



(ACT) ACTION NEEDED
(INF) INFORMATION ONLY
(DIS) DISCRETIONARY

AGENDA

REGULAR MEETING OF THE PLANNING COMMISSION
CITY OF NEEDLES, CALIFORNIA
WEDNESDAY, JANUARY 03, 2024 AT 4:00 PM
CITY COUNCIL CHAMBERS
1111 BAILEY AVENUE, NEEDLES

**THE PUBLIC MAY ALSO ATTEND VIA TEAMS OR IN PERSON
AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO NOON ON THE DAY OF THE
MEETING BY EMAILING cclark@cityofneedles.com**

**TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at
www.cityofneedles.com to access the agenda and [Click here to join the meeting](#)**

***If asked, enter the following: Meeting ID: 931 742 681#
OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 931 742 681#
The meetings are being recorded.***

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE
APPROVAL OF AGENDA
CONFLICT OF INTEREST
CORRESPONDENCE
INTRODUCTIONS

**AS A COURTESY TO THOSE IN ATTENDANCE, WE WOULD ASK THAT CELL PHONES BE
TURNED OFF OR SET IN THEIR SILENT MODE. THANK YOU**

- [1.](#) Selection of Chair and Vice Chair for the ensuing year of 2024

PUBLIC APPEARANCE - Persons wishing to address the Commissioners on subjects other than those scheduled are requested to do so at this time. When called by the Chair, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the Commissioners from taking action on a specific item until it appears on the agenda.

PUBLIC HEARINGS

- [2.](#) Public hearing noticed to consider all evidence and testimony for or against Planning Commission Resolution No. 01-03-2024-PC approving a Special Use Permit, for a new 160-foot-high wireless telecommunication facility (monopole) for Verizon Wireless located on APN: 0660-162-07-0000 on National Old Trails Highway (Zoning Designation C-3 Highway Commercial).
 - Staff Report
 - Commission Questions of Staff
 - Chair to open the public hearing
 - Public Comment

- Applicant Comments
 - Comments in Favor
 - Comments Opposed
 - Applicant Rebuttal
- Chair to close the public hearing
 - Commission Discussion / Deliberation
 - Planning Commission Resolution No. 01-03-2024-PC approving a Special Use Permit for a new 160-foot-high wireless telecommunication facility (monopole) for Verizon Wireless located on APN: 0660-162-07-0000 on National Old Trails Highway (Zoning Designation C-3 Highway Commercial). (ACT)

REGULAR ITEMS

3. Approve the Minutes of December 6, 2023.

COMMISSIONER REQUESTS

CITY MANAGER REPORT

ADJOURNMENT

**INTERNET ACCESS TO PLANNING COMMISSION AGENDAS AND STAFF REPORT MATERIAL IS AVAILABLE PRIOR TO PLANNING COMMISSION MEETINGS AT:
[HTTP://WWW.CITYOFNEEDLES.COM](http://www.cityofneedles.com)**

Posted: December 29, 2023

SB 343 - DOCUMENTS RELATED TO OPEN SESSION AGENDAS - Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to a meeting is available for public inspection at the Needles Administrative Office, 817 Third Street, Needles, CA 92363.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Candace Clark, Assistant City Clerk, at (760) 326-2113 ext 133. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II)

If a decision is made at this hearing and you later disagree with the decision, only issues raised at the public hearing or in written form at or before the public hearing can be considered.

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 29th day of December 2023

/s/ Candace Clark, Assistant City Clerk



City of Needles, California Request for Commission Action

☐ CITY COUNCIL ☒ Planning Commission ☒ Regular ☐ Special

Meeting Date: January 3, 2024

Title: Selection of a chair for the ensuing year of 2024

Background: Chair Linda Kidd resigned as of December 31, 2023. She previously served as Chairman and Michael Wright serves as Vice Chairman.

**Recommended
Action:**

Appoint _____ as Chairman for the ensuing year of 2024.

Appoint/Reappoint _____ as Vice Chairman for the ensuing year of 2024.

Submitted By: Candace Clark, CPMC, Assistant City Clerk

City Management Review: _____ **Date:** _____

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: _____

City of Needles, California

Employee Report

Item 2.

☒ PLANNING COMMISSION

☒ Regular

Meeting Date: January 3, 2024

Title: Planning Commission Resolution No. 01-03-2024-PC approving a Special Use Permit, for a new 160-foot-high wireless telecommunication facility (monopole) for Verizon Wireless located on APN: 0660-162-07-0000 on National Old Trails Highway (Zoning Designation C-3 Highway Commercial).

Background: The Applicant, Jeremy Siegel with APC Towers, is proposing a 160-high wireless telecommunication tower (monopole) with cabinets, associated equipment and a 50'x50' lease area at the parcel known as APN 0660-162-07. The lease area of the proposed tower is located approximately 24-feet from the existing 102-foot AT&T wireless communications facility located at the subject site and the proposed monopole would have the capacity to accommodate four additional wireless carriers. Spike's Old 66 Storage facility is located to the south of the project site, while vacant land is located to the north and a parcel with an existing lattice wireless communications facility beyond with National Old Trails Highway being located to the west of the project site. The new installation would substantially boost wireless coverage to both the local and surrounding area(s) without implementing significant or invasive aesthetic alterations.

As shown in the plan set, the project would involve the installation of new 160' -0" Monopole that can accommodate four additional wireless carriers along with the installation of a chain link fence enclosure w/ privacy slats around the proposed 50' x 50' lease area, and installation of multiple Verizon Antennas and associated equipment. Access to the facility will be provided via a 10' wide easement from National Old Trails Highway. The plan set also includes elevations of the proposed tower.

The Table of Permissible Uses, City Code Section 96.01, allows cell towers in excess of 50 feet in the C-3 Highway Commercial Zone with a masking requirement. Masking options typically include fencing with privacy slats, and landscaping with trees and bushes. Photos taken in various locations surrounding the project site are included as "Exhibit A", showing the proposed tower in relation to the existing surrounding area, including the nearby existing wireless communication facilities. The proposed tower would be 40' higher than the existing tower at the subject site.

For security purposes, chain link fencing with privacy slats and installation of anti-climbing devices are conditioned on the project. A driveway to the cell tower location is also a condition of the project as the applicant is proposing a 10' wide access easement at the subject site for access to the tower.

City of Needles, California

Employee Report

Item 2.

Special Use Permit Findings.

In accordance with Section 94.07, the Planning Commission must make the following findings for a Special Use Permit:

- A. That the requested permit is within its jurisdiction according to the table of permissible uses.
- B. The application is complete.
- C. The development is in general conformity with the Needles General Plan
- D. The use will not materially endanger the public health or safety.
- E. That the project overall is consistent with the preceding findings.

Public Notification: A public hearing notice was published in the Needles Desert Star on Wednesday, December 20, 2023. Notices were sent to property owners within 300 feet of the proposed project and posted in two conspicuous locations.

Critical Timeline: The applicant's anticipated timeline is to begin installation as soon as possible.

Fiscal Impact: None.

Environmental: This project is categorically exempt under the California Environmental Quality Act, CEQA Guidelines, Section 15303, (new construction or conversion of small structures) of Title 14 of the California Code of Regulations (State CEQA Guidelines). The project consists of a CUP to construct and operate a wireless communications facility that includes a 160' high tower and a 50'x50' area for associated equipment.

Recommendation: Approve Resolution No. 01-03-2024-PC approving a Special Use Permit for a 160 ft. high Wireless Communications Facility, at the parcel known as APN 0660-162-07-0000, located off National Old Trails Highway, North of I-40, in the vicinity of Spikes Old 66 Storage

Submitted By: Tamara Harrison, Contract Planner

City Management Review: _____ **Date:** _____

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: _____

RESOLUTION NO. 01-03-2024-PC

**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF NEEDLES, CALIFORNIA,
 APPROVING A SPECIAL USE PERMIT FOR A 160' HIGH WIRELESS COMMUNICATIONS FACILITY
 TOWER IN THE C-3, HIGHWAY COMMERCIAL ZONE, AT ASSESSOR'S PARCEL NUMBER 0660-162-
 07-0000, LOCATED ON NATIONAL OLD TRAILS HIGHWAY, NORTH OF I-40, IN
 THE VICINITY OF SPIKES OLD 66 STORAGE AND RV SITE**

WHEREAS, Jeremy Siegel, applicant, is requesting approval of a Special Use Permit to allow a 160' high cell tower in a C-3, Highway Commercial zone, at Assessor's Parcel Number 0660-162-07-0000, located on National old Trails Highway, North of I-40, in the vicinity of Spikes Old 66 Storage and RV site; and

WHEREAS, Section 96.01 of the needles City Code allows towers in excess of 50' high with masking, in a C-3, Highway Commercial Zone, subject to the approval of a Special Use Permit; and

WHEREAS, a public hearing notice for the Needles Planning Commission meeting was published in the Needles Desert Star on December 20, 2023, at least 10 days prior to said meeting, and notices were sent to property owners within a 300-foot radius of the subject property specifying the date, time and location of the public hearing; and

WHEREAS, on January 3, 2024, the Needles Planning Commission held a duly noticed and advertised public hearing to receive oral and written testimony relative to **RESOLUTION 01-03-2024-PC**; and

WHEREAS, Section 94.07(d) of the Needles City Code describes the findings required to approve a Special Use Permit; and

WHEREAS, the Needles Planning Commission has sufficiently considered all testimony and any documentary evidence presented to them in order to make the following determination.

NOW, THEREFORE, BE IT RESOLVED by the Planning Commission of the City of Needles as follows:

SECTION 1. The Planning Commission HEREBY FINDS AND DETERMINES that this project is categorically exempt under the California Environmental Quality Act, CEQA Guidelines, Section 15303, (new construction or conversion of small structures) of Title 14 of the California Code of Regulations (State CEQA Guidelines). The project consists of a Special Use Permit (SUP) to construct and operate a wireless communications facility tower that includes a 160' high tower and a 50'x50' area for equipment cabinets. The area is not considered environmentally sensitive. Based on staff's review of the project, no special circumstances exist that would create a reasonable possibility that granting a Special Use Permit (SUP) for this project will have a significant effect on the environment. Therefore, the proposed project qualifies for this exemption and no further environmental review is required.

SECTION 2. The Planning Commission HEREBY FINDS AND DETERMINES, with reports and findings, that facts do exist to approve a Special Use Permit, according to the criteria specified in Section 94.07(d) of the Needles City Code:

- A. *That the requested permit is within its jurisdiction according to the table of permissible uses.*

FINDING: The project site is zoned Highway Commercial (C-3) and cell towers over 50' are permitted in the C-3 zone with a Special Use Permit (SUP) and masking.

- B. *The Application is Complete.*

FINDING: The applicant has submitted a complete application and fees and has provided the required Site Plan for the proposed wireless communications tower facility project.

- C. *The development is in general conformity with the Needles General Plan.*

FINDING: The proposed transmission tower facility complies with the General Plan and development standards for site design, safety design, location, lighting, etc.

- D. *The development will not materially endanger the public health or safety.*

FINDING: The project site is located in a commercially developed (C-3) area of the City. Conditions of approval have been placed on the project for appropriate lighting and fencing to be in place for health and safety purposes.

- E. *That the project overall is consistent with the preceding findings*

FINDING: With findings as discussed above in regard to proposed project detail and with conditions of approval applied to the project in order to satisfy finding criteria, the proposed project is consistent with the preceding findings.

SECTION 3. The Planning Commission HEREBY FINDS AND DETERMINES that facts do exist to approve **RESOLUTION 01-03-2024-PC**.

SECTION 4. The Planning Commission HEREBY APPROVES **Resolution 01-03-2024-PC**, approving a Special Use Permit for a 160' wireless communications facility tower in the C-3, Highway Commercial Zone, at Assessor's Parcel Number 0660-162-07-0000, located on National Old Trails Highway, North of I-40, in the vicinity of Spikes Old 66 Storage and RV site with the following conditions:

1. Applicant must comply with all requirements of Federal, State and local government regarding licensing and environmental requirements.
2. The tower shall meet or exceed current standards and regulations of the FCC, FAA and other applicable agencies.

3. The tower shall meet the design standards submitted with the application, identified as Exhibit "A", dated with a revision date of 11-06-2023.
4. The property owner and owner of the tower shall maintain it in good condition. Such maintenance shall include, but not limited to, painting, structural integrity of the mount and security barrier, maintenance of the buffer areas, landscaping, etc.
5. The property owner and owner of the tower shall agree that the city and its appointed representative(s) may enter the subject property to obtain RFR and or noise measurements, and to perform maintenance and safety inspections at the expense of the carrier. In the case of taking RFR and or noise measurements, the municipality may enter without any advance notice to either the tower owner or the property owner. In all other cases, the City shall provide reasonable written notice to the carrier and landowner and provide them the opportunity to accompany the municipal representatives when the inspections are conducted.
6. At a tower site, the design of the buildings and related structures shall, to the extent possible, use materials, colors, textures, screening, and landscaping that will blend them into the natural setting and surrounding buildings.
7. Towers shall not be artificially lighted, unless required by the FAA or other applicable authority. If lighting is required, the lighting alternatives and design chosen must cause the least disturbance to the surrounding views. The lighting options may directly impact tower finish requirements.
8. No signs or advertising shall be allowed on an antenna or tower.
9. A wireless communications facility shall not interfere with television or radio reception on surrounding properties
10. Towers shall be enclosed by security fencing at eight (8) feet in height. The towers shall also be equipped with appropriate anti-climbing devices.
11. Any tower that is not utilized for a continuous period of twelve (12) months shall be considered abandoned, and the owner of such tower shall remove the same within ninety (90) days of receipt of notice from the City notifying the owner of such abandonment. Failure to remove an abandoned tower within the ninety (90) days shall be grounds for the city to proceed under applicable law to remove the tower or antenna at the owner's expense
12. Lessee agrees to indemnify, defend and hold the City, its agents and employees harmless from any and all claim for damage, loss or injury arising from and/or related to the use or occupation of the Premises by Lessee or by the party claiming to be injured. Lessee furthermore agrees to reimburse the City for any and all expenses the City might incur as the result of any claim for damage, loss or injury including reasonable attorneys' fees, administrative fees, etc., which are incurred as a direct result of any legal action brought against the City related to the performance of this Lease.

