



(ACT) – ACTION NEEDED
(INF) – INFORMATION ONLY
(DIS) – DISCRETIONARY

A G E N D A

REGULAR MEETING OF THE CITY COUNCIL,
NEEDLES PUBLIC UTILITY AUTHORITY,
CITY OF NEEDLES, CALIFORNIA
TUESDAY, DECEMBER 13, 2022
COUNCIL EXECUTIVE SESSION – **5:30 P.M.**
CITY COUNCIL MEETING – **6:00 P.M.**
CITY COUNCIL CHAMBERS
1111 BAILEY AVENUE, NEEDLES

**THE 5:00 P.M. PORTION OF THE CITY COUNCIL MEETING WILL BE RECESSED
BY THE CITY CLERK TO 5:30 P.M.**

AUTHORIZED BY AB 361

**THE MAYOR AND COUNCIL MEMBERS MAY BE ATTENDING THIS MEETING VIA
*** MICROSOFT TEAMS *****

**THE PUBLIC MAY ALSO ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING
PRIOR TO NOON ON THE DAY OF THE MEETING BY EMAILING djones@cityofneedles.com**

**TO JOIN THE LIVE TEAMS MEETING log into the City of Needles website at
www.cityofneedles.com to access the agenda and [Click here to join the meeting](#)**

If asked, enter the following: Meeting ID: 194 868 249#

OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 194 868 249#

The meetings are being recorded. - MASKS ARE ENCOURAGED

CALL TO ORDER
ROLL CALL

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEM (A three-minute time limit per person has been established.)

RECESS TO EXECUTIVE SESSION

- a) Conference with legal counsel – Anticipated Litigation regarding significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (3); one potential case related to claim received November 14, 2022 from attorney for Brian Brown related to alleged May 24, 2022 false arrest claim.

EXECUTIVE SESSION – Report by City Attorney

CALL TO ORDER
ROLL CALL
INVOCATION
PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA
CONFLICT OF INTEREST
CORRESPONDENCE
INTRODUCTIONS
CITY ATTORNEY Parliamentary procedures

As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you.

PUBLIC APPEARANCE – Persons wishing to address the City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

PUBLIC HEARING

- 1) Public hearing noticed to consider all evidence and testimony for or against the Annual Account of Development Impact Fees for Fiscal Year 2022
 - Staff Report
 - Council Questions of Staff
 - Mayor to open the public hearing
 - Public Comment
 - Mayor to close the public hearing
 - Council Discussion / Deliberation
 - Approve the Annual Accounting for Developer Impact Fees for Fiscal Year 2022 (ACT)

PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS (A three-minute time limit per person has been established.)

CONSENT CALENDAR: All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **Recommended Action:** Approve Items 2 through 9 on the Consent Calendar by affirmative roll call vote. (ACT)

- 2) Approve the warrants register of December 13, 2022
- 3) Approve the minutes of June 14, June 28, July 12, August 30, September 13, October 11, October 25, November 8 and November 22, 2022
- 4) Authorize funding for the Holiday Fun Fair in the amount of \$425 from budgeted Council Events or general fund reserves payable to Daniell's Septic
- 5) Waive the reading and adopt Resolution No. 2022-79 proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Executive Order N-09-21, and authorizing remote teleconference meetings of the legislative bodies of the City of Needles for the period of December 16, 2022 – January 15, 2023, pursuant to provisions of the Ralph M. Brown Act
- 6) Authorize the Mayor to sign a letter of interest to participate in the San Bernardino Regional Housing Trust to be established by the San Bernardino Council of Governments

- 7) Waive the reading and adopt Ordinance No. 656-AC amending Chapter 12A, Cannabis Businesses of the Needles Municipal Code (2nd reading – adopt)
- 8) Authorize the City Manager to sign the agreement with GoGov for a motile/web app to better assist the city to interact with members of the public not to exceed \$3,900 from general fund reserves
- 9) Waive the reading and adopt Ordinance No. 657-AC amending Chapter 8, Exhibit A to Ordinance No. 464-AC to add, delete, or change various services and the percentage of cost recovery (2nd reading – adopt)

End of Consent

REGULAR ITEMS

- 10) Resolution No. 2022-80 Reciting the Fact of the General Municipal Election held on November 8, 2022, declaring the results, and such other matters as provided by law (ACT)

Administer Oath of Office and deliver Certificate of Election to newly elected Mayor Janet Jernigan and newly elected Council Members Jamie McCorkle, JoAnne Pogue and Henry Longbrake

Presentations to outgoing Mayor Jeff Williams, Vice Mayor Edward T. Paget, M.D., Councilmember Zachery Longacre and Councilmember Wade Evans

Break

Seating of New Mayor and Council Members

ROLL CALL

Selection of the Vice Mayor

REGULAR ITEMS

- 11) Waive the reading and adopt Resolution No. 2022-78 authorizing application to, participation in and receipt of Prohousing Designation Program to the State Department of Housing and Community Development (HCD) (ACT)
- 12) Provide staff direction with regard to funding an additional sheriff's deputy at mid-year budget in the amount of \$239,295 using general fund reserves (ACT)

CITY ATTORNEYS REPORT

CITY MANAGERS REPORT

COUNCIL REQUESTS

Councilmember Campbell
 Councilmember McCorkle
 Councilmember Merritt
 Councilmember Pogue
 Councilmember Belt
 Councilmember Longbrake
 Mayor Jernigan

ADJOURNMENT

INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL IS AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT

<http://www.cityofneedles.com>

Posted December 9, 2022

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 145. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 9th day of December 2022

Dale Jones, CMC, City Clerk



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ SARDA ☒ Regular ☐ Special

Meeting Date: December 13, 2022

Title: City of Needles Public Hearing for Annual Account of Development Impact Fees for FY 22

Background: AB 1600 requires that both general law and charter cities account for every development impact fee that they collect under its terms. Funds collected for each capital facility or service shall be deposited in a separate fund and not comingled with any other funds. While the funds are accruing for individual capital facilities, the city must keep track of each fund and provide an annual report.

Following are the balances as of 06/30/22:

NORTH NEEDLES

\$ 7,014	Circulation System
\$ 1,367	Parkland Acquisition & Facilities
\$ 4,597	Water Source Storage & Distribution
\$ 5,383	Wastewater Collection System

SOUTH NEEDLES

\$ 0	Circulation System
\$ 2,527	Parkland Acquisition & Facilities
\$41,190	Water Source Storage & Distribution
\$23,404	Wastewater Collection System

A Public Hearing is being held today for open discussion and any additional questions regarding these balances.

Fiscal Impact: Planned projects for the current fees may include a Developer Impact Fee Study, and update to our Pavement Management Study, and culinary and wastewater study update. Items will be brought to Council for approval.

Recommendation: Approve the Annual Accounting for Fees report

Submitted By: Sylvia Miledi, Director of Finance

City Management Review: Rick

Date: 12/8/22

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 1

CITY OF NEEDLES
Annual Accounting for Developer Impact Fees
FY 2022

DESCRIPTION OF FEES COLLECTED:

Circulation (streets, signals and bridges) System:

The development of property in the affected territory will generate additional vehicle travel. This traffic will create a need for expansion of existing streets and bridges to accommodate increased traffic from residential and other new development. Additionally, traffic signals and related facilities will need to be installed and maintained to accommodate the increased level of service on new and existing roadways. Pursuant to Article 11, Section 7 of the California Constitution, the City is empowered to enact measures that protect the health, safety and welfare of its citizens.

Water Source, Storage and Distribution System:

The development of any property in the affected territory will generate the need for additional water source, storage and distribution system capacity. Without such additional system capacity, new development will be adversely impacted in the affected territory. As a result, additional water facilities will be needed to accommodate new development. Pursuant to Article 11, Section 7 of the California Constitution, the City is empowered to enact measures that protect the health, safety and welfare of its citizens.

Wastewater Collection System:

The development of any property in the affected territory will generate the need for additional wastewater collection system and mandated connection to that system. Without such additional wastewater collection system capacity, new development will be adversely impacted in the affected territory. As a result, additional wastewater collection facilities will be needed to accommodate new development. Pursuant to Article 11, Section 7 of the California Constitution, the City is empowered to enact measures that protect the health, safety and welfare of its citizens.

Park Land Acquisition and Facilities Development:

The development of residential property in the affected territory will generate a need for additional park land acquisition and facilities development to maintain the current level of service. The City may impose by ordinance a requirement for the payment of fees to pay for the actual or estimated costs of acquiring and constructing park and recreation facilities. Pursuant to Article 11, Section 7 of the California Constitution, the City is empowered to enact measures that protect the health, safety and welfare of its citizens.

PROPOSED IMPROVEMENTS AND DATE IMPROVEMENTS WILL COMMENCE:

Update to our Developer Impact Fee Study, an update to our Pavement Management Study, and culinary and wastewater study update. Items will be brought to Council for approval.



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ SARDA ☒ Regular ☐ Special

Meeting Date: DECEMBER 13, 2022

Title: Warrants

Background: n/a

Fiscal Impact: n/a

Recommended Action: **APPROVE**, the Warrants Register through DECEMBER 13, 2022.

Submitted By: Sylvia Miledi, Director of Finance

City Management Review: 

Date: 12/8/22

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 2

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR DECEMBER 02,2022**

		FUND AMT.	2-Dec	22-23 BUDGET
FUND 101	GENERAL FUND	\$ 6,947.88		
101.1015.412	CITY ATTORNEY	\$ 165.49	\$ 23,629.40	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ -	\$ 71,445.91	\$ 219,507.00
101.1025.415	FINANCE DEPT.	\$ 697.51	\$ 206,441.17	\$ 698,085.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 283.69	\$ 82,653.09	\$ 291,344.00
101.1035.416	PLANNING /ZONING	\$ 210.45	\$ 89,708.26	\$ 373,159.00
101.1040.417	ENGINEERING	\$ 370.33	\$ 86,614.00	\$ 361,425.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -	\$ 16,180.93	\$ 51,552.00
101.1070.410	SENIOR CENTER	\$ -	\$ 17,541.46	\$ 59,457.00
101.2010.421	SHERIFF	\$ -	\$ 1,443,832.13	\$ 3,483,367.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 104.69	\$ 70,139.64	\$ 233,027.00
101.2025.424	BULDING & SAFETY	\$ 331.41	\$ 123,977.50	\$ 608,738.00
101.2030.423	CODE ENFORCEMENT	\$ 662.95	\$ 243,619.43	\$ 696,985.00
101.3010.431	PUBLIC WORKS	\$ 610.54	\$ 317,378.11	\$ 849,743.00
101.4730.472	SANITATION	\$ 77.26	\$ 66,437.52	\$ 166,600.00
101.5770.452.	AQUATICS		\$ 82,074.43	\$ 194,192.00
101.5772.452	PARKS	\$ 558.91	\$ 207,283.14	\$ 658,491.00
101.5773.452	JACK SMITH PARK MARINA	\$ 86.17	\$ 44,035.52	\$ 107,923.00
101.5774.452	RECREATION	\$ 195.11	\$ 91,127.78	\$ 371,884.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS	\$ 11,302.39		\$ 9,505,479.00
FUND 102	GEN. FUND CAPITAL PROJECT	\$ -	\$ 508,925.00	\$ 4,992,512.00
FUND 205	CDBG	\$ -	\$ 3,290.00	\$ 42,692.00
FUND 206	CEMETERY	\$ 221.37	\$ 62,893.67	\$ 202,270.00
FUND 208	CALTRANS GRANTS	\$ -	\$ 234,791.00	\$ 311,377.00
FUND 210	SPECIAL GAS TAX	\$ -	\$ 64,095.00	\$ 272,365.00
FUND 213	DEPT OF HOUSE. & COMM DEVL	\$ -	\$ 10,455.01	\$ 30,000.00
FUND 214	SANBAG NEW LOCAL MEAS I	\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL	\$ -	\$ 75,864.52	\$ 251,497.00
FUND 233	JACK SMITH PARK MARINA	\$ -	\$ 5,280.10	\$ 13,733.00
FUND 238	STATE RECREATION GRANTS	\$ -	\$ 432,063.50	\$ 3,899,640.00
FUND 239	CA.CONSERV RECYLING GRANT	\$ -	\$ 442.60	\$ 25,526.00
FUND 270	REDEVELOPMENT AGENCY	\$ 98.47	\$ 19,918.96	\$ 287,664.00
FUND 470	RDA CAP PROJ.LOW & MOD.	\$ -	\$ 39,548.58	\$ 300,000.00
FUND 501	NPUA	\$ -	\$ 985,469.24	\$ 2,601,074.00
FUND 502	WATER DEPARTMENT	\$ 1,592.82	\$ 670,608.26	\$ 1,938,399.00
FUND 503	WASTEWATER DEPARTMENT	\$ 568.10	\$ 431,227.44	\$ 1,241,325.00
FUND 505	SANITATION	\$ -	\$ 413,057.32	\$ 1,458,897.00
FUND 506	ALL AMERICAN CANAL PROJ.	\$ 91.43	\$ 33,852.23	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -	\$ 217,635.07	\$ 641,632.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -	\$ 97,597.83	\$ 370,454.00
FUND 507	GOLF FUND TOTAL	\$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ 740.17	\$ 125,562.60	\$ 455,807.00
FUND 509	MIS	\$ -	\$ 87,084.60	\$ 257,370.00
FUND 510	ADMIN. FACILITY	\$ -	\$ 62,422.23	\$ 414,950.00
FUND 511	FLEET MANAGEMENT	\$ 363.17	\$ 91,406.52	\$ 281,078.00
FUND 512	VEHICLE REPLACEMENT	\$ -	\$ 15,352.27	\$ 15,352.27
FUND 520	SR DIAL A RIDE	\$ -	\$ 136,023.34	\$ 250,098.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.	\$ -	\$ 6,863.19	\$ 22,274.00
FUND 525	NEEDLES AREA TRANSIT (NAT)	\$ -	\$ 160,496.33	\$ 614,438.00
FUND 580	ELECTRIC	\$ 4,526.75	\$ 6,325,256.85	\$ 12,406,721.00
FUND 581	NPUA CAPITAL ELECTRIC	\$ -	\$ 509,632.67	\$ 1,024,359.00
FUND 582	NPUA CAPITAL WATER	\$ -	\$ 196,513.38	\$ 3,799,561.00
TOTAL	ALL FUNDS & DEPARTMENTS	\$ 19,504.67	\$ 15,307,748.73	\$ 49,420,344.27

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Kippy Poulson, City Treasurer

Date

Sylvia Miledi, Director of Finance

Date

ACCOUNTS PAYABLE PRELIMINARY CHECK REGISTER

PREPARED 11/30/2022, 15:05:18

PROGRAM: GM348U

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING						
CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
16917	3897	00	BENEBLOC, LLC	12/02/2022	386.14	.00
16918	4022	00	BENEFIT COORDINATORS CORPORATION	12/02/2022	3,404.20	.00
16919	3286	00	COLONIAL LIFE	12/02/2022	2,941.96	.00
16920	1305	00	GREAT WEST LIFE	12/02/2022	5,392.00	.00
16921	3634	00	GREAT-WEST LIFE & ANNUITY	12/02/2022	9,986.20	.00
16922	3458	00	MUTUAL OF OMAHA	12/02/2022	4,041.37	.00
16923	1199	00	SBPEA TEAMSTERS LOCAL 1932	12/02/2022	469.04	.00
16924	1199	00	SBPEA TEAMSTERS LOCAL 1932	12/02/2022	1,028.08	.00
16925	1217	00	VISION SERVICE PLAN	12/02/2022	855.68	.00
NUMBER OF CHECKS			9	GRAND TOTAL		19,504.67

NUMBER OF CHECKS

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16917	3897	BENEBLOC LLC	002927		12/02/2022	101-0000-209.03-01	213.78	
			002928		12/02/2022	502-0000-209.03-01	71.44	
			002929		12/02/2022	511-0000-209.03-01	86.92	
			002930		12/02/2022	580-0000-209.03-01	14.00	
							386.14	386.14
16918	4022	BENEFIT COORDINATORS CORP	002887		12/02/2022	101-1020-413.24-10	69.31	
			002888		12/02/2022	101-1025-415.24-10	308.29	
			002889		12/02/2022	101-1030-414.24-10	142.27	
			002890		12/02/2022	101-1035-416.24-10	52.30	
			002891		12/02/2022	101-1040-417.24-10	103.10	
			002892		12/02/2022	101-2025-424.24-10	92.20	
			002893		12/02/2022	101-2030-423.24-10	298.14	
			002894		12/02/2022	101-3010-431.24-10	294.82	
			002895		12/02/2022	101-4730-472.24-10	44.31	
			002896		12/02/2022	101-5772-452.24-10	280.54	
			002897		12/02/2022	101-5773-452.24-10	45.60	
			002898		12/02/2022	101-5774-452.24-10	82.08	
			002899		12/02/2022	206-5771-452.24-10	126.26	
			002900		12/02/2022	270-4631-463.24-10	36.48	
			002901		12/02/2022	502-4710-471.24-10	263.52	
			002902		12/02/2022	503-4720-475.24-10	156.90	
			002903		12/02/2022	506-4713-477.24-10	18.44	
			002904		12/02/2022	508-4810-478.24-10	195.30	
			002905		12/02/2022	511-3020-432.24-10	62.06	
			002906		12/02/2022	580-4750-473.24-10	732.28	
							3,404.20	3,404.20
16919	3286	COLONIAL LIFE	002838		12/02/2022	101-0000-209.03-01	2,219.98	
			002839		12/02/2022	502-0000-209.03-01	115.92	
			002840		12/02/2022	503-0000-209.03-01	195.82	
			002841		12/02/2022	508-0000-209.03-01	196.88	
			002842		12/02/2022	580-0000-209.03-01	145.08	
			002843		12/02/2022	511-0000-209.03-01	68.28	
							2,941.96	2,941.96
16920	1305	GREAT WEST LIFE & ANNUITY	002854		12/02/2022	101-0000-209.03-01	3,078.00	
			002855		12/02/2022	502-0000-209.03-01	310.00	
			002856		12/02/2022	580-0000-209.03-01	2,004.00	
							5,392.00	5,392.00
16921	3634	GREAT-WEST LIFE & ANNUITY	002844		12/02/2022	101-0000-209.03-01	43.12	
			002845		12/02/2022	101-0000-209.03-01	194.13	
			002846		12/02/2022	101-0000-209.03-01	24.27	
			002847		12/02/2022	101-0000-209.03-01	213.04	
			002848		12/02/2022	101-0000-209.03-01	46.50	
			002849		12/02/2022	580-0000-209.03-01	174.52	
			002850		12/02/2022	580-0000-209.03-01	60.36	
			002851		12/02/2022	580-0000-209.03-01	53.93	
			002852		12/02/2022	580-0000-209.03-01	127.83	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16921	3634	GREAT-WEST LIFE & ANNUITY	002853		12/02/2022	502-0000-209.03-01	48.50 986.20 *	986.20
16922	3458	MUTUAL OF OMAHA	002866 002867 002868 002869 002870 002871 002872 002873 002874 002875 002876 002877 002878 002879 002880 002881 002882 002883 002884 002885 002886		12/02/2022 12/02/2022	101-1020-413.24-10 101-1025-415.24-10 101-1030-414.24-10 101-1035-416.24-10 101-1040-417.24-10 101-2020-423.24-10 101-2025-424.24-10 101-2030-423.24-10 101-3010-431.24-10 101-4730-472.24-10 101-5772-452.24-10 101-5773-452.24-10 101-5774-452.24-10 206-5771-452.24-10 270-4631-463.24-10 502-4710-471.24-10 503-4720-475.24-10 506-4713-477.24-10 508-4810-478.24-10 511-3020-432.24-10 580-4750-473.24-10	78.29 322.18 104.25 141.81 230.19 104.69 210.35 284.75 253.89 25.75 212.24 31.42 87.54 72.36 55.67 536.50 143.08 67.84 236.31 96.33 745.93 4,041.37 *	
16923	1199	SBPEA TEAMSTERS LOCAL 193	002863 002864 002865		12/02/2022 12/02/2022 12/02/2022	101-0000-209.03-01 502-0000-209.03-01 580-0000-209.03-01	357.66 50.44 60.94 469.04 *	469.04
16924	1199	SBPEA TEAMSTERS LOCAL 193	002857 002858 002859 002860 002861 002862		12/02/2022 12/02/2022 12/02/2022 12/02/2022 12/02/2022 12/02/2022	101-0000-209.03-01 502-0000-209.03-01 503-0000-209.03-01 508-0000-209.03-01 511-0000-209.03-01 580-0000-209.03-01	557.40 132.70 27.82 63.21 33.95 213.00 1,028.08 *	1,028.08
16925	1217	VISION SERVICE PLAN	002907 002908 002909 002910 002911 002912 002913 002914 002915 002916 002917		12/02/2022 12/02/2022 12/02/2022 12/02/2022 12/02/2022 12/02/2022 12/02/2022 12/02/2022 12/02/2022 12/02/2022 12/02/2022	101-1020-413.24-10 101-1025-415.24-10 101-1030-414.24-10 101-1035-416.24-10 101-1040-417.24-10 101-2025-424.24-10 101-2030-423.24-10 101-3010-431.24-10 101-4730-472.24-10 101-5772-452.24-10 101-5773-452.24-10	17.89 67.04 37.17 16.34 37.04 28.86 80.06 61.83 7.20 66.13 9.15	

PREPARED 11/30/2022, 15:07:50

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

PAGE 3

PROGRAM: GM346L

ACCOUNTING PERIOD

CITY OF NEEDLES

REPORT NUMBER	2023/00	83
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BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16925	1217	VISION SERVICE PLAN	002918		12/02/2022	101-5774-452.24-10	25.49	
			002919		12/02/2022	206-5771-452.24-10	22.75	
			002920		12/02/2022	270-4631-463.24-10	6.32	
			002921		12/02/2022	502-4710-471.24-10	63.80	
			002922		12/02/2022	503-4720-475.24-10	44.48	
			002923		12/02/2022	506-4713-477.24-10	5.15	
			002924		12/02/2022	508-4810-478.24-10	48.47	
			002925		12/02/2022	511-3020-432.24-10	15.63	
			002926		12/02/2022	580-4750-473.24-10	194.88	
							855.68 *	855.68
						BANK/CHECK TOTAL	19,504.67	19,504.67
						ALL BANKS/CHECKS TOTAL	19,504.67	19,504.67

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR NOVEMBER 22, 2022**

		FUND AMT.	22-Nov	22-23 BUDGET
FUND 101	GENERAL FUND			
101.1015.412	CITY ATTORNEY	\$ -	\$ 17,829.40	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ -	\$ 70,703.30	\$ 219,507.00
101.1025.415	FINANCE DEPT.	\$ -	\$ 197,342.10	\$ 698,085.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 909.75	\$ 81,891.15	\$ 291,344.00
101.1035.416	PLANNING /ZONING	\$ -	\$ 88,707.98	\$ 373,159.00
101.1040.417	ENGINEERING	\$ -	\$ 85,217.82	\$ 361,425.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -	\$ 16,180.93	\$ 51,552.00
101.1070.410	SENIOR CENTER	\$ -	\$ 16,709.42	\$ 59,457.00
101.2010.421	SHERIFF	\$ -	\$ 1,170,800.71	\$ 3,483,367.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -	\$ 67,572.31	\$ 233,027.00
101.2025.424	BUILDING & SAFETY	\$ -	\$ 120,660.73	\$ 608,738.00
101.2030.423	CODE ENFORCEMENT	\$ -	\$ 227,768.42	\$ 696,985.00
101.3010.431	PUBLIC WORKS	\$ -	\$ 314,426.87	\$ 849,743.00
101.4730.472	SANITATION	\$ -	\$ 66,295.11	\$ 166,600.00
101.5770.452	AQUATICS	\$ -	\$ 80,559.92	\$ 194,192.00
101.5772.452	PARKS	\$ -	\$ 200,818.63	\$ 658,491.00
101.5773.452	JACK SMITH PARK MARINA	\$ -	\$ 43,028.61	\$ 107,923.00
101.5774.452	RECREATION	\$ -	\$ 87,064.84	\$ 371,884.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS	\$ 909.75		\$ 9,505,479.00
FUND 102	GEN. FUND CAPITAL PROJECT	\$ -	\$ 16,387.54	\$ 4,992,512.00
FUND 205	CDBG	\$ -	\$ 3,290.00	\$ 42,692.00
FUND 206	CEMETERY	\$ -	\$ 59,364.64	\$ 202,270.00
FUND 208	CALTRANS GRANTS	\$ -	\$ 223,347.00	\$ 311,377.00
FUND 210	SPECIAL GAS TAX	\$ -	\$ 64,095.00	\$ 272,365.00
FUND 213	DEPT OF HOUSE. & COMM DEVL	\$ -	\$ 2,852.50	\$ 30,000.00
FUND 214	SANBAG NEW LOCAL MEAS I	\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL	\$ -	\$ 68,115.94	\$ 251,497.00
FUND 233	JACK SMITH PARK MARINA	\$ -	\$ 5,280.10	\$ 13,733.00
FUND 238	STATE RECREATION GRANTS	\$ -	\$ 432,063.50	\$ 3,899,640.00
FUND 239	CA.CONSERV RECYCLING GRANT	\$ -	\$ 442.60	\$ 25,526.00
FUND 270	REDEVELOPMENT AGENCY	\$ -	\$ 18,035.97	\$ 287,664.00
FUND 470	RDA CAP PROJ.LOW & MOD.	\$ -	\$ 26,081.25	\$ 300,000.00
FUND 501	NPUA	\$ -	\$ 888,882.71	\$ 2,601,074.00
FUND 502	WATER DEPARTMENT	\$ -	\$ 634,079.19	\$ 1,938,399.00
FUND 503	WASTEWATER DEPARTMENT	\$ -	\$ 372,524.43	\$ 1,241,325.00
FUND 505	SANITATION	\$ -	\$ 409,282.23	\$ 1,458,897.00
FUND 506	ALL AMERICAN CANAL PROJ.	\$ -	\$ 33,462.06	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -	\$ 215,356.30	\$ 641,632.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -	\$ 93,512.92	\$ 370,454.00
FUND 507	GOLF FUND TOTAL	\$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ -	\$ 124,329.12	\$ 455,807.00
FUND 509	MIS	\$ -	\$ 80,623.61	\$ 257,370.00
FUND 510	ADMIN. FACILITY	\$ -	\$ 52,119.21	\$ 414,950.00
FUND 511	FLEET MANAGEMENT	\$ -	\$ 86,838.11	\$ 281,078.00
FUND 512	VEHICLE REPLACEMENT	\$ -	\$ 10,279.39	\$ 10,279.39
FUND 520	SR DIAL A RIDE	\$ -	\$ 136,023.34	\$ 250,098.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.	\$ -	\$ 6,863.19	\$ 22,274.00
FUND 525	NEEDLES AREA TRANSIT (NAT)	\$ -	\$ 160,496.33	\$ 614,438.00
FUND 580	ELECTRIC	\$ -	\$ 6,187,506.65	\$ 12,406,721.00
FUND 581	NPUA CAPITAL ELECTRIC	\$ -	\$ 509,632.67	\$ 1,024,359.00
FUND 582	NPUA CAPITAL WATER	\$ -	\$ 194,422.98	\$ 3,799,561.00
TOTAL	ALL FUNDS & DEPARTMENTS	\$ 909.75	\$ 14,069,168.73	\$ 49,415,271.39

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Poulson, City Treasurer

Date

PROGRAM: GM346L

CITY OF NEEDLES

REPORT NUMBER 80

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16840	4021	CANDACE MARTINEZ	002737		11/22/2022	101-1030-414.55-00	909.75	909.75
							909.75 *	
						BANK/CHECK TOTAL	909.75	909.75
						ALL BANKS/CHECKS TOTAL	909.75	909.75

