



## AGENDA

REGULAR MEETING OF THE HOUSING COMMISSION  
CITY OF NEEDLES, CALIFORNIA  
WEDNESDAY, JUNE 24, 2026 AT 4:00 PM  
COUNCIL CHAMBERS, 1111 BAILEY AVE, NEEDLES

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**THE PUBLIC MAY ATTEND VIA TEAMS OR IN PERSON  
AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO NOON ON THE DAY OF THE  
MEETING BY EMAILING [cclark@cityofneedles.com](mailto:cclark@cityofneedles.com)**

**TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at [www.cityofneedles.com](http://www.cityofneedles.com) to  
access the agenda and [Click here to join the meeting](#)**

**If asked, enter the following: Meeting ID: 510 644 426#  
OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 510 644 426#  
The meetings are being recorded.**

CALL TO ORDER  
ROLL CALL  
PLEDGE OF ALLEGIANCE  
APPROVAL OF AGENDA  
CONFLICT OF INTEREST  
CORRESPONDENCE  
INTRODUCTIONS

**AS A COURTESY TO THOSE IN ATTENDANCE, WE WOULD ASK THAT CELL PHONES BE TURNED OFF OR  
SET IN THEIR SILENT MODE. THANK YOU**

### PRESENTATIONS

(A ten-minute time limit per presentation has been established per Municipal Code Section 2-18.)

**PUBLIC APPEARANCE** - Persons wishing to address the Commissioners on subjects other than those scheduled are requested to do so at this time. When called by the Chair, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the Commissioners from taking action on a specific item until it appears on the agenda.

### PUBLIC HEARING

### REGULAR ITEMS

- [1.](#) Housing Authority of the City of Needles Update (INF)
- [2.](#) Fiscal Year 2026-27 Housing Authority Budget Update (INF)
- [3.](#) Approve the Minutes of March 25, 2026

### COMMISSIONER REQUESTS

### CITY MANAGER REPORT

[City](#) Manager's Report for the weeks of June 5 and 12, 2026

### ADJOURNMENT

**INTERNET ACCESS TO HOUSING COMMISSION AGENDAS AND STAFF REPORT MATERIAL IS  
AVAILABLE PRIOR TO HOUSING COMMISSION MEETINGS AT: <http://www.cityofneedles.com>**

**Posted:** June 18, 2026

SB 343 - DOCUMENTS RELATED TO OPEN SESSION AGENDAS - Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to a meeting is available for public inspection at the Needles Administrative Office, 817 Third Street, Needles, CA 92363.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Angelica Deermer, Housing Manager, at (760) 326-3222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II)

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.



## City of Needles, California Request for Commission Action

CITY COUNCIL  HOUSING COMMISSION

Regular  Special

**Meeting Date:** June 24, 2026

**Title:** Housing Authority of the City of Needles Update

**Background:** The following report provides an update on Housing Authority operations, occupancy levels, waiting lists, voucher utilization, and ongoing HUD recovery efforts.

**Public Housing Vacancies and Transfers:**

- o Current Vacancies: 2 out of 52 units.
- o Families Awaiting Transfers: 1
- o Families Selected for Consideration from Waiting List: 1

**Housing Choice Vouchers (HCV):**

- o Open and Pending Eligibility: 0 out of 23 allocated vouchers.
- o Leased Up: 25
- o Issued: 0
- o Open:0

**Veteran Affairs Supportive Housing (VASH) Vouchers:**

- o Open and Pending Eligibility: 11 out of 30 allocated vouchers.
- o Referrals Received from VA Loma Linda: 1
- o Leased Up: 17
- o Issued: 1

**Public Housing Waiting List:**

- o Applicants on the waiting list: 57
- o 3 and 4 bedroom open for applications. 1 and 2 bedroom **CLOSED** June 10, 2026
- o Public to submit applications for future selection and consideration.

**Section 8 Housing Choice Voucher (HCV) Waiting List:**

- o Applicants on the waiting list: 39
- o Opened July 1, 2024 – **CLOSED** July 31, 2024
- o Public submitted applications for future selection and consideration.

**HUD PHAS Recovery Plan Update:**

- o On April 29, 2026, the Housing Authority received notification from the U.S. Department of Housing and Urban Development (HUD) that the Authority had been designated Troubled/Capital Fund Troubled under the Public Housing Assessment System (PHAS).
- o HUD reported an overall PHAS score of 53 out of 100, consisting of Financial (25/25), Physical (22/40), Management (6/25), and Capital Fund (0/10) indicators.
- o Staff met with HUD representatives, reviewed the assessment findings, and prepared a Recovery Plan and Corrective Action Plan addressing physical inspection deficiencies, occupancy management, Capital Fund compliance, procurement oversight, staff training, and ongoing performance monitoring.
- o The Recovery Plan was submitted to HUD on May 22, 2026.
- o Staff will continue working collaboratively with HUD and provide periodic updates to the Housing Commission regarding implementation of the Recovery Plan and future PHAS assessment results.

**Attached Exhibits:** Exhibit A: June 2026 Housing Authority Statistics  
Exhibit B: HUD Troubled Designation Letter dated April 29, 2026  
Exhibit C: Recovery Plan and Corrective Action Plan dated May 22, 2026

**Fiscal Impact:** NONE

**Recommended Action:** Informational Only

**Submitted By:** Angelica Deermer, HACN Housing Manager

**City Manager Approval:** Patrick J. Martinez

Date: 6/18/2026

**Other Department Approval (when required):** \_\_\_\_\_

Date: \_\_\_\_\_

# HACN PUBLIC HOUSING / VOUCHER STATISTICS

## JUNE 2026

<i>Public Housing = 52 units, 2 current vacancies</i>	
<u>104- Vacated 6/10/2024*</u>	<u>Current PH family awaiting transfer</u>
<u>212- Vacated 3/14/2025*</u>	<u>Waitlist admission</u>
<i>*Units are under modification due to extensive repair/renovation</i>	

**PH Unit Turn Over Total = 25**

**Units to be transferred**

905 → 104

**HUD allocated HACN HCV Vouchers = 23**

HCV Vouchers leased up = 25\*

HCV Vouchers issued = 0

HCV Vouchers open = 0

*Port in Vouchers Issued = 0*

*\*Port in Vouchers Leased=2*

*\*\*Port out Vouchers=3*

**HUD Allocated VASH Vouchers =30**

VASH Vouchers leased up = 17\*

\*VASH Port out Vouchers=1

VASH Vouchers issued = 1

VASH vouchers open = 11

VASH Referrals = 1

**Current Waitlist Applicants**

Public Housing: 57	HCV: 39
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**U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

300 North Los Angeles Street, Suite 4054  
Los Angeles, CA 90012

**OFFICE OF PUBLIC HOUSING**

April 29, 2026

Board of Commissioners  
c/o Ms. Janet Jernigan, Board Chairperson  
Housing Authority of the City of Needles  
908 Sycamore Drive  
Needles, CA 92363

Dear Commissioners:

On March 30, 2026, the Needles Housing Authority was designated Troubled/ Capital Fund Troubled by HUD based on a failing Public Housing Assessment System audited financial score of 25 (of 25), physical score of 22 (of 40), management score of 6 (of 25), and Capital Fund score of 0 (of 10), and an overall score of 53 (of 100) for the fiscal year ending 06/30/2024, as shown in the enclosed PHAS Score Report.

**PHA Recovery Plan Due Within 30 Days**

It is critical that the Agency assesses its current situation to determine if recovery is feasible or if alternative options for affordable housing should be considered. The Board of Commissioners/Governing Body of the Needles Housing Authority should take immediate action to identify the source(s) of the performance deficiencies and develop and implement a plan to determine if an acceptable PHAS score can be achieved and sustained or to identify other uses for the housing subsidies. Included below is a list of actions offered as common suggestions to the Board to use in self-diagnosing the source(s) of its deficiencies and identifying solutions to recover its performance for long-term sustainability. **Please provide our office with a proposed recovery plan within 30 days of receipt of this letter.** Your plan will be reviewed by a Recovery Team of subject matter experts to determine further assistance to be provided by HUD and actions to be taken.

**Recovery Agreement and Score Improvement Requirements**

Please be advised that HUD is initiating actions to develop and execute a binding Recovery Agreement with the Needles Housing Authority as required by federal statute, to document and ensure that recovery efforts have been put in place and the Agency achieves and sustains acceptable performance or identifies other opportunities for affordable housing. If HUD's assessment determines that Public Housing can be sustained and improved, the Recovery Agreement will include recovery benchmarks in accordance with statutory requirements, implemented by regulations found at 24 CFR 902.75(d). **Specifically, the Needles Housing Authority must meet two sequential benchmarks after being designated Troubled:** 1) a 50% recovery of the Troubled PHAS score on the first released PHAS assessment that is at least 12 months after the Troubled designation – that is to say, a minimum PHAS score for that period of

26 and 60 and 2) a full recovery to a PHAS score of 60 or higher on the next sequential fiscal year PHAS assessment.