13. Any violation of these conditions can automatically result in cancellation of this Special Use Permit.
14. Plans to be signed by a California-licensed engineer with structural calculations.
15. Applicant is required to hold a valid and current business license at all times.
16. Applicant must meet all conditions imposed by the San Bernardino County Fire Dept, prior to issuance of Building Permits.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the Planning Commission of the City of Needles, California, held on the 3rd day of January, 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Chairperson
Needles Planning Commission

Kathy Raasch
Interim Development Services Director

CITY OF NEEDLES, CALIFORNIA
Application For Use Permit

Name of Applicant: APC TOWERS, Rep: Jeremy Siegel Phone: 714-366-8047 (Applicant must be the owner of the land, the lessee having a lease-hold interest of not less than 5 years, or the agent of any of the foregoing duly authorized in writing)

I, Jeremy Siegel, (I/We) the undersigned, Jeremy Siegel (Owner/Lessee/Agent) of the property listed below, hereby request that the following stated use be permitted to be constructed and/or operated.

1. Project name and address: APC TOWERS INSTALLATION
APN: 0660-162-07-0000
 2. Legal Description of Parcel (attach if necessary):
District: 10 City, Municipality, Township: SAN BERNARDINO Sec/Twn/Rng/Mer: SEC 13 TWP 9N RNG 22E Brief Description: THAT PTN OF S 1/2 SW 1/4 SW 1/4 SE 1/4 SEC 13 TP 9N R 22E BEING MORE PARTICULARLY DESC AS FOL BEG AT S 1/4 COR OF SD SEC 13
 3. Briefly Describe: a. Purpose and Intent of proposed project (include acres, square feet, units, etc.).
APC Towers new wireless telecom facility installation, proposed installation of new 160'-00" tower to accommodate Verizon Wireless and up to (4) additional carriers on new pole.
-
- b. Population projection (project residents): NA
 - c. Number of persons employed during operation: full time NA part time NA
 - d. Will the Project require new utility services? ☒ yes ☐ no
 - i. Water Service NA no. If so, estimated peak water demand in gallons/minutes: _____, service requirement.
 - ii. Sewer Service NA no. Any chemical wastes expelled in sewers? _____
If yes, explain: _____
 - iii. Electric Service: main size 200amp; single phase ☒; three phase _____.
Attachment to existing electric facilities: load calculations tbd.
 - e. Estimated daily vehicular traffic generated by the operation: none Comment: _____
 - f. List major machines – give horsepower and noise rating in decibels: na
 - g. Will the project require a permit from the Air Pollution Control District, and if so, describe: _____
No
 - h. What will be the hours of operation: 24x7
 - i. Describe materials or machinery that will be stored or parked outside: None
-
4. Attached (x): Site Plan (x); Elevations (x); Filing Fee (x); Legal (x); (site plans folded 8 1/2" x 11" reduction)

AUTHORIZATION

Names and signatures of all persons having an interest in this property described as _____
(the "Property") whose consent is required (by virtue of such interest) to authorize the filing of this application.

NAME (print or type), Signature & Address

CAPACITY (Check appropriate)

OWNER* **LESSEE** **AGENT** **OTHER (Describe)**

Jeremy Siegel, AGENT

Signature

Address 65 Post, Suite 1000
Irvine, CA 92618

x

Douglas Jones

Signature

Address 899 Tamarisk Rd
Palm Springs CA 92262

x

OWNER: As Owner of the Property, I _____ hereby declare and certify under penalty of perjury under the laws of the State of California that the above-named person(s) is/are duly authorized to act on my behalf with the City of Needles and NPUA and represent my interests in the Property before the Planning Commission and the City Council/NPUA, including but not limited to in connection with the application filed herewith.

Signature of Property owner

Douglas C. Jones
Owner name printed

NOTARY**OWNER SIGNATURE NOTARIZATION:**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)

COUNTY OF Riverside) SS:

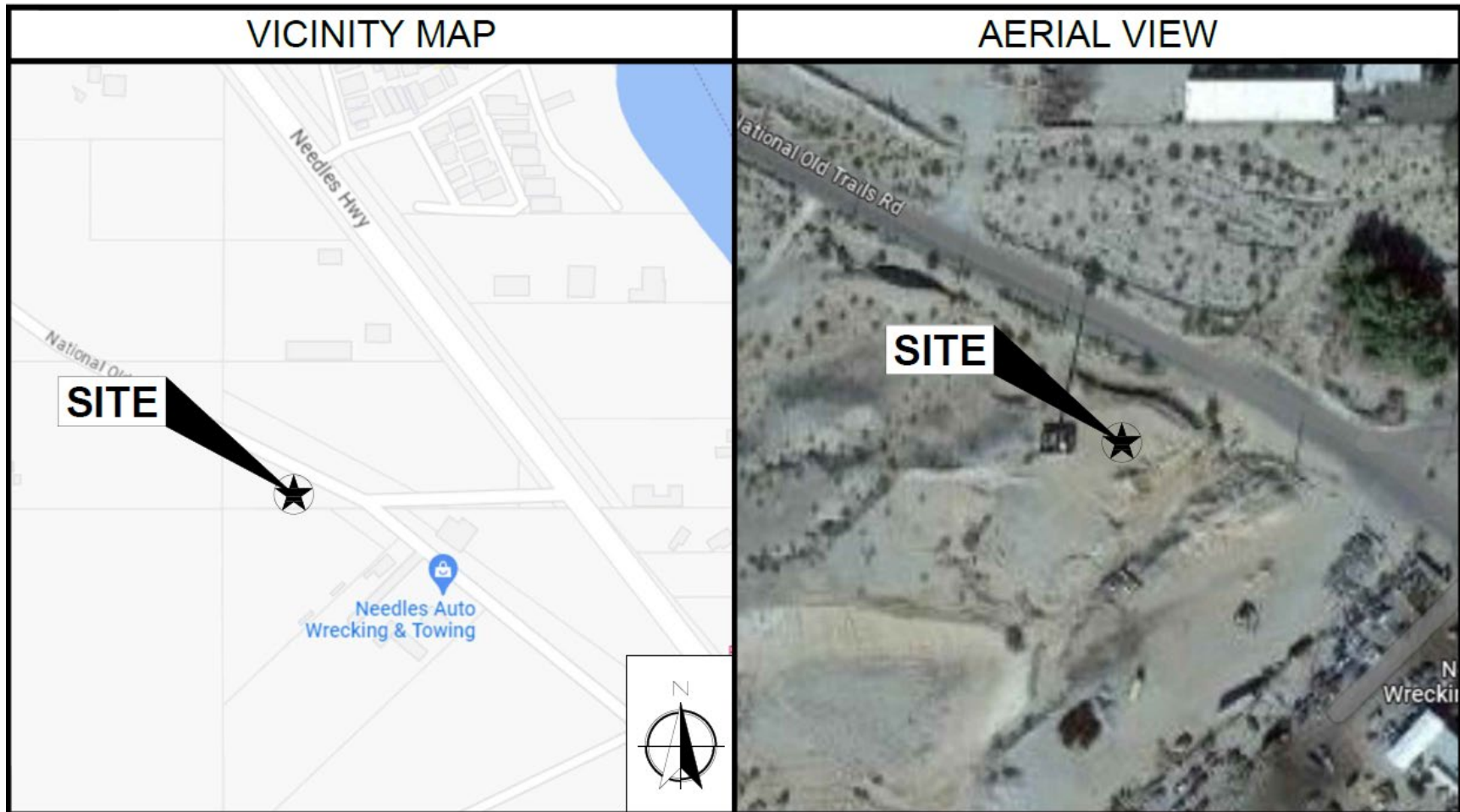
On December 19, 2023, before me, Linda Avila Lira, a Notary Public, personally appeared Douglas C. Jones, Owner, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her authorized capacity, and that by his/her signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.
WITNESS my hand and official seal.

(seal)

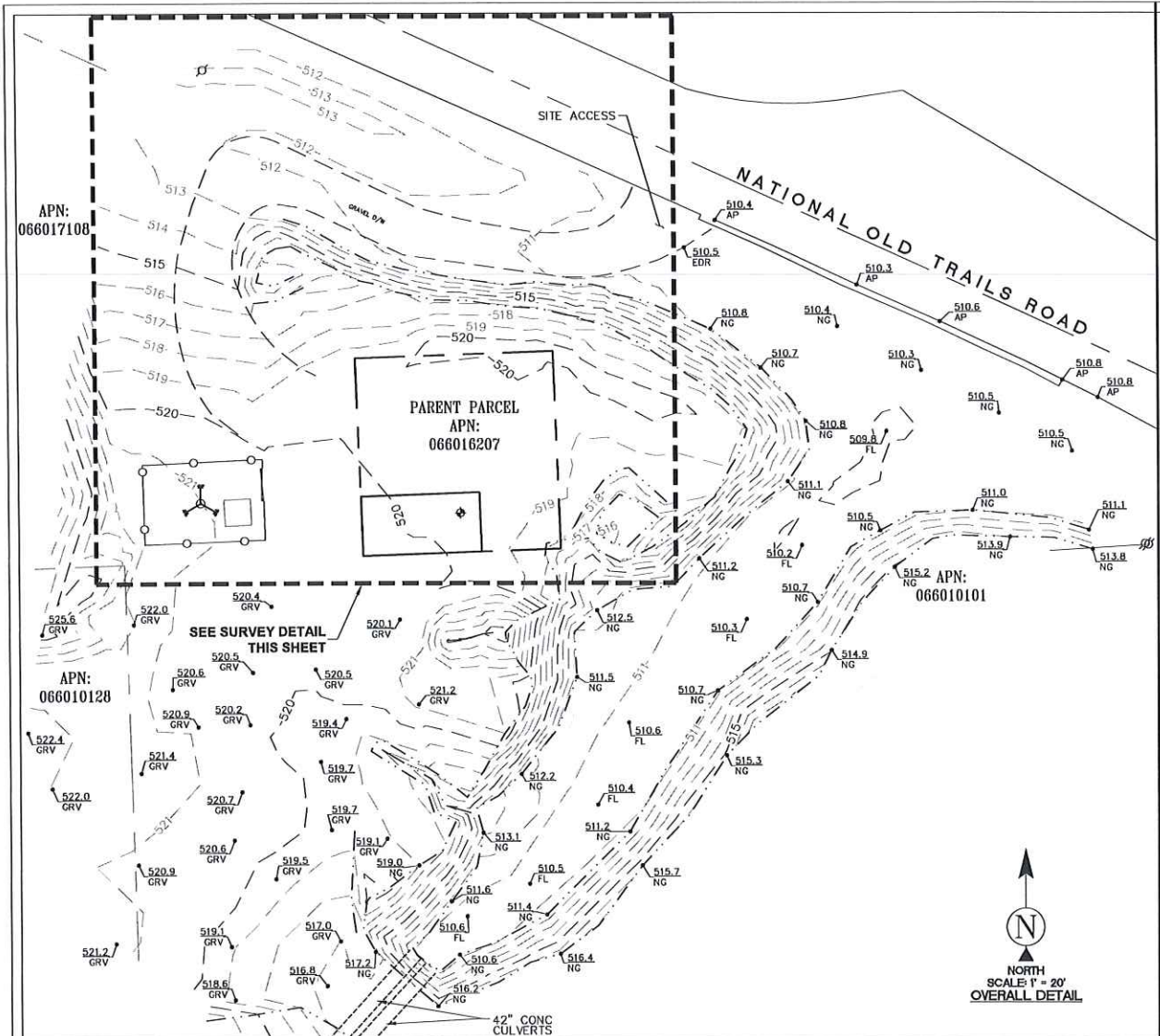
Signature, Notary





Vicinity Map and Aerial View of Project Site

FEUKON_AT&T_90CD_MONOPOLE TEMPLATE V2 11-18-22



SURVEY DATE
07/11/2023

BASIS OF BEARING

BEARINGS SHOWN HEREON ARE BASED UPON THE CALIFORNIA ZONE FIVE STATE PLANE COORDINATE SYSTEM BASED ON THE NORTH AMERICAN DATUM OF 1983(2011). DETERMINED BY RAW STATIC GLOBAL POSITIONING SYSTEM EQUIPMENT ON THE NGS OPUS WEBSITE.

BENCHMARK

PROJECT ELEVATIONS ESTABLISHED FROM GPS DERIVED ORTHOMETRIC HEIGHTS BY APPLICATION OF NGS "GEOID 18" MODELED SEPARATIONS TO ELLIPSOID HEIGHTS DETERMINED BY RAW STATIC GPS DATA PROCESSED ON THE NGS OPUS WEBSITE. ALL ELEVATIONS SHOWN HEREON ARE REFERENCED TO NAVD88.