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR NOVEMBER 23, 2022**

FUND 101	GENERAL FUND		FUND AMT.	23-Nov	22-23 BUDGET
101.1015.412	CITY ATTORNEY	\$ -		\$ 17,829.40	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ -		\$ 70,703.30	\$ 219,507.00
101.1025.415	FINANCE DEPT.	\$ -		\$ 197,342.10	\$ 698,085.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 4,000.00		\$ 81,891.15	\$ 291,344.00
101.1035.416	PLANNING /ZONING	\$ -		\$ 88,707.98	\$ 373,159.00
101.1040.417	ENGINEERING	\$ -		\$ 85,217.82	\$ 361,425.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 16,180.93	\$ 51,552.00
101.1070.410	SENIOR CENTER	\$ -		\$ 16,709.42	\$ 59,457.00
101.2010.421	SHERIFF	\$ -		\$ 1,170,800.71	\$ 3,483,367.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -		\$ 67,572.31	\$ 233,027.00
101.2025.424	BULDING & SAFETY	\$ -		\$ 120,660.73	\$ 608,738.00
101.2030.423	CODE ENFORCEMENT	\$ -		\$ 227,768.42	\$ 696,985.00
101.3010.431	PUBLIC WORKS	\$ -		\$ 314,426.87	\$ 849,743.00
101.4730.472	SANITATION	\$ -		\$ 66,295.11	\$ 166,600.00
101.5770.452	AQUATICS	\$ -		\$ 80,559.92	\$ 194,192.00
101.5772.452	PARKS	\$ -		\$ 200,818.63	\$ 658,491.00
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 43,028.61	\$ 107,923.00
101.5774.452	RECREATION	\$ -		\$ 87,064.84	\$ 371,884.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 4,000.00		\$ 9,505,479.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ -	\$ 16,387.54	\$ 4,992,512.00
FUND 205	CDBG		\$ -	\$ 3,290.00	\$ 42,692.00
FUND 206	CEMETERY		\$ -	\$ 59,364.64	\$ 202,270.00
FUND 208	CALTRANS GRANTS		\$ -	\$ 223,347.00	\$ 311,377.00
FUND 210	SPECIAL GAS TAX		\$ -	\$ 64,095.00	\$ 272,365.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 2,852.50	\$ 30,000.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 68,115.94	\$ 251,497.00
FUND 233	JACK SMITH PARK MARINA		\$ -	\$ 5,280.10	\$ 13,733.00
FUND 238	STATE RECREATION GRANTS		\$ -	\$ 432,063.50	\$ 3,899,640.00
FUND 239	CA.CONSERV RECYLING GRANT		\$ -	\$ 442.60	\$ 25,526.00
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 18,035.97	\$ 287,664.00
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 26,081.25	\$ 300,000.00
FUND 501	NPUA			\$ 888,882.71	\$ 2,601,074.00
FUND 502	WATER DEPARTMENT			\$ 634,079.19	\$ 1,938,399.00
FUND 503	WASTEWATER DEPARTMENT			\$ 372,524.43	\$ 1,241,325.00
FUND 505	SANITATION			\$ 409,282.23	\$ 1,458,897.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 33,462.06	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -			
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -		\$ 215,356.30	\$ 641,632.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -		\$ 93,512.92	\$ 370,454.00
FUND 507	GOLF FUND TOTAL		\$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ -	\$ 124,329.12	\$ 455,807.00
FUND 509	MIS		\$ -	\$ 80,623.61	\$ 257,370.00
FUND 510	ADMIN. FACILITY		\$ -	\$ 52,119.21	\$ 414,950.00
FUND 511	FLEET MANAGEMENT		\$ -	\$ 86,838.11	\$ 281,078.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ 10,279.39	\$ 10,279.39
FUND 520	SR DIAL A RIDE		\$ -	\$ 136,023.34	\$ 250,098.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 6,863.19	\$ 22,274.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 160,496.33	\$ 614,438.00
FUND 580	ELECTRIC		\$ -	\$ 6,187,506.65	\$ 12,406,721.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 509,632.67	\$ 1,024,359.00
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 194,422.98	\$ 3,799,561.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 4,000.00	\$ 14,069,168.73	\$ 49,415,271.39

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Poulson, City Treasurer

Date

PREPARED 11/23/2022, 14:00:45
 PROGRAM: GM348U
 STATE OF MICHIGAN
 ACCOUNTS PAYABLE PRELIMINARY CHECK REGISTER
 PAGE 1
 DISBURSEMENT PERIOD 05/2023

DISBURSEMENT PERIOD 05/2023

ACCOUNTS PAYABLE PRELIMINARY CHECK REGISTER

PROGRAM: GM348U

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

[illegible]

16839	3697	00	TONA BELT	11/23/2022	4,000.00	.00
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PAGE 1
ACCOUNTING PERIOD 2023/05
REPORT NUMBER 79

ACCOIN

DATE _____

REMITTANCE

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16731*	4021	CANDACE MARTINEZ	002515	11/22/2022	101-1030-414.55-00	1,545.52- 1,545.52- *	VOIDED
16784*	3973	BARON SECURITY SOLUTIONS	002653	11/22/2022	511-3020-432.43-29	38.00- 38.00- *	VOIDED
16839	3697	TONA BELT	002783	11/23/2022	101-1030-414.54-01	4,000.00 4,000.00 *	4,000.00
BANK/CHECK TOTAL						2,416.48	4,000.00
ALL BANKS/CHECKS TOTAL						2,416.48	4,000.00

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR DECEMBER 05,2022**

		FUND AMT.	5-Dec	22-23 BUDGET
FUND 101	GENERAL FUND	\$ -		
101.1015.412	CITY ATTORNEY	\$ -	\$ 23,629.40	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ -	\$ 71,445.91	\$ 219,507.00
101.1025.415	FINANCE DEPT.	\$ -	\$ 206,441.17	\$ 698,085.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 3,000.76	\$ 85,828.85	\$ 291,344.00
101.1035.416	PLANNING /ZONING	\$ -	\$ 103,835.29	\$ 373,159.00
101.1040.417	ENGINEERING	\$ -	\$ 86,614.00	\$ 361,425.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -	\$ 16,180.93	\$ 51,552.00
101.1070.410	SENIOR CENTER	\$ -	\$ 17,541.46	\$ 59,457.00
101.2010.421	SHERIFF	\$ -	\$ 1,443,832.13	\$ 3,483,367.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -	\$ 70,294.64	\$ 233,027.00
101.2025.424	BULDING & SAFETY	\$ -	\$ 123,928.50	\$ 608,738.00
101.2030.423	CODE ENFORCEMENT	\$ -	\$ 243,989.43	\$ 696,985.00
101.3010.431	PUBLIC WORKS	\$ -	\$ 317,553.11	\$ 849,743.00
101.4730.472	SANITATION	\$ -	\$ 66,437.52	\$ 166,600.00
101.5770.452.	AQUATICS	\$ -	\$ 82,074.43	\$ 194,192.00
101.5772.452	PARKS	\$ -	\$ 207,897.96	\$ 658,491.00
101.5773.452	JACK SMITH PARK MARINA	\$ -	\$ 44,035.52	\$ 107,923.00
101.5774.452	RECREATION	\$ -	\$ 91,155.26	\$ 371,884.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS	\$ 3,000.76		\$ 9,505,479.00
FUND 102	GEN. FUND CAPITAL PROJECT	\$ -	\$ 508,925.00	\$ 4,992,512.00
FUND 205	CDBG	\$ -	\$ 3,290.00	\$ 42,692.00
FUND 206	CEMETERY	\$ -	\$ 62,893.67	\$ 202,270.00
FUND 208	CALTRANS GRANTS	\$ -	\$ 273,303.68	\$ 311,377.00
FUND 210	SPECIAL GAS TAX	\$ -	\$ 64,095.00	\$ 272,365.00
FUND 213	DEPT OF HOUSE. & COMM DEVL	\$ -	\$ 12,255.01	\$ 30,000.00
FUND 214	SANBAG NEW LOCAL MEAS I	\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL	\$ -	\$ 75,864.52	\$ 251,497.00
FUND 233	JACK SMITH PARK MARINA	\$ -	\$ 5,280.10	\$ 13,733.00
FUND 238	STATE RECREATION GRANTS	\$ -	\$ 434,175.50	\$ 3,899,640.00
FUND 239	CA.CONSERV RECYLING GRANT	\$ -	\$ 442.60	\$ 25,526.00
FUND 270	REDEVELOPMENT AGENCY	\$ -	\$ 19,918.96	\$ 287,664.00
FUND 470	RDA CAP PROJ.LOW & MOD.	\$ -	\$ 39,548.58	\$ 300,000.00
FUND 501	NPUA	\$ -	\$ 985,469.24	\$ 2,601,074.00
FUND 502	WATER DEPARTMENT	\$ -	\$ 672,524.13	\$ 1,938,399.00
FUND 503	WASTEWATER DEPARTMENT	\$ -	\$ 432,958.85	\$ 1,241,325.00
FUND 505	SANITATION	\$ -	\$ 509,951.87	\$ 1,458,897.00
FUND 506	ALL AMERICAN CANAL PROJ.	\$ -	\$ 33,852.23	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -	\$ 22,868.61	\$ 641,632.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -	\$ 108,412.51	\$ 370,454.00
FUND 507	GOLF FUND TOTAL	\$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ -	\$ 125,632.60	\$ 455,807.00
FUND 509	MIS	\$ -	\$ 91,414.60	\$ 257,370.00
FUND 510	ADMIN. FACILITY	\$ -	\$ 62,464.23	\$ 414,950.00
FUND 511	FLEET MANAGEMENT	\$ -	\$ 91,406.52	\$ 281,078.00
FUND 512	VEHICLE REPLACEMENT	\$ -	\$ 15,352.27	\$ 15,352.27
FUND 520	SR DIAL A RIDE	\$ -	\$ 136,023.34	\$ 250,098.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.	\$ -	\$ 6,863.19	\$ 22,274.00
FUND 525	NEEDLES AREA TRANSIT (NAT)	\$ -	\$ 160,496.33	\$ 614,438.00
FUND 580	ELECTRIC	\$ -	\$ 6,356,166.07	\$ 12,406,721.00
FUND 581	NPUA CAPITAL ELECTRIC	\$ -	\$ 509,632.67	\$ 1,024,359.00
FUND 582	NPUA CAPITAL WATER	\$ -	\$ 196,513.38	\$ 3,799,561.00
TOTAL	ALL FUNDS & DEPARTMENTS	\$ 3,000.76	\$ 15,320,710.77	\$ 49,420,344.27

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Poulson, City Treasurer

Date

PAGE 1
DISBURSEMENT PERIOD 06/2023

XX

CITY OF NEEDLES

[illegible]

16926	1 00	WAGON WHEEL RESTAURANT	12/05/2022	3,000.76	.00
NUMBER OF CHECKS			1	GRAND TOTAL	
				3,000.76	

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR DECEMBER 13, 2022**

		FUND AMT.	13-Dec	22-23 BUDGET
FUND 101	GENERAL FUND	\$ 5,659.65		
101.1015.412	CITY ATTORNEY	\$ 5,800.00	\$ 23,629.40	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ 164.62	\$ 71,280.42	\$ 219,507.00
101.1025.415	FINANCE DEPT.	\$ 3,494.36	\$ 205,743.66	\$ 698,085.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 478.25	\$ 82,369.40	\$ 291,344.00
101.1035.416	PLANNING /ZONING	\$ 229.95	\$ 89,497.81	\$ 373,159.00
101.1040.417	ENGINEERING	\$ 229.96	\$ 86,243.67	\$ 361,425.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -	\$ 16,180.93	\$ 51,552.00
101.1070.410	SENIOR CENTER	\$ 786.57	\$ 17,541.46	\$ 59,457.00
101.2010.421	SHERIFF	\$ 273,031.42	\$ 1,443,832.13	\$ 3,483,367.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 1,877.54	\$ 70,034.95	\$ 233,027.00
101.2025.424	BUILDING & SAFETY	\$ 1,817.85	\$ 123,646.09	\$ 608,738.00
101.2030.423	CODE ENFORCEMENT	\$ 11,587.90	\$ 242,956.48	\$ 696,985.00
101.3010.431	PUBLIC WORKS	\$ 1,448.11	\$ 316,767.57	\$ 849,743.00
101.4730.472	SANITATION	\$ -	\$ 66,360.26	\$ 166,600.00
101.5770.452.	AQUATICS	\$ 1,478.91	\$ 82,074.43	\$ 194,192.00
101.5772.452	PARKS	\$ 5,162.74	\$ 206,724.23	\$ 658,491.00
101.5773.452	JACK SMITH PARK MARINA	\$ 84.55	\$ 43,949.35	\$ 107,923.00
101.5774.452	RECREATION	\$ 1,976.64	\$ 90,932.67	\$ 371,884.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS	\$ 315,309.02		\$ 9,505,479.00
FUND 102	GEN. FUND CAPITAL PROJECT	\$ 492,537.46	\$ 508,925.00	\$ 4,992,512.00
FUND 205	CDBG	\$ -	\$ 3,290.00	\$ 42,692.00
FUND 206	CEMETERY	\$ 3,072.38	\$ 62,672.30	\$ 202,270.00
FUND 208	CALTRANS GRANTS	\$ 11,015.00	\$ 234,791.00	\$ 311,377.00
FUND 210	SPECIAL GAS TAX	\$ -	\$ 64,095.00	\$ 272,365.00
FUND 213	DEPT OF HOUSE. & COMM DEVL	\$ 10,973.75	\$ 10,455.01	\$ 30,000.00
FUND 214	SANBAG NEW LOCAL MEAS I	\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL	\$ 7,748.58	\$ 75,864.52	\$ 251,497.00
FUND 233	JACK SMITH PARK MARINA	\$ -	\$ 5,280.10	\$ 13,733.00
FUND 238	STATE RECREATION GRANTS	\$ -	\$ 432,063.50	\$ 3,899,640.00
FUND 239	CA.CONSERV RECYLING GRANT	\$ -	\$ 442.60	\$ 25,526.00
FUND 270	REDEVELOPMENT AGENCY	\$ 1,572.50	\$ 19,820.49	\$ 287,664.00
FUND 470	RDA CAP PROJ. ROW & MOD.	\$ 13,467.33	\$ 39,548.58	\$ 300,000.00
FUND 501	NPUA	\$ 72.21	\$ 985,469.24	\$ 2,601,074.00
FUND 502	WATER DEPARTMENT	\$ 33,535.31	\$ 669,744.44	\$ 1,938,399.00
FUND 503	WASTEWATER DEPARTMENT	\$ 56,954.61	\$ 430,882.98	\$ 1,241,325.00
FUND 505	SANITATION	\$ 3,775.09	\$ 413,057.32	\$ 1,458,897.00
FUND 506	ALL AMERICAN CANAL PROJ.	\$ 100.00	\$ 33,760.80	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 14,480.49	\$ 217,635.07	\$ 641,632.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ 3,454.29	\$ 97,597.83	\$ 370,454.00
FUND 507	GOLF FUND TOTAL	\$ 17,934.78		
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ 11.88	\$ 125,082.52	\$ 455,807.00
FUND 509	MIS	\$ 6,460.99	\$ 87,084.60	\$ 257,370.00
FUND 510	ADMIN. FACILITY	\$ 9,586.40	\$ 62,422.23	\$ 414,950.00
FUND 511	FLEET MANAGEMENT	\$ 4,068.93	\$ 91,232.50	\$ 281,078.00
FUND 512	VEHICLE REPLACEMENT	\$ 5,972.88	\$ 15,352.27	\$ 15,352.27
FUND 520	SR DIAL A RIDE	\$ -	\$ 136,023.34	\$ 250,098.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.	\$ -	\$ 6,863.19	\$ 22,274.00
FUND 525	NEEDLES AREA TRANSIT (NAT)	\$ -	\$ 160,496.33	\$ 614,438.00
FUND 580	ELECTRIC	\$ 167,185.01	\$ 6,323,583.76	\$ 12,406,721.00
FUND 581	NPUA CAPITAL ELECTRIC	\$ -	\$ 509,632.67	\$ 1,024,359.00
FUND 582	NPUA CAPITAL WATER	\$ 2,090.40	\$ 196,513.38	\$ 3,799,561.00
TOTAL	ALL FUNDS & DEPARTMENTS	\$ 1,163,444.51	\$ 15,299,447.48	\$ 49,420,344.27

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Poulson, City Treasurer

Date

PROGRAM: GM348U
CITY OF NEEDLES
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
16843	2345	00	A-B COMMUNICATIONS	12/13/2022	163.37	.00
16844	4009	00	ANDERSONORD APPAREL	12/13/2022	1,290.00	.00
16845	4034	00	ANGEL'S MOBILE VETINARY SERVICES	12/13/2022	1,148.29	.00
16846	3750	00	AUTO ZONE	12/13/2022	201.48	.00
16847	4041	00	BATTERIES PLUS BULBS	12/13/2022	200.20	.00
16848	178	00	BIG O TIRES & NAPA AUTO PARTS	12/13/2022	233.75	.00
16849	3313	00	BLUE RIVER WATER CORP.	12/13/2022	119.00	.00
16850	3595	00	BOOT BARN	12/13/2022	720.59	.00
16851	7	00	BORDER STATES INDUSTRIES, INC.	12/13/2022	48,591.47	.00
16852	3801	00	BRACK CONSTRUCTION, INC.	12/13/2022	13,374.83	.00
16853	3392	00	BUG EMERGENCY INC.	12/13/2022	120.00	.00
16854	1507	00	CALIFORNIA JPIA	12/13/2022	375.00	.00
16855	3945	00	CAMPBELL PET COMPANY	12/13/2022	178.16	.00
16856	1	00	CAROLYN BROADWAY	12/13/2022	250.00	.00
16857	4069	00	CHRIS GILFILLIN	12/13/2022	339.01	.00
16858	3960	00	CHRISTENSEN BROTHERS GENERAL ENG	12/13/2022	451,954.98	.00
16859	3960	08	CHRISTENSEN BROTHERS GENERAL ENG	12/13/2022	40,582.48	.00
16860	3136	00	CITY OF NEEDLES	12/13/2022	66,389.99	.00
16861	1791	00	CLUB CAR, LLC.	12/13/2022	912.87	.00
16862	2320	00	COUNTY OF SAN BERNARDINO	12/13/2022	3,775.09	.00
16863	455	00	CULLIGAN WATER COND.	12/13/2022	44.80	.00
16864	2934	00	DANA KEPNER COMPANY INC.	12/13/2022	1,968.01	.00
16865	440	00	DECO FOODSERVICE INCORP.	12/13/2022	44.51	.00
16866	3580	00	DIAMOND PURE WATER	12/13/2022	89.00	.00
16867	501	00	DOI-BOR-REGION: LOWER COLORADO	12/13/2022	22,320.60	.00
16868	2653	00	EMPIRE SOUTHWEST	12/13/2022	158.70	.00
16869	3913	00	ENTERPRISE FM TRUST	12/13/2022	5,972.88	.00
16870	3682	00	EPIC ENGINEERING	12/13/2022	3,650.40	.00
16871	3462	00	EUSI LLC	12/13/2022	27,432.24	.00
16872	1296	00	FRONTIER	12/13/2022	5,354.85	.00
16873	4012	00	GOLFNOW	12/13/2022	295.00	.00
16874	3451	00	GREENS ELECTRIC, LLC	12/13/2022	1,582.09	.00
16875	3966	00	GT GOLF SUPPLIES	12/13/2022	119.58	.00
16876	2612	00	HARDWARE EXPRESS INCORP.	12/13/2022	498.95	.00
16877	1537	00	IIMC	12/13/2022	325.00	.00
16878	3949	00	JANET JERNIGAN	12/13/2022	100.00	.00
16879	4000	00	JARROD DELEON	12/13/2022	1,515.30	.00
16880	3502	00	KIPPY POULSON	12/13/2022	275.00	.00
16881	2691	00	LAYNE A. GRANITE COMPANY	12/13/2022	5,117.56	.00
16882	3283	00	LOWE'S	12/13/2022	686.91	.00
16883	3998	00	MICHAEL BAKER INTERNATIONAL, INC	12/13/2022	9,088.75	.00
16884	218	00	NEWS WEST PUBLISHING CO.	12/13/2022	348.15	.00
16885	1786	00	NPUA	12/13/2022	VOID	.00
16886	1786	00	NPUA	12/13/2022	27,437.84	.00
16887	3767	00	PATRICK MARTINEZ	12/13/2022	438.51	.00
16888	1763	00	PITNEY BOWES GLOBAL FINANCIAL SVC	12/13/2022	3,205.86	.00
16889	3866	00	PLACEWORKS	12/13/2022	3,380.00	.00
16890	15	00	QUILL LLC	12/13/2022	144.36	.00
16891	818	00	R & R PRODUCTS INC.	12/13/2022	145.11	.00
16892	3558	00	RICK DANIELS	12/13/2022	32.33	.00
16893	4049	00	ROGER MILLER	12/13/2022	19.16	.00

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
16894	3361	00	S.B. COUNTY SHERIFF'S DEPARTMENT	12/13/2022	280,780.00	.00
16895	1733	00	SAN BERNARDINO COUNTY RECORDER	12/13/2022	26.00	.00
16896	4001	00	SIMPLLOT TURF & HORTICULTURE	12/13/2022	7,278.51	.00
16897	4001	01	SIMPLLOT TURF & HORTICULTURE	12/13/2022	4,978.05	.00
16898	3344	00	SLOVAK BARON & EMPEY LLP	12/13/2022	45,564.80	.00
16899	281	00	SMART & FINAL	12/13/2022	205.44	.00
16900	3875	00	STANTEC CONSULTING SERVICES INC.	12/13/2022	1,791.68	.00
16901	3904	00	STELLA-JONES CORPORATION	12/13/2022	36,661.30	.00
16902	3631	00	STOTZ EQUIPMENT	12/13/2022	467.82	.00
16903	3826	00	SWEPPER SHOP	12/13/2022	3,452.08	.00
16904	4008	00	THE PRINTER GUYS LLC	12/13/2022	587.00	.00
16905	2744	00	THOMAS DELEON	12/13/2022	100.00	.00
16906	3950	00	TKE ENGINEERING INC	12/13/2022	12,680.00	.00
16907	3693	00	TRI STATE COMMUNITY HEALTHCARE CTR.	12/13/2022	150.00	.00
16908	3266	00	TRI STATE TOOL REPAIR	12/13/2022	422.33	.00
16909	3830	00	UNIFIRST CORPORATION	12/13/2022	786.27	.00
16910	427	00	UNITED STATES DEPT OF INTERIOR	12/13/2022	1,671.59	.00
16911	1	00	VAIL, CORA LISE	12/13/2022	72.21	.00
16912	3214	00	WESTERN ELEC.COORDINATING COUNCIL	12/13/2022	2,325.00	.00
16913	3967	00	WILLDAN ENGINEERING	12/13/2022	1,737.50	.00
16914	1023	00	XEROX	12/13/2022	432.93	.00
16915	3842	00	XIO, INC.	12/13/2022	143.00	.00
16916	3828	00	3D-NETWORKS LLC	12/13/2022	8,418.99	.00
NUMBER OF CHECKS				74	GRAND TOTAL	1,163,444.51

PREPARED 11/29/2022, 13:47:34

PROGRAM: GM346L
CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

ACCOUNTING PERIOD 2023/06
REPORT NUMBER 82

PAGE 1

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16843	2345	A-B COMMUNICATIONS	002789		12/13/2022	510-4410-405.30-25	163.37 163.37 *	163.37
16844	4009	ANDERSONORD APPAREL	002769		12/13/2022	507-5762-454.44-10	1,290.00 1,290.00 *	1,290.00
16845	4034	ANGEL'S TOUCH MOBILE VETE	002795 002796		12/13/2022 12/13/2022	101-2020-423.58-00 101-2020-423.61-21	1,003.29 145.00 1,148.29 *	1,148.29
16846	3750	AUTO ZONE	002751		12/13/2022	511-3021-432.43-27	201.48 201.48 *	201.48
16847	4041	BATTERIES PLUS BULBS	002751		12/13/2022	101-5772-452.43-18	200.20 200.20 *	200.20
16848	178	BIG O TIRES & NAPA AUTO P	002714 002752 002752 002752 002752 002752 002787		12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022	503-4720-475.43-04 511-3021-432.43-26 511-3021-432.43-26 511-3021-432.43-26 511-3021-432.43-37 503-4720-475.43-04 580-4750-473.43-57	20.45 30.16 15.34 69.69 5.80 92.31 233.75 *	233.75
16849	3313	BLUE RIVER WATER CORP.	002689 002689		12/13/2022 12/13/2022	507-5761-453.43-17 507-5761-453.43-17	77.35 41.65 119.00 *	119.00
16850	3595	BOOT BARN	002729 002770 002770 002770 002770		12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022	503-4720-475.61-04 502-4710-471.61-04 502-4710-471.61-04 502-4710-471.61-04 502-4710-471.60-28	151.71 162.55 130.04 130.04 146.25 720.59 *	720.59
16851	7	BORDER STATES INDUSTRIES,	PI0101 002752	023068	12/13/2022 12/13/2022	580-4750-473.60-55 580-4750-473.60-55	48,499.21 92.26 48,591.47 *	48,591.47
16852	3801	BRACK CONSTRUCTION, INC.	PI0098 PI0099	023039 023054	12/13/2022 12/13/2022	470-4620-471.69-27 470-4620-471.69-27	6,258.88 7,115.95 13,374.83 *	13,374.83
16853	3392	BUG EMERGENCY INC.	002727 002752		12/13/2022 12/13/2022	507-5762-454.43-08 503-4720-475.43-02	72.00 48.00 120.00 *	120.00
16854	1507	CALIFORNIA JPJA	002792		12/13/2022	101-2030-423.31-40	375.00 375.00 *	375.00

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16855	3945	CAMPBELL PET COMPANY	002715		12/13/2022	101-2020-423.61-21	178.16 178.16 *	178.16
16856	1	CAROLYN BROADWAY	002691		12/13/2022	580-4750-473.43-45	250.00 250.00 *	250.00
16857	4059	CHRIS GILFILLIN	002688		12/13/2022	507-5762-454.55-00	339.01 339.01 *	339.01
16858	3960	CHRISTENSEN BROTHERS GENE	PI0096	023033	12/13/2022	102-3010-431.71-22	451,954.98 451,954.98 *	451,954.98
16859	3960	CHRISTENSEN BROTHERS GENE	PI0097	023033	12/13/2022	102-3010-431.71-22	40,582.48 40,582.48 *	40,582.48
16860	3136	CITY OF NEEDLES	002696 002696 002696		12/13/2022 12/13/2022 12/13/2022	503-4720-475.80-43 580-4750-473.80-43 502-4710-471.80-43	8,299.33 45,311.58 12,779.08 66,389.99 *	8,299.33 45,311.58 12,779.08 66,389.99
16861	1791	CLUB CAR, LLC.	002691		12/13/2022	507-5762-454.60-50	912.87 912.87 *	912.87
16862	2320	COUNTY OF SAN BERNARDINO	002696		12/13/2022	505-4730-472.74-40	3,775.09 3,775.09 *	3,775.09
16863	455	CULLIGAN WATER COND.	002752		12/13/2022	511-3020-432.43-29	44.80 44.80 *	44.80
16864	2934	DANA KEPNER COMPANY INC.	002679 002791		12/13/2022 12/13/2022	502-4710-471.60-55 502-4710-471.60-55	1,434.65 533.36 1,968.01 *	1,434.65 533.36 1,968.01
16865	440	DECO FOODSERVICE INCORP.	002690		12/13/2022	507-5762-454.43-08	44.51 44.51 *	44.51
16866	3580	DIAMOND PURE WATER	002680 002752 002771 002790		12/13/2022 12/13/2022 12/13/2022 12/13/2022	503-4720-475.43-02 503-4720-475.43-02 101-5774-452.61-01 510-4410-405.61-01	11.00 6.00 30.00 42.00 89.00 *	11.00 6.00 30.00 42.00 89.00
16867	501	DOI-BOR-REGION: LOWER COL	002691 002752		12/13/2022 12/13/2022	580-4750-473.63-10 506-4713-477.69-03	22,220.60 100.00 22,320.60 *	22,220.60 100.00 22,320.60
16868	2653	EMPIRE SOUTHWEST	002753		12/13/2022	511-3021-432.43-38	158.70 158.70 *	158.70
16869	3913	ENTERPRISE FM TRUST	002691		12/13/2022	512-0000-207.02-00	5,972.88	5,972.88

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16869	3913	ENTERPRISE FM TRUST					5,972.88 *	5,972.88
16870	3682	EPIC ENGINEERING	002794 PI0108	023047	12/13/2022 12/13/2022	101-0000-204.03-01 582-4710-471.71-05	1,560.00 2,090.40 3,650.40 *	3,650.40
16871	3462	EUSI LLC	PI0111 PI0112	023006 023006	12/13/2022 12/13/2022	503-4720-475.31-98 503-4720-475.31-98	27,207.24 27,225.00 27,432.24 *	27,432.24
16872	1296	FRONTIER	002686 002686 002818 002819 002820 002821 002822 002823 002824 002825 002826 002827 002828 002829 002830 002831 002832 002833 002834		12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022	101-5772-452.52-10 510-4410-405.52-10 101-1025-415.52-10 101-2020-423.52-10 101-3010-431.52-10 101-5770-452.52-10 101-5773-452.52-10 101-5774-452.52-10 502-4710-471.52-10 503-4720-475.52-10 503-4720-475.52-10 507-5761-453.52-10 507-5762-454.52-10 510-4410-405.52-10 510-4410-405.52-10 510-4410-405.52-10 580-4750-473.52-10	141.88 105.05 71.37 128.62 116.48 139.58 84.55 284.09 367.52 412.09 340.27 72.18 244.21 1,264.04 88.46 230.59 254.99 622.63 386.25 5,354.85 *	5,354.85
16873	4012	GOLFNOW, LLC	002684		12/13/2022	507-5762-454.61-09	295.00 295.00 *	295.00
16874	3451	GREENS ELECTRIC, LLC	002681 002681 002777		12/13/2022 12/13/2022 12/13/2022	580-4750-473.60-55 580-4750-473.43-13 580-4750-473.60-55	1,562.38 3.99 15.72 1,582.09 *	1,582.09
16875	3966	GT GOLF SUPPLIES	002728		12/13/2022	507-5762-454.44-10	119.58 119.58 *	119.58
16876	2612	HARDWARE EXPRESS INCORP.	002682 002682 002682 002692 002718 002723 002753 002753		12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022	503-4720-475.43-02 503-4720-475.60-33 503-4720-475.43-02 502-4710-471.60-55 503-4720-475.43-02 101-5774-452.43-18 101-3010-431.60-12 101-5772-452.61-12	40.91 245.55 12.27 35.79 8.17 10.22 40.91 2.83	

