



(ACT) ACTION NEEDED  
(INF) INFORMATION ONLY  
(DIS) DISCRETIONARY

## AGENDA

BOARD OF PUBLIC UTILITIES  
CITY OF NEEDLES, CALIFORNIA  
TUESDAY, JANUARY 16, 2024 AT 4:00 PM  
CITY COUNCIL CHAMBERS  
1111 BAILEY AVENUE, NEEDLES

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THE PUBLIC MAY ATTEND THIS MEETING TELEPHONICALLY BY CALLING  
THE FOLLOWING NUMBER:

1-866-576-7975 - Participant access: 853544

AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO 12:00 NOON THE DAY  
OF THE MEETING BY EMAILING [csallis@cityofneedles.com](mailto:csallis@cityofneedles.com)

CALL TO ORDER - ROLL CALL

APPROVAL OF AGENDA (ACT)

CORRESPONDENCE

**PUBLIC APPEARANCE:** Persons wishing to address the Board on subjects other than those scheduled are requested to do so at this time. When called by the Chairman, please come to the podium and announce your name and address for the record. In order to conduct a timely meeting, a three minute time limit per person has been established by Municipal Code Section 2-18. Amendments to California Government Code Sec. 54950 prohibits the Board from taking action on a specific item until it appears on the agenda.

**CONSENT CALENDAR:** All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Chairman or any Member of the Board may pull an item from the Consent Calendar for discussion. Prior to Board action, a member of the public may address the Board on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **Recommended Action:** Approve Items 1 through 4 on the Consent Calendar by affirmative vote. (ACT)

1. Minutes of adjourned regular meeting held December 5, 2023
2. Authorize a change order for the purchase of a Terex TC55 Optima 2023 Freightliner bucket truck not to exceed \$23,400 utilizing the electric vehicle replacement funds
3. Power Purchase Cost Adjustment for months of October and November 2023 and continue the over-hydro rate of \$0.1538 with an additional \$.01 power cost adjustment as effective December 1, 2023
4. Authorize Reliable Pump Inc. to complete two Hydromatic pump repairs not to exceed \$15,531.74 to be funded by the Wastewater Asset Replacement Fund

**REGULAR ITEMS** (A three minute time limit per person has been established per Municipal Code Section 2-18)

5. Selection of a Chair and Vice Chair for the ensuing year of 2024

REPORTS

(INF)

6. EUSI, LLC operational support services relating to the wastewater treatment facility and collection system November 2023

7. Present Perfected Rights Report – November 2023

8. Monthly Activity Report August and September 2023

**PENDING MATTERS (not for discussion at this time)**

- a. Arc Flash Study System Improvements Cost Estimate and Timeline Report (per Board action on April 4, 2023)

**MANAGER'S REPORT**

- b. Manager's Reports for 12-15-23, 12-22-23, 12-29-23, 1-5-24

**BOARD REQUESTS**

**ADJOURNMENT**

**Posted: January 11, 2024**

**INTERNET ACCESS TO BOARD AGENDA AND STAFF REPORT MATERIAL IS AVAILABLE  
PRIOR TO THE MEETING AT**

<http://www.cityofneedles.com>

SB 343 - DOCUMENTS RELATED TO OPEN SESSION AGENDAS - Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to a meeting is available for public inspection at the Needles Administrative Office, 817 Third Street, Needles, CA 92363.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Cheryl Sallis, Secretary to the Board, at (760) 326-2113 ext 115. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II)

## BOARD OF PUBLIC UTILITIES

December 5, 2023

The adjourned regular meeting of the Board of Public Utilities held on the 5th day of December, 2023, was called to order at 4:00 p.m. with CHAIRMAN CAMPBELL presiding and the following COMMISSIONERS present:

COMMISSIONERS LeJEUNE, MOFFITT, SCHNEIDER AND McNEIL

Also Present: SECRETARY SALLIS, CITY MANAGER MARTINEZ AND OTHER KEY STAFF

COMMNTS None

EX SESN CHAIRMAN CAMPBELL declared the adjourned regular meeting adjourned at 4:01 p.m. for the purpose of an executive session pursuant to Government Code Section 54956.9(d)(2) and/or (3) and/or (4) - Conference with legal counsel regarding potential litigation (one potential case adverse to Rio Buena Vista HOA [Homeowners Association])

CHAIRMAN CAMPBELL declared the adjourned regular meeting reconvened at 4:16 p.m. with all persons heretofore mentioned present.

Rainie Torrance, Utility Manager, reported that there was no reportable action taken during the executive session.

APPROVAL  
AGENDA COMMISSIONER McNEIL MOVED, SECONDED BY COMMISSIONER MOFFITT, to approve the agenda. Motion carried by the following roll call vote:

AYES: CHAIRMAN CAMPBELL, COMMISSIONERS LeJEUNE,  
MOFFITT, SCHNEIDER AND McNEIL  
NOES: NONE  
ABSENT: COMMISSIONER BROWN

CORSPNDN: None

PBLC APRN: None

CNST CAL: COMMISSIONER MOFFITT MOVED, SECONDED BY COMMISSIONER SCHNEIDER, to approve consent calendar items 1 through 3

1. Minutes of adjourned regular meeting held November 7, 2023
2. Adopt the City of Needles Sewer Overflow Prevention and Response Plan dated December 5, 2023
3. Approval of Western Area Power Administration Agreement No. 10-DSR-12165, Exhibit B.NMD, Revision No. 4 relating to updated costs for the Nora McDowell Switchyard for fiscal years 2024 through 2026

Agenda item 1 carried by the following roll call vote:

AYES: CHAIRMAN CAMPBELL, COMMISSIONERS LeJEUNE,  
SCHNEIDER AND McNEIL  
NOES: NONE  
ABSENT: COMMISSIONER BROWN  
ABSTAIN: COMMISSIONER MOFFITT

Agenda items 2 and 3 carried by the following roll call vote:

AYES: CHAIRMAN CAMPBELL, COMMISSIONERS LeJEUNE,  
MOFFITT, SCHNEIDER AND McNEIL  
NOES: NONE  
ABSENT: COMMISSIONER BROWN

REG ITEMS: Utility Manager Torrance explained the request for a downtown lighting/holiday wreath ad hoc committee and the poor condition of the current lighting and wreaths. Will be asking the City Council to appoint three of their members and the ad-hoc committee will be tasked with making a recommendation to this Board and the Council.

LIGHTING/  
WREATH  
AD HOC

COMMISSIONER SCHNEIDER noted that other cities have decorative lighting districts and asked who pays for the decorative lights. City Manager Martinez explained the ad hoc committee will provide guidance on how to proceed or if we should proceed as it needs to be decided how we want the downtown to look for years to come. Discussion followed on the decorative lights and who should pay the cost.

COMMISSIONER LeJEUNE volunteered to serve on the ad hoc committee.

CHAIRMAN CAMPBELL felt the city should pay the electric bill as lighting is a public safety issue but as far as the lights, bulbs, etc. those costs should be in capital improvements.

COMMISSIONER McNEIL recommended CHAIRMAN CAMPBELL and COMMISSIONER SCHNEIDER in addition to COMMISSIONER LeJEUNE and CHAIRMAN CAMPBELL so appointed to serve as the decorative lighting/holiday wreath ad hoc committee.

COMMISSIONER SCHNEIDER asked staff, at the first meeting, to have a cost comparison of similar poles like in residential areas compared to decorative.

STATE OF  
CANNIBS City Manager Martinez spoke on the cannabis industry and referenced the lengthy staff report included in the packet. He summarized the report and the benefits this industry has brought to Needles.

COMMISSIONER SCHNEIDER referenced the \$100,000 per megawatt each facility has to pay that was put in place in 2017 and felt that should be revisited

due to inflation, cost of materials, etc. and should include all utilities. He also spoke on the condition of the streets in the community noting he gets hit up weekly on the inability to walk or ride a bike due to the poor condition. There needs to be an explanation as to why money has not been used in the last year and half on street work. He lastly spoke on odor from the facilities that can be horrendous and prevalent and is happening when the cannabis facilities think they can get away with it. City Manager Martinez responded there's no excuse for odor from the facilities and encouraged people to call or use the city's app and the business can be cited.

Discussion followed on the status of the cannabis industry and the financial stability in the market.

**REPORTS:** CHAIRMAN CAMPBELL acknowledged the following reports: 1) EUSI, LLC operational support services relating to the wastewater treatment facility and collection system October 2023; 2) Needles Present Perfected Rights (PPR) report October 2023; 3) Monthly activity report July 2023; 4) California Air Resources Board November 2023 Joint Auction Settlement Prices and Results

Utility Manager Torrance provided background information on the greenhouse gas auction, minimum pricing, and submittal of bids. She noted the city did not get any credits, the money was returned, and we'll go on the open market. Discussion followed on the bidding process, bidder competition, and who got the credits during that process.

**MGR'S RPT:** None

**BRD RQSTS:** CHAIRMAN CAMPBELL asked Utility Manager Torrance to analyze how many greenhouse gas credits the city can apply for due to cannabis being grown locally. He spoke on photosynthesis, CO<sup>2</sup>, and sequestration and felt that any energy supplied to grow houses should be applied and credit returned. He asked Utility Manager Torrance to look into CO<sup>2</sup> sequestration as farmer's use it and get credits.

CHAIRMAN CAMPBELL declared the adjourned regular meeting of the Board of Public Utilities held on the 5th day of December, 2023, adjourned at 4:55 p.m.

ATTEST: \_\_\_\_\_  
Chairman Secretary



## CITY OF NEEDLES, CALIFORNIA STAFF REPORT

**MEETING TYPE:** Regular

**MEETING DATE:** January 16, 2024

**TITLE:** Authorize a change order for the purchase of a Terex TC55 Optima 2023 Freightliner bucket truck not to exceed \$23,400 utilizing the electric vehicle replacement funds

**BACKGROUND:** On October 3, 2023 the Board of Public Utilities authorized the purchase of one Terex TC55 Optima 2023 Freightliner from Custom Truck not to exceed \$243,785. The original quote from Custom Truck did not include freight of \$4,100 and \$19,300 in sales tax. The recommended change order adds the costs associated with freight and sales tax to the purchase price.

**FISCAL IMPACT:** As of June 30, 2023 there is an electric vehicle replacement balance of \$390,681.

**ENVIRONMENTAL  
IMPACT:** None

**RECOMMENDED  
ACTION:** Authorize a change order for the purchase of a Terex TC55 Optima 2023 Freightliner bucket truck not to exceed \$23,400 utilizing the electric vehicle replacement funds

**SUBMITTED BY:** Rainie Torrance, Utility Manager

City Manager Approval: Patrick J. Martinez Date: 1/10/2024

Other Department Approval (when required): \_\_\_\_\_ Date: \_\_\_\_\_

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 2



**CUSTOM  
TRUCK  
ONE SOURCE™**

Remit To:

PO Box 773385  
Chicago, IL 60677-3385

Custom Truck &  
Equipment, LLC  
7701 E. 24 Hwy  
Kansas City, MO 64125

## SALES INVOICE

Item 2.

ORDER NUMBER: 1000190805

Invoice Date: 10/13/23

**Total Due \$247,885.00**

Due Date 12/20/23

Branch Fontana Office

Delivery Method FTL

Delivery Terms EXW

Bill To:  
CITY OF NEEDLES, CA  
817 3RD ST  
NEEDLES, CA - 92363

Ship To:  
CITY OF NEEDLES, CA  
817 3RD ST  
NEEDLES, CA - 92363

For questions regarding your invoice - contact (909) 356-6899

Customer #	Customer Purchase Order	Doc Date	Sales Representative	Division	Store
2062011	101323EL	12/20/23	BBJERKE	USA	FON

Qty	Item	Description	Unit Price / Rate	Ext. Price
1	100_03674	FREIGHTLINER M2106/TC55 OPTIM	\$243,785.00	\$243,785.00
	Ex Works: KANSAS CITY, MO			
	ATTACHMENT S/N: 2230882714			
	CHASSIS VIN: 3ALDCXFE4RDVD8614			
	SERIALIZED BEDS & BODIES S/N: LKWGTC-192-22-0103			
	Unit Attributes:			
	CHASSIS MODEL:M2106	CHASSIS MAKE:FREIGHTLINER		
	CHASSIS YEAR:2024	CHARACTERISTIC TYPE:55' BUCKET TRK		
	NEW/USED:NEW	ENGINE MAKE:CUMMINS		
	CHASSIS CLASS:CLASS 7 CHASSIS	ENGINE MODEL:L9 D		
	TRANSMISSION MODEL:3000RDS	AXLE CONFIGURATION:4X4		
	BRAKES:AIR	ATTACHMENT MODEL:TC55 OPTIMA		
	ATTACHMENT MAKE:TEREX UT	ATTACHMENT YEAR:2023		
	BED/BODY MAKE:FREEDOM TRUCK EQUIPMENT	BED/BODY MODEL:FTETC55MU126UL		
	PTO OPTIONS:YES	E-PTO:TBD		
	CA OR CT:124	WHEELBASE:190		
	FRONT AXLE CAPACITY:14000	REAR AXLE CAPACITY:21000		
	FRAME:11125356438S	CAB TYPE:REGULAR CAB		
	REAR SUSPENSION:SPRING	TAG AXLE:NONE		
	PUSHER AXLE(S):NONE	RAIL GEAR:NO		
	G.V.W.R.:33000	ON-HWY/OFF-ROAD:ON-HIGHWAY		
1	750_00010	FREIGHT-WHOLEGOODS DELIVERY	\$4,100.00	\$4,100.00
	Ex Works: KANSAS CITY, MO			
	CUSTOMER WILL HANDLE TT&L.			