GRID-TO-GROUND SCALE FACTOR NOTE

ALL BEARINGS AND DISTANCES ARE BASED ON THE CALIFORNIA STATE ZONE FIVE STATE PLANE COORDINATE SYSTEM GRID. TO DERIVE GROUND DISTANCES DIVIDE BY 0.99992413

FLOOD ZONE

THIS PROJECT APPEARS TO BE LOCATED WITHIN FLOOD ZONE "X". ACCORDING TO FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP(S), MAP ID #06071C5010H, DATED 08/28/2008

UTILITY NOTES

SURVEYOR DOES NOT GUARANTEE THAT ALL UTILITIES ARE SHOWN OR THEIR LOCATIONS ARE DEFINITE. IT IS THE RESPONSIBILITY OF THE CONTRACTOR AND DEVELOPER TO CONTACT 811 AND ANY OTHER INVOLVED AGENCIES TO LOCATE ALL UTILITIES PRIOR TO CONSTRUCTION. REMOVAL, RELOCATION AND/OR REPLACEMENT IS THE RESPONSIBILITY OF THE CONTRACTOR.

TITLE REPORT NOTE

THIS MAP WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT. THIS MAP IS SUBJECT TO ALL LEGAL EASEMENTS AND RIGHTS-OF-WAY, PUBLIC OR PRIVATE, THAT WOULD BE DISCLOSED IN SUCH TITLE REPORT.

LESSOR'S LEGAL DESCRIPTION
TO BE PROVIDED BY TITLE.

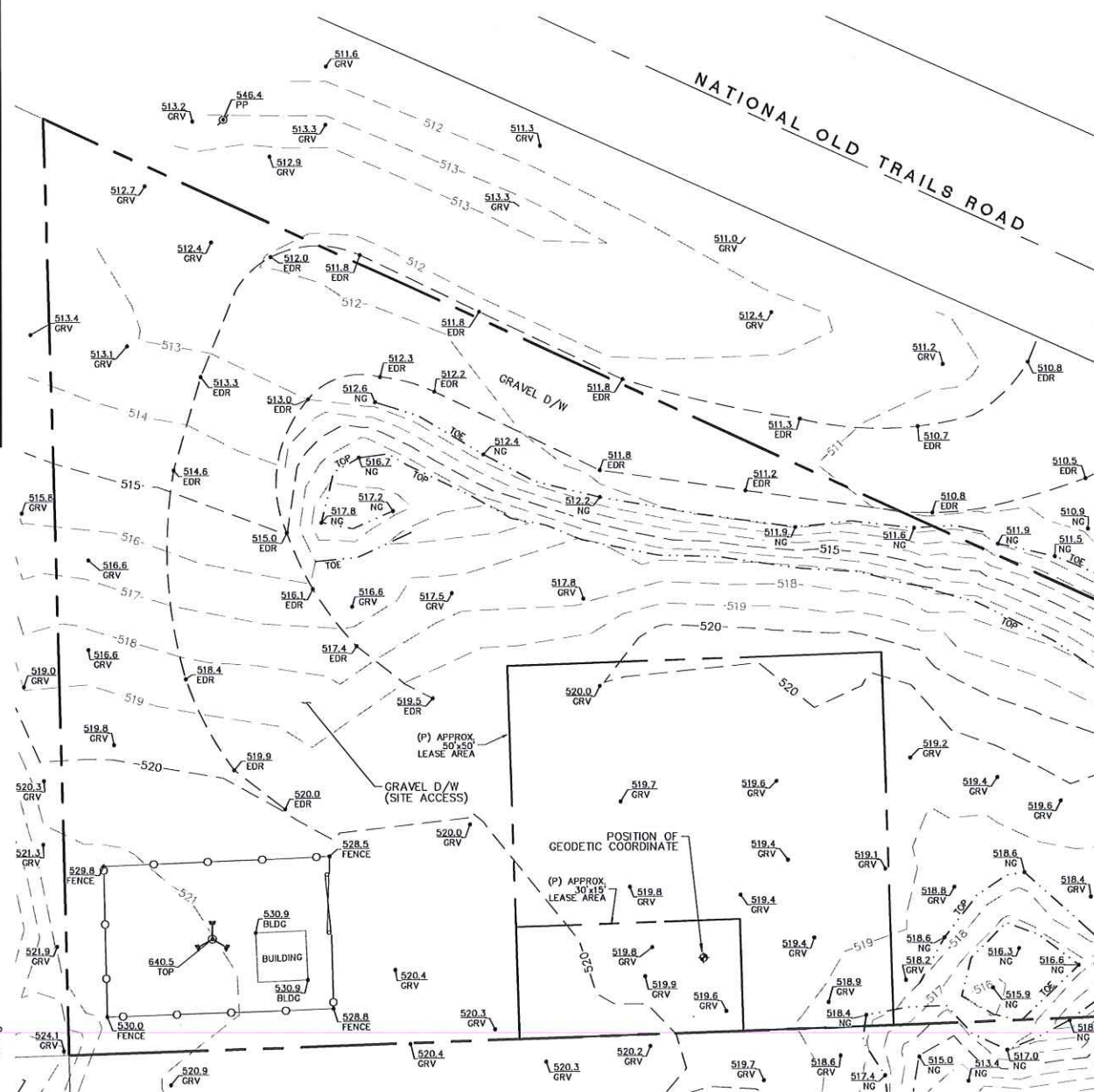
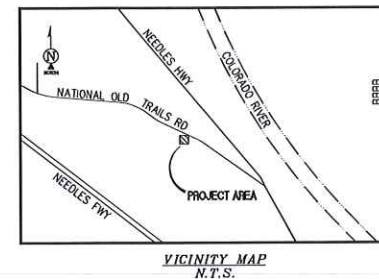
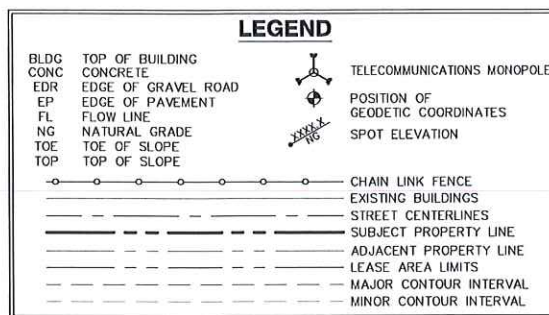
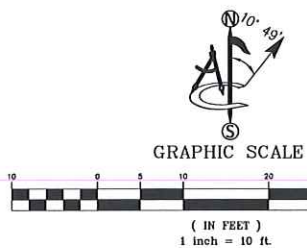
SURVEYOR'S NOTES

CONTOURS DERIVED FROM DIRECT FIELD OBSERVATIONS AND FOLLOW THE CURRENT NATIONAL MAP STANDARDS FOR VERTICAL ACCURACY.

THE BOUNDARY SHOWN HEREON IS PLOTTED FROM RECORD INFORMATION AND DOES NOT CONSTITUTE A BOUNDARY SURVEY OF THE PROPERTY.

ALL DISTANCES SHOWN HEREON ARE GRID DISTANCES.

POSITION OF GEODETIC COORDINATES
LATITUDE 34° 51' 57.74" (34.866040°) NORTH (NAD83)
LONGITUDE 114° 38' 07.81" (114.635501°) WEST (NAD83)
GROUND ELEVATION @ 519.5' (NAVD88)



- NOTES:
1. IF DIMENSIONS SHOWN ON PLAN DO NOT SCALE CORRECTLY, CHECK FOR REDUCTION OR ENLARGEMENT FROM ORIGINAL PLANS.
 2. CONTRACTOR SHALL FIELD VERIFY ALL DIMENSIONS.
 3. UTILITY DESIGNS AND ROUTES ARE PRELIMINARY PENDING FINAL DESIGN BY UTILITY PROVIDER.
 4. THIS SITE PLAN IS NOT INTENDED TO BE A LAND SURVEY.



8601 SIX FORKS ROAD, SUITE 250
RALEIGH, NC 27615
WWW.APCTOWERS.COM



65 POST, SUITE 1000
IRVINE, CA 92618
TEL: (949) 553-8566
WWW.EUKONGROUP.COM

NOT FOR
CONSTRUCTION

IT IS A VIOLATION OF LAW FOR ANY PERSON,
UNLESS THEY ARE ACTING UNDER THE DIRECTION
OF THE LICENSED PROFESSIONAL ENGINEER,
TO ALTER THIS DOCUMENT.

DRAWN BY:	UTILITIES CHECKED BY:	A&E CHECKED BY:
PG	GD	RB

ZONING
DRAWINGS

SUBMITTALS

REV	DATE	DESCRIPTION
A	07/29/23	90% ZONING DRAWINGS
B	09/11/23	ZONING COMMENTS
C	11/08/23	ZONING COMMENTS

PROJECT INFORMATION

CA-1374

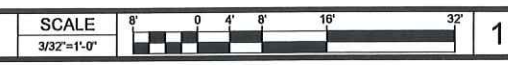
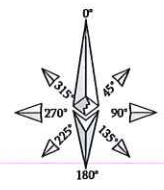
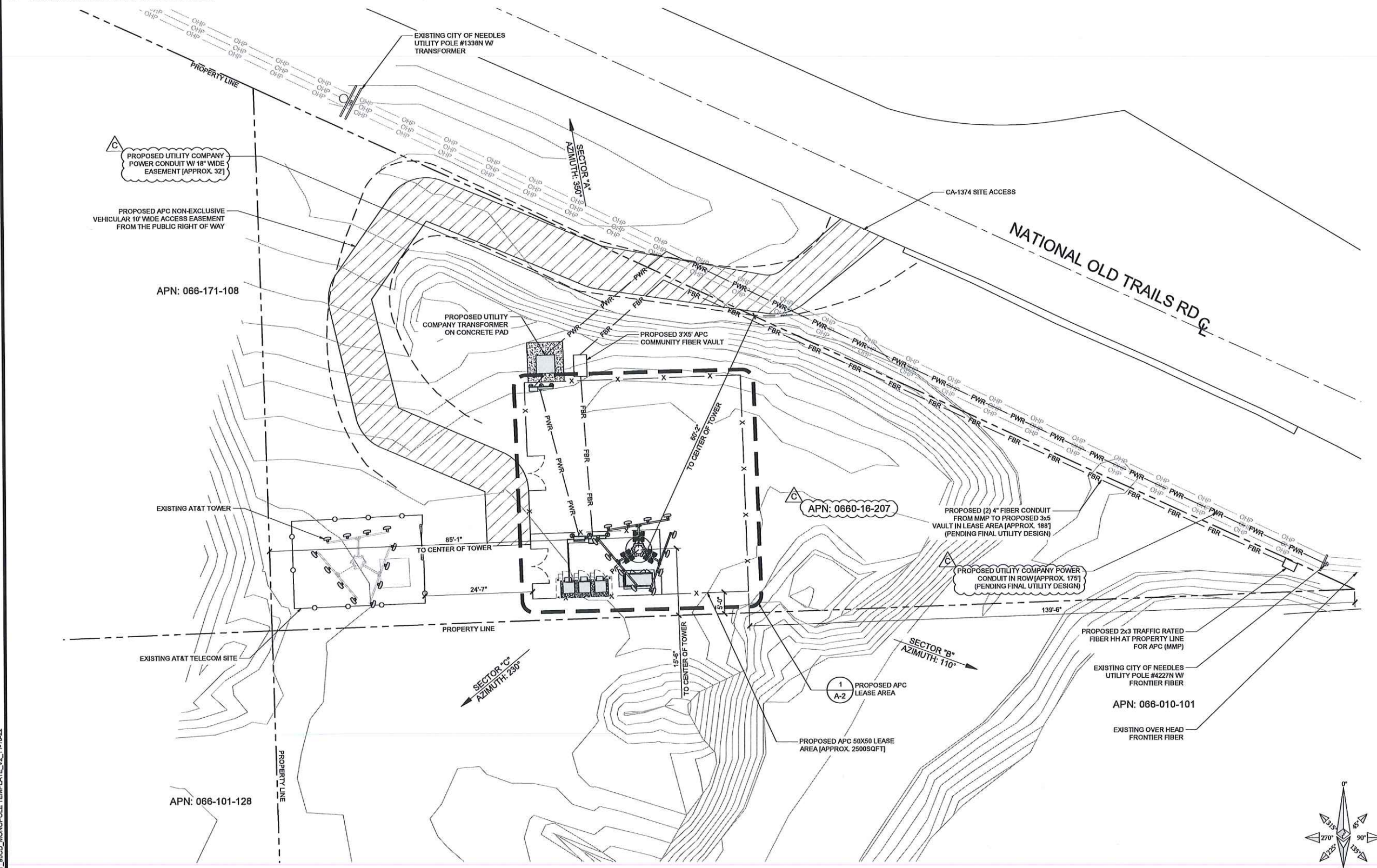
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NEEDLES, CA 92363