### **Noncompliance and Substantial Default**

Please also be advised that a failure by the Needles Housing Authority to comply with HUD requirements, its Recovery Agreement and/or its Annual Contributions Contract under the United States Housing Act of 1937, as amended, may result in the referral of your agency to HUD's Assistant Secretary for Public and Indian Housing for a declaration of substantial default. If Needles Housing Authority is determined to be in substantial default under section 6(j)(3)(A) of the Act and 24 CFR 907, HUD may seek any available remedy, including any one or several of the following actions consistent with the Act and its implementing regulations:

- Solicit competitive proposals from other PHAs and private housing management agents to manage all or part of Needles Housing Authority public housing program and project(s);
- Petition for the appointment of a judicial receiver for Needles Housing Authority
- Solicit competitive proposals from other PHAs and private entities with experience in construction management to oversee implementation of Needles Housing Authority public housing Capital Fund;
- Take possession of all or part of Needles Housing Authority, including all or part of its public housing program and project(s);
- Require Needles Housing Authority to make any other arrangements acceptable to HUD, in its full discretion, for managing all or part of the public housing program and project(s).

### **Common Suggestions for PHA's Recovery Plan:**

#### **Physical**

When a public housing agency becomes physically substandard, it typically has either: (1) failed to prioritize capital funding; or (2) failed to correct deficiencies identified in previous REAC inspections reports.

#### Capital Funding

- Evaluate current contracts for priority and necessity in relationship to needed capital funding.
- Account for the amount of capital funds received and purchases made to date.
- Verify that capital funds are not being used for non-capital purposes.
- Evaluate the most recent physical needs assessment or conduct a new one.
- Evaluate the use of resources for underfunded maintenance and modernization needs rather than for development.

## Physical Inspection Deficiencies

- Verify that required annual inspections by the public housing agency are being conducted and that generated work orders are being completed timely.
- Evaluate maintenance staffing levels, skill levels, and performance as well as how maintenance staff are deployed.
- Evaluate the maintenance plan as well as the planning efforts for REAC inspections.
- Evaluate the use of previous REAC inspection reports for capital fund and maintenance planning.
  - Verify whether health and safety deficiencies, which are cause for heavily weighted point deductions, are being targeted for immediate repairs. (These include tripping hazards, sharp edges, blocked exits, mold and mildew, exposed electrical wiring, fire hazards, improper storage of flammable or volatile materials, and pest infestations.)
  - Verify whether critical and severe deficiencies, which are cause for a magnitude of point deductions for each inspectable area, are being targeted for repairs. (These include site issues such as fences, grounds, mailboxes, graffiti/litter, parking lots, driveways, roads, walkways and steps, play areas, refuse disposal areas, and storm drains; and building systems issues such as sanitary systems, domestic water systems, elevators, HVAC systems, sprinkler systems for fire protection, emergency power records and auxiliary lighting, and electrical systems.)
  - Verify whether the most common and frequent deficiencies are being repaired sufficiently. (These include damaged interior and exterior walls, roof components, common area hallways and stairways, utility closets/rooms, kitchen appliances, window screens and locks, door surfaces and hardware/locks, and peeling paint.)
- Consider contracting maintenance of Public Housing to another entity or public housing agency.
- Consider a repositioning strategy for the agency's assets if conversion to the Section 8 platform would allow for improved management of the properties.

## Management

Generally, when a public housing agency becomes management substandard, it has failed to maintain an acceptable occupancy level in its developments.

- Evaluate waiting list, tenant selection, and initial certification processes to ensure coordination with property managers and timely preparation for move-ins.
- Assess existing new tenant intake policies and practices and consider implementing those

that would contribute to quicker lease up, such as starting the certification process earlier or limiting the number of unit-offer turn-downs for new tenants.

- Assess existing continued occupancy policies and practices and consider implementing those that would reduce the frequency of move-outs, such as educating tenants on lease enforcement and how to be good renters or limiting transfers for existing tenants.
- Assess the impact of current operating protocols for late rent payments as well as timely payments to vendors.
- Evaluate the turn-around time of vacant units for occupancy, including the time it takes maintenance to make-ready units and the time it takes property managers to lease up units.
- Assess the feasibility and desirability of under-occupied developments, e.g. physical condition and configuration, rehabilitation costs and lifespan, neighborhood factors such as crime and proximity to employment, transportation, and services, etc., and consider repositioning options if appropriate.
- Ensure that units taken offline for modernization, special use, or other allowed reasons have been approved by HUD, do not exceed their permissible time limitation and are correctly classified in HUD systems.
- Consider contracting property management of Public Housing to another entity or public housing agency.

### **Capital Fund**

A designation of Troubled based on Capital Funds results from failure of the public housing agency to obligate its Capital Funds timely.

- Evaluate management/staff performance, timeliness, and effectiveness in procurement and contracting functions, e.g., preparing solicitations, evaluating bids, entering obligation information into HUD systems, and maintaining documentation.
- Evaluate management/staff ability to prepare award recommendations for Board review and approval.
- Confirm that the Board receives and approves contract awards timely and in advance of obligation deadlines.
- Verify that staff are correctly identified in and have access to HUD systems.

If you have any questions or need assistance in developing your recovery plan, please contact Mayfelisa Miso at [mayfelisa.miso@hud.gov](mailto:mayfelisa.miso@hud.gov) or Twan Quach at [twan.quach@hud.gov](mailto:twan.quach@hud.gov).

Sincerely,

**MEENA**  
**BAVAN**  
Digitally signed by: MEENA  
BAVAN  
DN: cn = MEENA BAVAN C =  
US, o = U.S. Government OUI =  
Department of Housing and  
Urban Development, Policy  
Development and Research  
Date: 2026.05.04 08:35:31 -  
0700

Meena Bavan  
Director  
Office of Public Housing

Enclosure

cc:

Janet Jernigan, Board Chairperson  
Housing Authority of the City of Needles  
908 Sycamore Drive  
Needles, CA 92363

Kirsten Merritt, Board Vice Chairperson  
Housing Authority of the City of Needles  
908 Sycamore Drive  
Needles, CA 92363

Tona Belt, Board Member  
Housing Authority of the City of Needles  
908 Sycamore Drive  
Needles, CA 92363

Ellen Campbell, Board Member  
Housing Authority of the City of Needles  
908 Sycamore Drive  
Needles, CA 92363

Henry Longbrake, Board Member  
Housing Authority of the City of Needles  
908 Sycamore Drive  
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Jamie McCorkle, Board Member  
Housing Authority of the City of Needles  
908 Sycamore Drive  
Needles, CA 92363

Jo Anne Pogue, Board Member  
Housing Authority of the City of Needles  
908 Sycamore Drive  
Needles, CA 92363

Dale Jones, Board Secretary  
Housing Authority of the City of Needles  
908 Sycamore Drive  
Needles, CA 92363

Patrick Martinez, Executive Director

Housing Authority of the City of Needles  
908 Sycamore Drive  
Needles, CA 92363  
Angelica Deermer, Housing Manager  
Housing Authority of the City of Needles  
908 Sycamore Drive  
Needles, CA 92363

Mark DeMay, Finance Director  
Housing Authority of the City of Needles  
908 Sycamore Drive  
Needles, CA 92363



*City of Needles*  
*Housing Authority*

908 Sycamore Drive, Needles, California 92363  
(760) 326-3222 • FAX (760) 326-6765

[www.cityofneedles.com](http://www.cityofneedles.com)

*Mayor Janet Jernigan*  
*Vice Mayor Ellen Campbell*  
*Councilmember Tona Belt*  
*Councilmember Jamie McCorkle*  
*Councilmember JoAnne Pogue*  
*Councilmember Henry Longbrake*  
*Councilmember Larry Ford*

*City Manager Patrick Martinez*

May 22, 2026

Via Email

Ms. Meena Bavan  
Director  
U.S. Department of Housing and Urban Development  
300 North Los Angeles Street, Suite 4054  
Los Angeles, CA 90012  
Via Email (Meena.S.Bavan@hud.gov)

**Re: Housing Authority of the City of Needles – PHAS Recovery Plan Response**

Dear Ms. Bavan:

Thank you for your April 29, 2026 correspondence regarding the Housing Authority of the City of Needles's designation as Troubled and Capital Fund Troubled under the Public Housing Assessment System (PHAS). The Housing Authority appreciates the guidance and technical assistance provided by HUD staff and respectfully submits this Recovery Plan response together with the attached **Exhibit A – PHAS Recovery Action Plan**.

The Housing Authority has carefully reviewed the PHAS assessment results, including the Physical Assessment score of 22, Management Assessment score of 6, Capital Fund score of 0, and overall PHAS score of 53. Following receipt of HUD's determination, Housing Authority staff met with HUD representatives, reviewed the assessment findings, and developed a comprehensive strategy to improve performance and achieve sustained compliance with HUD requirements.

**Physical Assessment (PASS)**

The Housing Authority conducted a comprehensive review of NSPIRE Inspection INSP-21523 and all cited deficiencies. The inspection identified deficiencies primarily involving smoke alarm placement, carbon monoxide detector testing, electrical components, appliance repairs, plumbing deficiencies, damaged doors and windows, water heater discharge piping, and resident-created obstructions affecting emergency egress.

**All deficiencies identified during the inspection have been corrected.** Corrective measures included installation of required smoke alarms, replacement and testing of carbon monoxide detectors, correction of electrical hazards, repair of plumbing leaks, repair or replacement of damaged appliances, correction of window and door

deficiencies, repair of water heater discharge piping, and correction of all life-threatening and severe deficiencies identified during the inspection.

To ensure long-term compliance, the Housing Authority has implemented biannual unit inspections, annual NSPIRE-style inspections, preventive maintenance schedules, work-order tracking procedures, tenant maintenance request forms, staff training, and resident education initiatives focused on housekeeping standards, maintenance reporting, smoke detector awareness, and maintaining unobstructed emergency exits. These measures are intended to ensure year-round compliance rather than inspection-driven preparation and are consistent with HUD's recommendations regarding planning, maintenance, and staff training.

