AGENDA

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY HOUSING AUTHORITY CITY OF NEEDLES
CITY OF NEEDLES, CALIFORNIA
COUNCIL CHAMBERS, 1111 BAILEY AVENUE.

TUESDAY, AUGUST 11, 2026
COUNCIL EXECUTIVE SESSION – 5:00 PM
CITY COUNCIL MEETING – 6:00 PM

THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO NOON ON THE DAY OF THE MEETING BY EMAILING cclark@cityofneedles.com

TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at www.cityofneedles.com to access the agenda and Click here to join the meeting
If asked, enter the following: Meeting ID: 202 746 159#
OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 202 746 159#
The meetings are being recorded.

CALL TO ORDER
ROLL CALL

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEMS
A three-minute time limit per person has been established.

RECESS TO EXECUTIVE SESSION

EXECUTIVE SESSION

a. Conference with Real Property Negotiators pursuant to Government Code Section 54956.8. Property: Tri-State Alano Club located at 801 Third Street, Needles, CA. Agency Negotiator: City Manager Patrick Martinez or his designee. Negotiating Parties: City of Needles as potential lessor and Tri-State Alano Club as Potential tenant. Under negotiation: Price and Terms of Potential lease.

b. CONFERENCE WITH LABOR NEGOTIATORS – Pursuant to Government Code Section 54957.6 Agency designated representatives: Mayor Janet Jernigan, Vice Mayor Ellen Campbell, Councilman Henry Longbrake Unrepresented Employee: City Manager

CALL TO ORDER
ROLL CALL
EXECUTIVE SESSION REPORT - by City Attorney
PLEDGE OF ALLEGIANCE
INVOCATION
APPROVAL OF AGENDA
CONFLICT OF INTEREST
CORRESPONDENCE
INTRODUCTIONS
CITY ATTORNEY – Parliamentary Procedures

As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you

PUBLIC APPEARANCE - Persons wishing to address the City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by

Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

PRESENTATION
(A ten-minute time limit per presentation has been established per Municipal Code Section 2-18.)

1. Assistant Fire Marshal Curtis Markloff will give a presentation on the newly adopted San Bernardino County Fire Code Ordinance FPD 26-02 **AND** Council consideration to waive the full reading and introduce by title only Ordinance 685-AC adopting by reference the 2025 California Fire Code, California Code of Regulations, Title 24, Part 9, together with applicable appendices and amendments adopted by the San Bernardino County Fire Protection District through Ordinance FPD 26-02 and direct the City Clerk to schedule and publish notice of a public hearing for September 8, 2026

HACN / COUNCIL REGULAR ITEMS

2. Receive and file the Housing Authority PHAS Recovery Plan Update

COUNCIL CONSENT CALENDAR All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 3 through 5 on the Consent Calendar by affirmative roll call vote. (**ACT)**

3. Approve the Warrants Register through August 11, 2026
4. Approve the Minutes of July 28, 2026
5. Accept and File the Treasurer's Report for the month of July 2026

END OF COUNCIL CONSENT CALENDAR

REGULAR COUNCIL ITEMS

6. Resolution 2026-34 of the City Council of the City of Needles, California approving the Measure I Five Year Local Street Capital Improvement for Fiscal Years 2026/2027 - 2030/2031 (ACT)
7. Resolution 2026-35 Authorizing the Submission of a Petition to the United States Department of Transportation Requesting a Time Zone Boundary Change for the City of Needles (ACT)
8. Waive the full reading and introduce by title only Ordinance 686-AC, Amending Chapter 14, Article I, of the Needles Municipal Code by Adding Section 14-21, "Sale of Kratom Prohibited." (ACT)

CITY ATTORNEY REPORT
CITY CLERK REPORT
CITY MANAGER REPORT
City Manager's Report for the weeks of July 24 and 31, 2026

COUNCIL REQUESTS
Council Member Ford
Council Member McCorkle
Vice Mayor Campbell
Council Member Pogue
Council Member Belt
Council Member Longbrake
Mayor Jernigan

ADJOURNMENT

INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL IS AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT: http://www.cityofneedles.com

Posted: August 7, 2026

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 133. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 7th day of August 2026

/s/ Candace Clark, CPMC, CMC, City Clerk

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ HACN ☒ Regular ☐ Special

Meeting Date: August 11, 2026

Title: Ordinance 685-AC adopting by reference the 2025 California Fire Code, California Code of Regulations, Title 24, Part 9, together with applicable appendices and amendments adopted by the San Bernardino County Fire Protection District through Ordinance FPD 26-02

Background: The California Building Standards Commission adopts updated editions of the California Building Standards Code on a triennial basis. The California Fire Code is contained in Title 24, Part 9, of the California Code of Regulations and establishes minimum fire and life-safety standards applicable to buildings, structures, premises, operations, and activities throughout the state.

Fire protection and prevention services within the City of Needles are provided through the San Bernardino County Fire Protection District. On May 19, 2026, the Board of Directors for the San Bernardino County Fire Protection District (SBCFPD) adopted Ordinance No. FPD 26-02 ("Ordinance"). The Ordinance adopts the San Bernardino County Fire Protection District Fire Code, which adopts by reference the 2025 Edition of the California Fire Code, along with certain changes, modifications, amendments, additions, deletions, and exceptions to the 2025 Edition of the California Fire Code, relating to fire regulations, and the 2025 Wildland-Urban Interface (WUI) Code. Adoption would maintain consistency between the City's municipal regulations and the fire-code requirements administered and enforced by the Fire Protection District within the City of Needles.

Except as otherwise provided herein, the proposed City ordinance would adopt by reference the 2025 California Fire Code, together with the applicable appendices, local amendments, and administrative provisions adopted by the San Bernardino County Fire Protection District through Ordinance No. FPD 26-02 (Attached as Exhibit A), subject to the modifications provided below.

a) Section 903.2 of FPD 26-02 concerning automatic fire sprinkler systems, including any and all amendments or successors thereto that may hereafter be made and adopted, shall not apply within the boundaries of the City and it is deemed stricken in its entirety

b) Exception number 2 of Section 503.2.3, "Surface" of FPD 26-02 including any and all amendments and successors thereto that may hereafter be made and adopted, shall not apply within the boundaries of the City and is deemed stricken and in place thereof Fire Apparatus Access Roads Surface Alternative Amendment dated June 12, 2020, attached hereto as Exhibit "B" is hereby re-adopted and shall continue in full force and effect.

c) Section 505.1, "Address Identification" of the San Bernardino County Fire Protection District Ordinance FPD 26-02 including any and all amendments thereto that may hereafter be made and adopted, shall not apply to existing buildings within the boundaries of the City and to evidence the same the word "existing" is deemed stricken

Fiscal Impact: None

Recommendation: Waive the full reading and introduce by title only Ordinance 685-AC adopting by reference the 2025 California Fire Code, California Code of Regulations, Title 24, Part 9, together with applicable appendices and amendments adopted by the San Bernardino County Fire Protection District through Ordinance FPD 26-02 and direct the City Clerk to schedule and publish notice of a public hearing for September 8, 2026

Submitted By: Candace Clark, City Clerk

City Manager Approval: Patrick J Martinez Date: 8/6/2026

Other Department Approval (when required): _____ Date: _____

ORDINANCE NO. 685-AC

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, ADOPTING SAN BERNARDINO COUNTY ORDINANCE FPD 26-02 WHICH ADOPTS BY REFERENCE ITS VERSION OF 2025 EDITION OF THE CALIFORNIA FIRE CODE SUBJECT TO MODIFICATIONS REFERENCED HEREIN AND RESCINDING PRIOR ORDINANCE NO. 662-AC

WHEREAS, the City of Needles has been annexed as part of the San Bernardino County Fire Protection District, providing fire protection and services; and

WHEREAS, the San Bernardino County Fire Protection District has adopted 'the San Bernardino County Fire Protection District Fire Code referencing the 2025 Edition of the California Fire Code; and

WHEREAS, the Board of Directors of the San Bernardino County Fire Protection District has adopted the 2025 Edition of the California Fire Code along with certain changes, modifications, amendments, additions, deletions, and exceptions, relating to fire regulations as shown in Exhibit A;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEEDLES AS FOLLOWS:

SECTION 1. The City Council HEREBY FINDS AND DETERMINES that this activity is not subject to the California Environmental Quality Act ("CEQA") as the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment. (14C.C.R. 15060)

SECTION 2. The City Council HEREBY FINDS AND DETERMINES that it is in the interests of the health, safety and general welfare of the City and its residents to amend CHAPTER 9 ARTICLE 1, SECTION 9-1 OF THE NEEDLES MUNICIPAL CODE TO READ AS FOLLOWS: :

9-1 Adoption of San Bernardino County Ordinance FPD 26-02 referencing the 2025 Edition of the California Fire Code Subject to Modifications

Except as otherwise provided herein, the City Council hereby adopts San Bernardino County Ordinance FPD 26-02, a copy of which is attached hereto and incorporated herein by this reference as Exhibit "A" as amended by the County Board of Supervisors from time to time, subject to the modifications provided below in subsections (a)-(c).

a) Section 903.2 of FPD 26-02 concerning automatic fire sprinkler systems, including any and all amendments or successors thereto that may hereafter be made and adopted, shall not apply within the boundaries of the City and it is deemed stricken in its entirety.

b) Exception number 2 of Section 503.2.3, "Surface" of FPD 26-02 including any and all amendments and successors thereto that may hereafter be made and adopted, shall not apply within the boundaries of the City and is deemed stricken and in place thereof Fire Apparatus Access Roads Surface Alternative Amendment dated June 12, 2020 attached hereto as Exhibit "B" is hereby re-adopted and shall continue in full force and effect.

c) Section 505.1, "Address Identification" of the San Bernardino County Fire Protection District Ordinance FPD 26-02 including any and all amendments thereto that may hereafter be made and adopted, shall not apply to existing buildings within the boundaries of the City and to evidence the same the word "existing" is deemed stricken.

SECTION 3. The City Council HEREBY FINDS AND DETERMINES that it is in the interests of the health, safety and general welfare of the City and its residents to approve rescinding Ordinance No. 662-AC and approve the attached Exhibit A thereby adopting the San Bernardino County Ordinance FPD 26-02 referencing the 2025 Edition of the California Fire Code, along with certain changes, modifications, amendments, additions, deletions, and exceptions, relating to fire regulations as provided herein.

SECTION 4. If any section, subsection, subdivision, paragraph, sentence, clause or phrase added by this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining potions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof Irrespective of the fact that any one or more sections, subsections, subdivision, paragraphs, sentences, clauses or phrases are declared unconstitutional, invalid or ineffective.

SECTION 5. The action shall become final and effective after thirty (30) days from its adoption by the City Council as provided for by the Code.

SECTION 6. Publication and Certification. The City Clerk shall cause this ordinance to be published at least once in a newspaper of general circulation published and circulated in the City within fifteen (15) days after its passage in accordance with Section 36933 of the Government Code, shall certify to the adoption of this ordinance, and shall cause this ordinance and certification, together with proof of publication, to be entered in the book of ordinances of the Council of this City.

INTRODUCED AND READ for the first time at a regular meeting of the City Council of the City of Needles, California, held on the 11th day of August 2026, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

The ordinance was thereafter set for a public hearing and consideration of adoption at a regular meeting of the City Council to be held on September 8, 2026.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 8th day of September 2026, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Mayor Janet Jernigan

ATTEST: _____
City Clerk Candace Clark

APPROVED AS TO FORM: _____
City Attorney

ORDINANCE NO. FPD 26-02

An ordinance of the Board of Directors of the San Bernardino County Fire Protection District, State of California, to repeal San Bernardino County Fire Protection District Ordinance No. FPD 23-01 and to adopt: the San Bernardino County Fire Protection District Fire Code, which adopts by reference the 2025 Edition of the California Fire Code, along with certain changes, modifications, amendments, additions, deletions, and exceptions, relating to fire regulations, and the 2025 Edition of the California Wildland-Urban Interface Code.

The Board of Directors of the San Bernardino County Fire Protection District, State of California, ordains as follows:

SECTION 1. Ordinance No. FPD 23-01 is repealed.

SECTION 2. This ordinance is hereby adopted as the San Bernardino County Fire Protection District Fire Code, to read:

SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT

FIRE CODE

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I. Findings, Adoption, and Applicability.

A. The Board of Directors of the San Bernardino County Fire Protection District hereby finds as follows:

1. The California Fire Code, 2025 Edition, adopts and amends portions of the 2024 International Fire Code, which International Code is nationally recognized compilations of proposed rules, regulations, and standards of the International Code Council, Inc.

2. That said California Fire Code, which includes the portions of the International Fire Code that have been adopted and amended by the State of California, has been printed and published as a code in book form within the meaning of Section 50022.2 et seq. of the California Government Code.

3. That California Health and Safety Code section 13869 et seq. provides, in pertinent part, that a Fire Protection District may make such changes or modifications to the provisions published in the California Building Standards Code and other regulations adopted pursuant to Section 17922 as it determines are reasonably necessary because of local climatic, geological and topographical conditions.

4. That the additional requirements and standards established herein are needed to properly protect the health, safety, and welfare of the existing and future residents, workers and visitors of the San Bernardino County Fire Protection District. Said additional requirements and standards are reasonably necessary because of local climatic, geological, and topographical conditions described herein. The finding in this subsection (4) is based upon the express findings and determinations on the proposed amendments to the Code identified herein.

5. Local Climatic Conditions.

(A) The District is subject to extremely strong winds, commonly

known as "Santa Ana Winds" which can reach speeds in excess of 90 miles per hour. Extensive damage frequently accompanies these winds, such as blowing sand and debris, downed power lines, fallen trees, overturned vehicles and structural damage to buildings. These conditions result in increased demand for fire services, blocked or delayed emergency vehicle access and impaired water supplies and building emergency systems.

(B) During the summer months, the Santa Ana Winds produce periods of extremely low humidity, thereby reducing the fuels moisture and increasing the possibility and severity of fire from dry vegetation and other common combustibles.

(C) During the summer months, much of the District experiences prolonged periods of temperatures in excess of 100°F. When coupled with sustained severe Santa Ana Winds, an increase in the threat from rapidly moving wildfires exists.

(D) During the winter months, heavy rains routinely cause damage to roadways rendering them completely impassible, or with limited access, sometimes for extended periods.

(E) During winter months, heavy snow and ice conditions exist in the mountain areas resulting in increased demand for fire services and limiting or delaying emergency vehicle access. In some cases, emergency vehicle access roads are completely impassible, or have limited access, sometimes for extended periods.

6. Local Geological Conditions.

(A) The District is subject to moderately strong to severe shaking and surface ruptures resulting from numerous known earthquake faults located throughout the District. These local earthquake faults have the potential to cause severe personal and property damage, utility interruptions, fire hazards and hazardous materials releases. Additionally, significant roadway, bridge structure, water supply and communications systems are subject to failure, thereby causing a detriment to emergency services response.

(B) Unstable slopes in several areas throughout the District have

experienced soil movement as a result of heavy or soaking rains, resulting in damage to roadways, structures and utilities.

(C) Some desert areas of the District have limited aquifers, exceptionally deep aquifers or aquifers providing only brackish or contaminated water supplies. This limits, or in some cases eliminates, water supplies available for firefighting purposes.

(D) The District has many areas with rich deposits of minerals resulting in the presence of many subsurface and strip mining operations. These operations pose special problems due to confined access and large quantities of fuels and explosive materials.

7. Local Topographical Conditions.

(A) The District encompasses an exceptionally large geographical area with limited access routes connecting valley, mountain and desert areas. This distance, combined with these limited access routes, results in delays in the reallocation of resources to emergency scenes.

(B) The topography of the District is exceptionally diverse, ranging from relatively flat desert and valley areas, to foothill areas, canyon areas and steep mountainous areas. This results in some areas that are inaccessible to radio communications, which hampers emergency response capabilities.

(C) The large geographical area and diverse topography of the District results in numerous water purveyors and water pressure zones throughout the response areas. This results in many areas having limited, unreliable or unavailable water supplies available for firefighting purposes.

(D) The District is traversed by several State and Interstate highways, which provide for limited under or over crossing access points for emergency vehicles to cross to adjacent areas. These highways also restrict the ability of the local water supply grids to provide water from multiple points to all areas and necessitates the use of dead-end water mains in many areas adjacent the highways.

(E) The District is traversed by two major active railroad main rail systems. These rail systems are used for both commuter and large freight trains, including the transportation of large quantities of hazardous materials. These rails provide for limited under or over crossing access points for emergency vehicles to cross to adjacent areas. Emergency vehicles experience frequent delays at grade crossings until passenger and/or lengthy freight trains clear the grade crossings.

(F) Due to the size and topography of the District, it is traversed by several high voltage electrical transmission lines which cross over inaccessible desert and foothill brush-covered areas, as well as and heavily forested steep mountain areas. High winds have caused damage to these lines, resulting in vegetation fires. Access to many of these areas is unavailable to vehicles, making response to these fires unusually difficult.

(G) Several large, high-pressure natural gas transmission lines traverse the District to transport natural gas at pressures exceeding 500 p.s.i. These lines pass through, under or over steep terrain and wildfire prone areas and are also subject to damage due to flooding or seismic events.

(H) Several large petroleum product pipelines cross the District to transport large quantities of gasoline, diesel fuel and jet fuels under extremely high pressures. While generally underground, these pipelines pass through, under or over steep terrain and wildfire prone areas and overhead at several overpasses located over thoroughfares and waterways. Damage to these pipelines has been experienced during rail accidents and flooding conditions. Additionally, these pipelines and their pumping and valve stations are subject to damage from seismic events.

8. These local climatic, geological and topographical conditions found herein together present increased hazard potentials that create a reasonable necessity for the San Bernardino County Fire Protection District to establish more restrictive building and fire protection standards, as well as to prevent and discourage egregious and other fire safety violations where the public is at higher risk.

B. The Board of Directors of the San Bernardino County Fire Protection District hereby adopts the 2025 Edition of the California Fire Code (sometimes referred to herein as "California Fire Code"), also known as Part 9 of Title 24 of the California Code of Regulations (which California Fire Code adopts and amends portions of the 2024 International Fire Code), and Appendices as compiled and published by the International Code Council, except as amended by this ordinance; and the 2025 Edition of the California Wildland-Urban Interface Code, with errata, (sometimes referred to herein as the WUI Code). The 2025 Editions of the California Fire Code and the WUI Code are on file with the Secretary of the Board.

C. The provisions of the California Fire Code, subsequent amendments, California Fire Code Appendices, WUI Code, referenced standards, and this ordinance shall be collectively known as the San Bernardino County Fire Protection District Fire Code, or this Code. The San Bernardino County Fire Protection District Fire Code shall be applicable in all areas of San Bernardino County within the San Bernardino County Fire Protection District, or in any political subdivision, county, city, town, or district that contracts with the San Bernardino County Fire Protection District for fire protection and prevention services, and in those other counties, cities, towns, and districts that ratify this ordinance pursuant to California Health and Safety Code section 13869.7.

II. Amendments to the 2025 California Fire Code

The 2025 California Fire Code, also known as Part 9 of Title 24 of the California Code of Regulations, is hereby amended as follows:

A. Chapter 1 of the California Fire Code is hereby amended as follows:

1. Section 102.7 Referenced codes and standards of the California Fire Code is amended to read:

Section 102.7 Referenced Codes and Standards

The codes and standards referenced in this Code shall be those that are listed in Chapter 80 of the California Fire Code. Such standards shall be considered part of the

requirements of this Code to the prescribed extent of such reference. Where conflicts occur between provisions of this Code and referenced standards in Chapter 80 of the California Fire Code, the provisions of this Code shall apply. The fire code official may issue San Bernardino County Fire Protection District Fire Prevention Standards for informational purposes in clarifying and interpreting provisions of the California Fire Code, its amendments, and referenced standards.

2. Section 104.1 General of the California Fire Code is amended to read:

Section 104.1 General

The fire code official is hereby authorized to enforce the provisions of this Code.

3. Section 104.2 Determination of compliance of the California Fire Code is amended to read:

Section 104.2 Determination of Compliance

The fire code official shall implement, administer, and enforce the provisions of this Code and shall have the authority to render interpretations of this Code. The fire code official shall also have the authority to adopt policies, procedures, rules and regulations in order to clarify the application of this Code. Such interpretations, policies, procedures, rules and regulations shall be in compliance with the intent of this Code.

4. Section 105.5.4A Battery and other energy storage system of the California Fire Code is added to read:

Section 105.5.4A Battery and other energy storage system

An operational permit is required for a battery system or electrical energy storage system as regulated by section 1207 of the California Fire Code.

Exception: This section does not apply to systems in R-3 occupancies. Occupancy classifications are further defined in Section 203 of the California Fire Code.

5. Section 105.5.17A Fixed hood and duct extinguishing systems of the California Fire Code is added to read:

Section 105.5.17A Fixed hood and duct extinguishing systems

An operational permit is required to utilize commercial cooking appliances, as defined in Section 606, with a Type I hood and an automatic fire extinguishing system as required by Section 904.13.

6. Section 105.5.36 Open burning of the California Fire Code is amended to read:

Section 105.5.36 Open Burning

An operational permit is required for the kindling or maintaining of an open fire as defined in Section 202, on any public street, alley, road, or other public or private ground.

Exception: Recreational fires and barbecues fueled solely by LP gas or natural gas.

7. Section 105.5.38. Open flames and candles of the California Fire Code is amended, to read:

Section 105.5.38. Open flames and candles

An operational permit is required to use open flames in connection with assembly areas, dining areas of restaurants or drinking establishments.

Exception: Candles and small open-flame decorative devices in accordance with Section 308.

8. Section 105.5.40 Outdoor assembly event of the California Fire Code is amended, to read:

Section 105.5.40 Outdoor assemblies

An operational permit is required to conduct an outdoor assembly, temporary use or other special event where planned attendance exceeds 200 persons per day.

9. Section 105.5.40A Pallet yards of the California Fire Code is added, to read:

Section 105.5.40A Pallet Yards

An operational permit is required to store combustible pallets at pallet manufacturing and/or recycling facilities.

10. Section 105.5.53 Waste handling and wrecking yards of the California Fire Code is added to read:

Section 105.5.53 Waste handling and wrecking yards

An operational permit is required for the operation of automobile wrecking yards, junk yards, combustible waste material or combustible recycled material handling facilities.

11. Section 105.5.54 Wood, manure and organic product storage of the California Fire Code is added, to read:

Section 105.5.54 Wood, manure and organic product storage

An operational permit is required to store or process wood chips, hogged material, lumber, plywood, manure, compost or other combustible organic products in excess of 200 cubic feet (6 m^3).

12. Section 105.6.4A Dust collection systems of the California Fire Code is added, to read:

Section 105.6.4A Dust Collection Systems

A construction permit is required for the installation or modification of Dust Collection System as regulated by Chapter 22.

13. Section 105.6.4B Electrified security fence of the California Fire Code is added, to read:

Section 105.6.4B Electrified Security Fence

A construction permit is required for installation of or modification to an electrified security fence. Maintenance performed in accordance with this Code is not considered to be a modification and does not require a permit.

14. Section 105.6.19A Refrigeration unit or system of the California Fire Code is added, to read:

Section 105.6.19A Refrigeration Unit or System

A construction permit is required to install or modify a mechanical refrigeration unit or system regulated by Section 608.

15. Section 108.1 Fees of the California Fire Code is added, to read:

Section 108.1 Fees

(a) Fees shall be required and paid pursuant to a fee schedule established by action of the Board of Directors for any permit, license, inspection, plan or technical review, related work or services required pursuant to this Code. Any fees charged shall not exceed the actual costs of providing said work or services.

(b) Any person who conducts any activity, business, construction, work or use of equipment or to install or modify systems or equipment requiring a permit pursuant to Section 105 prior to obtaining said permits shall be subject to an additional fee, which shall be in addition to the required permit.

16. Section 110 of the California Fire Code is amended, to read:

Section 110. Reserved.

17. Section 113.3.5 Violations – general of the California Fire Code is added, to read:

Section 113.3.5 Violations – General

It shall be unlawful for any person, firm, partnership, or corporation to violate any provision or fail to comply with any requirement of this Code or of the provisions of any code adopted and incorporated by reference by this Code.

18. Section 113.3.6 Continuing violations of the California Fire Code is added, to read:

Section 113.3.6 Continuing Violations

Each and every day, and any portion of which, any violation of this Code or of the provisions of any code adopted and incorporated by reference by this Code is committed, continued, or permitted shall be deemed a new and separate offense and shall be punishable or actionable as set forth in this Code.

19. Section 116 Closure of public and private lands of the California Fire Code is added, to read:

Section 116 Closure of Public and Private Lands

When it is determined by the fire code official that conditions exist on public lands within a Wildfire Risk Area that present an immediate, exceptional, or continuing danger, the Fire Chief/Fire Warden is authorized to close the affected areas and prohibit the entry of the general public. Prior to closure of private property, notification of the closure shall be made to any concerned property owners and consent obtained. Upon closing and prohibiting entry to public lands, signs shall be posted at the entry points of the affected areas indicating that the area is closed due to the existence of dangerous conditions and that entry is prohibited. Prior to closing and prohibiting entry to any State or Federally controlled lands, notification shall be made and consent obtained from the Director of Forestry and Fire Protection (CalFIRE) or U.S. Forest Service, as appropriate. Any public highway traversing such a closed area, shall, however, be excluded from the order of closure, and the closure to entry does not prohibit or curtail the entry or use of the lands by the owner of the lands or his agent, nor the entry by any federal, state, county, city, or town officer upon the closed area in the performance of his official duties. All state, county, city, and town law enforcement officers are authorized to enforce the order of closure.

B. The following definitions in Chapter 2, Section 202 of the California Fire Code are added or amended, to read:

Chapter 2 Definitions.

AGRICULTURAL BURNING. The open burning of waste vegetation produced by the growing or harvesting of crops in agricultural operation.

ALL WEATHER DRIVING SURFACE. Concrete, asphalt, or any other surface, as determined by a qualified engineer licensed by the State of California, to adequately support the imposed load of a fire apparatus and meets the intent of this Code.

BARBECUE GRILL. (Also known as a barbeque or BBQ). A portable or fixed device, constructed of non-combustible material, for the primary purpose of cooking food over a liquefied petroleum-, natural gas-, wood- or charcoal-fueled fire.

BARBECUE PIT. A trench or depression in the ground in which wood or other clean solid fuel is burned to produce a bed of hot coals for the sole purpose of cooking.

BONFIRE. An outdoor open fire having a total fuel area greater than 3 feet in width, length or diameter or 2 feet in height, and is used for pleasure, religious, ceremonial, cooking, warmth or other similar purposes.

DEPARTMENT. Department includes the San Bernardino County Fire Protection District and any other recognized fire department or agency.

DISTRICT. The San Bernardino County Fire Protection District.

DRIVEWAY. A privately owned, vehicular access road having a minimum unobstructed width of 12 feet (3658 mm) that serves no more than two Group R, Division 3 or accessory Group U occupancies.

FIRE CHIEF/FIRE WARDEN. The chief officer of the San Bernardino County Fire Protection District, or a duly authorized representative.

FIRE CODE OFFICIAL. The Fire Chief/Fire Warden of the San Bernardino County Fire Protection District or a duly authorized representative charged with the administration and enforcement of this Code.

OPEN BURNING. Opening burning shall have the same meaning as Open Fire as defined in this section.

OPEN FIRE. Any outdoor fire including the open burning of a solid fuel, such as a barbecue grill, barbecue pit, bonfire, recreational fire, agricultural burning or residential burning, wherein products of combustion are emitted directly into the ambient air without passing through a stack or chimney from an enclosed chamber. Open burning does not include road flares, smudge pots, and other similar devices associated with safety or occupational uses or the use of portable outdoor fireplaces or outdoor ovens.

PERSON. Individuals, businesses, general partnerships, limited partnerships, joint ventures, corporations, trust, concern, organization, state and local government entities, heirs, executors, administrators, receivers, or assigns, agents of the aforesaid, and every other legal entity or association having legal obligations subject to the provisions of this Code.

PORTABLE OUTDOOR FIREPLACE. A portable, outdoor, solid-, liquid-, or gas

fuel burning fireplace constructed of steel, concrete, clay or other non-combustible materials and specifically designed for the containment of fire. A portable outdoor fireplace may have an open design or may have a small hearth opening with a short chimney or opening in the top.

RECREATIONAL FIRE. An outdoor open fire burning clean materials other than rubbish where the fuel being burned is not contained in an incinerator, outdoor fireplace, portable outdoor fireplace, barbecue grill or barbecue pit, and has a total fuel area equal to or less than 3 feet in width, length or diameter and 2 feet in height for pleasure, religious, ceremonial, cooking, warmth or other, similar purposes. Recreational fires also include any campfire or fire ring.

RESIDENTIAL/MISCELLANEOUS BURNING. The open burning of waste vegetation, tree and yard trimmings or similar for disposal on residential privately-owned property. For the purposes of this Code, Residential Burning shall also include the burning of similar items at commercial properties and on vacant properties.

SPARK ARRESTOR. A State Fire Marshal listed device constructed of non-combustible material specifically for the purpose of meeting one of the following conditions:

(1) Removing and retaining carbon and other flammable particles/debris from the exhaust flow of an internal combustion engine in accordance with California Vehicle Code section 38366.

(2) Fireplaces that burn solid fuel in accordance with California Building Code Chapter 28.

STAND ALONE RESIDENTIAL AUTOMATIC SPRINKLER SYSTEM. An approved fire sprinkler system, that conforms to Sections 903.3.1.1, 903.3.1.2, or 903.3.1.3 of this Code, National Fire Protection Agency (NFPA) standards 13 R or 13 D, and San Bernardino County Fire Protection District Fire Prevention Standards, and is supplied by a water source independent from a municipal water distribution system.

WILDFIRE RISK AREA. Land that is covered with flammable/combustible vegetation, whether privately or publicly owned, which is so situated or is of such inaccessible location that a fire originating upon it would present an abnormally difficult job of suppression or would result in great or unusual damage through fire. For the purposes of this Code, the following areas shall be a Wildfire Risk Area: (1) any land located within a Fire Safety Overlay or Fire Hazard Overlay as identified in the San Bernardino County Development Code or in the ordinances or municipal code of an incorporated city or town within the District; (2) a Very High or High Fire Hazard Severity Zone as designated by the California Department of Forestry and Fire Protection (Cal FIRE,); or (3) a No Fireworks Zone.

C. Chapter 3 General requirements of the California Fire Code is adopted in its entirety with the exception of Sections 311.5-3.11.5.5 and with the following amendments and additions to read:

1. Section 305.3 Open-flame warning devices is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 305.3 Open-flame Warning Devices.

Open-flame warning devices shall not be used along an excavation, road or any other place where the dislodgment of such device may permit the device to roll, fall or slide onto any area or land containing combustible materials.

Exception: This section shall not apply to public safety personnel acting in the performance of their duties.

2. Section 305.6 Spark arrestors is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 305.6 Spark Arrestors.

Each chimney used in conjunction with a fireplace, portable outdoor fireplace, or other heating appliance in which solid fuel is burned, shall be maintained with a State Fire Marshal approved spark arrester. The spark arrester shall have heat and corrosion resistance equivalent to 12-gauge wire, 19-gauge galvanized wire, or 24-gauge stainless

steel. Openings shall not permit the passage of spheres having a diameter larger than one-half inch (13 mm) maximum and shall not block the passage of spheres having a diameter of less than three-eighths inch (10 mm). A screen shall be mounted in or over all outside flue openings in a vertical or near vertical position, adequately supported to prevent movement and shall be visible from the ground. All spark arrestors shall be accessible and removable for cleaning.

3. Section 307 Open burning, recreational fires and portable outdoor fireplaces is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 307 Open Burning, Recreational Fires and Portable Outdoor Fireplaces.

(a) General. It shall be unlawful for any person to kindle, or maintain an open fire, or for a person to allow an open fire to be kindled or maintained on their property, except in accordance with the provisions of this Code.

(b) Permit Required. When required by this section, a permit shall be obtained from the fire code official in accordance with Section 105.6 of this Code prior to kindling any open fire. Permits shall be issued to the owner of the land on which the fire is to be kindled or with written permission from the owner.

(c) Prohibited Open Fires and Outdoor Fires. Except for activities conducted by law enforcement or fire department personnel related to open fires for the purpose of training, control or prevention of fire hazards, or disposal of explosives or contraband, it shall be unlawful to kindle, or maintain, or to allow to be kindled or maintained the following open fires:

(1) Any open fire that is offensive or objectionable because of smoke emission, ember production, or when local atmospheric conditions or circumstances make such fires hazardous.

(2) Any open or other outdoor fire in which any hazardous waste, biological or infectious wastes, construction debris, trash, coated or treated wood, plastic, rubber, or any other manufactured materials or combustible waste materials are burned.

(3) Any open fire using a portable incinerator or "burn barrel" as prohibited pursuant to Title 17 of the California Code of Regulations, section 93113(c)(2), metal drums, salvaged appliance parts, or similar devices not intended for use with an open fire.

(4) Open fires on a No Burn Day as declared by the Air Quality Management District (AQMD) in which the burning will occur.

(5) Open fires when a Red Flag Warning or Fire Weather Watch is issued by the National Weather Service is in effect for the location in which the fire is to be kindled.

(6) Open fires and outdoor fires on any property within a Wildfire Risk Area as defined in Section 202 of this Code.

Exceptions:

(A) Agricultural burning or burning of Russian Thistle (tumbleweeds) in accordance with Rule 444 of the Air Quality Management District (AQMD) and when permitted by the fire code official

(B) Recreational fires, barbecues, and barbecue pits fueled solely by liquified petroleum gas or natural gas.

(C) Bonfires, barbecues, barbecue pits, and recreational fires within an organized camp or in non-residential areas with the approval of the fire code official.

(D) Portable outdoor fire places that have an approved, listed spark arresting screen covering.

(7) When local sustained winds exceed 10 miles per hour.

(8) Within the boundaries of a State Responsibility Area, including private property, in violation of any requirements or burn restriction imposed by the California Department of Forestry & Fire Protection (Cal Fire).

(9) Within the boundaries of the San Bernardino National Forest, including private property, in violation of any requirement or burn restriction imposed by

the U.S. Forest Service.

(10) Within the boundaries of the Bureau of Land Management (BLM) land, including private property, in violation of any requirement or burn restriction imposed by BLM.

(11) When the fire code official has determined that local atmospheric or other conditions present an increased risk of an escaping fire or other hazardous situation.

(d) Extinguishment Authority. The fire code official is authorized to order or cause the extinguishment of any fire that creates or adds to a hazardous condition, creates smoke emissions offensive to occupants of surrounding properties, is conducted without a permit when such a permit is required, or is conducted in violation of such permit or in violation of this Code.

(e) Specific open fire requirements. Open fires as defined in this Code shall meet the following requirements.

(1) Agricultural burning, residential burning, and open burning of Russian Thistle (tumbleweeds).

(A) Prior to applying for a permit to conduct the open fire, any written authorization or permit required by Rule 444 of the AQMD for the area in which the burning will occur must be provided to the fire code official.

(B) A permit shall be obtained from the fire code official prior to kindling the fire.

(C) Burning shall only be commenced and shall be completed within the periods specified in Rule 444 of the AQMD in which the burn will occur.

(D) Fires shall be located according to the following:

(I) Not less than 50 feet from any structure or combustible materials.

(II) At the property for which the permit is issued.

(E) Burn Piles shall be in accordance with the following:

(I) Piles shall not exceed 4 feet in width or 4 feet in height.

(II) Piles shall be separated by a minimum of 10 feet.

(III) Piles shall not be placed in a pit or depression.

(2) Bonfires.

(A) A permit for a bonfire shall be obtained from the fire code official prior to kindling the fire.

(B) A bonfire shall not be kindled or maintained less than 50 feet from any structure or combustible materials.

(3) Recreational fires.

(A) Recreational fires shall be maintained a minimum of 25 feet from a structure or combustible materials.

