all applicable federal, state, and local laws, rules, guidelines, regulations, and requirements during the Term.
10. **Conflict of Interest.** Government Code Section 87104 prohibits public officials of CARB, which includes any member, officer, employee, or consultant of a CARB advisory body, from making a formal or informal appearance before, or oral or written communication to, CARB for the purpose of influencing a decision by CARB on a grant or other entitlement for use, such as a contract, loan, license, or permit. Prohibited communications include grant applications, letters, emails, phone calls, meetings, or any other form of oral or written communication within or outside of a public committee meeting with CARB or CARB staff for the purpose of influencing a CARB decision on an application for funding submitted to CARB. A knowing or willful violation of this section may result in a member being guilty of a misdemeanor and fined up to \$10,000 or three times the amount of an amount unlawfully received. If a court determines a violation occurred and that the official action might not otherwise have been taken or approved if not for the prohibited communication, the Grant may be voided. (See Gov. Code §§ 91000, 91003.)

For this reason, CARB officials, including but not limited to advisory body members, also may not be a signatory or administrator on a grant application, or on any resulting grant agreement. Such individuals should not be listed on the grant application except as necessary to show their role in the organization.

Note that an advisory body member's organization may continue to be eligible for a grant. However, the grant must not follow any communications for purposes of influence by the advisory body member on CARB's decision on that grant agreement. Additionally, that organization would need to identify a different member of the organization to sign or be the administrator for any applications and awarded grants.

Please also note that applications from organizations affiliated with CARB Board members may require additional review and Board approval. Although CARB will make every effort to obtain required review and approval in a timely manner, this may delay grant execution and/or distribution of funds.

The Grantee certifies that it, along with its officers, directors, and employees, complies with applicable state and federal conflict of interest laws at the time it enters into this Grant Agreement and shall remain in compliance with all such laws during the Term of this Grant Agreement. The Grantee, and its officers, directors, and employees, may have no interest, and shall not acquire any interest, direct or indirect, which will conflict with its ability to impartially perform under, or complete the tasks described in, this Grant Agreement. The Grantee must disclose any direct or indirect financial interest or situation which may pose an actual, apparent, or potential conflict of interest with the Grant Agreement duties throughout the Grant Agreement Term. CARB may consider the nature and extent of any actual, apparent, or potential conflict of interest in the Grantee's ability to perform the Grant Agreement. The Grantee must immediately advise CARB in writing of any potential new conflicts of interest that occur or may occur during the Grant Agreement Term.

11. **Construction.** This Grant Agreement shall not be construed more strongly against either Party regardless of who is more responsible for its preparation.
12. **Cumulative Remedies.** The rights and remedies of the Parties to this Grant Agreement, whether pursuant to this Grant Agreement or in accordance with law, shall be construed as cumulative, and the exercise of any single right or remedy shall constitute neither a bar to the exercise of nor the waiver of any other available right or remedy.
13. **Disadvantaged Communities.** The Grantee, for the purposes of this Program and the Project, will designate disadvantaged communities, as identified by CalEnviroScreen 4.0. The identified disadvantaged community census tracts are available at: <https://oehha.ca.gov/calenviroscreen/report/calenviroscreen->

[40.](#)

14. **Disputes.** The Grantee shall continue with the responsibilities under this Grant Agreement during any dispute between the Grantee and the PCB Administrator, unless otherwise directed by CARB. Grantee staff or management will work in good faith with the PCB Administrator staff and management to resolve any disagreements or conflicts arising from implementation of this Grant Agreement. However, any disagreements that cannot be resolved at the management level within 30 days of when the issue is first raised with PCB Administrator staff shall be subject to final resolution by the CARB Executive Officer, or the Executive Officer's designated representative, in the Executive Officer's sole discretion. Nothing contained in this paragraph is intended to limit any of the rights or remedies that the Parties may have under law.

15. **Electric Vehicle Charging Infrastructure and Equipment.**

- a. Prior to executing agreements with the Grantee's Representatives, the Grantee must ensure the following requirements are included in all agreements pursuant to this Grant:
 - i. Prior to authorizing work, a Representative that is provided any funds to install electrical charging equipment for use by on-road transportation vehicles must require both of the following:
 1. An AB 841 Certification that certifies the project will comply with all Assembly Bill 841 (Ting, Chapter 372, Statutes 2020) ("AB 841") requirements or describes why the AB 841 requirements do not apply to the project. The certification shall be signed by the sub-grantee's authorized representative; and
 2. EVITP Certification Numbers of each Electric Vehicle Infrastructure Training Program-certified electrician that will install electric vehicle charging infrastructure or equipment.
 - ii. Evidence, such as Certification Numbers, is not required to be obtained by the Grantee if AB 841 requirements do not apply to a project.
 - iii. Prior to remitting payment to any project partner, the Grantee is responsible for collecting all AB 841 Certifications to ensure the project did comply with all AB 841 requirements and shall retain Certification Numbers in accordance with the Grantee's records retention schedule.
 - iv. These electric vehicle requirements do not apply to any of the

following:

1. Electric vehicle charging infrastructure installed by employees of an electrical corporation or local publicly owned electric utility,
2. Electric vehicle charging infrastructure funded by moneys derived from credits generated from the Low Carbon Fuel Standard Program (Sub article 7 (commencing with Section 95480) of Article 4 of Subchapter 10 of Chapter 1 of Division 3 of Title 17 of the California Code of Regulations), and
3. Single-family home residential electric vehicle chargers that can use an existing 208/240-volt outlet.

16. **Entitlements and Regulatory Compliance.** The Grantee agrees to comply with all applicable laws, ordinances, regulations, and standards in its performance under this Grant Agreement, including obtaining, where needed or required by law, any permits or approvals necessary to undertake the activities funded by the Grant Funds, and complying with all environmental review requirements associated with such activities.

17. **Environmental Justice.** In the performance of this Grant Agreement, the Grantee shall conduct its programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, genders, cultures, and income levels, including minority populations and low-income populations, of the State of California. Equal access includes, but is not limited to, ensuring language barriers are fully addressed to the satisfaction of CARB or the PCB Administrator and as otherwise required by local, state, and federal laws.

18. **Equipment/Vehicle Ownership.** Equipment, acquired by the Grantee or any of the Grantee's Representatives, is defined as having a useful life of at least one year from the date of purchase, having an acquisition unit cost of at least \$5,000, and purchased with CARB funds. Equipment means any products, objects, vehicles, computers, software, hardware, licenses, vessels, engines, machinery, apparatus, implements, or tools purchased, used, or constructed within the Term. CARB, within its discretion, may elect to determine the normal useful life of such Equipment. All such Equipment shall be used solely for the purposes of carrying out the obligations of this Grant Agreement during the Term. If requested by CARB, the Equipment shall be returned to CARB upon cancellation, termination, or expiration of this Grant Agreement, whichever occurs first, and CARB shall solely determine the future use of all Equipment. Upon completion of the Grant Term, Equipment not requested for return to

CARB shall be utilized by the Grantee for the benefit of the community the Grantee serves, without further involvement by CARB.

19. **Executive Order N-6-22 - Russia Sanctions.** On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate contracts and grants with, and to refrain from entering any new contracts and grants with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine the Grantee or any of the Grantee Representatives is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of the Grant Agreement or return of all Grant Funds. The State shall provide the Grantee advance written notice of such termination, allowing the Grantee at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.
20. **Force Majeure.** Neither CARB, the PCB Administrator, nor the Grantee are liable for or deemed to be in default for any delay or failure in performance under this Grant Agreement or interruption of services resulting, directly or indirectly, from acts of God, civil unrest, war, fire, flood, earthquakes, or other physical natural disasters. If either Party intends to invoke this clause to excuse or delay performance, the Party invoking the clause must provide written notice to the other Party immediately of the intent to invoke the clause and the reasons why the force majeure event is preventing that Party from, or delaying that Party in, performing its obligations under this Grant Agreement. CARB or the PCB Administrator may terminate this Grant Agreement immediately, in writing and without penalty, in the event the Grantee invokes this clause, in which case the Grantee shall immediately return all remaining Grant Funds to CARB or a CARB designee, cease all expenditure of Grant Funds, and turn over all documents, records, deliverables, intellectual property, and other information in relation to this Grant Agreement.

If the Grant Agreement is not terminated by CARB or the PCB Administrator pursuant to this clause, upon completion of the force majeure event, the Grantee must immediately recommence the performance of its obligations under this Grant Agreement. The Grantee must also provide to the PCB Administrator a written proposal to revise the Project Schedule, inclusive of anticipated major milestones and timeframes for expending remaining Grant Funds, while minimizing the effects of the delay caused by the force majeure event.

An event of force majeure does not relieve a Party from any of its obligations

which arose before the occurrence of the force majeure event nor is any Party relieved from those obligations which survive termination or cancellation of the Grant Agreement.

21. **Funding Prohibitions for Sectarian Purposes and Non-public Schools.** The Grantee may use or authorize the use of CARB-provided funds only in any manner that is consistent with applicable laws, including California Constitution, article XVI, section 5; article IX, section 8; and federal law. CARB reserves the right to obtain additional information from the Grantee and others to determine compliance with California Constitution, article XVI, section 5 and article IX, section 8. Failure to provide any requested information may result in denial of Grant Funds, or termination of this Grant Agreement or any other agreements.
22. **Governing Law and Venue.** This Grant Agreement is governed by, and shall be interpreted in accordance with, the laws of the State of California. CARB, the PCB Administrator, and the Grantee hereby agree that any action arising out of this Grant Agreement shall be filed and maintained in the Superior Court in and for the County of Sacramento, California, or in the United States District Court in and for the Eastern District of California. The Grantee hereby waives any existing sovereign immunity for the purposes of this Grant Agreement.
23. **Grantee's Responsibility for Work.** The Grantee shall be responsible for all work performed pursuant to this Grant Agreement, including but not limited to work performed by any of the Grantee's Representatives. The Grantee shall be responsible for any and all disputes arising out of its contract for work performed in relation to, as a result of, or as a consequence of this Grant Agreement, including but not limited to payment disputes with any of the Representatives. CARB and the PCB Administrator will not mediate disputes between the Grantee and any other entity concerning responsibility for performance of work performed pursuant to this Grant Agreement.
 - a. Upon request, the Grantee will provide the PCB Administrator copies of fully executed agreements with any and all Representatives. The PCB Administrator may request them during, and for a period of five years after the end of, the Grant Term and the Grantee agrees to provide them within 30 calendar days of such request. For agreements that are listed as "to be determined" in the Budget, the Schedule, or elsewhere in any attachment to this Grant Agreement, the Grantee must submit a written justification to the PCB Administrator, identifying the Representative and specific items of cost expected to be incurred by that Representative, which in each instance shall be subject to advance approval by the PCB Administrator. In addition, the Grantee must have a fully executed subcontract before the subcontractor can incur any costs

for which the Grantee will seek reimbursement.

- b. The Grantee is required, where feasible, to employ best contracting and procurement practices that promote open competition for all goods and services. The Grantee shall obtain price quotes from an adequate number of sources for all subcontracts.
- c. Upon request, the Grantee will provide the PCB Administrator a copy of all solicitations for services or products used or needed to carry out the terms of this Grant Agreement, including copies of the proposals or bids received.
- d. The Grantee is responsible for handling all contractual and administrative issues arising out of or related to any agreements it enters into with any of its Representatives. Nothing contained in this Grant Agreement or otherwise creates any contractual relation between CARB and the PCB Administrator and any of the Grantee's Representatives, and no agreement may relieve the Grantee of its responsibilities under this Grant Agreement. The Grantee is solely liable and responsible for the acts and omissions of its Representatives or persons directly or indirectly employed by any of them.
- e. The Grantee's obligation to pay its Representatives is an independent obligation from the PCB Administrator's obligation to make payments to the Grantee. As a result, the PCB Administrator has no obligation to pay or enforce the payment of any funds to any of the Grantee Representatives. The Grantee is responsible for establishing and maintaining contractual agreements with and reimbursing each of the Grantee Representatives for work performed in accordance with the terms of this Grant Agreement.
- f. All agreements with the Grantee Representatives must, at a minimum, incorporate all of the following:
 - i. A clear and accurate description of the material, products, or services to be procured.
 - ii. A detailed budget and timeline.
 - iii. Provisions that allow for administrative, contractual, or legal remedies in instances where subcontractors violate or breach contract terms and provisions for such sanctions and penalties as may be appropriate.
 - iv. Provisions for termination by the Grantee, including termination procedures and the basis for settlement.

- v. A statement that further assignments will not be made to any third or subsequent tier subcontractor without additional advance written consent of the PCB Administrator.
- vi. Language conforming to all of the General Provisions of this Grant Agreement.
- g. Without limiting any of CARB's or the PCB Administrator's other remedies, failure to comply with the above requirements is a material breach of this Grant Agreement and grounds for termination.

24. **Indemnification.** The Grantee agrees to indemnify, defend, and hold harmless Data for Social Good, the State of California, CARB, and CARB officers, Board members, employees, agents, representatives, and successors-in-interest against, for and from any and all liabilities, losses, damages, claims, and expenses, including reasonable attorneys' fees, arising out of, resulting from, or related to any actions or inactions of the Grantee or any of its Representatives, including but not limited to actions or inactions relating to, arising out of, or resulting from the operation, design, or manufacture of any equipment, vessels, vehicles, or engines purchased, acquired, developed, modified, or used with Grant Funds, in whole or in part.

25. **Independent Actor.** The Grantee and its Representatives, if any, in their/its performance of this Grant Agreement, shall act in an independent capacity and not as officers, employees, or agents of the State of California or CARB.