### **Management Assessment (MASS)**

The Housing Authority recognizes that occupancy levels and unit turnaround performance during the assessment period contributed to the Management Assessment score. A significant factor affecting occupancy was the Housing Authority's ongoing effort to rehabilitate and modernize aging public housing units. During the assessment period, HACN submitted requests to HUD to designate multiple public housing units as **Vacant – Undergoing Modernization** due to substantial rehabilitation needs, including replacement of flooring, cabinetry, appliances, plumbing components, lighting, smoke detectors, drywall repairs, painting, and other improvements necessary to return the units to service.

The Housing Authority also experienced vacancy activity associated with transferring existing residents into units better suited to household composition and family needs. As modernization projects progressed, some vacancies remained in transition while units were rehabilitated and prepared for occupancy.

As of May 2026, HACN operates 52 public housing units, with only three units currently vacant. This reflects an occupancy rate of approximately 94 percent, demonstrating substantial improvement from the assessment period. All three vacant units are undergoing extensive rehabilitation and modernization. One family is currently awaiting transfer into an available unit and additional applicants have been identified from the Housing Authority's waiting list for occupancy consideration as units become available. HACN currently maintains an active public housing waiting list of 55 applicants, demonstrating continued demand for public housing assistance within the community.

Since the assessment period, the Housing Authority has implemented significant operational improvements, including appointment of a dedicated Housing Manager, adoption of updated Admissions and Continued Occupancy Policies (ACOP), adoption of an updated Administrative Plan, implementation of updated lease documents incorporating HOTMA requirements, enhanced vacancy tracking procedures, improved eligibility verification processes, routine occupancy monitoring, and periodic compliance reviews. The Housing Authority anticipates measurable improvement in occupancy performance and future Management Assessment scores as modernization activities are completed and rehabilitated units are returned to productive use.

## **Capital Fund Program**

The Housing Authority acknowledges the Capital Fund Troubled designation resulting from untimely obligation requirements. The Housing Authority's review determined that personnel transitions, limited staffing resources, turnover in key administrative and financial positions, and insufficient tracking of Capital Fund obligation deadlines contributed to deficiencies in grant monitoring, procurement tracking, and Capital Fund administration.

Since that time, the Housing Authority has reviewed Capital Fund Program requirements with HUD staff and implemented corrective measures to strengthen compliance. Corrective actions include review of all open Capital Fund grants and obligation deadlines, establishment of internal tracking procedures for obligations and expenditures, enhanced procurement planning and contract administration procedures, monthly monitoring of Capital Fund deadlines and eLOCCS reporting requirements, increased coordination among Housing staff, Finance staff, and executive management, and expanded staff training regarding HUD grant administration and compliance requirements.

The Housing Authority has also strengthened management oversight to ensure contract awards, procurement actions, obligation deadlines, and reporting requirements are reviewed and monitored on a regular basis. These measures are intended to ensure timely obligation and expenditure of Capital Fund resources and prevent future scoring deficiencies.

## **Conclusion**

The Housing Authority of the City of Needles remains fully committed to providing safe, decent, and affordable housing while improving organizational performance and compliance. The Housing Authority currently maintains occupancy of approximately 94 percent of its public housing inventory, with the remaining vacant units undergoing modernization and rehabilitation activities and qualified applicants available on the waiting list for future occupancy.

The corrective actions already completed, combined with the ongoing monitoring and management practices outlined in the attached Recovery Action Plan, position the Housing Authority to achieve substantial improvement in future PHAS assessments and meet HUD's recovery benchmarks. The Housing Authority appreciates HUD's continued partnership, technical assistance, and support and looks forward to working collaboratively toward successful recovery and long-term program sustainability. Should you require any additional information, please do not hesitate to contact me.

Sincerely,



**Patrick J. Martinez**

Executive Director

Housing Authority of the City of Needles

**Attachment:** Exhibit A – PHAS Recovery Action Plan

## EXHIBIT A

### PHAS Recovery Action Plan Physical Assessment (PASS)

Item	Response
Deficiency	Physical Assessment Score: 22/40
Cause	Deferred maintenance, health and safety deficiencies, and lack of routine NSPIRE-style inspections
Corrective Action Completed	All deficiencies identified in NSPIRE Inspection INSP-21523 have been corrected
Ongoing Actions	Biannual inspections, annual NSPIRE inspections, preventive maintenance schedules, resident education, staff training
Performance Measure	100% completion of unit inspections and timely correction of health and safety deficiencies
Responsible Party	Housing Manager
Target Date	Ongoing

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### Management Assessment (MASS)

Item	Response
Deficiency	Management Assessment Score: 6/25
Cause	Units undergoing modernization, temporary vacancy cycles caused by rehabilitation projects and transfers, staffing transitions
Corrective Action Completed	Updated ACOP, Administrative Plan, lease documents, vacancy tracking, occupancy monitoring
Ongoing Actions	Lease rehabilitated units promptly, monitor occupancy monthly, quarterly file reviews, waiting list management
Performance Measure	Maintain occupancy above 95%; reduce vacancy turnaround time; maintain active waiting list utilization
Responsible Party	Housing Manager
Target Date	Ongoing

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### Capital Fund Program

Item	Response
Deficiency	Capital Fund Score: 0/10
Cause	Untimely obligation of Capital Fund resources resulting from staffing transitions and insufficient deadline tracking
Corrective Action Completed	Established obligation tracking procedures, reviewed grants, enhanced procurement monitoring
Ongoing Actions	Monthly review of obligation deadlines, eLOCCS monitoring, contract tracking, staff training
Performance Measure	Timely obligation and expenditure of all Capital Fund grants
Responsible Parties	Housing Manager, Finance Director, Executive Director
Target Date	Ongoing

**Recovery Monitoring**

The Executive Director, Housing Manager, and Finance Director shall review implementation of this Recovery Plan on a monthly basis. Progress shall be reported periodically to the Board of Commissioners, and corrective actions shall be updated as necessary to ensure continued compliance with HUD requirements and achievement of PHAS recovery benchmarks established by HUD.

**Recovery Commitment**

The Housing Authority of the City of Needles is committed to restoring and maintaining compliance with HUD requirements, improving PHAS performance, maintaining safe and sanitary housing conditions, maximizing occupancy, and ensuring timely administration of Capital Fund resources. The Housing Authority believes the corrective actions already completed, together with the ongoing actions identified herein, provide a clear path toward achieving and sustaining a passing PHAS score.



City of Needles, California Request for Commission Action

CITY COUNCIL  HOUSING COMMISSION

Regular  Special

Meeting Date: June 24, 2026

Title: Housing Authority of the City of Needles Fiscal Year 2026-27 Budget Update

Background: The Fiscal Year 2026-27 Housing Authority Budget was developed through a collaborative review process involving Housing Authority staff, the Finance Department, and executive management. The budget reflects anticipated revenues and expenditures associated with public housing operations, Housing Choice Voucher (Section 8) programs, and Capital Fund Program activities. Budget projections were based on HUD funding allocations, historical operating trends, anticipated maintenance requirements, personnel costs, and known contractual obligations.

The Fiscal Year 2026-27 Housing Authority Budget was previously scheduled for Housing Commission consideration; however, the Commission was unable to take action due to a lack of quorum. Subsequently, the Fiscal Year 2026-27 Housing Authority Budget was adopted as part of the City's annual budget adoption process.

Attached for informational purposes is the adopted Fiscal Year 2026-27 Housing Authority Budget, including a budget summary and comparative financial information consisting of Fiscal Year 2025-26 revised budget figures, Fiscal Year 2024-25 actual results, and Fiscal Year 2023-24 actual results. The adopted budget is intended to maintain existing housing services while supporting planned operational and capital improvement activities during Fiscal Year 2026-27.

Attached Exhibit: Fiscal Year 2026-27 Adopted Housing Authority Budget Summary and Prior-Year Comparative Financial Information.

Fiscal Impact: The Fiscal Year 2026-27 Housing Authority Budget provides appropriations and anticipated revenues necessary to support Housing Authority operations, Housing Choice Voucher (Section 8) activities, and Capital Fund Program projects. Detailed revenue and expenditure information is provided in the attached budget summaries.

Recommendation: Receive and file the Fiscal Year 2026-27 Housing Authority Budget update.