Sale	\$247,885.00
Misc.	\$0.00
Tax	\$0.00
Prepayments	\$0.00

**TOTAL \$247,885.00**



# Terex TC55 Optima 2023 Freightliner M2104

Item 2.

CARB 2022 COMPLIANCE IS NOT INCLUDED IN PRICE  
CALIFORNIA AND OTHER OPT-IN STATES ADD UP TO \$4,500

QR-045360 Sourcewell #110421-TER

## CHASSIS SPECS

### ENGINE

Cummins 300HP  
(2) Alliance 12V Batteries  
18.7 CFM Air Compressor  
115V Block Heater

### TRANSMISSION

Allison Automatic  
w/ PTO Provision

### FRONT AXLE

FAWR: 14,000 lbs  
Tires: 11R22.5 14-Ply  
Aluminum Wheels  
Suspension:  
Taperleaf 14,600 lbs  
Front Shock Absorbers  
Ratio 5.57

### REAR AXLES

DA-RS-21.0-4 Rear Axle  
RAWR: 21,000 lbs R-Series  
Tires: 11R22.5 14-Ply  
Steel Wheels  
Differential Lock  
Suspension:  
Variable Multi-Leaf 23,000 lbs.  
52" w/ Rubber Helper  
Ratio 5.56

### FUEL TANKS

50 Gal. Aluminum-LH  
6 Gallon DEF Tank

### BRAKE SYSTEM

Air Brakes

### CAB FEATURES:

106" BBC Flat Roof Cab  
Conventional, Aluminum  
Fiberglass Hood  
Single 14" Round Hadley Air Horn  
Dual Electric Horns  
(5) Amber Marker Lights  
Daytime Running Lights  
Dual West Coast Heated Mirrors  
Bright Finish  
Opal Gray Vinyl Interior  
Interior Convenience Package  
Heater, Defroster, A.C.  
Hi-Back Air Ride Driver Seat  
Hi-Back Rider Seat  
(1) 12V Power Supply In-Dash  
97 DB Backup Alarm  
AM/FM/WB Radio w/ Front Aux.  
Input  
White Paint  
GVWR  
33,000



SAMPLE PHOTO

### BODY & EQUIPMENT

168" Line Body With Streetside & Curbside Compartmentation, and Hotstick Shelf  
Master Lock System on Body, Adjustable Shelves w/ Dividers and/or Material Hooks in Compartments, Wheel Chock Storage w/ (2) Chocks.  
Outrigger Pads & Storage.

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DISCLAIMER: Specifications are believed to be correct, but may contain errors and/or omissions.  
Pictures are representative and may not be identical.

## EQUIPMENT SPECS

### AERIAL SPECIFICATIONS:

Terex Hi-Ranger Optima TC55 Insulated Non-Overcenter Aerial Device  
Providing A Working Height Of 60.0 Ft And A Side Reach Of 42.8 Ft.  
A Self Locking Worm Gear Rotation Drive Is Provided And Equipped With A Bi-Directional Motor. Continuous & Unrestricted Rotation  
Boom w/116 Degree Lower Boom Articulation To Ground Access In The Non-Overcenter Position. Lower Boom: Filament Wound High Strength Fiberglass Insert Providing An Insulation Gap. Upper Boom: Filament Wound Tapered Fiberglass Boom Providing A Clear Span Insulation Gap. Upper Boom Rest With A Cam Type Tie Down Strap. Boom Tip With Hydraulic Platform Rotator. Upper Controls: "Control-Plus" Single Stick Controller. Platform Leveling Control, Hydraulic Platform Tilt Is Provided At Platform And Lower Controls. Engine Stop/Start Controlled At Platform And Lower Controls. Engine Throttle Advance  
Dual Hydraulic Tool Outlets At Platform With Flow Control. Lower Controls: Individual Control Levers Are Provided And Located In An Accessible Location On The Turntable. An Upper/Lower Control Selector Provides Override Of Platform Controls.  
Aerial Device Is Designed As A Category B Machine In Accordance With ANSI/SIA A92.2-2015.  
The Upper And Lower Boom Will Be Articulated Independently.  
Terex South Dakota Inc. Can Only Test Up To 69kv When This Option Is Ordered. Can Be Rated From 46KV Up To 69KV Per ANSI/SIA A92.2-2015 Depending On: Model, Options And Fiberglass Length - Must Specify KV Rating When Ordering.  
Demand Throttle Disable  
Side Mounted Fiberglass Platform 24" X 48" X 42": (Curbside) 700 Lbs. Rated Platform Capacity. Insulated Platform Liner For 24" X 48" X 42" Platform  
Vinyl Platform And Control Cover For 24" X 48" Platform  
Simplified Compact Hydraulic Extend Under Load Jib And Winch  
Infinite Positioning Through The 120-Degree Articulation Envelope (-20 To +105 Degrees)  
Load Radius Of 0 To 65" - Hydraulic Extension To Reposition The Jib (No Re-Pinning Required). Includes A 2000 Lb. Full Drum Capacity Self-Locking Worm Gear Winch Complete With 1/2" X 75' Load. Line With Swivel Hook And Latch And A Load Chart.  
Auxiliary Let Down For Use With Open Center Hydraulics  
30 Gallon Hydraulic Oil Reservoir  
Subframe Constructed With An Open Center. Tie Down Kit.  
(2) Heavy Duty A-Frame Outriggers With Swivel Type Stabilizer Pads.  
Controls For 2-Sets Of Outriggers And Auxiliary Tool Outlets (Open Center Systems)  
Outrigger Interlock  
Pump For Systems Requiring 14 Gallons Per Minute

Option: 20K Front Bumper Winch Package Add: \$13,250

PRICE: \$243,785 USD

Ex Works: Kansas City, MO

*Price Is Subject To Change Without Notice And Is Not Guaranteed Due To Fluctuation In Material Or Component Prices, Including Manufacturer's Surcharges.*

Sample 60 Month Lease Payment: \$3,920 Subject To Approval  
For More Details Call Custom Truck Capital (833) CTC-FIN1

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QUOTE NUMBER: LE1.08-H\_22

EXPIRATION DATE: 10-30-23



## CITY OF NEEDLES, CALIFORNIA STAFF REPORT

**MEETING TYPE:** Regular Board of Public Utilities

**MEETING DATE:** January 16, 2024

**TITLE:** Power Purchase Cost Adjustment October – November 2023

**BACKGROUND:** In April 2022 the Board adopted a revised Statement of Policies set the PCA Fund Balance to be twenty percent (20%) of the yearly over-hydro budgeted power costs for the fiscal year (annual budget or revised budget as applicable).

For fiscal year (FY 23) over-hydro budget is \$4,730,000. Twenty percent (20%) of the over-hydro budget for FY 23 is \$946,000 which is the current PCA fund balance.

Effective November 1, 2023 the over-hydro rate was set at \$0.1499 with an additional \$0.01 PCA adjustment. The rates above were rescinded and effective December 1, 2023 the over-hydro rate is \$0.1538 with an additional \$0.01 PCA adjustment.

The PCA fund has a peak balance in August 2023 of -\$1,491,123 due to high market prices, the fund balance as of November 30, 2023 is -\$1,044,440. The additional PCA adjustment is reducing the PCA fund balance as projected.

**FISCAL IMPACT:** Reduce the power cost adjustment fund to meet the adopted fund balance.

**ENVIRONMENTAL IMPACT:** Continue the over-hydro rate of \$0.1538 with an additional \$.01 power cost adjustment as effective December 1, 2023

**RECOMMENDED ACTION:** No Action Needed – Information Only

**SUBMITTED BY:** Rainie Torrance, Utility Manager

City Manager Approval: Patrick J. Martinez Date: 1/10/2024  
 Other Department Approval (when required): \_\_\_\_\_ Date: \_\_\_\_\_

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 3

# NEEDLES PUBLIC UTILITY AUTHORITY POWER COST ADJUSTMENT CALCULATION

23-Oct

## UPCOMING PURCHASE PERIOD CALCULATION

Actual Over-Hydro Purchased Kwhr	** 5,232,226
Actual Over-Hydro Purchased Dollars	** \$200,000
Over-Hydro Annual Base Rate Component	\$0.0946
Line Loss Percentage	8.40
Current Over-Hydro Rate	\$0.1399
Non-Power Expense Rate Component	\$0.0242

Over-Hydro with Line Losses	4,792,719
Over-Hydro Cost/Kwhr	\$0.0417
Difference from Base Rate	-\$0.0529
Revenue Expected from Base Rate	\$453,391
Revenue Difference from Base	\$253,391
PCA Fund Adjustment	\$52,322
Amount to off set New PCA Fund Balance	\$305,713

## OVER-HYDRO RATE

New Over-Hydro Rate Component	\$0.0417
New Over-Hydro Rate	\$0.0659

Upcoming Term: November  
Total Over-Hydro Kwhr  
Total Over-Hydro Purchase + Spot Estimate

5,232,226
\$200,000

## PREVIOUS PERIOD REVENUE GENERATED

Actual Over-Hydro KWH	5,524,262
Actual Over-Hydro Dollars	\$355,128
Over-Hydro Prior Period Rate Power Component	\$0.0946

Over-Hydro KWH w/ Line Loss  
Over-Hydro Revenue Generated for the Period  
Revenue Difference from Required

5,060,224
\$478,697
\$123,569

## PREVIOUS PERIOD REVENUE ACTUAL BASE RATE

Over-Hydro with Line Losses  
Over-Hydro Cost/Kwhr  
Difference from Base Rate  
Revenue Expected from Base Rate  
Revenue Difference from Base

5,060,224
\$0.0702
-\$0.0244
\$478,697
123,569

## BALANCING FUND

Previous PCA Period Balance  
PCA Collected  
\*\* New PCA Fund Balance

-\$1,476,142
\$55,243
-\$1,297,330

Previous Period Consumption:  
November Over-Hydro Consumption : 5,524,262  
Cost:  
Term Purchase: \$203,227 Spot Purchase: \$56,763 Exchanges: \$80,429  
Transmission & Regulation Cost: (83% over hydro)  
Total Over Hydro Costs: \$355,128

## OCTOBER 2023 Activity

			MWh	MW
Direct Bill	Term Purchase	\$0.00	0	
Advanced	Term Purchase	\$203,227.75	3,389	
Advanced	Spot Purchase	\$56,763.84	1,024	
	Exchanges From WMK/YCWUA	\$80,429.85	1,394	
Direct Bill	Needles PDP	\$50,068.62	1,374	
Direct Bill	Agua Caliente PDP	\$18,200.00	350	
Advanced	Oasis Transmission	\$0.00	0	
Direct Bill	Network Transmission	\$16,500.00		16.49
Direct Bill	Regulation	\$1,156.15		11.45
	Total Expended	\$426,346.21		
	Exchanges to WMK/YCWUA	\$0.00	0	
	Net	\$426,346.21		
	Total Load	7,361.46		
	\$/Mw	\$57.92		

Not Applicable

# NEEDLES PUBLIC UTILITY AUTHORITY

## POWER COST ADJUSTMENT CALCULATION

23-Nov

### UPCOMING PURCHASE PERIOD CALCULATION

Actual Over-Hydro Purchased Kwhr	** 3,953,390
Actual Over-Hydro Purchased Dollars	** \$250,000
Over-Hydro Annual Base Rate Component	\$0.0978
Line Loss Percentage	8.40
Current Over-Hydro Rate	\$0.1399
Non-Power Expense Rate Component	\$0.0242

Over-Hydro with Line Losses	3,621,305
Over-Hydro Cost/Kwhr	\$0.0690
Difference from Base Rate	-\$0.0288
Revenue Expected from Base Rate	\$354,164
Revenue Difference from Base	\$104,164
PCA Fund Adjustment	\$39,534
Amount to off set New PCA Fund Balance	\$143,698

### OVER-HYDRO RATE

New Over-Hydro Rate Component	\$0.0690
New Over-Hydro Rate	\$0.0932

Upcoming Term: December  
Total Over-Hydro Kwhr  
Total Over-Hydro Purchase + Spot Estimate

3,953,390  
\$250,000

### PREVIOUS PERIOD REVENUE GENERATED

Actual Over-Hydro KWH	5,232,226
Actual Over-Hydro Dollars	\$299,792
Over-Hydro Prior Period Rate Power Component	\$0.1044

Over-Hydro KWH w/ Line Loss	4,792,719
Over-Hydro Revenue Generated for the Period	\$500,360
Revenue Difference from Required	\$200,568

### PREVIOUS PERIOD REVENUE ACTUAL BASE RATE

Over-Hydro with Line Losses	4,792,719
Over-Hydro Cost/Kwhr	\$0.0626
Difference from Base Rate	-\$0.0352
Revenue Expected from Base Rate	\$468,728
Revenue Difference from Base	168,936