26. **Nondiscrimination.** During the performance of this Grant Agreement, the Grantee, its Representatives, and each of their/its respective contractors, subcontractors, consultants, and agents shall ensure that no person is, on the basis of sex, race, color, religion, ancestry, national origin, ethnic group identification, age (40 or over), mental disability, physical disability, medical condition, genetic information, marital status, veteran or military status, or sexual orientation, unlawfully denied full and equal access to the benefits of, or unlawfully subjected to discrimination under, any program or activity that is conducted, operated, or administered under this Grant Agreement or funded with Grant Funds. In addition:

- a. During the performance of this Grant Agreement, the Grantee, its Representatives, and each of their/its respective contractors, subcontractors, consultants, and agents shall not unlawfully discriminate against, harass, or allow harassment against any employee or applicant for employment, because of race, religious creed, color, national origin, ethnic group identification, ancestry, physical disability, mental disability, reproductive health decision-making (e.g. family-care leave, medical-care leave, or pregnancy-disability leave), medical condition,

genetic information, marital status, sex, gender, gender identity, gender expression, age (40 or over), sexual orientation, or veteran or military status, nor shall the Grantee, its Representatives, or any of their/its respective contractors, subcontractors, consultants, or agents refuse to hire or employ any person or refuse to select any person for a training program leading to employment, or bar or discharge any person from employment or from a training program leading to employment, or discriminate against any person in compensation or in terms, conditions, or privileges of employment because of race, religious creed, color, national origin, ethnic group identification, ancestry, physical disability, mental disability, reproductive health decision-making (e.g. family-care leave, medical-care leave, or pregnancy-disability leave), medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age (40 or over), sexual orientation, or veteran or military status.

- b. The Grantee, its Representatives, and their/its respective contractors, subcontractors, consultants, and agents shall ensure that the evaluation and treatment of all persons receiving or applying for Grant Funds or participating in any Grant programs, projects, or activities, along with all respective employees and applicants for employment, are free of such discrimination and harassment.
- c. The Grantee, its Representatives, and their/its respective contractors, subcontractors, consultants, and agents shall comply with the provisions of the California Fair Employment and Housing Act (Gov. Code section 12900 et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, title 2, section 10000 et seq.). The applicable regulations (California Code of Regulations, title 2, section 11000 et seq.) of the Civil Rights Council are incorporated into this Grant Agreement by reference and made a part hereof as if set forth in full.
- d. The Grantee, its Representatives, and their/its respective contractors, subcontractors, agents, and consultants shall give written notice of their respective obligations under this clause to labor organizations with which any may have a collective bargaining or other agreement.
- e. The Grantee shall include the nondiscrimination and compliance provisions of this clause in all contracts, subcontracts, and agreements where work is performed to fulfill any term or condition of this Grant Agreement.
- f. The Grantee acknowledges, accepts, and understands that, pursuant to Gov. Code section 11136, whenever CARB or the PCB Administrator has

reasonable cause to believe that the Grantee or any of its contractors, subcontractors, consultants or agents has violated any of the provisions of Gov. Code section 11135 or section 12900 et seq., or any of the provisions of Civil Code sections 51, 51.5, 51.7, 54, 54.1, or 54.2, or any regulation adopted to implement these sections or Article 1 (commencing with Gov. Code section 12960) of Chapter 7 of the Government Code, then CARB will notify the Grantee or, where applicable, the contractor, subcontractor, consultant, or agent, of such alleged violations and will submit a complaint detailing the alleged violations to the Civil Rights Department for investigation and determination pursuant to Gov. Code section 12960 et seq.

- g. Furthermore, the Grantee acknowledges the existence and application of CARB's Civil Rights Policy found at <https://ww2.arb.ca.gov/california-air-resources-board-and-civil-rights>.

27. Notice.

- a. Any notice, demand, request, consent, or approval that either Party desires or is required to give to the other Party under this Grant Agreement shall be in writing. Notices may be transmitted by any of the following means:
 - i. By delivery in person.
 - ii. By certified U.S. mail, return receipt requested, postage prepaid.
 - iii. By "overnight" delivery service; provided that next-business-day delivery is requested by the sender.
 - iv. By electronic means.
- b. Notices delivered in person will be deemed effective immediately on receipt (or refusal of delivery or receipt). Notices sent by certified mail will be deemed effective seven (7) calendar days after the date deposited with the U. S. Postal Service. Notices sent by overnight delivery service will be deemed effective one business day after the date deposited with the overnight delivery service. Notices sent electronically will be effective on the date of transmission, where it is documented in writing. Notices shall be sent to the persons and addresses set forth in Section C of this Grant Agreement. Either Party may, by written notice to the other, designate a different address that shall be substituted for the names of persons identified under Section C of this Grant Agreement.

- 28. No Third-Party Rights.** The existence of this Grant Agreement does not create, and nothing stated in this Grant Agreement creates rights in or grants

remedies to, any third party or third parties as a beneficiary or beneficiaries of this Grant Agreement, or of any duty, covenant, obligation, or undertaking established herein.

29. **Office of Foreign Asset Control.** The Office of Foreign Assets Control ("OFAC") of the U.S. Department of the Treasury administers and enforces economic and trade sanctions based on U.S. foreign policy and national security goals against targeted foreign countries and regimes, terrorists, international narcotics traffickers, those engaged in activities related to the proliferation of weapons of mass destruction, and other threats to the national security, foreign policy, or economy of the United States. OFAC publishes lists of individuals and companies owned or controlled by, or acting for or on behalf of, targeted countries. It also lists individuals, groups, and entities, such as terrorists and narcotics traffickers, designated under programs that are not country-specific. These lists can be found at: <https://home.treasury.gov/policy-issues/office-of-foreign-assets-control-sanctions-programs-and-information>. The Grantee represents, warrants, and agrees that neither the Grantee nor any of its Representatives are in violation of any federal law or laws pertaining to any entity or individual listed on any of the OFAC lists. Unless otherwise authorized or exempt, transactions by U.S. persons or in the United States may be or are prohibited if they involve transferring, paying, exporting, withdrawing, or otherwise dealing in the property or interests in property of an entity or individual listed on the OFAC's SDN or other Lists. The property and interests in property of an entity that is 50 percent or more owned, whether individually or in the aggregate, directly or indirectly, by one or more persons whose property and interests in property are blocked pursuant to any part of 31 C.F.R. chapter V are also blocked, regardless of whether the entity itself is listed. Refer also to the U.S. Department of the Treasury website: <https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>.
30. **Ownership.** All information, data, documents, intellectual property, including but not limited to webpages received, managed, or generated by the Grantee under this Grant Agreement is the property of CARB. No such information, data, documents, or intellectual property shall be released to any third party without CARB's advance written approval. Notwithstanding the above, in the event the Grantee is required by deposition, interrogatory, subpoena, or request for documents under the California Public Records Act to disclose information or data received or generated under this Grant Agreement, the Grantee shall provide CARB or the PCB Administrator a prompt written notice prior to disclosure with sufficient time for CARB or PCB Administrator to challenge or stay any release in an appropriate court of law.
31. **Paragraph Headings.** The headings and captions of the various paragraphs, subparagraphs, and sections hereof are for convenience only, and they shall

not limit, expand, or otherwise affect the construction or interpretation of this Grant Agreement.

32. **Prevailing Wages and Labor Compliance.** Where applicable, the Grantee agrees to be bound by and comply with all the provisions of California Labor Code including but not limited to Section 1771 et seq. regarding prevailing wages, and other provisions pertaining to recordkeeping and contractor/subcontractor registration. The Grantee agrees to monitor all agreements that are funded in whole or in part with Grant Funds to ensure that the provisions of California Labor Code Sections 1720-1861 are being met by the Grantee and all Grantee Representatives. The Grantee acknowledges, accepts, and agrees that wherever any public work (as defined in the Labor Code) is paid for in whole or in part out of public funds, then the Grantee and all Grantee Representatives must in all instances comply with the prevailing wage requirements as well as contractor and subcontractor registration requirements under the applicable provisions of the Labor Code. Failure to do so is a material breach of this Grant Agreement and may subject the Grantee and/or any of the Grantee Representatives to penalties and other violations imposed by the Department of Industrial Relations.
33. **Professionals.** The Grantee agrees that only licensed professionals will be used to perform services or conduct work under this Grant Agreement where such services are called for and where licensed professionals are required for those services under California law.
34. **Severability.** If a court of competent jurisdiction holds any provision of this Grant Agreement to be illegal, unenforceable, or invalid, in whole or in part, for any reason, the validity and enforceability of the remaining provisions, or portions of those provisions, will not be affected and will remain in full force and effect.
35. **Survival.** Those terms, conditions, provisions, and exhibits which by their nature should survive termination, cancellation, or expiration of this Grant Agreement, shall so survive, including but not limited to those sections pertaining to indemnity, insurance, recordkeeping, audit, return of funds, data security, confidentiality, transition, ownership, and the general provisions.
36. **Timeliness.** Time is of the essence in the performance of this Grant Agreement. The Grantee shall proceed with and complete all of its obligations under this Grant Agreement in a timely and expeditious manner.
37. **Total Agreement; Entirety.** This Grant Agreement constitutes the entire agreement and understanding between the Parties and supersedes and replaces any and all prior negotiations and agreements of any kind, whether written or oral, between the Parties concerning this Grant Agreement.

38. **Waiver of Rights.** Any waiver of rights with respect to a default or other matter arising under the Grant Agreement at any time by either Party shall not be considered a waiver of rights with respect to any other default or matter. Any rights and remedies of CARB or the PCB Administrator provided for in this Grant Agreement are in addition to any other rights and remedies provided by law.

EXHIBIT B: WORK STATEMENT

[Attachment I - Budget Summary](#)

[Attachment II - Scope of Work](#)

[Attachment III - Timeline, Deliverables, and Budget Details](#)

[Attachment IV - Key Project Personnel](#)

Attachment I - Budget Summary

Grantee: City of Needles
 Project: Needles Active Transportation Plan
 Grant Number: G22-PG-01

	Total Costs
Direct Grant Management Costs (part of Task 1)	\$30,475.60
Indirect Grant Management Costs (part of Task 1)	\$17,653.79
Project Costs (all other Tasks)	\$322,600.28
	Total Funding
CARB Funds	\$370,729.67
Resource Contribution	\$
Total	\$370,729.67

Attachment II - Scope of Work

Grantee: City of Needles
Project: Needles Active Transportation Plan
Grant Number: 22-PG-01

CARB will include the Scope of Work from the Grantee's Full Phase application in this section.

Task 1. Grant management

Administer the various tasks of the project including participation in meetings with CARB or the Statewide Planning and Capacity Building Project Administrator (PCB Administrator); development and implementation of the Project Plan; record-keeping procedures; reporting procedures; and financial tracking and disbursements. Throughout this task "Administrator" refers to the third-party PCB Administrator (and CARB as needed).

- 1.1. Conduct meetings and communicate with Administrator staff.
- 1.2. Kick-off meeting: The Grantee's and Subgrantee's key project personnel, in collaboration with the Administrator, will plan, attend, and conduct a kick-off meeting with Administrator staff within 45 days of the execution of the Grant Agreement, unless another timeframe is agreed upon by the Administrator. The kick-off meeting will be virtual unless otherwise noted by the Administrator. Topics for discussion may include, but not be limited to, the following:
 - 1.2.1. Upcoming project tasks, timelines, and milestones
 - 1.2.2. Opportunities for synergy between project tasks
 - 1.2.3. Content and format for quarterly reports, annual data collection, and final reports
 - 1.2.4. Next steps for Administrator review of Project Plan and outreach and education materials.
 - 1.2.5. Schedule for ongoing coordination meetings
 - 1.2.6. Other items as necessary
- 1.3. Continue coordination with the Administrator to discuss project status. Check-ins with the Administrator will be held monthly or quarterly, per the Administrator, and a final meeting will be held at the conclusion of the

project. At minimum, the Grantee's key project personnel will participate in meetings with Administrator staff. Other project partners may participate as needed or as requested by the Administrator. Meetings will be virtual unless otherwise noted by the Administrator. Additional meetings may be scheduled at the discretion of the Administrator. Check-ins are the responsibility of the Grantee and should include:

- 1.3.1. Agenda for the meeting with online meeting information provided prior to the meeting
 - 1.3.2. Discussion of project activities, deliverables, schedule, and milestones
 - 1.3.3. Discussion of any difficulties encountered since the last project update
 - 1.3.4. Concerns or questions requiring resolution from the Administrator
 - 1.3.5. Notification of any pending disbursement requests
 - 1.3.6. Scheduling the next project coordination meeting
- 1.4. Coordinate with all project partners, including Subgrantees and Community Partners, following the decision-making structure and the governance, legal, and financial relationships set out in the partnership structure. This must include:
- 1.4.1. Executed agreements with all parties that will be compensated in return for specific work or information supplied as part of the scope of work.
 - 1.4.2. Regular communication with all Subgrantees, such as check-ins to keep track of progress made and troubleshoot issues encountered. The Grantee is responsible for keeping the Administrator informed of progress on all projects, including those that are being led by one of the Subgrantees.
 - 1.4.3. Regular communication with all Community Partners in a mutually agreed-upon format to share progress and receive feedback on project implementation and design
 - 1.4.4. Accessible public meetings to share progress and receive feedback on project implementation and design.
 - 1.4.5. Updates to Community Partners and other community

stakeholders on how their feedback is being incorporated into the design and implementation of the project

1.4.6. Participation in the Clean Mobility Equity Alliance

1.4.7. Coordination with other CARB projects (e.g., Access Clean California, Clean Mobility Options Voucher Pilot) where appropriate and as requested by the Administrator

1.5. Develop the Project Plan. This plan will serve as a more detailed blueprint of the scope of the grant overall. It is meant to be a useful tool for the Grantee, the Administrator, and other partners to plan, understand, and refer back to details of the work agreed upon. The Administrator must review and approve the plan before it is implemented. The Grantee, the Administrator, and the project partners should revisit the Project Plan consistently over the grant term and update as needed within the bounds of the grant agreement scope. This plan will include multiple parts, which, depending on the project types funded, may include but are not limited to:

1.5.1. Fulfill any needed project readiness requirements such as obtaining permits for charging infrastructure, obtaining encroachment permits, and ensuring sufficient electrical capacity at designated charging station sites.