SHEET TITLE

SITE PLAN

SHEET NUMBER

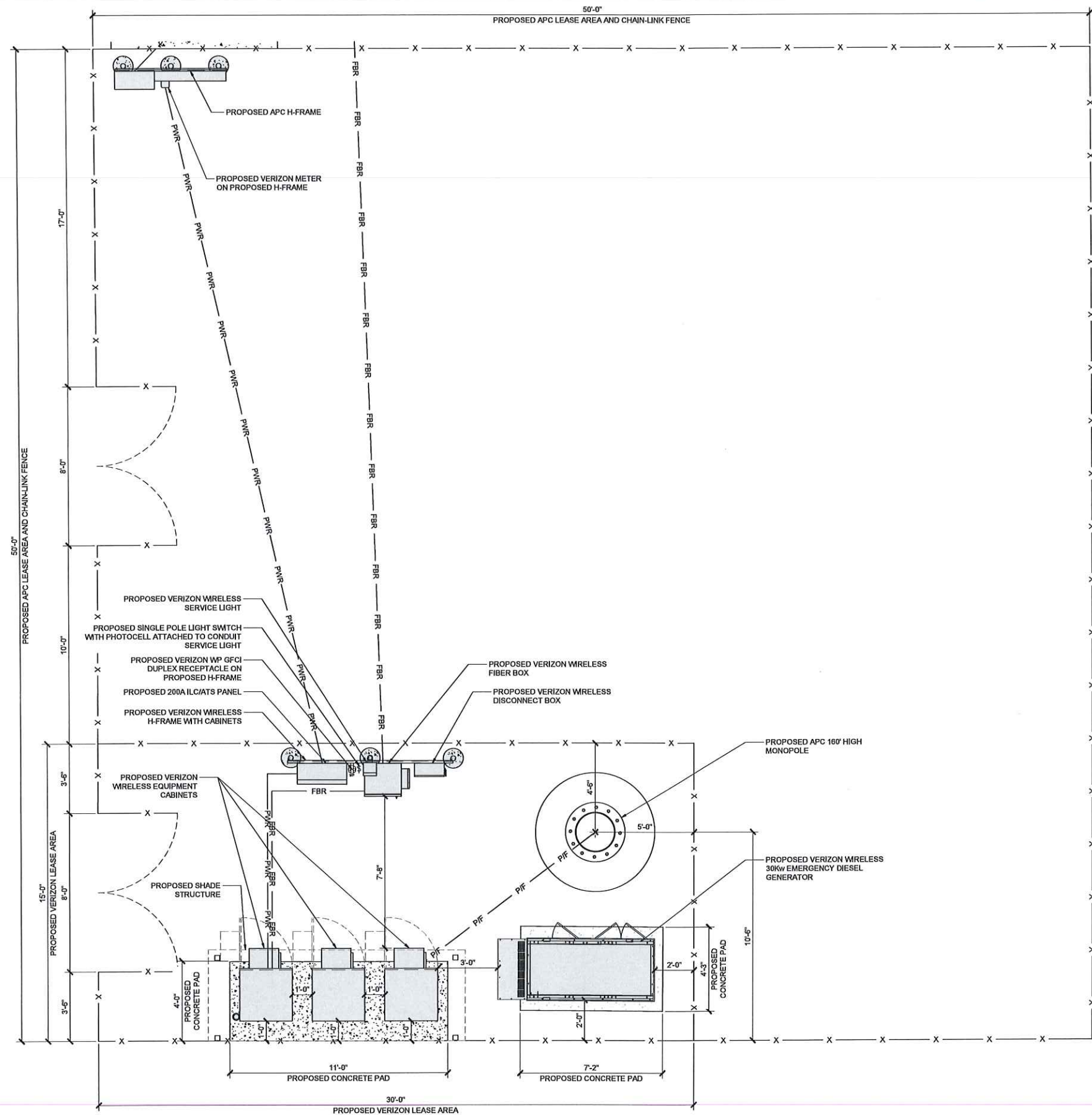
A-1



EUKON_AT&T_800D_MONOPOLE_TEMPLATE_V2_11-18-22

SITE PLAN

- NOTE:
1. IF DIMENSIONS SHOWN ON PLAN DO NOT SCALE CORRECTLY, CHECK FOR REDUCTION OR ENLARGEMENT FROM ORIGINAL PLANS.
 2. CONTRACTOR SHALL FIELD VERIFY ALL DIMENSIONS.



8601 SIX FORKS ROAD, SUITE 250
RALEIGH, NC 27615
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65 POST, SUITE 1000
IRVINE, CA 92618
TEL: (949) 553-8566
WWW.EUKONGROUP.COM

NOT FOR
CONSTRUCTION

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UNLESS THEY ARE ACTING UNDER THE DIRECTION
OF THE LICENSED PROFESSIONAL ENGINEER,
TO ALTER THIS DOCUMENT.

DRAWN BY:	UTILITIES CHECKED BY:	A&E CHECKED BY:
PG	GD	RB

ZONING DRAWINGS

SUBMITTALS

REV	DATE	DESCRIPTION
A	07/29/23	90% ZONING DRAWINGS
B	09/11/23	ZONING COMMENTS
C	11/08/23	ZONING COMMENTS

PROJECT INFORMATION

CA-1374

NATIONAL OLD TRAILS ROAD
NEEDLES, CA 92363

SHEET TITLE

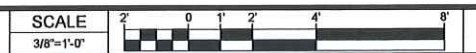
EQUIPMENT PLAN

SHEET NUMBER

A-2

EUKON_AT&T_900D_MONOPOLE_TEMPLATE_V2_11-18-22

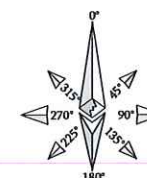
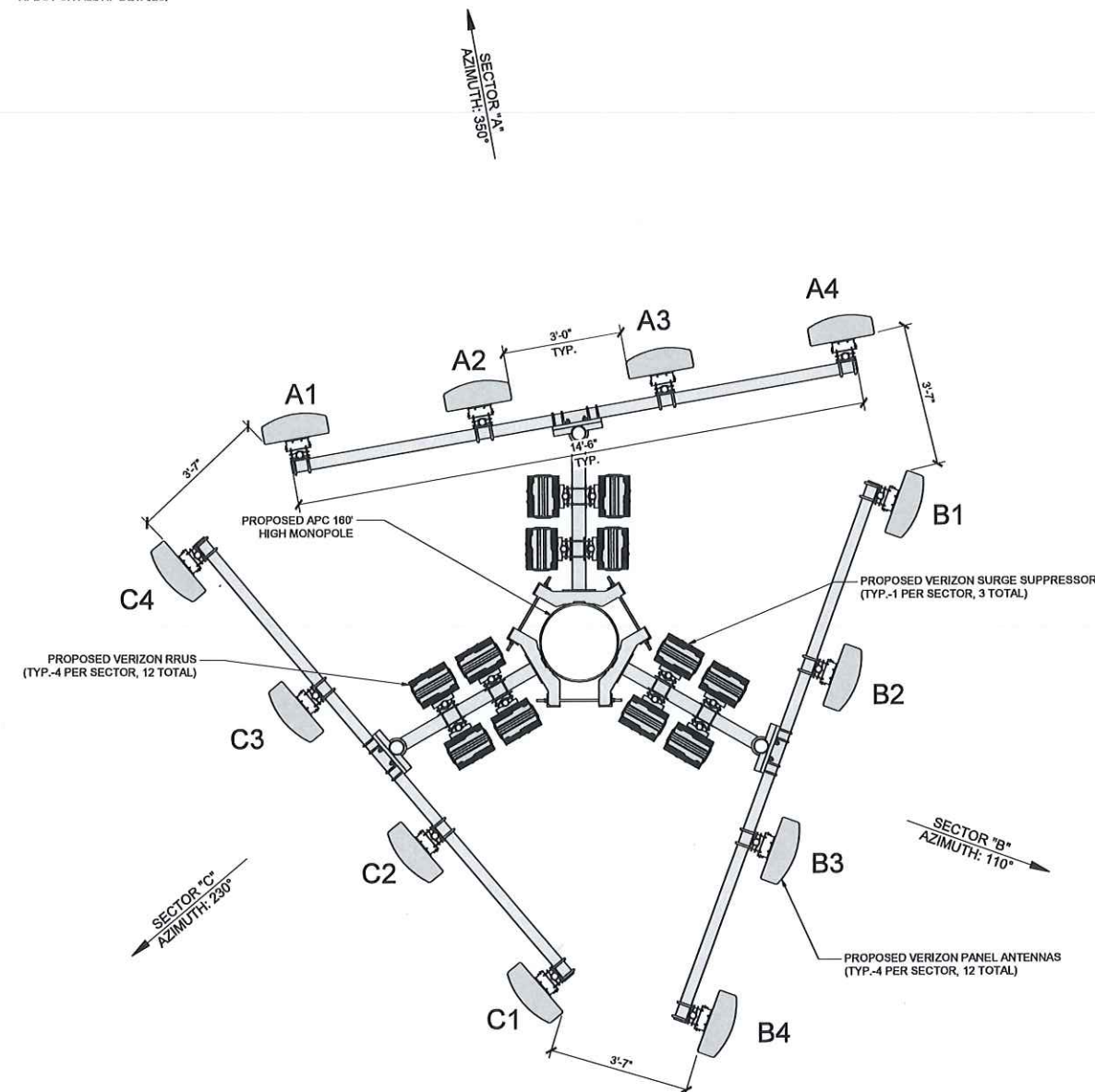
COMPOUND PLAN



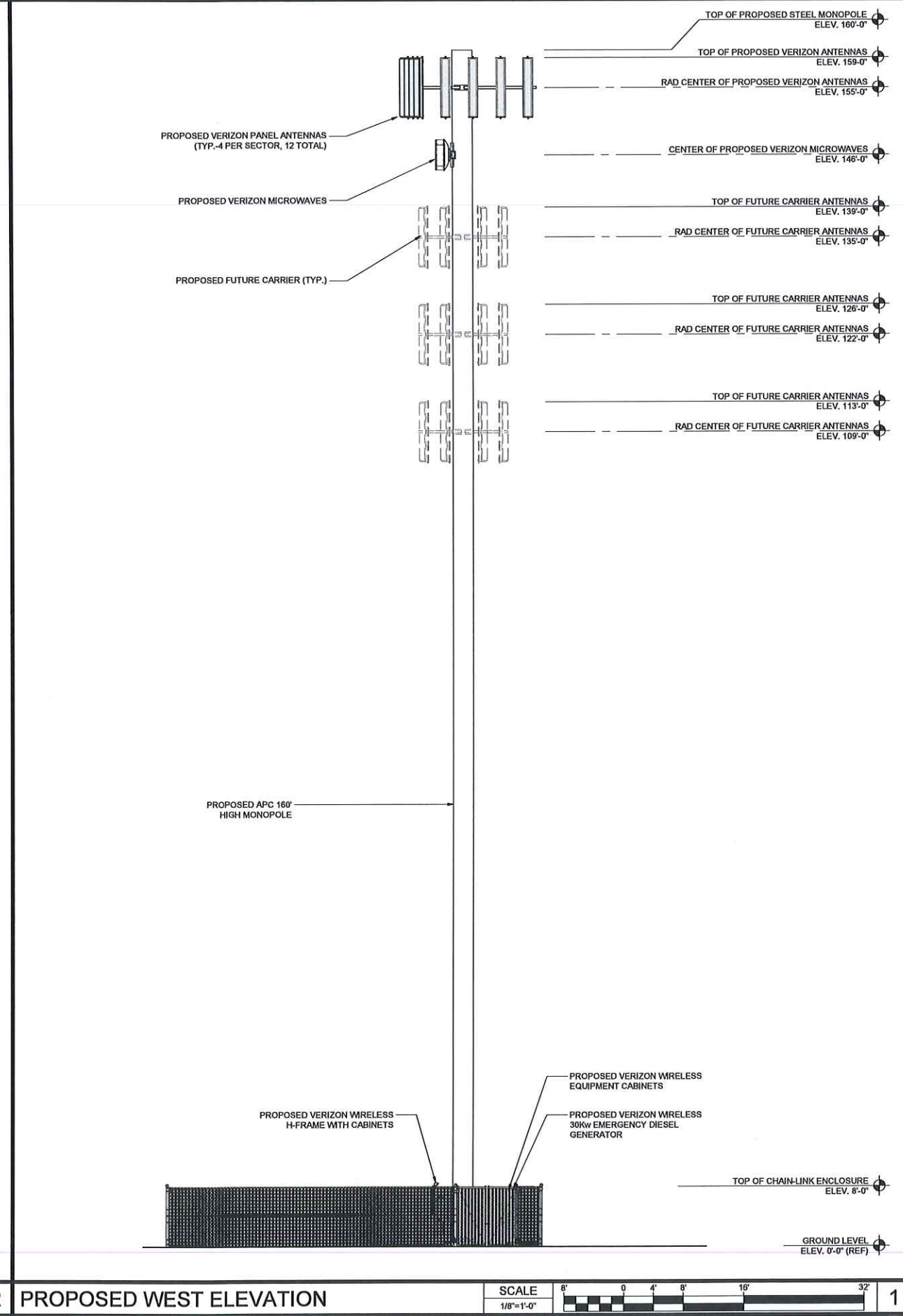
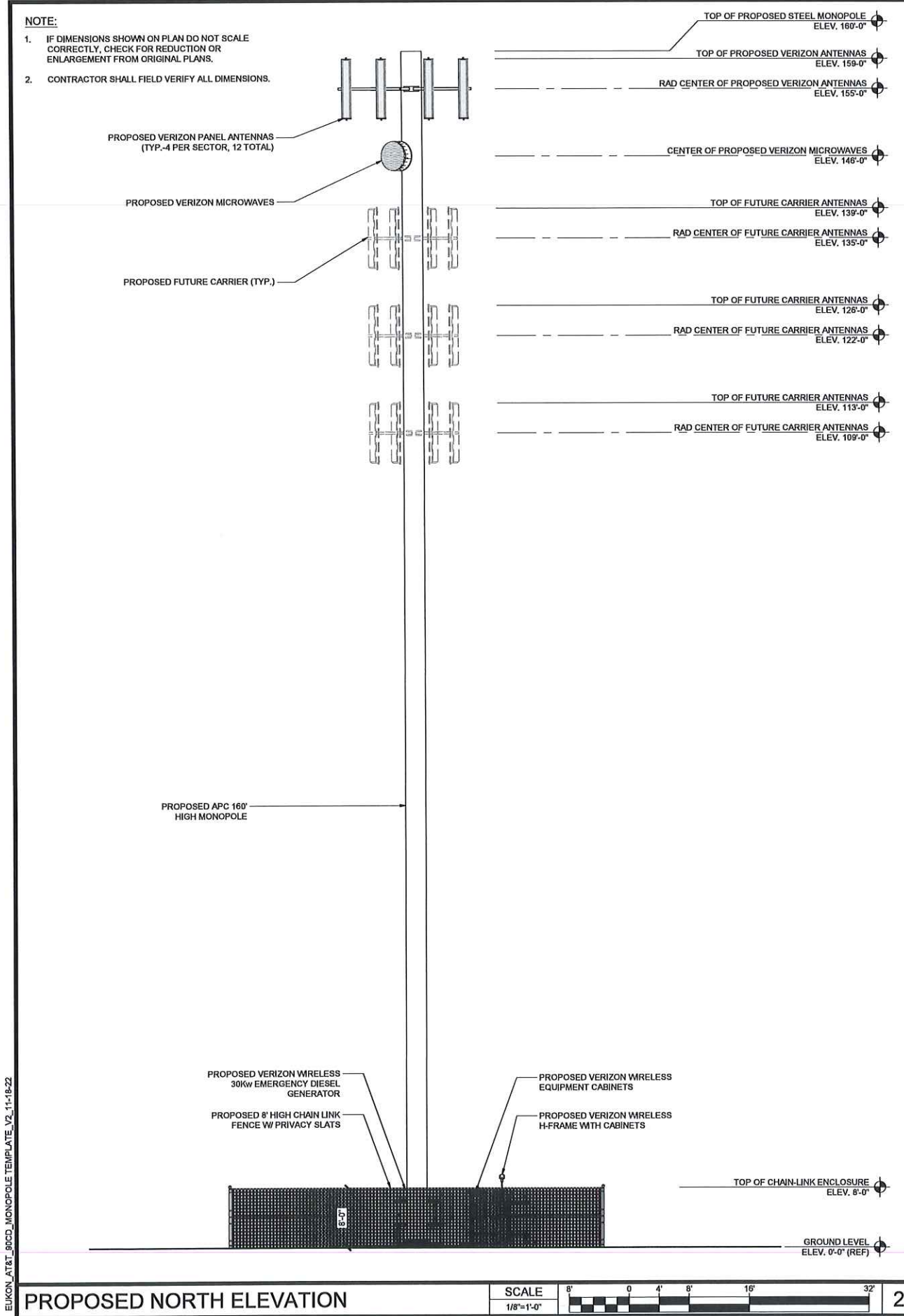
SURGE SUPPRESSION SYSTEM SCHEDULE				
SYSTEM	MFR.	PART NUMBER	QTY	LOCATION
	RAYCAP	RVZDC-6627-PF-48	3	MOUNTED ON H-FRAME AT GRADE
	RAYCAP	RCMDC-3315-PF-48	3	MOUNTED ON PROPOSED FAUX-EUC