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16876	2612	HARDWARE EXPRESS INCORP.	002754		12/13/2022	101-3010-431.60-12	30.68	
			002754		12/13/2022	101-3010-431.43-02	17.40	
			002755		12/13/2022	101-3010-431.43-02	9.22	
			002764		12/13/2022	101-2020-423.43-42	26.60	
			002771		12/13/2022	502-4710-471.43-57	20.47	
			002786		12/13/2022	101-2020-423.43-29	16.37	
							498.95	498.95
16877	1537	IIMC	002784		12/13/2022	101-1030-414.56-00	325.00	
							325.00	325.00
16878	3949	JANET JERNIGAN	002788		12/13/2022	101-0000-362.01-00	100.00	
							100.00	100.00
16879	4000	JARROD DELEON	002682		12/13/2022	507-5762-454.43-08	52.78	
			002690		12/13/2022	507-5762-454.53-00	61.86	
			002761		12/13/2022	507-5761-453.43-04	451.67	
			002761		12/13/2022	507-5761-453.63-00	382.56	
			002761		12/13/2022	507-5761-453.61-04	91.24	
			002761		12/13/2022	507-5761-453.43-04	475.19	
							1,515.30	1,515.30
16880	3502	KIPPY POULSON	002696		12/13/2022	101-1025-415.31-90	275.00	
							275.00	275.00
16881	2691	LAYNE A. GRANITE COMPANY	PI0107	023066	12/13/2022	502-4710-471.43-54	5,117.56	
							5,117.56	5,117.56
16882	3283	LOWE'S	002691		12/13/2022	580-4750-473.54-62	686.91	
							686.91	686.91
16883	3998	MICHAEL BAKER INTERNATIONAL	002738		12/13/2022	101-0000-204.35-01	1,495.00	
			PI0104	023058	12/13/2022	213-1035-416.31-90	5,943.75	
			PI0113	023058	12/13/2022	213-1035-416.31-90	1,650.00	
							9,088.75	9,088.75
16884	218	NEWS WEST PUBLISHING CO.	002761		12/13/2022	101-0000-204.03-01	348.15	
							348.15	348.15
16885	1786	NPUA	002683		12/13/2022	502-4710-471.41-10	1,913.14	
16886	1786	NPUA	002686		12/13/2022	101-2020-423.41-10	135.94	
			002686		12/13/2022	101-2020-423.41-20	85.99	
			002686		12/13/2022	101-2020-423.41-30	157.57	
			002690		12/13/2022	580-4750-473.41-11	32.56	
			002690		12/13/2022	580-4750-473.41-11	53.47	
			002690		12/13/2022	580-4750-473.41-11	59.56	
			002690		12/13/2022	101-1070-410.41-10	475.54	
			002690		12/13/2022	101-1070-410.41-20	232.36	
			002690		12/13/2022	101-1070-410.41-30	78.67	

VOIDED

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16887	3767	PATRICK MARTINEZ	002776		12/13/2022	101-2025-424.55-00	32.27	
			002776		12/13/2022	101-2030-423.55-00	32.27	
			002776		12/13/2022	101-1035-416.61-01	2.15	
			002776		12/13/2022	101-1040-417.61-01	2.15	
			002776		12/13/2022	101-2025-424.61-01	2.15	
			002776		12/13/2022	101-2030-423.61-01	196.10	
			002776		12/13/2022	101-1030-414.53-00	83.98	
			002776		12/13/2022	101-2025-424.61-04	22.90	
							438.51	438.51
16888	1763	PITNEY BOWES GLOBAL FINAN	002793		12/13/2022	510-4410-405.52-20	3,205.86	
							3,205.86	3,205.86
16889	3866	PLACEWORKS	PI0094	023062	12/13/2022	213-1035-416.31-90	2,852.50	
			PI0100	023062	12/13/2022	213-1035-416.31-90	527.50	
							3,380.00	3,380.00
16890	15	QUILL LLC	002687		12/13/2022	101-1040-417.61-02	27.75	
			002687		12/13/2022	101-1035-416.61-02	27.74	
			002687		12/13/2022	101-2025-424.61-02	27.74	
			002687		12/13/2022	101-2030-423.61-02	27.74	
			002764		12/13/2022	101-5772-452.61-01	33.39	
							144.36	144.36
16891	818	R & R PRODUCTS INC.	002690		12/13/2022	507-5761-453.43-04	145.11	
							145.11	145.11
16892	3558	RICK DANIELS	002690		12/13/2022	101-1020-413.55-00	32.33	
							32.33	32.33
16893	4049	ROGER MILLER	002684		12/13/2022	507-5761-453.43-17	19.16	
							19.16	19.16
16894	3361	S.B.COUNTY SHERIFF'S DEPA	002691		12/13/2022	101-2010-421.31-80	273,031.42	
			002691		12/13/2022	225-2010-421.31-80	7,748.58	
							280,780.00	280,780.00
16895	1733	SAN BERNARDINO COUNTY REC	002764		12/13/2022	101-0000-204.03-01	26.00	
							26.00	26.00
16896	4001	SIMPLOT TURF & HORTICULTU	002422		12/13/2022	507-5761-453.61-07	4,978.05	
			002489		12/13/2022	507-5761-453.61-07	2,300.46	
							7,278.51	7,278.51
16897	4001	SIMPLOT TURF & HORTICULTU	002491		12/13/2022	507-5761-453.61-08	4,978.05	
							4,978.05	4,978.05
16898	3344	SLOVAK BARON EMPEY MURPHY	002694		12/13/2022	101-2030-423.31-50	696.35	
			002695		12/13/2022	101-2030-423.31-50	1,174.15	
			002695		12/13/2022	101-2030-423.31-50	59.95	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16898	3344	SLOVAK BARON EMPEY MURPHY	002695		12/13/2022	101-2030-423.31-50	384.20	
			002695		12/13/2022	101-2030-423.31-50	316.40	
			002695		12/13/2022	101-2030-423.31-50	1,248.40	
			002695		12/13/2022	101-2030-423.31-50	339.00	
			002695		12/13/2022	101-2030-423.31-50	489.00	
			002695		12/13/2022	101-2030-423.31-50	162.40	
			002695		12/13/2022	101-2030-423.31-50	195.55	
			002695		12/13/2022	101-2030-423.31-50	761.75	
			002695		12/13/2022	101-2030-423.31-50	228.20	
			002695		12/13/2022	101-2030-423.31-50	316.40	
			002695		12/13/2022	101-2030-423.31-50	264.65	
			002695		12/13/2022	101-2030-423.31-50	635.00	
			002695		12/13/2022	101-2030-423.31-50	263.00	
			002695		12/13/2022	101-2030-423.31-50	183.00	
			002695		12/13/2022	101-2030-423.31-50	317.60	
			002695		12/13/2022	101-2030-423.31-50	42.00	
			002695		12/13/2022	101-2030-423.31-50	2,712.00	
			002695		12/13/2022	101-2030-423.31-50	3,104.70	
			002695		12/13/2022	502-4710-471.31-50	62.09	
			002695		12/13/2022	580-4750-473.31-50	3,042.61	
			002695		12/13/2022	502-4710-471.31-50	8,483.20	
			002695		12/13/2022	503-4720-475.31-50	8,483.20	
			002695		12/13/2022	502-4710-471.31-50	1,933.34	
			002695		12/13/2022	503-4720-475.31-50	1,933.33	
			002695		12/13/2022	580-4750-473.31-50	1,933.33	
			002695		12/13/2022	101-1015-412.31-50	5,800.00	
			002695		12/13/2022		45,564.80	45,564.80
16899	281	SMART & FINAL CORP.	002777		12/13/2022	101-5774-452.60-24	125.36	
			002777		12/13/2022	101-5774-452.61-06	80.08	
							205.44	205.44
16900	3875	STANTEC CONSULTING SERVIC	PI0102	023069	12/13/2022	580-4750-473.31-10	497.92	
			PI0103	023069	12/13/2022	580-4750-473.31-10	497.92	
			PI0105	023069	12/13/2022	580-4750-473.31-10	297.92	
			PI0106	023069	12/13/2022	580-4750-473.31-10	497.92	
							1,791.68	1,791.68
16901	3904	STELLA-JONES CORPORATION	PI0093	023029	12/13/2022	580-4750-473.60-55	36,661.30	
							36,661.30	36,661.30
16902	3631	STOTZ EQUIPMENT	002685		12/13/2022	507-5761-453.43-04	467.82	
							467.82	467.82
16903	3826	SWEeper SHOP	002764		12/13/2022	511-3021-432.43-26	3,452.08	
							3,452.08	3,452.08
16904	4008	THE PRINTER GUYS LLC	002726		12/13/2022	101-1020-413.61-02	89.00	
			002764		12/13/2022	101-1040-417.61-02	124.50	
			002764		12/13/2022	101-1035-416.61-02	124.50	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16904	4008	THE PRINTER GUYS LLC	002764 002764		12/13/2022 12/13/2022	101-2025-424.61-02 101-2030-423.61-02	124.50 124.50 587.00 *	587.00
16905	2744	THOMAS DELEON	002777		12/13/2022	580-4750-473.55-00	100.00 100.00 *	100.00
16906	3950	TKE ENGINEERING INC	002691 002691 PI0109 PI0110		12/13/2022 12/13/2022 12/13/2022 12/13/2022	270-4631-463.31-50 470-4620-410.31-90 270-4631-463.31-50 208-3010-431.71-22 208-3010-431.71-22	1,295.00 92.50 277.50 8,120.00 2,895.00 12,680.00 *	12,680.00
16907	3693	TRI STATE COMMUNITY HEALTH	002724		12/13/2022	101-5774-452.31-20	150.00 150.00 *	150.00
16908	3266	TRI STATE TOOL REPAIR	002766 002767 002767		12/13/2022 12/13/2022 12/13/2022	101-3010-431.43-04 101-3010-431.43-04 101-5772-452.43-04 101-3010-431.43-04	101.15 128.51 129.39 63.28 422.33 *	422.33
16909	3830	UNIFIRST CORPORATION	002685 002685 002685 002691 002721 002722 002725 002777 002777 002777 002777 002777 002777 002777 002797 002798 002799		12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022 12/13/2022	507-5762-454.43-08 580-4750-473.61-04 503-4720-475.61-04 507-5762-454.43-08 503-4720-475.61-04 101-5774-452.61-06 502-4710-471.61-04 101-5772-452.61-04 101-3010-431.61-04 101-5774-452.61-06 511-3020-432.43-29 101-5772-452.61-04 101-3010-431.61-04 507-5762-454.43-08 580-4750-473.61-04 580-4750-473.61-04 502-4710-471.61-04 508-4810-478.61-04 508-4810-478.61-04	7.49 130.90 16.10 7.49 16.10 8.56 31.32 26.95 96.68 8.56 96.68 26.95 7.49 130.90 130.90 31.32 5.94 5.94 786.27 *	786.27
16910	427	UNITED STATES DEPT OF INT	002681		12/13/2022	580-4750-473.43-09	1,671.59 1,671.59 *	1,671.59
16911	1	VAIL, CORA LISE	UT		12/13/2022	501-0000-211.00-00	72.21 72.21 *	72.21
16912	3214	WESTERN ELEC.COORDINATING	002779		12/13/2022	580-4750-473.63-08	2,325.00	2,325.00

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16912	3214	WESTERN ELEC.COORDINATING					2,325.00 *	2,325.00
16913	3967	WILLDAN ENGINEERING	PI0095	023022	12/13/2022	101-2025-424.31-10	415.00	
			002778		12/13/2022	101-2025-424.31-10	1,150.00	
			002778		12/13/2022	101-0000-204.03-01	172.50	
							1,737.50 *	1,737.50
16914	1023	XEROX	002800		12/13/2022	101-1020-413.70-01	43.29	
			002801		12/13/2022	101-1025-415.70-01	43.29	
			002802		12/13/2022	101-1030-414.70-01	69.27	
			002803		12/13/2022	101-1035-416.70-01	43.29	
			002804		12/13/2022	101-1040-417.70-01	43.29	
			002805		12/13/2022	101-2025-424.70-01	43.29	
			002806		12/13/2022	101-2030-423.70-01	43.29	
			002807		12/13/2022	101-3010-431.70-01	17.32	
			002808		12/13/2022	510-4410-405.70-01	86.60	
							432.93 *	432.93
16915	3842	XIO, INC.	002779		12/13/2022	502-4710-471.31-90	143.00	
							143.00 *	143.00
16916	3828	3D-NETWORKS LLC	002719		12/13/2022	509-4910-479.31-53	550.00	
			002720		12/13/2022	509-4910-479.31-90	3,155.99	
			002764		12/13/2022	101-0000-204.06-00	1,958.00	
			002836		12/13/2022	509-4910-479.31-90	2,305.00	
			002837		12/13/2022	509-4910-479.31-53	450.00	
							8,418.99 *	8,418.99
BANK/CHECK TOTAL							1,163,444.51	1,163,444.51
ALL BANKS/CHECKS TOTAL							1,163,444.51	1,163,444.51

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR NOVEMBER 28, 2022**

		FUND AMT.	28-Nov	22-23 BUDGET
FUND 101	GENERAL FUND			
101.1015.412	CITY ATTORNEY	\$ -	\$ 17,829.40	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ -	\$ 70,703.30	\$ 219,507.00
101.1025.415	FINANCE DEPT.	\$ 226.58	\$ 205,629.00	\$ 698,085.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 1,737.66	\$ 82,300.13	\$ 291,344.00
101.1035.416	PLANNING /ZONING	\$ 202.54	\$ 89,454.52	\$ 373,159.00
101.1040.417	ENGINEERING	\$ 209.51	\$ 86,200.38	\$ 361,425.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -	\$ 16,180.93	\$ 51,552.00
101.1070.410	SENIOR CENTER	\$ -	\$ 16,709.42	\$ 59,457.00
101.2010.421	SHERIFF	\$ -	\$ 1,170,800.71	\$ 3,483,367.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 236.29	\$ 68,741.67	\$ 233,027.00
101.2025.424	BUILDING & SAFETY	\$ 85.54	\$ 123,602.80	\$ 608,738.00
101.2030.423	CODE ENFORCEMENT	\$ 2,911.07	\$ 242,538.19	\$ 696,985.00
101.3010.431	PUBLIC WORKS	\$ 138.24	\$ 316,633.77	\$ 849,743.00
101.4730.472	SANITATION	\$ -	\$ 66,295.11	\$ 166,600.00
101.5770.452	AQUATICS	\$ -	\$ 80,559.92	\$ 194,192.00
101.5772.452	PARKS	\$ -	\$ 200,818.63	\$ 658,491.00
101.5773.452	JACK SMITH PARK MARINA	\$ -	\$ 43,028.61	\$ 107,923.00
101.5774.452	RECREATION	\$ 1,586.85	\$ 90,648.58	\$ 371,884.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS	\$ 7,334.28		\$ 9,505,479.00
FUND 102	GEN. FUND CAPITAL PROJECT	\$ -	\$ 16,387.54	\$ 4,992,512.00
FUND 205	CDBG	\$ -	\$ 3,290.00	\$ 42,692.00
FUND 206	CEMETERY	\$ 3.49	\$ 59,599.92	\$ 202,270.00
FUND 208	CALTRANS GRANTS	\$ -	\$ 223,347.00	\$ 311,377.00
FUND 210	SPECIAL GAS TAX	\$ -	\$ 64,095.00	\$ 272,365.00
FUND 213	DEPT OF HOUSE. & COMM DEVL	\$ -	\$ 2,852.50	\$ 30,000.00
FUND 214	SANBAG NEW LOCAL MEAS I	\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL	\$ -	\$ 68,115.94	\$ 251,497.00
FUND 233	JACK SMITH PARK MARINA	\$ -	\$ 5,280.10	\$ 13,733.00
FUND 238	STATE RECREATION GRANTS	\$ -	\$ 432,063.50	\$ 3,899,640.00
FUND 239	CA.CONSERV RECYCLING GRANT	\$ -	\$ 442.60	\$ 25,526.00
FUND 270	REDEVELOPMENT AGENCY	\$ -	\$ 18,035.97	\$ 287,664.00
FUND 470	RDA CAP PROJ.LOW & MOD.	\$ -	\$ 26,081.25	\$ 300,000.00
FUND 501	NPUA	\$ -	\$ 888,882.71	\$ 2,601,074.00
FUND 502	WATER DEPARTMENT	\$ 460.34	\$ 668,731.65	\$ 1,938,399.00
FUND 503	WASTEWATER DEPARTMENT	\$ 925.39	\$ 402,698.38	\$ 1,241,325.00
FUND 505	SANITATION	\$ -	\$ 409,282.23	\$ 1,458,897.00
FUND 506	ALL AMERICAN CANAL PROJ.	\$ 14.99	\$ 33,760.80	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ 184.98		
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 54.84	\$ 217,562.89	\$ 641,632.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -	\$ 93,512.92	\$ 370,454.00
FUND 507	GOLF FUND TOTAL	\$ 239.82		
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ 13.10	\$ 125,070.64	\$ 455,807.00
FUND 509	MIS	\$ -	\$ 84,329.60	\$ 257,370.00
FUND 510	ADMIN. FACILITY	\$ 716.62	\$ 52,940.88	\$ 414,950.00
FUND 511	FLEET MANAGEMENT	\$ 61.39	\$ 91,232.50	\$ 281,078.00
FUND 512	VEHICLE REPLACEMENT	\$ -	\$ 10,279.39	\$ 10,279.39
FUND 520	SR DIAL A RIDE	\$ -	\$ 136,023.34	\$ 250,098.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.	\$ -	\$ 6,863.19	\$ 22,274.00
FUND 525	NEEDLES AREA TRANSIT (NAT)	\$ -	\$ 160,496.33	\$ 614,438.00
FUND 580	ELECTRIC	\$ 3,024.45	\$ 6,323,105.20	\$ 12,406,721.00
FUND 581	NPUA CAPITAL ELECTRIC	\$ -	\$ 509,632.67	\$ 1,024,359.00
FUND 582	NPUA CAPITAL WATER	\$ -	\$ 194,422.98	\$ 3,799,561.00
TOTAL	ALL FUNDS & DEPARTMENTS	\$ 12,793.87	\$ 14,317,094.69	\$ 49,415,271.39

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Poulson, City Treasurer

Date

PAGE 1
DISBURSEMENT PERIOD 05/2023

DISBURSEMENT PERIOD 05/2023

DISBURSEMENT PERIOD 03/2023

TS/RETAINAGE

TS/RETAINAGE
TAKEN

22

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12 793 87

PAGE 2
ACCOUNTING PERIOD 2023/05
REPORT NUMBER 81

ACCOUNT'S PAYABLE CHECK REGISTER BY BANK NUMBER

HECKING

1
1
1
1
1
1
1
1
1

ACCOUNT

ALL BANKS/CHECKS TOTAL

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR NOVEMBER 18, 2022**

FUND 101	GENERAL FUND	\$	4,619.82	FUND AMT.	18-Nov	22-23 BUDGET
101.1015.412	CITY ATTORNEY	\$	-		\$ 17,829.40	\$ 80,000.00
101.1020.413	CITY MANAGER	\$	-		\$ 70,703.30	\$ 219,507.00
101.1025.415	FINANCE DEPT.	\$	50.00		\$ 197,342.10	\$ 698,085.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$	50.00		\$ 77,400.06	\$ 291,344.00
101.1035.416	PLANNING /ZONING	\$	12.50		\$ 88,707.98	\$ 373,159.00
101.1040.417	ENGINEERING	\$	12.50		\$ 85,217.82	\$ 361,425.00
101.1060.410	COMMUNITY PROMOTIONS	\$	-		\$ 16,180.93	\$ 51,552.00
101.1070.410	SENIOR CENTER	\$	-		\$ 16,709.42	\$ 59,457.00
101.2010.421	SHERIFF	\$	-		\$ 1,170,800.71	\$ 3,483,367.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$	50.00		\$ 67,572.31	\$ 233,027.00
101.2025.424	BUILDING & SAFETY	\$	12.50		\$ 120,660.73	\$ 608,738.00
101.2030.423	CODE ENFORCEMENT	\$	62.50		\$ 227,768.42	\$ 696,985.00
101.3010.431	PUBLIC WORKS	\$	50.00		\$ 314,426.87	\$ 849,743.00
101.4730.472	SANITATION	\$	-		\$ 66,295.11	\$ 166,600.00
101.5770.452.	AQUATICS	\$	95.99		\$ 80,559.92	\$ 194,192.00
101.5772.452	PARKS	\$	-		\$ 200,818.63	\$ 658,491.00
101.5773.452	JACK SMITH PARK MARINA	\$	-		\$ 43,028.61	\$ 107,923.00
101.5774.452	RECREATION	\$	530.36		\$ 87,064.84	\$ 371,884.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS			\$ 5,546.17		\$ 9,505,479.00
FUND 102	GEN. FUND CAPITAL PROJECT			\$ -	\$ 16,387.54	\$ 4,992,512.00
FUND 205	CDBG			\$ -	\$ 3,290.00	\$ 42,692.00
FUND 206	CEMETERY			\$ -	\$ 59,364.64	\$ 202,270.00
FUND 208	CALTRANS GRANTS			\$ -	\$ 223,347.00	\$ 311,377.00
FUND 210	SPECIAL GAS TAX			\$ -	\$ 64,095.00	\$ 272,365.00
FUND 213	DEPT OF HOUSE. & COMM DEVL			\$ -	\$ 2,852.50	\$ 30,000.00
FUND 214	SANBAG NEW LOCAL MEAS I			\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL			\$ -	\$ 68,115.94	\$ 251,497.00
FUND 233	JACK SMITH PARK MARINA			\$ -	\$ 5,280.10	\$ 13,733.00
FUND 238	STATE RECREATION GRANTS			\$ -	\$ 432,063.50	\$ 3,899,640.00
FUND 239	CA. CONSERV RECYCLING GRANT			\$ -	\$ 442.60	\$ 25,526.00
FUND 270	REDEVELOPMENT AGENCY			\$ -	\$ 18,035.97	\$ 287,664.00
FUND 470	RDA CAP PROJ. LOW & MOD.			\$ -	\$ 26,081.25	\$ 300,000.00
FUND 501	NPUA			\$ -	\$ 888,882.71	\$ 2,601,074.00
FUND 502	WATER DEPARTMENT			\$ 808.31	\$ 634,079.19	\$ 1,938,399.00
FUND 503	WASTEWATER DEPARTMENT			\$ 94.48	\$ 372,524.43	\$ 1,241,325.00
FUND 505	SANITATION			\$ -	\$ 409,282.23	\$ 1,458,897.00
FUND 506	ALL AMERICAN CANAL PROJ.			\$ -	\$ 33,462.06	\$ 1,041,800.00
FUND 507	GOLF FUND					
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$	97.93		\$ 215,356.30	\$ 641,632.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$	436.41		\$ 93,512.92	\$ 370,454.00
FUND 507	GOLF FUND TOTAL			\$ 534.34		
FUND 508	CUST.SVC/UT BUSINESS OFFICE			\$ 113.21	\$ 124,329.12	\$ 455,807.00
FUND 509	MIS			\$ -	\$ 80,623.61	\$ 257,370.00
FUND 510	ADMIN. FACILITY			\$ -	\$ 52,119.21	\$ 414,950.00
FUND 511	FLEET MANAGEMENT			\$ 33.95	\$ 86,838.11	\$ 281,078.00
FUND 512	VEHICLE REPLACEMENT			\$ -	\$ 10,279.39	\$ 10,279.39
FUND 520	SR DIAL A RIDE			\$ -	\$ 136,023.34	\$ 250,098.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.			\$ -	\$ 6,863.19	\$ 22,274.00
FUND 525	NEEDLES AREA TRANSIT (NAT)			\$ -	\$ 160,496.33	\$ 614,438.00
FUND 580	ELECTRIC			\$ 3,011.25	\$ 6,187,506.65	\$ 12,406,721.00
FUND 581	NPUA CAPITAL ELECTRIC			\$ -	\$ 509,632.67	\$ 1,024,359.00
FUND 582	NPUA CAPITAL WATER			\$ -	\$ 194,422.98	\$ 3,799,561.00
TOTAL	ALL FUNDS & DEPARTMENTS			\$ 10,141.71	\$ 14,064,677.64	\$ 49,415,271.39

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Poulson, City Treasurer

Date

PROGRAM: GW348U

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
16813	3709	00	ADRIAN CHAVEZ	11/18/2022	50.00	.00
16814	3688	00	ALBERT PONCE	11/18/2022	50.00	.00
16815	3870	00	BRYAN HICKSTEIN	11/18/2022	50.00	.00
16816	2931	00	DALE JONES	11/18/2022	50.00	.00
16817	322	00	FRANK VALENZUELA JR.	11/18/2022	50.00	.00
16818	1305	00	GREAT WEST LIFE	11/18/2022	5,517.00	.00
16819	3634	00	GREAT-WEST LIFE & ANNUITY	11/18/2022	986.20	.00
16820	4000	00	JARROD DELEON	11/18/2022	534.34	.00
16821	2879	00	JENNIFER VALENZUELA	11/18/2022	626.35	.00
16822	638	00	JESSE FRAGOSO	11/18/2022	50.00	.00
16823	325	00	JIM WILLIS	11/18/2022	50.00	.00
16824	3978	00	JOSE SANCHEZ	11/18/2022	50.00	.00
16825	2222	00	JUSTIN SCOTT	11/18/2022	50.00	.00
16826	3512	00	KIMBERLY KRASINSKI	11/18/2022	50.00	.00
16827	3889	00	MICHAEL WILLIS	11/18/2022	50.00	.00
16828	3767	00	PATRICK MARTINEZ	11/18/2022	50.00	.00
16829	3654	00	RAINIE TORRANCE	11/18/2022	50.00	.00
16830	3953	00	RONNY SOMMERS	11/18/2022	50.00	.00
16831	1199	00	SBPEA TEAMSTERS LOCAL 1932	11/18/2022	1,008.78	.00
16832	1199	00	SBPEA TEAMSTERS LOCAL 1932	11/18/2022	469.04	.00
16833	3851	00	SY FOLEY	11/18/2022	50.00	.00
16834	3432	00	SYLVIA MILEDI	11/18/2022	50.00	.00
16835	3622	00	TAYLOR MILLER	11/18/2022	50.00	.00
16836	2744	00	THOMAS DELEON	11/18/2022	50.00	.00
16837	2817	00	TONY RUBALCABA	11/18/2022	50.00	.00
16838	3695	00	VINCE GARZA	11/18/2022	50.00	.00
NUMBER OF CHECKS				26	GRAND TOTAL	10,141.71

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16813	3709	ADRIAN CHAVEZ	002140		11/18/2022	101-2030-423.52-10	50.00 50.00 *	50.00
16814	3688	ALBERT PONCE	002149		11/18/2022	502-4710-471.52-10	50.00 50.00 *	50.00
16815	3870	BRYAN HICKSTEIN	002146		11/18/2022	502-4710-471.52-10	50.00 50.00 *	50.00
16816	2931	DALE JONES	002130		11/18/2022	101-1030-414.52-10	50.00 50.00 *	50.00
16817	322	FRANK VALENZUELA JR.	002128		11/18/2022	502-4710-471.52-10	50.00 50.00 *	50.00
16818	1305	GREAT WEST LIFE & ANNUITY	002716 002716 002716		11/18/2022 11/18/2022 11/18/2022	101-0000-209.03-01 502-0000-209.03-01 580-0000-209.03-01	3,203.00 310.00 2,004.00 5,517.00 *	5,517.00
16819	3634	GREAT-WEST LIFE & ANNUITY	002698 002699 002700 002701 002702 002703 002704 002705 002706 002707		11/18/2022 11/18/2022 11/18/2022 11/18/2022 11/18/2022 11/18/2022 11/18/2022 11/18/2022 11/18/2022 11/18/2022	101-0000-209.03-01 101-0000-209.03-01 101-0000-209.03-01 101-0000-209.03-01 101-0000-209.03-01 580-0000-209.03-01 580-0000-209.03-01 580-0000-209.03-01 580-0000-209.03-01 502-0000-209.03-01	43.12 194.13 24.27 213.04 46.50 174.52 60.36 53.93 127.83 48.50 986.20 *	986.20
16820	4000	JARROD DELEON	002730 002731 002732 002734 002735		11/18/2022 11/18/2022 11/18/2022 11/18/2022 11/18/2022	507-5762-454.61-06 507-5762-454.60-50 507-5761-453.62-00 507-5761-453.43-04 507-5761-453.63-00	34.42 401.99 24.00 43.93 30.00 534.34 *	534.34
16821	2879	JENNIFER VALENZUELA	002126 002717 002717 002717		11/18/2022 11/18/2022 11/18/2022 11/18/2022	101-5774-452.52-10 101-5774-452.49-01 101-5774-452.60-24 101-5770-452.60-24	50.00 300.00 180.36 95.99 626.35 *	626.35
16822	638	JESSE FRAGOSO	002144		11/18/2022	101-3010-431.52-10	50.00 50.00 *	50.00
16823	325	JIM WILLIS	002129		11/18/2022	580-4750-473.52-10	50.00 50.00 *	50.00

PAGE 2
ACCOUNTING PERIOD 2023/05
REPORT NUMBER 78

PROGRAM: GM346L

**LAURENCE, GADSDEN
CITY OF NEEDLES**

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16824	3978	JOSE SANCHEZ	002141		11/18/2022	502-4710-471.52-10	50.00 50.00 *	50.00
16825	2222	JUSTIN SCOTT	002125		11/18/2022	580-4750-473.52-10	50.00 50.00 *	50.00
16826	3512	KIMBERLY KRASINSKI	006143		11/18/2022	508-4810-478.52-10	50.00 50.00 *	50.00
16827	3889	MICHAEL WILLIS	002132		11/18/2022	580-4750-473.52-10	50.00 50.00 *	50.00
16828	3767	PATRICK MARTINEZ	002133 002134 002135 002136		11/18/2022 11/18/2022 11/18/2022 11/18/2022	101-2030-423.52-10 101-2025-424.52-10 101-1035-416.52-10 101-1040-417.52-10	12.50 12.50 12.50 12.50 50.00 *	50.00
16829	3654	RAINIE TORRANCE	002137 002138 002139		11/18/2022 11/18/2022 11/18/2022	502-4710-471.52-10 503-4720-475.52-10 580-4750-473.52-10	16.67 16.66 16.67 50.00 *	50.00
16830	3953	RONNY SOMMERS	002127		11/18/2022	580-4750-473.52-10	50.00 50.00 *	50.00
16831	1199	SBPEA TEAMSTERS LOCAL 193	002708 002709 002710 002711 002712 002713		11/18/2022 11/18/2022 11/18/2022 11/18/2022 11/18/2022 11/18/2022	101-0000-209.03-01 502-0000-209.03-01 503-0000-209.03-01 508-0000-209.03-01 511-0000-209.03-01 580-0000-209.03-01	538.10 132.70 27.82 63.21 33.95 213.00 1,008.78 *	1,008.78
16832	1199	SBPEA TEAMSTERS LOCAL 193	002716 002716 002716		11/18/2022 11/18/2022 11/18/2022	101-0000-209.03-01 502-0000-209.03-01 580-0000-209.03-01	357.66 50.44 60.94 469.04 *	469.04
16833	3851	SY FOLEY	002143		11/18/2022	503-4720-475.52-10	50.00 50.00 *	50.00
16834	3432	SYLVIA MILEDI	002151		11/18/2022	101-1025-415.52-10	50.00 50.00 *	50.00
16835	3622	TAYLOR MILLER	001158		11/18/2022	502-4710-471.52-10	50.00 50.00 *	50.00
16836	2744	THOMAS DELEON	002142		11/18/2022	580-4750-473.52-10	50.00 50.00 *	50.00



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☐ Regular ☐ Special

Meeting Date: December 13, 2022

Title: Provide Funding for Holiday Festival Co-sponsorship.