### BALANCING FUND

Previous PCA Period Balance	-\$1,297,330
PCA Collected	\$52,322
** New PCA Fund Balance	-\$1,044,440

Previous Period Consumption:  
November Over-Hydro Consumption : 5,232,226  
Cost:  
Term Purchase: \$174,880 Spot Purchase: \$86,040 Exchanges: \$22,083  
Transmission & Regulation Cost: (81% over hydro)  
Total Over Hydro Costs: \$299,792

## NOVEMBER 2023 Activity

			MWh	MW
Direct Bill	Term Purchase	\$0.00	0	
Advanced	Term Purchase	\$174,880.00	2,560	
Advanced	Spot Purchase	\$86,040.03	1,702	
	<b>Exchanges From WMK/YCWUA</b>	\$22,083.10	321	
Direct Bill	Needles PDP	\$49,416.98	1,330	
Direct Bill	Agua Caliente PDP	\$17,576.00	338	
Advanced	Oasis Transmission	\$0.00	0	
Direct Bill	Network Transmission	\$20,070.00		11.90
Direct Bill	Regulation	\$693.06		6.86
	<b>Total Expended</b>	\$370,759.17		
	<b>Exchanges to WMK/YCWUA</b>	\$0.00	0	
	<b>Net</b>	\$370,759.17		
	<b>Total Load</b>	6,035.38		
	<b>\$/Mw</b>	\$61.43		

Not Applicable



# CITY OF NEEDLES, CALIFORNIA STAFF REPORT

**MEETING TYPE:** Regular

**MEETING DATE:** January 16, 2024

**TITLE:** Authorize Reliable Pump Inc. to complete two Hydromatic pump repairs not to exceed \$15,531.74 to be funded by the Wastewater Asset Replacement Fund

**BACKGROUND:** The City purchased two motive pumps one in 2021 and the other in 2020 each around \$45K-\$50K each. Both pumps failed in early 2023 and were sent in for warranty repairs. The original supplier Enco Southwest is no longer in business. Reliable Pump is an authorized warranty repair company through Pentair the manufacturer.

Upon initial inspection of the pumps, the impellers and stators are damaged and need replacement.

Pentair only wants to provide a 25% warranty on the older pump and 50% on the newer one. The cost was roughly \$14K and \$19K in repair costs. Through multiple disputes with Pentair they finally concluded on December 15, 2023 that the City paid for the full, non-prorated warranty and will cover the full cost of the replacement of the stators. The impellers are non-warranted and require full replacement.

**FISCAL IMPACT:** As of November 30, 2023 there is an asset replacement balance of \$261,622

**ENVIRONMENTAL IMPACT:** None

**RECOMMENDED ACTION:** Authorize Reliable Pump Inc. to complete two Hydromatic pump repairs not to exceed \$15,531.74 to be funded by the Wastewater Asset Replacement Fund

**SUBMITTED BY:** Rainie Torrance, Utility Manager

City Manager Approval: Patrick J. Martinez Date: 1/10/2024  
Other Department Approval (when required): \_\_\_\_\_ Date: \_\_\_\_\_

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 4



Reliable Pump, Inc.  
P.O. Box 31115  
Las Vegas, NV 89173  
Ph: 702-243-5116 Fax: 702-240-9319

# Estimate

Item 4.

Date	Estimate #
12/19/2023	17802

Name / Address
City of Needles 817 Third Street Needles, CA 92363

Ship To
City of Needles 817 Third Street Needles, CA 92363

P.O. No.	Terms	Ship Via	FOB	Rep
	Net 30	Will Call	RPM Shop	BB
Item	Description	Qty	Price	Total
	RE: Sewage Lift Station - W439197 Repair of Hydromatic model S12LXP4000FA, S/N 10652740, submersible solids handling pump, 40HP 460V 3PH 870RPM, 61FLA, 14.13" impeller, Date Code: 0620			
	Upon inspection our technician found that the stator was shorted to ground and needs to be replaced. This repair will fall under the extended warranty and be covered by the manufacturer.			
	The impeller and wear ring were also damaged and need to be replaced. This damage is not covered under the extended warranty and will not be covered by the manufacturer.			
Shop	Shop Labor to inspect, diagnose, and perform warranty repairs.	6.6667	0.00	0.00
27973D003	STATOR 30-40HP, 870RPM 8P, 230-460V/3PH	1	0.00	0.00
27996A000	SEAL-SHAFT Silcar/Carbon Nitrile	1	0.00	0.00
03718-300-1	SEAL-SHAFT 3.0 TYPE2100 B/CA/SC	1	0.00	0.00
08565A026	Hydromatic BEARING BALL N.DEPT.#3309 3.93	1	0.00	0.00
07167-019-1	Hydromatic Ball Bearing, Double Row	1	0.00	0.00

*Notice: Due to a global spike in demand, combined with material and labor shortages, we are experiencing shipping delays with some of our manufactures. Any quoted lead times cannot be guaranteed.*

**Subtotal**

**Sales Tax (0.0%)**

**Total**

Upon approval, sign at bottom and fax to 702-240-9319.  
Estimate expires within 30 days from date shown above. Any alteration or deviation from above specifications, involving extra costs will be executed and become an extra charge over and above the Estimate.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



Reliable Pump, Inc.  
P.O. Box 31115  
Las Vegas, NV 89173  
Ph: 702-243-5116 Fax: 702-240-9319

# Estimate

Item 4.

Date	Estimate #
12/19/2023	17802

Name / Address
City of Needles 817 Third Street Needles, CA 92363

Ship To
City of Needles 817 Third Street Needles, CA 92363

P.O. No.	Terms	Ship Via	FOB	Rep
	Net 30	Will Call	RPM Shop	BB
Item	Description	Qty	Price	Total
Shop	Shop Labor to inspect, diagnose, and perform non-warranty repairs.	4	135.00	540.00
Cord cap rebuild ...	Materials needed to rebuild cord cap (35FT, 6-4, 18-5)	1	436.74	436.74
25456E568	IMPELLER 14.25" S12LXP	1	5,438.80	5,438.80
25458D000	WEAR RING, S12L(X)P	1	916.80	916.80
Parts Income	O-Rings, as required	1	15.00	15.00
Supplies Income	Misc. Supplies: Oil (13 Gallons), oil disposal, paint, hardware, connectors, etc.	1	635.00	635.00
Insulation Test	Motor insulation test, performed with Crown Model 2109 insulation tester, S/N 90014, 115V 60Hz 6A. Cal. 5-17-2021	1	0.00	0.00
	Estimated lead time is 3-5 Weeks ARO.			
	Pentair Hydromatic has a price increase that is going into effect on January 1st, 2024. Repairs must be approved before noon on 12/29/23 for above pricing to be honored.			

*Notice: Due to a global spike in demand, combined with material and labor shortages, we are experiencing shipping delays with some of our manufactures. Any quoted lead times cannot be guaranteed.*

**Subtotal** \$7,982.34

**Sales Tax (0.0%)** \$0.00

**Total** \$7,982.34

Upon approval, sign at bottom and fax to 702-240-9319.  
Estimate expires within 30 days from date shown above. Any alteration or deviation from above specifications, involving extra costs will be executed and become an extra charge over and above the Estimate.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



Reliable Pump, Inc.  
P.O. Box 31115  
Las Vegas, NV 89173  
Ph: 702-243-5116 Fax: 702-240-9319

# Estimate

Item 4.

Date	Estimate #
12/19/2023	17653

Name / Address
City of Needles 817 Third Street Needles, CA 92363

Ship To
City of Needles 817 Third Street Needles, CA 92363

P.O. No.	Terms	Ship Via	FOB	Rep
	Net 30	Will Call	RPM Shop	BB
Item	Description	Qty	Price	Total
	RE: Sewage Lift Station - W440060 Repair of Hydromatic model S12LXP4000FA, S/N 10726414, submersible solids handling pump, 40HP 460V 3PH 870RPM, 61FLA, 14.25" impeller, Date Code: 0122			
	Upon inspection our technician found that the impeller bolt had worked loose then broke off with 1/4" of the bolt still left in the shaft. After the impeller dropped it was still connected to shaft to some degree and the pump kept running causing severe damage to both the impeller and wear ring.			
	The above repair can not be made under warranty as all indications show that the damage was caused by the pump running in reverse.			
	Our technician also found that the stator wiring insulation had failed and that the stator needs to be replaced. This portion of the repair will fall under the extended warranty and be covered by the manufacturer.			
Shop	Shop Labor to inspect, diagnose, and perform warranty repairs on pump.	6.6667	0.00	0.00

*Notice: Due to a global spike in demand, combined with material and labor shortages, we are experiencing shipping delays with some of our manufactures. Any quoted lead times cannot be guaranteed.*

**Subtotal**

**Sales Tax (0.0%)**

**Total**

Upon approval, sign at bottom and fax to 702-240-9319.  
Estimate expires within 30 days from date shown above. Any alteration or deviation from above specifications, involving extra costs will be executed and become an extra charge over and above the Estimate.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



Reliable Pump, Inc.  
P.O. Box 31115  
Las Vegas, NV 89173  
Ph: 702-243-5116 Fax: 702-240-9319

# Estimate

Item 4.

Date	Estimate #
12/19/2023	17653

Name / Address
City of Needles 817 Third Street Needles, CA 92363

Ship To
City of Needles 817 Third Street Needles, CA 92363

P.O. No.	Terms	Ship Via	FOB	Rep
	Net 30	Will Call	RPM Shop	BB
Item	Description	Qty	Price	Total
27973D003	STATOR 30-40HP, 870RPM 8P, 230-460V/3PH	1	0.00	0.00
27996A000	SEAL-SHAFT Silcar/Carbon Nitrile	1	0.00	0.00
03718-300-1	SEAL-SHAFT 3.0 TYPE2100 B/CA/SC	1	0.00	0.00
08565A026	Hydromatic BEARING BALL N.DEPT.#3309 3.93	1	0.00	0.00
07167-019-1	Hydromatic Ball Bearing, Double Row	1	0.00	0.00
Shop	Shop Labor to perform non-warranty repairs on pump.	2	135.00	270.00
03879-002-1	Screw, Cap (Socket Head), 3/4-16	1	107.20	107.20
01945-001-3	Washer, Impeller Retainer	1	166.60	166.60
25456E568	IMPELLER 14.25" S12LXP	1	5,438.80	5,438.80
25458D000	WEAR RING, S12L(X)P	1	916.80	916.80
Parts Income	O-Rings, as required	1	15.00	15.00
Supplies Income	Misc. Supplies: Oil (13 Gallons), oil disposal, paint, hardware, connectors, etc.	1	635.00	635.00
Insulation Test	Motor insulation test, performed with Crown Model 2109 insulation tester, S/N 90014, 115V 60Hz 6A. Cal. 5-17-2021	1	0.00	0.00
	Estimated lead time is 3-5 Weeks ARO.			
	Pentair Hydromatic has a price increase that is going into effect on January 1st, 2024. Repairs must be approved before noon on 12/29/23 for above pricing to be honored.			

*Notice: Due to a global spike in demand, combined with material and labor shortages, we are experiencing shipping delays with some of our manufactures. Any quoted lead times cannot be guaranteed.*

**Subtotal** \$7,549.40

**Sales Tax (0.0%)** \$0.00

**Total** \$7,549.40

Upon approval, sign at bottom and fax to 702-240-9319.  
Estimate expires within 30 days from date shown above. Any alteration or deviation from above specifications, involving extra costs will be executed and become an extra charge over and above the Estimate.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## City of Needles, California Request for Board Action

Item 5.

☐ CITY COUNCIL/NPUA ☒ BOARD OF PUBLIC UTILITIES ☒ Regular ☐ Special

**Meeting Date:** January 16, 2024

**Title:** Selection of a chair and vice chair for the ensuing year of 2024

**Background:** Terry Campbell has served as Chairman since January 2018 and Mike Schneider as Vice Chairman since January 2021.

**Fiscal Impact:** None

**Environmental Impact:** None

**Recommended Action:** Appoint \_\_\_\_\_ as Chairman for the ensuing year of 2024.

Appoint \_\_\_\_\_ as Vice Chairman for the ensuing year of 2024.

**Submitted By:** Cheryl Sallis

**City Management Review:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 5



## City of Needles, California Request for Board Action

Item 6.

☐ CITY COUNCIL/NPUA ☒ Board of Public Utilities ☒ Regular ☐ Special

**Meeting Date:** January 16, 2024

**Title:** EUSI, LLC operational support services relating to the wastewater treatment facility and collection system November 2023

**Background:** See attached report

**Fiscal Impact:** None

**Recommended Action:** No action needed - information only

**Submitted By:**

**City Management Review:** Patrick J. Martinez **Date:** 1/10/2024

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 6

**EUSI, LLC Operational Support Services relating  
To the  
Wastewater Treatment Facility and Collection System  
November 2023**

Mrs. Rainie Torrance,

Please find below a summary of our services provided associated with the operational support services for the wastewater treatment facilities for the month of November 2023.