NOTE:

1. IF DIMENSIONS SHOWN ON PLAN DO NOT SCALE CORRECTLY, CHECK FOR REDUCTION OR ENLARGEMENT FROM ORIGINAL PLANS.
2. CONTRACTOR SHALL FIELD VERIFY ALL DIMENSIONS.
3. ANTENNA AND MW APC SPECIFICATIONS REFER TO ANTENNA SCHEDULE AND TO FINAL CONSTRUCTION RFDS FOR ALL RF DETAILS.



SCALE	2'	0	1'	2'	4'	8'
1/2"=1'-0"						



8601 SIX FORKS ROAD, SUITE 250
RALEIGH, NC 27615
WWW.APCTOWERS.COM



65 POST, SUITE 1000
IRVINE, CA 92618
TEL: (949) 553-8566
WWW.EUKONGROUP.COM

NOT FOR CONSTRUCTION

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF THE LICENSED PROFESSIONAL ENGINEER, TO ALTER THIS DOCUMENT.

DRAWN BY:	UTILITIES CHECKED BY:	A&E CHECKED BY:
PG	GD	RB

ZONING DRAWINGS

SUBMITTALS		
REV	DATE	DESCRIPTION
A	07/29/23	90% ZONING DRAWINGS
B	09/11/23	ZONING COMMENTS
C	11/08/23	ZONING COMMENTS

PROJECT INFORMATION

CA-1374

NATIONAL OLD TRAILS ROAD
NEEDLES, CA 92363

SHEET TITLE

ELEVATIONS

SHEET NUMBER

A-4

EUKON_AT&T_900D_MONOPOLE_TEMPLATE_V2_11-18-22

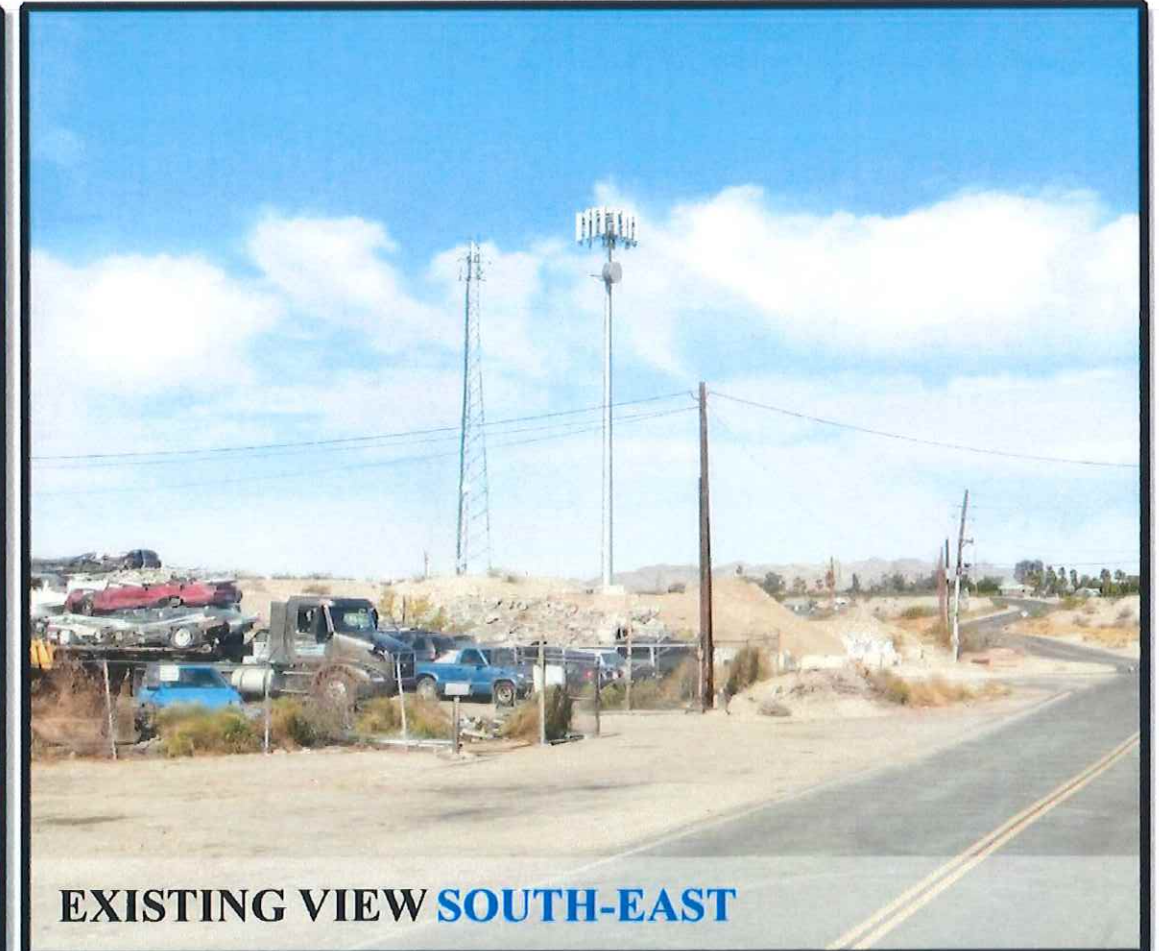
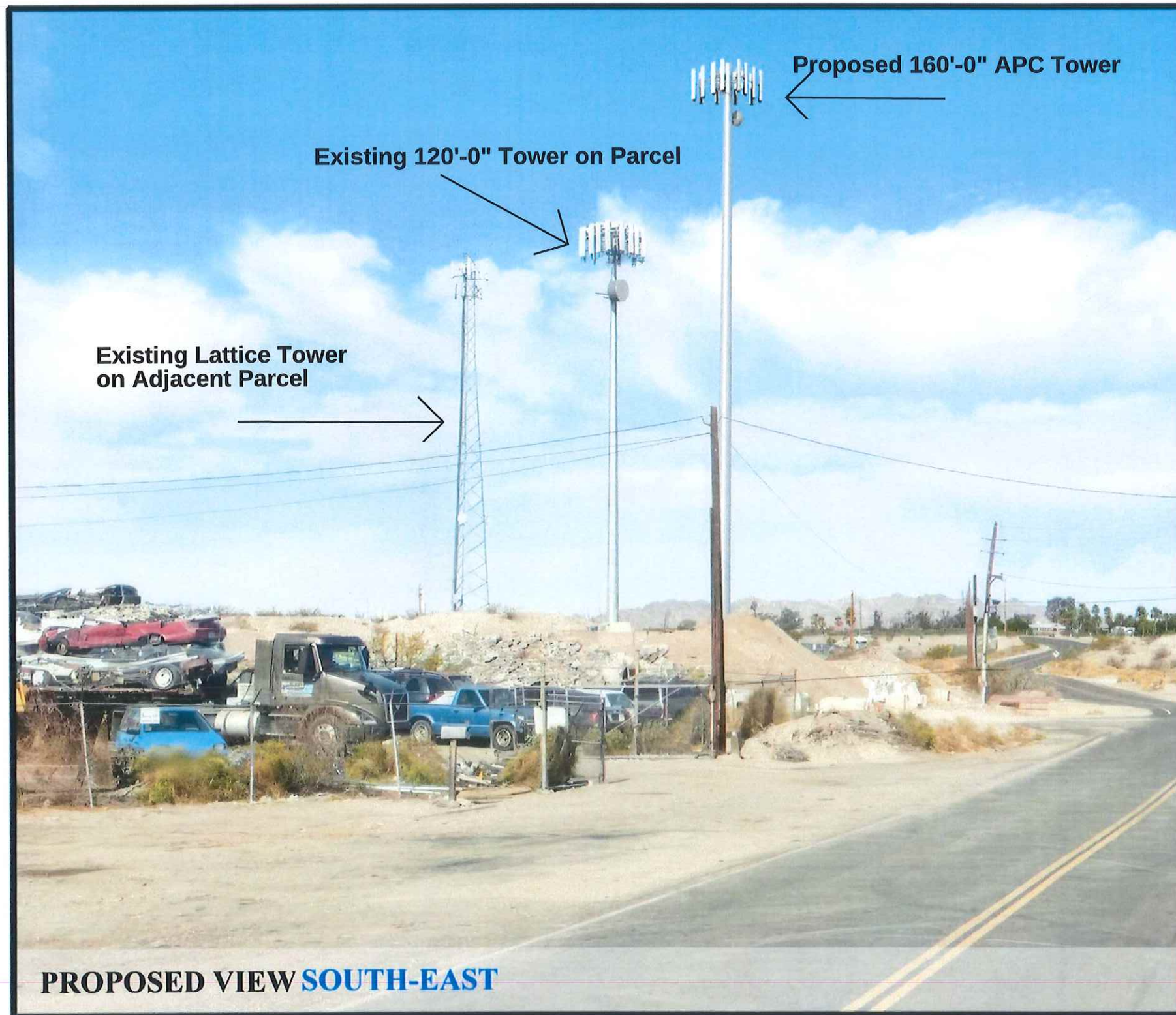


CA-1374 NSB

National Old Trails Rd., Needles, CA 92363



Eukon Group
65 Post, Suite 1000 - Irvine,
CA, 92618 - (949) 553-8566



SITE COORDINATES

Latitude: 34° 51' 57.74"

Longitude: -114° 38' 07.81"