1.6. Project records. Establish and maintain records on each aspect of project implementation. Report on and assess progress throughout project implementation via a combination of metrics defined by the Administrator and metrics defined by the Grantee and the community. The purpose of data collection and reporting is to document and assess the outcomes of each funded project, which may include better understanding the projects' impacts on behavior change, vehicles miles traveled, and equity.

1.6.1. For all projects, track and report metrics, such as, but not limited to, the data types outlined in the solicitation on an annual basis.

- 1.6.2. Participate in third-party research projects as requested by the Administrator.
 - 1.6.3. Status Reports: Submit numbered status reports accompanying grant disbursement requests to the Administrator at least bi-annually but may submit more regularly if necessary to justify more frequent disbursements with prior approval from the Administrator. Status reports must follow a specific format and include specific topics as requested by the Administrator.
 - 1.6.4. Final Report: The Final Report must be submitted within 90 days of the Administrator receiving the draft Final Report or by the Termination Date, whichever comes first. A draft Final Report is due to the Administrator within 30 days of project completion or no later than 90 days before the expiration of the Term, whichever comes first. Final reports must follow a specific format and include specific topics as requested by CARB.
- 1.7. Identify participant data that are confidential and develop measures to keep these data confidential. For example, individuals' physical characteristics, residential address, wage and salary information, driver's license or state-issued ID number, and insurance policy number must be kept confidential.
- 1.7.1. Develop a systematic process and schedule to back up database(s) daily at a minimum.
 - 1.7.2. Develop and enforce security measures to safeguard project database(s).
 - 1.7.3. Store all records in a secure and safe storage facility that maintains confidentiality and provides fire and natural disaster protection.
 - 1.7.4. Retain files during the term of the Grant Agreement plus three

years after the grant term expires.

1.7.5. Transfer all project records to the Administrator once the project ends or five years after the grant term expires, whichever comes first.

1.8. Document, track, and report expenditures, including expenditures of State funds and resource contributions.

Task 2. Community Engagement

Collaborate with the subgrantees to gather the community's needs and desires for active transportation infrastructure and programming, which may include sidewalk infill and recommended bike paths to improve connectivity and pedestrian safety. Community engagement for the plan will focus on three main strategies: educating residents on the plan, getting feedback and input from the community (with a focus on youth, families, transit riders, and low-income residents), and empowering community members as leaders in decision making.

- 2.1. Identify key stakeholders and community partners to be involved directly in the planning process.
 - 2.1.1. Identify and bring together Community Partners to participate in ongoing planning meetings (Task 1.2);
 - 2.1.2. Reach out to tribal representatives to request their participation in the planning process.
- 2.2. Inform the public on the Active Transportation Plan and identify community needs and priorities. Provide the public with the City's active transportation plan objective information to assist them in understanding the problems, solutions, and potential solutions.
 - 2.2.1. Develop materials and a website homepage about the Needles Active Transportation Plan, existing conditions of the sidewalks and bike paths, and opportunities to participate.
 - 2.2.2. Attend community events to inform residents, including tribal residents, about the planning process and opportunities to participate and provide input.
- 2.3. Engage residents through proven strategies to meet the community where they are. Encourage residents to develop a culture of walking and biking through community events.

- 2.3.1. Develop a survey on community needs and priorities for pedestrian and bicycle infrastructure (sidewalks, bike lanes, etc), priority locations, and interest in an e-bikeshare program.
 - 2.3.2. Co-host two bike/ped rodeo events at the Elementary Schools with Needles Unified School District to promote safe walking and biking practices and receive survey feedback from students, parents, guardians, and families. Survey participation will be incentivized with gift cards.
 - 2.3.3. Work with St. Vincent De Paul staff and volunteers to hold on-bus surveys to receive input from Needles Area Transit riders on first/last mile improvements. Stipends will be provided to volunteers.
- 2.4. Empower community members as leaders in the planning process to ensure community-based decision making.
- 2.4.1. St. Vincent De Paul will host two focus groups with residents who receive services at the St. Vincent De Paul hub. Focus group participants will have the opportunity to test ride e-bikes and e-trikes and provide ideas and feedback on an e-bikeshare program. Stipends will be provided for focus group participants.
 - 2.4.2. Work with 3-4 high school students to develop leadership skills.
 - 2.4.3. Co-host a roundtable for high school students and a roundtable for middle school students facilitated by Youth Leaders.

Task 3. Assessing Existing Conditions

Collaborate with subgrantees including a consultant (to be identified through Request for Proposals process) to assess 48.89 miles of current sidewalks, potential infill areas of sidewalks and current road conditions for potential bike improvements. Evaluate existing streets, sidewalks and bike lanes; identify existing walking and biking infrastructure; provide mapping of each including cross sections; summarize using charts and photos; identify pedestrian destinations; Identify existing transit routes and destinations.

- 3.1. Contractor and the City of Needles to collaborate on assessment.
- 3.2. Assess city-owned sites for future potential to add bike racks or a bikeshare station.

Task 4. Active Transportation Plan Development

Collaborate with subgrantees to incorporate community engagement and the

existing conditions assessment into a draft Active Transportation Plan to be reviewed by the project partners, city council, and community.

4.1. Priority Projects Conceptual Design

4.2. Draft Active Transportation Plan review

4.2.1. Incorporate comments and recommendations.

4.3. Community Engagement on Draft Active Transportation Plan

4.3.1. Incorporate comments and recommendations.

4.4. Final Active Transportation Plan

4.4.1. Council presentation

4.4.2. Public hearings and Council Adoption

Attachment III - Timeline, Deliverables, and Budget Details

Grantee: City of Needles
 Project: Needles Active Transportation Plan
 Grant Number: 22-PG-01

Task #	Task Description	Expected Start Date	Expected End Date	Deliverables (if applicable)	CARB Funds	Resource Contribution
1	Grant Management	Month 01	Month 30		\$48,129.39	\$0
1.2	Grant Management	Month 1	Month 2	Kick-off Meeting Materials: - Agenda - Presentation - Meeting Notes		
1.3	Grant Management	Month 1	Month 30	Administrator Project Coordination Meetings Material: - Agendas - Presentations - Meeting Notes		
1.4	Grant Management	Month 3	Month 24	Project Partners Coordination (Subgrantees/Community Partners) Meeting Material: - Agendas - Presentations - Meeting Notes		
1.4.1	Grant Management	Month 1	Month 6	Executed Agreements		
1.4.4	Grant Management	Month 2	Month 18	Accessible public meeting materials		

City of Needles Planning and Capacity Building Grant Agreement

Task #	Task Description	Expected Start Date	Expected End Date	Deliverables (if applicable)	CARB Funds	Resource Contribution
1.4.5	Grant Management	Month 3	Month 24	Community Partner/Stakeholder feedback incorporated into design and implementation of the project		
1.4.6	Grant Management	Month 3	Month 24	Log participation in Clean Mobility Equity Alliance		
1.5	Grant Management	Month 3	Month 6	Developed Project Plan		
1.6.1	Grant Management	Month 2	Month 24	Project Data: Tracked and reported metrics for all projects		
1.6.3	Grant Management	Month 3	Month 30	Status Reports (at least bi-annually) Disbursement Requests		
1.6.4	Grant Management	Month 21	Month 27	Draft Final report (within 30 days of project completion) Final Report		
1.7.5	Grant Management	Month 27	Month 30	Transfer project records to administrator.		
2	Community Engagement			Draft and Final Public Outreach Plan focusing on the three main strategies.	\$71,256.72	\$0
2.1	Community Engagement	Month 1	Month 1	Planning Process Excel file listing stakeholders and community partners with contact information.		
2.1.1	Community Engagement	Month 1	Month 24	Log of planning materials with community partners (agendas, minutes, etc.)		

City of Needles Planning and Capacity Building Grant Agreement

Task #	Task Description	Expected Start Date	Expected End Date	Deliverables (if applicable)	CARB Funds	Resource Contribution
2.1.2	Community Engagement	Month 3	Month 12	Outreach material to tribal representatives.		
2.2	Community Engagement	Month 2	Month 18	<ul style="list-style-type: none"> • List of Community needs and priorities • Created mailers/flyers/infographics materials • List of Provided Materials to the public: Active Transportation Plan Objective Information material 		
2.2.1	Community Engagement	Month 2	Month 24	<p>Developed materials and website updates related to Active Transportation Plan/existing conditions.</p> <p>Provide toolbox of Active Transportation Guidelines and Treatments</p> <p>Provide an overview of Active Transportation funding opportunities.</p>		

City of Needles Planning and Capacity Building Grant Agreement

Task #	Task Description	Expected Start Date	Expected End Date	Deliverables (if applicable)	CARB Funds	Resource Contribution
2.2.2	Community Engagement	Month 3	Month 18	Log of community events attended to inform residents of planning process/participation opportunities		
2.3	Community Engagement	Month 2	Month 12	Engagement/encouragement material provided to residents		
2.3.1	Community Engagement	Month 3	Month 18	Draft and final survey, materials related to events (event announcements and other materials), participant summaries, volunteer materials, summary of stipends provided, etc. Summary of Community Data Findings of pedestrian needs and issues		
2.3.2	Community Engagement	Month 3	Month 18	Bike/ped rodeo event 1 and 2 promoting pedestrian safety materials, Surveys for each event.		
2.3.3	Community Engagement	Month 3	Month 18	Transit rider surveys and summary of collaboration.		

City of Needles Planning and Capacity Building Grant Agreement

Task #	Task Description	Expected Start Date	Expected End Date	Deliverables (if applicable)	CARB Funds	Resource Contribution
2.4	Community Engagement	Month 2	Month 12	Planning Process meeting materials and resources. Community-based decision-making materials and resources.		
2.4.1	Community Engagement	Month 2	Month 12	Focus group prep materials - dates, event announcements, questions, etc. summary of focus group feedback from residents, stipend details/summary.		
2.4.2	Community Engagement	Month 6	Month 24	Log of meetings with high school students. Meeting Materials: - Agenda - Presentation - Meeting Notes		
2.4.3	Community Engagement	Month 3	Month 24	Roundtable prep materials - dates, event announcements, questions, and Summary of roundtable		

City of Needles Planning and Capacity Building Grant Agreement

Task #	Task Description	Expected Start Date	Expected End Date	Deliverables (if applicable)	CARB Funds	Resource Contribution
3	Assessing Existing Conditions	Month 3	Month 18	Evaluate existing streets, sidewalks and bike lanes; identify existing walking and biking infrastructure; provide mapping of each including cross sections; summarize using charts and photos; identify pedestrian destinations; Identify existing transit routes and destinations.	\$54,108.80	\$0
3.1	Assessing Existing Conditions	Month 1	Month 12	Report on meeting between Contractor and City of Needles regarding assessment. Request for proposal (RFP) materials and final contract with consultant.		
3.2	Assessing Existing Conditions	Month 1	Month 3	Two assessment results of city-owned sites for: <ul style="list-style-type: none"> • Bike Racks • Bikeshare station 		
4	Active Transportation Plan Development				\$197,234.76	0
4.2	Active Transportation Plan Development	Month 4	Month 18	Priority Projects Conceptual Design		

City of Needles Planning and Capacity Building Grant Agreement

Task #	Task Description	Expected Start Date	Expected End Date	Deliverables (if applicable)	CARB Funds	Resource Contribution
4.3	Active Transportation Plan Development	Month 19	Month 21	Draft Active Transportation Plan Review by project partners summary of comments and recommendations		
4.4	Active Transportation Plan Development	Month	Month 12	Materials provided during the Community Engagement on the Draft Active Transportation Plan, summary of comments and recommendations		
4.5	Active Transportation Plan Development	Month 13	Month 27	Final Active Transportation Plan		
4.5.1	Active Transportation Plan Development	Month 13	Month 27	Council presentation and public comments		
4.5.2	Active Transportation Plan Development	Month 13	Month 27	Council meeting minutes and adoption documentation		
	Total				\$370,729.67	\$0

Attachment IV - Key Project Personnel

Grantee: City of Needles
 Project: Needles Active Transportation Plan
 Grant Number: G22-PG-01

Role and Name of Entity	Personnel Name and Title	Expected Duties
Grantee, City of Needles	Kathy Raasch kraasch@cityofneedles.com Interim Development Services Director	Oversee completion of projects from start to finish. Grant management (reporting, budget management, etc.)
Subgrantee, Needles Unified School District	Manuela Harris, Manuela_Harris@needlesusd.org mailto:Manuela_Harris@needlesusd.org	Lead outreach and engagement events, participate in ongoing project partner meetings, and provide feedback on the plan to ensure that it meets the need of youth and families.
Subgrantee, St. Vincent De Paul	George Deleon george.deleon78@yahoo.com	Outreach and Engagement Participate in ongoing project partner meetings Provide feedback on the Needles Active Transportation Plan
Community Partner, San Bernardino County Sheriff's Department	Ross Tarangle rtarangle@sbcasd.org Capitan	Work with Needles Unified School District to host bike/ped. rodeo events at schools.
Community Partner, Colorado River Medical Center (CRMC)	Bing Lum blum@crmccares.com CEO	Will participate in ongoing planning meetings to identify areas reported as a safety/medical concern to patients/youth.
Community	Maria Sotnikova	Tri State Medical will

City of Needles Planning and Capacity Building Grant Agreement

Role and Name of Entity	Personnel Name and Title	Expected Duties
Partner, Tri-State Medical (medical facility)	Maria.Sotnikova@tristateclinics.org Director	participate in ongoing planning meetings and provide input on the transportation needs of the community to critical medical facilities, distribute survey to patients
Community Partner, Needles Housing Authority	Angelica Deermer adeermer@cityofneedles.com Housing Director	Needles Housing Authority will participate in ongoing planning meetings and provide input on the transportation needs of the Housing Authority residents and distribute survey to residents.
Needles Area Transit and Needles Senior Center	Cheryl Sallis csallis@cityofneedles.com Community Services Manager	Needles Area Transit: Work with St. Vincent De Paul to coordinate on-board bus surveys to get input from transit dependent residents. Senior Center: Participate in ongoing planning meetings to identify additional opportunities for engagement with older adults

EXHIBIT C: GRANTEE APPLICATION PACKAGE

The PCB Administrator will include selected portions of the Grantee's Full Phase application in this section.