- The daily average flow for the month of November 2023 was 0.451 MGD.
  - Completed the October 2023 monthly monitoring report for the state.
  - Conducted in-house process control testing for the SBRs.
  - Sent out the weekly and monthly samples as required by the monitoring permits.
  - Tested the lift station and plant alarm callouts.
  - Administrative coordination with finance and the administrative staff at 3<sup>rd</sup> street is ongoing.
  - Inspected facility perimeter fences and percolation ponds.
  - Staff ripped percolation pond #3 and switched from pond #2 to #3 on November 14<sup>th</sup>.
  - Drained digester to drying beds 4, 10, and 21.
  - Staff loaded roll off container from drying bed 24 and called for off-site disposal.
  - Completed monthly service on the Kubota tractor, the 4" trash pump, and the jetter.
  - The new hub and seal arrived and has been replaced on the Kubota.
  - Decanted supernatant from the digester to limit the impact on space in the drying beds.
  - Preventive Maintenance Program and preventative maintenance activities are ongoing per operating hours of the various plant components.
  - Completed the bar screen service and inspections throughout the month.
  - Completed weekly inspection of the emergency generator prior to and during its weekly test runs.
  - Ongoing communication with City staff regarding items associated with the overall wastewater system.
  - The 2 new effluent EQ pumps were ordered, they have a 20-24 week delivery time.
  - Simon Sewer cleaned sections of the sewer for this half of the year. They will be back near the middle of 2024.
- Our goal is to clean the entire collection system once every 3 years.

**Supplemental Repair Services, Exceptional Event(s) and Other Notable Information:**

- November 12, 2023 city on-call staff was called out for a control panel alarm for SBR #1 effluent valve failure. Alarm was due to extra time needed to decant the basin to the stop level, the valve returned to normal operation with no further issues. No charge for this activity as City staff was responsible for the call out response.

Should you have any questions regarding the monthly activity please feel free to contact me at 602-300-7946.

Sincerely,



Kris Hendricks, EUSI, LLC  
Managing Member



# CITY OF NEEDLES, CALIFORNIA STAFF REPORT

Item 7.

**MEETING TYPE:** Regular  
**MEETING DATE:** January 16, 2024  
**TITLE:** Present Perfected Rights Report – November 2023  
**BACKGROUND:**  
CURRENT YEAR:  
November 2023

	Current	YTD	% change prior year to current year YTD
Net Diversion	133.27	1,774.61	-11%
Measured Returns	40.28	482.83	
Unmeasured Returns	17.36	309.29	

**Consumptive Use**                      **75.63**              **982.49**              **(based on  
consumptive use)**

PRIOR YEAR:  
November 2023

Net Diversion	115.65	1,904.10
---------------	--------	----------

% of PPR Remaining

**30%**

\*Based on CY23  
Water Order of 2,528  
diversion

Measured Returns	46.00	483.36
Unmeasured Returns	6.80	322.13
<b>Consumptive Use</b>	<b>62.85</b>	<b>1,098.61</b>

PPR Limits 1,223                      1,223  
SCIA Agreement (145)              -      145  
PPR Entitlement                      1,078

LCWSP SCIA Limit                      +      527  
2023 Consumption                      1,605  
2023 Diversion 2,261

**FISCAL IMPACT:** None  
**ENVIRONMENTAL  
IMPACT:** None  
**RECOMMENDED  
ACTION:** Information Only

**SUBMITTED BY:** Rainie Torrance, Utility Manager

**City Manager Approval:** Patrick J. Martinez                      Date: 1/10/2024

**Other Department Approval (when required):** \_\_\_\_\_ Date: \_\_\_\_\_

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
Agenda Item: <u>7</u>			

CITY OF NEEDLES  
WATER ACCOUNTING  
MONTHLY CALCULATION SHEET  
CALENDAR YEAR 2023

Diversions - Pumped from Wells	Pumped (Acre-Feet)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Well #8	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Well #15 (formerly #10)	92.13	89.92	82.87	0.00	96.56	135.78	30.64	150.65	134.02	128.33	106.18	1,047.08
Well #11	0.00	0.00	12.56	106.14	31.93	0.16	128.25	0.00	0.10	0.00	0.00	279.14
Well #12	9.41	13.84	21.54	48.47	57.62	75.32	84.37	44.69	55.16	47.47	30.62	488.51
Sub-Total	101.54	103.76	116.97	154.61	186.11	211.26	243.26	195.34	189.28	175.80	136.80	0.00
Delivered to Ft. Mojave Indian Tribe (AZ)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Delivered to Ft. Mojave Indian Tribe (CA)	2.69	9.44	1.48	2.24	4.92	4.28	3.89	0.85	5.10	1.70	3.53	40.12
Sub-Total	2.69	9.44	1.48	2.24	4.92	4.28	3.89	0.85	5.10	1.70	3.53	40.12
City of Needles' Net Diversion	98.85	94.32	115.49	152.37	181.19	206.98	239.37	194.49	184.18	174.10	133.27	0.00
Uses of Water												
Commercial Accounts	37.22	44.59	52.58	56.44	63.17	60.73	58.28	71.90	57.99	64.54	47.49	614.93
Residential Accounts	30.74	33.32	22.08	43.54	55.30	61.16	83.28	68.53	58.80	55.01	54.45	566.21
Golf Course	9.41	13.84	11.66	48.47	57.62	75.32	84.37	44.69	55.16	47.47	30.62	478.63
Parks, Ballparks, Cemetery	1.80	2.57	2.12	3.92	5.10	9.76	13.43	9.37	12.23	7.08	0.71	68.09
Total	79.17	94.32	88.44	152.37	181.19	206.97	239.36	194.49	184.18	174.10	133.27	0.00
												1,727.86

**CALENDAR YEAR 2023**  
**WASTEWATER TREATMENT PLANT**

	Mean Flow	# Days	A/F	A/F Return
Jan	0.511	31	48.62	47.16
Feb	0.508	28	43.68	42.37
Mar	0.485	31	46.14	44.76
Apr	0.465	30	42.81	41.53
May	0.501	31	47.67	46.24
Jun	0.482	30	44.38	43.05
Jul	0.495	31	47.10	45.68
Aug	0.486	31	46.24	44.85
Sep	0.503	30	46.31	44.92
Oct	0.455	31	43.29	41.99
Nov	0.451	30	41.52	40.28
Dec		31	0.00	0.00
TOTAL	5.342	365	497.76	482.83

Daily mean flow x #days mo X 1,000,000 = gal/mo  
divided by 7.48 divided by 43560 = A/F mo

**CITY OF NEEDLES  
WATER ACCOUNTING  
MONTHLY CALCULATION SHEET  
CALENDAR YEAR 2023**

Diversions													
	Pumped (Acre-Feet)												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Pumped from Wells													
Well #8	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Well # 15 (FKA #10)	92.13	89.92	82.87	0.00	96.56	135.78	30.64	150.65	134.02	128.33	106.18	0.00	1,047.08
Well #11	0.00	0.00	12.56	106.14	31.93	0.16	128.25	0.00	0.10	0.00	0.00	0.00	279.14
Well #12	9.41	13.84	21.54	48.47	57.62	75.32	84.37	44.69	55.16	47.47	30.62	0.00	488.51
Sub-Total	101.54	103.76	116.97	154.61	186.11	211.26	243.26	195.34	189.28	175.80	136.80	0.00	1,814.73
Delivered to Ft. Mojave Indian Tribe (AZ)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Delivered to Ft. Mojave Indian Tribe (CA)	2.69	9.44	1.48	2.24	4.92	4.28	3.89	0.85	5.10	1.70	3.53	0.00	40.12
Sub-Total	2.69	9.44	1.48	2.24	4.92	4.28	3.89	0.85	5.10	1.70	3.53	0.00	40.12
City of Needles' Net Diversion	98.85	94.32	115.49	152.37	181.19	206.98	239.37	194.49	184.18	174.10	133.27	0.00	1,774.61

Return and Other Credits													
Measured Returns													
Sewer Plant's Rapid Infiltration Ponds <sup>1</sup>	47.16	42.37	44.76	41.53	46.24	43.05	45.68	44.85	44.92	41.99	40.28	0.00	482.83
Unmeasured Returns													
Percolation from Golf Course <sup>2</sup>	0.00	0.00	0.00	27.82	12.94	25.83	37.42	4.70	23.49	30.39	11.96	0.00	174.54
Percolation from Parks <sup>3</sup>	0.72	1.03	0.85	1.57	2.04	3.90	5.37	3.75	4.89	2.83	0.28	0.00	27.24
Percolation from Large Commercial Users <sup>4</sup>	0.89	1.07	1.26	1.35	1.52	1.46	1.40	1.73	1.39	1.55	1.14	0.00	14.76
System Losses <sup>5</sup>	19.68	0.00	27.05	0.00	0.00	0.01	0.01	0.00	0.00	0.00	0.00	0.00	46.75
Septic Tank Returns <sup>6</sup>	4.12	3.84	4.41	4.22	4.12	3.96	4.54	4.48	4.16	4.16	3.98	0.00	46.01
Total Unmeasured Returns	25.41	5.94	33.57	34.96	20.61	35.16	48.74	14.66	33.94	38.93	17.36	0.00	309.29
Total Returns	72.57	48.31	78.33	76.49	66.85	78.21	94.42	59.51	78.86	80.92	57.64	0.00	792.12

**Footnotes:**

- 1/Calculated as WWTP Total Discharge\*0.97.  
 2/Calculated as Monthly Delivery to Golf Course\*Efficiency-Monthly ET. Efficiency =0.9  
 3/Calculated as Delivery to Parks, Ballparks, Cemetery\*0.40.  
 4/Calculated as 24% of Deliveries to Commercial Accounts\*0.10.  
 5/Calculated as City of Needles' Net Diversions-Total Uses.  
 6/Total Annual UMRF from septic tanks = 50; assumes 210 septic units\*0.6 AF/yr\*0.40 (where 0.40 = UMRF Factor). Annual volume is distributed monthly using a monthly distribution factor.

Consumptive Use													
Diversion	98.85	94.32	115.49	152.37	181.19	206.98	239.37	194.49	184.18	174.10	133.27	0.00	1,774.61
Measured Returns	47.16	42.37	44.76	41.53	46.24	43.05	45.68	44.85	44.92	41.99	40.28	0.00	482.83
Unmeasured Returns	25.41	5.94	33.57	34.96	20.61	35.16	48.74	14.66	33.94	38.93	17.36	0.00	309.29
Consumptive Use	26.28	46.01	37.16	75.88	114.34	128.77	144.95	134.98	105.32	93.18	75.63	0.00	982.49



## CITY OF NEEDLES, CALIFORNIA STAFF REPORT

**MEETING TYPE:** Regular

**MEETING DATE:** January 16, 2024

**TITLE:** Monthly Activity Report August and September 2023

**BACKGROUND:**

**FISCAL IMPACT:** None

**ENVIRONMENTAL IMPACT:** None

**RECOMMENDED ACTION:** No Action Needed – Information Only

**SUBMITTED BY:** Rainie Torrance, Utility Manager

City Manager Approval: Patrick J. Martinez Date: 1/10/2024

Other Department Approval (when required): \_\_\_\_\_ Date: \_\_\_\_\_

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 8

## Monthly Activity Report

Aug-23

**MONTHLY REPORT OF REVENUE, CONSUMPTION, DEMAND, AND ACCOUNTS PAST DUE**

**CURRENT YEAR:**

<b>CURRENT YEAR:</b>		<b>Fiscal Year to</b>		<b>% change</b>		<b>% change</b>	
<b>MONTH OF</b>	<b>Date through:</b>	<b>Aug-23</b>	<b>Aug-23</b>	<b>prior year to</b>	<b>current year</b>	<b>prior year to</b>	<b>current year</b>
Utility Revenue:	Electric	\$ 1,260,512	\$ 2,509,725	5%		8,975,885 kWh	1.6%
	Water	\$ 236,565	\$ 488,831	6%		4,218,990 Cu. Ft.	-10.1%
	Sewer	\$ 171,602	\$ 350,289	10%			
<b>TOTALS</b>		\$ 1,668,679	\$ 3,348,845				

Note: Elec  
Custs total:  
3,035  
Aug-23

**PRIOR YEAR:**

	Fiscal Year to			
	MONTH OF		Date Through:	
	Aug-22	Aug-22	Aug-22	Aug-22
Utility Revenue:	\$ 1,172,992	\$ 2,388,733	8,835,530	kWh
Water	\$ 234,721	\$ 461,262	4,690,451	Cu. Ft.
Sewer	\$ 159,791	\$ 318,657		
<b>TOTALS</b>	<b>\$ 1,567,504</b>	<b>\$ 3,168,652</b>		

**ADDITIONAL INFORMATION:**

<b>See attached documentation</b>	
<b>Accounts Past Due (Over 60/90 Days) (Now all, not just active)</b>	
\$	137,501 at end of current month
Percent of current month Revenue	0.082401325
Percent of Year to Date Revenue	4.11%
<b><i>Excludes Cultivation Deposits</i></b>	

<b>Electric Demand (MW)</b>	
Current Period	21.72
Prior Year	20.53

<b>Customer Service Office</b>	
Number of Disconnections	48
Number of Reconnects	30

Sources: Revenue: General Ledger (Finance Dept numbers)

**A/C's past due:** Billing system  
**Electric Demand:** AES Representative

This report shows the current year utility revenue, consumption, electric demand, & purchased power expense compared to the prior year.