Exception: Recreational fires fueled solely by liquefied petroleum gas or natural gas.

(4) Portable outdoor fireplaces.

(A) Portable outdoor fireplaces shall not be kindled or maintained within 15 feet of a structure or combustible materials.

(B) Portable outdoor fireplaces used within a Wildfire Risk Area shall have an approved, listed spark arresting screen covering.

(C) Portable outdoor fireplaces shall not be used on any combustible patio, deck or balcony which is part of a multi-family dwelling such as apartments, townhomes, or condominiums, unless buildings or overhangs are protected by an automatic fire sprinkler system.

(5) Barbecues and Barbecue Pits.

(A) Barbecues shall not be operated on combustible decks or balconies of a multi-family dwelling such as apartments, townhomes, or condominiums unless buildings and overhangs are protected by an automatic fire sprinkler system.

Exception: Liquefied petroleum gas fueled cooking devices when fuel containers have a water capacity not greater than 2 ½ pounds

(B) Barbecue pits shall not be kindled or maintained within 25 feet of a structure or combustible materials.

(f) Attendance. All open fires shall be constantly attended by a responsible adult, 18 years of age or older, until the fire is completely extinguished. A minimum of one portable fire extinguisher complying with Section 906 of the California Fire Code with a minimum 4-A rating or other approved on-site fire-extinguishing equipment such as dirt or sand with a shovel, water barrel, hose attached to a working water source, or water truck, shall be available for immediate utilization.

(g) Hot ash and ember disposal. Hot ashes and embers from any open fire, barbecue or fireplace shall be placed only in a covered metal or other non-combustible receptacle after being thoroughly cooled with water. At no time shall ashes or embers be deposited in the trash or on the ground, or placed on a combustible surface until it is confirmed that the ashes or embers are no longer hot to the touch. Receptacles containing hot ashes and embers shall have a minimum required separation distance of 2 feet (610 mm) to buildings or other combustible materials.

4. Section 311.1 General is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 311.1 General.

Temporarily unoccupied buildings, structures, premises, or portions thereof, including tenant spaces, shall be safeguarded and maintained in accordance with this section, the California Building Code and the applicable municipal code.

5. Section 311.2.2 Fire protection is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 311.2.2 Fire Protection.

Fire alarm, sprinkler and standpipe systems shall be maintained in an operable condition at all times.

Exceptions:

(1) Where the premises have been cleared of all combustible materials

and debris and, in the opinion of the fire code official, the type of construction, fire separation distance and security of the premises do not create a fire hazard.

(2) Where approved by the fire code official, buildings that will not be heated and where fire protection systems will be exposed to freezing temperatures, fire alarm and sprinkler systems are permitted to be placed out of service and standpipes are permitted to be maintained as dry systems (without an automatic water supply), provided the building has no contents or storage, and windows, doors and other openings are secured to prohibit entry by unauthorized persons.

(3) Where approved by the fire code official, fire alarm and sprinkler systems are permitted to be placed out of service in seasonally occupied buildings that will not be heated and where fire protection systems will be exposed to freezing temperatures; and where fire areas do not exceed 5,000 square feet (464 m2); and that do not store motor vehicles or hazardous materials.

6. Section 315.7 Outdoor pallet storage of the California Fire Code is amended to read:

Section 315.7 Outdoor Pallet Storage.

The outside storage of combustible pallets shall comply with Sections 315.7 – 315.7.7 and San Bernardino County Fire Protection District Fire Prevention Standards. Pallets stored within a building shall be protected in accordance with Chapter 32. Outdoor storage of pallets at pallet manufacturing and/or recycling facilities shall be in accordance with Section 2810.

7. Section 315.7.2 Distance to the lot line of the California Fire Code is amended to read:

Section 315.7.2 Distance to the Lot Line.

Pallet storage shall not be located within 26 feet (7,925 mm) of a lot line.

8. Section 315.7.7 Prohibited locations of the California Fire Code is amended to read:

Section 315.7.7 Prohibited Locations.

Pallets shall not be stored within 100 feet (30,480 mm) of welding or cutting equipment, underneath high-voltage transmission lines, public roadways or railways.

9. Section 315.8 Outside storage of firewood is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 315.8 Outside Storage of Firewood.

The outside storage of firewood shall comply with the provisions of Section 315 of this Code, and San Bernardino County Fire Protection District Fire Prevention Standards.

10. Section 315.9 Storage of motor vehicles and trailers is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 315.9 Storage of Motor Vehicles and Trailers.

Outside storage of automobiles, trucks, recreational vehicles, truck trailers and other similar vehicles on a temporary basis shall meet the requirements of the San Bernardino County Fire Protection District Fire Prevention Standards.

11. Section 316.7 Electrified fences is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 316.7 Electrified Fences.

Electrified fences or other barriers intended to secure a premise shall have provided a means of disconnecting all electrical power and de-energizing any and all barriers with a single main switch. The main electrical disconnect switch shall be clearly labeled and be accessible for firefighter use by means of a key switch, locked cabinet, or other means approved by the fire code official. Such electrified fences or barriers shall be clearly labeled with warning signs that read "DANGER – ELECTRIC FENCING" at a minimum of every 100 feet (30,480 mm) apart around the perimeter.

D. The following provisions of Chapter 5 Fire service features of the California Fire Code are added or amended, as follows:

1. Section 503.1 Where required is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 503.1 Where Required.

Fire apparatus access roads shall be provided and maintained in accordance with Sections 503.1.1 through 503.1.3.

2. Section 503.1.1 Building and facilities is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 503.1.1 Buildings and Facilities.

Approved fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction of the San Bernardino County Fire Protection District. The fire apparatus access road shall comply with the requirements of this section and shall extend to within 150 feet (45,720 mm) of all portions of the facility and all portions of the exterior walls of the first story of the building as measured by an approved route around the exterior of the building or facility.

Exceptions:

(1) The fire code official is authorized to increase the dimension of 150 feet (45,720 mm) where any of the following conditions occur:

1.1.) Unless required by another section of this Code, the building is equipped throughout with an approved automatic sprinkler system installed in accordance with Section 903.3.1.1, 903.3.1.2 or 903.3.1.3.

1.2.) Fire apparatus access roads cannot be installed because of location on property, topography, waterways, nonnegotiable grades or other similar conditions, and an approved alternative means of fire protection is provided.

1.3.) There are not more than two Group R-3 or Group U occupancies.

(2) Where approved by the fire code official, fire apparatus access roads shall be permitted to be exempted or modified for solar photovoltaic power generation facilities.

3. Section 503.1.2 Additional access is added to the San Bernardino County Fire Protection District Fire Code to read:

Section 503.1.2 Additional Access.

The fire code official is authorized to require more than one fire apparatus access road based on the potential for impairment of a single road by vehicle congestion, condition of terrain, climatic conditions or other factors that could limit access.

4. Section 503.1.3 High piled storage is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 503.1.3 High Piled Storage.

Fire department vehicle access to buildings used for high-piled combustible storage shall comply with the applicable provisions of Chapter 32 of the California Fire Code.

5. Section 503.2 Specifications is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 503.2 Specifications.

Fire apparatus access roads shall be designed, constructed and maintained in accordance with Sections 503.2.1 through 503.2.8. and San Bernardino County Fire Protection District Fire Prevention Standards.

6. Section 503.2.1 Dimensions is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 503.2.1 Dimensions.

Fire apparatus access roads shall have an unobstructed width of not less than 26 feet (7,925 mm), except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 14 feet, 6 inches (4,420 mm.) Roadways that provide fire apparatus access to buildings that have exterior walls 30 feet or higher from the lowest level of fire department access to the top of the highest roof or parapet, or having occupied floors that are three or more stories above such adjacent roadways shall have an unobstructed width of 30 feet (9,144 mm.)

Exceptions:

(1) Emergency vehicle access roads designed and provided exclusively

for fire department use may have an unobstructed width of not less than 20 feet (6,096 mm) when approved by the fire code official.

(2) Driveways and private roadways providing fire department access to not more than two Group R-3 and accessory Group U occupancies shall be a minimum of 12 feet (3,657 mm) in width.

(3) Required access road dimensions may be modified according to the San Bernardino County Fire Protection District Fire Prevention Standards when, due to location on property, topography, waterways, nonnegotiable grades or other similar conditions, the fire code official determines that the conditions cannot be met. In no case shall fire department access roads within State Responsibility Areas be less than 20 feet (6,096 mm) in unobstructed width.

7. Section 503.2.2 Authority is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 503.2.2 Authority.

The fire code official shall have the authority to require or permit modifications to the required access widths and heights where they are inadequate for fire or rescue operations or where necessary to meet public safety objectives.

8. Section 503.2.3 Surface is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 503.2.3 Surface.

Fire apparatus access roads shall be designed and maintained to support the imposed loads of fire apparatus weighing at least 80,000 pounds and shall be surfaced so as to provide all-weather driving capabilities.

Exceptions:

(1) Where road grades do not exceed eight percent (8%), and where serving only one or two-family dwellings or accessory Group U occupancies, the fire code official may approve existing roads constructed with approved native materials or other earthen materials compacted to eighty-five percent (85%) compaction.

(2) The fire code official is authorized to allow alternate fire apparatus roadway surfaces designed or evaluated by a qualified professional engineer and demonstrating an equivalent reliability and safety.

9. Section 503.2.4 Turning radius is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 503.2.4 Turning Radius.

The required turning radius of a fire apparatus access road shall comply with San Bernardino County Fire Protection District Fire Prevention Standards as determined by the fire code official.

10. Section 503.2.5 Dead ends is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 503.2.5 Dead Ends.

Dead-end fire apparatus access roads in excess of 150 feet in length (45,720 mm) shall be provided with an approved area for turning around fire apparatus that complies with San Bernardino County Fire Protection District Fire Prevention Standards.

11. Section 503.2.6 Bridges and elevated surfaces is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 503.2.6 Bridges and Elevated Surfaces.

Where a bridge or an elevated surface is part of a fire apparatus access road, the bridge shall be constructed and maintained in accordance with the most current edition of the American Association of State Highway and Transportation Officials Standard Specifications for Highway Bridges (AASHTO HB-17, or most current edition). Bridges and elevated surfaces shall be designed for a live load sufficient to carry the imposed loads of fire apparatus. Vehicle load limits shall be posted at both entrances to bridges where required by the fire code official. Where elevated surfaces designed for emergency vehicle use are adjacent to surfaces that are not designed for such use, approved barriers, approved signs or both shall be installed and maintained where required by the fire code official.

12. Section 503.2.7 Grade is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 503.2.7 Grade.

The grade of a fire apparatus access road or driveway shall be a maximum of twelve percent (12%).

Exceptions:

(1) The grade of a fire apparatus access road or driveway may be increased to fourteen percent (14%) for a distance not to exceed 500 feet with the approval of the fire code official.

(2) The grade of a driveway providing fire access to no more than two (2) one- or two-family dwellings may be increased to a maximum of sixteen percent (16%) for a distance not to exceed 500 feet in areas in which the Hillside Grading Standards pursuant to Chapter 83.08 of the San Bernardino County Development Code apply and with the approval of the fire code official.

(3) Where more restrictive local county, city, or town requirements apply.

13. Section 503.2.8 Angles of approach and departure is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 503.2.8 Angles of Approach and Departure.

The angles of approach and departure for fire apparatus access roads shall comply with the San Bernardino County Fire Protection District Fire Prevention Standards.

14. Section 503.3 Marking is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 503.3 Marking.

Where required by the fire code official, approved signs and markings that include the words "NO PARKING—FIRE LANE" and that comply with San Bernardino County Fire Protection District Fire Prevention Standards shall be provided for fire apparatus access roads to identify such roads or prohibit the obstruction thereof. The means by which fire lanes are designated shall be maintained in a clean and legible condition at all

times and be replaced or repaired when necessary to provide adequate visibility.

15. Section 503.4 Obstruction of fire apparatus access roads is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 503.4 Obstruction of Fire Apparatus Access Roads.

Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in Sections 503.2.1 and 503.2.2 shall be maintained at all times. Any condition that serves as an impediment to fire access, or any vehicle or other obstruction to fire access may be removed at the orders of the fire code official or other governing agency in cooperation with the fire code official, with the expense of such removal to be paid by the owner of the roadway, or of said vehicle or obstruction.

16. Section 503.4.1 Traffic calming devices is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 503.4.1 Traffic Calming Devices.

Traffic calming devices on fire access roads shall be prohibited unless approved by the fire code official in accordance with the San Bernardino County Fire Protection District Fire Prevention Standards.

17. Section 503.5 Required gates or barricades is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 503.5 Required Gates or Barricades.

The fire code official is authorized to require the installation and maintenance of gates or other approved barricades across fire apparatus access roads, trails or other access ways, not including public streets, alleys or highways. Electric gate operators, where provided, shall be listed in accordance with Underwriters Laboratories (UL) 325. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of American Society for Testing and Materials (ASTM) F 2200 and the San Bernardino County Fire Protection District Fire Prevention Standards.

18. Section 503.5.1 Secured gates and barricades is added to the San

Bernardino County Fire Protection District Fire Code, to read:

Section 503.5.1 Secured Gates and Barricades.

Where required, gates and barricades shall be secured in an approved manner. Roads, trails and other access ways that have been closed and obstructed in the manner prescribed by Section 503.5 shall not be trespassed on or used unless authorized by the owner and the fire code official.

Exception: The restriction on use shall not apply to public officers acting within the scope of duty.

19. Section 503.6 Security gates is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 503.6 Security Gates.

The installation of security gates across a fire apparatus access road shall be approved by the fire code official. Where security gates are installed, they shall have an approved means of emergency operation. The security gates and the emergency operation shall be maintained operational at all times. Electric gate operators, where provided, shall be listed in accordance with Underwriters Laboratories (UL) 325. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of American Society for Testing and Materials (ASTM) F 2200 and the San Bernardino County Fire Protection District Fire Prevention Standards. Knox key switches or similar locks shall be required for all vehicular gated access. Electric gates shall be required to automatically open from the inside by use of a sensor or other approved means.

Electric gates for emergency vehicle access shall include an "Infrared Automatic Gate System" a.k.a. OPTICOM that opens the gates automatically. These devices shall be installed on all electric fire access gates, existing and new.

20. Section 503.7 Shared emergency and fire apparatus access roads is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 503.7 Shared Emergency and Fire Apparatus Access Roads.

Emergency and fire apparatus access roads passing through multiple parcels shall comply with the following requirements:

(a) Each owner of real property through which a shared emergency access road passes shall record an easement, running with the land, with the deed of each affected property allowing reciprocal access to and from other properties and for emergency access.

(b) Each owner of property upon which the easement shall pass shall provide a notarized covenant agreeing to provide an emergency access road through each property and to maintain that access road in accordance with the statutes, regulations and standards applicable at the time the easement was recorded for full term of ownership of the property.

(c) Each owner of property through which the easement shall pass shall provide a notarized waiver with the deed releasing the San Bernardino County Fire Protection District, its successors and San Bernardino County of any liability for any inability to provide fire suppression or emergency medical aid due to lack of access and shall further stipulate that the San Bernardino County Fire Protection District, its successors and San Bernardino County shall not be party to any civil or administrative action relating to the maintenance of the easement unless the action is brought forth by the District, its successors, or the County.

21. Section 504.5 Foam cornices is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 504.5 Foam Cornices.

Buildings with cornices or other trim at the edge of a roof or parapet wall made of expanded foam plastic or other similar materials shall be installed in order to allow a stable, rigid surface or edge on which a ladder can be used to access the roof.

22. Section 505.1 Address identification is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 505.1 Address Identification.

New and existing buildings shall be provided with approved address identification in accordance with this section and San Bernardino County Fire Protection District Fire Prevention Standards. The address identification shall be legible and placed in a position that is visible from the street or road fronting the property. Address identification characters shall contrast with their background. Address identification shall be Arabic numerals or alphabetical letters. Numbers shall not be spelled out. Each character shall be not less than 4 inches (102 mm) high with a minimum stroke width of ½ inch (12.7 mm). Where required by Sections 505.1.1 – 505.1.6, address identification shall be provided in additional approved locations to facilitate emergency response. Address identification shall be maintained.

23. Section 505.1.1 One and two family dwelling units is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 505.1.1 One and Two Family Dwelling Units.

All one and two family dwelling units shall, in addition to the requirements of Section 505.1, be provided with address identification in accordance with all of the following:

(1) Electrically illuminated by an internal low-voltage light source during the hours of darkness.

(2) Where building setbacks exceed 100 feet (30.5 m) from the street, or where addresses on dwelling units would not be visible or would otherwise be obstructed, additional non-illuminated address identification shall be displayed on a monument, sign or other approved means used to identify structures.

24. Section 505.1.2 Buildings less than 100,000 square feet, other than one- and two-family dwelling units is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 505.1.2 Buildings Less than 100,000 Square Feet, Other than One- and Two-family Dwelling Units.

All buildings less than 100,000 square feet (9,290 m^2) in area, other than one- and

two-family dwelling units, shall, in addition to the requirements of Section 505.1, be provided with address identification in accordance with all of the following:

(1) Electrically illuminated by an internal or external source during the hours of darkness.

(2) Not less than eight inches (204 mm) in height, with a minimum stroke width of 1 inch (25.5 mm).

(3) Where building setbacks exceed 200 feet (61 m) from the street, or where address identification would not be visible or would otherwise be obstructed, additional non-illuminated address identification shall be displayed on a monument, sign or other approved means used to identify structures. Address identification characters shall not be less than six inches (153 mm) in height, with a minimum stroke width of 0.75 inches (19 mm).

25. Section 505.1.3 Buildings 100,000 square feet or larger, other than one- and two-family dwelling units is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 505.1.3 Buildings 100,000 Square Feet or Larger, Other than One- and Two-family Dwelling Units.

All buildings 100,000 square feet (9,290 m^2) or larger in area, other than one- and two-family dwelling units, shall, in addition to the requirements of Section 505.1, be provided with address identification in accordance with all of the following:

(1) Electrically illuminated by an internal or external source during the hours of darkness.

(2) Not less than twelve inches (306 mm) in height, with a minimum stroke width of 1.5 inch (38 mm).

(3) Where building setbacks exceed 200 feet (61 m) from the street, or where address identification would not be visible or would otherwise be obstructed, additional non-illuminated address identification shall be displayed on a monument, sign or other approved means used to identify structures. Address identification characters

shall not be less than six inches (153 mm) in height, with a minimum stroke width of 0.75 inches (19 mm).

26. Section 505.1.4 Illuminated directory is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 505.1.4 Illuminated Directory.

When required by the fire code official, new multiple dwelling unit complexes of 20 or more units shall be provided with an illuminated directory at each entry, clearly visible to emergency responders entering the property. The directory shall comply with San Bernardino County Fire Protection District Fire Prevention Standards and shall consist of a diagrammatic representation of the complex which shows the location of the viewer and the unit designations within the complex.

27. Section 505.1.5 Individual units is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 505.1.5 Individual Units.

Individual dwelling units other than one- and two-family dwellings, and tenant lease spaces within buildings shall be posted with address identification on each unit. Addresses shall be easily visible to approaching vehicular or pedestrian traffic and shall comply with Section 505.1 and the San Bernardino County Fire Protection District Fire Prevention Standards.

28. Section 505.1.6 Rear addressing is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 505.1.6 Rear Addressing.

Buildings which have vehicular access to the rear side by means of a drive aisle alley, or parking lot shall also display address identification on the rear of the building and shall comply with the San Bernardino County Fire Protection District Fire Prevention Standards.

29. Section 505.2 Street or road name signs is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 505.2 Street or Road Name Signs.

The names of streets or roads shall be identified with approved signs. Temporary street or road name signs meeting the San Bernardino County Fire Protection District Fire Prevention Standards shall be installed at each street intersection when construction of new roadways allows passage by vehicles and shall be maintained until replaced by permanent signs.

30. Section 506.1 Where required is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 506.1 Where Required.

Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require one or more key boxes to be installed in an approved location(s). The key box(es) shall be of an approved type in accordance with San Bernardino County Fire Protection District Fire Prevention Standards and shall contain keys to gain necessary access as required by the fire code official.

31. Section 506.1.1 Locks is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 506.1.1 Locks.

An approved lock or entry device meeting San Bernardino County Fire Protection District Fire Prevention Standards shall be installed on manually operated gates or similar barriers across fire department access roads where required by the fire code official.

32. Section 506.2 Key box maintenance is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 506.2 Key Box Maintenance.

The operator of the building shall immediately notify the fire code official and provide the new key where a lock is changed or rekeyed. The key to such lock shall be secured in the key box.

33. Section 507.1 Required water supply of the California Fire Code is

amended to read:

Section 507.1 Required Water Supply.

An approved water supply capable of supplying the required fire flow for fire protection shall be provided to premises upon which facilities, buildings or portions of buildings are hereafter constructed or moved into or within the jurisdiction. In areas without a water purveyor capable of supplying the required water supply, NFPA Standard 1142 (current edition) shall be used to establish on-site water storage capacities, when allowed by the fire code official.

Exception:

(1) When approved by the fire code official, the following shall be permitted in lieu of an adequate water supply when serving not more than two Group R-3 occupancies and accessory Group U occupancies:

(A) Accessory Group U occupancies shall be a minimum of 50 feet (15,240 mm) from all adjacent dwellings and property lines.

(B) Group R-3 Occupancies shall be equipped with an approved residential fire sprinkler system in accordance with NFPA 13D/California Residential Code (CRC) 313.

(C) Provide other approved alternate means and methods as approved by the fire code official.

34. Section 507.2.3 Temporary water supply is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 507.2.3 Temporary Water Supply.

When required by the fire code official, a temporary water supply shall be provided for buildings under construction, prior to such buildings being occupied. Temporary water supplies shall be in accordance with San Bernardino County Fire Protection District Fire Prevention Standards.

35. Section 507.3 Fire flow is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 507.3 Fire Flow.

Fire flow requirements for buildings or portions of buildings and facilities shall be determined by an approved method below or by Appendix B as amended.

(1) When approved by the fire code official, the following shall be considered in lieu of adequate fire flow when serving not more than two Group R-3 occupancies and accessory Group U occupancies:

(A) Accessory Group U occupancies shall be a minimum 50 feet (15,240 mm) from all adjacent dwellings and property lines.

(B) Group R-3 Occupancies shall be equipped with an approved residential fire sprinkler system in accordance with NFPA 13D/CRC 313.

(C) Provide other approved alternate means and methods as approved by the fire code official.

36. Section 507.5 Fire hydrant systems is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 507.5. Fire Hydrant Systems.

Fire hydrant systems shall comply with Sections 507.5.1 through 507.5.6 and San Bernardino County Fire Protection District Fire Prevention Standards.

37. Section 507.5.1 Where required is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 507.5.1 Where Required.

Where a portion of the facility or building hereafter constructed or moved into or within the jurisdiction is more than 300 feet (91.5 m) from a hydrant on a fire apparatus access road, as measured by an approved route around the exterior of the facility or building, on-site fire hydrants and mains shall be provided where required by the fire code official.

Exception: For Group R-3 and attached Group U occupancies, the distance requirement shall not be more than 600 feet (183 m).

38. Section 507.5.1.2 Water supply connections is added to the San

Bernardino County Fire Protection District Fire Code, to read:

Section 507.5.1.2 Water Supply Connections.

New on-site fire hydrant water systems that serve buildings having a single or aggregate floor area of greater than 100,000 square feet (9,290 m^2) shall have a minimum of two separate remote connections to the public water system designed and constructed in accordance with the NFPA and the San Bernardino County Fire Protection District Fire Prevention Standards and approved by the fire code official.

39. Section 508.1 General of the California Fire Code is amended to read:

Section 508.1 General.

Where required by other sections of this code and in all buildings classified as high-rise buildings by the California Building Code and Group I-1 occupancies having occupied floors located more than 75 feet (23 m) above the lowest level of fire department vehicle access and in all F-1, S-1 and S-2 occupancies with a building footprint greater than 500,000 square feet (27,870 m^2), or any size structure that is equipped with smoke and heat vents per Section 910.2.1 of the California Fire Code, a fire command center for fire department operations shall be provided and shall comply with Sections 508.1.1 through 508.1.7.

40. Section 509.3 Access to equipment in multi-unit buildings is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 509.3 Access to equipment in multi-unit buildings.

When automatic fire sprinkler systems or fire alarm systems are installed in buildings constructed for multiple tenants and these systems protect multiple tenant spaces, the main risers, fire alarm control panels, and any other main control valves or equipment for such systems shall be located in an attached or included room separate from any tenant space. Such rooms shall have at least one exterior access door of not less than 3'-0" (918 mm) in width by 6'-8" (2,040 mm) in height and meet the requirements of Section 901.4.7.

E. The following sections of Chapter 9 Fire protection and life safety systems of the California Fire Code are added or amended, as follows:

1. Section 901.8.3 Theft deterrents is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 901.8.3 Theft Deterrents.

The fire code official is authorized to require installation methods, mechanisms, or other technology that will serve to deter theft or tampering with fire protection appliances. Such methods shall be in accordance with the San Bernardino County Fire Protection District Fire Prevention Standards.

2. Section 903.2 Where required is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 903.2 Where Required.

Approved automatic fire sprinkler systems in new buildings and structures shall be provided in the locations described in this section and Sections 903.2.1 through 903.2.21. Notwithstanding any other provision of Sections 903.2.1 through 903.2.21, an approved automatic fire sprinkler system shall be provided throughout all newly constructed buildings of any occupancy group, when the gross floor area is equal to or exceeds 5,000 square feet (465 m^2), regardless of fire resistive separation walls.

Exceptions:

(1) Group U occupancies, accessory to a Group R-3 one- or two- family dwelling.

(2) In existing buildings, other than Group R, Division 3 and Group U occupancies, not equipped with an automatic fire sprinkler system, the following requirements shall apply:

(A) When an addition causes the building to exceed 5,000 square feet (465 m^2) in gross floor area and such addition is equal to or greater than 50% of the originally permitted square footage, the entire building shall be provided with an automatic sprinkler system.

(B) For existing buildings larger than 5,000 square feet (465 m^2) in gross floor area, when a change of use occurs that, in the opinion of the fire code official, increases the risk of fire, or increases the danger to occupants in a fire, the entire building shall be provided with an automatic sprinkler system.

3. Section 910.2 Where required is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 910.2 Where Required.

Smoke and heat vents or a mechanical smoke removal system shall be installed as required by Sections 910.2.1 and 910.2.2.

Exception:

Frozen food warehouses used solely for storage of class I and II commodities where protected by an approved automatic sprinkler system.

4. Section 910.2.1 Group F-1, S-1 and S-2 is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 910.2.1 Group F-1, S-1 and S-2.

A mechanical smoke removal system installed in accordance with Section 910.4 shall be installed in buildings and portions thereof used as group F-1, S-1 and S-2 occupancy having more than 50,000 square feet (4,645 m^2) of undivided area. In occupied portions of a building equipped throughout with an automatic sprinkler system in accordance with Section 903.3.1.1, where the upper surface of the story is not a roof assembly, a mechanical smoke removal system in accordance with Section 910.4 shall be installed.

Exception: Group F-1 aircraft manufacturing buildings and group S-1 aircraft repair hangars.

F. The following section of Chapter 11 Construction requirements for existing buildings is added to the San Bernardino County Fire Protection District Fire Code, as follows:

1. Section 1103.2 Emergency responder communication enhancement in existing buildings is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 1103.2 Emergency responder communication enhancement in existing buildings.

Existing buildings other than Group R-3, that do not have approved in-building, two-way emergency response communication coverage for emergency responders in the building based on existing coverage levels of the public safety communication system, shall be equipped with such coverage according to Section 510.1.

Exception: Where it is determined by the fire code official that the in-building, two-way emergency responder communication enhancement system is not needed.

G. Chapter 25 Fruit and crop ripening of the California Fire Code is adopted in its entirety.

H. The following sections of Chapter 28 Lumber yards and agro-industrial solid biomass and woodworking facilities of the California Fire Code are added or amended as follows:

1. Section 2808.3 Size of piles is amended to read:

Section 2808.3 Size of Piles.

Piles shall not exceed 12 feet (3,657 mm) in height, 150 feet (45,270 mm) in width and 250 feet (76,200 mm) in length. Stackable products shall not be stacked in excess of 12 feet (3,657 mm) in height, 80 feet (24,384 mm) in width and 250 feet (76,200 mm) in length.

2. Section 2808.4 Pile separation is amended to read:

Section 2808.4 Pile Separation.

Piles or stacked product shall be separated from buildings, property lines and adjacent piles or stacks by a distance of not less than 26 feet in width.

3. Section 2808.7.1 Pile fire protection, public water supply is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 2808.7.1 Pile Fire Protection, Public Water Supply.

The operator shall provide and maintain approved fire hydrants and waterline mains as required by the fire code official. Water lines may be approved aboveground lines supplied from a reliable water supply with adequate protection against impact and fire flow reaction. Hydrant spacing shall be at 300-foot intervals along primary fire access roadways. Fire flow at each hydrant shall be least 1,000 gallons per minute at 20 psi. Duration of the required fire flow shall be not less than two hours.

4. Section 2808.7.2 Pile fire protection, private water supply is added to the San Bernardino County Fire Protection District Fire Code, to read:

Section 2808.7.2 Pile Fire Protection, Private Water Supply.

Above-ground water storage tanks may be installed when authorized by the fire code official where public water supply is not adequate to meet fire flow requirements. Volume and duration of the required fire flow shall be as determined by the current edition of NFPA 1142.

5. Section 2810.1 General is amended to read:

Section 2810.1 General.

The outside storage of wood pallets and wood composite pallets on the same site as a pallet manufacturing and/or recycling facility shall comply with Sections 2810.2 through 2810.11 and San Bernardino County Fire Protection District Fire Prevention Standards.

6. Section 2810.6 Clearance to property line is amended to read:

Section 2810.6 Clearance to Property Line.

Stacks of pallets shall not be stored less than 26 feet (6,096 mm) of the property line or shall comply with Section 2810.11.

7. Section 2810.7 Clearance to buildings and storage is amended to read:

Section 2810.7. Clearance to Buildings and Storage.

Stacks of pallets shall not be stored less than 20 feet (6,096 mm) from any building

or combustible structure on site, or shall comply with Section 2810.11. Pallets shall not be stored under eaves, canopies or other projections or overhangs of buildings except where protected by an automatic sprinkler system.

8. Section 2810.8 Size and height is amended to read:

Section 2810.8 Size and Height.

Pallet stacks shall be arranged to form stable piles. Individual pallet piles shall cover an area not greater than 400 square feet (37 m^2). Pallet stacks and piles shall not exceed 20 feet (4,876 mm) in height.

9. Section 2810.9 Fire hydrant spacing and flow is amended to read:

Section 2810.9 Fire Hydrant Spacing and Flow.

Fire hydrants shall be located at each entrance to the facility and at locations onsite as determined by the fire code official. Fire flow requirements for the site shall be based on a risk analysis and assessment performed by a California licensed fire protection engineer and approved by the fire code official. All water supply sources for fire-fighting shall be reliable and for a sufficient duration.

10. Section 2810.10 Portable fire extinguishers is amended to read:

Section 2810.10 Portable Fire Extinguishers.

A 4A40BC portable fire extinguisher(s) shall be provided within 75 feet (22,860 mm) of any pallet stack or manufacturing area(s).

11. Section 2810.11 Alternative approach is amended to read:

Section 2810.11 Alternative Approach.

Where approved by the fire code official, pallet stacks located closer to a property line or structure than as required by Sections 2810.6 and 2810.7 shall be provided with additional fire protection including, but not limited to, the following:

(1) The storage yard areas and material handling equipment selection, design and arrangement are based on an approved risk assessment.

(2) Automatic fire detection that transmits an alarm to a supervising station in accordance with NFPA Standard 72.

(3) Fire apparatus access roads around all storage areas.

I. The following section of Chapter 56 Explosives and fireworks of the California Fire Code is amended to read:

1. Section 5601.7 Seizure of the California Fire Code is amended to read:

Section 5601.7 Seizure.

The fire code official is authorized to remove or cause to be removed or disposed of in an approved manner, at the expense of the owner, explosives, explosive materials or fireworks offered or exposed for sale, stored, possessed or used in violation of this chapter or of any local ordinance or regulations.

J. Table B105.2 of Appendix B Fire-flow requirements for buildings of the California Fire Code is amended as follows:

1. Table B105.2 Required fire-flow for buildings other than one- and two-family dwellings, group R-3 and R-4 buildings and townhouses of the California Fire Code is amended to read:

TABLE B105.2

REQUIRED FIRE-FLOW FOR BUILDINGS OTHER THAN ONE- AND TWO-FAMILY DWELLINGS, GROUP R-3 AND R-4 BUILDINGS AND TOWNHOUSES

AUTOMATIC SPRINKLER SYSTEM (Design Standard)	**MINIMUM FIRE-FLOW (gallons per minute)**	**FLOW DURATION (hours)**
No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2)
Section 903.3.1.1 of the California Fire Code	50% of the value in Table B105.1(2)[a]	Duration in Table B105.1(2) at the reduced flow rate

Section 903.3.1.2 of the California Fire Code	50% of the value in Table B105.1(2)[b]	Duration in Table B105.1(2) at the reduced flow rate

For SI: 1 gallon per minute = 3.785 L/m.

a) The reduced fire-flow shall be not less than 1,000 gallons per minute.

b) The reduced fire-flow shall be not less than 1,500 gallons per minute.

K. The following sections of Appendix C Fire hydrant locations and distribution of the of the California Fire Code are added and amended as follows:

1. Section C102.1 Minimum number of fire hydrants for a building is amended to read:

Section C102.1 Minimum Number of Fire Hydrants for a Building.

The number of fire hydrants available to provide fire protection to a building shall be determined according to the spacing requirements in Sections C103.2 and C103.3.

2. Section C103.2 Average spacing is amended to read:

Section C103.2 Average Spacing.

The average spacing between fire hydrants shall be 300 feet (91 m) apart in industrial, commercial and multifamily development, and 600 feet (183 m) apart in all single-family development. Fire hydrants shall comply with the San Bernardino County Fire Protection District Fire Prevention Standards.

Exception: The average spacing shall be permitted to be increased by 10 percent where existing fire hydrants provide all or a portion of the required fire hydrants.

3. Section C103.3 Maximum spacing is amended to read:

Section C103.3 Maximum Spacing.

The maximum spacing between fire hydrants shall be allowed to be up to 1000 feet (305 m) with the approval of the fire code official where protecting only incidental hazards and not structures.

L. Appendix P Temporary haunted houses, ghost walks, and similar

amusement uses of the California Fire Code is added in its entirety.

III. Addition of Chapter 13, Violations and Enforcement, to the San Bernardino County Fire Protection District Fire Code.

The following Chapter of the San Bernardino County Fire Protection District Fire Code is added to read:

Section 13.1 Explosives, Fireworks, Pyrotechnics, Rockets and Rocket Motors.

(a) It shall be unlawful for any person to manufacture, store, possess, handle, sell, use, launch or create a public display of any explosive, firework, pyrotechnic, rocket or rocket motors except in accordance with this Code.

(b) The storage of explosives and blasting agents is prohibited in residential areas, principal business districts, closely-built commercial areas and heavily-populated areas, except pursuant to California Fire Code Chapter 56 and as permitted by the San Bernardino County Sheriff's Department under Title 4, Division 5 of the San Bernardino County Code.

(c) Unless otherwise permitted, the possession, storage, use, sale and handling of any fireworks is prohibited within the San Bernardino County Fire Protection District.

Exception: The possession, storage, sale, handling and use of fireworks complying with California Code of Regulations, Title 19, and labeled "Safe and Sane" by the California State Fire Marshal, as permitted by local ordinances or municipal codes within incorporated cities or towns.