Submitted By: Mark C. DeMay, HACN Finance Director

City Manager Approval: Patrick J. Martinez

Date: 6/18/2026

Other Department Approval (when required): \_\_\_\_\_

Date: \_\_\_\_\_

CITY OF NEEDLES					
Housing Authority of the City of Needles					
FY 2026 / 2027					
	FY 2024	FY 2025	FY 2026	FY 2027	
	Actual	Actual	Revised	Requested	
			Budget	Budget	
<b>Operations</b>					
Revenues	\$ 763,494	\$ 876,416	\$ 896,550	\$ 881,682	Decrease HUD / SEC 8 HUD SUBSIDY DEPOSIT
Expenditures	\$ 852,439	\$ 1,092,607	\$ 1,097,023	\$ 1,106,315	Increase Salaries and Legal Fees
<b>Capital Improvements Plan</b>					
Revenues	\$ 376,334	\$ 352,228	\$ 169,500	\$ 174,000	Increase per HUD Capital Funding
Expenditures	\$ 19,228	\$ -	\$ 331,568	\$ 174,000	Increase per HUD Capital Funding
<b>Projected</b>					
			<b>Projected</b>	<b>NET</b>	<b>Ending Fund Balance</b>
			<b>Fund Balance</b>	<b>CHANGE</b>	<b>06/30/27</b>
			<b>06/30/26</b>		
			\$ 420,013	\$ (224,633)	\$ 195,380



## MINUTES

REGULAR MEETING OF THE HOUSING COMMISSION  
CITY OF NEEDLES, CALIFORNIA  
WEDNESDAY, MARCH 25, 2026, AT 4:00 PM  
COUNCIL CHAMBERS, 1111 BAILEY AVE, NEEDLES

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**CALL TO ORDER** – Vice Chair Tucker called the meeting to order at 4:00 PM

**ROLL CALL** – Vice Chair Tucker announced the excused absence of Chair Mauer

**PRESENT**

Commissioner Patrick McCaffrey

Commissioner Deana Tucker

Commissioner Kissell

**ABSENT**

Chair Mauer

**PLEDGE OF ALLEGIANCE** - Led by Vice Chair Tucker

**APPROVAL OF AGENDA**

Commissioner Kissell made a motion, seconded by Commissioner McCaffrey, to approve the agenda.

Motion carried by the following roll call vote:

Ayes: Commissioners McCaffrey, Tucker, Kissell

Noes: None

Absent: Chair Mauer

Abstain: None

**CONFLICT OF INTEREST** - None

**CORRESPONDENCE** - None

**INTRODUCTIONS** – None (Council Member Pogue arrived after introductions, at 4:03 pm)

**PUBLIC APPEARANCE** – None

**PUBLIC HEARING**

1. Adopt Resolution 03-25-2026-HC of the Needles Housing Authority recommending approval and adoption of the Annual Agency Plan 2026-2027, Housing Opportunity through Modernization Act of 2016 (HOTMA) updates to the Administrative Plan and Admissions and Continued Occupancy Plan (ACOP), as well as Public Housing Lease Agreement for the Housing Authority of the City of Needles (HACN)

Housing Manager Deerner gave staff report

Commission asked minimal questions of staff

Chair Tucker opened the public hearing at 4:21 pm

No Public Comment

Chair Tucker closed the public hearing at 4:21 pm

Commissioner Kissell made a motion, seconded by Commissioner McCaffrey, to adopt Resolution 03-25-2026-HC of the Needles Housing Authority recommending approval and adoption of the Annual Agency Plan 2026-2027, Housing Opportunity through Modernization Act of 2016 (HOTMA) updates to the Administrative Plan and Admissions and Continued Occupancy Plan (ACOP), as well as Public Housing Lease Agreement for the Housing Authority of the City of Needles (HACN)

Motion carried by the following roll call vote:

Ayes: Commissioners McCaffrey, Tucker, Kissell

Noes: None

Absent: Chair Mauer

Abstain: None

**REGULAR ITEMS**

2. Approve the Minutes of October 22, 2025

Commissioner Kissell made a motion, seconded by Commissioner McCaffrey, to approve the minutes of October 22, 2025.

Motion carried by the following roll call vote:

Ayes: Commissioners McCaffrey, Tucker, Kissell  
Noes: None  
Absent: Chair Mauer  
Abstain: None

3. Housing Authority City of Needles Update - given by Housing Manager Angelica Deermer

**COMMISSIONER REQUESTS** – None

**CITY MANAGER REPORT** - given by City Manager Martinez for the weeks of March 6 and 13, 2026.

**ADJOURNMENT** - Chair Mauer adjourned the meeting at 4:30 pm

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Vice Chair Deana Tucker

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City Clerk Candace Clark



# City of Needles

817 Third Street, Needles, California 92363  
(760) 326-2113 • FAX (760) 326-6765  
[www.cityofneedles.com](http://www.cityofneedles.com)

Mayor, Janet Jernigan  
Vice Mayor Ellen Campbell  
Councilmember Tona Belt  
Councilmember Jamie McCorkle  
Councilmember JoAnne Pogue  
Councilmember Henry Longbrake  
Councilmember Larry Ford

City Manager Patrick J. Martinez

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## MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: June 5, 2026

- 1. Needles Aquatics Center Opens June 6:** The Needles Aquatics Center will officially open for the 2026 summer season. The facility will offer open swim, lap swim, water exercise classes, swim lessons, swim team activities, pool party packages, and private rentals throughout the summer. Families and community groups may reserve pool party packages during open swim hours, while exclusive private rentals are available on Friday, Saturday, and Sunday evenings after 6:00 p.m. The Aquatics Center remains one of the City's premier recreational amenities, providing affordable opportunities for residents of all ages to stay active, learn water safety skills, and enjoy the summer season. Staff appreciates the Recreation Department and seasonal employees for their efforts in preparing the facility for opening day. Refer to the attached flyer for more information on aquatics programming.
- 2. Palo Verde College Graduation Ceremony:** Palo Verde College hosted its 2026 Graduation Ceremony at the Needles Educational Center on June 4, recognizing 19 graduates and continuing a positive trend of increasing participation and student success at the Needles Center. The ceremony brought together graduates, families, faculty, and community leaders to celebrate this important milestone and featured remarks from Dr. Garry Cameron, Superintendent of Needles Unified School District. The event was attended by Ed Knudson, Interim Superintendent/President of Palo Verde College, reflecting the strong partnership between local educational institutions and their shared commitment to expanding educational opportunities in Needles. Assemblymember Jeff Gonzalez's office also recognized the graduates by providing each student with a California State Assembly Certificate of Recognition. The Needles Educational Center continues its proud history of serving as a local pathway to higher education, workforce development, and lifelong learning. The City of Needles congratulates the Class of 2026 and wishes each graduate continued success in their educational, professional, and personal endeavors.
- 3. Needles Little League Tournament of Champions Recap:** The Needles Little League Tournament of Champions was successfully held May 26–29 at Ed

Perry and Phillips Fields, welcoming teams, families, and visitors from throughout the region. Staff congratulates the Blythe Majors and Lake Havasu Minors teams on their championship victories and extends its appreciation to Needles Little League, its Board of Directors, volunteers, sponsors, and community partners for hosting an outstanding event. The tournament promoted youth athletics, sports tourism, and local economic activity while showcasing Needles' recreation facilities and community pride. Staff thanks all those involved for their dedication and looks forward to the tournament's return next year.

4. **Needles Library Summer Reading Program Kick-Off:** The Needles Branch Library will host a community kick-off event for its 2026 Summer Reading Program on Monday, June 8, at 11:00 a.m. at the Library, located at 1111 Bailey Avenue. The event will feature a donation presentation from the San Bernardino County Sheriff's Department and will officially launch this year's Summer Reading Program. Residents are encouraged to attend and help celebrate the start of another summer of reading, learning, and family-friendly activities. The City of Needles appreciates the Library's continued commitment to promoting literacy and educational opportunities within the community. A copy of the Summer Reading Program schedule is attached for reference.
5. **Rivers Edge Golf Course Summer Golf Camp:** Registration remains open for the Rivers Edge Golf Course Summer Golf Camp, which begins June 10, 2026. Led by Golf Instructor JJ DeLeon, the eight-week program is designed for youth ages 5–17 and provides instruction in golf fundamentals, sportsmanship, and skill development. The camp offers an affordable opportunity for local youth to learn the game of golf while promoting outdoor recreation, healthy lifestyles, and positive youth engagement. Staff appreciates the efforts of Rivers Edge Golf Course personnel in providing recreational and educational opportunities for the community's youth throughout the summer season.
6. **Commission Appointments:** The City is pleased to welcome **Wendy Welt** and **Alisia Hernandez** to the Planning Commission and **Shivam Bhakta** to the Housing Commission. The Planning Commission serves as an advisory body to the City Council on land use, planning, zoning, subdivision, and development matters, conducting public hearings and providing recommendations on projects that shape the future of the community. The Housing Commission oversees the operations of the Needles Housing Authority, reviews housing-related policies and programs, and advises on affordable housing opportunities and initiatives. Staff looks forward to the valuable contributions each commissioner will bring through their service to the residents of Needles and extends its appreciation for their willingness to serve the community.
7. **Economic Development & Community Trends:** Recent California Department of Finance population estimates indicate that the City of Needles experienced a modest population increase during 2025, growing from 4,789 to 4,796 residents, representing a 0.15% increase. During the same period, San Bernardino County experienced a slight population decline of 0.06%. While modest, the increase reflects continued stability within the community and compares favorably with broader countywide population trends.