EXHIBIT D: REQUEST FOR APPLICATIONS PACKAGE

The PCB Administrator will include the RFA package in this section.

EXHIBIT E: PAYEE DATA RECORD

The PCB Administrator will include the Grantee's payee data record in this section.

EXHIBIT C: GRANTEE APPLICATION PACKAGE

Planning and Capacity Building
FY 2022-23 Request for Applications

APPENDIX B:
Full Phase Application Template

Note:

If you require this document in an alternate format or language, please contact Heather Choi at (279) 208-7556 or heather.choi@arb.ca.gov. TTY/TDD/Speech to Speech users may dial 711 for California Relay Service.

July 24, 2023

More information: <https://ww2.arb.ca.gov/lcti-step-pcb-cmis>

The California Air Resources Board (CARB) requires applications to be accurate, and Lead Applicants are strongly encouraged to ensure their applications are brief and clear. If a project is selected for funding, the application will be incorporated into the grant agreement and sections of it may be added into the body of the grant agreement. Applications will be considered a promise to perform actions in a specific project and are not considered a starting place to begin negotiations on the project's final scope.

Instructions: Complete the Application Template below to apply for Planning and Capacity Building. Refer to the Request for Applications (RFA) for more information. All sections of the template must be completed, all statements requiring signature must be signed and dated, and all required components must be included for the application to be scored.

When a Lead Applicant is informed that they have moved on to the Full Phase application, they will receive a link to the Kiteworks platform from CARB. This link will be unique to each Lead Applicant. Lead Applicants must upload their signed Full Phase application and all components listed in the Application Checklist electronically to Kiteworks no later than **11:59 pm (Pacific Time) on November 3, 2023 (the Full Phase Deadline)**. No oral, telephone, facsimile, mailed, or e-mailed applications will be accepted. Lead Applicants may upload drafts to Kiteworks in advance of the deadline but must delete any documents they do not wish to submit as part of their Full Phase application by the Full Phase Deadline. CARB will not begin review of the Full Phase applications until November 4, 2023.

Applications uploaded after the Full Phase Deadline will be rejected and not scored. Lead Applicants are encouraged to upload applications in advance of the deadline to avoid delays due to technical difficulties. CARB will not accept applications uploaded after the deadline for any reason.

The Institute for Local Government, in collaboration with People for Mobility Justice and Fehr & Peers, are available to provide tailored support to each Applicant based on their needs. The technical assistance providers will reach out to each Lead Applicant invited to apply based on their Concept Phase application.


CARB will hold two Question & Answer sessions during the Full Phase to help answer potential Applicants' questions. See the section "Q&A sessions" in the RFA for more details.

1. Cover Page

Print clearly or type all information on this application.

1. Project Name: Needles Active Transportation Plan
2. Organization Name: City of Needles
3. Type of Organization: Local Government
4. Contact Name and Title: Rainie Torrance, Utility Manager
5. Person with Contract Signing Authority (if different from above): Patrick Martinez
6. Mailing Address and Contact Information: Street: 817 Third St
City, State, Zip Code: Needles, CA 92363
7. Phone: 760-326-5700 X140
8. Email: rtorrance@cityofneedles.com
9. <input checked="" type="checkbox"/> I have read and understood the terms and conditions of the Sample Grant Agreement.

The undersigned declares that he or she is an official/agent of responding Lead Applicant and Sub-applicants and is empowered to represent, bind, and execute contracts and other agreements on behalf of the Lead Applicant (and Sub-applicants and Project Teams). The undersigned hereby represents, warrants, certifies and declares under penalty of perjury, under the laws of the State of California, that all statements and responses in this application package are true and correct, with full knowledge that all statements and responses are subject to investigation and that any incomplete, unclear, false or dishonest statements or responses may be grounds for rejection of the application, disqualification from this RFA process, termination of any or all executed Grant Agreements and/or other legal consequences.

Printed Name of Responsible Party: Patrick Martinez	Title: City Manager
Signature of Responsible Party: 	Date: 11/02/2023

Third Party Certification (if applicable)

I have completed the application, in whole or in part, on behalf of the Lead Applicant.

Printed Name of Third Party:	Title:
Signature of Third Party:	Date:
Amount Being Paid for Application Completion in Whole or Part:	Source of Funding to Third Party:

2. Application Checklist

Use this section to check that all required application components have been included and will be submitted to CARB. All components in the table below are required for the application to be scored.

Application Component	Included? Yes/No
Completed Application Template (including signed Cover Page and Section 15)	Yes
Letters of Commitment and Support Attachments	Yes
Scope and Timeline Attachment	Yes
Budget Attachment	Yes

3. Eligibility Requirements

Answer the questions in the table below. Use this section to check that all applicable eligibility requirements have been met. CARB will also review and confirm that all applicable eligibility requirements have been met. Applications must meet all applicable eligibility requirements to be scored.

Application Section	Eligibility Requirements	Yes/No/N/A
Overall	Have all sections of the Application Template been completed and does the application include all required components listed in the Application Checklist in the Full Phase Application Template?	Yes
Overall	Was the application uploaded to Kiteworks by the Full Phase Deadline?	Yes
Concept Phase Application Updates and Confirmation (Section 4)	Do any updates made to the Concept Phase application still meet the Concept Phase eligibility requirements and result in a minimum score of 70% based on the Concept Phase scoring criteria?	Yes
Budget (Section 10)	Does at least 5% of the total proposed budget fund data collection, evaluation, and reporting?	Yes
Budget (Section 10)	Is no more than 15% of the total requested funds set aside to cover indirect costs?	Yes
Data Collection, Evaluation, and Reporting (Section 12)	Do Applicants agree to comply with all data requirements listed in the application materials, including regularly collecting data on all proposed projects; identifying, evaluating, and updating projects based on evaluation results; and reporting requested data to CARB?	Yes

4. Concept Phase Application Updates and Confirmation

Confirm whether the responses submitted in the Concept Phase application are still accurate. If they need to be updated, describe any updates that have been made. This section will be used to confirm that any updates to the Concept Phase application still meet eligibility requirements and score at least 70% according to the Concept Phase eligibility requirements and scoring criteria. This section will also be used as background information when scoring the Full Phase application.

Concept Phase Application Section	For each section of the Concept Phase application, if no updates need to be made, write "No updates" below. If updates do need to be made, describe those updates below.
Section 4. Funding Request	The total project cost has been updated to \$370,729.67.
Section 5. Timeline	Timeline updated to represent grant term. Project is still projected to be completed before the end of the grant term.
Section 6. Project Community	No updates
Section 7. Applicants and Partnership Structure	Sub-applicants, community partners and partnership structure defined and confirmed for full application.
Section 8. Project Descriptions and Transportation Equity	No updates

5. Application Summary and Community Vision

Briefly summarize the overall application. Include a high-level description of the Project Community, the proposed projects, and how these projects will work together to achieve the community’s vision of transportation equity. This response will be posted publicly on CARB’s website and will be used as background information when scoring the Full Phase application. *(Maximum 1,000 characters)*

Input response below:

The City of Needles is one of the most disadvantaged and isolated, rural communities in the State of California. Located along the Colorado River in San Bernardino County, the city is home to the Fort Mojave Indian Tribe and is gateway to the Mojave National Preserve. Needles is a disadvantaged community with a Median Household Income of \$48,061. Approximately 55% of residents receive welfare assistance.

Despite the lack of safe routes for walking and biking in Needles, people still walk along these streets out of necessity. Children and wheelchair users are forced to use the road where there are no sidewalks or inadequate sidewalks, presenting a dire safety risk. The City of Active Transportation Plan will encourage, support and work with the community to develop much needed projects like repairing and connecting sidewalks, sidewalk ADA improvements, creating bike lanes, improving bus stops, and identifying bike sharing programs. The Active Transportation Plan will build a cult

6. Applicants

Follow the instructions below. These responses will be scored.

- A. Outline the roles and responsibilities of each Lead Applicant and Sub-applicant. Describe why, through relevant expertise, experience, and skillsets, the Lead Applicant and each Sub-applicant is suited for their identified role and how, as a whole, they have the necessary qualifications to complete the projects. *(Maximum 3,000 characters)*

<p>Input response below. Include the name of any relevant attachments:</p> <p>The City of Needles will be the lead applicant on the Needles Active Transportation Plan. The City of Needles has a full time project manager to oversee the completion of all projects from start to finish. The project manager has experience with grant management including reporting, contractor and budget management for grants such as the Active Transportation Program and Clean California.</p> <p>As an isolated city, Needles does not have many community based organizations and most often partners with schools and San Bernardino County departments. Needles has identified Needles Unified School District and St. Vincent De Paul as sub-applicant on the Needles Active Transportation Plan because of their connection to priority populations in needles (youth, families, low-income residents, and transit dependent residents). Each sub-applicant is able to provide different aspects of the communities needs to incorporate into the Plan.</p> <p>The Needles Unified School District has access to the transportation needs of over 1,000 students and has resources to connect directly to over 400 families. Many students do not have transportation readily available to get to school or to key destinations in Needles. Currently, a priority for Needles Unified School District is to improve transportation to school to boost attendance rates. Partnering with the Needles Unified School District allows the City to incorporate the needs of the students and families directly into the Needles Active Transportation Plan. The City of Needles and the Needles Unified School District have collaborated on a range of projects over the past decade to improve the lives of residents and students in Needles, including walk audits for San Bernardino County's 2018 Safe Routes to School Plan and the City's 2022 ATP Cycle 6 Application. The School District's role will be to lead outreach and engagement events, participate in ongoing project partner meetings, and provide feedback on the plan to ensure that it meets the need of youth and families.</p> <p>St. Vincent De Paul is a local CBO with access to vulnerable, misplaced families and individuals of Needles. St. Vincent De Paul is also tightly connected in the community and has built relationships with many businesses. St. Vincent De Paul has the resources to connect, identify and gather feedback from residents of all backgrounds. Despite the amount of work and value they provide to the community, St. Vincent De Paul is primarily volunteer run. Funding for the Active Transportation Plan will allow the organization to pay and train volunteer staff and develop additional skills around engagement. St. Vincent De Paul's role will be to lead outreach and engagement events, participate in ongoing project partner meetings, and provide feedback on the plan to ensure that it meets the need of low-income, unhoused, and transit dependent residents. The City will also bring on a consultant, who will be identified through an RFP, for the technical components.</p>
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- B. Provide documentation of each Applicant’s commitment to furthering equity and environmental justice. Describe each Applicant’s relationships with Community Partners and representatives. Provide documentation and describe the outcomes of past work with Community Partners and representatives. (Maximum 3,000 characters)

Input response below. Include the name of any relevant attachments:

The City of Needles is committed to supporting and improving opportunities within our small, rural, and isolated community. With over half of our residents receiving welfare assistance, the City's sustainability work often happens through the lens of reducing utility costs and improving quality of life for low-income residents.

The Needles Unified School District has executed a letter of commitment to support the Needles Active Transportation Plan by engaging students and families into the plan. Needles Unified School District serves five schools in Needles (over 1,000 students and 400 families) with the mission to provide a free and appropriate education enabling all students to be successfully prepared to be productive members of society.

Needles Unified School District has worked with the City of Needles including on walk audits for the County Safe Routes to School Plan (2018) and surveys for the City's ATP Cycle 6 application. As a school district, getting students to school safely is a priority for improving attendance. Needles Unified School District seeks to improve sidewalks, add bike lanes but more importantly encouraging students to build the habit of walking and biking to improve their health and environment.

St. Vincent De Paul works closely with the low-income residents of Needles, and has equity as a key focus. They distribute food, clothing, and other key needs for residents. St. Vincent De Paul has worked with the City on the scope development and execution of grant funds from CDBG under CV and CV/3 Food Recovery and Distribution. St. Vincent De Paul provides annual equipment inspection reports and data as needed to the City.

Community Partners and their roles include:

- San Bernardino County Sheriff's Department - the Sheriff's Department will work with Needles Unified School District to host bike/ped. rodeo events at the schools where children will learn about safe walking and biking and families will provide input on infrastructure and programming needs
- Needles Area Transit - NAT will work with St. Vincent De Paul to coordinate on-board bus surveys to get input from transit dependent residents
- Needles Senior Center - the Senior Center will participate in ongoing planning meetings to identify additional opportunities for engagement with older adults
- Colorado River Medical Center (CRMC) - CRMC will participate in ongoing planning meetings to identify areas reported as a safety/medical concern to patients/youth
- Tri-State Medical - Tri State Medical will participate in ongoing planning meetings and provide input on the transportation needs of the community to critical medical facilities, distribute survey to patients

7. Partnership Structure

Expand on the description provided in the Concept Phase application about how the partnership structure has been or will be created to accurately represent the Project Community. Describe the governance and decision-making structure of the partnership, including how the structure prioritizes decisions made by Community Partners and other community residents. Describe the legal and financial structure of the partnership, including who is contracting with whom and how the Lead Applicant will procure, contract with, and pay Sub-applicants and Community Partners. Finally, describe how the partnership structure will address power dynamics and potential inequities that may exist between partners. Lead Applicants may submit diagrams that demonstrate the partnership structure as attachments, but this is not required.