(d) The fire code official and his designees are authorized to seize, take, remove or cause to be removed, at the expense of the owner, all stocks of fireworks, including but not limited to, Division 1.4G consumer fireworks, as classified pursuant to Title 49 Code of Federal Regulations, possessed, offered or exposed for sale, stored or held in violation of any state or local laws and ordinances.

(e) The use of model and high-power rocket or rocket motors is prohibited

within Wildfire Risk Areas as defined in San Bernardino County Fire Protection District Fire Code Section 202 (as amended) except as permitted by the San Bernardino County Fire Protection District.

(f) Permits shall be required as set forth in San Bernardino County Fire Protection District Fire Code Section 105 and regulated in accordance with this section. Permits shall be obtained from the San Bernardino County Fire Protection District and the San Bernardino County Sheriff's Department in accordance with Title 4, Division 5, Chapter 2, Section 45.0201 of the San Bernardino County Code to:

(1) Manufacture, possess, store, sell, display or otherwise dispose of explosive materials at any location;

(2) Transport explosive materials;

(3) Use explosive materials;

(4) Operate a terminal for handling explosive materials; or

(5) Transport blasting caps or electric blasting caps on the same vehicle with explosives.

(g) Whenever a new explosive material storage or manufacturing site is established, including a temporary job site, the local law enforcement agency, fire department, and applicable local emergency services entity shall be notified by the person establishing the site 48 hours in advance, not including Saturdays, Sundays, and holidays, of the type, quantity, and location of explosive materials at the site.

(h) The fire code official is authorized to cause to be removed or disposed of by trained explosives personnel, at the expense of the owner, explosives, or explosive materials offered or exposed for sale, stored, possessed, or used in violation of this Code.

(i) Prior to conducting a public fireworks display, a permit shall be applied for as specified in Section 105.5.44 from the San Bernardino County Fire Protection District, permit fees shall be paid, and plans for the display, inspections of the display site and demonstrations of the display operations shall be approved. A plan establishing procedures to follow and actions to be taken in the event that materials fail to ignite,

discharge, or otherwise fail to function over the fallout area shall be provided to the fire code official.

Section 13.2 Acts Including Causing, Aiding and Abetting.

Whenever in this Code any act or omission is made unlawful, it shall include causing, permitting, aiding or abetting such act or omission.

Section 13.3 Enforcement – Purpose and Remedies.

The Board of Directors of the San Bernardino County Fire Protection District has determined that the enforcement of the ordinance(s) that has adopted or amended the San Bernardino County Fire Protection District Fire Code of the San Bernardino County Fire Protection District is an important public service and is vital to the protection of the public's health, safety, and quality of life. The Board of Directors has determined a need for alternative methods of code enforcement and that a comprehensive system is necessary. At the discretion of the District, violations of this Code may be addressed through the institution of a criminal action, civil action, or administrative action (administrative citations and penalties) as set forth in this Code.

Section 13.4 Enforcement Remedies and Penalties are Cumulative and Discretionary; Not Exclusive.

All remedies and penalties provided for in this Code shall be cumulative and discretionary and not exclusive of other applicable provisions of this Code or other applicable State law. The conviction and punishment (whether by fine, imprisonment, or both) of any person hereunder pursuant to a criminal action, or the imposition of a monetary administrative penalty pursuant to an administrative citation, shall not relieve such person from the responsibility of correcting, removing, or abating the violation; nor prevent the enforced correction, removal, or abatement thereof by the District, its employees, agents, or representatives. The correction, removal, or abatement of a violation begun after the issuance of a criminal citation or the filing of a criminal complaint shall not be a defense to the infraction or misdemeanor so charged and, following a conviction or plea of nolo contendere, shall not be grounds for the dismissal of the action

or the waiver, stay, or reduction of any fine established in this Code. Further, the procedures established in this Code for the use of administrative citations, and the procedures established in other titles and chapters of this Code for administrative abatement and summary abatement as means for addressing violations of this Code shall be in addition to criminal and civil or other legal or equitable remedies established by law which may be pursued to address violations of this Code. The use of the enforcement remedies in this Code shall be at the sole discretion of the District. In the exercise of such discretion in selecting an appropriate code enforcement remedy, the District shall not be required to institute available code enforcement remedies in any particular order, or to prefer the application of one remedy to another.

Section 13.5 Criminal Actions.

(a) **Criminal penalties for violations.** Any person violating this Code or the provisions of any code adopted and incorporated by reference by this Code, unless as otherwise specified for certain sections, shall be deemed guilty of an infraction or misdemeanor as hereinafter specified.

(1) **Misdemeanor violations.** Upon conviction of a misdemeanor, or upon a plea of nolo contendere (commonly called "no contest"), the penalty shall be a base fine of not less than $500.00 and not more than $1,000.00, or by imprisonment in the county jail for a period of not more than six months, or by both such base fine and imprisonment. Any court costs that the court may otherwise be required to impose pursuant to applicable state law or local ordinance shall be imposed in addition to the base fine.

(2) **Infraction violations.** Notwithstanding the foregoing, a misdemeanor violation may be cited, charged, and prosecuted as an infraction. Where so prosecuted, or where specified in a section or chapter of this Code that the violation of a certain section or sections shall be an infraction, then that shall be the type of offense and each such violation shall be punishable, except as otherwise provided herein, upon conviction or upon a plea of nolo contendere (commonly called "no contest"), by: (1) a

base fine not exceeding $100.00 for a first violation; (2) a base fine not exceeding $500.00 for a second violation of the same Code section within one year; and (3) a base fine not exceeding $1,000.00 for each additional violation of the same Code section within one year of the first violation. Any court costs that the court may otherwise be required to impose pursuant to applicable state law or local ordinance shall be imposed in addition to the base fine.

(b) **Criminal citations**.

(1) If any person is arrested by a District Investigator or any other peace officer or Enforcement Officer authorized to enforce this Code for a violation of any provision of this Code, whether punishable as misdemeanor or as an infraction, and such person is not immediately taken before a magistrate, when authorized by and as more fully set forth in the Penal Code of California, the arresting officer shall prepare in duplicate a written notice to appear in Court, containing the name and address of such person, the offense charged, and the time and place where and when such person shall appear in court.

(2) The place specified in the notice to appear shall be the court of a magistrate before whom the person would be taken if the requirement of taking an arrested person before a magistrate were complied with, or shall be an officer authorized by such Court to receive a deposit of bail.

(3) The officer shall deliver one copy of the notice to appear to the arrested person, and the arrested person, in order to secure release, must give his or her written promise so to appear in court by signing the duplicate notice which shall be retained by the officer. Thereupon the arresting officer shall forthwith release the person arrested from custody.

(4) The officer shall, as soon as practicable, file the duplicate notice with the magistrate specified therein. Thereupon, the magistrate shall fix the amount of bail which in his or her judgment, in accordance with the provisions of Penal Code section 1275, will be reasonable and sufficient for the appearance of the defendant and shall

endorse upon the notice a statement signed by him or her in the form set forth in Penal Code section 815a. The defendant may, prior to the date upon which he or she promised to appear in court, deposit with the magistrate the amount of bail thus set. Thereafter, at the time when the case is called for arraignment before the magistrate, if the defendant shall not appear, either in person or by counsel, the magistrate may declare the bail forfeited, and may in his or her discretion order that no further proceeding shall be had in such case.

(5) Upon the making of such order that no further proceedings be had, all sums deposited as bail shall forthwith be paid into the San Bernardino County Treasury for distribution pursuant to Penal Code section 1463.

(6) No warrant shall issue on such charge for the arrest of a person who has given such promise to appear in court, unless and until he or she has violated such promise or has failed to deposit bail, to appear for arraignment, trial or judgment, or to comply with the terms and provisions of the judgment, as required by law.

(7) When a person signs a written promise to appear at the time and place specified in the written promise to appear, and has not posted bail as provided in Penal Code section 853.6, the magistrate shall issue and have delivered for execution a warrant for his or her arrest within 20 days after his failure to appear as promised; or if such person promises to appear before an officer authorized to accept bail, other than the magistrate, and fails to do so on or before the date on which he or she promised to appear, then, within 20 days after the delivery of such written promise to appear by the officer to the magistrate having jurisdiction over the offense.

(8) Nothing herein contained shall be deemed or construed to require any arresting officer to issue a citation instead of taking the person arrested before a magistrate as otherwise provided by law.

Section 13.6 Authority to Investigate, Detain, Issue Criminal Citations and Arrest.

(a) District Investigators designated by the Fire Chief/Fire Warden are peace officers pursuant to California Penal Code section 830.37(a):

(1) District Investigators shall have full peace officer powers pursuant to that Penal Code Section and shall investigate the cause, origin and circumstances of any fire, explosion or other hazardous condition.

(2) District Investigators are authorized to wear and carry authorized firearms, conduct investigative detentions, issue criminal citations and to make arrests pursuant to California Penal Code section 836 for any violation of state law, or violations of this Code or any other referenced code or regulation and to obtain and execute warrants, and to seize and take charge of all physical evidence relating to the fire cause or other crime or circumstance being investigated.

Section 13.7 Civil Actions.

(a) **Injunctive relief and abatement.** At the request of any person authorized to enforce this Code, the County Counsel or District Attorney may commence proceedings for the abatement, removal, correction, and enjoinment of any act or omission that constitutes or will constitute a violation of this Code or of the provisions of any code adopted and incorporated by reference by this Code or any permit issued pursuant to this Code, or any condition(s) of approval for such permit granted pursuant thereto, and for an order requiring the violator(s) to pay civil penalties and/or abatement costs. Where multiple violators are involved, they shall be jointly and severally liable for the civil penalties and/or abatement costs.

(b) **Civil Remedies and Penalties.** Any person, whether acting as principal, agent, employee, owner, lessor, lessee, tenant, occupant, operator, contractor, or otherwise, who violates any provision of this Code, or any permit issued pursuant to this Code or any condition(s) of approval for such permit granted pursuant thereto, shall be liable for a civil penalty not to exceed one thousand dollars ($1,000.00) per violation for each day or any portion thereof, that the violation continues to exist. In determining the amount of civil penalty to be imposed, both as to the daily rate and the subsequent total amount for any given violation, the court shall consider all relevant circumstances, including, but not limited to, the extent of the harm caused by the conduct constituting the

violation; the nature and persistence of such conduct; the length of time over which the conduct occurred or was repeated; the assets, liabilities, and net worth of the violator; whether the violator is a corporate entity or an individual; and any corrective action taken by the violator.

(c) **Attorney's fees.** In any civil action, administrative proceeding (excluding administrative citations issued pursuant to Sections 13.8, 13.9, 13.10, or 13.11), or special proceeding to abate a public nuisance, whether by seeking injunctive relief and/or an abatement order, or other order, attorneys' fees may be recovered by the prevailing party and shall not exceed the amount of reasonable attorney's fees incurred by the District in that action or proceeding.

Section 13.8 Administrative Citations and Penalties - General.

(a) Any violation of this Code or of the provisions of any code adopted and incorporated by reference by this Code is subject to enforcement through the issuance of an administrative citation and penalties in accordance with Government Code section 53069.4 and this section. Administrative citations may be issued for any violation of this Code not occurring in the presence of the District Investigator or Enforcement Officer issuing the citation where the issuing officer determines through investigation that the responsible party committed, caused, allowed, or is otherwise responsible for the violation. The following procedures shall govern the imposition, enforcement, collection, administrative review, and judicial review of administrative citations and penalties.

(b) **Definitions.** For the purposes of this Code, certain words are defined as follows:

(1) "Abatement costs" shall mean any and all costs or expenses reasonably related to the abatement or removal of conditions which violate any provision of this Code or the correction of such violation, and shall include, but not be limited to, enforcement, investigation, collection, administrative costs, and attorney's fees.

(2) "Administrative costs" shall mean all costs incurred by or on behalf of the District from the first discovery of the violation of this Code through the appeal

process and until compliance is achieved, including but not limited to, staff time in investigating the violation, inspecting the property where the violation occurred, preparing investigation reports, sending notices, preparing for and attending any appeal hearing, telephone contacts, and correspondence.

(3) "Administrative citation" shall mean a citation issued pursuant to this Code, stating that one or more violations of this Code has occurred and stating the amount of the administrative penalty to be paid by the responsible party.

(4) "Ordinance(s) of the San Bernardino County Fire Protection District," the "San Bernardino County Fire Protection District Fire Code," and "this Code" shall mean the Ordinance(s) of the San Bernardino County Fire Protection District, including all pertinent provisions of state codes as from time to time adopted and incorporated therein, adopted and enacted by the Board of Directors of the San Bernardino County Fire Protection District, acting pursuant to authority granted under California Health and Safety Code sections 13861, 13869, and 13869.7; or other applicable law.

(5) "County" shall mean San Bernardino County and, as it is also known, the County of San Bernardino, a political subdivision of the State of California, as enacted by the State Legislature by the Statutes of California passed at the Fourth Session of the Legislature, Chapter LXXVIII, April 26, 1853.

(6) "District" shall mean the San Bernardino County Fire Protection District.

(7) "Enforcement Officer" shall mean any San Bernardino County Fire Protection District employee, or agent of the County or District with the authority to enforce any provision of this Code.

(8) "Person" shall mean, without limitation, any government entity, natural person, firm, association, club, organization, corporation, partnership, business, business trust, company or other entity, which is recognized by law as the subject of rights or duties.

(9) "Responsible party," for the purpose of this Code, shall mean:

(A) Each person, other than a minor, who commits or causes a violation of any provision of this Code to occur, exist or continue;

(B) Each person who is the parent or legal guardian of the minor person who commits or causes a violation of any provision of this Code to occur, exist, or continue;

(C) Each person who has a legal or equitable ownership interest in any parcel of real property located within the unincorporated area of San Bernardino County, within any political subdivision or district that contracts with the San Bernardino County Fire Protection District for fire protection and prevention services, or within those other counties, cities, and towns that ratify this ordinance, and who commits, causes, or otherwise allows the violation of any provision of this Code to occur, exist, or continue on such parcel; and

(D) Each person who, although not an owner, nevertheless has a legal right or legal obligation to exercise possession and control over any parcel of real property located within the unincorporated area of San Bernardino County, within any political subdivision or district that contracts with the San Bernardino County Fire Protection District for fire protection and prevention services, or within those other counties, cities, and towns that ratify this ordinance, and who commits, causes, or otherwise allows the violation of any provision of this Code to occur, exist, or continue on such parcel; and

(E) In addition to the business entity itself, each person who is an owner of that business entity in those cases in which the commission, occurrence, existence, or continuation of the violation of any provision of this Code is most reasonably attributable to that business entity and not to an employee of that business entity.

(c) **Content of Citation.** The administrative citation shall be issued on a form approved by the San Bernardino County Fire Protection District in consultation with County Counsel. The administrative citation form may be tailored to the specific needs of the San Bernardino County Fire Protection District; however, all administrative citations

shall contain the following information:

(1) The name and mailing address of the responsible party.

(2) The administrative citation shall refer to the date(s) and location of the violation and the approximate time(s), if applicable, that the violation was observed.

(3) The administrative citation shall identify each violation by the applicable section number of this Code and by either the section's title or a brief descriptive caption; or by reference to the applicable permit describing the condition violated.

(4) The administrative citation shall describe the action(s) required to correct the violations.

(5) The administrative citation shall require the responsible party to immediately correct the violation where appropriate or otherwise indicate a compliance deadline date and shall explain the consequences of failure to correct the violation.

(6) The administrative citation shall state the amount of the penalty imposed for the violation. Multiple violations may be listed on the same citation form. In the event of multiple violations, the administrative citation shall list the penalty amount for each violation and the total amount of all of the penalties.

(7) The administrative citation shall contain a notation box for the Enforcement Officer to indicate whether or not the citation is issued as a "warning only" and without penalty. The administrative citation shall also include a notation box that may be used by the Enforcement Officer to indicate that the penalty will be waived if the violation is corrected by the compliance deadline date indicated on the citation form.

(8) The administrative citation shall explain how the penalty shall be paid and the time period by which it shall be paid, and the consequences of failure to pay the penalty within this time period.

(9) The administrative citation shall identify all appeal rights and include instructions on how to appeal the citation.

(10) The administrative citation shall contain the printed name and the

signature of the Enforcement Officer issuing the citation and, where reasonably possible to obtain it, the signature of the responsible party (or managing employee if the responsible party is a business entity), if he or she can be located, as set forth in subsection (d) below.

(d) **Service of Citation.**

(1) If the responsible party is present at the scene of the violation, the Enforcement Officer shall attempt to obtain his/her signature on the administrative citation and shall deliver a copy of the administrative citation to him/her.

(2) If the responsible party is a business, and the business owner is on the premises, the Enforcement Officer shall attempt to deliver the administrative citation to the business owner. If the Enforcement Officer is unable to serve the business owner on the premises and the Enforcement Officer can only locate the manager or on-site supervisor, the administrative citation may be issued in the name of the business and a copy given to the manager or on-site supervisor. A copy of the administrative citation shall also be mailed to the business owner by certified mail, return receipt requested, and by first class mail. If a copy of the administrative citation that is sent by certified mail is returned by the United States Postal Service unsigned or marked "unclaimed" and/or "refused", then service by first class mail shall be deemed effective provided it is also not returned by the United States Postal Service.

(3) If a responsible party cannot be located at the property, then a copy of the administrative citation shall be posted in a conspicuous place on or near that property, if practicable, and a copy mailed by certified mail, return receipt requested, and by first class mail, to all responsible parties at their last known addresses as they appear on the last County equalized assessment role, or any other available public records related to title or ownership of the property that is the subject of the administrative citation. If the copy of the administrative citation sent by certified mail to a responsible party is returned by the United States Postal Service with the mail receipt unsigned, or marked "unclaimed" and/or "refused", then service by first class mail shall be deemed effective

provided it is also not returned by the United States Postal Service.

(4) The failure of any responsible party to receive a copy of the administrative citation shall not affect the validity of the proceedings.

(e) **Administrative Penalties**

(1) **General.** Pursuant to Government Code Sections 53069.4 and 25132(c) and unless otherwise provided in this Code, the amount of penalty to be imposed for a violation of this Code and assessed by means of an administrative citation shall be one hundred dollars ($100.00) for the first occurrence of a violation; five hundred dollars ($500.00) for the second occurrence of the same violation; and one thousand dollars ($1,000.00) for the third and each subsequent occurrence of the same violation. Notwithstanding this paragraph, the amount of penalty to be assessed by means of an administrative citation may be established by resolution of the Board of Directors of the San Bernardino County Fire Protection District.

(2) **Multiple Violations.** Notwithstanding the tables of administrative penalties for violations relating to Dangerous Fireworks, Safe and Sane Fireworks, False and Negligent Alarms and those violations defined as egregious violations, when multiple violations of this Code or any provision of a code or standards adopted or incorporated by reference by this Code occur concurrently and are addressed through the Administrative Citation process pursuant to this section, the fire code official may, at his or her discretion, assess administrative penalties in the following manner:

(A) The administrative penalty for the first and second violation occurring concurrently shall be the full penalty as defined by Section 13.8(e)(1).

(B) The administrative penalties for the third and subsequent violations occurring concurrently may be reduced to twenty-five ($25.00) dollars per violation.

(C) This alternative penalty system shall only apply to the first occurrence within a one-year period.

(3) **Additional Citations.** If the violation is not corrected within the time

limits established in this section, then additional administrative citations may be issued for the same violation. The amount of the penalty shall increase at the rate specified above.

(A) Payment of the penalty shall not excuse the failure to correct the violation nor shall it bar further enforcement action by the San Bernardino County Fire Protection District or any other enforcement agency authorized to issue administrative citations.

(B) The penalties assessed shall be payable to the District (or to the District's designated collection/processing agent), or to any enforcement agency authorized to issue administrative citations (or to such agency's designated collection/processing agent) within 30 calendar days from the date the administrative citation is issued.

(C) Except as provided below, any person who fails to pay to the District (or the District's designated collection/processing agent), or to any enforcement agency authorized to issue administrative citations (or such agency's designated collection/processing agent) any penalty imposed pursuant to the provisions of this Code. on or before the date that the penalty is due shall also be liable for the payment of any applicable late payment charges as established by the Board of Directors.

(D) The District may collect any past due administrative citation penalty or late payment charge by use of any available means, including without limitation, the recording of a notice of lien, describing the real property affected and the amount of the costs and administrative citation penalties claimed by the District with the Office of the County Recorder. The District may transmit notice of the award of abatement costs and administrative citation penalties, or notice of the judgment thereon arising from a collection or other legal action, to the County Treasurer/Tax Collector who shall place the amount thereof on the assessment role as a special assessment to be paid with County taxes, unless sooner paid. The District may also recover its collection costs. A judgment or award of such costs, penalties or damages may also be enforced in any other

manner provided by law.

(E) The District may also recover its administrative costs incurred in defending the citation at the appeal hearing.

(F) All administrative citation penalties collected pursuant to these provisions shall be deposited into specific funds maintained by or on behalf of the District exclusively for the purpose of funding the enforcement of this Code.

Section 13.9 Administrative Citations and Penalties – Dangerous Fireworks, and Unlawful Use of Safe & Sane Fireworks.

(a) This Section governs, and applies only to, the imposition and enforcement of administrative penalties related to the storage, possession, handling, sale, use, transportation, or public display of those fireworks classified as "Dangerous Fireworks," and the unlawful use of Safe and Sane Fireworks.

(b) For the purposes of this Section, the term "Dangerous Fireworks" shall be defined pursuant to California Health and Safety Code section 12500, et seq. and shall also include "Safe and Sane" fireworks as defined in California Health and Safety Code Section 12529, which have been modified to act in the same manner as Dangerous Fireworks.

(c) The penalties enumerated in this section shall not apply to Law Enforcement or District personnel acting within the scope of their official duties or to a pyrotechnic licensee when operating pursuant to that license.

(d) The imposition of administrative penalties related to "Dangerous Fireworks" under this Section shall be limited to persons who store, possess, handle, sell, use, transport, or publicly display of any amount (gross weight including packaging) of such Dangerous Fireworks. Any person who stores, possesses, handles, sells, uses, transports, or publicly displays over 25 pounds (gross weight including packaging) of such Dangerous Fireworks may be subject to criminal action.

(e) Administrative penalties collected pursuant to this Section related to "Dangerous Fireworks" shall not be subject to Health and Safety Code section 12706,

which Section provides that certain fines collected by a court of the state be deposited with, and disbursed by, the County Treasurer. However, the District shall provide cost reimbursement to the State Fire Marshal pursuant to regulations to be adopted by the State Fire Marshal addressing the State Fire Marshal's cost for the transportation and disposal of "Dangerous Fireworks" seized by the District, which costs will be part of any administrative penalty imposed. Unless and until said regulations have been adopted by the State of California, the District shall hold in trust two hundred fifty dollars ($250) of any penalty collected to cover the cost reimbursement to the State Fire Marshal for said cost of transportation and disposal of the "Dangerous Fireworks."

(f) Notwithstanding the penalties defined in this Section, administrative citations issued pursuant to this section shall comply with all the requirements of Section 13.8 of this Code.

(g) Each person who violates any provision of this Code relating to the storage, possession, handling, sale, use, transportation, or public display of Dangerous Fireworks shall be subject to the imposition and payment of an increased administrative penalty as provided, below:

(1)

Administrative Penalties for Transportation and Storage of Dangerous Fireworks			
Quantity of illegal or dangerous fireworks	Amount of Administrative Penalty	Late Charge	Total Amount of Penalty Plus Late Charge
1-100 pounds	$1,500.00	$125.00	$1,625.00
Greater than 100 to 500 pounds	$5,000.00	$225.00	$5,225.00
Greater than 500 to 1,000 pounds	$10,000.00	$325.00	$10,325.00
Greater than 1,000 pounds	$15,000.00	$425.00	$15,425.00

(2)

Administrative Penalties for Use of Dangerous Fireworks			
Number of Occurrences in a 1-Year Period	Amount of Administrative Penalty	Late Charge	Total Amount of Penalty Plus Late Charge
First	$1,250.00	$125.00	$1,375.00
Second	$2,250.00	$225.00	$2,475.00

Three of More	**$3,250.00**	**$325.00**	**$3,575.00**

(h) Each person who violates any provision of this Code relating to the unlawful storage, possession, handling, sale, use, transportation, or public display of unmodified Safe and Sane fireworks shall be subject to the imposition and payment of an increased administrative penalty as provided in the table below:

(1)

Administrative Penalties for Transportation and Storage of Safe and Sane Fireworks			
Quantity of illegal Safe and Sane Fireworks	**Amount of Administrative Penalty**	**Late Charge**	**Total Amount of Penalty Plus Late Charge**
Less than 10 pounds	**$250.00**	**$15.00**	**$265.00**
Greater than 10 pounds	**$1,000.00**	**$25.00**	**$1,025.00**

(2)

Administrative Penalties for Use of Safe and Sane Fireworks			
Number of Occurrences in a 1-Year Period	**Amount of Administrative Penalty**	**Late Charge**	**Total Amount of Penalty Plus Late Charge**
First	**$150.00**	**$15.00**	**$165.00**
Second	**$250.00**	**$25.00**	**$275.00**
Three or More	**$350.00**	**$35.00**	**$385.00**

(i) The issuance of an administrative citation pursuant to this section shall not preclude the fire code official or any other person authorized to issue an administrative citation pursuant to this section from seizing any Dangerous Fireworks or unlawfully used Safe and Sane fireworks pursuant to this Code and Health and Safety Code Section 12721.

Section 13.10 Administrative Penalties – Egregious Violations.

(a) Any person who violates Section 13.1 relating to explosives and pyrotechnics or any other violation of this Code or of the provisions of any code adopted or incorporated by reference by this Code that is reasonably determined by the fire code

official to present an immediate or potentially immediate threat to public safety, shall be subject to the imposition and payment of an increased administrative penalty as provided in the table below:

Administrative Penalties for Egregious Violations			
Number of Occurrences in a 1-Year Period	Amount of Administrative Penalty	Late Charge	Total Amount of Penalty Plus Late Charge
First	$250.00	$25.00	$275.00
Second	$750.00	$75.00	$825.00
Three or More	$1,250.00	$125.00	$1,375.00

(b) For the purposes of this Section, each instance of a violation may be considered a separate violation subject to a separate penalty. However, multiple violations cited during a single occurrence or inspection shall not each be considered a separate occurrence incurring a higher penalty amount. EXAMPLE: During a first inspection, two required exit doors are found to be chained and the dance hall is overcrowded. An administrative citation may be issued for three (3) counts of egregious violations at $250.00 each, rather than three (3) counts each at $250.00, $750.00, and $1,250.00 respectively.

Section 13.11 Administrative Remedies and Penalties For Nuisance Fire Alarms.

(a) Any person identified in this Section who causes or allows to be caused a nuisance fire alarm shall be subject to the remedies identified in this section. For purposes of this Section, a "nuisance fire alarm" is any fire alarm signal that has resulted in an emergency response where there is no evidence of an actual emergency.

(b) An administrative penalty may be imposed against the owner of a premises on or in which a nuisance fire alarm has originated, on each occurrence after the third occurrence at a single premises.

(c) An administrative penalty may be imposed against the owner of a premises if the owner fails to return proof of service/repair of the equipment within fifteen (15) days after receiving written notice from the fire code official ordering the correction of a

nuisance fire alarm.

(d) If the fire code official determines that the nuisance fire alarm was directly caused by an onsite employee or representative of the fire alarm contractor during the course of testing, maintenance or repair, the nuisance fire alarm shall be counted against the owner of the premises.

(e) In lieu of, or in addition to, the administrative penalties listed above, the fire code official is authorized to order the owner of a premises to:

(1) Silence an activated fire alarm system, have corrective action taken and thereafter reset it.

(2) Disconnect or deactivate the fire alarm system until corrective actions can be taken.

(3) Institute a fire watch pursuant to Section 901.7 of the California Fire Code in the event a fire alarm system is disconnected or deactivated, until corrective action is taken. The owner is responsible for paying all costs associated with establishing a fire watch.

(f) Notwithstanding the provisions of Section 13.8 no administrative citation shall be imposed for the first three (3) nuisance fire alarms at the same premises during each calendar year.

(g) An occurrence of a nuisance fire alarm shall not result in the imposition of an administrative penalty if the nuisance fire alarm was caused by the malicious causes beyond the control of the owner unless the fire code official has given prior written notice to the owner to provide reasonable safeguards against additional nuisance fire alarms and the owner has failed to comply with that notice.

(h) Administrative Penalties. Any person who violates any provision of this Section shall be subject to the imposition and payment of an administrative penalty as provided in the table below:

Administrative Penalties for False or Nuisance Fire Alarms			
Number of Occurrences	**Amount of Administrative**	**Late Charge**	**Total Amount of Penalty**

in a 1-Year Period	Penalty		Plus Late Charge
Four to Five [1]	$100.00	$10.00	$110.00
Six to Seven	$200.00	$20.00	$220.00
Eight or More	$500.00	$50.00	$550.00

1. This penalty shall also apply to any occurrence of Sections 13.5(a)(1)(B), 13.5(a)(1)(c), and 13.5(a)(2)(B).

Section 13.12 Appeal of Administrative Citations.

(a) **Notice of Appeal.** Any person in whose name an administrative citation has been issued may appeal the administrative citation by filing a written notice of appeal with the District. If the District has designated a processing agent, then the responsible party shall file his/her written notice of appeal with the designated processing agent. The written notice of appeal must be filed within 20 calendar days of the date the administrative citation was served in a manner set forth in subsection (d) of this Section. The written notice of appeal shall be filed together with an advance deposit, consisting of a cashier's check, for the full amount of the penalty stated on the administrative citation; unless the District has issued an advance deposit hardship waiver. Failure to file a written notice of appeal within this time period shall constitute a waiver of the right to appeal the administrative citation.

(b) **Advance Deposit Hardship Waiver.** Any person intending to appeal an administrative citation and who is financially unable to make the advance deposit as required by this Section may file a written request for an advance deposit hardship waiver with the District. A District-approved form shall be made for this purpose. The written request shall be filed with the District within 10 calendar days of the date the administrative citation was served.

(c) **Advance Deposit Hardship Waiver Evaluation Procedures.** The advance deposit requirement shall be stayed pending a determination by the Fire Chief/Fire Warden, or the Fire Chief/Fire Warden's designee, that a waiver shall not be issued. The Fire Chief/Fire Warden, or the Fire Chief/Fire Warden's designee, may waive the advance deposit requirement and issue a waiver only if the person requesting the

waiver submits to the Fire Chief/Fire Warden's attention a sworn affidavit, together with any supporting documents or materials, reasonably demonstrating to the Fire Chief/Fire Warden the person's actual financial ability to submit the deposit in advance of the appeal hearing. The filing of a written request for an advance deposit hardship waiver shall not extend the time limits for appealing an administrative citation. The Fire Chief/Fire Warden, or the Fire Chief/Fire Warden's designee, shall issue a written decision explaining the reason(s) for not issuing the waiver. The written decision of the Fire Chief/Fire Warden, or the Fire Chief/Fire Warden's designee, shall be final. In the event a waiver is not issued, the person intending to appeal must remit the advance deposit with a written notice of appeal as herein provided.

(d) **Contents of Notice of Appeal.** The notice of appeal shall be submitted on District-approved forms and shall contain the following information:

(1) A brief statement setting forth the appealing person's (hereinafter "appellant") interest in the proceedings;

(2) A brief statement of the material facts which the appellant claims supports his/her contention that they did not commit, cause, or otherwise allow a violation of one or more provisions of this Code to occur, exist, or continue as alleged in the administrative citation at issue; or he/she is not a responsible party as defined at Section 13.8(b)(9) of this Code.

(3) A mailing address at which the appellant agrees that notice of any additional proceeding or an order relating to the imposition of an administrative citation penalty, shall be received and accepted by the appellant by First Class Mail.

(4) The notice of appeal must be signed and dated by the appellant.

(e) **Administrative Hearing.** The resolution of an appeal of an administrative citation issued under the authority of this Code shall be by an administrative hearing conducted according to the procedures set forth in this section. Upon the District's designated processing agent's receipt of a timely, written notice of appeal from the appellant, an administrative hearing shall be held as follows:

(1) **Hearing Date.** The date of the hearing shall be set for a date that is no later than 60 days from the date the notice of appeal is received by the District's processing agent.

(2) **Notice of Hearing.** Notice of the administrative hearing shall be given to the appellant at least 10 calendar days prior to the hearing. The notice may be delivered to the appellant or mailed by first class mail to the address listed in the notice of appeal. Neither personal service nor service by certified mail shall be required.

(3) **Hearing Officer.** The administrative hearing shall be held before the Fire Chief/Fire Warden, or the Fire Chief/Fire Warden's designee. The Hearing Officer shall not be the Enforcement Officer who issued the administrative citation or his/her immediate supervisor. The Fire Chief/Fire Warden, through the District's contracting process, may contract with a qualified provider for administrative processing and collection services to provide hearing officers to conduct administrative hearings and process administrative citations, including the collection of payment of administrative citation penalties.

(4) **Conduct of the Hearing.**

(A) The Hearing Officer shall not be limited by the technical or formal rules of evidence. The District shall bear the burden of proof at the administrative hearing to establish the existence of a violation of this Code by a preponderance of the evidence. The Hearing Officer shall have the discretion to exclude evidence if its probative value is substantially outweighed by the probability that its admission will cause an undue consumption of time. The Enforcement Officer establishing or confirming the occurrence or existence of a violation of this Code shall be deemed the complaining or reporting party. Personal or other identifying information regarding any other reporting party shall be deemed both irrelevant and subject to the federal and state constitutional rights of privacy; and, therefore, shall not be subject to review or disclosure.

(B) If the appellant fails to appear at the administrative hearing, the Hearing Officer shall make his/her determination based on the information contained

in the Enforcement Officer's case file and the appellant's notice of appeal.

(C) Provided that proper notice of the administrative hearing has been served as required by this or other applicable chapters of this Code, an appellant who fails to appear at the administrative hearing shall be deemed to have waived each of the following: the right to such hearing, the adjudication of issues presented at the hearing, and any and all rights afforded to the appellant under this Code. The appellant shall also be deemed to have failed to exhaust his/her administrative remedies.

(D) The only evidence that shall be permitted at the administrative hearing and considered by the administrative Hearing Officer in reaching a decision, is that evidence which is relevant to the proof or disproof of:

(i) Ownership of the subject property, when applicable;

(ii) Whether a person noticed by the District as a responsible party is, in fact, a responsible party;

(iii) Whether a violation of this Code occurred and/or continues to occur on the date or dates specified in the administrative citation;

(iv) Whether the responsible party has committed, caused, maintained, or permitted a violation of this Code on the date or dates specified on the administrative citation.

(f) **Hearing Officer's Decision.**

(1) After considering all the testimony and evidence submitted at the hearing, the Hearing Officer shall promptly issue a written decision ("Administrative Citation Appeal Ruling") to uphold or cancel the administrative citation and shall list in the decision the reasons for that decision.

(2) If the Hearing Officer determines that the administrative citation should be upheld, then the amount of the penalties set forth in the citation shall not be reduced or waived for any reason. This Subsection shall not apply to "warning only" administrative citations or to any administrative citation that indicates on its face that the penalty will be waived if the violation is corrected by the deadline compliance date and

the violation is so corrected.

(3) If the administrative citation has been upheld, the Hearing Officer may allow payment of the administrative penalty in installments, if an advance deposit hardship waiver has been issued to the appellant.

(4) If the Hearing Officer overturns the administrative citation, then no penalty shall be assessed and any penalty otherwise deposited with the District, or its designated processing/collection agent, shall be promptly refunded to the appellant.

(5) The appellant shall be served with a copy of the hearing officer's written decision either at the conclusion of the hearing or sent by First Class Mail within a reasonable time. The Hearing Officer's written decision shall become final on the date of the hearing unless mailed; otherwise it shall become final on the date of mailing.

(6) The Hearing Officer's written decision shall contain instructions for obtaining judicial review of the decision pursuant to Government Code section 53069.4, as that section may be from time to time amended, or the successor provision thereto.