Background: Again, this year the City co-sponsored the Holiday Festival downtown. The event was very well attended and needed the use of portable toilets. Tina McGee, event organizer requests that the City provide funding for the toilets as it has done in years past. The total cost is \$425.

Fiscal Impact: \$425 from Council Events budget line item. If insufficient, authorize the expenditure from General Fund Reserve.

Recommendation: Approve payment from funds available.

Submitted By:

City Management Review:

Pick

Date:

12/9/22

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 4

Daniell's Septic

P.O. Box 1483 | Bullhead City AZ 86430

Invoice

Date

12/2/2022

Invoice

22-5831

X's Serviced

Route

Driver

Billing Cycle

Address Serviced

PO #

Agent/Address

Christmas Parade

Description	Qty	Rate	Amount
Portable Toilet Rental	3	95.00	285.00
Portable Sink	2	70.00	140.00
Delivered 12/2			
Event 12/3			
Pick up 12/5			
Called in by Tina McGee 760-985-4050			

3.5% card fee applied to all credit/debit transactions. Customer will be charged a 2% fee on all invoices past 30 days, plus any collection fees. Customer is responsible for lost or damaged portable toilets. DO NOT MOVE PORTABLES. We are not responsible for damage to lids when pumping tanks. We appreciate your business.

Total \$425.00

Payments/Credits \$0.00

Balance Due \$425.00

Phone 928-754-3483 | Fax 928-754-5115 | office@daniellsseptic.com



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☐ Regular ☐ Special

Meeting Date: December 13, 2022

Title: California Assembly Bill 361; Brown Act--Abbreviated Teleconferencing Procedures

Background: On November 8, 2022, the City Council adopted Resolution No. 2022-77 proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Executive Order N-09-21, and authorizing remote teleconference meetings of the legislative bodies of the City of Needles for the period of November 15, 2022 – December 16, 2022, pursuant to provisions of the Ralph M. Brown Act.

The primary purpose of California Assembly Bill 361 (Rivas) is to allow for California public agencies to continue holding public meetings remotely, using abbreviated teleconferencing procedures, during the COVID-19 state of emergency.

Pursuant to AB 361, if the state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, **in order to continue to teleconference using the abbreviated teleconferencing procedures, the local legislative bodies shall, not later than 30 days after teleconferencing for the first time under AB 361, and every 30 days thereafter, make the following findings by majority vote:**

- (A) The legislative body has reconsidered the circumstances of the state of emergency.
- (B) Any of the following circumstances exist:
 - (i) The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - (ii) State or local officials continue to impose or recommend measures to promote social distancing.

Fiscal Impact: N/A

Recommended Action: Resolution No. 2022-79 proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Executive Order N-09-21, and authorizing remote teleconference meetings of the legislative bodies of the City of Needles for the period of December 16, 2022 – January 15, 2023, pursuant to provisions of the Ralph M. Brown Act

Submitted By: City Clerk

City Management Review: _____ **Date:** _____

Approved: ☐ Not Approved: ☐ Tabled: ☐ Other: ☐

Agenda Item: 5

RESOLUTION 2022-79

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-09-21, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY OF NEEDLES FOR THE PERIOD DECEMBER 16, 2022 – JANUARY 15, 2023, PURSUANT TO PROVISIONS OF THE RALPH M. BROWN ACT

WHEREAS, the City of Needles (the "City") is committed to preserving and nurturing public access and participation in meetings of the City Council; and

WHEREAS, all meetings of the City's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code §§ 54950 - 54963) (the "Brown Act"), so that any member of the public may attend, participate, and watch the City's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the City's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the City Council previously adopted Resolution 2022-77 on November 8, 2022, finding that the requisite conditions exist for the legislative bodies of the City to conduct remote teleconference meetings without compliance with Government Code section 54953(b)(3); and

WHEREAS, as a condition of extending the use of the provisions found in Government Code section 54953(e), the City Council must reconsider the circumstances of the state of emergency that exists in the City, and the City Council has done so; and

WHEREAS, emergency conditions persist in the City, specifically, on March 4, 2020, the Governor of the State of California proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; despite sustained efforts the virus continues to spread and is impacting nearly all sectors of California; and

WHEREAS, on June 9, 2021, the California Department of Public Health issued updated public health directives related to physical distancing and face coverings effective June 15, 2021, based on guidelines issued by the Centers for Disease Control and Prevention; and

WHEREAS, the San Bernardino County Department of Health has recommended measures to promote social distancing. The current state and federal masking guidance recommend that vaccinated individuals wear face masks in public indoor settings. The state still requires unvaccinated individuals to wear masks indoors; and

WHEREAS, the City Council does hereby find that the ongoing risk posed by the highly transmissible COVID-19 virus will continue to cause conditions of peril to the safety of persons within the City which are likely to be beyond the control of services, personnel, equipment, and facilities of the City, and the City Council desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the City Council does hereby find that the legislative bodies of the City shall continue to conduct their meetings without compliance with Government Code section 54953(b)(3), as authorized by Government Code section 54953(e), and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in Government Code section 54953(e)(2); and

WHEREAS, all meeting agendas stating meeting dates, times and the manner in which the public may attend and offer public comment by call-in option or internet-based service option shall be posted, at a minimum, on the City's website and at the City's main office.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NEEDLES DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals.

The recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists.

The City Council hereby considers the conditions of the state of emergency in the City and proclaims that a local emergency persists throughout the City, and the ongoing risk posed by the highly transmissible COVID-19 virus has caused, and will continue to cause, conditions of peril to the safety of persons within the City; furthermore, the guidance of San Bernardino County Department of Health recommends physical distancing.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency.

The City Council hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings.

The Mayor, the City Manager, and legislative bodies of the City are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date.

This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) January 15, 2023, or such time the City Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the City may continue to teleconference without compliance with Government Code section 54953(b)(3).

Section 6. Certification.

The Clerk of the City Council shall certify as to the adoption of this Resolution and shall cause the same to be processed in the manner required by law.

PASSED, ADOPTED, AND APPROVED, this 13th day of December 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Mayor

ATTEST:

Dale Jones, City Clerk

APPROVED AS TO FORM:

John O. Pinkney, City Attorney



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☒ Regular ☐ Special

Meeting Date: December 13, 2022

Title: Authorize the Mayor to Sign a Letter of Interest to Participate in the San Bernardino Regional Housing Trust to be Established by the San Bernardino Council of Governments

Background: At the November 8, 2022, City Council meeting the San Bernardino County Transit Authority and the San Bernardino Council of Governments gave a presentation on forming a San Bernardino Regional Housing Trust. The Housing Trust's vision and goals is to attract significant funding and affordable housing development interest into the San Bernardino region. The programming priorities include new construction of affordable housing, workforce housing development, pre-development loans, down payment assistance, and financing for the purchase of land.

The San Bernardino Council of Governments requested the City show support for the SBRHT through a letter of interest in participating in the program. This letter of interest is not a commitment, and we are providing this letter only to further the planning for the establishment of the SBRHT. Final commitment to join the SBHRT will be subject to the City of Needles City Council approval, funding availability, and other factors.

Fiscal Impact: This letter is not a commitment to the program and requires no financial obligation.

Recommended Action: Approve Authorizing the Mayor to Sign a Letter of Interest to Participate in the San Bernardino Regional Housing Trust to be Established by the San Bernardino Council of Governments

Submitted By: Patrick Martinez, Assistant City Manager/Development Services

City Management Review: Rick

Date: 12/7/22

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 6



City of Needles

817 Third Street • Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765
www.cityofneedles.com

Mayor, Jeff Williams
Vice Mayor Edward T. Paget, M.D.
Councilmember Tona Belt
Councilmember Zachery Longacre
Councilmember Kirsten Merritt
Councilmember Ellen Campbell
Councilmember Wade Evans

City Manager Rick Daniels

LETTER OF INTENT

December 13, 2022

Mr. Ray Wolfe, Executive Director
San Bernardino Council of Governments
1170 W. Third Street, 2nd Floor
San Bernardino, California
92410

RE: INTEREST IN PARTICIPATING IN SAN BERNARDINO REGIONAL HOUSING TRUST

Dear Mr. Wolfe,

The City of Needles is interested in participating in the San Bernardino Regional Housing Trust (SBRHT) to be established by the San Bernardino Council of Governments (SBCOG). Through the SBHRT, the City of Needles intends to further the SBHRT's goal to attract significant funding and affordable housing development interest into the San Bernardino region.

The City of Needles anticipates that SBCTA/SBCOG will administer SBRHT and that each participating Party shall make annual contributions toward the budgeted administrative costs of SBRHT. In return, SBRHT will provide services and support to the region and its Parties to carry out the purpose of SBRHT.

This letter of interest is not a commitment, and we are providing this letter only to further the planning for the establishment of the SBRHT. Final commitment to join the SBHRT will be subject to the City of Needles City Council approval, funding availability, and other factors. Should you have any questions regarding the City of Needles interest, please contact Mr. Rick Daniels, City of Needles City Manager at rdaniels@cityofneedles.com or at 760-326-2115 ext.113.

Thank you.

Sincerely,

Mr. Jeff Williams
Mayor
On behalf of the City of Needles



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ RDA

☒ Regular ☐ Special

Meeting Date: December 13, 2022

Title: City Council Ordinance No. 656-AC
Amending Chapter 12A of the Needles Municipal Code Related to Cannabis Businesses

Background: Per City Council direction, staff has proposed amendments to the City's Cannabis Regulatory Ordinance. The amended ordinance does the following:

1. Amends the convictions that constitute grounds for denial of a license and/or identification card to include:
 - a. Within the preceding fifteen (15) years, a conviction for racketeering, including but not limited to, a conviction under the Racketeer Influenced and Corrupt Organizations Act, the Organized Crime Control Act of 1970, or any other state or federal law prohibiting organized crime.
 - b. Within the preceding fifteen (15) years, a felony conviction for hiring, employing, or using a minor in transporting, carrying, selling, giving away, preparing for sale, or peddling any controlled substance to a minor; or selling, offering to sell, furnishing, offering to furnish, administering, or giving any controlled substance to a minor.
 - c. Within the preceding fifteen (15) years, a felony conviction for drug trafficking with enhancements, including pursuant to H&S Code Sections 11370.4 or 11379.8, or any other state or federal law equivalent, excluding Cannabis.
 - d. Within the preceding fifteen (15) years, any conviction involving a gang enhancement, including pursuant to Penal Code Section 186.22, or other state or federal law equivalent.
 - e. Within the preceding ten (10) years, any violations of subdivision (c) or (d) of H&S Code Section 11357, or Section 11361, or any other provision involving sale to minors.
 - f. Within the preceding fifteen (15) years, a violent felony conviction, as specified in subdivision (c) of Section 667.5 of the Penal Code.
 - g. Within the preceding fifteen (15) years, a serious felony conviction, as specified in subdivision (c) of Section 1192.7 of the Penal Code.
 - h. Within the preceding two (2) years, any felony conviction for second-degree burglary.
2. Consolidates duplicative application requirements and regulations into single sections for Businesses generally.
3. Updates and/or clarifies certain definitions and removes inapplicable definitions.
4. Updates provisions/requirements for consistency with state law.
5. Adds additional recordkeeping requirements.
6. Allows lounges to repackage unused Cannabis.
7. Adds a provision to require return of City-issued identification card upon separation from a Cannabis Business.

#7

8. Adds a provision that all Cannabis Businesses, rather than just retail, provide a written report on the fifth day of each month, providing specified information.
9. Adds a requirement that Retail Cannabis Businesses address security plan in application process (the security plan is already required to be implemented).
10. Removes the requirement that Cultivation, Manufacturing, Testing, and Distribution/Transportation have armed security guards on site.
11. Adds requirements that Cultivation, Manufacturing, Testing, and Distribution/Transportation install perimeter barriers (e.g., fencing) around the Premises.
12. Adds a provision that Cannabis and Cannabis goods, including those used for display purposes, samples or immediate sale, shall not be readily accessible to customers without assistance of Retail Cannabis Business personnel.

On November 22, 2022, at a regularly scheduled meeting of the City Council there was public comment received from a resident to consider an amendment to the retail cannabis stores to include posting signs that outline violating Health and Safety Code 11361. Staff was directed to include language to the 12A Cannabis Businesses code.

Fiscal Impact: Unknown.

Recommendation: Approve Ordinance No. 656-AC Amending Chapter 12A of the Needles Municipal Code Related to Cannabis Businesses

Submitted By: City Attorney/General Counsel

City Management Review: Rice

Date: 12/9/22

Approved: ☐ Not Approved: ☐ Tabled: ☐ Other: ☐

Agenda Item: 7

ORDINANCE NUMBER 656-AC

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, AMENDING CHAPTER 12A OF THE NEEDLES MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF NEEDLES DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds that the actions contemplated by this Ordinance are exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a "project" as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in a physical change to the environment, directly or indirectly.

SECTION 2. The City Council hereby declares that if any provision, section, paragraph, sentence, or word of this Ordinance is rendered or declared to be invalid or unconstitutional by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, such invalidity shall not affect the other provisions, sections, paragraphs, sentences or words of this Ordinance, and to this end the provisions of this Ordinance are severable. The City Council declares that it would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof and intends that the invalid portions should be severed and the balance of the Ordinance enforced.

SECTION 3. Neither the adoption of this Ordinance nor the repeal of any other ordinance of this City shall in any manner affect the prosecution of any violation of any City ordinance or provision of the City of Needles Municipal Code, committed prior to the effective date hereof, nor be construed as a waiver of any penalty or the penal provisions applicable to any violation thereof.

SECTION 4. The City Council hereby declares that by adopting this Ordinance, the City Council is not assuming, nor is it imposing on its officers and employees, an obligation for which a breach thereof would expose the City to liability for money damages to any person who claims that such breach proximately caused injury. To the fullest extent permitted by law, the City shall assume no liability whatsoever, and expressly does not waive sovereign immunity, with respect to any provision of this Ordinance, or for the activities of any Cannabis Business. To the fullest extent permitted by law, any actions taken by a public officer or employee under the provisions of this Ordinance shall not become a personal liability of any public officer or employee of the City. Nothing in this Ordinance shall be deemed or considered in any respect to constitute authorization to violate any State, federal or local law.

SECTION 5. The City Council hereby amends Section 12A of the Municipal Code to read in its entirety as follows:

CHAPTER 12A CANNABIS BUSINESSES

- | | |
|-------|--|
| 12A-1 | Purpose and Intent. |
| 12A-2 | Definitions. |
| 12A-3 | Operation of Cannabis Businesses. |
| 12A-4 | Cannabis Business Regulatory License. |
| 12A-5 | Regulations Applicable to Cannabis Businesses Generally. |

12A-6	Regulations Applicable to Retail Cannabis Businesses.
12A-7	Regulations Applicable to Cultivation Facilities.
12A-8	Outdoor Cultivation Prohibited.
12A-9	Regulations Applicable to Manufacturing Sites.
12A-10	Regulations Applicable to Testing Laboratories.
12A-11	Regulations Applicable to Distribution/Transportation Facilities.
12A-12	[RESERVED].
12A-13	[RESERVED].
12A-14	[RESERVED].
12A-15	[RESERVED].
12A-16	[RESERVED].
12A-17	Delivery.
12A-18	Licenses Non-Transferrable/No Subletting of Premises.
12A-18.5	License Posting Requirement.
12A-19	Alteration and Modification of Premises.
12A-20	[RESERVED].
12A-21	Revocation and Suspension of Licenses.
12A-22	Inspection.
12A-23	CEQA Compliance.
12A-24	Limitation on City Liability.
12A-25	Enforcement.
12A-26	Recordkeeping.
12A-27	Owner/Operator Identification Card.
12A-28	Disposal of Cannabis Waste.
12A-29	Personal Use Cultivation.
12A-30	Cannabis Goods After Termination of License.
12A-31	Cannabis Consumption.
12A-32	Additional Retail Cannabis Business.

Section 12A-1. Purpose and Intent. The purpose of this Chapter is to enact City legislation to regulate Cannabis Businesses operating within the City in accordance with State law, in order to protect the health, safety and general welfare of the residents and businesses within the City.

Section 12A-2. Definitions.

For purposes of this Chapter, the words outlined in this subsection shall have the following definitions:

- (A) “**Act**” shall mean the Compassionate Use Act, known commonly as Proposition 215, codified as Health & Safety (“**H&S**”) Code § 11362.5, *et seq.*
- (B) “**Business day**” is a day Monday through Friday from 8:00 a.m. to 5.00 p.m. Pacific Time, excluding state holidays.
- (C) “**Cannabis**” shall mean all parts of the plant *Cannabis sativa Linnaeus*, *Cannabis indica*, or *Cannabis ruderalis*, whether growing or not; the seeds thereof; the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. “Cannabis” also means the separated resin, whether crude or purified, obtained from Cannabis. “Cannabis” also means Cannabis as defined by Section 11018 of the Health and Safety Code.

“Cannabis” does not include “industrial hemp” as defined by Section 81000 of the Food and Agriculture Code or Section 11018.5 of the Health and Safety Code; or the weight of any other ingredient combined with Cannabis to prepare topical or oral administrations, food, drink, or other product.

- (D) **“Cannabis Business”** means any Cannabis related activity, including but not limited to, planting, possessing, cultivating, harvesting, transporting, manufacturing, compounding, converting, processing, preparing, storing, packaging, testing, labeling, distributing, delivering, wholesale, and/or retail sales of Cannabis or any Cannabis goods or product, whether or not carried on for gain or profit.
- (E) **“Cannabis Business Tax”** shall mean any tax(es) established by the City Council and approved by the voters, as may be amended from time to time, for the purpose of taxing any Cannabis/Marijuana Business, including any activities related thereto, within the City.
- (F) **“Cannabis Cultivation License”** shall mean a license issued by the City Manager or his/her designee required by this Chapter to own, operate and/or manage a Cultivation Facility.
- (G) **“Cannabis Distribution/Transportation Facility License”** shall mean a license issued by the City Manager or his/her designee required by this Chapter to own, operate and/or manage a Distribution/Transportation Facility.
- (H) **“Cannabis goods”** and/or **“Cannabis products”** means Cannabis, including dried flower, and products containing Cannabis/THC.
- (I) **“Cannabis Manufacturing License”** shall mean a license issued by the City Manager or his/her designee required by this Chapter to own, operate and/or manage a Manufacturing Site.
- (J) **“Cannabis Testing License”** shall mean a license issued by the City Manager or his/her designee required by this Chapter to own, operate and/or manage a Testing Laboratory.
- (K) **“Cannabis Retail License”** shall mean a license issued by the City Manager or his/her designee required by this Chapter to own, operate and/or manage a Retail Cannabis Business.
- (L) **“Cannabis waste”** means waste that contains cannabis and that has been made unusable and unrecognizable in the manner prescribed in section 5054 of the Department Regulations, as may be amended from time to time.
- (M) **“CEQA”** shall mean the California Environmental Quality Act (Public Resources Code § 21000, *et seq.*) and the CEQA Guidelines (California Code of Regulations, Title 14, Division 6, Chapter 3, § 15000, *et seq.*)
- (N) **“City”** shall mean the City of Needles.
- (O) **“Code”** shall mean the City of Needles Municipal Code.
- (P) **“Cultivation”** means the planting, growing, harvesting, drying, curing, grading, trimming, and/or processing of one or more Cannabis plants or any part thereof, in any location, indoor or outdoor, including within a Fully Enclosed Structure, as defined.

- (Q) **“Cultivation Facility”** shall mean a non-residential fixed and stationary building where Cannabis Cultivation occurs.

Cultivation Facility does not include Personal Use Cultivation, as defined.

- (R) **“Deliver”** or **“Delivery”** shall mean the transfer of Cannabis or Cannabis products from a Retail Cannabis Business to a customer, Qualified Patient, or their Primary Caregiver in strict accordance with State law. **“Delivery”** also includes any technology platform owned and controlled by the Retail Cannabis Business, or independently licensed under State law that enables customers, Qualified Patients, or their Primary Caregivers to arrange for or facilitate the delivery of Cannabis and/or Cannabis products from a Retail Cannabis Business to customers, Qualified Patients and/or their Primary Caregivers.
- (S) **“Department”** means the Department of Cannabis Control, previously named the Bureau of Cannabis Control, Bureau of Marijuana Control, Bureau of Medical Cannabis Regulation, and Bureau of Medical Marijuana Regulation.
- (T) **“Delivery employee”** means an individual employed by a licensed retailer or licensed microbusiness authorized to engage in retail sales who delivers Cannabis goods from the licensed retailer or licensed microbusiness Premises to a customer at a physical address.
- (U) **“Distribution”** shall mean the procurement, sale, transfer or transport of Cannabis or Cannabis products between Cannabis Businesses licensed in compliance with this Chapter and/or State law.
- (V) **“Distribution/Transportation Facility”** means a non-residential fixed or stationary building used for the business of Distribution of Cannabis and/or Cannabis products.
- (W) **“Distributor”** means a person licensed under State law (or, prior to the issuance of any State license/permit, is otherwise operating in compliance with State law) to engage in the business of Distribution.
- (X) **“Financial Interest”** means an agreement to receive a portion of the profits of a commercial Cannabis Business, an investment into a commercial Cannabis Business, a loan provided to a commercial Cannabis Business, or any other equity interest in a commercial Cannabis Business except as provided below. For the purpose of this subsection, an agreement to receive a portion of the profits includes, but is not limited to, the following individuals:
- (1) An employee who has entered into a profit share plan with the commercial Cannabis Business.
 - (2) A landlord who has entered into a lease agreement with the commercial Cannabis Business for a share of the profits.
 - (3) A consultant who is providing services to the commercial Cannabis Business for a share of the profits.
 - (4) A person acting as an agent, such as an accountant or attorney, for the commercial Cannabis Business for a share of the profits.
 - (5) A broker who is engaging in activities for the commercial Cannabis Business for a share of the profits.
 - (6) A salesperson who earns a commission.

When an entity has a Financial Interest in a commercial Cannabis Business, then all

individuals who are Owners of that entity shall be considered Financial Interest holders of the commercial Cannabis Business. For example, this includes all entities in a multi-layer business structure, as well as the chief executive officer, members of the board of directors, partners, trustees and all persons who have control of a trust, and managing members or non-member managers of the entity. Each entity disclosed as having a Financial Interest must disclose the identities of persons holding Financial Interests until only individuals remain.

Notwithstanding the above, the following persons are not considered as having a “Financial Interest” for purposes of this Chapter.

- (1) A bank or financial institution whose interest constitutes a loan;
 - (2) Persons whose only financial interest in the commercial Cannabis Business is through an interest in a diversified mutual fund, blind trust, or similar instrument;
 - (3) Persons whose only financial interest is a security interest, lien, or encumbrance on property that will be used by the commercial Cannabis Business; and
 - (4) Persons who hold a share of stock that is less than 5 percent of the total shares in a publicly traded company.
- (Y) **“Free cannabis goods”** means any amount of Cannabis goods provided to any person without cost or payment or exchange of any other thing of value.
- (Z) **“Fully Enclosed Structure”** shall mean an enclosed space within a properly permitted building, greenhouse, or other structure which has a complete roof enclosure supported by connecting walls extending from the ground to the roof, which is secure against unauthorized entry, provides complete visual screening, and which is accessible only through doors and inaccessible to minors.
- (AA) **“Guidelines”** shall mean the Guidelines for the Security and Non-Diversion of Marijuana Grown for Medical Use issued by the California Attorney General in August 2008, as may be amended from time to time.
- (BB) **“Immature Cannabis Plant”** or **“Immature Plant”** means a plant that is nonflowering and is shorter and narrower than 18 inches. For purposes of this division, this definition is applicable to retail activities.
- (CC) **“Kief”** means the resinous trichomes of Cannabis that have been separated from the Cannabis plant.
- (DD) **“Limited-access Area”** means an area in which Cannabis goods are stored or held and is only accessible to a licensee and its employees and authorized individuals.
- (EE) **“Manufacturing”** means the production, preparation, propagation, or compounding of manufactured Cannabis or Cannabis product, either directly or indirectly, or by extraction methods, or independently by means of chemical synthesis or by a combination of extraction methods and chemical synthesis, at a fixed location that packages or repackages Cannabis or Cannabis products, or labels or relabels its container.
- (FF) **“Manufacturing Site”** means a location that produces, prepares, propagates, or compounds manufactured Cannabis or Cannabis products, including edibles, directly or indirectly, by extraction methods, independently by means of chemical synthesis, or by a combination of extraction and chemical synthesis.

- (GG) **“MAUCRSA”** means the Medicinal and Adult-Use Cannabis Regulation and Safety Act, codified at Business and Professions Code §§ 26000, *et seq.*, as may be amended from time to time.
- (HH) **“Medicinal Cannabis patient”** includes both a Qualified Patient and a person in possession of a valid identification card issued under Health and Safety Code section 11362.71.
- (II) **“Nursery”** means all activities associated with producing clones, immature plants, seeds, and other agricultural products used specifically for the propagation and cultivation of Cannabis.
- (JJ) **“Operator”** shall mean any and all persons who are responsible for and/or involved in the operation and/or day to day management of the Cannabis Business, including, but not limited to, employees, volunteers, managers, supervisors, contractors, subcontractors, agents, etc.
- (KK) **“Owner”** shall mean any of the following: (1) A person with an aggregate ownership interest of 20 percent or more of the Cannabis Business, unless the interest is solely a security, lien, or encumbrance. (2) The chief executive officer of a nonprofit or other entity. (3) A member of the board of directors of a nonprofit. (4) The trustee(s) and all persons who have control of the trust and/or the commercial Cannabis Business that is held in trust. (5) An individual entitled to a share of at least 20 percent of the profits of the commercial Cannabis Business. (6) An individual who will be participating in the direction, control, or management of the Cannabis Business, including (A) A general partner of a commercial Cannabis Business that is organized as a partnership; (B) A non-member manager or managing member of a commercial Cannabis Business that is organized as a limited liability company; (C) An officer or director of a commercial Cannabis Business that is organized as a corporation.
- (LL) **“Package”** and **“Packaging”** means any container or wrapper that may be used for enclosing or containing any Cannabis goods for final retail sale. “Package” and “packaging” does not include a shipping container or outer wrapping used solely for the transport of Cannabis goods in bulk quantity to a licensee.
- (MM) **“Personal Use Cultivation”** shall mean cultivation by either
- (1) An individual Qualified Patient cultivating Cannabis pursuant to H&S Code section 11362.5, *et seq.*, if he/she cultivates Cannabis for his/her personal medical use and does not sell, distribute, donate, transfer, or provide Cannabis to any other person or entity; or
 - (2) A Primary Caregiver cultivating Cannabis pursuant to H&S Code section 11362.5, *et seq.*, if he/she cultivates Cannabis exclusively for the medical use of no more than five (5) specified Qualified Patients for whom he/she is the Primary Caregiver within the meaning of H&S Code section 11362.7, and does not receive remuneration for these activities, except for compensation provided in full compliance with subdivision (c) of H&S Code section 11362.765; or
 - (3) A person 21 years of age or older who, in strict accordance with the City Code, State law and/or regulations, as may be amended from time to time, possesses, plants, cultivates, harvests, dries, or processes not more than six living Cannabis plants and possess the Cannabis produced by those plants, and those living plants are planted, cultivated, harvested, dried or processed within a single private residence, or upon the

grounds of a private residence within a Fully Enclosed Structure, are in a locked space, and are not visible by normal unaided vision from a public place.