This response will be scored. (Maximum 3,000 characters)

Input response below. Include the name of any relevant attachments:

The City of Needles will be the lead applicant and will lead all stakeholder input through workshops to incorporate into the Active Transportation Plan. The City of Needles will be the lead project manager from issuing a formal bid to procure the consultant to develop the Active Transportation Plan, execution of scope of work and all grant reporting. The City of Needles will be responsible for reimbursing sub-applicants for participating and procuring all expenditures of the proposed project.

The City of Needles is a rural and isolated jurisdiction therefore it maintains close relationships within the community. The city and the Needles Unified School District have decades of experience collaborating for community events, recreation events, after school events, internships, and mentorships. The city acknowledges the critical role St. Vincent De Paul holds in the community. St. Vincent is the first point of contact for misplaced residents and residents impacted by food insecurity. The City has partnered with both sub-applicants on many grant applications from providing letters of support, participating in community meetings to being the receipt of equipment for there facilities.

In order to ensure a transparent and open planning process, the applicant and sub-applicants will host regular (bi-monthly or quarterly) planning meetings that will be open to the public. In addition to the applicants and community partners, the youth leaders developed through the engagement process will also be invited and reimbursed to attend all meetings. All decisions for the plan will be made by consensus between the applicants. If there are any disagreements, the applicants will invite the community partners and youth leaders into the decision-making process.

Community participation and needs assessments will be the foundation of the Active Transportation Plan. Through the engagement process, residents and business needs will be collected and incorporated into the plan. Engagement and feedback from community partners will be incorporated into the final plan.

8. Letters of Commitment and Support

Provide a letter of commitment and support from each Applicant. Use the Letters of Commitment and Support Template (Attachment I) to ensure that all necessary topics are covered. Letters of commitment and support from Community Partners, as well as from entities that are necessary for the project to move forward and be sustained in the long-term, such as elected officials, electrical utilities, and government entities that own the right-of-way, are encouraged.

This response will be used to score the partnership structure and long-term sustainability sections. *(Maximum 500 characters)*

List letters attached to application:
Needles Unified School District, St. Vincent De Paul, Colorado River Medical Center, Tri-State Community Health, City of Needles (representing the city, Needles Senior Center, Needles Area Transit and the Needles Housing Authority), San Bernardino County Sheriff's Office

9. Scope and Timeline

Provide a scope and timeline using the Scope and Timeline Template (Attachment II). Follow the instructions in the template. The proposed scope and timeline should outline the tasks needed to complete each project and approximate start and end dates for each task and sub-task.

This response will be scored.

Input name of scope and timeline file:
FY 2022-23 Planning, CMIS, and STEP RFA - APPENDIX B, ATTACHMENT II Needles

10. Budget

Provide a detailed budget using the Budget Template (Attachment III). Follow the instructions in the template. The proposed budget should estimate all labor, material, equipment, construction, installation, and grant management costs associated with the proposed projects. Labor rates must account for overhead and fringe benefits. Projected costs must account for any expectation of cost increases (e.g., cost of living increases, inflation).

This response will be used to confirm the eligibility of the budget and will be scored.

Input name of budget file:
FY22-23_Planning-CMIS-STEP-RFA_APPENDIX-B_ATTACHMNT-III Needles

11. Project Benefits

Expand on the description provided in the Concept Phase application about how the proposed project will address or identify community transportation needs or increase transportation equity, considering the needs of different groups of residents within the Project Community. Consider how the project will address and incorporate transportation equity as defined in this RFA, different elements that support transportation equity (e.g., accessibility, affordability, reliability, safety, and environmental sustainability), and the environmental justice principles. Describe how the project will develop organizational and community capacity. If applicable, describe how the proposed project will support workforce development in the climate and clean transportation sectors (e.g., partnering with workforce development and training programs with career pathways, providing economic opportunities through high-quality jobs) with a focus on Project Community residents who face barriers to employment.

This response will be scored. (Maximum 4,000 characters)

<p>Input response below. Include name of any relevant attachments:</p> <p>The need for an Active Transportation Plan came about through community feedback during the City's ATP Cycle 6 application and Land Use and Transportation Element engagement process. In these workshops, meetings, and surveys, residents identified the need for improved sidewalks, bike lanes, improved bus stops, and more. See Attachment A and Attachment B for ATP survey results and Transportation Element workshop feedback. Some key feedback provided from the community includes: the most frequently visited destinations are the High School, Middle School, Buy Rite Market, and Park, there is not currently a grocery store in the City of Needles, making the Buy Rite Market a significant destination in the area and, Needles Unified School District does not provide school buses for students in fourth grade through high school, making safe non-motorized access to the Middle School and High School a critical safety issue.</p> <p>The City will use funding to identify and prioritize projects to connect sidewalk gaps, repair broken sidewalks, upgrade curb ramps to ADA compliance, identify bike lanes, and improve visibility, access and transportation in an area of the city with the school district, a senior center, a recreation center, a park, a medical center, and more key destinations. In addition, the Active Transportation Plan will identify opportunities for a bike share program in Needles and improvements to Needles Area Transit bus stops and service.</p> <p>Residents will be able to safely access destinations to improve their quality of life such as place of employment or access information at the Needles Library. The proposed project will encourage healthy lifestyles, improve safety and quality of life, and reduce reliance on motorized transportation for residents in the City of Needles. The project will benefit all residents including children, seniors, and people with disabilities. The City does not anticipate any challenges as the community has continuously asked for and shown support for safe walking infrastructure and safe transportation means.</p>

12. Data Collection, Evaluation, and Reporting:

Answer the question below. This response will be used to confirm eligibility of the application.

Do you agree with the following statement? All Applicants have read and understand the data collection, evaluation, and reporting requirements and, as the Lead Applicant, I agree that all Applicants shall comply with all data requirements listed in the RFA, including regularly collecting data on all proposed projects; identifying, evaluating, and updating projects based on evaluation results; and reporting requested data to CARB or the Project Administrator.

Input response (Yes or No) below:
Yes

13. Outreach and Engagement

Describe how outreach and engagement activities will focus intentionally on involving hard-to-reach residents in low-income and disadvantaged communities. Describe how the proposed projects will be inclusive and encourage diverse community resident feedback, incorporating specific ways for residents to make decisions about the projects that will impact them. Describe how the proposed projects will encourage the use of the clean transportation services provided and educate end users on the clean transportation options available.

This response will be scored. (Maximum 3,000 characters)

<p>Input response below:</p> <p>As a small, close-knit community, residents in Needles have a variety of options to provide input to the City. The City has historically gotten good response rates from online surveys, including 80+ responses to a 2022 survey on sidewalk and bike lanes near schools. Additionally, residents have access to their City Council members through council meetings and informal discussions. The City of Needles Active Transportation Plan community engagement plan will build on existing successful strategies and develop new strategies to bring the community together to inform the plan.</p> <p>The City of Needles will first inform residents and businesses on the current needs of the Active Transportation Plan through educational handouts and a webpage on the City website. The City will be utilizing sub-applicants and community partners to spread the word and educate residents on what the City is doing. St. Vincent de Paul will use strategies like on-board bus surveys to reach the transit dependent residents of Needles. Needles Unified School District will host events like bike/ped rodeos or crosswalk demo art projects to engage students and their families. Once residents and businesses are informed, the next step is to involve and engage all residents of Needles to ensure that community needs are identified. Ensuring community needs are integrated into the process is a priority of the applicants.</p> <p>The applicants will use a number of engagement strategies, such as focus groups, walk audits, and community events to get the residents of Needles excited and engaged about walking and biking. In order to make these events accessible and valuable to low-income residents, the City will offer stipends and incentives, such as bike and helmet raffles, for participation in focus groups and events. For example, St. Vincent De Paul, which works closely with extremely low-income residents, will host focus groups where attendees can test ride e-bikes and e-trikes to determine what types of bike sharing programs would most benefit their ability to reach the St. Vincent De Paul hub to receive free food. As another example, the School District will develop high school aged youth leaders who will develop skills around active transportation planning, public speaking, and civic engagement and who will host focus groups with their middle and high school aged peers.</p> <p>The City is focused on working collaboratively with sub-applicants through focus groups and outreach events to increase input from all residents and businesses in Needles. The City of Needles sub-applicants were identified by their impact on Needles low-income and disadvantaged residents. St. Vincent De Paul. Needles Unified School District has close relationships with students, parents, and guardians across the city. The Active Transportation Plan development will gather input from the community through surveys, focus groups and outreach events which will increase involvement. Collecting public comments through su</p>

14. Long-term Sustainability

Describe the plan for the long-term sustainability or implementation of the proposed or planned projects after the grant term ends. This may include what financial tools and resources are available to implemented planned projects, what partnerships will enable the benefits of the project to be sustained in the long-term, the long-term impact of capacity building activities and sustained community engagement, and how social infrastructure will continue to benefit the Project Community after the grant term. If this information is not available, describe how long-term benefits will be considered during project planning and implementation.

This response will be scored. (Maximum 3,000 characters)

Input response below:

The City of Needles does not have an adopted Active Transportation Plan. The City does not have an adopted plan that clearly identifies the needs of the community as it relates to sidewalk improvements and bike path routes. The City needs an Active Transportation to be included in the City's general plan. The adopted general plan states the needs for transportation improvements but does not outline a strategy. The City's general plan will be amended to incorporate the final adopted Active Transportation Plan. The adopted Active Transportation Plan will set a 5-10 year plan leading staff to obtain necessary funding to implement the adopted plan. In addition, the City will be able to utilize the adopted plan to develop the reduction to greenhouse emissions as a result of the plan being implemented.

The City has already explored potential funding sources for active transportation infrastructure and programming funds including: Active Transportation Program, Highway Safety Improvement Program, Safe Streets 4 All, Clean California, and more.

Additionally, the relationships created and strengthened through this plan will continue to benefit the community long after the grant timeline. For example, St. Vincent De Paul will receive funding to pay and train their volunteer staff members, increasing their organization's sustainability and ability to partner with the City on future efforts. Additionally, this process will develop youth leadership, encouraging high school aged students in Needles to be involved with the community.

15. Declarations and Attestations

A. Conflict of Interest Declaration

All Lead Applicants must disclose, as an attachment to the application, any conflict of interest that could be perceived to impact any of the Applicants' abilities to fulfill the duties and responsibilities set out in this RFA or the Grant Agreement. The Lead Applicant must immediately inform CARB of any current, ongoing, or pending direct or indirect interests that do or could pose an actual, apparent, or potential conflict of interest with any of the Applicants' abilities to fulfill the duties and responsibilities set out in this RFA or the Grant Agreement. These may include, but are not limited to, financial arrangements with or interest(s) with product manufacturers, equipment suppliers or vendors, infrastructure installers, fuel manufacturers, fuel or electricity retailers, vehicle or equipment component manufactures, or related organizations as well as membership in or financial arrangements with community-based organizations or committees or subcommittees. CARB may consider the nature and extent of any actual, potential, perceived, or apparent conflict of interest, including those discovered outside of the application, in evaluating, considering, or scoring the application, and may disqualify the Lead Applicant based on such actual, potential, perceived, or apparent conflict of interest at CARB's sole discretion. Each Applicant must immediately advise CARB in writing of any potential new conflicts of interest.

By signing Section 15.E. Applicant Signatures, each Applicant represents, warrants, and agrees that all conflicts of interest, if any, have been fully disclosed to CARB in the submitted application; that they are in compliance with applicable state and federal conflict of interest laws at the time they submit this application and shall remain in compliance with all such laws during the RFA process, and, if selected, during the Grant Term; and that they will have no interest, and will not acquire any interest, direct or indirect, which will conflict with their ability to impartially perform under and complete the tasks described in this RFA.

B. Compliance with the Law Declaration

Each Applicant must disclose, as an attachment to the application, any claims against them of noncompliance with any United States Environmental Protection Agency (U.S. EPA), CARB, or California air district laws, including a Notice of Violation, Citation, or litigation alleging noncompliance, along with a copy of any of the government documents they have received alleging noncompliance. Applicants may explain the nature of the allegations and present any defenses.

If the Applicants have no such claims of noncompliance against any of them, each Applicant shall so attest in the application by signing Section 15.E. Applicant Signatures. By signing, each Applicant represents, warrants, and agrees that all claims of noncompliance, if any, have been disclosed to CARB in the submitted application.

CARB may consider the nature and extent of any alleged or proven noncompliance with U.S. EPA, CARB, or California air district law, or failure to disclose any alleged

noncompliance with U.S. EPA, CARB, or California air district laws, including those discovered outside of the application, in evaluating, considering, or scoring the application, and may disqualify the application based on such noncompliance, at CARB’s sole discretion.

C. Attestation of Readiness

By signing Section 17.E. Applicant Signatures, each Applicant accepts the terms and conditions of the attached Grant Agreement (Appendix B) in the same form, and is ready, willing, and able to comply with all such terms and conditions.

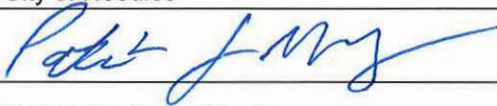
D. Non-Collusion Declaration

By signing Section 17.E. Applicant Signatures, each Applicant represents, warrants, and agrees that the following is true:

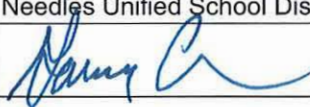
The application was not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The application is genuine and not collusive or a sham. Submittal of the application was not directly or indirectly induced by or solicited from any other applicant to put in a false or sham proposal. Each Applicant did not directly or indirectly collude, conspire, connive, or agree with any other applicant or anyone else to put in a sham application. Each Applicant did not in any manner directly or indirectly seek by agreement, communication, or conference with anyone to fix the proposed fees or terms of the application or of any other application, or to fix any overhead, profit, or cost elements of the proposed fees or fee structure, or of that of any other applicant, or to secure any advantage against CARB or other applicants. All statements contained in the application are true and correct.