(7) If the administrative citation is upheld, the Hearing Officer shall also award the District its enforcement costs and its costs in defense of the citation (including the actual time spent conducting the hearing). An itemized summary of these costs shall be presented to the Hearing Officer by the District within 10 days following the Hearing and mailed to appellant by First Class Mail to the address listed on the Notice of Appeal.

(g) **Judicial Review of Administrative Hearing Officer's Decision.**

(1) **Notice of Appeal.** Within 20 calendar days of the date of the delivery or mailing of the Hearing Officer's decision to the appellant, the appellant (hereafter "contestant") may contest that decision by filing an appeal to be heard by the Superior Court, and paying to the court clerk the filing fee set forth at Government Code section 53069.4, or the successor provision thereto. The failure to file the written appeal and to pay the filing fee within this period shall constitute a waiver of the right to an appeal and the decision shall be deemed confirmed. The contestant shall serve a copy of the notice of appeal in person or by first class mail upon the District.

(2) **Conduct of the Superior Court Appeal Hearing.** The conduct of the appeal before the Superior Court is a subordinate judicial duty and may be performed by traffic trial commissioners and other subordinate judicial officers at the direction of the presiding judge of the superior court. The appeal shall be heard de novo, except that the contents of the District's file in the case shall be received in evidence. A copy of the document or instrument of the District providing notice of the violation and imposition of the administrative penalty (i.e., the administrative citation) shall be admitted into evidence as prima facie evidence of the facts stated therein. The court shall request that the District's file in the case be forwarded to the court, to be received within 15 calendar days of the request.

(3) **Judgment.** The court shall retain the filing fee regardless of the outcome of the appeal. If the court finds in favor of the contestant, the amount of the fee shall be reimbursed to the contestant by the District. Any deposit of the administrative penalty shall be refunded by the District in accordance with the judgment of the court. If the administrative penalty has not been deposited and the decision of the court is against the contestant and in favor of the District, the District may proceed to collect the penalty pursuant to the procedures set forth in this Code, or in any other manner provided by law.

Section 13.13 Recording of a Notice of Pendency.

(a) Whenever the District institutes a judicial action or proceeding to enforce this Code, a Notice of Pendency of the action or proceeding may be filed with the County Recorder's Office. The notice may be filed at the time of the commencement of the action or proceeding, and upon recordation of the notice as provided in this section, shall have the same effect as a notice recorded in compliance with Section 405.20 of the California Code of Civil Procedure.

(b) The County Recorder shall record and index the Notice of Pendency of action or proceeding in the Grantor/Grantee Index.

(c) Any Notice of Pendency of action or proceeding filed in compliance with this section may, upon motion of a party to the action or proceeding, be vacated upon an

appropriate showing of need therefore by an order of a judge of the court in which the action or proceeding is pending.

(d) A certified copy of the "Order to Vacate Notice of Pendency" may be recorded with the County Recorder's Office, and upon the recordation, the Notice of Pendency of the action or proceeding shall not constitute constructive notice of any of the matters contained therein nor create any duty of inquiry in any person thereafter dealing with the property described therein.

(e) An "Order to Vacate Notice of Pendency" shall not be appealable, but the party aggrieved by the order may, within 20 days after service of written notice of the order, or within additional time not exceeding 20 days as the court may, within the original 20 days allow, but in no event later than 60 days after entry of the order, petition the proper reviewing court to review the order by writ of mandate.

(f) No "Order to Vacate Notice of Pendency" shall be effective, nor shall it be recorded with the County Recorder's Office, until the time within which a petition for the filing of a writ of mandate has expired in compliance with this section.

Section 13.14 Filing Notice of Action.

Whenever an enforcement action is initiated and prior to filing a Notice of Pendency, the District may, pursuant to Government Code section 27280, file with the County Recorder's Office a Notice of Action identifying the enforcement action taken for violation of this Code or other applicable law.

Section 13.15 Public Nuisance Abatement for Fire Hazards.

Any violation of this Code, the California Fire Code, the San Bernardino County Fire Protection District Fire Prevention Standards, or of the provisions of any code adopted and incorporated by reference by this Code may be deemed a fire hazard by the fire code official and acted upon pursuant to the public nuisance abatement provisions of Chapter 5 of Division 3 of Title 2 of the San Bernardino County Code beginning with Section 23.0503.

Section 13.16 Board of Appeals – Code Application and Interpretations.

(a) In order to hear and decide appeals of orders, decisions or determinations made by the fire code official relative to the application and interpretation of this Code (except for administrative citations issued pursuant to Sections 13.8, 13.9, 13.10, and 13.11), there shall be an appeals board, namely the applicable Building and Safety Board of Appeal, or, if none exists, the applicable local governing body.

(b) **Limitations on Authority.** An application for appeal shall be based on a claim that the intent of this Code or the rules, standards and interpretations adopted hereunder have been incorrectly interpreted, the provisions of this Code do not fully apply, or an equivalent method of protection or safety is proposed. The applicable board of appeals or governing body shall have no authority to waive requirements of this Code.

(c) **Qualifications.** The board of appeals shall consist of members who are qualified by experience and training to pass judgment on matters pertaining to hazards of fire, explosion, hazardous conditions or fire protection systems and are not employees of the fire code official.

(d) **Appeals Hearings.** Appeals concerning standards of building construction, electrical work, and all fire protection and detection systems shall be heard by the applicable Building and Safety Board of Appeals, or, if none exists, the applicable local governing body.

(e) **Request for Hearing.** Any person may appeal the District's interpretation regarding the provisions of the San Bernardino County Fire Protection District Fire Code within 15 days after the date such interpretation is rendered, or after enforcement begins. Unless an imminent hazard to life or property exists, enforcement involving an appealed interpretation may be suspended until a decision regarding the appeal has been reached.

(f) **Hearing Procedures.** Within 30 days of the acceptance of an application for an appeal, the County or other county, city, town, or District having jurisdiction shall set the matter for hearing and shall give notice to the appellant, the applicant and to any other party who has requested in writing to be so notified. During the hearing, witnesses may be sworn in and examined and evidence produced, and parties may be represented

by counsel. The appropriate appeals board shall keep a record of the proceedings of each hearing and shall issue written findings and a decision within 15 days of the conclusion of the hearing. A written copy of the decision shall be mailed to the parties by first class mail, at such addresses as they have provided.

(g) **Fees and Costs.** The District shall act as staff to the Appeals Board, and for that purpose may determine and set fees to charge an appellant to cover the cost of preparation of the record for appeal. A summary of costs shall be compiled and sent to the appellant after all the appeals proceedings have been completed. Any refund due the appellant shall be returned within 60 days after the summary is sent.

Section 13.17 Cost Recovery.

Pursuant to Health and Safety Code sections 11374.5(b)(1), 13009 et seq., 13916(a), 25259.4, 25514, 25515(a), 25540(a), 25541(a), Government Code sections 53150, 53151, 53152, 53159(a) & (b), Vehicle Code section 23112.7, and all other provisions of law, all costs incurred by the San Bernardino County Fire Protection District for the inspection and enforcement of any provision of this Code, the investigation of any fire, explosion or other hazardous condition, the suppression of fire, the response to a traffic collision or accident, the containment and/or mitigation of a hazardous materials release, and any rescue or rendering of medical or physical aid or assistance, may be charged to any responsible party, any person who violates this Code, or any person who, due to a negligent or unlawful act or omission, is responsible for or requires or causes the emergency response of this District pursuant to a schedule of fees adopted by the District. Any expense incurred by this District for such an emergency response shall constitute a debt of such person and shall be collectible by the District in the same manner as in the case of an obligation under contract, express or implied.

Section 13.18 Treble Damages.

Upon a second or subsequent civil or criminal judgment for a violation of this Code within a two-year period, the violator shall be liable to the District for treble the abatement costs.

Section 13.19 Order of Precedence.

In the event there is a conflict between the San Bernardino County Fire Protection District Fire Code and the WUI Code as adopted, the order of precedence shall be the San Bernardino County Fire Protection District Fire Code as adopted herein, followed by the WUI Code as adopted herein.

In the event there is a conflict between the San Bernardino County Fire Protection District Fire Code and state law, state law shall prevail.

SECTION 3. The Board of Directors declares that it would have adopted this ordinance and each section, sentence, clause, phrase, or portion of it irrespective of the fact that any one or more sections, subsections, clauses, phrases or portions of it be declared invalid or unconstitutional. If for any reason any portion of this ordinance is declared invalid or unconstitutional, then all other provisions of it shall remain valid and enforceable.

SECTION 4. This ordinance shall take effect 30 days from the date of adoption.

Dawn Rowe

DAWN ROWE, Chair
Board of Directors

SIGNED AND CERTIFIED THAT A COPY
OF THIS DOCUMENT HAS BEEN DELIVERED
TO THE CHAIR OF THE BOARD OF DIRECTORS

LYNNA MONELL, Secretary
to the Board of Directors

By: _____
Deputy Secretary to the Board of Directors

STATE OF CALIFORNIA)
) ss.
COUNTY OF SAN BERNARDINO)

I, LYNNA MONELL, Secretary of the Board of Directors of the San Bernardino County Fire Protection District, State of California, hereby certify that at a regular meeting of the Board of Directors of the San Bernardino County Fire Protection District, held on the 19th day May, 2026, at which meeting were present Directors: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr., and the Secretary, the foregoing ordinance was passed and adopted by the following vote, to wit:

AYES: DIRECTORS: : Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

NOES: DIRECTORS: None

ABSENT: DIRECTORS: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Board of Directors this 19th day of May, 2026.

LYNNA MONELL, Secretary to the Board of Directors
of the San Bernardino County Fire Protection District

Deputy

SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT

Approved as to Form:

LAURA FEINGOLD
County Counsel

By: _____
JOLENA E. GRIDER
Deputy County Counsel

Date: 5/20/26

City of Needles
817 Third Street, Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765
www.cityofneedles.com

Mayor, Janet Jernigan
Vice Mayor Ellen Campbell
Councilmember Tona Belt
Councilmember Jamie McCorkle
Councilmember JoAnne Pogue
Councilmember Henry Longbrake
Councilmember Larry Ford

City Manager Patrick Martinez

Exhibit B to Ordinance 685-AC

Fire Apparatus Access Roads Surface Alternative

Proposed "Exception Number 2 of Section 503.2.3" alternative:

PURPOSE: The requirement for the fire code official being authorized to allow alternate roadway surfaces designed or evaluated by a qualified professional engineer is over burdensome for developers in the City of Needles and creates challenges for development in the City as it is so isolated from the rest of San Bernardino County. The fire access roadway appropriate thickness of surface materials and base materials will be an administrative action determined by the City Manager or designee subject to applicable provisions of the Needles Municipal Code.

1. The City Manager or designee is authorized to evaluate and designate fire apparatus roadway surfaces and after consultation with the San Bernardino County Fire Protection District to determine the reliability and safety of the road and subject to applicable provisions of the Needles Municipal Code

San Bernardino County Fire Protection District

2025 FIRE CODE ADOPTION

EXECUTIVE SUMMARY FOR THE CITY OF NEEDLES

Curtis Markloff
Assistant Fire Marshal

2025 FIRE CODE ADOPTION

- The State Building Standards Commission publishes the California Fire Code every 3 years:
  - Contains regulations that pertain to fire safe building standards.
  - Becomes effective throughout California 180 days after publication.
  - San Bernardino County Fire Ordinance 26-02 was adopted as amended on May 19, 2026, by the Board of Directors of the San Bernardino County Fire Protection District.
  - After adoption, cities must ratify the ordinance through an official action for it to become effective.

2025 FIRE CODE ADOPTION

- Pursuant to Health and Safety Code section 13869 and Government Code section 50022, the San Bernardino County Fire Protection District may adopt by reference the 2025 Edition of the California Fire Code and may also make local amendments as necessary based on local climatic, geological, and/or topographical conditions.

- Significant amendments to the 2025 Edition of the California Fire Code, that are included in the adopted ordinance based on local climatic, geological, and/or topographical conditions include:

2025 FIRE CODE ADOPTION

- Additional operational permits:
  - Battery storage (carry over from 2022 ord.)
  - Commercial cooking operations (carry over from 2022 ord.)
  - Commercial storage of pallets (carry over from 2022 ord.)

- Additional construction permits:
  - Electrified security fences
  - Plant extraction systems
  - Smoke control/exhaust systems
  - Refrigeration systems
  - Dust collection

2025 FIRE CODE ADOPTION

- Update to the mandated font size of a building address (as visible from the street) based on the size of the building. (carry over from the 2022 ord.)

- Clarified requirements regarding water flow when building a structure and the spacing of fire hydrants in commercial, industrial, and multi-family developments. (carry over from the 2022 ord.)

- Amended requirements for mechanically operated security gates to require “exit loops” be installed at all fire access gates and require an “infrared automatic gate system” for all new and existing electrically operated gates.

2025 FIRE CODE ADOPTION

- Adopted “Appendix P” to provide codes for temporary haunted houses, ghost walks and similar amusement uses.

- Increased penalties for the transportation and storage of dangerous fireworks from $1,250 to a maximum penalty of $15,000.

2022 FIRE CODE ADOPTION

QUESTIONS?

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ HACN ☒ Regular ☐ Special

Meeting Date: August 11, 2026

Title: Housing Authority PHAS Recovery Plan Update

Background: On April 29, 2026, the Housing Authority of the City of Needles received notification from the U.S. Department of Housing and Urban Development (HUD) that it had been designated Troubled/Capital Fund Troubled under the Public Housing Assessment System (PHAS). The designation was based on the Housing Authority's Fiscal Year 2023-2024 PHAS assessment, which resulted in an overall score of 53 out of 100, consisting of Financial (25/25), Physical (22/40), Management (6/25), and Capital Fund (0/10) indicators.

HUD directed the Housing Authority to prepare and submit a Recovery Plan identifying the causes of the performance deficiencies and the corrective actions that would be implemented to improve future PHAS performance. HUD also advised that the Housing Authority would enter into a Recovery Agreement establishing performance benchmarks and monitoring requirements as part of the recovery process.

Following receipt of HUD's notification, Housing Authority staff met with HUD representatives, reviewed the PHAS assessment results, and prepared a PHAS Recovery Plan and Corrective Action Plan. The Recovery Plan addresses corrective actions related to physical inspection deficiencies, occupancy management, Capital Fund administration, procurement and contract oversight, staff training, and ongoing performance monitoring. The Recovery Plan was submitted to HUD on May 22, 2026.

Following submission of the Recovery Plan, HUD conducted a Public Housing Agency Recovery & Sustainability (PHARS) Remote Assessment from July 20 through July 23, 2026, as part of its evaluation of the Housing Authority's recovery efforts. During the assessment, Housing Authority staff and representatives of the Board of Commissioners met with HUD, participated in interviews, and provided documentation regarding the corrective actions implemented since the original PHAS assessment period. The Housing Authority is currently awaiting HUD's assessment findings and any additional direction regarding the Recovery Agreement process.

The attached exhibits include HUD's notification letter, the PHAS Score Report, the Housing Authority's PHAS Recovery Plan and Corrective Action Plan, and supporting documentation related to HUD's PHARS Remote Assessment for the Council's information.

Fiscal Impact: None. This is an informational update.

Recommendation: Receive and file the Housing Authority PHAS Recovery Plan Update.

Submitted By: Patrick Martinez, City Manager

City Management Review: Patrick J Martinez Date: 8/6/2026

Other Department Approval (when required): _____ Date: _____

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
300 North Los Angeles Street, Suite 4054
Los Angeles, CA 90012

OFFICE OF PUBLIC HOUSING

April 29, 2026

Board of Commissioners
c/o Ms. Janet Jernigan, Board Chairperson
Housing Authority of the City of Needles
908 Sycamore Drive
Needles, CA 92363

Dear Commissioners:

On March 30, 2026, the Needles Housing Authority was designated Troubled/ Capital Fund Troubled by HUD based on a failing Public Housing Assessment System audited financial score of 25 (of 25), physical score of 22 (of 40), management score of 6 (of 25), and Capital Fund score of 0 (of 10), and an overall score of 53 (of 100) for the fiscal year ending 06/30/2024, as shown in the enclosed PHAS Score Report.

PHA Recovery Plan Due Within 30 Days

It is critical that the Agency assesses its current situation to determine if recovery is feasible or if alternative options for affordable housing should be considered. The Board of Commissioners/Governing Body of the Needles Housing Authority should take immediate action to identify the sources(s) of the performance deficiencies and develop and implement a plan to determine if an acceptable PHAS score can be achieved and sustained or to identify other uses for the housing subsidies. Included below is a list of actions offered as common suggestions to the Board to use in self-diagnosing the source(s) of its deficiencies and identifying solutions to recover its performance for long-term sustainability. **Please provide our office with a proposed recovery plan within 30 days of receipt of this letter.** Your plan will be reviewed by a Recovery Team of subject matter experts to determine further assistance to be provided by HUD and actions to be taken.

Recovery Agreement and Score Improvement Requirements

Please be advised that HUD is initiating actions to develop and execute a binding Recovery Agreement with the Needles Housing Authority as required by federal statute, to document and ensure that recovery efforts have been put in place and the Agency achieves and sustains acceptable performance or identifies other opportunities for affordable housing. If HUD's assessment determines that Public Housing can be sustained and improved, the Recovery Agreement will include recovery benchmarks in accordance with statutory requirements, implemented by regulations found at 24 CFR 902.75(d). **Specifically, the Needles Housing Authority must meet two sequential benchmarks after being designated Troubled:** 1) a 50% recovery of the Troubled PHAS score on the first released PHAS assessment that is at least 12 months after the Troubled designation – that is to say, a minimum PHAS score for that period of

26 and 60 and 2) a full recovery to a PHAS score of 60 or higher on the next sequential fiscal year PHAS assessment.

Noncompliance and Substantial Default

Please also be advised that a failure by the Needles Housing Authority to comply with HUD requirements, its Recovery Agreement and/or its Annual Contributions Contract under the United States Housing Act of 1937, as amended, may result in the referral of your agency to HUD's Assistant Secretary for Public and Indian Housing for a declaration of substantial default. If Needles Housing Authority is determined to be in substantial default under section 6(j)(3)(A) of the Act and 24 CFR 907, HUD may seek any available remedy, including any one or several of the following actions consistent with the Act and its implementing regulations:

- Solicit competitive proposals from other PHAs and private housing management agents to manage all or part of Needles Housing Authority public housing program and project(s);
- Petition for the appointment of a judicial receiver for Needles Housing Authority
- Solicit competitive proposals from other PHAs and private entities with experience in construction management to oversee implementation of Needles Housing Authority public housing Capital Fund;
- Take possession of all or part of Needles Housing Authority, including all or part of its public housing program and project(s);
- Require Needles Housing Authority to make any other arrangements acceptable to HUD, in its full discretion, for managing all or part of the public housing program and project(s).

Common Suggestions for PHA's Recovery Plan:

<u>Physical</u>

When a public housing agency becomes physically substandard, it typically has either: (1) failed to prioritize capital funding; or (2) failed to correct deficiencies identified in previous REAC inspections reports.

Capital Funding

- Evaluate current contracts for priority and necessity in relationship to needed capital funding.
- Account for the amount of capital funds received and purchases made to date.
- Verify that capital funds are not being used for non-capital purposes.
- Evaluate the most recent physical needs assessment or conduct a new one.
- Evaluate the use of resources for underfunded maintenance and modernization needs rather than for development.

Physical Inspection Deficiencies

- Verify that required annual inspections by the public housing agency are being conducted and that generated work orders are being completed timely.
- Evaluate maintenance staffing levels, skill levels, and performance as well as how maintenance staff are deployed.
- Evaluate the maintenance plan as well as the planning efforts for REAC inspections.
- Evaluate the use of previous REAC inspection reports for capital fund and maintenance planning.
    - Verify whether health and safety deficiencies, which are cause for heavily weighted point deductions, are being targeted for immediate repairs. (These include tripping hazards, sharp edges, blocked exits, mold and mildew, exposed electrical wiring, fire hazards, improper storage of flammable or volatile materials, and pest infestations.)
    - Verify whether critical and severe deficiencies, which are cause for a magnitude of point deductions for each inspectable area, are being targeted for repairs. (These include site issues such as fences, grounds, mailboxes, graffiti/litter, parking lots, driveways, roads, walkways and steps, play areas, refuse disposal areas, and storm drains; and building systems issues such as sanitary systems, domestic water systems, elevators, HVAC systems, sprinkler systems for fire protection, emergency power records and auxiliary lighting, and electrical systems.)
    - Verify whether the most common and frequent deficiencies are being repaired sufficiently. (These include damaged interior and exterior walls, roof components, common area hallways and stairways, utility closets/rooms, kitchen appliances, window screens and locks, door surfaces and hardware/locks, and peeling paint.)
- Consider contracting maintenance of Public Housing to another entity or public housing agency.
- Consider a repositioning strategy for the agency's assets if conversion to the Section 8 platform would allow for improved management of the properties.

Management

Generally, when a public housing agency becomes management substandard, it has failed to maintain an acceptable occupancy level in its developments.

- Evaluate waiting list, tenant selection, and initial certification processes to ensure coordination with property managers and timely preparation for move-ins.
- Assess existing new tenant intake policies and practices and consider implementing those

that would contribute to quicker lease up, such as starting the certification process earlier or limiting the number of unit-offer turn-downs for new tenants.

- Assess existing continued occupancy policies and practices and consider implementing those that would reduce the frequency of move-outs, such as educating tenants on lease enforcement and how to be good renters or limiting transfers for existing tenants.
- Assess the impact of current operating protocols for late rent payments as well as timely payments to vendors.
- Evaluate the turn-around time of vacant units for occupancy, including the time it takes maintenance to make-ready units and the time it takes property managers to lease up units.
- Assess the feasibility and desirability of under-occupied developments, e.g. physical condition and configuration, rehabilitation costs and lifespan, neighborhood factors such as crime and proximity to employment, transportation, and services, etc., and consider repositioning options if appropriate.
- Ensure that units taken offline for modernization, special use, or other allowed reasons have been approved by HUD, do not exceed their permissible time limitation and are correctly classified in HUD systems.
- Consider contracting property management of Public Housing to another entity or public housing agency.

Capital Fund

A designation of Troubled based on Capital Funds results from failure of the public housing agency to obligate its Capital Funds timely.

- Evaluate management/staff performance, timeliness, and effectiveness in procurement and contracting functions, e.g., preparing solicitations, evaluating bids, entering obligation information into HUD systems, and maintaining documentation.
- Evaluate management/staff ability to prepare award recommendations for Board review and approval.
- Confirm that the Board receives and approves contract awards timely and in advance of obligation deadlines.
- Verify that staff are correctly identified in and have access to HUD systems.

If you have any questions or need assistance in developing your recovery plan, please contact Mayfelisa Miso at mayfelisa.miso@hud.gov or Twan Quach at twan.quach@hud.gov.

Sincerely,

MEENA BAVAN

Digitally signed by: MEENA BAVAN
DN: CN = MEENA BAVAN C = US O = U.S. Government OU = Department of Housing and Urban Development, Policy Development and Research
Date: 2026.05.04 08:35:31 -07'00'

Meena Bavan
Director
Office of Public Housing

Enclosure

cc:

Janet Jernigan, Board Chairperson
Housing Authority of the City of Needles
908 Sycamore Drive
Needles, CA 92363

Kirsten Merritt, Board Vice Chairperson
Housing Authority of the City of Needles
908 Sycamore Drive
Needles, CA 92363

Tona Belt, Board Member
Housing Authority of the City of Needles
908 Sycamore Drive
Needles, CA 92363

Ellen Campbell, Board Member
Housing Authority of the City of Needles
908 Sycamore Drive
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Henry Longbrake, Board Member
Housing Authority of the City of Needles
908 Sycamore Drive
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Jamie McCorkle, Board Member
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908 Sycamore Drive
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Jo Anne Pogue. Board Member
Housing Authority of the City of Needles
908 Sycamore Drive
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Dale Jones, Board Secretary
Housing Authority of the City of Needles
908 Sycamore Drive
Needles, CA 92363

Patrick Martinez, Executive Director

Housing Authority of the City of Needles
908 Sycamore Drive
Needles, CA 92363
Angelica Deermer, Housing Manager
Housing Authority of the City of Needles
908 Sycamore Drive
Needles, CA 92363

Mark DeMay, Finance Director
Housing Authority of the City of Needles
908 Sycamore Drive
Needles, CA 92363

U.S. Department of Housing and Urban Development

OFFICE OF PUBLIC AND INDIAN HOUSING
REAL ESTATE ASSESSMENT CENTER

Public Housing Assessment System (PHAS) Score Report for Interim

Report Date: 03/30/2026

PHA Code:	CA022
PHA Name:	Needles Housing Authority
Fiscal Year End:	06/30/2024

PHAS Indicators	Original Score	Adjustment	Net Score	Maximum Score
Physical	0	22	22	40
Financial	25	0	25	25
Management	6	0	6	25
Capital Fund	0	0	0	10
Late Penalty Points	-	0	0	
PHAS Adjustment	-	0	0	
PHAS Total Score	**31**	**22**	**53**	**100**
Designation Status:			**Troubled / Capital Fund**	

Published 03/30/2026 Initial published 03/30/2026

Financial Score Details Submission Type:Audited/Single Audit	Score	Maximum Score
1. FASS Score before deductions	25.00	25
2. Audit Penalties	-0.50	
Total Financial Score Unrounded (FASS Score - Audit	24.50	25

Capital Fund Score Details	Score	Maximum Score
Timeliness of Fund Obligation:		
1. Timeliness of Fund Obligation %	0.0	
2. Timeliness of Fund Obligation Points	0	5
Occupancy Rate:		
3. Occupancy Rate %	0.00	
4. Occupancy Rate Points	0	5
Total Capital Fund Score (Fund Obligation + Occupancy Rate):	0	10

Notes:

1. The scores in this Report are the official PHAS scores of record for your PHA. PHAS scores in other systems are not to be relied upon and are not being used by the Department.
2. Due to rounding, the sum of the PHAS indicator scores may not equal the overall PHAS score.
3. "0" FASS Score indicates a late presumptive failure. See 902.60 and 902.92 of the Interim PHAS rule.
4. "0" Total Capital Fund Score is due to score of "0" for Timeliness of Fund Obligation. See the Capital Fund
5. PHAS Interim Rule website - http://www.hud.gov/offices/reac/products/prodphasintrule.cfm

City of Needles
Housing Authority
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Mayor Janet Jernigan
Vice Mayor Ellen Campbell
Councilmember Tona Belt
Councilmember Jamie McCorkle
Councilmember JoAnne Pogue
Councilmember Henry Longbrake
Councilmember Larry Ford

City Manager Patrick Martinez

May 22, 2026

Via Email

Ms. Meena Bavan
Director
U.S. Department of Housing and Urban Development
300 North Los Angeles Street, Suite 4054
Los Angeles, CA 90012
Via Email (Meena.S.Bavan@hud.gov)

Re: Housing Authority of the City of Needles – PHAS Recovery Plan Response

Dear Ms. Bavan:

Thank you for your April 29, 2026 correspondence regarding the Housing Authority of the City of Needles's designation as Troubled and Capital Fund Troubled under the Public Housing Assessment System (PHAS). The Housing Authority appreciates the guidance and technical assistance provided by HUD staff and respectfully submits this Recovery Plan response together with the attached **Exhibit A – PHAS Recovery Action Plan**.

The Housing Authority has carefully reviewed the PHAS assessment results, including the Physical Assessment score of 22, Management Assessment score of 6, Capital Fund score of 0, and overall PHAS score of 53. Following receipt of HUD's determination, Housing Authority staff met with HUD representatives, reviewed the assessment findings, and developed a comprehensive strategy to improve performance and achieve sustained compliance with HUD requirements.

Physical Assessment (PASS)
The Housing Authority conducted a comprehensive review of NSPIRE Inspection INSP-21523 and all cited deficiencies. The inspection identified deficiencies primarily involving smoke alarm placement, carbon monoxide detector testing, electrical components, appliance repairs, plumbing deficiencies, damaged doors and windows, water heater discharge piping, and resident-created obstructions affecting emergency egress. **All deficiencies identified during the inspection have been corrected.** Corrective measures included installation of required smoke alarms, replacement and testing of carbon monoxide detectors, correction of electrical hazards, repair of plumbing leaks, repair or replacement of damaged appliances, correction of window and door

deficiencies, repair of water heater discharge piping, and correction of all life-threatening and severe deficiencies identified during the inspection.
To ensure long-term compliance, the Housing Authority has implemented biannual unit inspections, annual NSPIRE-style inspections, preventive maintenance schedules, work-order tracking procedures, tenant maintenance request forms, staff training, and resident education initiatives focused on housekeeping standards, maintenance reporting, smoke detector awareness, and maintaining unobstructed emergency exits. These measures are intended to ensure year-round compliance rather than inspection-driven preparation and are consistent with HUD's recommendations regarding planning, maintenance, and staff training.

Management Assessment (MASS)
The Housing Authority recognizes that occupancy levels and unit turnaround performance during the assessment period contributed to the Management Assessment score. A significant factor affecting occupancy was the Housing Authority's ongoing effort to rehabilitate and modernize aging public housing units. During the assessment period, HACN submitted requests to HUD to designate multiple public housing units as **Vacant – Undergoing Modernization** due to substantial rehabilitation needs, including replacement of flooring, cabinetry, appliances, plumbing components, lighting, smoke detectors, drywall repairs, painting, and other improvements necessary to return the units to service.

The Housing Authority also experienced vacancy activity associated with transferring existing residents into units better suited to household composition and family needs. As modernization projects progressed, some vacancies remained in transition while units were rehabilitated and prepared for occupancy.

As of May 2026, HACN operates 52 public housing units, with only three units currently vacant. This reflects an occupancy rate of approximately 94 percent, demonstrating substantial improvement from the assessment period. All three vacant units are undergoing extensive rehabilitation and modernization. One family is currently awaiting transfer into an available unit and additional applicants have been identified from the Housing Authority's waiting list for occupancy consideration as units become available. HACN currently maintains an active public housing waiting list of 55 applicants, demonstrating continued demand for public housing assistance within the community.

Since the assessment period, the Housing Authority has implemented significant operational improvements, including appointment of a dedicated Housing Manager, adoption of updated Admissions and Continued Occupancy Policies (ACOP), adoption of an updated Administrative Plan, implementation of updated lease documents incorporating HOTMA requirements, enhanced vacancy tracking procedures, improved eligibility verification processes, routine occupancy monitoring, and periodic compliance reviews. The Housing Authority anticipates measurable improvement in occupancy performance and future Management Assessment scores as modernization activities are completed and rehabilitated units are returned to productive use.

Capital Fund Program
The Housing Authority acknowledges the Capital Fund Troubled designation resulting from untimely obligation requirements. The Housing Authority's review determined that personnel transitions, limited staffing resources, turnover in key administrative and financial positions, and insufficient tracking of Capital Fund obligation deadlines contributed to deficiencies in grant monitoring, procurement tracking, and Capital Fund administration.

Since that time, the Housing Authority has reviewed Capital Fund Program requirements with HUD staff and implemented corrective measures to strengthen compliance. Corrective actions include review of all open Capital Fund grants and obligation deadlines, establishment of internal tracking procedures for obligations and expenditures, enhanced procurement planning and contract administration procedures, monthly monitoring of Capital Fund deadlines and eLOCCS reporting requirements, increased coordination among Housing staff, Finance staff, and executive management, and expanded staff training regarding HUD grant administration and compliance requirements.

The Housing Authority has also strengthened management oversight to ensure contract awards, procurement actions, obligation deadlines, and reporting requirements are reviewed and monitored on a regular basis. These measures are intended to ensure timely obligation and expenditure of Capital Fund resources and prevent future scoring deficiencies.

Conclusion
The Housing Authority of the City of Needles remains fully committed to providing safe, decent, and affordable housing while improving organizational performance and compliance. The Housing Authority currently maintains occupancy of approximately 94 percent of its public housing inventory, with the remaining vacant units undergoing modernization and rehabilitation activities and qualified applicants available on the waiting list for future occupancy.

The corrective actions already completed, combined with the ongoing monitoring and management practices outlined in the attached Recovery Action Plan, position the Housing Authority to achieve substantial improvement in future PHAS assessments and meet HUD's recovery benchmarks. The Housing Authority appreciates HUD's continued partnership, technical assistance, and support and looks forward to working collaboratively toward successful recovery and long-term program sustainability. Should you require any additional information, please do not hesitate to contact me.

Sincerely,

Patrick J Martinez

Patrick J. Martinez
Executive Director
Housing Authority of the City of Needles
Attachment: Exhibit A – PHAS Recovery Action Plan

EXHIBIT A

PHAS Recovery Action Plan
Physical Assessment (PASS)

Item	Response
Deficiency	Physical Assessment Score: 22/40
Cause	Deferred maintenance, health and safety deficiencies, and lack of routine NSPIRE-style inspections
Corrective Action Completed	All deficiencies identified in NSPIRE Inspection INSP-21523 have been corrected
Ongoing Actions	Biannual inspections, annual NSPIRE inspections, preventive maintenance schedules, resident education, staff training
Performance Measure	100% completion of unit inspections and timely correction of health and safety deficiencies
Responsible Party	Housing Manager
Target Date	Ongoing

Management Assessment (MASS)

Item	Response
Deficiency	Management Assessment Score: 6/25
Cause	Units undergoing modernization, temporary vacancy cycles caused by rehabilitation projects and transfers, staffing transitions
Corrective Action Completed	Updated ACOP, Administrative Plan, lease documents, vacancy tracking, occupancy monitoring
Ongoing Actions	Lease rehabilitated units promptly, monitor occupancy monthly, quarterly file reviews, waiting list management
Performance Measure	Maintain occupancy above 95%; reduce vacancy turnaround time; maintain active waiting list utilization
Responsible Party	Housing Manager
Target Date	Ongoing

Capital Fund Program

Item	Response
Deficiency	Capital Fund Score: 0/10
Cause	Untimely obligation of Capital Fund resources resulting from staffing transitions and insufficient deadline tracking
Corrective Action Completed	Established obligation tracking procedures, reviewed grants, enhanced procurement monitoring
Ongoing Actions	Monthly review of obligation deadlines, eLOCCS monitoring, contract tracking, staff training
Performance Measure	Timely obligation and expenditure of all Capital Fund grants
Responsible Parties	Housing Manager, Finance Director, Executive Director
Target Date	Ongoing

Recovery Monitoring
The Executive Director, Housing Manager, and Finance Director shall review implementation of this Recovery Plan on a monthly basis. Progress shall be reported periodically to the Board of Commissioners, and corrective actions shall be updated as necessary to ensure continued compliance with HUD requirements and achievement of PHAS recovery benchmarks established by HUD.

Recovery Commitment
The Housing Authority of the City of Needles is committed to restoring and maintaining compliance with HUD requirements, improving PHAS performance, maintaining safe and sanitary housing conditions, maximizing occupancy, and ensuring timely administration of Capital Fund resources. The Housing Authority believes the corrective actions already completed, together with the ongoing actions identified herein, provide a clear path toward achieving and sustaining a passing PHAS score.