8. **Route 66 Centennial Banner Installed on Historic Cavalier Sign:** Staff is pleased to report that a new Route 66 Centennial banner has been installed on the historic Cavalier sign along West Broadway. The banner highlights Needles' role in celebrating the upcoming 100th anniversary of Historic Route 66 and serves as a visible reminder of the City's commitment to promoting tourism, community pride, and economic development. The installation supports City Council goals related to enhancing public spaces, strengthening community identity, and preparing for Route 66 Centennial activities in 2026. Staff appreciates the efforts of those involved in designing and installing the banner and looks forward to additional Centennial-themed enhancements throughout the community in the months ahead.
9. **Route 66 Centennial Regional Partnership Efforts:** Mayor Janet Jernigan represented the City of Needles at the Route 66 Centennial Car Show & Fan Fest held during the San Bernardino County Fair on May 29. The event brought together Route 66 advocates, tourism organizations, museums, chambers of commerce, and community leaders from across the historic corridor to coordinate efforts leading up to the Route 66 Centennial in 2026. Mayor Jernigan joined San Bernardino County Supervisor Dawn Rowe, Freddy Bi, President and CEO of Discover Inland Empire, Delvin Roy Harbour of the California Historic Route 66 Association, and representatives from regional Route 66 organizations and attractions throughout the Inland Empire and Mojave Desert. Participation in these regional partnerships helps strengthen Needles' position as a premier Route 66 destination, supports tourism promotion efforts, and creates opportunities to attract additional visitors, investment, and economic activity to the community as Centennial celebrations continue throughout the coming year.
10. **Kiwanis Club Presentation:** City Manager Patrick Martinez provided a community update to the Bullhead City Morning Kiwanis Club on June 2, highlighting recent accomplishments and future priorities for the City of Needles. The presentation focused on infrastructure investments, park and recreation improvements, economic development initiatives, the Route 66 Centennial, the Off-Highway Motor Vehicle (OHMV) Pilot Program, and the City's vision for continued growth and community investment. The presentation also emphasized the importance of partnerships and community involvement in advancing the City Council's goals and priorities.
11. **Community Blood Drive:** The Transitional Assistance Department and LifeStream Blood Bank will host a community blood drive on June 18, 2026, from 9:00 a.m. to 2:00 p.m. at 1090 E. Broadway Street. Community members are encouraged to consider donating blood to help maintain an adequate regional blood supply and support lifesaving medical needs throughout the region. Additional information and appointment scheduling are available through LifeStream Blood Bank.
12. **Penny Rounding Notice:** The City of Needles has launched a public information campaign regarding the City's new cash transaction rounding policy. Due to the declining availability of pennies, cash payments made to the City may be rounded to the nearest \$0.05 when exact penny change cannot be

made. The policy does not increase any City fees, utility rates, taxes, fines, or other charges, and all amounts owed will continue to be calculated to the exact cent. Credit cards, debit cards, checks, and electronic payments will continue to be charged the exact amount. Rounding applies only to cash transactions and may result in totals being rounded either up or down to the nearest five cents. Staff has prepared informational materials and outreach through Needles Connect and other communication channels to ensure residents understand the policy and that there is no impact on City rates or fees.

13. **Commercial Truck Parking Ordinance (680-AC):** Ordinance 680-AC becomes effective on **June 11, 2026**, and prohibits commercial trucks over 26,000 pounds GVWR from parking on residential streets and within City parks. The ordinance was adopted to improve neighborhood safety and livability, protect public parks, reduce noise and visual impacts, and minimize damage to streets and public infrastructure caused by heavy commercial vehicles. Staff is currently installing the required regulatory signage throughout the City and conducting public outreach to educate residents and truck operators regarding the new requirements. In accordance with the ordinance, enforcement will commence upon installation of the required signage. Exemptions remain in place for deliveries, active loading and unloading, utility and municipal vehicles, emergency vehicles, transit vehicles, and other essential service providers. Violations may be subject to administrative citations, including fines authorized under the ordinance.
14. **Community Events Calendar Now Live:** The City's new website now features a [Community Events Calendar](#)—a centralized location for community events, civic meetings, and community programs. Local organizations are invited to submit or update events through the City Clerk's Office to help keep the calendar current and inclusive. Residents can subscribe and sync the calendar to mobile devices for real-time updates, making it easier to stay informed and engaged.

## COMMUNITY EVENTS & RECOGNITION

- I. **Needles High School Graduation Ceremony:** Needles High School will host its 2026 Graduation Ceremony on **Friday, June 5, 2026, at 8:00 PM** at the NHS Football Field. As students, families, educators, and community members gather to celebrate this important milestone, the City of Needles extends its congratulations to the Class of 2026 and wishes graduates continued success in their future educational, professional, military, and personal endeavors.
- II. **Route 66 Centennial Caravan & 72 Oz. Steak Challenge:** The City of Needles will welcome the Route 66 Centennial Caravan on June 8, 2026, at the Palo Verde College Needles Center. As part of the evening's activities, community members will participate in a 72 Oz. Steak Challenge, a Route 66-themed event designed to celebrate the historic highway and attract visitors to the community. Participants include Tony Rubalcaba representing the City of Needles, Deputy Smith representing the San Bernardino County Sheriff's Department, and two community at-large participants. The event will

also feature live music, classic vehicles traveling the Route 66 Centennial Caravan, and opportunities for residents and visitors to participate in the celebration. The event highlights Needles' continued role as a key destination along Historic Route 66 and supports ongoing tourism and economic development efforts within the community.

- III. **Needles Animal Shelter – Adoption Initiative:** The Needles Animal Shelter is currently at capacity and is seeking the community's assistance in finding permanent homes for several adoptable dogs, including Daisy, Kelly, Buddy, Raven, Slate, Perry, Maverick, and Moe. These animals represent a variety of breeds, ages, and temperaments and are ready to join loving families. Spay and neuter vouchers are provided for eligible animals at the time of adoption. Every adoption helps reduce overcrowding, improves animal welfare, and creates space for future shelter intakes. Residents interested in adopting are encouraged to contact the Needles Animal Shelter at (760) 326-4952 or visit the shelter at 1662 Flip Mendez Parkway, Monday through Friday from 8:00 a.m. to 2:00 p.m.
  
- IV. **Take Credit Financial Literacy Workshop:** Arrowhead Credit Union successfully hosted its annual "Take Credit" Financial Literacy Workshop at the Needles Recreation Center on May 30, providing local youth with hands-on instruction in budgeting, saving, credit management, and financial decision-making. The free program welcomed students from throughout the community and offered practical lessons designed to help participants develop financial literacy skills and make informed financial choices. Staff appreciates Arrowhead Credit Union's continued commitment to investing in local youth and providing valuable educational opportunities within the Needles community. Special thanks are extended to **Stefanie Villalobos, Vice President of Philanthropy & Community Impact**, and **Darin Woinarowicz, President and CEO of Arrowhead Credit Union**, for their leadership and ongoing support of youth education and financial literacy initiatives in Needles.

# 1. NEEDLES AQUATICS CENTER



# 1. NEEDLES AQUATICS CENTER

## NEEDLES MUNICIPAL AQUATICS CENTER

Opening Day - Saturday, June 6, 2026

1661 J Street Needles, California 760 326-3866 (FUNN)

TIMES	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY			
6:30- 8:00 am	LAP SWIM				<i>Aquatic Center is available for Private Rentals Friday - Sunday After 6:00 p.m.</i>					
8:00- 9:15 am	MORNING EXERCISE									
9:00-10:00 am	STAFF INSERVICE									
10:00-10:30 am	S W I M L E S S O N S									
10:30-11:00 am	PRIVATE LESSONS									
11:00-11:30 am	S W I M L E S S O N S									
11:30-12:00 pm	PRIVATE LESSONS									
12:00-4:00 pm	OPEN SWIM							<i>Saturday &amp; Sunday Open Swim: 2:00 p.m. – 6:00 p.m. (June Only)</i>		
4:00-6:30 pm	NEEDLES SANDSHARKS SWIM TEAM PRACTICE									
6:30-7:00 pm	S W I M L E S S O N S									
7:00-9:00 pm	OPEN SWIM									
9:00- 10:00 pm	LAP SWIM									

### ADMISSION PRICES

DAYTIME: \$3.00 (3 & Under is free)

NIGHT: Child \$1.75 Adult \$2.25

### PASS SALES

#### Adult/Child/Senior - Open Swim

10 Visit Pass	\$20.00	(Save 33%)
30 Visit Pass	\$50.00	(Save 44%)
Season	\$80.00	(Best Value)

\*Family of Four \$125.00

\*Plus \$15.00 for each additional

Life Jacket & Mat Rentals:  
\$1.00 per day

#### Exercise & Lap Swim

10 Visit Pass	\$15.00
30 Visit Pass	\$40.00
Season	\$60.00

(Daily rate without a pass: \$2.00)

*Exercise & Lap Swim runs thru end of September*

### SWIM LESSONS

<b>Session 1</b>	<b>June 8 - June 18</b>
<b>Session 2</b>	<b>June 22 - July 2</b>
<b>Session 3</b>	<b>July 6 - July 16</b>
<b>Session 4</b>	<b>July 20- July 30</b>

**Group Rates:** \$30.00 for eight 1/2 hour sessions

*Monday through Thursday for 2 weeks*

**Private Rates:** \$11.00 for each 1/2 hour session

*Minimum of 4 lessons. Dates & times to be arranged with instructor*

\* Evening Lessons are taught during Session 1 - 3

\*\* Parent-Tot Lessons are taught during Session 2

## Pool Parties \$90.00

Up to 4 hours of swim fun for  
14 children and 2 adults:

~PLUS~

- 2 Large Pizzas
- 24 Cupcakes
- 2 Gallons Lemonade
- Cups, plates, forks & napkins

## Private Rental Rates

\$80.00 per Hour

*Groups renting the facility must  
provide proof of insurance, or City-  
provided event insurance  
available for \$207.05.*

## July 4th

### Celebrate Freedom

*Join us for great family fun.*

*Lots of games and prizes! We have once  
again partnered with the Needles Elks  
Lodge to make this event*