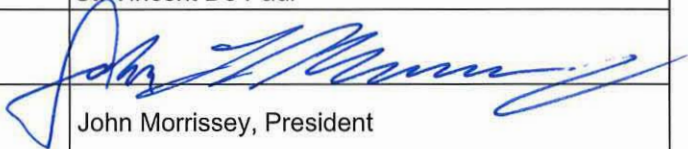
E. Applicant Signatures

Each Applicant (the Lead Applicant and each Sub-applicant) must sign below. The undersigned declares that they are an official/agent of a responding Applicant and are empowered to represent, bind, and execute contracts and other agreements on behalf of the Applicant. The undersigned hereby represents, warrants, certifies, and declares under penalty of perjury, under the laws of the State of California, that all statements and responses in Sections 17.A, 17.B, 17.C, and 17.D above are true and correct, with full knowledge that all statements and responses are subject to investigation and that any incomplete, unclear, false, or dishonest statements or responses may be grounds for rejection of the application, disqualification from this RFA process, termination of any or all executed Grant Agreements, and/or other legal consequences.

Lead Applicant Name:	City of Needles
Signature of Designated Authorized Representative:	
Name and Title of Authorized Representative:	Patrick Martinez, City Manager
Date of Signature:	11/02/2023

FY 2022-23 Planning RFA – APPENDIX B

Sub-applicant Name:	Needles Unified School District
Signature of Designated Authorized Representative:	
Name and Title of Authorized Representative:	Dr. Garry Cameron, Superintendent
Date of Signature:	11/02/2023

Sub-applicant Name:	St. Vincent De Paul
Signature of Designated Authorized Representative:	
Name and Title of Authorized Representative:	John Morrissey, President
Date of Signature:	11/02/2023

Sub-applicant Name:	
Signature of Designated Authorized Representative:	
Name and Title of Authorized Representative:	
Date of Signature:	

Sub-applicant Name:	
Signature of Designated Authorized Representative:	
Name and Title of Authorized Representative:	
Date of Signature:	

Sub-applicant Name:	
Signature of Designated Authorized Representative:	
Name and Title of Authorized Representative:	
Date of Signature:	

Sub-applicant Name:	
Signature of Designated Authorized Representative:	
Name and Title of Authorized Representative:	
Date of Signature:	

FY 2022-23 Planning RFA – APPENDIX B

Sub-applicant Name:	
Signature of Designated Authorized Representative:	
Name and Title of Authorized Representative:	
Date of Signature:	

Sub-applicant Name:	
Signature of Designated Authorized Representative:	
Name and Title of Authorized Representative:	
Date of Signature:	

Sub-applicant Name:	
Signature of Designated Authorized Representative:	
Name and Title of Authorized Representative:	
Date of Signature:	

Sub-applicant Name:	
Signature of Designated Authorized Representative:	
Name and Title of Authorized Representative:	
Date of Signature:	

Sub-applicant Name:	
Signature of Designated Authorized Representative:	
Name and Title of Authorized Representative:	
Date of Signature:	

Sub-applicant Name:	
Signature of Designated Authorized Representative:	
Name and Title of Authorized Representative:	
Date of Signature:	

EXHIBIT D: REQUEST FOR APPLICATIONS PACKAGE

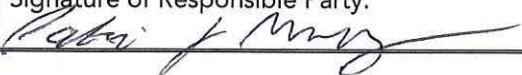
FY 2022-23 Planning RFA - APPENDIX A

1. Cover Page

Print clearly or type all information on this application.

1. Project Name: Needles Active Transportation Plan
2. Organization Name: City of Needles
3. Type of Organization: Local Government
4. Contact Name and Title: Rainie Torrance, Utility Manager
5. Person with Contract Signing Authority (if different from above): Patrick Martinez
6. Mailing Address and Contact Information: Street: 817 Third St
City, State, Zip Code: Needles, CA 92363
7. Phone: 760-326-5700 X140
8. Email: rtorrance@cityofneedles.com
9. <input checked="" type="checkbox"/> I have read and understood the terms and conditions of the Sample Grant Agreement.

The undersigned declares that he or she is an official/agent of responding Lead Applicant and Sub-applicants and is empowered to represent, bind, and execute contracts and other agreements on behalf of the Lead Applicant (and Sub-applicants and Project Teams). The undersigned hereby represents, warrants, certifies and declares under penalty of perjury, under the laws of the State of California, that all statements and responses in this application package are true and correct, with full knowledge that all statements and responses are subject to investigation and that any incomplete, unclear, false or dishonest statements or responses may be grounds for rejection of the application, disqualification from this RFA process, termination of any or all executed Grant Agreements and/or other legal consequences.

Printed Name of Responsible Party: Patrick Martinez	Title: City Manager
Signature of Responsible Party: 	Date: 09/07/2023

Third Party Certification (if applicable)

I have completed the application, in whole or in part, on behalf of the Lead Applicant.

Printed Name of Third Party:	Title:
Signature of Third Party:	Date:
Amount Being Paid for Application Completion in Whole or Part:	Source of Funding to Third Party:

2. Eligibility Requirement Review

Answer the questions in the table below. Use this section to check that all applicable eligibility requirements have been met.

CARB will also review and confirm that all applicable eligibility requirements have been met. Applications must meet all applicable eligibility requirements to be scored.

Application Section	Eligibility Requirements	Yes/No/N/A
Overall	Are all sections of the Application Template complete?	Yes
Overall	Was the application received by CARB at step@arb.ca.gov by the Concept Phase Deadline?	Yes
Funding Request (Section 4)	Is the total budget requested less than or equal to \$500,000?	Yes
Timeline (Section 5)	Will all CARB Grant Funds be spent by December 31, 2026?	Yes
Project Community (Section 6)	Is more than 50% of the Project Community in disadvantaged or low-income community census tracts?	Yes
Applicants and Partnership Structure (Section 7)	Are all Applicants eligible?	Yes
Applicants and Partnership Structure (Section 7)	If the Lead Applicant is a local government, is one of the Sub-applicants a community-based organization? If the Lead Applicant is a community-based organization, is one of the Sub-applicants a local government or tribal government? (N/A for tribal governments as Lead Applicants.)	Yes
Project Descriptions and Transportation Equity (Section 8)	Are all projects eligible?	Yes

3. Application Summary

Very briefly, summarize the proposed projects. This response will be posted publicly on CARB's website. *(Maximum 500 characters)*

Input response below:
The City of Needles has over 48 miles of sidewalks area and 43 miles of roadway. Many of the existing sidewalks are severely damaged, deteriorated, not ADA compliant or non-existent. No bike line master plan has been identified within the City of Needles. The proposed project is to develop an Active Transportation Plan to identify sidewalk improvements and install bike paths within the City. The project will significantly improve connectivity and pedestrian safety within the City of Needles.

4. Funding Request

Estimate the funding expected to be requested from CARB. Estimate the overall project cost and how much of that cost may be able to be covered by other sources of funding rather than CARB funding (via a resource contribution).

This response will be used to confirm that the total budget requested meets eligibility requirements. *(Maximum 350 characters)*

Input response below:
The City of Needles is a rural and disadvantaged community. The Active Transportation Plan is estimated to cost \$300,000. Without grant funding, the City of Needles is not able to complete this critical plan.

5. Timeline

The Grant Term is expected to start by July 15, 2024. What is the expected timeline for project implementation? By what date will all CARB Grant Funds be spent?

This response will be used to confirm that the project timeline meets eligibility requirements. *(Maximum 350 characters)*

Input response below:
The City of Needles staff will be starting the project as soon as award is provided and committed to completing the project within 1 year of award notice.

6. Project Community

- A. Describe the community that the projects will benefit. For example, you may want to describe the residents, workers, and students in the benefitting community, including demographics such as race/ethnicity, age, gender, income level, employment, languages spoken, vehicle ownership, travel patterns to key destinations, and transportation mode share. You may also want to describe the types and quality of transportation options currently available within the community.

This response will be used as background for scoring other application sections.
(Maximum 1,500 characters)

Input response below:

The City of Needles is one of the most disadvantaged and isolated, rural communities in the State of California. Located along the Colorado River in San Bernardino County, the city is home to the Fort Mojave Indian Tribe and is gateway to the Mojave National Preserve. San Bernardino County is known for historically high rates of poverty, and the City of Needles is among the most impoverished communities in the state. Needles population is less than 5,000, has a Median Household Income of \$48,061, far lower than the average for San Bernardino County (\$77,500) and California of (\$84,097). Approximately 55% of residents receive welfare assistance. Only 11.3% of residents have a Bachelor's degree or higher. Sidewalk gap completion and safe biking opportunities are highly requested by the community. Despite the lack of safe routes, people still walk along these streets out of necessity. Children and wheelchair users are forced to use the road where there are no sidewalks or inadequate sidewalks, presenting a dire safety risk. Not all households can afford to own or maintain a car. Needles scores in the 2.8th percentile for Automobile Access according to the Healthy Places Index. The proposed project will identify safe bike paths for those residents.

- B. Attach a map of the Project Community's boundaries to this application document. Work with the technical assistance providers to create this map in the required format (.shp, .kml, or .kmz file type). This map will be used to confirm that the Project Community meets eligibility requirements and will be used to score whether the Project Community is rural and whether the Project Community has received past planning funding from STEP or similar State programs.

Input name of map file below:

ProjectBoundary-City of Needles.zip

7. Applicants and Partnership Structure

Follow the instructions below. These responses will be used to confirm that the Applicants meet eligibility requirements and will be scored.

- A. **Lead Applicant:** Provide the name of the organization, organization type, and contact information of the Lead Applicant. *(Maximum 250 characters)*

Input information on Lead Applicant below:

The City of Needles
Local Government
Rainie Torrance, Utility Manager
817 Third St. Needles, CA 92363
rtorrance@cityofneedles.com
(760)326-5700 X140

- B. **Sub-applicants:** List the name of the organization and organization type of each Sub-applicant. *(Maximum 600 characters)*

Input information on Sub-applicants below:

Needles Unified School District, San Bernardino County Sheriff's Department, Needles Area Transit, Needles Senior Center, St. Vincent De Paul (Non-profit)

C. Community Partners: List the Community Partners, including the name of the organization and organization type if applicable. *(Maximum 1,000 characters)*

Input information on Community Partners below:

The City of Needles has identified the following partners in the Community that can provide input into the Needles Active Transportation Plan; Needles Unified School District, San Bernardino County Sheriffs Department, San Bernardino County Public Health, Tri- State Health (medical facility), Colorado River Medical Center (medical facility), St. Vincent De Paul (non-profit), Needles Housing Authority (local government), Needles Area Transit (local government) and Needles Senior Center (local government).

D. Partnership Structure: Describe the roles and responsibilities of the Lead Applicant, Sub-applicants, and Community Partners and how they plan to work collaboratively on the projects to ensure success. Describe how the partnership structure will focus decision-making power to the community residents impacted by the proposed projects. *(Maximum 1,500 characters)*

Input response below:

The City of Needles will be the lead applicant and will lead all stakeholder input through workshops to incorporate into the Active Transportation Plan. All identified partners are able to provide different aspects of residents needs to incorporate into the Plan. The Needles Unified School District and the San Bernardino County Sheriffs Department has access to the transportation needs of the children. The San Bernardino County Public Health, Tri-State Health and Colorado River Medical Center has access to the senior citizens and health and safety impacts to the community. St. Vincent De Paul and the Needles Housing Authority has access to the low income and misplaced individuals in the community. The Needles Area Transit and Needles Senior Center have access to all the transportation routes and highly trafficked areas. Each partner is able to collaborate and contribute to the overall success of the Active Transportation Plan.

8. Project Descriptions and Transportation Equity

Describe the proposed project and identify the associated project categories from the RFA. Describe how the proposed project will address or identify community transportation needs or increase transportation equity, connecting the needs of different groups of residents within the Project Community and considering workforce development, community resiliency, and economic opportunity. Describe how the project will develop organizational and community capacity. Lastly, describe potential challenges the Applicants or community may face during project implementation and how these challenges will be addressed.

This response will be used to confirm that the projects meet eligibility requirements and will be scored. *(Maximum 3,000 characters)*

Input response below:

The City is seeking funding to connect sidewalk gaps, repair broken sidewalks, upgrade curb ramps to ADA compliance, identify bike lanes, and improve visibility, access and transportation in an area of the city with the school district, a senior center, a recreation center, a park, a medical center, and more key destinations. Residents will be able to safely access destinations to improve their quality of life such as place of employment or access information at the Needles Library. A recent survey of residents showed the most frequently visited destinations are the High School, Middle School, Buy Rite Market, and Park. Needles Unified School District does not provide school buses for students in fourth grade through high school, making safe non-motorized access to the Middle School and High School a critical safety issue. Additionally, there is not currently a grocery store in the City of Needles, making the Buy Rite Market a significant destination in the area. The proposed project will encourage healthy lifestyles, improve safety and quality of life, and reduce reliance on motorized transportation for residents in the City of Needles. The project will benefit all residents including children, seniors, and people with disabilities. The City does not anticipate any challenges as the community has continuously asked for and shown support for safe walking infrastructure and safe transportation means.

EXHIBIT E: PAYEE DATA RECORD

State of California
Financial Information System for California (FI\$Cal)
GOVERNMENT AGENCY TAXPAYER ID FORM
2000 Evergreen Street, Suite 215
Sacramento, CA 95815
www.fiscal.ca.gov
1-855-347-2250

FI\$Cal

Financial Information System for California

The principal purpose of the information provided is to establish the unique identification of the government entity.

Instructions: You may submit one form for the principal government agency and all subsidiaries sharing the same TIN. Subsidiaries with a different TIN must submit a separate form. Fields marked with an asterisk (*) are required. Hover over fields to view help information. Please print the form to sign prior to submittal. You may email the form to: vendors@fiscal.ca.gov, or fax it to (916) 576-5200, or mail it to the address above.