Report Prepared by: Rainie Torrance  
Utility Manager

Date: 01/09/24

Purchased Power Expense (Per AES/WAPA Schedule):			
	MTD	YTD	
Current Period	\$ 1,260,375	\$ 2,611,439	
Prior Year	\$ 1,629,552	\$ 2,930,180	
Percentage change in cost YTD			-11%

Note: Purchased Power Expense is calculated by AES, not the G/I

# NEEDLES PUBLIC UTILITY AUTHORITY

# Monthly Activity Report

MONTH OF: Sep-23

## MONTHLY REPORT OF REVENUE, CONSUMPTION, DEMAND, AND ACCOUNTS PAST DUE

CURRENT YEAR:		MONTH OF		Fiscal Year to	Date through:	YTD		% change	prior year to	% change	prior year to
		Sep-23	Sep-23			Sep-23	Sep-23				
Utility Revenue:	Electric	\$ 1,522,378	\$ 4,032,103			5%	10,674,155 kWh			-5.1%	
	Water	\$ 262,038	\$ 750,870			-18%	5,195,966 Cu. Ft.			-62.9%	
	Sewer	\$ 172,156	\$ 522,446			10%					
TOTALS		\$ 1,956,572	\$ 5,305,419								

Note: Elec  
Custs total:  
3,035  
Sep-23

PRIOR YEAR:		MONTH OF		Fiscal Year to	Date Through:	Consumption	
		Sep-22	Sep-22			Sep-22	Sep-22
Utility Revenue:	Electric	\$ 1,441,610	\$ 3,830,342			11,253,281 kWh	
	Water	\$ 452,565	\$ 913,826			14,010,463 Cu. Ft.	
	Sewer	\$ 158,326	\$ 476,983				
TOTALS		\$ 2,052,501	\$ 5,221,151				

### ADDITIONAL INFORMATION:

**See attached documentation**  
Accounts Past Due (Over 60/90 Days) (Now all, not just active)  
\$ 221,611 at end of current month  
Percent of current month Revenue 0.11326496  
Percent of Year to Date Revenue 4.18%  
Excludes Cultivation Deposits

**Electric Demand (MW)**  
Current Period 20.61  
Prior Year 21.11

**Customer Service Office**  
Number of Disconnections 41  
Number of Reconnects 37

Sources: Revenue: General Ledger (Finance Dept numbers)  
A/C's past due: Billing system  
Electric Demand: AES Representative

**Purchased Power Expense (Per AES/WAPA Schedule):**  
Current Period \$ 899,885 MTD YTD \$ 3,511,324  
Prior Year \$ 870,981 \$ 3,801,161  
Percentage change in cost YTD -8%  
Note: Purchased Power Expense is calculated by AES, not the G/L

This report shows the current year utility revenue, consumption, electric demand, & purchased power expense compared to the prior year.

Report Prepared by: Rainie Torrance  
Utility Manager  
Date: 01/09/24

NPUA											
Recap of Water Consumption: Comparing FY 22 to FY 24											
FY 22 / 23		Monthly Consumption		FY 23 / 24		Monthly Consumption		Difference			
	July-22	4,474,381		July-23		4,831,733		8%			
	August-22	(3,696,936)		August-23		4,218,990		-214%			
	September-22	14,010,463		September-23		5,195,966		-63%			
	October-22	4,640,041		October-23				-100%			
	November-22	4,155,128		November-23				-100%			
	December-22	2,968,415		December-23				-100%			
	January-23	2,925,712		January-24				-100%			
	February-23	3,523,802		February-24				-100%			
	March-23	3,407,584		March-24				-100%			
	April-23	2,246,332		April-24				-100%			
	May-23	4,080,103		May-24				-100%			
	June-23	3,163,937		June-24				-100%			
		45,898,962				14,246,689					
This report shows the current month consumption, compared to the prior year. Shown in cubic-feet.											



NPUA Depository

Item 8.

NPUA	DEPOSITORY TRANSFERS BY FUND AND BY MONTH							
	Bond Fund	Water	Sewer	Electric	Asset Repl	Purch. Pmt	LCW	TOTALS
Jul-23	\$ 721,200	\$ 130,000	\$ 66,000	\$ 1,426,919	\$ 54,172	\$ 55,537	\$ 84,000	\$ 2,537,828
Aug-23	\$ -	\$ 130,000	\$ 86,000	\$ 1,021,079	\$ 54,172	\$ 55,537	\$ 84,000	\$ 1,430,788
Sep-23	\$ -	\$ 195,000	\$ 127,000	\$ 1,294,966	\$ 54,172	\$ 55,537	\$ 84,000	\$ 1,810,675
Oct-23								\$ -
Nov-23								\$ -
Dec-23								\$ -
Jan-24								\$ -
Feb-24								\$ -
Mar-24								\$ -
Apr-24								\$ -
May-24								\$ -
Jun-24								\$ -
	\$ 721,200	\$ 455,000	\$ 279,000	\$ 3,742,964	\$ 162,516	\$ 166,611	\$ 252,000	\$ 5,779,291
Source: G/L Transfer/Reimbursement Accounts and Depository Agreement in place.								
This report shows the depository transfers by month per the current Depository Agreement in place.								

NEEDLES PUBLIC UTILITY AUTHORITY									
ACCOUNTS PAST DUE (OVER SIXTY DAYS)									
COMPARISONS TO SALES									
MONTH	YTD	OVER	% TO	Amount	MONTH	YTD	OVER	% TO	Amount
CURR	SALES	SIXTY/	SALES	over 120 &	CURR	SALES	SIXTY/	SALES	over 120 &
YEAR		NINETY		beyond	YEAR		NINETY		beyond
Jul-22	\$ 1,601,148	\$ 224,691	14.03%	see attached	Jul-23	\$ 1,680,167	\$ 213,695	12.72%	see attached
Aug-22	\$ 3,168,652	\$ 236,690	7.47%	see attached	Aug-23	\$ 3,348,845	\$ 137,501	4.11%	see attached
Sep-22	\$ 5,221,151	\$ 284,747	5.45%	see attached	Sep-23	\$ 5,305,419	\$ 221,611	4.18%	see attached
Oct-22	\$ 6,354,665	\$ 291,970	4.59%	see attached	Oct-23			#DIV/0!	see attached
Nov-22	\$ 6,986,210	\$ 506,913	7.26%	see attached	Nov-23			#DIV/0!	see attached
Dec-22	\$ 8,650,348	\$ 528,096	6.10%	see attached	Dec-23			#DIV/0!	see attached
Jan-23	\$ 9,737,332	\$ 355,322	3.65%	see attached	Jan-24			#DIV/0!	see attached
Feb-23	\$ 10,887,126	\$ 350,665	3.22%	see attached	Feb-24			#DIV/0!	see attached
Mar-23	\$ 12,950,792	\$ 351,498	2.71%	see attached	Mar-24			#DIV/0!	see attached
Apr-23	\$ 13,075,792	\$ 267,145	2.04%	see attached	Apr-24			#DIV/0!	see attached
May-23	\$ 14,263,137	\$ 223,554	1.57%	see attached	May-24			#DIV/0!	see attached
Jun-23	\$ 15,644,769	\$ 207,373	1.33%	see attached	Jun-24			#DIV/0!	see attached
Source:									
aged Accounts Receivable Report (NPUA)									
his report shows the YTD sales for the utilities, and the over 60 & 90 by month.									



RCV CODE	DESCRIPTION	CURRENT		OVER 30		OVER 60		OVER 90		TOTAL
		OVER 120		OVER 180		OVER 180		OVER 180		
* FINAL TOTALS *	AP ANNUAL WTR PURCHASE	.00		.00		.00		.00		15,619.15
	EA EL POW PURCH ADJ HYD	.00		.00		.00		.00		22.05
	EL ELEC USAGE SALES	1,058,276.57		267,774.14		107,303.34		49,355.64		1,789,583.10
	E1 EL CONSERVATION	84,293.27		222,580.14		2,416.91		1,044.14		36,358.41
	E4 ELECTRIC EXCESS USE	20,705.45		5,521.12		8,243.71		3,889.01		108,388.33
	E5 ELECTRIC EST FEE	1,590.26		17,128.75		140.60		119.22		1,484.31
	E7 ELECTRIC TAX	3,411.26		13,199.46		273.33		125.74		3,988.46
	FC ANNUAL FACILITY CHG	18.49		157.52		.00		.00		23,522.19
	RA RECYCLE CM FEES	2,192.73		619.76		323.77		59.12		5,619.51
	RR RECYCLING RE FEES	190.70		586.20		318.25		171.80		4,585.47
	SA SANITATION CM FEES	.00		.00		2,842.22		569.46		62,413.65
	SE SEWER FEES	4,106.32		23,522.19		9,656.05		3,762.74		156,975.08
	SR SANITATION RE FEES	79.86		771.80		4,560.03		2,461.11		63,517.06
	S3 SANITATION MISC	2,454.65		278.64		19.97		.00		484.21
	S7 SEWER EST FEE	141.42		812.54		.43		.00		523.60
	UT UUT-EL,WA,SW TAX	47,208.31		7,969.70		3,625.63		1,579.39		54,780.54
	WA WATER SALES/OVER MIN	850.63		2,973.33		5,740.83		3,011.14		121,352.15
	W4 WATER MINIMUM CHARGE	99,674.80		18,663.26		6,551.04		3,446.26		111,875.36
	W5 WATER EST FEE	5,139.29		20,078.94		.17		.00		220.01
	* TOTAL	32,853.05		9,844.23		152,016.28		69,594.77		2,561,312.64
		2,193.06		11,605.58		LESS CREDIT BALANCES				121,938.22-
		388.17		76.07		NET TOTAL				2,439,374.42
		.00		.00		BALANCES / ACCOUNTS				TOTAL ACCOUNTS
		369.85		79.74		BALANCES / ACCOUNTS				WITH 0 BALANCES
		13.21		60.37						
		31,565.17		8,102.65						
		2,375.85		7,531.85						
		91,066.26		10,485.73						
		2,257.72		8,790.47						
		68,615.18		14,321.59						
		4,343.35		14,597.94						
		140.51		41.90						
		5.28		32.15						
		1,522,985.50		362,305.44						
		106,903.65		347,507.00						

\* FINAL STATUS TOTALS \*

DEBIT  
BALANCES / ACCOUNTS

CREDIT  
BALANCES / ACCOUNTS

NET  
BALANCES / ACCOUNTS

TOTAL ACCOUNTS  
WITH 0 BALANCES

CASH BALANCES IN VARIOUS ACCOUNTS AND LOAN BALANCE TO GENERAL FUND					
	AT:	AT:			
NPUA	08/31/22	08/31/23			
"LOCKBOX"					
ACCOUNT	\$ 7,561,692	\$ 5,996,391			
& LAIF		***see note below			
CITY					
Water	\$ 272,194	\$ 208,934			
Sewer	\$ 86,460	\$ 113,266			
Electric	\$ 1,132,131	\$ 2,679,689			
*****					
	Electric Asset Replacement Fund				
	***Amount in NPUA LAIF & CD				
			\$ 2,485,600	08/31/23	
Source:					
Cash by Fund Monthly Report					
This report shows the cash balances in the NPUA, city utility funds, and					
Electric Asset Replacement fund in LAIF and CD.					

CASH BALANCES IN VARIOUS ACCOUNTS AND LOAN BALANCE TO GENERAL FUND					
	AT:	AT:			
NPUA	09/30/22	09/30/23			
'LOCKBOX'					
ACCOUNT	\$ 7,241,044	\$ 5,417,893			
& LAIF		***see note below			
CITY					
Water	\$ 286,997	\$ 265,075			
Sewer	\$ 111,281	\$ 177,270			
Electric	\$ 1,754,312	\$ 3,645,820			
*****					
	Electric Asset Replacement Fund				
	***Amount in NPUA LAIF & CD				
			\$ 2,486,139	09/30/23	
Source:					
Cash by Fund Monthly Report					
This report shows the cash balances in the NPUA, city utility funds, and					
Electric Asset Replacement fund in LAIF and CD.					