- (NN) **“Premises”** means and includes the entire area that is licensed by the City for operation of the Cannabis Business.
- (OO) **“Pre-roll”** means any combination of the following rolled in paper: flower, shake, leaf, or kief that is obtained from accumulation in containers or sifted from loose, dry Cannabis flower or leaf with a mesh screen or sieve.
- (PP) **“Primary Caregiver”** shall mean the individual designated by a Qualified Patient, who has consistently assumed responsibility for the housing, health, or safety of that Qualified Patient.
- (QQ) **“Program”** shall mean the Medical Marijuana Program Act, known commonly as Senate Bill 420, codified as H&S Code §11362.7, *et seq.*, as may be amended from time to time.
- (RR) **“Qualified Patient”** shall mean any seriously ill patient where medical use of Cannabis is deemed appropriate and it has been recommended by a physician who has determined that the person's health would benefit from the use of Cannabis in the treatment of cancer, anorexia, AIDS, chronic pain, spasticity, glaucoma, arthritis, migraine, or any other illness for which Cannabis provides relief.
- (SS) **“Regulatory License” or “Regulatory Licenses” or “Cannabis Business Regulatory License(s)”** shall mean and refer collectively to any license issued hereunder for the operation of a Cannabis Business.
- (TT) **“Retail area”** means a building, room, or other area that is open to the public, upon the Retail Cannabis Business' Premises, authorized to engage in retail sales in which Cannabis goods are sold or displayed.
- (UU) **“Retail Cannabis Business”** means a location where retail sale and delivery of Cannabis and/or Cannabis products to customers, Qualified Patients and/or Primary Caregivers occurs.
- (VV) **“Tamper-evident”** means that the Cannabis goods packaging is sealed in a manner that prevents the packaging from being opened without obvious destruction of the seal.
- (WW) **“Testing Laboratory”** means a facility, entity, or site in the City that offers or performs tests of Cannabis or Cannabis products and that is both of the following:
- (1) Accredited by an accrediting body that is independent from all other persons involved in the Cannabis industry in the State.
 - (2) Licensed by the Department.
- (XX) **“Transport”** means the physical movement of Cannabis goods from one licensed Premises to another licensed Premises.

Section 12A-3. Operation of Cannabis Businesses.

- (A) It shall be unlawful for any person or persons to own, operate and/or manage a Cannabis Business within the City without first obtaining the applicable Regulatory License to operate

from the City Manager pursuant to the provisions of this Chapter, as well as a zoning permit or conditional use permit, as applicable, and a City Business License.

- (B) It shall be unlawful for any person or person(s) to own, operate and/or manage, or cause another to operate and/or manage, a Cannabis Business within the City without having applied for and obtained a State permit/license for that purpose. Notwithstanding anything in this Chapter to the contrary, a Cannabis Business that is existing, open and operating in compliance with this Chapter, the City Code, and State law, may continue operations until its State permit/license has been approved or denied by the applicable State licensing authority.

Section 12A-4. Cannabis Business Regulatory License.

It is unlawful for any person(s) to own, operate or manage a Cannabis Business within the City, except as expressly provided herein:

- (A) Regulatory License. The operation of a Cannabis Business shall only be considered upon application and approval of a Regulatory License for that purpose. The Regulatory License constitutes a revocable privilege, which shall be subject to revocation/suspension in the event that the Cannabis Business, or any its Owners, Operators, managers, employees, agents, members or volunteers violate any provision of this Chapter, State law or regulations, or fail to pay any City Cannabis Business Tax, or other fees when due.

As for Retail Cannabis Businesses, only a Retail Cannabis Business that was existing, open and operating within the City as of December 25, 2014, may file an application with the City for a Cannabis Retail License.

For purposes of this Chapter, the terms “open and operating” shall mean those Retail Cannabis Businesses which were engaged in the sale and/or delivery of Cannabis and/or Cannabis products in compliance with California state law, including the Act, Guidelines, and the Program, and have paid any and all Cannabis Business Taxes when due as of December 25, 2014.

- (B) License Application. An application for a Cannabis Business Regulatory License shall be filed only by the Owner(s) of the Cannabis Business with the City Manager or his/her designee, along with any applicable fee to be set by the City Council by resolution, as may be amended from time to time. The application shall include the following information:
- (1) The name, address, and telephone number of the Cannabis Business. Applicants and licensees shall use their legal business name on all documents related to commercial Cannabis Business.
 - (2) The name, address, and telephone number of the Owner(s) applying for the Cannabis Business Regulatory License, along with a copy of an official, valid, and unexpired government issued photo ID.
 - (3) The name, address and telephone number and a copy of an official, valid, and unexpired government issued photo ID for all individuals who have a Financial Interest in a commercial Cannabis Business, but are not Owners/Operators, as defined. These individuals shall not be required to submit the other information required of Owners/Operators under the Chapter.

- (4) The name and address of the owner(s) of the real property upon, in, or from which the Cannabis Business is to be operated. In the event the Owner(s) are not the legal owner(s) of the real property, the application shall be accompanied by a copy of a written and signed lease between the Owner(s) and the property owner authorizing use of the Premises as a Cannabis Business, or, if no written lease exists, a written, notarized acknowledgement from the property owner(s) that he/she/they have been advised and agree that a Cannabis Business will be operated upon, in, or from the property.
- (5) Certification that the applicant, and any of the officers, directors, Owners, or Operators of the Cannabis Business do not have:
- a. Within the preceding fifteen (15) years, a conviction for racketeering, including but not limited to, a conviction under the Racketeer Influenced and Corrupt Organizations Act, the Organized Crime Control Act of 1970, or any other state or federal law prohibiting organized crime.
 - b. Within the preceding fifteen (15) years, a felony conviction for hiring, employing, or using a minor in transporting, carrying, selling, giving away, preparing for sale, or peddling any controlled substance to a minor; or selling, offering to sell, furnishing, offering to furnish, administering, or giving any controlled substance to a minor.
 - c. Within the preceding fifteen (15) years, a felony conviction for drug trafficking with enhancements, including pursuant to H&S Code Sections 11370.4 or 11379.8, or any other state or federal law equivalent, excluding Cannabis.
 - d. Within the preceding fifteen (15) years, any conviction involving a gang enhancement, including pursuant to Penal Code Section 186.22, or other state or federal law equivalent.
 - e. Within the preceding ten (10) years, any violations of subdivision (c) or (d) of H&S Code Section 11357, or Section 11361, or any other provision involving sale to minors.
 - f. Within the preceding fifteen (15) years, a violent felony conviction, as specified in subdivision (c) of Section 667.5 of the Penal Code.
 - g. Within the preceding fifteen (15) years, a serious felony conviction, as specified in subdivision (c) of Section 1192.7 of the Penal Code.
 - h. Within the preceding two (2) years, any felony conviction for second-degree burglary.
- (6) If for a Retail Cannabis Business:
- a. Whether Delivery service of Cannabis to any location outside the Retail Cannabis Business will be provided and the extent of such service (e.g., estimated amount of deliveries per month);
 - b. Whether the Retail Cannabis Business intends to allow ingestion, smoking, or

consumption on the Premises, in strict compliance with Section 12A-31.

- (7) If for a Manufacturing Site, whether the Manufacturing Site intends to produce Cannabis and/or Cannabis products using volatile solvents, and if so, a detailed description of the Manufacturing extraction process.
- (8) If for a Testing Laboratory, proof that the Testing Laboratory is or will be licensed by the Department.
- (9) If for a Cultivation Facility, Manufacturing Site or Testing Facility, a site plan and floor plan of the Premises denoting all areas on the Premises, including storage, cultivation/manufacturing areas (if applicable), lighting, signage, etc.
- (10) An estimate of the size of the Cultivation Facility, Manufacturing Site, Testing Laboratory, or Distribution/Transportation Facility, as applicable.
- (11) A security plan including the following measures:
 - a. Digital security cameras shall be installed and maintained in good condition, and used in an on-going manner with at least 240 concurrent hours of digitally recorded documentation in a format approved by the City Manager or Designee.

The video surveillance system shall at all times be able to effectively and clearly record images of the area under surveillance.

Each camera shall be permanently mounted and in a fixed location. Each camera shall be placed in a location that allows the camera to clearly record activity occurring within 20 feet of all points of entry and exit on the licensed Premises, and allows for the clear and certain identification of any person and activities in all areas required to be filmed under this section.

Areas that shall be recorded on the video surveillance system include the following:

- (1) Areas where Cannabis goods are weighed, packed, stored, loaded, and unloaded for transportation, prepared, or moved within the licensed Premises;
 - (2) Limited-access Areas;
 - (3) Security rooms;
 - (4) Areas storing a surveillance-system storage device with at least one camera recording the access points to the secured surveillance recording area;
 - (5) Entrances and exits to the licensed Premises, which shall be recorded from both indoor and outdoor vantage points;
 - (6) Testing areas, if applicable.
- b. The Premises shall be alarmed with an alarm system that is operated and monitored by a properly licensed security company.
 - c. Entrance to the Cultivation/Manufacturing/Testing area, Cannabis dispensing

areas, quality control areas, and any storage areas shall be locked at all times, and under the control of the staff of the Cannabis Business.

- d. The entrance(s) and all window areas shall be illuminated during evening hours. The applicant shall comply with the City's lighting standards regarding the fixture type, wattage, illumination levels, shielding, etc., and secure the necessary approvals and permits as needed.
 - e. All windows on the building that houses the Cannabis Business shall be appropriately secured from outside entry and all Cannabis securely stored.
- (12) A detailed description of the Cannabis Business' operating procedures with regard to the following, as applicable:
- a. Cultivation.
 - b. Extraction and infusion.
 - c. The Distribution/transportation process.
 - d. Inventory procedures.
 - e. Quality control procedures.
 - f. Security Protocols.
- (13) Certification that the applicant, and any of its officers, directors, or Owners, Operators, employees, or agents is not a licensed physician making patient recommendations for Cannabis.
- (14) Authorization for the City Manager or his/her designee to seek verification of the information contained in the application.
- (15) Evidence that the Cannabis Business is operating in strict accordance with State law, including the Act, the Program and the Guidelines, as well as the MAUCRSA, as may be amended from time to time.
- (16) Certification that, within the past three (3) years, the applicant, and/or any of its officers, directors, Owners or Operators have not had a license for any Cannabis Business suspended and/or revoked by the City, the State of California, or any other city or local agency.
- (17) One (1) set of fingerprints for each applicant in a form satisfactory to the City Manager or his/her designee. The fingerprints shall be taken at a place designated by the City Manager or his/her designee, and any required fee for such fingerprinting shall be paid by the applicant. Notwithstanding anything to the contrary in the Code, Owners and shareholders of publicly traded companies shall be exempt from the requirement to submit livescan fingerprints.
- (18) A waiver and release of the City, its officers, officials, employees, and agents from any and all legal liability related to or arising from the application for a Cannabis

Business Regulatory License, the issuance of the Cannabis Business Regulatory License, or the enforcement of the conditions of the Cannabis Business Regulatory License, and/or the operation of the Cannabis Business.

- (19) A warning that Owners, Operators, managers, agents, volunteers, employees, and members of Cannabis Business may be subject to prosecution under federal laws.
- (20) A statement in writing by the applicant that he/she certifies under penalty of perjury that all information contained in the application is true and correct.
- (21) Such other information as may be required by the City Manager or his/her designee to determine compliance with any other eligibility requirements for issuance of the license as specified by state or local law.

(C) Issuance of a Cannabis Business Regulatory License. Within sixty (60) days following receipt of a completed license application, the City Manager or his/her designee shall grant a Cannabis Business Regulatory License if the Owner(s) of the Cannabis Business have satisfied the requirements of this Chapter and all other applicable laws, including, but not limited to, the City's building, zoning, business, and health regulations, unless the City Manager or his/her designee determines any or more of the following to be true:

- (1) The applicant(s) have failed to provide information required by the license application or the application is otherwise deemed incomplete; or
- (2) The applicant(s) have knowingly made a false statement or omission of fact in the application for the license; or
- (3) The Cannabis Business is not properly operating in strict compliance with State law and regulations, including the Act, the Program, and the Guidelines, and the MAUCRSA, as may be amended from time to time; or
- (4) The applicant, and/or any of the officers, directors, Owners or Operators of the Retail Cannabis Business have:
 - a. Within the preceding fifteen (15) years, a conviction for racketeering, including but not limited to, a conviction under the Racketeer Influenced and Corrupt Organizations Act, the Organized Crime Control Act of 1970, or any other state or federal law prohibiting organized crime.
 - b. Within the preceding fifteen (15) years, a felony conviction for hiring, employing, or using a minor in transporting, carrying, selling, giving away, preparing for sale, or peddling any controlled substance to a minor; or selling, offering to sell, furnishing, offering to furnish, administering, or giving any controlled substance to a minor.
 - c. Within the preceding fifteen (15) years, a felony conviction for drug trafficking with enhancements, including pursuant to H&S Code Sections 11370.4 or 11379.8, or any other state or federal law equivalent, excluding Cannabis.
 - d. Within the preceding fifteen (15) years, any conviction involving a gang enhancement, including pursuant to Penal Code Section 186.22, or other state

or federal law equivalent.

- e. Within the preceding ten (10) years, any violations of subdivision (c) or (d) of H&S Code Section 11357, or Section 11361, or any other provision involving sale to minors.
 - f. Within the preceding fifteen (15) years, a violent felony conviction, as specified in subdivision (c) of Section 667.5 of the Penal Code.
 - g. Within the preceding fifteen (15) years, a serious felony conviction, as specified in subdivision (c) of Section 1192.7 of the Penal Code.
 - h. Within the preceding two (2) years, any felony conviction for second-degree burglary.
- (5) The applicant, and/or any of its officers, directors, Owners, Operators, employees, or agents is a licensed physician making patient recommendations for Cannabis; or
 - (6) The Owner(s) and/or Operator(s), if individuals, have not attained the minimum age as required by State law, as may be amended from time to time, but under no circumstances under eighteen (18) years of age; or
 - (7) Within the past three (3) years, the applicant, and/or any of its officers, directors, Owners or Operators have had a license for any Cannabis Business suspended and/or revoked by the City, the State of California, or any other city or local agency; or
 - (8) The Owner(s) and/or Operators have engaged in conduct that constitutes grounds for denial of licensure pursuant to Chapter 2 (commencing with Section 480) of Division 1.5 of the Business and Professions Code.

(D) Denial of License Application.

- (1) If a Cannabis Business Regulatory License is denied, the City Manager or his/her designee shall serve on the Owner(s) a written notice of denial within thirty (30) days of rendering the decision specifying the grounds for the denial and of the right to request a hearing in regard thereto.
- (2) The Owner(s) shall have the right to appeal from a decision by the City Manager or his/her designee to deny a Cannabis Business Regulatory License by filing with the City Clerk a written notice of appeal, specifying the grounds for such appeal, within ten (10) days after the decision has been served on the Owner(s). Such appeal shall be heard by the City Council within 120 days after the notice of appeal is received by the City Clerk. The Owner(s) shall be given not less than thirty (30) days written notice of the date, time, and location of the appeal hearing. The City Council shall consider all relevant evidence at the hearing, may continue the hearing, and may require evidence and legal briefing as the Council determines may be helpful in addressing issues raised by the appeal. Not more than ninety (90) days following the conclusion of the hearing, the City Council shall issue a written decision as to whether the application shall be granted or denied. The written decision shall be served on the Owner(s) of the Cannabis Business, with a copy served on the City Manager or his/her designee. The written decision of the City Council shall be final.

- (E) Inspections. The City may inspect the intended Cannabis Business site and/or Premises for suitability prior to issuing a Cannabis Business Regulatory License.

Section 12A-5. Regulations Applicable to Cannabis Businesses Generally.

- (A) The Cannabis Business shall comply with the U.S. Department of Justice guidelines/priorities, including those prohibiting:
- (1) Distribution of Cannabis to minors;
 - (2) Providing revenue from the sale of Cannabis to criminal enterprises, gangs and/or cartels;
 - (3) Diverting Cannabis from a state where it is legal under state law to a state where it is illegal;
 - (4) Using Cannabis activity as a cover or pretext for the trafficking of other illegal drugs or other illegal activity;
 - (5) Using or engaging in violence or use of firearms in the cultivation and/or distribution of Cannabis;
 - (6) Contributing to drugged driving and/or the exacerbation of other adverse public health consequences associated with Cannabis use;
 - (7) Growing Cannabis on public lands and the attendant public safety and environmental dangers posed by Cannabis production on public lands; and/or
 - (8) Possessing or use of Cannabis on federal property.
- (B) The Cannabis Business shall pay all legally required taxes and fees, including but not limited to, any Cannabis Business Tax, any sales tax pursuant to state and local law, as well as all other City and state-imposed taxes and fees.
- (C) The Cannabis Business shall not have any unpaid financial, fee, or tax obligation to the City that is not paid in full when due, including any assessed fines, penalties, taxes, business tax, fee, interest, or other costs (collectively “unpaid tax obligations”). A Cannabis Business shall not be in breach of this subsection if it enters into and fully performs per the terms of a written offer and compromise or other written settlement agreement with the City that satisfies any unpaid tax obligations. This subsection shall not deprive any Cannabis Business of rights, if any, to appeal or seek judicial determination of the propriety of any amounts alleged by the City as unpaid tax obligations, and a Cannabis Business shall not lose its Cannabis Business Regulatory License hereunder due to the pendency of any such appeal or judicial determination.
- (D) The Cannabis Business shall comply with this Chapter, the Code and any applicable City resolutions, the Act, the Program and the Guidelines, as well as the MAUCRSA, and any amendments thereto, as well as any other State law or Constitutional provision regulating Cannabis.

(E) The Cannabis Business shall develop a security plan including the following measures:

- (1) Digital security cameras shall be installed and maintained in good condition, and used in an on-going manner with at least 240 concurrent hours of digitally recorded documentation in a format approved by the City Manager or Designee.

The video surveillance system shall at all times be able to effectively and clearly record images of the area under surveillance.

Each camera shall be permanently mounted and in a fixed location. Each camera shall be placed in a location that allows the camera to clearly record activity occurring within 20 feet of all points of entry and exit on the licensed Premises, and allows for the clear and certain identification of any person and activities in all areas required to be filmed under this section.

Areas that shall be recorded on the video surveillance system include the following:

- (a) Areas where Cannabis goods are weighed, packed, stored, loaded, and unloaded for transportation, prepared, or moved within the licensed Premises;
- (b) Limited-access Areas;
- (c) Security rooms;
- (d) Areas storing a surveillance-system storage device with at least one camera recording the access points to the secured surveillance recording area;
- (e) Entrances and exits to the licensed Premises, which shall be recorded from both indoor and outdoor vantage points; and
- (f) Testing areas, as applicable.

A Retail Cannabis Business authorized to engage in retail sales shall also record point-of-sale areas and areas where Cannabis goods are displayed for sale on the video surveillance system. At each point-of-sale location, camera placement must allow for the recording of the facial features of any person purchasing or selling Cannabis goods, or any person in the retail area, with sufficient clarity to determine identity.

Recordings made by the security cameras shall be made available to the City Manager or Designee upon request.

Nothing in this section shall compel a Cannabis Business or require the City to voluntarily disclose or deliver said recording to any Federal government entity or agency absent a court order or subpoena.

- (2) The Cannabis Business Premises shall be alarmed with an alarm system that is operated and monitored by a properly licensed security company.
- (3) Entrance to the Cultivation/Manufacturing/Testing area, or any Cannabis dispensing areas, quality control areas, and any storage areas shall be locked at all times, and under the control of the staff of the Cannabis Business.
- (4) The business entrance(s) and all window areas shall be illuminated during evening hours. The Cannabis Business shall comply with the City's lighting standards regarding fixture type, wattage, illumination levels, shielding, etc., and secure the necessary approvals and permits as needed.

- (5) All windows on the building that houses the Cannabis Business shall be appropriately secured from outside entry and all Cannabis securely stored; and
- (6) If a Retail Cannabis Business, tending scales shall be used for the sale or trade of any and all Cannabis. All tending scales are to be in a digital (LED) display, character size a minimum of 1 inch. A separate surveillance camera shall monitor each LED scale display so that the LED scale readout can be read remotely.
- (F) The Cannabis Business shall keep adequate records of any Cannabis related activity, including conducting an inventory on the first business day of each week and recording the total quantity of each form of Cannabis on the Premises. Records expressly include, but are not limited to, video recordings maintained pursuant to this Chapter. All records shall be maintained for seven (7) years from the date created or longer if required by State or Federal law.
- (G) The Cannabis Business shall comply with the State's track and trace system and other requirements, as may be amended from time to time.
- (H) The Cannabis Business shall comply the City Code, including the Building Code and the Fire Code.
- (I) The Cannabis Business shall be in possession of a valid seller's permit issued by the California Department of Tax and Fee Administration, or a notification issued by the California Department of Tax and Fee Administration that the Cannabis Business is not required to have a seller's permit.
- (J) On the fifth day of each month, the Cannabis Business shall provide the City Manager with a written report containing the following information:
 - (1) Bills of lading and a description of all inventory shipments received (including those received by the Cannabis Business, weight of any Cannabis flowers, edibles and concentrates) since prior report;
 - (2) The description and weight of inventory in the possession or control of the Cannabis Business;
 - (3) The total gross revenue received from prior month's sales; and
 - (4) A copy of any inventory manifest and/or sales or tax reports provided to the State Board of Equalization, the California Department of Tax and Fee Administration, and/or the Department of Cannabis Control, and any other taxing agencies.
- (K) Except for Retail Cannabis Business, all Cannabis Business must establish physical barriers to secure perimeter access and all points of entry into a Premises (such as locking primary entrances with commercial-grade, nonresidential door locks, providing fencing around the grounds and driveway, and securing any secondary entrances including windows, roofs, and ventilation systems).

Section 12A-6. Regulations Applicable to Retail Cannabis Businesses.

Except as otherwise specifically provided in this Chapter, the following regulations shall be

applicable to all Retail Cannabis Businesses operating within the City:

- (A) The Retail Cannabis Business shall apply for and maintain a City-issued Cannabis Retail License.
- (B) No Retail Cannabis Business shall dispense Cannabis from more than one (1) location within the City.
- (C) The Retail Cannabis Business shall only be open between the hours of 6:00 a.m. and 10:00 p.m., including delivery service, unless expressly permitted by State law.
- (D) The Retail Cannabis Business shall maintain sales, inventory and patient records in a secure location within the City of Needles, available to the City Manager or Designee to review upon request.

In the event said records are provided to the City Manager or Designee, it shall be the Retail Cannabis Business' responsibility to ensure patient identities are redacted sufficiently to meet any requirements of HIPPA and any other applicable State or federal laws or regulations. Such records shall include, without limitation, records of all inventory received and/or sold, revenue and monies received, cost of inventory, patient records, physician's referral and, if using a Primary Caregiver, a notarized written authorization from the Qualified Patient to be represented by such Primary Caregiver.

- (E) Cannabis shall be kept in a secured manner during business and non-business hours sufficient to prevent diversion, theft or loss.
- (F) All Cannabis shall be properly labeled and kept in a tamper-evident package in accordance with State law, as may be amended from time to time.
- (G) The Retail Cannabis Business shall prevent individuals from remaining on the Premises of the Retail Cannabis Business if they are loitering or otherwise not engaging in activity expressly related to the operations of the Retail Cannabis Business.
- (H) The Retail Cannabis Business shall establish limited access areas accessible only to authorized personnel.
- (I) The Retail Cannabis Business shall store all finished Cannabis and Cannabis products in a secured and locked room, safe, or vault, and in a manner as to prevent diversion, theft, and loss, except for limited amounts of Cannabis used for display purposes, samples, or immediate sale; or as used in compliance with Section 12A-31.

Cannabis and Cannabis goods, including those used for display purposes, samples or immediate sale, shall not be readily accessible to customers without assistance of Retail Cannabis Business personnel.

- (J) All retail activity shall occur within a separate Cannabis dispensing area. No customers, Qualified Patients and/or Primary Caregivers shall be permitted to enter the dispensing area until proper identification is presented to the Retail Cannabis Business staff. The entrance to the Cannabis dispensing area and any storage areas shall be secured at all times to prohibit unauthorized entry, and under the control of Retail Cannabis Business staff.

- (K) The Retail Cannabis Business shall hire or contract for security personnel who are at least 21 years of age to provide on-site security services during hours of operation. Security personnel must be in uniform and readily identifiable. No security personnel shall be operating in an “undercover” capacity without prior notification to law enforcement. All security personnel shall be in possession of a state-mandated guard card and relevant endorsements as well as acquire a City of Needles Live Scan Identification.
- (L) The Retail Cannabis Business shall prohibit on-site smoking, ingestion, or consumption of Cannabis on the Premises of the Retail Cannabis Business, except in strict accordance with Section 12A-31, below.
- (M) Signage for the Retail Cannabis Business shall comply with the City sign ordinance, as well as any State requirements, and any amendments thereto.
- (N) Alcoholic beverages shall not be provided, sold, stored, kept, located, dispensed, distributed, or consumed on the Premises. The Retail Cannabis Business shall not hold or maintain a license from the State Department of Alcohol Beverage Control to sell alcoholic beverages or operate a business that sells alcoholic beverages.
- (O) A Retail Cannabis Business shall not sell or transport Cannabis goods that are labeled as beer, wine, liquor, spirits, or any other term that may create a misleading impression that the product is an alcoholic beverage as defined in Division 9 of the Business and Professions Code.
- (P) A Retail Cannabis Business may sell Immature Cannabis Plants, as defined, only in strict accordance with State law and Department regulations, as may be amended from time to time.
- (Q) Windows and/or entrances of Retail Cannabis Businesses shall not be obstructed and shall maintain a clear view into the Premises during business hours.
- (R) Access to the Premises of a Retail Cannabis Business engaged in adult-use shall be limited to individuals who are at least 21 years of age. Access to the Premises of a Retail Cannabis Business engaged solely in medical use shall be limited to individuals who are at least 18 years of age and have a valid physician’s recommendation.
- (S) Physician services shall not be provided on the Premises.

“Physician services” does not include social services, including counseling, help with housing and meals, hospice and other care referrals which may be provided on site with additional permitting.
- (T) The Premises and building in which the Retail Cannabis Business is located, as well as the operations conducted therein, shall fully comply with all applicable building codes, all applicable State and Federal environmental laws, the Americans with Disabilities Act, the Act, Program and Guidelines; and the MAUCRSA, as may be amended from time to time.
- (U) A Retail Cannabis Business shall maintain a record of all authorized individuals who are not employees of the licensee who enter the Limited-access Areas. The record shall include the name of the individual, the company the individual works for, the reason the individual entered the Limited-access Area, the date, and the times the individual entered and exited the Limited-access Area. These records shall be made available to the City Manager or designee immediately upon request.

- (V) A Retail Cannabis Business shall ensure that the Limited-access Areas can be securely locked using commercial-grade, nonresidential door locks. A licensee shall also use commercial-grade, nonresidential door locks on all points of entry and exit to the licensed Premises.
- (W) The Retail Cannabis Business shall not be operated within: a residence; within a six hundred (600) foot radius of a school, recreation center or youth center; or within two hundred (200) feet of a public playground, park (meaning a children's park where there is playground equipment or other youth athletic or sports facilities, but not including a "way-side" park or rest stop), child care or day care facility, or church. All distances shall be the horizontal distance measured in a straight line, without regard to intervening structures or topography, from the property line of the uses described in this Subsection to the closest property line of the lot on which the Retail Cannabis Business is located.
- (X) Operations of the Retail Cannabis Business shall not cease for more than ninety (90) calendar days.
- (Y) The Retail Cannabis Business shall provide the City, or allow the City inspection of, the security recordings, the activity logs, sales and revenue records, documents and any other required reports, and financial and sales data requested by the City.
- (Z) The Retail Cannabis Business shall prominently display on the licensed Premises a notice, in a format approved by the City Manager and/or his/her designee, which states:

Penalties for violating California Health and Safety Code § 11361

A person 18 years of age or over who hires, employs, or uses a minor in unlawfully transporting, carrying, selling, giving away, preparing for sale, or peddling any cannabis, who unlawfully sells, or offers to sell, any cannabis to a minor, or who furnishes, administers, or gives, or offers to furnish, administer, or give any cannabis to a minor under 14 years of age, or who induces a minor to use cannabis in violation of law shall be punished by imprisonment in the state prison for a period of three, five, or seven years.

A person 18 years of age or over who furnishes, administers, or gives, or offers to furnish, administer, or give, any cannabis to a minor 14 years of age or older in violation of law shall be punished by imprisonment in the state prison for a period of three, four, or five years.

The notice shall be displayed in a location on the licensed Premises which is fully visible and in plain sight of the public.

- (AA) Legal Non-Conforming Uses. Those Retail Cannabis Businesses that were in existence, open and operating on or before December 25, 2014, are permitted uses within the zones identified in the Permissible Use Table at section 96.01 of the City Code. Notwithstanding that Retail Cannabis Businesses were not permitted uses, any Retail Cannabis Business that was existing, open, and operating on or before December 25, 2014, shall constitute a legal non-conforming use under Part III, Article XV "Non-conforming Situations," and shall be subject to all provisions related to Non-Conforming Situations, and shall be permitted to continue operating, provided it complies with all regulations applicable to the operation of Retail Cannabis Businesses, including obtaining a Cannabis Retail License from the City as provided

for herein.

Section 12A-7. Regulations Applicable to Cultivation Facilities.

Other than Personal Use Cultivation as defined in this Chapter, it is unlawful for any person(s) to cultivate and/or grow Cannabis, except as expressly provided herein:

- (A) The Cultivation Facility shall apply for and maintain a City-issued Cannabis Cultivation License.
- (B) The Cultivation Facility shall not distribute, sell, dispense, or administer Cannabis out of its facility to the public. A Cultivation Facility shall not be operated or maintained as a Retail Cannabis Business.
- (C) The Cultivation Facility shall operate in compliance with this Chapter, the Code and applicable resolutions, all State laws, including, but not limited to, the Act, the Program and the Guidelines, the MAUCRSA, as may be amended from time to time, as well as any other State law or Constitutional provision regulating Cannabis, including, but not limited to, any standards, whether now or later adopted, related to:
 - (1) The use of pesticides.
 - (2) The identification of permitted Cannabis plants at the Cultivation Facility, including those for “unique identifiers”, if any.
- (D) Indoor grow lighting systems shall:
 - (1) Be shielded to confine light and glare to the interior of the allowable structure; and
 - (2) Comply with the City Code, including the Building Code and the Fire Code.
- (E) The Cultivation Facility shall have ventilation and filtration systems installed that prevent Cannabis plant odors from exiting the interior of the structure or portion of the structure where Cannabis is cultivated. The ventilation and filtration system shall be approved by the building official and installed prior to commencing Cultivation within the allowable structure.
- (F) Cultivation shall be concealed from public view at all stages of growth and there shall be no exterior evidence of Cultivation occurring at the Premises from a public right-of-way or from an adjacent parcel.
- (G) Cultivation shall not create offensive odors; create excessive dust, heat, noise, smoke, traffic, or other impacts that are disturbing to people of normal sensitivity residing or present on adjacent or nearby property or areas open to the public; or be hazardous due to use or storage of materials, processes, products, or wastes.
- (H) The Cultivation Facility shall not be operated within: a residence; within six hundred (600) feet of a school, recreation center or youth center; or within two hundred (200) feet of a public playground, park (meaning a children’s park where there is playground equipment or other youth athletic or sports facilities, but not including a “way-side” park or rest stop), child care or day care facility, or church. All distances shall be the horizontal distance measured in a straight line, without regard to intervening structures or topography, from the property line of

the uses described in this Subsection to the closest property line of the lot on which the Cultivation Facility is located.