**FREE ADMISSION FOR ALL AGES!!**

*We will also crown:*

**Miss Freedom & Mr. Firecracker**  
*(4-5 yr. olds eligible)*

## 2. PALO VERDE GRADUATION



# 3. NEEDLES LITTLE LEAGUE



# 4. NEEDLES LIBRARY SUMMER PROGRAM

## NEEDLES BRANCH LIBRARY

1111 Bailey Ave., Needles, 92363  
760-326-9255 | [library.sbcounty.gov](http://library.sbcounty.gov)

### SUMMER READING PROGRAM June 8 - August 2

**Wednesdays • 2:30pm**  
Storytime

*Stories, songs, and crafts for all-ages.*



### PERFORMERS • Tuesdays • 1:00pm

June 9 • MOBILE ZOO OF SOUTHERN CALIFORNIA

June 16 • PALO VERDE COMMUNITY COLLEGE

June 23 • CALIFORNIA JOE

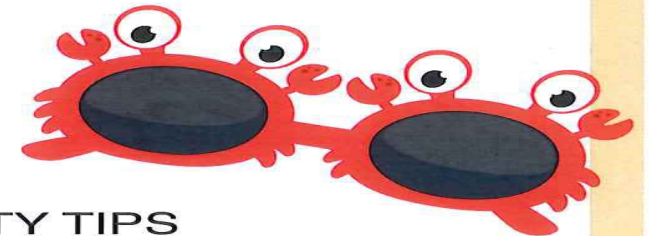
June 30 • SAN BERNARDINO COUNTY: PROBATION &  
SHERIFF'S DEPARTMENT

July 7 • PARTY PUPPET SHOW

July 14 • BUREAU OF LAND MANAGEMENT

July 21 • JOE GANDELMAN

July 28 • CALIFORNIA HIGHWAY PATROL: SAFETY TIPS



All County Library branches  
will be closed on June 19 & July 3-4



Library



Scan the QR Code or visit:  
[library.sbcounty.gov/session](http://library.sbcounty.gov/session)

MON 11am-7pm • TUE 11am-7pm  
WED 11am-7pm • THURS 10am-6pm  
FRI closed • SAT 9am-5pm • SUN closed

## 5. RIVERS EDGE GOLF CAMP

# SUMMER GOLF CAMP



**RIVERS EDGE GOLF COURSE**



**JJ DeLeon, Golf  
Instructor**



**Ages 5-11 from 7-8:00am  
Ages 12-17 from 8-9:00am**



**Excels at All Ages**

**Begins June 10th 2026  
8 Week Camp - \$60**



[jjdeleon@golfneedlesca.com](mailto:jjdeleon@golfneedlesca.com) | 760.326.3931  
144 Marina Dr. Needles, CA 92363

# 7. ECONOMIC DEVELOPMENT TRENDS

FISCAL YEAR 2026-27

Attachment B

Annual Percent Change in Population Minus Exclusions\*

January 1, 2025 to January 1, 2026, and Total Population January 1, 2026

City	County	Percent Change 25-26	Population Minus Exclusions 1-1-25	Population Minus Exclusions 1-1-26	Total Population 1-1-26
Adelanto	San Bernardino	-1.73	37,298	36,652	36,652
Apple Valley	San Bernardino	-0.53	75,633	75,229	75,236
Barstow	San Bernardino	-0.93	24,656	24,427	24,727
Big Bear Lake	San Bernardino	-0.79	4,959	4,920	4,920
Chino	San Bernardino	0.42	92,161	92,550	95,946
Chino Hills	San Bernardino	-0.56	77,626	77,191	77,191
Colton	San Bernardino	-0.70	53,219	52,844	52,844
Fontana	San Bernardino	0.60	218,460	219,774	219,774
Grand Terrace	San Bernardino	-0.90	12,933	12,817	12,817
Hesperia	San Bernardino	0.72	102,613	103,349	103,349
Highland	San Bernardino	-0.60	56,997	56,655	56,655
Loma Linda	San Bernardino	-0.18	25,399	25,354	25,400
Montclair	San Bernardino	2.19	37,557	38,378	38,378
<b>Needles</b>	<b>San Bernardino</b>	<b>0.15</b>	<b>4,789</b>	<b>4,796</b>	<b>4,796</b>
Ontario	San Bernardino	1.36	185,346	187,863	187,863
Rancho Cucamonga	San Bernardino	-0.24	176,846	176,418	176,418
Redlands	San Bernardino	-0.27	74,013	73,811	73,811
Rialto	San Bernardino	0.66	106,104	106,809	106,809
San Bernardino	San Bernardino	-0.46	221,973	220,961	222,292
Twentynine Palms	San Bernardino	-0.41	16,892	16,823	27,166
Upland	San Bernardino	-0.75	78,996	78,406	78,406
Victorville	San Bernardino	-0.63	136,737	135,871	139,680
Yucaipa	San Bernardino	-0.54	55,008	54,711	54,711
Yucca Valley	San Bernardino	-0.70	21,952	21,798	21,798
Unincorporated	San Bernardino	-0.55	291,844	290,253	299,046
Incorporated	San Bernardino	0.01	1,898,167	1,898,407	1,917,639
County Total	San Bernardino	-0.06	2,190,011	2,188,660	2,216,685

Source: California Department of Finance, January 1, 2026 Population Estimates.

# 8. ROUTE 66 CENTENNIAL BANNER





# 10. KIWANIS CLUB



**Terry**  
Landwehr  
District President  
Kiwanis Club of Inland City  
4150 Hwy 91  
AT Banning Cal

**Terry Landwehr**  
2024-2025 Governor  
Terry Landwehr  
President 43  
Inland Empire Kiwanis Club

# 10. KIWANIS CLUB



# Looking Ahead: 2026-27 Priorities

*Building a Stronger Needles, Together*



## Route 66 Centennial

Celebrate • Attract • Showcase



## OHMV Recreation & Tourism

Connect Trails • Support Business • Grow Tourism



## Economic Growth

Jobs • Investment • Opportunity



## Housing Development

Expand Housing Choices



## Family Recreation

Parks • Programs • Quality of Life



## Infrastructure & Reliability

Water • Streets • Public Facilities



## Community Partnerships

Working together with residents, schools, businesses, service clubs, and community organizations.



*Together, we are building a stronger Needles for future generations.*



# 11. BLOOD DRIVE VOLUNTEERS WANTED

# BLOOD DRIVE

Scan the code to make  
your next appointment!



SCAN ME

PROUDLY HOSTED BY

## Transitional Assistance Department Needles

Thursday, June 18  
9:00 am to 2:00 pm  
1090 E. Broadway St., Needles  
in the bloodmobile

For appointments, call 800.879.4484, visit  
[lsblooddrive.org/ndtad](http://lsblooddrive.org/ndtad), or scan the QR code above.

**Donate at a participating  
blood drive and receive our  
limited-edition San Bernardino  
County shirt and a \$25 Target  
gift card, while supplies last!**

 **LifeStream  
Blood Bank**  
GIVE HOPE | GIVE LIFE | GIVE BLOOD



# 12. PENNY ROUNDING POLICY



# PENNY ROUNDING NOTICE

The City of Needles continues to accept cash payments.

Due to the declining availability of pennies, cash payments made to the City may be rounded to the nearest **\$0.05 (five cents)**.



## WHAT YOU NEED TO KNOW

- ✓ No City fees, utility rates, taxes, or charges are increasing.
- ✓ Amounts owed will still be calculated to the **exact cent**.
- ✓ Rounding only applies to **cash payments**.
- ✓ Credit cards, debit cards, checks, and electronic payments will continue to be charged the **exact amount**.
- ✓ Rounding may be up or down to the nearest **five cents**.

## EXAMPLES

EXACT AMOUNT <b>\$10.01</b>	EXACT AMOUNT <b>\$10.02</b>	EXACT AMOUNT <b>\$10.03</b>	EXACT AMOUNT <b>\$10.04</b>
↓	↓	↓	↓
CASH PAYMENT AMOUNT <b>\$10.00</b>	CASH PAYMENT AMOUNT <b>\$10.00</b>	CASH PAYMENT AMOUNT <b>\$10.05</b>	CASH PAYMENT AMOUNT <b>\$10.05</b>

**\$ NO CHANGE TO CITY FEES OR UTILITY RATES**



QUESTIONS?  
Contact City Hall  
(760) 326-2115



LEARN MORE  
Visit our website  
[www.cityofneedles.com](http://www.cityofneedles.com)

# 13. PARKING ORDINANCE IMPLEMENTATION



## COMMERCIAL TRUCK PARKING ORDINANCE — ORDINANCE 680-AC —



**EFFECTIVE JUNE 11, 2026**

The City of Needles has adopted Ordinance 680-AC. Commercial trucks over **26,000 pounds GVWR** are prohibited from parking on residential streets and within City parks.



### RESIDENTIAL STREETS

Commercial trucks over 26,000 pounds GVWR are prohibited from parking.



### CITY PARKS

Commercial trucks over 26,000 pounds GVWR are prohibited from parking.

### PURPOSE OF THE ORDINANCE



Improve neighborhood safety and livability



Protect public parks and recreational spaces



Reduce noise, congestion, and visual impacts



Minimize roadway and park infrastructure damage caused by heavy vehicles

### EXCEPTIONS INCLUDE

- ✓ Active loading and unloading
- ✓ Local deliveries and pickups
- ✓ Public utility vehicles
- ✓ Public agency and municipal vehicles
- ✓ Emergency vehicles
- ✓ Transit vehicles
- ✓ Garbage collection, postal service, and other essential service vehicles

### ENFORCEMENT INFORMATION

Appropriate regulatory signage is being installed throughout the City.