								Item 8.
<b>NPUA</b>		Water	Sewer	Electric				TOTAL
REVENUE	Jul-23	\$ 252,266	\$ 178,687	\$ 1,249,214				\$ 1,680,167
	Aug-23	\$ 236,565	\$ 171,602	\$ 1,260,512				\$ 1,668,679
	Sep-23	\$ 262,038	\$ 172,156	\$ 1,522,378				\$ 1,956,572
	Oct-23							\$ -
	Nov-23							\$ -
	Dec-23							\$ -
	Jan-24							\$ -
	Feb-24							\$ -
	Mar-24							\$ -
	Apr-24							\$ -
	May-24							\$ -
	Jun-24							\$ -
	YTD Total	\$ 821,860	\$ 588,822	\$ 4,032,103				\$ 5,305,418
<b>CITY &amp; NPUA</b>		Water	Sewer	Electric	Elec Asset Repl	NPUA Exp	Bond debt	TOTALS
					Bal Fwd :	(excl. bond debt)		
EXPENSE					\$ 2,915,058			
					cur yr cum:			
	Jul-23	\$ 154,478	\$ 80,947	\$ 3,695,061	\$ 17,706	\$ 90,060	\$ 721,194	\$ 4,759,446
	Aug-23	\$ 141,554	\$ 93,907	\$ 1,037,972	\$ 22,570	\$ 98,332	\$ -	\$ 1,394,335
	Sep-23	\$ 158,934	\$ 103,941	\$ 351,066	\$ 24,680	\$ 96,577	\$ -	\$ 735,198
	Oct-23							\$ -
	Nov-23							\$ -
	Dec-23							\$ -
	Jan-24							\$ -
	Feb-24							\$ -
	Mar-24							\$ -
	Apr-24							\$ -
	May-24							\$ -
	Jun-24							\$ -
	YTD Total	\$ 454,955	\$ 278,789	\$ 5,084,369	\$ 64,956	\$ 284,969	\$ 721,194	\$ 6,889,232
Amount in Asset Replacement Fund.....					\$ 2,980,014			
Source:								
Monthly Budget Report by Fund (revenue & expense)								
This report shows the monthly revenues and expenditures by utility fund.								

NPUA			
Recap of Power Purchase Expense \$			
FY 22 / 23	At the end of	June 30, 2023	
Quarterly		Monthly	Cum YTD
	July-22	\$ 1,300,629	\$ 1,300,629
	August-22	\$ 1,629,552	\$ 2,930,181
\$ 3,801,162	September-22	\$ 870,981	\$ 3,801,162
	October-22	\$ 435,142	\$ 4,236,304
	November-22	\$ 339,806	\$ 4,576,110
\$ 1,226,196	December-22	\$ 451,247	\$ 5,027,357
	January-23	\$ 419,137	\$ 5,446,494
	February-23	\$ 380,049	\$ 5,826,543
\$ 1,086,301	March-23	\$ 287,115	\$ 6,113,658
	April-23	\$ 257,302	\$ 6,370,960
	May-23	\$ 306,900	\$ 6,677,860
\$ 1,290,137	June-23	\$ 725,935	\$ 7,403,795
\$ 7,403,795		\$ 7,403,794	
NPUA			
Recap of Power Purchase Expense \$			
FY 23 / 24	At the end of	September 30, 2023	
Quarterly		Monthly	Cum YTD
	July-23	\$ 1,351,064	\$ 1,351,064
	August-23	\$ 1,260,375	\$ 2,611,439
\$ 3,511,324	September-23	\$ 899,885	\$ 3,511,324
	October-23		\$ 3,511,324
	November-23		\$ 3,511,324
\$ -	December-23		\$ 3,511,324
	January-24		\$ 3,511,324
	February-24		\$ 3,511,324
\$ -	March-24		\$ 3,511,324
	April-24		\$ 3,511,324
	May-24		\$ 3,511,324
\$ -	June-24		\$ 3,511,324
\$ 3,511,324		\$ 3,511,323	

This report shows the monthly purchased power expense compared to the prior year.

NPUA				
Recap of Electric Consumption (kWh)				
FY 22 / 23	At the end of	June 30, 2024		
Quarterly		Monthly	Cum YTD	PEAK MW
	July-23	9,009,422	9,009,422	22.44
	August-23	8,835,530	17,844,952	20.53
29,098,233	September-23	11,253,281	29,098,233	21.11
	October-23	6,475,130	35,573,363	15.61
	November-23	4,155,128	39,728,491	9.43
17,998,097	December-23	7,367,839	47,096,330	10.43
	January-24	5,051,412	52,147,742	10.29
	February-24	5,270,574	57,418,316	9.80
14,828,934	March-24	4,506,948	61,925,264	9.43
	April-24	5,449,483	67,374,747	13.04
	May-24	5,387,134	72,761,881	16.57
17,991,628	June-24	7,155,011	79,916,892	18.34
79,916,892		79,916,892		
NPUA				
Recap of Electric Consumption (kWh)				
FY 22 / 23	At the end of	September 30, 2023		
Quarterly		Monthly	Cum YTD	PEAK MW
	July-23	12,138,000	12,138,000	23.71
	August-23	8,975,885	21,113,885	21.72
31,788,040	September-23	10,674,155	31,788,040	20.61
	October-23		31,788,040	
	November-23		31,788,040	
-	December-23		31,788,040	
	January-24		31,788,040	
	February-24		31,788,040	
-	March-24		31,788,040	
	April-24		31,788,040	
	May-24		31,788,040	
-	June-24		31,788,040	
31,788,040		31,788,040		
This report shows the monthly electric consumption compared to the prior year.				



Needles Public Utility Authority					PRELIMINARY & NOTE: ARF & UUT	
Schedule of Budgeted Reimbursements Paid to City to Date and Expenses of City Utility Funds					UNAUDITED NUMBERS	
Y-T-D SEP. 2023					done directly from 501	
	Water	Wastewater	All Amer Canal	Electric	Total	
Reimbursements	455,000.00	279,000.00	252,000.00	3,742,964.00	4,728,964.00	Acct bal list - 381s
(Expenses)	(454,961.70)	(278,793.56)	(26,307.11)	(5,084,098.16)	(5,844,160.53)	Stmnt of exps & encls
~ Difference: (under-reimbursed)	38.30	206.44	225,692.89	(1,341,134.16)	(1,115,196.53)	
or over-reimbursed	381.40	381.40	381.40	381.40		
FY 23 (due to) / from - unaudited balances	205,781.13	253,573.60	235,806.13	3,265,913.71	3,961,074.57	
(DUE TO) subtotal* plus current difference	205,819.43	253,780.04	461,499.02	1,924,779.55	2,845,878.04	

NEEDLES PUBLIC UTILITY AUTHORITY			09/30/23
Income Statement for fiscal year to date:			UNAUDITED NUMBERS
<b>WATER</b>			
Revenue			750,870
Operating Expenses			454,961
Water Dept. Asset Replacement Fund (current year)			64,827
*Contributions Only			
Computation of NPUA expenses for WATER:			22%
Debt service	158,663		
Transfer expense	0		
UUT	22,413		
Purchase price	36,654		
Bank service charge	3,626		
			221,356
	<b>NET WATER</b>		<b>9,726</b>
<b>WASTEWATER</b>			
Revenue			522,446
Operating Expenses			278,796
Wastewater Asset Replacement Fund (current year)			8,919
*Contributions Only			
Computation of NPUA expenses for WASTEWATER:			31%
Debt service	223,570		
Transfer expense	0		
UUT	31,582		
Purchase price	51,649		
Bank service charge	5,109		
			311,911
	<b>NET WASTEWATER</b>		<b>(77,180)</b>
<b>ELECTRIC</b>			
Revenue			4,032,103
Less: Cultivation - Substations			0
Operating Expenses			5,084,099
Less: Cultivation - Substations			0
Electric Dept. Asset Replacement Fund (current year)			88,770
*Contributions Only			
Computation of NPUA expenses for ELECTRIC:			47%
Debt service	338,961		
Transfer expense	0		
UUT	47,883		
Purchase price	78,307		
Bank service charge	7,746		
			472,897
	<b>NET ELECTRIC</b>		<b>(1,613,663)</b>
<b>NPUA EXPENDITURES</b>			
Debt service	721,194		100%
Transfer expense	0		
UUT	101,878		
Purchase price	166,611		
Bank service charge+Trustee	16,480		
Arbitration Computations	1,006,163		



# City of Needles

817 Third Street, Needles, California 92363  
(760) 326-2113 • FAX (760) 326-6765  
[www.cityofneedles.com](http://www.cityofneedles.com)

Mayor, Janet Jernigan  
Vice Mayor Kirsten  
Councilmember To Item b.  
Councilmember Ellen Campbell  
Councilmember Jamie McCorkle  
Councilmember JoAnne Pogue  
Councilmember Henry Longbrake  
  
City Manager Patrick J. Martinez

## MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: January 5, 2024

1. On January 5, 2024, a groundbreaking initiative commenced as the San Bernardino County Registrar of Voters unveiled the inaugural BallotMobile: a pioneering Traveling Voter Education event. The BallotMobile embarked on its journey from Needles and is slated to traverse all 24 cities, disseminating vital voter education materials, offering giveaways, and facilitating voter registrations. The event garnered participation from members of the public, City Staff, and the esteemed City Council, as depicted in the attached photo.
2. The City Staff's dedication shines through their proactive approach to promptly addressing streetlight outages. Their weekly inspections ensure swift replacement within a day of detection. In this recent instance, City Staff efficiently tackled outages along Lillyhill Drive, as depicted in the attached photo. For any streetlight outage reports, the public can engage by reaching out to the City of Needles billing office at 760-326-2115 press #9 or leveraging the convenient Needles Connect app, available for download on both Android and Apple products (refer to attached Needles Connect download instructions).
3. On January 3, 2024, the Planning Commission greenlighted a 160-foot Telecommunication Tower (monopole) designated for Verizon Wireless on National Old Trails Highway. This project is designed to accommodate up to four additional wireless carriers and involves installing a chain-link fence enclosure, complete with privacy slates encompassing the proposed 50'x50' leased area. Moreover, the project incorporates the installation of multiple Verizon Antennas strategically located adjacent to an existing tower on the same parcel. To ensure safety, the Planning Commission conditioned the inclusion of a flashing lighting system on the structure to alert low-flying aircraft. Refer to the attached image of the project.

4. On January 3, 2024, the Planning Commission appointed Bob Rath as Chair and Michael Wright as Vice Chair for 2024, entrusting them with leadership roles pivotal to the commission's operations and decisions.
5. On the evening of Monday, January 1, 2024, City Staff received an alert regarding a sewer overflow at the golf course's back nine bathroom. The issue originated from a surge at the River Road lift station triggered by a high water alarm. This surge activated both pumps, resulting in a significant overflow of wastewater into the line connected to the golf course restrooms, as the golf course directly ties into the River Road Lift Station.

In a swift response on Tuesday morning, January 2, 2024, City Staff confirmed an approximate spillage of 500 gallons of effluent. They promptly identified the cause and immediately cleaned and sanitized the affected area, eliminating any potential hazards to the public. Adhering to the guidelines outlined in the Needles Sewer Overflow Prevention and Response Plan, the City Staff notified the State Water Resources Control Board.

# 1. BALLOTMOBILE: TRAVELING VOTER EDUCATION

Item b.



## 2. STREETLIGHT OUTAGE REPLACEMENT PROGRAM



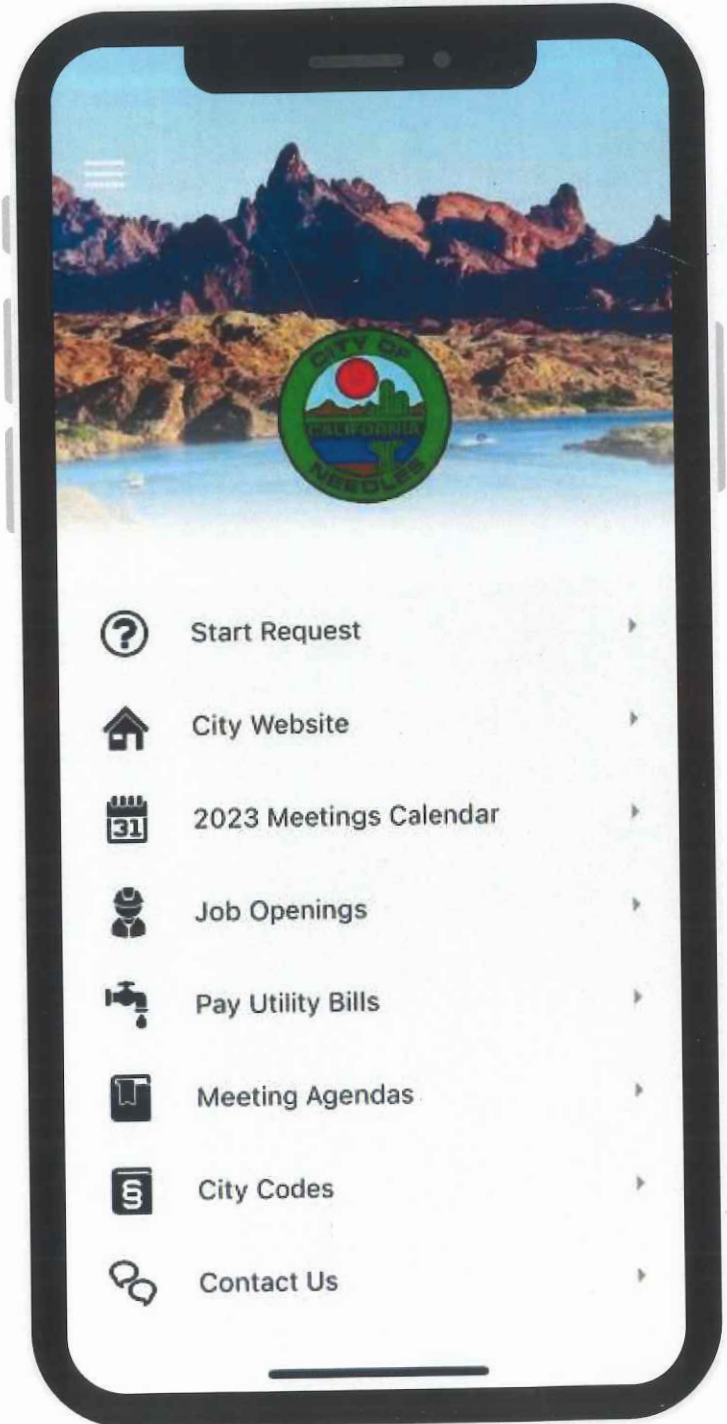
# Download Needles Connect

Item b.