Section 12A-8. Outdoor Cultivation Prohibited. No outdoor Cultivation or outdoor growing of Cannabis, including Personal Use Cultivation, as defined, shall be permitted within the City of Needles. Any Cultivation not inconsistent with State law, or this Chapter, as such laws may be amended from time to time, shall at all times occur indoors, in a secure, locked and Fully Enclosed Structure that includes solid walls and a ceiling, roof or top, as consistent with all applicable State, County and City laws, regulations, ordinances and building codes.

Section 12A-9. Regulations Applicable to Manufacturing Sites.

Except as otherwise specifically provided in this Chapter, the following regulations shall be applicable to all Manufacturing Sites operating within the City, and unless otherwise specified, the requirements of this Chapter apply to all licensed manufacturers and to the manufacture of Cannabis products for both the medicinal-use market and the adult-use market:

- (A) The Manufacturing Site shall apply for and maintain a City-issued Cannabis Manufacturing License.
- (B) The Manufacturing Site shall not distribute, sell, dispense, or administer Cannabis out of its facility to the public. A Manufacturing Site shall not be operated or maintained as a Retail Cannabis Business.
- (C) The Manufacturing Site shall operate in compliance with this Chapter, the Code and applicable resolutions, all State laws, including, but not limited to, the Act, the Program and the Guidelines, the MAUCRSA as may be amended from time to time, as well as any other State law or Constitutional provision regulating Cannabis, including, but not limited to any standards, whether now or later adopted, related to the production and labeling of edible Cannabis products, as well as all applicable State and Federal environmental laws;
- (D) Manufacturing shall be concealed from public view at all stages of processing and there shall be no exterior evidence of Manufacturing occurring at the Premises from a public right-of-way or from an adjacent parcel.
- (E) Manufacturing shall not create offensive odors; create excessive dust, heat, noise, smoke, traffic, or other impacts that are disturbing to people of normal sensitivity residing or present on adjacent or nearby property or areas open to the public; or be hazardous due to use or storage of materials, processes, products, or wastes.
- (F) The Manufacturing Site shall not be operated within: a residence; within six hundred (600) feet of a school, recreation center or youth center; or within two hundred (200) feet of a public playground, park (meaning a children's park where there is playground equipment or other youth athletic or sports facilities, but not including a "way-side" park or rest stop), child care or day care facility, or church. All distances shall be the horizontal distance measured in a straight line, without regard to intervening structures or topography, from the property line of the uses described in this Subsection to the closest property line of the lot on which the Manufacturing Site is located.
- (G) Unless specifically licensed to operate a Manufacturing Site using volatile solvents, the Manufacturing Site shall produce Cannabis and/or Cannabis products using only nonvolatile

solvents.

- (H) If licensed to operate a Manufacturing Site using volatile solvents, the Manufacturing Site shall use solvents exclusively within a closed-loop system that complies with State law and the Department regulations, as may be amended from time to time.
- (I) The Manufacturing Site shall receive and maintain approval from the local fire official for the closed-loop system, other equipment, the extraction operation, and the facility.
- (J) The Manufacturing Site shall meet required fire, safety, and building code requirements in one or more of the following:
 - (1) The California Fire Code;
 - (2) The National Fire Protection Association (NFPA) standards;
 - (3) International Building Code (IBC);
 - (4) The International Fire Code (IFC);
 - (5) Other applicable standards, including complying with all applicable fire, safety, and building codes in processing, handling, and storage of solvents or gasses.
- (K) The Manufacturing Site shall not manufacture, prepare, package, or label any products other than Cannabis products at the licensed Premises. For purposes of this section, the term “Cannabis products” also includes packaged Cannabis, pre-rolls, and products that do not contain Cannabis, but are otherwise identical to the Cannabis containing product, and are intended for use as samples.
- (L) A Manufacturing Site that produces edible Cannabis products shall ensure that all personnel who prepare, handle, or package edible products successfully complete a California food handler certificate course from an entity accredited by the American National Standards Institute (ANSI) within 90 days of commencing employment at the Premises and again every three (3) years during employment. The licensee shall obtain documentation evidencing the fulfillment of this requirement.
- (M) The Manufacturing Site is in compliance with any additional conditions imposed by the City, the county of San Bernardino, or the State regarding issuing a local license, permit, or other authorization.

Section 12A-10. Regulations Applicable to Testing Laboratories.

Except as otherwise specifically provided in this Chapter, the following regulations shall be applicable to all Testing Laboratories operating within the City:

- (A) The Testing Laboratory shall apply for and maintain a City-issued Cannabis Testing License.
- (B) The Testing Laboratory shall not distribute, sell, dispense, or administer Cannabis out of its facility to the public. A Testing Laboratory shall not be operated or maintained as a Retail Cannabis Business.

- (C) The Testing Laboratory shall operate in compliance with this Chapter, the Code and any applicable resolutions, all State laws, including, but not limited to, the Act, the Program and the Guidelines, as well as the MAUCRSA, as may be amended from time to time, as well as any other State law or Constitutional provision regulating Cannabis, including, but not limited to any standards, whether now or later adopted.
- (D) The Testing Laboratory shall not be operated within: a residence; within six hundred (600) feet of a school, recreation center or youth center; or within two hundred (200) feet of a public playground, park (meaning a children's park where there is playground equipment or other youth athletic or sports facilities, but not including a "way-side" park or rest stop), child care or day care facility, or church. All distances shall be the horizontal distance measured in a straight line, without regard to intervening structures or topography, from the property line of the uses described in this Subsection to the closest property line of the lot on which the Testing Laboratory is located.

Section 12A-11. Regulations Applicable to Distribution/Transportation Facilities.

Except as otherwise specifically provided in this Chapter, the following regulations shall be applicable to all Distribution/Transportation Facilities operating within the City:

- (A) The Distribution/Transportation Facility shall apply for and maintain a City-issued Cannabis Distribution/Transportation Facility License.
- (B) The Distribution/Transportation Facility shall not sell, dispense, cultivate, or manufacture Cannabis out of its facility. A Distribution/Transportation Facility shall not be operated or maintained as a Retail Cannabis Business, Cultivation Facility, Manufacturing Site, or Testing Laboratory.
- (C) The Distribution/Transportation Facility shall operate in compliance with this Chapter, the Code and any applicable resolutions, all State laws, including, but not limited to, the Act, the Program and the Guidelines, as well as the MAUCRSA, as may be amended from time to time, as well as any other State law or Constitutional provision regulating Cannabis, including, but not limited to any standards, whether now or later adopted.
- (D) The Distribution/Transportation Facility shall not be operated within: a residence; within six hundred (600) feet of a school, recreation center or youth center; or within two hundred (200) feet of a public playground, park (meaning a children's park where there is playground equipment or other youth athletic or sports facilities, but not including a "way-side" park or rest stop), child care or day care facility, or church. All distances shall be the horizontal distance measured in a straight line, without regard to intervening structures or topography, from the property line of the uses described in this Subsection to the closest property line of the lot on which the Distribution/Transportation Facility is located.
- (E) The Distribution/Transportation Facility shall not store live plants, except seeds, on the licensed Premises.
- (F) A Distribution/Transportation Facility shall ensure that all Cannabis goods batches for testing are stored separately and distinctly from other Cannabis goods batches on the licensed Premises.
- (G) Transportation by means of aircraft, watercraft, drone, rail, human powered vehicle, or

unmanned vehicle is prohibited.

- (H) A licensed Distribution/Transportation Facility shall not leave a vehicle or trailer containing Cannabis goods unattended in a residential area or parked overnight in a residential area.

Sections 12A-12 through 12A-16-RESERVED.

Section 12A-17. Delivery.

A Retail Cannabis Business that holds a valid Cannabis Retail License, and which complies with all regulations related to the operation of a Retail Cannabis Business, may Deliver Cannabis to its customers, Qualified Patients and/or Primary Caregivers within the City if:

- (A) All employees of a Retail Cannabis Business delivering Cannabis or Cannabis products carry a copy of the Retail Cannabis Business' current Cannabis Retail License (as well as any State issued permit or license, when issued) authorizing those services with them during deliveries, and the employee's government-issued identification. The employee shall present the Cannabis Retail License (as well as any State issued permit or license, when issued), upon request, to State and local law enforcement, employees of regulatory authorities, and other State and local agencies.
- (B) During Delivery, the Retail Cannabis Business shall maintain a physical copy of the Delivery request and shall make it available upon request to the City and law enforcement officers. The Delivery request documentation shall comply with State and federal law regarding the protection of confidential information.
- (C) While making deliveries, a Retail Cannabis Business' delivery employee shall not carry Cannabis goods in the delivery vehicle with a value in excess of \$5,000 at any time, or lesser amount if required by State law. Any delivery order must be received and processed by the Retail Cannabis Business prior to the delivery employee departing from the licensed Premises. No Cannabis goods may be present in the delivery vehicle unless they are part of a received and processed order. The value shall be determined using the current retail price of all Cannabis and/or Cannabis products carried by the employee.
- (D) A Delivery Employee shall not deliver Cannabis goods to an address located on publicly owned land or any address on land or in a building leased by a public agency. This prohibition applies to land held in trust by the United States for a tribe or an individual tribal member unless the delivery is authorized by and consistent with applicable tribal law.
- (E) A vehicle used for the Delivery of Cannabis goods shall be outfitted with a dedicated Global Positioning System (GPS) device for identifying the geographic location of the delivery vehicle and recording a history of all locations traveled to by the Delivery Employee while engaged in Delivery. A dedicated GPS device must be owned by the licensee and used for Delivery only. The device shall be either permanently or temporarily affixed to the Delivery vehicle and shall remain active and inside of the Delivery vehicle at all times during Delivery. At all times, the licensed Retail Cannabis Business shall be able to identify the geographic location of all Delivery vehicles that are making Deliveries for the licensed Retail Cannabis Business and document the history of all locations traveled to by a Delivery Employee while engaged in Delivery. A licensed Retail Cannabis Business shall provide this information to the City Manager or Designee upon request. The history of all locations traveled to by a Delivery Employee while engaging in delivery shall be maintained by the licensee for a

minimum of 90 days.

- (F) Before leaving the licensed Premises, the licensed Retail Cannabis Business' Delivery driver must have a delivery inventory ledger of all Cannabis goods provided to the licensed Retail Cannabis Business' delivery driver. For each Cannabis good, the delivery inventory ledger shall include the type of good, the brand, the retail value, the track and trace identifier, and the weight, volume, or other accurate measure of the Cannabis good. All Cannabis goods prepared for an order that was received and processed by the licensed Retail Cannabis Business prior to the Delivery driver's departure from the licensed Premises must be clearly identified on the inventory ledger. After each customer Delivery, the delivery inventory ledger must be updated to reflect the current inventory in possession of the licensed Retail Cannabis Business' delivery driver. Delivery inventory ledgers may be maintained electronically.
- (G) The licensed Retail Cannabis Business delivery driver shall maintain a log that includes all stops from the time the Delivery driver leaves the licensed Premises to the time that the Delivery driver returns to the licensed Premises, and the reason for each stop. The log shall be turned in to the licensed Retail Cannabis Business when the Delivery driver returns to the licensed Premises. The licensed Retail Cannabis Business must maintain the log as a commercial Cannabis Business record as required by this Chapter. The log may be maintained electronically.

Except as otherwise expressly required to be permitted by State law, this Chapter does not permit a retail cannabis business, cooperative, collective, dispensary, or other Cannabis Business that is located outside the City from delivering Cannabis within the City, nor does it permit any stand-alone mobile delivery service not otherwise attached to a Retail Cannabis Business; such delivery is expressly prohibited to the fullest extent permitted by law.

Section 12A-18. Licenses Non-Transferrable/No Subletting of Premises.

Any licenses issued under this Chapter are non-transferable. Upon a sale or transfer of any Cannabis Business, or upon the sale or transfer of some or all of the interest of an Owner or Operator of any Cannabis Business to a person who is not already an Owner or Operator of the Cannabis Business, an amendment to the Regulatory License shall be required.

A licensee shall not sublet any area designated as the licensed Premises for the licensee's commercial Cannabis Business.

Section 12A-18.5 License Posting Requirement.

Upon issuance of any license, a Cannabis Business shall prominently display the license on the licensed Premises where it can be viewed by state and local agencies. If the licensed Premises is open to the public, the license shall be displayed in an area that is within plain sight of the public.

Section 12A-19. Alteration and Modification of Premises.

A licensee under this Chapter shall not make any physical change, alteration, or modification of the Premises of a Cannabis Business that materially or substantially alters the licensed Premises from the plans approved, without obtaining a Conditional Use Permit, or processing an amendment to the Cannabis Business' Conditional Use Permit, as applicable. Material changes include, but are not limited to, an increase or decrease in the total square footage of the licensed Premises or the addition,

sealing of, or relocation of a wall, common entryway, doorway, or other means of public ingress and/or egress to the licensed Premises.

Section 12A-20. [RESERVED].

Section 12A-21. Revocation and Suspension of Licenses.

In addition to any other remedy available to the City under this Code or state law, a license issued pursuant to this Chapter may be suspended or revoked by the City Manager or his/her designee. Upon suspension or revocation of a license issued hereunder, the Cannabis Business shall immediately cease operation. If the Owner is not also the legal owner(s) of the real property on which the Cannabis Business is situated, notice of such suspension or revocation shall be provided by the City Manager or his/her designee to the owner(s) of record of the property as shown on the latest county recorder's official records.

(A) Grounds for Revocation and Suspension.

All Cannabis Business Owners and Operators shall be deemed to know and understand the requirements and prohibitions of this Chapter. The Cannabis Business Owner(s) and/or Operator(s) shall be responsible for the conduct of all of its employees, agents, independent contractors, and other representatives, while on the Premises of the Cannabis Business.

Any license issued pursuant to this Chapter may be suspended or revoked by the City Manager or his/her designee after a hearing, where it is found by a preponderance of the evidence that any of the following have occurred, on even a single occasion:

- (1) The person(s) to whom the license was issued, or any person employed or retained by the Cannabis Business has been found to have violated any provision of this Chapter, the Act, the Program, the MAUCRSA, or any other applicable State law; or
- (2) The licensee, and/or any of its officers, directors, Owners, Operators, employees or agents is a licensed physician making patient recommendations for Medical Cannabis; or
- (3) The licensee, and/or any of its officers, directors, or Owners has engaged in fraud or misrepresentation or has knowingly made a misstatement of fact in seeking or obtaining a City permit or license for the Cannabis Business; or
- (4) The licensee has continued to operate the Cannabis Business after the license issued therefore has been suspended or expired; or
- (5) The licensee, and/or any of the officers, directors, Owner(s) or Operator(s) of the Cannabis Business have or receive:
 - a. Within the preceding fifteen (15) years, a conviction for racketeering, including but not limited to, a conviction under the Racketeer Influenced and Corrupt Organizations Act, the Organized Crime Control Act of 1970, or any other state or federal law prohibiting organized crime.
 - b. Within the preceding fifteen (15) years, a felony conviction for hiring,

employing, or using a minor in transporting, carrying, selling, giving away, preparing for sale, or peddling any controlled substance to a minor; or selling, offering to sell, furnishing, offering to furnish, administering, or giving any controlled substance to a minor.

- c. Within the preceding fifteen (15) years, a felony conviction for drug trafficking with enhancements, including pursuant to H&S Code Sections 11370.4 or 11379.8, or any other state or federal law equivalent, excluding Cannabis.
 - d. Within the preceding fifteen (15) years, any conviction involving a gang enhancement, including pursuant to Penal Code Section 186.22, or other state or federal law equivalent.
 - e. Within the preceding ten (10) years, any violations of subdivision (c) or (d) of H&S Code Section 11357, or Section 11361, or any other provision involving sale to minors.
 - f. Within the preceding fifteen (15) years, a violent felony conviction, as specified in subdivision (c) of Section 667.5 of the Penal Code.
 - g. Within the preceding fifteen (15) years, a serious felony conviction, as specified in subdivision (c) of Section 1192.7 of the Penal Code.
 - h. Within the preceding two (2) years, any felony conviction for second-degree burglary.
- (6) The licensee, or any Owner(s) and/or Operators have engaged in conduct that constitutes grounds for denial of licensure pursuant to Chapter 2 (commencing with Section 480) of Division 1.5 of the Business and Professions Code.

(B) Notice of Revocation or Suspension.

The City Manager or his/her designee, before revoking or suspending any license issued hereunder, shall provide the Owner(s) with written notice of the alleged grounds for suspension or revocation and of a right to request a hearing in regards thereto.

(C) Hearing and Appeal.

The Owner(s) shall have the right to appeal from a decision by the City Manager or his/her designee to suspend or revoke a license issued hereunder by filing with the City Clerk a written notice of appeal, specifying the grounds for such appeal, within ten (10) days after the decision has been served on the Owner(s). Such appeal shall be heard by the City Council within 120 days and with not less than thirty (30) days written notice to the Owner(s) of the date, time and location of the hearing. The City Council shall consider all relevant evidence at the hearing, may continue the hearing, and may require such evidence and legal briefing as may be helpful in addressing issues raised by the appeal.

(D) Notice of Decision.

Within a reasonable time, but not more than ninety (90) days following the conclusion of the hearing, the City Council shall issue a written decision as to whether the license shall be revoked or suspended. The written decision shall be served on the license holder.

Section 12A-22. Inspection.

The City Manager or his/her designee shall have the right to enter the Cannabis Business from time to time for the purpose of making reasonable inspections to observe and enforce compliance with this Chapter and all laws of the City and State of California.

Section 12A-23. CEQA Compliance.

Any applicant for a Cannabis Business Regulatory License, and/or zoning or conditional use permit, as applicable, shall be responsible for all costs associated with the preparation of all initial studies, negative declarations, environmental impact reports and/or other environmental documents or studies, if any, including administrative costs, necessary for the approval of such Cannabis Business Regulatory License, zoning or conditional use permit, as applicable, or the establishment or operation of a Cannabis Business, as well as the costs associated with the City's use of a third party reviewer to ensure application completeness.

Section.12A-24. Limitation on City Liability.

To the fullest extent permitted by law, the City shall not assume any liability whatsoever with respect to approving any Cannabis Business Regulatory License, or any zoning permit or conditional use permit, as applicable, or the operation of a Cannabis Business. As a condition of approval under this Chapter, any applicant or its legal representative shall:

- (A) Execute an agreement to defend (with legal counsel of the City's choice), indemnify and hold the City harmless from any and all claims, damages, legal or enforcement actions, including, but not limited to, any actions or claims associated with violation of federal law associated with the permitting, licensing, approval and/or operation of a Cannabis Business; and
- (B) Maintain insurance in the minimum amount of \$1 million per claim and \$2 million in the aggregate; and
- (C) Name the City as an additional insured on all City required insurance policies; and
- (D) Agree to defend, at its sole expense, any action against the City, its agents, officers, and employees related to the approval of a Cannabis Business Regulatory License or the operation of a Cannabis Business; and
- (E) Agree to reimburse the City for any court costs and attorneys' fees that the City may be required to pay as a result of any legal challenge (or federal enforcement action) related to the City's approval or regulation of a Cannabis Business Regulatory License, or the operation of a Cannabis Business. The City may, at its sole discretion, choose its own legal counsel and/or participate at its own expense in the defense of any such action, but such participation shall not relieve the operator of its obligations hereunder.

Section 12A-25. Enforcement.

- (A) Failure to comply with the provisions of the Chapter, the City Code, or any other State or City law, shall result in the license issued hereunder being suspended or revoked pursuant to this Chapter.

- (B) Any operation of the Cannabis Business in non-compliance with this Chapter shall constitute a public nuisance and violation of the Municipal Code and may be enforced through any lawful remedy, including, but not limited to, the provisions of this Chapter and the City of Needles Municipal Code. Any non-compliance with this Chapter, the City Code or ordinances, State law, the Act, the Program or the Guidelines, or the MAUCRSA, as may be amended from time to time, shall constitute a public nuisance and may be enforced through any lawful civil and/or criminal remedy, including but not limited to a restraining order, temporary and permanent injunctive relief, and other relief set forth in this Chapter, the City Code and/or State law.
- (C) Any person violating any of the provisions of this Chapter or any provisions or part hereof, shall be guilty of a misdemeanor, and upon conviction thereof shall be punishable by a fine of up to one thousand dollars (\$1,000.00) per day per violation or by imprisonment for a period of not more than six (6) months, or by both such fine and imprisonment. The conviction and punishment of any person for failure to pay a required tax shall not excuse or exempt such person from any civil action for violation of this Chapter or other City law. No civil action shall prevent criminal prosecution for any violation of the provisions of this Chapter or any State or City law.
- (D) In lieu of issuing a misdemeanor citation, the City may reduce the penalty to an infraction or issue an administrative citation, and/or assess an administrative fine. Notwithstanding any provision in the Municipal Code to the contrary, including, but not limited to Chapter 2A, administrative citations and administrative fines for violations of this Chapter 12A be issued and/or assessed as follows:
- a. Every violation determined to be an infraction is punishable by a fine up to the maximum amount permitted by State law, as may be amended from time to time, or (1) a fine of \$100 for a first violation; (2) a fine of \$200 for a second violation; (3) a fine of \$500 for each additional violation of Chapter 12A within one year, whichever is greater.
 - b. For non-emergency violations of Chapter 12A that do not create an immediate danger to public health, the City Enforcement Officer shall have the authority to issue an Administrative Citation that provides for a reasonable period of time, not to exceed three (3) calendar days, to correct or otherwise remedy the violation. If the violation is corrected within the period of time provided, no additional administrative fines shall be assessed. If the violation is not corrected within the period of time provided, the City Enforcement Officer shall have authority to issue a second administrative citation and impose an administrative fine. Any violations that create a danger to health and/or safety, as determined in the sole and absolute discretion of the City, shall be corrected immediately.
 - c. As to any violation for exceeding the number of plants allowed under this Chapter, the amount of an administrative penalty to be imposed is an aggregate amount calculated at \$500 per plant that is in excess of the number of plants allowed.
- (E) Any person violating any provisions of this Chapter or any provisions or part hereof, shall be liable for civil penalties of not less than \$250 or more than \$2,500 for each day the violation continues.
- (F) All remedies prescribed by this chapter are cumulative and the election of one or more

remedy does not bar the City from the pursuit of any other remedy to enforce this Chapter.

- (G) Each violation of this Chapter shall constitute a separate violation and each violation may be charged as a separate count in the event of administrative or criminal enforcement action.
- (H) In any order in resolution of a disciplinary proceeding for suspension or revocation of a license, the City may request the hearing officer to direct a licensee found to have committed a violation or violations of this Chapter, or any regulation adopted pursuant to the Act, to pay a sum not to exceed the reasonable costs of the investigation and enforcement of the case.
- (I) A certified copy of the actual costs, or a good faith estimate of costs where actual costs are not available, signed by the City's designated representative shall be prima facie evidence of reasonable costs of investigation and prosecution of the case. The costs shall include the amount of investigative and enforcement costs up to the date of the hearing, including, but not limited to, charges imposed by the City Attorney.
- (J) The City may issue an emergency decision and order for temporary, interim relief to prevent or avoid immediate danger to the public health, safety, or welfare.
- (K) The emergency decision and order issued by the City shall include a brief explanation of the factual and legal basis of the emergency decision that justify the City's determination that emergency action is necessary, and the specific actions ordered. The emergency decision and order shall be effective when issued or as otherwise provided by the decision and order.

Section 12A-26. Recordkeeping.

- (A) In addition to records identified to be maintained throughout this Chapter, each Cannabis Business shall keep and maintain the following records related to commercial Cannabis Business for at least seven years:
 - (1) Financial records including, but not limited to, bank statements, sales invoices, receipts, tax records, and all records required by the California Department of Tax and Fee Administration (formerly Board of Equalization) under title 18, California Code of Regulations, sections 1698 and 4901.
 - (2) Personnel records, including each employee's full name, social security or individual tax-payer identification number, date employment begins, and date of termination of employment, if applicable.
 - (3) Training records including, but not limited to, the content of the training provided and the names of the employees that received the training.
 - (4) Contracts with other licensees regarding commercial Cannabis activity.
 - (5) Permits, licenses, and other local authorizations to conduct the licensee's commercial Cannabis activity.
 - (6) Security records.
 - (7) Records relating to the composting or destruction of Cannabis goods.

- (8) Documentation for data or information entered into the track and trace system.
 - (9) All other documents prepared or executed by an Owner, Operator, and/or their employees or assignees in connection with the licensed commercial Cannabis Business.
 - (10) Inventory Manifests and sales reports.
- (B) All required records shall be prepared and retained in accordance with the following conditions:
- (1) Records shall be legible; and
 - (2) Records shall be stored in a secured area where the records are protected from debris, moisture, contamination, hazardous waste, fire, and theft.
- (C) The City Manager or Designee may make any examination of the books and records of any licensee as it deems necessary to perform its duties under this Chapter.
- (D) All records are subject to review by the City Manager or Designee any time the licensee is exercising the privileges of the license or at any other time as mutually agreed to by the City Manager and the licensee. Prior notice by the City to review records is not necessary. The City Manager or Designee may review records outside of the licensee's standard daily business hours.
- (E) Records shall be kept in a manner that allows records to be produced for the City Manager or Designee immediately upon request at the licensed Premises in either hard copy or electronic form, whichever the City Manager or Designee requests.

Section 12A-27. Owner/Operator Identification Card.

- (A) Any person who is an Owner and/or Operator of a Cannabis Business within the City shall apply for and obtain a City issued photo identification card, which shall be approved only after a fingerprint and background check. The fingerprints shall be taken at a place designated by the City Manager or his/her designee, and any required fee for such fingerprinting shall be paid by the applicant. All Owners/Operators shall wear on their person and have visible to the public the City issued photo identification card at all times while on the Premises of the Cannabis Business. The photo identification card shall be issued only after satisfactory evidence that the Owner and/or Operator does not have:
- a. Within the preceding fifteen (15) years, a conviction for racketeering, including but not limited to, a conviction under the Racketeer Influenced and Corrupt Organizations Act, the Organized Crime Control Act of 1970, or any other state or federal law prohibiting organized crime.
 - b. Within the preceding fifteen (15) years, a felony conviction for hiring, employing, or using a minor in transporting, carrying, selling, giving away, preparing for sale, or peddling any controlled substance to a minor; or selling, offering to sell, furnishing, offering to furnish, administering, or giving any controlled substance to a minor.
 - c. Within the preceding fifteen (15) years, a felony conviction for drug trafficking with

enhancements, including pursuant to H&S Code Sections 11370.4 or 11379.8, or any other state or federal law equivalent, excluding Cannabis.

- d. Within the preceding fifteen (15) years, any conviction involving a gang enhancement, including pursuant to Penal Code Section 186.22, or other state or federal law equivalent.
- e. Within the preceding ten (10) years, any violations of subdivision (c) or (d) of H&S Code Section 11357, or Section 11361, or any other provision involving sale to minors.
- f. Within the preceding fifteen (15) years, a violent felony conviction, as specified in subdivision (c) of Section 667.5 of the Penal Code.
- g. Within the preceding fifteen (15) years, a serious felony conviction, as specified in subdivision (c) of Section 1192.7 of the Penal Code.
- h. Within the preceding two (2) years, any felony conviction for second-degree burglary.

Owners and shareholders of publicly traded companies shall be exempt from the requirements of this Section.

- (B) A Cannabis Business shall return to the City any identification card issued to an Owner or Operator within 72 hours of that Owner or Operators' termination or other separation from the Cannabis Business. Termination or separation includes but is not limited to discharge, firing, layoff, resignation, or completion of the term of employment/ownership.

Section 12A-28. Disposal of Cannabis Waste.

Unless otherwise provided by State law and/or regulations, a Cannabis Business shall dispose of Cannabis Waste as follows:

- (A) For purposes of this Chapter, "Cannabis Waste" is waste that is not hazardous waste as defined in Public Resources Code section 40141, and is solid waste, as defined in Section 40191 of the Public Resources Code, that contains Cannabis and that has been made unusable and unrecognizable in the manner prescribed below. A licensee may not sell, distribute, donate, transfer, or provide Cannabis Waste except as expressly provided herein.
- (B) A licensee shall manage all waste that is hazardous waste, as defined in Public Resources Code section 40141, in compliance with all applicable hazardous-waste statutes and regulations.
- (C) A licensee shall make Cannabis and/or Cannabis products into Cannabis Waste by rendering the Cannabis and/or Cannabis products unusable and unrecognizable. The licensee shall render the Cannabis and/or Cannabis products into Cannabis Waste before removing the Cannabis Waste from the licensed Premises. A licensee shall render the Cannabis and/or Cannabis product into Cannabis Waste by grinding and incorporating the Cannabis and/or Cannabis product with other ground material so that the resulting mixture is at least 50 percent non-Cannabis material by volume. A licensee shall render Cannabis and/or Cannabis products into Cannabis Waste and track that waste one batch at a time and shall not commingle different batches into Cannabis Waste.