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ HACN ☒ Regular ☐ Special

Meeting Date: August 11, 2026

Title: WARRANTS

Background: N/A

Fiscal Impact: See attached Warrant Registers

Environmental Impact: N/A

Recommendation: Approve the Warrant Registers through August 11, 2026
*Does not include most current check payroll run

Submitted By: Mark C. DeMay, CGFM, Director of Finance

City Manager Approval: _____ Date: 8-3-26

Other Department Approval (when required): _____ Date: _____

CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR JULY 23, 2026

		7/23/2026	FUND AMT.	YTD ACTUAL	BUDGET FY-26/27
FUND 101	GENERAL FUND	$ 16,998.06			
101.1015.412	CITY ATTORNEY	$ -		$ 5,927.96	$ 80,000.00
101.1020.413	CITY MANAGER	$ 2,004.66		$ 6,496.57	$ 302,105.00
101.1025.415	FINANCE DEPT.	$ 3,034.78		$ 57,182.89	$ 1,615,458.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	$ 1,311.62		$ 13,839.05	$ 291,758.00
101.1035.416	PLANNING /ZONING	$ 432.50		$ 5,501.03	$ 247,192.00
101.1040.417	ENGINEERING	$ 2,784.22		$ 9,370.49	$ 300,133.00
101.1060.410	COMMUNITY PROMOTIONS	$ -		$ 2,000.00	$ 110,001.00
101.1070.410	SENIOR CENTER	$ -		$ 2,892.21	$ 94,940.00
101.2010.421	SHERIFF	$ -		$ 11,962.15	$ 4,347,164.00
101.2020.423	ANIMAL SHELTER/CONTROL	$ 166.58		$ 2,712.15	$ 353,904.00
101.2025.424	BULDING & SAFETY	$ 494.17		$ 3,004.40	$ 446,270.00
101.2030.423	CODE ENFORCEMENT	$ 2,222.40		$ 11,435.18	$ 627,914.00
101.3010.431	PUBLIC WORKS	$ 6,698.90		$ 32,139.09	$ 849,189.00
101.4730.472	SANITATION	$ 385.17		$ 12,755.07	$ 176,555.00
101.5770.452.	AQUATICS	$ 462.93		$ 43,021.04	$ 338,004.00
101.5772.452	PARKS	$ 8,818.55		$ 47,122.08	$ 979,576.00
101.5773.452	JACK SMITH PARK MARINA	$ 835.22		$ 1,875.38	$ 166,027.00
101.5774.452	RECREATION	$ 3,291.87		$ 13,772.89	$ 463,161.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		$ 49,941.63	$ 283,009.63	$ 11,789,351.00
FUND 102	GEN. FUND CAPITAL PROJECT		$ -	$ 5,440.00	$ 1,000,000.00
FUND 205	CDBG		$ -	$ 658.00	$ 7,900.00
FUND 206	CEMETERY		$ 3,361.70	$ 19,759.97	$ 277,124.00
FUND 208	CALTRANS GRANTS		$ -	$ -	$ -
FUND 210	SPECIAL GAS TAX		$ -	$ 11,583.00	$ 143,684.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		$ -	$ -	$ -
FUND 214	SANBAG NEW LOCAL MEAS I		$ -	$ -	$ 800,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		$ -	$ 1,722.23	$ 351,264.00
FUND 227	HAZARD MITIGATION		$ -	$ -	$ 15,000.00
FUND 233	JACK SMITH PARK MARINA		$ -	$ -	$ -
FUND 238	STATE RECREATION GRANTS		$ -	$ -	$ -
FUND 239	CA.CONSERV RECYLING GRANT		$ -	$ 3,137.32	$ 18,227.00
FUND 243	ACTIVE TRANSPORT PROGRAM		$ -	$ 36,397.50	$ 533,560.00
FUND 270	REDEVELOPMENT AGENCY		$ -	$ -	$ -
FUND 470	RDA CAP PROJ.LOW & MOD.		$ -	$ -	$ 56,726.00
FUND 501	NPUA		$ -	$ 44,618.00	$ 3,460,425.00
FUND 502	WATER DEPARTMENT		$ 17,118.82	$ 108,154.09	$ 2,524,154.00
FUND 503	WASTEWATER DEPARTMENT		$ 4,718.41	$ 55,263.41	$ 1,439,966.00
FUND 505	SANITATION		$ -	$ 120,804.87	$ 1,898,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		$ 769.34	$ 2,758.25	$ 1,246,800.00
FUND 507	GOLF FUND	$ -		$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	$ 1,263.81		$ 49,098.49	$ 665,673.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	$ -		$ 22,193.61	$ 962,954.00
FUND 507	GOLF FUND TOTAL		$ 1,263.81	$ 71,292.10	$ 1,628,627.00
FUND 508	CUST.SVC/UT BUSINESS OFFICE		$ 5,769.67	$ 7,044.31	$ 508,992.00
FUND 509	MIS		$ -	$ 13,635.40	$ 358,200.00
FUND 510	ADMIN. FACILITY		$ 1,640.59	$ 23,622.61	$ 492,966.00
FUND 511	FLEET MANAGEMENT		$ 4,436.76	$ 6,436.29	$ 330,508.00
FUND 512	VEHICLE REPLACEMENT		$ -	$ -	$ 83,700.00
FUND 520	SR DIAL A RIDE		$ -	$ 7,686.12	$ 629,992.00
FUND 522	FT MOHAVE/BULLHEAD SHUTLE		$ -	$ 2,818.12	$ 55,211.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		$ -	$ 57,607.52	$ 524,907.00
FUND 575	HOUSING		$ 5,654.23	$ 79,082.07	$ 1,428,591.00
FUND 580	ELECTRIC		$ 19,564.38	$ (434,064.62)	$ 12,900,934.00
FUND 581	NPUA CAPITAL ELECTRIC		$ -	$ -	$ 710,126.00
FUND 582	NPUA CAPITAL WATER		$ -	$ -	$ 2,864,354.00
FUND 583	NPUA CAPITAL WASTEWATER		$ -	$ -	$ 39,521.00
FUND 650	IMPACT FEES NORTH NEEDLES		$ -	$ -	$ -
FUND 651	IMPACT FEES SOUTH AREAS		$ -	$ -	$ 22,978.00
TOTAL	ALL FUNDS & DEPARTMENTS		**$ 114,239.34**	$ 528,466.19	$ 49,770,430.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc

Patrick Martinez, City Manager — 7-27-26 — Date

Mark DeMay — Finance Department — 7/24/26 — Date

Virginia Tasker, City Treasurer — 8-4-26 — Date

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
27673	3242	SPECIAL DISTRICT RISK	000621		07/23/2026	580-0000-209.03-01	5,323.54		
							96,628.42	*	96,628.42
27674	1217	VISION SERVICE PLAN	000568		07/23/2026	101-1020-413.24-10	23.22		
			000569		07/23/2026	101-1025-415.24-10	38.23-		
			000570		07/23/2026	101-1030-414.24-10	19.82		
			000571		07/23/2026	101-1035-416.24-10	3.95		
			000572		07/23/2026	101-1040-417.24-10	17.30		
			000573		07/23/2026	101-2025-424.24-10	25.73		
			000574		07/23/2026	101-2030-423.24-10	19.75		
			000575		07/23/2026	101-3010-431.24-10	48.28		
			000576		07/23/2026	101-4730-472.24-10	5.99		
			000577		07/23/2026	101-5770-452.24-10	5.45		
			000578		07/23/2026	101-5772-452.24-10	48.28		
			000579		07/23/2026	101-5773-452.24-10	7.90		
			000580		07/23/2026	101-5774-452.24-10	42.54		
			000581		07/23/2026	206-5771-452.24-10	22.75		
			000582		07/23/2026	502-4710-471.24-10	102.20		
			000583		07/23/2026	503-4720-475.24-10	31.64		
			000584		07/23/2026	506-4713-477.24-10	16.99		
			000585		07/23/2026	508-4810-478.24-10	50.10		
			000586		07/23/2026	511-3020-432.24-10	33.06		
			000587		07/23/2026	575-5555-485.24-10	26.69		
			000588		07/23/2026	575-5555-485.24-15	21.78		
			000589		07/23/2026	580-4750-473.24-10	169.05		
							704.24	*	704.24
						BANK/CHECK TOTAL	114,239.34		114,239.34
						ALL BANKS/CHECKS TOTAL	114,239.34		114,239.34

MCD 7/24/26

Agenda Item 3.

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
27667	1305	EMPOWER ANNUITY INS CO OF	000660		07/23/2026	101-0000-209.03-01	3,750.32		
			000661		07/23/2026	502-0000-209.03-01	385.00		
			000662		07/23/2026	580-0000-209.03-01	1,505.00		
							5,640.32	*	5,640.32
27668	4094	EMPOWER ANNUITY INS CO OF	000650		07/23/2026	101-0000-209.03-01	140.00		
			000652		07/23/2026	101-0000-209.03-01	557.03		
			000653		07/23/2026	101-0000-209.03-01	14.40		
			000654		07/23/2026	101-0000-209.03-01	120.47		
			000658		07/23/2026	580-0000-209.03-01	110.60		
			000659		07/23/2026	580-0000-209.03-01	282.82		
							1,225.32	*	1,225.32
27669	1296	FRONTIER	000560		07/23/2026	502-4710-471.52-10	379.03		
			000561		07/23/2026	503-4720-475.52-10	615.37		
			000562		07/23/2026	503-4720-475.52-10	500.72		
			000563		07/23/2026	510-4410-405.52-10	209.82		
			000564		07/23/2026	510-4410-405.52-10	412.29		
			000565		07/23/2026	510-4410-405.52-10	1,018.48		
			000566		07/23/2026	580-4750-473.52-10	551.13		
			000567		07/23/2026	580-4750-473.52-10	253.89		
							3,940.73	*	3,940.73
27670	3458	MUTUAL OF OMAHA	000622		07/23/2026	101-1020-413.24-10	98.53		
			000623		07/23/2026	101-1025-415.24-10	83.99		
			000624		07/23/2026	101-1030-414.24-10	106.02		
			000625		07/23/2026	101-1035-416.24-10	105.89		
			000626		07/23/2026	101-1040-417.24-10	100.56		
			000627		07/23/2026	101-2020-423.24-10	166.58		
			000628		07/23/2026	101-2025-424.24-10	190.28		
			000629		07/23/2026	101-2030-423.24-10	125.07		
			000630		07/23/2026	101-3010-431.24-10	182.32		
			000631		07/23/2026	101-4730-472.24-10	28.20		
			000632		07/23/2026	101-5770-452.24-10	22.93		
			000633		07/23/2026	101-5772-452.24-10	182.32		
			000634		07/23/2026	101-5773-452.24-10	38.45		
			000635		07/23/2026	101-5774-452.24-10	170.91		
			000636		07/23/2026	206-5771-452.24-10	80.59		
			000637		07/23/2026	502-4710-471.24-10	565.07		
			000638		07/23/2026	503-4720-475.24-10	110.32		
			000639		07/23/2026	506-4713-477.24-10	97.89		
			000640		07/23/2026	508-4810-478.24-10	209.48		
			000641		07/23/2026	511-3020-432.24-10	107.75		
			000642		07/23/2026	575-5555-485.24-10	135.71		
			000643		07/23/2026	575-5555-485.24-15	87.84		
			000644		07/23/2026	580-4750-473.24-10	736.07		
							3,732.77	*	3,732.77
27671	644	RDO EQUIPMENT COMPANY	005239		07/23/2026	101-5772-452.43-04	332.34-		
			005943		07/23/2026	101-5772-452.43-04	120.38		

Agenda Item 3.

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
27671	644	RDO EQUIPMENT COMPANY	007849		07/23/2026	101-5772-452.43-04	16.90		
			007850		07/23/2026	101-5772-452.43-04	134.27		
			000552		07/23/2026	101-5772-452.43-18	531.18		
			000553		07/23/2026	101-5772-452.43-18	192.48		
			000554		07/23/2026	101-5772-452.43-18	192.97		
							855.84	*	855.84
27672	1199	SBPEA TEAMSTERS LOCAL 193	000663		07/23/2026	101-0000-209.03-01	200.31		
			000664		07/23/2026	502-0000-209.03-01	127.60		
			000665		07/23/2026	575-0000-209.03-01	45.44		
			000666		07/23/2026	580-0000-209.03-01	50.28		
			000667		07/23/2026	101-0000-209.03-01	581.27		
			000668		07/23/2026	502-0000-209.03-01	74.15		
			000669		07/23/2026	508-0000-209.03-01	60.36		
			000670		07/23/2026	511-0000-209.03-01	41.95		
			000671		07/23/2026	580-0000-209.03-01	241.42		
			000672		07/23/2026	575-0000-209.03-01	88.92		
							1,511.70	*	1,511.70
27673	3242	SPECIAL DISTRICT RISK	000590		07/23/2026	101-1020-413.24-10	1,882.91		
			000591		07/23/2026	101-1025-415.24-10	2,989.02		
			000592		07/23/2026	101-1030-414.24-10	1,185.78		
			000593		07/23/2026	101-1035-416.24-10	322.66		
			000594		07/23/2026	101-1040-417.24-10	2,666.36		
			000595		07/23/2026	101-2025-424.24-10	278.16		
			000596		07/23/2026	101-2030-423.24-10	2,077.58		
			000597		07/23/2026	101-3010-431.24-10	6,468.30		
			000598		07/23/2026	101-4730-472.24-10	350.98		
			000599		07/23/2026	101-5770-452.24-10	434.55		
			000600		07/23/2026	101-5772-452.24-10	7,732.11		
			000601		07/23/2026	101-5773-452.24-10	788.87		
			000602		07/23/2026	101-5774-452.24-10	3,078.42		
			000603		07/23/2026	101-0000-209.03-01	11,634.26		
			000604		07/23/2026	206-5771-452.24-10	2,274.82		
			000605		07/23/2026	206-0000-209.03-01	983.54		
			000606		07/23/2026	502-4710-471.24-10	12,240.21		
			000607		07/23/2026	502-0000-209.03-01	3,245.56		
			000608		07/23/2026	503-4720-475.24-10	2,475.92		
			000609		07/23/2026	503-0000-209.03-01	984.44		
			000610		07/23/2026	506-4713-477.24-10	459.24		
			000611		07/23/2026	506-0000-209.03-01	195.22		
			000612		07/23/2026	507-5762-454.24-10	1,263.81		
			000613		07/23/2026	508-4810-478.24-10	3,805.67		
			000614		07/23/2026	508-0000-209.03-01	1,644.06		
			000615		07/23/2026	511-3020-432.24-10	2,985.10		
			000616		07/23/2026	511-0000-209.03-01	1,268.90		
			000617		07/23/2026	575-5555-485.24-10	2,159.77		
			000618		07/23/2026	575-5555-485.24-15	1,509.44		
			000619		07/23/2026	575-0000-209.03-01	1,578.64		
			000620		07/23/2026	580-4750-473.24-10	10,340.58		

Agenda Item 3.

CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR JULY 30, 2026

		7/30/2026	FUND AMT.	YTD ACTUAL	BUDGET FY-26/27
FUND 101	GENERAL FUND	$ 129.36			
101.1015.412	CITY ATTORNEY	$ -		$ 5,927.96	$ 80,000.00
101.1020.413	CITY MANAGER	$ 49.85		$ 7,139.84	$ 302,105.00
101.1025.415	FINANCE DEPT.	$ 2,482.99		$ 59,801.24	$ 1,615,458.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	$ 2,192.15		$ 15,936.91	$ 291,758.00
101.1035.416	PLANNING /ZONING	$ 563.10		$ 5,882.73	$ 247,192.00
101.1040.417	ENGINEERING	$ 1,365.60		$ 9,759.53	$ 300,133.00
101.1060.410	COMMUNITY PROMOTIONS	$ 2,000.00		$ 4,000.00	$ 110,001.00
101.1070.410	SENIOR CENTER	$ -		$ 2,892.21	$ 94,940.00
101.2010.421	SHERIFF	$ 338,461.99		$ 350,274.15	$ 4,347,164.00
101.2020.423	ANIMAL SHELTER/CONTROL	$ 1,258.60		$ 4,407.17	$ 353,904.00
101.2025.424	BULDING & SAFETY	$ 669.60		$ 4,136.16	$ 446,270.00
101.2030.423	CODE ENFORCEMENT	$ 4,436.18		$ 16,424.01	$ 627,914.00
101.3010.431	PUBLIC WORKS	$ 13,064.94		$ 38,224.69	$ 849,189.00
101.4730.472	SANITATION	$ 4,083.00		$ 12,940.79	$ 176,555.00
101.5770.452.	AQUATICS	$ 1,468.55		$ 44,516.11	$ 338,004.00
101.5772.452	PARKS	$ 20,451.51		$ 48,691.64	$ 979,576.00
101.5773.452	JACK SMITH PARK MARINA	$ 549.99		$ 2,610.70	$ 166,027.00
101.5774.452	RECREATION	$ 1,905.10		$ 16,230.40	$ 463,161.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		$ 395,132.51	$ 649,796.24	$ 11,789,351.00
FUND 102	GEN. FUND CAPITAL PROJECT		$ -	$ 5,440.00	$ 1,000,000.00
FUND 205	CDBG		$ -	$ 658.00	$ 7,900.00
FUND 206	CEMETERY		$ 3,340.30	$ 20,124.50	$ 277,124.00
FUND 208	CALTRANS GRANTS		$ -	$ -	$ -
FUND 210	SPECIAL GAS TAX		$ -	$ 11,583.00	$ 143,684.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		$ -	$ -	$ -
FUND 214	SANBAG NEW LOCAL MEAS I		$ -	$ -	$ 800,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		$ 13,932.00	$ 15,654.23	$ 351,264.00
FUND 227	HAZARD MITIGATION		$ -	$ -	$ 15,000.00
FUND 233	JACK SMITH PARK MARINA		$ -	$ -	$ -
FUND 238	STATE RECREATION GRANTS		$ -	$ -	$ -
FUND 239	CA.CONSERV RECYLING GRANT		$ -	$ 3,137.32	$ 18,227.00
FUND 243	ACTIVE TRANSPORT PROGRAM		$ 36,397.50	$ 36,397.50	$ 533,560.00
FUND 270	REDEVELOPMENT AGENCY		$ -	$ -	$ -
FUND 470	RDA CAP PROJ.LOW & MOD.		$ -	$ -	$ 56,726.00
FUND 501	NPUA		$ -	$ 44,618.00	$ 3,460,425.00
FUND 502	WATER DEPARTMENT		$ 22,907.58	$ 118,517.41	$ 2,524,154.00
FUND 503	WASTEWATER DEPARTMENT		$ 6,735.79	$ 55,609.47	$ 1,439,966.00
FUND 505	SANITATION		$ 3,775.09	$ 124,579.96	$ 1,898,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		$ -	$ 3,163.74	$ 1,246,800.00
FUND 507	GOLF FUND	$ -		$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	$ 33,568.39		$ 52,580.43	$ 665,673.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	$ 11,072.64		$ 25,003.03	$ 962,954.00
FUND 507	GOLF FUND TOTAL		$ 44,641.03	$ 77,583.46	$ 1,628,627.00
FUND 508	CUST.SVC/UT BUSINESS OFFICE		$ 1,417.38	$ 9,217.88	$ 508,992.00
FUND 509	MIS		$ 11,816.83	$ 21,477.23	$ 358,200.00
FUND 510	ADMIN. FACILITY		$ 2,924.00	$ 25,039.54	$ 492,966.00
FUND 511	FLEET MANAGEMENT		$ 2,000.75	$ 7,594.70	$ 330,508.00
FUND 512	VEHICLE REPLACEMENT		$ -	$ -	$ 83,700.00
FUND 520	SR DIAL A RIDE		$ -	$ 7,686.12	$ 629,992.00
FUND 522	FT MOHAVE/BULLHEAD SHUTLE		$ 17,764.00	$ 2,818.12	$ 55,211.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		$ -	$ 57,607.52	$ 524,907.00
FUND 575	HOUSING		$ 10,077.49	$ 79,082.07	$ 1,428,591.00
FUND 580	ELECTRIC		$ 42,735.46	$ (434,064.62)	$ 12,900,934.00
FUND 581	NPUA CAPITAL ELECTRIC		$ -	$ -	$ 710,126.00
FUND 582	NPUA CAPITAL WATER		$ -	$ -	$ 2,864,354.00
FUND 583	NPUA CAPITAL WASTEWATER		$ -	$ -	$ 39,521.00
FUND 650	IMPACT FEES NORTH NEEDLES		$ -	$ -	$ -
FUND 651	IMPACT FEES SOUTH AREAS		$ -	$ -	$ 22,978.00
TOTAL	ALL FUNDS & DEPARTMENTS		**$ 615,597.71**	$ 943,321.39	$ 49,770,430.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc

8-3-26
Patrick Martinez, City Manager — Date

Mark DeMay — 7/31/26
Finance Department — Date

8-4-26
Virginia Tasker, City Treasurer — Date

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
27675	2345	A-B COMMUNICATIONS	000647		07/30/2026	510-4410-405.30-25	588.69		
							588.69	*	588.69
27676	4343	AIRZONA COMFORT SOLUTIONS	000689		07/30/2026	510-4410-405.43-01	125.00		
			000690		07/30/2026	510-4410-405.43-01	310.00		
							435.00	*	435.00
27677	4227	AMAZON CAPITAL SERVICES	000425		07/30/2026	511-3020-432.43-57	968.67		
			000426		07/30/2026	101-3010-431.60-12	53.20		
			000427		07/30/2026	101-3010-431.60-12	329.59		
			000428		07/30/2026	101-5772-452.61-33	167.06		
			000429		07/30/2026	101-3010-431.60-12	245.60		
			000430		07/30/2026	101-5772-452.43-18	232.68		
			000464		07/30/2026	510-4410-405.61-01	41.83		
			000516		07/30/2026	575-5555-485.43-02	1,062.38		
			000657		07/30/2026	510-4410-405.61-01	65.98		
			000694		07/30/2026	101-5770-452.60-30	135.53		
			000742		07/30/2026	580-4750-473.43-02	305.16		
			000743		07/30/2026	101-1030-414.53-00	354.96		
			000755		07/30/2026	101-5772-452.43-18	239.64		
			000756		07/30/2026	101-3010-431.43-08	326.10		
							4,528.38	*	4,528.38
27678	3750	AUTO ZONE	000757		07/30/2026	511-3021-432.43-26	92.15		
			000758		07/30/2026	511-3021-432.43-27	18.12		
			000759		07/30/2026	511-3021-432.43-26	10.00		
			000760		07/30/2026	511-3021-432.43-26	74.72		
			000761		07/30/2026	511-3021-432.43-36	275.25		
			000762		07/30/2026	511-3020-432.61-28	12.79		
							483.03	*	483.03
27679	2629	BARON PEST SOLUTIONS	000555		07/30/2026	510-4410-405.43-01	95.00		
							95.00	*	95.00
27680	3313	BLUE RIVER WATER CORP.	000684		07/30/2026	507-5761-453.43-08	42.50		
							42.50	*	42.50
27681	3595	BOOT BARN	000764		07/30/2026	502-4710-471.60-28	188.83		
							188.83	*	188.83
27682	3922	BROOKS CONSULTING LLC	PI0012	026036	07/30/2026	580-4750-473.31-90	5,455.20		
							5,455.20	*	5,455.20
27683	3392	BUG EMERGENCY INC.	000748		07/30/2026	575-5555-485.31-90	85.00		
			000763		07/30/2026	575-5555-485.31-90	85.00		
							170.00	*	170.00
27684	1207	BUREAU OF LAND MANAGEMENT	000517		07/30/2026	580-4750-473.43-09	628.41		
			000518		07/30/2026	580-4750-473.43-09	5,132.74		
							5,761.15	*	5,761.15

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
27685	3845	CALIFORNIA MUNICIPAL UTIL	000462		07/30/2026	580-4750-473.31-40	5,998.00		
			000463		07/30/2026	502-4710-471.31-40	1,146.00		
							7,144.00	*	7,144.00
27686	709	CALLAWAY	000519		07/30/2026	507-5762-454.44-10	913.56		
							913.56	*	913.56
27687	2403	CDW GOVERNMENT	000687		07/30/2026	509-4910-479.43-05	2,910.00		
							2,910.00	*	2,910.00
27688	2320	COUNTY OF SAN BERNARDINO	000768		07/30/2026	505-4730-472.74-40	3,775.09		
							3,775.09	*	3,775.09
27689	455	CULLIGAN WATER COND.	000431		07/30/2026	511-3020-432.43-29	48.16		
							48.16	*	48.16
27690	3809	DATA TICKET INC.	000769		07/30/2026	101-2030-423.31-10	367.50		
			000770		07/30/2026	101-2030-423.31-10	360.00		
							727.50	*	727.50
27691	440	DECO FOODSERVICE INCORP.	000693		07/30/2026	101-5774-452.65-10	57.70		
			000753		07/30/2026	502-4710-471.61-21	468.48		
							526.18	*	526.18
27692	3580	DIAMOND PURE WATER	000432		07/30/2026	511-3020-432.43-29	24.50		
			000645		07/30/2026	510-4410-405.61-01	71.50		
			000679		07/30/2026	510-4410-405.61-01	84.50		
			000680		07/30/2026	101-5774-452.61-01	12.00		
			000681		07/30/2026	101-5770-452.61-01	48.00		
							240.50	*	240.50
27693	1904	ENDURA STEEL	000785		07/30/2026	101-3010-431.61-05	2,170.27		
							2,170.27	*	2,170.27
27694	615	FEDEX	000751		07/30/2026	580-4750-473.52-20	12.75		
							12.75	*	12.75
27695	4324	FORENSIS GROUP INC.	000469		07/30/2026	502-4710-471.31-90	593.75		
							593.75	*	593.75
27696	1296	FRONTIER	000701		07/30/2026	101-3010-431.52-10	67.51		
			000702		07/30/2026	101-3010-431.52-10	85.23		
							152.74	*	152.74
27697	2612	HARDWARE EXPRESS	000437		07/30/2026	511-3020-432.43-29	39.41		
			000438		07/30/2026	511-3020-432.43-29	29.51		
			000439		07/30/2026	101-3010-431.60-11	8.58		
			000440		07/30/2026	101-3010-431.60-11	2.80		
			000441		07/30/2026	101-3010-431.60-11	60.30		
			000442		07/30/2026	101-3010-431.60-11	9.67		

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
27697	2612	HARDWARE EXPRESS	000443		07/30/2026	101-3010-431.61-33	193.94		
			000444		07/30/2026	101-5772-452.61-33	8.60		
			000445		07/30/2026	101-3010-431.61-33	28.01		
			000446		07/30/2026	511-3020-432.43-29	10.76		
			000465		07/30/2026	101-5772-452.43-18	16.16		
			000466		07/30/2026	101-3010-431.60-11	88.31		
			000467		07/30/2026	101-3010-431.60-11	14.92		
			000468		07/30/2026	101-3010-431.61-21	23.24		
			000520		07/30/2026	101-5770-452.43-02	19.16		
			000521		07/30/2026	510-4410-405.43-01	6.02		
			000522		07/30/2026	101-2020-423.43-29	39.48		
			000523		07/30/2026	101-2020-423.43-29	24.78		
			000676		07/30/2026	507-5762-454.43-08	138.93		
			000677		07/30/2026	507-5762-454.43-08	183.43		
			000678		07/30/2026	507-5762-454.43-04	43.09		
			000778		07/30/2026	101-5772-452.61-12	37.67		
			000779		07/30/2026	101-3010-431.60-11	1.07		
			000780		07/30/2026	206-5771-452.61-12	18.47		
			000781		07/30/2026	101-3010-431.60-11	6.45		
			000782		07/30/2026	101-3010-431.60-11	15.07		
			000783		07/30/2026	101-5772-452.60-40	6.46		
			000784		07/30/2026	101-5772-452.61-12	10.49		
							1,084.78	*	1,084.78
27698	3593	HINDERLITER DE LLAMAS & A	000698		07/30/2026	101-1025-415.31-91	675.00		
							675.00	*	675.00
27699	2489	HOME DEPOT CREDIT SERVICE	000771		07/30/2026	575-5555-485.43-02	61.14		
			000772		07/30/2026	575-5555-485.72-17	190.18		
			000773		07/30/2026	575-5555-485.43-02	136.57		
			000774		07/30/2026	575-5555-485.43-02	1,696.25		
			000775		07/30/2026	575-5555-485.43-02	955.50		
			000776		07/30/2026	101-3010-431.61-05	162.11		
			000777		07/30/2026	575-5555-485.72-17	635.72		
			000836		07/30/2026	575-5555-485.72-17	635.72		
			000837		07/30/2026	575-5555-485.72-17	635.73		
			000838		07/30/2026	575-5555-485.72-17	635.73		
			000839		07/30/2026	575-5555-485.72-17	635.73		
							6,380.38	*	6,380.38
27700	4000	JARROD DELEON	000673		07/30/2026	507-5762-454.55-00	171.00		
			000674		07/30/2026	507-5762-454.55-00	147.25		
			000675		07/30/2026	507-5762-454.55-00	147.25		
							465.50	*	465.50
27701	4310	KEMPER SPORTS MGMT HOLDIN	000447		07/30/2026	507-5762-454.31-90	5,418.50		
			000448		07/30/2026	507-5761-453.31-90	13,486.23		
			000695		07/30/2026	507-5761-453.52-10	213.24		
			000696		07/30/2026	507-5762-454.31-90	1,906.67		
			000697		07/30/2026	507-5761-453.31-90	2,797.92		

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27701	4310	KEMPER SPORTS MGMT HOLDIN					23,822.56	*	23,822.56
27702	2334	KERN TURF SUPPLY INC.	000472		07/30/2026	206-5771-452.61-21	1,971.83		
							1,971.83	*	1,971.83
27703	4254	KIMLEY-HORN AND ASSOCIATE	000470		07/30/2026	101-3010-431.31-90	6,512.00		
			PI0010	026021	07/30/2026	243-3010-431.31-16	36,397.50		
							42,909.50	*	42,909.50
27704	3977	LANDIS+GYR TECHNOLOGY, IN	000471		07/30/2026	580-4750-473.56-00	2,205.00		
							2,205.00	*	2,205.00
27705	4316	MARK DEMAY	000754		07/30/2026	101-1025-415.31-40	360.00		
							360.00	*	360.00
27706	4294	MOHAVE CONCIERGE PRIMARY	000786		07/30/2026	101-3010-431.31-20	225.00		
			000787		07/30/2026	101-3010-431.31-20	225.00		
			000788		07/30/2026	580-4750-473.31-20	150.00		
							600.00	*	600.00
27707	3337	MOJAVE DESERT & MOUNTAIN	000449		07/30/2026	101-4730-472.56-02	4,083.00		
							4,083.00	*	4,083.00
27708	178	NAPA PARTS,TIRES & SERVIC	000450		07/30/2026	101-2010-421.43-03	149.99		
			000682		07/30/2026	507-5761-453.43-04	27.45		
			000683		07/30/2026	507-5761-453.43-04	400.83		
			000700		07/30/2026	502-4710-471.43-03	23.68		
			000792		07/30/2026	511-3021-432.43-36	17.23		
			000793		07/30/2026	511-3020-432.43-57	62.73		
							681.91	*	681.91
27709	194	NEEDLES CHAMBER OF COMMER	000767		07/30/2026	101-1060-410.54-06	2,000.00		
							2,000.00	*	2,000.00
27710	1786	NPUA							VOIDED
27711	1786	NPUA	000473		07/30/2026	101-5772-452.41-10	59.59		
			000474		07/30/2026	101-5772-452.41-20	75.75		
			000475		07/30/2026	101-5772-452.41-10	75.34		
			000476		07/30/2026	101-5772-452.41-20	5,892.78		
			000477		07/30/2026	101-5772-452.41-30	203.39		
			000478		07/30/2026	101-5772-452.41-10	409.89		
			000479		07/30/2026	101-5772-452.41-20	1,328.55		
			000480		07/30/2026	101-5772-452.41-30	101.70		
			000481		07/30/2026	101-5772-452.41-10	41.13		
			000482		07/30/2026	101-5772-452.41-20	1,198.91		
			000483		07/30/2026	101-5772-452.41-30	101.70		
			000484		07/30/2026	101-5772-452.41-20	1,713.88		
			000485		07/30/2026	101-5772-452.41-10	54.97		
			000486		07/30/2026	101-5772-452.41-10	48.98		
			000487		07/30/2026	101-5772-452.41-20	245.47		

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
27711	1786	NPUA	000488		07/30/2026	101-5772-452.41-10	50.95		
			000489		07/30/2026	101-5772-452.41-20	273.41		
			000490		07/30/2026	101-5772-452.41-10	82.37		
			000491		07/30/2026	101-5772-452.41-20	1,786.37		
			000492		07/30/2026	101-5772-452.41-10	1,433.37		
			000493		07/30/2026	502-4710-471.41-10	89.56		
			000494		07/30/2026	502-4710-471.41-10	2,862.65		
			000495		07/30/2026	580-4750-473.41-10	64.44		
			000496		07/30/2026	580-4750-473.41-10	64.52		
			000497		07/30/2026	503-4720-475.41-10	62.56		
			000498		07/30/2026	503-4720-475.41-20	48.85		
			000499		07/30/2026	502-4710-471.41-10	8,177.15		
			000500		07/30/2026	503-4720-475.41-10	39.25		
			000501		07/30/2026	580-4750-473.41-10	65.29		
			000502		07/30/2026	580-4750-473.41-10	37.89		
			000503		07/30/2026	502-4710-471.41-10	41.39		
			000504		07/30/2026	502-4710-471.41-10	130.41		
			000505		07/30/2026	503-4720-475.41-10	60.69		
			000506		07/30/2026	580-4750-473.41-20	103.42		
			000507		07/30/2026	580-4750-473.41-30	554.70		
			000515		07/30/2026	503-4720-475.41-20	48.78		
			000524		07/30/2026	507-5762-454.41-10	236.11		
			000525		07/30/2026	507-5762-454.41-30	277.35		
			000526		07/30/2026	507-5762-454.41-20	299.28		
			000527		07/30/2026	507-5762-454.41-10	240.28		
			000528		07/30/2026	507-5761-453.41-10	148.75		
			000529		07/30/2026	507-5761-453.41-20	143.65		
			000530		07/30/2026	507-5761-453.41-20	12,333.48		
			000531		07/30/2026	507-5761-453.41-20	84.11		
			000532		07/30/2026	507-5761-453.41-20	52.72		
			000533		07/30/2026	507-5761-453.41-20	51.34		
			000534		07/30/2026	507-5762-454.41-10	130.53		
			000651		07/30/2026	580-4750-473.41-11	36.55		
			000655		07/30/2026	580-4750-473.41-11	39.42		
			000656		07/30/2026	580-4750-473.41-11	37.20		
			000789		07/30/2026	101-3010-431.41-10	434.92		
			000790		07/30/2026	101-3010-431.41-20	118.98		
			000791		07/30/2026	101-3010-431.41-30	462.25		
							42,756.97	*	42,756.97
27712	3324	OFFICE EXPRESS	000794		07/30/2026	508-4810-478.60-26	1,405.54		
							1,405.54	*	1,405.54
27713	740	OUR TOWN MAGAZINE	000685		07/30/2026	507-5762-454.53-00	372.30		
							372.30	*	372.30
27714	239	PHILLIPS EXCAVATING INC.	000795		07/30/2026	502-4710-471.31-90	1,335.00		
							1,335.00	*	1,335.00
27715	15	QUILL LLC	000744		07/30/2026	510-4410-405.61-01	328.53		

Agenda Item 3.