SHEET NUMBER

1
3

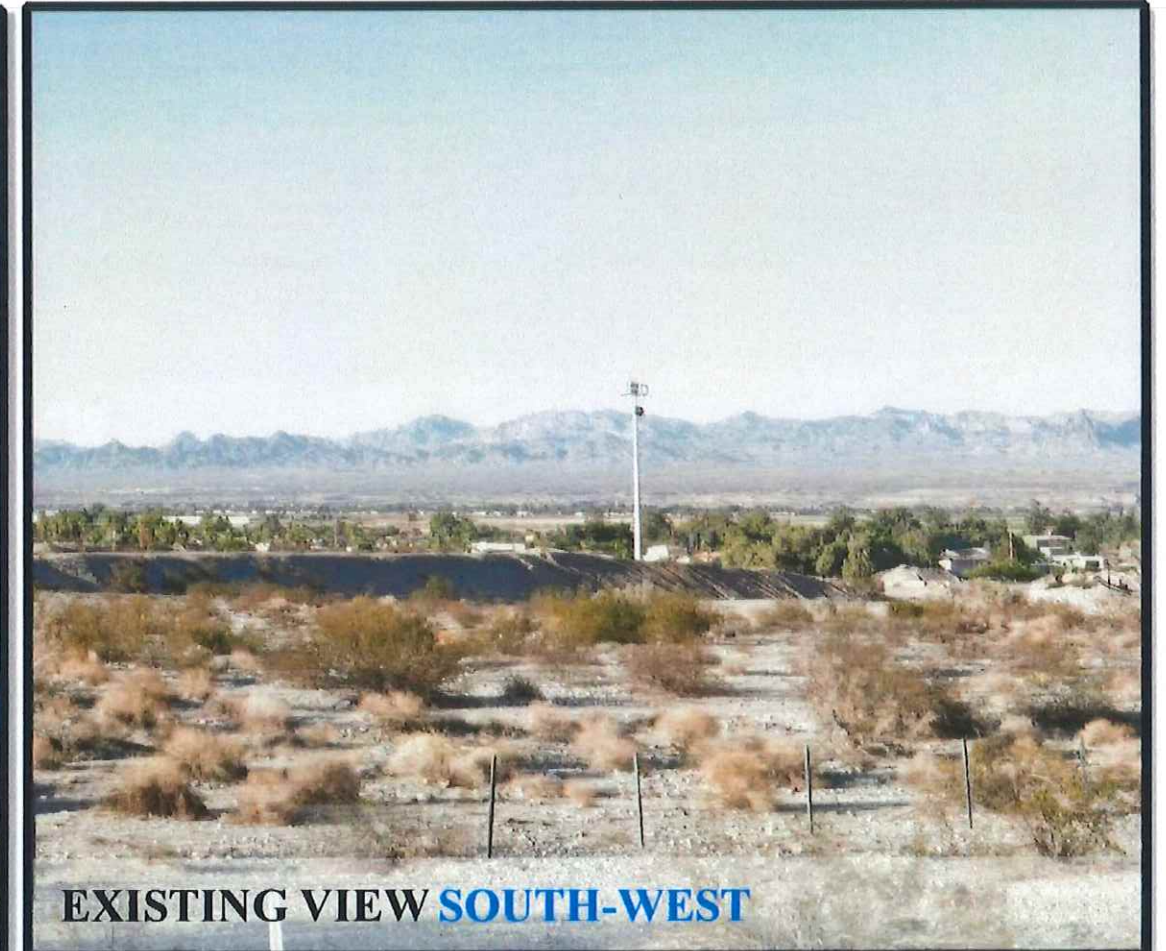
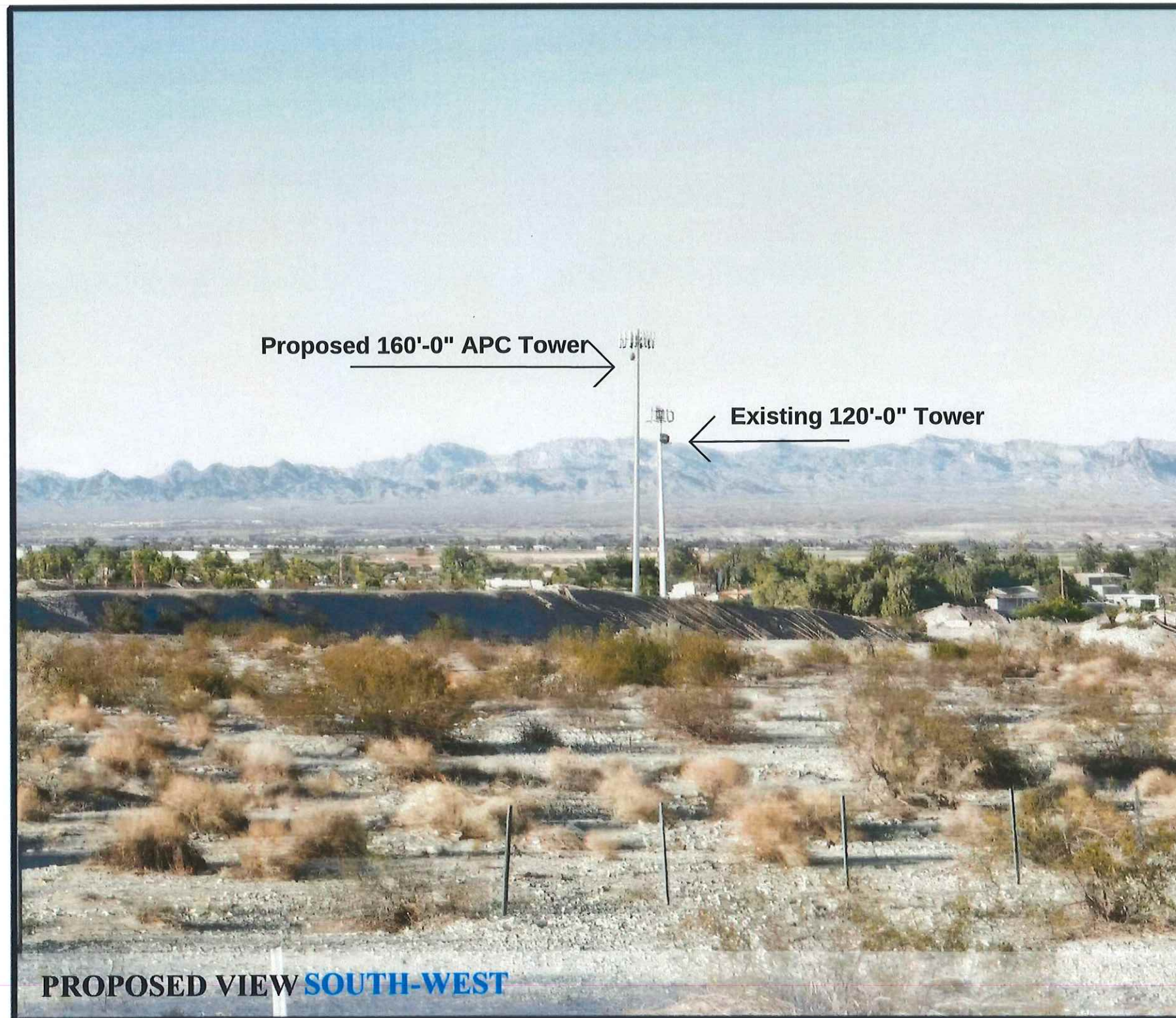


CA-1374 NSB

National Old Trails Rd., Needles, CA 92363



Eukon Group
65 Post, Suite 1000 - Irvine,
CA, 92618 - (949) 553-8566



SITE COORDINATES

Latitude: 34° 51' 57.74"

Longitude: -114° 38' 07.81"

SHEET NUMBER

2
3

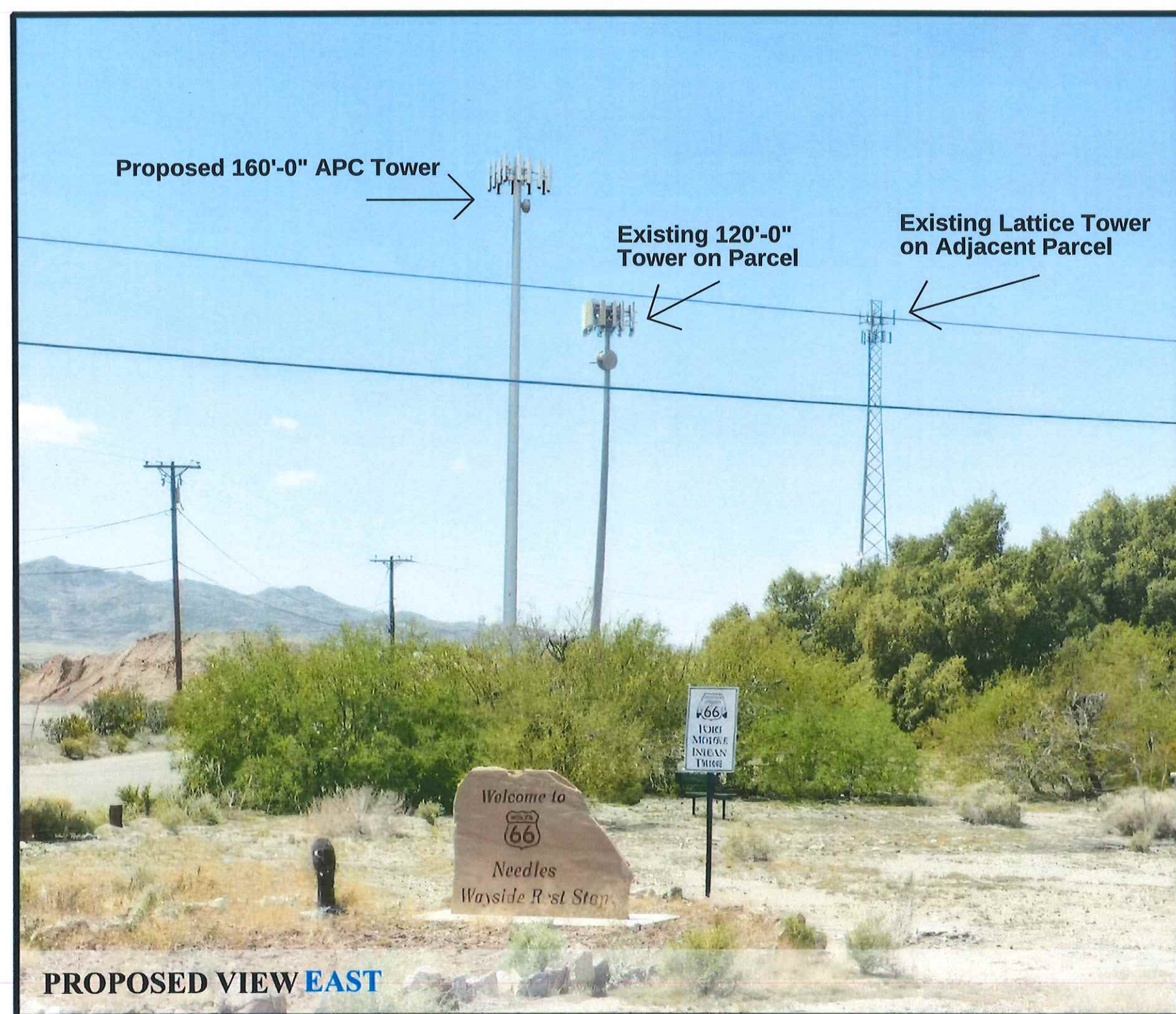


CA-1374 NSB

National Old Trails Rd., Needles, CA 92363



Eukon Group
65 Post, Suite 1000 - Irvine,
CA, 92618 - (949) 553-8566



PROPOSED VIEW EAST



EXISTING VIEW EAST

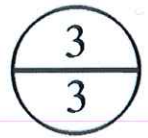


SITE LOCATION

SITE COORDINATES

Latitude: 34° 51' 57.74"
Longitude: -114° 38' 07.81"

SHEET NUMBER





MINUTES

REGULAR MEETING OF THE PLANNING COMMISSION CITY OF NEEDLES, CALIFORNIA

WEDNESDAY, DECEMBER 06, 2023 AT 4:00 PM

CITY COUNCIL CHAMBERS

1111 BAILEY AVENUE, NEEDLES

CALL TO ORDER - Chair Kidd called the meeting to order at 4PM

ROLL CALL

PRESENT

Chair Linda Kidd
Commissioner Barbara Beard
Commissioner Charles Dressler
Commissioner Will Bosboom

ABSENT

Commissioner Michael Wright
Commissioner Bob Rath
Commissioner Kevin Ostby

PLEDGE OF ALLEGIANCE

 - led by Chair Kidd

Chair Kidd called for a motion to excuse the absence of Commissioners Wright and Rath.

Commissioner Beard moved, second by Commissioner Dressler, motion carried by the following vote:

Ayes: Chair Kidd, Commissioners Beard, Dressler, Bosboom

Noes: None

Absent: Commissioners Wright, Rath, and Ostby

APPROVAL OF AGENDA

Chair Kidd called for a motion to approve the agenda amending it as follows: Move Presentation (Item 1) to the end of the meeting, directly following the Cannabis update. Commissioner Beard moved, second by Commissioner Dressler, motion carried by the following vote:

Ayes: Chair Kidd, Commissioners Beard, Dressler, Bosboom

Noes: None

Absent: Commissioners Wright, Rath, and Ostby

CONFLICT OF INTEREST

 - None

CORRESPONDENCE

 - None

INTRODUCTIONS - Chair Kidd acknowledged Council Member JoAnne Pogue and former Council Member Shawn Gudmundson in attendance.

PRESENTATIONS

The presentation was moved to the end of the meeting directly following the Cannabis update and prior to Commissioner Requests.

PUBLIC APPEARANCE

 - None

REGULAR ITEMS

2. Approve the Minutes of October 4, 2023

Chair Kidd called for a motion to approve the agenda. Commissioner Beard moved, second by Commissioner Dressler, motion carried by the following vote:

Ayes: Chair Kidd, Commissioners Beard, Dressler, Bosboom

Noes: None
Absent: Commissioners Wright, Rath, and Ostby

3. Cannabis Update

City Manager Patrick Martinez gave a report and power point presentation on the state of Cannabis. Commissioners asked questions and minimal discussion ensued.

1. Presentation given by City Manager Patrick Martinez to Linda Kidd in recognition of her service to the Planning Commission and the City of Needles

COMMISSIONER REQUESTS

Commissioner Beard requested that the weekly memo - manager report be emailed to all the commissioners; reported that the informational flyer that was included in the manager's report contained some outdated and incorrect information and those specific issues were addressed; inquired about the secondary access road to Jack Smith Park for emergencies.

Commissioner Dressler - No requests

Commissioner Bosboom - No requests

Chair Kidd - Asked about the completion date for the Lilly Hill booster station.

CITY MANAGER REPORT

4. Given by City Manager Patrick Martinez

ADJOURNMENT

Chair Kidd called for a motion to adjourn. Commissioner Dressler moved, second by Commissioner Beard, meeting adjourned at 5:18 pm.