- (D) The licensee shall render the Cannabis and/or Cannabis product into Cannabis Waste on camera or in the presence of City staff, as requested.
- (E) Cannabis goods and Cannabis waste shall be stored, managed and disposed of in compliance with State law, including the MAURCSA and any regulations adopted thereto, as may be amended from time to time.
- (F) Notwithstanding that State law may permit the same, on-site composting of Cannabis, Cannabis goods/product or Cannabis Waste is expressly prohibited.

Section 12A-29. Personal Use Cultivation.

The following regulations shall be applicable to any person engaged in Personal Use Cultivation, as defined, within the City:

- (A) Any person, Qualified Patient and/or Primary Caregiver engaging in Personal Use Cultivation shall do so in compliance with this Chapter, the Code and any applicable resolutions, all State laws, including, but not limited to, the Act, the Program and the Guidelines, as well as the MAUCRSA, as may be amended from time to time, as well as any other State law or Constitutional provision regulating Cannabis, including, but not limited to any standards, whether now or later adopted.
- (B) Personal Use Cultivation must take place at the person's, Qualified Patient's or Primary Caregiver's full time primary residence (as evidenced by proof of ownership, lease, or other written authorization from the owner), or any enclosed accessory structure, greenhouse or garage thereon. "Residence" shall mean a house, apartment unit, mobile home, or other similar dwelling unit.
- (C) Personal Use Cultivation must be conducted at all times indoors, in a secure, locked and Fully Enclosed Structure.
- (D) All structures (including greenhouses) used for Cultivation must be legally constructed with all applicable permits, such as grading, building, electrical, mechanical and plumbing.
- (E) Cultivation shall be limited to no more than 100 square feet per residence.
- (F) There shall be no exterior evidence of Cannabis Cultivation. Cultivation shall not be visible from any public right-of way, private drive, or fire lane.
- (G) All Cultivation structures shall be equipped with odor control filtration and ventilation systems adequate to prevent odor, humidity, or mold.
- (H) Light systems shall be fully shielded, including adequate coverings on windows, so as to confine light and glare to the interior of the structure.
- (I) The use of generators is prohibited, except as emergency back-up systems.
- (J) The use of volatile solvents to manufacture Cannabis Products is prohibited.

Section 12A-30. Cannabis Goods After Termination of License.

In the event a license is terminated for any reason while Cannabis goods remain on the Premises, the following actions may be taken:

- (1) The Cannabis goods may be destroyed by the former licensee; or
- (2) A licensed distributor or licensed microbusiness authorized to engage in distribution may be authorized by the City Manager to purchase and distribute the former licensee's entire inventory stock in accordance with the following:
 - (a) A licensed distributor or licensed microbusiness authorized to engage in distribution shall, within 14 calendar days of the termination of the former licensee's license, submit a written request to the City Manager, for authorization to purchase the Cannabis goods from the former licensee; and
 - (b) Upon approval from the City Manager, the licensed distributor or licensed microbusiness authorized to engage in distribution shall transport the cannabis goods to their Premises, arrange for laboratory testing, and perform quality assurance in accordance with State law. If the Cannabis goods have already been tested in accordance with State law and have a valid certificate of analysis for regulatory compliance testing that is less than 12 months old, the Cannabis goods are not required to undergo additional testing.

Section 12A-31. Cannabis Consumption.

Cannabis and/or Cannabis products may be smoked, ingested or consumed on the Premises of a properly licensed and fully compliant Retail Cannabis Business, subject to the following regulations:

- (A) The Retail Cannabis Business obtains a Conditional Use Permit (or amended Conditional Use Permit), permitting smoking, ingestion or consumption of Cannabis and/or Cannabis product on the Premises.
- (B) Smoking, ingestion or consumption of Cannabis and/or Cannabis product is at all times done in strict conformance with State law, including the MAUCRSA, or any applicable State regulations, as may be amended from time to time.
- (C) Access to the area where Cannabis smoking, ingestion or consumption is allowed must be restricted to persons 21 years of age and older.
- (D) Cannabis smoking, ingestion and consumption shall not be visible from any place where persons under the age of 21 are permitted.
- (E) Cannabis smoking, ingestion and consumption must occur indoors. Smoking, ingestion and consumption may not occur on patios, in parking areas, or in any other space that is not fully enclosed.
- (F) The Retail Cannabis Business must install and maintain in good working order an odor control system. Odors cause by smoking, ingestion or consumption of Cannabis and/or Cannabis products must not be detectible from any public place.
- (G) Cannabis smoking, ingestion and/or consumption shall at all times occur in a space that is separate from the space used to sell Cannabis and/or Cannabis product.

- (H) Only Cannabis and/or Cannabis products purchased from the Retail Cannabis Business during the same visit by the customer may be smoked, ingested, or consumed within the Retail Cannabis Business. Individuals may not bring Cannabis and/or Cannabis product into a Retail Cannabis Business.
- (I) Cannabis and Cannabis products purchased for on-site consumption must either be consumed on the Premises or otherwise repackaged in child-resistant packaging as defined by State law, prior to leaving the Retail Cannabis Business. Cannabis and Cannabis products which are not properly packaged in child-resistant packaging in accordance with State law are not permitted to be removed from the Premises.

Section 12A-32. Additional Retail Cannabis Business.

Notwithstanding the provisions of Section 12A-4, above, requiring Retail Cannabis Businesses to have been existing, open and operating within the City within a fixed stationary building on or before December 25, 2014 prior to issuance of a Cannabis Retail License, the City Council may, but is not obligated to, license additional Retail Cannabis Businesses to operate within the City which were not otherwise in existence, open and operating on or before December 25, 2014.

Any additional Retail Cannabis Business licensed under this Section shall comply with all applicable application requirements and regulations provided by this Chapter or the Municipal Code, and all State and/or local laws or regulations regulating Retail Cannabis Business, as may be amended from time to time.

SECTION 6. The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same, or the summary thereof, to be published and posted pursuant to the provisions of law and this Ordinance shall take effect thirty (30) days after passage.

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Needles, California, approves an amendment to the City Code.

INTRODUCED AND READ for the first time and ordered posted at a regular meeting of the City Council of the City of Needles, California, held on the 22nd day of November 2022 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Mayor

Attest: _____
City Clerk Dale Jones, CMC

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 13th day of December 2022.

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

(Seal)

Attest: _____
City Clerk Dale Jones, CMC

Approved as to form:

City Attorney John Pinkney



City of Needles, California Request for Council Action

☒ CITY COUNCIL ☐ Board of Public Utilities ☒ Regular ☐ Special
Meeting Date: December 13, 2022

Title: Agreement with GoGov for a mobile/web app not to exceed \$3,900

Background: The City Council gave direction to staff to find a method to better assist the City to interact with members of the public. City Staff had a presentation provided by GoGov on a GOResponse mobile and web app which provides a two-way communication between government and citizens to work and communicate more efficiently and effectively.

The mobile/web app provides the following benefits to the residents;

- Simple submission of requests or complaints by citizens which are then provided directly to the department such examples are code violations, public records requests, leak reporting, damaged poles etc. With this option citizens are able to upload images along with the request or complaint
- Automatic email and push notifications to keep the citizens up to date which can be used for emergencies, public outreach, even posting of upcoming events
- Access to maps, council agenda's, press releases
- And much more!

The annual cost is \$3,900 (able to cancel at any time) which includes;

- No Upfront Costs
- Unlimited Users
- Unlimited Departments
- Unlimited Data Storage
- Branded App for Apple & Android Included
- Unlimited Remote Training for the Life of Working Together
- Software Updates Included
- 24/7 Emergency Phone Support
- Self Service Online Knowledge Base
- Future Proof – As your processes and needs change, our pricing includes being able to call us for continued training, configuration changes and anything else you may need to keep the software aligned with your current process

Fiscal Impact: Annual cost of \$3,900 to be funded by General Fund Reserves in Year 1 and Public Works, Utilities, and Development Services Departments thereafter.

_____ Sylvia Miledi

Recommended Action: Authorize the City Manager to Sign the Agreement with GoGov for an amount not to exceed \$3,900 from the General Fund Reserves

Submitted By: Rainie Torrance, Assistant Utility Manager
Patrick Martinez, Assistant City Manager

City Management Review: _____

Date: 12/9/2022

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 8



GORequest®

Powerful & Flexible CRM Software to manage service requests of all varieties for your agency!



GORequest® CRM is an intelligent, user friendly solution for managing all of your agency service requests! Whether it's a citizen using your agency branded mobile app or a staff member logging a service call from your call center, GORequest® provides a centralized home for two way communication between government and citizens to work and communicate more efficiently and effectively!

Customer Service at it's Finest

In today's digital age, customer service expectations are at an all-time high. As a government agency, your constituents are expecting the same service from you that they receive from all of their other service providers. The GORequest® powerful CRM now makes it easy for citizens and government to exchange information and work towards their common goal of making their city/town/county the best place to live or work!

- Simple submission of requests by staff or citizens via mobile app or through the web
- Automated email and push notifications keep both staff and citizens up to date as a request is worked towards a resolution
- Pre defined SLA's per request type set the proper expectation for citizens to have their requests completed
- Detailed & Customizable reporting for the agency to ensure certain service standards are being met

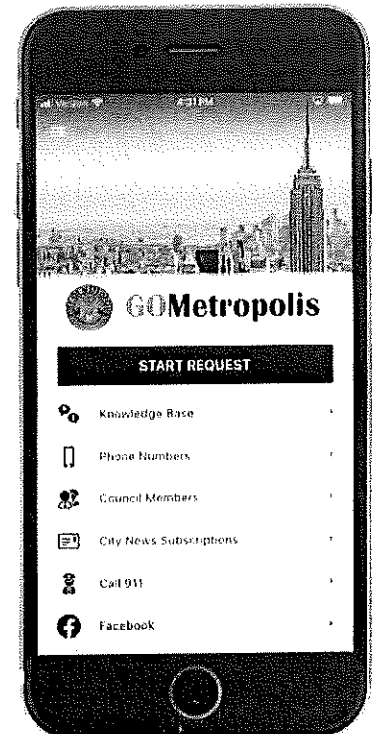
No Upfront Fees or Startup Costs

We try to earn your business every single day and so we will start by doing the heavy lifting to get you started. Everything you need to setup your mobile app, list of request types, reports and most importantly train your staff - Its All Included!

Truly Flexible CRM that bends to your Needs!

Our software was designed to be configured to the way you work, which is what makes it so powerful and intuitive.

- Agency Defined Request Types and Categories
- Fully searchable Knowledge Base with Integrated Request Functionality
- Customizable Automated Email and Push Notifications
- Automatic Address and User Tracking to Easily See Previous Requests for a Specific Citizen or Address
- Highly Customizable assignment Rules allow for Even the Most Complex Engagement Rules to be Followed
- Map Views Available for Work Planning and Trend Spotting
- Both Out of the Box and Customizable Reporting that can be run using user defined criteria and output in a variety of formats
- Specific Input Form for individual request types



More Than Just Potholes!

While filling a Pothole is a common and effective use of our CRM solution, this frequently used example only scratches the surface of what you can accomplish with GORquest®

- **Branded Mobile App**– While the Mobile App is certainly a useful tool for citizens to submit service requests, it can also be used to showcase anything that you as an agency want to give your citizens quick and easy access to. Our collection of applets offer a wide variety of ways to make often sought out information and services readily available at your citizens fingertips!
- **IT Ticketing/ Facilities Management**– The system offers 'internal' request types, which are only available for view and submission by agency staff when logged in. Users can easily create requests types for IT ticketing or Facility Management and use GORquest® to replace costly internal, process specific systems.
- **Public Records Requests**– Keep up with open records laws by tracking FOIA, OPRA and other public record requests from citizens.
- **Agency Specific Programs & Services** - GORquest® helps our customers manage unique use cases including ride sharing, building inspections and health inspections.

Integrations

We learned that sharing is one of the most important parts of helping our customers. This is why we have built integrations into systems where it counts. Some common ones include:

- **ESRI ArcGIS**- integration validates addresses entered into the system against your GIS system. We also can use other data and map layers like districts, wards and more to enhance the workflow and reporting delivered to your agents and citizens.
- **Cartegraph**- our integration with Cartegraph can automatically transmit your requests into that system for work and then push the data back to the citizen through our system, including when the issue is closed.
- **LDAP / Active Directory** - another password is the last thing any of us want. With our LDAP integration we can sync up users and permissions and authenticate against your Active Directory so you don't have to do extra work or remember another password.

Support and Training You Will Love ♥

Our goal is to make you love our company at every encounter. We have a mature process and experienced staff that will be able to provide expert advice and assistance every step of the way.

- **Expert Advice** providing analysis of your service request types, workflows and reports using industry best practices to make your job as easy as possible.
- **Project Management** - your dedicated project manager will track and monitor your progress throughout the project.
- **Configuring** creating a list of request types, launching the mobile app, building a beautiful iFrame, customizing fields and forms, creating email templates, customizing reports and more.
- **Training Library** - As we train you, we will produce a library of videos and documents specific to your agency. These videos can be used for onboarding future staff or just going back to get a refresher on more advanced stuff. But don't worry - we are always willing to give additional training as you need it.
- **Staff Training** is our favorite part because we know you are going to love what you see and how easy it is to use. When we hear "oooh's" and "aaah's" then we know we are doing our job.

“ With the ability to contact residents directly on the platform, our employees are more efficient in resolving service requests than before... ”

- Paolo Beltran, City of Lakewood, CA

About GOGovApps

GOGovApps specializes in providing CRM and Code Enforcement software to local governments of all sizes. Our long history and experience working with hundreds of government agencies across the country really shows in the products and services we provide. We built our software from the ground up working with the departments and staff that now use our products every single day.

City of Needles, CA

Citizen Notifications & Alerts

August 29, 2022

Prepared By:

Kevin Strauss, Director of Sales

(631) 861-5812

Kevin@GoGovApps.com

Prepared For:

Rainie Torrance

Administration

rtorrance@cityofneedles.com

Subscriptions & Services

Description	Amount
GONotify Citizen Notifications & Alerts (Notify) - Unlimited Subscription	\$3,900 /year
Services: \$0 Annually: \$3,900	

Order Details

Primary Contact			
Contact Name:		Phone:	
Title:		Email:	

Billing Information			
Contact Name:		Phone:	
Quote Month:		Email:	
PO #: (Optional)		Cycle:	Annual Billing

Billing Practices: GOGov will send renewal quotes for budgeting purposes at the beginning of the *Quote Month* specified. Invoices are sent 45 to 60 days prior to subscription renewal and are due prior to the start of the Subscription Period. To align billing with budget cycles, extend *Initial Subscription Period* to include extra months and we will send an initial invoice for the extra prorated months and then a second invoice for the remainder of the Initial Subscription Period.

Contract Information	
Initial Subscription Period:	12 months starting:
Replacing Contracts:	If replacing existing agreement provide contract # or description & date.
Contract #: (Internal)	

Terms & Conditions

The following terms are the latest version of the GOGov Master Terms & Conditions that is maintained and updated. No part of these terms may be modified other than the "Special Terms & Exceptions" section.

1. **IMPORTANT NOTICE TO USER:** GOGov, Inc. (dba "GOGov") owns all intellectual property in the software products listed in the Products and Services section (collectively "Software" or "Subscription Services") in the Order Form. Customer shall not modify, adapt, translate, rent, lease or otherwise attempt to discover the Software source code. The following terms and conditions (this "Agreement") will be effective as of the date of last signature of the Order Form ("Effective Date") and will be governed by the laws in force in the State of New York.
2. **Software License.** The Software subscription services and the accompanying files, software updates, lists and documentation are licensed, not sold, to you. You may use a copy of the Software on your compatible computer for the purpose of connecting to the hosted service provided by GOGov as long as you are a current subscriber and maintain your annual continued services for the applicable licenses. Except as expressly set forth herein, GOGov disclaims any and all express and implied warranties, including but not limited to warranties of merchantability and fitness for a particular purpose.
3. **Continued Services**
 - 3.1 **Hosting.** GOGov agrees to maintain Customer data in a secure datacenter and is committed to providing 99.5% uptime and availability. GOGov will perform nightly backups of your hosted data to an alternate physical location.
 - 3.2 **Ownership of Data.** All hosted data specific to Customer is owned by the Customer. Within thirty (30) calendar days following termination of this Agreement, the Customer can request and GOGov will provide a complete copy of Customer's data without additional charge through a downloadable zip file provided the customer is current on payments.
4. **Payment Terms & Fees**
 - 4.1 **Subscription Term and Termination.** The initial Subscription Term of this Agreement begins on Effective Date (last signature) and will continue to the end of the Initial Subscription Period listed in the Order Form. At the end of the initial Subscription Term, Customer's subscription and this Agreement will renew for an additional twelve (12) month term and for subsequent twelve (12) month periods thereafter. To stop the auto-renewal listed in the foregoing sentence, Customer must submit written notice to GOGov at Billing@GOGovApps.com not less than sixty (60) calendar days prior to the end of the then-current Term. GOGov reserves the right to increase the annual fees by 7% on the anniversary date of each annual term.
 - 4.2 **Payment Terms.** Initial payment is due at the beginning of the subscription term. Each subsequent annual billing will be due on the anniversary date of the initial term. Payment Terms are **NET 30** Days from the invoice date.
 - 4.3 **Taxes & Obligations.** In exchange for its use of the Subscribed Services, Customer will pay to GOGov the amounts indicated in the Order. Said amounts are based on services purchased and not actual usage; payment obligations are non-cancelable and fees paid are non-refundable, except as otherwise specifically-provided herein. Unless otherwise stated, such fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including but not limited to value-added, sales, use or withholding taxes, assessable by any local, state, provincial, federal or foreign jurisdiction ("Taxes"). Customer is responsible for paying all Taxes associated with its purchases hereunder. If GOGov has the legal obligation to pay or collect Taxes for which Customer is responsible, the appropriate amount will be invoiced to and paid by Customer, unless GOGov is provided with a valid tax exemption certificate authorized by the appropriate taxing authority. GOGov is solely responsible for taxes assessable against it based on its income, property and employees.
 - 4.4 **Convenience Fees.** For GOGov products that manage credit card processing, GOGov will add a Convenience Fee of \$3.00 plus 3% per transaction to offset the costs of online processing.
5. **Limitation of Liability.** GOGov will, at all times during the Agreement, maintain appropriate insurance coverage. In no event will GOGov's cumulative liability for any general, incidental, special, compensatory, or punitive damages whatsoever suffered by Customer or any other person or entity exceed the fees paid to GOGov by Customer during the six (6) calendar months immediately preceding the circumstances which give rise to such claim(s) of liability, even if GOGov or its agents have been advised of the possibility of such damages.

6. **Updating of Terms.** Upon each renewal of this Agreement, the latest Master Terms & Conditions that GOGov has published within the software ninety (90) days prior to the renewal date shall replace these terms. Any Special Terms & Exceptions listed in the original document shall carryover to the renewal terms. We reserve the right to change our Master Terms & Conditions at any time. If the changes are material, GOGov will advise the Customer by email or posting a notice on the site before changes go into effect. If the Customer does not agree to the new terms, Customer may contact Support@GOGovApps.com to have objections considered.
7. **Other Provisions**
- 7.1 *Other Public Agency Orders.* Other public agencies may utilize the terms and conditions established by this Agreement if agreeable to all parties. Customer does not accept any responsibility or involvement in the purchase orders or contracts issues by other public agencies.
- 7.2 *Alternate Terms Disclaimed.* The parties expressly disclaim any alternate terms and conditions accompanying drafts and/or purchase orders issued by Customer.
8. **Special Terms & Exceptions.** None.

This Order Form is entered into between Customer and GOGov. Customer accepts and agrees to adhere to the Terms and Conditions with this order form, will be referenced as the "Agreement." This Agreement between Customer and GOGov, which Customer hereby acknowledges and accepts, constitutes the entire agreement between GOGov and Customer governing the Services referenced above. Customer represents that its signatory below has the authority to bind Customer to the terms of this Agreement.

GOGov, Inc.**City of Needles, CA****Sign:****Name:** Daryl Blowes**Title:** CEO**Date:****Sign:****Name:****Title:****Date:***Additional Customer Signatures (Optional)***Sign:****Name:****Title:****Date:****Sign:****Name:****Title:****Date:**



GONotify®

Engage citizens across multiple channels with a trusted source of information for events, alerts & notices.



GONotify® is a user friendly solution for creating & sending communications of all varieties to your citizens across multiple channels! Coupled with an agency branded mobile app, GONotify® makes it easy for citizens and government to communicate more efficiently and effectively!

Communications in the Palm of Citizen's Hands

- **Branded Mobile App** serves as one place to access all notifications and important information directly from your local municipality
- **Subscription Lists** allow for citizens to sign up for the types of notifications that they want to receive
- **Direct Notifications** ensure that content is delivered directly to citizens devices so that no important updates are missed
- **Get more information** and start a dialogue with agency staff by replying to a notification (requires GOGov CRM)

Keep Citizens Informed

As a staff & management team, keeping citizens informed can be a challenge. GONotify® includes some awesome features to help with this process:

- Send **Alerts & Emergency Notifications** directly to citizens
- Send Targeted Content by using **Subscription Groups** that you can define & select when sending out a message
- Use our **Message Editor** to easily create detailed & stylish communications that include pictures, formatting, links to videos, documents and other content.
- For Create Once, Publish Everywhere with **Multi Channel Publishing** that allows you to push content to the most vital channels including **Mobile, Email, Twitter, Facebook & Website**.
- Enable **2-Way Communication** that would allow you to choose if citizens can reply to a specific message, leveraging our CRM Module that ensures no questions go unanswered.

All of your Communication Needs in One Spot

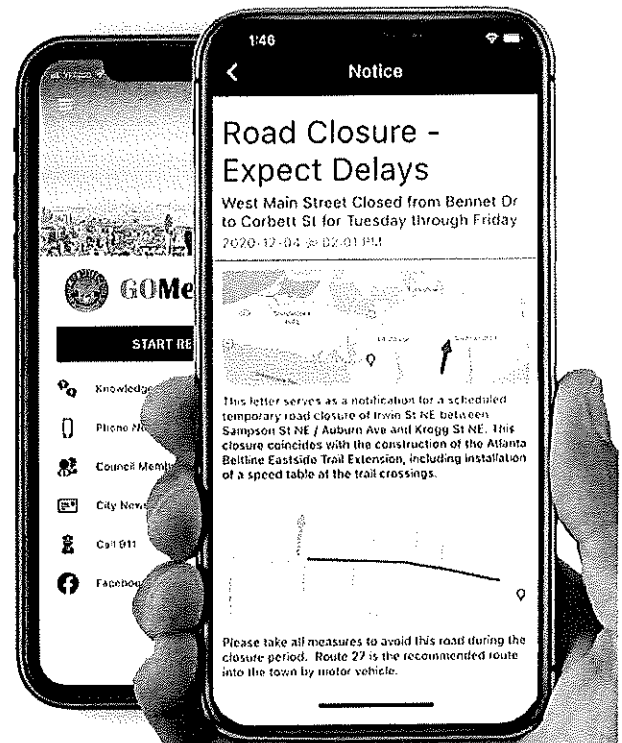
Why limit yourself to emergency communications when you could send anything that you want?

- Road Closure
- Events
- Storm Warnings
- Boil Water Advisory
- Emergency Alerts
- School Closings

Vital City Information at Citizen's Finger Tips

The branded app includes applets, which are important pieces of information that you can put right at your Citizen's finger tips. Commonly that information includes:

- Important Phone Numbers
- Elected Official's Names & Bios
- Local Places
- Social Media Pages
- Website Content





GOEnforce®

Powerful Code Enforcement Software to manage every aspect of Municipal Code Enforcement.



GOEnforce® is an innovative and easy-to-use solution for managing all your Code Enforcement cases. Whether you are in the office or in the field, GOEnforce® allows you to work wherever you need. Simply choose the violations and which actions you want to take or letters you want to send and let GOEnforce® handle the rest.

Complete Case Management at Your Fingertips

We understand how hectic your day can be. If you are a "Team of One" or an entire department of Code Enforcement officers, the design of our product is intuitive and just makes sense for what you do. All of the activities, notes, pictures, letters, violations, fees and more are always at your fingertips.

- Violations & Corrective Actions
- Case Notes and Actions Taken by your Department
- Pictures, Videos and any other kind of Attachments
- Letters and Administrative Citations
- Fees and Payments

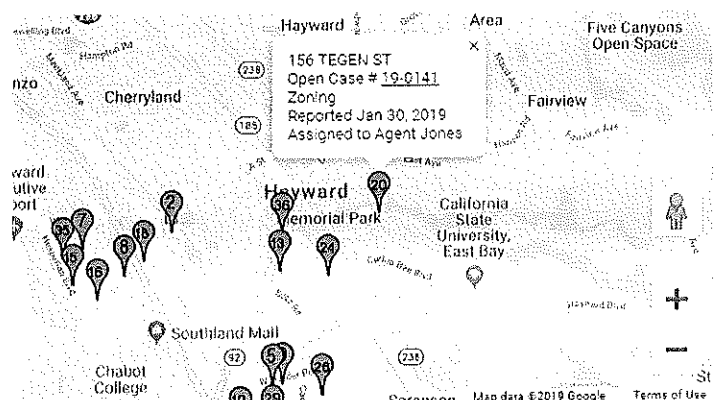
No Upfront Fees or Startup Costs

We try to earn your business every single day and so we will start by footing the bill to get you started. Everything you need to setup your codes, violations, letter templates, reports and most importantly train your staff - Its All Included!

Software that Works for You

Our software was designed around the way you work, which is what makes it so intuitive and useful.

- One Click Letter Generation from Templates that we setup for you
- Batch Printing of Letters to Assist Officers in the Field
- Automatic Parcel Lookups with Owner Information and Address validation.
- Notification and Workflow features will deliver Reminders & Inspection sheets directly to staff at calculated due dates.
- Property and Resident alerts can easily be viewed from previous case files.
- Generate reports, documents and even print full case history required for prosecution.
- Map views allow you to plan your day or visualize cases by location.
- Audit Log tracks every change made to a case file



Special Features

We have developed features in the software that helps process annual and recurring types of inspection cases for officers.

- **Rental Inspection** - Using intelligent algorithms, we can help detect properties that are suspected to be rentals and automatically create cases for inspection. For the properties we know are rentals annual inspections and letters can be automatically generated.
- **Weed Abatement** - Another annual chore that we can automate allowing inspectors to drive through areas and clear for tall grass.
- **Vehicle Abatement** - track multiple vehicle information and generate abatement notices to assist with cost recovery and reimbursement.
- **Business License Enforcement** - Track expired business licenses and allow GOEnforce® to automatically generate the letters, assess fees and create cases for officers to follow-up.

Integrations

We learned that sharing is one of the most important parts of helping our customers. This is why we have built integrations into systems where it counts. Here are a few:

- **ESRI ArcGIS** integration makes address validation and parcel lookup with owner information simple. We also can use other data like districts, wards and more to enhance the workflow and reporting delivered to your agents and citizens.
- **Revenue Experts** - our integration with Revenue Experts can automatically transmit your administrative citation fees to experts that can help you collect.
- **Permitting Systems** - Quickly view permits from other systems when working on code cases.
- **LDAP / Active Directory** - another password is the last thing any of us want. With our LDAP integration we can sync up users and permissions and authenticate against your Active Directory so you don't have to do extra work or remember another password.

Support and Training You Will Love ♥

Our goal is to make you love our company at every encounter. We have a mature process and experienced staff that will be able to provide expert advise and assistance every step of the way.

- **Expert Advise** providing analysis of your service codes, letters, notices, documents and processes using industry best practices to make your job as easy as possible.
- **Project Management** - your dedicated project manager will track and monitor your progress throughout the project.
- **Configuring** your municipal code summaries, defining parcel data imports, customizing fields and forms, creating letter templates, customizing reports and more.
- **Training Library** - As we train you, we will produce a library of videos and documents specific to your agency. These videos can be used for onboarding future staff or just going back to get a refresher on more advanced stuff. But don't worry - we are always willing to give additional training as you need it.
- **Staff Training** is our favorite part because we know you are going to love what you see and how easy it is to use. When we hear "oooh's" and "aaah's" then we know we are doing our job.

"As a single person operation handling it all from phone to field to notices, I can say that GOEnforce has greatly increased my efficiency..."

- Greg Baird, City of Manteca, CA

About GOGovApps

GOGovApps specializes in providing CRM and Code Enforcement software to local governments of all sizes. Our long history and experience working with hundreds of government agencies across the country really shows in the products and services we provide. We built our software from the ground up working with the departments and staff that now use our products every single day.

ORDINANCE NO 657-AC
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEEDLES AMENDING
EXHIBIT A TO ORDINANCE NO. 464-AC TO ADD, DELETE, OR CHANGE
VARIOUS SERVICES AND THE PERCENTAGE OF COST RECOVERY FOR THESE
SERVICES. AMENDING CHAPTER 8 OF THE NEEDLES MUNICIPAL CODE.