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
27715	15	QUILL LLC	000745		07/30/2026	510-4410-405.61-01	46.70		
			000746		07/30/2026	510-4410-405.61-01	211.04		
							586.27	*	586.27
27716	818	R & R PRODUCTS INC.	000535		07/30/2026	507-5761-453.43-04	2,476.44		
			000537		07/30/2026	507-5761-453.43-17	465.81		
							2,942.25	*	2,942.25
27717	3654	RAINIE TORRANCE	000765		07/30/2026	580-4750-473.54-62	1,500.00		
							1,500.00	*	1,500.00
27718	2861	REINKE A/C CORP.	000453		07/30/2026	507-5761-453.43-08	115.00		
			000752		07/30/2026	580-4750-473.54-62	10,258.20		
			000814		07/30/2026	580-4750-473.54-62	7,900.27		
							18,273.47	*	18,273.47
27719	3796	ROUTE 66 BROADBAND LLC	000796		07/30/2026	101-2020-423.52-12	165.00		
			000797		07/30/2026	101-5774-452.52-12	165.00		
			000798		07/30/2026	575-5555-485.52-12	260.86		
			000799		07/30/2026	580-4750-473.52-12	200.00		
			000800		07/30/2026	580-4750-473.52-12	110.00		
			000801		07/30/2026	580-4750-473.52-12	150.00		
			000802		07/30/2026	580-4750-473.52-12	130.00		
			000803		07/30/2026	509-4910-479.52-12	269.91		
			000804		07/30/2026	101-1030-414.52-12	165.00		
			000805		07/30/2026	101-5772-452.52-12	205.86		
			000806		07/30/2026	101-5772-452.52-12	165.00		
			000807		07/30/2026	507-5762-454.52-12	165.00		
			000808		07/30/2026	101-3010-431.52-12	165.00		
			000809		07/30/2026	503-4720-475.52-12	85.00		
			000810		07/30/2026	101-5773-452.52-12	165.00		
			000811		07/30/2026	101-5770-452.52-12	110.00		
			000812		07/30/2026	502-4710-471.52-12	165.00		
			000813		07/30/2026	502-4710-471.52-12	85.00		
							2,926.63	*	2,926.63
27720	4058	S-NET COMMUNICATIONS INC.	000538		07/30/2026	510-4410-405.52-10	98.05		
							98.05	*	98.05
27721	1115	SAN BER. COUNTY SHERIFF'S	000815		07/30/2026	101-2010-421.31-80	338,312.00		
			000816		07/30/2026	225-2010-421.31-80	13,932.00		
							352,244.00	*	352,244.00
27722	3437	SIGNS BY SUNDOWN	000508		07/30/2026	206-5771-452.43-18	1,350.00		
							1,350.00	*	1,350.00
27723	4121	SMART DOCUMENT SOLUTION	000540		07/30/2026	575-5555-485.61-02	143.63		
			000688		07/30/2026	101-5774-452.74-20	140.95		
							284.58	*	284.58

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
27724	3631	STOTZ EQUIPMENT	004962		07/30/2026	507-5761-453.43-04	924.81-		
			004963		07/30/2026	507-5761-453.43-04	200.98-		
			004964		07/30/2026	507-5761-453.43-04	8.89		
			004965		07/30/2026	507-5761-453.43-04	13.19		
			007075		07/30/2026	507-5761-453.43-04	354.96		
			008938		07/30/2026	507-5761-453.43-04	120.94		
			000539		07/30/2026	507-5761-453.43-04	1,356.73		
							728.92	*	728.92
27725	1006	TAYLOR MADE	000541		07/30/2026	507-5762-454.44-10	250.08		
							250.08	*	250.08
27726	779	THATCHER COMPANY OF NEVAD	000509		07/30/2026	101-5772-452.60-10	4,162.39		
			000747		07/30/2026	502-4710-471.60-32	2,896.32		
							7,058.71	*	7,058.71
27727	4008	THE PRINTER GUYS LLC	000451		07/30/2026	101-1025-415.61-02	73.99		
			000542		07/30/2026	101-1040-417.61-02	75.60		
			000543		07/30/2026	101-1035-416.61-02	75.60		
			000545		07/30/2026	101-2025-424.61-02	75.60		
			000546		07/30/2026	101-2030-423.61-02	75.60		
			000547		07/30/2026	101-1030-414.61-02	75.60		
							451.99	*	451.99
27728	3950	TKE ENGINEERING INC	000510		07/30/2026	503-4720-475.31-16	1,890.00		
			000548		07/30/2026	503-4720-475.31-16	2,490.00		
			000559		07/30/2026	101-1035-416.31-90	487.50		
			PI0011	026029	07/30/2026	101-1040-417.31-16	1,290.00		
							6,157.50	*	6,157.50
27729	3395	TKO DISTRIBUTION	000692		07/30/2026	101-5774-452.61-06	311.09		
							311.09	*	311.09
27730	2874	TRANSTRACK SYSTEMS INC.	000549		07/30/2026	525-4770-461.70-21	17,764.00		
							17,764.00	*	17,764.00
27731	772	TRI-STATE ACE HARDWARE	000433		07/30/2026	511-3020-432.43-29	142.55		
							142.55	*	142.55
27732	3830	UNIFIRST CORPORATION	000454		07/30/2026	101-3010-431.61-04	156.80		
			000455		07/30/2026	101-5772-452.61-04	10.50		
			000456		07/30/2026	101-3010-431.61-04	156.80		
			000457		07/30/2026	101-5772-452.61-04	10.50		
			000458		07/30/2026	503-4720-475.61-04	31.87		
			000459		07/30/2026	580-4750-473.61-04	174.23		
			000460		07/30/2026	502-4710-471.61-04	48.23		
			000550		07/30/2026	101-5774-452.61-06	14.61		
			000551		07/30/2026	507-5762-454.43-08	32.03		
			000648		07/30/2026	502-4710-471.61-04	48.23		
			000649		07/30/2026	508-4810-478.61-04	11.84		

Agenda Item 3.

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
27732	3830	UNIFIRST CORPORATION	000686		07/30/2026	101-5774-452.61-06	14.61		
			000699		07/30/2026	580-4750-473.61-04	174.23		
			000817		07/30/2026	101-3010-431.61-04	176.33		
			000818		07/30/2026	101-3010-431.61-04	10.50		
							1,071.31	*	1,071.31
27733	761	USABLUEBOOK	000461		07/30/2026	502-4710-471.60-55	903.96		
							903.96	*	903.96
27734	4322	VALLEY STEAM SQUAD LLC	000646		07/30/2026	510-4410-405.49-15	540.00		
							540.00	*	540.00
27735	1917	VIRGINIA TASKER	000766		07/30/2026	101-1025-415.31-90	550.00		
							550.00	*	550.00
27736	4133	WELLS FARGO (ACCT # 1013)	000722		07/30/2026	101-3010-431.60-11	161.30		
			000723		07/30/2026	101-3010-431.43-02	197.01		
			000724		07/30/2026	502-4710-471.55-00	1,040.12		
							1,398.43	*	1,398.43
27737	4130	WELLS FARGO (ACCT # 1203)	000733		07/30/2026	101-5774-452.60-24	123.33		
			000734		07/30/2026	101-5774-452.65-10	1,015.70		
			000735		07/30/2026	101-5774-452.62-00	50.11		
			000736		07/30/2026	101-5770-452.60-24	265.15		
			000737		07/30/2026	101-0000-204.10-00	129.36		
			000738		07/30/2026	101-5770-452.43-04	890.71		
							2,474.36	*	2,474.36
27738	4149	WELLS FARGO (ACCT # 3439)	000725		07/30/2026	575-5555-485.61-09	19.99		
							19.99	*	19.99
27739	4134	WELLS FARGO (ACCT # 5148)	000820		07/30/2026	510-4410-405.43-05	311.16		
			000821		07/30/2026	101-1025-415.56-00	299.00		
			000822		07/30/2026	101-1020-413.61-26	49.85		
							660.01	*	660.01
27740	4128	WELLS FARGO (ACCT # 5585)	000823		07/30/2026	580-4750-473.43-13	58.33		
			000824		07/30/2026	580-4750-473.43-12	797.02		
			000825		07/30/2026	580-4750-473.43-02	91.45		
							946.80	*	946.80
27741	4132	WELLS FARGO (ACCT # 5775)	000703		07/30/2026	502-4710-471.31-90	19.99		
			000704		07/30/2026	502-4710-471.31-40	159.00		
							178.99	*	178.99
27742	4127	WELLS FARGO (ACCT # 6046)	000713		07/30/2026	101-3010-431.61-05	171.08		
			000714		07/30/2026	502-4710-471.31-40	697.83		
			000715		07/30/2026	580-4750-473.61-09	133.20		
			000716		07/30/2026	580-4750-473.61-21	167.84		
							1,169.95	*	1,169.95

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
27743	4131	WELLS FARGO (ACCT # 6047)	000717		07/30/2026	101-2020-423.61-04	234.94		
			000718		07/30/2026	101-2020-423.43-42	64.12		
			000719		07/30/2026	101-2020-423.31-40	120.00		
			000720		07/30/2026	101-2020-423.58-00	215.28		
			000721		07/30/2026	101-2020-423.61-09	395.00		
							1,029.34	*	1,029.34
27744	4116	WELLS FARGO (ACCT# 0806)	000730		07/30/2026	575-5555-485.43-03	228.09		
			000731		07/30/2026	575-5555-485.61-01	44.59		
			000732		07/30/2026	575-5555-485.43-02	284.40		
							557.08	*	557.08
27745	4115	WELLS FARGO (ACCT# 3866)	000726		07/30/2026	575-5555-485.43-02	479.70		
			000727		07/30/2026	575-5555-485.61-09	19.99		
			000728		07/30/2026	575-5555-485.43-40	1,117.54		
			000729		07/30/2026	575-5555-485.31-90	28.05		
							1,645.28	*	1,645.28
27746	4225	WELLS FARGO (ACCT# 5154)	000708		07/30/2026	101-1030-414.53-00	236.87		
			000709		07/30/2026	101-1030-414.61-31	61.26		
			000710		07/30/2026	101-1030-414.31-40	650.74		
			000711		07/30/2026	101-1030-414.61-09	20.00		
			000712		07/30/2026	101-1030-414.56-00	627.72		
							1,596.59	*	1,596.59
27747	4226	WELLS FARGO (ACCT# 5741)	000705		07/30/2026	101-2030-423.61-04	1,062.49		
			000706		07/30/2026	101-2030-423.31-40	1,390.00		
			000707		07/30/2026	101-2030-423.55-00	1,180.59		
					07/30/2026	101-2025-424.31-40	594.00		
							4,227.08	*	4,227.08
27748	3528	WESTERN ENVIRONMENTAL TES	000511		07/30/2026	503-4720-475.59-75	417.20		
			000512		07/30/2026	503-4720-475.59-75	357.20		
			000513		07/30/2026	503-4720-475.59-75	417.20		
			000514		07/30/2026	503-4720-475.59-75	417.20		
			000749		07/30/2026	502-4710-471.59-75	893.50		
			000750		07/30/2026	502-4710-471.59-75	893.50		
							3,395.80	*	3,395.80
27749	3967	WILLDAN ENGINEERING	PI0009	026078	07/30/2026	101-1025-415.31-90	525.00		
							525.00	*	525.00
27750	2561	WINZER	000819		07/30/2026	511-3020-432.61-28	174.20		
							174.20	*	174.20
27751	3828	3D-NETWORKS LLC	000452		07/30/2026	503-4720-475.43-02	369.99		
			000556		07/30/2026	509-4910-479.31-90	2,000.00		
			000557		07/30/2026	509-4910-479.31-90	1,375.00		
			000558		07/30/2026	509-4910-479.31-53	600.00		
			000691		07/30/2026	101-5773-452.43-33	384.99		

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
27751	3828	3D-NETWORKS LLC	000739		07/30/2026	509-4910-479.31-90	2,000.00		
			000740		07/30/2026	509-4910-479.31-90	1,986.92		
			000741		07/30/2026	509-4910-479.31-53	675.00		
							9,391.90	*	9,391.90
						BANK/CHECK TOTAL	615,597.71		615,597.71
						ALL BANKS/CHECKS TOTAL	615,597.71		615,597.71

MINUTES

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
HOUSING AUTHORITY CITY OF NEEDLES
CITY OF NEEDLES, CALIFORNIA
COUNCIL CHAMBERS, 1111 BAILEY AVENUE.

TUESDAY, JULY 28, 2026 CITY COUNCIL MEETING – 6:00 PM

VICE MAYOR CAMPBELL PARTICIPATED REMOTELY FROM 1007 E. OAK, WILLIAMS, AZ 86046

CALL TO ORDER – Mayor Jernigan called the meeting to order at 6:01 PM
ROLL CALL

PRESENT
Council Member Larry Ford
Vice Mayor Ellen Campbell
Mayor Janet Jernigan
Council Member Tona Belt arrived at 6:03 PM
Council Member Henry Longbrake
Council Member JoAnne Pogue
Council Member Jamie McCorkle

PLEDGE OF ALLEGIANCE - led by Mayor Jernigan
INVOCATION - given by Vice Mayor Campbell

APPROVAL OF AGENDA

Council Member Ford made a motion, seconded by Council Member Pogue, to approve the agenda.

Motion carried by the following roll call vote:

Ayes:	Ford, McCorkle, Campbell, Pogue Belt, Longbrake
Noes:	None
Absent:	None
Abstain:	None

CONFLICT OF INTEREST – None
CORRESPONDENCE – One of the Housing Commission applicants, Manuel Rubalcaba, sent an email to the City Clerk, withdrawing his application for Parks and Recreation Commission

INTRODUCTIONS – Mayor Jernigan acknowledged former Council Member Tim Terral in attendance.

CITY ATTORNEY – PARLIAMENTARY PROCEDURES given by City Attorney John Pinkney

PUBLIC APPEARANCE - None

COUNCIL CONSENT CALENDAR

The Mayor pulled items 3 through 6 from the Consent Calendar

Council Member McCorkle made a motion, seconded by Council Member Longbrake, to approve Consent Calendar Items 1 and 2

Motion carried by the following roll call vote:

Ayes:	Ford, McCorkle, Campbell, Pogue Belt, Longbrake
Noes:	None
Absent:	None
Abstain:	None

1. Approve the Warrants Register through July 28, 2026
2. Approve the Minutes of July 14, 2026

PULLED ITEMS:

3. Adopt Resolution 2026-32 establishing Temporary Noncommercial Election Sign Parameters consistent with California Department of Transportation (Caltrans) requirements, incorporating the City's existing Corner Sight-Distance Policy, and authorizing the City Clerk to administer the policy and receive copies of the Caltrans Statement of Responsibility

City Manager Martinez gave staff report
Council had no questions
Mayor Jernigan opened public comment at 6:07 pm
No Public Comment
Mayor Jernigan closed public comment at 6:07 pm

Council Member Pogue made a motion, seconded by Council Member McCorkle, to Adopt Resolution 2026-32 establishing Temporary Noncommercial Election Sign Parameters consistent with California Department of Transportation (Caltrans) requirements, incorporating the City's existing Corner Sight-Distance Policy, and authorizing the City Clerk to administer the policy and receive copies of the Caltrans Statement of Responsibility

Motion carried by the following roll call vote:

Ayes:	Ford, McCorkle, Campbell, Pogue Belt, Longbrake
Noes:	None
Absent:	None
Abstain:	None

4. Waive full reading and Adopt Ordinance 684-AC Ordering the Submission of a General Obligation Bond Measure to the Qualified Voters at the November 3, 2026, General Municipal Election

City Manager Martinez gave staff report
Council had no questions
Mayor Jernigan opened public comment at 6:10 pm
No Public Comment
Mayor Jernigan closed public comment at 6:10 pm

Council Member McCorkle made a motion, seconded by Council Member Longbrake, to Waive full reading and Adopt Ordinance 684-AC Ordering the Submission of a General Obligation Bond Measure to the Qualified Voters at the November 3, 2026, General Municipal Election

Motion carried by the following roll call vote:

Ayes:	Ford, McCorkle, Campbell, Pogue Belt, Longbrake
Noes:	None
Absent:	None
Abstain:	None

5. Adopt Resolutions 2026-31, 7-28-2026-NPUA, and 2026-17-HACN approving the use of a designee by the Mayor/Chairperson for legal document signing authority.

City Manager Martinez gave staff report
Council had no questions
Mayor Jernigan opened public comment at 6:12 pm
No Public Comment
Mayor Jernigan closed public comment at 6:12 pm

Council Member Pogue made a motion, seconded by Council Member Ford, to Adopt Resolutions 2026-31, 7-28-2026-NPUA, and 2026-17-HACN approving the use of a designee by the Mayor/Chairperson for legal document signing authority.

Motion carried by the following roll call vote:

Ayes: Ford, McCorkle, Campbell, Pogue Belt, Longbrake
Noes: None
Absent: None
Abstain: None

6. Adopt Resolution 2026-33 supporting and ratifying the City of Needles' application to the California Governor's Office of Business and Economic Development (GO-Biz) recommending the nomination of Census Tract 06071010700 for designation under the Opportunity Zone 2.0 Program and affirming the City's commitment to leveraging the designation to advance economic development, housing, infrastructure investment, job creation, and long-term community revitalization.

City Manager Martinez gave staff report
Council had minimal questions
Mayor Jernigan opened public comment at 6:16 pm
No Public Comment
Mayor Jernigan closed public comment at 6:16 pm

Council Member Belt made a motion, seconded by Vice Mayor Campbell, to Adopt Resolution 2026-33 supporting and ratifying the City of Needles' application to the California Governor's Office of Business and Economic Development (GO-Biz) recommending the nomination of Census Tract 06071010700 for designation under the Opportunity Zone 2.0 Program and affirming the City's commitment to leveraging the designation to advance economic development, housing, infrastructure investment, job creation, and long-term community revitalization.

Motion carried by the following roll call vote:

Ayes: Ford, McCorkle, Campbell, Pogue Belt, Longbrake
Noes: None
Absent: None
Abstain: None

END OF COUNCIL CONSENT CALENDAR

REGULAR COUNCIL ITEMS

7. Reconsideration of Resolution No. 2026-29 Calling for the Placement of a Charter Amendment Measure Regarding City Council Compensation and Submission of the Measure to the Qualified Voters at the November 3, 2026, General Municipal Election as amended

City Manager Martinez gave staff report
Council had minimal questions
Mayor Jernigan opened public comment at 6:25 pm
Tim Terral said the voters have a right to decide, and urged Council to put this on the Ballot
Wayne Colburn agreed and said the voters should decide
Mayor Jernigan closed public comment at 6:27 pm

Council Member Belt made a motion, seconded by Council Member Longbrake, to **Reconsider** Resolution 2026-29 Calling for the Placement of a Charter Amendment Measure Regarding City Council Compensation and Submission of the Measure to the Qualified Voters at the November 3, 2026, General Municipal Election as amended

Motion carried by the following roll call vote:

Ayes: Ford, McCorkle, Pogue Longbrake
Noes: Vice Mayor Campbell, Council Member Belt
Absent: None
Abstain: None

Council Member Longbrake made a motion, seconded by Council Member Pogue, to **Adopt** Resolution 2026-29 Calling for the Placement of a Charter Amendment Measure Regarding City Council Compensation and Submission of the Measure to the Qualified Voters at the November 3, 2026, General Municipal Election as amended

Motion carried by the following roll call vote:

Ayes:	Ford, McCorkle, Pogue Longbrake
Noes:	Vice Mayor Campbell, Council Member Belt
Absent:	None
Abstain:	None

CITY ATTORNEY REPORT given by City John Pinkney
CITY CLERK REPORT – given by City Clerk Candace Clark
CITY MANAGER REPORT – given by City Manager Patrick Martinez

COUNCIL REQUESTS

Council Member Ford

- Thanked staff for cleanup efforts after the flood, stated he would like to buy pizza for staff

Council Member McCorkle

- Thanked staff for being diligent and commented that she saw them out cleaning during and on the day of the storm

Vice Mayor Campbell

- Thanked staff for cleanup efforts after the recent storm and subsequent flooding
- Offered condolences to two families who lost loved ones recently

Council Member Pogue

- Asked staff for an estimated cost of the storm and suggested seeking disaster recovery funds to help local businesses and residents

Council Member Belt

- No Requests

Council Member Longbrake

- Thanked the crews for doing an excellent job of cleaning up after the storm
- Reported there was a death in Santa Fe Park and requested staff look into getting misters for the parks

Mayor Jernigan

- Thanked staff for quick response to the storm and clean up
- Thanked Jeff Gonzalez for his efforts and his recent visit
- Announced upcoming events and wished a Happy Birthday to local resident Carol Shanks, who turned 100 years old

ADJOURNMENT – Mayor Jernigan adjourned the meeting at 6:42 PM

_____ _____

Mayor Janet Jernigan City Clerk Candace Clark

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ HACN ☒ Regular ☐ Special

Meeting Date: August 11, 2026

Title: July 2026 Treasurer's Report

Background: Pursuant to California Government Code Section 53607, the City Treasurer is required to make a monthly report of the investment portfolio to the legislative body. The City's investment portfolio conforms to the City's Investment Policy in all respects. The City Treasurer certifies that the City has sufficient funds to meet its expenditure obligations during the next six months.

Attached is the July 2026 Treasurer's Report that contains information on the cash and investments held in the portfolio by the City of Needles, Needles Public Utility Authority, and Housing Authority of the City of Needles. During July, no additional deposits into or withdrawals from LAIF were made. At month-end, the combined LAIF balance for the City, NPUA, and Housing Authority remained at $22,156,172 with a rate of 3.81%.

A major factor affecting the LAIF interest rate is the Federal Open Market Committee's (the "Fed") decisions regarding the federal funds rate. The Board has maintained the Fed Funds Rate at a range of 3.50-3.75 percent. The Fed is in a difficult position of balancing inflation with supporting economic growth and labor market conditions.

The Treasurer's Report includes the cash held by fiscal agents related to the All-American Canal Trust Fund and the NPUA 2016 Revenue Refunding Bonds. The All-American Canal Trust Fund was created by the US Bureau of Reclamation, the City of Needles and the Metropolitan Water District (MWD) for the maintenance, capital and operation of the All-American Canal. In exchange, Needles received a local water allotment from the Colorado River since it has no formal water rights. The canal is owned by the US Bureau of Reclamation and operated and maintained by NPUA. The trust funds, managed by the NPUA in its fiduciary capacity, are held at Zions Bank as the third-party trustee, for canal capital and maintenance. The market value of the funds held at Zions Bank on July 31st was $12,070,653.

US Bank acts as the trustee for the NPUA 2016 Revenue Refunding Bonds. These various bond accounts are used simply to receive scheduled bond payments from the NPUA, and then the payments to bondholders are initiated by US Bank. The total residual cash held by US Bank was slightly up this month at $721,383. The next semi-annual debt service payments are not due again until August 2026.

Fiscal Impact: None. This is an informational update.

Recommendation: Accept and file the July 2026 Treasurer's Report.

Submitted By: Mark C. DeMay, Director of Finance and Administrative Services

City Management Review: Patrick J Martinez Date: 8/6/2026

Other Department Approval (when required): _____ Date: _____

CITY OF NEEDLES
CITY TREASURER'S REPORT

SCHEDULE OF CASH & INVESTMENTS
As of July 31, 2026

INVESTMENT TYPE	ISSUER	MATURITY	STATED YIELD	YIELD AT 365	BOOK VALUE (or COST)	FACE VALUE (PAR)	MARKET VALUE
CITY OF NEEDLES							
Local Agency Investment Fund	LAIF - State of California	-	3.980%	3.980%	10,046,739	10,046,739	10,046,739
Cash	Wells Fargo Bank Checking (...1955)	-	0.000%	0.000%	10,061,540	10,061,540	10,061,540
Cash	Wells Fargo Bank Checking (...1948)	-	0.000%	0.000%	14,103	14,103	14,103
Cash	Arrowhead Credit Union Checking (...4002)	-	0.000%	0.000%	445,858	445,858	445,858
Cash	Arrowhead Credit Union Money Market (...6002-20)	-	0.300%	0.300%	115,151	115,151	115,151
Cash	Arrowhead Credit Union Savings (...6002-01)	-	0.000%	0.000%	50	50	50
NPUA							
Local Agency Investment Fund	LAIF - State of California	-	3.980%	3.980%	11,719,038	11,719,038	11,719,038
Cash	Wells Fargo Bank Checking (...2938)	-	0.000%	0.000%	2,398,486	2,398,486	2,398,486
Cash	Arrowhead Credit Union Checking (...3003-07)	-	0.000%	0.000%	42,502	42,502	42,502
HACN							
Local Agency Investment Fund	LAIF - State of California	-	3.980%	3.980%	390,395	390,395	390,395
Cash	Wells Fargo Bank Checking (...3668)	-	0.000%	0.000%	48,956	48,956	48,956
Cash	Wells Fargo Bank Checking (...9997)	-	0.000%	0.000%	7,727	7,727	7,727
		TOTAL CASH AND INVESTMENTS			**35,290,547**	**35,290,547**	**35,290,547**

As City Treasurer, I certify that sufficient funds are available to meet expenditures obligations for the next 6 months.

SIGNATURE: Virginia Tasker

Virginia Tasker, City Treasurer

CITY OF NEEDLES
CITY TREASURER'S REPORT

FISCAL AGENT REPORT
Schedule of Cash & Investments Managed by 3rd Party Trustees
As of July 31, 2026

TRUSTEE	ACCOUNT	US TREASURIES & AGENCIES Book	US TREASURIES & AGENCIES Market	CASH & CASH EQUIV.	TOTAL Book	TOTAL Market
NPUA						
2016 Revenue Refunding Bonds						
US BANK	Debt Service Fund (...3010)			155,099	155,099	155,099
2016 Water Revenue Refunding Bonds						
US BANK	Water Interest Fund (...3011)			8	8	8
US BANK	Water Principal Fund (...3012)			13	13	13
2016 Sewer Revenue Refunding Bonds						
US BANK	Sewer Debt Service Fund (...3020)			224,966	224,966	224,966
US BANK	Sewer Interest Fund (...3021)			11	11	11
US BANK	Sewer Principal Fund (...3022)			19	19	19
2016 Electric Revenue Refunding Bonds						
US BANK	Electric Debt Service Fund (...3030)			341,219	341,219	341,219
US BANK	Electric Interest Fund (...3031)			17	17	17
US BANK	Electric Principal Fund (...3032)			29	29	29
All American Canal						
ZIONS BANK	Canal Water Quality Maintenance Trust Fund			12,070,653	12,070,653	12,070,653
	TOTAL FUNDS MANAGED BY FISCAL AGENTS			12,792,036	12,792,036	12,792,036

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☒ Regular ☐ Special

Meeting Date: August 11, 2026

Title: Resolution 2026-34, approving the Measure I Five-Year Local Street Capital Improvement Plan for Fiscal Years 2026/2027 - 2030/2031

Background: San Bernardino County Transportation Authority (SBCTA) is responsible for administering the San Bernardino Measure I Program from which the City of Needles receives funds for transportation projects.

SBCTA requires local jurisdictions to complete an annual update of the five-year program, identifying the projects to be funded in the upcoming fiscal years. Attachment B to the Resolution is the CIP List for Fiscal Years 2026/2027 - 2030/2031, identifying the projects proposed to receive Measure I Local Pass-Through funding over the five-year planning period. .

Fiscal Impact: Project budgets will be established as each individual project moves forward, providing full funding detail. The Measure I Local Pass-Through Program (Exhibit B to the Resolution) funds are received monthly and will fund the projects listed on the Local Street Program.

Environmental Impact: N/A

Recommendation: Adopt Resolution 2026-34 of the City Council of the City of Needles, California approving the Measure I Five Year Local Street Capital Improvement for Fiscal Years 2026/2027 - 2030/2031.

Submitted By: Kathy Raasch, Director of Development Services/Capital Projects

City Manager Approval: Patrick J Martinez Date: 8/6/2026

Other Department Approval (when required): _____ Date: _____

ATTACHMENT F

CITY OF NEEDLES

MEASURE I CAPITAL IMPROVEMENT PLAN

EXPENDITURE STRATEGY

Fiscal Year 2026/2027 thru 2030/2031

The City of Needles currently has a carryover balance of $275,133.61 in the Measure I Local Street fund and anticipates $179,147 in new revenue for FY26/27 and $183,367 for FY 27/28. The City plans to utilize these funds in FY 27/28 for the Phase VI Street Improvements Project of the City Current Pavement Management Program to pave approximately seven (7) streets, estimated at $2,000,000 ($600,000 Measure I Funds and remaining $1,400,000 to be other funds). Measure I Funds for future years FY 28/29, FY29/30, and FY30/31 will be expended on the current year Pavement Management Program.

ATTACHMENT C

Measure I Local Pass-through Program
REVENUE ESTIMATES FOR FY2025/2026 thru FY2030/2031
Mountain/Desert Subareas

MOUNTAIN/DESERT SUBAREA	Distribution Percentage (50% Population & 50% Revenue Generation)		Estimated Annual Local Pass-Through Amount*						Total FY26/27 through FY30/31
	Population	Revenue Generation	REV FY25/26	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31	
Needles	68.83%	71.85%	$ 174,012	$ 179,147	$ 183,367	$ 187,798	$ 192,370	$ 197,012	$ 939,693
County/Colorado River	31.17%	28.15%	$ 73,388	$ 75,553	$ 77,333	$ 79,202	$ 81,130	$ 83,088	$ 396,307
Colorado River Subarea	**100.00%**	**100.00%**	**$ 247,400**	**$ 254,700**	**$ 260,700**	**$ 267,000**	**$ 273,500**	**$ 280,100**	**$ 1,336,000**
Twentynine Palms	34.22%	22.66%	$ 589,686	$ 533,146	$ 545,831	$ 559,141	$ 572,764	$ 586,728	$ 2,797,611
Yucca Valley	31.07%	66.53%	$ 1,011,879	$ 914,859	$ 936,625	$ 959,464	$ 982,841	$ 1,006,803	$ 4,800,592
County/Morongo Basin	34.71%	10.80%	$ 471,835	$ 426,595	$ 436,744	$ 447,395	$ 458,295	$ 469,468	$ 2,238,497
Morongo Basin Subarea	**100.00%**	**100.00%**	**$ 2,073,400**	**$ 1,874,600**	**$ 1,919,200**	**$ 1,966,000**	**$ 2,013,900**	**$ 2,063,000**	**$ 9,836,700**
Barstow	42.63%	75.32%	$ 1,742,598	$ 1,831,825	$ 1,875,406	$ 1,921,110	$ 1,967,935	$ 2,015,939	$ 9,612,215
County/North Desert	57.37%	24.68%	$ 1,212,302	$ 1,274,375	$ 1,304,694	$ 1,336,490	$ 1,369,065	$ 1,402,461	$ 6,687,085
North Desert Subarea	**100.00%**	**100.00%**	**$ 2,954,900**	**$ 3,106,200**	**$ 3,180,100**	**$ 3,257,600**	**$ 3,337,000**	**$ 3,418,400**	**$ 16,299,300**
Big Bear Lake	9.92%	31.58%	$ 526,168	$ 638,813	$ 654,001	$ 682,759	$ 712,782	$ 744,133	$ 3,432,488
County/Mountains	90.08%	68.42%	$ 2,009,732	$ 2,439,987	$ 2,497,999	$ 2,607,841	$ 2,722,518	$ 2,842,267	$ 13,110,612
Mountains Subarea	**100.00%**	**100.00%**	**$ 2,535,900**	**$ 3,078,800**	**$ 3,152,000**	**$ 3,290,600**	**$ 3,435,300**	**$ 3,586,400**	**$ 16,543,100**
Adelanto	8.73%	5.07%	$ 1,122,359	$ 1,163,503	$ 1,191,188	$ 1,220,246	$ 1,250,015	$ 1,280,509	$ 6,105,460
Apple Valley	17.70%	14.11%	$ 2,586,238	$ 2,681,045	$ 2,744,839	$ 2,811,798	$ 2,880,394	$ 2,950,661	$ 14,068,737
Hesperia	23.93%	24.76%	$ 3,959,191	$ 4,104,328	$ 4,201,988	$ 4,304,493	$ 4,409,505	$ 4,517,074	$ 21,537,389
Victorville	33.15%	51.13%	$ 6,853,000	$ 7,104,220	$ 7,273,260	$ 7,450,686	$ 7,632,453	$ 7,818,646	$ 37,279,265
County/Victor Valley	16.48%	4.92%	$ 1,740,113	$ 1,803,903	$ 1,846,826	$ 1,891,878	$ 1,938,032	$ 1,985,310	$ 9,465,948
Victor Valley Subarea	**100.00%**	**100.00%**	**$ 16,260,900**	**$ 16,857,000**	**$ 17,258,100**	**$ 17,679,100**	**$ 18,110,400**	**$ 18,552,200**	**$ 88,456,800**
Total Mt Desert Region			**$ 24,072,500**	**$ 25,171,300**	**$ 25,770,100**	**$ 26,460,300**	**$ 27,170,100**	**$ 27,900,100**	**$ 132,471,900**

Resolution Number:	2026-34
Resolution Approval Date:	8/11/2026
Contact Person/Title:	Kathy Raasch
Phone:	760-326-5700x126
Email:	kraasch@cityofneedles.com

Measure I Local Pass-through Program

FIVE YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Years 2026/2027 thru 2030/2031

Jurisdiction:

Needles

6/30/26 Carryover Balance: **$275,133.61**

Projects:	Is Project in City's Non-motorized Transportation Plan? (Yes/No)	Does Project have an ATP Component? (Yes/No)	Is the Project on the City's Nexus Study List? (Public/DIF Share %)		Estimated Total Project Cost	FY2026/27 Est. Revenue	FY2027/28 Est. Revenue	FY2028/29 Est. Revenue	FY2029/30 Est. Revenue	FY2030/31 Est. Revenue	Total Est. Rev.
						$179,147	**$183,367**	**$187,798**	**$192,370**	**$197,012**	**$939,694**
						Current Estimate	Current Estimate	Current Estimate	Current Estimate	Current Estimate	**Total**
City-wide Pavement Management Program	No	No	0.0%	0.0%	$2,000,000	$400,000	$200,000	$200,000	$200,000	$200,000	**$1,200,000**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
					Projects Total:	$400,000	$200,000	$200,000	$200,000	$200,000	**$1,200,000**

Total Programming is currently **99%** ***(Must not exceed 150% of Carryover Balance + Total Estimated Revenue)***

Total Estimated Programming: **$1,200,000**

Resolution Number:	
Resolution Approval Date:	
Contact Person/Title:	
Phone:	
Email:	

Please read yellow cells in column P for Directions!

Measure I Local Pass-through Program

FIVE YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Years 2026/2027 thru 2030/2031

Jurisdiction:

Adelanto

6/30/25 Carryover Balance: **$0.00**

Projects:	Is Project in City's Non-motorized Transportation Plan? (Yes/No)	Does Project have an ATP Component? (Yes/No)	Is the Project on the City's Nexus Study List? (Public/DIF Share %)		Estimated Total Project Cost	FY2026/27 Est. Revenue	FY2027/28 Est. Revenue	FY2028/29 Est. Revenue	FY2029/30 Est. Revenue	FY2030/31 Est. Revenue	Total Est. Rev.
						$1,163,503	**$1,191,188**	**$1,220,246**	**$1,250,015**	**$1,280,509**	**$6,105,460**
						Current Estimate	Current Estimate	Current Estimate	Current Estimate	Current Estimate	**Total**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
ows			0%	100%	$0	$0	$0	$0	$0	$0	**$0**
					Projects Total:	$0	$0	$0	$0	$0	**$0**

Total Programming is currently **0%** ***(Must not exceed 150% of Carryover Balance + Total Estimated Revenue)*** **Total Estimated Programming:** **$0**

Directions:

Each Jurisdiction must annually submit a new 5 year CIP to SBCTA by September 1 to receive Local Street Pass-Through funds.

1) Only purple cells need attention/data entry.

2) Select your Jurisdiction in L2 Using Drop Down (Revenue will update automatically)

3) Enter the amount of your unused MSI Local Street funds estimated at the end of the current Fiscal Year in M6.

4) Type the Project Names in column B (see 5 for additional instructions)

5) Please include the type of work. There's no limit on categorial projects, like pavement mgmt or routine maintenance. If adding a specific road/named project, please include road name, limits and type of work.

6) Please enter yes or no as appropriate in cells C&D to indicate if the Project is in a Non-Motorized Trans Plan or has an ATP Component.

7) If the Project is a Capacity Improvement Project/Arterial Project, please enter the Public/DIF Share % from the Nexus Study. Otherwise, leave blank. Please Contact SBCTA if you need help with this.

8) Please enter Estimated Total Project Cost in column G. May be more than the Measure I amount.

9) Please enter the amount of Measure I Local Street dollars estimated to be spent by Fiscal Year.

10) Make sure the programming doesn't exceed 150% of the 5 Year Estimated Revenue + Carryover Balance. If it does, cell H60 will turn pink as a flag, and will show a % above 150%. You will need to reduce programming during the 5 years per Measure I Policy VLS-9, VVLS-13, or MDLS-11.