Linda Kidd
Chair

Candace Clark, CPMC
Assistant City Clerk



City of Needles

817 Third Street, Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765
www.cityofneedles.com

Mayor, Janet Jernigan
Vice Mayor Kirsten
Councilmember To Item 4.
Councilmember Ellen Campbell
Councilmember Jamie McCorkle
Councilmember JoAnne Pogue
Councilmember Henry Longbrake

City Manager Patrick J. Martinez

MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: December 22, 2023

1. City Hall will be closed on Monday, December 25, and Tuesday, December 26, in observance of Christmas. Normal operations will resume on Wednesday, December 27, starting at 8:30 AM. In emergencies, don't hesitate to contact City Staff directly at 760-326-5700. Our after-hours answering service will promptly direct your call to the right staff member.
2. On November 10, 2023, I reported to the City Council that the Needles Area Transit hosted a Community Open House on November 7, 2023, to discuss residents' transit service needs. In addition to the input received from the eight interviews that were conducted with stakeholders, such as the Needles Unified School District, Chamber of Commerce, Palo Verde College Needles Center, and the Department of Behavioral Health, the consultant firm wanted to reach out to members of the community through a survey. The outreach intends to help improve public transit in Needles (refer to the attached survey).
3. Over the weekend, tragedy struck as five children lost their lives in a house fire at a Bullhead City duplex. In response, Bullhead City Councilmember Grace Hecht orchestrated a touching candlelight vigil at Rotary Park on Wednesday. Notably, representatives from the City of Needles and the Needles Unified School District stood in solidarity at this event. The River Fund has established a dedicated fund to aid the affected families. Those willing to contribute can securely donate through the River Fund's online portal at www.riverfundinc.com.
4. City Staff recently convened with Dr. Georgina Yoshioka, the Director of Behavioral Health (DBH) for SB County, to discuss transferring contract responsibilities from MHS, Inc. to a different community-based organization (CBO) effective January 1, 2024. This transition will not impact Substance Use Disorder and Recovery Services (SUDRS) programs in Needles.

To ensure uninterrupted care for current patients, both virtual and in-person services will be available at an Apple Valley County Facility. DBH is committed to sustaining SUD outpatient and CalWORKS behavioral health treatment services until a new provider is established, mitigating treatment gaps. For those needing these services or aware of someone requiring assistance, please get in touch with Jennifer Alsina, Assistant Director of Behavioral Health, via email at Jennifer.Alsina@dbh.sbcounty.gov or by calling directly at 909-388-0808.

MHS/Turn (Center for Change) provides a Driving Under the Influence (DUI) Program. Attached is a list of DUI Programs that can provide telehealth for individuals referred to a DUI Program. DBH is working to get a new DUI provider to serve the Needles area (refer to attached SBCBH Document).

5. City staff recently supported Needles Military Moms by installing around 40 Hometown Hero Banners along Broadway. These banners are a tribute to our active military personnel, with eight currently stationed overseas. To contribute to the Needles Military Moms' 501c3, individuals can conveniently donate by visiting Hardware Express or scanning the QR Code featured in the Needles Desert Star (refer to the attached image).
6. On December 19, 2023, a productive meeting occurred between the San Bernardino County Office of Emergency Services (SBCOES) and City Staff at City Hall. The gathering served as an introduction to the new members of the SB OES team and provided an opportunity for the staff to familiarize them with the City of Needles. During the session, the city's history was briefly shared while addressing its potential vulnerabilities, notably severe monsoon rains, extreme heat, and high winds.

The primary objective of the meeting was to establish a robust relationship with SBCOES and explore avenues for future collaboration, especially in the case of emergency scenarios. Discussions centered around identifying ways to effectively collaborate and support each other in handling potential emergencies that might arise in the future.

Help Improve Public Transit in Needles

for the NAT, Dial-A-Ride and Arizona Medical and Shopper Shuttles

**We would like your input
by completing a short survey!**

You can complete the paper version on the reverse of this letter and return it with your utility payment, or you can take the online survey by using the weblink below or scanning the QR code.

www.surveymonkey.com/r/SurveyNeedles

We look forward to hearing from you!



cta

San Bernardino County
Transportation Authority



**Needles Transit Services
Short-Range Transit Plan
FY 2025-2030**

NEEDLES TRANSIT SERVICES HOUSEHOLD SURVEY

Please help us improve Needles Transit Services by completing this survey. Check or PRINT your answers.



1. Have you or anyone in your household ever used one of the following

Needles public transit services? (check all that apply)

- | | |
|---|--|
| <input type="checkbox"/> Needles Area Transit (NAT) bus | <input type="checkbox"/> Needles Dial-A-Ride |
| <input type="checkbox"/> Needles Dial-A-Ride Medical | <input type="checkbox"/> Shopper Shuttle |

2. If you are a current public transit user, how often do you ride?

- ☐ Daily ☐ Weekly ☐ Monthly ☐ Rarely ☐ Not a user

3. If you use or were going to use public transportation in Needles, which of the following would be the primary reason? (check all that apply)

- | | |
|---|--|
| <input type="checkbox"/> Work | <input type="checkbox"/> Recreation (fun/friends/family) |
| <input type="checkbox"/> School/College | <input type="checkbox"/> Social Service Appointment |
| <input type="checkbox"/> Shopping | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Medical/Dental Appt. | <input type="checkbox"/> I would never use public transportation |

4. What method of transportation does your household normally use to go to work, school or your most frequent destinations? (check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Car/truck, drive alone | <input type="checkbox"/> Bicycle |
| <input type="checkbox"/> Carpool/vanpool | <input type="checkbox"/> Walk |
| <input type="checkbox"/> Motorcycle | <input type="checkbox"/> Taxi/Uber/Lyft |
| <input type="checkbox"/> Public transit (bus/dial-a-ride) | <input type="checkbox"/> Other _____ |

5. If you or your household members could no longer drive, how would you get to your most frequent destinations? (check all that apply)

- | | | |
|---|---------------------------------------|---|
| <input type="checkbox"/> Get a ride from family/friends | <input type="checkbox"/> Ride my bike | <input type="checkbox"/> Taxi/Uber/Lyft |
| <input type="checkbox"/> Use public transit | <input type="checkbox"/> Walk | <input type="checkbox"/> I don't know |

6. If you do not use public transit, why not? (check all that apply)

- | | |
|--|---|
| <input type="checkbox"/> Service not available near my house | <input type="checkbox"/> I don't feel safe riding the bus |
| <input type="checkbox"/> Service doesn't go where I need it to go | <input type="checkbox"/> I had a bad experience before |
| <input type="checkbox"/> I don't know how to use the service | <input type="checkbox"/> Cost to ride is too expensive |
| <input type="checkbox"/> Buses don't run frequently enough | <input type="checkbox"/> Trips take too long to make |
| <input type="checkbox"/> Service not available at the time I need it | <input type="checkbox"/> I prefer to drive myself |
| <input type="checkbox"/> No bench/shelter at bus stop | <input type="checkbox"/> Other _____ |

7. In the past six months have you or your household members seen any advertising for any Needles public transit services?

- ☐ Yes ☐ No

If yes, where did you see the advertising? (print)

8. How important is bus service over to Fort Mohave, AZ to you? (check one)

- ☐ No opinion ☐ Not Important ☐ Somewhat Important ☐ Very Important

9. How important is bus service into Bullhead City, AZ to you? (check one)

- ☐ No opinion ☐ Not Important ☐ Somewhat Important ☐ Very Important

10. For what types of trips would you travel to Fort Mohave or Bullhead City?

- | | | | |
|-------------------------------------|---|--|--|
| <input type="checkbox"/> Shopping | <input type="checkbox"/> Medical/Dental | <input type="checkbox"/> Work | <input type="checkbox"/> Catch Greyhound |
| <input type="checkbox"/> Recreation | <input type="checkbox"/> School/College | <input type="checkbox"/> Social Services | <input type="checkbox"/> Other _____ |

11. Among these possible improvements, which two would be most important to you. Please select **ONLY two**.

- | | | |
|--|---|---|
| <input type="checkbox"/> More frequent service | <input type="checkbox"/> Service to Victorville | <input type="checkbox"/> Sunday service |
| <input type="checkbox"/> Unlimited ride day-pass | <input type="checkbox"/> More shelters at stops | <input type="checkbox"/> Earlier or later service |

12. How many members of your household have a valid driver's license?

- ☐ None ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 or more

13. How many working vehicles do you have in your household for transportation?

- ☐ No vehicle ☐ One vehicle ☐ Two vehicles ☐ 3 or more vehicles

14. In what area of Needles do you live?

- | | | | |
|--------------------------------------|--|--------------------------------------|------------------------------------|
| <input type="checkbox"/> West End | <input type="checkbox"/> East End | <input type="checkbox"/> Downtown | <input type="checkbox"/> Northside |
| <input type="checkbox"/> On the Hill | <input type="checkbox"/> Needles Village | <input type="checkbox"/> Other _____ | |

15. How do you or your household members connect to the internet?

- | | | |
|---|--|---|
| <input type="checkbox"/> Smartphone with data | <input type="checkbox"/> Home internet | <input type="checkbox"/> Public Wi-fi/Hotspot |
| <input type="checkbox"/> I do not have access to the internet | | |

16. What is your approximate household income?

- | | | |
|---|---|---|
| <input type="checkbox"/> Less than \$15,000 | <input type="checkbox"/> \$15,000 to \$24,999 | <input type="checkbox"/> \$25,000 to 44,999 |
| <input type="checkbox"/> \$45,000 to \$74,999 | <input type="checkbox"/> \$75,000 to \$99,999 | <input type="checkbox"/> \$100,000 or more |

17. What is your age?

- | | | |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> Ages 17-24 | <input type="checkbox"/> Ages 25-44 | <input type="checkbox"/> Ages 45-54 |
| <input type="checkbox"/> Ages 55-64 | <input type="checkbox"/> Ages 65-74 | <input type="checkbox"/> Ages 75+ |

18. What best describes you?

- | | | |
|---|---|--|
| <input type="checkbox"/> Employed full-time | <input type="checkbox"/> Employed part-time | <input type="checkbox"/> College student |
| <input type="checkbox"/> Middle/HS Student | <input type="checkbox"/> Not employed | <input type="checkbox"/> Retired |

19. Do you have any additional comments about public transit in Needles? (print)

27

4. DB COUNTY DUI PROGRAMS



Item 4.

Department of Behavioral Health

Driving Under the Influence (DUI) Programs

DESERT/MOUNTAIN REGIONS

Barstow – Jackson-Bibby Awareness Group: 222 East Main Street, Suite 218, Barstow, CA 92311. (760) 256-6114
Hours: Wednesday 2:30 - 5:30 p.m. Thursday Noon to 5:30 p.m. Friday 10 a.m. to 4:30 p.m.

Victorville – Dalton & Associates: 12209 Hesperia Road, Suite G Victorville, CA 92392. (760) 241-1777
Hours: Monday – Friday, 9 a.m. to 9 p.m., Saturday, 8:30 to 11:30 a.m.

Victorville – Jackson-Bibby Awareness Group: 14420 Civic Drive Suite 3 Victorville, CA 92392. (760) 241-3300
Hours: Monday – Friday 9 a.m. to 5:30 p.m.

EAST VALLEY

Redlands – Jackson-Bibby Awareness Group: 1200 Arizona, Suite A-10 Redlands, CA 92374. (909) 792-6925
Hours: Monday – Friday 9 a.m. to 5:30 p.m.

San Bernardino – Prodigy Healthcare: 688 N. Arrowhead Ave. Suite 101 San Bernardino, CA 92401. (909) 888-0149
Hours: Monday – Friday 8 a.m. to 8 p.m. Saturday 7 a.m. to 2 p.m.

San Bernardino – Pegasus: 2020 N. Waterman Ave. Suite C San Bernardino, CA 92405. (909) 881-1570
Hours: Monday, Tuesday, and Thursday, 9:30 a.m. to 8 p.m. Wednesday and Friday, 9:30 a.m. to 7:30 p.m.
Saturday, 7 a.m. to noon

WEST VALLEY

Chino – Alcohol Education & Recovery Services: 12560 Central Ave. Chino, CA 91710. (909) 591-4761
Hours: Monday – Friday, 9 a.m. to 8:30 p.m. Saturday, 8 a.m. to 2 p.m.

Fontana – Rehabilitation Alcohol Program: 17205 Arrow Blvd. Fontana, CA 92335. (909) 356-9390
Hours: Monday – Thursday 8 a.m. to 4:30 p.m. Friday 8 a.m. to 3 p.m.

Ontario – Valley Improvement Programs: 210 West “B” Street. Ontario, CA 91762. (909) 983-3665
Hours: Monday – Thursday, 9 a.m. to 8 p.m. Friday – Saturday, 9 a.m. to 1 p.m.

Rancho Cucamonga – Valley Improvement Programs: 8540 Archibald Ave. #A-18 Rancho Cucamonga, CA 91730.
(909) 987-4036 Hours: Monday – Thursday 9 a.m. to 8 p.m. Friday – Saturday 9 a.m. to 1 p.m.

Upland – Valley Improvement Programs: 1589 West Ninth Street, Suite E Upland, CA 91786. (909) 985-2785
Hours: Monday – Wednesday, 9 a.m. to 8 p.m. Thursday, 9 a.m. to 5 p.m. Friday – Saturday, 9 a.m. to 1 p.m.

5. NEEDLES MILITARY MOMS

Item 4.

Needles Military Moms

**DONATE
NOW
TO REACH**

OUR GOAL

How it Works

Needles Military Moms is hosting an end of the year dollar for dollar matching challenge to raise funds to purchase Military banners to honor our Hometown Heroes on the roads of Needles.