Principal Government Agency Name*

Remit-To Address (Street or PO Box)*

City* State * Zip Code*+4

Government Type: City County Special District Federal Other (Specify)
Federal Employer Identification Number (FEIN)*

List other subsidiary Departments, Divisions or Units under your principal agency's jurisdiction who share the same FEIN and receives payment from the State of California.

Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>
Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>
Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>
Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>

Contact Person* Title

Phone number* E-mail address

Signature* Date



City of Needles

817 Third Street, Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765
www.cityofneedles.com

Mayor, Janet Jernigan
Vice Mayor Kirsten Merritt
Councilmember Tona Belt
Councilmember Ellen Campbell
Councilmember Jamie McCorkle
Councilmember JoAnne Pogue
Councilmember Henry Longbrake

City Manager Patrick J. Martinez

MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: August 23, 2024

1. The City of Needles was recently spotlighted on The Weather Channel's America's Morning Headquarters for its record-breaking July temperatures, surpassing Phoenix as the hottest city in the U.S. The feature showcased how Needles embraces its extreme summer heat, allowing residents and visitors to enjoy outdoor activities such as golf and recreation along the Colorado River. During the segment, Mayor Janet Jernigan and City Manager Patrick Martinez emphasized the community's resilience, highlighting how Needles not only withstands the heat but thrives with one of the "hottest" economies in the United States. Take a look at the [interview](#).
2. Governor Gavin Newsom has launched the Clean California Community Designation Program, a statewide initiative designed to inspire local communities to create cleaner, safer, and more sustainable environments. This innovative program, developed in collaboration with Caltrans, Keep America Beautiful, and Keep California Beautiful, is part of the larger Clean California effort. Supported by Governor Newsom's \$1.2 billion multiyear initiative, Clean California is committed to revitalizing, enhancing, and transforming public spaces throughout the state.

As a proud participant in this initiative, the City of Needles has been awarded \$2.4 million to revitalize [Needles Marina Park First Beach, now known as Bob Belts Beach Park](#). This project will beautify and sustain the area, providing an improved public space for the entire community. Additionally, city staff is working diligently to maintain a cleaner community through ongoing clean-up initiatives and beautification efforts, including regular community clean-up events. For more information, please refer to the attached press release.

3. The Duke Watkins Park Improvement Project, with a budget of \$3,965,400, is steadily advancing. This past Tuesday saw the completion of key installations, including a small dog park and shade structures, while the Route 66-themed splash pad is beginning to take shape. A ribbon-cutting ceremony is planned for early

October to celebrate the park's transformation. For a glimpse of the exciting progress, please refer to the attached image showcasing the ongoing enhancements.

4. On Monday, **August 19, 2024**, the City Manager of Needles attended the CCMTAC Mountain/Morongo Basin/Needles Sub-Regional meeting in Yucca Valley, hosted by the San Bernardino County Council of Governments (SBCOG). City Managers from Big Bear Lake, Yucca Valley, and 29 Palms, along with representatives from Supervisor Rowe's Office and the San Bernardino County CEO's Office, participated in the discussion. The meeting focused on identifying and prioritizing projects for recommendation to the SBCOG Board of Directors. The City Manager presented Needles' key priorities, including housing development, workforce development, clean city programming, and a strategic marketing campaign to promote the community. Further details are available in the attached presentation.
5. This past weekend, Rivers Edge Golf Course hosted the 2024 Rivers Edge Night Golf Tournament with over 40 participants. The course was illuminated, offering a unique experience despite daytime temperatures exceeding 110 degrees. The event was well received, and participants appreciated the opportunity to play in a cool evening with a full moon (refer to the attached image for a glimpse). As a reminder, the course will close for overseeding in nine days, and entire operations will resume on **October 4, 2024**. Looking ahead, six new tournaments have been scheduled before the end of the year, including the Needles Women's Club Fundraiser on **November 16, 2024**, and the Jason Smith Memorial on **December 7, 2024**. The Needles Marina Open will also return on **October 19, 2024**. Please refer to the attached exhibit for further details on these events. Additionally, if anyone is interested in hosting a golf tournament at Rivers Edge, JJ DeLeon is the point of contact and can be reached at 760-326-3931. We are excited about the upcoming activities and will continue to work to ensure that Rivers Edge remains a valued asset to the community.
6. The City's Animal Shelter continues to successfully implement its Trap, Neuter, and Release (TNR) Program. As of this week, 153 community cats have been spayed or neutered and returned to their local areas. Below is a detailed breakdown of the locations involved in this week's efforts:
 - Needles Animal Shelter - 4
 - Rivers Edge Golf Course - 3
 - B Street - 10
 - N Street - 4
 - Spruce Street - 22
 - Front Street - 6
 - Acoma Street - 5
 - Cibola Street - 23
 - Desoto Street - 1
 - La Mesa Way - 11
 - Bazoobuth Street - 22
 - C Street - 1
 - Walnut Street - 5
 - California Ave - 4
 - A Street - 6
 - Valley Street/E Street - 8
 - Chestnut/L Street - 4
 - Desnok Street - 2
 - D Street - 12

This initiative aims to improve our community by controlling the population of roaming cats, reducing the spread of diseases, and increasing adoption rates, all while working towards eliminating euthanasia at our shelter. If you're ready to

welcome a new furry companion, our adoption fee is just \$60. Please refer to the attached images for available pets. To learn more about our adoption process or to schedule a visit, contact the Needles Animal Shelter at 760-326-4952. You can also report roaming cats through the Needles Connect app, available on both the [Apple App](#) or [Google Play Store](#).

7. The San Bernardino County Sheriff's Department/Needles Police will host its 5th Annual Trunk or Treat event on **Wednesday, October 30, 2024, from 4:00 PM to 6:00 PM**. This popular community event will occur at the Recreation Center parking lot at 1705 J Street. If you're interested in participating, please get in touch with Misty Hunt at 760-526-9200 or mhunt@sbcasd.org. The Trunk or Treat event is a tremendous success each year, bringing residents together for a fun and festive evening. Participants will have the chance to connect with various local support services, including the CHP, Department of Public Health, Department of Aging and Adult Services, Department of Behavioral Health, and the BLM. In addition to distributing candy, the event will feature food and a lively, family-friendly atmosphere for all to enjoy. Refer to the attached flyer for more information.
8. IMPORTANT UPCOMING DATES:
 - **Groundbreaking Ceremony:** Phase 4A Pavement Management Plan and Obernolte Project **September 16, 2024 9am**, location TBD.
 - **Community Fall Festival: November 2nd, 2024 from 9:00 AM to 2:00 PM** at 950 Front Street. To participate vendors can contact Jennifer Valenzuela, Recreation Manager, via email at jvalenzuela@cityofneedles.com or directly at 760-326-2814.

2. CLEAN CALIFORNIA COMMUNITY

News

Aug 3, 2024

Over 20 communities become first to earn new Clean California designation

What you need to know: After three years of the state's highly successful Clean California initiative — which has created 18,000 jobs and hauled away more than 2.6 million cubic yards of litter across the state — California is launching a new designation program to reward communities for committing to zero-litter policies and regular local cleanups.

regular local cleanups.

SACRAMENTO — Governor Gavin Newsom today announced the launch of the Clean California Community Designation Program, a statewide effort encouraging local engagement to make communities cleaner, safer, and more sustainable.

The innovative program – in partnership with Caltrans, Keep America Beautiful, and Keep California Beautiful – is the latest feature of Clean California, Governor Newsom’s sweeping \$1.2 billion, multiyear initiative led by Caltrans to clean up, reclaim, transform, and beautify public spaces.

The Newsom Administration joined the City of Fresno today to launch the program and designate Fresno as one of 22 California communities first to take the pledge.

For the past three years, Clean California has transformed littered areas around our state into cleaner, greener, and safer spaces. Now, more than twenty communities are stepping up and committing to do the same – becoming our state’s first Clean California Communities. We all deserve to be proud of the neighborhoods we live in, and with this program, we’re making that a reality for more Californians than ever.

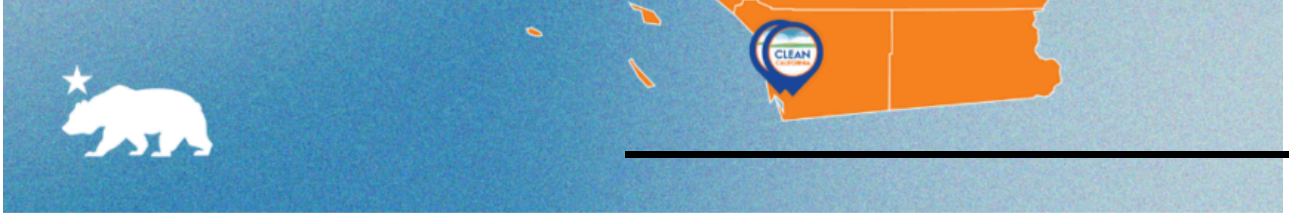
Governor Gavin Newsom

Governor Newsom **marked three years** of Clean California earlier this week. The Clean California program has created 18,000 jobs and hauled away more than 2.6 million cubic yards of litter – enough to cover nine lanes of Interstate 5 with an inch of trash from San Diego to the Canadian border.

The Clean California Community Designation Program highlights localities

committed to a number of long-term, zero-litter policies designed to engage residents in supporting community beautification and environmental enhancement. Each municipality must complete 10 of 15 specific criteria to earn the designation. So far, 22 communities have taken this first step.





“Today, we celebrated the first communities pledging to earn the Clean California Community designation and encourage others from across the state to join,” **said Caltrans Deputy Director Mike Keever** during the cleanup in Fresno. “The designation spotlights communities that are zero-litter leaders with a vision for a better tomorrow. These leaders understand the long-term benefits to clean communities, and we applaud them for their efforts.”



Clean California Designation Program criteria include a commitment from

top local officials, a litter abatement plan, regular local cleanups and litter collection drives, establishing measurements tracking litter removal, and engaging local stakeholders and businesses.

In return, designated communities receive “Clean California Community” signage, educational resources, free cleanup kits, cross-promotional Clean California materials, and priority access to Keep America Beautiful national grant opportunities.

The program’s goal is to enlist 100 communities by June 2025. For more information or an application for the Clean California Designation Program, visit cleanca.com/designation.

For other ways to help clean up your own community or to list a cleanup event, visit the volunteer page at cleanca.com/volunteer.



Categories: [Press Releases](#), [Recent News](#), [Top Story](#)

3. DUKE WATKINS PARK UPDATE



3. DUKE WATKINS PARK UPDATE



4. CCMTAC SUBREGIONAL MEETING



cog

San Bernardino
Council of Governments

CCMTAC Subregional Meetings | Summer 2024

sbCOG Updates Timeline

Work plan, Policies, and Bylaws

May 2024: Board Ad Hoc Interest Sought

June 2024: Board Ad Hoc Established/First Meeting

July/August 2024: CCMTAC Subregional Meetings

August 2024: Board Ad Hoc – Quick Work Plan Update and Policies and Bylaws discussion

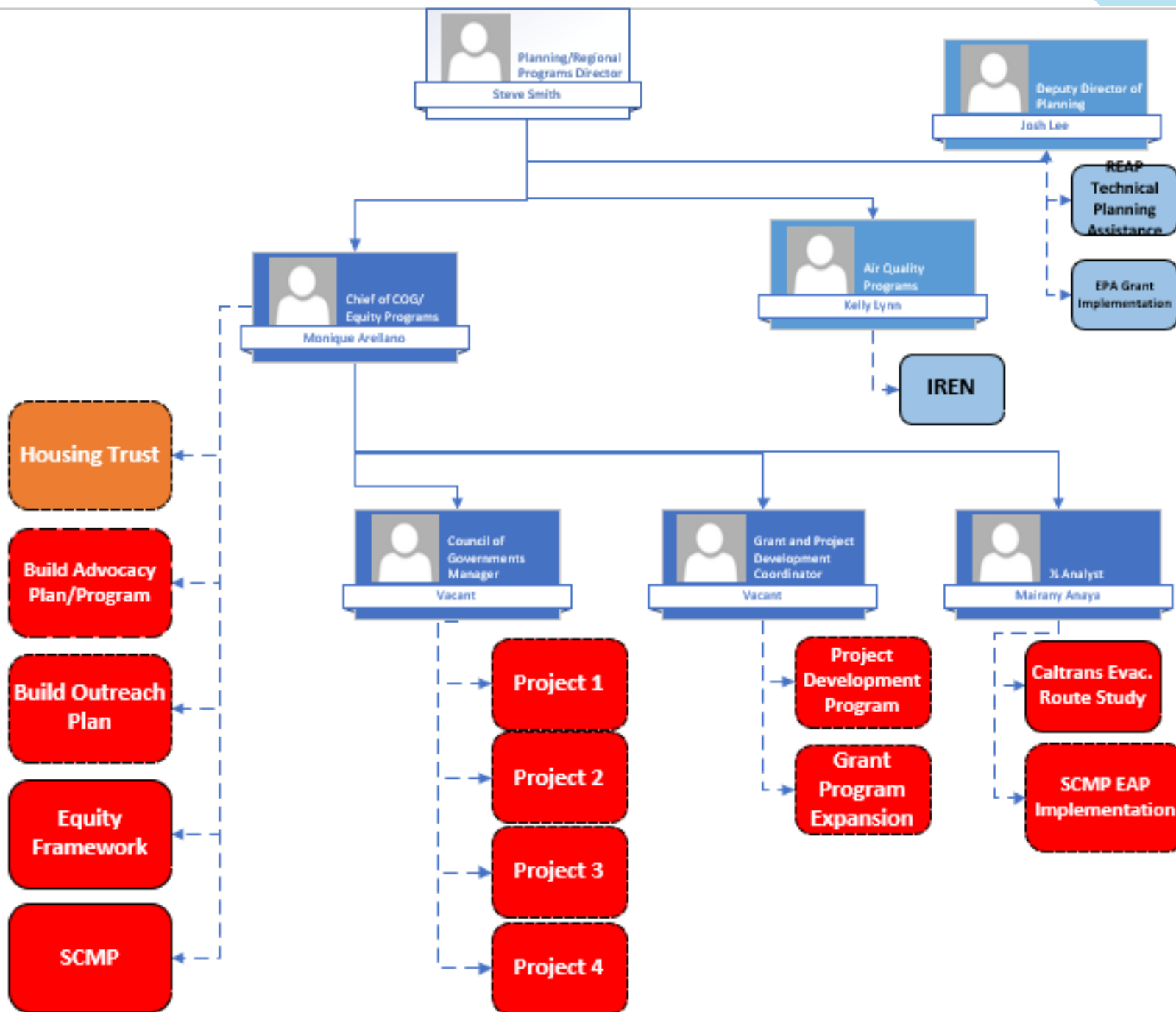
September 2024: General Policy Committee and CCMTAC
Report and Feedback – Work Plan, Policies and Bylaws