11) Hide/Unhide blank project lines as needed. If you need more lines to input Projects, please unhide rows up to line 100. If Projects exceed 100 lines, please contact SBCTA for a revised form.

12) Only input/submit the 5 Year CIP using the SBCTA-approved form sent to you. Contact SBCTA if you encounter problems.

13) All projects with expenditures MUST BE LISTED in the CIP in effect at the time of expenditure as a requirement of the Measure I Ordinance and Policy VLS-9, VVLS-13, or MDLS-11. If an agency spends Measure I Local Street funds on a project not listed, a Revised CIP must be submitted by Sept 1 after the year where the expenditures were incurred to avoid an audit finding.

14) Consider submitting CIP to SBCTA for consistency review/policy compliance prior to adoption by jurisdictions governing body. Please call SBCTA with any questions using contact person from Cover Letter.

RESOLUTION NO. 2026-34

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES, STATE OF CALIFORNIA, ADOPTING THE MEASURE I FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR FY2026/2027 THROUGH FY2030/2031

WHEREAS, San Bernardino County voters approved passage of Measure I in November 2004, authorizing the San Bernardino County Transportation Authority to impose a one-half of one percent retail transactions and use tax applicable in the incorporated and unincorporated territory of the County of San Bernardino; and

WHEREAS, revenue from the tax can only be used for transportation improvement and traffic management programs authorized in the Expenditure Plans set forth in Ordinance No. 04-01 of the Authority; and

WHEREAS, the Strategic Plan requires each local jurisdiction applying for revenue from the Local Street Program to annually adopt and update a Five-Year Capital Improvement Plan; and

WHEREAS, California Public Utilities Code 190300 and Ordinance No. 04-01 require each local jurisdiction to maintain General Fund expenditures for transportation-related construction and maintenance activities at the required Maintenance of Effort base year level in each fiscal year of the adopted Five-Year Capital Improvement Plan, which for the City of Needles is $426,582; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Needles, State of California, that the Measure I Five-Year Capital Improvement Plan, attached to this resolution as Exhibit A, is hereby adopted.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Needles held on August 11, 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Janet Jernigan, Mayor

ATTEST:

_____
Candace Clark, City Clerk

APPROVED AS TO FORM: _____
City Attorney

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☒ Regular ☐ Special

Meeting Date: August 11, 2026

Title: Resolution 2026-35 Authorizing the Submission of a Petition to the United States Department of Transportation Requesting a Time Zone Boundary Change for the City of Needles

Background: In June 2022, the City Council directed staff to research the City's ability to change from the Pacific Time Zone to the Mountain Time Zone. Staff determined that any change to a federal time zone boundary falls under the jurisdiction of the United States Department of Transportation (USDOT) pursuant to the Uniform Time Act and cannot be implemented solely through local action.

In September 2023, the City Council considered additional information regarding timekeeping and approved a letter supporting year-round Daylight-Saving Time as part of the broader discussion regarding the City's unique geographic location and regional relationships.

Since that time, federal discussions regarding daylight saving time have continued. H.R. 139, the Sunshine Protection Act of 2025, passed the U.S. House of Representatives on July 14, 2026, by a 308–117 vote. On July 15, 2026, the Senate received the bill, read it twice, and referred it to the Committee on Commerce, Science, and Transportation. The bill has not become law.

If enacted in its House-passed form, H.R. 139 would repeal section 3 of the Uniform Time Act and advance each federal standard time zone by one hour on a permanent basis. California's Pacific time would become UTC−7 year-round. Arizona's current Mountain Standard Time is also UTC−7, and the bill would permit jurisdictions that were already exempt from daylight saving time immediately before enactment to retain their pre-enactment standard. If Arizona retained its present offset, Needles and most of Arizona would display the same clock time throughout the year without a time-zone boundary change. Staff should therefore monitor any amendments to the bill's grandfather clause, effective date, and state-election provisions.

Staff has also researched communities that have successfully completed the federal time zone petition process. In 1999, West Wendover, Nevada, successfully petitioned USDOT to move from the Pacific Time Zone to the Mountain Time Zone. West Wendover first made a prima facie showing that the proposed change could satisfy the federal "convenience of commerce" standard. It demonstrated geographic isolation from other Nevada communities and extensive economic and social integration with neighboring Utah, including reliance on Utah for supplies, media, transportation, tourism, healthcare, education, shopping, recreation, and other services. It also documented historical use of Mountain Time and confusion caused by observing Pacific Time.

After finding a sufficient preliminary showing, USDOT published a proposed rule, accepted public comments for approximately 60 days, and held a public hearing in West Wendover. USDOT then determined from the full record that the boundary change would serve the convenience of commerce and redrew the boundary around the City's municipal limits. West Wendover demonstrates that a successful petition requires both a threshold showing sufficient to initiate rulemaking and a fact-intensive final record addressing commercial relationships, transportation connections, media sources, workforce and economic conditions, regional-service use, historical practices, and community support.

Based on this research, staff recommends preparing and submitting a petition to the U.S. Department of Transportation requesting a change to the time zone boundary affecting the City of Needles. The petition should establish that the proposed change serves the "**convenience of commerce**" and should include evidence concerning Needles' geographic and regional orientation; commercial and economic ties to Arizona; transportation corridors and airport use; media markets; workforce and commuting patterns; healthcare,

education, shopping, recreation, and other public-service use; tourism; historical timekeeping practices; existing confusion or inefficiencies; and community support. Staff should also seek supporting information and letters from local businesses, chambers of commerce, neighboring Arizona communities, San Bernardino County, and other regional partners.

Approval of the proposed resolution does **not** change the City's time zone or independently authorize the City to stop changing its clocks. Rather, it authorizes staff to prepare and submit a petition for federal consideration. The U.S. Department of Transportation has exclusive authority to change the federal time-zone boundary. If USDOT finds the initial submission sufficient, the process may include a notice of proposed rulemaking, an approximately 60-day public-comment period, a local public hearing, and a final decision based on the complete record. Any approved change ordinarily becomes effective at a daylight-saving-time transition.

A move into the Mountain Time Zone, standing alone, would not guarantee year-round alignment with Arizona because California generally observes daylight saving time while most of Arizona does not. If H.R. 139 does not become law in a form that achieves Needles' objective, year-round alignment would likely require both a USDOT boundary change and California legislation exempting the affected California Mountain Time area from daylight saving time.

Fiscal Impact: There is no immediate fiscal impact associated with the proposed action. Staff will utilize existing resources to prepare the petition and supporting documentation. Should additional resources or consultant services become necessary, those requests will be presented to the City Council for future consideration.

Recommendation: Adopt Resolution No. 2026-35 authorizing the City Manager to prepare and submit a petition to the United States Department of Transportation requesting a change to the time zone boundary affecting the City of Needles and to take all administrative actions necessary to facilitate the federal petition process.

Submitted By: Patrick Martinez, City Manager

City Management Review: Patrick J Martinez Date: 8/7/2026

Other Department Approval (when required): _____ Date: _____

RESOLUTION 2026-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES AUTHORIZING THE SUBMISSION OF A PETITION TO THE UNITED STATES DEPARTMENT OF TRANSPORTATION REQUESTING A TIME ZONE BOUNDARY CHANGE FOR THE CITY OF NEEDLES

WHEREAS, in June 2022, the City Council directed staff to research the City's ability to change from the Pacific Time Zone to the Mountain Time Zone and determined that any change to a federal time zone boundary falls under the jurisdiction of the United States Department of Transportation pursuant to the Uniform Time Act; and

WHEREAS, in September 2023, the City Council considered additional information regarding timekeeping and approved a letter supporting year-round Daylight-Saving Time as part of the broader discussion regarding the City's unique geographic location and regional relationships; and

WHEREAS, staff has continued to monitor federal developments regarding daylight saving time and has researched communities that have successfully completed the federal time zone petition process, including the City of West Wendover, Nevada; and

WHEREAS, under the Uniform Time Act, the United States Department of Transportation has the authority to establish and modify time zone boundaries and evaluates requests based on whether a proposed change would serve the **"convenience of commerce"**; and

WHEREAS, the City Council finds it appropriate to authorize the preparation and submission of a petition requesting that the United States Department of Transportation consider a change to the time zone boundary affecting the City of Needles and to compile the information necessary for federal review; and

WHEREAS, submission of a petition does not change the City's time zone or independently authorize the City to stop changing its clocks, and any requested change may only be approved by the United States Department of Transportation following its established federal review process.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Needles hereby authorizes the City Manager to prepare and submit a petition to the United States Department of Transportation requesting a change to the time zone boundary affecting the City of Needles.

BE IT FURTHER RESOLVED that the City Council authorizes and directs the City Manager, or designee, to prepare, execute, submit, and manage the petition and all supporting documentation, certifications, correspondence, maps, studies, letters of support, public outreach materials, and other information necessary to support the City's request throughout the federal review process.

BE IT FURTHER RESOLVED that the City Council authorizes and directs the City Manager, or designee, to coordinate with federal, state, regional, county, tribal, business, and community partners, and to obtain information, data, and letters of support necessary to assemble the administrative record in support of the petition.

BE IT FURTHER RESOLVED that the City Council authorizes the City Manager, or designee, to provide supplemental information requested by the United States Department of Transportation and to take all administrative actions necessary to facilitate review of the City's petition, provided such actions are consistent with the intent of this Resolution.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Needles held on August 11, 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Mayor Janet Jernigan

ATTEST

City Clerk Candace Clark

APPROVED AS TO FORM

City Attorney

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ HACN ☒ Regular ☐ Special

Meeting Date: August 11, 2026

`Title: Ordinance No. 686-AC, Amending Chapter 14, Article I, of the Needles Municipal Code by Adding Section 14-21, "Sale of Kratom Prohibited."

Background: Kratom (*Mitragyna speciosa*) is a botanical substance containing psychoactive alkaloids that may produce stimulant and opioid-like effects and has been associated with dependence, withdrawal, and other adverse health consequences. Kratom products are commonly sold in powders, capsules, extracts, beverages, and other forms, often without standardized manufacturing practices, labeling requirements, dosage controls, or consumer warnings.

The attached Ordinance No. 686-AC amends Chapter 14, Article I, of the Needles Municipal Code by adding Section 14-21, "Sale of Kratom Prohibited." The ordinance prohibits the commercial sale, offer for sale, advertisement for sale, distribution, or possession with intent to sell kratom products within the City while preserving exemptions for personal possession and authorized medical, academic, and scientific research activities.

Commercially available kratom products vary significantly in potency and purity and are frequently marketed without consistent ingredient verification, dosage information, or consumer warnings. Public health concerns associated with kratom include reports of dependence, withdrawal symptoms, respiratory depression, liver toxicity, seizures, hallucinations, and other adverse health effects. In the absence of a comprehensive statewide regulatory framework governing the commercial sale of kratom, several California cities, including San Buenaventura, Newport Beach, Dana Point, Tustin, and Stanton, have adopted local ordinances prohibiting its sale.

The proposed ordinance is intended to protect the public health, safety, and welfare by reducing the availability of unregulated kratom products and providing the City with clear enforcement authority. Violations would be enforceable through criminal, civil, and administrative remedies consistent with the Needles City Charter and Municipal Code.

Fiscal Impact: Implementation of the proposed ordinance is not expected to result in a significant fiscal impact. Enforcement will be administered using existing City resources. No budget adjustment is required.

Recommendation: Approve **Ordinance No. 686-AC,** Amending Chapter 14, Article I, of the Needles Municipal Code by Adding Section 14-21, "Sale of Kratom Prohibited."

Submitted By: Patrick Martinez, City Manager

City Management Review: Patrick J Martinez Date: 8/6/2026

Other Department Approval (when required): _____ Date: _____

CITY OF NEEDLES

SALE OF KRATOM PROHIBITED

ORDINANCE NO. 686-AC

AMENDING CHAPTER 14, ARTICLE I, OF THE NEEDLES MUNICIPAL CODE BY ADDING SECTION 14-21, "SALE OF KRATOM PROHIBITED."

AUGUST 11, 2026

WHAT THE ORDINANCE DOES

Proposed Municipal Code Section 14-21

PROHIBITS:

- Sale
- Offer for sale
- Advertisement for sale
- Distribution
- Possession with intent to sell

EXEMPTIONS:

- ✓ Personal possession and use (without intent to sell)
- ✓ Medical research
- ✓ Academic research
- ✓ Scientific research

ENFORCEMENT:

- Criminal remedies
- Civil remedies
- Administrative remedies

This ordinance is intended to protect public health, safety, and welfare by **prohibiting** the commercial sale of kratom products while providing clear enforcement authority for the City of Ne

WHY THIS ORDINANCE?

SALE OF KRATOM PROHIBITED

ORDINANCE NO. 686-AC

WHY IS THIS BEING CONSIDERED?

Kratom (*Mitragyna speciosa*) contains psychoactive alkaloids that may produce stimulant and opioid-like effects.

Products are commonly sold without standardized manufacturing, labeling, or dosage controls.

Reported health concerns include:

- Dependence and withdrawal
- Respiratory depression
- Liver toxicity
- Seizures
- Hallucinations

Several California cities have already prohibited the commercial sale of kratom.

Examples of commercially available kratom products

RECOMMENDATION

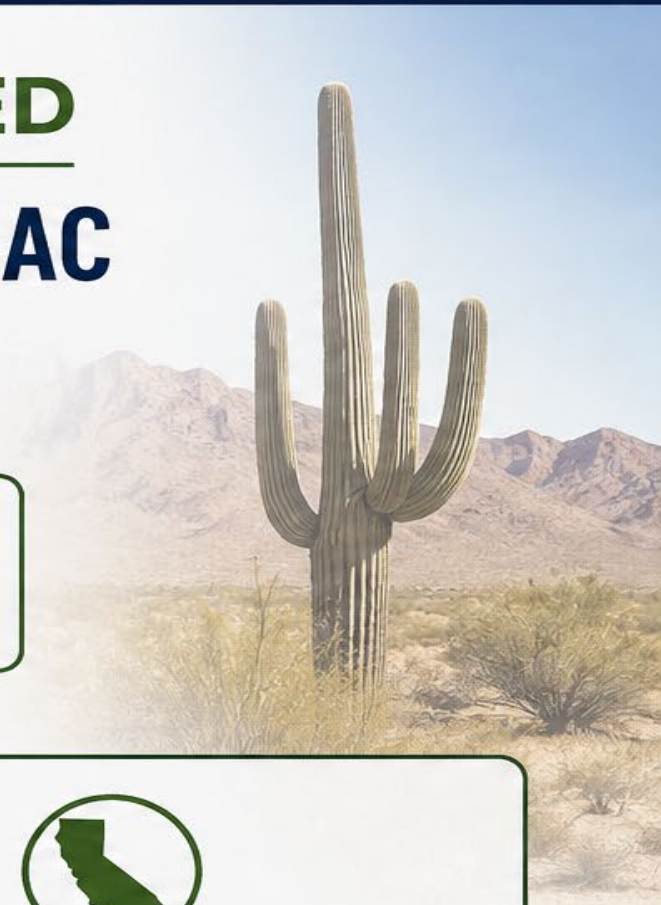
COUNCIL ACTION REQUESTED

APPROVE ORDINANCE NO. 686-AC

Amending Chapter 14, Article I, of the Needles Municipal Code by adding:

SECTION 14-21

"Sale of Kratom Prohibited."



BENEFITS

- Protects public health and safety
- Addresses the sale of unregulated kratom products
- Provides clear local enforcement authority
- Aligns Needles with other California communities that have adopted similar ordinances

ORDINANCE 686-AC

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEEDLES AMENDING CHAPTER 14, ARTICLE I, OF THE NEEDLES MUNICIPAL CODE BY ADDING SECTION 14-21, "SALE OF KRATOM PROHIBITED."

WHEREAS, the City of Needles is a charter city organized and existing under the Constitution and laws of the State of California, and Article XI, section 7 of the California Constitution and the City Charter authorize the City to adopt ordinances to protect the public health, safety, and welfare through the exercise of its police powers; and

WHEREAS, kratom (*Mitragyna speciosa*) is a botanical substance containing psychoactive alkaloids that may produce stimulant and opioid-like effects and has been associated with adverse health consequences, including dependence, withdrawal, and other serious medical conditions; and

WHEREAS, kratom products are sold in a variety of forms and are often marketed and distributed without consistent manufacturing standards, potency limitations, ingredient verification, dosage controls, or labeling requirements, creating potential risks to consumers; and

WHEREAS, the City Council finds that the unregulated commercial sale and distribution of kratom products poses a potential threat to the public health, safety, and welfare of the residents and visitors of the City of Needles, particularly minors and other vulnerable populations, and that existing federal and state law does not provide a comprehensive regulatory framework sufficient to address these concerns at the local level; and

WHEREAS, after considering available public health information and the experiences of other California jurisdictions, the City Council finds that prohibiting the commercial sale and distribution of kratom within the City of Needles is a reasonable and appropriate exercise of the City's police powers to protect the public health, safety, and welfare.

NOW, THEREFORE, the City Council of the City of Needles does ordain as follows:

SECTION 1. Incorporation of Recitals. The recitals reflected above are true and correct and incorporated herein by this reference as the cause, purpose, and foundation for the action taken by the City Council through this Ordinance.

SECTION 2. CEQA. Pursuant to section 15060(c)(2) of the California CEQA Guidelines, adoption of the subject Ordinance will not result in a direct or reasonably foreseeable indirect physical change in the environment and therefore is not subject to CEQA. Additionally, pursuant to section 15060(c)(3) the activity is not a “project” as defined in section 15378 because it has no potential for resulting in physical change to the environment, directly or indirectly.

SECTION 3. Findings. The City Council HEREBY FINDS AND DETERMINES that facts do exist to approve an amendment to the Needles Municipal Code ("Needles Code").

SECTION 4. Approval. The City Council HEREBY APPROVES an amendment to the Needles Municipal Code by adding Section 14-21, "Sale of Kratom Prohibited," to Chapter 14, Article I, as set forth in Exhibit A, which Exhibit is attached hereto and incorporated herein by this reference.

SECTION 5. Effective Date. This action shall become final and effective thirty (30) days after the adoption of this Ordinance by the City Council as provided by the Needles Code.

SECTION 6. Severability. If any section or provision of this Ordinance is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, or contravened by reason of any preemptive legislation, the remaining sections and/or provisions of this Ordinance shall remain valid. The City Council hereby declares that it would have adopted this Ordinance, and each section or provision thereof, regardless of the fact that any one or more section(s) or provision(s) may be declared invalid or unconstitutional or contravened via legislation.

SECTION 7. Certification. The City Clerk shall certify the introduction and adoption of this Ordinance.

INTRODUCED AND READ for the first time and ordered posted at a regular meeting of the City Council of the City of Needles, California, held on the 11th day of August 2026, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 8th day of September 2026, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Janet Jernigan, Mayor

ATTEST: _____
Candace Clark, City Clerk

Approved as to form: _____
City Attorney

EXHIBIT A

Section 14-21. Sale of Kratom Prohibited

(a) Findings and Purpose.

Kratom (Mitragyna speciosa) is a botanical substance that contains psychoactive compounds, including mitragynine and 7-hydroxymitragynine, which may have opioid-like effects. Kratom products are often sold without adequate regulation, labeling, dosage controls, or consumer warnings. The City Council finds that the sale and distribution of kratom and kratom products presents a potential risk to public health and safety, particularly to minors and vulnerable populations.

(b) Definitions.

For purposes of this section, the following definitions shall apply:

"Kratom Product" means the leaf of the plant Mitragyna speciosa, or any product derived from the plant Mitragyna speciosa, including its leaves, extracts, powders, capsules, resins, concentrates, or any compound containing mitragynine or 7-hydroxymitragynine, whether natural or synthetic.

"Leaf" means any or all parts of the leaf of the plant *Mitragyna speciosa* that contain mitragynine or 7-hydroxymitragynine.

"Sale" or **"Sell"** means any transfer, exchange, or distribution of kratom products for consideration, including but not limited to retail sales, wholesale transactions, internet sales, delivery services, or promotional giveaways.

"Person" means any individual, firm, partnership, association, corporation, limited liability company, or other legal entity.

(c) Prohibition on Sale.

No person shall sell, offer for sale, advertise for sale, distribute, or possess with intent to sell any Kratom Product within the geographic boundaries of the City.

(d) Exemptions.

This section shall not apply to:

(a) The possession or use of Kratom Products by an individual for personal consumption, provided such possession is not accompanied by intent to sell; or

(b) Any activity expressly authorized by applicable law or regulation for bona fide medical, academic, or scientific research purposes.

(e) Enforcement and Penalties.

It is unlawful for any person to violate or fail to comply with this section. A violation of this section shall constitute a misdemeanor; however, the City may, in its discretion, prosecute any such violation as an infraction pursuant to Section 520 of the Needles City Charter. As an alternative to criminal prosecution, the City may redress any violation of this section by civil action. In addition to or in lieu of criminal prosecution, the City may seek civil remedies pursuant to Chapter 2A of the Municipal Code. Any repeated violation of this section shall constitute good cause for revocation of the person's City business license pursuant to Chapter 12 of the Needles Municipal Code.

City of Needles
817 Third Street, Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765
www.cityofneedles.com

Mayor, Janet Jernigan
Vice Mayor Ellen Campbell
Councilmember Tona Belt
Councilmember Jamie McCorkle
Councilmember JoAnne Pogue
Councilmember Henry Longbrake
Councilmember Larry Ford

City Manager Patrick J. Martinez

MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: July 24, 2026

City Manager's Weekly Highlights

Public Safety & Emergency Preparedness

- Continued the City's coordinated recovery efforts following the July 17 monsoonal storm, including infrastructure assessments, damage documentation, and ongoing cleanup while maintaining essential public services.
- Coordinated with the National Weather Service and San Bernardino County Office of Emergency Services to prepare for the ongoing Extreme Heat Warning and provide residents with information on cooling resources and heat safety.

Community Partnerships & Quality of Life

- Partnered with St. Vincent de Paul and the BHHS Legacy Foundation to expand utility bill assistance for qualifying residents through a new $15,000 community assistance grant.
- Welcomed new members to the Housing Commission and Parks and Recreation Commission, strengthening citizen participation in local government.

Economic Development & Tourism

- Continued promoting Needles as a regional tourism destination through the City's partnership with SouthWest RailCams, which generated nearly 46,000 views and more than 5,780 hours of watch time during June, providing worldwide exposure for the community.

Community Engagement

- Prepared for upcoming community events, including the Beat the Heat Night Pool Party and the Rivers Edge Golf Course 4th Annual Night Golf Tournament, supporting recreation, tourism, and community engagement.

Environmental Stewardship

- Continued promoting the City's Household Hazardous Waste Collection Program to encourage proper disposal of hazardous materials and protect public health and the environment.

1. **Storm Recovery Update:** City crews have made substantial progress in recovering from the significant monsoonal storm that impacted the community on July 17, 2026. The storm caused localized flooding, roadway debris, erosion, washouts, temporary road closures, and damage to public infrastructure, including drainage facilities, retaining walls, parks, and portions of the Rivers Edge Golf Course. Public Works, Utility, Parks, and other City staff worked extended hours to restore essential services, reopen roadways, remove debris, and stabilize affected areas. While the majority of cleanup efforts have been completed, staff continues to assess permanent repairs and document storm-related damage to support potential reimbursement opportunities. The City's response reflects the professionalism, dedication, and preparedness of City employees, supported by the Mayor and City Council's continued investment in the personnel, equipment, and infrastructure necessary to respond effectively during emergencies. Residents are encouraged to report any remaining storm-related concerns by calling **760-326-5700** or by submitting a request through the **Needles Connect** app, available on the Google Play Store for Android and the Apple App Store for iOS. These reporting tools assist staff in identifying, prioritizing, and responding to any remaining issues as recovery efforts continue.

2. **Extreme Heat Warning:** The National Weather Service has issued an **Extreme Heat Warning** for the Needles area through **8:00 p.m. on Monday, July 27**, with dangerously hot conditions expected. Afternoon temperatures are forecast to range from **108°F to 114°F**, with temperatures potentially exceeding **115°F** along the Colorado River Valley. Heat-related illnesses increase significantly during periods of extreme heat. The City continues to coordinate with the **San Bernardino County Office of Emergency Services**, which is monitoring conditions and providing National Weather Service updates to support local preparedness efforts. Residents are encouraged to stay hydrated, remain in air-conditioned environments whenever possible, limit outdoor activities during the hottest part of the day, and check on elderly neighbors, family members, and pets. Children and pets should never be left unattended in vehicles, as interior temperatures can become life-threatening within minutes. Residents seeking relief from the heat may utilize the **Needles Branch Library (1111 Bailey Avenue; 760-326-9255)** or **Pacific Clinics' Spike's Clubhouse (1060 East Broadway Street; 760-623-0855)** during normal business hours. The **Needles Municipal Aquatics Center (1661 J Street; 760-326-3866)** also offers scheduled public swim hours, and the Duke Watkins Park Splash Pad remains open during normal operating hours as additional community cooling amenities.

3. **St. Vincent de Paul Receives Grant to Assist Utility Customers:** St. Vincent de Paul has been awarded a **$15,000 grant** from the **BHHS Legacy Foundation** to provide financial assistance to Needles residents struggling with electric utility bills. The City appreciates St. Vincent de Paul's longstanding commitment to serving vulnerable members of our community and the BHHS

Legacy Foundation's continued investment in programs that directly benefit Needles residents. The City will work collaboratively with St. Vincent de Paul by referring eligible residents who may qualify for assistance, helping ensure these resources reach those with the greatest need. This partnership reflects the positive impact that can be achieved when nonprofit organizations, philanthropic partners, and local government work together to support the community. Residents interested in learning more about the program or scheduling an eligibility appointment may contact St. Vincent de Paul at (760) 326-4420 or by email at svdpneedles@frontier.com.

4. **Commission Appointments:** The City recently appointed **John Valter** to the **Housing Commission** and **Dr. Mary McNeil** to the **Parks and Recreation Commission**. The Housing Commission serves as the governing board of the Housing Authority of the City of Needles, providing oversight of housing programs, reviewing policies, and supporting efforts to expand affordable housing opportunities for the community. The Parks and Recreation Commission serves as an advisory body to the City Council on parks, recreational programs, and community facilities, helping guide initiatives that enhance the quality of life for residents of all ages. Staff looks forward to the valuable contributions each commissioner will bring through their service and extends its appreciation for their willingness to serve the residents of Needles.

5. **Household Hazardous Waste Collection Program:** The San Bernardino County Fire Protection District (SBCFPD) continued to provide Household Hazardous Waste (HHW) collection services to Needles residents through its permanent Household Hazardous Waste Collection Program. During Fiscal Year 2025, 91 Needles residents utilized the program, resulting in the safe collection and proper disposal of 4,459 pounds of household hazardous and electronic waste. Materials collected included approximately 749 pounds of electronic waste, 535 pounds of latex paint, 477 pounds of cathode ray tubes (CRTs), 413 pounds of used motor oil and oil products, 375 pounds of used oil filters, and 223 pounds of oil-based paint, along with household batteries, pharmaceuticals, corrosives, flammable materials, and other household hazardous waste. The program supports the City's Solid Waste Management Plan while helping protect public health and the environment through the safe and responsible disposal of hazardous materials.

6. **SouthWest RailCams Continues to Showcase Needles:** SouthWest RailCams expressed its appreciation to the City for serving as the host for its live rail cameras, which provide viewers with a unique perspective of Needles' historic BNSF rail corridor. During **June 2026**, the Needles East Camera recorded **27,214 views** and more than **3,883 hours** of watch time, while the Needles West Camera recorded **18,664 views** and nearly **1,897 hours** of watch time. Combined, the cameras generated nearly **46,000 views** and **5,780 hours** of viewing during the month, showcasing Needles to rail enthusiasts and visitors around the world while supporting the City Council's goals of promoting tourism and increasing the community's visibility through digital platforms. Residents may view the live cameras on the SouthWest RailCams website at the following link.

7. **Fall Spay & Neuter Clinic Scheduled for September 24–25:** The Needles Animal Shelter will host its Fall Spay and Neuter Clinic on September 24–25, 2026, in partnership with Dr. Angelina Beeks of Angel's Touch Veterinary Services. The biannual clinic provides affordable spay and neuter services to pet owners throughout the tri-state area, promoting responsible pet ownership and helping reduce pet overpopulation. Appointments are required, and a completed application with a non-refundable cash deposit must be submitted at the Needles Animal Shelter, located at 1662 Flip Mendez Parkway. Due to strong demand, appointments are expected to fill quickly, and early registration is encouraged. Residents may contact the shelter at (760) 326-4952 for additional information or to schedule an appointment. This ongoing partnership supports the City's commitment to animal welfare, public health, and responsible pet ownership. Please refer to the attached flyer for additional information.

8. **Community Events Calendar Now Live:** The City's new website now features a **Community Events Calendar**—a centralized location for community events, public meetings, and civic programs. Local organizations are invited to submit or update events through the City Clerk's Office to help keep the calendar current and inclusive. Residents can subscribe and sync the calendar to mobile devices for real-time updates, making it easier to stay informed about local events and civic activities.

COMMUNITY EVENTS & RECOGNITION

I. **Beat the Heat Night Pool Party:** Tri-State Community Healthcare, in partnership with Route 66 Pharmacy, will host a **free Beat the Heat Night Pool Party** on **Saturday, August 1, from 6:00 p.m. to 9:00 p.m.** at the **Needles Municipal Aquatics Center (1661 J Street)**. The event will feature free swimming, inflatable water slides, music, food, drinks, and free admission for all attendees. The City appreciates Tri-State Community Healthcare and Route 66 Pharmacy for their continued partnership in providing family-friendly community events.

II. **Rivers Edge Golf Course – 4th Annual Night Golf Tournament:** Rivers Edge Golf Course will host its 4th Annual Night Golf Tournament on Saturday, August 1, 2026. This annual event attracts golfers from throughout the region, promotes recreation and tourism, increases utilization of City facilities, and supports local businesses while showcasing Rivers Edge Golf Course as a premier community asset.

1. STORM RESPONSE

1. STORM RESPONSE

1. STORM RESPONSE

1. STORM RESPONSE

2. EXTREME HEAT WARNING

3. ST. VINCENT LEGACY GRANT

4. COMMISSION APPOINTMENTS

5. HOUSEHOLD HAZARDOUS WASTE COLLECTION

SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT

2824 "W" Street Bldg. 302 • San Bernardino, CA 92415-0799 • (909) 382-4401 • Fax (909) 382-5413

Office of the Fire Marshal
Household Hazardous Waste Section
sbcfire.org

Daniel R. Munsey
Fire Chief/Fire Warden

Monica S. Ronchetti
Fire Marshal

April 23, 2026

Rainie Torrance, Finance Assistant
City of Needles
817 3rd St.
Needles, CA 92363

Dear Rainie,

Subject: Household Hazardous Waste Collection

The data listed below can be used to fulfill the reporting requirements of the city's Household Hazardous Waste (HHW) Element of the city's Solid Waste Management Plan. During fiscal year 2025, 91 Needles residents used the HHW collection facilities and 0 Very Small Quantity Generator. Residents of Needles visited the following permanent household hazardous waste facilities:

Sites Visited	Total Participants
NEEDLES	91
Total	**91**

The following table lists the calculated waste averages collected. The amounts of waste per individual participant are not tracked.

Waste	Amounts (lbs.)	Waste	Amounts (lbs.)
Latex Paint	535.08	Household Batteries	138.23
Oil Base Paints	222.95	NiCad Batteries	111.48
Flammable Liquids/Solids	151.61	Motor Oil/Oil Products	412.90
Bulked Flammable Liquids	84.72	Oil Filters	375.45
Poison (excluding aerosols)	121.28	Cathode Ray Tubes (CRT)	477.11
Corrosive Acids	107.02	Electronic Waste	749.11
Corrosive Bases	57.97	Fluorescent Tubes	124.85
Oxidizers	71.34	Compressed Gas Cylinders	8.92
Aerosols	80.26	Cooking Oil	102.56
Home Generated Sharps	0.00	Pharmaceuticals	120.39
Antifreeze	17.84	Waste Exchange Materials	147.15
Lead/Acid Batteries	102.56	Other	138.23
TOTAL: 4,459.00			

Please call me at (909) 382-5401 or e-mail arojas@sbcfire.org, if you have questions. Thank you.

Sincerely,

Alejandra Rojas, REHS
Assistant Fire Marshal

BOARD OF DIRECTORS

Col. Paul Cook (Ret.) — First District
Jesse Armendarez — Second District
Dawn Rowe — Chairman, Third District
Curt Hagman — Fourth District
Joe Baca, Jr. — Vice Chair, Fifth District
Luther Snoke — Chief Executive Officer

6. SOUTHWEST RAILCAMS

7. NEEDLES ANIMAL SHELTER CLINIC

COMMUNITY EVENTS I & II

City of Needles
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Vice Mayor Ellen Campbell
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Councilmember Larry Ford

City Manager Patrick J. Martinez

MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: July 31, 2026

City Manager's Weekly Highlights

Public Safety & Community Services

- Coordinated community outreach during the National Weather Service's Extreme Heat Warning, providing residents with heat safety information, cooling resources, and emergency notifications through Needles Connect.

Economic Development & Legislative Affairs

- Advanced the City's Opportunity Zone 2.0 nomination following unanimous City Council approval and prepared for the State's public comment period beginning August 3.
- Continued legislative advocacy supporting AB 1756, which would extend the City's Off-Highway Motor Vehicle (OHMV) Pilot Program through 203**3.**

Parks, Recreation & Community Engagement

- Successfully concluded another summer season of aquatics, youth basketball, and summer camp programs while preparing for upcoming community events and the Route 66 Centennial celebration.

Regional Partnerships

- Strengthened regional partnerships through the SBCTA Just One Trip marketing campaign, showcasing Needles' transit services, community amenities, and tourism opportunities.

1. **Extreme Heat Warning & Community Outreach:** The National Weather Service extended the **Extreme Heat Warning** for the Needles area through **Sunday, August 2**, with forecasted daytime temperatures ranging from **110°F to 120°F** and overnight lows between **80°F and 95°F**, creating dangerous heat conditions with little overnight relief. In response, the City issued a **Needles Connect** emergency notification providing residents with heat safety information and highlighting available cooling locations and community resources. The notification encouraged residents to stay hydrated, limit outdoor activities during peak heat, check on vulnerable family members and neighbors, and never leave children or pets unattended in vehicles. Residents who have not already done so are encouraged to subscribe to Needles Connect to receive emergency notifications, City news, event updates, and other important community information by email or text message. Information on subscribing and downloading the mobile app is available on the City's Needles Connect webpage. Staff will continue to monitor weather conditions and provide additional public notifications as necessary.

2. **Opportunity Zone 2.0 Public Comment Period:** At its July 28 meeting, the City Council unanimously adopted **Resolution No. 2026-33**, formally supporting and ratifying the City's application to the California Governor's Office of Business and Economic Development (GO-Biz) recommending **Census Tract 06071010700** for designation under the **Opportunity Zone 2.0 Program**. The Opportunity Zone designation represents a significant economic development opportunity to attract long-term private investment, support housing and business expansion, create quality jobs, and build upon more than **$28 million** in recent public infrastructure investments. The **State's public comment period will be open from August 3 through August 28, 2026**, providing residents, businesses, community organizations, and regional partners an opportunity to submit comments and letters of support. Information regarding the public comment process, including access to the California Department of Finance **Opportunity Zone Public Comment Portal**, is available on the GO-Biz **Opportunity Zones webpage**. The City has already received letters of support from **San Bernardino County Third District Supervisor Dawn Rowe** and the **San Bernardino County Transportation Authority/San Bernardino Council of Governments (SBCTA/SBCOG)** and encourages the community to participate in the public comment process in support of Needles' Opportunity Zone 2.0 nomination.