WHEREAS, the City Council of the City of Needles adopted Ordinance No. 464-AC on November 26, 2002 and;

WHEREAS, several services have been added since the adoption of the ordinance and these additional services need to be included in Exhibit A of the ordinance, and;

WHEREAS, several services have been deleted since the adoption of the ordinance and need removed from Exhibit A of the ordinance, and;

WHEREAS, several services have changed in description and need to be included in Exhibit A of the ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA DOES ORDAIN AS FOLLOWS:

SECTION 1. The following services are hereby added, deleted, or changed to Exhibit A of Ordinance No. 464-AC:

EXHIBIT A CHANGES			
Action	Ref#	Service Title Description	Percent of Recovery
Add	S002A	Conditional Use Permit Amendment	100%
Delete	S016A	Existing Annual Sign Review	Delete
Add	S021-EXT	Building Plan Check Extension	100%
Add	S021A-EXT	Building Permit Extension	100%
Change	S021C	Septic Tank Permit/Inspection	100%
Change	S022	Extra Plan Check-Beyond 3	100%
Change	S023	Grease Interceptor Plan Check/Inspection	100%
Change	S025	Right of Way Plan Check	100%
Change	S026	Right of Way Inspection	100%
Delete	S033	Flood Plain Review	Delete
Delete	S036	Blueprint Reproduction	Delete
Delete	S045	Adult Sports Co-Ed Softball	Delete
Delete	S045A	Adult Sports Mens Softball	Delete
Delete	S051	Trips and Tours	Delete
Add	S051	El Garces Rental	100%
Delete	S052A	Ballfield w/Lights	Delete
Add	S053	Park Facility Rental	100%
Change	S053A	Jack Smith Park Launch Fees	100%


#9

Change	S085	Electronic Meeting Copies	100%
Add	S090	Regulatory Permit Setup	100%
Add	S091	Regulatory Permit Renewal	100%
Add	S094	Short Term Rental Permit Fee	100%

SECTION 2. Exhibit A to Ordinance No. 464-AC is hereby amended to the extent stated above but no further.

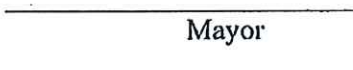
INTRODUCED AND READ for the first time and ordered posted at an adjourned regular meeting of the City Council for the City of Needles, California, held on the 22nd day of November, 2022, by the following roll call vote:

AYES: Council Members Campbell, Merritt, Belt, Paget and Longacre
 NOES: Councilmember Evans
 ABSENT: None
 ABSTAIN: None

Attest: 
 City Clerk (Seal)

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California held on the 13th day of December, 2022 by the following vote:

AYES:
 NOES:
 ABSENT:
 ABSTAIN:

Attest: 
 City Clerk (Seal)

APPROVED AS TO FORM:


 City Attorney



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☐ Regular ☐ Special

Meeting Date: December 13, 2022

Title: November 8, 2022 Election Results

Background: A resolution must be adopted in order to declare the results and such other matters as provided by law for the November 8, 2022 General Municipal Election.

The City Charter provides for city elections to be held pursuant to the State Elections Code. This resolution complies with the City Charter and State Code.

Fiscal Impact:

Recommended Action: Move to adopt Resolution 2022-80 Reciting the Fact of the General Municipal Election held on November 8, 2022 declaring the results and such other matters as provided by law

Submitted By: Dale Jones, CMC, City Clerk

City Management Review:

Rick

Date:

12/9/22

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 10

RESOLUTION 2022-80

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 8, 2022, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW.

WHEREAS, a General Municipal Election was held and conducted in the City of Needles, California, on Tuesday, November 8, 2022 as required by law; and

WHEREAS, notice of the election was given in time, form and manner as provided by law; that voting precincts were properly established; that election officers were appointed and that in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the charter; and

WHEREAS, the County Election Department canvassed the returns of the election and has certified the results to this City Council, the results are received, attached and made a part hereof as "Exhibit A".

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the whole number of ballots cast in the precincts except vote by mail voter ballots and provisional ballots was 278.

That the whole number of votes by mail voter ballots cast in the City was 804, the whole number of provisional ballots cast in the City was 9, making a total of 1,091 ballots cast in the City.

SECTION 2.

That the names of persons voted for at the election for Mayor are as follows:

Sandra Queen Noble
James Jones
Janet Jernigan

That the names of persons voted for at the election for Member of the City Council are as follows:

JoAnne Pogue
Jamie McCorkle
Henry Longbrake

That the measure voted upon at the election is as follows:

CITY OF NEEDLES MEASURE N	
To maintain and protect the level of essential services such as public safety, and other vital services including infrastructure, street repair and park improvements, shall a measure be adopted to amend the Transient Occupancy Tax (TOT) which is paid only by guests who stay in local hotels, motels and other lodgings, to also include and apply to "short term residential rental units" in the City of Needles?	YES
	NO

SECTION 3. That the number of votes given at each precinct and the number of votes given in the City to each of the persons above named for the respective offices for which the persons were candidates and for and against the measure were as listed in Exhibit "A" attached.

SECTION 4. The City Council does declare and determine that: Janet Jernigan was elected as Mayor for the full term of two years; JoAnne Pogue was elected as

Member of the City Council for the full term of four years; Jamie McCorkle was elected as Member of the City Council for the full term of four years; Henry Longbrake was elected as Member of the City Council for the full term of four years.

That as a result of the election, a majority of the voters voting on the measure relating to amending the Transient Occupancy Tax (TOT) did vote in favor of it, and that the measure was carried, and shall be deemed adopted and ratified.

SECTION 5. The City Clerk shall enter on the records of the City Council of the City, a statement of the result of the election, showing: (1) The whole number of ballots cast in the City; (2) The names of the persons voted for; (3) The measure voted upon; (4) For what office each person was voted for; (5) The number of votes given at each precinct to each person, and for and against the measure; (6) The total number of votes given to each person, and for and against the measure.

SECTION 6. That the City Clerk shall immediately make and deliver to each of the persons so elected a Certificate of Election signed by the City Clerk and authenticated; that the City Clerk shall also administer to each person elected the Oath of Office prescribed in the Constitution of the State of California and shall have them subscribe to it and file it in the office of the City Clerk. Each and all of the persons so elected shall then be inducted into the respective office to which they have been elected.

SECTION 7. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED ON December 13, 2022.

AYES:
NOES:
ABSENT:
ABSTAIN:

Mayor

ATTEST:

City Clerk

(SEAL)

APPROVED AS TO FORM:

City Attorney



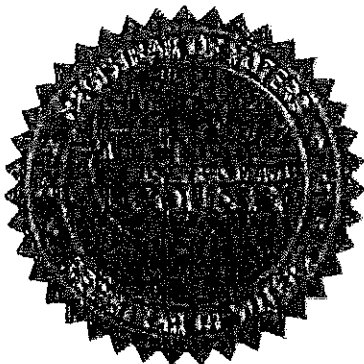
Registrar of Voters

Michael Jimenez
Interim Registrar of Voters

CERTIFICATION OF REGISTRAR OF VOTERS OF THE RESULTS OF THE CANVASS OF THE NOVEMBER 8, 2022, GENERAL ELECTION

STATE OF CALIFORNIA)
) ss.
SAN BERNARDINO COUNTY)

I, Stephenie Shea, Interim Assistant Registrar of Voters of San Bernardino County, do hereby certify that, in pursuance of the provisions of Elections Code section 15300, et seq., I did canvass the results of the votes cast in the General Election held in said County on November 8, 2022, for measures and contests that were submitted to the vote of the voters, and that the Certified Election Results to which this certificate is attached is full, true and correct.



I hereby set my hand and official seal this 8th day of December, 2022, at San Bernardino County.

A handwritten signature in black ink, appearing to be "Stephenie Shea".

Stephenie Shea
Interim Assistant Registrar of Voters
San Bernardino County
State of California

BOARD OF SUPERVISORS

COL. PAUL COOK (RET.) First District	JANICE RUTHERFORD Second District	DAWN ROWE Vice Chair, Third District	CURT HAGMAN Chairman, Fourth District	JOE BACA, JR. Fifth District
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Leonard K. Hernandez
Chief Executive Officer

City of Needles Mayor (Vote for 1)

Precincts Reported: 1 of 1 (100.00%)

		Mail Ballot	Designated M	Polling Place	Provisional	Total	
Times Cast		804	0	278	9	1,091 / 2,105	51.83%
Undervotes		31	0	14	2	47	
Overvotes		0	0	1	0	1	
Candidate	Party	Mail Ballot	Designated Mail Ballot	Polling Place	Provisional	Total	
SANDRA QUEEN NOBLE		44	0	21	2	67	6.42%
JAMES M. JONES		316	0	100	1	417	39.98%
JANET JERNIGAN		413	0	142	4	559	53.60%
Total Votes		773	0	263	7	1,043	
		Mail Ballot	Designated Mail Ballot	Polling Place	Provisional	Total	
Unresolved Write-In		0	0	0	0	0	

City of Needles Member, City Council (Vote for 3)

Precincts Reported: 1 of 1 (100.00%)

		Mail Ballot	Designated M	Polling Place	Provisional	Total	
Times Cast		804	0	278	9	1,091 / 2,105	51.83%
Undervotes		1,309	0	439	14	1,762	
Overvotes		0	0	0	0	0	
Candidate	Party	Mail Ballot	Designated Mail Ballot	Polling Place	Provisional	Total	
JOANNE POGUE		340	0	113	4	457	30.24%
JAMIE N. MCCORKLE		499	0	179	4	682	45.14%
HENRY LONGBRAKE		264	0	103	5	372	24.62%
Total Votes		1,103	0	395	13	1,511	
		Mail Ballot	Designated Mail Ballot	Polling Place	Provisional	Total	
Unresolved Write-In		0	0	0	0	0	

City of Montclair MEASURE R (Vote for 1)

Precincts Reported: 13 of 13 (100.00%)

		Mail Ballot	Designated M	Polling Place	Provisional	Total	
Times Cast		5,225	0	813	40	6,078 / 17,895	33.96%
Undervotes		344	0	64	10	418	
Overvotes		0	0	1	0	1	
Candidate	Party	Mail Ballot	Designated Mail Ballot	Polling Place	Provisional	Total	
YES		3,464	0	487	23	3,974	70.22%
NO		1,417	0	261	7	1,685	29.78%
Total Votes		4,881	0	748	30	5,659	
		Mail Ballot	Designated Mail Ballot	Polling Place	Provisional	Total	
Unresolved Write-In		0	0	0	0	0	

City of Montclair MEASURE II (Vote for 1)

Precincts Reported: 13 of 13 (100.00%)

		Mail Ballot	Designated M	Polling Place	Provisional	Total	
Times Cast		5,225	0	813	40	6,078 / 17,895	33.96%
Undervotes		315	0	59	11	385	
Overvotes		0	0	1	0	1	
Candidate	Party	Mail Ballot	Designated Mail Ballot	Polling Place	Provisional	Total	
YES		2,569	0	369	17	2,955	51.91%
NO		2,341	0	384	12	2,737	48.09%
Total Votes		4,910	0	753	29	5,692	
		Mail Ballot	Designated Mail Ballot	Polling Place	Provisional	Total	
Unresolved Write-In		0	0	0	0	0	

City of Needles MEASURE N (Vote for 1)

Precincts Reported: 1 of 1 (100.00%)

		Mail Ballot	Designated M	Polling Place	Provisional	Total	
Times Cast		803	0	278	9	1,090 / 2,105	51.78%
Undervotes		57	0	23	1	81	
Overvotes		0	0	0	0	0	
Candidate	Party	Mail Ballot	Designated Mail Ballot	Polling Place	Provisional	Total	
YES		509	0	144	8	661	65.51%
NO		237	0	111	0	348	34.49%
Total Votes		746	0	255	8	1,009	
		Mail Ballot	Designated Mail Ballot	Polling Place	Provisional	Total	
Unresolved Write-In		0	0	0	0	0	

Ordinance 651-AC attached

EXHIBIT A

ORDINANCE NO. 651-AC

AN ORDINANCE OF THE CITY OF NEEDLES TO INCLUDE IN THE CITY'S TRANSIENT OCCUPANCY TAX, SHORT TERM RESIDENTIAL UNITS, AND AMENDING SECTIONS 20-8, 20-8.2(C) AND 20-8.2(E) OF THE NEEDLES MUNICIPAL CODE

THE PEOPLE OF THE CITY OF NEEDLES DO HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Recitals.

A. The purpose of this Ordinance is to apply the City's existing transient occupancy tax to operators of short term residential properties and rental units.

B. The current transient occupancy tax is applied to and collected from operators of local hotels, motels and similar lodgings. The transient occupancy tax is not currently applied to or collected from operators of short term residential properties and rental units.

C. The transient occupancy tax is paid only by guests who stay in local hotels and other lodgings so that out-of-town visitors pay their fair share of their use of City roads, parks, the beach, public safety and other City services

D. The revenues from the transient occupancy tax remain in the City, are controlled by the City, and are used for unrestricted general municipal purposes such as public safety, infrastructure, street repair and park improvements. Transient occupancy tax revenues cannot be taken by San Bernadino County or the State of California.

D. By including short term residential rental units in the transient occupancy tax, it is estimated the City will raise approximately \$84,300 annually, which will be used for general city services, including protecting residents' quality of life and property values and continue to provide excellent services.

SECTION 2. Code Amendment. The Needles Municipal Code is amended as follows:

Section 20-8 of the Needles Municipal Code is amended to read:

Tax levied. Every operator of a hotel, motel, apartment hotel, apartment motel, trailer court, recreational vehicle park, short term residential rental unit and/or property, or any other commercial establishment furnishing lodging space in exchange for monetary compensation, located within the city, shall pay a transient occupancy tax of ten percent which shall be based on the operator's gross monthly receipts received from transient lodgers.

Section 20-8.2(c) of the Needles Municipal Code is amended to read:

"Operator" shall mean the person who is an owner and/or proprietor of a hotel, motel, apartment hotel, apartment motel, trailer court, recreational vehicle park, short term residential rental unit and/or property, or any other commercial establishment furnishing lodging space in exchange for monetary compensation within the city. If an operator utilizes a managing agent who is not an employee, then such agent shall also constitute an "operator" for the purposes of this Article. Compliance with this Article by either the principal or the managing agent shall constitute compliance by both.

Section 20-8.2(e) of the Needles Municipal Code is amended to read:

"Lodging space" shall mean (i) one or more rooms used or intended to be used for dwelling or sleeping purposes, (ii) land in a trailer court or recreational vehicle park used or intended to be used for the parking of a trailer, recreational vehicle or other type vehicle used or intended to be for dwelling or sleeping purposes, and or a short term residential rental unit as defined in section 12-68.3.030, as may be amended from time to time.

SECTION 3. Severability. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The people of the City of Needles hereby declare that they would have passed this ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 4. Environmental Compliance. The City Council hereby finds and determines that this resolution or ordinance is exempt from the California Environmental Quality Act, Public Resources Code Sections 21000 et seq. ("CEQA") and 14 Cal. Code Re. Sections 15000 et seq. ("CEQA Guidelines"). The calling and noticing of an election for the submission of a ballot measure to voters is not a project within the meaning of CEQA Guidelines 15378. The tax submitted to the voters is a general tax that can be used for any governmental purpose; it is not a commitment to any particular action or actions.

As such, under CEQA Guidelines Section 15378 (b)(4), the tax is not a project within the meaning of CEQA because it creates a government funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. If revenue generated by the tax were used for a purpose that would have such an effect, the City of Needles would undertake the required CEQA review for that particular project. Therefore, pursuant to CEQA Guideline Section 15060 CEQA analysis is not required.

Section 5. Effective date. Pursuant to the California Constitution, Article XIIC(2)(b) and California Elections Code § 9217, if a majority of the voters voting in the election on this measure

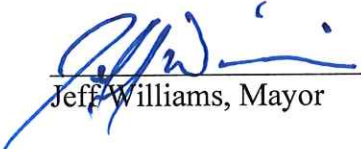
vote in favor of the adoption of this measure, this ordinance shall be deemed valid and binding and shall be considered adopted upon the date that the vote is declared by the City Council and shall go into effect ten (10) days after that date.

Section 5. The City Clerk shall certify to the adoption of this ordinance and cause it, or a summary of it, to be published once in a newspaper of general circulation printed and published within the City of Needles, and shall post a certified copy of this Ordinance, including the vote for and against the same, in the Office of the City Clerk in accordance with Government Code Section 36933.

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Needles, California, approve an amendment to the City Code.

INTRODUCED AND READ for the first time and ordered posted at a regular meeting of the City Council of the City of Needles, California, held on the 14th day of June, 2022 by the following roll call vote:

AYES: Council Members Campbell, Evans, Merritt, Paget and Longacre
NOES: None
ABSENT: Councilmember Belt
ABSTAIN: None



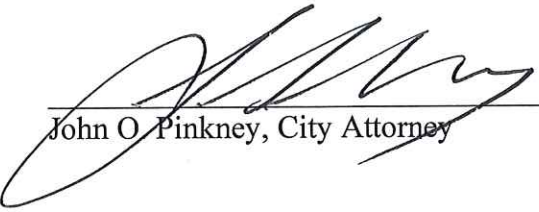
Jeff Williams, Mayor

ATTEST:



Dale Jones, City Clerk

APPROVED AS TO FORM:



John O. Pinkney, City Attorney



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☒ Regular ☐ Special

Meeting Date: December 13, 2022

Title: City Council Resolution No. 2022-78
A Resolution of the City Council of the City of Needles Authorizing Application for, and Receipt of Prohousing Designation Program to the State Department of Housing and Community Development (HCD)

Background: The State has determined that increasing the availability of housing is critical to bettering the quality of life of all Californians. The 2019-2020 Budget Act provided a spectrum of support, incentives, and accountability measures to meet California's housing goals, and provided for the establishment of the Prohousing Designation Program. The intent of this state program is to encourage jurisdictions to enact regulations, adopt policies, and establish local programs that go beyond current state laws and conventional standards and will accelerate the production of housing, both market rate and affordable at all density levels.

In return for adopting such prohousing regulations, policies, and programs, local governments can receive an official designation and receive an advantage such as priority processing or funding points when applying for various funding programs. Current eligible funding programs that prioritize those with Prohousing designation include: Affordable Housing & Sustainable Communities (AHSC), Infill Infrastructure Grant (IIG), and Transformative Climate Communities (TCC). However, the State is actively looking to add additional programs, particularly those that are only open to those with a Prohousing designation.

The City of Needles is in the process of submitting an application to obtain a Prohousing designation. This Program is only open to those jurisdictions that have a certified Housing Element, which was secured earlier this year. The application requires jurisdictions to identify enough relevant prohousing regulations, policies, or programs to reach 30 points, based on criteria grouped into four categories: favorable zoning and land use (10 criteria), acceleration of housing production timeframes (13 criteria), reduction of construction and development costs (8 criteria), and providing financial subsidies (8 criteria), with each criteria worth between 1 and 3 points. Some additional bonus points are available for prohousing activities that align with other state planning priorities.

In the City's current application, evidence is provided to obtain up to 39 points across 22 criteria, including some bonus points, relying primarily on existing City regulations, policies, and programs. A handful of new activities are also identified to secure additional points, with the majority related to the upcoming update to the General Plan Land Use

11

and transportation Elements and all others identified in the recently updated Housing Element or other activities already approved by the City.

The attached resolution is a required component of the application. Upon the City Council's approval of the resolution, City staff will submit the entire Prohousing Designation Program application to the State Department of Housing and Community Development (HCD) for review and approval. HCD indicates that it will review applications within 60 days of receipt, which will likely include some discussion and potential application refinements. Once approval is secured, HCD indicates that it will process the designation within roughly 30 days.

Fiscal Impact: Affordable housing creates more housing options for the jobs that are being created locally and increases local tax revenue for the City.

Recommended Action: Approve Resolution No. 2022-78, Authorizing the City to file an application for Prohousing Designation Program application to the State Department of Housing and Community Development (HCD)

Submitted By: Patrick Martinez, Assistant City Manager/Development Services

City Management Review: Rex **Date:** 11/7/22

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
Agenda Item: <u>11</u>			

RESOLUTION NO. 2022-78

A RESOLUTION OF THE GOVERNING BODY OF
CITY OF NEEDLES
AUTHORIZING APPLICATION TO AND PARTICIPATION IN THE PROHOUSING
DESIGNATION PROGRAM

WHEREAS, Government Code section 65589.9 established the Prohousing Designation Program ("**PDP**" or "**Program**"), which creates incentives for jurisdictions that are compliant with state housing element requirements and that have enacted Prohousing local policies; and

WHEREAS, such jurisdictions will be designated Prohousing, and, as such, will receive additional points or other preference during the scoring of their competitive applications for specified housing and infrastructure funding; and

WHEREAS, the Department of Housing and Community Development ("**Department**") has adopted emergency regulations (Cal. Code Regs., tit. 25, § 6600 et seq.) to implement the Program ("**Program Regulations**"), as authorized by Government Code section 65589.9, subdivision (d); and

WHEREAS, the **City of Needles** ("**Applicant**") desires to submit an application for a Prohousing Designation ("**Application**").

THEREFORE, IT IS RESOLVED THAT:

1. Applicant is hereby authorized and directed to submit an Application to the Department.
2. Applicant acknowledges and confirms that it is currently in compliance with applicable state housing law.
3. Applicant acknowledges and confirms that it will continue to comply with applicable housing laws and to refrain from enacting laws, developing policies, or taking other local governmental actions that may or do inhibit or constrain housing production. Examples of such local laws, policies, and action include moratoriums on development; local voter approval requirements related to housing production; downzoning; and unduly restrictive or onerous zoning regulations, development standards, or
4. permit procedures. Applicant further acknowledges and confirms that it commits itself to affirmatively furthering fair housing pursuant to Government Code section 8899.50.
5. If the Application is approved, Applicant is hereby authorized and directed to enter into, execute, and deliver all documents required or deemed necessary or appropriate to participate in the Program, and all amendments thereto (the "**Program Documents**").

6. Applicant acknowledges and agrees that it shall be subject to the Application; the terms and conditions specified in the Program Documents; the Program Regulations; and any and all other applicable law.
7. The City Manager or designee is authorized to execute and deliver the Application and the Program Documents on behalf of the Applicant for participation in the Program.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 13th day of December 2022 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

(Seal)

Attest:

City Clerk

Approved as to form:

City Attorney



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☐ Regular ☐ Special

Meeting Date: December 13, 2022

Title: Request for City funding of an Additional Sheriff's Deputy at Mid-Year Budget

Background: The total approved 2022-2023 budget is \$3,483,367 for Sheriff's Services. The Sheriff's Office lacks funding from the City to provide 24 hour coverage by 2 officers which is their goal. The Sheriff is now requesting an additional \$239,295 funding beginning in January 2023 to add an additional deputy (\$197,282), plus equipment and supplies.

The City is pursuing a 3 year grant from the California Cannabis Bureau to add a School Resources Officer (Sworn Deputy Sheriff stationed at the Schools). Only those agencies that permit cannabis are allowed to apply. The grant deadline is within the next 30 days and staff has the cost components of the SRO, K-9 unit, Drug Intervention and Prevention Program for the NUSD, and Code Enforcement cost recovery which is being sought. It is likely that the City will not have a determination on that grant request until March/April, and the effective date is unknown.

The policy choices are the following.

- Direct the CM to include the \$239,295 in the mid-year budget and authorize the Budget Amendment,
- Hold request until the Cannabis Bureau grant outcome is known, or
- Hold the request until the outcome of the mid-year budget is known in context with other revenue and expenditures during the first half of the fiscal year and Council goals and objectives.

Of general note most economists are forecasting a recession of unknown severity sometime in 2023 due to "stagflation". According to the recent September 31, 2022 General Fund Financial Statement, 2022-23 revenues are lagging and there are concerns of sustainability

Fiscal Impact: New unanticipated General Fund Reserve expenditure of \$239,295.

Recommendation: Provide Staff Direction.

City Management Review: Rick

Date: 12/9/22

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 12

Dale Jones

From: Tarangle, Ross <rtarangle@sbcscd.org>
Sent: Tuesday, December 6, 2022 5:44 AM
To: Rick Daniels
Cc: Patrick Martinez; Dale Jones; Gault, Jacob
Subject: Deputy Sheriff Addition
Attachments: CON-SHERIFF-01-10-2023 FY22-23 LE CONTRACT NEEDLES AGR99-376 A27.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Attached is a schedule A adding a deputy in January 2023. This would provide a guaranteed level of service of two deputies on duty at all times. Once approved it will be forwarded for Board of Supervisors approval at their January 10 meeting.

Thanks,
Ross

CONFIDENTIALITY NOTICE: This communication contains legally privileged and confidential information sent solely for the use of the intended recipient. Any use, review, disclosure, reproduction, distribution, copying of, or reliance on, this communication and any attachment is strictly prohibited. If you are not the intended recipient of this communication you are not authorized to use it in any manner, except to immediately destroy it and notify the sender.



Contract Number

99-376 A-27

SAP Number

N/A

Sheriff/Coroner/Public Administrator

Department Contract Representative	Kelly Welty, Chief Deputy Director of Sheriff's Administration
Telephone Number	(909) 387-0640
Contractor	City of Needles
Contractor Representative	Jeff Williams, Mayor
Telephone Number	(760) 326-2113
Contract Term	07/01/2022 through 06/30/2023
Original Contract Amount	\$3,369,365
Amendment Amount	\$ 239,295
Total Contract Amount	\$3,608,660
Cost Center	4414351000

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT No. 27

Effective January 16, 2023, Contract No. 99-376 to provide law enforcement service to the City of Needles is hereby amended by replacing Schedule A referred to in Section II. CONSIDERATION, with the Schedule A attached hereto and incorporated by reference

Except as amended, all other terms and conditions of this contract remain as stated therein.

[With the exception of signatures, this page is intentionally left blank].

SAN BERNARDINO COUNTY

►
_____, Chair, Board of Supervisors

Dated: _____
SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
of the San Bernardino County

By _____
Deputy

City of Needles
(Print or type name of corporation, company, contractor, etc.)

By ►
(Authorized signature - sign in blue ink)

Name Jeff Williams
(Print or type name of person signing contract)

Title Mayor
(Print or Type)

Dated: _____

Address 817 Third Street
Needles, CA 92363-2933

FOR COUNTY USE ONLY

Approved as to Legal Form

►
Richard D. Luczak, Deputy County Counsel

Date _____

Reviewed for Contract Compliance

►

Date _____

Reviewed/Approved by Department

►
Kelly Welty, Chief Deputy Director of
Sheriff's Administration

Date _____

SCHEDULE A

Law Enforcement Services Contract

City of Needles

2022-23

CHANGE: ADD 40-Patrol hours per week. Effective January 16, 2023

<u>LEVEL OF SERVICE</u>	<u>FY 2022-23</u>
	<u>COST</u>
0.35 - Lieutenant	129,493 ¹
1.50 - Sergeant	473,934 ¹
1.00 - Detective/Corporal	264,833 ¹
9.53 - Deputy Sheriff (344 hours per week effective 01-16-2023)	2,101,775 ¹
0.90 - Sheriff's Service Specialist	78,998 ¹
0.50 - Office Specialist	40,436 ¹
4.00 - Marked Unit	73,384 ²
1.00 - Unmarked Unit	7,429 ²
0.90 - Pickup truck	7,281 ²
1.00 - Citizen Patrol - Ford Escape	6,369 ²
Dispatch Services	183,270 ¹
12.90 - HTs (Amortization, Access & Maintenance)	18,176
11.00 - Taser Replacement (Amortized over 5-years)	3,696
Administrative Support	23,445
Office Automation	45,572
Services & Supplies	18,954
Vehicle Insurance	37,062
Personnel Liability & Bonding	113,844
Workers' Comp Experience Modification	11,837
Law Enforcement Experience Modification	60,504
County Administrative Cost	95,785
Startup Cost	9,866
Revised Cost for FY2022-23	\$ 3,805,943 ¹
Credit for add'l staff 07/01/22 to 01/15/23	(197,282)
Net Cost for FY 2022-23	\$ 3,608,660 ¹

Monthly Payment Schedule

1 st payment due July 15, 2022:	\$280,785
2 nd through 6 th payments due the 5 th of each month:	\$280,780
7 th through 12 th payments due the 5 th of each month:	\$313,928

MOU Cost Increase Quarterly Payment Schedule

1st Quarter	\$ 20,204
2nd Quarter	20,204
3rd Quarter (Included in months 7 to 9)	-
4th Quarter (Included in months 10 to 12)	-
	\$ 40,408

¹ Personnel costs include salary and benefits and are subject to change by Board of Supervisors' action. Changes in salary and benefit costs will be billed to the City on a quarterly invoice.

² Vehicle costs do not include fuel and maintenance. The City is responsible for fuel, repair and maintenance of all contract vehicles, including collision damage. All fuel, repair and maintenance costs incurred by the County will be billed to the City on a quarterly invoice.

³ No replacement cost is included for grant funded or donated vehicles.

SCHEDULE A **Law Enforcement Services Contract** **City of Needles** **2022-23**

Additional Costs Billed Quarterly:

The City will be billed on a quarterly basis for the following items:

- Increases to salaries and benefits resulting from Board of Supervisors-approved changes to Memorandums of Understanding with the County's various employee organizations.
- Actual overtime cost.
- Actual on-call cost (on call pay for safety employees for 2022-23 is \$195 per week).
- Actual cost of vehicle fuel, repair and maintenance, including the cost of collision repair.
- Professional services from private vendors and other services, supplies and personnel costs above the contract formula.

LEVEL OF SERVICE SUMMARY

SAFETY:

Lieutenant	-	0.35
Sergeant	-	1.50
Detective/Corporal	-	1.00
Deputy Sheriff	-	9.53
		<u>12.39</u>

GENERAL:

Sheriff's Service Specialist	-	0.90
Office Specialist	-	0.50
Dispatchers	-	1.56
		<u>2.96</u>

VEHICLES:

Marked Patrol Units	-	4.00
Safety Unmarked Units	-	1.00
Pickup Trucks	-	0.90
Citizen Patrol	-	1.00
Donated Vehicles-Ins Only	-	3.00 *
		<u>9.90</u>

DONATED VEHICLES LIST:

Command Post Trailer	-	1
Polaris UTV	-	1
Message Board Trailer	-	1
		<u>3</u>

* (Included for insurance costs only)