**ENFORCEMENT OF THE PROHIBITION SHALL COMMENCE UPON INSTALLATION OF SAID SIGNAGE.**

Unauthorized parking may result in administrative citations, including a

**\$500 FINE.**



**QUESTIONS?**  
City of Needles  
(760) 326-2115

*Thank you for helping keep our neighborhoods, parks and streets safe and enjoyable for everyone!*



**COMMERCIAL TRUCK PARKING RESTRICTIONS**

PROTECTING NEIGHBORHOODS

PROTECTING PARKS

IMPROVING PUBLIC SAFETY

# I. NUSD GRADUATION



## GRADUATION CEREMONY

*June 5, 2026*

◆ 8:00 PM ◆

NHS FOOTBALL FIELD



# II. ROUTE 66 CENTENNIAL CARAVAN



## THE **BIG TEXAN** ★ STEAK RANCH ★

# 72 OZ STEAK CHALLENGE

★ THINK YOU'VE GOT WHAT IT TAKES? ★



**DJ JOSE CUERVAS**



**FOOD TRUCK**



**CAR CARAVAN**



MONDAY

**JUNE 8<sup>TH</sup>**

**5:30 PM** ★

**PALO VERDE COLLEGE**

725 W BROADWAY, NEEDLES, CA 92363



**Best Western.**



**NEEDLES, CA**



THE BIG TEXAN STEAK RANCH

★ COME HUNGRY.

★ LEAVE A LEGEND. ★

### III. ANIMAL SHELTER ADOPTION

# *Needles Animal Shelter* **Adopt Us**



#### **DAISY**

HEELER MIX  
FEMALE  
APROX 2 YEAR OLD



#### **KELLY**

CANE CORSO / MASTIFF  
FEMALE  
2-3 years old



#### **BUDDY**

GERMAN SHEPHERD MIX  
MALE  
2-3 YEARS OLD  
NEUTERED



#### **RAVEN**

RETRIEVER MIX  
FEMALE  
SPAYED  
1 YEAR



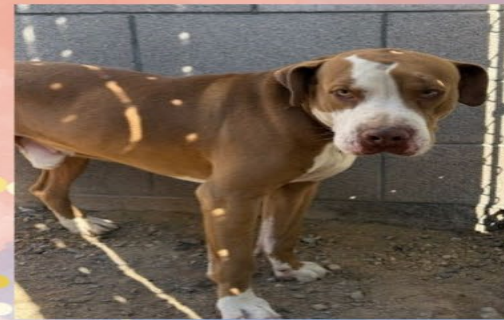
#### **SLATE**

PITBULL MIX  
MALE  
APROX 1-2 years old  
NEUTERED



#### **PERRY**

RETRIEVER MIX  
MALE  
1-2 YEARS OLD



#### **MAVERICK**

PITBULL  
MALE  
2-3 YEARS OLD



#### **MOE**

CHOCOLATE LAB  
MALE  
APROX 6 YEAR OLD

## CALL US AT 760-326-4952

**SPAY/NEUTER VOUCHER WILL BE PROVIDED  
AT TIME OF ADOPTION**

# IV. ARROWHEAD CREDIT UNION





# City of Needles

817 Third Street, Needles, California 92363  
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Councilmember Henry Longbrake  
Councilmember Larry Ford

City Manager Patrick J. Martinez

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## MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: June 12, 2026

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- 1. OHMV Pilot Program Ribbon Cutting Ceremony and Signage Installation:** The City of Needles will officially launch the Needles Off-Highway Motor Vehicle (OHMV) Pilot Program with a ribbon-cutting ceremony on **Wednesday, June 24, 2026, at 10:00 a.m. at 100 G Street**. This milestone represents the culmination of years of planning, public outreach, coordination, and collaboration among the City, community stakeholders, public safety partners, and federal land management agencies. In preparation for the official launch, the City has begun implementing the adopted OHMV Wayfinding and Signage Master Plan, including the installation of route markers, directional signage, staging area signs, and educational signs throughout the designated route network. The signage system is designed to improve rider safety, assist visitors in navigating the approved routes, and provide easy access to program information through QR codes. Residents and visitors are encouraged to attend the ceremony and learn more about the program. Additional information, route maps, safety requirements, FAQs, and program updates are available through the City's OHMV webpage and QR codes located on program signage.
- 2. Assemblymember Jeff Gonzalez Town Hall:** Assemblymember Jeff Gonzalez will host a Town Hall meeting in Needles on Wednesday, July 15, 2026, from 5:30 p.m. to 6:30 p.m. at El Garces. The event will provide residents and community stakeholders with an opportunity to engage directly with their State Assembly representative, discuss legislative priorities, and share feedback on issues affecting the Needles community. Staff encourages interested residents to attend and participate in the discussion. RSVP information is available on the attached flyer or by clicking on this [registration link](#).
- 3. Sandbag Availability and Storm Preparedness:** With monsoon season officially beginning on June 15 and continuing through September 30, residents are encouraged to prepare in advance for potential storm activity. San Bernardino County Fire Protection District has identified Needles Fire Station No. 32, located at 1113 E. Broadway Street, as a sandbag distribution location. Sandbags are available at no cost to residents on a first-come, first-served basis.

while supplies last. Residents should not rely solely on emergency supplies and are encouraged to obtain sandbags and other preparedness materials before storm events occur. Additional information regarding sandbag availability and storm preparedness is available through the [San Bernardino County Fire Protection District website](#).

4. **Needles High School Graduation:** Needles High School recently celebrated its 120th Commencement Ceremony, recognizing approximately 60 graduates from the Class of 2026. The ceremony marked an important milestone for students, families, educators, and the broader community as graduates prepare to pursue higher education, workforce opportunities, military service, and other career pathways. In addition to earning their diplomas, members of the graduating class received approximately **\$1.262 million** in scholarships, grants, and educational assistance, reflecting a significant investment in the future of Needles' youth. The City of Needles congratulates the Class of 2026 on this remarkable achievement and wishes each graduate continued success in their future endeavors.
5. **Route 66 Centennial Caravan:** The City of Needles welcomed the **Route 66 Centennial Caravan on June 8, 2026**, as travelers from across the United States and around the world visited the community in celebration of the upcoming 100th anniversary of Historic Route 66. The event included the Big Texan 72-Ounce Steak Challenge and provided an opportunity to showcase Needles' hospitality, local businesses, and Route 66 heritage to visitors from across the nation and around the world. Staff appreciates the efforts of the California Historic Route 66 Association, The Big Texan Steak Ranch & Brewery, public safety partners, volunteers, local businesses, and community members who helped make the event a success. The event highlighted the important role heritage tourism plays in supporting local businesses and promoting Needles as a destination along Historic Route 66.
6. **Needles Eagles Aerie 2599 Sponsors Free Swim Admission for Children:** Needles Eagles Aerie 2599 will host the Swim With an Eagle event on **Saturday, June 27, 2026, from 2:00 p.m. to 6:00 p.m.** at the Needles City Aquatics Center. This community event will provide local youth and families with an opportunity to enjoy an afternoon of summer recreation and community engagement. Through the generosity of Needles Eagles Aerie 2599, admission for children will be provided at no cost. The City appreciates the organization's continued commitment to supporting local families and partnering with the City to provide positive recreational opportunities for the community. Residents are encouraged to attend and participate in this family-friendly event.
7. **Coalition to Protect Community Services:** As previously directed by the City Council, the City of Needles has joined the Coalition to Protect Community Services, a statewide effort led by the California Joint Powers Insurance Authority (CJPIA). The coalition is advocating for reforms to California's liability laws to ensure public agencies are responsible only for their proportionate share of damages and to address the rapidly increasing costs of public agency liability claims and litigation. Coalition members contend that escalating liability costs are diverting resources away from essential local services, including public

safety, infrastructure maintenance, parks, recreation, and other community programs. Staff will continue to monitor legislative developments and provide updates as they become available.

8. **Rivers Edge Golf Course Aeration:** Staff recently completed annual aeration activities at Rivers Edge Golf Course as part of the City's ongoing commitment to maintaining high-quality playing conditions. Aeration is a critical maintenance practice that improves soil health, enhances water infiltration, promotes stronger root development, and supports long-term turf quality. While the process may temporarily impact course conditions, it plays an essential role in ensuring the course remains healthy, resilient, and well-prepared for overseeding activities later this year. Attached photos highlight the hard work and dedication of the Rivers Edge Golf Course staff during this important maintenance activity.
9. **Community Events Calendar Now Live:** The City's new website now features a [Community Events Calendar](#)—a centralized location for community events, civic meetings, and community programs. Local organizations are invited to submit or update events through the City Clerk's Office to help keep the calendar current and inclusive. Residents can subscribe and sync the calendar to mobile devices for real-time updates, making it easier to stay informed and engaged.

## COMMUNITY EVENTS & RECOGNITION

- I. **Rivers Edge Golf Course Summer Golf Camp:** The Rivers Edge Golf Course Summer Golf Camp began on June 10, 2026, with strong attendance and enthusiastic participation from local youth. The eight-week program, led by Golf Instructor JJ DeLeon, provides golf instruction, skill development, and positive recreational opportunities for participants ages 5–17. Staff appreciates the efforts of the Rivers Edge Golf Course team in making this program a success.
- II. **CITY HALL CLOSED:** City Hall will be closed on Friday, June 19, 2026, in observance of Juneteenth National Independence Day, a federally recognized holiday commemorating the emancipation of enslaved African Americans in the United States. Regular business hours will resume on Monday, June 22, 2026, at 8:30 a.m. For urgent matters during the closure, residents may call 760-326-5700, where our after-hours answering service will route calls to the appropriate City personnel. A notice has been posted at the entrance of City Hall to inform the public.