3. **AB 1756 – OHMV Pilot Program Extension Update:** Assembly Bill 1756, authored by Assemblymember Jeff Gonzalez, continues to advance through the California Legislature. The bill is scheduled to be considered by the **Senate Appropriations Committee on Monday, August 10, 2026**. If approved, the legislation is anticipated to be sent to the Governor shortly thereafter, positioning the bill well ahead of the Legislature's end-of-session deadlines. If signed into law, AB 1756 will extend the City of Needles' Off-Highway Motor Vehicle (OHMV) Pilot Program through **January 1, 2033**, ensuring the continued operation of the City's designated combined-use route network and providing long-term certainty for recreation, tourism, and economic development. The City appreciates Assemblymember Jeff Gonzalez's continued leadership and advocacy in advancing legislation that supports the Needles community and

reinforces the City's leadership as California's first city to establish a designated OHMV combined-use route network.

4. **Needles Transit Services Featured in Regional Marketing Campaign:** This past week, Needles Transit Services participated in the San Bernardino County Transportation Authority's (SBCTA) **Just One Trip (JOT)** regional marketing campaign, which encourages San Bernardino County residents to replace single-occupancy vehicle trips with public transit. A professional production team filmed promotional video and photography at several locations throughout Needles, including El Garces, the Needles Regional Museum, and the J Street transit stop, highlighting the City's transit services and community amenities. The campaign will be featured through regional social media and digital marketing efforts, providing additional exposure for Needles and reinforcing the City's partnership with SBCTA to promote accessible, sustainable transportation options. **The City extends its appreciation to the eight local residents who volunteered to participate in the production, as well as Needles Transit Services staff and the San Bernardino County Transportation Authority (SBCTA) for their collaboration in coordinating the project and showcasing our community.**

5. **Summer Aquatics Season Concludes:** The **Needles Recreation Department** successfully concluded another summer aquatics season, providing swim lessons, recreational swimming opportunities, private rentals, and special events at the Needles Aquatic Center. While many seasonal aquatic programs have concluded, **lap swim and water exercise will continue Monday through Thursday from 6:30 a.m. to 9:15 a.m. through September 3**, providing residents with an opportunity to stay active and beat the summer heat. The City extends its sincere appreciation to **Jennifer Valenzuela, Recreation Manager**, the **Needles Recreation Department** staff, and volunteers for their dedication and commitment to another successful aquatics season.

6. **Summer Youth Basketball Program Concludes:** The **Needles Recreation Department** concluded another successful season of the **Summer Youth Basketball Program** with an **Awards Ceremony and End-of-Season Barbecue** at the Needles Aquatic Center, bringing together participants, families, volunteer coaches, and staff to celebrate the accomplishments of another outstanding season. Throughout the summer, the program provided local youth, **beginning at age 3**, with opportunities to develop teamwork, sportsmanship, and athletic skills in a safe, positive, and supportive environment. The City extends its sincere appreciation to **Jennifer Valenzuela, Recreation Manager**, the **Needles Recreation Department** staff, volunteer coaches, and families for their hard work, dedication, and commitment to delivering another successful youth sports season and a memorable season-ending celebration.

7. **Suns Out...Funs Out Summer Camp Successfully Completed:** The **Needles Recreation Department** successfully completed another **Suns Out...Funs Out Summer Camp**, culminating with an end-of-summer celebration featuring a water slide sponsored by **Tri-State Community Healthcare**. Throughout the summer, the program provided local youth with a safe, engaging, and enriching

environment through structured recreational activities, games, educational experiences, and community partnerships. The City extends its sincere appreciation to **Tri-State Community Healthcare** for its continued partnership and generous support in making the celebration possible. The City also thanks the **San Bernardino County Sheriff's Department** for joining the celebration and helping create lasting memories and strengthen positive relationships with local youth as they prepare to return to school. The City extends its sincere appreciation to **Jennifer Valenzuela, Recreation Manager**, the **Needles Recreation Department** staff, seasonal employees, volunteers, and community partners for their outstanding leadership, dedication, and commitment to delivering another successful summer camp program for Needles families.

8. **Animal Shelter Service Hours Update:** To enhance customer service and improve weekday service availability, the Animal Shelter has updated its public service hours. Effective immediately, the Animal Shelter will be open to the public **Monday through Thursday from 8:00 a.m. to 2:30 p.m.** and **Friday from 8:00 a.m. to 12:00 p.m.** The updated schedule enhances weekday service while continuing to provide Friday service, supporting animal care, animal control services, pet adoptions, and customer assistance for the Needles community.

9. **Library Summer Session Concludes:** The Needles Branch Library is concluding another successful summer programming session and will launch Session 4, which runs from August 16 through September 26. Upcoming programs include early childhood activities, children's storytime, adult book club, and other educational opportunities for all ages. Residents are encouraged to visit the Needles Branch Library, scan the QR code on the attached flyer, or visit the San Bernardino County Library website for program information.

10. **Substance Use Disorder Recovery Services Available:** San Bernardino County Behavioral Health continues to provide Substance Use Disorder Recovery Services (SUDRS) to support individuals in recovery and those seeking treatment for substance use disorders. Services include screening and assessment, outpatient treatment, recovery support, peer support, education, family services, and referrals to community resources, with many services available at no cost to eligible residents. Individuals seeking assistance may contact the San Bernardino County Behavioral Health Screening, Assessment and Referral Center at (800) 968-2636 or (909) 421-4601 to learn more about available programs and treatment options. For behavioral health emergencies, residents should call (888) 743-1478, or 911 if experiencing a life-threatening emergency. Please refer to the attached informational flyer for additional information and available resources.

11. **Coalition to Protect Community Services Update:** The City continues to participate in the California Joint Powers Insurance Authority's (CJPIA) **Coalition to Protect Community Services**, which is advocating for proportionate liability reform for local governments. This week, the Coalition distributed an updated legislative support letter to members of the California Legislature as negotiations continue on a broader public agency liability reform

package. Staff will continue to monitor legislative developments and keep the City Council informed as additional updates become available.

12. **Community Events Calendar Now Live:** The City's new website now features a **Community Events Calendar**—a centralized location for community events, public meetings, and civic programs. Local organizations are invited to submit events or update existing listings through the City Clerk's Office to help keep the calendar current and inclusive. Residents can subscribe to and sync the calendar with their mobile devices for real-time updates, making it easier to stay informed about local events and civic activities.

COMMUNITY EVENTS & RECOGNITION

I. **Beat the Heat Night Pool Party & 4th Annual Night Golf Tournament:** Residents and visitors are invited to enjoy two community events this weekend that promote recreation, tourism, and community engagement. On Saturday, August 1, Tri-State Community Healthcare, in partnership with Route 66 Pharmacy, will host a free Beat the Heat Night Pool Party from 6:00 p.m. to 9:00 p.m. at the Needles Municipal Aquatics Center, featuring free swimming, inflatable water slides, music, food, drinks, and free admission for all attendees. Also on August 1, Rivers Edge Golf Course will host its 4th Annual Night Golf Tournament, attracting participants from throughout the region while promoting tourism, increasing utilization of City facilities, supporting local businesses, and showcasing Rivers Edge Golf Course as a premier recreational destination. The City appreciates Tri-State Community Healthcare, Route 66 Pharmacy, and Rivers Edge Golf Course for their continued partnership and commitment to enhancing the quality of life in Needles. Please refer to the attached event flyers for additional information.

II. **River Communities Coalition Community Rummage Sale Update:** The River Communities Coalition has postponed its upcoming **Community Rummage Sale** due to flooding at **Palo Verde College**, the event's originally planned location. Organizers are actively working to secure a new venue and will announce once **the new location and date are confirmed.** Donation collection will continue during this time. Community members interested in donating items or requesting pickup assistance may contact the River Communities Coalition by email at **NeedlesRCC@gmail.com** or by contacting **Wayne Colburn** at **(760) 801-4076**, **Nancy Greenwood** at **(562) 900-4808**, or **Roxanne Hooten** at **(928) 706-8323**. The City appreciates the River Communities Coalition's continued commitment to serving the community and looks forward to supporting this event once it is rescheduled.

III. **Vitalant Community Blood Drive:** Vitalant will host a community blood drive at Elks Lodge 1608 on Monday, August 17, 2026, from 10:00 a.m. to 2:00 p.m. The event aims to recruit 24 blood donors to help maintain an adequate blood supply for hospitals and patients throughout the region. Community members are encouraged to participate in this lifesaving effort, and Vitalant is offering a donor appreciation promotion during the month of August for participants enrolled in the Vitalant Rewards program. Appointments may be scheduled using Blood Drive Code LIU79, by

scanning the QR code on the attached event flyer, or by calling Vitalant at (877) 258-4825. Please refer to the attached flyer for additional information, promotion details, eligibility requirements, and appointment scheduling instructions.

IV. **Fall Spay & Neuter Clinic Reminder:** Registration remains open for the Needles Animal Shelter's **Fall Spay & Neuter Clinic**, scheduled for **September 24–25, 2026**, in partnership with **Dr. Angelina Beeks of Angel's Touch Veterinary Services**. This biannual clinic provides affordable spay and neuter services for pet owners throughout the tri-state area and supports the City's commitment to responsible pet ownership, animal welfare, and public health. Appointments are required and are expected to fill quickly. Residents are encouraged to contact the Needles Animal Shelter at **(760) 326-4952** to schedule an appointment. Please refer to the attached flyer for additional information.

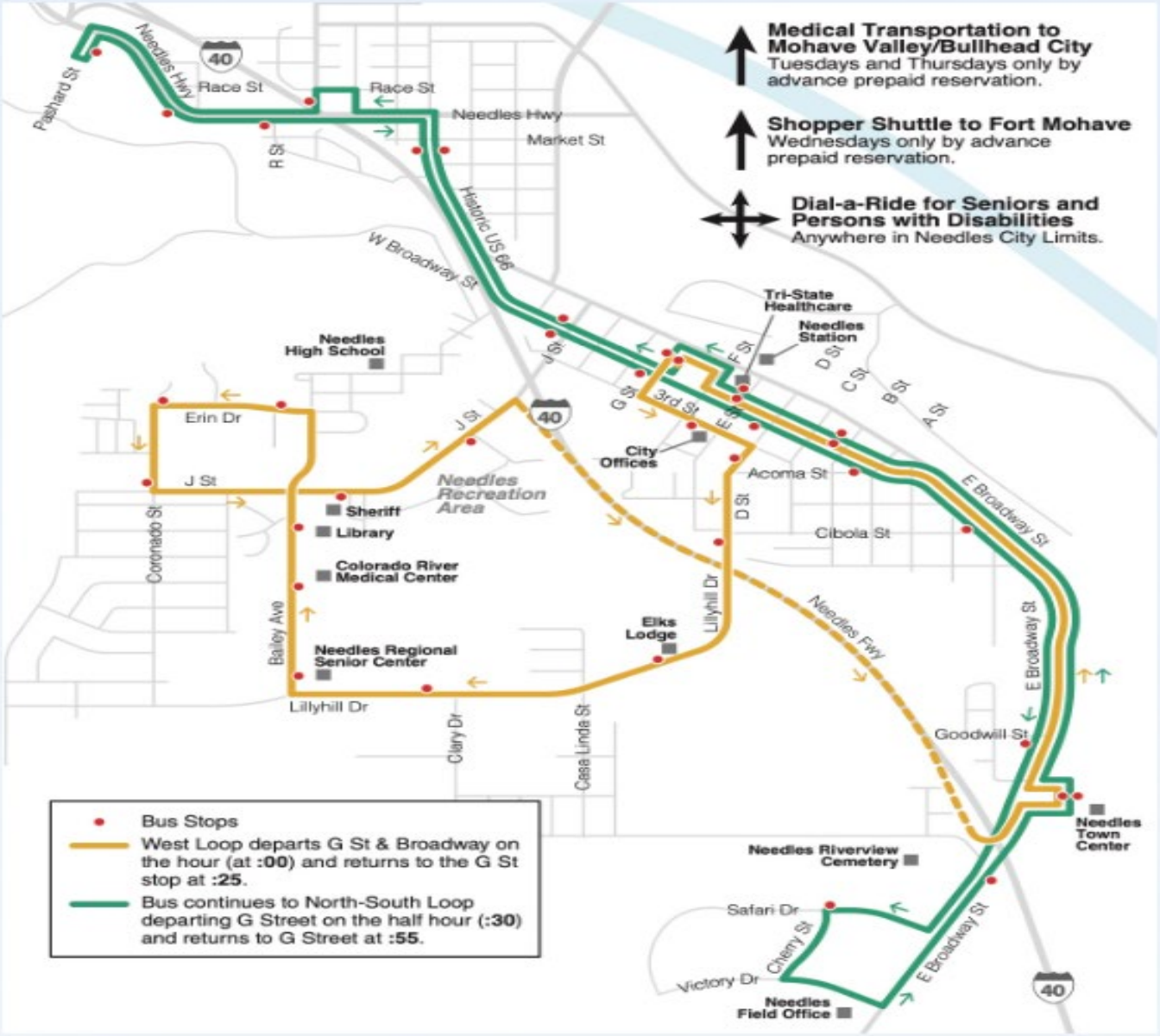
V. **Route 66 Centennial Community Fall Festival Update:** Planning continues for the **Third Annual Community Fall Festival** on **November 7, 2026**, the City's signature celebration commemorating the **100th Anniversary of Historic Route 66**. As California's eastern gateway on the Mother Road, Needles is uniquely positioned to welcome residents, visitors, Route 66 enthusiasts, and travelers from across the nation for this once-in-a-generation milestone. The event will feature live entertainment, an OHMV car show, food vendors, family activities, a Kids Zone, and a Route 66 Centennial fireworks celebration. Staff continues coordinating event logistics, vendor participation, sponsorships, and community partnerships to deliver a memorable experience that celebrates Needles' history while promoting tourism, supporting local businesses, and showcasing Needles as a regional destination. Businesses, community organizations, sponsors, and vendors are encouraged to participate in this historic celebration. Additional information, including vendor registration and sponsorship opportunities, is available on the City's Route 66 Centennial webpage **or by contacting** Jennifer Valenzuela, Recreation Manager, at (760) 326-2814 or parksandrecreation@cityofneedles.com.

VI. **1923 American LaFrance Fire Truck Restoration Project Update:** Restoration efforts continue on the City's historic 1923 American LaFrance Fire Truck, and community sponsorship opportunities remain available to support the next phase of the project. The restoration will help preserve this historic vehicle as a symbol of Needles' rich history while ensuring it continues to appear at community events, parades, civic celebrations, and educational programs for future generations. The City extends special recognition and sincere appreciation to Tim Wahlstrand for generously volunteering his time, expertise, and craftsmanship in support of the restoration effort, as well as to the residents, businesses, and community partners who continue to help preserve this important piece of Needles history. Additional information regarding sponsorship opportunities is available in the attached restoration flyer. Those interested in supporting the project may contact Jesse Fragoso at jfragoso@cityofneedles.com.

1. EXTREME HEAT- TRANSIT SERVICES

Deviated Fixed Route

Schedule Below



Hours of Operation

Monday – Friday:
7:00 am to 6:55 pm
Saturday
10:00 am to 4:55 pm

Catching The Bus At The Bus Stop

Times shown on the schedule are the minutes after each hour that the bus departs that stop.

Bus may arrive a few minutes late due to deviation service requests, but will not depart a stop before the time listed.

Deviated Fixed Route Service

NAT can deviate off the route to pick you up at your location. For details about requesting a deviation, click here:

Request A Deviation

Click here to see fares:

Fares

No service on:

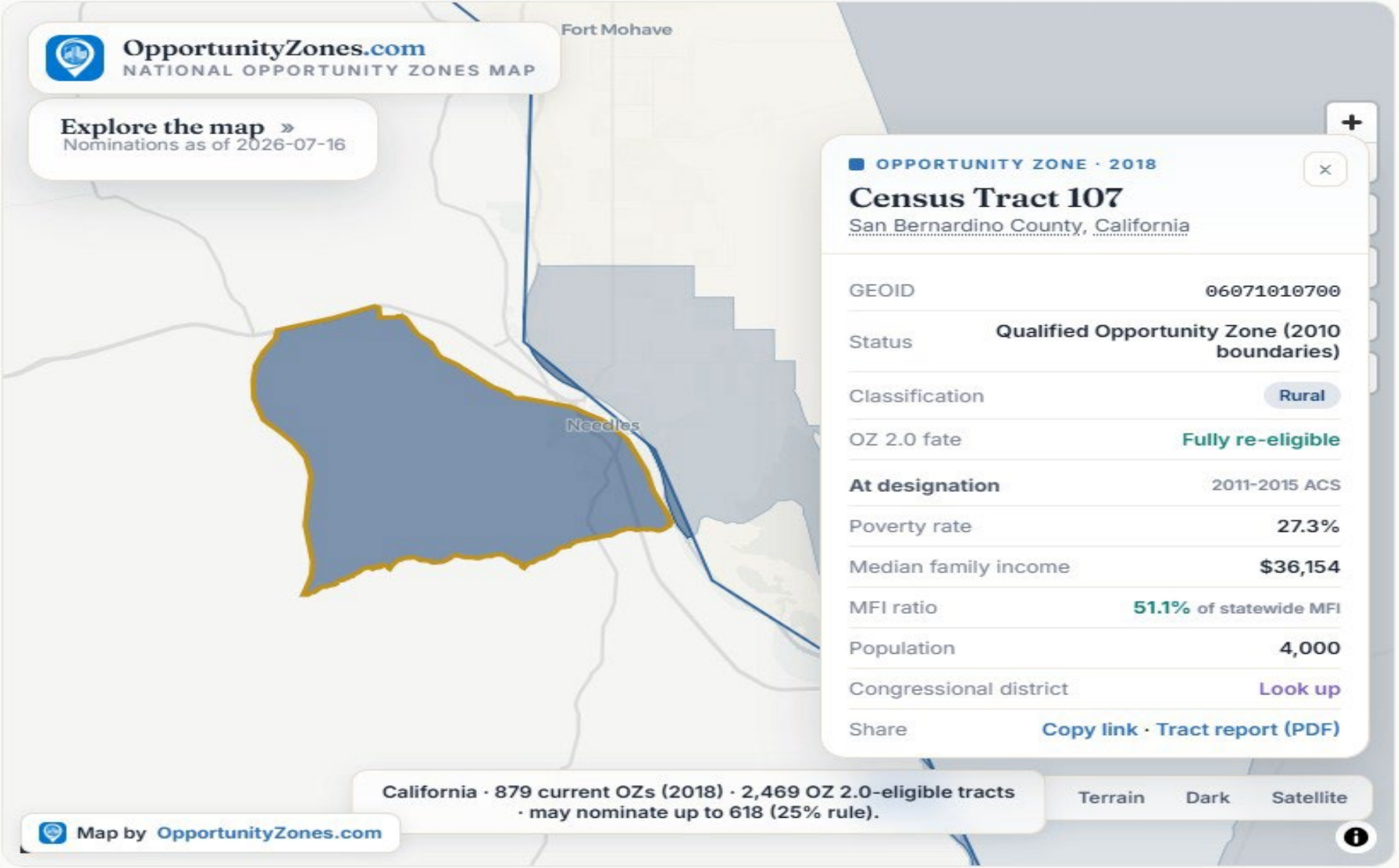
New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day, and Christmas Day

Call Needles Area Transit at 1-866-669-6309 on the day you desire the service.

2. OPPORTUNITY ZONE 2.0 APPLICATION

California Opportunity Zones Map

The interactive map below shows every designated Opportunity Zone in California. Use the layer panel to explore rural and surrounding tracts, or click any zone for tract-level detail.



6. SUMMER YOUTH BASKETBALL PROGRAM

7. SUMMER CAMP COMPLETED

8. ANIMAL SHELTER HOURS UPDATE

CITY OF NEEDLES — CALIFORNIA

ANIMAL SHELTER

New Service Hours

UPDATED SERVICE HOURS

The City of Needles Animal Shelter has updated its service hours to better serve residents and support animal care throughout the week.

NEW HOURS

MONDAY – THURSDAY
8:00 A.M. – 2:30 P.M.

FRIDAY
8:00 A.M. – 12:00 P.M.

Thank you for supporting the animals and families in our community!

WE'RE HERE TO HELP WITH:

ANIMAL CARE & SHELTER SERVICES
Providing compassionate care for animals in our community.

ANIMAL CONTROL CALLS
Responding to calls and keeping our community safe.

PET ADOPTIONS
Helping pets find loving, forever homes.

COMMUNITY ASSISTANCE
Supporting residents and pets with care and resources.

NEEDLES ANIMAL SHELTER

1662 Flip Mendez Pkwy
Needles, CA 92363
(760) 326-4952
CityofNeedles.com

ADOPT | VOLUNTEER | DONATE | MAKE A DIFFERENCE

Together, we can help protect and care for the animals in our community.

9. LIBRARY READING PROGRAM

NEEDLES BRANCH LIBRARY

1111 Bailey Ave., Needles, 92363 • 760-326-9255

Off-Session: Aug 3–15

Storytime • Wednesdays • 1:30pm

Session 4: August 16–September 26

Scan the QR Code or visit:
library.sbcounty.gov/session

Library Beginners (0–5 years)

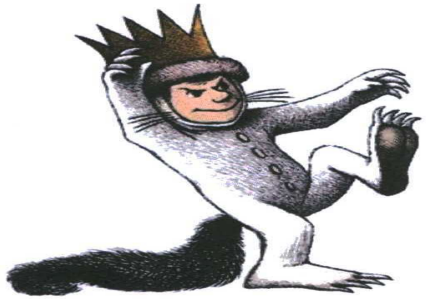
Little Artists • Tuesdays • 3:00pm

Explore art and imagination through fun, interactive projects.

Kids Zone (6–11 years)

Storytime • Wednesdays • 1:30pm

Stories, songs, and crafts for all ages.



Adult Programs (18+ years)

Adult Book Club • Mondays • 3:30pm

Aug 17 & 24: John Scalzi, *When the Moon Hits Your Eye*

Aug 31: Josh Malerman, *Incidents Around the House*

Sep 14 & 21: Silvia Moreno-Garcia, *The Bewitching*

Off-Session: Sep 27–Oct 10

Storytime • Wednesdays • 1:30pm

Family Paint Event • Wednesday, Sep 30 • 5:30pm

SAN BERNARDINO COUNTY | Library

All County Library branches will be closed on Aug 21 & Sep 7

library.sbcounty.gov

MON 11am-7pm • **TUE** 11am-7pm

WED 11am-7pm • **THURS** 10am-6pm

FRI closed • **SAT** 9am-5pm • **SUN** closed

10. BEHAVIORAL HEALTH

Did you know?

If you have received substance use disorder treatment, you can receive substance use disorder and recovery services after your treatment and at no-cost to help you stay on the path of recovery.

The services are also available whether you have relapsed or need help to prevent a relapse.

How do I access recovery services?

- Contact the last program you attended.
- Contact your counselor.
- Call (800) 968-2636.
- Ask your recovery residence.

Contact

For services, call or visit
the Screening Assessment and
Referral Center (SARC)
850 E. Foothill Blvd., Rialto
(800) 968-2636 or (909) 421-4601

For 24/7 access to behavioral health services,
call (888) 743-1478
In an EMERGENCY, call 9-1-1.

If you speak another language,
language assistance services are
available to you free of charge
by dialing (888) 743-1478
(TTY users dial 7-1-1).

DBH complies with applicable
federal, civil rights laws and does not
discriminate on the basis of race,
color, national origin,
sex, gender identity, age, disability,
or limited English proficiency.

SAN BERNARDINO COUNTY

BEHAVIORAL HEALTH
658 E. Brier Dr., Ste. 250
San Bernardino

www.SBCounty.gov/dbh

Rev. 7/22

SAN BERNARDINO COUNTY

Substance Use Disorder and Recovery Services (SUDRS)

BEHAVIORAL HEALTH

11. JPIA COALITION

Establish Proportionate Liability for Local Governments

Under California's joint and several liability rule, a city found just **1% at fault can be forced to pay 100% of a plaintiff's economic damages**—when the other responsible co-defendants can't pay. Every dollar consumed by disproportionate liability judgments and inflated settlements is a dollar unavailable for community services that our residents rely on: police and fire protection, roads and infrastructure maintenance, parks, libraries, senior services and youth sports programs.

Establishing proportionate liability means that local governments named in lawsuits would be required to pay only their actual share of fault, as determined by the court. Not only is this more fair, but it would help to solve a rapidly escalating problem—a fiscal crisis of runaway liability costs for cities and other local government agencies that have limited taxpayer funding to provide much needed public services.

COALITION TO PROTECT COMMUNITY SERVICES | *California JPIA*

CALIFORNIA JOINT POWERS INSURANCE AUTHORITY
Providing Innovative Risk Management Solutions for Our Public Agency Partners
8081 Moody Street, La Palma, CA 90623 | (562) 467-8700 | cjpia.org

11. JPIA COALITION

COALITION TO PROTECT COMMUNITY SERVICES | *California JPIA*

July 28, 2026

To Members of the Legislature:

On behalf of the Coalition to Protect Community Services, we write to express our strong support for meaningful tort reform in civil actions against public entities, consistent with the priorities of other local government organizations statewide.

Specifically, we support:

- Proportionate (several) liability for economic damages in civil actions against public entities, so that taxpayers pay only for the share of harm attributable to the public agency.
- Caps on damages in civil actions against public entities, ensuring that injured parties are fairly compensated, while also preserving the capacity to deliver essential public services.

Local governments across California are facing a growing liability crisis. In many cases, it is not a result of agencies improperly delivering services or mismanaging risk—but because the current legal framework systematically exposes public entities to liability far beyond their actual share of responsibility.

For cities and special districts, rising settlements and liability costs pose an existential threat to the services we provide. **Multi-million dollar claims against local agencies—arising from public roadways, sidewalks, public property, and routine government services—have increased sharply, and the rising costs are unsustainable**. Insurance premiums paid by local agencies have grown 370%, climbing from $115 million in 2016 to $541 million in 2025. And since 2019, public entity liability costs have more than tripled, now exceeding $7 billion in known exposure.

When a local government agency faces a liability judgment, the cost is borne collectively by liability risk pools—meaning it is ultimately funded by the taxpayers of every member community across California—or directly by the local agency if it is not a member of a risk pool. Dollars spent defending and paying out lawsuits are dollars diverted from public safety, road maintenance, parks, and the core local services these agencies exist to provide.

We stand ready to work with the Legislature, the Administration, and all involved stakeholders to craft a practical and meaningful solution to this growing problem.

Can we count on your support to help safeguard essential public services?

CALIFORNIA JOINT POWERS INSURANCE AUTHORITY
Providing Innovative Risk Management Solutions for Our Public Agency Partners
8081 Moody Street, La Palma, CA 90623 | (562) 467-8700 | cjpia.org

COALITION MEMBERS — as of July 28, 2026

1. California Contract Cities Association
2. California Joint Powers Insurance Authority
3. City of Alhambra
4. City of Arcadia
5. City of Artesia
6. City of Atascadero
7. City of Azusa
8. City of Bakersfield
9. City of Barstow
10. City of Bellflower
11. City of Blythe
12. City of Camarillo
13. City of Carson
14. City of Cerritos
15. City of Commerce
16. City of Corona
17. City of Diamond Bar
18. City of Duarte
19. City of Fontana
20. City of Fountain Valley
21. City of Goleta
22. City of Hawaiian Gardens
23. City of Indian Wells
24. City of La Mirada
25. City of La Palma
26. City of La Puente
27. City of La Quinta
28. City of La Verne
29. City of Lake Forest
30. City of Lakewood
31. City of Lomita
32. City of Monrovia
33. City of National City
34. City of Needles
35. City of Norwalk
36. City of Palos Verdes Estates
37. City of Paramount
38. City of Pismo Beach
39. City of Rolling Hills
40. City of San Clemente
41. City of San Luis Obispo
42. City of San Marcos
43. City of Santa Paula
44. City of Signal Hill
45. City of Solvang
46. City of Temple City
47. City of Torrance
48. City of Victorville
49. City of West Covina
50. City of Wildomar
51. County of Fresno
52. Eastern Sierra Transit Authority
53. Foothill Transit
54. Public Agency Risk Management Association
55. Rossmoor Community Services District
56. Town of Apple Valley

CALIFORNIA JOINT POWERS INSURANCE AUTHORITY
Providing Innovative Risk Management Solutions for Our Public Agency Partners
8081 Moody Street, La Palma, CA 90623 | (562) 467-8700 | cjpia.org

COMMUNITY EVENTS I & II

COMMUNITY EVENTS II & III

RCC
RIVER COMMUNITIES COALITION
Neighbors Helping Neighbors

DONATIONS NEEDED!

Building a Stronger Community... One Donation at a Time

River Communities Coalition (RCC) is collecting donations for our upcoming Community Rummage Sale!

Your donated items help fund community programs and services that benefit our **Colorado River communities.**

WE ARE LOOKING FOR:

- Furniture
- Household Items
- Kitchen Items
- Clothing & Shoes
- Books
- Toys
- Electronics
- Home Décor
- Tools
- Holiday Decorations

...and much more!

WE WELCOME MEDICAL EQUIPMENT!

We especially welcome donations of:

- Walkers
- Wheelchairs
- Canes
- Crutches
- Rollators
- Shower Chairs
- Lift Chairs
- Hospital Beds
- Bedside Commodes
- And other medical equipment

WE PICK UP BIG OR SMALL!

Whether it's a single item, a bag of clothing, or an entire household of furniture, we'll gladly arrange a pickup.

We'll pick up ANYTHING big or small!

All donated items should be clean and in good, usable condition.

SCHEDULE A PICKUP OR DROP-OFF

Call or Text Any of Our RCC Volunteers

Roxanne (928) 706-8323
Wayne (760) 903-3939
Nancy (562) 900-4808

Or Contact the RCC Office

RCC Office: 760-801-4076
NeedlesRCC@gmail.com

COMMUNITY RUMMAGE SALE

July 31 & August 1, 2025

7:00 AM – 3:00 PM

Palo Verde College – Needles Center (Historic Claypool Building) Needles, California

DONATION RECIPIENT

All donations are gratefully accepted on behalf of the **RIVER COMMUNITIES COALITION (RCC)** a 501(c)(3) nonprofit organization.

Building a Stronger Community... One Donation at a Time

RECEIPTS AVAILABLE UPON REQUEST

A receipt will be provided for your tax records.

Thank You!

Every donation makes a difference! Thank you for helping RCC continue building a stronger community... one donation at a time.

VISIT OUR FACEBOOK PAGE!

RIVER COMMUNITIES COALITION (RCC)
Building a Stronger Community... One Donation at a Time

Because of you, life doesn't stop.

Donate August 1-31, 2026

$15 GIFT CARD FOR ALL

Must use code **AUGUST15-2026-V***
**Rewards program opt-in required.*

BLOOD DRIVE

Elks Lodge 1608

Monday, August 17, 2026
10:00 a.m. - 2:00 p.m.

24 DONORS NEEDED
Elks Lodge 1608 Meeting Room
1000 Lillyhill Dr.
Needles, CA 92363

Soak up the last days of summer and share the love! End-of-summer plans can lead to blood shortages. Donate blood this August and use code AUGUST15-2026-V when scheduling your appointment to receive a $15 Rewards gift card as our thank-you! Donor Rewards program opt-in required. Find out more at vitalant.org/AugDonorGift. Schedule your appointment today!

Our mission at Vitalant depends on community members like you. Your blood donation touches countless families and gives patients a second chance of life. Thank you for being a lifesaver! We really appreciate you.

Visit donors.vitalant.org and enter Blood Drive Code: L1U79

For more information or to schedule a donation, call **877-258-4825** or visit us at **vitalant.org**
Find us @

vitalant

[21] | Order ID: 1065523 | Qty: 2 of 6 | Drive ID: 10027871 | 256126

COMMUNITY EVENTS IV & V

SPAY & NEUTER CLINIC!

SEPTEMBER 24TH & 25TH 2026

- All of the tri-state area welcome.
- Call the animal shelter with all questions.

CITY OF NEEDLES CALIFORNIA

NEEDLES ANIMAL SHELTER

1662 Flip Mendez Parkway
Needles, CA 92362
(760)326-4952

An application must be completed with a non refundable cash deposit to schedule appointment.

HELPING PETS. SUPPORTING OUR COMMUNITY.
HEALTHY PETS, HAPPY FAMILIES!

SAVE THE DATE!

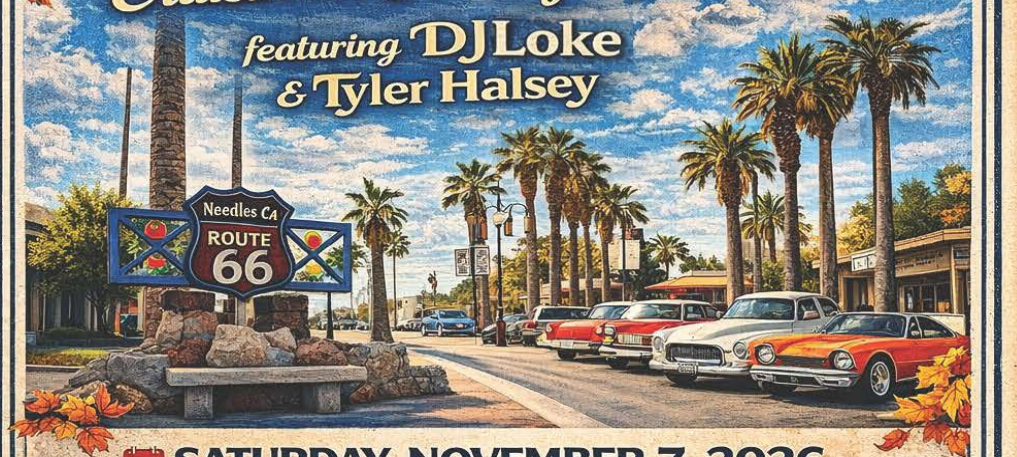
The City of Needles
Third Annual
COMMUNITY FALL FESTIVAL

100 YEARS ROUTE 66 1926-2026

Celebrate the Route 66 Centennial!

Cruisin' the Century in Needles

featuring DJ Loke & Tyler Halsey



SATURDAY, NOVEMBER 7, 2026

9:00 AM – 8:00 PM • SANTA FE PARK, NEEDLES, CA

- OHMV Car Show
- NOW ACCEPTING VENDORS
- Fireworks Show
- LOOKING FOR CO-SPONSORSHIP OPPORTUNITIES
- Food Trucks
- Beer Garden at Red Dog Saloon
- Kids Zone & Games

JOIN US FOR A HISTORIC CELEBRATION

Experience the energy of Route 66 and a Fall Festival like never before—OHMV, culture, community, and the Colorado River

Contact Jennifer Valenzuela at 760-326-2814
or parksandrecreation@cityofneedles.com

ROUTE 66 66 1926-2022

CITYOFNEEDLES.COM

CITY OF NEEDLES
1923
AMERICAN LaFRANCE
FIRE TRUCK
RESTORATION PROJECT

Help Preserve a Piece of Needles History

For generations, this historic fire truck has represented service, pride, and community spirit in the City of Needles.
We are asking for the community's support to help restore and preserve this historic vehicle for future generations.

RESTORATION NEEDS

1	Bell Bracket	$50
2	Pyramid Aluminum 16" x 80" Sheets	$2,000
3	Mechanical Temp Gauge	$100
4	Wood for Bed	$1,000
5	Toolbox for Bed	$800
6	Steel Battery Box and Tool Box	$2,000
7	Chrome Work for Truck	$1,500

COMMUNITY RESTORATION GOAL
$7,450

HOW YOU CAN HELP

- Donate toward restoration costs
- Sponsor a restoration item
- Volunteer skilled labor or materials
- Help spread the word throughout the community

A PIECE OF HISTORY.
A SYMBOL OF PRIDE.
OUR TRUCK. OUR COMMUNITY.

FIRE DEPT.

City of Needles Fire Department
817 Third Street
Needles, California