- Access Information
- View latest Updates
- Receive Notifications
- And more...



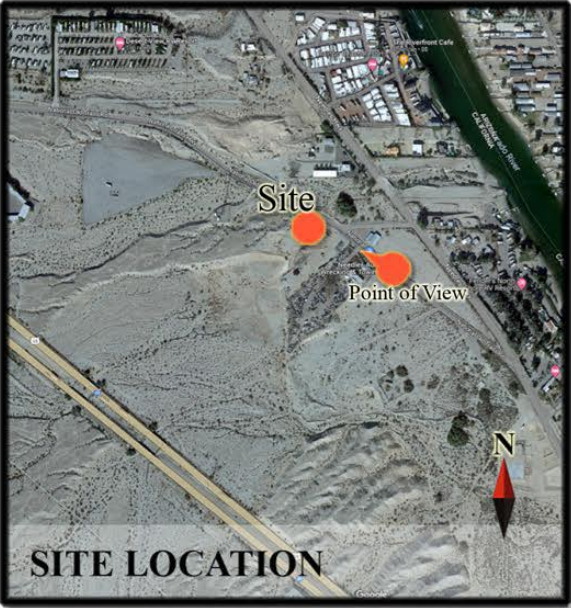
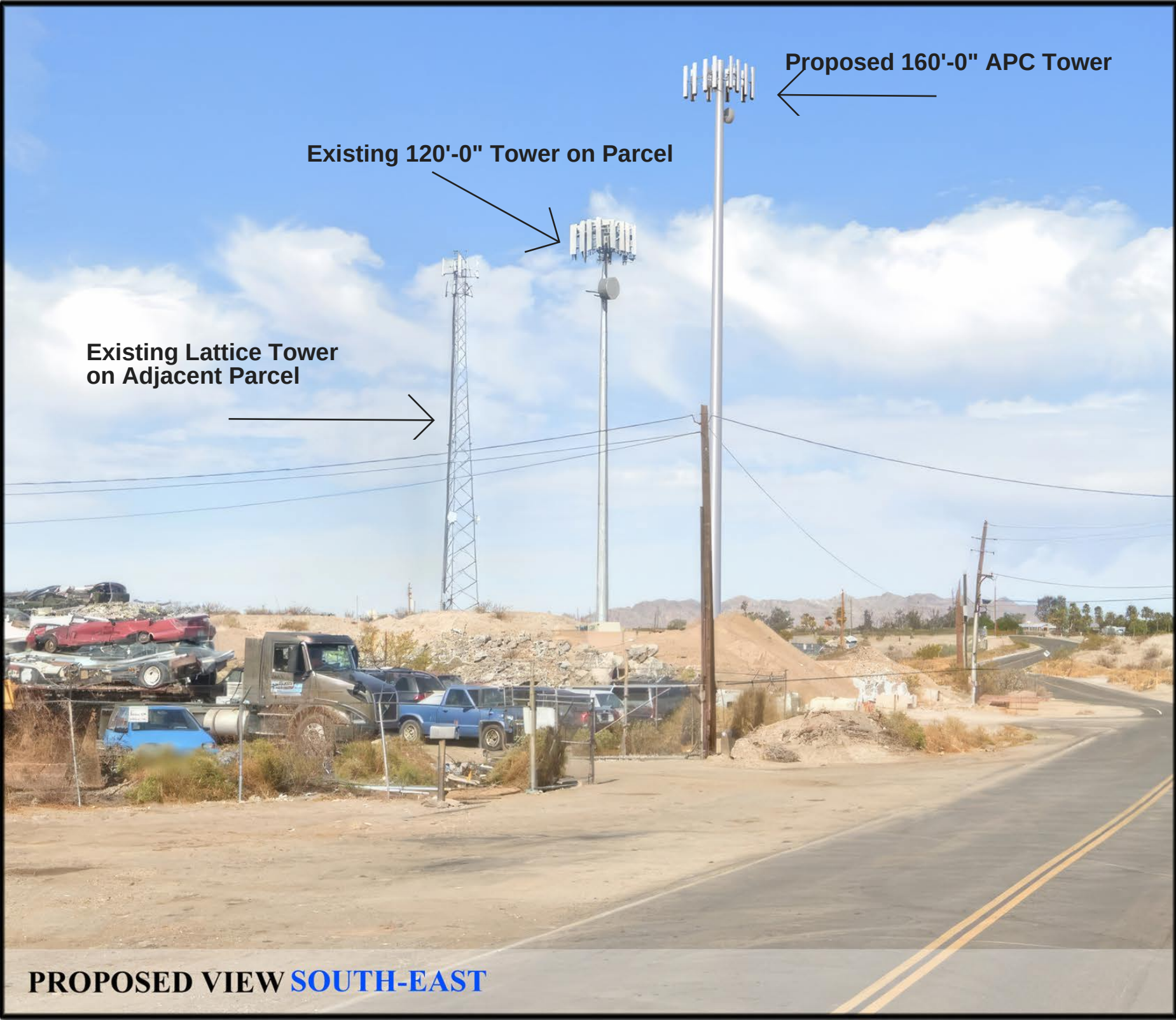
Powered by GOGov





Item b.

Eukon Group  
65 Post, Suite 1000 - Irvine,  
CA, 92618 - (949) 553-8566



**SITE COORDINATES**

**Latitude:** 34° 51' 57.74"  
**Longitude:** -114° 38' 07.81"

**SHEET NUMBER**

1  
3



---

## MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: December 29, 2023

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1. As we approach the end of the year, I want to express my gratitude for the incredible teamwork and dedication displayed by each member of our council and the city staff. The past year has been a testament to our collective commitment to enhancing our community.

We've made significant strides in various initiatives to elevate our city's infrastructure, foster community engagement, and ensure sustainable growth. Your guidance and support have been instrumental in driving these endeavors forward.

Reflecting on the accomplishments of this year ignites excitement for what lies ahead:

- \$17 Mil. in Capital Projects:
  - Lillyhill and L Street Booster Station \$3 Mil.
  - Water Treatment Plant \$6 Mil.
  - Needles Bridge Rehabilitation \$1.4 Mil.
  - Duke Watkins, Jack Smith Park, and Bob Belt Beach Park \$6.5 Mil.
- General Plan Updates to Various Elements (Lane Use, Housing, Transportation) \$500,000
- The acquisition of the Housing Authority of the City of Needles is 52 Public Housing Units, 23 Section 8 Vouchers, and 30 Veterans Housing Vouchers.

As we stand on the threshold of a new year, I am eager to continue our collaborative efforts, building upon past successes and exploring innovative strategies to address the challenges and opportunities awaiting us.

In the coming year, I look forward to further collaboration with the council to embark on new projects, implement policies, and prioritize the well-being of our citizens. Together, we can continue to steer our city toward a future defined by progress, inclusivity, and prosperity.

Thank you once again for your unwavering support and dedication to our city. I am honored to serve alongside such a passionate and visionary council. I wish you all a joyful holiday season and a prosperous New Year.

2. City Hall will be closed on Monday, January 1, and Tuesday, January 2, in observance of the New Year. Normal operations will resume on Wednesday, January 3, starting at 8:30 AM. In emergencies, don't hesitate to contact City Staff directly at 760-326-5700. Our after-hours answering service will promptly direct your call to the right staff member.
3. City Staff recently convened with Touchstone's local and Regional Corporate representatives overseeing Rivers Edge Golf Course, marking a pivotal moment as the course reaches its peak condition in years. With a remarkable surge in golf rounds and Touchstones' skilled staff gearing up for the bustling Spring season (January-April), our Director of Golf, JJ Deleon, leads the way with monthly public clinics, private lessons, and expertly managed golf tournaments. For inquiries about these opportunities, kindly contact the Director of Golf, JJ Deleon, at 760-326-3931. Moreover, to attract new enthusiasts, the Touchstone staff has crafted enticing "Stay and Play" packages available through regional hotels and casinos such as Harrah's, Riverside Resort, Edgewater, and Aquarius Resort.
4. The ongoing Street Sign Replacement Project, sanctioned by the City Council in 2021 for three years, is now in its final phase. City Staff has diligently progressed to 65% completion. Additional street signs have been procured and installed to enhance the city's infrastructure.



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## MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: December 22, 2023

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1. City Hall will be closed on Monday, December 25, and Tuesday, December 26, in observance of Christmas. Normal operations will resume on Wednesday, December 27, starting at 8:30 AM. In emergencies, don't hesitate to contact City Staff directly at 760-326-5700. Our after-hours answering service will promptly direct your call to the right staff member.
2. On November 10, 2023, I reported to the City Council that the Needles Area Transit hosted a Community Open House on November 7, 2023, to discuss residents' transit service needs. In addition to the input received from the eight interviews that were conducted with stakeholders, such as the Needles Unified School District, Chamber of Commerce, Palo Verde College Needles Center, and the Department of Behavioral Health, the consultant firm wanted to reach out to members of the community through a survey. The outreach intends to help improve public transit in Needles (refer to the attached survey).
3. Over the weekend, tragedy struck as five children lost their lives in a house fire at a Bullhead City duplex. In response, Bullhead City Councilmember Grace Hecht orchestrated a touching candlelight vigil at Rotary Park on Wednesday. Notably, representatives from the City of Needles and the Needles Unified School District stood in solidarity at this event. The River Fund has established a dedicated fund to aid the affected families. Those willing to contribute can securely donate through the River Fund's online portal at [www.riverfundinc.com](http://www.riverfundinc.com).
4. City Staff recently convened with Dr. Georgina Yoshioka, the Director of Behavioral Health (DBH) for SB County, to discuss transferring contract responsibilities from MHS, Inc. to a different community-based organization (CBO) effective January 1, 2024. This transition will not impact Substance Use Disorder and Recovery Services (SUDRS) programs in Needles.

To ensure uninterrupted care for current patients, both virtual and in-person services will be available at an Apple Valley County Facility. DBH is committed to sustaining SUD outpatient and CalWORKS behavioral health treatment services until a new provider is established, mitigating treatment gaps. For those needing these services or aware of someone requiring assistance, please get in touch with Jennifer Alsina, Assistant Director of Behavioral Health, via email at [Jennifer.Alsina@dbh.sbcounty.gov](mailto:Jennifer.Alsina@dbh.sbcounty.gov) or by calling directly at 909-388-0808.

MHS/Turn (Center for Change) provides a Driving Under the Influence (DUI) Program. Attached is a list of DUI Programs that can provide telehealth for individuals referred to a DUI Program. DBH is working to get a new DUI provider to serve the Needles area (refer to attached SBCBH Document).

5. City staff recently supported Needles Military Moms by installing around 40 Hometown Hero Banners along Broadway. These banners are a tribute to our active military personnel, with eight currently stationed overseas. To contribute to the Needles Military Moms' 501c3, individuals can conveniently donate by visiting Hardware Express or scanning the QR Code featured in the Needles Desert Star (refer to the attached image).
6. On December 19, 2023, a productive meeting occurred between the San Bernardino County Office of Emergency Services (SBCOES) and City Staff at City Hall. The gathering served as an introduction to the new members of the SB OES team and provided an opportunity for the staff to familiarize them with the City of Needles. During the session, the city's history was briefly shared while addressing its potential vulnerabilities, notably severe monsoon rains, extreme heat, and high winds.

The primary objective of the meeting was to establish a robust relationship with SBCOES and explore avenues for future collaboration, especially in the case of emergency scenarios. Discussions centered around identifying ways to effectively collaborate and support each other in handling potential emergencies that might arise in the future.

# Help Improve Public Transit in Needles

*for the NAT, Dial-A-Ride and Arizona Medical and Shopper Shuttles*

**We would like your input  
by completing a short survey!**

You can complete the paper version on the reverse of this letter and return it with your utility payment, or you can take the online survey by using the weblink below or scanning the QR code.

[www.surveymonkey.com/r/SurveyNeedles](http://www.surveymonkey.com/r/SurveyNeedles)

**We look forward to hearing from you!**



**Needles Transit Services  
Short-Range Transit Plan  
FY 2025-2030**

# NEEDLES TRANSIT SERVICES HOUSEHOLD SURVEY

Please help us improve Needles Transit Services by completing this survey. Check or PRINT your answers.