October 2024: General Policy Committee
Approval of Work Plan, Policies, and Bylaws

November 2024: Board of Directors
Approval of Work Plan, Policies, and bylaws

Functions of SBCOG

- Grant Assistance/Project Development
- Housing Trust
- Advocacy
- City/County Conference
- Equity
 - Small Business Programs
- Energy/Resiliency
 - IREN
 - Evacuation Studies
- REAP Programming
- Agency Liaison
 - SCAG
 - Countywide Vision
 - CALCOG
- Work Plan Programs and Projects





FOUNDATIONS

- A. Countywide Vision Elements
- B. Collective Approach to Issues
- C. Eliminate Duplicative Effort





★ Public Safety

★ Quality of Life

★ Water

★ Communications

★ Environment

★ Housing

★ Education

★ Image



★ Infrastructure

★ Wellness

★ Jobs/Economy

★ Technology



cog

San Bernardino
Council of Governments

CCMTAC Sub Regional Meetings | Summer 2024

5. NIGHT GOLF TOURNAMENT



5. TOURNAMENT SCHEDULE



RIVERS EDGE
GOLF COURSE

2024 Tournament Schedule								
	Rivers Edge Golf Course	Date	Time	Player #	Format	Contact	Notes	Rebook/New
1	Opening Weekend Scramble	10/5/2024	8:00AM	60+	Scramble	JJ DeLeon	8:00AM Scramble \$60 PP	NEW
2	Needles Marina Open 2024	10/19/2024	8:30AM	120	Scramble	Eric Bryant	Scramble, Calcutta	REBOOK
3	Stauss Golf Group	11/2/2024	10:00 AM	24	Ind.	Mike Stauss	24 Players. Private Event	NEW
4	Needles Women's Club Fundraiser	11/16/2024	8:30AM	60-80	Scramble	Ellen Campbell	8:30 Shotgun/Fundraiser	NEW
5	Southern Cal LD's	11/19-20/2024	9:00AM	52	Ind.	Steve Avila	2 Day Event. Private	NEW
7	Thanksgiving Scramble	11/23/2024	8:00AM	60 +	Scramble	In House (JJ)	3-Person Scramble	NEW
8	Rio Buena Vista Scramble	11/30/2024	9:00AM	96	Scramble	Shelby Faulhaber	4-Person Scramble	REBOOK
10	Jason Smith Memorial 2024	12/7/2024	8:30AM	144	Scramble	Jeremy Smith	3-Person Scramble	NEW

Book a golf tournament today by contact JJ DeLeon at 760-326-3931

6. ANIMAL SHELTER ADOPTION



7. SBCSD TRUNK OR TREAT

SAVE THE DATE

**SAN BERNARDINO COUNTY
SHERIFF'S DEPARTMENT'S**

5TH Annual

**TRUNK
OR TREAT**

WEDNESDAY

OCTOBER 30, 2024

4:00 PM - 6:00 PM

1705 J Street
Needles, CA 92563
(Rec Center Parking Lot)

Contact M. Hunt (760) 526-9200
mhunt@sbcasd.org



City of Needles

817 Third Street, Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765
www.cityofneedles.com

Mayor, Janet Jernigan
Vice Mayor Kirsten Merritt
Councilmember Tona Belt
Councilmember Ellen Campbell
Councilmember Jamie McCorkle
Councilmember JoAnne Pogue
Councilmember Henry Longbrake

City Manager Patrick J. Martinez

MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: August 30, 2024

1. The Sheriff's Colorado River Station will conduct Labor Day Marine Enforcement Patrols from **Friday, August 30, to Monday, September 2, 2024**. San Bernardino County Sheriff's Deputies will patrol the Colorado River by land, water, and air, from the Nevada to Riverside County lines, focusing on identifying and arresting boaters operating under the influence or recklessly (refer to the attached press release). Deputies will enforce safety regulations, ensuring children under 13 wear required personal flotation devices (PFDs) and encouraging all boaters to use PFDs. Common violations include transom/bow riding and failing to slow down near law enforcement vessels with activated blue lights. Deputies will also inspect vessels for required safety equipment, such as PFDs, fire extinguishers, and sounding devices. California boat operators 16-60 years old are required to have in their possession a California Boater [Education Card](#) issued by the CA Division of Boating and Waterways. For press releases, news, and information, follow the Colorado River Station on Twitter/X @CORiverStation or Facebook and Instagram at SBCSDColoradoRiverStation.
2. On **Wednesday, August 28, 2024**, the City Manager of Needles attended the Mohave Sunrise Rotary Club meeting. The discussion focused on the club's dedication to service, integrity, and the promotion of local and global understanding, goodwill, and peace through the collaborative efforts of business, professional, and community leaders. The current Board of Directors includes representatives from businesses serving both Arizona and Needles, such as Baron Pest Solutions, Redmond Construction, Tri-State Wifi, Fairway Constructors, and Findlay Chevy GMC. The City Manager provided an update on the projects underway in Needles, emphasizing the city council's goals of fostering a pro-business environment through collaboration with businesses across the Tri-State Region. Mohave Sunrise Rotary is sponsoring the **Annual Bridge to Bridge First Responders Appreciation Day on Saturday, October 12, 2024, from 11 am-2 pm** at the Mohave Valley Legacy Community Park at 9200 Aquarius, Mohave Valley. Refer to

the attached flyer for additional information. For more information about the Mohave Sunrise Rotary, click [here](#).

3. City Public Works Staff has been actively implementing temporary repairs on deteriorated streets to ensure road safety until permanent solutions can be applied. We are committed to maintaining and improving our infrastructure, as evidenced by the ongoing work highlighted in the attached photos of Fairway Drive and the road striping on Erin Drive. We encourage all residents to report any potholes or road issues by contacting the City of Needles billing office at 760-326-2115, pressing #9, or using the Needles Connect app, available on the [Apple App](#) or [Google Play Store](#). Your feedback is invaluable as we work together to enhance the quality of our roads. Please do not hesitate to reach out with any concerns or to report issues. Your involvement is crucial to our community's continuous improvement.
4. The City Council's vision highlights the unique charm of Needles and its prime location along the Colorado River. City staff are dedicated to enhancing public spaces and amenities to ensure Needles is a great place to live, visit, and raise a family. This commitment was evident this week as the Public Works Department focused on maintaining and beautifying our parks, ensuring they are welcoming and well-kept for everyone to enjoy which included Sante Fe Park and Ed Perry Park. These efforts are part of our broader goal to improve the quality of life in Needles and foster a strong sense of community pride. Attached is an image of our hardworking crews at Sante Fe Park, showcasing their dedication to keeping our public spaces in top condition.
5. City staff are actively working on the Off-Highway Motor Vehicle (OHMV) Route Map as part of the OHMV Pilot Program, which aims to designate specific city streets for off-highway vehicles. Recently, city staff had a productive meeting with representatives from the Bureau of Land Management (BLM) Needles Field Office, the agency responsible for managing public lands in the area. This collaboration, which is built on mutual respect and shared goals, focused on identifying key interface points where BLM trails connect with city streets. It aligns with the City Council's goals of enhancing public amenities and promoting tourism by offering exceptional recreational opportunities that attract visitors and stimulate the local economy.
6. City Hall will be closed on **Monday, September 2, 2024**, in observance of Labor Day. Regular operations will resume on **Tuesday, September 3, 2024, starting at 8:30 AM**. For emergencies, don't hesitate to contact City Staff directly at 760-326-5700. Our after-hours answering service will promptly direct your call to the appropriate staff member. Please refer to the attached flyer placed on the front door of City Hall for residents' awareness.
7. IMPORTANT UPCOMING DATES:
 - **Groundbreaking Ceremony:** Phase 4A Pavement Management Plan and Obernolte Project **September 16, 2024 9am**, location TBD.

- **SBCSD/Needles Police 5th Annual Trunk or Treat Event on Wednesday, October 30, 2024, from 4:00 PM to 6:00 PM** at the Recreation Center parking lot at 1705 J Street. If you're interested in participating, please get in touch with Misty Hunt at 760-526-9200 or mhunt@sbcasd.org.
- **Community Fall Festival: November 2nd, 2024 from 9:00 AM to 2:00 PM** at 950 Front Street. To participate vendors can contact Jennifer Valenzuela, Recreation Manager, via email at jvalenzuela@cityofneedles.com or directly at 760-326-2814.

1. SBSD UPDATE ADVISORY



SBSD - Colorado River Sheriffs Department

Tuesday August 27th, 2024 :: 12:40 p.m. PDT

Advisory

Labor Day Holiday Weekend Marine Enforcement Operations Scheduled for Colorado River and Lake Havasu

DATE: August 30 - September 2, 2024

INCIDENT: Labor Day Holiday Weekend Marine Enforcement Operations

LOCATION: Colorado River and Lake Havasu

SUMMARY: The Colorado River Station will be conducting Labor Day Marine Enforcement Patrol Operations Friday, August 30, through Monday, September 2, 2024. Deputies from the San Bernardino County Sheriff's Department will be involved in enhanced patrol activities near and on the waterways of the Colorado River patrolling by land, water, and air. Deputies will be deployed from the Nevada State line to the Riverside County line and will be monitoring the waterway for boaters operating watercraft under the influence or in a reckless manner. Persons stopped for operating watercraft under the influence of alcohol and or drugs will be arrested and booked into jail. Deputies will also be closely watching for children under the age of 13 without personal floatation devices (PFD's) while aboard vessels. The law requires all persons under the age of 13, while onboard a vessel, to wear a personal floatation device. The San Bernardino County Sheriff's Department encourages all persons to wear personal floatation devices while on the waterways as it is a proven fact personal floatation devices save lives.

Other violations commonly seen by marine patrol deputies are transom/bow riding and blue light violations. With the increasing popularity of wake boarding, wake surfing, and tubing, deputies are noticing an increase of people on vessels who are transom riding. All persons on board a vessel while underway (not moored or at anchor) shall be within the confines of the vessel so the risk of falling overboard or being struck by a propeller is greatly reduced. The blue light law requires all vessels approaching a law enforcement vessel with activated blue lights to come off plane and pass at a no wake speed as to not endanger the deputies and boaters during the stop, and to reduce the chance of damaging vessels.

Deputies will be conducting carriage equipment inspections of all vessels stopped for violations. These carriage requirements include, a type IV throwable PFD immediately available, enough PFD's for every person on board the vessel readily accessible, a serviseable fire extinguisher, and a sounding device.

All California vessel operators ages 16-60 years old are required to have in their possession a California Boater Education Card issued by the CA Division of Boating and Waterways. All persons, regardless of age, must possess a California Boaters Card starting in January, 2025. For information on obtaining a card go to <http://californiaboatercard.com/>.

The San Bernardino County Sheriff's Department is dedicated to providing a safe boating atmosphere for the public and urges everyone to boat sober and wear their life jackets. For more information regarding safe boating practices, visit the California State Parks Division of Boating and Waterways web site at www.dbw.ca.gov. For press releases, news and information, follow the Colorado River Station on Twitter at: @CORiverStation, and/or Facebook and Instagram @SBCSDColoradoRiverStation.

Refer: Corporal E. Blackard or Deputy W. Poe

Station: Colorado River Station

Phone No. (760) 326-9200

SHANNON D. DICUS, Sheriff-Coroner
San Bernardino County Sheriff-Coroner Department

Address/Location

[SBSD - Colorado River Sheriffs Department](#)

1111 Bailey Ave
Needles, CA 92363

Contact

Emergency: 9-1-1



2. SUNRISE ROTARY



Annual Bridge to Bridge First Responders Appreciation Day

Saturday October 12, 2024 11am -2pm

Mohave Valley Legacy Community Park
9200 Aquarius, Mohave Valley

Community Event & All are Welcome!

Grab the family & show your appreciation to our
First Responders from Bridge to Bridge.

First Responders & their families from;
Bullhead City, Fort Mohave, Golden Shores, Laughlin,
Mohave Valley, Needles, Topock & Oatman are invited!

- * Music * Bounce House* Raffle Prizes * CASH Drawing for all First Responders *
- * Mohave Sunrise Rotary Corn Hole Tournament *
- * Free Pulled Pork Lunch * Chili Cook-Off *

For more Information or to enter The Chilli Cook-off or Sponsorship's
Call BHC/MV Association of REALTORS® 928-758-4808



Association of Realtors®



Fairway
Constructors
Inc.



Bullhead Area
CHAMBER OF COMMERCE

3. PUBLIC WORKS REPAIRS



3. PUBLIC WORKS REPAIRS



4. PUBLIC WORKS ENHANCING PUBLIC SPACES



6. CITY HALL CLOSED



THIS OFFICE WILL BE CLOSED ON
MONDAY SEPTEMBER 2, 2024, FOR
LABOR DAY

WE WILL REOPEN ON TUESDAY
SEPTEMBER 3, 2024, AT 8:30 A.M.