# 1. OHMV RIBBON CUTTING



## *You're Invited!*

CITY OF NEEDLES

# OHMV

## PILOT PROGRAM

# RIBBON CUTTING

## *Ceremony*



Join us as we celebrate the official launch of the

*Off-Highway Motor Vehicle (OHMV) Pilot Program!*

Experience one of California's most unique OHMV destinations, where riders can connect directly from the community to the trail system while enjoying scenic desert vistas, spectacular Colorado River views, and world-class outdoor recreation.



**DATE**

**WEDNESDAY,  
JUNE 24, 2026**



**TIME**

**10:00 A.M.**



**LOCATION**

**100 G STREET  
NEEDLES, CA 92363**

### EVENT HIGHLIGHTS



OFFICIAL RIBBON CUTTING CEREMONY



REMARKS FROM CITY OFFICIALS AND COMMUNITY PARTNERS



OVERVIEW OF THE OHMV PILOT PROGRAM



CELEBRATION OF A MAJOR COMMUNITY MILESTONE



PHOTO OPPORTUNITIES



### ABOUT THE PROGRAM

Needles is one of the few communities in California with a designated OHMV route network connecting riders from town to trail. From breathtaking desert landscapes to spectacular views of the Colorado River, the Needles OHMV experience offers a unique opportunity to explore the outdoors while supporting local businesses, recreation, tourism, and economic development.

**SCAN HERE**  
*for more*  
**INFORMATION!**



FOR MORE INFORMATION, PLEASE CONTACT:  
**760-326-2115 ext. 145**



**info@cityofneedles.com**

# 1. OHMV EDUCATIONAL SIGNAGE



# CITY OF NEEDLES OFF-HIGHWAY MOTOR VEHICLE (OHMV) PILOT PROGRAM



— RIDE LEGAL • RIDE SAFE • STAY ON DESIGNATED ROUTES —

## BEFORE YOU RIDE

- VALID DRIVER'S LICENSE
- OHMV REGISTRATION & IDENTIFICATION
- PROOF OF INSURANCE
- HELMET & SAFETY GEAR  
REQUIRED AS APPLICABLE BY LAW
- FOLLOW POSTED ROUTE SIGNS  
OBEY ALL TRAFFIC LAWS



**MAX SPEED: 35 MPH**  
(LOWER SPEEDS MAY APPLY)

OBEY POSTED SPEED LIMITS AND DRIVE SAFELY FOR CONDITIONS



YIELD TO  
PEDESTRIANS



REDUCE DUST,  
NOISE & IMPACTS



RESPECT OUR  
COMMUNITY

## WHERE YOU CAN RIDE



DESIGNATED OHMV ROUTES



APPROVED STAGING AREAS



BLM TRAIL CONNECTIONS

## PROHIBITED



RESIDENTIAL STREETS  
Off Corridor



OFF-ROUTE TRAVEL



RECKLESS RIDING



RIDING AFTER DARK



NO ALCOHOL OR  
DRUG IMPAIRMENT

## APPROVED STAGING AREAS



**JACK SMITH PARK & RIVER ROAD**

Trailer Parking  
Loading Zone  
Restrooms



**CLARY DRIVE & LILLYHILL DRIVE**

Trailhead Access  
Signage

## SCAN FOR:



- Official Route Map
- Staging Areas
- OHMV Rules
- Safety Information
- FAQ
- Program Updates

[cityofneedles.com](http://cityofneedles.com)



**IF IT ISN'T SIGNED — DON'T RIDE IT.**

AUTHORIZED UNDER CALIFORNIA VEHICLE CODE §38026.2 (AB 2152)

ENFORCED BY SBCSD, CHP & PARTNER AGENCIES

The City of Needles OHMV Pilot Program connects riders to recreation, lodging, fuel, dining and local businesses while protecting residents and our environment.

## 2. ASSEMBLYMAN GONZALEZ VISIT

Please join Assemblyman  
**JEFF GONZALEZ**  
FOR A

# *Needles* **TOWN HALL**



*Wednesday,*

**JULY 15**

**5:30PM – 6:30PM**

**EL GARCES**

950 FRONT ST., NEEDLES, CA 92363



**TO RSVP TO THIS EVENT, SCAN THE QR CODE OR VISIT:  
[ASMRC.ORG/CF/NEEDLESRSVP](http://ASMRC.ORG/CF/NEEDLESRSVP)**

# 3. ARMY CORPS SANDBAG GUIDANCE

## SAND BAG TIPS

### PROTECT YOUR HOME AND PROPERTY

PREPARE BEFORE THE STORM ARRIVES



Properly placed sandbags can help redirect water, mud and debris away from your home.

#### ✓ DO:



Remove any debris from the areas where bags are to be placed.



Place the bags lengthwise and parallel to the direction of flow. Fill the low spots first before placing bags the full length of the area to be raised.



Place the sandbags to redirect water, mud or debris, not dam it.



Fold the open end of the bag under the filled portion. Place succeeding bags with the bottom of the bag tightly and partially overlapping the previous bag.



Offset adjacent rows or layers by one-half bag length to avoid continuous joints.



To eliminate voids and form a tight seal, compact and shape each bag by walking on it and continue the process as each layer is placed. This flattens the top of the bag and prevents slippage between succeeding layers.



Sandbags can best be used to help protect doorways if a waterproof layer like heavy plastic or waterproof canvas is placed behind them. If possible, tape it to the door frame. Stack the sandbags in a pyramid formation, following the above instructions, and wrap the plastic up and over the top. The waterproof protection is always essential for

#### ✗ DO NOT:



Do NOT place sandbags directly against the outer wall of a building. Wet bags can create added pressure on the foundation.



Do NOT use sandbags to completely dam water flow.



Do NOT wait until a storm is approaching to prepare.

#### ✓ CORRECT PLACEMENT

Staggered layers



Sandbags available at no cost to residents on a first-come, first-served basis while supplies last.

*Sandbags available while supplies last.*

**NEEDLES FIRE STATION NO. 32**

📍 1113 E. Broadway Street  
Needles, CA 92363

☎ 760-326-2833

# 5. ROUTE 66 CENTENNIAL CARAVAN



# 6. EAGLES POOL PARTY

# SWIM WITH AN EAGLE

Join Us for a Unique and Fun Event!



**AT THE  
NEEDLES  
CITY POOL!**

**WHEN: Saturday, June 27, 2026  
2:00 P.M. - 6:00 P.M.**

**FREE FOR CHILDREN**

# 7. JPIA COALITION

## Establish Proportionate Liability for Local Governments

Under California's joint and several liability rule, a city found just 1% at fault can be forced to pay 100% of a plaintiff's economic damages—when the other responsible co-defendants can't pay. Every dollar consumed by disproportionate liability judgments and inflated settlements is a dollar unavailable for community services that our residents rely on: police and fire protection, roads and infrastructure maintenance, parks, libraries, senior services and youth sports programs.

Establishing proportionate liability means that local governments named in lawsuits would be required to pay only their actual share of fault, as determined by the court. Not only is this more fair, but it would help to solve a rapidly escalating problem—a fiscal crisis of runaway liability costs for cities and other local government agencies that have limited taxpayer funding to provide much needed public services.

June 12, 2026

To Members of the Legislature:

On behalf of the Coalition to Protect Community Services, we write to express our strong support for meaningful tort reform in civil actions against public entities, consistent with the priorities of other local government organizations statewide.

Specifically, we support:

- Proportionate (several) liability for economic damages in civil actions against public entities, so that taxpayers pay only for the share of harm attributable to the public agency.
- Caps on damages in civil actions against public entities, ensuring that injured parties are fairly compensated, while also preserving the capacity to deliver essential public services.

Local governments across California are facing a growing liability crisis. In many cases, it is not a result of agencies improperly delivering services or mismanaging risk—but because the current legal framework systematically exposes public entities to liability far beyond their actual share of responsibility.

For cities and special districts, rising settlements and liability costs pose an existential threat to the services we provide. **Multi-million dollar claims against local agencies—arising from public roadways, sidewalks, public property, and routine government services—have increased sharply, and the rising costs are unsustainable.** Insurance premiums paid by local agencies have grown 370%, climbing from \$115 million in 2016 to \$541 million in 2025. And since 2019, public entity liability costs have more than tripled, now exceeding \$7 billion in known exposure.

When a local government agency faces a liability judgment, the cost is borne collectively by liability risk pools—meaning it is ultimately funded by the taxpayers of every member community across California—or directly by the local agency if it is not a member of a risk pool. Dollars spent defending and paying out lawsuits are dollars diverted from public safety, road maintenance, parks, and the core local services these agencies exist to provide.

We stand ready to work with the Legislature, the Administration, and all involved stakeholders to craft a practical and meaningful solution to this growing problem.

**Can we count on your support to help safeguard essential public services?**

CALIFORNIA JOINT POWERS INSURANCE AUTHORITY

Providing Innovative Risk Management Solutions for Our Public Agency Partners

8081 Moody Street, La Palma, CA 90623 | (562) 467-8700 | cjpia.org



# 8. RIVERS EDGE AERATION



# I. RIVERS EDGE GOLF CAMP