1. Have you or anyone in your household ever used one of the following

**Needles public transit services?** (check all that apply)

- |   |  |
|---|--|
| <input type="checkbox"/> Needles Area Transit (NAT) bus | <input type="checkbox"/> Needles Dial-A-Ride |
| <input type="checkbox"/> Needles Dial-A-Ride Medical    | <input type="checkbox"/> Shopper Shuttle     |

2. If you are a current public transit user, how often do you ride?

- ☐ Daily    ☐ Weekly    ☐ Monthly    ☐ Rarely    ☐ Not a user

3. If you use or were going to use public transportation in Needles, which of the following would be the primary reason? (check all that apply)

- |   |  |
|---|--|
| <input type="checkbox"/> Work                 | <input type="checkbox"/> Recreation (fun/friends/family)         |
| <input type="checkbox"/> School/College       | <input type="checkbox"/> Social Service Appointment              |
| <input type="checkbox"/> Shopping             | <input type="checkbox"/> Other _____                             |
| <input type="checkbox"/> Medical/Dental Appt. | <input type="checkbox"/> I would never use public transportation |

4. What method of transportation does your household normally use to go to work, school or your most frequent destinations? (check all that apply)

- |   |   |
|---|---|
| <input type="checkbox"/> Car/truck, drive alone           | <input type="checkbox"/> Bicycle        |
| <input type="checkbox"/> Carpool/vanpool                  | <input type="checkbox"/> Walk           |
| <input type="checkbox"/> Motorcycle                       | <input type="checkbox"/> Taxi/Uber/Lyft |
| <input type="checkbox"/> Public transit (bus/dial-a-ride) | <input type="checkbox"/> Other _____    |

5. If you or your household members could no longer drive, how would you get to your most frequent destinations? (check all that apply)

- |   |                                       |   |
|---|---------------------------------------|---|
| <input type="checkbox"/> Get a ride from family/friends | <input type="checkbox"/> Ride my bike | <input type="checkbox"/> Taxi/Uber/Lyft |
| <input type="checkbox"/> Use public transit             | <input type="checkbox"/> Walk         | <input type="checkbox"/> I don't know   |

6. If you do not use public transit, why not? (check all that apply)

- |  |   |
|--|---|
| <input type="checkbox"/> Service not available near my house         | <input type="checkbox"/> I don't feel safe riding the bus |
| <input type="checkbox"/> Service doesn't go where I need it to go    | <input type="checkbox"/> I had a bad experience before    |
| <input type="checkbox"/> I don't know how to use the service         | <input type="checkbox"/> Cost to ride is too expensive    |
| <input type="checkbox"/> Buses don't run frequently enough           | <input type="checkbox"/> Trips take too long to make      |
| <input type="checkbox"/> Service not available at the time I need it | <input type="checkbox"/> I prefer to drive myself         |
| <input type="checkbox"/> No bench/shelter at bus stop                | <input type="checkbox"/> Other _____                      |

7. In the past six months have you or your household members seen any advertising for any Needles public transit services?

- ☐ Yes    ☐ No

If yes, where did you see the advertising? (print)

8. How important is bus service over to Fort Mohave, AZ to you? (check one)

- ☐ No opinion    ☐ Not Important    ☐ Somewhat Important    ☐ Very Important

9. How important is bus service into Bullhead City, AZ to you? (check one)

- ☐ No opinion    ☐ Not Important    ☐ Somewhat Important    ☐ Very Important

10. For what types of trips would you travel to Fort Mohave or Bullhead City?

- |                                     |   |  |  |
|-------------------------------------|---|--|--|
| <input type="checkbox"/> Shopping   | <input type="checkbox"/> Medical/Dental | <input type="checkbox"/> Work            | <input type="checkbox"/> Catch Greyhound |
| <input type="checkbox"/> Recreation | <input type="checkbox"/> School/College | <input type="checkbox"/> Social Services | <input type="checkbox"/> Other _____     |

11. Among these possible improvements, which two would be most important to you. Please select **ONLY two**.

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> More frequent service   | <input type="checkbox"/> Service to Victorville | <input type="checkbox"/> Sunday service           |
| <input type="checkbox"/> Unlimited ride day-pass | <input type="checkbox"/> More shelters at stops | <input type="checkbox"/> Earlier or later service |

12. How many members of your household have a valid driver's license?

- ☐ None    ☐ 1    ☐ 2    ☐ 3    ☐ 4    ☐ 5 or more

13. How many working vehicles do you have in your household for transportation?

- ☐ No vehicle    ☐ One vehicle    ☐ Two vehicles    ☐ 3 or more vehicles

14. In what area of Needles do you live?

- |                                      |  |                                      |                                    |
|--------------------------------------|--|--------------------------------------|------------------------------------|
| <input type="checkbox"/> West End    | <input type="checkbox"/> East End        | <input type="checkbox"/> Downtown    | <input type="checkbox"/> Northside |
| <input type="checkbox"/> On the Hill | <input type="checkbox"/> Needles Village | <input type="checkbox"/> Other _____ |                                    |

15. How do you or your household members connect to the internet?

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Smartphone with data                 | <input type="checkbox"/> Home internet | <input type="checkbox"/> Public Wi-fi/Hotspot |
| <input type="checkbox"/> I do not have access to the internet |  |   |

16. What is your approximate household income?

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Less than \$15,000   | <input type="checkbox"/> \$15,000 to \$24,999 | <input type="checkbox"/> \$25,000 to 44,999 |
| <input type="checkbox"/> \$45,000 to \$74,999 | <input type="checkbox"/> \$75,000 to \$99,999 | <input type="checkbox"/> \$100,000 or more  |

17. What is your age?

- |                                     |                                     |                                     |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> Ages 17-24 | <input type="checkbox"/> Ages 25-44 | <input type="checkbox"/> Ages 45-54 |
| <input type="checkbox"/> Ages 55-64 | <input type="checkbox"/> Ages 65-74 | <input type="checkbox"/> Ages 75+   |

18. What best describes you?

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Employed full-time | <input type="checkbox"/> Employed part-time | <input type="checkbox"/> College student |
| <input type="checkbox"/> Middle/HS Student  | <input type="checkbox"/> Not employed       | <input type="checkbox"/> Retired         |

19. Do you have any additional comments about public transit in Needles? (print)

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## 4. DB COUNTY DUI PROGRAMS



Item b.

### Department of Behavioral Health

# Driving Under the Influence (DUI) Programs

#### DESERT/MOUNTAIN REGIONS

**Barstow – Jackson-Bibby Awareness Group:** 222 East Main Street, Suite 218, Barstow, CA 92311. (760) 256-6114  
Hours: Wednesday 2:30 - 5:30 p.m. Thursday Noon to 5:30 p.m. Friday 10 a.m. to 4:30 p.m.

**Victorville – Dalton & Associates:** 12209 Hesperia Road, Suite G Victorville, CA 92392. (760) 241-1777  
Hours: Monday – Friday, 9 a.m. to 9 p.m., Saturday, 8:30 to 11:30 a.m.

**Victorville – Jackson-Bibby Awareness Group:** 14420 Civic Drive Suite 3 Victorville, CA 92392. (760) 241-3300  
Hours: Monday – Friday 9 a.m. to 5:30 p.m.

#### EAST VALLEY

**Redlands – Jackson-Bibby Awareness Group:** 1200 Arizona, Suite A-10 Redlands, CA 92374. (909) 792-6925  
Hours: Monday – Friday 9 a.m. to 5:30 p.m.

**San Bernardino – Prodigy Healthcare:** 688 N. Arrowhead Ave. Suite 101 San Bernardino, CA 92401. (909) 888-0149  
Hours: Monday – Friday 8 a.m. to 8 p.m. Saturday 7 a.m. to 2 p.m.

**San Bernardino – Pegasus:** 2020 N. Waterman Ave. Suite C San Bernardino, CA 92405. (909) 881-1570  
Hours: Monday, Tuesday, and Thursday, 9:30 a.m. to 8 p.m. Wednesday and Friday, 9:30 a.m. to 7:30 p.m.  
Saturday, 7 a.m. to noon

#### WEST VALLEY

**Chino – Alcohol Education & Recovery Services:** 12560 Central Ave. Chino, CA 91710. (909) 591-4761  
Hours: Monday – Friday, 9 a.m. to 8:30 p.m. Saturday, 8 a.m. to 2 p.m.

**Fontana – Rehabilitation Alcohol Program:** 17205 Arrow Blvd. Fontana, CA 92335. (909) 356-9390  
Hours: Monday – Thursday 8 a.m. to 4:30 p.m. Friday 8 a.m. to 3 p.m.

**Ontario – Valley Improvement Programs:** 210 West “B” Street. Ontario, CA 91762. (909) 983-3665  
Hours: Monday – Thursday, 9 a.m. to 8 p.m. Friday – Saturday, 9 a.m. to 1 p.m.

**Rancho Cucamonga – Valley Improvement Programs:** 8540 Archibald Ave. #A-18 Rancho Cucamonga, CA 91730.  
(909) 987-4036 Hours: Monday – Thursday 9 a.m. to 8 p.m. Friday – Saturday 9 a.m. to 1 p.m.

**Upland – Valley Improvement Programs:** 1589 West Ninth Street, Suite E Upland, CA 91786. (909) 985-2785  
Hours: Monday – Wednesday, 9 a.m. to 8 p.m. Thursday, 9 a.m. to 5 p.m. Friday – Saturday, 9 a.m. to 1 p.m.

## 5. NEEDLES MILITARY MOMS

Item b.

Needles Military Moms

**DONATE NOW TO REACH OUR GOAL**

**How it Works**

Needles Military Moms is hosting an end of the year dollar for dollar matching challenge to raise funds to purchase Military banners to honor our Hometown Heroes on the roads of Needles.

**Contact Info**

Needles Military Moms  
760-219-1287--Lindsey  
760-217-1123--Donna  
Email: [NeedlesMilitaryMoms@gmail.com](mailto:NeedlesMilitaryMoms@gmail.com)

Made with PosterMyWall.com

The poster features a large thermometer graphic on the right side, with a star at the top. The thermometer has markings at 500, 1500, and 3000. The text 'DONATE NOW TO REACH OUR GOAL' is prominently displayed in the center. A QR code is located in the top right corner. The background includes an American flag and a hand holding a banner.





# City of Needles

817 Third Street, Needles, California 92363  
(760) 326-2113 • FAX (760) 326-6765  
[www.cityofneedles.com](http://www.cityofneedles.com)

Mayor, Janet Jernigan  
Vice Mayor Kirsten  
Councilmember To Item b.  
Councilmember Ellen Campbell  
Councilmember Jamie McCorkle  
Councilmember JoAnne Pogue  
Councilmember Henry Longbrake  
  
City Manager Patrick J. Martinez

## MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: December 15, 2023

1. In partnership with Arrowhead Credit Union, the City hosted Santa's Workshop—a heartwarming event for 47 children filled with joy and giving. As the children savored lunch, Santa's surprise appearance delighted them. Each participant chose new shoes and socks, capturing the moment with Santa in a photograph. Thoughtfully, jackets were provided for all attendees and their families, ensuring warmth and comfort during the festive season. It was a heartening display of generosity and holiday spirit for everyone involved (image attached).
2. Caltrans conducted a photo shoot on December 6, 2023, at the newly constructed Needles Gateway Monument sign, joined by City Councilmembers and City Staff. This shoot marked Caltrans' involvement in Governor Newsom's \$1.1 billion Clean California initiative, awarding a \$5.9-million beautification project in Needles. The project involves erecting a gateway monument wall featuring "California" lettering and a California Bear figure within the Caltrans right-of-way at 5 Mile Rd. Additionally, it includes enhancing existing on/off ramps at Needles Hwy, J Street, and E. Broadway with new landscaping materials like gravel, mulch, and rock blankets. Completion is slated for the first quarter of the upcoming year (image attached).
3. The new Duke Watkins pump track saw the completion of its concrete work on Thursday, December 14, 2023. This project was made possible through a \$3,965,400 grant from California's Proposition 68 Statewide Park Program (image attached).
4. Today, City staff underwent vital cardiopulmonary resuscitation (CPR) and first aid training, equipping our teams with essential skills, including the operation of automated external defibrillators (AEDs) to save lives during cardiac emergencies (image attached).

5. Last night, a power outage occurred in the vicinity spanning Clary Drive to Casa Linda Street, caused by an unfortunate incident involving an alleged drunk driver colliding with an NPUA transformer. Immediate responses from City Staff (including public works and the electric department), SB County Sheriffs, Fire Department, and Baker Ambulance swiftly followed. The combined efforts of public works and electric departments resulted in site cleanup and power restoration within just 2 hours of the incident (image attached).
6. On December 9, 2023, IEHP (Inland Empire Health Plan) organized a "Community Social and Job Fair" at Palo Verde Community College, offering crucial health service access to low-income and working-class individuals and families via the Medi-Cal program. Post-event, IEHP, and Tri-State Community Health conducted a productive dialogue with Needles' healthcare providers to assess the community's current needs and enhance resident services. Furthermore, both organizations plan to establish a recurring food bank at the Tri-State parking lot for ongoing community support.

# 1. SANTA'S WORKSHOP

Item b.



## 2. NEEDLES GATEWAY MONUMENT SIGN



### 3. DUKE WATKINS PUMP TRACK



## 4. CPR AND AED TRAINING



## 5. LILLYHILL POWER OUTAGE