Contact Info

Needles Military Moms
760-219-1287--Lindsey
760-217-1123--Donna
Email: NeedlesMilitaryMoms@gmail.com

Made with PosterMyWall.com





City of Needles

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Mayor, Janet Jernigan
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Councilmember JoAnne Pogue
Councilmember Henry Longbrake

City Manager Patrick J. Martinez

MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: December 15, 2023

1. In partnership with Arrowhead Credit Union, the City hosted Santa's Workshop—a heartwarming event for 47 children filled with joy and giving. As the children savored lunch, Santa's surprise appearance delighted them. Each participant chose new shoes and socks, capturing the moment with Santa in a photograph. Thoughtfully, jackets were provided for all attendees and their families, ensuring warmth and comfort during the festive season. It was a heartening display of generosity and holiday spirit for everyone involved (image attached).
2. Caltrans conducted a photo shoot on December 6, 2023, at the newly constructed Needles Gateway Monument sign, joined by City Councilmembers and City Staff. This shoot marked Caltrans' involvement in Governor Newsom's \$1.1 billion Clean California initiative, awarding a \$5.9-million beautification project in Needles. The project involves erecting a gateway monument wall featuring "California" lettering and a California Bear figure within the Caltrans right-of-way at 5 Mile Rd. Additionally, it includes enhancing existing on/off ramps at Needles Hwy, J Street, and E. Broadway with new landscaping materials like gravel, mulch, and rock blankets. Completion is slated for the first quarter of the upcoming year (image attached).
3. The new Duke Watkins pump track saw the completion of its concrete work on Thursday, December 14, 2023. This project was made possible through a \$3,965,400 grant from California's Proposition 68 Statewide Park Program (image attached).
4. Today, City staff underwent vital cardiopulmonary resuscitation (CPR) and first aid training, equipping our teams with essential skills, including the operation of automated external defibrillators (AEDs) to save lives during cardiac emergencies (image attached).

5. Last night, a power outage occurred in the vicinity spanning Clary Drive to Casa Linda Street, caused by an unfortunate incident involving an alleged drunk driver colliding with an NPUA transformer. Immediate responses from City Staff (including public works and the electric department), SB County Sheriffs, Fire Department, and Baker Ambulance swiftly followed. The combined efforts of public works and electric departments resulted in site cleanup and power restoration within just 2 hours of the incident (image attached).
6. On December 9, 2023, IEHP (Inland Empire Health Plan) organized a "Community Social and Job Fair" at Palo Verde Community College, offering crucial health service access to low-income and working-class individuals and families via the Medi-Cal program. Post-event, IEHP, and Tri-State Community Health conducted a productive dialogue with Needles' healthcare providers to assess the community's current needs and enhance resident services. Furthermore, both organizations plan to establish a recurring food bank at the Tri-State parking lot for ongoing community support.

1. SANTA'S WORKSHOP

Item 4.



2. NEEDLES GATEWAY MONUMENT SIGN



3. DUKE WATKINS PUMP TRACK



4. CPR AND AED TRAINING



5. LILLYHILL POWER OUTAGE





City of Needles

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City Manager Patrick J. Martinez

MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: December 8, 2023

1. On Saturday, December 2, 2023, the eagerly anticipated Needles Holiday Fun Fair and Lighted Parade took center stage, proudly hosted by the Youth Development and Education Foundation in collaboration with Needles community partners and the City of Needles! We're immensely grateful to all who joined us in celebrating this joyous occasion (see attached image).

Highlights of the event:

- More than 60 vibrant vendors showcased their wares at the Holiday Fair.
 - Over 50 talented students from Dance Trax delivered captivating performances.
 - Enthusiastic residents gathered around the Chamber Tree Lighting Ceremony, marking the beginning of the festive season.
 - The Holiday Parade boasted a record-breaking 28 entries, making it the most spectacular parade in recent years.
2. The City of Needles hit a significant milestone by constructing the Needles Marina Beach Project at First Beach, opposite the Rivers Edge Golf Course (see attached image). Securing a \$2,179,702 Clean California Grant, this initiative aims to revamp an underused Colorado River area into a shaded park. The envisioned park includes seating, native flora, a walking path, and a children's play area. Moreover, it will incorporate educational signage highlighting tribal and natural history, emphasizing the importance of preserving the Colorado River's cleanliness. Additionally, in July 2022, the City Council unanimously renamed First and Second Beach to honor Robert "Bob" T. Belt, the esteemed former Director of Recreation and Parks for the city, acknowledging his significant ties to Needles.

3. Construction updates for two park projects totaling \$4.15 million:
 - **Duke Watkins Park:** Work has begun, highlighted by pouring the bicycle asphalt pump track, funded by a substantial \$3,965,400 grant from California's Proposition 68 Statewide Park Program (see attached image).
 - **Jack Smith Park:** A new 1,300-linear-foot walking trail, surpassing existing paths in scope and quality, has been completed, thanks to a \$181,000 grant from California's Proposition 68 Statewide Park Program (see attached image).
4. In May 2022, the City of Needles' administrative hearing officer declared the property at 1900 Needles Highway, known as the Best Motel, a public nuisance. Subsequently, the city filed a Petition for the Appointment of a Receiver in the San Bernardino County Superior Court. Earlier this year, the City partnered with the Fort Mojave Indian Tribe to address the property's issues. Recently, demolition of the property commenced, marking the start of cleanup efforts at the Best Motel (see attached image).
5. Mark your calendars! The 2024 Needles San Bernardino County Resource Fair, organized by Supervisor Rowe's Office in collaboration with City Staff, is set for March 20, 2024. El Garces will be the venue for this pivotal event, gathering key county agencies, including the Department of Public Health, County Recorder, and Workforce Development. Stay tuned for further details!
6. The California Strategic Growth Council and Local Institute for Local Government joined forces to empower local governments statewide in tackling crucial issues such as clean air and water accessibility, clean transportation, affordable housing, and economic opportunities. The City of Needles was chosen to participate in the 2021 cohort and completed an intensive 18-month technical assistance program with the BOOST Program (Build, Organize, Optimize, Strengthen, and Transform). Through collaborative efforts between the BOOST team and City Staff, Needles secured over \$6 million in grants, focusing on elevating the quality of life for its residents. The California Strategic Growth Council recognized the city's achievements in a blog post titled 'Giving the City of Needles a BOOST: Making Significant Impacts in a Small City' (see attached article).

1. Holiday Fun Fair

Item 4.



2. Bob Belt Beach Park Groundbreaking



Photo courtesy of Jeni Henderson News West Publishing

3. Duke Watkins Project Update



3. Jack Smith Park Project Update



4. Abatement of Best Motel



4. Abatement of Best Motel



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Giving the City of Needles a BOOST: Making BIG Impacts in a Small City



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By: Chynell Freeman

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“We were down to our last well; we just had a main break.” Without another way to bring in water, [we] didn’t have a plan, so that Saturday morning I submitted the BOOST application.” City of Needles Utility Manager, Rainie Torrance, recalls. In a city where the temperatures routinely peak at 120 degrees for six months out of the year, the last well failing would be devastating for Needles residents. The BOOST Program “helped with our water infrastructure. They helped us at a time when we were trying to get money and come up with answers.”

The City of Needles is a remote, rural community in San Bernadino County on the eastern edge of the Mohave Desert where California, Nevada, and Arizona meet. Needles faces drought, extreme heat, failing infrastructure, and water insecurity. During the scorching summer months, tourists and residents keep cool in the refreshing Colorado River. The small desert city depends on tourism revenues to manage the numerous challenges residents face, but Needles tourism does not generate enough economic activity to fund all the infrastructure projects that the city desperately needs.

With a team of under 60 people, the City of Needles staff wear multiple hats, doing their best to maintain and improve the city they love and call home. The City’s busy staff lack the capacity to track down and complete applications to compete for the historic amounts of State and Federal grant funding available. “[The City of Needles] being way out here, rural, isolated, and disadvantaged, there are not very many resources that we can reach out to. We’re trying to [apply for] funding as much as we can, [so] technical assistance is critical,” explains Torrance.

“[The City of Needles] being way out here, rural, isolated, and disadvantaged, there are not very many resources that we can reach out to. We’re trying to [apply for] funding as much as we can, [so] technical assistance is critical.” — Rainie Torrance, City of Needles Utility Manager

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Advancing Affordable Housing Goals

Due to its stretched staff capacity, the City of Needles had not been able to update its General Plan since 1986, and it had not updated its Housing Element since 2005. This meant that the City was out of compliance with the

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city obtain a Prohousing Designation. This Program is only open to those jurisdictions that have a certified Housing Element, which was secured earlier this year.

In April 2023, the City of Needles became one of just a couple dozen local agencies, the first rural community, and the smallest city (so far) to receive the prestigious Prohousing Designation. The Designation will not only help Needles attract developers but also make the City more competitive for various State funding programs. It has already helped Needles receive a Prohousing Inventive Pilot Program award of \$445,000.

In March, the City of Needles assumed the responsibility of the Housing Authority of the City of Needles, which had acquired 30 vouchers through the Veterans Affairs Supportive Housing (VASH) program. The VASH program combines the Department of Housing and Urban Development (HUD)’s Housing Choice Voucher (HCV) rental assistance with case management and supportive services for homeless Veterans.

Planning for Safer Rides to School

Before BOOST, the City of Needles had also been working for years to update its General Plan's transportation element, which would set the vision for how it will improve its sidewalks and roads. Needles needs more sidewalks in its school district as biking, using a wheelchair, or scooter riding to school in Needles often requires a hazardous trek along a path of dirt and rocks. To support the effort to update its transportation element, Needles City staff had previously applied for the CalTrans Active Transportation Planning Grant. "In 2020, we submitted the application ourselves. It was a very complex and challenging process. We did the best we could, ... but unfortunately, we were not selected," remembers Torrance. Although they had applied for the grant several times, they had never been awarded it. Needles staff had sought out technical assistance firms to help with the application, but the firms were too costly.

With the BOOST Program providing technical assistance in the most recent application for the CalTrans Active Transportation grant, the City of Needles was finally able to secure an award. CalTrans awarded Needles \$1.5 million to update its General Plan's transportation element. "That's a huge chunk of sidewalk you can get done with that amount of money," remarks Torrance about this planning grant. With an up-to-date transportation element in the City's General Plan, the children of Needles can look forward to smoother journeys to school.



Boosting Community Climate Resilience

“[Before the BOOST Program team came to Needles, no one had] stopped to get to know the needs of our residents... the disarray of our parks,” she adds, pointing to the City of Needles’s difficulty securing funding for infrastructure upgrades that would promote equity and climate resilience. Marina Park, one of Needles’s open spaces along the Colorado River, features sweeping vistas of sand-coated mountain ranges of the Fort Mojave

reservation; however, limited shade makes Marina Park inhospitable on hot days and the lack of indication of the significance of the mountainous view hinder passersby from fully appreciating it.

Thanks to the BOOST Program's technical assistance with the application, Needles and the Fort Mojave Native American Tribe won a \$2.2 million Clean California award to enhance Marina Park. The award will fund the addition of tree canopy, benches, and walking paths, increasing shade along the beach and park, allowing Marina Park to serve as a place of respite for residents and tourists seeking relief from extreme heat. The Clean California award will also fund a series of educational plaques lining walking paths celebrating the history and cultural contributions of the Fort Mojave Tribe.

The BOOST Program's Big Impacts

In a small city like Needles, the BOOST Program's technical assistance and capacity building makes a big impact. In 18 months, BOOST Program staff and technical assistance (TA) contractors helped the City bring in \$4.1 million dollars for essential infrastructure upgrades and climate adaptation projects. "The skills that our staff learned are priceless. [For] jurisdictions like Needles, there's not very many resources that we can reach out to, so this type of TA is critical," reflects Torrance.

"The skills that our staff learned are priceless." — Rainie Torrance, City of Needles Utility Manager

Community Assistance for Climate Equity

**The BOOST Program's
Second Cohort of Cities
Leveraged \$500,000
to secure \$25 million
in State and Federal Grants!**



Since the inception of the Program, BOOST has provided \$1.5 million in tailored support to local jurisdictions, with these investments helping the jurisdictions secure \$75 million in additional public and philanthropic investment. A recent [press release](#) announced that over the last 18 months, the second round of the BOOST Program helped a cohort of seven cities secure \$25 million in State and federal grants. Since the inception of the Program, BOOST has provided \$1.5 million in tailored support to local jurisdictions, with these investments helping the jurisdictions secure \$75 million in additional public and philanthropic investment.

About the BOOST Program

The California Strategic Growth Council created the BOOST Program in 2019 to help under-resourced local governments on the frontlines of climate change build resilience and accelerate climate action by providing intensive tools, trainings, and direct assistance to access grant programs. With California's \$48 billion climate budget offering unprecedented amounts of funding and the federal Inflation Reduction Act making available billions

more, the BOOST Program creates a pathway for under-resourced local governments to access funding opportunities.

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If you work for a State agency or another funder seeking to design and implement effective and equitable technical assistance and capacity building programs, explore the Strategic Growth Council's Technical Assistance Toolkit.

About the Author

During her time supporting the California Strategic Growth Council as Student Assistant — Social Media, Chynell Freeman had the pleasure of interviewing Rainie Torrance about her experience of the BOOST Program. Chynell Freeman is a graduating senior at UC Davis, majoring in International Relations and minoring in Community Regional Development. Passionate about community engagement, Chynell finds joy in empowering individuals through the art of storytelling. After graduation, Chynell aspires to pursue a career that allows her to continue this meaningful work.



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